CADDO PARISH COMMISSION
GOVERNMENT PLAZA CHAMBERS
505 TRAVIS STREET, SHREVEPORT, LA 71101
PUBLIC NOTICE
REGULAR SESSION AGENDA
Streaming at http://www.caddo.org/civicmedia and
https://www.facebook.com/parishofcaddo
May 4th, 2023
3:30 P.M.

1. ROLL CALL:

Commissioners:

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Cothran	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Jones	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:
   Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so. All others, please recite with your hands over your hearts, and we **ask that everyone please remember our POW-MIA'**s as we say the Pledge of Allegiance.

4. AGENDA ADDITIONS:

   4.I. Potential Agenda Addition: Special Resolution Recognizing Teacher Appreciation Week (Cothran)

   Documents:

   SR TEACHER APPRECIATION WEEK.PDF

4.II. Potential Agenda Addition: Special Resolution Recognizing Shreveport City Marshall James Jefferson
(Chavez)

Documents:

SR JAMES JEFFERSON.PDF

4.III. Potential Agenda Addition: Special Resolution Of Recognition For Caddo Parish 4-H Shooting Sports
(Hopkins)

Documents:

SR 4-H SHOOTING SPORTS 2023.PDF

4.IV. Potential Agenda Addition: Special Resolution Proclaiming Stuffed Shrimp Festival Day
(Burrell)

Documents:

2023 STUFFED SHRIMP FESTIVAL.PDF

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

6. VISITORS:

6.I. Visit From LSUHSC Researchers Regarding Wastewater Study
(Young)

7. ADOPT REGULAR SESSION MINUTES:

7.I. Regular Session Minutes From April 20, 2023

Documents:

4.20.2023 REGULAR SESSION MINUTES.PDF

8. SPECIAL RESOLUTIONS:

8.I. Adopt Special Resolution Of Recognition And Appreciation For Utility Linemen
(Epperson)

Documents:

SR UTILITY LINEMEN.PDF

8.II. Adopt Special Resolution Of Recognition And Appreciation For The Sanitation & Solid Waste Professionals
(Epperson)

Documents:

SR SOLID WASTE WORKERS.PDF

8.III. Adopt Special Resolution Recognizing Mental Health Awareness Month
(Gage Watts)

Documents:

SR MENTAL HEALTH AWARENESS MONTH.PDF

8.IV. Adopt Special Resolution Of Recognition And Appreciation For The Shreveport Mavericks
(Gage-Watts)

Documents:

SR SHREVEPORT MAVERICKS.PDF

8.V. Adopt Special Resolution Recognizing Walnut Hill Basketball District Championship
(Gage-Watts)

Documents:

SR WALNUT HILL GIRLS BASKETBALL.PDF

8.VI. Adopt Special Resolution Proclaiming Pediatric Stroke Awareness Month
(Gage-Watts)

Documents:

2023 PEDIATRIC STROKE AWARENESS MONTH.PDF

9. COMMUNIQUES AND COMMITTEE REPORTS:
Administration response to information requests from Commissioners

10. PRESIDENT'S REPORT:

11. PUBLIC HEARING ON ZONING ORDINANCES & CASES:

11.I. Public Hearing For Ordinance 6322 Of 2023 Related To PZC/MPC Case # 23-1-CTAP

An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to wireless telecommunications, with all their provisions included herein, and to otherwise provide with respect thereto.

(PZC/MPC)

Documents:

23-1-CTAP_AMENDMENT SUMMARY.PDF
ORD 6322 RE 23-1-CTAP.PDF

11.II. Public Hearing For Ordinance No 6323 Of 2023, Related To PZC/MPC Case #23-2-CTAP

An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to data centers, with all their provisions included herein, and to otherwise provide with respect thereto.

(PZC/MPC)

Documents:

ORD 6323 RE 23-2-CTAP.PDF
23-2-CTAP_AMENDMENT SUMMARY.PDF

11.III. Public Hearing For Ordinance No 6324 Of 2023, Related To PZC/MPC Case #23-3-CTAP

An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to surfacing requirements for parking lots, and to otherwise provide with respect thereto.

(PZC/MPC)

Documents:

ORD 6324 RE 23-3-CTAP.PDF
23-3-CTAP_AMENDMENT SUMMARY.PDF

11.IV. Public Hearing For Ordinance 6325 Of 2023 Related To PZC/MPC Case # 23-5-P

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED WESTERN CORNER OF COLQUITT ROAD AND JERSEY GOLD ROAD, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(PZC/MPC) (District 11)

Documents:

ORD 6325 RE 23-5-P.PDF

12. PUBLIC HEARING ON ORDINANCES:

12.I. Public Hearing For Ordinance 6326 Of 2023

ORDINANCE AMENDING THE 2023 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO APPROPRIATE FUNDS FOR SAFE SUMMER

(Jackson, Gage-Watts, Burrell, Johnson)

Documents:

ORD 6326-SAFE SUMMER.DOCX
ORD 6326 SAFE SUMMER FACT SHEET.PDF

13. ZONING ORDINANCES (For Final Passage):

13.I. Ordinance 6322 Of 2023 Related To PZC/MPC Case # 23-1-CTAP

An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to wireless telecommunications, with all their provisions included herein, and to otherwise provide with respect thereto.

(PZC/MPC)

Documents:

23-1-CTAP_AMENDMENT SUMMARY.PDF
ORD 6322 RE 23-1-CTAP.PDF

13.II. Ordinance No 6323 Of 2023, Related To PZC/MPC Case #23-2-CTAP

An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to data centers, with all their provisions included herein, and to otherwise provide with respect thereto.

(PZC/MPC)

Documents:

ORD 6323 RE 23-2-CTAP.PDF
23-2-CTAP_AMENDMENT SUMMARY.PDF

13.III. Ordinance No 6324 Of 2023, Related To PZC/MPC Case #23-3-CTAP

An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to surfacing requirements for parking lots, and to otherwise provide with respect thereto.

(PZC/MPC)

Documents:

ORD 6324 RE 23-3-CTAP.PDF
23-3-CTAP_AMENDMENT SUMMARY.PDF

13.IV. Ordinance 6325 Of 2023 Related To PZC/MPC Case # 23-5-P

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED WESTERN CORNER OF COLQUITT ROAD AND JERSEY GOLD ROAD, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(PZC/MPC) (District 11)

Documents:

ORD 6325 RE 23-5-P.PDF

14. ORDINANCES (For Final Passage):

14.I. Ordinance 6326 Of 2023

ORDINANCE AMENDING THE 2023 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO APPROPRIATE FUNDS FOR SAFE SUMMER

(Jackson, Gage-Watts, Burrell, Johnson)

Documents:

ORD 6326-SAFE SUMMER.DOCX
ORD 6326 SAFE SUMMER FACT SHEET.PDF

15. ZONING ORDINANCES (For Introduction By Title):

16. ORDINANCES (For Introduction By Title):

16.I. Introduce Ordinance 6328 Of 2023

AN ORDINANCE AMENDING AND REINACTING CHAPTER 32, ARTICLE VI OF THE CADDO PARISH CODE OF ORDINANCES, REPEALING SECTION 32-52 AND SECTION 34-22 OF THE CODE OF THE CADDO PARISH CODE OF ORDINANCES, AND OTHERWISE PROVIDING WITH RESPECT THERETO

(Natural Resources Committee)

Documents:

ORD 6328 NEW NOISE ORDINANCE.PDF

17. WORK SESSION MINUTES:

17.I. Work Session Minutes For May 1, 2023

Documents:

5.1.2023 WORK SESSION MINUTES.PDF

18. RESOLUTIONS:

18.I. Adopt Resolution No. 22 Of 2023

A RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

(Juvenile Justice Committee)

Documents:

RESOLUTION NO. 22 OF 2023- RE CALLING ELECTION FOR CRIMINAL JUSTICE MILLAGE.PDF

19. OLD BUSINESS:

20. NEW BUSINESS:

20.I. Reappoint Shantell Hardison To The Shreveport Bossier Sports Commission
(Johnson)

Documents:

SB SPORTS COMMISSION LTR.PDF

20.II. Authorize The Administration To Fund Juneteenth Activities
(Jackson)

20.III. Caddo Animal Service Board Appeal
Case #C0007326340

Kathryn Wicker, appellant

Documents:

ASCASE C0007326340.PDF
ASO PICS.PDF
WICKER EMAILS, PICTURES AND SIGNED STATEMENT.PDF

21. COMMUNIQUES AND REPORTS:

22. CITIZEN COMMENTS (Late Arrivals)

23. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

SPECIAL RESOLUTION
HONORING TEACHERS DURING TEACHER APPRECIATION WEEK

WHEREAS, teachers play an essential role in shaping the minds and futures of our Caddo Parish children, and

WHEREAS, Caddo Parish is home to many talented and dedicated teachers who work tirelessly to educate and inspire our youth, and

WHEREAS, Teacher Appreciation Week is celebrated annually during the first full week of May, as a time to recognize and thank teachers for their hard work and dedication.

NOW, THEREFORE, BE IT RESOLVED, that the Caddo Parish Commission hereby declares the week of May 7-11, 2023, as Teacher Appreciation Week, in honor of the teachers who serve in our community and dedicate themselves to shaping the future of our children.

BE IT FURTHER RESOLVED, that the Caddo Parish Commission extends its heartfelt appreciation to all teachers, past and present, for their dedication, hard work, and contributions to the education of our children.

BE IT FURTHER RESOLVED, that the Caddo Parish Commission urges all citizens to take the time to thank a teacher for their service and to recognize the positive impact they have on our community.

Adopted during Regular Session convened the 4th day of May, 2023, by the Caddo Parish Commission.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Ron Cothran
District 08

Jeff Everson
Commission Clerk

Special Resolution Congratulating James Jefferson on his Election to City Marshal of Shreveport

WHEREAS, the citizens of Caddo Parish mourn the sudden and unexpected passing of the beloved Charlie Caldwell, former City Marshal of Shreveport, who served the community with distinction; and

WHEREAS, James Jefferson was elected to replace Marshal Caldwell as City Marshal of Shreveport, and will be officially sworn in on May 5th, 2023, at 4:30 pm at the Shreveport City Courthouse; and

WHEREAS, James Jefferson has demonstrated his dedication to the community through years of public service, and possesses the knowledge, skills, and leadership qualities necessary to uphold the same high standards set by Marshal Caldwell;

NOW, THEREFORE, BE IT RESOLVED, that the Caddo Parish Commission congratulates James Jefferson on his election as City Marshal of Shreveport, and extends its heartfelt condolences to the family of the late Marshal Caldwell; and

BE IT FURTHER RESOLVED, that the Caddo Parish Commission expresses its confidence in James Jefferson's ability to serve with distinction as City Marshal, and commends him for his unwavering commitment to the safety and well-being of the citizens of Shreveport; and

BE IT FINALLY RESOLVED, that the Caddo Parish Commission wishes James Jefferson all the best in his new role, and pledges its support to him as he continues to make the community proud.

ADOPTED during Regular Session convened this 4th day of May, 2023.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Mario Chavez
District 10

Jeff Everson
Commission Clerk

RESOLUTION OF RECOGNITION
for the
CADDO PARISH 4-H SHOOTING SPORTS TEAM

WHEREAS, ાહ ઔવસસેં ડવોાિ ઔૂાિૂ સહોાિહો ા ડઝિંહ વોાવિોહ ાહષેંૂાિૂ ે ાિહ ેૂંડ હૂેંહ ઔવસસેં ડવોાિ વૃસ ાિઋહો ઝોાિવૃવ ઋો શ૧ ાહાિ હળોવોસૂવિા૧ વષાહિઝંહૂહૂો ાવઝંહ સાિૂિાિહસ ાહેૂહૂઝંહો>ૃ>ઋવ૧ો>ાવો>ાહૂહષો>વઝંોવશૂ૧>વૃસ>ાિાિઝંહૂ૧ે>ાિાિ>ડવોાિઉ>વૃસ>

WHEREAS, ાહ ઔવસસેં ડવોાિ ´–ડ ાિૃિ ાિાિ ાહવૃ ાવો હૂા૧હસ વ ાષહહૂા ાહવૂે ૃ –'––– –'–× વૃસ ાવઝંહ ાઋે ાૃાવશૂહ હૂાૃ હૃશહોાઈ ટેવા ધોવૂોઉ ાહ ´–ડ તાૃિ તાિાિ ાંે– તોવોહ ઔાવૂે ૃ ઔોઝડ તષેંહ તૃવૂશોંહ ણૂહિ વૃસ ધોવ૧ૂે ઝૂહોઉ ાહ દતઓ છૂાિ ફૂેૃષિ ઔાવૂે દ÷ ધૂેસ ઝહસવૂાિૃ ાહ>'–ૃહૈહો >ેૃવૂશોંહઉ>વૃસ

WHEREAS, સહો ાાિ ાડોવૃ... ાહોહ ેૂંડ ંફ વૃસ ઋેંફ ાવઝંહ હૂા૧હસ ંષા ાષહહો... શા ાાિ ાડોવૃ ાિાહ ાોવૃ ાૃિૃડ... ાિાવો ડઝિંફ વૃ૧ ાહોહ ેૂંડ ંફ વૃસ ઋેંફ વૃ ાૃાિ૧ ે ાહફ વ ાડોહો ંહઝંફ હાૂાવૃષહ ાૂિ વૃસ ંહવૂે ૃઝિંવૂવશૂહ હાૃા સહૈહૂાવિૂ— ઠઝંહો ાહ ૧હવાો... ાોહોહ ેૂંડ ંફ વૃસ ઋેંફ ાવઝંહ ઋુેહસ ા ંૃ ાહાિ ૃસિઝિંસિવૂ ાૂિ શા ાવઝંહ ંહવૂેંહસ ાઋ ે ઋુે વો વ હેવૂ... ાૃિૃડ ંહ વૂાહો વૃસ હૂા૧ૃડ હવષાૂેંહ ા ાંષહહોહો— થાિ ાડોવૃ ાવો ાહોઝંહસ ે શૂસિ ેૂંડ ંફ વૃસ ઋેંફ ૃિ વસૂા ંહવસહો ઋો સહાાવૃસ ાહ ાૂાવૃષહ સહૈહૂાવિૂ.. ાવોસ ઋુે... ૂ૧વૂા૧...>ાહોઝંષિહ>વૃસ>હેવૃ>ઋુે—

NOW, THEREFORE, BE IT RESOLVED, શ૧ ાહ ઔવસસેં ડવોાિ ઔૂાિૂ.. હહૈૃડ ૃિ હડવૂ વૃસ ાહડૂવો ાહાૂિ ાિાિ ×ોંસ સવ૧ ´ ઝવ૧ –'–×... ાવો ાિ સેંહો ાહોહશ૧ ાહવાૂા૧ષે ૃંફહસ વૃસ ષેૃંડોવૂાવોહ ાહ ષેંવષાહો... વોંફહો... વૃસ હેવૃ ફૃશહો ાહ **ઔઓકકઠ´–ડ તડઠઠથયટઘ તડઠણથત થખઓંઝ** ા ાહાિ ાંષહહો વૃસ ૈ>ાહ>ાસિહ>વૃસ>ૃા>ાહ૧>ાવઝંહ>શાંડાો>ાે>ાહાિ>ૂાૂહિ...>ાહાિ>ાખૂા...>વૃસ>ાહાિ>ડવોાિ—

BE IT FURTHER RESOLVED, ાાવો ાાિ ઔૂાિૂ સેંહો ઋાિ ા ાહ –ડ તાૃિ તાિાિ થહવૃ ષા ષૂાૃહિસ ાંષહહો... વૃસ ાાવો ાહ૧ ઋૂિ ષૂાૃહ ે સોંહવૃ... ે વોાહિ... ે ાિઝંહ... ે વષાહિઝંહ વૃસ ે હ૦ષફ વો ાહ૧>વષહ>ાહ>ષાવૂફડહો>વૃસ>ાૃાિહિ>ાહાિ>ૂઝંિહો>ઋૂિ>હોહાૃહો—

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Todd A. Hopkins
District 1

Jeff Everson
Commission Clerk

PROCLAMATION for the
STUFFED SHRIMP FESTIVAL

WHEREAS, the Shreveport Stuffed Shrimp Festival is a unique, cultural celebration of a shrimp delicacy created in Caddo Parish; and

WHEREAS Shreveport Style Stuffed Shrimp, developed by legendary Culinary Chef Eddie G. Hughes, in the historic Freeman & Harris Café located in downtown Shreveport, is a beloved style of preparing shrimp that has evolved into a staple of the regional culinary culture and is widely known & regarded delicacy beyond the boundaries of Northwest Louisiana.

WHEREAS, In 1978, Chef Eddie G. Hughes, his wife Lois Bryant-Hughes, their three (3) children (Geno, Ora, and Mavice) Hughes opened Eddie's Seafood and Soul Food Restaurant on the corner of Hollywood and Union Avenues in the city of Shreveport in Caddo Parish.

WHEREAS, Eddie's Seafood and Soul Food Restaurant celebrates a historic milestone as the eatery commemorates its forty-fifth (45th) anniversary, making it one of Caddo Parish's oldest, family operated restaurant's.

WHEREAS, the Shreveport Stuffed Shrimp Festival is cultural celebration that is annually produced by Eddie G. Hughes Foundation in collaboration with many businesses and local citizens with a love for their community and receives funding through charitable donation, sponsorships and in-kind contributions;

WHEREAS, the Shreveport Stuffed Shrimp Festival will take place May 14, 2023 on the Louisiana State Fair Grounds.

NOW, THEREFORE, ***BE IT RESOLVED,*** by the Caddo Parish Commission in legal session convened on May 4th, 2023, that it does hereby recognize May 14, 2023 as:

"Stuffed Shrimp Festival Day "

in Caddo Parish, Louisiana, and we encourage all citizens and community members throughout Caddo Parish and the State of Louisiana to enjoy the fun, family-friendly activities, and culturally unique local delicacies like Stuffed Shrimp.

ATTEST:

Roy Burrell
President

John-Paul Young
Vice President

Stormy Gage-Watts
District 7

Jeff Everson
Commission Clerk

MINUTES OF THE REGULAR SESSION OF
THE CADDO PARISH COMMISSION
HELD ON THE 20th DAY OF APRIL, 2023

The Caddo Parish Commission met in a Regular Session, on the above date, at 3:40 p.m., in the Government Chambers, with Mr. Burrell, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). ABSENT: None (0).

The invocation was given by Student Commissioner Cheyenne Morris, and Student Commissioner Clifton Walker led the Commission in the Pledge of Allegiance.

The Clerk explained the Student Commissioner for A Day program.

The following students participated in the Student Commissioner for A Day program:

First	**Last**	**School**	**Commissioner**
Addison	Boyd	Captain Shreve High School	Lazarus
Dylan John	Holmes	Huntington High School	Epperson
Suzie	Jordan	Huntington High School	Epperson
Wade	Smith	Evangel	Epperson
Lyndon B	Johnson, II	Northwood High School	Johnson
Mason	Welch	Northwood High School	Hopkins
Noah	Casas	Byrd High School	Chavez
Cameron	Wilson	Captain Shreve High School	Gage-Watts
Madison	Goree	Captain Shreve High School	Gage-Watts
Makayla	Monroe	Captain Shreve High School	Gage-Watts
Da'Kaiah	Patterson	Southwood High School	Gage-Watts
Ava	Richardson	Caddo Magnet High School	Gage-Watts
Clifton	Walker	Captain Shreve High School	Cothran
Lindsay	Lee	Northwood High School	Jones
Effienion	Sanders	Woodlawn Leadership Academy	Jones
Cheyenne	Morris	Woodlawn Leadership Academy	Jones
Braylen	Stapleton	Caddo Magnet High School	Young
Hannah	Kendrick	Byrd High School	Young
Ashleigh	Mitchell	Linwood Charter School	Burrell
Wellington	Watts	Walnut Hill	Gage-Watts

Mr. Hopkins announced Mason Welch was his Student Commissioner, but the student left early to attend a baseball meeting. The Clerk announced Hanna Kendrick was Student Commissioner for Commissioner Young and they had to leave early.

It was **moved by Mr. Johnson,** seconded by Mr. Cothran, *to suspend the rules to consider agenda item 20.1 Appoint Mrs. Erica R. Bryant As Caddo Parish Administrator Effective Immediately Upon the Retirement of Dr. Woodrow Wilson, Jr., Salary to Be Determined by July 14, 2023.*

Point of Order by Mrs. Gage-Watts to determine if Mrs. Bryant was ready, which Mrs. Bryant acknowledged that they could wait.

Mr. Johnson withdrew his motion.

CITIZENS COMMENTS

Public comment by Jennifer McKay in opposition of Ordinance No. 6321 of 2023.

VISITORS

- Student Commissioners for A Day in Recognition of County Government Month

Mr. Epperson announced he would have a reunion with his first Student Commissioner in June 2023.

The Commission and Dr. Wilson acknowledged and thanked the Student Commissioners for participation in the program. The Student Commissioners thanked the Commission for the opportunity to be Student Commissioners for A Day.

It was **moved by Mrs. Gage-Watts,** seconded by Mr. Jackson, *to suspend the rules to*

consider agenda item 20.1 Appoint Mrs. Erica R. Bryant As Caddo Parish Administrator Effective Immediately Upon the Retirement of Dr. Woodrow Wilson, Jr., Salary to Be Determined by July 14, 2023. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Jackson,** seconded by Mr. Johnson, *that Appoint Mrs. Erica R. Bryant As Caddo Parish Administrator Effective Immediately Upon the Retirement of Dr. Woodrow Wilson, Jr., Salary to Be Determined by July 14, 2023* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12).NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

Mrs. Bryant spoke on her appointment as the next Caddo Parish Administrator.

It was **moved by Mrs. Gage-Watts,** seconded by Mr. Jones, *for a five minute recess*. Motion carried unanimously.

It was **moved by Mr. Epperson,** seconded by Mrs. Gage-Watts, *to return to regular order.* Motion carried acclamation.

ADOPT REGULAR SESSION MINUTES

It was **moved by Mr. Young,** seconded by Mr. Atkins, *that Regular Session Minutes April 6, 2023* be adopted. Motion carried.

SPECIAL RESOLUTIONS

It was **moved by Mr. Johnson,** seconded by Mr. Jackson, *to englobo and adopt the following resolutions:*

- *Special Resolution Recognizing May as Asian American, Native Hawaiian And Pacific Island Heritage Month*
- *Special Resolution Proclaiming Geneva Moore Day*
- *Special Resolution Recognizing Christopher Coe*
- *Special Resolution Recognizing April As Fair Housing Month*
- *Special Resolution for Public Service Recognition Week*
- *Special Resolution Recognizing The 75th Anniversary of The Air Force Reserve*

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12).NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

COMMUNIQUES AND COMMITTEE REPORTS

- Mr. Epperson called a Veterans Affairs Committee meeting for Monday, May 1, 2023 at 2:30 p.m.
- Mrs. Gage-Watts announced a clean up in the Mooretown area and requested any interested volunteers to contact her. Mrs. Gage-Watts will be participating in the Heart Walk on April 29th 8 a.m. at Festival Plaza and invited participants to join her team The Heart Warmers

- Mr. Jackson called a Juvenile Services Committee meeting on Tuesday, April 25th at either 11 a.m. or 12 noon. Mr. Jackson requested the Clerk to notify the Juvenile Services Citizens Advisory Committee on the scheduled meeting. Mr. Jackson clarified that the Committee would seek public input on millages. Mr. Jackson requested that Dr. Wilson update him on acquiring a catcher for a ditch cleanup and the plan on cutting vegetation. Mr. Jackson requested the Administration provide an update on the work of Caddo Ford.

- Mr. Young discussed the discoveries of the wastewater study results regarding methamphetamine. Mr. Young announced that the University of Alabama Medical School is planning to host a study clinic in Shreveport to treat the methamphetamine epidemic. Mr. Young invited the Commission to attend the clinic.

- Mr. Epperson requested that Attorney Frazier and Attorney Bernstein review the City of

Colorado Springs, Colorado ordinance regarding political sign litter.

- Mr. Chavez announced the Southern Hills Neighborhood Cleanup at 8AM and the cleanup starts at the Southern Hills Park. Mr. Chavez explained that Starbucks is providing free drinks Starbucks and Papa Johns is provided free pizza. Mr. Chavez called a Long Range Planning Committee meeting on Friday, April 28th at 3:30 pm.

- Mr. Johnson discussed the safe summer program activities in the Cooper Road area. Mr. Johnson requested that there be collaboration with law enforcement to locate meth in neighborhoods. Mr. Johnson and Mr. Clay Walker, Juvenile Services Director, discussed the juvenile detention population, which Mr. Walker responded that their juvenile population had decreased. Mr. Johnson requested Dr. Wilson provide a status update on the Courthouse Garden.

- Mr. Cothran acknowledged the Art Fest held on April 19th.

- Mr. Burrell announced the Northwest University Health School held a health screening at the Boys and Girls Club on Saturday, April 15th.

PUBLIC HEARING ON ORDINANCES

The President of the Commission opened the public hearing for the following ordinances:

- *Ordinance No. 6318 of 2023, an ordinance to amend Chapter 6 and enact 6-1 Et, Seq. regarding temporary uses, and to otherwise provide with respect thereto*

- *Ordinance No. 6319 of 2023, ordinance amending the 2023 Budget of Estimated Revenues and Expenditures for the Riverboat Fund to appropriate $60,000 to a Grab and Go Feeding Program through Caddo Parks and Recreation*

- *Ordinance No. 6320 of 2023, an ordinance to authorize and levy a fee for each service or transaction of the Shreveport Field Office of the Office Of Motor Vehicles (OMV) – Department Of Public Safety And Corrections in the amount of $4.50 per service or transaction, except for the procurement or renewal of motor vehicle registration; authorizing the Caddo Parish Administrator, to enter into an agreement with the Department Of Public Safety And Corrections; and to otherwise provide with respect thereto.*

- *Ordinance No. 6321 of 2023, an ordinance amending Ordinance 6014 of 2020 which provided an appropriation of $750,000 for the construction and improvement of Greenwood water lines, and to otherwise provide with respect thereto*

Public comment by Jennifer McKay in opposition of Ordinance No. 6321 of 2023.

There being no one to speak in favor or against these ordinances, the President closed the public hearing on ordinances.

ORDINANCES (for final passage)

It was **moved by Mr. Jackson,** seconded by Mr. Jones, *that Ordinance No. 6318 of 2023, an ordinance to amend Chapter 6 and enact 6-1 Et, Seq. regarding temporary uses, and to otherwise provide with respect thereto* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12).NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Jones,** seconded by Mr. Jackson, *that Ordinance No. 6319 of 2023, ordinance amending the 2023 Budget of Estimated Revenues and Expenditures for the Riverboat Fund to appropriate $60,000 to a Grab and Go Feeding Program through Caddo Parks and Recreation* be adopted.

It was **moved by Mr. Johnson,** seconded by Mrs. Gage-Watts, *to englobo and adopt the following ordinances:*

- *Ordinance No. 6319 of 2023, ordinance amending the 2023 Budget of Estimated Revenues and Expenditures for the Riverboat Fund to appropriate $60,000 to a Grab and Go Feeding Program through Caddo Parks and Recreation*

- *Ordinance No. Ordinance No. 6320 of 2023, an ordinance to authorize and levy a fee for each service or transaction of the Shreveport Field Office of the Office Of*

Motor Vehicles (OMV) – Department Of Public Safety And Corrections in the amount of $4.50 per service or transaction, except for the procurement or renewal of motor vehicle registration; authorizing the Caddo Parish Administrator, to enter into an agreement with the Department Of Public Safety And Corrections; and to otherwise provide with respect thereto.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, and Young (11). NAYS: Commissioner Lazarus (1). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Epperson,** seconded by Mr. Jackson, *that Ordinance No. 6321 of 2023, an ordinance amending Ordinance 6014 of 2020 which provided an appropriation of $750,000 for the construction and improvement of Greenwood water lines, and to otherwise provide with respect thereto* be adopted.

Mr. Epperson discussed systemic problems throughout the years and the purpose of the ordinance. Mr. Epperson addressed Mr. Young's enquiry about requiring a board in the ordinance. Mr. Johnson addressed Greenwood water issues and transparency.

Call for the Question by Mr. Johnson, seconded by Jones. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (11). NAYS: Commissioner Chavez (1). ABSENT: None (0). ABSTAIN: None (0).

Mr. Epperson's motion carried, as shown by the following roll call votes: AYES: Commissioners Burrell, Cothran, Epperson, Gage-Watts, Jackson, Johnson, and Jones (7). NAYS: Commissioner Atkins, Chavez, Hopkins, Lazarus , and Young (5). ABSENT: None (0). ABSTAIN: None (0).

ZONING ORDINANCES (for introduction by title)

- *Ordinance 6322 Of 2023 Related To PZC/MPC Case # 23-1-CTAP, an ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to wireless telecommunications, with all their provisions included herein, and to otherwise provide with respect thereto.*

- *Ordinance No. 6323 Of 2023, Related To PZC/MPC Case #23-2-CTAP, an ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to data centers, with all their provisions included herein, and to otherwise provide with respect thereto.*

- *Ordinance No. 6324 Of 2023, Related To PZC/MPC Case #23-3-CTAP, an ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to surfacing requirements for parking lots, and to otherwise provide with respect thereto.*

- *Ordinance No. 6325 Of 2023 Related To PZC/MPC Case # 23-5-P, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located western corner of Colquitt Road and Jersey Gold Road, Caddo Parish, LA., from R-A Rural-Agricultural Zoning District to C-1 Neighborhood Commercial Zoning District, and to otherwise provide with respect thereto.*

ORDINANCES (for introduction by title)

- *Ordinance No. 6326 of 2023, ordinance amending the 2023 Budget of Estimated Revenues and Expenditures for the Oil and Gas Fund and the Riverboat Fund to appropriate funds for Safe Summer*

Point of Order by Mr. Atkins, to point out a clerical error on the ordinance, which the Clerk advised the error is not on the ordinance as advertised.

WORK SESSION MINUTES

It was **moved by Mr. Johnson,** seconded by Mrs. Gage-Watts, *that Work Session Minutes from March 14, 2022* be ratified. Motion carried.

RESOLUTIONS

It was **moved by Mrs. Gage-Watts,** seconded by Mr. Johnson, *that Resolution No. 21 of 2023, a resolution to authorize the acceptance of the Louisiana Compliance Questionnaire* be adopted.

Substitute motion by Mr. Johnson, seconded by Mr. Hopkins, *to englobo and adopt the following resolutions:*

- *Resolution No. 23 of 2022, a resolution urging the United States Congress to improve the United States Postal Service's reliability and timeliness of its deliveries, and otherwise providing with respect thereto*

- *Recognition of Col. (Ret.) Paris Davis, U S Army*

Friendly amendment by Mr. Epperson that Recognition of Col. (Ret.) Paris Davis , U S Army be advanced to the next Commission Regular Session. Mr. Johnson accepted the friendly amendment.

Substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, Cothran, and Young (11). NAYS: Commissioner Jackson (1). ABSENT: None (0). ABSTAIN: None (0).

COMMUNIQUES AND REPORTS

- Mr. Epperson discussed the $750,000 appropriation to the Town of Greenwood.

There was no further discussion to come before the Commission, so the meeting was adjourned at 5:38 p.m.

_____
Roy Burrell
President

SPECIAL RESOLUTION
HONORING UTILITY LINEMEN

WHEREAS, the Caddo Parish Commission recognizes the crucial role played by the utility linemen of Southwestern Electric Power Company (SWEPCO) and members of the International Brotherhood of Electrical Workers (IBEW) in ensuring that the communities within Caddo Parish have access to electrical power even after frequent severe weather events; and

WHEREAS, these brave linemen work tirelessly and selflessly in difficult and often dangerous conditions, repairing power lines, replacing damaged equipment, and restoring power to homes and businesses; and

WHEREAS, their dedication, professionalism, and skill are indispensable in maintaining the reliability and resilience of our electrical grid, and in safeguarding the health, safety, and well-being of our citizens;

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, in its regular session on May 4th, 2023, that we honor and recognize the utility linemen of SWEPCO and the members of IBEW for their outstanding service and commitment to the people of Caddo Parish, and express our deep gratitude and appreciation for their tireless efforts in keeping the lights on during times of crisis.

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to SWEPCO and IBEW, and that it be made available to the public as a testament to the vital role played by our utility linemen in maintaining the quality of life and economic vitality of our parish.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Ken Epperson
District 12/ Resolution Sponsor

Jeff Everson
Commission Clerk

SPECIAL RESOLUTION
RECOGNIZING THE EFFORTS OF
SOLID WASTE AND SANITATION WORKERS

WHEREAS, the Caddo Parish Commission recognizes the vital importance of the services provided by solid waste and sanitation workers, who work tirelessly to keep our community clean and healthy; and

WHEREAS, these workers perform their duties with diligence and dedication, working long hours to pick up, remove, contain and dispose of garbage in a safe and efficient manner; and

WHEREAS, these workers often work in challenging and hazardous conditions, exposed to extreme weather and environmental hazards, yet they continue to provide an essential service to our community with great pride and professionalism; and

WHEREAS, the Caddo Parish Commission recognizes that the work of these individuals contributes significantly to the quality of life in our community and enhances the health and well-being of our citizens; and

WHEREAS, the Caddo Parish Commission wishes to express its deep appreciation and gratitude to all solid waste and sanitation workers, be they employees of the Parish of Caddo, the City of Shreveport, other municipalities or private business, for their tireless efforts and unwavering commitment to maintaining a clean and healthy community.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission on this 4th day of May 2023, that we honor and recognize the efforts of all solid waste and sanitation workers, who perform their duties with distinction and professionalism, and who have contributed significantly to the well-being of our community.

BE IT FURTHER RESOLVED, that the Caddo Parish Commission hereby expresses its deepest appreciation and gratitude to all solid waste and sanitation workers for their hard work, dedication, and commitment to keeping our community clean and healthy.

BE IT FINALLY RESOLVED, that the Caddo Parish Commission encourages all citizens to express their appreciation and support to these hardworking individuals, who make our community a better place to live.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Ken Epperson
District 12, Resolution Sponsor

Jeff Everson
Commission Clerk

SPECIAL RESOLUTION
RECOGNIZING
MENTAL HEALTH AWARENESS MONTH

WHEREAS, mental health is an essential component of overall health and well-being, and the COVID-19 pandemic has highlighted the urgent need for increased mental health awareness and support; and

WHEREAS, May is recognized as Mental Health Awareness Month, providing an opportunity to raise public awareness and understanding of mental health and reduce stigma associated with mental illness; and

WHEREAS, in Caddo Parish, Louisiana, many individuals and families struggle with mental health challenges, including depression, anxiety, post-traumatic stress disorder, addiction, and other conditions that require timely and effective treatment; and

WHEREAS, mental health issues affect people of all ages, races, and backgrounds, and early identification and intervention can improve outcomes and prevent serious and costly consequences; and

WHEREAS, increased awareness and understanding of mental health can help reduce the stigma and discrimination associated with mental illness, making it easier for individuals and families to seek help and support when needed; and

WHEREAS, community organizations, healthcare providers, and mental health professionals in Caddo Parish are working tirelessly to provide education, support, and treatment for individuals struggling with mental health issues, and deserve recognition and appreciation for their efforts.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Caddo Parish, Louisiana, hereby recognizes May 2023 as Mental Health Awareness Month and urges all citizens to support efforts to promote mental health awareness and understanding, reduce stigma and discrimination, and improve access to quality mental health services in our community.

BE IT FURTHER RESOLVED that the Board of Commissioners of Caddo Parish, Louisiana, expresses its gratitude to the organizations, healthcare providers, and mental health professionals who work to provide education, support, and treatment for individuals and families affected by mental health issues in our community, and encourages continued collaboration and cooperation to address this urgent public health issue.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Stormy Gage-Watts
District 7

Jeff Everson
Commission Clerk

Special Resolution
Honoring the Shreveport Mavericks

Whereas the Shreveport Mavericks are a professional basketball team and organization and one of 35 teams in The Basketball League (TBL);

Whereas the Shreveport Mavericks were re-founded on Dec. 30, 2020, and are currently owned by 24 Owners/Investors, with the originating primary owners Jim and Laura White of Orange Beach, Alabama;

Whereas the Shreveport Mavericks have played in the TBL for three seasons and have an overall team record of 55-20, with one TBL National Championship in 2+ years, and the 2022 TBL Championship closing the 2022 season with a 27-8 record;

Whereas the SMav's, as the Shreveport Mavericks are affectionately known, team roster includes Paul Parks (Team Captain), PJ Meyers, Tavin Cummings, Winford Ross, Madit Maliet, Kadavion Evans, Joshua Montgomery, Ty Jordan, Michael Lenoir, Bilal Richardson, Jay Hedge, Jeff Boyd, Jarrell Taylor, Gracin Bakumanya, and PJ Meyers currently holds the MVP trophy with upcoming MVP "hopeful" Paul Parks;

Whereas the current coaching staff includes Steve Tucker (Head Coach), Rusty Ward, Kevin Teague, Xavier Wilson, Tom Jackson, and Gracin Bakumanya #32;

Whereas the SMavs welcomed "Publicist" Francine "Monro" Brown for Public Regulations, specializing in media, marketing, and advertising strategies, who provides a unique skill set in Public Relations as a "Freelance Publicist" to build youth and community-wide engagement through added corporate sponsorship opportunities and the support of community partners;

Whereas the Shreveport Mavericks' team records year-by-year are as follows: (2021) 17-9, (2022) 27-8, (2023) 11-3 and this record has brought pride and excitement to the community and demonstrated their commitment to excellence in all aspects of the game and inspired loyal support from community members such as Chef Ernest and Tina Palmisano and the staff of Ernest Orleans Restaurant and Cocktail Lounge, Cedric Ellis, Jimmi Brazzel, Betty Lewis (Booster Club President), Debra Young, and the "Golden Girls";

Now, therefore, be it resolved that the Caddo Parish Commission hereby honors the Shreveport Mavericks for their outstanding performance, leadership, and contributions to the basketball community. The team's success is a testament to their hard work, dedication, and teamwork, which has resulted in the TBL National Championship in 2022.

The Shreveport Mavericks have represented Caddo Parish with distinction, and their achievements have made our community proud. The Caddo Parish Commission congratulates the team on their success and commends them for their commitment to excellence. The Caddo Parish Commission looks forward to the continued success of the Shreveport Mavericks and the positive impact they will have on our community.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Stormy Gage-Watts
District 7

Jeff Everson
Commission Clerk

Special Resolution
Honoring the Middle School District Champion
Girls Basketball Team from Walnut Hill

Whereas, the Walnut Hill Middle School Girls Basketball Team has worked tirelessly to achieve excellence in their sport; and

Whereas, the team's commitment to hard work, perseverance, and teamwork has resulted in their outstanding achievement of winning the District Championship; and

Whereas, the Caddo Parish Commission wishes to recognize and honor the team for their hard work and dedication;

Now, therefore, be it resolved by the Caddo Parish Commission that we extend our heartfelt congratulations to the **Walnut Hill Middle School Girls Basketball Team** for their outstanding achievement of winning the District Championship.

Be it Further Resolved, that we applaud the team's hard work, dedication, and commitment to excellence, and we wish them continued success in all their future endeavors.

This resolution is adopted by the Caddo Parish Commission during their Regular Session convened on May 4, 2023 and a copy shall remain in the permanent record as well as a copy be presented to the Walnut Hill Middle School Girls Basketball Team as a token of our sincere admiration and congratulations and well wishes for their continued success in sport, school and life.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Stormy Gage-Watts
District 7

Jeff Everson
Commission Clerk

SPECIAL RESOLUTION
RECOGNIZING
PEDIATRIC STROKE AWARENESS MONTH

WHEREAS, pediatric stroke is a relatively rare condition, affecting 1 in 4,000 infants and an additional 2,000 children each year, it is also a top ten cause of death among U.S. children between infancy and age 19; and

WHEREAS, 60% of children who survive a stroke will have permanent neurological difficulties that can include cerebral palsy, epilepsy, impaired cognitive function, impaired movement, and lost or damaged vision, hearing and speech; and

WHEREAS, pediatric stroke effects each child differently and it is known that early detection and awareness can improve outcomes and increased awareness eases the social burden on survivors as they adjust to the impacts of pediatric stroke; and

WHEREAS, Caddo Parish is fortunate to have a local survivor and advocate for pediatric stroke awareness in Ava Sophia Candler, who suffered a stroke in utero, leading to a premature birth and many challenges in her infancy, culminating in a diagnosis of cerebral palsy spastic hemiplegia. Candler has undergone a decade of occupational and physical therapy, and numerous medical procedures & surgeries, even as recently as a tendon surgery a month ago. Despite this, Candler lacks fine and gross motor function of her left side and must often work twice as hard as her peers;

WHEREAS, Candler has chosen to work twice as hard and has become a flourishing, successful 5th grader in advanced classes who serves on student council, participates in choir, cheer squad and Girl Scouts. Candler's hard work deserves recognition in itself, and even more admirable is her desire to use her experience to increase awareness of pediatric stroke amongst teachers, parents, children and the community at large where she would like it known that pediatric stroke survivors and their families want to be accepted, understood, and treated equally by peers and adults, even when being treated equally includes needed accommodations in school and other areas of their lives.

NOW, THEREFORE, be it resolved that the Caddo Parish Commission, does hereby proclaim the month of May 2023 as **PEDIATRIC STROKE AWARENESS MONTH** in Caddo Parish, Louisiana, and urges all citizens to join with the Parish in recognition of this important month; and

BE IT FURTHER RESOLVED, that the Caddo Parish Commission wishes to thank Ava Candler for her advocacy and ability to raise awareness about this important subject, commends her for her accomplishments and asks the citizens of Caddo Parish to practice acceptance and understanding of those who face challenges.

ATTEST:

Roy Burrell
President

John Paul Young
Vice President

Stormy Gage-Watts
District 7

Jeff Everson
Commission Clerk

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Office of the MPC
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6440 | fax 318-673-6112

CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-1-CTAP

-- Wireless Telecommunications --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable, and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

This summary of PZC Case #23-1-CTAP identities the code text amendments being proposed—all of which are aimed to bring the Caddo Parish UDC into compliance with federal laws and regulations, as well as to better incorporate current wireless technology in the Parish. This has been done by proposing to update the application-processing requirements for wireless telecommunication facilities (i.e., the "shot clock") through the introduction of a new article in the UDC titled *Article 22. –Wireless Communications*. Other "necessary" amendments are also being proposed due to the "domino effect" of Article 22—primarily addressing provisions that need to be clarified, removed, or updated, as applicable.

A list of the amendments, along with a brief explanation, are described below:

AMENDMENT 1. **Adds new abbreviations related to wireless telecommunications in Article 2. Definitions and Rules Of Measurement, Section 2.2 General Abbreviations.**

- Abbreviations **SUP (Special Use Permit)** and **WTFP (Wireless Telecommunications Facility Permit)** were added.

AMENDMENT 2. **Deletes "old" definitions related to wireless telecommunications in Article 2. Definitions and Rules Of Measurement, Section 2.2 General Abbreviations.**

- The definition for ~~**Co-Location**~~ was deleted.

AMENDMENT 3. **Updates "Table 5-1: Use Matrix" in Article 5. – Use Definitions.**

- The use ~~**Wireless Telecommunications – Stealth Design**~~ was deleted from the Use Matrix, and replaced with the following new uses:
    - **Wireless Telecommunications – New Facility**
    - **Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)**
    - **Wireless Telecommunications, Modifications (Eligible Facility)**
    - **Wireless Telecommunications, Modifications (Non-Eligible Facility**

AMENDMENT 4. **Updates use definitions in Article 5. – Use Definitions.**

- Old, outdated definitions were replaced by new, industry-standard definitions. These new definitions are based on national standards, and were vetted and approved by the wireless telecommunication industry.

AMENDMENT 5. **Deleted the use standard for "Wireless Telecommunications" in Article 6. – Use Standards.**

- Old, outdated use standards were removed. The new *Article 22. –Wireless Communications* was added as Amendment #6 as a replacement for these standards.

AMENDMENT 6. **Adds new Article 22. – Wireless Telecommunications.**

- This article was vetted and approved by the wireless telecommunication industry, as well as reviewed by the MPC wireless telecommunication consultant. The most significant revisions include:
    - Allowance for administrative review for applications that federal legislation requires that the Parish approve;
    - Requirements specific to the type of facility proposed;
    - Newer types of facilities not contemplated in the current UDC;
    - Clarified review procedures, and
    - Updated definitions and explained terms.

ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION

TITLE	
Ordinance 6322 of 2023 An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to wireless telecommunications, with all their provisions included herein, and to otherwise provide with respect thereto.	
DATE: 04/20/2023	**ORIGINATING DEPARTMENT:**
The Shreveport Metropolitan Planning Commission of Caddo Parish (MPC)	

BACKGROUND INFORMATION

The Caddo Parish Unified Development Code (UDC) was adopted by the Caddo Parish Commission on September 21, 2017, by Ordinance Number 5701 with an effective date of September 30, 2017. The Unified Development Code is the regulatory document carrying out the vision of Shreveport-Caddo Parish Master Plan and is reviewed annually to determine if any particular standard or regulation is timely, relevant, and adequately addresses current market conditions. In addition to the annual review, the Caddo Parish Planning and Zoning Commission are tasked with bringing forward text amendments on their own initiative.

The intent of these amendments is to better regulate wireless telecommunication facilities in various capacities. To better do this, the aim is to be more user-friendly and clarify ambiguities regarding the application process by adding a new UDC article specifically for wireless telecommunications, and identifying the permissibility of these facilities in the UDC's Use Table, Table 5-1.

The following UDC Articles, or portions thereof, were amended and/or added: *Article 5. –Definitions and Rules of Measurement, Article 5. –Uses, Article 6. –Use Standards* and *Article 22. –Wireless Telecommunications* to accommodate all the provisions included herein.

FINANCIAL IMPACT AND SOURCE OF FUNDING

None

EFFECT(S) OF PROPOSED ACTION

These proposed amendment mainly address the introduction of *Article 22. -Wireless Telecommunications*, which brings the Caddo Parish UDC into compliance with federal laws and regulations; mainly addressing application-processing requirements (i.e., the "shot clock"). The remainder of the proposed wireless telecommunications amendments relate to sections of the UDC identified as areas needing to be clarified, removed, or updated because of the proposed Article 22.

The most significant changes include the following:

- Allowance for administrative review for applications that federal legislation requires that the City approve;
- Requirements specific to the type of facility proposed;
- Newer types of facilities not contemplated in the current UDC;
- Clarified review procedures, and
- Updated definitions and explained terms.

ALTERNATIVES/STAFF RECOMMENDATION

See Exhibit "A" for memorandum describing these amendments in full detail;
See Exhibit "B" for amended provisions in *Table 5-1: Use Matrix*;
See Exhibit "C" for amended *Section 6.1 JJ. Wireless Telecommunications*;
See Exhibit "D" for new *Article 21. – Wireless Telecommunications*;
See Exhibit "E" for MPC Staff Report_23-3-CTAP

KEY STAFF CONTACT

Adam Bailey, Community Planning and Design Manager, MPC

COORDINATION

Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO._____ of 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, RELATIVE TO WIRELESS TELECOMMUNICATIONS, WITH ALL THEIR PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission desires to encourage wireless telecommunication infrastructure investment by providing a fair and predictable process for the deployment of wireless telecommunication facilities, while enabling the Caddo Parish Commission to promote the overall interests of the public health, safety and welfare; and

WHEREAS, the Caddo Parish Commission recognizes that wireless telecommunication facilities are critical to delivering wireless access to advanced technology, broadband and 9-1-1 services to homes, businesses, schools within Caddo Parish; and

WHEREAS, the Caddo Parish Commission intends to fully comply with state and federal law to the extent it preempts local municipal control, and

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission's jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add provisions and procedures for wireless telecommunications found within Article 2. –Definitions and Rules of Measurement, Article 5. –Uses, Article 6. –Use Standards, and Article 22. –Wireless Telecommunications, and shall be amended as follows:

I. Article 2, Section 2.2 is amended to read as follows:

ARTICLE 2. – DEFINITIONS AND RULES OF MEASUREMENT

2.2– GENERAL ABBREVIATIONS

* * * * * * *

J. "SUP" is an abbreviation for "special use permit."

* * * * * * *

M. "WTFP" is an abbreviation for "wireless telecommunications facility permit."

* * * * * * *

II. Article 2, Section 2.3 is amended to read as follows:

ARTICLE 2. – DEFINITIONS AND RULES OF MEASUREMENT

2.3– DEFINITION OF GENERAL TERMS

* * * * * * *

~~Co-Location. Placement of wireless telecommunications equipment from more than one service or service provider on a single tower or site.~~

* * * * * * *

III. Article 5, Section 5.2 is amended by substituting Exhibit B hereto in place of the existing Table 5-1.

IV. Article 5, Section 5.3 is amended to read as follows:

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * * * *

~~Wireless Telecommunications. Towers, antennas, and facilities used to transmit and receive signals that facilitate wireless telecommunications. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:~~

~~1. Antenna. A specific device, the surface of which is used to transmit and/or receive signals transmitted to or from other antennas. This does not include satellite dish antennae.~~

~~2. Facility. A structure used to house and protect the equipment necessary for processing telecommunications signals, which may include air conditioning equipment and emergency generators. Facility also includes any necessary equipment that facilitates wireless transmission.~~

~~3. Eligible Facility. A structure designed and constructed to support one or more wireless telecommunications antennae and including all appurtenant devices attached to it.~~

Wireless Telecommunications. A specific location at which a structure that is designed or intended to be used to house, support or accommodate Antennas or other transmitting or receiving equipment is located. This includes without limit, Towers and support structures of all types and kinds, including but not limited to buildings, church steeples, silos, water Towers, signs, street light poles, utility poles, traffic signal poles , or any other any other structure that is used or is proposed to be used as a support structure for Antennas or the functional equivalent of such.. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:

1. Antenna. An apparatus designed for the purpose of emitting radiofrequency (RF) radiation, to be operated or operating from a fixed location pursuant to Federal Communications Commission (FCC) authorization, for the provision of personal wireless services and any commingled information services. For purposes of this definition, the term antenna does not include an unintentional radiator, mobile station, or device authorized under Part 15 of Title 47. Antenna has the same meaning as provided in 47 C.F.R. §1.6002 (b), as may be amended.

2. Collocation. Has the same meaning as provided in 47 C.F.R. § 1.6002(g), as may be amended and means:

   a. Mounting or installing an antenna facility on a pre-existing structure, and/or

   b. Modifying a structure for the purpose of mounting or installing an antenna facility on that structure.

3. Eligible Facility. An existing wireless tower or base station that has the same meaning as provided in 47 C.F.R. § 1.40001(b)(3), as may be amended, which defines that term as "[a]ny request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower

or base station, involving: (i) collocation of new transmission equipment; (ii) removal of transmission equipment; or (iii) replacement of transmission equipment." An eligible facility application shall be acted upon administratively and shall not require a Special Use Permit, but shall require administrative review and approval.

4. Facility. A set of wireless transmitting and/or receiving equipment, including any associated electronics and electronics shelter or cabinet and generator. A facility includes any pole, pipe, culvert, conduit, duct, cable, wire, fiber, amplifier, pedestal, antenna, transmission or receiving equipment, other electronic equipment, electrical conductor, manhole, appliance, sign, pavement structures, irrigation system, monument sign, monument mailbox and any other similar equipment, for public or private use.

5. Non-Eligible Facility. Facilities and structures that do not meet the requirements of an eligible facility as provided by this Article, and any applicable requirements set forth in Chapters 82 and 105 of the Shreveport City Code. Any applicant wanting to construct a non-eligible facility shall require Special Use Permit approval.

6. Tower. A structure that has the same meaning as provided in 47 C.F.R. § 1.40001(b)(9), as may be amended, which defines that term as "[a]ny structure built for the sole or primary purpose of supporting any [FCC]-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless telecommunications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site." Examples include, but are not limited to, monopoles, mono-trees and lattice towers.

* * * * * * *

V. Delete Article 6, Section 6.1, Subsection "LL," as referenced hereto in Exhibit C.

VI. Add Article 22, as referenced hereto in Exhibit D.

* * * * * *

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____

Parish Attorney

_____

Date

RECOMMENDED UDC CODE TEXT AMENDMENTS. 23-1-CTAP.

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions within an area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments—regarding wireless telecommunications—including to amend the following articles: (1) *Article 2. – Definitions and Rules of Measurement*, (2) *Article 5. – Uses*, (3) *Article 6. – Use Standard*, as well as (4) add a new article titled *Article 22. – Wireless Telecommunications*.

Staff is requesting the Shreveport UDC be amended as follows: [~~strikeout~~ indicates deleted text, underline indicates added text].

Explanation for proposed code text amendments: The primary proposed amendment addressing wireless communications in 23-1-CTAP is the introduction of a newly created *Article 22. Wireless Telecommunications*. This proposed amendment brings the Caddo Parish UDC into compliance with federal laws and regulations to incorporate current wireless technology, as well to address application processing requirements (i.e., the "shot clock"). The remainder of the proposed wireless telecommunications amendments relate to sections of the UDC identified as areas needing to be clarified, removed, or updated as a result of the proposed Article 22.

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1. **Add the following new abbreviations "SUP" and "WTFP" in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.2 GENERAL ABBREVIATIONS in the Caddo Parish UDC.**

2.2 GENERAL ABBREVIATIONS

The following abbreviations are used within this Code:

* * * * *

J. **"SUP"** is an abbreviation for "special use permit."

* * * * *

M. **"WTFP"** is an abbreviation for "wireless telecommunications facility permit."

* * * * *

2. **Delete, in its entirety, the term "Co-Location" in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.3 DEFINITION OF GENERAL TERMS in the Caddo Parish UDC.**

2.3 DEFINITION OF GENERAL TERMS

* * * * *

~~**Co-Location.** Placement of wireless telecommunications equipment from more than one service or service provider on a single tower or site.~~

* * * * *

3. **Repeal and replace following uses to TABLE 5-1 in ARTICLE 5. USES, SECTION 5.2. USE MATRIX. In addition, revise and update the "USE STANDARD" citations on the right-side of TABLE 5-1 according to where each "PRINCIPAL USE" is cited in the proposed Article 23. WIRELESS TELECOMMUNICATIONS, as applicable:**

Delete the following principle uses

- ~~**Wireless Telecommunications – Stealth Design**~~

Add the following new principle uses

- **Wireless Telecommunications – New Facility**
- **Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)**
- **Wireless Telecommunications, Modifications (Eligible Facility)**
- **Wireless Telecommunications, Modifications (Non-Eligible Facility**

[Note (1): See Exhibit "B" for revised Table 5-1]

4. **Repeal and replace the definition "Wireless Telecommunications" in ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Caddo Parish UDC to now read as follows:**

5.3 USE DEFINITIONS

* * * * *

~~**Wireless Telecommunications.** Towers, antennas, and facilities used to transmit and receive signals that facilitate wireless telecommunications. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:~~

~~1. **Antenna.** A specific device, the surface of which is used to transmit and/or receive signals transmitted to or from other antennas. This does not include satellite dish antennae.~~

~~2. **Facility.** A structure used to house and protect the equipment necessary for processing telecommunications signals, which may include air conditioning equipment and emergency generators. Facility also includes any necessary equipment that facilitates wireless transmission.~~

~~3. **Eligible Facility.** A structure designed and constructed to support one or more wireless telecommunications antennae and including all appurtenant devices attached to it.~~

Wireless Telecommunications. A specific location at which a structure that is designed or intended to be used to house, support or accommodate Antennas or other transmitting or receiving equipment is located. This includes without limit, Towers and support structures of all types and kinds, including but not limited to buildings, church steeples, silos, water Towers, signs, street light poles, utility poles, traffic signal poles , or any other any other structure that is used or is proposed to be used as a support structure for Antennas or the functional equivalent of such.. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:

1. **Antenna.** An apparatus designed for the purpose of emitting radiofrequency (RF) radiation, to be operated or operating from a fixed location pursuant to Federal Communications Commission (FCC) authorization, for the provision of personal wireless services and any commingled information services. For purposes of this definition, the term antenna does not include an unintentional radiator, mobile station, or device authorized under Part 15 of Title 47. Antenna has the same meaning as provided in 47 C.F.R. §1.6002 (b), as may be amended.

