



BILLY NUNGESSER
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF STATE PARKS

BRANDON BURRIS
INTERIM ASSISTANT SECRETARY

April 30, 2024

Mr. Patrick Wesley
Director of Parks and Recreation
2900 Hearne Avenue-Suite B
Shreveport, LA 71103

RE: 22-00983 Earl G. Williamson Park Upgrades

Dear Dr Wesley,

We are pleased to advise you that we have received official approval and obligation of federal funds for the referenced development project with federal matching assistance up to \$690,512.00

Attached are copies of the State Project Agreement, Maintenance Agreement, Resolution, Certification of Understanding and Certification of Compliance Related Federal Acts. The State has signed the Agreement. Please sign and return the **originals** as soon as official adoption can be effected by your agency, and send to Annette Cosme @ acosme@crt.la.gov, retain a copy for your files. The General Provisions attached to your copy of the State Project Agreement, as it is a part of the legal document.

National Park Service regulations require this office to review and approve construction plans and specifications for each element outlined in the project proposal **prior** to commencement of work. Construction begun and costs incurred before approval of plans and specifications are not eligible for matching assistance. Submit your plans and specifications for **all** elements of work covered by the funds obligated as detailed in your project proposal and shown on the State Project Agreement. A copy of the Federal Requirements and EEO provisions concerning construction contract compliance are enclosed for your guidance and **are to be included in your plans and specifications.** Also, please note the uniform administrative requirements for political subdivisions concerning bonding and insurance.

In keeping with the terms of the agreement signed by you, complete plans and specifications be submitted within **four** months of the date of approval of the State Agreement, and construction will begin on the site within **six** months of the date of approval. We look forward to receiving your plans and specs soon.

Please be reminded that federal regulations require **all wiring to be underground**. This regulation must be complied with whether or not Land and Water Conservation Funds are used to provide the electrical service during this project period or in the future.

Please note the provision in the Project Agreement that requires compliance with the Americans with Disabilities Act of 1990.

This agency is required to comply with the Historic Properties Preservation Act of 1966 on all federally funded projects. For this reason, we request your cooperation in notifying the State Historic Preservation Office at P. O. Box 44427, Baton Rouge, LA 70804-4247 (Telephone 225/342-8160) should cultural resources be discovered during construction of your project.

Compliance with Title VI of the Civil Rights Act of 1964 is required. The Act prohibits any discrimination based upon race, creed, or national origin. Please post the attached Complaint Procedure in a conspicuous place in your administrative offices, and make copies for display in appropriate locations in your recreation areas.

Please note in particular and comply with the requirements of Attachment #1 to the Agreement and of the General Provisions. Copies of the attachments concerning EEO (Attachments A – D) listed below **must be furnished to your consultant**, and **subsequently to the contractor**, to assure your compliance with federal regulations.

The project proposal adopted by your official resolution is part of the above contractual agreement. **Any** deviations from the scope outlined in the project proposal, including deletion or addition of elements of work or within elements of work, will require an amendment to the agreement through this agency. Remember that approval must be obtained from this agency for plans and specifications before you advertise for bids or any expenditure for construction is made.

The National Park Service requires a permanent sign acknowledging assistance. After the first billing, **this agency** will provide a sign at a cost of approximately \$50. Your share (50%) will be deducted from one of your reimbursement payments..

At your earliest convenience, please contact Suzette Simms @ ssimms@crt.la.gov in our office to arrange a meeting concerning billing procedures, plans and specifications, and prosecution of the project to completion. It is preferred that this meeting includes the administrator of the project and the person responsible for day-to-day accounting of the project.

We are pleased to assist you and look forward to working with you in the coming year. To arrange the billing meeting and for any questions concerning this project, please contact Annette Cosme, Grants Administrator at (225) 342-8111 or toll free 1-888-677-1400.

Sincerely,



Mitchell Aleshire
Alternate State Liaison Officer

CH: AC

Enclosures: State Project Agreement (with Attachment #1 and Attachment #2)
 Maintenance Agreement
 Resolution
 General Provisions
 Certification of Understanding & Certification of
 Compliance – Related Federal Act
 Federal Financial Assistance
 EEO Provisions
 Title VI Complaint Procedure
 Adm. Requirement for Bonding & Insurance
 Procurement Procedures
 Billing documentation required for development projects