

MINUTES OF THE SPECIAL SESSION OF
THE CADDO PARISH COMMISSION
HELD ON THE 1ST DAY OF DECEMBER, 2022

The Caddo Parish Commission met in a Special Session, on the above date, at 3:35 p.m., in the Government Plaza Chambers, 505 Travis Street, Shreveport, with Mr. Johnson, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (9). ABSENT: Commissioners Chavez, Epperson, and Gage-Watts (3).

The invocation was given by Mr. Jackson and Mr. Lazarus led the Commission in the Pledge of Allegiance.

NEW BUSINESS

It was **moved by Mr. Burrell**, seconded by Mr. Johnson, *that the Rules of Procedure for review and adoption of the 2022 Operating & Capital Improvements Budget* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (9). NAYS: None (0). ABSENT: Commissioners Chavez, Epperson, and Gage-Watts (3). ABSTAIN: None (0).

It was **moved by Mr. Hopkins**, seconded by Mr. Burrell, *that Ordinance No. 6268 of 2022* be adopted.

It was **moved by Mr. Johnson**, seconded by Mr. Burrell, *to englobo and adopt the following ordinances:*

- *Ordinance No. 6268 of 2022, Capital Outlay Fund*
- *Ordinance No. 6269 of 2022, General Fund*
- *Ordinance No. 6270 of 2022, Public Works Fund*
- *Ordinance No. 6271 of 2022, Building Maintenance Fund*
- *Ordinance No. 6272 of 2022, Detention Facilities Fund*
- *Ordinance No. 6273 of 2022, Parks & Recreation Fund*
- *Ordinance No. 6274 of 2022, Solid Waste Disposal Fund*
- *Ordinance No. 6275 of 2022, Juvenile Justice Fund*
- *Ordinance No. 6276 of 2022, Health Tax Fund*
- *Ordinance No. 6277 of 2022, Biomedical Foundation Fund*
- *Ordinance No. 6278 of 2022, Riverboat Fund*
- *Ordinance No. 6279 of 2022, Criminal Justice Fund*
- *Ordinance No. 6280 of 2022, Head Start Fund*
- *Ordinance No. 6281 of 2022, Oil & Gas Fund*
- *Ordinance No. 6282 of 2022, Economic Development Fund*
- *Ordinance No. 6283 of 2022, Economic Development District Trust Fund*
- *Ordinance No. 6284 of 2022, Law Officers Witness Fund*
- *Ordinance No. 6285 of 2022, Section 8 Fund*
- *Ordinance No. 6286 of 2022, American Rescue Plan Fund*
- *Ordinance No. 6287 of 2022, E. Edward Jones Housing Trust Fund*
- *Ordinance No. 6288 of 2022, Reserve Trust Fund*
- *Ordinance No. 6289 of 2022, Debt Service Fund*
- *Ordinance No. 6290 of 2022, Capital Improvement Fund*
- *Ordinance No. 6291 of 2022, Capital Improvement Fund II*
- *Ordinance No. 6292 of 2022, Group Insurance Fund*
- *Ordinance No. 6293 of 2022, General Insurance Fund*

Substitute motion by Mr. Jackson, seconded by Mr. Burrell, *to amend Mr. Johnson's motion to englobo and adopt all budget ordinances except for the following:*

- *Ordinance No. 6268 of 2022, Capital Outlay Fund*
- *Ordinance No. 6269 of 2022, General Fund*
- *Ordinance No. 6278 of 2022, Riverboat Fund*
- *Ordinance No. 6282 of 2022, Economic Development Fund*

- *Ordinance No. 6283 of 2022, Economic Development District*
- *Ordinance No. 6286 of 2022, American Rescue Plan Fund*
- *Ordinance No. 6287 of 2022, E. Edward Jones Housing Trust Fund*

At this time, Mr. Jackson's motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, Hopkins, Jackson, Jones, Taliaferro, and Young (6). NAYS: Commissioner Atkins, Johnson, and Lazarus (3). ABSENT: Commissioners Chavez, Epperson, and Gage-Watts (3). ABSTAIN: None (0).