2. **Collocation.** Has the same meaning as provided in 47 C.F.R. § 1.6002(g), as may be amended and means:

   a. Mounting or installing an antenna facility on a pre-existing structure, and/or

   b. Modifying a structure for the purpose of mounting or installing an antenna facility on that structure.

3. **Eligible Facility.** An existing wireless tower or base station that has the same meaning as provided in 47 C.F.R. § 1.40001(b)(3), as may be amended, which defines that term as "[a]ny request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station, involving: (i) collocation of new transmission equipment; (ii) removal of transmission equipment; or (iii) replacement of transmission equipment." An eligible facility application shall be acted upon administratively and shall not require a Special Use Permit, but shall require administrative review and approval.

4. **Facility.** A set of wireless transmitting and/or receiving equipment, including any associated electronics and electronics shelter or cabinet and generator. A facility includes any pole, pipe, culvert, conduit, duct, cable, wire, fiber, amplifier, pedestal, antenna, transmission or receiving equipment, other electronic equipment, electrical conductor, manhole, appliance, sign, pavement structures, irrigation system, monument sign, monument mailbox and any other similar equipment, for public or private use.

5. **Non-Eligible Facility.** Facilities and structures that do not meet the requirements of an eligible facility as provided by this Article, and any applicable requirements set forth in Chapters 82 and 105 of the Shreveport City Code. Any applicant wanting to construct a non-eligible facility shall require Special Use Permit approval.

6. **Tower.** A structure that has has the same meaning as provided in 47 C.F.R. § 1.40001(b)(9), as may be amended, which defines that term as "[a]ny structure built for the sole or primary purpose of supporting any [FCC]-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless telecommunications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site." Examples include, but are not limited to, monopoles, mono-trees and lattice towers.

5. **Delete, in its entirety, "Wireless Telecommunications" in ARTICLE 6. USE STANDARDS, SECTION 6.1 PRINCIPAL USE STANDARDS in the Caddo Parish UDC.**

[Note (2): See Exhibit "C" for deleted Article 6.1 JJ. Wireless Telecommunications]

6. **Add new "Article 22. WIRELESS TELECOMMUNICATIONS" in the Caddo Parish UDC.**

[Note (3): See Exhibit "D" for new Article 22. Wireless Telecommunicaitons]

TABLE 5-1: USE MATRIX																																	
PRINCIPAL USE	**R-A**	**R-E**	**R-1-12**	**R-1-10**	**R-1-7**	**R-1-5**	**R-UC**	**R-HU**	**R-TH**	**R-2**	**R-3**	**R-4**	**R-MHS**	**R-MHP**	**C-1**	**C-2**	**C-3**	**C-4**	**C-UC**	**C-UV**	**D-1-CBD**	**D-1-E**	**D-1-CMU**	**D-1-RMU**	**D-1-AC**	**D-1-HC**	**OR**	**I-MU**	**I-1**	**I-2**	**NA**	**OS**	**IC**	**USE STANDARD**
Agriculture	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Airport																													S	S				Sec. 6.1.A
Amusement Facility - Indoor															P	P	P	P	P	P		P	P	A	P	P		P					P	
Amusement Facility - Outdoor																		P		S								P	S					
Animal Care Facility															S	P	P	P	P	P			P	P	S	P		P	P					Sec. 6.1.B
Animal Shelter															S	P	P	P	P	S	S	S	S	S	S	S		P	P					Sec. 6.1.B
Animal Shelter – Operated by Public Authority	P	P													P	P	P	P	P	P	P		S	S	S	S	P	P	P	P				Sec. 6.1.B
Art Gallery								S							P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Arts Studio								S							P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Automated Teller Machine - Standalone															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.C
Bar																S	S	S	S	S	P	P	P	S	P	P	P	P	P				S	Sec. 6.1.D
Bed and Breakfast	P	P	P	P	P			S											P				S		S									Sec. 6.1.E
Body Modification Establishment																P	P	P	P	P		P	P	P	P	P		P						
Brewery																	S	P	S	P					S	P		P	P					
Broadcasting Facility TV/Radio - With Antennae																		P								P	P	P	P	S			P	
Broadcasting Facility TV/Radio - Without Antennae																P	P	P	P	P	P	P	P	P	P	P	P	P	P	S			P	
Bus Transfer Station		P	P	P	P	P	P	P	P	P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	Sec. 6.1.F
Business Support Services																	P	P	P	P														
Campground																																P		Sec. 6.1.G
Car Wash																S	P	P		S							P	P						Sec. 6.1.H
Casino																						S												Sec. 6.1.I
Cemetery	P	P																														P		
Commercial Breeder	S	S																											S					Sec. 6.1.B
Commercial Facility For Pop-Up Use																P	P	P	P	P	P	P	P	P	P	P								Sec. 6.1.J
Community Center	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P		P	P				P	P			P				P	P	
Community Garden	P	P	P	P	P	P	P	S	P	P	P	P	P	P	P	P	P		P	P				P	P	P	P	P	P			P	P	Sec. 6.1.K
Contractor Office																	S	P								P		P	P	P				Sec. 6.1.GG
Convention Center																						P												
Conservation Area	P	P																													P	P		
Country Club	S	S	S	S	S																											P		
Cultural Facility					S	S	S	S	S	S	S	S			P	P	P	P	P	P	P	P	P	P	P	P		P			P	P	P	
Day Care Center															P	P	P	P	P	P	P	P	P	P	P		P	P	P				P	Sec. 6.1.L
Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P	P											P										Sec. 6.1.L
Detention or Penal Institution																	S	S								S	S	S	S	S				
Distillery																	S	P	S	P					S	P		P	P					
Drive-Through Facility																A	P	P	A	A			S			S	P	A						Sec. 6.1.M
Dwelling – Above the Ground Floor															P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Dwelling – Accessory Dwelling Unit	S	S	S	S	S	S	S	S	S	S	S																							Sec. 6.1.N
Dwelling – Age-Restricted Housing								S		P	P	P					S		S	P	S	S	P	P	P	P		S					S	
Dwelling – Manufactured Home	P		E	E	E	E							P	P																				Sec. 6.1.O
Dwelling - Multi-Family								S		P	P	P					S		S	P	P	S	P	P	P	P		S					S	Sec. 6.1.P
Dwelling - Townhouse							P	P	P	P	P	P							P	P			P	P	P								S	Sec. 6.1.P
Dwelling - Single-Family Detached	P	P	P	P	P	P	P	P	P	P	P		P						P	P														Sec. 6.1.Q
Dwelling – Single-Family Attached							P	P	P	P	P								P	P														Sec. 6.1.Q
Dwelling - Two-Family							P	P	P	P	P								P	P														Sec. 6.1.Q

TABLE 5-1: USE MATRIX PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P	P		P	P	P	P	P	P				P									P	
Educational Facility - University or College																S	P	P	S	P	P		P	P	P		P	P					P	
Educational Facility - Vocational School																S	P	P	S	P	P		P	P	P	P	P	P	S	P			S	
Financial Institution															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Financial Institution with Drive-Through															P	P	P	P	A	A			A			P	P	A						Sec. 6.1.R
Food Truck and Trailer Vendor															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	Sec. 6.1.S
Food Truck Park															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S			S	Sec. 6.1.T
Fraternity/Sorority																																	P	
Freight Terminal																													P	P				
Funeral Home																S	P	P	S															
Furniture, Furnishings and Equipment Sales																	P	P										P	P	S				
Gas Station																S	P	P	S			S				S	S	P	P	P				Sec. 6.1.U
Golf Course/Driving Range	S	S	S	S																												P		
Government Office															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Greenhouse/Nursery - Retail																	A	P										P	P					
Group Home	P	P	P	P	P	P	P	P	P	P	P																							Sec. 6.1.V
Halfway House																		S									S						Sec. 6.1.V
Healthcare Institution																P	P	P								P						P	
Heavy Retail, Rental, and Service																	S	P		S					S		S	P	S				
Helipad																					S	S				S		S				S	Sec. 6.1.A
Heliport																										S		S	S			S	Sec. 6.1.A
Hotel																S	P	P	S	P	S	P	P	S	S	S	P					P	
Industrial - Artisan																	S	P		S			S		S	P	S	P	P				
Industrial - Heavy																														P				
Industrial - Light																			A									P	P	P				
Industrial Design																		P	A		P		P		P	P	P	P	P					
Industrial Services																	P	P								P		P	P					
Live Entertainment - Ancillary Use																S	S	S	S	S	P	P	S		P			P						Sec. 6.1.W
Live Performance Venue																	P	P	S	P	P	P	P		P			P					P	Sec. 6.1.W
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				Sec. 6.1.X
Manufactured Home Park														P																				
Marina																		S										S	S			S		
Medical/Dental Office								S							P	P	P	P	P	P	P		P	P	P	P	P	P					P	
Movie Studio																						S			S			P	P					
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S	S																					Sec. 6.1.Y
Nightclub																	S	S		S		S	S		S			S						Sec. 6.1.W
Office								S							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	
Outdoor Dining															S	P	P	P	P	P	P	P	P	P	P	P	S	S						Sec. 6.1.Z
Parking Lot (Principal Use)																S	P	P	S	P		S				S	P	S	P			P	P	Sec. 6.1.AA
Parking Structure (Principal Use)																S	P	P	S	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.1.AA
Pay Day/Title Loan Agency																S	P	P	P		S		S					S	S					Sec. 6.1.BB
Passenger Terminal																		P					S			S	P	P	S					
Personal Service Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P					P	
Public Park	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	S		S	P	P			P				P	P	
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Public Works Facility																		P								S	P	P	P	P			P	
Reception Facility																S	P	P	S	P		S	S		S	P								Sec. 6.1.CC
Recreational Vehicle Park																		S														S		Sec. 6.1.G

TABLE 5-1: USE MATRIX PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Research and Development																		P			S		S			P	P	P	P	P			P	
Residential Care Facility										P	P	P					P	P		P				S			P					P	Sec. 6.1.DD
Restaurant															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.EE
Retail Goods Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Retail Sales of Alcohol – Beer/Wine																P	P	P	S	P	S	S	S	S	S	S	S	P	P	P				Sec. 6.1.FF
Retail Sales of Alcohol - Liquor																S	S	P	S	S	S	S	S	S	S	S	S	S	S	S				Sec. 6.1.FF
Salvage Yard																														P				Sec. 6.1.GG
Self-Service Ice Vending Unit	S															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.HH
Self-Storage Facility: Climate-Controlled																S	P	P	S				S	S		P	P	P	P				P	Sec. 6.1.II
Self-Storage Facility: Outdoor																	S	P								P	P	P	P	S				Sec. 6.1.II
Sexually Oriented Business																	S					S												Sec. 6.1. JJ
Shelter Housing											S	S			S	S	S	P						S		S		S					P	Sec. 6.1.V
Single Room Occupancy										P	P	P					S						S	S		S		S						Sec. 6.1.P
Social Service Center															S	S	S	P	S	S			S	S		S		S					P	Sec. 6.1.V
Solar Farm																											S	P	P	P			P	Sec. 6.1.KK
Soup Kitchen															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Soup Kitchen, Accessory	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Specialty Food Service															P	P	P	P	P	P	S	S	P	S	P	P		P	P					
Storage Yard - Outdoor																		P											P	P				Sec. 6.1.GG
Transient Vacation Rental	S	S	S	S	S	S	S	S	S	S	S	S							S		S	S	S	S	S									Sec. 6.1.LL
Truck Repair																													P	P				
Truck Stop																		S											P	P				
Utility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	S	S	S	S	S	S	S	P	P	P	P	P			P	Sec. 6.1.MM
Vehicle Dealership – Enclosed																	P	P		P			P			P		P						
Vehicle Dealership – With Outdoor Storage/Display																	S	P		S						S		S						
Vehicle Operation Facility																		P										S	P	P			P	
Vehicle Rental – Enclosed																	P	P		P	P	P	P			P	P	P					P	
Vehicle Rental – With Outdoor Storage/Display																	S	P		S						S	P	S					S	
Vehicle Repair/Service– Major																		S								S		P	P	S				Sec. 6.1.NN
Vehicle Repair/Service – Minor																S	P	P	S	P			S		S	S		P	P	S				Sec. 6.1.NN
Warehouse																		A									P	P	P	P				
Wholesale Establishment																		A										P	P	A				
Wind Energy System	S	S																									S	S	S	S			S	Sec. 6.1.OO
Winery																	S	P	S	P					S	P		P	P					
Wireless Telecommunications – New Facility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	~~Sec. 6.1 JJ~~ Sec. 22.9
Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Eligible Facility)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Non-Eligible Facility)															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9
~~Wireless Telecommunications – Steal Design~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~Sec. 6.1 JJ~~

TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	I	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P*	P*	P*															P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P*	P*	P*																										P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P	P	P																				Sec. 6.2.H

** Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require MPC Board approval at a public hearing.*

ARTICLE 6. USE STANDARDS

6.1 PRINCIPAL USE STANDARDS

* * * * *

~~**JJ. Wireless Telecommunications**~~

~~**1. Application Requirements**~~

~~All applications to erect, construct, or modify any part of a wireless telecommunication antenna, facility, or tower require site plan review and must include the following items, unless waived by the Executive Director:~~

~~**a.** A site plan showing:~~

~~**i.** The location, size, screening, and design of all structures, including fences.~~

~~**ii.** The location and size of all outdoor equipment.~~

~~**iii.** Elevations showing antenna height.~~

~~**iv.** If the site plan is for a new wireless telecommunication tower, a landscape plan showing all screening.~~

~~**v.** If the site plan is for a new wireless telecommunication tower, indication of the fall zone as a shaded circle.~~

~~**b.** A maintenance plan and any applicable maintenance agreement designed to ensure long-term, continuous maintenance, such as maintenance of landscape, keeping the area free from debris and litter, and immediate removal of any graffiti.~~

~~**c.** A disclosure of what is proposed, demonstrating the need for the wireless telecommunication antenna, facility, or tower in the proposed location. This is not required if co-location is proposed.~~

~~**d.** The reason or purpose for the placement, construction, or modification in the proposed location with specific reference to the provider's coverage, capacity, and/or quality needs, goals, and objectives. This is not required if collocation is proposed.~~

~~**e.** The service area of the proposed wireless telecommunication antenna, facility, or tower.~~

~~**f.** If the proposal is for a new telecommunication tower, then a map showing collocation opportunities within the Parish and within areas surrounding the borders of the City of Shreveport must be provided and justification for why co-location is not feasible in order to demonstrate the need for a new tower.~~

~~**g.** If the proposal is for a new telecommunication tower, certification by a licensed and registered professional engineer regarding the manner in which the proposed structure will fall. The certification may be utilized, along with other criteria such as applicable regulations for the district in question, in determining if additional setback should be required for the structure and other facilities.~~

~~**2. Setbacks**~~

~~All wireless telecommunication towers and facilities must be set back from all property lines in accordance with the minimum setback requirements in the zoning district.~~

3. Height

The maximum height of a wireless telecommunication tower is the minimum needed to function satisfactorily. The application for approval of a wireless telecommunication tower must demonstrate the minimum height needed for the tower to function, which will be reviewed and approved as part of site plan review. The Metropolitan Planning Commission has the ability to hire an independent consultant, whose fee will be charged to the applicant, to assist in review of the proposed height.

4. Lighting and Marking

Wireless telecommunication antennas, towers, and facilities must not be lit or marked unless required by the Federal Communications Commission (FCC) or the Federal Aviation Administration (FAA).

5. Specific Standards for Wireless Telecommunication Antennas

Wireless telecommunication antennas are a special use in all districts, unless they are stealth design, in which case they are considered a permitted use. Stealth design for wireless antennas is encouraged and is considered a permitted use in all districts, subject to site plan review and approval. All applications for wireless telecommunication antennas must include all information required by this section. In addition to the standards of this section for wireless telecommunication antennas, stealth design must comply with the following regulations:

a. To qualify as a stealth design, wireless telecommunication antennas must be enclosed, camouflaged, screened, obscured, or otherwise not readily apparent to a casual observer.

b. Wireless telecommunication antennas must be mounted at least 40 feet above grade, as measured from grade to the base of the antenna, to qualify as stealth design, in addition to meeting the other requirements of this section. Wireless telecommunication antennas mounted lower than 40 feet are considered a special use.

c. Antennas must be located on or in structures already permitted within zoning districts, such as water towers, clock towers, streetlights, penthouses, parapet walls, and steeples, and must be designed to blend in with the structure.

d. Antennas that co-locate on existing wireless telecommunication towers are also considered stealth design.

e. No antenna may increase the overall height of any structure on which it is mounted by more than 10 feet.

6. Specific Standards for Wireless Telecommunication Facilities

a. Any buildings, cabinets, or shelters may house only equipment and supplies for operation of the wireless telecommunication tower. Any equipment not used in direct support of such operation must not be stored on the site.

b. Commercial advertising is prohibited.

7. Specific Standards for Wireless Telecommunication Towers

a. Wireless telecommunication towers must be designed to accommodate other telecommunication providers. The area surrounding a tower must be of a sufficient size to accommodate accompanying wireless telecommunication facilities for other telecommunication providers.

b. Unless otherwise required by the Federal Communications Commission, the Federal Aviation Administration or the Parish, towers must have a galvanized silver or gray finish.

~~**8. Abandonment**~~

~~Any wireless telecommunication tower or facility that is not operated for a period of 180 consecutive days is considered abandoned. The owner must immediately remove the tower or facility, and all aboveground equipment and related debris. Caddo Parish may ensure and enforce removal by means of its existing regulatory authority.~~

ARTICLE 22. WIRELESS TELECOMMUNICATIONS

22.1 PURPOSE
22.2 INITIATION
22.3 AUTHORITY
22.4 DEFINITIONS
22.5 GENERAL REQUIREMENTS
22.6 APPLICATION PROCESS FOR A WIRELESS TELECOMMUNICATIONS FACILITY PERMIT (WTFP)
22.7 SPECIAL USE PERMIT (SUP) PROCESS
22.8 SMALL WIRELESS FACILITIES
22.9 GENERAL LAND USE AND DESIGN STANDARDS
22.10 WAIVERS
22.11 FEES

22.1 PURPOSE

The purpose of this Article is to establish guidelines regulating the location of wireless telecommunication facilities in areas other than public rights-of-way in order to protect and promote public safety, and to minimize and mitigate any adverse visual or aesthetic impacts on the community while promoting the orderly development of telecommunication facilities within the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana, as set forth within the goals, objectives and policies of the Master Plan; while at the same time not unduly restricting the development of needed wireless telecommunication facilities (WTFs) and expediting and facilitating such development. The objective is to avoid the creation of visual distractions, prevent obstructions to the view of pedestrians and motorists on public thoroughfares, and ensure the structural integrity of supporting structures. Installation, construction, alteration, modification or replacement of telecommunications towers and antennas, when permitted by federal law and the laws of the State of Louisiana, shall be regulated and governed by the following use regulations and requirements.

22.2 INITIATION

Any person who proposes to install, site, place, build, construct, modify, operate or prepare any site for the placement or use of a wireless telecommunications facility (WTF) within the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana shall first obtain a Wireless Telecommunication Facility Permit (WTFP) as set forth in this Code.

22.3 AUTHORITY

A. This Article is enacted pursuant to applicable authority granted by State and Federal law.

1. Land Use and Zoning Review

Regarding the land use and zoning decisions, the Executive Director will review and make a written determination regarding all land use and zoning decisions for approval of the wireless telecommunication facility permit (WTFP) application, based on completeness and compliance with the land use and zoning requirements and standards of this Article. If a Special Use Permit is required, review shall be by the Caddo Parish Planning and Zoning Commission; in such case the Caddo Parish Planning and Zoning Commission has final approval for Special Use Permits.

2. Technical Review

Regarding the technical decisions, the Executive Director, with assistance from a wireless telecommunication's consultant (as applicable), will review and make a written determination regarding technical decisions for approval of a WTFP application, based on completeness and compliance with any technical requirements and standards of this Article.

3. Final Approval of a Wireless Telecommunications Facility Permit

After the appropriate land use and zoning approvals have been obtained and the technical requirements have been met, the Executive Director makes the final approval on requests for a WTFP and forwards the approved WTFP for distribution to the applicant.

B. The Executive Director shall develop a WTFP Application Packet containing application forms that combine land use and zoning requirements (pursuant to this Code) with technical requirements and shall distinguish between the types of permits required to streamline processing of applications. All forms made available to applicants for WTFP applications shall be reviewed and approved by the Parish Attorney, or his or her designee, to assure compliance with all legal requirements.

C. All legally permitted existing wireless telecommunications facilities, constructed as permitted, existing on or before the effective date of this Article, shall be allowed to continue as they presently exist; provided however that a substantial change to an existing wireless telecommunications facility as defined in this Code, shall require compliance with this Code and any applicable requirements set forth in the Caddo Parish Code of Ordinances.

22.4 DEFINITIONS

The definitions set forth and defined in Article 5 of this Code shall control the application of this Article.

22.5 GENERAL REQUIREMENTS

A. Wireless Telecommunications Facility Permit (WTFP)

1. A wireless telecommunications facility permit (WTFP) is the official permit which allows an applicant to file for a building permit to construct and use a wireless telecommunications facility in accordance with the requirements of this Article.

2. WTFPs are approved by the Executive Director, unless otherwise stated in this Code, and distributed by the Office of the Shreveport Metropolitan Planning Commission.

B. Building Permit

A building permit application cannot be issued for any wireless telecommunications facility, unless and until a WTFP has been approved by the Executive Director and any conditions of the permit precedent to the issuance of the building permit have been met.

C. Notification of Final Completion

An applicant shall notify the Executive Director in writing of the final completion date of the facility and said notification shall be received by the Executive Director no later than 30 days after final completion. Said notification shall contain a statement from the applicant that the facility was constructed as approved and permitted in accordance with the issued WTFP permit.

D. Platted Lots

Unless administratively waived by the Executive Director, telecommunications facilities, including towers and related equipment buildings located within the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana shall be located on platted lots if the conveyance of the subject property to the WTFP applicant required the creation of a platted lot.

E. Consultant Review

1. The Executive Director may authorize the application, proposed findings, and conditions to be reviewed by a third-party consultant if, after meetings or other consultations with the applicant, the Executive Director reasonably determines that there is a need to retain a third-party consultant in order to review technical aspects of the applicant's application and the Executive Director, after request, has not received sufficient information from the applicant to allow the Executive Director to make an evaluation of such technical matters.

2. Any actual and reasonable cost of such review shall be borne by the applicant and paid pursuant to the Caddo Parish Unified Development Code Schedule of Fees. The applicant shall submit the fee/deposit at the Office of the MPC.

F. Historic Districts and Landmarks

Except for compatible stealth facilities that camouflage or conceal the presence of telecommunications antennas, wireless telecommunications facilities and/or wireless support structures shall not be located on or within 300 feet of property within a registered Historic District or Landmark. In addition, said facilities should, to the extent reasonably and technically feasible, be located to ensure that views of a Federal, State or locally registered Historic District or Landmark are not unreasonably impaired.

G. Master Facility Map

1. To facilitate collocation and coordination of telecommunication sites, the Caddo Parish Planning and Zoning Commission (PZC) shall, within thirty (30) days of the effective date of this Article shall notify all local providers of telecommunication services of the enactment of this Article. Telecommunication service providers shall, within ninety (90) days of the date of such notice, provide the PZC with their respective master facility maps. The master facility map shall show the locations, heights, and collocation capabilities of all telecommunications facilities or complexes. Each master facility map shall include a cover sheet stating in bold type "DOCUMENT CONTAINS CONFIDENTIAL PROPRIETARY OR TRADE SECRET INFORMATION", and because it contains such information, each master facility map shall be exempt from disclosure pursuant to applicable public records laws.

2. Providers also shall provide the PZC with any updates to the aforementioned documents within ninety (90) days of the installation of any facility on any new or existing towers not previously identified and notice of any change in ownership of any telecommunications tower.

22.6 APPLICATION PROCESS FOR A WIRELESS TELECOMMUNICATIONS FACILITY PERMIT (WTFP)

A. In General

1. The WTFP application packet combines land use and zoning requirements with technical requirements and shall be made available for distribution by the Executive Director, on forms available for such purpose. An applicant seeking a WTFP shall include such information and documents required by the form of application.

2. All applications for WTFPs shall be submitted to the Executive Director. Application fees are due at the time of application submission.

3. Pursuant to FCC regulations, Caddo Parish and Executive Director have ten (10) days to make a joint determination regarding whether an application for a small wireless facility is incomplete; and for all other applications, Caddo Parish and Executive Director have thirty (30) days to make a joint determination regarding whether an application is incomplete.

4. An Applicant shall not be permitted to refuse to provide information lawfully and specifically required by this Article or reasonably related information needed to establish the substantial written record required under federal law. Refusal for more than sixty (60) days without agreement by the Executive Director shall result in denial of the Application or the Application shall be deemed abandoned; provided, however, that failure to provide such information shall not result in denial or deemed abandonment if the applicant is working with Caddo Parish or the Executive Director with respect to providing such information.

5. Applications are not required for routine maintenance on wireless telecommunication facilities.

6. Applications are not required for a Section 6409(a) modification (non-substantial change), but notice of a Section 6409(a) modification (non-substantial change) is required as herein described. No person may perform a Section 6409(a) modification (non-substantial change) to a wireless telecommunication facility without first submitting written notice to the Executive Director describing in reasonable detail the work to be performed and the location of the work. The written notice shall be on a form, paper or electronic, provided by the Executive Director. Any such notice must be submitted at least ten (10) days prior to commencement of the proposed work, except that a shorter notice period shall be allowed in event of emergency.

7. Any amendments or updates to information contained in a pending small cell wireless facility permit application shall be submitted in writing to the Executive Director within 10 days after the request was made for said information (or as soon thereafter as reasonably practical) and/or within 10 days after a change necessitating the amendment occurred (or as soon thereafter as reasonably practical).

B. Timeline of Wireless Telecommunications Facility Permit (WTFP) Application

1. Once an WTFP application has been submitted by the applicant, action on the application shall then be taken within the timeframe as follows, subject to tolling pursuant to 47 C.F.R. § 1.6003(d):

   a. For Collocations of Small Wireless Facilities, as defined in 47 C.F.R. § 1.6002(l), on existing structures within sixty (60) days of submission of the Application.

   b. For Collocations that are not Small Wireless Facilities as defined in 47 C.F.R. § 1.6002(l), and for applications to deploy a Small Wireless Facility using a new structure, within ninety (90) days of the submission of the Application.

   c. For all other applications, within one hundred fifty (150) days of the submission of the Application.

C. Application Meetings

In connection with filing an application for a wireless telecommunications facility permit (WTFP), to help assure the submittal of an application is in compliance with this Article, the applicant is encouraged (but not required) to meet with the Executive Director and/or his or her staff, along with Caddo Parish staff, including but not limited to the Caddo Parish Director of Public Works (or his/her designee) to determine if the location shall require a special use permit or other approvals, and to review specific issues with regard to the location(s). If an applicant schedules such meeting, the occurrence of the meeting shall not extend the deadlines set forth in Section 22.6.B above unless the parties otherwise agree in writing. The meeting may be held in person, by phone or by other electronic or digital means.

D. Site Visit

A site visit is encouraged (but not required) prior to any approval of a WTFP. The purpose of a site visit is to make assessments regarding, but not limited to, screening and landscaping requirements, setbacks, and aesthetic considerations. If an applicant schedules a site visit, the occurrence of the site visit shall not extend the deadlines set forth in Section 22.6.B above.

22.7 SPECIAL USE PERMIT (SUP) PROCESS

Any application for a wireless telecommunications facility not subject to administrative review and approval shall be permitted for land use approval upon the granting of a Special Use Permit from the Caddo Parish Planning and Zoning Commission in accordance with the general land use and design standards as established by this Code. Upon the issuance of the Special Use Permit (SUP) by the Caddo Parish Planning and Zoning Commission, the wireless telecommunication facility permit (WTFP) shall be approved by the Executive Director. A WTFP for a Small Wireless Facility (as defined in Section 22.8 below) shall not require an SUP, and shall require only administrative review and approval by the Executive Director.

A. Authority

1. **Land Use and Zoning Review**

   a. Regarding the land use and zoning decisions, the Caddo Parish Planning and Zoning Commission shall take formal action on requests for special use permits based on completeness and compliance with the land use and zoning requirements and standards of this Article, Article 15, Article 16 and any applicable requirements set forth in the Caddo Parish Code of Ordinances. The Caddo Parish Planning and Zoning Commission has final approval for Special Use Permits, unless appealed.

   b. The Executive Director and/or the Caddo Parish Planning and Zoning Commission may apply reasonable land use and zoning conditions to the approval of a wireless telecommunications facility special use permit as deemed necessary to ensure conformance with applicable review criteria as outlined within this Article, and any applicable requirements set forth in the Caddo Parish Code of Ordinances.

2. Technical Review

Regarding the technical decisions, the Executive Director, with assistance, as applicable, from any third-party consultant, will review and make a written determination regarding technical decisions for approval of the WTFP application, based on compliance with any technical requirements and standards of this Article, and all applicable requirements set forth in the Caddo Parish Code of Ordinances.

3. Final Approval of a Wireless Telecommunications Facility Permit

Once all application materials required under this Article 22, the Executive Director will issue one of the following: WTFP Approval, WTFP Approval with Conditions, or WTFP Denial. The written notice shall set forth the reasons for denial. The Executive Director, or his or her designee, shall forward the decision for a WTFP to the applicant.

B. Appeals

1. Appeals of Caddo Parish Planning and Zoning Commission and Executive Director Decision

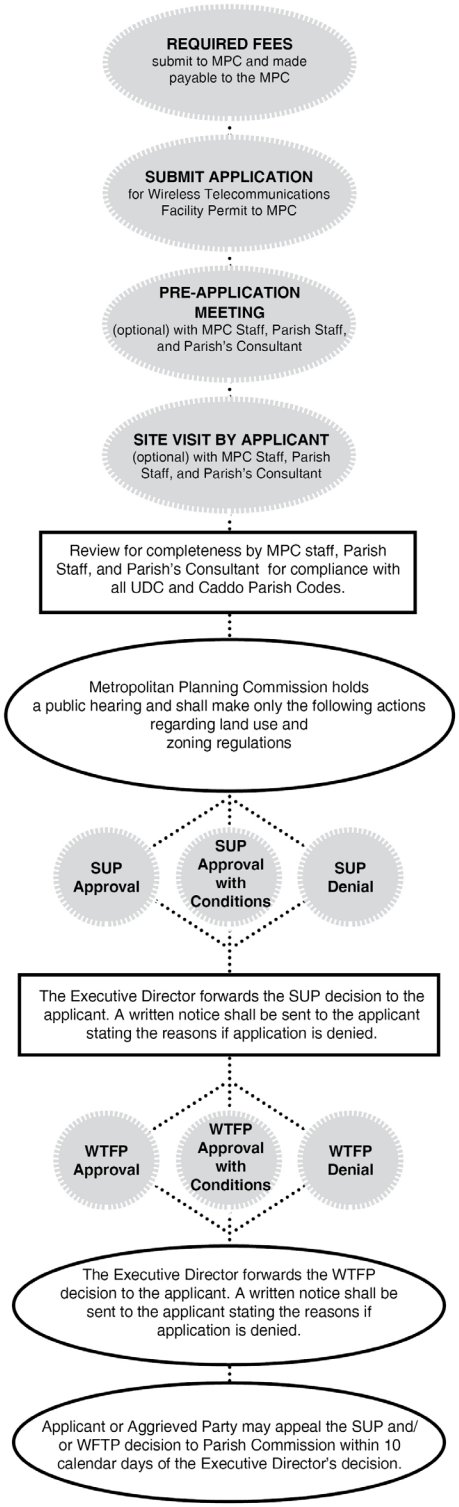
a. All decisions on wireless telecommunications facility permits requiring a special use permit may be appealed to the Caddo Parish Commission and shall be combined into one joint appeal action to the Caddo Parish Commission, as applicable.

b. Within thirty (30) calendar days after the date of the final decision of the Executive Director regarding a WTFP, the applicant or any aggrieved party may appeal the Executive Director's decision on the WTFP and/or the Caddo Parish Planning and Zoning Commission decision on the SUP to City Council.

2. Appeals of Caddo Parish Commission

Within thirty (30) days after the date of the decision by the Caddo Parish Commission, the applicant or any aggrieved party may appeal the Commission's decision to the Caddo Parish Civil District Court.

FIGURE 22-1: WTFP SPECIAL USE APPROVAL



22.8 SMALL WIRELESS FACILITIES

A. Small Wireless Facility

Small Wireless Facility means a wireless facility that meets the following conditions:

1. The facilities:

a. are mounted on structures fifty feet (50') or less in height including their antennas, or

b. are mounted on structures no more than ten percent (10%) taller than other adjacent structures, or

c. do not extend existing structures on which they are located to a height of more than fifty feet (50') tall or by more than ten percent (10%) in height, whichever is greater;

2. Each antenna associated with the deployment, excluding associated antenna equipment, is no more than three cubic feet (3 ft^3) in volume;

3. All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is no more than twenty-eight cubic feet (28 ft^3) in volume;

4. The facilities do not require antenna structure registration under C.F.R. Title 47, Chapter 1 Federal Communications Commission, Part 17;

5. The facilities are not located on Tribal lands, as defined under 36 CFR 800.16(x); and

6. The facilities do not result in human exposure to radiofrequency radiation in excess of the applicable safety standards.

B. Collocation of Small Wireless Facilities

In an effort to reduce visual clutter, applicants are encouraged to practice collocation of small wireless facilities when practicable and technically feasible as reasonably determined by the applicant, to the extent permitted under applicable regulations or law.

C. Concealment Elements

1. Design

Small wireless facilities shall be designed to blend into the surrounding environment and be consistent with existing structures through the use of color, camouflaging and architectural treatment to the extent technically feasible. Any equipment mounted to the support structures shall also match the support structure in color and general design unless a different color is needed for public safety or service reliability reasons.

2. Undergrounding

To the extent permitted under applicable regulations or law, the Executive Director may require undergrounding of antenna equipment or any other associated equipment, other than the antennae, for small wireless facilities.

D. Maintenance and Modifications to Small Wireless Facilities

The requirement of a Wireless Telecommunication Facility Permit (WTFP) for small wireless facilities located on private property in commercial and industrial zoning districts may be waived by the Executive Director if the application is reviewed and verified to be for:

1. the replacement of a small wireless facility with another small wireless facility that is substantially similar or smaller in size, weight and height; and

2. the existing small wireless facility is in compliance with the requirements of this Article and the Caddo Parish Code of Ordinances regarding stealth and/or any concealment elements, land use and design standards, code compliance, and/or undergrounded utilities, as applicable.

22.9 GENERAL LAND USE AND DESIGN STANDARDS

The Executive Director or the Caddo Parish Planning and Zoning Commission must consider the following land use and design standards.

A. Location of Wireless Telecommunications Facilities

1. Wireless telecommunications facilities are permitted per Table 5-1: USE MATRIX of this Code. Small wireless facilities are permitted uses in all zoning districts.

2. Freestanding monopoles and towers are permitted in residential zoning districts only with issuance of a Special Use Permit approved by the Metropolitan Planning Commission.

3. No tower may be located within the front setback or between the face of a building and a public street, sidewalk or park.

4. All towers shall be set back at least one hundred (100) feet from any public trail, park, or outdoor recreation area, unless it is a stealth facility.

B. Collocation

Facilities owned by different wireless telecommunications providers may be collocated on a single tower, monopole or building to the extent technically feasible and aesthetically desirable to minimize proliferation and visual impacts of new facilities. In order to facilitate future collocation of antennas for other service providers, the conditions of approval shall prohibit the applicant from entering into an exclusive lease for the use of the entirety of the facility if it is technically feasible for other providers to collocate on the facility.

1. No new facility tower (excluding any support structure for a small wireless facility) shall be established if there is a commercially, technically or otherwise reasonably practical or desirable place available on an existing communications tower of comparable height (if any) within a 2,640-foot radius (measured from center of the tower) of an existing communications tower.

2. The applicant's proposal for a new communications tower shall not be approved until documentation is provided by the applicant or service provider that the proposed facility cannot commercially, technically or otherwise reasonably be accommodated on an existing or approved tower located within the search area due to one or more of the following reasons:

   a. The planned equipment would exceed the structural capacity of the existing or approved towers which cannot be reinforced to accommodate the service provider's proposed facility at a reasonable cost;

   b. The planned equipment would cause radio frequency interference with other existing or planned equipment for those towers, and the interference cannot be prevented at a reasonable cost;

   c. Existing or approved towers do not have space on which the service provider's equipment can be placed so it can function effectively and reasonably in parity with other similar equipment in place or approved;

   d. The existing or approved tower does not meet geographic service requirements of the applicant; or

   e. The service provider is able to show sufficient proof that collocation agreement could not be obtained.

3. All new or upgraded communication towers shall have the capacity to permit multiple service providers. At a minimum, monopoles shall be able to accommodate two service providers, and at a minimum, transmission towers shall be able to accommodate three service providers.

4. Tower owners shall not prohibit any other service provider from collocating on an existing tower so long as the service provider pays the tower owner reasonable compensation according to industry standards for space on the tower and pays for any and all costs. If the tower owner fails to allow collocation in this situation, the Executive Director may prohibit that owner from submitting any applications.

Note: Acceptable documentation for the above subsections shall be one or more statements from a Louisiana licensed structural engineer, network RF engineer and/or other duly qualified representative of the applicant or service provider evidencing compliance with the criteria set forth above or demonstrating why a specific criteria is not commercially, technically or otherwise reasonably practical or desirable.

C. Visibility from Public Places

A wireless telecommunications facility installed in a location readily visible from a public park or other publicly owned outdoor recreation area shall be sited and designed to blend in with the existing natural and/or manmade environment to the extent reasonably and technically feasible.

D. Setbacks and Fall Zone

Wireless telecommunication facilities and equipment shall comply with the minimum setback requirements of the underlying zoning district; if the following requirements are more restrictive than those of the underlying zoning district, the more restrictive standard shall apply.

1. All towers shall be set back from any property lines and occupied or habitable buildings by 110% of the total fall radius of the tower, as certified by the applicant's engineer.

2. No portion of any facility, including an antenna array, shall extend beyond the property lines.

3. If the proposal is for a new tower (excluding any support structure for a Small Wireless Facility), certification by a Louisiana licensed and registered professional engineer regarding the manner in which the proposed structure will fall is required.

4. If the proposal is for a new tower, (excluding any support structure for a Small Wireless Facility), certification by a Louisiana licensed and registered professional engineer regarding the manner in which the proposed structure will fall is required.

E. Height

1. Wireless communication facility towers in any zoning district exclusive of the industrial zoned districts listed below shall not exceed one hundred (100) feet; provided, however, that the maximum allowable height may be increased upon technical documentation illustrating as to why the one hundred (100) feet maximum height is not a viable option.

2. The maximum allowable height for a wireless communication facility tower shall not exceed one hundred eighty (180) feet in the I-1 Light Industrial Zoning District and I-2 Heavy Industrial Zoning District.

3. Wireless telecommunications support structures shall not block or encroach upon any sidewalk or walkway.

F. Architectural Compatibility

Whether manned or unmanned, wireless telecommunication facilities, to the extent reasonably and technically feasible, shall be consistent with the architectural style of the surrounding architectural environment. In addition:

1. Lattice antenna towers and guyed towers are prohibited the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana.

2. To the extent reasonably and technically feasible, wireless telecommunication facility equipment shall be of the same color as the building or structure to which or on which such equipment is mounted.

3. Whenever wireless telecommunication facility equipment is mounted to the wall of a building or structure, the equipment shall be mounted in a configuration designed to blend with and be architecturally integrated into a building or other concealing structure, be as flush to the wall as reasonably and technically feasible, and shall not project above the wall on which it is mounted.

G. Visibility and Aesthetics

The Executive Director are authorized to publish design guidelines regarding aesthetics and appearance for wireless telecommunication facilities. Any proposed design guidelines shall be published on-line and made available for distribution at the Office of the Metropolitan Planning Commission (MPC) The Office of the MPC reserves its rights to amend said design guidelines, as necessary, in the future.

1. Stealth

Stealth design for wireless antennas is encouraged to the extent reasonably and technically feasible. In addition to the standards of this Article, stealth design must comply with the following regulations:

a. To qualify as a stealth design, wireless telecommunication antennas must be enclosed, camouflaged, screened or obscured to the extent reasonably and technically feasible.

b. No antenna may increase the overall height of any structure on which it is mounted by more than 10 percent of the original height of the structure.

2. Paint and Finish Materials

To the extent reasonably and technically feasible, to the extent visible from adjacent public rights-of-way, and unless otherwise required by the Federal Communications Commission, the Federal Aviation Administration or Caddo Parish, wall-mounted or rooftop antennas shall be constructed out of nonreflective materials, and coated, wrapped and/or textured to match the existing support structure, and shall be maintained in accordance with the requirements of this Article.

3. Retrofitting

In the event a tower or other support structure that is lighted as of the effective date of this Article is modified, at the time of the first modification of the facility, Caddo Parish reserves the right to require that the tower be retrofitted so as to comply with the lighting requirements of this Article, and any applicable requirements set forth in the Caddo Parish Code of Ordinances.

4. Antenna Mounting

Except for omni-directional antennas, all new or replacement antennas, shall be top-mounted, flush-mounted, or as close to flush-mounted on the support structure as is reasonably and technically feasible., unless it can be demonstrated that such has the effect of prohibiting the provision of service to the intended service area, alone or in combination with another facility/site(s), or unless the Applicant reasonably can demonstrate that it is impracticable.

5. Placement on Building

If attached to a building (other than a roof-mounted antenna), all antennas shall be mounted on the fascia of the building and camouflaged so as to match the color and, if possible, the texture of the building, or in a manner so as to make the antennas as visually unobtrusive as is reasonably possible given the facts and circumstances involved.

a. Roof-mounted antennas shall be set back from the edge of the roof a distance at least as great as the height of the antenna or to minimize visibility from adjacent public rights-of-way.

b. Wall-mounted antennas shall be architecturally integrated into the building design to the extent reasonably and technically feasible.

6. Landscaping

a. All wireless telecommunications facilities, including maintenance and service operations, unless otherwise stated in the Article, must be screened at a minimum from view of adjacent residential areas and public rights-of-way with one shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, that must be planted for every three linear feet of fence length spaced linearly, in accordance with the screening requirements of this Article.

b. The Executive Director or Caddo Parish Planning and Zoning Commission may choose to not require landscaping for sites that are not visible from the City public right-of-way or adjacent property or in instances where in the judgment of the Executive Director or Caddo Parish Planning and Zoning Commission, landscaping is not appropriate or necessary because of the fencing materials being used to screen the equipment compound or for other reasons.

c. In addition to the requirements of Article 22 of this Code for landscape plans, all wireless telecommunications shall follow all landscape plan submittal requirements of Section 10.1 of this Code.

d. All plant material must be maintained in a healthy and growing condition, and must be replaced with plant material of similar variety and size if damaged, destroyed, or removed.

e. Landscaping is not required for small wireless facilities.

7. Screening

To the extent reasonably and technically feasible, roof and ground-mounted wireless telecommunication facilities and equipment, including accessory equipment, shall be screened from adjacent Caddo Parish public rights-of-way and public or private properties by paint color selection, parapet walls, screen walls, fencing, landscaping and/or berming in a manner compatible with the building's and/or surrounding environment's design, color, materials, texture, land forms and/or topography. In addition:

a. Chain link fencing shall be unacceptable to screen facilities, support structures or accessory and related equipment (including HVAC or mechanical equipment present on support buildings); solid fencing material shall be a minimum of six feet and a maximum of eight feet in height and shall consist of wood, masonry, stucco, stone or other acceptable materials that are opaque and appropriate given the facts and circumstances. A fence permit shall be required.

b. The applicable decision-making authority may allow use of an alternate plan and specifications for landscape and screening, including plantings, fences, walls, sign and structural applications, manufactured devices and other features designed to screen, camouflage and buffer antennas, support structures, and accessory uses.

H. Compatibility with the Natural Environment

To the extent reasonably and technically feasible, site disturbances shall be minimized and existing vegetation shall be preserved or improved to the extent possible, unless it can be demonstrated that such disturbance to vegetation and topography results in less visual impact to the surrounding area.

I. Accessory Facility, Structure, or Equipment

1. Accessory facilities or structures, including any buildings, cabinets or shelters, shall be used only to house equipment in support of the operation of telecommunication facilities or other communication services. Unrelated equipment shall not be stored on the site.

2. Any accessory facilities or structures must conform to the setback standards of the applicable zoning district. In the situation of stacked equipment buildings, additional screening/landscaping measures may be required by the Executive Director or Caddo Parish Planning and Zoning Commission.

3. Accessory equipment, other than antennas, antenna attachment devices, and cables, shall be located in an equipment cabinet. If the attached wireless telecommunication facility is proposed to be located in within the PZC's planning area that requires new utility equipment or communication lines to be located underground, then the utilities or communication lines providing service to the equipment cabinet shall be located underground.

4. Unless otherwise expressly approved, to the extent reasonably and technically feasible, all cables for a facility shall be concealed or obscured from view underground or inside of the screening or monopole structure supporting the antennas to the extent reasonably and technically feasible; any cables and/or conduit that cannot be buried or otherwise hidden from view shall be painted to match the color of the building or other existing structure to which they are attached or positioned on the facility so as to be screened from view from Caddo Parish public rights-of-way.

J. Lighting

1. Wireless telecommunication antennas, towers, and facilities shall not be artificially lighted, unless required by the Federal Communications Commission (FCC) or the Federal Aviation Administration (FAA).

2. All approved light fixtures (other than FAA and FCC required lighting) shall be equipped with cutoff lenses to minimize spill-over of light to adjacent properties.

K. Signage

1. Wireless telecommunications facilities shall include the installation of all-weather emergency information signs at all gates. Each sign shall indicate, at minimum, the site address and a 24-hour emergency contact phone number.

2. On all wireless telecommunications facilities at all locations, an FCC registration sign, as applicable, is also to be present.

3. No other signage, including commercial advertising, shall be permitted except for signage required by applicable law.

L. Access Ways

In addition to ingress and egress requirements of the Shreveport City Code, access to and from wireless telecommunication facilities and equipment shall be regulated as follows:

1. No wireless telecommunication facility shall be located in a required parking, maneuvering or vehicle/pedestrian circulation area such that it interferes with the intent or functionality of the original design.

2. The wireless telecommunication facility must be secured from access by the general public but access for emergency services must be ensured. Access roads must be capable of supporting all potential emergency response vehicles and equipment and must be of a dimension to allow access to any emergency equipment.

3. All driveways and drive aprons must be made of a durable all-weather material, such as concrete or asphalt. Areas within the fenced-in facility including, but not limited to access aisles and surface parking lots, may consist of an improved surface of gravel or crushed stone, subject to permission by the Executive Director or Metropolitan Planning Commission (if part of a Special Use Permit approval).

M. Security

All facilities, including antennas, towers and other supporting structures shall be made inaccessible to unauthorized individuals and shall be designed so as to be resistant to and minimize opportunities for unauthorized access, climbing, vandalism, graffiti, and other conditions which would result in hazardous conditions, visual blight, or attractive nuisances. All facilities shall not be easily climbed or collided with and shall expressly include removing the climbing steps for the first ten feet (10) from the ground on a monopole.

N. Operation and Maintenance Standards

All wireless communication facilities shall comply at all times with the following operation and maintenance standards:

1. All wireless telecommunications facilities and related equipment, including but not limited to fences, cabinets, poles and landscaping (if any), shall be maintained in good working condition over the life of the permit, subject to reasonable wear and tear, and in compliance with the version of the International Building Code in effect when the applicable WTFP is issued. This shall include keeping the structures maintained to the visual standards established at the time of approval. The facility shall remain free from trash, debris, litter, graffiti and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten (10) calendar days from the time of notification by the city or after discovery by the permittee.

2. Each facility shall be operated in such a manner so as to minimize any possible disruption caused by noise. Backup generators shall only be operated during periods of power outages, and shall not be tested on weekends or holidays, or between the hours of 8:00 p.m. and 7:00 a.m. on weekday nights.

3. Each owner or operator of a facility shall regularly inspect each site to ensure compliance with the standards set forth in this Article.

O. Abandonment

Any wireless telecommunication tower or facility that is not operated for a period of 180 consecutive calendar days is considered abandoned (unless such interruption in operations is due to maintenance, repair or replacement). The owner must immediately remove the tower or facility, and all aboveground equipment and related debris. Caddo Parish may ensure and enforce removal by means of its existing regulatory authority.

P. Structural Standards

All wireless communication facilities shall, at all times, comply with all applicable requirements of the International Building Code in effect on the date the building permit is issued.

22.10 WAIVERS

Any applicant may seek a waiver of the requirements in this article, which may be granted by the Executive Director, upon good cause shown, as determined by the Executive Director. Such waivers shall be granted in a nondiscriminatory manner.

22.11 FEES

The applicant shall submit all applicable fees established by Article 21 of this Code, as well as the Caddo Parish Code of Ordinances. In accordance with Article 21, the schedule of fees is kept on file in the Office of the Shreveport Metropolitan Planning Commission. Such fees shall include, but not be limited to:

A. Application Processing Fee, and

B. Wireless Telecommunications Facility Permit (WTFP) Fee

CADDO PARISH PLANNING AND ZONING COMMISSION
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STAFF REPORT

MARCH 29, 2023
AGENDA ITEM NUMBER: 12
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: **23-1-CTAP**
APPLICANT: Caddo Parish Planning and Zoning Commission
REQUEST: **Wireless Telecommunication Code Text (Ordinance) Amendments to the Caddo Parish UDC**

DESCRIPTION: Periodically, the Caddo Parish UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.

These proposed amendment mainly address the introduction of *Article 22. Wireless Telecommunications*, which brings the Caddo Parish UDC into compliance with federal laws and regulations; mainly addressing application-processing requirements (i.e., the "shot clock"). The remainder of the proposed wireless telecommunications amendments relate to sections of the UDC identified as areas needing to be clarified, removed, or updated because of the proposed Article 22. The most significant changes include the following:

- Allowance for administrative review for applications that federal legislation requires that the City approve;
- Requirements specific to the type of facility proposed;
- Newer types of facilities not contemplated in the current UDC;
- Clarified review procedures, and
- Updated definitions and explained terms.

NOTIFICATION: Notifications of the PZC Public Hearing were either published pursuant to the following:

Caddo Parish Unified Development Code

- Pursuant to the Caddo Parish Unified Development Code, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.

- For the March 29, 2023 Planning and Zoning Commission meeting, a legal ad was published in the official Caddo Parish journal, the Caddo Citizen, on March 9, 2023; March 16, 2023; and March 23, 2023.

Mailed Notifications

- Mailed notifications for applications for a code text amendments are not required.

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

STAFF REPORT

REMARKS: Recognizing that wireless connectivity is a nationwide priority and is becoming a more essential need for residents, businesses, and visitors than it has been in the past, MPC staff has identified a number of areas in the current Caddo Parish UDC that create confusion as to what is required; as well as addressing the need to come into compliance with federal regulations of wireless telecommunication facilities. By addressing these areas of confusion, *Article 22. Wireless Telecommunications* will become more user-friendly and provide a clearer expectation of requirements from all review agencies involved (which include the Shreveport MPC, Caddo Parish, and the MPC Wireless Telecommunications Consultant). The most significant changes include the following:

Staff is proposing the following amendments to the Caddo Parish UDC:

Amendment 1.
Add the following new abbreviations *SUP* and *WTFP* in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.2 GENERAL ABBREVIATIONS.

Amendment 2.
Delete, in its entirety, the term *Co-Location* in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.3 DEFINITION OF GENERAL TERMS in the Caddo Parish UDC.

Amendment 3.
Repeal and replace following uses to TABLE 5-1 in ARTICLE 5. USES, SECTION 5.2. USE MATRIX:

Delete the following principle uses

- *Wireless Telecommunications – Stealth Design*

Add the following new principle uses

- *Wireless Telecommunications – New Facility*
- *Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)*
- *Wireless Telecommunications, Modifications (Eligible Facility)*
- *Wireless Telecommunications, Modifications (Non-Eligible Facility*

Amendment 4.
Repeal and replace the definition *Wireless Telecommunications* in ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS.

Amendment 5.
Delete, in its entirety, *Wireless Telecommunications* in ARTICLE 6. USE STANDARDS, SECTION 6.1 PRINCIPAL USE STANDARDS.

Amendment 6.
Add new *Article 22. WIRELESS TELECOMMUNICATIONS*.

ATTACHMENTS: ***See* Exhibit "A" for memorandum describing these amendments in full detail.**
See* Exhibit "B" for revised *Table 5-1: Use Matrix
See* Exhibit "C" for *Article 6.1 JJ. Wireless Telecommunications
See* Exhibit "D" for new *Article 21. – Wireless Telecommunications

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

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STAFF REPORT

APPROVAL STANDARDS:

The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the Caddo Parish Unified Development Code whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the staff shall weigh the relevance to which the proposed amendment:

a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promote the public health, safety, and welfare.

b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.

c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.

d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.

e. **The extent to which the proposed amendment creates nonconformities.**
These amendments helps alleviate nonconformities, not create them.

STAFF RECOMMENDATION:

Based on staff analysis, review of the above standards and facts of record, MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted. If approved by the Caddo Parish Commission, Article 2, Article 5, Article 6 of the Caddo Parish UDC would be amended, as well as the addition of Article 22, with all provisions included therein. A majority vote of the PZC members present and voting is required to recommend approval to the Caddo Parish Commission.

Alternatively, based on information provided at the public hearing, the PZC may:

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

PUBLIC ASSESSMENT: **There was no support and no opposition.**

PZC RECOMMENDATION: **The board voted 5-0 to recommend the application for approval.**

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION

TITLE	
Ordinance 6323 of 2023 An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to data centers, with all their provisions included herein, and to otherwise provide with respect thereto.	
DATE: 04/20/2023	**ORIGINATING DEPARTMENT:**
The Shreveport Metropolitan Planning Commission of Caddo Parish (MPC)	

BACKGROUND INFORMATION

The Caddo Parish Unified Development Code (UDC) was adopted by the Caddo Parish Commission on September 21, 2017, by Ordinance Number 5701 with an effective date of September 30, 2017. The Unified Development Code is the regulatory document carrying out the vision of Shreveport-Caddo Parish Master Plan and is reviewed annually to determine if any particular standard or regulation is timely, relevant, and adequately addresses current market conditions. In addition to the annual review, the Caddo Parish Planning and Zoning Commission are tasked with bringing forward text amendments on their own initiative.

The intent of this amendment is to define data centers in various capacities, adding use definitions and standards, and identifying the permissibility of data centers in the UDC's Use Table, Table 5-1. MPC Staff continue to evaluate the UDC while using it daily and recognizes that more complex revisions in need of community input will be made in the future.

The following Articles, or portions thereof, were amended: *Article 5. –Uses* and *Article 6. –Use Standards* to accommodate the changing nature of business within the community, with all their provisions included herein.

FINANCIAL IMPACT AND SOURCE OF FUNDING

None

EFFECT(S) OF PROPOSED ACTION

With the influx of data center development in the community, it has become apparent that a definition for data centers is necessary. Presently, the UDC does not define data centers, therefore the use is not allowed. Any development, regardless of size, will be required to conform to the use standards as described herein.

ALTERNATIVES/STAFF RECOMMENDATION

See Exhibit "A" for memorandum describing these amendments in full detail;
See Exhibit "B" for new provisions in Table 5-1: Use Matrix;
See Exhibit "C" for MPC Staff Report_23-2-CTAP

KEY STAFF CONTACT

Adam Bailey, Community Planning and Design Manager, MPC

COORDINATION

Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO. 6323 of 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, RELATIVE TO DATA CENTERS, WITH ALL THEIR PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission's jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add provisions and procedures for data centers found within Article 5. –Uses and Article 6. –Use Standards, and shall be amended as follows:

I. Article 5, Section 5.2 is amended by substituting Exh. B hereto in place of the existing Table 5-1.

II. Article 5, Section 5.3 is amended to read as follows:

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * * * *

Data Center. A facility used primarily for the storage, management, processing, and transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances and other associated components related to digital data operations. Such facility may also include air handlers, power generators, water cooling and storage facilities, utility substations, and other associated utility infrastructure to support sustained operations at a data center.

