

VOTING TABLE

<u>Action</u>	<u>Meeting</u>	<u>To Pass</u>	<u>Notes</u>
Motion to Advance to Agenda	Work Session	Simple Majority of those present	
Motion to Add to/Expand the Agenda	Any meeting	All members present	Also requires a Public Hearing.
Motion to Amend	Any meeting	Simple Majority of those present	
Adopt Ordinance	Regular Session	Majority of the body (7+)	per charter, adoption must be by majority of the body, also requires a public hearing to occur at least 2 weeks after introduction.
Adopt Resolution	Regular Session	Majority of the body (7+)	per charter, adoption must be by majority of the body
Adopt Resolution Amending the Bylaws	Regular Session	Majority of the body (7+)	per charter, adoption must be by majority of the body, must be introduced then lay over two meetings, can be adopted upon the 3rd reading
Call for the Question/Previous Question/Close Debate	Any meeting	Two Thirds (2/3) of those present	
Adjust the order of Business	Regular Session	Simple Majority of those present	
Postpone	Any meeting	Simple Majority of those present	
Table	Any meeting	Majority	
Remove from table	depends when it was laid on the table	must be unanimous	
Remove from agenda	Any meeting		
Amend something previously adopted	Regular Session	(a) Majority with notice; or (b) 2/3 or (c) a majority of entire membership	
Reconsider	Any meeting	Simple Majority of those present if motion is debateable	
Suspend the Rules	Any meeting	Majority for standing Rules, 2/3 for Rules of Order	
Action Items (Appointments, Directives, etc.)	Regular Session, Work Session	Simple Majority of those present	
Refer to Committee	Regular, Work Sessions		
Recommend to Commission	Committee	Simple Majority of those present	
Friendly Amendment	Any meeting	allowable if it is a clarification of intent viewed by all parties to enhance the original motion.	These are often allowed by Chairs under Parliamentary Procedure, but don't technically exist under Robert's Rules. Alternately can be done as a motion by unanimous consent.
Emergency Ordinance	Regular or Special Meeting	Seven or more (majority of the body)	To meet a public emergency affecting life, health, property or public safety. It cannot levy taxes or special assessments; grant or extend a franchise; incur debt, except as provided in Section 6-04 B of the Caddo Parish Charter; adopt or amend an official map, platting or subdivision controls or zoning regulations; or propose amendments to the Home Rule Charter. Emergency ordinances are only in place for 30 days
Extend Emergency Ordinance	Regular Session	8 or more (2/3 of the entire body)	Can extend emergency ordinance 30 days, but only 1 extension allowed.
Election of Officers	Regular Session	plurality	
Selection of nominees with multiple choices	Regular Session	plurality	
To fill a vacancy on the commission	Regular or Special Meeting	Requires a Majority of body (7), less any vacated seats	per Bylaw Article III, Rule 3
Emergency change to speaking limitations		simple majority	in case of emergency
Approve Agenda for Teleconference	Teleconference meeting	Two Thirds (2/3) of those present	The items also must have been allowed on the agenda pending the 2/3 approval
extend limits of time or debate	Any meeting	Two Thirds (2/3) of those present	
Recess	Any meeting	Simple Majority of those present	