

MINUTES OF THE REGULAR SESSION OF
THE CADDO PARISH COMMISSION
HELD ON THE 18th DAY OF JANUARY, 2024

The Caddo Parish Commission met in a Regular Session, on the above date, at 3:30 p.m., in the Government Chambers, with Mr. John Paul Young, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). ABSENT: None (0).

Mr. Giles gave the invocation, and the Pledge of Allegiance was given during the Special Session. The Commission moved onto Agenda Additions.

AGENDA ADDITIONS

It was **moved by Mr. J. Young**, seconded by Mrs. Gage-Watts *to take the following actions on the agenda additions that were presented:*

- *Expand the agenda and add Resolution No. 5 of 2024, a resolution authorizing an agreement with the Louisiana Department of Transportation & Development to provide for joint and cooperative endeavors between the State and the Parish of Caddo during winter weather events and otherwise providing with respect thereto, under Resolutions*
- *Expand the agenda and add Resolution No. 6 of 2024, a resolution to authorize the Caddo Parish Administrator to approve the assignment, bill of sale, and conveyance of State Agency Leases #22154, #22156, and #22157 from Cypress Energy Partners, LLC, to Paloma Natural Gas, LLC, and otherwise providing with respect thereto, under Resolutions*
- *Table Resolution No. 20 of 2023, a resolution urging and requesting the Louisiana Legislature, Governor, and Secretary of State to implement hand-marked paper ballots, and otherwise providing with respect thereto*
- *Postpone appointments to the Citizen's Disaster Response Committee, Children & Youth Planning Board, and Charter Review Committee to the February 8, 2024 Regular Session*
- *Expand the agenda and add Caddo Winterizations & Repair Program to provide public assistance for plumbing repair with weather resiliency/winterization in the wake of recent cold weather conditions to be funded from the Reserve Trust Fund under New Business*
- *Expand the agenda and add Authorize use of emergency money to assist residents with pipes, damages, and related repairs from the winter storms under New Business*

At this time, the President opened up the floor for anyone to speak in favor or against the agenda additions.

Jon Glover came before the Commission and gave the following comment:

You know, if I had known something about the additions, it would make it easier for one to speak to, but because I'm just now seeing them, I don't understand. Can someone explain the intent and purpose for each one of these before we close this? Me having a comment about these agenda items that you're adding, please.

There being no one to speak in favor or against the agenda additions, the President closed the public hearing.

At this time, Mr. J. Young's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

CITIZENS COMMENTS

Susan Bairnsfather emailed the following comment:

Please provide us your "Policies and Procedures" manual for the ROV office. Are you

aware of this provision concerning jury duty lists in the Louisiana Election Code Title 18? A list of names and addresses to whom address confirmation notices are sent ... and whether or not each person responded to the confirmation notice shall be maintained for a period of two years and shall be open to inspection and copying as provided in R.S. 18:154. Please provide us with this 2-year list from your Clerk of Court's "returned jury notices" records for jury pool selection. (That list can then be cross-checked with active and inactive voters to see where those names appear) Where and when do you publish the names and addresses of those persons on the inactive list? (->90 days prior to a regularly scheduled federal primary election for 1 day in the official journal of the Caddo Parish Commission or a widely distributed local newspaper) How often does the Clerk of Court's office deliver you a list of returned or undeliverable jury duty notices? What do you do with that list? What corrective action did you apply to your staff members who accepted some ballots with deficient, unsigned ballot ... while some ballots also with unsigned ballot flaps were rejected? This is obviously wrong to process ballot flaps in this manner. You mentioned that those staff members had not received the proper training. Obviously if those staff members knew to reject some of those ballots, they knew the correct procedure and therefore had the proper training. Was ballot harvesting reported to you following the November 2022 election? What follow-up actions did you take concerning that individual? Did you alert your staff in Oct 2023 primary and also the Dec general election to this individual so that they could be on the look-out for yet another submittance of multiple ballots from the same individual? Have you fixed all discrepancies due to the new redistricting lines of 2022 so that members of the same household will no longer be assigned to a different district & precinct? What are your processes for cleaning voter rolls? How many voter registrations have you purged from the rolls since the Caddo sheriff run-off election in November? The Federal Code U.S. 52:205 §20507 states that when a registrant has not voted in 2 consecutive federal elections, that person should be removed from the voter rolls. There are people marked as active voters on the voter rolls who have not voted in more than 10 years... way past the limits according to federal law. There are people on the voter rolls who have registered but NEVER voted. How many of these voters did you send a card in the last 6 months to verify that they still live at their listed registration address or checked the national change of address (NCOA) database to see whether they have moved out of state? Federal law states that each voter should have a unique voter ID number. Has your office fielded any calls from registered voters who assert that they have the same voter ID as a voter in Bossier parish? How did you address their concern and what was your corrective action for this? On checking the registration rolls as of April 2023, there were 37 active voters who are 100 or over (the oldest person being 12), 1623 were active voters 90 or older, and 24,671 were active voters 80 or older (1/6 or 16.6% of the voter rolls). According to the CDC, the average life expectancy in LA is 73.1 years old. Have you checked the obits to see if these folks have passed away? Did you mail a card to their address to check if they still live at their listed address or have moved to a nursing home address or to their children's address? When you were hired as ROV in 2019, was the position advertised as a full-time position? As you hold the highest office within the ROV's office and you oversee more than a dozen employees to help you with the lesser office tasks both inside the office and outside of the office, please relay what tasks you, where no other person below you are qualified, are required to perform out-of-the-office...and what percentage of your working time is required by those tasks? During a 2022 parish commission meeting just after the election you referring to yourself as still being "new" at your job. By that time, you had been ROV for 3 years. You repeated this reference to being new at your job during the sheriff's race court proceedings just a few weeks ago. By that time, you have been ROV for 4 years. Could you tell me how much longer do you think it will take you to be versed in the duties of ROV if they are difficult enough that you consider yourself as still "new" on the job after 4 years? Has your law firm made a contribution to any candidate since you accepted the position as ROV in 2019? Louisiana Voting System Issues. Above are all human-driven issues - supervisory, administrative, and completely manual issues that can be fixed simply by due diligence. Paper ballot voting constitutes only an average of 10% of our votes in elections. I submit to you that the elephant in the room is electronic voting machines which make up 90% of our votes. Some of our officials tell us, "We trust the machines." However, our own Clerk of Court has publicly stated, "There are glitches in every election." In my line of work, no computer program is accepted for "production" if it produces "glitches" (meaning errors) every time it's run. As a computer programmer, I would have been fired for "unacceptable performance." For 4 years, a proclamation has been published by our past governor declaring a state-wide emergency due to cybersecurity issues. This proclamation has been re-issued every month for the last 4 years. Our Dept of Motor Vehicles (DMV) has been reported to have been hacked 3 times in 4 years. Why is this important? Because the DMV is connected to our voter registration rolls database which is connected to voting system during elections. Louisiana is currently running the same software in its electronic voting machines as Georgia, where the software was proven to have flipped votes between 2 school board candidates in 2022, among other issues as publicly warned by IT expert analysts and the federal agencies EAC (Elections Assistance Commission) and NIST (National Institute of Standards and Technology). Louisiana is the only state in the Union that does not audit ANY of its election data, not even the paper ballots. The Dept of the Secretary of State (SOS) was audited in 2021 and cited for this deficiency. He did nothing to correct this! We are more careful in checking the plays during our football games than with our electronic voting systems. When there is a play that is close to the first down, on-the-field referees check this first, the cameras are the 1st back-up, and the 2nd back-up is to physically drag out chains to check if the tip of the football is over the line. Where is the same due diligence concerning the electronic voting machines? When are we going to demand to look at the machines' individual counts? Louisiana has NO process in place to audit and has NEVER done an audit. The occasional re-count of paper ballots that only make up 10% of our votes is NOT a realistic or