* * * * * *

III. Article 6, Section 6.1 is amended to read as follows:

ARTICLE 6. – USE STANDARDS

6.1– PRINCIPAL USE DEFINITIONS

* * * * * * *

L. Data Center

1. All data centers shall only operate in allowable zoning districts as indicated on the Use Matrix in Article 5 of this Code. Any data center located within 200' of a residentially zoned district shall require a special use permit approved by the Caddp Parish Planning and Zoning Commission.

2. In all allowable zoning districts, all equipment necessary for cooling, ventilating, or otherwise operating the facility must be contained within an enclosed building where the use is located. This includes emergency power generators and other emergency power supply equipment.

3. In the C-3 and C-4 Districts, the maximum permitted size is 40,000 square feet in gross floor area. However, this size limit may be exceeded as part of special use permit approval.

4. In the I-MU and OR District, the maximum permitted size is 80,000 square feet in gross floor area. However, this size limit may be exceeded as part of a special use permit approval.

* * * * * *

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____

Parish Attorney

_____

Date

RECOMMENDED UDC CODE TEXT AMENDMENTS. 23-2-CTAP.

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments are aimed to adding the use "Data Center," and all its provisions, to the Caddo Parish UDC, as follows: [~~strikeout~~ indicates deleted text, underline indicates added text].

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1. **Add the new use "Data Center" to Table 5-1 in Article 5. USES, SECTION 5.2 USE MATRIX in the Shreveport UDC.**

    1. **Add a new "Data Center" row, and include in the following allowable zoning districts.**

        - C-3 (P/S)
        - C-4 (P/S)
        - OR (P/S)
        - I-MU (P/S)
        - I-1 (P/S)
        - I-2 (P/S)

[Note (1): *See* Exhibit "B" for all revisions to Table 5-1]

2. **Add the following new definition "Date Centers" to ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Shreveport UDC. This new definition will need to be alphabetized accordingly.**

5.3 USE DEFINITIONS

* * * * *

Data Center. A facility used primarily for the storage, management, processing, and transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances and other associated components related to digital data operations. Such facility may also include air handlers, power generators, water cooling and storage facilities, utility substations, and other associated utility infrastructure to support sustained operations at a data center.

* * * * *

3. **Add new use standard "L. Data Center" to ARTICLE 6. USE STANDARDS, SECTION 6.1. PRINCIPAL USE STANDARDS in the Shreveport UDC. Re-alphabetize all subsequent use standards accordingly.**

6.1 USE STANDARDS

* * * * *

L. Data Center

1. All data centers shall only operate in allowable zoning districts as indicated on the Use Matrix in Article 5 of this Code. Any data center located within 200' of a residentially zoned district shall require a special use permit approved by the Metropolitan Planning Commission.

2. In all allowable zoning districts, all equipment necessary for cooling, ventilating, or otherwise operating the facility must be contained within an enclosed building where the use is located. This includes emergency power generators and other emergency power supply equipment.

3. In the C-3 and C-4 Districts, the maximum permitted size is 40,000 square feet in gross floor area. However, this size limit may be exceeded as part of special use permit approval.

4. In the I-MU and OR District, the maximum permitted size is 80,000 square feet in gross floor area. However, this size limit may be exceeded as part of a special use permit approval.

* * * * *

***Explanation for Amendments**: Establish data centers as a new use within the Code. The new use category identifies where data centers are permitted, but also adds design requirements, as well as size limitations which, if triggered, will require special exception use approval.*

TABLE 5-1: USE MATRIX

PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Agriculture	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Airport																														S	S				Sec. 6.1.A
Amusement Facility - Indoor																P	P	P	P	P	P		P	P	A	P	P		P					P	
Amusement Facility - Outdoor																			P		S								P	S					
Animal Care Facility													S			S	P	P	P	P	P			P	P	S	P		P	P					Sec. 6.1.B
Animal Shelter																S	P	P	P	P	S	S	S	S	S	S	S		P	P					Sec. 6.1.B
Animal Shelter – Operated by Public Authority	P	P														P	P	P	P	P	P	P		S	S	S	S	P	P	P	P				Sec. 6.1.B
Art Gallery								S					P			P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Arts Studio								S					P			P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Automated Teller Machine - Standalone																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.C
Bar																	S	S	S	S	S	P	P	P	S	P	P	P	P	P				S	Sec. 6.1.D
Bed and Breakfast	P	P	P	P	P			S												P				S		S									Sec. 6.1.E
Body Modification Establishment													S				P	P	P	P	P		P	P	P	P	P		P						
Brewery																		S	P	S	P					S	P		P	P					
Broadcasting Facility TV/Radio - With Antennae																			P									P	P	P	S			P	
Broadcasting Facility TV/Radio - Without Antennae																	P	P	P	P	P	P	P	P	P	P	P	P	P	P	S			P	
Bus Transfer Station		P	P	P	P	P	P	P	P	P	P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.F
Business Support Services																	P	P	P	P	P	P	S			S	P								
Campground																																	P		Sec. 6.1.G
Car Wash																	S	P	P		S								P	P					Sec. 6.1.H
Casino																							S												Sec. 6.1.I
Cemetery	P	P																															P		
Commercial Breeder	S	S																												S					Sec. 6.1.B
Commercial Facility For Pop-Up Use																	P	P	P	P	P	P	P	P	P	P	P	P							Sec. 6.1.J
Community Center	P	P	P	P	P	P	P	S	P	P	P	P	P	P		P	P	P		P	P					P	P			P			P	P	
Community Garden	P	P	P	P	P	P	P	S	P	P	P	P	P	P	P	P	P	P		P	P					P	P	P	P	P	P			P	P	Sec. 6.1.K
Contractor Office																		S	P								P		P	P	P				Sec. 6.1.~~GG~~HH
Convention Center																							P												
Conservation Area	P	P																														P	P		
Country Club	S	S	S	S	S																												P		
Cultural Facility					S	S	S	S	S	S	S	S				P	P	P	P	P	P	P	P	P	P	P	P		P			P	P	P	
Data Center																		P/S	P/S									P/S	P/S	P	P				Sec. 6.1.L
Day Care Center																P	P	P	P	P	P	P	P	P	P	P	P		P	P	P			P	Sec. 6.1.~~L~~M
Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P		P											P										Sec. 6.1.~~L~~M
Detention or Penal Institution																		S	S								S	S	S	S	S				
Distillery																		S	P	S	P					S	P		P	P					
Drive-Through Facility																	A	P	P	A	A			S			S	P	A						Sec. 6.1.~~M~~N
Dwelling – Above the Ground Floor													P			P	P	P	P	P	P	P	P	P	P	P		P					P	
Dwelling – Accessory Dwelling Unit	A	A	A	A	A	A	A	S	A	A	A																								Sec. 6.1.~~N~~O
Dwelling – Age-Restricted Housing								S		P	P	P	P					S		S	P	S	S	P	P	P	P		S					S	
Dwelling – Manufactured Home	P		E	E	E	E				E	E		S	P	P																				Sec. 6.1.~~O~~P
Dwelling - Multi-Family								S		P	P	P						S		S	P	P	S	P	P	P	P		S				S	Sec. 6.1.~~P~~Q
Dwelling - Townhouse							P	P	P	P	P	P								P	P			P	P	P							S	Sec. 6.1.~~P~~Q
Dwelling - Single-Family Detached	P	P	P	P	P	P	P	P	P	P	P		P	P						P	P													Sec. 6.1.~~Q~~R
Dwelling – Single-Family Attached							P	P	P	P	P		P							P	P													Sec. 6.1.~~Q~~R
Dwelling - Two-Family							P	P	P	P	P		P							P	P													Sec. 6.1.~~Q~~R
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P		P		P	P	P	P	P	P				P									
Educational Facility – University, College or Vocational																	S	P	P	S	P	P		P	P	P	P	P	P	S	P			P	
Financial Institution																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Financial Institution with Drive-Through																P	P	P	P	A	A			A			P	P	A						Sec. 6.1.~~R~~S
Food Truck and Trailer Vendor																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	Sec. 6.1.~~S~~T
Food Truck Park													S			S	S	S	S	S	S	S	S	S	S	S	S	S	S	S			S	Sec. 6.1.~~T~~U
Fraternity/Sorority																																	P		
Freight Terminal																														P	P				
Funeral Home																	S	P	P	S															

TABLE 5-1: USE MATRIX

PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Furniture, Furnishings and Equipment Sales																		P	P										P	P	S				
Gas Station																	S	P	P	S			S				S	S	P	P	P				Sec. 6.1.~~U~~V
Golf Course/Driving Range	S	S	S	S																													P		
Government Office																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Greenhouse/Nursery - Retail																		A	P										P	P					
Group Home	P	P	P	P	P	P	P	P	P	P	P																								Sec. 6.1.~~V~~W
Halfway House																			S										S						Sec. 6.1.~~V~~W
Healthcare Institution																	P	P	P									P						P	
Heavy Retail, Rental, and Service																		S	P		S						S		S	P	P				
Helipad																						S	S					S		S				S	Sec. 6.1.A
Heliport																												S		S	S			S	Sec. 6.1.A
Hotel																	S	P	P	S	P	S	P	P	S	S	S	P						P	
Industrial - Artisan													S					S	P		S			S		S	P	S	P	P					
Industrial - Heavy																															P				
Industrial - Light													S																P	P	P				
Industrial Design																			P	A		P		P		P	P	P	P	P					
Industrial Services																		P	P								P		P	P					
Live Entertainment - Ancillary Use																	S	S	S	S	S	P	P	S		P			P						Sec. 6.1.~~W~~X
Live Performance Venue																		P	P	S	P	P	P	P		P			P					P	Sec. 6.1.~~W~~X
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S		S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				Sec. 6.1.~~X~~Y
Manufactured Home Park															P																				
Marina																			S										S	S			S		
Medical/Dental Office								S					P			P	P	P	P	P	P	P		P	P	P	P	P	P					P	
Movie Studio																							S			S			P	P					
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S		S																					Sec. 6.1.~~Y~~Z
Nightclub																		S	S		S		S	S		S			S						Sec. 6.1.~~W~~X
Office								S					P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Outdoor Dining																S	P	P	P	P	P	P	P	P	P	P	S	S						Sec. 6.1.~~Z~~AA
Parking Lot (Principal Use)																	S	P	P	S	P		S				S	P	S	P			P	P	Sec. 6.1.~~AA~~BB
Parking Structure (Principal Use)																	S	P	P	S	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.1.~~AA~~BB
Pay Day/Title Loan Agency																	S	S	S	S		S		S					S						Sec. 6.1.~~BB~~CC
Passenger Terminal																			P					S			S	P	P	S					
Personal Service Establishment													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P	P				P	
Public Park	P	P	P	P	P	P	P	P	P	P	P	P		P		P	P	P	P	P	P	S		S	P	P			P				P	P	
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S		S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Public Works Facility																			P								S	P	P	P	P			P	
Reception Facility													S				S	P	P	S	P		S	S		S	P								Sec. 6.1.~~CC~~DD
Recreational Vehicle Park													S						S														S		Sec. 6.1.G
Research and Development																			P			S		S			P	P	P	P	P			P	
Residential Care Facility										P	P	P						P	P		P				S									P	Sec. 6.1.~~DD~~EE
Restaurant													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.~~EE~~FF
Retail Goods Establishment													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Retail Sales of Alcohol – Beer/Wine																	P	P	P	S	P	S	S	S	S	S	S	S	P	P	P				Sec. 6.1.~~FF~~GG
Retail Sales of Alcohol - Liquor																	S	S	P	S	S	S	S	S	S	S	S	S	S	S	S				Sec. 6.1.**GG**
Salvage Yard																															P				Sec. 6.1.~~GG~~HH
Self-Service Ice Vending Unit	S																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.~~HH~~II
Self-Storage Facility: Climate-Controlled																	S	P	P	S				S	S		P	P	P	P				P	Sec. 6.1.~~II~~JJ
Self-Storage Facility: Outdoor																		S	P								P	P	P	P	S				Sec. 6.1.~~II~~JJ
Sexually Oriented Business																		S					S						S	S					Sec. 6.1. ~~JJ~~KK
Shelter Housing											S	S	P			S	S	S	P							S		S		S					P	Sec. 6.1.~~V~~W
Short-Term Rental Property	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E		P/E		P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E		P/E					Sec. 6.1.~~KK~~LL
Single Room Occupancy										P	P	P						S						S	S		S		S						Sec. 6.1.~~P~~Q
Social Service Center													P			S	S	S	P	S	S			S	S		S		S					P	Sec. 6.1.~~V~~W
Solar Farm																												S	P	P	P			P	Sec. 6.1.~~LL~~MM
Soup Kitchen																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Soup Kitchen, Accessory	P	P	P	P	P	P	P	S	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P					P	

TABLE 5-1: USE MATRIX

PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Specialty Food Service													P			P	P	P	P	P	P	S	S	P	S	P	P		P	P					Sec. 6.1.~~GG~~HH
Storage Yard - Outdoor																			P											P	P				
Truck Repair																														P	P				
Truck Stop																			S											P	P				
Utility	S	S	S	S	S	S	S	S	S	S	S	S		S	S	S	S	S	P	S	S	S	S	S	S	S	P	P	P	P	P			P	Sec. 6.1.~~MM~~NN
Vehicle Dealership – Enclosed																		P	P		P			P			P		P	P					
Vehicle Dealership – With Outdoor Storage/Display																		P*	P*		S						S		P*	P*	P*				Sec. 6.1.~~NN~~OO
Vehicle Operation Facility																			P										S	P	P			P	
Vehicle Rental – Enclosed																		P	P		P	P	P	P			P	P	P					P	
Vehicle Rental – With Outdoor Storage/Display																		S	P		S						S	P	S					S	
Vehicle Repair/Service– Major																			P*								S		P	P	S				Sec. 6.1.~~OO~~PP
Vehicle Repair/Service – Minor													S				S	P	P	S	P			S		S	S		P	P	S				Sec. 6.1.~~OO~~PP
Warehouse																			A									P	P	P	P				
Wholesale Establishment																			A										P	P	A				
Wind Energy System	S	S																										S	S	S	S			S	Sec. 6.1.~~PP~~QQ
Winery																		S	P	S	P					S	P		P	P					
Wireless Telecommunications – New Facility	S	S	S	S	S	S	S	S	S	S	S	S		S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9
Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Eligible Facility)	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Non-Eligible Facility)																S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9

— All Vehicle Dealership – with Outdoor Storage/Display uses shall only operate in allowable zoning districts as indicated on this table. Any Vehicle Dealership – with Outdoor Storage/Display use located within 200' of a residentially zoned district shall require a special use permit.*

—P/E - Depending on the Short-Term Rental Permit—whether 'Type A,' Type B-1' or Type B-2,' a short short-term rental property will either be a permitted use by-right (P) or will require a Special Exception Use (E)

—P/S - Depending on the overall gross square footage—a data center will either be a permitted use (P) or will require a special use permit (S)

TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P**	P**	P**																P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P**	P**	P**																											P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S		S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P		P	P																				Sec. 6.2.H

*—** Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require MPC Board approval at a public hearing.*

CADDO PARISH PLANNING AND ZONING COMMISSION
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STAFF REPORT

MARCH 29, 2023
AGENDA ITEM NUMBER: 13
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: **23-2-CTAP**
APPLICANT: Caddo Parish Planning and Zoning Commission
REQUEST: **Code Text (Ordinance) Amendments to the Caddo Parish UDC regarding Data Centers**

DESCRIPTION: The Caddo Parish Unified Development Code (UDC) was implemented in 2017, and serves as the official land use and development regulatory ordinance for the area of Caddo Parish that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area.

Periodically, the Caddo Parish UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.

The intent of these amendments is to define data centers in various capacities, adding use definitions, use standards, and identifying the permissibility of data centers in the UDC's Use Matrix, Table 5-1. These amendments will affect the following articles, or portions thereof: *Article 5. –Uses* and *Article 6. –Use Standards* to accommodate the changing nature of business within the community, with all their provisions included therein.

NOTIFICATION: Notifications of the PZC Public Hearing were either published pursuant to the following:

Caddo Parish Unified Development Code

- Pursuant to the Caddo Parish Unified Development Code, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.

- For the March 29, 2023 Planning and Zoning Commission meeting, a legal ad was published in the official Caddo Parish journal, the Caddo Citizen, on March 9, 2023; March 16, 2023; and March 23, 2023.

Mailed Notifications

- Mailed notifications for applications for a code text amendments are not required.

STAFF ANALYSIS: With the influx of data center development in the community, it has become apparent that the use for a "data center" is necessary with the UDC. Presently we have a variety data centers in the community ranging from smaller ones tucked away in urban areas to larger campus-style centers such as the ones located in local business parks. Any development, regardless of size, will be required to conform to the district-related development standards. In crafting the definition and use standards, staff believes data centers should be differentiated based on their size. As noted earlier, data centers can assume a variety of sizes so smaller ones could be appropriate in non- industrial zone districts and development standards can ensure compatibility within the zone district.

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

CADDO PARISH PLANNING AND ZONING COMMISSION
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STAFF REPORT

PROPOSED UDC CODE TEXT AMENDMENT(S): Staff is proposing amending the following UDC Articles at this time:

- Amend *Article 5. – Uses*
- Amend *Article 6. – Use Standards*

Amendment 1. ***Add the new use "Data Center" to Table 5-1:USE MATRIX.*** *Data centers—a new use category—expands where use is permitted.*

Amendment 2. ***Add the new use definition for "Data Center" to ARTICLE 5. USES.*** *Establishes a new use category for data centers, which previously were uncategorized within the Code.*

Amendment 3. ***Add the new use standards for "Data Center" to ARTICLE 6. USE STANDARDS.*** *Adds new design requirements and size limitations for data centers that will require special permit approval for most modern data centers.*

ATTACHMENTS: **See Exhibit "A" for memorandum describing these amendments in full detail.**
See Exhibit "B" for amended *Table 5-1: USE MATRIX*.

APPROVAL STANDARDS: The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the Unified Development Code whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promotes the public health, safety, and welfare.

b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.

c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.

d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.

e. **The extent to which the proposed amendment creates nonconformities.**
These amendments help alleviate nonconformities, not create them.

STAFF RECOMMENDATION: **Based on staff analysis, review of the above standards and facts of record, MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted. If approved by the Caddo Parish Commission, Article 5 and Article 6 of the Caddo Parish UDC would be amended, as described within. A majority vote of the PZC members present and voting is required to recommend approval to the Caddo Parish Commission.**

Alternatively, based on information provided at the public hearing, the PZC may:

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

PUBLIC ASSESSMENT: **There was no support and no opposition.**

PZC RECOMMENDATION: **The board voted 5-0 to recommend the application for approval.**

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

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CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-2-CTAP

-- Data Centers --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

PZC Case #23-2-CTAP establishes the new use "data center" in the Caddo Parish UDC. This new use is an attempt to make adjustments for unintended limitations placed on certain industries, while addressing innovations and unforeseen industry shifts in the Parish. The intent is to define "data centers" in various capacities—adding use definitions, use standards, and identifying the permissibility of the use in the UDC's Use Matrix.

A list of the amendments, along with a brief explanation, are described below:

AMENDMENT 1. **Updates "Table 5-1: Use Matrix" in Article 5. – Use Definitions to allow for the use "Data Center".**

- The following zoning districts will allow data centers as either Permitted Use (P) or they will be allowed with Special Use Permit Approval (S), dependent on their proposed size and relative location to residential property, as applicable.
    - C-3 (P/S)
    - C-4 (P/S)
    - OR (P/S)
    - I-MU (P/S)
    - I-1 (P/S)
    - I-2 (P/S)

AMENDMENT 2. **Adds new use definition for "Data Center" in Article 5. – Use Definitions.**

- **Data Center**. A facility used primarily for the storage, management, processing, and transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances and other associated components related to digital data operations. Such facility may also include air handlers, power generators, water cooling and storage facilities, utility substations, and other associated utility infrastructure to support sustained operations at a data center.

AMENDMENT 3. **Adds use standard for "Data Center" in Article 6. – Use Standards.**

- All data centers shall only operate in allowable zoning districts as indicated on the within the Use Matrix. Any data center located within 200' of a residentially zoned district shall require a special use permit approved by the Caddo Parish Planning and Zoning Commission.
- In all allowable zoning districts, all equipment necessary for cooling, ventilating, or otherwise operating the facility must be contained within an enclosed building where the use is located. This includes emergency power generators and other emergency power supply equipment.
- In the C-3 and C-4 Districts, the maximum permitted size is 40,000 square feet in gross floor area. However, this size limit may be exceeded as part of special use permit approval.
- In the I-MU and OR District, the maximum permitted size is 80,000 square feet in gross floor area. However, this size limit may be exceeded as part of a special use permit approval.

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Office of the MPC
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6440 | fax 318-673-6112

CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-3-CTAP

-- Surface Requirements to Parking Lots --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable, and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

Trucking and shipping play a vital role in Shreveport's economy and the metro area has an increasing number of heavy trucks in part due to growing logistics/warehousing industries. With more trucks, there is a need for more truck parking. Companies and independent truck drivers need additional options for storage. In addition, truck drivers that need to rest may park at unsafe locations, such as on street shoulder or vacant lots, if they are unable to locate available overnight truck parking. Expanding the surfacing requirements for parking lots for heavy truck parking should result in the development of more locations for such storage. However, if not adequately regulated, truck parking that is poorly managed or over-saturated may adversely impact residents. Regulations should effectively provide for the needs of the community and mitigate potential adverse impacts on quality of life.

Case #23-3-CTAP updates the "surfacing parking" provisions found in *Article 8. – Off-Street Parking and Loading* of the Caddo Parish UDC. This, in turn, relaxing the restrictions for surface requirements for truck parking. The key components of amendment are described below:

AMENDMENT 1. Update "H. Surfacing" in Article 8. – Article 8. Off-Street Parking and Loading, Section 8.5. Design of Vehicle Parking Spaces.

- Pervious paving may be allowed for truck-and-trailer parking lots upon submission of a detailed report from a Louisiana-licensed engineer stating that the proposed paving can adequately allow percolation or infiltration of storm water.
  - Examples of Pervious Surfaces include:
    - **Pervious Concrete.** Concrete with a high porosity that allows water to pass right through.
    - **Porous Asphalt.** Standard asphalt that allows water to drain through it.
    - **Permeable Interlocking Concrete Pavement, or PICP.** A layer of solid concrete pavers separated by joints filled with small stones.
- Gravel, crushed concrete or milled asphalt are acceptable within the I-1 Light Industrial Zoning District and I-2 Heavy Industrial District, provided that:
  - The surface material is designed by a professional engineer to sustain the anticipated traffic load.
  - The surface material shall be verified by the Director of the Caddo Parish Public Works Department.
  - A paved driveway apron, made of concrete or asphalt, is required.
- Should any surface material enter the public roadway, drainage system, or public right-of-way, the property owner is required to remove the material immediately. Failure to do so may result in the following:
  - The Zoning Administrator revoking the property' certificate of occupancy.
  - The Director of the Caddo Parish Public Works Department prohibiting and/or blocking any public access onto the property.
  - Should any enforcement actions take place, the site shall only regain full operation once all violations are corrected, costs reimbursed, and/or fines paid in full (as applicable).
- In the R-A Zoning District, single-family–detached and manufactured homes are permitted a gravel driveway, however a paved driveway apron is required.

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CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-3-CTAP

- Surface Requirements to Parking Lots --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable, and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

Trucking and shipping play a vital role in Shreveport's economy and the metro area has an increasing number of heavy trucks in part due to growing logistics/warehousing industries. With more trucks, there is a need for more truck parking. Companies and independent truck drivers that own their own trucks need additional options for storage. In addition, truck drivers that need to rest may park at unsafe locations, such as on street shoulder or vacant lots, if they are unable to locate available temporary parking.

Expanding the surfacing requirements for parking lots for heavy truck parking should result in the development of more locations for such storage. However, if not adequately regulated, parking that is poorly managed or over-saturated may adversely impact residents. Regulations should effectively provide for the needs of the community and mitigate potential adverse impacts on quality of life.

Case #23-3-CTAP updates the "surfacing parking" provisions found in *Article 8. – Off-Street Parking and Loading* of the Caddo Parish UDC. A list of the amendments, along with a brief explanation, are described below:

AMENDMENT 1. Updates "H. Surfacing" in Article 8. – Article 8. Off-Street Parking and Loading, Section 8.5. Design of Vehicle Parking Spaces.

Key components include:

- Pervious paving may be allowed upon submission of detailed report from a professional engineer, licensed in the State of Louisiana, stating that the proposed paving and soil substrate can adequately allow percolation or infiltration of storm water at the proposed location.
- Gravel, crushed concrete or milled asphalt are acceptable on any property within the I-1 Light Industrial Zoning District and I-2 Heavy Industrial District, provided all of the following surfacing conditions are met:
  - The surface material shall be designed by a professional engineer to sustain the anticipated traffic load.
  - The surface type, along with the engineer's seal, shall be verified by the Director of the Caddo Parish Public Works Department.
  - A paved driveway apron, made of concrete or asphalt, is required to extend from the road to at least the right-of-way line, or a minimum of fifteen (15) from the road, whichever is greater.
- Should any surface material enter the public roadway, public drainage system, or public right-of-way, it shall be the responsibility of the property owner to remove the material immediately. Failure to do so may result in the following:
  - The Zoning Administrator is authorized to revoke a certificate of occupancy, as well as issue any zoning violations to the property owner, as applicable.
  - The Director of the Caddo Parish Public Works Department may prohibit and/or block any public access onto the property.
  - Should any of the above enforcement actions take place, the site shall only regain full operation once all violations are corrected, costs reimbursed, and/or any fines paid in full, as applicable.
- In the R-A District, single-family–detached and manufactured homes are permitted a gravel driveway, however a paved driveway apron is required from the road to at least the right-of-way line, or a minimum of fifteen (15) feet from the road, whichever is greater.

ORDINANCE NO. 6325 OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED WESTERN CORNER OF COLQUITT ROAD AND JERSEY GOLD ROAD, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located Western corner of Colquitt Road and Jersey Gold Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-A Rural-Agricultural Zoning District to C-1 Neighborhood Commercial Zoning District:**

LOT 10, FRANK GRAHAM ESTATE SUB, UNIT 1 Section 23, T16N, R15W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____
Parish Attorney

_____
Date

23-5-P
FUSION MALL LLC

draft

CADDO PARISH PLANNING AND ZONING BOARD
SUMMARY MINUTES OF THE PUBLIC HEARING MARCH 29, 2023

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, March 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present
Laura Neubert, Chariperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present
Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Henry Bernstein, Parish Attorney's Office
Shari Culbert, Executive Assistant
Reginald Jordan, Zoning Administrator
Benjamin Koby, Planner

Members Absent
None

The hearing was opened with prayer by **MR. HUMPHREY, SR. .** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. BROWN, seconded by MR. HUMPHREY, SR., to approve the minutes of the February 22, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Mses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-5-P ZONING MAP AMENDMENT (REZONING)

Applicant:	FUSION MALL LLC
Owner:	CHC Realty LLC
Location:	5996 Colquitt Rd (Western corner of Colquitt Rd and Jersey Gold Rd.)
Existing Zoning:	R-A
Request:	R-A to C-1
Proposed Use:	Retail Goods Establishment

Representative &/or support:
Debra Johnson 8850 Sebastian Rd. Keithville, La. 71047
Ms. Johnson spoke of her proposed use for the property. She gave examples of the types of sales that would be conducted and items that would be housed and available for sold, and gave a list of her auctioneer credentials. She dispelled rumors of vape sales on the property. She spoke to concerns of gun sales.

Ms. Johnson answered questions from the board members.

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Hope Thoele 10234 Dover Pl. Keithville, La. 71047
Ms. Thoele expressed her support of Ms. Johnson opening a business.

Jill Brown 10181 McElroy Dr. Keithville, La. 71047
Ms. Brown spoke of her support of a business coming into the building. She also spoke in support of the application.

Scott McGee 311 Hallmark Dr. Stonewall, La. 71078
Mr. McGee spoke of his support of the proposed business.

Ruth Sanders 2160 Francais Dr. Shreveport, La. 71118
Ms. Sanders expressed her support of Ms. Johnson opening a business.

Selena Skyles 10222 Doe Ridge Keithville, La. 71047
Ms. Skyles spoke of her support of a business coming into the building. She also spoke in support of the application.

Mike Matthews 325 Ellerbe Ridge Shreveport, La. 71106
Mr. Matthews spoke in support of the application.

Opposition:
S. Michelle Perkins 10429 Keith Road Keithville, La. 71047
Mrs. Perkins spoke of her residence in Keithville. Mrs. Perkins spoke of previous encounters with the MPC board. She spoke to not receiving notification for the case and issues with MPC staff. She expressed her opposition, stating that she believes that Ms. Johnson will use her business to sale firearms and drugs.

Mrs. Neubert clarified the difference between the MPC and PZC boards. She spoke to Mrs. Perkin's concerns regarding staff and notification issues.

Mr. Brown spoke to the difference between the City and Parish.

Mr. Marchive asked Mrs. Perkins for clarification of where her property is in proximity to the proposed property.

Louise Harris 10956 Sunrise Circle Keithville, La.
Mrs. Harris asked the board how they were elected. Mrs. Neubert advised that the board was appointed by Parish Commissioners. Mrs. Harris spoke of her opposition to having an antique shop in her area and that she was not within the notification zone but agreed that the people within the notification zone should have been notified. There were approximately 15 people who stood to support her position.

Ms. Green shared comments about her position on the board and her support of the efforts to improve the notification process.

Donald Copeland 10457 Keith Rd. Keithville, La. 71047
Mr. Copeland stated that he is not in support of any commercial businesses in the area and that there is trouble within the area. He is also outside of the notification zone.

Mrs. Neubert asked that Mr. Copeland clarify what trouble he spoke of. He stated that there is is not certain what the issue is, but there is a heavy police presence. Mrs. Neubert suggested that he visit the Caddo 911 website to be informed of what is happening in the area.

Richard Pomplun 10759 Keith Rd. Keithville, La. 71047
Mr. Pomplun expressed opposition due to the probability of additional crime and traffic to the area. He gave accounts of crime he's witnessed in the area.

John Milkovich 11570 Timber Ridge Keithville, La. 71047
Mr. Milkovich spoke of possible other zoning and clarification of sales at the proposed business.

Betty Walton Hood 10835 Keith Rd. Keithville, La. 71047

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Mrs. Hood stated that she was not notified and that she is opposed to the request.

Robert Silas 588 Sunset Trace Keithville, La. 71047
Mr. Silas asked for clarity of the sales of the business. Mr. Brown advised him of what Ms. Johnson proposes to sale. Mr. Silas spoke of concerns of security at the building.

Dawn Harris 10956 Sunrise Circle Keithville, La.
Mr. Harris expressed his opposition due to the possible of increased crime and traffic.

Ms. Hart asked for clarification on the crime in the area. Mr. Harris gave a response.

Mr. Humphrey suggested that the community contact law enforcement regarding the crime in the area.

Ms. Hart asked questions of Mr. Harris concerning the building.

Rebuttal:
Ms. Johnson spoke of the security that she will have at the building.

A motion was made by MS. NEUBERT seconded by MR. BROWN to recommend approval of the application.

The motion was adopted by the following 4-2 vote: Ayes: Messrs. BROWN, HUMPHREYS and Mses. HART & NEUBERT. Nays: Mr. MARCHIVE & Ms. GREEN. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair **Phyllis Hart, Secretary**

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

CADDO PARISH PLANNING AND ZONING COMMISSION
Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

MARCH 29, 2023
AGENDA ITEM NUMBER: 10
MPC Staff Member: Alexis DeJohn
Parish Commission District: 11/Ed Lazarus

CASE NUMBER 23-5-P: ZONING REQUEST

APPLICANT: FUSION MALL LLC
OWNER: CHC Realty LLC
LOCATION: 5996 Colquitt Road (Western corner of Colquitt Rd and Jersey Gold Rd.)
EXISTING ZONING: R-A
REQUEST: **R-A to C-1**
PROPOSED USE: **Retail Goods Establishment**

DESCRIPTION: The applicant in this case is requesting approval to rezone a 2.12-acre tract of land from R-A (Rural Agriculture) to C-1 (Neighborhood Commercial). The property is surrounded by R-A properties to the north, south, east, and west. The applicant is requesting approval for this rezoning for a retail goods establishment.

There are no previous cases associated with this site. It is important to note that there were several applications submitted for property rezonings; however, one was approved for rezoning to I-1 (Light Industrial) for a fire station and well with a water tower (P-14-08). All other applications for rezoning to commercial properties were denied.

Nearby neighborhoods include: Idlewood, Keith Road.

REMARKS: As stated in Article 4.3 of the Unified Development Code (UDC), C-1 is defined as "The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. Residential dwelling units are allowed above the ground floor." The permitted by right uses in C-1 zoning district include Agriculture, Amusement Facility – Indoor, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary, Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Government Office, Lodge/Meeting Hall, Medical/Dental Office, Office, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Restaurant, Retail Goods Establishment, Soup Kitchen, Soup Kitchen - Accessory, Specialty Food Service, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications (Eligible Facility), Temporary Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

As discussed above, the property is zoned R-A and is surrounded by other R-A properties. The property was originally a church, but is now being sold by CHC Realty, LLC. The purchasing of this property, by the applicant, is contingent upon the property being approved for rezoning to C-1. The

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

applicant is requesting to rezone this property for a retail goods establishment for an antique sales/consignment store. There has been concern that this particular property would turn into a vape/smoke shop and would have drug paraphernalia in store and would become the center of criminal activity. The applicant stated that this type of use would not happen at the property in question. A vape shop, a store that sells firearms, and an antique furniture store all fall under a "Retail Goods Establishment". Although a vape shop/smoke shop sounds like it may have drug paraphernalia, it would not. They do not sell marijuana or other paraphernalia; however, a dispensary would. Vape stores typically "are retail outlets specializing in the selling of electronic cigarette products". Vape shops can also be online. They tend to only sell tobacco products. These came about because electronic cigarettes provide a less hazardous alternative to smoked tobacco for smokers and can aid smoking cessation. Being realistic, electronic cigarettes have less toxins than cigarettes themselves; but they are still harmful. Some vape shops may also sell CBD which is thought to be marijuana but is not. CBD (Cannabidiol) is an active ingredient in cannabis that is derived from the hemp plant and does not cause a high and is not addictive. The reason why CBD itself is so controversial is because it comes from the cannabis plant. CBD can be derived from non-hemp plants. Hemp is defined as any part of the cannabis sativa plant with no more than 0.3% of tetrahydrocannabinol (THC), which is the mind-altering substance. CBD can also help to improve sleep disorders, fibromyalgia pain, muscle spasticity related to multiple sclerosis, and anxiety. CBD can also be an effective anti-seizure medication.

Rezoning this property to C-1 would not completely be out of character for this neighborhood given the fact that there are other C-1 properties and other commercially zoned properties scattered along Colquitt Road. About 3.13 miles heading northeast of the property in question are commercial properties that directly abut residential zoned properties. Heading southwest about 0.55 miles from the property are two commercial properties that abut residentially zoned properties which is a convenience store which is zoned C-1. The applicant expressed that this retail goods establishment would not be the standard retail establishment store in the sense that it will not be open for public use daily, but would allow customers to come at least once a month to purchase merchandise sold by the applicant's company.

The Shreveport-Caddo 2030 Master Plan Future Land Use Map shows the property as Neighborhood Commercial; therefore, rezoning request to C-1 is in alignment with the future land use map. The future land use map shows a transition into commercial development along this area of Colquitt Road. Development of this property to residential is unlikely.

Per UDC requirements, a Neighborhood Participation Plan meeting was required and held on February 20, 2023, with a total of 5 people in attendance. There was opposition from some of the neighborhood participants.

STAFF ASSESSMENT: **Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of rezoning this property from R-A to C-1 for a retail goods establishment is warranted.**

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

Alternatively, based on information provided at the public hearing, the PZC may:

1. Approve the rezoning request for a different zoning type.
2. Deny the zoning request.

PUBLIC ASSESSMENT: **Seven people spoke in support, eight people spoke in opposition**

PZC RECOMMENDATION: **The board voted 4-2 to recommend the application for approval.**

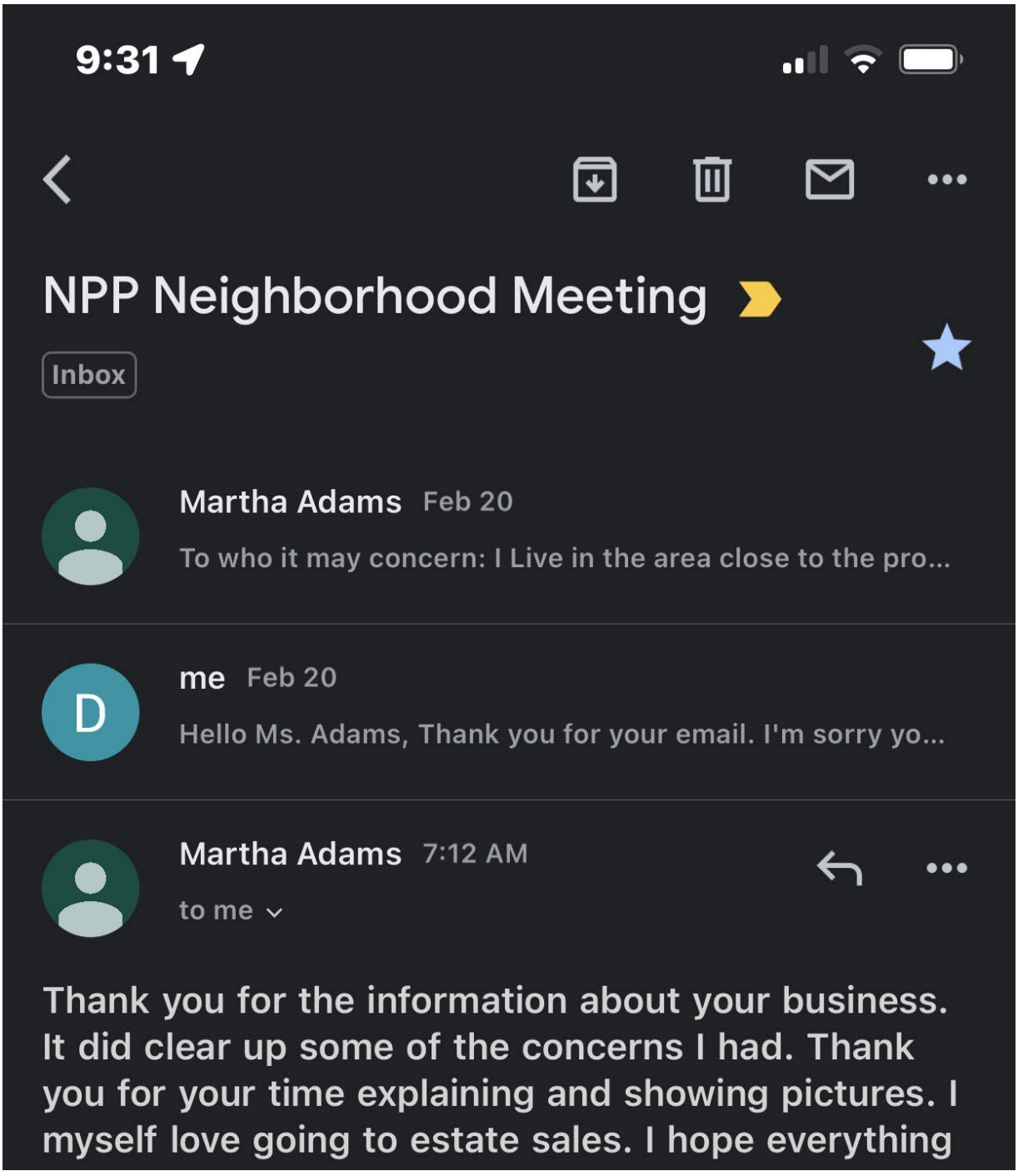
The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

From: Debra Johnson
To: Benjamin Koby
Subject: Revision
Date: Thursday, February 23, 2023 9:34:29 AM

Hi Ben,

I heard from My last opposing person this morning, Ms. Adams I am attaching her response to me that I received this morning. Should I update my report with her information and send it back to you?

Thx Debra



turns out for your location here.

•••

D

me 9:31 AM

to Martha

Thank you Ms. Adam's. I appreciate you reading my email. Hopefully you will be able to attend our Estate Sales and events we will have at the location. Please feel free to sign up for our email notification list so you can see in advance what we're working on.

Thx! Debra

•••

Reply

Forward

From: Shreveport Caddo MPC, LA <info@shreveportcaddompc.com>
Sent: Sunday, February 19, 2023 6:53:55 PM
To: Alan Clarke <Alan.Clarke@shreveportla.gov>
Subject: thomasonlawn1@yahoo.com

Message submitted from the <Shreveport Caddo Parish MPC> website.

Site Visitor Name: Paul and Debbie Thomason
Site Visitor Email: thomasonlawn1@yahoo.com

To whom it may concern, my name is Paul Thomason, my wife Debbie Thomason and I reside at 6035 Colquitt Rd in Keithville. We are located directly across the street from the proposed address of 5996 Colquitt Rd . Formerly the Redeemer Church. We understand there is an application to rezone this property for commercial resale use. We are adamantly opposed for rezoning this property due to property value concerns, traffic concerns and the concerns of safety and security for our property. Thank you for noting our opposition to this application. Paul Thomason

Alexis DeJohn

From: Susan Perkins <michellejuban10429@gmail.com>
Sent: Monday, March 13, 2023 10:15 AM
To: Alexis DeJohn
Subject: Re: Case 23 - 5 - P

OPPOSITION

March 13, 3023

Rezoning from R-A Rural Agriculture to C-1 Commercial

To Whom It May Concern ;

Re: Zoning changes at Intersection Keith Road/ Colquitt/ Jersey Gold

Notifications of letters were send out to our P O box instead of our physical address. A schedule meeting for a Monday evening, at 2 pm , back on
Feb 20, 2023 ? We we're unaware of until , recently the proposed changes. This is not properly addressing the community , when limited details are disclosed in correspondence. Letters were sent to ....ONLY a very small section of our community!

Does this business plan on having 24 hours security? What is the planned business hours ?

Jersey Gold/ Keith Road @ Colquitt has numerous of vehicle accidents due to Chesapeake well sites traffic & Colquitt has high volume of traffic. Does the Parish plan on putting up traffic lights at intersection? That is very reason Chesapeake put entrance to well site on Keith Road instead of Colquitt!

Right now ...there are several operating Chesapeake wells sites just on Keith Road ... eighteen wheelers up /down road at all hours ...with two additional well sites located on Colquitt Road.

Absolutely Not ! We adamantly oppose to this zoning change from R-A (Rural Agriculture) to Commercial C-1.

Our home property is valued at somewhere between $250,000 - $287,000. We live at 10429 Keith Road, Keithville, La. We do not want a thrift store or used junk store at the corner! Our property is located diagonally across from the exact location of proposed zoning changes.

At this time ... ongoing daily issues of drug dealing at the Chesapeake well site directly across the street from our home & proposed location of thrift store. We are working with Chesapeake security and Caddo Sheriff Dept. to get issues resolved because of constant issue with trespassing and drug activity at the well site daily . A thrift store would only invite other criminal activity.

That type of business would drastically decrease our property values ! We are located in Metropolitan Estates on various acreages sized properties NOT typical small lots. Metropolitan Estates has a convent that we are unable to even put up a fence in our front yard or build any structure in front of or beside our home.

Yet ..a proposed zoning change would result in decreasing our property values. The whole reason many purchased property in Keithville, was to get away from all the businesses and criminal activity .

We are just outside the five miles from city limits in the country and we pay high taxes to keep rural /country areas in the country. Our property taxes just last year was $ 2,237. 27.

The property manager, at the three plus acres beside our property has not maintained their property (as in mowing twice a year for over twenty years) which is required by parish ordinances. Drainage is overflowing due to not properly maintenance of parish , not to mention the ...mowing of tall grass. Trees are falling across Keith road because the parish has allowed the property manager not to maintain the property in twenty plus years, which is apart of Metropolitan Estates.

Jersey Gold subdivision ...has many drug related issues in this section of the parish. As the Caddo Parish Deputy recently disclosed... he has had more drugs bust/ arrest at this very intersection than anywhere else in the parish. Our Conversation was due ....to a police investigation ... regarding a Caddo Parish school bus driver which PARKED with a empty bus at well site and exchange something with a residence from Jersey Gold ; at the very location of Chesapeake well site , which is located directly in front of our home and across the street from the proposed Thrift store location.

We had to recently upgrade our home security cameras , because of all the criminal activity/ issues here in the country at Chesapeake well site.

I ask that you immediately pull the request for zoning changes. Case # 23-5-P

If you want to discuss , please call home number @ 318-925-0509.

Sincerely,

David T. Perkins & Susan Michelle Lozier - Perkins

Reference: Case Number 23-5-P

We received the attached e-mail from Susan Perkins, a nearby resident that is opposed to the rezoning. She wanted this screen shot of the applicant's current website included in the board packet because she believes this is evidence that the site will be utilized in a manner that is inconsistent with the applicants stated use.

From: Susan Perkins <michellejuban10429@gmail.com>
Sent: Wednesday, March 15, 2023 11:15 AM
To: Stephen Jean <Stephen.Jean@shreveportla.gov>
Subject: Case 23 - 5 - P

9:04

) ESTATE SALE ~ THURSDAY & FRIDAY 2606 CRESWELL AVE. ~ SHREVEPORT, LA ~ FRI & SAT

NNOUNCMENTS COMING SOON....

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CALENDAR	LIQUIDATIONS	DIRECTIONS	ABOUT US
ESTATE SALES	APPRAISALS	AUCTION TERMS	ESTATE SALE VS AUCTION
ANTIQUE	GENERAL	WHY AUCTION?	TERMS OF SALE

CLICK THE LINKS BELOW TO FOLLOW THE PAGES

Schedule	TYPE/CITY
HIGHLAND ESTATE SALE 2606 CRESWELL AVE. SHREVEPORT, LA 71104	FRIDAY MARCH 3rd ~ 9:00-4:00 FRIDAY MARCH 4th ~ 9:00-4:00
EXCITING NEWS COMING SOON...	www.fusionmall.net
OUR NEW WEBSITE SHOULD BE UP & RUNNING ANY DAY NOW	BOOKMARK NOW... WWW.FUSIONMALL.NET 318-828-2915

NOTE: KEEP CHECKING BACK AS SCHEDULE MAY CHANGE

LA LICENSE #1541

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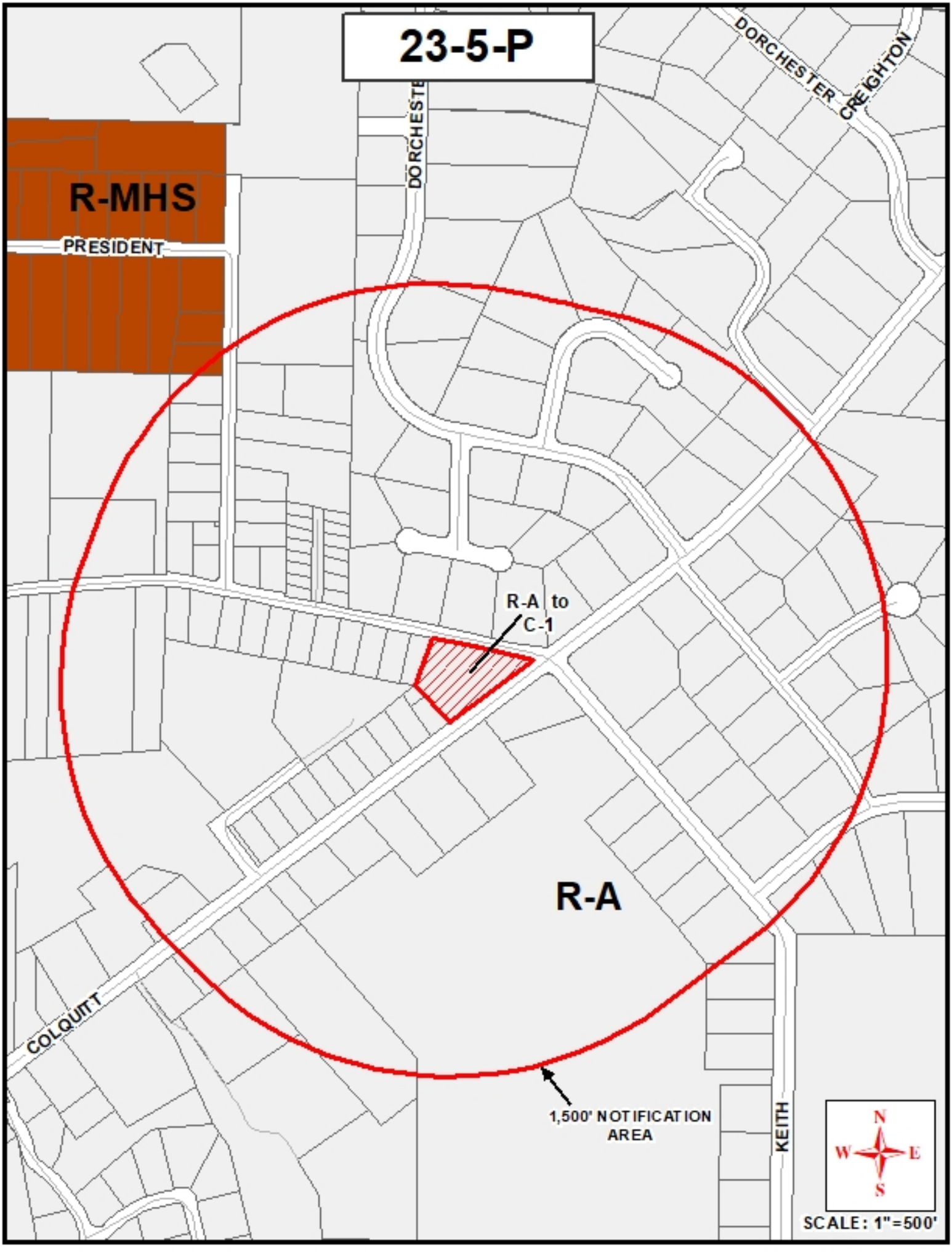
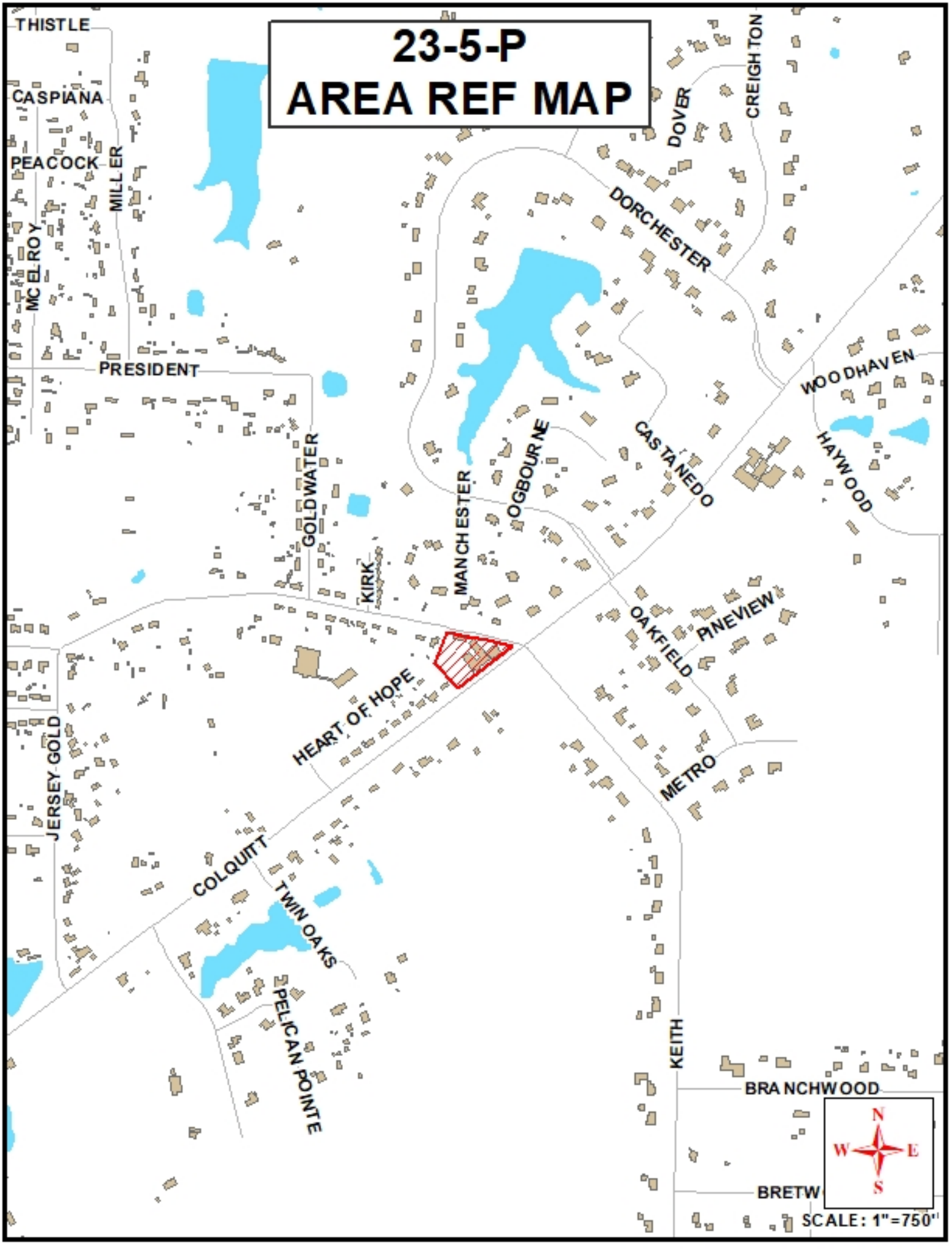
From: Shari Culbert
To: Benjamin Koby
Cc: Emily Trant
Subject: Opposing Neighbor 23-5-P
Date: Friday, March 17, 2023 2:04:00 PM

Good afternoon,

Mr. Richard Pomplun (925-3473) called to oppose the proposed zoning change. He feels that it will decrease his property value, add to the drug problem in the area, and increase the traffic. Thank you.

