



INVITATION TO BID

Sealed Bids are hereby invited by the Parish of Caddo for

IFB 25-10, Janitorial Supplies, Trash Liners, Paper Products and Disposable Goods

Complete Documents may be obtained, without charge, from the Purchasing Division, Parish of Caddo, Government Plaza, 505 Travis Street, Suite 850, Shreveport, Louisiana 71101. Bids shall be submitted on an official proposal form furnished with the bid package. Bids submitted in any other form may be rejected. Bidders may elect to submit bids electronically via the internet. Electronic bids for the Parish of Caddo are available for submission at www.bidexpress.com. Bidders that wish to submit electronic bids online will be charged a fee by Bidexpress. In addition, bidders shall be required to obtain a digital signature certificate prior to submitting bids online.

The bid shall be submitted in an envelope clearly marked as:

IFB 25-10, Janitorial Supplies, Trash Liners, Paper Products and Disposable Goods

Bids will be received no later than 3:00 p.m., Tuesday, March 11, 2025, at the Purchasing Division, Parish of Caddo, Government Plaza, 505 Travis Street, Suite 850, Shreveport, Louisiana 71101. No bid shall be received after this date and time. All bids will be publicly opened and read aloud by the Parish Administrator or a designated representative at the above stated date and time.

The Parish of Caddo reserves the right to reject, in whole or in part, any and all bids and to waive any and all technicalities and informalities in accordance with the state law.

The Parish of Caddo is an Equal Opportunity Employer.

Bradley Parker
Procurement Specialist

Caddo Citizen: February 20 & 27, 2025