valid representation of the people who voted in an election. An audit of the electronic voting machines does require an IT person with the experience of analyzing software and firmware from voting machines who can analyze the data. And in this scenario of auditing of electronic voting machines, that person (or persons) would have to be trusted to be completely unbiased in their findings. Then the challenge is to explain that level of IT findings to the general population in a manner where they understand the findings. Even the explanation of the findings has been proven to be next to impossible...in courts of law and otherwise. The solution to the above dilemma is to adopt a voting system that everyone can understand and that multiple parties can oversee and serve as checks and balances with each manual step. In 2021 in Baton Rouge, multiple IT voting system experts testified to the SOS that a secure hand-marked, hand-counted paper ballot voting system is the most secure voting system. Notice the experts did NOT say that a "secure" paper ballot could be printed straight from the electronic voting machine. Yes, the paper ballot system will also require due diligence and more humans to be involved. But due diligence and humans are a readily doable combination and everyone will be able to understand this process. A secure hand-marked, hand-counted paper ballot voting system that is declared the most secure voting system by IT experts and 100% transparent to the voters is the only way forward to restore trust in our elections.

Jon Glover came before the Commission and gave the following comment:

I want the item that I'm going to be speaking to is also on public hearing. So would it be best that I wait to the public hearing is open to make my comments or shall I make the comments now? And then come back at public hearing.

The President advised that it would be appropriate to speak during public hearings.

Olanza Sanders came before the Commission and gave the following comment:

I'm here today because of the Caddo Re-Invest Renewal Program. I was coming to speak on it. I'm trying to acquire this land. I know its adjudicated property, and I wanted to redevelop the area. I've been redeveloping a lot of adjudicated properties in Shreveport. Over the last past two years, I've probably bought about forty properties myself, sold them, and put them back on the tax roll. As well as, I started a community center, which was previously adjudicated property. I've been signing up residents in that area to not only buy adjudicated property, but also to register to vote as part of a local political party that I started called YES, which is Young Entrepreneur Shreveport. So I just wanted to come today to ask that the Commission approve this property that's adjudicated so I can not only put it back on the tax roll, but do something with it in the neighborhood. It sits adjacent to a property that I already own, and the land has snakes coming from it. It's kind of a hazard, and I wanted to get it to do something with it. Starting off by cleaning it up and cutting down some of the bushes that are probably overgrown, at least two or three feet. That's been like that for years. The property has been adjudicated for over twenty years now, I believe. Its just been sitting there. So that's it, basically. Thank you very much.

Dantia Edwards came before the Commission and gave the following comment:

I'm here in support of Olanza Sanders with the acquiring of 1024 Baker Street, Shreveport, LA, 71101. By improving adjudicated properties—the goal is to attract new businesses and residents to these underserved communities. This will not only bring in much needed economic growth, but it will also create a sense of community and improve the overall quality of life for the residents with a revitalizing thriving community. Shreveport can once again shine as a vibrant and prosperous city. In conclusion, revitalizing Shreveport's undesired communities by improving adjudicated properties is a crucial step in restoring the city's vitality. It not only addresses the issues of blight and safety, but it also promotes economic growth and fosters a strong sense of community by working together and investing in these neglected properties. We can revitalize Shreveport and create a brighter future for all its residents. Thank you.

Jeremiah McDade came before the Commission and gave the following comment:

I'm basically here to represent for Olanza Sanders as this time. One of the key benefits of redevelopment properties in bad neighborhoods is that the potential and economic grown as new businesses and development move into the area. It can create jobs and attract more people to the neighborhood. This, in turn, can lead to increased property values and boosts in local businesses and revitalize neighborhoods. It can also attract investors and developers needed in further growth and developments. Yeah. Thank you very much.

Candy Peavy emailed the following comment:

I regret that I cannot attend your meeting today but wanted to give all of you my observations about the current issues we are facing regarding our elections and our registrar of voters' past performance. I attended both court hearings concerning the challenges with our recent Sheriff runoff election and recount. It was crystal clear to me while sitting in the courtroom, that none of the validity issues

would have occurred at all had our registrar of voters performed his job as specified by law in our state constitution. Mr. Sibley was appointed by your commission. I recommend that he be supervised by your commission, or at the very least, a committee of your commission. We must have a mechanism in place to hold him accountable for every election. The proper execution of counting paper ballots is crucially important to our election integrity in this parish. This job falls squarely on his shoulders. If he cannot perform his job as dictated by law, we should start the process to remove him from office. Thank you to all of you for your service to our Parish.

ADOPT REGULAR SESSION MINUTES

It was **moved by Mr. J. Young**, seconded by Mrs. Gage-Watts, *to englobe and adopt Regular Session Minutes from January 4, 2024 and Special Session Minutes from January 8, 2024. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

SPECIAL RESOLUTIONS

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Burrell, *that the presentation for Special Resolution of Recognition for Calvary Baptist State Champions be postponed to the February 8, 2024 Regular Session. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

ADMINISTRATION REPORT

- Legislative Priorities

Mrs. Bryant emailed a form for legislative priorities, as well as, placed a hard copy at each Commissioners' station. She asked that these be submitted as soon as possible.

- Dale Sibley—Registrar of Voters

Registrar Sibley stated that there was misinformation and unknown information that is out there. He appreciates this opportunity to clarify the information.

Mr. Epperson provided a letter to all of the Commissioners dated back to 2012. He said that there has "been an effort to give the appearance that there are improprieties in our voting systems". Mr. Epperson asked that the Clerk of the Commission read this letter and make it a part of the record:

'Dear Commissioner Epperson,

In response to your inquiry concerning voter registration activities in Caddo Parish, I am pleased to report that since the Presidential election of 2008 to date, no instances of voter registration irregularities have been reported to this office by the Secretary of State's Election Compliance office. The Secretary of State also refers to this office any information concerning dual voter registrations between Louisiana and other states as we work to keep the voter rolls accurate.

Online voter registration was instituted in Louisiana which requires using the audit code on your driver's license or special state identification card. This program has been successful and also helps to assure the accuracy of voter registrations.