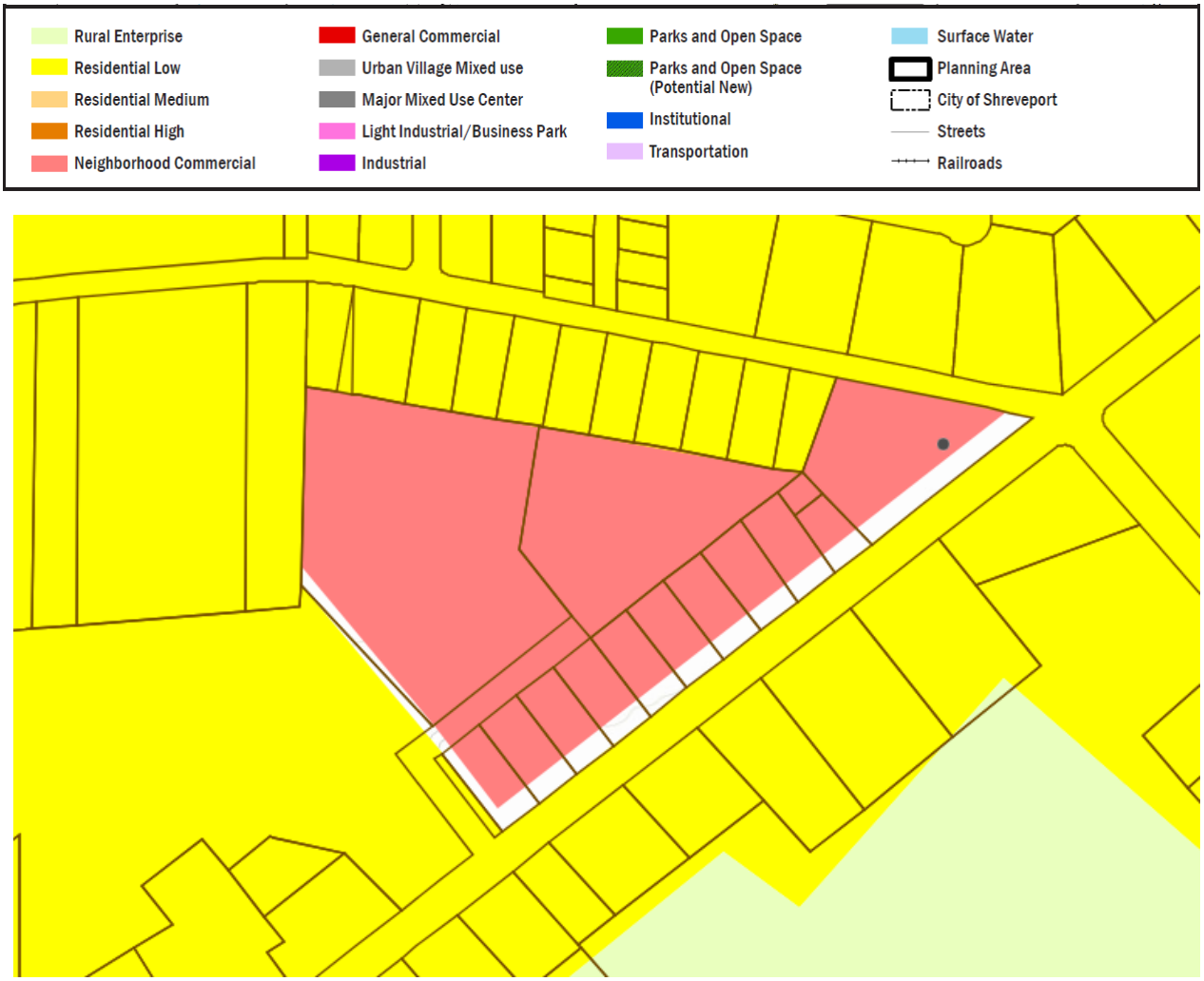
Shari Culbert
Executive Assistant
Metropolitan Planning Commission
505 Travis Street, Suite 440
Shreveport, La 71101
318-673-6470

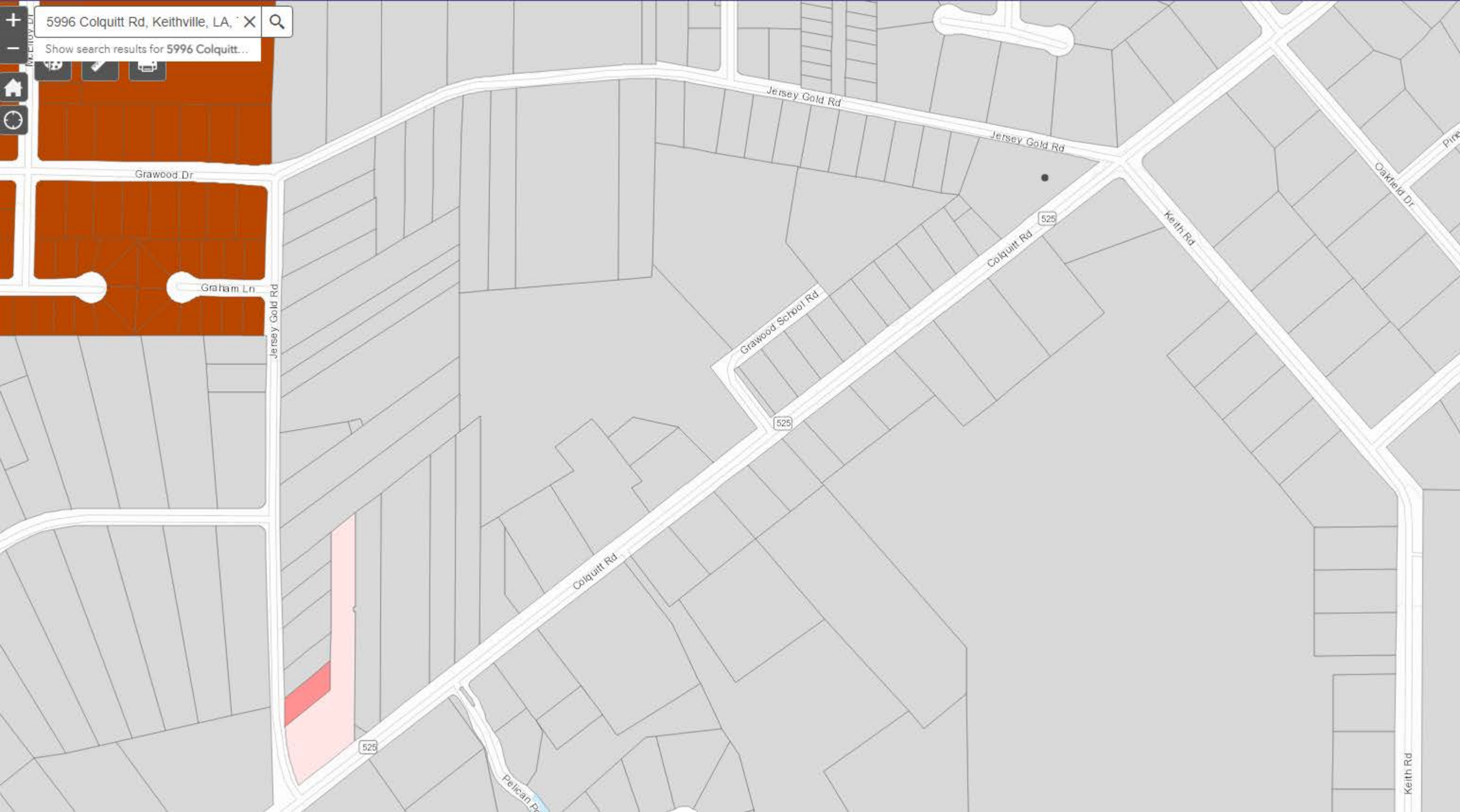

23-5-P
DORCHESTER
DORCHESTER CREIGHTON
R-MHS
PRESIDENT
R-A to C-1
R-A
COLQUITT
KEITH
1,500' NOTIFICATION AREA
N
W
E
S
SCALE: 1"=500'


23-5-P
AREA REF MAP
THISTLE
CASPIANA
PEACOCK
MILLER
MCELROY
PRESIDENT
GOLDWATER
KIRK
MANCHESTER
OGBOURNE
DORCHESTER
DOVER
CREIGHTON
CASTANEDO
WOODHAVEN
HAYWOOD
OAKFIELD
PINEVIEW
METRO
HEART OF HOPE
JERSEY GOLD
COLQUITT
TWIN OAKS
PELICAN POINTE
KEITH
BRANCHWOOD
BRETW
N
W
E
S
SCALE: 1"=750'

23-5-P

Future Land Use Map




5996 Colquitt Rd, Keithville, LA,
Show search results for 5996 Colquitt...
Jersey Gold Rd
Jersey Gold Rd
Grawood Dr
Graham Ln
Jersey Gold Rd
Grawood School Rd
Colquitt Rd
525
Keith Rd
Oakfield Dr
Colquitt Rd
525
Keith Rd

15/03/2023

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15/03/2023

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318.868.1000
OWNER FINANCING AVAILABL
CHCRealtyLLC@gmail.com

15/03/2023

Neighborhood Participation Plan Report

Project #23-5-P ~ FUSION MALL LLC ~ Submitted by: Debra Johnson

5996 Colquitt Rd Keithville LA 71047 ~ Date of filing: February 6, 2023

Our Neighborhood Participation Meeting was held at the proposed location, 5996 Colquitt Rd., Keithville, LA 71047 on February 20, 2023 at 2:00-3:00 PM ~ Participants began arriving at 1:45 PM

There were 5 people in attendance and I received emails from 3 other people in the area along with myself, Debra Johnson and 2 of my employees.

Attendees or Participants were:

Jerry Hendon ~ 5946 Colquitt Rd.
Mildred J. Norris ~ 10502 Keith Rd.
Jill Brown ~ 10181 McElroy Rd.
JoAnn Joffrion ~ 6005 Colquitt Rd.
Kirsten Sorrentino ~ 6054 Colquitt Rd.
*Karen Lock ~ 6154 Colquitt Rd.
**Paul Thomason ~ 6035 Colquitt Rd.

Emails were received from:
**Paul Thomason
***Pete Summers for Constance Fulco Summers
****Martha Adams

Some information was posted on Facebook and other people in the area were also interested and excited about our plans but did not attend the meeting as they did not know they would be allowed to but I have spoken with a couple on the phone.

In the meeting we handed out flyers to all that attended. Questions and concerns were discussed. One concern was increased traffic and we explained that we would not be opened on a daily basis so traffic should not be any concern. Another concern was by the information they received they thought we were some type of flea market or pawn shop type of operation. We explained that it was not the type of business we were and showed them photographs of the type things we sell and offered our website information so they could look to see what type of merchandise we sold and were assured that we sold new and upscale merchandise and did not handle any type of garage sale type of goods. One person had concerns that their property value would go down but once they realized we were not the type of business that sold “junk” they were all on board & excited.

During the meeting several of the participants wanted to alert their other neighbors to share the information we gave them so they could let them know that they liked what they heard and thought we would be a good addition to be in their neighborhood. They also wanted to tell them in case their

support would be needed they could help. I gave them my number so they could contact me if they had any questions.

*Karen Lock ~ 6154 Colquitt Rd. ~ Ms. Lock did not attend the meeting but her mother Mildred Norris was in attendance. Ms. Lock phoned me the evening of the meeting stating that she owns the house located at 6154 Colquitt Rd. She also told me that her name is on the property but actually belongs to her 2 year old daughter and that the property is currently vacant but she was in favor of the change of zoning.

**Paul Thomason ~ Mr. Thomason emailed me the evening before the meeting stating that he was opposed to us changing the zoning because he didn't want any flea market or pawn shop type business in that location because it would devalue his property and increased traffic. He did not attend the meeting but lived right across the street so when the meeting adjourned I drove to his house. Mr. Thomason was home so I gave him one of my flyers and discussed with him the same things I discussed with the people that attended the meeting. He explained the reason he thought we were that type of business was because he'd observed others setting up junk sales in the parking lot over there and was not happy about it. After our talk Mr. Thomason and found out it was not us having these parking lot sales he is now on board and was very enthusiastic. Mr. Thomason signed the sign-in sheet when I spoke pro him at his home.

***Pete Summers for Constance Fulco Summers ~ Mr. Summers emailed me the evening before the meeting. He is in charge of the estate for Mrs. Summers (deceased). He stated in his email that he said he was in favor of our business. He said he would not be able to attend but his email his email was his interest and approval for the rezoning.

****Martha Adams ~ I received an email from Mrs. Adams after the meeting and too late for me to try and reach out to her but will try to reach out to here in the next couple of days so that I can give her all the details as well.

In all the meeting went extremely well and so far all of the property owners that I've been able to speak with are now not only in favor of the re-zoning but are now excited about us moving into the location. All concerns were addressed and settled. The concern of increased traffic were explained as there will not be a steady stream of traffic coming on to the property. The concern of lowering property values were addressed. The concern was they thought we were going to open a Flea Market or Pawn shop and assured them that was not the type of business we were. As of this time I do not have any opposition for the rezoning.

I, the undersigned, as the applicant or an authorized representative of the applicant do solemnly swear and attest that the information provided is true and accurate. I have included a complete record of the neighborhood meeting, as well as an honest response regarding the intentions for development.
Signature of Applicant or Authorized Representative Date
Type or Print Name of Applicant (or Authorized Representative) Date

_____02/20/2023_____
Signature of Applicant or Authorized Representative Date

___Debra Johnson_____02/23/2023_____

Type or Print Name of Applicant (or Authorized Representative) Date

NPP Neighborhood Meeting Invitation Letter (Zoning Change)

February 6, 2023

Dear Neighbor:

My company, Fusion Mall LLC, is planning to purchase the property and buildings located at 5996 Colquitt Rd. (formally Redeemer Church) We would like to open a new retail establishment at this location. It will consist of selling and/or auctioning new, pre-owned and refurbished personal property such as furniture, décor, jewelry, toys, art and just about anything you would normally find in a home.

The site is located in an R-A (Rural Agriculture) Zoning District. Rezoning would be required in order for us to open our store at this location. The use Matrix (Table 5-1) indicates that a retail goods establishment is no permitted in the current Rural Agriculture (R-A) Zoning District so we are requesting rezoning to Neighborhood Commercial C-1 Zoning District. The site was previously a multi-story church structure with a combined square footage of 20,000 square feet and has a parking lot with ample parking.

Because you are a nearby neighbor or are otherwise interested in the neighborhood, I am inviting you to a meeting where you can learn more about us and what we propose. Feel free to present questions or concerns. Our application has to be heard by the Parish Planning and Zoning Commission (PZC) and we are required to do this before we submit our application to the Metropolitan Planning Commission.

The meeting will take place:
Monday, February 20th, 2023 at 2:00 pm
At the property located at 5996 Colquitt Rd.
(Formally Redeemer Church)
Keithville, LA 71047

At the meeting, please feel free to ask any questions you may have concerning this new addition to your neighborhood and will be happy to give you any information you may want. If you are unable to attend the meeting and would like me to answer any questions you may have, feel free to contact me at the email address below. I hope to see you at the meeting on February 20th.

Sincerely,
Debra Johnson
Fusion Mall LLC
Fusionmall7@gmail.com

NPP Neighborhood Meeting (Zoning Change)

February 20, 2023

Thank you for attending our Neighborhood Meeting today. This is a requirement of the Shreveport Metropolitan Planning Commission. The purpose of our meeting today to address any questions or concerns you might have in the rezoning of the property located at 5996 Colquitt Rd., formerly Redeemer Church. My company, Fusion Mall LLC, is planning the purchase this property and buildings located here at 5996 Colquitt Rd.

During the COVID crisis our business took a dramatic downturn in foot traffic and have since started restructuring our business to have more of an online presence. We closed our current location to foot traffic in December of 2022. We did this to concentrate more in restructuring our inventory to get it ready for online purchasing.

Our business is mainly consignments. We bring in items to sell for others both personal and for businesses. We sell furniture, jewelry, home décor, art, toys, and collectibles. Just about anything you would find in a regular home or business. Most of the business consists of selling the items online and shipping to the customer. We do offer local pickup for folks living within a reasonable distance. We will have occasional in house sales open to the public but not on a daily for regular basis so traffic will probably be less than it was with the previous occupants of the property. We also perform estate sales but these are offsite from the premises but items from these estates may be brought in for consignment at well.

In the event you have questions that you may not have thought of during the meeting please feel free to contact me at any time and if it's something I don't know I will do everything I can to try and find out and I thank you for your time.

Debra Johnson
Fusion Mall LLC
Fusionmall7@gmail.com

NPP Neighborhood Sign-In Sheet ~ February 20, 2023
5996 Colquitt Rd., Keithville, LA 71047

Please Sign In

NAME: Jerry Herndon PHONE: 318-254-9837
ADDRESS: 5946 Colquitt Rd. Keithville, LA EMAIL:

NAME: Mildred J Norris PHONE:
ADDRESS: 10502 Keith Rd Keithville, LA 71047 EMAIL:

NAME: Jill Brown PHONE: 318-344-6400
ADDRESS: 10181 McElroy EMAIL: Ladybug6900@aol.com

NAME: JoAnn Jaffrion PHONE: 318-925-0081
ADDRESS: 6005 Colquitt Rd. Keithville, LA 71047 EMAIL:

NAME: Kirsten Sorrentino PHONE: 4097666869
ADDRESS: 6054 Colquitt EMAIL:

NAME: Paul Thomason PHONE: 318-560-5599
ADDRESS: 6035 Colquitt Rd. EMAIL: thomasonpaul@yahoo.com

NAME: Karen Mock PHONE: 318-426-0112
ADDRESS: 6154 Colquitt Rd EMAIL:

NAME: PHONE:
ADDRESS: EMAIL:

OWNER	STREET AD	CITY	STATE	ZIP
Lozier, Sus	PO Box 824	Keithville	LA	71047-0824
Heart Of H	PO Box 187	Shreveport	LA	71138-1776
Kelly, Ruby	PO Box 334	Keithville	LA	71047-0334
Weaver, Ec	6247 Jerse	Keithville	LA	71047-7944
Williams, B	10385 Kirk	Keithville	LA	71047-7952
Miller, Ceci	10416 Mar	Keithville	LA	71047-8993
Holcombe,	6267 Jerse	Keithville	LA	71047
Foret, Mich	6257 Jerse	Keithville	LA	71047-7944
Baker, Jerr	5960 Colqu	Keithville	LA	71047-8968
Davis, Leor	6026 Colqu	Keithville	LA	71047
Vines, Kerr	6050 Colqu	Keithville	LA	71047
Crow, Davi	900 Pierrer	Shreveport	LA	71106
Davis, Bett	10389 Kirk	Keithville	LA	71047-7952
Hunter, SiL	6018 Colqu	Shreveport	LA	71118
Bennett, B	10381 Kirk	Keithville	LA	71047-7952
Adams, Ma	6042 Colqu	Keithville	LA	71047-8984
Houston, A	3463 Foun	Keithville	LA	71047-8544
Summers,	13250 Kay	Freedom	OK	73842-3869
Thomason,	6035 Colqu	Keithville	LA	71047-8962
Herndon, J	5946 Colqu	Keithville	LA	71047-8968
Winstead,	12540 Rust	Keithville	LA	71047
Dinkins, Ra	6049 Colqu	Keithville	LA	71047-8962
Sharpley, L	10446 Mar	Keithville	LA	71047
Hartman, T	10426 Mar	Keithville	LA	71047
Bradley, De	6034 Colqu	Keithville	LA	71047
Knight, Dia	10435 Mar	Keithville	LA	71047-8932
Fox, Georg	10436 Mar	Keithville	LA	71047-8993
Hayes, Jera	10425 Mar	Keithville	LA	71047
Hunter, SiL	6018 Colqu	Keithville	LA	71047-8984
Joffrion, Jo	6005 Colqu	Keithville	LA	71047-8962
Wibben, Ni	10415 Mar	Keithville	LA	71047
Sorrentino,	6054 Colqu	Keithville	LA	71047
4 Aces Pro	4350 Greer	Shreveport	LA	71109
BLAck Dian	PO Box 766	Shreveport	LA	71137
Chc Realty	8943 Kings	Shreveport	LA	71118
Walter Joh	505 Travis	Shreveport	LA	71101

CC3825 **NOTICE TO THE PUBLIC**

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, March 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-5-P: ZONING MAP AMENDMENT (REZONING): 5996 Colquitt Rd. Application by FUSION MALL LLC for approval to rezone property located on the Western corner of Colquitt Rd and Jersey Gold Rd., from R-A Rural-Agricultural Zoning District to C-1 Neighborhood Commercial Zoning District, being more particularly described as LOT 10, FRANK GRAHAM ESTATE SUB, UNIT 1 Section 23, T16N, R15W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

ORDINANCE NO. 6326 OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR THE SAFE SUMMER PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Safe Summer Program provided funding for Parish-sponsored recreational and quality of life initiatives that help youth and other Parish citizens sustain a safe and healthy environment; and

WHEREAS, additional funds are needed to continue programming throughout the Parish; and

WHEREAS, Caddo Parish's Safe Summer Program received national recognition as a 2022 National Association for Counties Achievement Award winner; and

WHEREAS, the Caddo Parish Commission would like to appropriate an additional $50,000 for additional programming; and

WHEREAS, the Parks Department will host programming throughout the year within the stated budget; and

WHEREAS it is necessary to amend the 2023 Riverboat Fund and the Oil and Gas Fund in the amount of $50,000 for the Safe Summer Program; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat and Oil and Gas Funds for the year 2023 is hereby amended as follows:

	Budget Increase (Decrease)
Oil and Gas Fund	
Transfer to Riverboat	$50,000
Fund Balance	($50,000)
Riverboat Fund	
Special Programs – Safe Summer	$50,000
Transfer from Oil and Gas	$50,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____
Parish Attorney

_____
Date

ORDINANCE AND RESOLUTION FACT SJEET

CADDO PARISH COMMISSION

TITLE
ORDINANCE AMENDING THE 2023 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO APPROPRIATE FUNDS FOR SAFE SUMMER **(Ordinance No. ____ of 2022)**
ORIGINATING DEPARTMENT: Commissioner Steven Jackson
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Riverboat Fund and the Oil and Gas Fund by $50,000 to provide an additional appropriation for the Safe Summer Program.
KEY STAFF CONTACT: Hayley Barnett
AUTHORIZATION
Department Head Hayley B Barnett _____ Date 04/11/2023
Legal _____ Date _____
Parish Administrator _____ Date _____

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Office of the MPC
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6440 | fax 318-673-6112

CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-1-CTAP

-- Wireless Telecommunications --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable, and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

This summary of PZC Case #23-1-CTAP identities the code text amendments being proposed—all of which are aimed to bring the Caddo Parish UDC into compliance with federal laws and regulations, as well as to better incorporate current wireless technology in the Parish. This has been done by proposing to update the application-processing requirements for wireless telecommunication facilities (i.e., the "shot clock") through the introduction of a new article in the UDC titled *Article 22. –Wireless Communications*. Other "necessary" amendments are also being proposed due to the "domino effect" of Article 22—primarily addressing provisions that need to be clarified, removed, or updated, as applicable.

A list of the amendments, along with a brief explanation, are described below:

AMENDMENT 1. **Adds new abbreviations related to wireless telecommunications in Article 2. Definitions and Rules Of Measurement, Section 2.2 General Abbreviations.**

- Abbreviations **SUP (Special Use Permit)** and **WTFP (Wireless Telecommunications Facility Permit)** were added.

AMENDMENT 2. **Deletes "old" definitions related to wireless telecommunications in Article 2. Definitions and Rules Of Measurement, Section 2.2 General Abbreviations.**

- The definition for ~~**Co-Location**~~ was deleted.

AMENDMENT 3. **Updates "Table 5-1: Use Matrix" in Article 5. – Use Definitions.**

- The use ~~**Wireless Telecommunications – Stealth Design**~~ was deleted from the Use Matrix, and replaced with the following new uses:
    - **Wireless Telecommunications – New Facility**
    - **Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)**
    - **Wireless Telecommunications, Modifications (Eligible Facility)**
    - **Wireless Telecommunications, Modifications (Non-Eligible Facility**

AMENDMENT 4. **Updates use definitions in Article 5. – Use Definitions.**

- Old, outdated definitions were replaced by new, industry-standard definitions. These new definitions are based on national standards, and were vetted and approved by the wireless telecommunication industry.

AMENDMENT 5. **Deleted the use standard for "Wireless Telecommunications" in Article 6. – Use Standards.**

- Old, outdated use standards were removed. The new *Article 22. –Wireless Communications* was added as Amendment #6 as a replacement for these standards.

AMENDMENT 6. **Adds new Article 22. – Wireless Telecommunications.**

- This article was vetted and approved by the wireless telecommunication industry, as well as reviewed by the MPC wireless telecommunication consultant. The most significant revisions include:
    - Allowance for administrative review for applications that federal legislation requires that the Parish approve;
    - Requirements specific to the type of facility proposed;
    - Newer types of facilities not contemplated in the current UDC;
    - Clarified review procedures, and
    - Updated definitions and explained terms.

ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION

TITLE	
Ordinance 6322 of 2023 An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to wireless telecommunications, with all their provisions included herein, and to otherwise provide with respect thereto.	
DATE: 04/20/2023	**ORIGINATING DEPARTMENT:**
The Shreveport Metropolitan Planning Commission of Caddo Parish (MPC)	

BACKGROUND INFORMATION

The Caddo Parish Unified Development Code (UDC) was adopted by the Caddo Parish Commission on September 21, 2017, by Ordinance Number 5701 with an effective date of September 30, 2017. The Unified Development Code is the regulatory document carrying out the vision of Shreveport-Caddo Parish Master Plan and is reviewed annually to determine if any particular standard or regulation is timely, relevant, and adequately addresses current market conditions. In addition to the annual review, the Caddo Parish Planning and Zoning Commission are tasked with bringing forward text amendments on their own initiative.

The intent of these amendments is to better regulate wireless telecommunication facilities in various capacities. To better do this, the aim is to be more user-friendly and clarify ambiguities regarding the application process by adding a new UDC article specifically for wireless telecommunications, and identifying the permissibility of these facilities in the UDC's Use Table, Table 5-1.

The following UDC Articles, or portions thereof, were amended and/or added: *Article 5. –Definitions and Rules of Measurement, Article 5. –Uses, Article 6. –Use Standards* and *Article 22. –Wireless Telecommunications* to accommodate all the provisions included herein.

FINANCIAL IMPACT AND SOURCE OF FUNDING

None

EFFECT(S) OF PROPOSED ACTION

These proposed amendment mainly address the introduction of *Article 22. -Wireless Telecommunications*, which brings the Caddo Parish UDC into compliance with federal laws and regulations; mainly addressing application-processing requirements (i.e., the "shot clock"). The remainder of the proposed wireless telecommunications amendments relate to sections of the UDC identified as areas needing to be clarified, removed, or updated because of the proposed Article 22.

The most significant changes include the following:

- Allowance for administrative review for applications that federal legislation requires that the City approve;
- Requirements specific to the type of facility proposed;
- Newer types of facilities not contemplated in the current UDC;
- Clarified review procedures, and
- Updated definitions and explained terms.

ALTERNATIVES/STAFF RECOMMENDATION

See Exhibit "A" for memorandum describing these amendments in full detail;
See Exhibit "B" for amended provisions in *Table 5-1: Use Matrix*;
See Exhibit "C" for amended *Section 6.1 JJ. Wireless Telecommunications*;
See Exhibit "D" for new *Article 21. – Wireless Telecommunications*;
See Exhibit "E" for MPC Staff Report_23-3-CTAP

KEY STAFF CONTACT

Adam Bailey, Community Planning and Design Manager, MPC

COORDINATION

Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO._____ of 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, RELATIVE TO WIRELESS TELECOMMUNICATIONS, WITH ALL THEIR PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission desires to encourage wireless telecommunication infrastructure investment by providing a fair and predictable process for the deployment of wireless telecommunication facilities, while enabling the Caddo Parish Commission to promote the overall interests of the public health, safety and welfare; and

WHEREAS, the Caddo Parish Commission recognizes that wireless telecommunication facilities are critical to delivering wireless access to advanced technology, broadband and 9-1-1 services to homes, businesses, schools within Caddo Parish; and

WHEREAS, the Caddo Parish Commission intends to fully comply with state and federal law to the extent it preempts local municipal control, and

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission's jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add provisions and procedures for wireless telecommunications found within Article 2. –Definitions and Rules of Measurement, Article 5. –Uses, Article 6. –Use Standards, and Article 22. –Wireless Telecommunications, and shall be amended as follows:

I. Article 2, Section 2.2 is amended to read as follows:

ARTICLE 2. – DEFINITIONS AND RULES OF MEASUREMENT

2.2– GENERAL ABBREVIATIONS

* * * * * * *

J. "SUP" is an abbreviation for "special use permit."

* * * * * * *

M. "WTFP" is an abbreviation for "wireless telecommunications facility permit."

* * * * * * *

II. Article 2, Section 2.3 is amended to read as follows:

ARTICLE 2. – DEFINITIONS AND RULES OF MEASUREMENT

2.3– DEFINITION OF GENERAL TERMS

* * * * * * *

~~Co-Location. Placement of wireless telecommunications equipment from more than one service or service provider on a single tower or site.~~

* * * * * * *

III. Article 5, Section 5.2 is amended by substituting Exhibit B hereto in place of the existing Table 5-1.

IV. Article 5, Section 5.3 is amended to read as follows:

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * * * *

~~Wireless Telecommunications. Towers, antennas, and facilities used to transmit and receive signals that facilitate wireless telecommunications. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:~~

~~1. Antenna. A specific device, the surface of which is used to transmit and/or receive signals transmitted to or from other antennas. This does not include satellite dish antennae.~~

~~2. Facility. A structure used to house and protect the equipment necessary for processing telecommunications signals, which may include air conditioning equipment and emergency generators. Facility also includes any necessary equipment that facilitates wireless transmission.~~

~~3. Eligible Facility. A structure designed and constructed to support one or more wireless telecommunications antennae and including all appurtenant devices attached to it.~~

Wireless Telecommunications. A specific location at which a structure that is designed or intended to be used to house, support or accommodate Antennas or other transmitting or receiving equipment is located. This includes without limit, Towers and support structures of all types and kinds, including but not limited to buildings, church steeples, silos, water Towers, signs, street light poles, utility poles, traffic signal poles , or any other any other structure that is used or is proposed to be used as a support structure for Antennas or the functional equivalent of such.. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:

1. Antenna. An apparatus designed for the purpose of emitting radiofrequency (RF) radiation, to be operated or operating from a fixed location pursuant to Federal Communications Commission (FCC) authorization, for the provision of personal wireless services and any commingled information services. For purposes of this definition, the term antenna does not include an unintentional radiator, mobile station, or device authorized under Part 15 of Title 47. Antenna has the same meaning as provided in 47 C.F.R. §1.6002 (b), as may be amended.

2. Collocation. Has the same meaning as provided in 47 C.F.R. § 1.6002(g), as may be amended and means:

   a. Mounting or installing an antenna facility on a pre-existing structure, and/or

   b. Modifying a structure for the purpose of mounting or installing an antenna facility on that structure.

3. Eligible Facility. An existing wireless tower or base station that has the same meaning as provided in 47 C.F.R. § 1.40001(b)(3), as may be amended, which defines that term as "[a]ny request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower

or base station, involving: (i) collocation of new transmission equipment; (ii) removal of transmission equipment; or (iii) replacement of transmission equipment." An eligible facility application shall be acted upon administratively and shall not require a Special Use Permit, but shall require administrative review and approval.

4. Facility. A set of wireless transmitting and/or receiving equipment, including any associated electronics and electronics shelter or cabinet and generator. A facility includes any pole, pipe, culvert, conduit, duct, cable, wire, fiber, amplifier, pedestal, antenna, transmission or receiving equipment, other electronic equipment, electrical conductor, manhole, appliance, sign, pavement structures, irrigation system, monument sign, monument mailbox and any other similar equipment, for public or private use.

5. Non-Eligible Facility. Facilities and structures that do not meet the requirements of an eligible facility as provided by this Article, and any applicable requirements set forth in Chapters 82 and 105 of the Shreveport City Code. Any applicant wanting to construct a non-eligible facility shall require Special Use Permit approval.

6. Tower. A structure that has the same meaning as provided in 47 C.F.R. § 1.40001(b)(9), as may be amended, which defines that term as "[a]ny structure built for the sole or primary purpose of supporting any [FCC]-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless telecommunications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site." Examples include, but are not limited to, monopoles, mono-trees and lattice towers.

* * * * * * *

V. Delete Article 6, Section 6.1, Subsection "LL," as referenced hereto in Exhibit C.

VI. Add Article 22, as referenced hereto in Exhibit D.

* * * * * *

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____

Parish Attorney

_____

Date

RECOMMENDED UDC CODE TEXT AMENDMENTS. 23-1-CTAP.

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions within an area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments—regarding wireless telecommunications—including to amend the following articles: (1) *Article 2. – Definitions and Rules of Measurement*, (2) *Article 5. – Uses*, (3) *Article 6. – Use Standard*, as well as (4) add a new article titled *Article 22. – Wireless Telecommunications*.

Staff is requesting the Shreveport UDC be amended as follows: [~~strikeout~~ indicates deleted text, underline indicates added text].

Explanation for proposed code text amendments: The primary proposed amendment addressing wireless communications in 23-1-CTAP is the introduction of a newly created *Article 22. Wireless Telecommunications*. This proposed amendment brings the Caddo Parish UDC into compliance with federal laws and regulations to incorporate current wireless technology, as well to address application processing requirements (i.e., the "shot clock"). The remainder of the proposed wireless telecommunications amendments relate to sections of the UDC identified as areas needing to be clarified, removed, or updated as a result of the proposed Article 22.

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1. **Add the following new abbreviations "SUP" and "WTFP" in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.2 GENERAL ABBREVIATIONS in the Caddo Parish UDC.**

2.2 GENERAL ABBREVIATIONS

The following abbreviations are used within this Code:

* * * * *

J. **"SUP"** is an abbreviation for "special use permit."

* * * * *

M. **"WTFP"** is an abbreviation for "wireless telecommunications facility permit."

* * * * *

2. **Delete, in its entirety, the term "Co-Location" in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.3 DEFINITION OF GENERAL TERMS in the Caddo Parish UDC.**

2.3 DEFINITION OF GENERAL TERMS

* * * * *

~~**Co-Location.** Placement of wireless telecommunications equipment from more than one service or service provider on a single tower or site.~~

* * * * *

3. **Repeal and replace following uses to TABLE 5-1 in ARTICLE 5. USES, SECTION 5.2. USE MATRIX. In addition, revise and update the "USE STANDARD" citations on the right-side of TABLE 5-1 according to where each "PRINCIPAL USE" is cited in the proposed Article 23. WIRELESS TELECOMMUNICATIONS, as applicable:**

Delete the following principle uses

- ~~**Wireless Telecommunications – Stealth Design**~~

Add the following new principle uses

- **Wireless Telecommunications – New Facility**
- **Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)**
- **Wireless Telecommunications, Modifications (Eligible Facility)**
- **Wireless Telecommunications, Modifications (Non-Eligible Facility**

[Note (1): See Exhibit "B" for revised Table 5-1]

4. **Repeal and replace the definition "Wireless Telecommunications" in ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Caddo Parish UDC to now read as follows:**

5.3 USE DEFINITIONS

* * * * *

~~**Wireless Telecommunications.** Towers, antennas, and facilities used to transmit and receive signals that facilitate wireless telecommunications. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:~~

~~1. **Antenna.** A specific device, the surface of which is used to transmit and/or receive signals transmitted to or from other antennas. This does not include satellite dish antennae.~~

~~2. **Facility.** A structure used to house and protect the equipment necessary for processing telecommunications signals, which may include air conditioning equipment and emergency generators. Facility also includes any necessary equipment that facilitates wireless transmission.~~

~~3. **Eligible Facility.** A structure designed and constructed to support one or more wireless telecommunications antennae and including all appurtenant devices attached to it.~~

Wireless Telecommunications. A specific location at which a structure that is designed or intended to be used to house, support or accommodate Antennas or other transmitting or receiving equipment is located. This includes without limit, Towers and support structures of all types and kinds, including but not limited to buildings, church steeples, silos, water Towers, signs, street light poles, utility poles, traffic signal poles , or any other any other structure that is used or is proposed to be used as a support structure for Antennas or the functional equivalent of such.. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:

1. **Antenna.** An apparatus designed for the purpose of emitting radiofrequency (RF) radiation, to be operated or operating from a fixed location pursuant to Federal Communications Commission (FCC) authorization, for the provision of personal wireless services and any commingled information services. For purposes of this definition, the term antenna does not include an unintentional radiator, mobile station, or device authorized under Part 15 of Title 47. Antenna has the same meaning as provided in 47 C.F.R. §1.6002 (b), as may be amended.

2. **Collocation.** Has the same meaning as provided in 47 C.F.R. § 1.6002(g), as may be amended and means:

   a. Mounting or installing an antenna facility on a pre-existing structure, and/or

   b. Modifying a structure for the purpose of mounting or installing an antenna facility on that structure.

3. **Eligible Facility.** An existing wireless tower or base station that has the same meaning as provided in 47 C.F.R. § 1.40001(b)(3), as may be amended, which defines that term as "[a]ny request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station, involving: (i) collocation of new transmission equipment; (ii) removal of transmission equipment; or (iii) replacement of transmission equipment." An eligible facility application shall be acted upon administratively and shall not require a Special Use Permit, but shall require administrative review and approval.

4. **Facility.** A set of wireless transmitting and/or receiving equipment, including any associated electronics and electronics shelter or cabinet and generator. A facility includes any pole, pipe, culvert, conduit, duct, cable, wire, fiber, amplifier, pedestal, antenna, transmission or receiving equipment, other electronic equipment, electrical conductor, manhole, appliance, sign, pavement structures, irrigation system, monument sign, monument mailbox and any other similar equipment, for public or private use.

5. **Non-Eligible Facility.** Facilities and structures that do not meet the requirements of an eligible facility as provided by this Article, and any applicable requirements set forth in Chapters 82 and 105 of the Shreveport City Code. Any applicant wanting to construct a non-eligible facility shall require Special Use Permit approval.

6. **Tower.** A structure that has has the same meaning as provided in 47 C.F.R. § 1.40001(b)(9), as may be amended, which defines that term as "[a]ny structure built for the sole or primary purpose of supporting any [FCC]-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless telecommunications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site." Examples include, but are not limited to, monopoles, mono-trees and lattice towers.

5. **Delete, in its entirety, "Wireless Telecommunications" in ARTICLE 6. USE STANDARDS, SECTION 6.1 PRINCIPAL USE STANDARDS in the Caddo Parish UDC.**

[Note (2): See Exhibit "C" for deleted Article 6.1 JJ. Wireless Telecommunications]

6. **Add new "Article 22. WIRELESS TELECOMMUNICATIONS" in the Caddo Parish UDC.**

[Note (3): See Exhibit "D" for new Article 22. Wireless Telecommunicaitons]

TABLE 5-1: USE MATRIX																																	
PRINCIPAL USE	**R-A**	**R-E**	**R-1-12**	**R-1-10**	**R-1-7**	**R-1-5**	**R-UC**	**R-HU**	**R-TH**	**R-2**	**R-3**	**R-4**	**R-MHS**	**R-MHP**	**C-1**	**C-2**	**C-3**	**C-4**	**C-UC**	**C-UV**	**D-1-CBD**	**D-1-E**	**D-1-CMU**	**D-1-RMU**	**D-1-AC**	**D-1-HC**	**OR**	**I-MU**	**I-1**	**I-2**	**NA**	**OS**	**IC**	**USE STANDARD**
Agriculture	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Airport																													S	S				Sec. 6.1.A
Amusement Facility - Indoor															P	P	P	P	P	P		P	P	A	P	P		P					P	
Amusement Facility - Outdoor																		P		S								P	S					
Animal Care Facility															S	P	P	P	P	P			P	P	S	P		P	P					Sec. 6.1.B
Animal Shelter															S	P	P	P	P	S	S	S	S	S	S	S		P	P					Sec. 6.1.B
Animal Shelter – Operated by Public Authority	P	P													P	P	P	P	P	P	P		S	S	S	S	P	P	P	P				Sec. 6.1.B
Art Gallery								S							P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Arts Studio								S							P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Automated Teller Machine - Standalone															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.C
Bar																S	S	S	S	S	P	P	P	S	P	P	P	P	P				S	Sec. 6.1.D
Bed and Breakfast	P	P	P	P	P			S											P				S		S									Sec. 6.1.E
Body Modification Establishment																P	P	P	P	P		P	P	P	P	P		P						
Brewery																	S	P	S	P					S	P		P	P					
Broadcasting Facility TV/Radio - With Antennae																		P								P	P	P	P	S			P	
Broadcasting Facility TV/Radio - Without Antennae																P	P	P	P	P	P	P	P	P	P	P	P	P	P	S			P	
Bus Transfer Station		P	P	P	P	P	P	P	P	P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	Sec. 6.1.F
Business Support Services																	P	P	P	P														
Campground																																P		Sec. 6.1.G
Car Wash																S	P	P		S							P	P						Sec. 6.1.H
Casino																						S												Sec. 6.1.I
Cemetery	P	P																														P		
Commercial Breeder	S	S																											S					Sec. 6.1.B
Commercial Facility For Pop-Up Use																P	P	P	P	P	P	P	P	P	P	P								Sec. 6.1.J
Community Center	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P		P	P				P	P			P				P	P	
Community Garden	P	P	P	P	P	P	P	S	P	P	P	P	P	P	P	P	P		P	P				P	P	P	P	P	P			P	P	Sec. 6.1.K
Contractor Office																	S	P								P		P	P	P				Sec. 6.1.GG
Convention Center																						P												
Conservation Area	P	P																													P	P		
Country Club	S	S	S	S	S																											P		
Cultural Facility					S	S	S	S	S	S	S	S			P	P	P	P	P	P	P	P	P	P	P	P		P			P	P	P	
Day Care Center															P	P	P	P	P	P	P	P	P	P	P		P	P	P				P	Sec. 6.1.L
Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P	P											P										Sec. 6.1.L
Detention or Penal Institution																	S	S								S	S	S	S	S				
Distillery																	S	P	S	P					S	P		P	P					
Drive-Through Facility																A	P	P	A	A			S			S	P	A						Sec. 6.1.M
Dwelling – Above the Ground Floor															P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Dwelling – Accessory Dwelling Unit	S	S	S	S	S	S	S	S	S	S	S																							Sec. 6.1.N
Dwelling – Age-Restricted Housing								S		P	P	P					S		S	P	S	S	P	P	P	P		S					S	
Dwelling – Manufactured Home	P		E	E	E	E							P	P																				Sec. 6.1.O
Dwelling - Multi-Family								S		P	P	P					S		S	P	P	S	P	P	P	P		S					S	Sec. 6.1.P
Dwelling - Townhouse							P	P	P	P	P	P							P	P			P	P	P								S	Sec. 6.1.P
Dwelling - Single-Family Detached	P	P	P	P	P	P	P	P	P	P	P		P						P	P														Sec. 6.1.Q
Dwelling – Single-Family Attached							P	P	P	P	P								P	P														Sec. 6.1.Q
Dwelling - Two-Family							P	P	P	P	P								P	P														Sec. 6.1.Q

TABLE 5-1: USE MATRIX PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P	P		P	P	P	P	P	P				P									P	
Educational Facility - University or College																S	P	P	S	P	P		P	P	P		P	P					P	
Educational Facility - Vocational School																S	P	P	S	P	P		P	P	P	P	P	P	S	P			S	
Financial Institution															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Financial Institution with Drive-Through															P	P	P	P	A	A			A			P	P	A						Sec. 6.1.R
Food Truck and Trailer Vendor															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	Sec. 6.1.S
Food Truck Park															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S			S	Sec. 6.1.T
Fraternity/Sorority																																	P	
Freight Terminal																													P	P				
Funeral Home																S	P	P	S															
Furniture, Furnishings and Equipment Sales																	P	P										P	P	S				
Gas Station																S	P	P	S			S				S	S	P	P	P				Sec. 6.1.U
Golf Course/Driving Range	S	S	S	S																												P		
Government Office															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Greenhouse/Nursery - Retail																	A	P										P	P					
Group Home	P	P	P	P	P	P	P	P	P	P	P																							Sec. 6.1.V
Halfway House																		S									S						Sec. 6.1.V
Healthcare Institution																P	P	P								P						P	
Heavy Retail, Rental, and Service																	S	P		S					S		S	P	S				
Helipad																					S	S				S		S				S	Sec. 6.1.A
Heliport																										S		S	S			S	Sec. 6.1.A
Hotel																S	P	P	S	P	S	P	P	S	S	S	P					P	
Industrial - Artisan																	S	P		S			S		S	P	S	P	P				
Industrial - Heavy																														P				
Industrial - Light																			A									P	P	P				
Industrial Design																		P	A		P		P		P	P	P	P	P					
Industrial Services																	P	P								P		P	P					
Live Entertainment - Ancillary Use																S	S	S	S	S	P	P	S		P			P						Sec. 6.1.W
Live Performance Venue																	P	P	S	P	P	P	P		P			P					P	Sec. 6.1.W
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				Sec. 6.1.X
Manufactured Home Park														P																				
Marina																		S										S	S			S		
Medical/Dental Office								S							P	P	P	P	P	P	P		P	P	P	P	P	P					P	
Movie Studio																						S			S			P	P					
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S	S																					Sec. 6.1.Y
Nightclub																	S	S		S		S	S		S			S						Sec. 6.1.W
Office								S							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	
Outdoor Dining															S	P	P	P	P	P	P	P	P	P	P	P	S	S						Sec. 6.1.Z
Parking Lot (Principal Use)																S	P	P	S	P		S				S	P	S	P			P	P	Sec. 6.1.AA
Parking Structure (Principal Use)																S	P	P	S	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.1.AA
Pay Day/Title Loan Agency																S	P	P	P		S		S					S	S					Sec. 6.1.BB
Passenger Terminal																		P					S			S	P	P	S					
Personal Service Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P					P	
Public Park	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	S		S	P	P			P				P	P	
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Public Works Facility																		P								S	P	P	P	P			P	
Reception Facility																S	P	P	S	P		S	S		S	P								Sec. 6.1.CC
Recreational Vehicle Park																		S														S		Sec. 6.1.G

TABLE 5-1: USE MATRIX PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Research and Development																		P			S		S			P	P	P	P	P			P	
Residential Care Facility										P	P	P					P	P		P				S			P					P	Sec. 6.1.DD
Restaurant															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.EE
Retail Goods Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Retail Sales of Alcohol – Beer/Wine																P	P	P	S	P	S	S	S	S	S	S	S	P	P	P				Sec. 6.1.FF
Retail Sales of Alcohol - Liquor																S	S	P	S	S	S	S	S	S	S	S	S	S	S	S				Sec. 6.1.FF
Salvage Yard																														P				Sec. 6.1.GG
Self-Service Ice Vending Unit	S															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.HH
Self-Storage Facility: Climate-Controlled																S	P	P	S				S	S		P	P	P	P				P	Sec. 6.1.II
Self-Storage Facility: Outdoor																	S	P								P	P	P	P	S				Sec. 6.1.II
Sexually Oriented Business																	S					S												Sec. 6.1. JJ
Shelter Housing											S	S			S	S	S	P						S		S		S					P	Sec. 6.1.V
Single Room Occupancy										P	P	P					S						S	S		S		S						Sec. 6.1.P
Social Service Center															S	S	S	P	S	S			S	S		S		S					P	Sec. 6.1.V
Solar Farm																											S	P	P	P			P	Sec. 6.1.KK
Soup Kitchen															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Soup Kitchen, Accessory	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Specialty Food Service															P	P	P	P	P	P	S	S	P	S	P	P		P	P					
Storage Yard - Outdoor																		P											P	P				Sec. 6.1.GG
Transient Vacation Rental	S	S	S	S	S	S	S	S	S	S	S	S							S		S	S	S	S	S									Sec. 6.1.LL
Truck Repair																													P	P				
Truck Stop																		S											P	P				
Utility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	S	S	S	S	S	S	S	P	P	P	P	P			P	Sec. 6.1.MM
Vehicle Dealership – Enclosed																	P	P		P			P			P		P						
Vehicle Dealership – With Outdoor Storage/Display																	S	P		S						S		S						
Vehicle Operation Facility																		P										S	P	P			P	
Vehicle Rental – Enclosed																	P	P		P	P	P	P			P	P	P					P	
Vehicle Rental – With Outdoor Storage/Display																	S	P		S						S	P	S					S	
Vehicle Repair/Service– Major																		S								S		P	P	S				Sec. 6.1.NN
Vehicle Repair/Service – Minor																S	P	P	S	P			S		S	S		P	P	S				Sec. 6.1.NN
Warehouse																		A									P	P	P	P				
Wholesale Establishment																		A										P	P	A				
Wind Energy System	S	S																									S	S	S	S			S	Sec. 6.1.OO
Winery																	S	P	S	P					S	P		P	P					
Wireless Telecommunications – New Facility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	~~Sec. 6.1 JJ~~ Sec. 22.9
Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Eligible Facility)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Non-Eligible Facility)															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9
~~Wireless Telecommunications – Steal Design~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~P~~	~~Sec. 6.1 JJ~~

TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	I	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P*	P*	P*															P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P*	P*	P*																										P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P	P	P																				Sec. 6.2.H

** Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require MPC Board approval at a public hearing.*

ARTICLE 6. USE STANDARDS

6.1 PRINCIPAL USE STANDARDS

* * * * *

~~**JJ. Wireless Telecommunications**~~

~~**1. Application Requirements**~~

~~All applications to erect, construct, or modify any part of a wireless telecommunication antenna, facility, or tower require site plan review and must include the following items, unless waived by the Executive Director:~~

~~**a.** A site plan showing:~~

~~**i.** The location, size, screening, and design of all structures, including fences.~~

~~**ii.** The location and size of all outdoor equipment.~~

~~**iii.** Elevations showing antenna height.~~

~~**iv.** If the site plan is for a new wireless telecommunication tower, a landscape plan showing all screening.~~

~~**v.** If the site plan is for a new wireless telecommunication tower, indication of the fall zone as a shaded circle.~~

~~**b.** A maintenance plan and any applicable maintenance agreement designed to ensure long-term, continuous maintenance, such as maintenance of landscape, keeping the area free from debris and litter, and immediate removal of any graffiti.~~

~~**c.** A disclosure of what is proposed, demonstrating the need for the wireless telecommunication antenna, facility, or tower in the proposed location. This is not required if co-location is proposed.~~

~~**d.** The reason or purpose for the placement, construction, or modification in the proposed location with specific reference to the provider's coverage, capacity, and/or quality needs, goals, and objectives. This is not required if collocation is proposed.~~

~~**e.** The service area of the proposed wireless telecommunication antenna, facility, or tower.~~

~~**f.** If the proposal is for a new telecommunication tower, then a map showing collocation opportunities within the Parish and within areas surrounding the borders of the City of Shreveport must be provided and justification for why co-location is not feasible in order to demonstrate the need for a new tower.~~

~~**g.** If the proposal is for a new telecommunication tower, certification by a licensed and registered professional engineer regarding the manner in which the proposed structure will fall. The certification may be utilized, along with other criteria such as applicable regulations for the district in question, in determining if additional setback should be required for the structure and other facilities.~~

~~**2. Setbacks**~~

~~All wireless telecommunication towers and facilities must be set back from all property lines in accordance with the minimum setback requirements in the zoning district.~~

3. Height

The maximum height of a wireless telecommunication tower is the minimum needed to function satisfactorily. The application for approval of a wireless telecommunication tower must demonstrate the minimum height needed for the tower to function, which will be reviewed and approved as part of site plan review. The Metropolitan Planning Commission has the ability to hire an independent consultant, whose fee will be charged to the applicant, to assist in review of the proposed height.

4. Lighting and Marking

Wireless telecommunication antennas, towers, and facilities must not be lit or marked unless required by the Federal Communications Commission (FCC) or the Federal Aviation Administration (FAA).

5. Specific Standards for Wireless Telecommunication Antennas

Wireless telecommunication antennas are a special use in all districts, unless they are stealth design, in which case they are considered a permitted use. Stealth design for wireless antennas is encouraged and is considered a permitted use in all districts, subject to site plan review and approval. All applications for wireless telecommunication antennas must include all information required by this section. In addition to the standards of this section for wireless telecommunication antennas, stealth design must comply with the following regulations:

a. To qualify as a stealth design, wireless telecommunication antennas must be enclosed, camouflaged, screened, obscured, or otherwise not readily apparent to a casual observer.

b. Wireless telecommunication antennas must be mounted at least 40 feet above grade, as measured from grade to the base of the antenna, to qualify as stealth design, in addition to meeting the other requirements of this section. Wireless telecommunication antennas mounted lower than 40 feet are considered a special use.

c. Antennas must be located on or in structures already permitted within zoning districts, such as water towers, clock towers, streetlights, penthouses, parapet walls, and steeples, and must be designed to blend in with the structure.

d. Antennas that co-locate on existing wireless telecommunication towers are also considered stealth design.

e. No antenna may increase the overall height of any structure on which it is mounted by more than 10 feet.

6. Specific Standards for Wireless Telecommunication Facilities

a. Any buildings, cabinets, or shelters may house only equipment and supplies for operation of the wireless telecommunication tower. Any equipment not used in direct support of such operation must not be stored on the site.

b. Commercial advertising is prohibited.

7. Specific Standards for Wireless Telecommunication Towers

a. Wireless telecommunication towers must be designed to accommodate other telecommunication providers. The area surrounding a tower must be of a sufficient size to accommodate accompanying wireless telecommunication facilities for other telecommunication providers.

b. Unless otherwise required by the Federal Communications Commission, the Federal Aviation Administration or the Parish, towers must have a galvanized silver or gray finish.

~~**8. Abandonment**~~

~~Any wireless telecommunication tower or facility that is not operated for a period of 180 consecutive days is considered abandoned. The owner must immediately remove the tower or facility, and all aboveground equipment and related debris. Caddo Parish may ensure and enforce removal by means of its existing regulatory authority.~~

ARTICLE 22. WIRELESS TELECOMMUNICATIONS

22.1 PURPOSE
22.2 INITIATION
22.3 AUTHORITY
22.4 DEFINITIONS
22.5 GENERAL REQUIREMENTS
22.6 APPLICATION PROCESS FOR A WIRELESS TELECOMMUNICATIONS FACILITY PERMIT (WTFP)
22.7 SPECIAL USE PERMIT (SUP) PROCESS
22.8 SMALL WIRELESS FACILITIES
22.9 GENERAL LAND USE AND DESIGN STANDARDS
22.10 WAIVERS
22.11 FEES

22.1 PURPOSE

The purpose of this Article is to establish guidelines regulating the location of wireless telecommunication facilities in areas other than public rights-of-way in order to protect and promote public safety, and to minimize and mitigate any adverse visual or aesthetic impacts on the community while promoting the orderly development of telecommunication facilities within the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana, as set forth within the goals, objectives and policies of the Master Plan; while at the same time not unduly restricting the development of needed wireless telecommunication facilities (WTFs) and expediting and facilitating such development. The objective is to avoid the creation of visual distractions, prevent obstructions to the view of pedestrians and motorists on public thoroughfares, and ensure the structural integrity of supporting structures. Installation, construction, alteration, modification or replacement of telecommunications towers and antennas, when permitted by federal law and the laws of the State of Louisiana, shall be regulated and governed by the following use regulations and requirements.

22.2 INITIATION

Any person who proposes to install, site, place, build, construct, modify, operate or prepare any site for the placement or use of a wireless telecommunications facility (WTF) within the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana shall first obtain a Wireless Telecommunication Facility Permit (WTFP) as set forth in this Code.

22.3 AUTHORITY

A. This Article is enacted pursuant to applicable authority granted by State and Federal law.

1. Land Use and Zoning Review

Regarding the land use and zoning decisions, the Executive Director will review and make a written determination regarding all land use and zoning decisions for approval of the wireless telecommunication facility permit (WTFP) application, based on completeness and compliance with the land use and zoning requirements and standards of this Article. If a Special Use Permit is required, review shall be by the Caddo Parish Planning and Zoning Commission; in such case the Caddo Parish Planning and Zoning Commission has final approval for Special Use Permits.

2. Technical Review

Regarding the technical decisions, the Executive Director, with assistance from a wireless telecommunication's consultant (as applicable), will review and make a written determination regarding technical decisions for approval of a WTFP application, based on completeness and compliance with any technical requirements and standards of this Article.

3. Final Approval of a Wireless Telecommunications Facility Permit

After the appropriate land use and zoning approvals have been obtained and the technical requirements have been met, the Executive Director makes the final approval on requests for a WTFP and forwards the approved WTFP for distribution to the applicant.

B. The Executive Director shall develop a WTFP Application Packet containing application forms that combine land use and zoning requirements (pursuant to this Code) with technical requirements and shall distinguish between the types of permits required to streamline processing of applications. All forms made available to applicants for WTFP applications shall be reviewed and approved by the Parish Attorney, or his or her designee, to assure compliance with all legal requirements.

C. All legally permitted existing wireless telecommunications facilities, constructed as permitted, existing on or before the effective date of this Article, shall be allowed to continue as they presently exist; provided however that a substantial change to an existing wireless telecommunications facility as defined in this Code, shall require compliance with this Code and any applicable requirements set forth in the Caddo Parish Code of Ordinances.

22.4 DEFINITIONS

The definitions set forth and defined in Article 5 of this Code shall control the application of this Article.

22.5 GENERAL REQUIREMENTS

A. Wireless Telecommunications Facility Permit (WTFP)

1. A wireless telecommunications facility permit (WTFP) is the official permit which allows an applicant to file for a building permit to construct and use a wireless telecommunications facility in accordance with the requirements of this Article.

2. WTFPs are approved by the Executive Director, unless otherwise stated in this Code, and distributed by the Office of the Shreveport Metropolitan Planning Commission.

B. Building Permit

A building permit application cannot be issued for any wireless telecommunications facility, unless and until a WTFP has been approved by the Executive Director and any conditions of the permit precedent to the issuance of the building permit have been met.

C. Notification of Final Completion

An applicant shall notify the Executive Director in writing of the final completion date of the facility and said notification shall be received by the Executive Director no later than 30 days after final completion. Said notification shall contain a statement from the applicant that the facility was constructed as approved and permitted in accordance with the issued WTFP permit.

