

ORDINANCE NO. 6554 of 2025

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING AND REENACTING SECTION 35-1 OF THE CADDO PARISH CODE OF ORDINANCES PERTAINING TO SCHEDULE OF LICENSES AND FEES, AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, the Parish of Caddo has added several new facilities and services since its entire fee schedule was last updated; and

WHEREAS, fees must be assessed for use of these services; and

WHEREAS, Caddo parish fees should keep pace with fees for the use of similar services and facilities in and around the State of Louisiana; and

WHEREAS, Caddo Parish staff and administration has undertaken a thorough review to ensure that the fees presented do keep pace with similar fees in and around the State of Louisiana.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the noted provisions of SECTION 35-1 of the Caddo Parish Code of Ordinances pertaining to schedule of licenses and fees, is hereby amended to read as contained in the attached “EXHIBIT TO ORDINANCE 6554 OF 2025”.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

EXHIBIT TO ORDINANCE 6554 of 2025

Code Section	Description	Amount
CHAPTER 2. ADMINISTRATION		
<u>2-2</u>	Cost of copying records for pages if the number of pages exceeds five	\$0.50 per standard or legal size page
<u>2-2</u>	Cost of copying records as audio cassettes (less than one hour of staff time required)	\$10.00 per cassette
<u>2-2</u>	Cost of copying records as video cassettes (less than one hour of staff time required)	\$10.00 per cassette
<u>2-2</u>	Cost of copying digital records to media (less than one hour of staff time required)	\$25.00 per item of media
<u>2-2</u>	Cost of copying records requiring more than one hour of staff time	\$22.00 per hour of staff
<u>2-2</u>	<u>Cost of requestor's in-person review of records requiring more than one hour of staff time</u>	<u>\$22.00 per hour of staff</u>
<u>2-3</u>	Application fee for the donation of adjudicated property	\$300.00
2-3	Application fee for the sale of adjudicated property	\$300.00

Code Section	Description	Amount
CHAPTER 8. ANIMALS AND FOWL		
<u>8</u>	Redemption fees for impounded dogs and cats:	
	Base fee	\$50.00
	<u>Impound (fertile)</u>	<u>\$75.00</u>
	<u>Impound (infertile)</u>	<u>\$40.00</u>
	Base fee for 2nd impoundment <u>2nd impound infraction</u>	\$60.00 <u>Mandatory Spay/Neuter</u>
	Base fee for third and subsequent impoundment <u>3rd impound infraction</u>	\$120.00 <u>\$150.00</u>
	<u>Each subsequent impound infraction</u>	<u>\$200.00</u>
	Per day boarding	\$10.00 <u>\$15.00</u>
	<u>Per day quarantine</u>	<u>\$20.00</u>
	Rabies Vaccination fee (if needed)	\$15.00
	<u>Microchip</u>	<u>\$15.00</u>
	<u>Return to Owner Bordatella</u>	<u>\$5.00</u>
	<u>Return to Owner Cap star (flea treatment)</u>	<u>\$3.00</u>
	<u>Return to Owner Dewormer</u>	<u>\$5.00</u>
	Annual permit fees for each pet shop	\$50.00
	Annual permit fees for each dealer in animals	\$50.00
	Annual permit fees for each commercial kennel with 1—49 animals	\$50.00
	Annual permit fees for each commercial kennel with >50 animals	\$100.00
	Annual permit fees for each commercial guard dog service with 1—49 animals	\$50.00
	Annual permit fees for each commercial guard dog service with >50 animals	\$100.00
	Annual permit fees for each grooming/boarding shop	\$25.00 <u>\$75.00</u>
	Annual permit fees for each permanent zoo	\$100.00
	Annual permit fees for each transient zoo, circus, or performing animal act	\$50.00 per day
	Annual permit fees for each wild or exotic animal other than those in zoos, circuses, or performing animal acts	\$50.00
	Annual permit fees for each commercial livery stable	\$50.00
	Annual permit fees for each noncommercial kennel	\$50.00
	<u>Intact male permit</u>	<u>\$100.00</u>
	Initial fee for each dangerous dog registration (includes collar and micro chip)	\$65.00
	Annual fee for each dangerous dog registration	\$45.00

Code Section	Description	Amount
CHAPTER 8. ANIMALS AND FOWL (cont'd.)		
	For each dangerous dog sign	\$20.00 <u>\$25.00</u>
	Dangerous dog collar (replacement)	\$10.00 <u>\$25.00</u>
<u>8-9</u>	Administrative fee for conviction of a violation of chapter	\$20.00
<u>8-101</u>	Base F fee for the first impounded or confined livestock animal taken up	\$50.00 per head
<u>8-101</u>	Base Ffee for each additional livestock animal impounded per trip	\$25.00 per head for horses, mules, cattle, hogs, sheep or goats, <u>or geese</u>
<u>8-101</u>	Fee for each additional livestock animal impounded per trip	\$10.00 per head for horses, mules, cattle, hogs, sheep or goats, or geese
	<u>Per day livestock boarding</u>	<u>\$25.00</u>
	<u>Livestock adoption fee</u>	<u>\$200-\$500.00 (depends on medical services provided)</u>
<u>8-102</u>	Sheriff or constable fee in case of sale of impounded livestock	5% of the amount of the sale plus \$2.00 for giving the notice