Caddo is pleased that the High School Voters Day program headed by Robert Jackson, has not only received a Congressional commendation but has been very successful in our parish. Nearly 1,000 high school seniors seek to register to vote each year in Caddo through this one of a kind program. It does not involve any funds from this office and is a voluntary effort.

Caddo has never experienced any problems with local community organizations, churches, or unions in voter registration efforts. We look forward to working with any such local groups and we were pleased to see voter registration offered at a recent Mardi Gras parade. This office will have a mobile voter registration program again this summer through the Shreve Memorial Library branches in Caddo. We will also be involved in the annual Voter Education and Registration week in Louisiana this year.

With warm, personal regards, I am

*Sincerely,
/s/Ernie Roberson, CERA
Registrar of Voters'*

Mr. Epperson said that there should be proper vetting prior to exploring a different system. He said that the process in place is in good standing.

Registrar Sibley explained that the concerns during citizens comments go beyond his office. He feels that it is important the citizens know what role each office plays during elections. Registrar Sibley said that many of the complaints were about the election process. He pointed out that the process is set by state statute, and the Registrar of Voters Office is obligated to follow the state statute.

Mrs. Gage-Watts thanked Registrar Sibley for coming down and speaking to the Commissioners and citizens with regards to his office and absentee voting.

Registrar Sibley explained the process of absentee ballots. He said that people over the age of 65 are on a permanent list. There are also people who will be out of town, college students, etc. that apply for the absentee ballots. Once all the applications are received, the Registrar of Voters Office (ROV) send the information to the Secretary of State's Office, who then sends back the number of ballots. Those ballots are addressed and forwarded to the voters. On the flaps of the ballot, there's information listed that the ROV examines—one piece of information is the voter's signature. Registrar Sibley said that there were five ballots missing that signature, and those ballots should not have gone through the process. Registrar Sibley took responsibility for the mistake.

Mrs. Gage-Watts wanted to know if there was an expiration date for the citizens on the permanent list. Registrar Sibley stated that there is not.

Mrs. Gage-Watts then wanted to know what the deadline was for absentee ballots to be at the ROV for an election. Registrar Sibley said that State law dictates that the ballots have to be at the ROV by 4:30 p.m. the day before the election, with the exception of military whose deadline is 8:00 p.m. the day of the election.

Mrs. Blake wanted to know more information about the witness signatures. Registrar Sibley said that a person cannot witness more than one ballot, unless they are a family member. He said that his staff has not monitored signatures until this past election.

Mrs. Blake then asked about interdictions. Registrar Sibley explained that an interdicted person is a person that has been judicially declared incompetent to do certain things. If a person is completely interdicted, the ROV has to remove that person from the rolls. He also pointed out that they cannot remove an interdicted person from the rolls until they receive notice. Registrar Sibley also mentioned that if a person voted, then died before the election is over, their vote still counts.

Registrar Sibley then talked about voting twice. The ROV has to publish a list every day of the people who early vote and absentee vote. The time that the ROV has to present the precinct registers is before the deadline for absentee votes to come in.

Mr. J. Young wanted to know if interdictions, deaths, felons, etc. is public noticed. Attorney Frazier said that she is not sure if it published in the papers, but the Clerk of Court does have notices of it. She also pointed out that it is not a living document. Registrar Sibley explained that the Coroner's Office should supply the ROV a list of deaths; the State handles the felons' list; and the Clerk of Court's Office is supposed to provide a list of interdictions. He said that the code spells out how the ROV is supposed to receive this information.

Mr. Atkins asked Registrar of Voters about paper ballots versus electronic ballots. Registrar Sibley said that they received paper ballots now in terms of absentee ballots, but it would take hours and hours if they went to all paper ballots. He also said that there would be a greater chance to human error. Registrar Sibley said that as an association they are reluctant to endorse paper ballots.

Mr. Atkins then wanted to know about concerns with the security of electronic systems, like hackers or nefarious parties. Registrar Sibley explained that it is on an intranet system, not internet, and nothing leaves that room. The data at the end of the night goes on a USB and is taken to the Clerk of Court. Mr. Atkins said that the stick is like an electronic ballot box.

Mr. Kracman said that there are valid issues on both sides with regards to the voting systems. He requested that Registrar Sibley provide, in writing, the answers to the questions that Ms. Bairnsfather raised.

Mr. Cothran suggested that Registrar Sibley provide literature or a video regarding the voting process. Registrar Sibley stated that they have videos and tutorials on how to fill out an absentee ballot, as well as, getting registered to votes. He also said that they are working on more information to provide to voters.

Mr. Burrell wanted to know if Registrar Sibley's curing process is different from former Registrar Roberson's. Registrar Sibley said that the curing process that he uses was initiated in 2019-2020 due to the pandemic. He is not aware of the process before 2019.

Mrs. Gage-Watts appreciates Registrar Sibley's appearance today and providing the information that he has. She suggested that the ROV and Clerk of Court's Office "go on the road" and disseminate this information to the citizens of Caddo Parish.

Registrar Sibley invited anyone to come and find out how the system works and study the Election Code Title 18.

Mr. Epperson

Mr. G. Young thanked Registrar Sibley for coming today. He said that he has confidence in mail-in ballots because he worked in the postal service for several years. He said that it is sacred in the postal office. Mr. G. Young wanted to know if Louisiana has a paper audit for the electronic systems, Registrar Sibley stated that they do not.

Mr. G. Young wanted to know if the Caddo Parish Commission has any jurisdiction over the ROV. Registrar Sibley said that the Caddo Parish Commission appoints the Registrar and funds the office.

Mr. G. Young then asked the Registrar if the issues that arose during this past election is due to the lack of good legislation or executing existing laws. Registrar Sibley said the system works, but it does need some tweaks.

- Joey Jones—North Louisiana Crime Lab

Mrs. Bryant advised the Commission that Mr. Joey Jones would be available at the February 8, 2024 Regular Session.

- Juvenile Detention

Mrs. Bryant said that there are eleven in detention, zero of which are OJJ. Two 17 years olds, fifteen at CCC, and 603 on probation.

- December 2023 Financial Statements

Mrs. Bryant informed the Commission that the December 2023 financial statements were attached to the agenda, as well as, a hard copy placed at each of their stations.

COMMUNIQES & COMMITTEE REPORTS

- Mrs. Gage-Watts thanked Administration for keeping the Commissioners informed during the ice storm. She suggested utilizing saltwater trucks that are being used in the oil fields to keep the streets de-iced during this type of weather. Mrs. Bryant said that they would look into this. She also thanked Animal Services, Public Works, Facilities, etc. for all of their hard work during the inclement weather.

- Mrs. Blake echoed the same sentiments as Mrs. Gage-Watts. She recognized Mr. J. Young for planting all of the trees before the ice storm.

- Mr. Kracman said that his constituents are complaining of no water on the Bel-di-Gil water system. He said that this system has had many failures leaving people without water for several days.

- Mr. Epperson appreciates Public Works for all of their hard work in keeping the roads passable.