D. Platted Lots

Unless administratively waived by the Executive Director, telecommunications facilities, including towers and related equipment buildings located within the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana shall be located on platted lots if the conveyance of the subject property to the WTFP applicant required the creation of a platted lot.

E. Consultant Review

1. The Executive Director may authorize the application, proposed findings, and conditions to be reviewed by a third-party consultant if, after meetings or other consultations with the applicant, the Executive Director reasonably determines that there is a need to retain a third-party consultant in order to review technical aspects of the applicant's application and the Executive Director, after request, has not received sufficient information from the applicant to allow the Executive Director to make an evaluation of such technical matters.

2. Any actual and reasonable cost of such review shall be borne by the applicant and paid pursuant to the Caddo Parish Unified Development Code Schedule of Fees. The applicant shall submit the fee/deposit at the Office of the MPC.

F. Historic Districts and Landmarks

Except for compatible stealth facilities that camouflage or conceal the presence of telecommunications antennas, wireless telecommunications facilities and/or wireless support structures shall not be located on or within 300 feet of property within a registered Historic District or Landmark. In addition, said facilities should, to the extent reasonably and technically feasible, be located to ensure that views of a Federal, State or locally registered Historic District or Landmark are not unreasonably impaired.

G. Master Facility Map

1. To facilitate collocation and coordination of telecommunication sites, the Caddo Parish Planning and Zoning Commission (PZC) shall, within thirty (30) days of the effective date of this Article shall notify all local providers of telecommunication services of the enactment of this Article. Telecommunication service providers shall, within ninety (90) days of the date of such notice, provide the PZC with their respective master facility maps. The master facility map shall show the locations, heights, and collocation capabilities of all telecommunications facilities or complexes. Each master facility map shall include a cover sheet stating in bold type "DOCUMENT CONTAINS CONFIDENTIAL PROPRIETARY OR TRADE SECRET INFORMATION", and because it contains such information, each master facility map shall be exempt from disclosure pursuant to applicable public records laws.

2. Providers also shall provide the PZC with any updates to the aforementioned documents within ninety (90) days of the installation of any facility on any new or existing towers not previously identified and notice of any change in ownership of any telecommunications tower.

22.6 APPLICATION PROCESS FOR A WIRELESS TELECOMMUNICATIONS FACILITY PERMIT (WTFP)

A. In General

1. The WTFP application packet combines land use and zoning requirements with technical requirements and shall be made available for distribution by the Executive Director, on forms available for such purpose. An applicant seeking a WTFP shall include such information and documents required by the form of application.

2. All applications for WTFPs shall be submitted to the Executive Director. Application fees are due at the time of application submission.

3. Pursuant to FCC regulations, Caddo Parish and Executive Director have ten (10) days to make a joint determination regarding whether an application for a small wireless facility is incomplete; and for all other applications, Caddo Parish and Executive Director have thirty (30) days to make a joint determination regarding whether an application is incomplete.

4. An Applicant shall not be permitted to refuse to provide information lawfully and specifically required by this Article or reasonably related information needed to establish the substantial written record required under federal law. Refusal for more than sixty (60) days without agreement by the Executive Director shall result in denial of the Application or the Application shall be deemed abandoned; provided, however, that failure to provide such information shall not result in denial or deemed abandonment if the applicant is working with Caddo Parish or the Executive Director with respect to providing such information.

5. Applications are not required for routine maintenance on wireless telecommunication facilities.

6. Applications are not required for a Section 6409(a) modification (non-substantial change), but notice of a Section 6409(a) modification (non-substantial change) is required as herein described. No person may perform a Section 6409(a) modification (non-substantial change) to a wireless telecommunication facility without first submitting written notice to the Executive Director describing in reasonable detail the work to be performed and the location of the work. The written notice shall be on a form, paper or electronic, provided by the Executive Director. Any such notice must be submitted at least ten (10) days prior to commencement of the proposed work, except that a shorter notice period shall be allowed in event of emergency.

7. Any amendments or updates to information contained in a pending small cell wireless facility permit application shall be submitted in writing to the Executive Director within 10 days after the request was made for said information (or as soon thereafter as reasonably practical) and/or within 10 days after a change necessitating the amendment occurred (or as soon thereafter as reasonably practical).

B. Timeline of Wireless Telecommunications Facility Permit (WTFP) Application

1. Once an WTFP application has been submitted by the applicant, action on the application shall then be taken within the timeframe as follows, subject to tolling pursuant to 47 C.F.R. § 1.6003(d):

   a. For Collocations of Small Wireless Facilities, as defined in 47 C.F.R. § 1.6002(l), on existing structures within sixty (60) days of submission of the Application.

   b. For Collocations that are not Small Wireless Facilities as defined in 47 C.F.R. § 1.6002(l), and for applications to deploy a Small Wireless Facility using a new structure, within ninety (90) days of the submission of the Application.

   c. For all other applications, within one hundred fifty (150) days of the submission of the Application.

C. Application Meetings

In connection with filing an application for a wireless telecommunications facility permit (WTFP), to help assure the submittal of an application is in compliance with this Article, the applicant is encouraged (but not required) to meet with the Executive Director and/or his or her staff, along with Caddo Parish staff, including but not limited to the Caddo Parish Director of Public Works (or his/her designee) to determine if the location shall require a special use permit or other approvals, and to review specific issues with regard to the location(s). If an applicant schedules such meeting, the occurrence of the meeting shall not extend the deadlines set forth in Section 22.6.B above unless the parties otherwise agree in writing. The meeting may be held in person, by phone or by other electronic or digital means.

D. Site Visit

A site visit is encouraged (but not required) prior to any approval of a WTFP. The purpose of a site visit is to make assessments regarding, but not limited to, screening and landscaping requirements, setbacks, and aesthetic considerations. If an applicant schedules a site visit, the occurrence of the site visit shall not extend the deadlines set forth in Section 22.6.B above.

22.7 SPECIAL USE PERMIT (SUP) PROCESS

Any application for a wireless telecommunications facility not subject to administrative review and approval shall be permitted for land use approval upon the granting of a Special Use Permit from the Caddo Parish Planning and Zoning Commission in accordance with the general land use and design standards as established by this Code. Upon the issuance of the Special Use Permit (SUP) by the Caddo Parish Planning and Zoning Commission, the wireless telecommunication facility permit (WTFP) shall be approved by the Executive Director. A WTFP for a Small Wireless Facility (as defined in Section 22.8 below) shall not require an SUP, and shall require only administrative review and approval by the Executive Director.

A. Authority

1. **Land Use and Zoning Review**

   a. Regarding the land use and zoning decisions, the Caddo Parish Planning and Zoning Commission shall take formal action on requests for special use permits based on completeness and compliance with the land use and zoning requirements and standards of this Article, Article 15, Article 16 and any applicable requirements set forth in the Caddo Parish Code of Ordinances. The Caddo Parish Planning and Zoning Commission has final approval for Special Use Permits, unless appealed.

   b. The Executive Director and/or the Caddo Parish Planning and Zoning Commission may apply reasonable land use and zoning conditions to the approval of a wireless telecommunications facility special use permit as deemed necessary to ensure conformance with applicable review criteria as outlined within this Article, and any applicable requirements set forth in the Caddo Parish Code of Ordinances.

2. Technical Review

Regarding the technical decisions, the Executive Director, with assistance, as applicable, from any third-party consultant, will review and make a written determination regarding technical decisions for approval of the WTFP application, based on compliance with any technical requirements and standards of this Article, and all applicable requirements set forth in the Caddo Parish Code of Ordinances.

3. Final Approval of a Wireless Telecommunications Facility Permit

Once all application materials required under this Article 22, the Executive Director will issue one of the following: WTFP Approval, WTFP Approval with Conditions, or WTFP Denial. The written notice shall set forth the reasons for denial. The Executive Director, or his or her designee, shall forward the decision for a WTFP to the applicant.

B. Appeals

1. Appeals of Caddo Parish Planning and Zoning Commission and Executive Director Decision

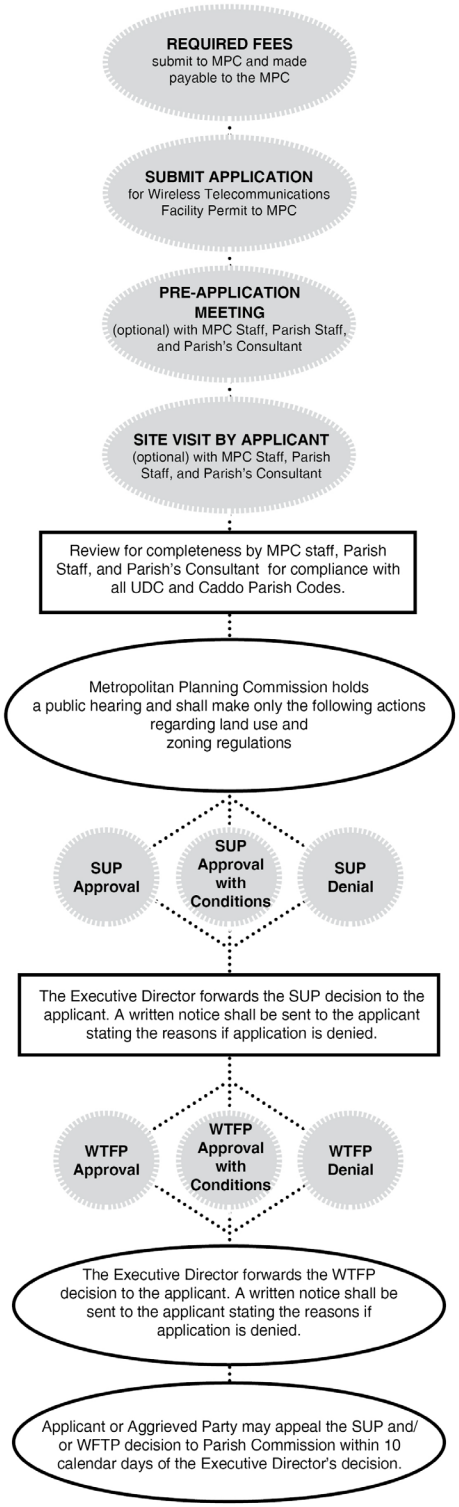
a. All decisions on wireless telecommunications facility permits requiring a special use permit may be appealed to the Caddo Parish Commission and shall be combined into one joint appeal action to the Caddo Parish Commission, as applicable.

b. Within thirty (30) calendar days after the date of the final decision of the Executive Director regarding a WTFP, the applicant or any aggrieved party may appeal the Executive Director's decision on the WTFP and/or the Caddo Parish Planning and Zoning Commission decision on the SUP to City Council.

2. Appeals of Caddo Parish Commission

Within thirty (30) days after the date of the decision by the Caddo Parish Commission, the applicant or any aggrieved party may appeal the Commission's decision to the Caddo Parish Civil District Court.

FIGURE 22-1: WTFP SPECIAL USE APPROVAL



22.8 SMALL WIRELESS FACILITIES

A. Small Wireless Facility

Small Wireless Facility means a wireless facility that meets the following conditions:

1. The facilities:

a. are mounted on structures fifty feet (50') or less in height including their antennas, or

b. are mounted on structures no more than ten percent (10%) taller than other adjacent structures, or

c. do not extend existing structures on which they are located to a height of more than fifty feet (50') tall or by more than ten percent (10%) in height, whichever is greater;

2. Each antenna associated with the deployment, excluding associated antenna equipment, is no more than three cubic feet (3 ft^3) in volume;

3. All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is no more than twenty-eight cubic feet (28 ft^3) in volume;

4. The facilities do not require antenna structure registration under C.F.R. Title 47, Chapter 1 Federal Communications Commission, Part 17;

5. The facilities are not located on Tribal lands, as defined under 36 CFR 800.16(x); and

6. The facilities do not result in human exposure to radiofrequency radiation in excess of the applicable safety standards.

B. Collocation of Small Wireless Facilities

In an effort to reduce visual clutter, applicants are encouraged to practice collocation of small wireless facilities when practicable and technically feasible as reasonably determined by the applicant, to the extent permitted under applicable regulations or law.

C. Concealment Elements

1. Design

Small wireless facilities shall be designed to blend into the surrounding environment and be consistent with existing structures through the use of color, camouflaging and architectural treatment to the extent technically feasible. Any equipment mounted to the support structures shall also match the support structure in color and general design unless a different color is needed for public safety or service reliability reasons.

2. Undergrounding

To the extent permitted under applicable regulations or law, the Executive Director may require undergrounding of antenna equipment or any other associated equipment, other than the antennae, for small wireless facilities.

D. Maintenance and Modifications to Small Wireless Facilities

The requirement of a Wireless Telecommunication Facility Permit (WTFP) for small wireless facilities located on private property in commercial and industrial zoning districts may be waived by the Executive Director if the application is reviewed and verified to be for:

1. the replacement of a small wireless facility with another small wireless facility that is substantially similar or smaller in size, weight and height; and

2. the existing small wireless facility is in compliance with the requirements of this Article and the Caddo Parish Code of Ordinances regarding stealth and/or any concealment elements, land use and design standards, code compliance, and/or undergrounded utilities, as applicable.

22.9 GENERAL LAND USE AND DESIGN STANDARDS

The Executive Director or the Caddo Parish Planning and Zoning Commission must consider the following land use and design standards.

A. Location of Wireless Telecommunications Facilities

1. Wireless telecommunications facilities are permitted per Table 5-1: USE MATRIX of this Code. Small wireless facilities are permitted uses in all zoning districts.

2. Freestanding monopoles and towers are permitted in residential zoning districts only with issuance of a Special Use Permit approved by the Metropolitan Planning Commission.

3. No tower may be located within the front setback or between the face of a building and a public street, sidewalk or park.

4. All towers shall be set back at least one hundred (100) feet from any public trail, park, or outdoor recreation area, unless it is a stealth facility.

B. Collocation

Facilities owned by different wireless telecommunications providers may be collocated on a single tower, monopole or building to the extent technically feasible and aesthetically desirable to minimize proliferation and visual impacts of new facilities. In order to facilitate future collocation of antennas for other service providers, the conditions of approval shall prohibit the applicant from entering into an exclusive lease for the use of the entirety of the facility if it is technically feasible for other providers to collocate on the facility.

1. No new facility tower (excluding any support structure for a small wireless facility) shall be established if there is a commercially, technically or otherwise reasonably practical or desirable place available on an existing communications tower of comparable height (if any) within a 2,640-foot radius (measured from center of the tower) of an existing communications tower.

2. The applicant's proposal for a new communications tower shall not be approved until documentation is provided by the applicant or service provider that the proposed facility cannot commercially, technically or otherwise reasonably be accommodated on an existing or approved tower located within the search area due to one or more of the following reasons:

   a. The planned equipment would exceed the structural capacity of the existing or approved towers which cannot be reinforced to accommodate the service provider's proposed facility at a reasonable cost;

   b. The planned equipment would cause radio frequency interference with other existing or planned equipment for those towers, and the interference cannot be prevented at a reasonable cost;

   c. Existing or approved towers do not have space on which the service provider's equipment can be placed so it can function effectively and reasonably in parity with other similar equipment in place or approved;

   d. The existing or approved tower does not meet geographic service requirements of the applicant; or

   e. The service provider is able to show sufficient proof that collocation agreement could not be obtained.

3. All new or upgraded communication towers shall have the capacity to permit multiple service providers. At a minimum, monopoles shall be able to accommodate two service providers, and at a minimum, transmission towers shall be able to accommodate three service providers.

4. Tower owners shall not prohibit any other service provider from collocating on an existing tower so long as the service provider pays the tower owner reasonable compensation according to industry standards for space on the tower and pays for any and all costs. If the tower owner fails to allow collocation in this situation, the Executive Director may prohibit that owner from submitting any applications.

Note: Acceptable documentation for the above subsections shall be one or more statements from a Louisiana licensed structural engineer, network RF engineer and/or other duly qualified representative of the applicant or service provider evidencing compliance with the criteria set forth above or demonstrating why a specific criteria is not commercially, technically or otherwise reasonably practical or desirable.

C. Visibility from Public Places

A wireless telecommunications facility installed in a location readily visible from a public park or other publicly owned outdoor recreation area shall be sited and designed to blend in with the existing natural and/or manmade environment to the extent reasonably and technically feasible.

D. Setbacks and Fall Zone

Wireless telecommunication facilities and equipment shall comply with the minimum setback requirements of the underlying zoning district; if the following requirements are more restrictive than those of the underlying zoning district, the more restrictive standard shall apply.

1. All towers shall be set back from any property lines and occupied or habitable buildings by 110% of the total fall radius of the tower, as certified by the applicant's engineer.

2. No portion of any facility, including an antenna array, shall extend beyond the property lines.

3. If the proposal is for a new tower (excluding any support structure for a Small Wireless Facility), certification by a Louisiana licensed and registered professional engineer regarding the manner in which the proposed structure will fall is required.

4. If the proposal is for a new tower, (excluding any support structure for a Small Wireless Facility), certification by a Louisiana licensed and registered professional engineer regarding the manner in which the proposed structure will fall is required.

E. Height

1. Wireless communication facility towers in any zoning district exclusive of the industrial zoned districts listed below shall not exceed one hundred (100) feet; provided, however, that the maximum allowable height may be increased upon technical documentation illustrating as to why the one hundred (100) feet maximum height is not a viable option.

2. The maximum allowable height for a wireless communication facility tower shall not exceed one hundred eighty (180) feet in the I-1 Light Industrial Zoning District and I-2 Heavy Industrial Zoning District.

3. Wireless telecommunications support structures shall not block or encroach upon any sidewalk or walkway.

F. Architectural Compatibility

Whether manned or unmanned, wireless telecommunication facilities, to the extent reasonably and technically feasible, shall be consistent with the architectural style of the surrounding architectural environment. In addition:

1. Lattice antenna towers and guyed towers are prohibited the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, Louisiana.

2. To the extent reasonably and technically feasible, wireless telecommunication facility equipment shall be of the same color as the building or structure to which or on which such equipment is mounted.

3. Whenever wireless telecommunication facility equipment is mounted to the wall of a building or structure, the equipment shall be mounted in a configuration designed to blend with and be architecturally integrated into a building or other concealing structure, be as flush to the wall as reasonably and technically feasible, and shall not project above the wall on which it is mounted.

G. Visibility and Aesthetics

The Executive Director are authorized to publish design guidelines regarding aesthetics and appearance for wireless telecommunication facilities. Any proposed design guidelines shall be published on-line and made available for distribution at the Office of the Metropolitan Planning Commission (MPC) The Office of the MPC reserves its rights to amend said design guidelines, as necessary, in the future.

1. Stealth

Stealth design for wireless antennas is encouraged to the extent reasonably and technically feasible. In addition to the standards of this Article, stealth design must comply with the following regulations:

a. To qualify as a stealth design, wireless telecommunication antennas must be enclosed, camouflaged, screened or obscured to the extent reasonably and technically feasible.

b. No antenna may increase the overall height of any structure on which it is mounted by more than 10 percent of the original height of the structure.

2. Paint and Finish Materials

To the extent reasonably and technically feasible, to the extent visible from adjacent public rights-of-way, and unless otherwise required by the Federal Communications Commission, the Federal Aviation Administration or Caddo Parish, wall-mounted or rooftop antennas shall be constructed out of nonreflective materials, and coated, wrapped and/or textured to match the existing support structure, and shall be maintained in accordance with the requirements of this Article.

3. Retrofitting

In the event a tower or other support structure that is lighted as of the effective date of this Article is modified, at the time of the first modification of the facility, Caddo Parish reserves the right to require that the tower be retrofitted so as to comply with the lighting requirements of this Article, and any applicable requirements set forth in the Caddo Parish Code of Ordinances.

4. Antenna Mounting

Except for omni-directional antennas, all new or replacement antennas, shall be top-mounted, flush-mounted, or as close to flush-mounted on the support structure as is reasonably and technically feasible., unless it can be demonstrated that such has the effect of prohibiting the provision of service to the intended service area, alone or in combination with another facility/site(s), or unless the Applicant reasonably can demonstrate that it is impracticable.

5. Placement on Building

If attached to a building (other than a roof-mounted antenna), all antennas shall be mounted on the fascia of the building and camouflaged so as to match the color and, if possible, the texture of the building, or in a manner so as to make the antennas as visually unobtrusive as is reasonably possible given the facts and circumstances involved.

a. Roof-mounted antennas shall be set back from the edge of the roof a distance at least as great as the height of the antenna or to minimize visibility from adjacent public rights-of-way.

b. Wall-mounted antennas shall be architecturally integrated into the building design to the extent reasonably and technically feasible.

6. Landscaping

a. All wireless telecommunications facilities, including maintenance and service operations, unless otherwise stated in the Article, must be screened at a minimum from view of adjacent residential areas and public rights-of-way with one shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, that must be planted for every three linear feet of fence length spaced linearly, in accordance with the screening requirements of this Article.

b. The Executive Director or Caddo Parish Planning and Zoning Commission may choose to not require landscaping for sites that are not visible from the City public right-of-way or adjacent property or in instances where in the judgment of the Executive Director or Caddo Parish Planning and Zoning Commission, landscaping is not appropriate or necessary because of the fencing materials being used to screen the equipment compound or for other reasons.

c. In addition to the requirements of Article 22 of this Code for landscape plans, all wireless telecommunications shall follow all landscape plan submittal requirements of Section 10.1 of this Code.

d. All plant material must be maintained in a healthy and growing condition, and must be replaced with plant material of similar variety and size if damaged, destroyed, or removed.

e. Landscaping is not required for small wireless facilities.

7. Screening

To the extent reasonably and technically feasible, roof and ground-mounted wireless telecommunication facilities and equipment, including accessory equipment, shall be screened from adjacent Caddo Parish public rights-of-way and public or private properties by paint color selection, parapet walls, screen walls, fencing, landscaping and/or berming in a manner compatible with the building's and/or surrounding environment's design, color, materials, texture, land forms and/or topography. In addition:

a. Chain link fencing shall be unacceptable to screen facilities, support structures or accessory and related equipment (including HVAC or mechanical equipment present on support buildings); solid fencing material shall be a minimum of six feet and a maximum of eight feet in height and shall consist of wood, masonry, stucco, stone or other acceptable materials that are opaque and appropriate given the facts and circumstances. A fence permit shall be required.

b. The applicable decision-making authority may allow use of an alternate plan and specifications for landscape and screening, including plantings, fences, walls, sign and structural applications, manufactured devices and other features designed to screen, camouflage and buffer antennas, support structures, and accessory uses.

H. Compatibility with the Natural Environment

To the extent reasonably and technically feasible, site disturbances shall be minimized and existing vegetation shall be preserved or improved to the extent possible, unless it can be demonstrated that such disturbance to vegetation and topography results in less visual impact to the surrounding area.

I. Accessory Facility, Structure, or Equipment

1. Accessory facilities or structures, including any buildings, cabinets or shelters, shall be used only to house equipment in support of the operation of telecommunication facilities or other communication services. Unrelated equipment shall not be stored on the site.

2. Any accessory facilities or structures must conform to the setback standards of the applicable zoning district. In the situation of stacked equipment buildings, additional screening/landscaping measures may be required by the Executive Director or Caddo Parish Planning and Zoning Commission.

3. Accessory equipment, other than antennas, antenna attachment devices, and cables, shall be located in an equipment cabinet. If the attached wireless telecommunication facility is proposed to be located in within the PZC's planning area that requires new utility equipment or communication lines to be located underground, then the utilities or communication lines providing service to the equipment cabinet shall be located underground.

4. Unless otherwise expressly approved, to the extent reasonably and technically feasible, all cables for a facility shall be concealed or obscured from view underground or inside of the screening or monopole structure supporting the antennas to the extent reasonably and technically feasible; any cables and/or conduit that cannot be buried or otherwise hidden from view shall be painted to match the color of the building or other existing structure to which they are attached or positioned on the facility so as to be screened from view from Caddo Parish public rights-of-way.

J. Lighting

1. Wireless telecommunication antennas, towers, and facilities shall not be artificially lighted, unless required by the Federal Communications Commission (FCC) or the Federal Aviation Administration (FAA).

2. All approved light fixtures (other than FAA and FCC required lighting) shall be equipped with cutoff lenses to minimize spill-over of light to adjacent properties.

K. Signage

1. Wireless telecommunications facilities shall include the installation of all-weather emergency information signs at all gates. Each sign shall indicate, at minimum, the site address and a 24-hour emergency contact phone number.

2. On all wireless telecommunications facilities at all locations, an FCC registration sign, as applicable, is also to be present.

3. No other signage, including commercial advertising, shall be permitted except for signage required by applicable law.

L. Access Ways

In addition to ingress and egress requirements of the Shreveport City Code, access to and from wireless telecommunication facilities and equipment shall be regulated as follows:

1. No wireless telecommunication facility shall be located in a required parking, maneuvering or vehicle/pedestrian circulation area such that it interferes with the intent or functionality of the original design.

2. The wireless telecommunication facility must be secured from access by the general public but access for emergency services must be ensured. Access roads must be capable of supporting all potential emergency response vehicles and equipment and must be of a dimension to allow access to any emergency equipment.

3. All driveways and drive aprons must be made of a durable all-weather material, such as concrete or asphalt. Areas within the fenced-in facility including, but not limited to access aisles and surface parking lots, may consist of an improved surface of gravel or crushed stone, subject to permission by the Executive Director or Metropolitan Planning Commission (if part of a Special Use Permit approval).

M. Security

All facilities, including antennas, towers and other supporting structures shall be made inaccessible to unauthorized individuals and shall be designed so as to be resistant to and minimize opportunities for unauthorized access, climbing, vandalism, graffiti, and other conditions which would result in hazardous conditions, visual blight, or attractive nuisances. All facilities shall not be easily climbed or collided with and shall expressly include removing the climbing steps for the first ten feet (10) from the ground on a monopole.

N. Operation and Maintenance Standards

All wireless communication facilities shall comply at all times with the following operation and maintenance standards:

1. All wireless telecommunications facilities and related equipment, including but not limited to fences, cabinets, poles and landscaping (if any), shall be maintained in good working condition over the life of the permit, subject to reasonable wear and tear, and in compliance with the version of the International Building Code in effect when the applicable WTFP is issued. This shall include keeping the structures maintained to the visual standards established at the time of approval. The facility shall remain free from trash, debris, litter, graffiti and other forms of vandalism. Any damage shall be repaired as soon as practicable, and in no instance more than ten (10) calendar days from the time of notification by the city or after discovery by the permittee.

2. Each facility shall be operated in such a manner so as to minimize any possible disruption caused by noise. Backup generators shall only be operated during periods of power outages, and shall not be tested on weekends or holidays, or between the hours of 8:00 p.m. and 7:00 a.m. on weekday nights.

3. Each owner or operator of a facility shall regularly inspect each site to ensure compliance with the standards set forth in this Article.

O. Abandonment

Any wireless telecommunication tower or facility that is not operated for a period of 180 consecutive calendar days is considered abandoned (unless such interruption in operations is due to maintenance, repair or replacement). The owner must immediately remove the tower or facility, and all aboveground equipment and related debris. Caddo Parish may ensure and enforce removal by means of its existing regulatory authority.

P. Structural Standards

All wireless communication facilities shall, at all times, comply with all applicable requirements of the International Building Code in effect on the date the building permit is issued.

22.10 WAIVERS

Any applicant may seek a waiver of the requirements in this article, which may be granted by the Executive Director, upon good cause shown, as determined by the Executive Director. Such waivers shall be granted in a nondiscriminatory manner.

22.11 FEES

The applicant shall submit all applicable fees established by Article 21 of this Code, as well as the Caddo Parish Code of Ordinances. In accordance with Article 21, the schedule of fees is kept on file in the Office of the Shreveport Metropolitan Planning Commission. Such fees shall include, but not be limited to:

A. Application Processing Fee, and

B. Wireless Telecommunications Facility Permit (WTFP) Fee

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STAFF REPORT

MARCH 29, 2023
AGENDA ITEM NUMBER: 12
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: **23-1-CTAP**
APPLICANT: Caddo Parish Planning and Zoning Commission
REQUEST: **Wireless Telecommunication Code Text (Ordinance) Amendments to the Caddo Parish UDC**

DESCRIPTION: Periodically, the Caddo Parish UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.

These proposed amendment mainly address the introduction of *Article 22. Wireless Telecommunications*, which brings the Caddo Parish UDC into compliance with federal laws and regulations; mainly addressing application-processing requirements (i.e., the "shot clock"). The remainder of the proposed wireless telecommunications amendments relate to sections of the UDC identified as areas needing to be clarified, removed, or updated because of the proposed Article 22. The most significant changes include the following:

- Allowance for administrative review for applications that federal legislation requires that the City approve;
- Requirements specific to the type of facility proposed;
- Newer types of facilities not contemplated in the current UDC;
- Clarified review procedures, and
- Updated definitions and explained terms.

NOTIFICATION: Notifications of the PZC Public Hearing were either published pursuant to the following:

Caddo Parish Unified Development Code

- Pursuant to the Caddo Parish Unified Development Code, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.

- For the March 29, 2023 Planning and Zoning Commission meeting, a legal ad was published in the official Caddo Parish journal, the Caddo Citizen, on March 9, 2023; March 16, 2023; and March 23, 2023.

Mailed Notifications

- Mailed notifications for applications for a code text amendments are not required.

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

STAFF REPORT

REMARKS: Recognizing that wireless connectivity is a nationwide priority and is becoming a more essential need for residents, businesses, and visitors than it has been in the past, MPC staff has identified a number of areas in the current Caddo Parish UDC that create confusion as to what is required; as well as addressing the need to come into compliance with federal regulations of wireless telecommunication facilities. By addressing these areas of confusion, *Article 22. Wireless Telecommunications* will become more user-friendly and provide a clearer expectation of requirements from all review agencies involved (which include the Shreveport MPC, Caddo Parish, and the MPC Wireless Telecommunications Consultant). The most significant changes include the following:

Staff is proposing the following amendments to the Caddo Parish UDC:

Amendment 1.
Add the following new abbreviations *SUP* and *WTFP* in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.2 GENERAL ABBREVIATIONS.

Amendment 2.
Delete, in its entirety, the term *Co-Location* in ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.3 DEFINITION OF GENERAL TERMS in the Caddo Parish UDC.

Amendment 3.
Repeal and replace following uses to TABLE 5-1 in ARTICLE 5. USES, SECTION 5.2. USE MATRIX:

Delete the following principle uses

- *Wireless Telecommunications – Stealth Design*

Add the following new principle uses

- *Wireless Telecommunications – New Facility*
- *Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)*
- *Wireless Telecommunications, Modifications (Eligible Facility)*
- *Wireless Telecommunications, Modifications (Non-Eligible Facility*

Amendment 4.
Repeal and replace the definition *Wireless Telecommunications* in ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS.

Amendment 5.
Delete, in its entirety, *Wireless Telecommunications* in ARTICLE 6. USE STANDARDS, SECTION 6.1 PRINCIPAL USE STANDARDS.

Amendment 6.
Add new *Article 22. WIRELESS TELECOMMUNICATIONS*.

ATTACHMENTS: ***See* Exhibit "A" for memorandum describing these amendments in full detail.**
See* Exhibit "B" for revised *Table 5-1: Use Matrix
See* Exhibit "C" for *Article 6.1 JJ. Wireless Telecommunications
See* Exhibit "D" for new *Article 21. – Wireless Telecommunications

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

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STAFF REPORT

APPROVAL STANDARDS:

The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the Caddo Parish Unified Development Code whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the staff shall weigh the relevance to which the proposed amendment:

a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promote the public health, safety, and welfare.

b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.

c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.

d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.

e. **The extent to which the proposed amendment creates nonconformities.**
These amendments helps alleviate nonconformities, not create them.

STAFF RECOMMENDATION:

Based on staff analysis, review of the above standards and facts of record, MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted. If approved by the Caddo Parish Commission, Article 2, Article 5, Article 6 of the Caddo Parish UDC would be amended, as well as the addition of Article 22, with all provisions included therein. A majority vote of the PZC members present and voting is required to recommend approval to the Caddo Parish Commission.

Alternatively, based on information provided at the public hearing, the PZC may:

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

PUBLIC ASSESSMENT: **There was no support and no opposition.**

PZC RECOMMENDATION: **The board voted 5-0 to recommend the application for approval.**

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION

TITLE	
Ordinance 6323 of 2023 An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to data centers, with all their provisions included herein, and to otherwise provide with respect thereto.	
DATE: 04/20/2023	**ORIGINATING DEPARTMENT:**
The Shreveport Metropolitan Planning Commission of Caddo Parish (MPC)	

BACKGROUND INFORMATION

The Caddo Parish Unified Development Code (UDC) was adopted by the Caddo Parish Commission on September 21, 2017, by Ordinance Number 5701 with an effective date of September 30, 2017. The Unified Development Code is the regulatory document carrying out the vision of Shreveport-Caddo Parish Master Plan and is reviewed annually to determine if any particular standard or regulation is timely, relevant, and adequately addresses current market conditions. In addition to the annual review, the Caddo Parish Planning and Zoning Commission are tasked with bringing forward text amendments on their own initiative.

The intent of this amendment is to define data centers in various capacities, adding use definitions and standards, and identifying the permissibility of data centers in the UDC's Use Table, Table 5-1. MPC Staff continue to evaluate the UDC while using it daily and recognizes that more complex revisions in need of community input will be made in the future.

The following Articles, or portions thereof, were amended: *Article 5. –Uses* and *Article 6. –Use Standards* to accommodate the changing nature of business within the community, with all their provisions included herein.

FINANCIAL IMPACT AND SOURCE OF FUNDING

None

EFFECT(S) OF PROPOSED ACTION

With the influx of data center development in the community, it has become apparent that a definition for data centers is necessary. Presently, the UDC does not define data centers, therefore the use is not allowed. Any development, regardless of size, will be required to conform to the use standards as described herein.

ALTERNATIVES/STAFF RECOMMENDATION

See Exhibit "A" for memorandum describing these amendments in full detail;
See Exhibit "B" for new provisions in Table 5-1: Use Matrix;
See Exhibit "C" for MPC Staff Report_23-2-CTAP

KEY STAFF CONTACT

Adam Bailey, Community Planning and Design Manager, MPC

COORDINATION

Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO. 6323 of 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, RELATIVE TO DATA CENTERS, WITH ALL THEIR PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission's jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add provisions and procedures for data centers found within Article 5. –Uses and Article 6. –Use Standards, and shall be amended as follows:

I. Article 5, Section 5.2 is amended by substituting Exh. B hereto in place of the existing Table 5-1.

II. Article 5, Section 5.3 is amended to read as follows:

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * * * *

Data Center. A facility used primarily for the storage, management, processing, and transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances and other associated components related to digital data operations. Such facility may also include air handlers, power generators, water cooling and storage facilities, utility substations, and other associated utility infrastructure to support sustained operations at a data center.

* * * * * *

III. Article 6, Section 6.1 is amended to read as follows:

ARTICLE 6. – USE STANDARDS

6.1– PRINCIPAL USE DEFINITIONS

* * * * * * *

L. Data Center

1. All data centers shall only operate in allowable zoning districts as indicated on the Use Matrix in Article 5 of this Code. Any data center located within 200' of a residentially zoned district shall require a special use permit approved by the Caddp Parish Planning and Zoning Commission.

2. In all allowable zoning districts, all equipment necessary for cooling, ventilating, or otherwise operating the facility must be contained within an enclosed building where the use is located. This includes emergency power generators and other emergency power supply equipment.

3. In the C-3 and C-4 Districts, the maximum permitted size is 40,000 square feet in gross floor area. However, this size limit may be exceeded as part of special use permit approval.

4. In the I-MU and OR District, the maximum permitted size is 80,000 square feet in gross floor area. However, this size limit may be exceeded as part of a special use permit approval.

* * * * * *

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____

Parish Attorney

_____

Date

RECOMMENDED UDC CODE TEXT AMENDMENTS. 23-2-CTAP.

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments are aimed to adding the use "Data Center," and all its provisions, to the Caddo Parish UDC, as follows: [~~strikeout~~ indicates deleted text, underline indicates added text].

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1. **Add the new use "Data Center" to Table 5-1 in Article 5. USES, SECTION 5.2 USE MATRIX in the Shreveport UDC.**

    1. **Add a new "Data Center" row, and include in the following allowable zoning districts.**

        - C-3 (P/S)
        - C-4 (P/S)
        - OR (P/S)
        - I-MU (P/S)
        - I-1 (P/S)
        - I-2 (P/S)

[Note (1): *See* Exhibit "B" for all revisions to Table 5-1]

2. **Add the following new definition "Date Centers" to ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Shreveport UDC. This new definition will need to be alphabetized accordingly.**

5.3 USE DEFINITIONS

* * * * *

Data Center. A facility used primarily for the storage, management, processing, and transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances and other associated components related to digital data operations. Such facility may also include air handlers, power generators, water cooling and storage facilities, utility substations, and other associated utility infrastructure to support sustained operations at a data center.

* * * * *

3. **Add new use standard "L. Data Center" to ARTICLE 6. USE STANDARDS, SECTION 6.1. PRINCIPAL USE STANDARDS in the Shreveport UDC. Re-alphabetize all subsequent use standards accordingly.**

6.1 USE STANDARDS

* * * * *

L. Data Center

1. All data centers shall only operate in allowable zoning districts as indicated on the Use Matrix in Article 5 of this Code. Any data center located within 200' of a residentially zoned district shall require a special use permit approved by the Metropolitan Planning Commission.

2. In all allowable zoning districts, all equipment necessary for cooling, ventilating, or otherwise operating the facility must be contained within an enclosed building where the use is located. This includes emergency power generators and other emergency power supply equipment.

3. In the C-3 and C-4 Districts, the maximum permitted size is 40,000 square feet in gross floor area. However, this size limit may be exceeded as part of special use permit approval.

4. In the I-MU and OR District, the maximum permitted size is 80,000 square feet in gross floor area. However, this size limit may be exceeded as part of a special use permit approval.

* * * * *

***Explanation for Amendments**: Establish data centers as a new use within the Code. The new use category identifies where data centers are permitted, but also adds design requirements, as well as size limitations which, if triggered, will require special exception use approval.*

TABLE 5-1: USE MATRIX

PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Agriculture	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Airport																														S	S				Sec. 6.1.A
Amusement Facility - Indoor																P	P	P	P	P	P		P	P	A	P	P		P					P	
Amusement Facility - Outdoor																			P		S								P	S					
Animal Care Facility													S			S	P	P	P	P	P			P	P	S	P		P	P					Sec. 6.1.B
Animal Shelter																S	P	P	P	P	S	S	S	S	S	S	S		P	P					Sec. 6.1.B
Animal Shelter – Operated by Public Authority	P	P														P	P	P	P	P	P	P		S	S	S	S	P	P	P	P				Sec. 6.1.B
Art Gallery								S					P			P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Arts Studio								S					P			P	P	P	P	P	P	P	P	P	P	P	P		P					P	
Automated Teller Machine - Standalone																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.C
Bar																	S	S	S	S	S	P	P	P	S	P	P	P	P	P				S	Sec. 6.1.D
Bed and Breakfast	P	P	P	P	P			S												P				S		S									Sec. 6.1.E
Body Modification Establishment													S				P	P	P	P	P		P	P	P	P	P		P						
Brewery																		S	P	S	P					S	P		P	P					
Broadcasting Facility TV/Radio - With Antennae																			P									P	P	P	S			P	
Broadcasting Facility TV/Radio - Without Antennae																	P	P	P	P	P	P	P	P	P	P	P	P	P	P	S			P	
Bus Transfer Station		P	P	P	P	P	P	P	P	P	P	P	P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.F
Business Support Services																	P	P	P	P	P	P	S			S	P								
Campground																																	P		Sec. 6.1.G
Car Wash																	S	P	P		S								P	P					Sec. 6.1.H
Casino																							S												Sec. 6.1.I
Cemetery	P	P																															P		
Commercial Breeder	S	S																												S					Sec. 6.1.B
Commercial Facility For Pop-Up Use																	P	P	P	P	P	P	P	P	P	P	P	P							Sec. 6.1.J
Community Center	P	P	P	P	P	P	P	S	P	P	P	P	P	P		P	P	P		P	P					P	P			P			P	P	
Community Garden	P	P	P	P	P	P	P	S	P	P	P	P	P	P	P	P	P	P		P	P					P	P	P	P	P	P			P	P	Sec. 6.1.K
Contractor Office																		S	P								P		P	P	P				Sec. 6.1.~~GG~~HH
Convention Center																							P												
Conservation Area	P	P																														P	P		
Country Club	S	S	S	S	S																												P		
Cultural Facility					S	S	S	S	S	S	S	S				P	P	P	P	P	P	P	P	P	P	P	P		P			P	P	P	
Data Center																		P/S	P/S									P/S	P/S	P	P				Sec. 6.1.L
Day Care Center																P	P	P	P	P	P	P	P	P	P	P	P		P	P	P			P	Sec. 6.1.~~L~~M
Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P		P											P										Sec. 6.1.~~L~~M
Detention or Penal Institution																		S	S								S	S	S	S	S				
Distillery																		S	P	S	P					S	P		P	P					
Drive-Through Facility																	A	P	P	A	A			S			S	P	A						Sec. 6.1.~~M~~N
Dwelling – Above the Ground Floor													P			P	P	P	P	P	P	P	P	P	P	P		P					P	
Dwelling – Accessory Dwelling Unit	A	A	A	A	A	A	A	S	A	A	A																								Sec. 6.1.~~N~~O
Dwelling – Age-Restricted Housing								S		P	P	P	P					S		S	P	S	S	P	P	P	P		S					S	
Dwelling – Manufactured Home	P		E	E	E	E				E	E		S	P	P																				Sec. 6.1.~~O~~P
Dwelling - Multi-Family								S		P	P	P						S		S	P	P	S	P	P	P	P		S				S	Sec. 6.1.~~P~~Q
Dwelling - Townhouse							P	P	P	P	P	P								P	P			P	P	P							S	Sec. 6.1.~~P~~Q
Dwelling - Single-Family Detached	P	P	P	P	P	P	P	P	P	P	P		P	P						P	P													Sec. 6.1.~~Q~~R
Dwelling – Single-Family Attached							P	P	P	P	P		P							P	P													Sec. 6.1.~~Q~~R
Dwelling - Two-Family							P	P	P	P	P		P							P	P													Sec. 6.1.~~Q~~R
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P		P		P	P	P	P	P	P				P									
Educational Facility – University, College or Vocational																	S	P	P	S	P	P		P	P	P	P	P	P	S	P			P	
Financial Institution																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Financial Institution with Drive-Through																P	P	P	P	A	A			A			P	P	A						Sec. 6.1.~~R~~S
Food Truck and Trailer Vendor																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	Sec. 6.1.~~S~~T
Food Truck Park													S			S	S	S	S	S	S	S	S	S	S	S	S	S	S	S			S	Sec. 6.1.~~T~~U
Fraternity/Sorority																																	P		
Freight Terminal																														P	P				
Funeral Home																	S	P	P	S															

TABLE 5-1: USE MATRIX

PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Furniture, Furnishings and Equipment Sales																		P	P										P	P	S				
Gas Station																	S	P	P	S			S				S	S	P	P	P				Sec. 6.1.~~U~~V
Golf Course/Driving Range	S	S	S	S																													P		
Government Office																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Greenhouse/Nursery - Retail																		A	P										P	P					
Group Home	P	P	P	P	P	P	P	P	P	P	P																								Sec. 6.1.~~V~~W
Halfway House																			S										S						Sec. 6.1.~~V~~W
Healthcare Institution																	P	P	P									P						P	
Heavy Retail, Rental, and Service																		S	P		S						S		S	P	P				
Helipad																						S	S					S		S				S	Sec. 6.1.A
Heliport																												S		S	S			S	Sec. 6.1.A
Hotel																	S	P	P	S	P	S	P	P	S	S	S	P						P	
Industrial - Artisan													S					S	P		S			S		S	P	S	P	P					
Industrial - Heavy																															P				
Industrial - Light													S																P	P	P				
Industrial Design																			P	A		P		P		P	P	P	P	P					
Industrial Services																		P	P								P		P	P					
Live Entertainment - Ancillary Use																	S	S	S	S	S	P	P	S		P			P						Sec. 6.1.~~W~~X
Live Performance Venue																		P	P	S	P	P	P	P		P			P					P	Sec. 6.1.~~W~~X
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S		S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				Sec. 6.1.~~X~~Y
Manufactured Home Park															P																				
Marina																			S										S	S			S		
Medical/Dental Office								S					P			P	P	P	P	P	P	P		P	P	P	P	P	P					P	
Movie Studio																							S			S			P	P					
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S		S																					Sec. 6.1.~~Y~~Z
Nightclub																		S	S		S		S	S		S			S						Sec. 6.1.~~W~~X
Office								S					P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Outdoor Dining																S	P	P	P	P	P	P	P	P	P	P	S	S						Sec. 6.1.~~Z~~AA
Parking Lot (Principal Use)																	S	P	P	S	P		S				S	P	S	P			P	P	Sec. 6.1.~~AA~~BB
Parking Structure (Principal Use)																	S	P	P	S	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.1.~~AA~~BB
Pay Day/Title Loan Agency																	S	S	S	S		S		S					S						Sec. 6.1.~~BB~~CC
Passenger Terminal																			P					S			S	P	P	S					
Personal Service Establishment													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P	P				P	
Public Park	P	P	P	P	P	P	P	P	P	P	P	P		P		P	P	P	P	P	P	S		S	P	P			P				P	P	
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S		S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Public Works Facility																			P								S	P	P	P	P			P	
Reception Facility													S				S	P	P	S	P		S	S		S	P								Sec. 6.1.~~CC~~DD
Recreational Vehicle Park													S						S														S		Sec. 6.1.G
Research and Development																			P			S		S			P	P	P	P	P			P	
Residential Care Facility										P	P	P						P	P		P				S									P	Sec. 6.1.~~DD~~EE
Restaurant													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.~~EE~~FF
Retail Goods Establishment													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Retail Sales of Alcohol – Beer/Wine																	P	P	P	S	P	S	S	S	S	S	S	S	P	P	P				Sec. 6.1.~~FF~~GG
Retail Sales of Alcohol - Liquor																	S	S	P	S	S	S	S	S	S	S	S	S	S	S	S				Sec. 6.1.**GG**
Salvage Yard																															P				Sec. 6.1.~~GG~~HH
Self-Service Ice Vending Unit	S																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	Sec. 6.1.~~HH~~II
Self-Storage Facility: Climate-Controlled																	S	P	P	S				S	S		P	P	P	P				P	Sec. 6.1.~~II~~JJ
Self-Storage Facility: Outdoor																		S	P								P	P	P	P	S				Sec. 6.1.~~II~~JJ
Sexually Oriented Business																		S					S						S	S					Sec. 6.1. ~~JJ~~KK
Shelter Housing											S	S	P			S	S	S	P							S		S		S					P	Sec. 6.1.~~V~~W
Short-Term Rental Property	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E		P/E		P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E	P/E		P/E					Sec. 6.1.~~KK~~LL
Single Room Occupancy										P	P	P						S						S	S		S		S						Sec. 6.1.~~P~~Q
Social Service Center													P			S	S	S	P	S	S			S	S		S		S					P	Sec. 6.1.~~V~~W
Solar Farm																												S	P	P	P			P	Sec. 6.1.~~LL~~MM
Soup Kitchen																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	
Soup Kitchen, Accessory	P	P	P	P	P	P	P	S	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P					P	

TABLE 5-1: USE MATRIX

PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Specialty Food Service													P			P	P	P	P	P	P	S	S	P	S	P	P		P	P					Sec. 6.1.~~GG~~HH
Storage Yard - Outdoor																			P											P	P				
Truck Repair																														P	P				
Truck Stop																			S											P	P				
Utility	S	S	S	S	S	S	S	S	S	S	S	S		S	S	S	S	S	P	S	S	S	S	S	S	S	P	P	P	P	P			P	Sec. 6.1.~~MM~~NN
Vehicle Dealership – Enclosed																		P	P		P			P			P		P	P					
Vehicle Dealership – With Outdoor Storage/Display																		P*	P*		S						S		P*	P*	P*				Sec. 6.1.~~NN~~OO
Vehicle Operation Facility																			P										S	P	P			P	
Vehicle Rental – Enclosed																		P	P		P	P	P	P			P	P	P					P	
Vehicle Rental – With Outdoor Storage/Display																		S	P		S						S	P	S					S	
Vehicle Repair/Service– Major																			P*								S		P	P	S				Sec. 6.1.~~OO~~PP
Vehicle Repair/Service – Minor													S				S	P	P	S	P			S		S	S		P	P	S				Sec. 6.1.~~OO~~PP
Warehouse																			A									P	P	P	P				
Wholesale Establishment																			A										P	P	A				
Wind Energy System	S	S																										S	S	S	S			S	Sec. 6.1.~~PP~~QQ
Winery																		S	P	S	P					S	P		P	P					
Wireless Telecommunications – New Facility	S	S	S	S	S	S	S	S	S	S	S	S		S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9
Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Eligible Facility)	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications – Modifications (Non-Eligible Facility)																S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9

— All Vehicle Dealership – with Outdoor Storage/Display uses shall only operate in allowable zoning districts as indicated on this table. Any Vehicle Dealership – with Outdoor Storage/Display use located within 200' of a residentially zoned district shall require a special use permit.*

—P/E - Depending on the Short-Term Rental Permit—whether 'Type A,' Type B-1' or Type B-2,' a short short-term rental property will either be a permitted use by-right (P) or will require a Special Exception Use (E)

—P/S - Depending on the overall gross square footage—a data center will either be a permitted use (P) or will require a special use permit (S)

TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MUV	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P**	P**	P**																P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P**	P**	P**																											P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise													P			P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S		S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P		P	P																				Sec. 6.2.H

*—** Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require MPC Board approval at a public hearing.*

CADDO PARISH PLANNING AND ZONING COMMISSION
Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

MARCH 29, 2023
AGENDA ITEM NUMBER: 13
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: **23-2-CTAP**
APPLICANT: Caddo Parish Planning and Zoning Commission
REQUEST: **Code Text (Ordinance) Amendments to the Caddo Parish UDC regarding Data Centers**

DESCRIPTION: The Caddo Parish Unified Development Code (UDC) was implemented in 2017, and serves as the official land use and development regulatory ordinance for the area of Caddo Parish that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area.

Periodically, the Caddo Parish UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.

The intent of these amendments is to define data centers in various capacities, adding use definitions, use standards, and identifying the permissibility of data centers in the UDC's Use Matrix, Table 5-1. These amendments will affect the following articles, or portions thereof: *Article 5. –Uses* and *Article 6. –Use Standards* to accommodate the changing nature of business within the community, with all their provisions included therein.

NOTIFICATION: Notifications of the PZC Public Hearing were either published pursuant to the following:

Caddo Parish Unified Development Code

- Pursuant to the Caddo Parish Unified Development Code, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.

- For the March 29, 2023 Planning and Zoning Commission meeting, a legal ad was published in the official Caddo Parish journal, the Caddo Citizen, on March 9, 2023; March 16, 2023; and March 23, 2023.

Mailed Notifications

- Mailed notifications for applications for a code text amendments are not required.

STAFF ANALYSIS: With the influx of data center development in the community, it has become apparent that the use for a "data center" is necessary with the UDC. Presently we have a variety data centers in the community ranging from smaller ones tucked away in urban areas to larger campus-style centers such as the ones located in local business parks. Any development, regardless of size, will be required to conform to the district-related development standards. In crafting the definition and use standards, staff believes data centers should be differentiated based on their size. As noted earlier, data centers can assume a variety of sizes so smaller ones could be appropriate in non- industrial zone districts and development standards can ensure compatibility within the zone district.

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

CADDO PARISH PLANNING AND ZONING COMMISSION
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STAFF REPORT

PROPOSED UDC CODE TEXT AMENDMENT(S): Staff is proposing amending the following UDC Articles at this time:

- Amend *Article 5. – Uses*
- Amend *Article 6. – Use Standards*

Amendment 1. ***Add the new use "Data Center" to Table 5-1:USE MATRIX.*** *Data centers—a new use category—expands where use is permitted.*

Amendment 2. ***Add the new use definition for "Data Center" to ARTICLE 5. USES.*** *Establishes a new use category for data centers, which previously were uncategorized within the Code.*

Amendment 3. ***Add the new use standards for "Data Center" to ARTICLE 6. USE STANDARDS.*** *Adds new design requirements and size limitations for data centers that will require special permit approval for most modern data centers.*

ATTACHMENTS: **See Exhibit "A" for memorandum describing these amendments in full detail.**
See Exhibit "B" for amended *Table 5-1: USE MATRIX*.

APPROVAL STANDARDS: The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the Unified Development Code whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promotes the public health, safety, and welfare.

b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.

c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.

d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.

e. **The extent to which the proposed amendment creates nonconformities.**
These amendments help alleviate nonconformities, not create them.

STAFF RECOMMENDATION: **Based on staff analysis, review of the above standards and facts of record, MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted. If approved by the Caddo Parish Commission, Article 5 and Article 6 of the Caddo Parish UDC would be amended, as described within. A majority vote of the PZC members present and voting is required to recommend approval to the Caddo Parish Commission.**

Alternatively, based on information provided at the public hearing, the PZC may:

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

PUBLIC ASSESSMENT: **There was no support and no opposition.**

PZC RECOMMENDATION: **The board voted 5-0 to recommend the application for approval.**

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

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CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-2-CTAP

-- Data Centers --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

PZC Case #23-2-CTAP establishes the new use "data center" in the Caddo Parish UDC. This new use is an attempt to make adjustments for unintended limitations placed on certain industries, while addressing innovations and unforeseen industry shifts in the Parish. The intent is to define "data centers" in various capacities—adding use definitions, use standards, and identifying the permissibility of the use in the UDC's Use Matrix.

A list of the amendments, along with a brief explanation, are described below:

AMENDMENT 1. **Updates "Table 5-1: Use Matrix" in Article 5. – Use Definitions to allow for the use "Data Center".**

- The following zoning districts will allow data centers as either Permitted Use (P) or they will be allowed with Special Use Permit Approval (S), dependent on their proposed size and relative location to residential property, as applicable.
    - C-3 (P/S)
    - C-4 (P/S)
    - OR (P/S)
    - I-MU (P/S)
    - I-1 (P/S)
    - I-2 (P/S)

AMENDMENT 2. **Adds new use definition for "Data Center" in Article 5. – Use Definitions.**

- **Data Center**. A facility used primarily for the storage, management, processing, and transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances and other associated components related to digital data operations. Such facility may also include air handlers, power generators, water cooling and storage facilities, utility substations, and other associated utility infrastructure to support sustained operations at a data center.

AMENDMENT 3. **Adds use standard for "Data Center" in Article 6. – Use Standards.**

- All data centers shall only operate in allowable zoning districts as indicated on the within the Use Matrix. Any data center located within 200' of a residentially zoned district shall require a special use permit approved by the Caddo Parish Planning and Zoning Commission.
- In all allowable zoning districts, all equipment necessary for cooling, ventilating, or otherwise operating the facility must be contained within an enclosed building where the use is located. This includes emergency power generators and other emergency power supply equipment.
- In the C-3 and C-4 Districts, the maximum permitted size is 40,000 square feet in gross floor area. However, this size limit may be exceeded as part of special use permit approval.
- In the I-MU and OR District, the maximum permitted size is 80,000 square feet in gross floor area. However, this size limit may be exceeded as part of a special use permit approval.

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Office of the MPC
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6440 | fax 318-673-6112

CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-3-CTAP

-- Surface Requirements to Parking Lots --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable, and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

Trucking and shipping play a vital role in Shreveport's economy and the metro area has an increasing number of heavy trucks in part due to growing logistics/warehousing industries. With more trucks, there is a need for more truck parking. Companies and independent truck drivers need additional options for storage. In addition, truck drivers that need to rest may park at unsafe locations, such as on street shoulder or vacant lots, if they are unable to locate available overnight truck parking. Expanding the surfacing requirements for parking lots for heavy truck parking should result in the development of more locations for such storage. However, if not adequately regulated, truck parking that is poorly managed or over-saturated may adversely impact residents. Regulations should effectively provide for the needs of the community and mitigate potential adverse impacts on quality of life.