Mr. Jackson commented that he had some adjustments to make to the budgets. Mr. Atkins reminded Mr. Jackson that the Commission had two budget retreats. Mr. Jackson stated that the Commission can only make amendments during a meeting. Mr. Atkins responded that changes could be proposed during the budget retreats. Mr. Jackson explained that he was told any amendments had to come from the floor after the budget books have been printed. Mrs. Bryant said that the budget retreats occur before the budget book is presented, but amendments must be made from the floor, or in the following year, after the budget book has been presented. Mr. Jackson said that a public hearing and budget retreat are not when amendments could be made and explained that Commissioners complain about amending the budget in the following year. Mr. Jackson requested an opportunity to make amendments.

At this time, Mr. Johnson's original motion failed, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Johnson, Jones, and Lazarus (5). NAYS: Commissioner Hopkins, Jackson, Taliaferro and Young (4). ABSENT: Commissioners Chavez, Epperson, and Gage-Watts (3). ABSTAIN: None (0).

Mr. Jackson asked Administration if the ERAP2 reallocation funds would be realized in the 2023 budget and which fund it would be received into. Mrs. Bryant responded that the ERAP2 reallocation funds would be included in the 2023 budget and received into the Capital Outlay Fund and Debt Service Fund. Mr. Jackson wanted to know if the Veterans Center project was under budget or over budget. Dr. Wilson responded that Administration would have to look into that, but the project was not over budget. Mr. Jackson wanted to know if a budget amendment would be needed to move the remaining funds from the Veterans Center project to another capital project. Mrs. Bryant responded that an amendment must be made, because the funds are insurance proceeds.

Mr. Jones wanted to clarify that the budget ordinances would be considered individually. Mr. Atkins agreed with Mr. Jones and explained that ordinances could be englobed at any time.

At this time, Mr. Hopkins motion carried, as shown by the following roll call votes: AYES: Atkins, Burrell Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (9). NAYS: None. (0). ABSENT: Commissioners Chavez, Epperson, and Gage-Watts (3). ABSTAIN: None (0).

It was **moved by Mr. Burrell**, seconded by Mr. Jackson, *that Ordinance No. 6269 of 2022* be adopted.

It was **moved by Mr. Jackson**, seconded by Mr. Young, *to adjust the appropriation for the MPC to the 2022 appropriation amount.*

Mrs. Bryant explained that there was no increase in the appropriation for the MPC between 2022 and 2023.

Mr. Jackson withdrew his motion.

It was **moved by Mr. Johnson**, seconded by Mr. Lazarus, *to englobe and adopt the following ordinances:*

- *Ordinance No. 6269 of 2022, General Fund*
- *Ordinance No. 6270 of 2022, Public Works Fund*
- *Ordinance No. 6271 of 2022, Building Maintenance Fund*
- *Ordinance No. 6272 of 2022, Detention Facilities Fund*
- *Ordinance No. 6273 of 2022, Parks & Recreation Fund*
- *Ordinance No. 6274 of 2022, Solid Waste Disposal Fund*
- *Ordinance No. 6275 of 2022, Juvenile Justice Fund*
- *Ordinance No. 6276 of 2022, Health Tax Fund*
- *Ordinance No. 6277 of 2022, Biomedical Foundation Fund*

At this time, Mr. Johnson's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (9). NAYS: None (0). ABSENT: Commissioners Chavez, Epperson, and Gage-Watts (3). ABSTAIN: None (0).

It was **moved by Mr. Burrell**, seconded by Mr. Johnson, *that Ordinance No. 6278 of 2022*

be adopted.

Amendment by Mr. Jackson, seconded by Mr. Johnson, *to amend Ordinance No. 6278 of 2022 to roll over the unused appropriation of \$5,000 for Friends In Unity from the 2022 budget to the 2023 budget.*

Amendment by Mr. Johnson, seconded by Mr. Taliaferro, *to increase the appropriation for the Southern University Foundation by \$5,000 in the 2023 budget.*

Mr. Johnson explained that due to the new grant system rule some organizations did not receive the link and Southern University Foundation was one of them.