- Mr. Burrell asked that Mr. J. Young provide trees for his district as well.

PUBLIC HEARING ON ZONING ORDINANCES & CASES

The President of the Commission opened the floor for anyone to speak in favor or against the following zoning ordinances:

- *Ordinance No. 6404 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, amending the provisions for accessory dwelling units, with all provisions included herein, and to otherwise provide with respect thereto*

- *Ordinance No. 6405 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, adding a new use for overnight truck parking, with all provisions included herein, and to otherwise provide with respect thereto*
- *Ordinance No. 6406 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located south side of Locust Hill Road approximately 1870' west of Highway 79, Caddo Parish, LA, from R-A, Rural Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned Unit Development Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6407 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located southwest corner of Old Mansfield Road and Midyett Street, Caddo Parish, LA, from R-A, Rural-Agricultural Zoning District to C-3 General Commercial Zoning District, and to otherwise provide with respect thereto*

Tony Durmon came before the Commission and gave the following comment in support of Ordinance No. 6407 of 2023:

I'm here with Bill Hawks. I believe we're in your district, Mr. Lazarus. We've been a part of the community there for nearly twenty years. We actually purchased the old Keithville Fire Station. We've been doing business out of it and with our community for all of these years, but we've kind of outgrown our facility. We are looking to build a small less than 1,000 square foot storage facility on a lot we own next door, close to the corner of Midyett and Mansfield Road. We didn't realize until we started pulling permits that we aren't zoned to do so. So, its been quite the process that lands us before you here today. I'd like to tell you that my little eight year old son's future relies on your decision today, but that's a joke. We have all the support of our community, and we enjoy doing business with this entire area. Its something we'd like to see happen. I don't have much more to say than that. Thank you very much.

- *Ordinance No. 6408 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located south of East Flournoy Lucas approximately 840 feet west of Ellerbe Road, Caddo Parish, LA, from R-1-7, Single Family Zoning District to C-1, Neighborhood Commercial Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6409 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east side of the East Kings Highway and Hanover Drive Intersection, Caddo Parish, LA, from R-E, Residential Estate Zoning District to R-1-5, Single-Family Residential Zoning District, and to otherwise provide with respect thereto*

There being no one else to speak in favor or against these ordinances, the President closed the public hearing.

PUBLIC HEARING ON ORDINANCES

The President of the Commission opened the floor for anyone to speak in favor or against the following ordinances:

- *Ordinance No. 6410 of 2024, an ordinance amending the 2023 Budget to amend the Budget of Estimated Revenues & Expenditures for the Head Start Fund and to otherwise provide with respect thereto*
- *Ordinance No. 6411 of 2024, an ordinance amending the 2023 Budget to amend the Budget of Estimated Revenues & Expenditures for the Housing Choice Voucher Program Fund and to otherwise provide with respect thereto*
- *Ordinance No. 6413 of 2024, an ordinance amending the Budget of Estimated Revenues & Expenditures to appropriate fund for a Caddo Community Lighthouse Pilot Project, and to otherwise provide with respect thereto*

Jon Glover came before the Commission regarding Ordinance No. 6413 of 2024 and gave

the following comment:

I was wanting to speak with y'all again with regards to Ordinance No. 6413 of 2024—that is a community lighthouse project that was slated for the Highland Center. Initially, it was supposed to be financed or funded by the ARPA funds, and learned that such could not be done. So, now we're looking to the Oil & Gas Reserve Fund to support this \$250k ask. What I found out—I like to do research too. I didn't understand that the inception of what had transpired when the when the approval for Morning Star was done. I did not understand when it initially came out, the Commission was going to do 250k, and then the ARPA was going to do 250k. Well, the Commission wind up doing 500k for Morning Star. Now you have 250k that you're contemplating anticipating, you know, she stated that \$250k was initially—now, what I was saying is that at the onset that was \$500k price tag to the two projects: Morning Star and the Highland one. Well, in the interim, I did not recognize that Morning Star was fully funded by Oil & Gas Reserve dollars because they did not meet the criteria that ARPA required. Now, we're here with Highland because they too did not meet ARPA requirements. So, now you're anticipating doing \$250k again from the Oil & Gas Reserves. Now you are—when the presentation was made, there was supposed to be at least 20 locations they were going to be anticipating being addressed by such or similar practices. Where are those dollars coming from? See, if we start out and we did this amending of whatever that caused \$500k to be given to just one church through the Oil & Gas dollars. Now, 250k is being contemplated for another location, yet you have about twenty more that they had brought before you all in that original presentation. If it is that \$500k was given to Morning Star—are we going to be seeing another amendment later for the addition \$250k to from Oil & Gas Fund again, so indeed Highland gets \$500k? If we keep giving all of these locations \$500k, how much money do we really have in the Oil & Gas Reserves? That is my question to you all.

- *Ordinance No. 6414 of 2024, an ordinance declaring the intent of the Parish under LA. R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 181437-036-0005-00 and described as Lot 5, J.B. Picket Subdivision, Tal 14, Shreveport, and to otherwise provide with respect thereto*
- *Ordinance No. 6415 of 2024, an ordinance declaring the intent of the Parish under LA. R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 181430-001-0154-00 and described as Lots 154, 155, 155, & 156, and one half adjacent abandoned alley, Lakeview Subdivision, and to otherwise provide with respect thereto*
- *Ordinance No. 6416 of 2024, an ordinance declaring the intent of the Parish under LA. R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 201625-001-0014-00 and described as AC Lot 3 of Mooringsport less that part North and West of KCS & G Railroad right-of-way and that part of tract lying south and east of right-of-way described as: begin 52 feet east of northwest corner of SD Lot 3; thence easterly along north line of SD Lot 42; thence southerly at right angle 91 feet; thence westerly at right angle 42 feet; thence northerly at right angle 91 feet to point of beginning; and to otherwise provide with respect thereto*

There being no one else to speak in favor or against the Ordinances, the President closed the public hearings.

ZONING ORDINANCES & CASES (for final passage)

It was **moved by Mr. Atkins**, seconded by Mrs. Gage-Watts, to englobo and adopt the following zoning ordinances:

- *Ordinance No. 6404 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, amending the provisions for accessory dwelling units, with all provisions included herein, and to otherwise provide with respect thereto*
- *Ordinance No. 6405 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, adding a new use for overnight truck parking, with all provisions included herein, and to otherwise provide with respect thereto*
- *Ordinance No. 6406 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located south side of Locust Hill Road approximately 1870' west of Highway 79, Caddo Parish, LA, from R-A, Rural Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned*

Unit Development Zoning District, and to otherwise provide with respect thereto

- *Ordinance No. 6407 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located southwest corner of Old Mansfield Road and Midyett Street, Caddo Parish, LA, from R-A, Rural-Agricultural Zoning District to C-3 General Commercial Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6408 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located south of East Flournoy Lucas approximately 840 feet west of Ellerbe Road, Caddo Parish, LA, from R-1-7, Single Family Zoning District to C-1, Neighborhood Commercial Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6409 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east side of the East Kings Highway and Hanover Drive Intersection, Caddo Parish, LA, from R-E, Residential Estate Zoning District to R-1-5, Single-Family Residential Zoning District, and to otherwise provide with respect thereto*

Mr. Cothran asked for clarification for each of the zoning ordinances. The Clerk of the Commission gave a brief synopsis of each zoning ordinance.