Code Section	Description	Amount
CHAPTER 26. MOTOR VEHICLES AND TRAFFIC		
26-126	Permits for oversize vehicles or loads	\$15.00
	<u>Mobile Home Moving</u>	<u>\$25.00</u>
	<u>Oversize/Underweight Empty Trailer - Less than 79,999</u>	<u>\$0</u>
	<u>Overweight/Oversized - 80,000 - 100,000</u>	<u>\$45.00</u>
	<u>Overweight/Oversized - 101,001 - 108,000</u>	<u>\$75.00</u>
	<u>Overweight/Oversized - 108,001 - 120,000</u>	<u>\$105.00</u>
	<u>Overweight/Oversized - 120,001 - 132,000</u>	<u>\$135.00</u>
	<u>Overweight/Oversized - 132,001 - 152,000</u>	<u>\$180.00</u>
	<u>Overweight/Oversized - 152,001 - 172,000</u>	<u>\$133.00</u>
	<u>Overweight/Oversized - 172,001 - 192,000</u>	<u>\$285.00</u>
	<u>Overweight/Oversized - 192,001 - 212,000</u>	<u>\$337.00</u>
	<u>Overweight/Oversized - 212,001 - 232,000</u>	<u>\$390.00</u>
	<u>Overweight/Oversized - 232,001 - 254,000</u>	<u>\$443.00</u>

Code Section	Description	Amount
CHAPTER 36. PARKS AND RECREATION		
36-41	Daily fee charged for the use and occupancy of the pavilion for a period of time not to exceed four hours	\$50.00
36-41	Daily fee charged for the use and occupancy of the pavilion for a period of time exceeding four hours	\$100.00
36-42	Daily fee charged for the use of the Earl G. Williamson Park ball field for a tournament	\$50.00
36-42	Use of the Earl G. Williamson Park ball field for a weekend tournament, involving both a Saturday and a Sunday	\$100.00
36-42	Use of the field lights at the Earl G. Williamson Park ball field	\$8.00 per hour
	<u>General Fees-All Parks</u>	
	<u>Chess Clinic</u>	<u>\$20.00</u>
	<u>Band Camp (Two days)</u>	<u>\$20.00</u>
	<u>Financial Literacy Clinics</u>	<u>\$5.00</u>
	<u>Stage Rental (Not Sponsored by Parish of Caddo; four-hour minimum)</u>	<u>\$150.00</u>
	<u>Stage Rental (Not Sponsored by Parish of Caddo; eight-hour minimum)</u>	<u>\$250.00</u>
	<u>Movie Screen and Projector Rental (Parks staff onsite)</u>	<u>\$50.00</u>
	<u>Food/Retail Vendors (All Caddo Parks; not sponsored by Parish of Caddo)</u>	<u>\$200.00/day</u>
	<u>General Fees-Camps/Clinics (per participant)</u>	
	<u>Youth Football Camps/Clinics (Boys & Girls)</u>	<u>\$10.00</u>
	<u>Soccer Clinics (Boys & Girls)</u>	<u>\$5.00</u>
	<u>Jiu Jitsu/Karate Clinics (Boys & Girls)</u>	<u>\$5.00</u>
	<u>General Fees-Leagues (per sport unless otherwise noted)</u>	
	<u>Adult Coed Softball League</u>	<u>\$135.00</u>
	<u>Adult Spring/Fall Men & Women Softball League</u>	<u>\$155.00</u>
	<u>Adult Flag Football League</u>	<u>\$185.00</u>
	<u>Adult Volleyball League</u>	<u>\$85.00</u>
	<u>Youth Flag Football League</u>	<u>\$15.00</u>
	<u>Cornhole League</u>	<u>\$35.00/team</u>
	<u>Pickle Ball League</u>	<u>\$35.00/team</u>
	<u>General Fees-Tournaments (per sport unless otherwise noted)</u>	
	<u>Adult Softball</u>	<u>\$200.00</u>
	<u>Youth Softball/Baseball/T-Ball</u>	<u>\$125.00</u>
	<u>Adult Football</u>	<u>\$200.00</u>