Mrs. Gage-Watts announced that she will abstain from the vote because her computer was not up.

At this time, Mr. Johnson's and Mr. Jackson's amendments carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (9). NAYS: None (0). ABSENT: Commissioners Chavez, and Epperson (2). ABSTAIN: Commissioner Gage-Watts (1).

It was **moved by Mr. Jackson**, seconded by Mr. Johnson, *that Ordinance No. 6278 of 2022 be adopted as amended. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (9). NAYS: None (0). ABSENT: Commissioners Chavez, Epperson, and Gage-Watts (3). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mr. Burrell, *to englobo and adopt the following ordinances:*

- *Ordinance No. 6279 of 2022, Criminal Justice Fund*
- *Ordinance No. 6280 of 2022, Head Start Fund*
- *Ordinance No. 6281 of 2022, Oil & Gas Fund*
- *Ordinance No. 6282 of 2022, Economic Development Fund*
- *Ordinance No. 6283 of 2022, Economic Development District Trust Fund*
- *Ordinance No. 6284 of 2022, Law Officers Witness Fund*
- *Ordinance No. 6285 of 2022, Section 8 Fund*

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Chavez, and Epperson (2). ABSTAIN: None (0).

It was **moved by Mr. Johnson**, seconded by Mr. Jackson, *that Ordinance No. 6286 of 2022 be adopted.*

Mr. Jackson requested for Administration to explain how the projects that have several years to be completed will be handled. Mrs. Barnett responded that all Commission approved projects are included in the budget, but are not detailed in the budget books. She explained that each project will be realized in the budget every year until they are vetted, approved and paid or deemed ineligible. Mrs. Barnett said that the Commission does not need to approve the projects annually.

Amendment by Mr. Johnson, seconded by Mr. Jackson, *to englobo and adopt the following ordinances:*

- *Ordinance No. 6286 of 2022, American Rescue Plan Fund*
- *Ordinance No. 6288 of 2022, Reserve Trust Fund*
- *Ordinance No. 6289 of 2022, Debt Service Fund*
- *Ordinance No. 6290 of 2022, Capital Improvement Fund*
- *Ordinance No. 6291 of 2022, Capital Improvement Fund II*
- *Ordinance No. 6292 of 2022, Group Insurance Fund*
- *Ordinance No. 6293 of 2022, General Insurance Fund*

At this time, Mr. Johnson's amendment carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Chavez, and Epperson (2). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mr. Jones, *to amend Ordinance No. 6287 of 2022 and appropriate \$10,480,604 of the ERAP2 reallocation to Ordinance No. 6287 of 2022*

Mr. Jackson explained that his motion is to appropriate the additional ERAP2 reallocation.

Mrs. Barnett explained that the Parish of Caddo has received a reallocation of ERAP2 funding in the amount of \$10.4 million from the federal government in October 2022. Mrs. Barnett said that the funding arrived after the 2023 budget books were sent to be printed, and she was unable to include it in the 2023 budget books. Mrs. Barnett explained that the ERAP2 funds will be recognized in 2023 as deferred revenue because the Parish does not have expenses related to it. Mr. Barnett said that she has applied for additional reallocation at each opportunity, but she is unaware when funding will post to the Parish's account.

Mr. Johnson asked for clarity on the amount of ERAP2 reallocation. Dr. Wilson responded the amount is \$10,480,604.00.

At this time, Mr. Jackson's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Chavez, and Epperson (2). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mr. Atkins, *to reconsider Ordinance No. 6278 of 2022*. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Chavez, and Epperson (2). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mr. Jones, *to amend Ordinance No. 6278 of 2022 to authorize the Finance Director to rollover unused funds to the 2023 Budget and adopt Ordinance No. 6728 of 2022 as amended*. Motion carried, shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Chavez, and Epperson (2). ABSTAIN: None (0).

There being no more business to come before the Commission, the meeting was adjourned at 4:06 p.m.



Linda J. Montgomery
Office Specialist I

John E. Atkins
President