At this time, Mr. Atkins' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

ORDINANCE NO. 6404 OF 2024, 23-8-CTAP

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, AMENDING THE PROVISIONS FOR ACCESSORY DWELLING UNITS, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission's jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to amend the provisions for accessory dwelling units within

Article 5. -Uses and Article 6. – Use Standards, and shall be amended as follows:

I. Article 5, Section 5.3 is amended to read as follows:

ARTICLE 5. – USES
5.3– USE DEFINITIONS

* * * * *

Dwelling—Accessory Dwelling Unit. An additional dwelling unit associated with and incidental to a principal single family - detached or attached or two-family dwelling on the same lot. ~~An accessory dwelling unit must include separate cooking and sanitary facilities, with its own legal means of ingress and egress,~~

and is a complete, separate dwelling unit. The accessory dwelling unit must be within or attached to the principal dwelling unit structure or within a detached accessory structure such as a garage or carriage house, and designed so that the appearance of the principal structure remains that of a single-family residence. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.

* * * * *

II. Article 6, Section 6.1 is amended to read as follows:

ARTICLE 6. – USE STANDARDS
6.1– PRINCIPAL USE DEFINITIONS

* * * * *

M. Dwelling—Accessory Dwelling Unit

1. Accessory dwelling units shall have their own legal means of ingress and egress and function as a complete separate dwelling unit.
2. Accessory dwelling units shall include permanent provisions for living, sleeping, eating, cooking (i.e., stove, refrigerator, and sink) and sanitation (i.e., bathroom that includes sink, toilet and shower or bathtub).
3. Accessory dwelling units may be attached to or added within the principal dwelling unit or an existing accessory structure such as a detached garage or carriage house.
4. Accessory dwelling units may be completely detached from the principal dwelling unit. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.
5. Detached accessory dwelling units may be constructed from freight containers or other prefabricated structures and shall be compliant with all applicable building codes including but not limited to the International Residential Code.
6. Accessory dwelling units shall be visually subordinate to the principal dwelling unit. If the unit is located within an existing dwelling unit, there may be only one main entrance located on the primary street facing façade unless the façade already incorporated more than one entrance before the accessory dwelling unit was proposed.
7. Manufactured Homes may be used as accessory dwelling units provided that they are allowed in the zoning district or special approval is obtained to allow the use.
8. Detached accessory dwelling units that are visible from a public right-of-way shall contain windows, doors, or other significant architectural features on the visible façade.
- 4.9. No more than one accessory dwelling unit is allowed per lot. Where permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
- 2.10. A detached accessory dwelling unit may not exceed the height of the principal dwelling, may not exceed a gross floor area of 60% of the gross floor area of the principal dwelling or 1,800 square feet, whichever is less.
- 3.11. Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must be located five feet from any lot line and shall be at least ten (10) feet from any principal building.
- 4.12. No additional parking is required for an accessory dwelling unit. Required parking for the principal structure must be maintained.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6405 OF 2024, 23-9-CTAP

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, ADDING A NEW USE FOR OVERNIGHT TRUCK PARKING, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission’s jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add the new use—Overnight Truck Parking—within *Article 5. -Uses* and *Article – Use Standards*, and shall be amended as follows:

- I. **Article 5, Section 5.2 is amended by substituting Exh. C hereto in place of the existing Table 5-1.**
- II. **Article 5, Section 5.3 is amended to read as follows:**

ARTICLE 5. – USES
5.3– USE DEFINITIONS

* * * * *

Overnight Truck Parking (Principal Use). An open hard surfaced (or approved alternative surfaced) area other than a public street or right of way used for the storage of operable commercial vehicles/trucks, whether for compensation or no charge for parking overnight. Such area shall include parking of commercial vehicle/truck including any vehicle that the principal use of which is the transport of commodities, merchandise, produce, and freight. A commercial vehicle/truck shall, in addition to the tractor portion of said commercial vehicle/truck, include disconnected trailers, flatbeds, or the like, which may have been disconnected or otherwise separated from a commercial vehicle/truck tractor and left overnight.

* * * * *

- III. **Article 6,**
- IV. **Section 6.1 is amended to read as follows:**

ARTICLE 6. – USE STANDARDS
6.1 – PRINCIPAL USE DEFINITIONS

* * * * *

CC. Overnight Truck Parking (Principal Use)

- 1. Right-of-Way Landscaping, Landscape Buffer (including required fencing) and Parking Lot Edge landscaping shall be required as outlined in this code as applicable. Interior Parking Lot Landscaping is not required for this use.

2. In addition to the right-of way landscaping, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along the right- of-way.
3. Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.
4. The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6406 OF 2024, 23-21-P

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH SIDE OF LOCUST HILL ROAD APPROXIMATELY 1870' WEST OF HIGHWAY 79, CADDO PARISH, LA., FROM R-A RURAL- AGRICULTURAL ZONING DISTRICT TO R-A (PUD) RURAL-AGRICULTURAL PLANNED UNIT DEVELOPMENT ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South side of Locust Hill Road approximately 1870' west of Highway 79, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-A Rural-Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned Unit Development Zoning District:**

8.943 ACS. M/L- LOT 1, REDWINE SUBDIVISION, Section 34, T17N, R16W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED that the rezoning of the property described herein is approved subject to compliance with the following stipulations:

The applicant requests the following uses in addition to those allowed within the R-A base zoning district:

Animal Care Facility

1. Article 5. – Uses section 5.2 Use Matrix.

- a. Currently within the UDC the use of animal care facility is not a use within the current R-A zoning district, the matrix does not express or provide a pathway for this use; due to the potential negative impacts of the use it's not permitted within a residential zoning district and would typically be located within a commercial setting so that it can be controlled and managed. In providing ordinance relief regarding the use, it will allow for the applicant to have the use of an animal care facility within a residential zoning district.

Ordinance relief:

- All commercial Interior parking requirements.
- All commercial Irrigation system requirements.

1. Article 8. – Off-Street Parking and Loading 8.3 Required off-street vehicle and bicycle parking spaces.

- a. Animal care facilities require 1 space per 300 sf GFA. 5 spaces are required, but due to the nature of the business being by appointment only and operated on a residence, the applicant is requesting ordinance relief. There is an existing concrete parking area that will accommodate the applicant's business model. Staff believes that adequate parking is not being met; therefore, parking should be installed as required by the code. If providing ordinance relief for the off-street parking, the applicant would not be required to have additional parking outside what they currently use residentially.