Case #23-3-CTAP updates the "surfacing parking" provisions found in *Article 8. – Off-Street Parking and Loading* of the Caddo Parish UDC. This, in turn, relaxing the restrictions for surface requirements for truck parking. The key components of amendment are described below:

AMENDMENT 1. Update "H. Surfacing" in Article 8. – Article 8. Off-Street Parking and Loading, Section 8.5. Design of Vehicle Parking Spaces.

- Pervious paving may be allowed for truck-and-trailer parking lots upon submission of a detailed report from a Louisiana-licensed engineer stating that the proposed paving can adequately allow percolation or infiltration of storm water.
  - Examples of Pervious Surfaces include:
    - **Pervious Concrete.** Concrete with a high porosity that allows water to pass right through.
    - **Porous Asphalt.** Standard asphalt that allows water to drain through it.
    - **Permeable Interlocking Concrete Pavement, or PICP.** A layer of solid concrete pavers separated by joints filled with small stones.
- Gravel, crushed concrete or milled asphalt are acceptable within the I-1 Light Industrial Zoning District and I-2 Heavy Industrial District, provided that:
  - The surface material is designed by a professional engineer to sustain the anticipated traffic load.
  - The surface material shall be verified by the Director of the Caddo Parish Public Works Department.
  - A paved driveway apron, made of concrete or asphalt, is required.
- Should any surface material enter the public roadway, drainage system, or public right-of-way, the property owner is required to remove the material immediately. Failure to do so may result in the following:
  - The Zoning Administrator revoking the property' certificate of occupancy.
  - The Director of the Caddo Parish Public Works Department prohibiting and/or blocking any public access onto the property.
  - Should any enforcement actions take place, the site shall only regain full operation once all violations are corrected, costs reimbursed, and/or fines paid in full (as applicable).
- In the R-A Zoning District, single-family–detached and manufactured homes are permitted a gravel driveway, however a paved driveway apron is required.

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CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-3-CTAP

- Surface Requirements to Parking Lots --

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable, and desirable development within the physical area of Caddo Parish that falls within the jurisdiction of the Metropolitan Planning Commission's planning area, but outside of the corporate limits of the City of Shreveport. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

Trucking and shipping play a vital role in Shreveport's economy and the metro area has an increasing number of heavy trucks in part due to growing logistics/warehousing industries. With more trucks, there is a need for more truck parking. Companies and independent truck drivers that own their own trucks need additional options for storage. In addition, truck drivers that need to rest may park at unsafe locations, such as on street shoulder or vacant lots, if they are unable to locate available temporary parking.

Expanding the surfacing requirements for parking lots for heavy truck parking should result in the development of more locations for such storage. However, if not adequately regulated, parking that is poorly managed or over-saturated may adversely impact residents. Regulations should effectively provide for the needs of the community and mitigate potential adverse impacts on quality of life.

Case #23-3-CTAP updates the "surfacing parking" provisions found in *Article 8. – Off-Street Parking and Loading* of the Caddo Parish UDC. A list of the amendments, along with a brief explanation, are described below:

AMENDMENT 1. Updates "H. Surfacing" in Article 8. – Article 8. Off-Street Parking and Loading, Section 8.5. Design of Vehicle Parking Spaces.

Key components include:

- Pervious paving may be allowed upon submission of detailed report from a professional engineer, licensed in the State of Louisiana, stating that the proposed paving and soil substrate can adequately allow percolation or infiltration of storm water at the proposed location.
- Gravel, crushed concrete or milled asphalt are acceptable on any property within the I-1 Light Industrial Zoning District and I-2 Heavy Industrial District, provided all of the following surfacing conditions are met:
  - The surface material shall be designed by a professional engineer to sustain the anticipated traffic load.
  - The surface type, along with the engineer's seal, shall be verified by the Director of the Caddo Parish Public Works Department.
  - A paved driveway apron, made of concrete or asphalt, is required to extend from the road to at least the right-of-way line, or a minimum of fifteen (15) from the road, whichever is greater.
- Should any surface material enter the public roadway, public drainage system, or public right-of-way, it shall be the responsibility of the property owner to remove the material immediately. Failure to do so may result in the following:
  - The Zoning Administrator is authorized to revoke a certificate of occupancy, as well as issue any zoning violations to the property owner, as applicable.
  - The Director of the Caddo Parish Public Works Department may prohibit and/or block any public access onto the property.
  - Should any of the above enforcement actions take place, the site shall only regain full operation once all violations are corrected, costs reimbursed, and/or any fines paid in full, as applicable.
- In the R-A District, single-family–detached and manufactured homes are permitted a gravel driveway, however a paved driveway apron is required from the road to at least the right-of-way line, or a minimum of fifteen (15) feet from the road, whichever is greater.

ORDINANCE NO. 6325 OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED WESTERN CORNER OF COLQUITT ROAD AND JERSEY GOLD ROAD, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located Western corner of Colquitt Road and Jersey Gold Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-A Rural-Agricultural Zoning District to C-1 Neighborhood Commercial Zoning District:**

LOT 10, FRANK GRAHAM ESTATE SUB, UNIT 1 Section 23, T16N, R15W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____
Parish Attorney

_____
Date

23-5-P
FUSION MALL LLC

draft

CADDO PARISH PLANNING AND ZONING BOARD
SUMMARY MINUTES OF THE PUBLIC HEARING MARCH 29, 2023

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, March 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present
Laura Neubert, Chariperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present
Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Henry Bernstein, Parish Attorney's Office
Shari Culbert, Executive Assistant
Reginald Jordan, Zoning Administrator
Benjamin Koby, Planner

Members Absent
None

The hearing was opened with prayer by **MR. HUMPHREY, SR. .** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. BROWN, seconded by MR. HUMPHREY, SR., to approve the minutes of the February 22, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Mses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-5-P ZONING MAP AMENDMENT (REZONING)

Applicant:	FUSION MALL LLC
Owner:	CHC Realty LLC
Location:	5996 Colquitt Rd (Western corner of Colquitt Rd and Jersey Gold Rd.)
Existing Zoning:	R-A
Request:	R-A to C-1
Proposed Use:	Retail Goods Establishment

Representative &/or support:
Debra Johnson 8850 Sebastian Rd. Keithville, La. 71047
Ms. Johnson spoke of her proposed use for the property. She gave examples of the types of sales that would be conducted and items that would be housed and available for sold, and gave a list of her auctioneer credentials. She dispelled rumors of vape sales on the property. She spoke to concerns of gun sales.

Ms. Johnson answered questions from the board members.

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Hope Thoele 10234 Dover Pl. Keithville, La. 71047
Ms. Thoele expressed her support of Ms. Johnson opening a business.

Jill Brown 10181 McElroy Dr. Keithville, La. 71047
Ms. Brown spoke of her support of a business coming into the building. She also spoke in support of the application.

Scott McGee 311 Hallmark Dr. Stonewall, La. 71078
Mr. McGee spoke of his support of the proposed business.

Ruth Sanders 2160 Francais Dr. Shreveport, La. 71118
Ms. Sanders expressed her support of Ms. Johnson opening a business.

Selena Skyles 10222 Doe Ridge Keithville, La. 71047
Ms. Skyles spoke of her support of a business coming into the building. She also spoke in support of the application.

Mike Matthews 325 Ellerbe Ridge Shreveport, La. 71106
Mr. Matthews spoke in support of the application.

Opposition:
S. Michelle Perkins 10429 Keith Road Keithville, La. 71047
Mrs. Perkins spoke of her residence in Keithville. Mrs. Perkins spoke of previous encounters with the MPC board. She spoke to not receiving notification for the case and issues with MPC staff. She expressed her opposition, stating that she believes that Ms. Johnson will use her business to sale firearms and drugs.

Mrs. Neubert clarified the difference between the MPC and PZC boards. She spoke to Mrs. Perkin's concerns regarding staff and notification issues.

Mr. Brown spoke to the difference between the City and Parish.

Mr. Marchive asked Mrs. Perkins for clarification of where her property is in proximity to the proposed property.

Louise Harris 10956 Sunrise Circle Keithville, La.
Mrs. Harris asked the board how they were elected. Mrs. Neubert advised that the board was appointed by Parish Commissioners. Mrs. Harris spoke of her opposition to having an antique shop in her area and that she was not within the notification zone but agreed that the people within the notification zone should have been notified. There were approximately 15 people who stood to support her position.

Ms. Green shared comments about her position on the board and her support of the efforts to improve the notification process.

Donald Copeland 10457 Keith Rd. Keithville, La. 71047
Mr. Copeland stated that he is not in support of any commercial businesses in the area and that there is trouble within the area. He is also outside of the notification zone.

Mrs. Neubert asked that Mr. Copeland clarify what trouble he spoke of. He stated that there is is not certain what the issue is, but there is a heavy police presence. Mrs. Neubert suggested that he visit the Caddo 911 website to be informed of what is happening in the area.

Richard Pomplun 10759 Keith Rd. Keithville, La. 71047
Mr. Pomplun expressed opposition due to the probability of additional crime and traffic to the area. He gave accounts of crime he's witnessed in the area.

John Milkovich 11570 Timber Ridge Keithville, La. 71047
Mr. Milkovich spoke of possible other zoning and clarification of sales at the proposed business.

Betty Walton Hood 10835 Keith Rd. Keithville, La. 71047

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Mrs. Hood stated that she was not notified and that she is opposed to the request.

Robert Silas 588 Sunset Trace Keithville, La. 71047
Mr. Silas asked for clarity of the sales of the business. Mr. Brown advised him of what Ms. Johnson proposes to sale. Mr. Silas spoke of concerns of security at the building.

Dawn Harris 10956 Sunrise Circle Keithville, La.
Mr. Harris expressed his opposition due to the possible of increased crime and traffic.

Ms. Hart asked for clarification on the crime in the area. Mr. Harris gave a response.

Mr. Humphrey suggested that the community contact law enforcement regarding the crime in the area.

Ms. Hart asked questions of Mr. Harris concerning the building.

Rebuttal:
Ms. Johnson spoke of the security that she will have at the building.

A motion was made by MS. NEUBERT seconded by MR. BROWN to recommend approval of the application.

The motion was adopted by the following 4-2 vote: Ayes: Messrs. BROWN, HUMPHREYS and Mses. HART & NEUBERT. Nays: Mr. MARCHIVE & Ms. GREEN. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair **Phyllis Hart, Secretary**

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

CADDO PARISH PLANNING AND ZONING COMMISSION
Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

MARCH 29, 2023
AGENDA ITEM NUMBER: 10
MPC Staff Member: Alexis DeJohn
Parish Commission District: 11/Ed Lazarus

CASE NUMBER 23-5-P: ZONING REQUEST

APPLICANT: FUSION MALL LLC
OWNER: CHC Realty LLC
LOCATION: 5996 Colquitt Road (Western corner of Colquitt Rd and Jersey Gold Rd.)
EXISTING ZONING: R-A
REQUEST: **R-A to C-1**
PROPOSED USE: **Retail Goods Establishment**

DESCRIPTION: The applicant in this case is requesting approval to rezone a 2.12-acre tract of land from R-A (Rural Agriculture) to C-1 (Neighborhood Commercial). The property is surrounded by R-A properties to the north, south, east, and west. The applicant is requesting approval for this rezoning for a retail goods establishment.

There are no previous cases associated with this site. It is important to note that there were several applications submitted for property rezonings; however, one was approved for rezoning to I-1 (Light Industrial) for a fire station and well with a water tower (P-14-08). All other applications for rezoning to commercial properties were denied.

Nearby neighborhoods include: Idlewood, Keith Road.

REMARKS: As stated in Article 4.3 of the Unified Development Code (UDC), C-1 is defined as "The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. Residential dwelling units are allowed above the ground floor." The permitted by right uses in C-1 zoning district include Agriculture, Amusement Facility – Indoor, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary, Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Government Office, Lodge/Meeting Hall, Medical/Dental Office, Office, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Restaurant, Retail Goods Establishment, Soup Kitchen, Soup Kitchen - Accessory, Specialty Food Service, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications (Eligible Facility), Temporary Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

As discussed above, the property is zoned R-A and is surrounded by other R-A properties. The property was originally a church, but is now being sold by CHC Realty, LLC. The purchasing of this property, by the applicant, is contingent upon the property being approved for rezoning to C-1. The

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

applicant is requesting to rezone this property for a retail goods establishment for an antique sales/consignment store. There has been concern that this particular property would turn into a vape/smoke shop and would have drug paraphernalia in store and would become the center of criminal activity. The applicant stated that this type of use would not happen at the property in question. A vape shop, a store that sells firearms, and an antique furniture store all fall under a "Retail Goods Establishment". Although a vape shop/smoke shop sounds like it may have drug paraphernalia, it would not. They do not sell marijuana or other paraphernalia; however, a dispensary would. Vape stores typically "are retail outlets specializing in the selling of electronic cigarette products". Vape shops can also be online. They tend to only sell tobacco products. These came about because electronic cigarettes provide a less hazardous alternative to smoked tobacco for smokers and can aid smoking cessation. Being realistic, electronic cigarettes have less toxins than cigarettes themselves; but they are still harmful. Some vape shops may also sell CBD which is thought to be marijuana but is not. CBD (Cannabidiol) is an active ingredient in cannabis that is derived from the hemp plant and does not cause a high and is not addictive. The reason why CBD itself is so controversial is because it comes from the cannabis plant. CBD can be derived from non-hemp plants. Hemp is defined as any part of the cannabis sativa plant with no more than 0.3% of tetrahydrocannabinol (THC), which is the mind-altering substance. CBD can also help to improve sleep disorders, fibromyalgia pain, muscle spasticity related to multiple sclerosis, and anxiety. CBD can also be an effective anti-seizure medication.

Rezoning this property to C-1 would not completely be out of character for this neighborhood given the fact that there are other C-1 properties and other commercially zoned properties scattered along Colquitt Road. About 3.13 miles heading northeast of the property in question are commercial properties that directly abut residential zoned properties. Heading southwest about 0.55 miles from the property are two commercial properties that abut residentially zoned properties which is a convenience store which is zoned C-1. The applicant expressed that this retail goods establishment would not be the standard retail establishment store in the sense that it will not be open for public use daily, but would allow customers to come at least once a month to purchase merchandise sold by the applicant's company.

The Shreveport-Caddo 2030 Master Plan Future Land Use Map shows the property as Neighborhood Commercial; therefore, rezoning request to C-1 is in alignment with the future land use map. The future land use map shows a transition into commercial development along this area of Colquitt Road. Development of this property to residential is unlikely.

Per UDC requirements, a Neighborhood Participation Plan meeting was required and held on February 20, 2023, with a total of 5 people in attendance. There was opposition from some of the neighborhood participants.

STAFF ASSESSMENT: **Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of rezoning this property from R-A to C-1 for a retail goods establishment is warranted.**

The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

Alternatively, based on information provided at the public hearing, the PZC may:

1. Approve the rezoning request for a different zoning type.
2. Deny the zoning request.

PUBLIC ASSESSMENT: **Seven people spoke in support, eight people spoke in opposition**

PZC RECOMMENDATION: **The board voted 4-2 to recommend the application for approval.**

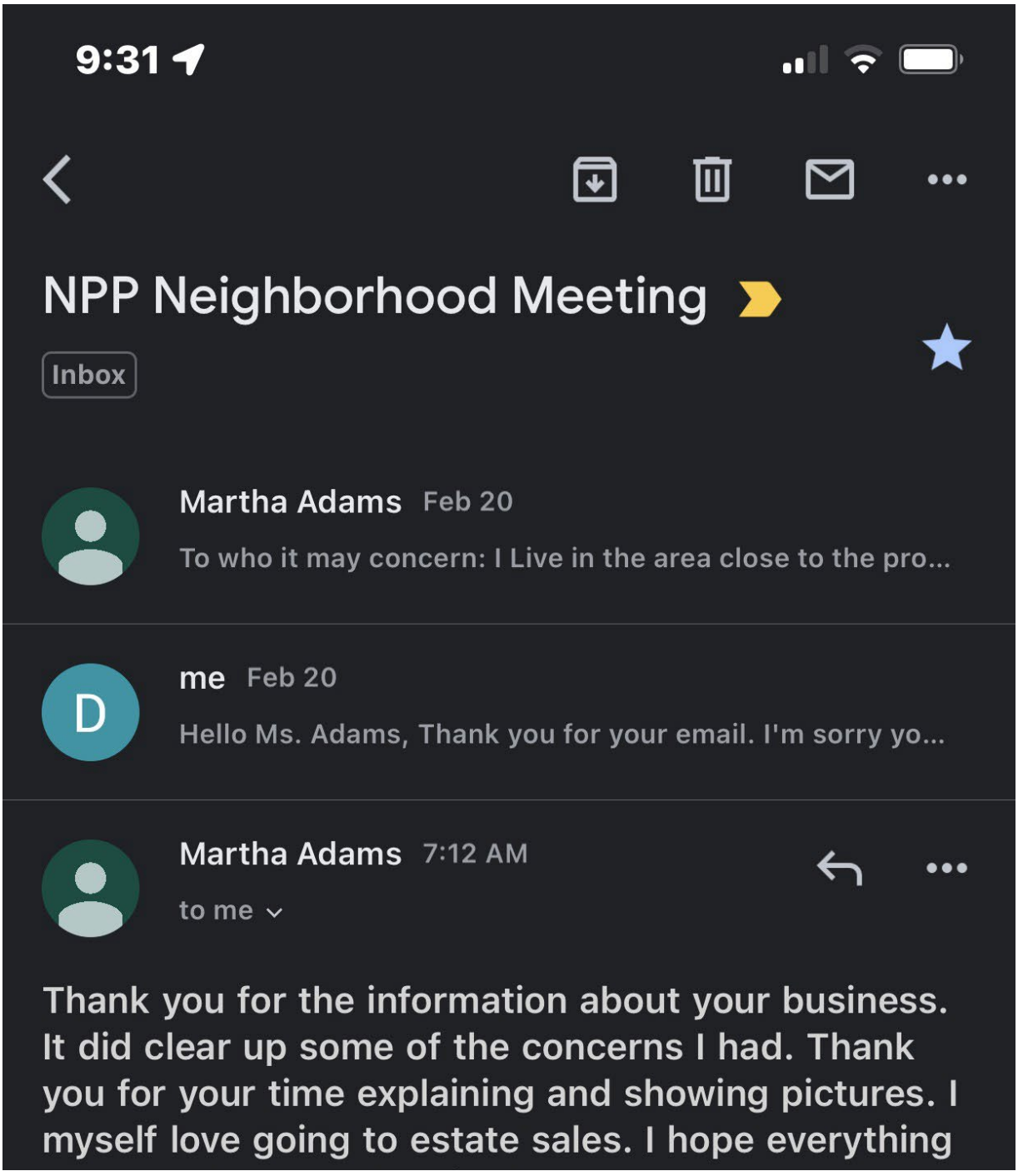
The information stated herein is the result of discussion by a staff review team. The Caddo Parish Planning and Zoning Commission will use all information made available to them in making their decision. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to, the requirements of the Zoning Administrator, building permits, liquor licenses, the Parish Health Unit, and Certificates of Occupancy, all as applicable.

From: Debra Johnson
To: Benjamin Koby
Subject: Revision
Date: Thursday, February 23, 2023 9:34:29 AM

Hi Ben,

I heard from My last opposing person this morning, Ms. Adams I am attaching her response to me that I received this morning. Should I update my report with her information and send it back to you?

Thx Debra



turns out for your location here.

•••

D

me 9:31 AM

to Martha

Thank you Ms. Adam's. I appreciate you reading my email. Hopefully you will be able to attend our Estate Sales and events we will have at the location. Please feel free to sign up for our email notification list so you can see in advance what we're working on.

Thx! Debra

•••

Reply

Forward

From: Shreveport Caddo MPC, LA <info@shreveportcaddompc.com>
Sent: Sunday, February 19, 2023 6:53:55 PM
To: Alan Clarke <Alan.Clarke@shreveportla.gov>
Subject: thomasonlawn1@yahoo.com

Message submitted from the <Shreveport Caddo Parish MPC> website.

Site Visitor Name: Paul and Debbie Thomason
Site Visitor Email: thomasonlawn1@yahoo.com

To whom it may concern, my name is Paul Thomason, my wife Debbie Thomason and I reside at 6035 Colquitt Rd in Keithville. We are located directly across the street from the proposed address of 5996 Colquitt Rd . Formerly the Redeemer Church. We understand there is an application to rezone this property for commercial resale use. We are adamantly opposed for rezoning this property due to property value concerns, traffic concerns and the concerns of safety and security for our property. Thank you for noting our opposition to this application. Paul Thomason

Alexis DeJohn

From: Susan Perkins <michellejuban10429@gmail.com>
Sent: Monday, March 13, 2023 10:15 AM
To: Alexis DeJohn
Subject: Re: Case 23 - 5 - P

OPPOSITION

March 13, 3023

Rezoning from R-A Rural Agriculture to C-1 Commercial

To Whom It May Concern ;

Re: Zoning changes at Intersection Keith Road/ Colquitt/ Jersey Gold

Notifications of letters were send out to our P O box instead of our physical address. A schedule meeting for a Monday evening, at 2 pm , back on
Feb 20, 2023 ? We we're unaware of until , recently the proposed changes. This is not properly addressing the community , when limited details are disclosed in correspondence. Letters were sent to ....ONLY a very small section of our community!

Does this business plan on having 24 hours security? What is the planned business hours ?

Jersey Gold/ Keith Road @ Colquitt has numerous of vehicle accidents due to Chesapeake well sites traffic & Colquitt has high volume of traffic. Does the Parish plan on putting up traffic lights at intersection? That is very reason Chesapeake put entrance to well site on Keith Road instead of Colquitt!

Right now ...there are several operating Chesapeake wells sites just on Keith Road ... eighteen wheelers up /down road at all hours ...with two additional well sites located on Colquitt Road.

Absolutely Not ! We adamantly oppose to this zoning change from R-A (Rural Agriculture) to Commercial C-1.

Our home property is valued at somewhere between $250,000 - $287,000. We live at 10429 Keith Road, Keithville, La. We do not want a thrift store or used junk store at the corner! Our property is located diagonally across from the exact location of proposed zoning changes.

At this time ... ongoing daily issues of drug dealing at the Chesapeake well site directly across the street from our home & proposed location of thrift store. We are working with Chesapeake security and Caddo Sheriff Dept. to get issues resolved because of constant issue with trespassing and drug activity at the well site daily . A thrift store would only invite other criminal activity.

That type of business would drastically decrease our property values ! We are located in Metropolitan Estates on various acreages sized properties NOT typical small lots. Metropolitan Estates has a convent that we are unable to even put up a fence in our front yard or build any structure in front of or beside our home.

Yet ..a proposed zoning change would result in decreasing our property values. The whole reason many purchased property in Keithville, was to get away from all the businesses and criminal activity .

We are just outside the five miles from city limits in the country and we pay high taxes to keep rural /country areas in the country. Our property taxes just last year was $ 2,237. 27.

The property manager, at the three plus acres beside our property has not maintained their property (as in mowing twice a year for over twenty years) which is required by parish ordinances. Drainage is overflowing due to not properly maintenance of parish , not to mention the ...mowing of tall grass. Trees are falling across Keith road because the parish has allowed the property manager not to maintain the property in twenty plus years, which is apart of Metropolitan Estates.

Jersey Gold subdivision ...has many drug related issues in this section of the parish. As the Caddo Parish Deputy recently disclosed... he has had more drugs bust/ arrest at this very intersection than anywhere else in the parish. Our Conversation was due ....to a police investigation ... regarding a Caddo Parish school bus driver which PARKED with a empty bus at well site and exchange something with a residence from Jersey Gold ; at the very location of Chesapeake well site , which is located directly in front of our home and across the street from the proposed Thrift store location.

We had to recently upgrade our home security cameras , because of all the criminal activity/ issues here in the country at Chesapeake well site.

I ask that you immediately pull the request for zoning changes. Case # 23-5-P

If you want to discuss , please call home number @ 318-925-0509.

Sincerely,

David T. Perkins & Susan Michelle Lozier - Perkins

Reference: Case Number 23-5-P

We received the attached e-mail from Susan Perkins, a nearby resident that is opposed to the rezoning. She wanted this screen shot of the applicant's current website included in the board packet because she believes this is evidence that the site will be utilized in a manner that is inconsistent with the applicants stated use.

From: Susan Perkins <michellejuban10429@gmail.com>
Sent: Wednesday, March 15, 2023 11:15 AM
To: Stephen Jean <Stephen.Jean@shreveportla.gov>
Subject: Case 23 - 5 - P

9:04

) ESTATE SALE ~ THURSDAY & FRIDAY 2606 CRESWELL AVE. ~ SHREVEPORT, LA ~ FRI & SAT

NNOUNCMENTS COMING SOON....

S NOW ON TIKTOK @FUSIONMALL ~ BOOKMARK www.fusionmall.net

Home of...

UPSCALE CONSIGNMENT SHOPPE ~ UNLIMITED VAPOR ~ VINTAGE & ANTIQUE MALL

AUCTIONS UNLIMITED ~ ESTATE SALES by Debra Johnson ~ TRUCKLOAD EVENTS

758 SHREVEPORT BARKSDALE HWY ~ SHREVEPORT, LA 71105 ~ 318-828-2915

ADD ME TO THE EMAIL LIST

CURRENT Special Auctions	ESTATE AUCTIONS	ESTATES	CONTACT US
CALENDAR	LIQUIDATIONS	DIRECTIONS	ABOUT US
ESTATE SALES	APPRAISALS	AUCTION TERMS	ESTATE SALE VS AUCTION
ANTIQUE	GENERAL	WHY AUCTION?	TERMS OF SALE

CLICK THE LINKS BELOW TO FOLLOW THE PAGES

Schedule	TYPE/CITY
HIGHLAND ESTATE SALE 2606 CRESWELL AVE. SHREVEPORT, LA 71104	FRIDAY MARCH 3rd ~ 9:00-4:00 FRIDAY MARCH 4th ~ 9:00-4:00
EXCITING NEWS COMING SOON...	www.fusionmall.net
OUR NEW WEBSITE SHOULD BE UP & RUNNING ANY DAY NOW	BOOKMARK NOW... WWW.FUSIONMALL.NET 318-828-2915

NOTE: KEEP CHECKING BACK AS SCHEDULE MAY CHANGE

LA LICENSE #1541

So if you're a collector, serious auction hunter or are just out for an evening of fun and are from the Shreveport ~ Bossier area or even East Texas, Arkansas or Mississippi, bid live or online at one of our upcoming auctions at our Auctions

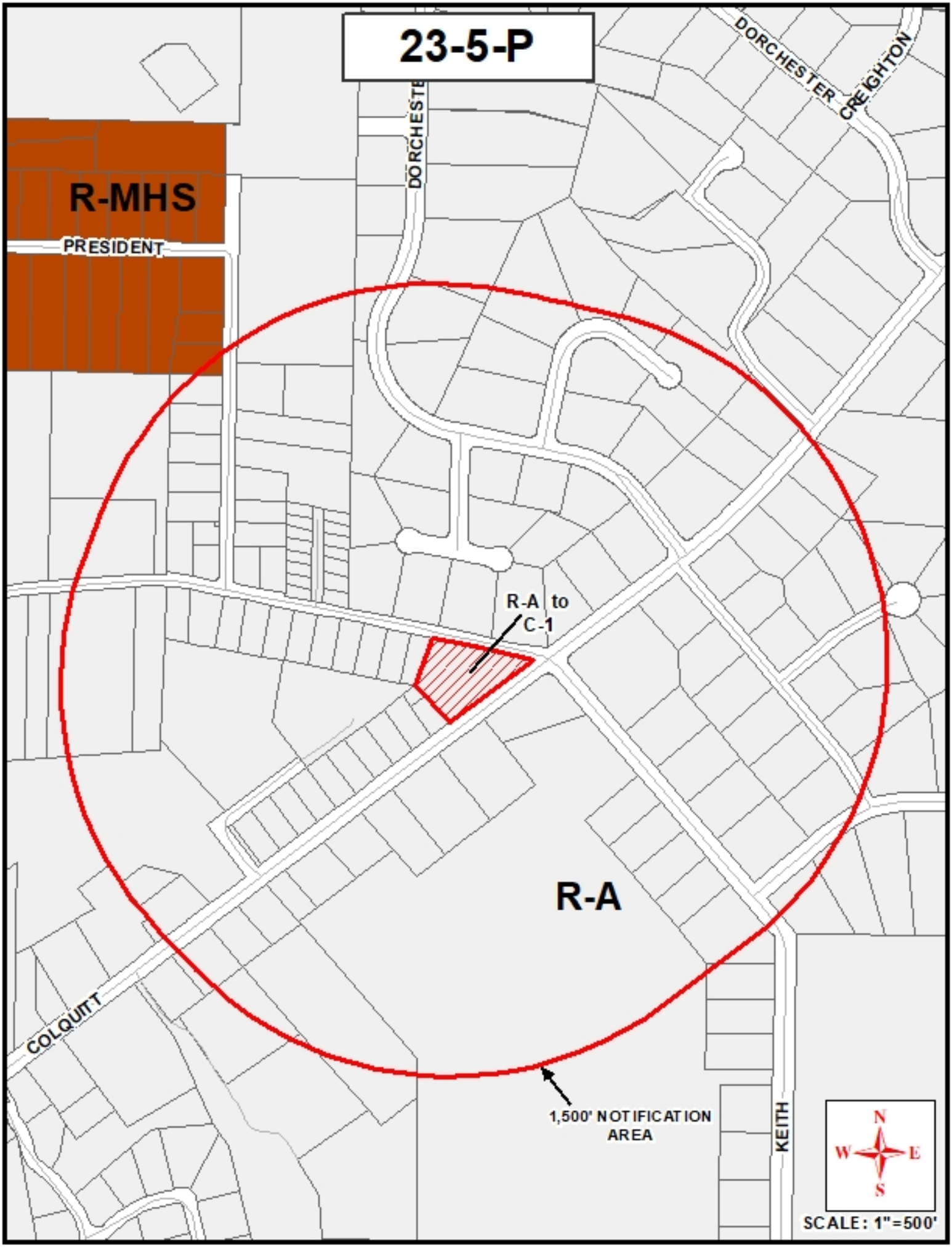
Not Secure — shreveportauctions.com

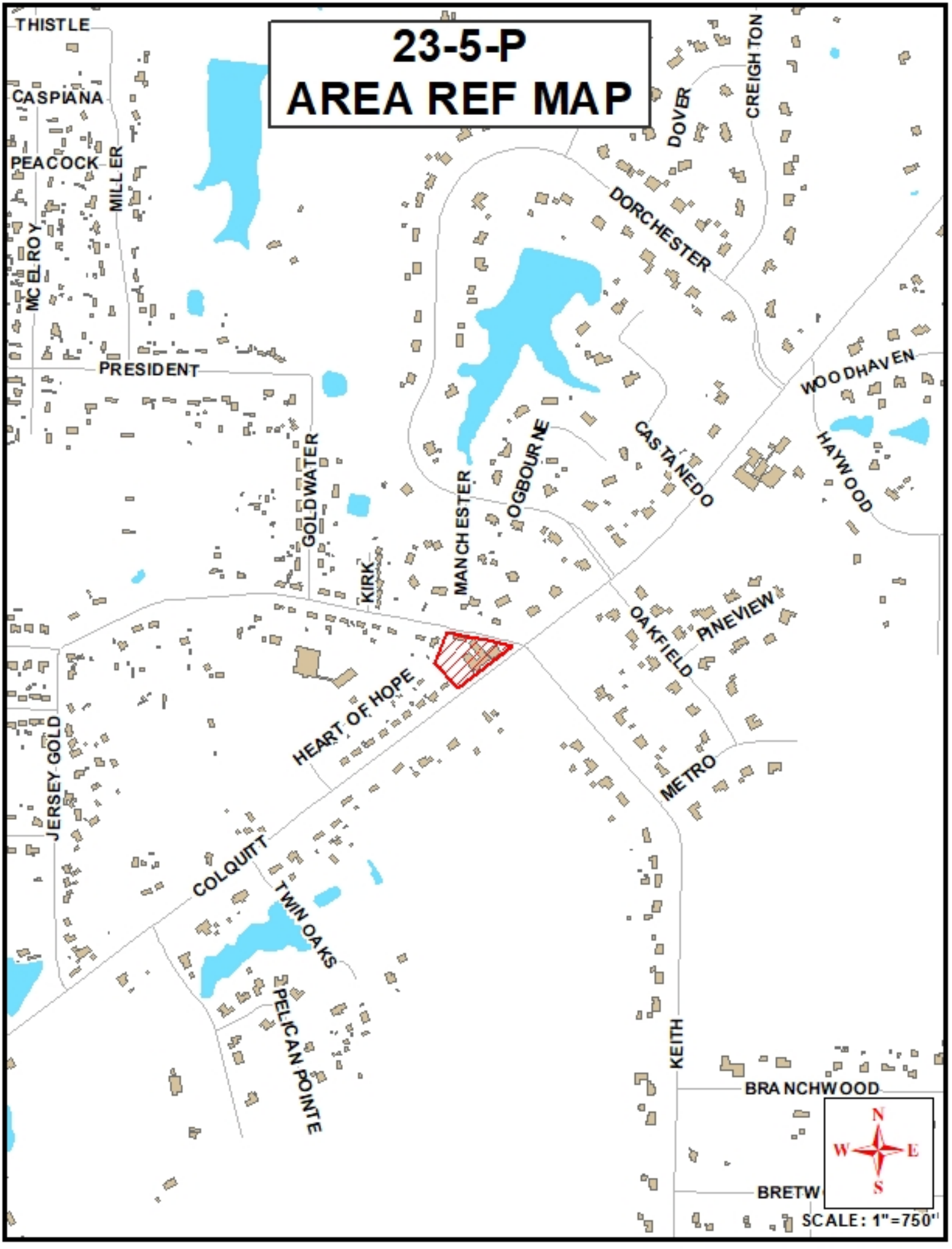
From: Shari Culbert
To: Benjamin Koby
Cc: Emily Trant
Subject: Opposing Neighbor 23-5-P
Date: Friday, March 17, 2023 2:04:00 PM

Good afternoon,

Mr. Richard Pomplun (925-3473) called to oppose the proposed zoning change. He feels that it will decrease his property value, add to the drug problem in the area, and increase the traffic. Thank you.

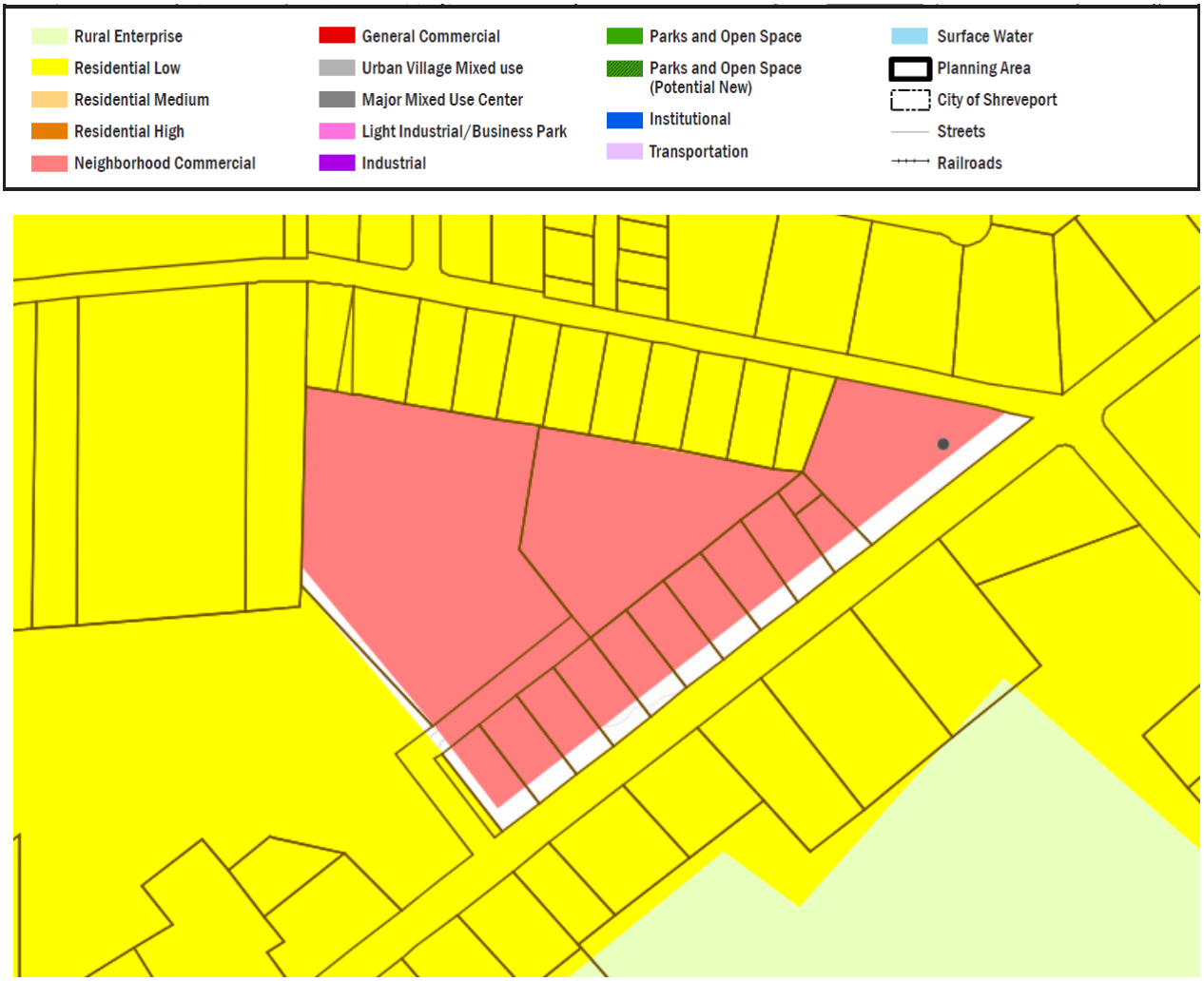
Shari Culbert
Executive Assistant
Metropolitan Planning Commission
505 Travis Street, Suite 440
Shreveport, La 71101
318-673-6470

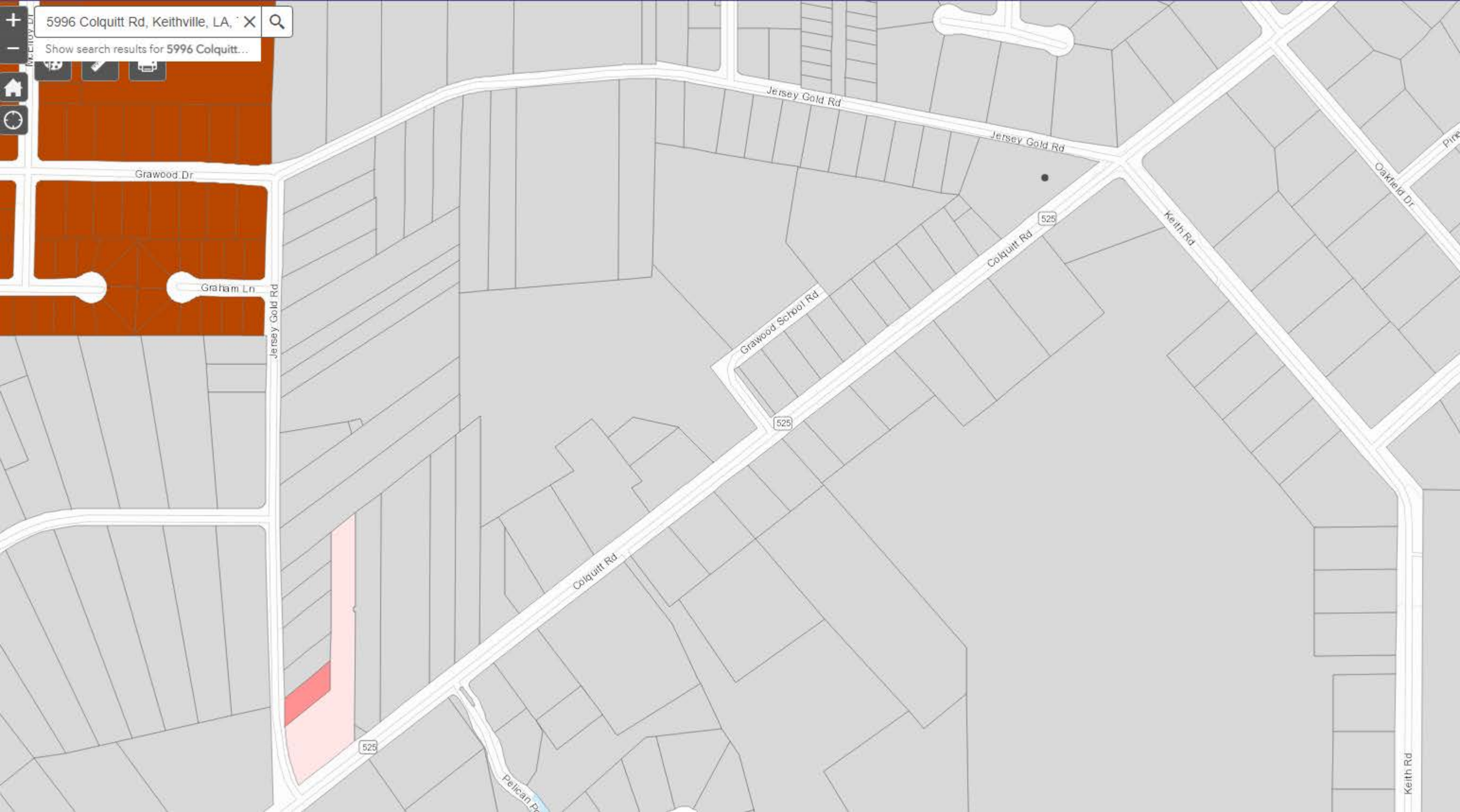

23-5-P
DORCHESTER
DORCHESTER CREIGHTON
R-MHS
PRESIDENT
R-A to C-1
R-A
COLQUITT
KEITH
1,500' NOTIFICATION AREA
N
W
E
S
SCALE: 1"=500'


23-5-P
AREA REF MAP
THISTLE
CASPIANA
PEACOCK
MILLER
MCELROY
PRESIDENT
GOLDWATER
KIRK
MANCHESTER
OGBOURNE
DORCHESTER
DOVER
CREIGHTON
CASTANEDO
WOODHAVEN
HAYWOOD
OAKFIELD
PINEVIEW
METRO
HEART OF HOPE
JERSEY GOLD
COLQUITT
TWIN OAKS
PELICAN POINTE
KEITH
BRANCHWOOD
BRETW
N
W
E
S
SCALE: 1"=750'

23-5-P

Future Land Use Map




5996 Colquitt Rd, Keithville, LA,
Show search results for 5996 Colquitt...
Jersey Gold Rd
Jersey Gold Rd
Grawood Dr
Graham Ln
Jersey Gold Rd
Grawood School Rd
Colquitt Rd
525
Keith Rd
Oakfield Dr
Colquitt Rd
525
Keith Rd

15/03/2023

LEASE
VAILABL
.com
15/03/2023

15/03/2023

FOR SALE/LEASE
318.868.1000
OWNER FINANCING AVAILABL
CHCRealtyLLC@gmail.com

15/03/2023

Neighborhood Participation Plan Report

Project #23-5-P ~ FUSION MALL LLC ~ Submitted by: Debra Johnson

5996 Colquitt Rd Keithville LA 71047 ~ Date of filing: February 6, 2023

Our Neighborhood Participation Meeting was held at the proposed location, 5996 Colquitt Rd., Keithville, LA 71047 on February 20, 2023 at 2:00-3:00 PM ~ Participants began arriving at 1:45 PM

There were 5 people in attendance and I received emails from 3 other people in the area along with myself, Debra Johnson and 2 of my employees.

Attendees or Participants were:

Jerry Hendon ~ 5946 Colquitt Rd.
Mildred J. Norris ~ 10502 Keith Rd.
Jill Brown ~ 10181 McElroy Rd.
JoAnn Joffrion ~ 6005 Colquitt Rd.
Kirsten Sorrentino ~ 6054 Colquitt Rd.
*Karen Lock ~ 6154 Colquitt Rd.
**Paul Thomason ~ 6035 Colquitt Rd.

Emails were received from:
**Paul Thomason
***Pete Summers for Constance Fulco Summers
****Martha Adams

Some information was posted on Facebook and other people in the area were also interested and excited about our plans but did not attend the meeting as they did not know they would be allowed to but I have spoken with a couple on the phone.

In the meeting we handed out flyers to all that attended. Questions and concerns were discussed. One concern was increased traffic and we explained that we would not be opened on a daily basis so traffic should not be any concern. Another concern was by the information they received they thought we were some type of flea market or pawn shop type of operation. We explained that it was not the type of business we were and showed them photographs of the type things we sell and offered our website information so they could look to see what type of merchandise we sold and were assured that we sold new and upscale merchandise and did not handle any type of garage sale type of goods. One person had concerns that their property value would go down but once they realized we were not the type of business that sold “junk” they were all on board & excited.

During the meeting several of the participants wanted to alert their other neighbors to share the information we gave them so they could let them know that they liked what they heard and thought we would be a good addition to be in their neighborhood. They also wanted to tell them in case their

support would be needed they could help. I gave them my number so they could contact me if they had any questions.

*Karen Lock ~ 6154 Colquitt Rd. ~ Ms. Lock did not attend the meeting but her mother Mildred Norris was in attendance. Ms. Lock phoned me the evening of the meeting stating that she owns the house located at 6154 Colquitt Rd. She also told me that her name is on the property but actually belongs to her 2 year old daughter and that the property is currently vacant but she was in favor of the change of zoning.

**Paul Thomason ~ Mr. Thomason emailed me the evening before the meeting stating that he was opposed to us changing the zoning because he didn't want any flea market or pawn shop type business in that location because it would devalue his property and increased traffic. He did not attend the meeting but lived right across the street so when the meeting adjourned I drove to his house. Mr. Thomason was home so I gave him one of my flyers and discussed with him the same things I discussed with the people that attended the meeting. He explained the reason he thought we were that type of business was because he'd observed others setting up junk sales in the parking lot over there and was not happy about it. After our talk Mr. Thomason and found out it was not us having these parking lot sales he is now on board and was very enthusiastic. Mr. Thomason signed the sign-in sheet when I spoke pro him at his home.

***Pete Summers for Constance Fulco Summers ~ Mr. Summers emailed me the evening before the meeting. He is in charge of the estate for Mrs. Summers (deceased). He stated in his email that he said he was in favor of our business. He said he would not be able to attend but his email his email was his interest and approval for the rezoning.

****Martha Adams ~ I received an email from Mrs. Adams after the meeting and too late for me to try and reach out to her but will try to reach out to here in the next couple of days so that I can give her all the details as well.

In all the meeting went extremely well and so far all of the property owners that I've been able to speak with are now not only in favor of the re-zoning but are now excited about us moving into the location. All concerns were addressed and settled. The concern of increased traffic were explained as there will not be a steady stream of traffic coming on to the property. The concern of lowering property values were addressed. The concern was they thought we were going to open a Flea Market or Pawn shop and assured them that was not the type of business we were. As of this time I do not have any opposition for the rezoning.

I, the undersigned, as the applicant or an authorized representative of the applicant do solemnly swear and attest that the information provided is true and accurate. I have included a complete record of the neighborhood meeting, as well as an honest response regarding the intentions for development.
Signature of Applicant or Authorized Representative Date
Type or Print Name of Applicant (or Authorized Representative) Date

_____02/20/2023_____
Signature of Applicant or Authorized Representative Date

___Debra Johnson_____02/23/2023_____

Type or Print Name of Applicant (or Authorized Representative) Date

NPP Neighborhood Meeting Invitation Letter (Zoning Change)

February 6, 2023

Dear Neighbor:

My company, Fusion Mall LLC, is planning to purchase the property and buildings located at 5996 Colquitt Rd. (formally Redeemer Church) We would like to open a new retail establishment at this location. It will consist of selling and/or auctioning new, pre-owned and refurbished personal property such as furniture, décor, jewelry, toys, art and just about anything you would normally find in a home.

The site is located in an R-A (Rural Agriculture) Zoning District. Rezoning would be required in order for us to open our store at this location. The use Matrix (Table 5-1) indicates that a retail goods establishment is no permitted in the current Rural Agriculture (R-A) Zoning District so we are requesting rezoning to Neighborhood Commercial C-1 Zoning District. The site was previously a multi-story church structure with a combined square footage of 20,000 square feet and has a parking lot with ample parking.

Because you are a nearby neighbor or are otherwise interested in the neighborhood, I am inviting you to a meeting where you can learn more about us and what we propose. Feel free to present questions or concerns. Our application has to be heard by the Parish Planning and Zoning Commission (PZC) and we are required to do this before we submit our application to the Metropolitan Planning Commission.

The meeting will take place:
Monday, February 20th, 2023 at 2:00 pm
At the property located at 5996 Colquitt Rd.
(Formally Redeemer Church)
Keithville, LA 71047

At the meeting, please feel free to ask any questions you may have concerning this new addition to your neighborhood and will be happy to give you any information you may want. If you are unable to attend the meeting and would like me to answer any questions you may have, feel free to contact me at the email address below. I hope to see you at the meeting on February 20th.

Sincerely,
Debra Johnson
Fusion Mall LLC
Fusionmall7@gmail.com

NPP Neighborhood Meeting (Zoning Change)

February 20, 2023

Thank you for attending our Neighborhood Meeting today. This is a requirement of the Shreveport Metropolitan Planning Commission. The purpose of our meeting today to address any questions or concerns you might have in the rezoning of the property located at 5996 Colquitt Rd., formerly Redeemer Church. My company, Fusion Mall LLC, is planning the purchase this property and buildings located here at 5996 Colquitt Rd.

During the COVID crisis our business took a dramatic downturn in foot traffic and have since started restructuring our business to have more of an online presence. We closed our current location to foot traffic in December of 2022. We did this to concentrate more in restructuring our inventory to get it ready for online purchasing.

Our business is mainly consignments. We bring in items to sell for others both personal and for businesses. We sell furniture, jewelry, home décor, art, toys, and collectibles. Just about anything you would find in a regular home or business. Most of the business consists of selling the items online and shipping to the customer. We do offer local pickup for folks living within a reasonable distance. We will have occasional in house sales open to the public but not on a daily for regular basis so traffic will probably be less than it was with the previous occupants of the property. We also perform estate sales but these are offsite from the premises but items from these estates may be brought in for consignment at well.

In the event you have questions that you may not have thought of during the meeting please feel free to contact me at any time and if it's something I don't know I will do everything I can to try and find out and I thank you for your time.

Debra Johnson
Fusion Mall LLC
Fusionmall7@gmail.com

NPP Neighborhood Sign-In Sheet ~ February 20, 2023
5996 Colquitt Rd., Keithville, LA 71047

Please Sign In

NAME: Jerry Herndon PHONE: 318-254-9837
ADDRESS: 5946 Colquitt Rd. Keithville, LA EMAIL:

NAME: Mildred J Norris PHONE:
ADDRESS: 10502 Keith Rd Keithville, LA 71047 EMAIL:

NAME: Jill Brown PHONE: 318-344-6400
ADDRESS: 10181 McElroy EMAIL: Ladybug6900@aol.com

NAME: JoAnn Jaffrion PHONE: 318-925-0081
ADDRESS: 6005 Colquitt Rd. Keithville, LA 71047 EMAIL:

NAME: Kirsten Sorrentino PHONE: 4097666869
ADDRESS: 6054 Colquitt EMAIL:

NAME: Paul Thomason PHONE: 318-560-5599
ADDRESS: 6035 Colquitt Rd. EMAIL: thomasonpaul@yahoo.com

NAME: Karen Mock PHONE: 318-426-0112
ADDRESS: 6154 Colquitt Rd EMAIL:

NAME: PHONE:
ADDRESS: EMAIL:

OWNER	STREET AD	CITY	STATE	ZIP
Lozier, Sus	PO Box 824	Keithville	LA	71047-0824
Heart Of H	PO Box 187	Shreveport	LA	71138-1776
Kelly, Ruby	PO Box 334	Keithville	LA	71047-0334
Weaver, Ec	6247 Jerse	Keithville	LA	71047-7944
Williams, B	10385 Kirk	Keithville	LA	71047-7952
Miller, Ceci	10416 Mar	Keithville	LA	71047-8993
Holcombe,	6267 Jerse	Keithville	LA	71047
Foret, Mich	6257 Jerse	Keithville	LA	71047-7944
Baker, Jerr	5960 Colqu	Keithville	LA	71047-8968
Davis, Leor	6026 Colqu	Keithville	LA	71047
Vines, Kerr	6050 Colqu	Keithville	LA	71047
Crow, Davi	900 Pierrer	Shreveport	LA	71106
Davis, Bett	10389 Kirk	Keithville	LA	71047-7952
Hunter, SiL	6018 Colqu	Shreveport	LA	71118
Bennett, B	10381 Kirk	Keithville	LA	71047-7952
Adams, Ma	6042 Colqu	Keithville	LA	71047-8984
Houston, A	3463 Foun	Keithville	LA	71047-8544
Summers,	13250 Kay	Freedom	OK	73842-3869
Thomason,	6035 Colqu	Keithville	LA	71047-8962
Herndon, J	5946 Colqu	Keithville	LA	71047-8968
Winstead,	12540 Rust	Keithville	LA	71047
Dinkins, Ra	6049 Colqu	Keithville	LA	71047-8962
Sharpley, L	10446 Mar	Keithville	LA	71047
Hartman, T	10426 Mar	Keithville	LA	71047
Bradley, De	6034 Colqu	Keithville	LA	71047
Knight, Dia	10435 Mar	Keithville	LA	71047-8932
Fox, Georg	10436 Mar	Keithville	LA	71047-8993
Hayes, Jera	10425 Mar	Keithville	LA	71047
Hunter, SiL	6018 Colqu	Keithville	LA	71047-8984
Joffrion, Jo	6005 Colqu	Keithville	LA	71047-8962
Wibben, Ni	10415 Mar	Keithville	LA	71047
Sorrentino,	6054 Colqu	Keithville	LA	71047
4 Aces Pro	4350 Greer	Shreveport	LA	71109
BLAck Dian	PO Box 766	Shreveport	LA	71137
Chc Realty	8943 Kings	Shreveport	LA	71118
Walter Joh	505 Travis	Shreveport	LA	71101

CC3825 **NOTICE TO THE PUBLIC**

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, March 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-5-P: ZONING MAP AMENDMENT (REZONING): 5996 Colquitt Rd. Application by FUSION MALL LLC for approval to rezone property located on the Western corner of Colquitt Rd and Jersey Gold Rd., from R-A Rural-Agricultural Zoning District to C-1 Neighborhood Commercial Zoning District, being more particularly described as LOT 10, FRANK GRAHAM ESTATE SUB, UNIT 1 Section 23, T16N, R15W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

ORDINANCE NO. 6326 OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR THE SAFE SUMMER PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Safe Summer Program provided funding for Parish-sponsored recreational and quality of life initiatives that help youth and other Parish citizens sustain a safe and healthy environment; and

WHEREAS, additional funds are needed to continue programming throughout the Parish; and

WHEREAS, Caddo Parish's Safe Summer Program received national recognition as a 2022 National Association for Counties Achievement Award winner; and

WHEREAS, the Caddo Parish Commission would like to appropriate an additional $50,000 for additional programming; and

WHEREAS, the Parks Department will host programming throughout the year within the stated budget; and

WHEREAS it is necessary to amend the 2023 Riverboat Fund and the Oil and Gas Fund in the amount of $50,000 for the Safe Summer Program; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat and Oil and Gas Funds for the year 2023 is hereby amended as follows:

	Budget Increase (Decrease)
Oil and Gas Fund	
Transfer to Riverboat	$50,000
Fund Balance	($50,000)
Riverboat Fund	
Special Programs – Safe Summer	$50,000
Transfer from Oil and Gas	$50,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

_____
Parish Attorney

_____
Date

ORDINANCE AND RESOLUTION FACT SJEET

CADDO PARISH COMMISSION

TITLE
ORDINANCE AMENDING THE 2023 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO APPROPRIATE FUNDS FOR SAFE SUMMER **(Ordinance No. ____ of 2022)**
ORIGINATING DEPARTMENT: Commissioner Steven Jackson
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Riverboat Fund and the Oil and Gas Fund by $50,000 to provide an additional appropriation for the Safe Summer Program.
KEY STAFF CONTACT: Hayley Barnett
AUTHORIZATION
Department Head Hayley B Barnett _____ Date 04/11/2023
Legal _____ Date _____
Parish Administrator _____ Date _____

ORDINANCE NO. 6328 OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING AND REINACTING CHAPTER 32, ARTICLE VI OF THE CADDO PARISH CODE OF ORDINANCES, REPEALING SECTION 32-52 AND SECTION 34-22 OF THE CODE OF THE CADDO PARISH CODE OF ORDINANCES, AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, Caddo Parish's noise ordinances have not been updated since 2011; and

WHEREAS, more detailed research and newer technology is now available; and

WHEREAS, new noise generating activities are prevalent, requiring more nuanced measurements of noise to discern the true impact upon citizens; and

WHEREAS, Bossier Parish, Caddo's original partner in the noise studies that led to the 2011 update of Caddo Parish Ordinance has recently commissioned a new study and updated its noise ordinance based on those findings; and

WHEREAS, Caddo and Bossier Parish together constitute a regional area and Caddo finds it prudent to update its noise ordinances as well, to provide for continuity and joint enforcement opportunities.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Chapter 32, Article VI of the Caddo Parish Code of Ordinances is hereby amended and reenacted as follows:

ARTICLE VI. - REGULATION OF NOISE WITHIN THE UNINCORPORATED LIMITS OF THE PARISH OF CADDO

Sec. 32-160. - Definitions.