<u>CHAPTER 36. PARKS AND RECREATION (cont'd.)</u>		
	<u>Youth Football</u>	<u>\$145.00</u>
	<u>Adult Cornhole</u>	<u>\$20.00-</u> <u>\$50.00/team</u>
	<u>Disc Golf</u>	<u>\$25.00/participant</u>
	<u>Volleyball</u>	<u>\$100.00</u>
	<u>Pickle Ball</u>	<u>\$95.00/team</u>
	<u>General Fees-Athletic Field Usage</u>	
	<u>Earl G. Williamson Park Ball Field Tournament Rentals</u>	<u>\$150.00/day,</u> <u>\$100.00 deposit</u>
	<u>P.B.S Pinchback Ball Field Tournament Rentals</u>	<u>\$150.00/day,</u> <u>\$100.00 deposit</u>
	<u>Practice Ball Field Rental - EGW/Pinchback Park</u>	<u>Free to all</u> <u>registered league</u> <u>teams</u>
	<u>Additional Ball Field Markings</u>	<u>\$25.00</u>
	<u>Earl G. Williamson</u>	
	<u>RV Camping - Water, Electrical Hookup, Dump Station</u>	<u>\$25.00 (April-</u> <u>September</u>
	<u>RV Camping - Water, Electrical Hookup, Dump Station</u>	<u>\$20.00 (Oct-</u> <u>March)</u>
	<u>Primitive Camping</u>	<u>\$12.00</u>
	<u>Main Large Pavilion (Off Caddo Lake - 40'x30')</u>	<u>\$300 (4 hours or</u> <u>less)</u>
	<u>Main Large Pavilion (Off Caddo Lake - 40'x30')</u>	<u>\$500/day (more</u> <u>than 4 hours)</u>
	<u>Boat Launch Fee</u>	<u>\$5.00/day</u>
	<u>Annual Boat Launch Permit (July 1-June 30)</u>	<u>\$50.00</u>
	<u>Annual Boat Launch Permit (Veterans and Senior Citizens)</u>	<u>\$25.00</u>
	<u>Disc Golf Course Fee (9 Holes; One (1) Day Tournament)</u>	<u>\$125/\$100</u> <u>Deposit</u>
	<u>Disc Golf Course Fee (9 Holes; Two (2) Day Tournament)</u>	<u>\$200/\$100</u> <u>Deposit</u>

<u>CHAPTER 36. PARKS AND RECREATION (cont'd.)</u>		
	<u>Black/Grey Water Dumping Fees (Non-campers)</u>	<u>\$10.00</u>
	<u>Cornhole Court Rental Fees (4 hour-minimum)</u>	<u>\$100.00/\$50.00</u> <u>Deposit</u>
	<u>Cornhole Court Rental Fees (One-day tournament)</u>	<u>\$200.00/\$100.00</u> <u>Deposit</u>
	<u>Cornhole Court Rental Fees (Two-day tournament)</u>	<u>\$350.00/\$100.00</u> <u>Deposit</u>
	<u>Outdoor Basketball Courts Rental Fees -Jr. Court (4 hour minimum or ½ day tournament at 4 hour minimum)</u>	<u>\$50.00/\$25.00</u> <u>Deposit</u>
	<u>Outdoor Basketball Courts Rental Fees -Jr. Court (One-day tournament)</u>	<u>\$125.00/\$50.00</u> <u>Deposit</u>
	<u>Outdoor Basketball Courts Rental Fees -Jr. Court (Two-day tournament)</u>	<u>\$175.00/\$75.00</u> <u>Deposit</u>
	<u>Outdoor Basketball Courts Rental Fees - Adult Court (4 hour minimum or ½ day tournament at 4 hour minimum)</u>	<u>\$75.00/\$25.00</u> <u>Deposit</u>
	<u>Outdoor Basketball Courts Rental Fees - Adult Court (One-day tournament)</u>	<u>\$125.00/\$50.00</u> <u>Deposit</u>
	<u>Outdoor Basketball Courts Rental Fees - Adult Court (Two-day tournament)</u>	<u>\$200.00/\$100.00</u> <u>Deposit</u>
	<u>Eddie Jones</u>	
	<u>Disc Golf Course Fee (18 Holes; One [1] Day Tournament)</u>	<u>\$200.00</u>
	<u>Disc Golf Course Fee (18 Holes; Two [2] Day Tournament)</u>	<u>\$350.00</u>
	<u>Pinchback</u>	
	<u>Pavilion #1 (Size 24' X 67' 4 Picnic Tables) (4-hour minimum)</u>	<u>\$100.00/\$20.00</u> <u>per add'l hour</u>
	<u>Pavilion #2 (Size 24' X 30' 4 Picnic Tables) (4-hour minimum)</u>	<u>\$80.00/\$10.00</u> <u>per add'l hour</u>
	<u>Pavilion #3 (Size 11' X 22' 2 Picnic Tables) (4-hour minimum)</u>	<u>\$60.00/\$5.00 per</u> <u>add'l hour</u>
	<u>Pavilion #4 (Size 11' X 22' 2 Picnic Tables) (4-hour minimum)</u>	<u>\$60.00/\$5.00 per</u> <u>add'l hour</u>