2. Article 10. – Landscape and Tree Preservation section 10.1. Landscape Plan Approval.

- a. The applicant has indicated that they would only be able to meet some of the landscaping requirements, as discussed with the applicant it was identified that the normal processing and need of an Irrigation plan would not be as feasible due to the size of the property and the location of the water meter and structures on the property. The facility is located next to the residential structure on the property which is at the end of the driveway which is a considerable distance from the water meter. As indicated by the applicant, in the installation of the irrigation system, they will have run the system to the facility which would result in an unreasonable expense. The applicant has however indicated that they plan to water the plants and use drought resistant plants to help alleviate the necessity to water the plants on a cycle. The applicant has also indicated that they are planning to use an alternative watering method for irrigation to help resolve the irrigation issue. If granted ordinance relief regarding irrigation, they will not have to submit the typical set of irrigation documents necessary for approval.

The complete proposed site amenities offered in exchange for the requested use and ordinance relief includes:

- Installation of direction sign with additional landscaping
- Structured drop-off and pick-up visiting hours.
- Noise control methods and measures.
- Controlled lighting within hours of operations only.
- Regular maintenance on property with additional upkeeping.
- Enhanced architectural building design.

1. Installation of Directional Signage & Landscaping.

- a. The applicant plans to add a monument sign that will be designed and placed at the split in the driveway. This applicant stated that this sign should help address the concern from the neighbor, as it was brought up during the meeting that the applicant's customers sometimes enter the neighbor's property. The applicant also indicated that they are planning to use drought resistant plants, for landscaping around the sign. It should help the sign be more appealing and help resolve the issue of his customers bothering the neighbor.

2. Structured Visiting Hours.

- a. The applicant indicated that they would have a structured window of operation for their customers to drop-off and pick- up their pets. The customers will be required to visit and conduct business within this window of time. This should address issues with incoming traffic-flow that this use could bring to this area. The applicant planned to operate on an appointment basis, and those without an appointment would not be able visit the property outside of the window of operation.

3. Noise Control Measure.

- a. In the event that the Dogs become noisy they will be brought indoors and will only be allowed on supervised walks. This should address the neighbors' concerns regarding noise being brought about by the dogs that are within the facility.

4. Controlled Lighting.

- a. The outdoor lighting will be shielded and directed downwards to minimize the light pollution so that it does not disturb the neighbors. The applicant has also indicated that they plan to turn off the lights at around 10pm every night and the interior lighting will be dimmed to decrease light exposure.

5. Regular Maintenance.

- a. The applicant also intends to do regular maintenance for the property to keep it visually appealing to customers, this includes the enhancement of landscaping on the property, instead of using typical plants the applicant plans to use water resistant plants around the sign and add some additional plants around the facility. The applicant also lives on the property so the maintenance and upkeep of the property would be more structured and regularly conducted.

6. Enhanced Building Elements.

- a. In examining the construction plans of the structure, the building is a bit more enhanced in its design elements. The main support structure is a 40'x40' pole barn style structure with 6x6 columns every 10" around the perimeter of the building. The roof and exterior walls are metal. The roof is 26 gauge, and the walls are 24 gauge. The appearance of the façade for the structure is more modern in design and resembles that of a housing structure. The shutters on the exterior of the building add a residential character to the building, making it stand out in comparison to a regular barn like structure.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6407 OF 2024, 23-32-P

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTHWEST CORNER OF OLD MANSFIELD ROAD AND MIDYETT STREET, CADDO PARISH, LA., FROM R-A RURAL- AGRICULTURAL ZONING DISTRICT TO C-3 GENERAL COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South-West corner of Old Mansfield Road and Midyett Street, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-A Rural-Agricultural Zoning District to C-3 General Commercial Zoning District:**

LOT 1, MIDYETT SUBN. & Lot 2, Midyett Subn. 161431-1-2. & 0.3018 ACS. M/L-BEGINNING AT THE SW'LY COR. OF LOT 1, MIDYETT SUBN. PER MAP IN CB 800-347; BEING IN SEC. 31(16-14) THENCE RUN E'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE S'LY ALONG W'LY LINE OF LOT 2, 78.7 FT.; THENCE

W'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE N'LY 78.7 FT. TO POB. Section 31 T16N R14W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6408 OF 2024, 23-33-P

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH OF EAST FLOURNOY LUCAS APPROXIMATELY 840 FEET WEST OF ELLERBE ROAD, CADDO PARISH, LA., FROM R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South of East Flournoy Lucas approximately 840 feet west of Ellerbe Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT:**

Lot 11 & East 33.48 Ft Of Lot 10, & West 29.74 Ft Of Lot 12, Blk 2, Forbing Factory subn. Section 8, T16N, R13W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6409 OF 2024, 23-35-P

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST SIDE OF THE EAST KINGS HIGHWAY AND HANOVER DRIVE INTERSECTION, CADDO PARISH, LA., FROM R-E RESIDENTIAL ESTATE ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located east side of the East Kings Highway and Hanover Drive intersection, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-E Residential Estate Zoning District to R-1-5 Single-Family Residential Zoning District:**

Commencing on the easterly right of way of the abandoned T & P Railroad at the Southwest corner of Lot 1, Sandy Bend Acres Subdivision as recorded in Book 150, Page 334, Conveyance Records of Caddo Parish, Louisiana, thence southeasterly and parallel with the easterly right of way line of East Kings Highway a distance of 805 feet to a set 1/2" iron pipe at an angle point in the boundary of Tract E, Partition of Casciola Estate, as recorded in Book 800, Page 39, Conveyance Records of Caddo Parish, Louisiana, being the Point of Beginning of the tract herein described; Thence South 12°40'13" East a distance of 71.22 feet to a chain link fence post at the northeast corner of that tract recorded in Instrument No. 1685607, Conveyance Records of Caddo Parish, Louisiana; Thence South 89°21'18" West a distance of 92.02 feet to a set nail in asphalt pavement on the east right of way line of said East Kings Highway, being the northwest corner of said tract; Thence North 12°40'13" West a distance of 52.80 feet along said east right of way line to a set 60d nail in top of a plastic culvert pipe at the southwest corner of Tract E, said Partition of Casciola Estate; Thence North 77°48'32" East (passing a set 1/2" iron pipe for reference at a distance of 10.00 feet) a total distance of 90.00 feet along the south line of said Tract E to the Point of Beginning. Said tract herein described containing 0.128 acre, more or less **CASE NO. 23-34-P:** 273 E Flounoy Lucas Road. Application by Mohr and Associates, Inc. for special use permit and site plan approval on the (S side of E Flounoy Rd, approx. 830 ft W of Ellerbe Rd (LA-523), in the (R-1-7 Single-Family Residential Zoning District, C-1 Neighborhood Commercial Zoning District) to allow (Animal Care Facility), being more particularly described (Lots 7 & 8, Blk. 2, Forbing Factory Subn; & Lot 9 & W 8.26 ft of Lot 10, Blk. 2, Forbing Factory Subn.,& Lot 11 & E 33.48 ft of Lot 10, & W 29.74 ft of Lot 12, Blk 2, Forbing Factory Subn. Section 08, T16N, R13W), Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCES (for final passage)