Agricultural property means property used in cultivating the soil, producing crops (including timber), and raising livestock.

A-weighted sound level means the sound pressure level in decibels as measured on a sound level meter using the A-weighting network which discriminates against the lower frequencies according to a relationship approximating the auditory sensitivity of the human ear. The level is designated dBA.

Ambient sound means all-encompassing sound associated with a given environment composing of sound sources near and far.

Background sound means all-encompassing sound associated with a given environment without contributions from the source(s) of interest. It combines long-term and short-term background sound.

Background sound level means the sound level defined by the long-term background sound level in an area which excludes the noise source of interest and short-term background noise.

C-weighted sound level means the sound pressure level in decibels as measured on a sound level meter using the C-weighting network which is more sensitive to low-frequency sounds than the A-weighting network. C-weighting is used to assess the low-frequency content of a complex sound environment. The level is designated dBC.

Construction means any site preparation, assembly, erection, substantial repair, alteration, or similar action, but excluding demolition, for or of public or private rights-of-way, structures, utilities or similar property.

Continuous background sound means the background sound measured during a measurement period, after excluding the contribution of transient background sounds. Continuous relates to the constant nature of the background sound, not to any measurement duration. Transient background sounds are those sounds that are not continuous, such as a barking dog, an individual accelerating vehicle, an individual aircraft flyover, etc. As a general rule, sound events from a

single source that occur at a rate of 12 times per hour (at least once every five minutes) should be considered part of the continuous background sound.

Corrected equivalent-continuous sound pressure level means measurement period data which has been corrected for transient background sound by the transient sound having been inhibited from being collected with or having been removed from the measurement period data.

Corrected equivalent-continuous background sound pressure level means measurement period data, without contributions from the source or sources of interest, which has been corrected for transient background sound by the transient sound having been inhibited from being collected with or having been removed from the measurement period data.

Daytime hours means the hours from 7:00 a.m. on one day and 10:00 p.m. the same day.

Designated protected receiver means a property that is not residential where the owner has applied for and obtained approval from the parish to reduce the maximum permissible sound levels below those established for properties designated as other receiver. All such applications shall be acted upon by the parish administrator following a public hearing thereon and the sending of specific notice to the owners of all property located within 500 feet of the proposed designated protected receiver.

Decibel (dB) means a unit for measuring the level of a sound, equal to 20 times the logarithm to the base ten of the ratio of the pressure of the sound measured to the reference pressure, which is 20 micropascals (20 micronewtons per square meter).

Demolition means any dismantling, intentional destruction or removal of structures, utilities, public or private right-of-way surfaces, or similar property.

Emergency means any occurrence or set or circumstances involving actual or imminent physical trauma or property damage which demands immediate action.

Emergency signaling device means includes fire, burglar, civil defense alarm, siren, whistle, or similar device intended primarily for emergency purposes.

Emergency work means any work performed for the purpose of preventing or alleviating the physical trauma or property damage threatened or caused by an emergency.

Engine brake (commonly referred to by brand names such as Jacobs Brake or Dynatard brake) means an engine retarder, compression release engine brake or dynamic braking device utilizing engine backpressure that converts an operating diesel or gasoline engine into a power absorbing mechanism for the purpose of retarding the forward motion of a vehicle.

Fluctuating noise means the sound pressure level of a fluctuating noise which varies more than six dBA during the period of observation when measured with the slow meter characteristic of a sound level meter.

Impacted regulated receiver means a regulated receiver which may potentially be exposed to noise levels due to the operation of a regulated noise generator that violates or exceeds one or more provisions of this ordinance. It is the duty of the regulated noise generator to assess their potential impact on regulated receivers.

Impulsive sound means a sound of short duration, usually less than two seconds, with an abrupt onset and rapid decay. Examples of sources of impulsive sound include explosions, drop forge impacts, hammering, and the discharge of firearms.

Lasting activity means an activity that is associated with the intended long-term use of the property.

Long-term background sound means the background sound during a measurement period after removing the short-term background sound. It is considered to be approximately stationary during the measurement period and the sound sources captured can be described statistically over the measurement period.

Muffler or sound dissipative device means a properly functioning system for abating the sound of escaping gasses on equipment where such a device is part of the normal configuration of the equipment.

Nighttime hours means the hours between 10:00 p.m. on one day and 7:00 a.m. the following day.

Noise means any sound which annoys or disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

Noise control officer (NCO) means the department having lead responsibility for this article.

Noise impact right means a property right agreement defining a permissible noise level impact by a noise generator upon a property which is attached to and transfers with ownership of the affected property.

Noise sensitive receiver means includes, but is not limited to, a property where a school, hospital, nursing home, church, court, public library, or similar institution is located.

Other receiver means all property other than residential property, agricultural property, noise sensitive receivers and designated protected receivers.

Plainly audible[1] means any sound that can be detected by a person using his or her unaided hearing faculties.

Property line means with respect to single occupancy properties, the line along the ground surface and its vertical extension that separates the real property owned, leased, or occupied by one person or entity from that owned, leased, or occupied by another person or entity. With respect to shared occupancy properties the term shall mean the imaginary line that represents the legal limits of occupancy of any person or entity who owns, leases, or otherwise occupies an apartment, condominium, hotel or motel room, office, or any other type of occupancy from that of other occupants.

Pure tone means any sound which can be distinctly heard as a single pitch or a set of single pitches.

Qualified professional in environmental noise means an individual who has education or training in environmental noise measurement instruments and practices and has experience in the performance of environmental noise measurements. If necessary for the purposes of this article, the individual must also have experience in the assessment and mitigation of environmental noise.

Receiving property type means the property designations identified in this article for the purpose of determining the maximum permissible sound levels for a regulated receiver.

Receptor means an occupied structure or outdoor public space (e.g. park, playground, etc.) located on a regulated receiver property.

Regulated noise generator (RNG) means those land uses that are known or may reasonably be expected to generate noise upon adjacent properties that exceeds the limits set forth in this article.

Regulated receiver means any real property designated as a residential property, designated protected receiver, noise sensitive receiver, or other receiver.

Residential property means any real property developed and used for human habitation that contains living facilities, including provisions for sleeping, eating, cooking, and sanitation, unless such premises are actually occupied and used primarily for purposes other than human habitation.

Short-term background sound means consists of one or more infrequent sound events and is relatively loud compared to the long-term background sound. The time of occurrence of these events cannot be described statistically over the full measurement period means e.g. barking dog, accelerating vehicle, aircraft flyover, etc.

Significant noise generators (SNG) means those land uses that are known or may reasonably be expected to generate noise upon adjacent properties that exceeds the limits set forth in this article.

Sound-amplifying equipment means any machine or device for the amplification of the human voice, music, or any other sound. The term "sound-amplifying equipment" shall not include standard automobile radios when used and heard only by the occupants of the vehicle in which the automobile radio is installed. Sound-amplifying equipment, as used in this section, shall not

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[1] "Plainly audible" is a standard used in multiple United States jurisdictions. (See State v. Ewing, 81 Hawaii 156, 914 P.2d 549 (App. 1996)) The standard has been held as neither vague nor overbroad and provides a clear understanding to those it regulates.

include warning devices or authorized emergency vehicles or horns or other warning devices on any vehicle used only for traffic safety purposes.

Sound level means the sound pressure level obtained by the use of a sound level meter. If a frequency-weighting network is used, such as A or C, then the level shall be indicated as dBA or dBC, respectively. If a frequency weighting is not used, then the un-weighted or flat level shall be indicated as dB(Flat). Frequency-weighted networks shall comply with the American National Standards Institute specifications for sound level meters ~~(ANSI S1.401983(R2006))~~ (ANSI S1.4-2014/IEC 61672 (R2019)), or the latest approved revision thereof.

Sound level meter means an instrument which includes a microphone, amplifier, RMS detector, integrator or time averaging device, output meter, and weighting networks used to measure sound pressure levels. The instrument should meet requirements for a ~~Type 1 or Type 2~~ Class 1 sound level meter as specified in the American National Standards Institute specifications for sound level meters ~~(ANSI S1.401983(R2006))~~ (ANSI S1.4-2014/IEC 61672 (R2019)), or the latest approved revision thereof.

Sound pressure means the instantaneous difference between the actual pressure and the average or barometric pressure of a given point in space, as produced by sound energy.

Sound pressure level means 20 times the logarithm to the base ten of the ratio of the RMS sound pressure to the reference pressure of 20 micropascals (20 micronewtons per square meter). The sound pressure level is denoted L_p or SPL and is expressed in decibels (dB).

Temporary noise event means an activity that generates noise which could impact a protected receiver and occurs over the course of up to 14 consecutive days. The use of the term "temporary" is relative to the acoustic tolerance of a noisy activity and does not speak to whether that activity is associated with the intended long-term use of the property.

Temporary activity means an activity that is planned to occur for a pre-determined, finite length of time. Examples include but are not limited to construction, maintenance, and drilling of wells.

Utility means a business entity subject to government regulation that provides an essential commodity or service such as, but not limited to, water, electric, electric distribution, gas, gas distribution, gas transmission, gas gathering and telephone.

Variance means relief from compliance with one or more provisions of this ordinance; submitted to the Parish Commission for review and vote per subsection 32-164(r).

Waiver means an agreement between an entity generating noise and the occupants, residents, owner, or other entity having authority for a regulated receiver, releasing the noise generating entity from compliance with enumerated terms of this ordinance, for a defined period of negotiable term. Waivers may be obtained for any provision of this ordinance, not just for those provisions where waivers are specifically anticipated within the ordinance. Proof of waivers, to include documentation of enumerated provisions of this article for which the waiver grants relief, shall be made available to the AHJ (32-161) upon request.

Workover operation means a term used in the oil and gas industry meaning work performed in a well after its initial completion.

Sec. 32-161. - Authority having jurisdiction (AHJ).

(a) The noise ordinance shall be enforced by a noise control officer (NCO). The requirements to be an NCO are established as follows:

(1) An employee of the parish who is trained to perform noise enforcement activities.

(2) An employee who has received noise enforcement training. The employee must be acting within his or her designated jurisdiction and must be authorized to issue a summons in order to be considered a noise control officer.

(b) Powers: ~~means n~~ Noise control officers shall have the power to:

(1) Coordinate the noise control activities of all departments in the parish and cooperate with all other public bodies and agencies to the extent practicable;

(2) Review the actions of the parish and advise of the effect, if any, of such actions on noise control;

(3) Review public and private projects, subject to mandatory review or approval by other departments or boards, for compliance with this article;

(4) Issue permits~~;~~ and variances as approved by the Caddo Parish Commission;

(5) Investigate and pursue possible violations of this article for sound levels which equal or exceed the sound levels set forth in section 32-163, when measured at a receiving property located within the designated jurisdiction of the noise control officer, in accordance with section 32-165 below;

(6) Cooperate with noise control officers of adjacent municipalities in enforcing one another's noise ordinances; and

(7) Determine if a complaint is frivolous, duplicitous, or vexatious.

Sec. 32-162. - Applicability.

(a) This article applies to sound originating from or received at or within the property line of the following property types:

(1) Residential property.

(2) Designated protected receiver.

(3) Noise sensitive receiver.

(4) Other receiver.

(b) All ~~significant~~ regulated noise generators permitted or initiated on or after ~~the adoption date of this article~~ April 1, 2011 shall be subject to the regulations contained herein.

(c) A noise generator existing prior to ~~the date of adoption of this article~~ April 1, 2011 is subject to the regulations contained herein if the actions of the noise generator constitute a new use. A significant increase in acoustic conditions at a regulated receiver constitutes a new use for the noise generator if the conditions are due to the following:

1. Changes in the operation of the noise generator,

2. Modifications to or addition of equipment,

3. Changes to the physical layout of the noise generating property,

4. Facility expansion, or

5. Any action on the part of owner or operator that leads to an increase in sound level, or an increase in the frequency or number of occurrences of temporary noise events, at a regulated receiver.

A significant increase in acoustic conditions at a regulated receiver includes an increase in sound level by more than 5 dBA or an increase to the applicable levels in Table 1, whichever is greater, or an increase in frequency (or number) of occurrences.

(d) For a change in designation of a receiving property type that decreases the maximum permissible sound levels at a property, the regulated levels corresponding to the new designation shall only apply to noise generators beginning operation, or which constitute new uses for existing noise generators, on or after the date of approval of the new designation. Existing noise sources associated with lasting activities at the time of the change in property type designation shall be treated as part of the background sound at the receiving property.

(e) All noise sources in existence prior to April 1, 2011 shall continue to be regulated by ordinances in effect prior to the effective date of this article.

Sec. 32-163. - Maximum permissible sound levels.

(a) No person or entity shall cause, allow, or permit the operation of any source of sound which creates a sound level that exceeds the ~~continuous~~ background sound level by more than ~~5~~ 7 dBA in daytime, the continuous background sound level by more than 5 dBA in nighttime, or the applicable levels in Table 1 at a regulated receiver, whichever is greater, when measured in accordance with section 32-165,over an interval of time as follows:

(1) For any one-hour measurement interval subject to the adjustments of Table 2 if the noise source is operating under the provisions of an approved noise Management Plan;

(2) For any five-minute interval, and the adjustments of Table 2 do not apply, if the noise source is not operating under the provisions of an approved noise management plan;

(3) For an interval of time as otherwise permitted.

For compliance purposes, if the continuous background sound level cannot be determined in accordance with section 32-165, the levels listed in Table 1 relative to the receiving property type shall be used. For planning and permitting purposes, a noise survey is required to determine a 72-hour continuous background sound level at the most impacted regulated receiver or receivers, and the survey must be conducted in accordance with section 32-165. Once a noise survey has been reviewed and approved by the AHJ, the established continuous background sound level or levels will apply to all properties considered by the noise survey, both in daytime and nighttime, until another noise survey is approved by the AHJ. The sound level shall be measured at or within the receiving property line in accordance with section 32-165.

Table 1: Maximum permissible A-weighted continuous sound levels* (dBA) outdoors listed by receiving property type and time of day: see the Caddo Parish Uniform Development Code for definitions of Residential, Commercial and Industrial Districts

Receiving Property Type:	**Daytime Hours** **7:00 a.m.—10:00 p.m.**	**Nighttime Hours** **10:00 p.m.—7:00 a.m.**
Noise Sensitive Receiver	~~50~~ 45	~~40~~ 45
Residential or Designated Protected Receiver	~~55~~ 50	~~45~~ 50
Other Receiver	60	60
Residential Districts	55	55
Commercial Districts	60	60
Industrial Districts	80	80

*Maximum permissible levels are subject to sections 32-163(b), 32-163(c), 32-163(d), and 32-163(e)

Table 2: Exceedance adjustments to Maximum permissible A-weighted sound levels* (dBA).

Exceedance Adjustment, dBA	**Duration of increase, minutes***
10	5
15	1
20	Less than 1

*Cumulative minutes in any one-hour interval.

(b) A temporary noise allowance can be applied to the levels determined in 32-163(a). This allowance accounts for a receiver's added tolerance for known temporary noise events due to temporary activities of up to 14 days. The allowance requires that the party responsible for the noise source inform the potentially impacted recipients of the duration and nature of the noise. A temporary noise allowance can occur only once every 90 days for whatever duration of that activity consistent with the following:

(1) For noise events lasting one day or less, a 15 dB increase in maximum permissible A-weighted sound level is permissible.

(2) For noise events lasting up to 14 consecutive days, a 10 dB increase in A-weighted sound level is permissible.

(3) For any noise events lasting longer than 14 days, the noise associated with that temporary activity is not considered a temporary noise event.

(c) Low frequency noise limit:

(1) No person or entity shall cause, allow, or permit the operation of any source of sound which creates low-frequency outdoor sound levels in the 31.5 and 63 Hz_ octave bands that exceed 65 dB(Flat) or exceeds the background sound levels in the 31.5 and 63 Hz octave bands by more than 5 dB(Flat), whichever is greater.

(d) Impulsive noise limit:

(1) No person or entity shall cause, allow, or permit the operation of any source of sound which creates impulse sound levels that exceed the background sound level by 15 dBA at or within the receiving property line in accordance with the impulsive measurement requirements of section 32-165.

(e) Tones:

(1) No person or entity shall cause, allow, or permit the operation of any source of sound which creates a pure tone where the one-third octave band sound pressure level in the band of interest exceeds the arithmetic average of the sound-pressure levels for the two adjacent one-third octave bands by the corresponding decibel (dB(Flat)) values as follows:

a. 5 dB for center frequencies of 500 Hertz and above,

b. 8 dB for center frequencies between 160 and 400 Hertz, and

c. 15 dB for center frequencies less than or equal to 125 Hertz.

(f) Measurements for determination of compliance or violation:

(1) Compliance with, or violation of, the levels specified in this section must be assessed through measurements as described in 32-165. Measurements used as a basis for determination of violation of a provision of this section must demonstrate that the cited RNG is the cause of the violation:

a. For any one-hour measurement interval if the RNG is operating under an approved noise management plan,

b. For any five-minute measurement interval if the RNG not operating under an approved noise management plan,

c. For a shorter interval as otherwise permitted.

(2) Compliance is indicated if the noise solely generated by the RNG cannot be discriminated from the corrected equivalent-continuous background sound pressure level, or if the noise levels solely generated by the RNG otherwise conform to the requirements of this section.

Sec. 32-164. – Enumerated acts, ~~E~~exemptions and restricted uses.

The following standards shall apply to the associated activities or sound sources below:

(a) Nonexclusive enumeration. The following acts, among others, are declared to be loud, disturbing and unreasonable noises and noises in violation of this ordinance, but this enumeration shall not be deemed to be exclusive:

(1) *Horns or signal devices.* The sounding of any horn or signal device on any automobile, motorcycle, bus, streetcar or other vehicle except when reasonably necessary to ensure safe operation; the creation by means of any such signal device of any noise for more than five consecutive seconds.

(2) *Yelling, shouting, etc.* Yelling, shouting, hooting, whistling or singing on the public streets, particularly between the hours of 10:00 p.m. and 7:00 a.m., or at any time or place so as to disturb the quiet, comfort, repose of persons in any hospital, dwelling, hotel or other type of residence, or of any persons in the vicinity.

(3) *Hawkers, peddlers and vendors.* The shouting or crying of peddlers, hawkers and vendors which disturbs the peace and quiet of the neighborhood.

(4) *Animals, birds, etc.* The keeping of any animal, bird or fowl which by causing frequent or long continued noise shall not disturb the comfort or repose of any person in the vicinity. This provision shall not apply to animal sounds originating from any parcel zoned for agricultural use.

(5) *Defect in vehicle or load.* The use of any automobile, motorcycle, streetcar or vehicle so out of repair or loaded in such manner as to create loud and unreasonable grating, grinding, rattling or other noise.

(6) *Steam whistles.* The blowing of any steam whistle attached to any stationary boiler except to give notice of the time to begin or stop work, or as a warning of fire or danger, or upon the request of proper authorities.

(7) *Exhausts.* The discharge of any process vent, high-velocity gas stream, high-pressure gas, forced-exhaust stream, steam engine, stationary internal combustion engine, motor-driven vehicle of any type or motorboat engine except through a muffler or other device which will effectively prevent loud noises therefrom.

(8) *Construction and repairing of buildings.* The following acts are declared to be loud, disturbing and unreasonable noises, and noises in violation of this article:

a. Construction and demolition activity, excluding emergency work, shall not be performed in or immediately adjacent to any residential zoned use or noise sensitive receiver between the hours of 8:00 p.m. and 6:00 a.m. on weekdays, or between the hours of 7:00 p.m. and 9:00 a.m. on weekends and federal holidays, unless such activities can meet the limits set forth in section 32-163. All motorized equipment used in construction and

demolition activity shall be operated with a muffler. At all other times, the limits set forth in section 32-163 do not apply to construction and demolition activities.

b. This section shall not apply to excavations or repairs of bridges, streets or highways by or on behalf of the parish during the night, when the public welfare and convenience renders it impossible to perform such work during the day.

(9) *Power tools.*

a. Commercial and industrial use of power tools, excluding emergency work, shall not be operated in or immediately adjacent to any residential zoned use or noise sensitive receiver between the hours of 8:00 p.m. and 6:00 a.m. on weekdays, or between the hours of 7:00 p.m. and 9:00 a.m. on weekends or federal holidays, unless such activities can meet the limits set forth in section 32-163. All motorized equipment used in these activities shall be operated with a muffler. At all other times, the limits set forth in s section 32-163 do not apply.

b. Non-commercial or non-industrial use of power tools shall not be operated in or immediately adjacent to any residential zoned use or noise sensitive receiver between the hours of 8:00 p.m. and 8:00 a.m., unless such activities can meet the applicable limits set forth in section 32-163. All motorized equipment used in these activities shall be operated with a muffler. At all other times, the limits set forth in section 32-163do not apply.

(10) *Landscaping.*

a. Commercial and industrial use of landscaping and yard maintenance equipment, excluding emergency work, shall not be operated on or within 250 feet of a regulated receiver between the hours of 7:00 p.m. and 7:00 a.m. on weekdays, or between the hours of 7:00 p.m. and 9:00 a.m. on weekends or federal holidays, unless such activities can meet the limits set forth in section 32-163. All motorized equipment used in these activities shall be operated with a muffler. At all other times, the limits set forth in section 32-163 do not apply. This restriction shall not apply to sounds originating from agriculture zoned uses when such sounds are due to normal use.

b. Non-commercial or non-industrial use landscaping and yard maintenance equipment shall not be operated between the hours of 8:00 p.m. and 8:00 a.m., unless such activities can meet the applicable limits set forth in section 32-163. All motorized equipment used in these activities shall be operated with a muffler. At all other times, the limits set forth in section 32-163 do not apply. This restriction shall not apply to sounds originating from agriculture zoned uses when such sounds are due to normal use.

(11) *Schools, courts, churches, hospitals.* The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while the school, institution of learning, church or court are in use or adjacent to any hospital, which unreasonably interferes with the working of such institution or which disturbs patients in a hospital.

(12) *Loading, unloading.* The creation of a loud and excessive noise in connection with loading or/unloading of any vehicle or the opening and destruction of bales, boxes, crates and containers, between the hours of 10:00 p.m. and 8:00 a.m. This restriction shall only apply to industrial and commercial zoning adjacent to residential zoning.

(13) *Sound-amplifying equipment.*

a. Unless otherwise permitted, the playing of any radio, television set, sound-amplifying equipment, or other sound-producing device or any musical instrument in such a manner or with such volume, particularly between the hours of 10:00 p.m. and 8:00 a.m., as to disturb the quiet, comfort or repose of persons in any office, hospital or in any dwelling, hotel or other type of residence, or of any persons in the vicinity.

b. Self-contained, portable, hand-held music or sound-amplifying equipment shall not be operated on a public space or public right-of-way in such a manner as to be plainly audible at a distance of 50 feet in any direction from the operator between the hours of 7:00 a.m. and 10:00 p.m. Between the hours of 10:00 p.m. and 8:00 a.m., sound from such equipment shall not be plainly audible by any person other than the operator.

c. Unless otherwise permitted, the use or operation, or the causing to be used or operated, in front of or outside of any building, place or premise or through any window, doorway or opening of such building abutting upon the public street, or upon any public street any device or apparatus for tapping windows, or for amplifying sound from any radio, television set, sound-amplifying equipment, or any other sound-reproducing device.

d. The use of any drum, loudspeakers or other instrument or device for the purpose of attracting attention by creation of noise to any performance, show or sale or display of merchandise.

e. The use of mechanical loudspeakers or sound-amplifying equipment on trucks or other moving or standing vehicles for advertising or other purposes.

(14) *Motor sports parks and recreational vehicles.*

a. Except as permitted in the following subsection (2), no person shall operate or cause to be operated any recreational motorized vehicle off a public right-of-way in such a manner that the sound level emitted therefrom exceeds the limits set forth in section 32-163 at or across the property line when operated on private property. This ordinance shall apply to all recreational motorized vehicles, whether or not duly licensed and registered, including, but not limited to, commercial or non-commercial racing vehicles, motorcycles, go-carts, snowmobiles, amphibious craft, campers and dune buggies, but not including motorboats.

b. Permits for vehicle racing events may be obtained from the AHJ after submission of a noise management plan as required.

(b) Emergency signaling devices are exempt from section 32-163 in the case of an emergency and the following cases:

(1) Testing of an emergency signaling device shall occur between 7:00 a.m. and 7:00 p.m. Any testing shall use only the minimum cycle test time. In no case shall such test time exceed five minutes. Testing of the emergency signaling system shall not occur more than once in each calendar month.

(2) Sounding or permitting the sounding of any exterior burglar or fire alarm or any motor vehicle burglar alarm, shall terminate within 15 minutes of activation unless an emergency exists. If a false or accidental activation of an alarm occurs more than twice in a calendar month, the owner or person responsible for the alarm shall be in violation of this section.

(3) Testing of an emergency signaling device in accordance with state and federal regulations.

(c) Nonemergency signaling devices operated by houses of religious worship, ice cream trucks, seasonal contribution solicitors, or by governmental entities for traffic control purposes are exempt from section 32-163.

(d) Operation and testing of emergency equipment and safety protection systems (for example, relief valves) are exempt from section 32-163.

(e) Accidents and emergency responses to accidents which pose a clear and immediate danger to life, health, or significant loss of property are exempt from section 32-163.

(f) Motor vehicles and motorcycles on traffic ways of the parish are exempt from section 32-163 provided that:

(1) Vehicle horns, signaling devices, and similar devices are sounded for less than five consecutive seconds or are sounded as a danger warning.

(2) Adequate mufflers or sound dissipative devices are properly installed such that:

a. No person shall operate or cause to be operated any motor vehicle or motorcycle not equipped with a muffler or other sound dissipative device in good working order and in constant operation.

b. No person shall remove or render inoperative, or cause to be removed or rendered inoperative, other than for purposes of maintenance, repair, or replacement, any muffler or sound dissipative device on a motor vehicle or motorcycle.

(g) No person shall repair, rebuild, modify, or test any motor vehicle, motorcycle, or motorboat in such a manner as to exceed the limits set forth in section 32-163.

(h) Airport and aircraft operations:

(1) The AHJ shall consult with the airport proprietor to recommend changes in airport operations to minimize any noise disturbance which the airport owner may have authority to control in its capacity as proprietor.

(2) Nothing in this article shall be construed to prohibit, restrict, penalize, enjoin or in any manner regulate the movement of aircraft which are in all respects, conducted in accordance with, or pursuant to applicable federal laws or regulations.

(i) Any public performance, gathering or parade for which a permit has been obtained from the parish is exempt from section 32-163.

(j) Outdoor school and playground activities are exempt from section 32-163. Reasonable activities conducted on public playgrounds and public or private school grounds, which are conducted in accordance with the manner in which such spaces are generally used, including but not limited to, school athletic and school entertainment events.

(k) Repairs or excavations of bridges, streets or highways by or on behalf of the parish, State of Louisiana, or the federal government, are exempt from limits set forth in section 32-163 between the hours of 7:00 p.m. and 7:00 a.m., when public welfare and convenience renders it is impractical to perform the work between 7:00 a.m. and 7:00 p.m.

(l) Any government or utility construction or maintenance activities are exempt from section 32-163.

(m) Regulated noise generators (RNG) shall submit a noise management plan (NMP) for approval by the parish unless the RNG has obtained waivers from all impacted regulated receivers. Regulated noise generators are those land uses that are known or may reasonably be expected to generate noise upon adjacent properties that exceeds the limits set forth in section 32-163, and may include but are not limited to oil and gas industry sites (e.g. well heads, compressor stations, refineries, etc.), motor sports parks, machine shops, industrial plants, etc.

(1) No RNG shall create any noise that exceeds the limits set forth in section 32-163 subject to applicable exemptions in this section.

(2) Prior to the issuance of a RNG permit and the commencement of operations, the operator shall submit a noise management plan (NMP), approved by the AHJ, detailing how the equipment, structures, site plan, and proposed activities on site complies with the maximum permissible sound levels of this article. Refer to the

parish's noise management plan guide document for specific information. At a minimum, the noise management plan must:

a. Identify operation noise impacts;

b. Provide documentation establishing the background sound level prior to construction or commencement of operations. A noise survey must be conducted in accordance with section 32-163 for the most impacted regulated receiver or receivers. Once a noise survey has been reviewed and approved by the AHJ, the established background sound level will apply to all future development until another noise survey is approved by the AHJ; and

c. Detail how the impacts will be mitigated. In determining noise mitigation, specific site characteristics shall be considered, including but not limited to the following:

1. Location and acoustic characteristics of all noise sources that have the potential to exceed the limits set forth in section 32-163;

2. Nature and proximity of all adjacent development, location, and type;

3. Seasonal and prevailing weather patterns, including wind directions;

4. Vegetative cover on or adjacent to the site; and

5. Topography.

(3) The operator shall be responsible for verifying compliance with this article and the noise management plan after the installation of the noise generation equipment. The AHJ may require verification by continuous monitoring for up to 72 hours, or for such duration as the RNG is able to demonstrate is representative of the maximum sustained noise generation conditions, to ensure compliance with the noise limits of this ordinance at any regulated receiver. The AHJ may waive the requirement for monitoring if the NMP establishes that the potential impact at any regulated receiver is 3 dB or more below the applicable limits of this ordinance. In the event of complaints, additional measurements may be required upon notification to proceed by the AHJ. A minimum measurement period should be sufficient to ensure that the sound levels measured are typical of the source of interest but in no event should the duration of the measurement period be less than one hour. The RNG may request a longer measurement period - up to 72 hours. The cost of such monitoring shall be borne by the operator of the RNG.

(4) The sound level meter used in conducting noise evaluations shall be in accordance with section 32-163.

(5) Noise mitigation equipment, structures, products, and materials or other alternate methods as approved by the AHJ may be used to ensure compliance.

(6) If a complaint is received by either the operator or the parish from any regulated receiver operating under an approved noise management plan, the operator shall, within 36 hours of notice of the complaint and upon notification to proceed by the AHJ, continuously monitor at the source of the complaint for up to a 72-hour period the exterior sound level generated to ensure compliance unless the operator can prove after best efforts, an additional 24-hour extension is required. A minimum measurement period should be sufficient to ensure that the sound levels measured are typical of the source of interest but in no event should the duration of the measurement period be less than one hour if operating under an approved noise management plan, and no less

than five minutes if not operating under and approved noise management plan. The RNG may request a longer measurement period up to 72 hours. The cost of such monitoring shall be borne by the operator of the RNG. Compliance is assessed in any one-hour interval within the monitoring period, subject to Table 2 for an RNG operating under an approved noise management plan.

(7) A RNG is not required to continue monitoring if the operator can show the source of the noise has permanently ceased.

(8) A citation may be immediately issued for a clear violation of the provisions of this article, unless section 32-163(m)(6) applies. If the violation is based upon measurement, the measurement must demonstrate that the cited RNG is the cause of the violation for any one-hour measurement interval, unless a shorter interval is otherwise permitted or indicated by Table 2. However, if the operator of the RNG is in compliance with the approved noise management plan, and a violation still occurs, the operator will be given 36 hours from notice of non-compliance to correct the violation from an identified source before a citation is issued. Additional extensions of the 24-hour period may be granted in the event that the source of the violation cannot be identified after reasonable diligence by the operator or if the mitigation efforts require additional time for investigation and implementation.

(9) RNGs are entitled to review all data measured for compliance by AHJs.

(n) Oil and gas wells in addition to the requirements listed for regulated noise generators in section 32-165.

(1) All workover operations shall not be performed between the hours of 7:00 p.m. and 7:00 a.m. on weekdays, or between the hours of 7:00 p.m. and 9:00 a.m. on weekends and federal holidays, unless the operator demonstrates through a NMP that such activities can meet the limits set forth in section 32-163. Heavy vehicles associated with workover operations may not operate in residential areas between the hours of 7:00 p.m. and 7:00 a.m. on weekdays, or between the hours of 7:00 p.m. and 9:00 a.m. on weekends and federal holidays.

(2) The exterior sound level generated by the drilling, redrilling or other operations of all oil and gas wells shall be continuously monitored for up to 72 hours, or for such duration as the RNG is able to demonstrate is representative of the maximum sustained noise generation conditions, to ensure compliance with the noise limits of this ordinance. The AHJ may waive the requirement for monitoring if the NMP establishes that the potential impact at any regulated receiver is 3 dB or more below the applicable limits of this ordinance. The cost of such monitoring shall be borne by the operator. Monitoring will not be required if the RNG has obtained waivers from all regulated receivers within 3,000 feet. Monitoring may be performed at more than one location. If a complaint is received by either the operator or the parish from any regulated receiver, the operator shall, within 36 hours of notice of the complaint and upon notification to proceed by the AHJ, continuously monitor at the source of the complaint for up to a 72-hour period the exterior sound level generated by the drilling, redrilling or other operations to ensure compliance. If operating under an approved Noise Management Plan, a minimum measurement period should be sufficient to ensure that the sound levels measured are typical of the source of interest but in no event should the duration of the measurement period be less than one hour and Table 2 applies. If not operating under an approved Noise Management Plan, a minimum measurement period should be sufficient to ensure that the sound levels measured are typical of the source of interest but in no event should the duration of the measurement period be less than five minutes and Table 2 does not apply.

(3) If the MPSL is determined to be exceeded at a regulated receiver, the operator shall limit nighttime operations such that levels are within the permissible limit, until such time as mitigation measures have been implemented. If mitigation measures do not provide attenuation sufficient to bring the levels within the MPSL, then the operator must continue to limit nighttime operations such that levels are within the permissible limit.

(4) The limits of this ordinance shall not apply to workover operations performed as emergency work, where emergency work is as defined in section 32-160.

(o) Loudspeakers/public address systems.

(1) No person or entity shall cause, allow, or permit for any purpose any loudspeaker, public address system, or similar device that produces, reproduces, or amplifies sound, such that the sound there from exceeds the levels stated in section 32-163 relative to the receiving property type without first obtaining a permit to do so. The permit shall be granted only for the amplification of music or human speech, or both. The permit:

a. May be obtained by making application to the parish.

b. Requires payment of a $10.00 fee for the administrative costs of issuing the permit or a sworn statement of inability to pay the fee.

c. Is valid for one 14-hour period between the hours of 8:00 a.m. and 10:00 p.m.

d. Shall not be issued to the same or any other person or entity for the same location more than twice during any 30-day period. In the case of a sound truck, location shall relate to the area traversed by the truck in one day.

e. Shall not authorize, allow, or otherwise permit the production, reproduction, or amplification of sound that exceeds 65 dBA when measured from the property line of the nearest receiving property.

f. Requires an application containing the following information:

1. The date of the application and the date and hours for which the permit is requested.

2. The name and address of the applicant.

3. The name and address of the person who will have charge of the sound amplifying equipment.

4. The purpose for which the sound equipment will be used.

5. The address and a description of the location where the sound equipment will be used.

6. A description of the type of sound amplifying equipment to be used.

(p) The legal discharge of firearms is not subject to the provisions of this ordinance.

(q) The owner of a regulated receiver property may grant a noise impact right to a noise generator for a defined noise impact. This noise impact right must, at a minimum, specify the maximum permissible sound levels for the receiver property due to the specific noise generator. The agreement must be officially recorded and transferrable with the deed or other document transferring with ownership of the impacted property. A copy of the agreement establishing the noise impact right shall be submitted to the parish by the noise generator in a noise management plan. Upon acceptance of the agreement by both parties, the noise generator is subject

to the terms of the agreement and is protected from the levels identified in section 32-163 for the receiving property in question.

(r) Permits for variance.

(1) Any person who owns or operates any noise source may apply to the parish for a variance from one or more of the provisions of this ordinance. Each variance request shall be accompanied by a professional recommendation from relevant areas of expertise justifying the variance request in accordance with this section. Variance requests shall be made in writing to the AHJ, for submission to the Parish Commission. The Parish Commission shall consider variance requests at its meeting utilizing its normal processes at a public meeting.

(2) Applications for a permit of variance shall supply information including, but not limited to:

a. The nature and location of the noise source for which such application is made.

b. The reason for which the permit of variance is requested.

c. The duration of activity for which a variance is requested.

d. The level of noise at the most impacted receiver or receivers that will occur during the period of the variance.

e. The section or sections of this article for which the permit of variance shall apply.

f. A description of interim noise control measures to be taken for the applicant to minimize noise and the impacts occurring therefrom.

g. A specific schedule of the noise control measures that shall be taken to bring the source into compliance with this article within a reasonable time should the source continue after the variance period.

(3) Applicants must bear the cost of a third-party review of their application by a qualified professional in environmental noise; the recommendation of the third-party review will be advisory to the parish authority.

(4) No variance shall be approved unless the applicant presents adequate proof that:

a. Sound levels occurring during the period of the variance will not constitute a danger to public health.

b. Compliance with the article would impose an unreasonable hardship on the applicant without equal or greater benefits to the public.

(5) In making the determination for recommendation to the Parish Commission for granting a variance, the AHJ shall consider the following factors:

a. The character and degree of injury to, or interference with, the health and welfare or the reasonable use of property that is caused or threatened to be caused.

b. The social and economic value of the activity for which the variance is sought.

c. The ability of the applicant to apply the best practical noise control measures.

(6) If approved for a variance, the party responsible for the noise source must I inform the potentially impacted recipients of the duration and nature of the noise.

(7) A copy of the permit of variance must be kept on file by the parish.

(8) Failure to supply the information required by the AHJ shall be cause for rejection of the application.

Sec. 32-165. - Procedures for measuring noise.

(a) Testing shall be conducted in accordance with methods set forth hereinafter, and expanded in greater detail in the parish's noise measurement procedures guidance document. Alternative methods, procedures, or instruments may be used subject to approval and conditions prescribed by the AHJ. The AHJ may itself employ such alternatives when warranted by test conditions or other circumstances. Acceptable measurement methods.

(b) Measurements shall be conducted by the NCO or other qualified professional in environmental noise in accordance with methods set forth hereinafter.

(c) Operating conditions of the noise source during the measurement will vary based on the noise source of interest. Insofar as practicable, measurements shall be conducted under representative conditions to those that initiated the investigation. Relevant operational conditions may include but are not limited to typical, design, maximum, and fluctuating conditions.

(d) If ~~short-term~~ transient background sounds increase the monitored sound levels, the measurements should be postponed until these ~~extraneous~~ transient sounds do not increase the monitored sound levels of interest or these periods of noise should be removed during post-processing of the measurement data.

(e) General requirements. The investigator shall, to the extent practicable, conduct all measurements in accordance with the following procedures and report related information:

(1) Identify all measurement equipment by manufacturer, model number, and serial number.

(2) Report the date, day of week, and time of day.

(3) Identify all sources contributing sound to the point of measurement—Characterize and localize sound sources.

(4) Conduct measurements at or within the property line of any affected person or entity. If measurements are made within the property line, measurements should be made no closer than 25 feet from the façade of a structure. Report the distance and direction to the noise source in question.

a. For noise due to temporary activities, if the receptor is a structure, measurements shall be conducted at least 25 feet from the receptor on the side of the receptor where the sound levels are most representative of the noise source in question. Measurements may be made at the location of a receptor if the receptor is an outdoor regulated receiver.

b. For noise due to lasting activities, measurements shall be conducted at or within the property line as appropriate for the noise source in question. Measurements should be made no closer than 25 feet from the façade of a structure. Measurements may be made at the location of a receptor if the receptor is an outdoor regulated receiver.

c. If a property owner or tenant refuses to provide property access, then noise measurements may be located at an alternative location at approximately the same distance and approximately the same direction from the RNG. If there is no suitable alternative location, and property access is not granted, then there can be no finding of violation.

(5) ~~The measurement session should consist of three individual measurement periods. A minimum measurement period should be sufficient to ensure that the sound~~

~~levels measured are typical of the source of interest but in no event should the duration of the measurement period be less than five minutes, unless the duration or duty cycle of the sound source under observation is less than five minutes.~~ A minimum measurement period should be sufficient to ensure that the sound levels measured are typical of the source of interest but in no event should the duration of the measurement period be less than one hour if operating under an approved noise management plan, and no less than five minutes if not operating under an approved noise management plan, or less than such interval as has otherwise been permitted.

(6) ~~Background sound level measurements intended for the purpose of planning or permitting shall be conducted for a minimum measurement period of three consecutive days (72 consecutive hours) and include at least 24 hours during either Saturday or Sunday. Measurements must be processed to eliminate the contributions of short-term background sounds as identified in section 32-165.~~ Background sound level measurements intended for the purpose of planning or permitting shall be conducted for a minimum measurement period of three consecutive days (72 consecutive hours) and include at least 24 hours during either Saturday or Sunday.

a. Measurements must be processed to remove the contributions of transient background sounds as follows: any one-hour Leq (total A-weighted level, or unweighted (flat) level in the 31.5 and 63 Hz octave bands), which exceeds the arithmetic average of the two adjacent hourly Leq's by 10 dB or more shall be removed from the noise level computation.

b. A single corrected continuous background A-weighted noise level will be established by taking the logarithmic average of all remaining one-hour Leq values after removal of transient background sounds, and after removal of any time periods where the measurement conditions are not suitable (32-165 (e)(10)).

c. A single corrected continuous background unweighted noise level in the 31.5 and 63 Hz octave bands will be established by taking the logarithmic average of all remaining one-hour Leq values after removal of transient background sounds, and after removal of any time periods where the measurement conditions are not suitable (32-165 (e)(10)).

(7) Calibrate the measuring device before and after each series of readings. Report calibration results.

(8) Report environmental conditions during measurements including wind speed and direction.

(9) Describe relevant source operational condition(s).

(10) Outdoor sound measurements made under the following conditions shall not be used to determine compliance:

a. Measurements without a wind screen properly attached to the measuring device.

b. Measurements when the wind speed exceeds 11 miles per hour (including gusts); low-frequency measurements in the 31.5 Hz and 63 Hz bands may not be performed when the wind speed exceeds five miles per hour (including gusts).

c. Measurements under any condition which allows the measuring device to become wet, such as rain, snow, or condensation.

d. When the ambient temperature is below 14 degrees F (-10 degrees C) or above 122 degrees F (50 degrees C).

(11) Background sound level measurement values to be reported:

a. For the purpose of compliance, report the A-weighted, time-interval equivalent sound pressure level, $L_{Aeq\ 15min}$, measured in accordance with

section 32-165, and the unweighted time-interval equivalent sound pressure levels in the 31.5 Hz and 63 Hz octave bands, L 31.5eq , and L 63eq , measured in accordance with 32-165. The time base for these equivalent levels shall be one minute, and five minutes, and one hour.

b. For the purpose of planning or permitting, report the A-weighted, time-interval ~~equivalent three-day sound pressure level, $L_{Aeq3day}$, after the measurements have been processed for removal of short-term background sounds and measured in accordance with section 32-165.~~ corrected equivalent three-day sound pressure level, and the corrected equivalent three-day sound pressure level, and the corrected unweighted (flat) level in the 31.5 and 63 Hz octave bands.

(f) Measurement instrumentation.

(1) The sound level meter must be able to measure the continuous energy equivalent sound level of steady, intermittent, and fluctuating sources. Any instrument used for sound pressure level measurement must be able to measure A-weighted sound pressure levels with a slow, exponential time-averaging setting and meet requirements for a ~~Type~~ Class 1 sound level meter as specified in the American National Standards Institute specifications for sound level meters ~~(ANSI S1.401983(R2006))~~ (ANSI S1.4-2014/IEC 61672 (R2019)), or the latest approved revision thereof.

(2) To investigate impulsive noise limits, the sound level meter must be able to measure A-weighted sound pressure levels with a fast, exponential time-averaging setting.

(3) To investigate the presence of tonal components, the sound level meter must be able to measure ⅓ octave band sound pressure levels. The meter must meet the minimum technical specification in American National Standards Institute (~~ANSI) publication S1.11-2004~~ ANSI S1.4-2014/IEC 61672 (R2019)) or latest revision, and the ⅓ octave band filters must meet the specifications of ANSI S1.11-2014/IEC 61260 (R2019) or latest revision for Class 2 filter sets.

(4) The calibrator must meet the requirements for ANSI S1.40-2006 or latest revision.

(5) The sound level meter must be recalibrated at least every two years and the field calibrator must be recalibrated at least once per year by the manufacturer or by a laboratory accredited for such calibrations by either the American Association for Laboratory Accreditation or the National Institute of Standards and Technology. A copy of written documentation of such recalibration, in a form approved by the parish, shall be kept with the equipment to which it refers.

(6) All measurement instrumentation standards apply to RNG and AHJ.

Sec. 32-166. - Enforcement.

a) Any person or entity that violates any provision of this article shall be subject to a civil penalty for each offense of not more than $500.00 or a term of imprisonment of 30 days. If the violation is of a continuing nature, each day during which it occurs shall constitute an additional, separate, and distinct offense. Further, the parish may enforce this ordinance through all civil remedies available, including, but not limited to, injunctive relief.

(b) No provision of this article shall be construed to impair any common law or statutory cause of action, or legal remedy therefrom, of any person for injury or damage arising from any violation of this article or from other law.

Sec. 32-167. - Prohibition of use of engine brake or compression release brakes.

Notwithstanding the provisions of sections 32-162 through 32-165, it shall be unlawful to operate or use an engine brake during the operation of a motor vehicle on or within the right-of-way of Jefferson Paige Road between its intersection with Greenwood Road (U.S. Hwy 80) and its intersection with Jolly Napier Road. Violation of the provisions of this section shall be a

misdemeanor and punishable by a penalty for each offense of a fine of up to $500.00 or a term of imprisonment of up to 30 days.

Sec. 32-168. - Severability and abrogation.

(a) If any provision or portion of a provision of this article is held to be unconstitutional, preempted by federal or state law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.

(b) All ordinances or parts of ordinances which are inconsistent with any provisions of this article are hereby repealed as to the extent of such inconsistencies.

MINUTES OF THE WORK SESSION OF THE
CADDO PARISH COMMISSION
HELD ON THE 1st DAY OF MAY, 2023

The Caddo Parish Commission met in a Work Session, on the above date, at 3:32 p.m., in the Government Chambers, with Mr. Young, presiding, and the following members in attendance, constituting a quorum: Commissioners Atkins, Chavez, Cothran, Epperson, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (10). ABSENT: Commissioners Burrell, and Gage-Watts (2).

The invocation was given by Mr. Cothran, and Mr. Lazarus led the Commission in the Pledge of Allegiance.

AGENDA ADDITIONS

- It was **moved by Mr. Atkins,** seconded by Mr. Jackson, *to expand the agenda to include Major Justin Thompson, US Army, to the Work Session Visitors, to move agenda item 11.12 Visit from Joint Advisory Committee on Community Safety from Dr. Tim Magner be added to the Work Session agenda, and to add Visitor from the Louisiana State Medical Center to Thursday's agenda.*

The Chair opened the floor for anyone to speak in favor or opposition to the agenda addition. There being no one to speak in favor or against the agenda addition, the Chair closed the public hearing.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Epperson, Hopkins, Jackson, Cothran, Lazarus, and Young (8). NAYS: None (0). ABSENT: Commissioners Burrell, Gage-Watts, Johnson, and Jones (4). ABSTAIN: None (0).

CITIZENS COMMENTS

Public comment given by Tim Heeler regarding unity in Caddo Parish. Public comment given by Marvin Muhammad regarding support for Resolution 22 of 2023.

VISITORS

- Mr. Epperson introduced Major Justin Thompson, US Army. Major Thompson discussed his work as a Logistics Officer in Poland and recognized Shreveport nativity. The Commission acknowledged Major Thompson for his service.

- Dr. Tim Magner, Joint Advisory Committee on Community Safety, gave a presentation regarding violent crime and juvenile violent crime, crime response, crime intervention and crime prevention. Mr. Cothran and Dr. Magner discussed the Joint Advisory Committee members and the timeline for the Joint Advisory Committee's criminal justice initiatives. Dr. Magner indicated that the Joint Advisory Committee is aware of the deficit in juvenile justice center and that their committee is hoping to create additional support to change the overall system. Dr. Magner discussed defining using data to determine the need for funding and how funding is raised and spent. Mr. Young requested that the Clerk facilitate arrangement of meetings with the Criminal Justice Initiative and interested Commissioners. Mr. Jackson confirmed that the Joint Advisory Committee is not the same committee that the City hosts and indicated that staff could have worked with the Joint Advisory Committee regarding Resolution 22 of 2023.

ADMINISTRATION REPORT

- Dr. Wilson reported on the juvenile population, covid cases, and introduced the Industrial Development Board (IDB) Vice Chair Attorney William Bradford to provide an update on the IDB actions. Attorney Bradford discussed the purpose of the IDB, its current actions, and the actions of the IDB Economic Development Sub-Committee. Attorney Bradford discussed gap-funding goals and where the IDB sources the funding. Mr. Epperson requested that the IDB report to the Commission quarterly, which Attorney Bradford acknowledged. Mr. Young requested that Attorney Bradford email him to schedule a private meeting regarding a local business that may be interested in the gap-funding. Dr. Wilson reported that the Hosston Travel Center is due to open in July and that a Taco Bell and Truck Wash would be added to the area.

COMMISSION REMARKS

- Mr. Jones announced that on Thursday, May 4, 2023 at 7 AM, KOKA radio is hosting a prayer breakfast for community leaders and invited the Commission to attend.

- Mr. Chavez discussed a successful Southern Hills clean up.

- Mr. Cothran discussed a successful Southern Hills clean up.

NEW BUSINESS

It was **moved by Mr. Jackson,** seconded by Mr. Jones, *that Ordinance 6327 Of 2023 Relative To MPC/PZC Case #22-37-BAP, an ordinance to amend Volume II of the Code of Ordinances of the Parish Of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located on the west side of Wallace Lake Road, approximately seven hundred- and eighty- feet south of Overton Brooks Road, Caddo Parish, Louisiana, from R-A Rural-Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned Unit Development Zoning District, and to otherwise provide with respect thereto* be moved to Thursday's agenda.

Substitute motion by Mr. Atkins, seconded by Mr. Cothran, *that Ordinance 6327 of 2023 be delayed until the MPC is ready to move the case forward.*

At Mr. Atkins request, MPC Director Mr. Clark discussed the MPC's request to review Ordinance 6327 of 2023 before the Commission considers it.

Substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Cothran, Epperson, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Burrell, and Gage-Watts (2). ABSTAIN: None (0).

It was **moved by Mr. Jackson,** seconded by Mr. Jones, *that Ordinance 6328 Of 2023, an ordinance amending and reenacting Chapter 32, Article VI of the Caddo Parish Code Of Ordinances, repealing Section 32-52 and Section 34-22 of the code of the Caddo Parish Code Of Ordinances, and otherwise providing with respect thereto* be moved to Thursday's agenda.

Mr. Atkins clarified that Ordinance 6328 of 2023 would be up for final vote by May 15, 2023. Attorney Frazier discussed industry interest in the process of ordinance passage and how their concerns would be handled.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Cothran, Epperson, Jackson, Johnson, Jones, Lazarus, and Young (9). NAYS: Commissioner Hopkins (1). ABSENT: Commissioners Burrell, and Gage-Watts (2). ABSTAIN: None (0).

It was **moved by Mr. Jones,** seconded by Mr. Jackson, *that Resolution No. 22 Of 2023, a resolution ordering and calling a special election to authorize the levy of a special tax therein; making application to the State Bond Commission and providing for other matters in connection therewith* be moved to Thursday's agenda.

Mr. Jones discussed support for the Resolution. Mr. Jackson discussed the resolution is as amended and that the resolution is asking citizens what the would like to do. Mr. Cothran discussed juvenile crime prevention. Mr. Johnson discussed concerns about raising taxes. Mr. Jones and Mr. Chavez discussed support for Resolution 22 of 2023.

Call for the Question by Mr. Epperson, seconded by Mr. Chavez. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Cothran, Epperson, Hopkins, Jackson, Jones, Lazarus, and Young (9). NAYS: Commissioner Johnson (1). ABSENT: Commissioners Burrell, and Gage-Watts (2). ABSTAIN: None (0).

Mr. Jones' motion carried, as shown by the following roll call votes: AYES: Commissioners Chavez, Cothran, Epperson, Jackson, Jones, Lazarus, and Young (7). NAYS: Commissioner Atkins, Hopkins, and Johnson (3). ABSENT: Commissioners Burrell, and Gage-Watts (2). ABSTAIN: None (0).

It was **moved by Mr. Epperson,** seconded by Mr. Hopkins, *to englobo and advance the following items:*

- *Special Resolution of Recognition and Appreciation for Utility Linemen*
- *Special Resolution of Recognition and Appreciation for The Sanitation & Solid Waste Professionals*
- *Resolution of Recognition And Appreciation For The Shreveport Mavericks*
- *Special Resolution Recognizing Urgent Mental Health Awareness Month*
- *Special Resolution Recognizing Walnut Hill Basketball District Championship*
- *Advance Appointment To The Shreveport Bossier Sports Commission*
- *Advance Authorizing The Administration To Fund Juneteenth Activities*
- *Advance Special Resolution Acknowledging Child Stroke Awareness Month*
- *Advance Caddo Animal Service Board Appeal*

Mr. Johnson requested for more information regarding agenda item Advance Authorizing the Administration To Fund Juneteenth Activities. Mr. Jackson clarified that the Mrs. Bryant would have more information after the meeting.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Cothran, Epperson, Jackson, Johnson, Jones, Lazarus, and Young (9). NAYS: None (0). ABSENT: Commissioners Burrell, Hopkins, and Gage-Watts (3). ABSTAIN: None (0).

COMMUNIQUES/COMMITTEE REPORTS

- Mr. Jackson discussed the Juneteenth Festival, funding for the festival and requested that Mrs. Bryant or Parks Director Mr. Patrick Wesley attend the SRAC meeting regarding the festival. Mr. Jackson requested for an update on the Shreveport Green issue in Cherokee Park. Dr. Wilson indicated that the cleanup is $4,700.00 and that the equipment for the cleanup is about $40,000. Mr. Jackson acknowledged the Juvenile Justice Citizens Advisory Committee (JJCAC). Mr. Jackson requested that Dr. Wilson follow up with the team, staff and judges regarding juvenile justice before the next Juvenile Services Committee meeting later in May.

CONSENT AGENDA

- *Ordinance 6322 Of 2023 Related To PZC/MPC Case # 23-1-CTAP, An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to wireless telecommunications, with all their provisions included herein, and to otherwise provide with respect thereto.*

- *Ordinance No. 6323 Of 2023, Related To PZC/MPC Case #23-2-CTAP, An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to data centers, with all their provisions included herein, and to otherwise provide with respect thereto.*

- *Ordinance No 6324 Of 2023, Related To PZC/MPC Case #23-3-CTAP, An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, relative to surfacing requirements for parking lots, and to otherwise provide with respect thereto.*

- *Ordinance 6325 Of 2023 Related To PZC/MPC Case # 23-5-P, an ordinance to amend Volume II of the Code Of Ordinances of the Parish Of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located western corner of Colquitt Road and Jersey Gold Road, Caddo Parish, La., from R-A Rural-Agricultural Zoning District to C-1 Neighborhood Commercial Zoning District, and to otherwise provide with respect thereto.*

- *Ordinance 6326 Of 2023, ordinance amending the 2023 Budget of Estimated Revenues And Expenditures for the Oil And Gas Fund and the Riverboat Fund to appropriate funds for Safe Summer*

There being no further business to come before the Commission, the meeting adjourned at 4:52 p.m.

