

MINUTES OF THE MEETING OF THE
CADDO PARISH COMMISSION'S
PERSONNEL, POLICIES & PROCEDURES COMMITTEE
HELD ON THE 20th DAY OF MARCH, 2023

The Caddo Parish Personnel, Policies, & Procedures Committee met in legal session on the above date, at 2:30 p.m., in the Government Plaza First Floor Conference Room, with Mr. Lazarus, presiding, and the following members in attendance, constituting a quorum: Commissioners Atkins, Burrell, Epperson, Gage-Watts, Jackson, Lazarus and Young (7). ABSENT: Commissioner Johnson (1).

The invocation was given by Mr. Lazarus, and Mr. Epperson led the Commission in the Pledge of Allegiance.

NEW BUSINESS

- *Review and Recommendations Regarding Decorum and Clearing the Chamber*

Mr. Young and Mr. Burrell discussed the reality of security clearing the Chambers and to further clarify the meaning to clear the chamber. Mr. Jackson requested Staff to develop the process and suggest what the Commission should do, which Attorney Frazier discussed with the Committee.

Mr. Epperson suggested the request to clear the Chamber should be the responsibility of the President and that the language include, "On adjournment of any meeting of the Caddo parish commission, including special meetings in which sessions the president shall request that the Chamber Are we clear of all personnel? Except Caddo parish commission is in Caddo employees". Mr. Epperson suggested that the Communications Director oversee the Commissioner interview cards for public requests to speak with the Commissioner after a meeting.

Mr. Burrell suggested that the citizen comment cards and interview cards be on one form. Attorney Frazier clarified that media requests should be done through the Communications Director. Mr. Jackson discussed the need for a decorum in the Chambers and that the City Council Chairman can ask for someone to be removed. Mr. Jackson requested that staff put something together that would give some level of consistency across the board. Mr. Epperson suggested that the Committee focus on rule 4 and move forward. Mr. Hopkins discussed the measure of separation of people and elected officials.

It was **moved by Mr. Epperson**, seconded by Mr. Burrell, *that the Committee suggestions relative to Rule 4 items 1 and 2 be articulated into a policy to be brought forth at the next Committee meeting. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Epperson, Gage-Watts, Jackson, Lazarus and Young (7). NAYS: None (0). ABSENT: Commissioner Johnson (1). ABSTAIN: None (0).

The meeting adjourned at 2:56 p.m.

/s/ Linda J. Montgomery
Linda J. Montgomery
Administrative Specialist