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Epperson, *to englobo and adopt the following ordinances:*

- *Ordinance No. 6410 of 2024, an ordinance amending the 2023 Budget to amend the Budget of Estimated Revenues & Expenditures for the Head Start Fund and to otherwise provide with respect thereto*
- *Ordinance No. 6411 of 2024, an ordinance amending the 2023 Budget to amend the Budget of Estimated Revenues & Expenditures for the Housing Choice Voucher Program Fund and to otherwise provide with respect thereto*
- *Ordinance No. 6414 of 2024, an ordinance declaring the intent of the Parish under LA. R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 181437-036-0005-00 and described as Lot 5, J.B. Picket Subdivision, Tal 14, Shreveport, and to otherwise provide with respect thereto*
- *Ordinance No. 6415 of 2024, an ordinance declaring the intent of the Parish under LA. R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 181430-001-0154-00 and described as Lots 154, 155, 155, & 156, and one half adjacent abandoned alley,*

Lakeview Subdivision, and to otherwise provide with respect thereto

- Ordinance No. 6416 of 2024, an ordinance declaring the intent of the Parish under LA. R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 201625-001-0014-00 and described as AC Lot 3 of Mooringsport less that part North and West of KCS & G Railroad right-of-way and that part of tract lying south and east of right-of-way described as: begin 52 feet east of northwest corner of SD Lot 3; thence easterly along north line of SD Lot 42; thence southerly at right angle 91 feet; thence westerly at right angle 42 feet; thence northerly at right angle 91 feet to point of beginning; and to otherwise provide with respect thereto

At this time, Mrs. Gage-Watts' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

ORDINANCE NO. 6410 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Head Start programs promote the school readiness of infants, toddlers, and preschool-aged children from low-income families; and

WHEREAS, the Head Start program is funded through a federal grant from the United States Department of Health and Human Services (HHS); and

WHEREAS, the Head Start program received an additional award from HHS; and WHEREAS, it is necessary to amend the budget for revenues and expenditures for the Head Start Fund to appropriate these funds; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Head Start Fund for the year 2023 as follows:

| | <u>Budget Increase (Decrease)</u> |
|-------------------------|-----------------------------------|
| Head Start Fund: | |
| Revenue: | |
| Head Start Grant | \$3,000,000 |
| Head Start Program | \$3,000,000 |

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6411 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HOUSING CHOICE VOUCHER PROGRAM FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Parish of Caddo has been the recipient of the Section 8 grant (Housing Voucher Program) from the Department of Housing and Urban Development (HUD) since the 1970s; and

WHEREAS, Section 8 funds the Housing Voucher Program that the federal program has

for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market; and

WHEREAS, the Parish received additional funding for the Housing Voucher Program in 2023 due to the performance of the program in 2022; and

WHEREAS, it is necessary to amend a budget for revenues and expenditures for the Housing Voucher Program Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Housing Voucher Program Fund for the year 2023 as follows:

| | <u>Budget Increase (Decrease)</u> |
|-------------------------------|-----------------------------------|
| Housing Voucher Program Fund: | |
| Revenue: | |
| Section 8 Grant Revenue | \$75,000 |
| Section 8 Grant Expenses | \$75,000 |

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6414 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181437- 036-0005-00 AND DESCRIBED AS LOT 5, J. B. PICKETT SUBDIVISION, TAL 14, SHREVEPORT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Mr. Olanza Sanders has applied under Section 19-31 of the Code of Ordinances to acquire a certain property adjudicated to the Parish for unpaid property taxes;

WHEREAS, Mr. Olanza Sanders has met the requirements to acquire the property with a municipal address of 1024 Baker Street based on his application;

WHEREAS, this property is adjudicated to the Parish for unpaid 2006 property taxes;

WHEREAS, under the Caddo Reinvest program the Parish is required to take full ownership interest in this property prior to transferring it to Mr. Orlando Sanders;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) Lot 5, J.B. Pickett Subdivision, TAL 14, Shreveport (Geo. No. 181437-036-0005-00)

BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6415 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.RS. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181430- 001-0154-00 AND DESCRIBED AS LOTS 154, 115, & 156. AND ONE HALF ADJACENT ABANDONED ALLEY, LAKEVIEW SUBDIVISION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Caddo Parish Fire Protection District One has made a request for the Parish of Caddo to acquire a certain property that is adjudicated to the Parish for unpaid property taxes;

WHEREAS, this property is adjudicated to the Parish for unpaid 2015 property taxes;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) Lots 154, 155, & 156, and One-Half (1/2) the adjacent abandoned alley, Lakeview Subdivision, (Geo. No. 181430-001-0154-00)

BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCE NO. 6416 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.RS. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 201625-001-0014-00 AND DESCRIBED AS AC LOT 3 OF MOORINGSPORT LESS THAT PART NORTH AND WEST OF KCS&G RAILROAD RIGHT-OF-WAY AND THAT PART OF TRACT LYING SOUTH AND EAST OF RIGHT-OF-WAY DESCRIBED AS: BEGIN 52 FEET EAST OF NORTHWEST CORNER OF SD LOT 3; THENCE EASTERLY ALONG NORTH LINE OF SD LOT 42; THENCE SOUTHERLY AT RIGHT ANGLE 91 FEET; THENCE WESTERLY AT RIGHT ANGLE 42 FEET; THENCE NORTHERLY AT

RIGHT ANGLE 91 FEET TO POINT OF BEGINNING; AND
TOOTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Village of Mooringsport has made a request for the Parish of Caddo to acquire a certain property that is adjudicated to the Parish for unpaid property taxes;

WHEREAS, this property is adjudicated to the Parish for unpaid 2000 property taxes;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) A tract of land described as AC Lot 3 of Mooringsport less that part North and West of KCS&G Railroad right-of-way and that part of tract lying South and East of right-of-way described as: Begin 52 feet East of Northwest corner of SD Lot 3; thence Easterly along North line of SD Lot 42; thence Southerly at right angle 91 feet; thence Westerly at right angle 42 feet; thence Northerly at right angle 91 feet to Point of Beginning. (Geo. No. 201625-001-0014-00)

BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

It was **moved by Mr. Burrell**, seconded by Mr. Young, *that Ordinance No. 6413 of 2024, an ordinance amending the Budget of Estimated Revenues & Expenditures to appropriate fund for a Caddo Community Lighthouse Pilot Project, and to otherwise provide with respect thereto* be adopted.

Mr. Atkins asked Administration to give some clarity on this ordinance. Mrs. Bryant explained that the Commission body previously appropriated dollars for Morning Star and The Highland Center, totaling \$500k, with each organization receiving \$250k (one being funded from Oil & Gas, and one being funded from ARPA). Morning Star was funded from Oil & Gas with a match of \$250k from the Lighthouse organization. But, because the projects did not meet ARPA guidelines due to the facilities being religious facilities (at the time, it was not known that ARPA funds could not be used for this), this ordinance was presented back to the Commission for approval of the \$250k gap that is needed to fulfill its commitment to fund The Highland portion of this project. The \$250k is coming from Oil & Gas, she explained.