<u>CHAPTER 36. PARKS AND RECREATION (cont'd.)</u>		
	<u>Walter B. Jacobs Nature Center</u>	
	<u>Admission Fee - Adults</u>	<u>\$8.00</u>
	<u>Admission Fee - Seniors (65+)</u>	<u>\$5.00</u>
	<u>Admission Fee - Veterans/Active-Duty Military Personnel</u>	<u>\$5.00</u>
	<u>Admission Fee – Students (Pre-School - High School, or ages 3-18, college w/id)</u>	<u>\$5.00</u>
	<u>Admission Fee – Age 2 and younger</u>	<u>No charge</u>
	<u>Nature Center -Schools and Groups (educational field trips)</u>	<u>\$2.00</u> <u>(Administrator may waive)</u>
	<u>Nature Center Full Exhibit Rentals</u>	<u>\$2500.00/day</u> <u>plus add'l</u> <u>staffing cost</u>
	<u>Outreach Programs</u>	<u>\$50.00/hour</u>
	<u>Birthday Parties (Room Rentals)</u> <u>includes nature center, age 3 and up, max 30</u>	<u>\$100.00/hour</u>
	<u>Birthday Party Add-on: group access to exhibit area</u>	<u>\$3.00/youth</u>
	<u>Birthday Party Add-on: live animal encounter (30-45 min.), nature presentation (30-45 min), or Craft Presentation (30 participants max)</u>	<u>\$50.00</u>
	<u>Birthday Party Add-on: painting presentation (30 participants max)</u>	<u>\$75.00</u>
	<u>Photography Permit Fee - Single Session (Amateur and Professional)</u>	<u>\$50.00</u>
	<u>Photography Permit Fee – Annual Pass (Amateur and Professional)</u>	<u>\$250.00</u>
	<u>Event Center Rental-Educational and Classroom Events</u>	<u>\$50.00/hour, 2-</u> <u>hour min</u>
	<u>Event Center Rental-Meetings and Corporate Events</u>	<u>\$250.00/hour, 2-</u> <u>hour min</u>
	<u>Event Center Rental-Weddings (April-October)</u>	<u>\$350.00/hour, 8-</u> <u>hour min</u>
	<u>Event Center Rental-Weddings (November-March)</u>	<u>\$350.00/hour, 8-</u> <u>hour min</u>
	<u>Set-Up/Cleaning Fee - Weddings and Special Events</u>	<u>\$200.00 flat fee</u> <u>in addition to</u> <u>hourly fee</u>
<u>*All event center rental time includes set-up and take down; 20% deposit is required for all weddings and special events at least 120 days out; full payment shall be paid 30 days prior to the event; \$1 million liability insurance, naming Parish of Caddo as the additional insured shall be required for all weddings, special events, and events with alcohol; security shall be required for all weddings, special events, and events with alcohol (Caddo Parish Sheriff or Shreveport Police); applicant is responsible for securing security; requirements for on-site EMS or Fire will be determined based on the event by Caddo Parish Administration.*</u>		

Code Section	Description		Amount
CHAPTER 40. ROADS AND BRIDGES			
40-2	Permit for installation of structures for ingress and egress to property or street		\$10.00 <u>\$25.00</u>
40-2	Charge for driveway culvert pipe installed by the department of public works (based on 20 linear foot or less for each driveway culvert)		\$30.00 per inch diameter of pipe
40-2	Charge for driveway culvert pipe installed by the department of public works (lengths in excess of 20 linear foot per culvert)(Public Works Maintenance)		\$30.00 per inch diameter of pipe plus 5% per foot in excess of 20 linear feet per culvert
40-2	Permit to lay pipeline parallel to and within right-of-way		
	Length of Line	Size	
	100 feet or less	All	None required
	100 to 200 feet	All	\$25.00
	<u>200 feet or less</u>	<u>All</u>	<u>\$100.00</u>
	Over 200 feet	All	\$10.00 per 100 feet or fraction thereof
	Over one mile	Less than 8 inches	\$500.00 per mile
	Over one mile	8 to 18 inches	\$1000.00 per mile
	<u>40-5</u>	Right-of-way fee for connection with lines crossing the right-of-way (fee shall be based on the diameter of the casing or the pipe)	\$20.00 per inch in diameter, or fraction thereof
	40-14	Application fee for request to construct any access gate or other improvement designed and intended to restrict and/or regulate vehicular access upon or across any public residential street	\$50.00
	<u>Road-crossing bore permit</u>	<u>\$50.00</u>	