Mr. Atkins said that he is opposed to this, but the need to provide emergency assistance could be met more efficiently by a diesel or natural gas generator.

Mr. G. Young stated that he is not abreast of the ordinance that is being presented. He stated that the outgoing Commission body should have handled this issue prior to the new body taking place.

Mrs. Blake mentioned that the Commission has promised the funds already. Mrs. Bryant agreed and explained that the Lighthouse projects are places for people to go if there are mass power outages in this Parish. These locations would use solar panels and battery backup. She further explained that the use is allowed by ARPA, but the facility itself is the issue, being that it is a religious facility. Mrs. Blake understood.

Mrs. Bryant also pointed out that the Commission has only committed to two sites. Mr. J. Young said that the Lighthouse Project would like to have a total of twenty sites in this region, but the Commission has not committed to funding all of those sites, only two.

Mr. Burrell said that the funding source could be swapped out.
Mr. Giles reiterated that the Commission made a promise and should keep that promise.
He also agreed that there needs to be some clarity on this issue.

Substitute motion by Mr. Epperson, seconded by Mrs. Gage-Watts, *that Ordinance No. 6413 of 2024, an ordinance amending the Budget of Estimated Revenues & Expenditures to appropriate fund for a Caddo Community Lighthouse Pilot Project, and to otherwise provide with respect thereto* be postponed to the February 8, 2024 Regular Session. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

WORK SESSION MINUTES

It was **moved by Mr. Epperson**, seconded by Mrs. Gage-Watts, *that the Work Session Minutes from January 16, 2024* be ratified. Motion carried.

RESOLUTIONS

It was **moved by Mr. Epperson**, seconded by Mrs. Gage-Watts, *that Resolution No. 5 of 2024, a resolution authorizing an agreement with the Louisiana Department of Transportation & Development to provide for joint and cooperative endeavors between the State and the Parish of Caddo during winter weather events and otherwise providing with respect thereto* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

RESOLUTION NO. 5 OF 2024

BY THE CADDO PARISH COMMISSION:

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO PROVIDE FOR JOINT AND COOPERATIVE ENDEAVORS BETWEEN THE STATE AND THE PARISH OF CADDO DURING WINTER WEATHER EVENTS AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, winter weather events affect surface transportation on local and state highways and roads;

WHEREAS, the Louisiana Department of Transportation and Development has requested the Parish of Caddo to assist the State in maintaining State highways during winter weather events pending the completion of the Interstate 20 reconstruction project;

WHEREAS, joint and cooperative operations between the Department and the Parish will benefit the citizens of Caddo Parish; and

WHEREAS, the Parish is authorized to enter into agreements that benefit the Parish and the citizens of the Parish.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby authorize the Parish Administrator to execute an agreement with the Louisiana Department of Transportation and Development providing for joint and cooperative efforts during winter weather events and specifically those events during the Interstate 20 reconstruction project.

BE IT FURTHER RESOLVED that form and substance of any such agreement must be approved by the Parish Attorney.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Atkins, *that Resolution No. 6 of 2024, a resolution to authorize the Caddo Parish Administrator to approve the assignment, bill of sale, and conveyance of State Agency Leases #22154, #22156, and #22157 from Cypress Energy Partners, LLC, to Paloma Natural Gas, LLC, and otherwise providing with respect thereto* be adopted.

RESOLUTION NO. 6 OF 2024

BY THE CADDO PARISH COMMISSION:

A RESOLUTION TO AUTHORIZE THE CADDO PARISH ADMINISTRATOR TO APPROVE THE ASSIGNMENT, BILL OF SALE AND CONVEYANCE OF STATE AGENCY LEASES #22154, #22156 AND #22157 FROM CYPRESS ENERGY PARTNERS, LLC, TO PALOMA NATURAL GAS, LLC, AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, the Parish of Caddo is a Lessor in those certain oil, gas and mineral leases from the Caddo Parish Commission to Cypress Energy Partners, LLC, in State Agency Lease #22154, dated July 12, 2023, and recorded at Registry #2940982 and Act of Correction at Registry #2950361; and Caddo Parish Commission to Cypress Energy Partners, LLC, in State Agency Lease #22156, dated August 9, 2023, and recorded at Registry #2943443 and Caddo Parish Commission to Cypress Energy Partners, LLC, in State Agency Lease #22157, dated August 9, 2023, and recorded at Registry #2943445, of the conveyance records of Caddo Parish, Louisiana; and

WHEREAS, the Parish of Caddo has received a written request from Cypress Energy Partners, LLC, seeking approval from the Caddo Parish Commission of an Assignment of Oil, Gas and Mineral Leases from Cypress Energy Partners, LLC, to Paloma Natural Gas, LLC, of State Agency Leases #22154, #22156 and #22157.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Administrator is hereby authorized to approve the Assignment of Oil, Gas and Mineral Leases from Cypress Energy Partners, LLC, to Paloma Natural Gas, LLC, of State Agency Leases #22154, #22156 and #22157.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

NEW BUSINESS

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Epperson, to englobe and adopt the following New Business items:

- *Caddo Winterizations & Repair Program to provide public assistance for plumbing repair with weather resiliency/winterization in the wake of recent cold weather conditions to be funded from the Reserve Trust Fund*
- *Authorize use of emergency money to assist residents with pipes, damages, and related repairs from the winter storms*

Mrs. Gage-Watts said that both items are asking for the same type of assistance, so she would like a collaboration on them.

Mr. Epperson wanted to know if there were funds already set aside. Mrs. Bryant said that there are the emergency funds for natural disasters, but Administration would need authorization to utilize those funds.

Mr. Cothran wanted to know if there was a particular matrix or criteria to provide assistance. Mrs. Bryant said that there is an income requirement, along with other documentation to verify that they are eligible for the funds.

Mr. Burrell wanted to know the total amount of funds that are currently available. Mrs. Bryant said that there is \$350k available for the citizens. She also pointed out that this has been sufficient over the years.

At this time, Mrs. Gage-Watts' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Giles, Kracman, Lazarus, Thomas, G. Young, and J. Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

COMMUNIQUES & COMMITTEE REPORTS

- Mr. Burrell suggested that a Long Range Planning Committee be scheduled to discuss the Lighthouse project. Mr. J. Young and Mrs. Bryant agreed.

- Mr. G. Young said that his issue is that he is uniformed about the items that are on this agenda. He understands that government never shuts down, and feels that it was irresponsible of the previous Commission body to leave a project of this magnitude for a new Commission body to decide.

Mr. Atkins pointed out that the previous body thought this issue was resolved, but it was kicked back from ARPA. Mr. Burrell agreed.

There being no further business to come before the Commission, the meeting adjourned at 6:05 p.m.


Michelle Nations
Assistant to the Commission Clerk


John-Paul Young
President