/s/ Linda J. Montgomery
Linda J. Montgomery
Administrative Specialist I

The following resolution was offered by _____ and seconded

by _____:

RESOLUTION NO. 22 of 2023
BY THE CADDO PARISH COMMISSION

A RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED by the Caddo Parish Commission (the "Governing Authority"), acting as the governing authority of Caddo Parish, Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 26 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **SATURDAY, OCTOBER 14, 2023**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION
(CRIMINAL JUSTICE SYSTEM MILLAGE)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to levy a special tax of 3.5 mills on all property subject to taxation in Caddo Parish (an estimated $5,250,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 15 years, beginning with the year 2024 and ending with the year 2039 (the "Tax"), for the purpose of maintaining public safety by supporting costs for community mental health programs, workforce development programs, neighborhood development programs, litter and blight abatement, a criminal justice system, the juvenile justice system, including acquiring, equipping, improving, maintaining, and operating these systems?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the official journal of the Parish once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing proposition that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Government Plaza Chambers, 505 Travis Street, Shreveport, Louisiana, on **THURSDAY, NOVEMBER 9, 2023**, at **THREE-THIRTY O'CLOCK (3:30) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Clerk of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Clerk of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Caddo Parish and the Registrar of Voters of Caddo Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to levy and collect the special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

Member	Yea	Nay	Absent	Abstaining
Todd A. Hopkins	_____	_____	_____	_____
Lyndon B. Johnson	_____	_____	_____	_____
Steven Jackson	_____	_____	_____	_____
John-Paul Young	_____	_____	_____	_____
Roy Burrell	_____	_____	_____	_____
Steffon D. Jones	_____	_____	_____	_____
Stormy Gage-Watts	_____	_____	_____	_____
Ron Cothran	_____	_____	_____	_____
John E. Atkins	_____	_____	_____	_____
Mario Chavez	_____	_____	_____	_____
Ed Lazarus	_____	_____	_____	_____
Kenneth Epperson, Sr.	_____	_____	_____	_____

And the resolution was declared adopted on this, the 4th day of May, 2023.

/s/ Jeff Everson
Clerk

/s/ Roy Burrell
President

EXHIBIT "A"

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Caddo Parish Commission (the "Governing Authority"), acting as the governing authority of Caddo Parish, Louisiana (the "Parish"), on May 4, 2023, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **SATURDAY, OCTOBER 14, 2023**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

PROPOSITION
(CRIMINAL JUSTICE SYSTEM MILLAGE)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to levy a special tax of 3.5 mills on all property subject to taxation in Caddo Parish (an estimated $5,250,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 15 years, beginning with the year 2024 and ending with the year 2039 (the "Tax"), for the purpose of maintaining public safety by supporting costs for community mental health programs, workforce development programs, neighborhood development programs, litter and blight abatement, a criminal justice system, the juvenile justice system, including acquiring, equipping, improving, maintaining, and operating these systems?

Said special election will be held at each and every polling place in the Parish of Caddo, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is $26,000.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Government Plaza Chambers, 505 Travis Street, Shreveport, Louisiana, on **THURSDAY, NOVEMBER 9, 2023**, at **THREE-THIRTY O'CLOCK (3:30) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

STATE OF LOUISIANA

PARISH OF CADDO

I, the undersigned Clerk of the Caddo Parish Commission (the "Governing Authority"), the governing authority of Caddo Parish, Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings taken by the Governing Authority on May 4, 2023, ordering and calling a special election to authorize the levy of a special tax therein; making application to the state bond commission and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Shreveport, Louisiana, on this, the 4th day of May, 2023.

_____

Clerk

SHREVEPORT-BOSSIER SPORTS COMMISSION

629 Spring St.
Shreveport, LA 71101

tel: 318.222.9391
fax: 318.222.0056
shreveportbossiersports.com

A Division of the Shreveport-Bossier Convention and Tourist Bureau in partnership with the City of Shreveport, City of Bossier City, Caddo Parish Commission and Bossier Parish Police Jury.

April 13, 2023

RECEIVED
APR 19 2023

Caddo Parish Commission
Dr. Woody Wilson, Jr.
505 Travis Street # 110
Shreveport, LA 71101

Re: Shreveport-Bossier Sports Commission Appointment

Dear Dr. Wilson:

Please accept this letter as notice that Ms. Shantel Hardison has fulfilled Mr. Ken Antee's (3) three-year term appointment as a Shreveport-Bossier Sports Commission Advisory Board Member effective December 31, 2022. Ms. Hardison has proven herself an enthusiastic and capable board member and is eligible to be appointed to the Shreveport-Bossier Sports Commission Board to serve (2) three-year terms.

If you choose to appoint Ms. Hardison or someone else, please notify the Bureau in writing.

We appreciate the dedication your appointee has shown to the Shreveport-Bossier Sports Commission Advisory Board and look forward to the coming year.

Sincerely,

Stacy Brown

Stacy Brown, President
Shreveport-Bossier Convention and Tourist Bureau
Shreveport-Bossier Sports Commission

Cc: Jeff Everson

Case View Report

Caddo Parish Animal Services
1500 Monty Street
Shreveport, Louisiana 71107 USA
tclark@caddo.org
http://www.caddo.org/198/Animal-Services
Tel.: 318-226-6624 | Fax:318-429-7676
Printed: 04/28/2023 08:22AM **By:** TClark

Case Details

Case #: **C0007326340**
Reference #:

Status: **Closed**

Category: **Incident**
Type: **Enforcement**
Subtype: **Running At Large**
Officer: **Jacqlyn Kissell**
Review Date:

Created By: **mwilkerson**
Created: **03/01/2023 08:53AM**

Last Updated By: **jkissell**

Updated: **03/31/2023 12:49PM**

Case Date/Time: **03/01/2023 08:51AM** Reported:
Jurisdiction: **Shreveport**
Additional Info: **Dog continues to run at large and terrorize the neighbors. It keeps coming to complainant's neighbor's porch at 10133 LaLaurie Ln. It has been going on for 4 years according to the complainant. Caller states his neighbor was knocked down in August of last year by the dog. See related cases. Complainant to email photo from dog at large today. *3/1 Dog is scratching on complainant's door *3/16 Dogs still at-large *3/23 Dog at large and trying to attack people. Per Travis, respond quick**

10132 Lalaurie Ln, Keithville, 71047, Louisiana, United States
Location Type: **Single Family Dwelling**
Directions:
Result: **Animal Impounded** By: **Jacqlyn Kissell** Date/Time: **03/31/2023 12:48PM**
Result Comments: **1294**

Animal Info: **large brown pit**

Person Info: **Marshall Cosme - (318)-518-6857, 10133 Lalaurie Ln *3/23 REBECCA HAMPTON (903)445-0965 at 10150 LALAURIE LN**

Case Animals

Animal #: A0052254171 | Vicious Dog

Animal ID:	A0052254171	**Name:**	Titan	**Types:**	Dog	**Gender:**	Male
ARN:	Vicious Dog	**DOB:**	3/16/2021	**Breeds:**	Terrier, Pit Bull/Mix	**Altered:**	Y
Chip #:	982091068189460	**Current Age:**	2 Y 1 M 12d	**Colors:**	Brindle/	**Size:**	M
Type:	24PetWatch	**Age Group:**	Adult	**Pattern:**		**Weight:**	0
Declawed:	N	**Bitten:**	No Bite History	**Primary Role:**	Suspect	**Secondary Role:**	
Animal Memos:	Yes	**Case Memos:**	No	**Conditions:**	No	**Violations:**	No

Ownership / Guardianship

Person #	Date From	Person Name	Phone	Address	City
P0037432588	3/21/2023	Kathryn Wicker	(318) 510-2716	10132 Lalaurie Ln	Keithville, Keithville, CADDO LA 71047

Animal #: A0052254193 |

Animal ID:	A0052254193	**Name:**	Xena	**Types:**	Dog	**Gender:**	Female
ARN:		**DOB:**	3/16/2021	**Breeds:**	Terrier, Pit Bull/Mix	**Altered:**	Y
Chip #:	982091068189629	**Current Age:**	2 Y 1 M 12d	**Colors:**	Grey/White	**Size:**	M
Type:	24PetWatch	**Age Group:**	Adult	**Pattern:**		**Weight:**	0
Declawed:	N	**Bitten:**	No Bite History	**Primary Role:**	Suspect	**Secondary Role:**	
Animal Memos:	Yes	**Case Memos:**	No	**Conditions:**	No	**Violations:**	No

Ownership / Guardianship

Person #	Date From	Person Name	Phone	Address	City
P0037432588	3/21/2023	Kathryn Wicker	(318) 510-2716	10132 Lalaurie Ln	Keithville, Keithville, CADDO LA 71047

Case Persons

Person #: P0037432588 | Kathryn Wicker

P0037432588 Kathryn Wicker, 318-510-2716 10132 Lalaurie Ln
Keithville, 71047, Keithville, CADDO, LA - Home Primary Role:Suspect Secondary Role:
Animal Owner: No , Person Reporting:No ,Property Owner:No

Ownership / Guardianship

AnimalID	ARN	Date From	Name	Species	Breeds	Colors	Color Pattern	DOB	Sex
A0052254171	Vicious Dog	03/21/2023 11:52AM	Titan	Dog	Terrier, Pit Bull, Mix	Brindle/		3/16/2021	M
A0052254193		03/21/2023 11:52AM	Xena	Dog	Terrier, Pit Bull, Mix	Grey/White		3/16/2021	F

Person #: P0040690870 | Alice Tate

P0040690870 Alice Tate, 210-919-6579 10133 La Laurie
Keithville, 71047, CADDO, LA - Home Primary Role:Victim Secondary Role: Complainant
Animal Owner: No , Person Reporting:No ,Property Owner:No

Person #: P0042343596 | Kevin Walton

P0042343596 Kevin Walton, 318-501-2716 10132 LaLaurie Ln
Keithville, 71047, CADDO, LA - Home Primary Role:Suspect Secondary Role:
Animal Owner: No , Person Reporting:No ,Property Owner:Yes

Person #: P0042412174 | Rebecca Hampton

P0042412174 Rebecca Hampton, 903-445-0965 10150 LaLaurie Ln
Keithville, 71047, CADDO, LA - Home Primary Role:Witness Secondary Role:
Animal Owner: No , Person Reporting:No ,Property Owner:No

Case Activities

Activity #:	6955741	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	2	**Created Date/Time:**	03/01/2023 08:59AM	**Created By:**	mwilkerson
Review Date:		**Last Updated Date/Time:**	03/01/2023 12:44PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/01/2023 12:44PM	Jacqlyn Kissell	03/01/2023 12:44PM	Jacqlyn Kissell
Started	03/01/2023 11:15AM	Jacqlyn Kissell	03/01/2023 11:15AM	Jacqlyn Kissell
Assigned	03/01/2023 08:58AM	Gage Babbs	03/01/2023 08:58AM	Michelle Wilkerson

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/01/2023 12:44PM	Jacqlyn Kissell

Activity #:	6957641	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up -	**Cross Streets:**		**Distance:**	0
Priority:	4	**Created Date/Time:**	03/02/2023 09:19AM	**Created By:**	jkissell
Review Date:		**Last Updated Date/Time:**	03/02/2023 10:03AM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/02/2023 10:03AM	Jacqlyn Kissell	03/02/2023 10:03AM	Jacqlyn Kissell
Started	03/02/2023 09:43AM	Jacqlyn Kissell	03/02/2023 09:43AM	Jacqlyn Kissell
Assigned	03/02/2023 09:18AM	Jacqlyn Kissell	03/02/2023 09:18AM	Jacqlyn Kissell

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/02/2023 10:03AM	Jacqlyn Kissell

Activity #:	6960115	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/03/2023 02:32PM	**Created By:**	jkissell
Review Date:		**Last Updated Date/Time:**	03/03/2023 03:05PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/03/2023 03:04PM	Jacqlyn Kissell	03/03/2023 03:04PM	Jacqlyn Kissell
Started	03/03/2023 02:50PM	Jacqlyn Kissell	03/03/2023 02:50PM	Jacqlyn Kissell
Assigned	03/03/2023 02:32PM	Jacqlyn Kissell	03/03/2023 02:32PM	Jacqlyn Kissell

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/03/2023 03:05PM	Jacqlyn Kissell

Activity #:	6965428	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/07/2023 04:12PM	**Created By:**	jkissell
Review Date:		**Last Updated Date/Time:**	03/07/2023 06:17PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/07/2023 06:17PM	Jacqlyn Kissell	03/07/2023 06:17PM	Jacqlyn Kissell
Started	03/07/2023 04:34PM	Jacqlyn Kissell	03/07/2023 04:34PM	Jacqlyn Kissell

Assigned	03/07/2023 04:11PM	Jacqlyn Kissell	03/07/2023 04:11PM	Jacqlyn Kissell

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/07/2023 06:17PM	Jacqlyn Kissell

Activity #:	6966202	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/08/2023 09:45AM	**Created By:**	mwilkerson
Review Date:		**Last Updated Date/Time:**	03/08/2023 12:06PM	**Last Updated By:**	ahooker
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/08/2023 12:05PM	Anthony Hooker	03/08/2023 12:05PM	Anthony Hooker
Started	03/08/2023 10:42AM	Anthony Hooker	03/08/2023 10:42AM	Anthony Hooker
Assigned	03/08/2023 09:44AM	Anthony Hooker	03/08/2023 09:44AM	Michelle Wilkerson

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/08/2023 12:05PM	Anthony Hooker

Activity #:	6966203	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/08/2023 09:45AM	**Created By:**	mwilkerson
Review Date:		**Last Updated Date/Time:**	03/08/2023 12:06PM	**Last Updated By:**	gbabbs
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/08/2023 12:06PM	Gage Babbs	03/08/2023 12:06PM	Gage Babbs
Started	03/08/2023 10:42AM	Gage Babbs	03/08/2023 10:42AM	Gage Babbs
Assigned	03/08/2023 09:44AM	Gage Babbs	03/08/2023 09:44AM	Michelle Wilkerson

Result Qty	Result	Is Primary	Result Date	Result By
1	Issued Summons	Yes	03/08/2023 12:06PM	Gage Babbs

Activity #:	6966186	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up -	**Cross Streets:**		**Distance:**	0
Priority:	4	**Created Date/Time:**	03/08/2023 09:37AM	**Created By:**	jkissell
Review Date:		**Last Updated Date/Time:**	03/08/2023 12:07PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/08/2023 12:06PM	Jacqlyn Kissell	03/08/2023 12:06PM	Jacqlyn Kissell
Started	03/08/2023 10:41AM	Jacqlyn Kissell	03/08/2023 10:41AM	Jacqlyn Kissell
Assigned	03/08/2023 09:37AM	Jacqlyn Kissell	03/08/2023 09:37AM	Jacqlyn Kissell

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/08/2023 12:06PM	Jacqlyn Kissell

Activity #:	6969787	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/10/2023 10:52AM	**Created By:**	jkissell
Review Date:		**Last Updated Date/Time:**	03/10/2023 02:31PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/10/2023 02:31PM	Jacqlyn Kissell	03/10/2023 02:31PM	Jacqlyn Kissell
Started	03/10/2023 02:14PM	Jacqlyn Kissell	03/10/2023 02:14PM	Jacqlyn Kissell
Assigned	03/10/2023 10:52AM	Jacqlyn Kissell	03/10/2023 10:52AM	Jacqlyn Kissell

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/10/2023 02:31PM	Jacqlyn Kissell

Activity #:	6978171	**Conditions:**	None	**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0

Priority:	3	**Created Date/Time:**	03/16/2023 03:05PM	**Created By:**	msuhar
Review Date:		**Last Updated Date/Time:**	03/16/2023 04:24PM	**Last Updated By:**	gbabbs
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/16/2023 04:24PM	Gage Babbs	03/16/2023 04:24PM	Gage Babbs
Started	03/16/2023 03:24PM	Gage Babbs	03/16/2023 03:24PM	Gage Babbs
Assigned	03/16/2023 03:05PM	Gage Babbs	03/16/2023 03:05PM	Marcella Suhar

Result Qty	Result	Is Primary	Result Date	Result By
1	Animal Impounded	Yes	03/16/2023 04:24PM	Gage Babbs

Activity #:	6978182	**Conditions:**	None	**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Assist Officer -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/16/2023 03:11PM	**Created By:**	msuhar
Review Date:		**Last Updated Date/Time:**	03/16/2023 04:24PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/16/2023 04:24PM	Jacqlyn Kissell	03/16/2023 04:24PM	Jacqlyn Kissell
Started	03/16/2023 03:29PM	Jacqlyn Kissell	03/16/2023 03:29PM	Jacqlyn Kissell
Assigned	03/16/2023 03:10PM	Jacqlyn Kissell	03/16/2023 03:10PM	Marcella Suhar

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/16/2023 04:24PM	Jacqlyn Kissell

Activity #:	6979439	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/17/2023 01:19PM	**Created By:**	gbabbs
Review Date:		**Last Updated Date/Time:**	03/17/2023 01:36PM	**Last Updated By:**	gbabbs
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/17/2023 01:36PM	Gage Babbs	03/17/2023 01:36PM	Gage Babbs
Started	03/17/2023 01:29PM	Gage Babbs	03/17/2023 01:29PM	Gage Babbs
New	03/17/2023 01:18PM	Gage Babbs	03/17/2023 01:18PM	Gage Babbs

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/17/2023 01:36PM	Gage Babbs

Activity #:	6980584	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up - Fence Inspection	**Cross Streets:**		**Distance:**	0
Priority:	4	**Created Date/Time:**	03/18/2023 01:13PM	**Created By:**	jkissell
Review Date:		**Last Updated Date/Time:**	03/18/2023 02:08PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/18/2023 02:08PM	Jacqlyn Kissell	03/18/2023 02:08PM	Jacqlyn Kissell
Started	03/18/2023 01:23PM	Jacqlyn Kissell	03/18/2023 01:23PM	Jacqlyn Kissell
Assigned	03/18/2023 01:12PM	Jacqlyn Kissell	03/18/2023 01:12PM	Jacqlyn Kissell

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/18/2023 02:08PM	Jacqlyn Kissell

Activity #:	6982404	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Follow Up - Fence Inspection	**Cross Streets:**		**Distance:**	0
Priority:	2	**Created Date/Time:**	03/20/2023 12:50PM	**Created By:**	mwilkerson
Review Date:		**Last Updated Date/Time:**	03/20/2023 04:57PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/20/2023 04:57PM	Jacqlyn Kissell	03/20/2023 04:57PM	Jacqlyn Kissell
Started	03/20/2023 02:59PM	Jacqlyn Kissell	03/20/2023 02:59PM	Jacqlyn Kissell

Assigned	03/20/2023 12:49PM	Jacqlyn Kissell	03/20/2023 12:49PM	Michelle Wilkerson

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/20/2023 04:57PM	Jacqlyn Kissell

Activity #:	6988042	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	2	**Created Date/Time:**	03/23/2023 02:33PM	**Created By:**	mwilkerson
Review Date:		**Last Updated Date/Time:**	03/23/2023 03:06PM	**Last Updated By:**	cbarnett
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/23/2023 03:06PM	Chandler Barnett	03/23/2023 03:06PM	Chandler Barnett
Started	03/23/2023 02:33PM	Chandler Barnett	03/23/2023 02:33PM	Michelle Wilkerson

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/23/2023 03:06PM	Chandler Barnett

Activity #:	6987934	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	2	**Created Date/Time:**	03/23/2023 01:51PM	**Created By:**	mwilkerson
Review Date:		**Last Updated Date/Time:**	03/23/2023 03:25PM	**Last Updated By:**	mmaiden
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/23/2023 03:24PM	Mark Maiden	03/23/2023 03:24PM	Mark Maiden
Started	03/23/2023 02:20PM	Mark Maiden	03/23/2023 02:20PM	Mark Maiden
Assigned	03/23/2023 01:51PM	Mark Maiden	03/23/2023 01:51PM	Michelle Wilkerson

Result Qty	Result	Is Primary	Result Date	Result By
1	Animal Impounded	Yes	03/23/2023 03:25PM	Mark Maiden

Activity #:	6987979	**Conditions:**		**Danger?**	

State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	2	**Created Date/Time:**	03/23/2023 02:06PM	**Created By:**	mwilkerson
Review Date:		**Last Updated Date/Time:**	03/23/2023 03:33PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/23/2023 03:33PM	Jacqlyn Kissell	03/23/2023 03:33PM	Jacqlyn Kissell
Started	03/23/2023 02:31PM	Jacqlyn Kissell	03/23/2023 02:31PM	Jacqlyn Kissell
Assigned	03/23/2023 02:06PM	Jacqlyn Kissell	03/23/2023 02:06PM	Michelle Wilkerson

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/23/2023 03:33PM	Jacqlyn Kissell

Activity #:	6988149	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Assist Officer -	**Cross Streets:**		**Distance:**	0
Priority:	3	**Created Date/Time:**	03/23/2023 03:17PM	**Created By:**	gthomas
Review Date:		**Last Updated Date/Time:**	03/23/2023 03:49PM	**Last Updated By:**	gthomas
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/23/2023 03:48PM	Germanius Thomas	03/23/2023 03:48PM	Germanius Thomas
Started	03/23/2023 03:17PM	Germanius Thomas	03/23/2023 03:17PM	Germanius Thomas

Result Qty	Result	Is Primary	Result Date	Result By
1	See Memo	Yes	03/23/2023 03:49PM	Germanius Thomas

Activity #:	6988127	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	4	**Created Date/Time:**	03/23/2023 03:08PM	**Created By:**	RWashington
Review Date:		**Last Updated Date/Time:**	03/23/2023 03:52PM	**Last Updated By:**	RWashington

Comments:	

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/23/2023 03:51PM	Ramon Washington	03/23/2023 03:51PM	Ramon Washington
Started	03/23/2023 03:07PM	Ramon Washington	03/23/2023 03:07PM	Ramon Washington

Result Qty	Result	Is Primary	Result Date	Result By
1	See Memo	Yes	03/23/2023 03:52PM	Ramon Washington

Activity #:	6988116	Conditions:		Danger?	
State:	Closed	Jurisdiction:	Shreveport	Patrol Area:	District 3
Type/Subtype:	Assist Officer -	Cross Streets:		Distance:	0
Priority:	2	Created Date/Time:	03/23/2023 03:03PM	Created By:	gbabbs
Review Date:		Last Updated Date/Time:	03/23/2023 04:16PM	Last Updated By:	gbabbs
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/23/2023 04:03PM	Gage Babbs	03/23/2023 04:03PM	Gage Babbs
Started	03/23/2023 02:29PM	Gage Babbs	03/23/2023 02:29PM	Gage Babbs

Result Qty	Result	Is Primary	Result Date	Result By
1	Animal Impounded	Yes	03/23/2023 04:16PM	Gage Babbs

Activity #:	6993334	Conditions:		Danger?	
State:	Closed	Jurisdiction:	Shreveport	Patrol Area:	District 3
Type/Subtype:	Dispatch -	Cross Streets:		Distance:	0
Priority:	4	Created Date/Time:	03/27/2023 05:16PM	Created By:	gthomas
Review Date:		Last Updated Date/Time:	03/27/2023 08:21PM	Last Updated By:	gthomas
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/27/2023 08:21PM	Germanius Thomas	03/27/2023 08:21PM	Germanius Thomas
Started	03/27/2023 08:03PM	Germanius Thomas	03/27/2023 08:03PM	Germanius Thomas
Assigned	03/27/2023 05:16PM	Germanius Thomas	03/27/2023 05:16PM	Germanius Thomas

Result Qty	Result	Is Primary	Result Date	Result By
1	See Memo	Yes	03/27/2023 08:21PM	Germanius Thomas

Activity #:	6999397	**Conditions:**		**Danger?**	
State:	Closed	**Jurisdiction:**	Shreveport	**Patrol Area:**	District 3
Type/Subtype:	Dispatch -	**Cross Streets:**		**Distance:**	0
Priority:	2	**Created Date/Time:**	03/31/2023 10:58AM	**Created By:**	jkissell
Review Date:		**Last Updated Date/Time:**	03/31/2023 12:47PM	**Last Updated By:**	jkissell
Comments:					

Status History	Status Date/Time	Activity Owner	Status Update Date/Time	Status Updated By
Ended	03/31/2023 12:47PM	Jacqlyn Kissell	03/31/2023 12:47PM	Jacqlyn Kissell
Started	03/31/2023 11:00AM	Jacqlyn Kissell	03/31/2023 11:00AM	Jacqlyn Kissell
Assigned	03/31/2023 10:57AM	Jacqlyn Kissell	03/31/2023 10:57AM	Jacqlyn Kissell

Result Qty	Result	Is Primary	Result Date	Result By
1	Other	Yes	03/31/2023 12:47PM	Jacqlyn Kissell

Case Memo(s)

Memo #	Reference	Reference #	Memo Type Memo Subtype	Created Date/Time	Created By	Updated Date/Time	Updated By	Review Date/Time
6668607	Case		Officer's Narrative	03/01/2023 12:43PM	jkissell	03/01/2023 12:21PM	jkissell	

On Wednesday 03/01/2023 at approximately 11:15 a.m. I arrived at 10132 LaLaurie Ln in reference to an enforcement, running at large.

Upon arrival, I observed no dogs at large.

I made contact with a complainant at 10133 Ms. Alice Tate who was visibly upset and irate. Ms. Tate stated that this dog and the owners have become a nuisance and nothing is being done about the issue. Ms.Tate stated earlier this morning the dog in question a brown Pit Bull was let out from the front door of 10132 and ran directly into her yard and was inches from attacking her friend and his dog. The dog proceeded to jump and attempt to enter her home through the glass door.

Ms. Tate stated this issue with the neighbor Ms. Wicker at 10132 has gone on for the last few years, and they have threatened to harm her on multiple accounts.

Ms. Tate is very discouraged about how Animal Services has dealt with the issues and believes Ms. Wicker has “someone in her pocket” at the shelter who is advising her when the complaints are called in due to the fact they always seem to come home and retrieve the dog once she calls CPAS. She has contacted an attorney.

Ms. Tate believes Ms. Wicker is purposely using the dog as a threat to try to chase her from the property. Ms. Tate has witnessed Ms. Wicker underneath her home and trying to tether the dog underneath. Ms. Tate has pictures and videos and I advised her to email them to me at (jkissell@caddo.org) to attach to the case.

I assured Ms. Tate Animal Services is doing their best in making sure the issue is handled properly.

I asked Ms. Tate if she would be comfortable with filling out a witness statement form, but she is very scared of retaliation. I stated I was going to give her a few days to think about it.
I also explained that since the dog is not currently at large I would not be able to impound it at this time. She understood. I also recommended that I would start doing daily patrols within the neighborhood to make my presence more known and make her feel more safe to step outside.

I attempted to make contact with owner at 10132, but was unsuccessful. I could her 2 dogs inside aggressively barking and trying to break the door down.
Posted a door notice. Kissell

6669537	Case		Follow Up	03/02/2023 10:03AM	jkissell	03/02/2023 10:02AM	jkissell	

On Thursday 03/02/2023 at approximately 9:44 a.m. I arrived at 10132 LaLaurie Ln in reference to a follow up.

Upon arrival, I conducted a presence patrol and observed no dogs at large on LaLaurie Ln or the surrounding area.

No further action taken. Kissell

6671300	Case		Case	03/03/2023 03:05PM	jkissell	03/03/2023 03:04PM	jkissell	

Complainant sent pictures of dog at large. Attached in files.

6671301	Case		Follow Up	03/03/2023 03:05PM	jkissell	03/03/2023 03:04PM	jkissell	

On Friday 03/03/2033 at approximately 2:49 p.m. I arrived at 10132 LaLaurie Ln in reference to a follow up.

Upon arrival, I conducted a presence patrol and observed no dogs at large.
I patrolled LaLaurie Ln and the surrounding streets and observed no dogs at large.

Cleared the scene. Kissell

6675350	Case		Officer's Narrative	03/07/2023 06:15PM	jkissell	03/07/2023 05:35PM	jkissell	

On Tuesday 03/07/2023 at approximately 4:34 p.m. I arrived at 10132 LaLaurie Ln in reference to an enforcement.

Upon arrival, I was made aware by the complainant the dog was at large minutes prior to my arrival.

I made contact with owner Mr. Kevin Walton who I explained the reason animal services was called and to see what the exact issue is. Mr. Walton stated the dog in question “Titan” is able to get out of the dog door and is clearing the fence and landing on a patio on his brother’s property next door.

Mr. Walton and I, walked into the backyard to do a fence inspection. Mr. Walton explained he has an electric wiring set up on the perimeter of the fence so the dogs can not go underneath, but it is not helping in the case of jumping over.

I educated Mr. Walton on Caddo Parish Ordinances 8-37 (4-e) and 8-69 (a) and he understood. Mr. Walton is working on extending the fence higher and installing an PCP pipe that spins along the top of the fence so the dog has no steady barrier to be able to place his paws on to jump the fence. Mr. Walton also stated he is going to buy a kennel to house the dogs outside while they are not home so they can not escape through the dog door.
I recommended in the meantime to tether the dogs every time they are let out to prevent from being at large.

Mr. Walton and I walked back around the front of the house where he introduced “Titan” to me. I observed 1 male brindle Pit Bull/ Cane Corso mix with a chain link collar in fair health. Mr. Walton also has another dog named “Xena” which is also a Pit bull.

I asked about rabies vaccinations and Mr. Walton stated Titan should be up to date, but he just received a reminder from the animal hospital about Xena. Mr. Walton attempted to look for the certificate, but was unable to provide proof.
The dogs receive care at South Shreveport Animal Hospital (318)-798-2400. I called and spoke to a receptionist who stated they have only seen “Xena” and she is overdue on rabies as of March last year.

I asked Mr. Walton where they take Titan and he was unsure.

I issued a correction order for ordinances 8-62, 8-37 and 8-38 and will follow up on 03/21/2023.

No further action taken. Kissell

6676082	Case		Officer's Narrative	03/08/2023 11:54AM	gbabbs	03/08/2023 11:43AM	gbabbs	

On 3/8/2023 at approximately 10:42 a.m. I arrived at 10132 Lalaurie Ln in reference to assisting Officer Kissell. Upon arrival I observed no dogs running at large. I then made contact with Officer Kissell and Officer Hooker. We made several attempts to make contact with the suspect, but was unsuccessful. We attempted to make contact with the suspect via phone, but was unsuccessful. I observed two dogs inside the residence, but was unable to get a clear visual. I walked the perimeter of the fence and observed sections that did not meet the minimum 4 foot requirement as stated in 8-37(e) Owner Responsibilities. Officer Kissell then went and made contact with the complainant. The complainant agreed to fill out a CPAS Witness Statement Form. I retrieved two forms from my vehicle to give to the complainant. They stated they will email CPAS the completed form. After speaking with the complainant, we made several more attempts to speak with the suspect. The suspect Mr Kevin Walton finally came outside to speak with us. At first Mr Walton began to act irate, but then soon calmed down. We advised Mr Walton he will be receiving a summons due to the numerous complaints and violations observed. Officer Hooker and Officer Kissell began to speak with Mr Walton while I went to my vehicle to write the summons. Mr Walton was issued Parish Summons #1294 for the following violations: 8-69(a) At Large Dogs, 8-37(2) Owner Responsibilities, and 8-37(e) Owner Responsibilities. Mr Walton understood and signed the order. No further action was taken by me. I cleared the scene. G. Babbs

6676101	Case		Officer's Narrative	03/08/2023 12:04PM	jkissell	03/08/2023 11:43AM	jkissell	

On Thursday 03/08/2023 at approximately 10:41 a.m. I arrived at 10132 LaLaurie Ln in reference to a follow up.

Upon arrival, Officer Babbs and Officer Hooker arrived to assist.
We made contact with owner Kevin Walton who was very irate. Officer Hooker and I attempted to explained the reason for the visit and stated since the dog was at large again this morning we will need to seize the dog for a fence inspection.
Mr. Walton was not happy and refused to surrender his dogs to Animal Services.

Officer Babbs issued a summons #1249 for Caddo Parish ordinances 8-69 (A), 8-37 (2) and 8-37 (4-E).

I made contact with complainant and provided witness statement forms for the complainant and the other witness on location. I advised the complainant to email the witness statement and any proof they have to (jkissell@caddo.org) to attach to the case.

No further action taken. Kissell

6676094	Case		Officer's Narrative	03/08/2023 12:01PM	ahooker	03/08/2023 11:44AM	ahooker	

On 3-8-2023 at approximately 10:42 a.m. Officer Babbs, Kissell, and I arrived at 10132 Lalaurie Lane in reference to a follow-up enforcement case.

Upon our arrival, we did not observe any animals at large but did hear large dogs barking from inside the home. Officer Babbs, Kissell, and I made several attempts to make contact with the suspect but was unsuccessful. Officer's then spoke with the complainant and explained what was happening and what was being done about the on going issue.

Shortly after speaking with the complainant the suspect Mr. Kevin Walton came out of the home. Mr. Walton appeared to be somewhat agitated that we where on his property but shortly calmed down. Officer's educated Mr. Walton about the on going situation. Mr. Walton was admit about Caddo Parish Animal Services not retrieving his animals. Mr. Walton was then issued Summons #1294 in accordance with the Parish ordinances. A follow-up will need to be conducted to retrieve the animals. No further action was taken. Officer's cleared the scene. Hooker

6678736	Case		Follow Up	03/10/2023 02:31PM	jkissell	03/10/2023 02:31PM	jkissell	

On Friday 03/10/2023 at approximately 2:14 p.m. I arrived at 10132 LaLaurie Ln in reference to a follow up.

Upon arrival, I conducted a presence patrol.
I observed no dogs at large.

I patrolled the area and still observed no dogs at large.
Cleared the scene. Kissell

6684952	Case		Officer's Narrative	03/16/2023 04:20PM	gbabbs	03/16/2023 04:06PM	EBaker	

On 3/16/2023 at approximately 3:24 p.m. I arrived at 10132 Lalaurie Ln in reference to an enforcement. Upon arrival I observed no dogs running at large. I then made contact with the suspect, Mr. Kevin Walton. I advised Mr. Walton of the complaint and he stated that his dogs have not ran loose recently. He stated that he has been outside fixing his fence. I observed sections of his fence which he was repairing. I then made it known CPAS will have to seize the dogs for a period of 7 days due to the constant complaints of the dogs running at large. He stated that he will not let CPAS take the dogs. Officer Kissel and Caddo Sheriff Deputies Pace and Easterly arrived to assist. Mr. Watson again stated that he will not let CPAS seize his dogs. He then stated that if I can find

a violation in his fence, CPAS can seize his dogs. We then walked to the backyard where I observed the fence. I began to walk the perimeter of the fence and observed a violation. Mr. Walton provided a standard measuring tape which appeared to have no cuts, additions, or mends. I used the standard measuring tape and measured the fence. The fence was approximately 3'5" and did not meet the minimum 4 feet of height described in 8-37(e) Owner Responsibilities. He again stated that CPAS cannot take his dogs. He began to state we will need a warrant. CPSO began to talk with Mr. Walton. I then advised Mr. Walton that he can redeem his dogs if he passes the next fence inspection which will be in 7 days. He understood. He stated that he will load the dogs onto my vehicle. I observed 1 grey/ white Pit Bull mix dog and 1 brindle Pit Bull mix dog. Both dogs appeared to be in fair health. Office Kissel began to explain to Mr. Walton of CPAS Fees on redeeming the dog. I then issued Mr. Walton Parish Summons #1296 for the following violations: 8-69(a) At Large Dogs, 8-37(e) Owner Responsibilities, and 8-37(2) Owner Responsibilities. Mr. Walton understood and signed the order. The dogs are impounded at CPAS. I cleared the scene. G. Babbs

6684962	Case		Officer's Narrative	03/16/2023 04:25PM	jkissell	03/16/2023 04:11PM	EBaker	

On Thursday 03/16/2023 at approximately 3:29 p.m. I arrived at 10132 LaLaurie Ln in reference to assist an officer.

Upon arrival, Officer Babbs was talking to owner Mr. Kevin Walton regarding the dogs being at large.
Deputy Pace and Deputy Easterly arrived to assist.

Officer Babbs was attempting to explain to Mr. Walton that due to another complaint about the dogs being at large, we do need to seize the dogs. Mr. Walton was upset and did not want to hand over his dogs.

Officer Babbs, Deputies Pace and Easterly, Mr. Walton and I walked in the backyard to inspect the fence. Officer Babbs found a violation regarding the height of the fence, therefore giving us the right to seize the dogs and place a hold for a fence inspection.

I attempted to contact the complainant via phone, but was unable to make contact.

After 10-15 minutes Mr. Walton agreed to hand over the dogs and was advised an officer would need to approve the fence before he receives the dogs back. Mr. Walton understood.
I explained and wrote down the fees regarding holding the dogs at CPAS and Mr. Walton declined having the dogs spayed and neutered.

Officer Babbs then issued another summons #1296 for Owner's responsibility 8-37 (e), 8-37 (2) and At Large dogs 8-69 (a).

Mr. Walton loaded 1 female gray and white Pit Bull with a red collar in fair health and 1 male brindle Pit bull with a chain like collar in fair health onto the truck.

Cleared the scene. Kissell

6685014	Case		Case	03/16/2023 05:40PM	jkissell	03/16/2023 05:40PM	jkissell	

On Thursday 03/16/2023 at approximately 5:24 p.m. I made contact with one of the witness's Mr. Marshall Hunter via telephone who stated that the dogs were out last night. Mr. Hunter stated he has placed camera's up on the property to document anything further.

Mr. Hunter stated he would be willing to fill out a witness statement.

The line was then disconnected.

Kissell

6685847	Case		Officer's Narrative	03/17/2023 02:06PM	gbabbs	03/17/2023 02:06PM	gbabbs	

On 3/17/2023 at approximately 1:29 p.m. I arrived at 10133 Lalaurie Ln in reference to a follow up. Upon arrival I observed 1 black small Terrier mix dog on the porch with no tether or fenced enclosure. I advised the resident that the dog needs to be in a proper enclosure or a leash when outside. He placed the dog back inside. A women from the residence then came outside. When asked if they observed the dogs from 10132 Lalaurie Ln running at large yesterday, she stated it was in the early morning. She stated it was just after midnight. I asked if she is willing to fill out a CPAS Witness Statement, but she stated that she was not the person who observed the dogs running at large. She stated another member of the house observed the dogs at large. I then left a CPAS Witness Statement at the residence and asked if they can email the photo to my email. (gbabbs@caddo.org) She stated she will relay the message to the individual who observed the dogs at large. No further action was taken. I cleared the scene. G. Babbs

6686580	Case		Officer's Narrative	03/18/2023 02:05PM	jkissell	03/18/2023 01:48PM	EBaker	

On Saturday 03/18/2023 a call came in from Kings from a Ms. Kathryn Wicker at 10132 LaLaurie Ln regarding her fence being finished and would like an Officer to come inspect it so she can retrieve her dogs from CPAS.

I made contact via phone with Ms. Wicker at (318)-510-2716 and she advised me that the fence was heightened to 4ft and the corner where "Titan" was able to clear was also heightened with wood boards. Ms. Wicker explained the electric wire does not reach in that corner and that is how "Titan" is getting over the fence. Ms. Wicker also explained that the other parts of the fence that are shorter than 4ft, but there is the electric wire so "Titan" is

unable to go near it.
I advised her I would be over to do an inspection.

Upon arrival, I made contact with Mr. Kevin Walton and we walked into the backyard. I observed the corner where wood was placed to heighten the fence line. Mr. Walton and I walked to the back part of the fence where fresh poles and fencing was placed. Mr. Walton provided a standard measuring tape which appeared to have no cuts, additions, or mends. I used the standard measuring tape and measured the fence. Upon measuring the fence from bottom to top it appeared to be 3'10" almost 3'11". I explained to Mr. Walton that per the ordinance the fence needs to be at least 4ft or taller.

Mr. Walton became very irate and began to curse at me. I attempted to recommend ways to fix the fence to Mr. Walton, but he began to walk away and ordered me off his property.

I then made contact with Ms. Wicker and explained the reason I denied the fence inspection. Ms. Wicker understood and was very nice, but upset.
I assured Ms. Wicker I understood her emotions and wanting her dogs back.
I recommended Ms. Wicker advising Mr. Walton to attempt to use the wood all the way around or install new post and wire they had on hand.

Ms. Wicker stated she will try to get the fence done this weekend and have an officer come out Monday to do another inspection. The call was then ended.

(Pictures of fence in files tab)

No further action taken. Kissell

6688311	Case		Follow Up	03/20/2023 04:51PM	jkissell	03/20/2023 04:23PM	EBaker	

On Monday 03/20/2023 at approximately 2:59 p.m. I arrived at 10132 LaLaurie Ln in reference to a fence inspection.

Upon arrival, I made contact with Mr. Kevin Walton and we walked into the backyard to inspect the fence.
I observed an extension to the fence using wooden 2x4 that entirely surrounded the fence and attached to the wood is wire. I was unable to properly measure the fence due to having no tape measure available, but the fence was taller than my height which for reference is 5'3".

Mr. Walton did unhook the electric wire that surrounded the perimeter and when asked why, Mr. Walton stated he does not believe the dogs will be able to jump the fence at all.
I approved the fence as it mirrored Caddo Parish standards. I advised Mr. Walton that he is now able to pick up his dogs from CPAS.

I then made contact with the complainant Ms. Alice Tate who I informed that the dogs will be allowed back in Mr. Walton's custody due to properly securing their enclosure.
She understood.
Ms. Tate was still unsettled with the outcome and is reluctant to believe change will come.
I assured Ms. Tate that Animal Services is trying their best to make sure the correct steps are taken to make the neighborhood and the animals in question safe.

Ms. Tate then advised me that another neighbor had come and spoke with her, stating they had been recently chased by "Titan" and had footage. Ms. Tate pointed to the house where I could speak to the other witness.

I then made contact with a Ms. Rebecca Hampton at 10150 LaLaurie Ln who I explained the reason for my visit.
Ms. Hampton stated almost a week and a half ago around 3:30 p.m., she was attempting to walk to her mailbox when she noticed a male brindle Pit bull charging towards her. Ms. Hampton then retreated and ran to the entrance of her home, when the dog proceeded to chase her onto the porch and attempt to find a way inside the door.

Ms. Hampton stated she spoke to Brad Walton her neighbor and Mr. Walton's brother at the time of the incident and told him the dog attempted to attack her. Ms. Hampton stated Brad and Mr. Kevin Walton were out attempting to apprehend "Titan" and Brad stated "he's not aggressive".
Ms. Hampton then stated "Titan" was not listening to either man and then proceeded to run after her again. Ms. Hampton fled and ran inside her home and locked the door.

Ms. Hampton has video footage of this occurrence. I supplied my email address (jkissell@caddo.org) to forward the video to.
Ms. Hampton's main concern is her granddaughters that are young and get on and off the bus right near her mailbox. I advised Ms. Hampton that Animal Services is working on keeping the dog from being at large, and to just be aware and document any sightings in the future. She understood.

Cleared the scene. Kissell

6693012	Case		Officer's Narrative	03/23/2023 03:14PM	mmaiden	03/23/2023 02:58PM	EBaker	

On Thursday 3/23/23 at approximately 2:20 p.m I arrived at 10132 Lalaurie Ln in reference to a dog running at large. Upon arrival, I observed a brindle pitbull with a blue collar with tags and a choke chain running at large. The dog appeared to be in fair health. With the assistance of Officers Babbs, Kissell and Barnett we were able to corner and capture the dog. The complainant at 10150 Lalaurie Ln stated that the dog had been out all day and charged her husband this morning. Dog is impounded at CPAS. I cleared the scene. Maiden

6692992	Case		Officer's Narrative	03/23/2023 03:06PM	cbarnett	03/23/2023 03:05PM	cbarnett	

On Thursday 3/23/23 at approximately 2:33pm I arrived at 10132 Lalaurie Ln in reference to an officer assist. Upon arrival I made contact with ASO Kissell, Maiden, and Babbs and observed 1 brindle male Pitbull at large in fair health with a chain collar and tags. I assisted officers with apprehending the at large dog. I cleared the scene. Barnett

6693056	Case		Officer's Narrative	03/23/2023 03:34PM	jkissell	03/23/2023 03:33PM	jkissell	

On Thursday 03/23/2023 at approximately 2:31 p.m. I arrived at 10132 LaLaurie Ln in reference to assisting an officer.

Upon arrival, I made contact with Officer Maiden, Barnett, Babbs and observed 1 male brindle Pit bull with a blue collar and chain at large in front of 10132.

I was able to apprehend the dog “Titan” and placed him on Officer Maiden’s service vehicle.

Animal impounded at CPAS.

I spoke to both complainants advising them of the ongoing situation. Complaint Ms. Hampton filled out a witness statement form.
I made contact with the owner Ms. Wicker and advised her “Titan” was at large and we apprehended him and will impound him at CPAS.
I advised Ms. Wicker she will need to come up to the shelter to sign paperwork and the case will be brought to the Dangerous Dog Board.
She was very upset.
Officer Washington took over the call and Ms. Wicker terminated the line.

No further action taken. Kissell

6693113	Case		Officer's Narrative	03/23/2023 04:03PM	gbabbs	03/23/2023 03:40PM	EBaker	

On 3/23/2023 at approximately 2:29 p.m. I arrived at 10132 LaLaurie Ln in reference to assisting Officer Maiden. Upon arrival I made contact with Officer Maiden who advised me that the suspect’s dog was cornered in the neighbor’s backyard at 10140 LaLaurie Ln. I observed 1 male brindle Pit Bull mix dog with a blue collar and tags. The dog appeared to be in fair health. We attempted to capture the dog, but was unsuccessful. The dog then ran underneath the neighbor’s house. After waiting for the dog to come out from under the house, Officer Barnett and Officer Kissell arrived on scene. We made several more attempts to capture the dog, but was unsuccessful due to it running underneath the neighbor’s house. The dog then jumped over the front fence of the suspect’s address at 10132 LaLaurie Ln. Due to the dog causing a nuisance and charging several people in the neighborhood, Officer Kissell proceeded through the unlocked the front fence and captured the dog. The dog was then loaded onto Officer Maiden service vehicle. I then made contact with a complainant at 10150 LaLaurie Ln. Mrs Rebecca Hampton advised me that the dog charged her husband this morning and she witnessed it charge at Officer Maiden. When asked if she would sign a CPAS Witness Statement Form, she agreed. After filling out the witness statement, Officer Thomas and Officer Washington arrived on scene. We attempted to make contact with the suspect, but was unsuccessful. A door notice was posted. I then began to measure a section of the front fence. The fence was measured with a Lufkin 25’ x 1” #QRL525 measuring tape. The measuring tape appeared to have no bends, mends, or additions. The section of the front fence measured to approximately 45” (3.75 ft). After measuring the front fence, Officer Washington and I walked to the backyard to observe the fence. Majority of the fence had a wooden addition, but the gate did not. I then measured the gate with the same measuring tape. The gate measured to approximately 45” (3.75 ft). The fence did not reach the minimum 4 ft highly described in Ord. 8-37(e). After measuring the fence, Officer Kissell and Officer Washington spoke with the suspect via phone. The suspect was advised that their dog will be undergoing a CPAS Dangerous Dog Board. No further action was taken by me. Photos have been added to the files tab. I cleared the scene. G. Babbs

6693086	Case		Officer's Narrative	03/23/2023 03:47PM	RWashington	03/23/2023 03:46PM	RWashington	

On Thursday 3/23/23 at approximately 307 pm, I arrived at 10132 Lalaurie Ln to assist.
Upon arrival, I made contact with ACO Thomas #8, Kissel #9, Babbs #16, and Maiden #18. 1 dog was impounded at CPAS. I attempted

to make contact with suspect(s), no one responded. Officer Babbs measured several spots along the fence line that were under 48 inches (4 ft). I then spoke with suspect (Kathryn Wicker) via phone, she was advised she would have to meet with the Animal Service Board members prior to redeem under dog. No further action taken. Washington

6693092	Case		Officer's Narrative	03/23/2023 03:48PM	gthomas	03/23/2023 03:48PM	EBaker	

On Thursday 3/23/23 at approximately 300pm. I arrived at 10132 Lalaurie Ln in reference to an enforcement. Upon my arrival I made contact with ASO Maiden, Babbs, Kissel and Washington. Together we were able to apprehend 1 brindle Terri mix dog with a chain collar. We were able to perform inspections on multiple sections of the fence around the property. The suspect was contacted and informed the dog will be seized. Officers cleared the scene. Thomas

6696788	Case		Officer's Narrative	03/27/2023 03:48PM	DLias	03/27/2023 03:48PM	DLias	

On March 27, 2023 at approximately 11:26 a.m. I arrived at 10133 and 10150 Lalaurie Lane in reference to hand delivering letters for the dangerous dog meeting on Wednesday March 29, 2023 at approximately 12:30 p.m. I made contact with Alice Tate and she said she would give Marshall Cosme and Mark Shore their letters and at 10150 I talked to Mr. Hampton who received Mrs. Hamptons letter. I cleared the scene. D. Lias

6697213	Case		Supplemental Narrative	03/28/2023 08:23AM	EBaker	03/27/2023 05:50PM	EBaker	

On Monday 03-27-2023 at approximately 05:07 p.m. I arrived at 10132 Lalaurie Ln in reference to a fence inspection. Upon arrival, no one was home after attempting to make contact. I then walked the perimeter of the cyclone fence where the dog will be kept while being outside. I measured the fence with a Pittsburgh 25ft x 1in tape measure. The entrance to the fence where the dog will be confined is still not in compliance with Caddo Parish Ordinance 8-37 Owners Responsibility. It falls 2 inches shorter making it 46 inches and shorter than the standard requirement which is 48 inches or 4ft. I noticed chicken wire placed on the outside of the wood planks, but has not completed the entire fenced area. There were no discrepancies at the bottom of the fence. I then contacted Ms. Wicker and informed her of my findings and recommendations. Ms. Wicker then got irate and stated her fence has already been inspected and approved. I then agreed with her with the fence passing inspection, however due to the dog being out less than 24hrs after being redeemed, the fence has to be elevated to a height that the dog cannot preclude. Ms. Wicker then started to get irate again and disconnected the phone call by hanging up in my face. I sent a text informing her to please contact Director Travis Clark or Donna Frazier for further assistance. Cleared the location.

Baker

6697034	Case		Officer's Narrative	03/27/2023 08:21PM	gthomas	03/27/2023 08:21PM	EBaker	

On Monday 3/27/23 at approximately 803pm. I arrived at 10132 Lalaurie Ln in reference to an enforcement. Upon my arrival I attempted to make contact with the suspect but was unsuccessful. I placed the envelopes being delivered to the suspects in the mailbox. I cleared the scene. Thomas

6701710	Case		Officer's Narrative	03/31/2023 12:32PM	jkissell	03/31/2023 12:21PM	EBaker	

On Friday 03/31/2023 at approximately 11:00 a.m. I arrived at 10132 LaLaurie Ln in reference to an enforcement.

I had received a phone call from the complainant stating “Titan” was at large and had charged her roommate Mark. Ms. Tate’s video camera caught the incident on camera.

Upon arrival, I observed 1 male brindle Pit bull with a dangerous dog collar, chain link collar and tags in fair health inside the fenced in yard. I observed the gate to the fence was wide open. I sat in my truck and watched “Titan” walked back and forth behind the fence until he walked out of the fence gate and was at large on the property. I began walking towards the property and “Titan” was barking and running back and forth from the front of the house towards the side of the house. I observed “Titan” clear the front fence and jump onto the front porch. “Titan” was attempting to get inside the house at all measures.

I did not observe any open doors. I observed 1 open window near the left front facing, but the window looked too small for a dog to fit through and too high to get back into.
I was able to safely and securely place “Titan” on my service vehicle.

I attempted to make contact, but was unsuccessful. I posted a door notice stating “Titan” was at large and was seized and to contact CPAS.

I then made contact with complainant Ms. Tate who showed me the footage of “Titan” on her property.
I provided my email (jkissell@caddo.org) to forward the footage.

All pictures and videos are located in files tab.
Animal impounded at CPAS.

Cleared the scene. Kissell

6707182	Case		Officer's Narrative	04/05/2023 03:09PM	DLias	04/05/2023 03:09PM	DLias	

On April 5, 2023 everybody's letters were hand delivered today. D. Lias

Related Cases

Case # Ref #	Case Date/Time	Case Category	Case Type	Case Subtype	Case Officer	Case Jurisdiction Patrol Area	Case Address	Case Status	Case Result
C0007086892	08/28/2022 10:36AM	Incident	Dog at Large		Bobby Lay	Shreveport District 3	10132 Lalaurie Ln Keithville, 71047, LA	Closed	Door Notice
C0006937480	05/13/2022 09:05AM	Incident	Enforcement	Running At Large		Shreveport District 3	10132 Lalaurie Ln Keithville, 71047, LA	Closed	No Violation Observed
C0006632491	09/09/2021 04:02PM	Incident	Enforcement	Other	Anthony Hooker	Keithville District 3	10132 Lalaurie Ln Keithville, 71047, LA	Closed	Warning
C0006010254	10/15/2020 08:46AM	Incident	Enforcement	Running At Large	Anthony Hooker	Shreveport District 3	10132 Lalaurie Ln Keithville, 71047, LA	Closed	Warning

Photo(s)

10132

CADDO PARISH ANIMAL SERVICES

WITNESS STATEMENT

Date:	3/8/2023	Time:	8:20 PM	Location:	10133 La Laurie Ln		
Name:	Alice Tate		Age:	68	Date of Birth:	6/30/1954	
Address:	10133 La Laurie Ln						
Occupation:	Retired						

Statement: Since 2018 I have been dealing with 2 Pitbull dogs the neighbors at 10132 La Laurie Lane live with. Over this period of time I have endured Physical, emotional and financial hardship due to the dogs running at large. My basic sense of security to safely step outside my own home has been removed. I have been threatened harm on my own life by the owners if I'd do anything to cause these dogs to be removed from the residence. The latest event took place last week involving my roommate and his very small dog being Chased and almost taken down at my front door. My roommate had to take 3 Nitrostat tablets to stabilize his heart. To add insult to injury I missed an important Dr's Appt because we could not get out of the house. The dog stood at the front door with his Standing on back end tail. Every time we cracked the door to open the dog would stand rigidly and growl. → cont.

I have read this statement (had statement read to me) consisting of 2 pages and the facts contained herein are true and correct.

Date: 3/08/2023

Officer: _____

Signature: _____

MARK S. SHORES

Witness: M. S. Shores

Signature: Alice Tate

SEE ATTACHED LETTER

Words CaNNot CoNVey the mental anguish I have endured the past years and am still enduring. In particular the head being ripped off of one of my roommates Cat and the sounds. My roommate had to start on Anti Depressant after the event. this world has many Cruel things to deal with on a daily basis but I feel as if this in particular should have and could have been AVOIDED. The rest of my story is attached in full and has upset me just writing the statement and discussing it.

Please read attached further Statement also forwarding recording. If you listen to the whole recording you will learn about Several events regarding the Dogs including Angie Tillery (niece) involved in the incident report last August. Also Statement regarding who brings drugs into the residence even though they are actively participating in ~~[illegible]~~ rehab.

CADDO PARISH
ANIMAL SERVICES

JKissell@Caddo.Org

KEITHVILLE LA 71047

WITNESS STATEMENT

Date:	3/8/2023	Time:	6.30pm	Location:	10133 CALAURIE LN		
Name:	MARSHALL H. COSME		Age:	59	Date of Birth:	8/6/1963	
Address:	9230 N. SOUTHLAND PARK DR. SPORT LA 71118						
Occupation:	RETIRED						

Statement: I HAVE BEEN WITNESS TO THE 2 PIT BULLS BEING AT LARGE ON ALICE DATES PROPERTY OVER A TIME SPAN OF 5 YEARS. I HAVE ALSO AUTHORED A LETTER TO CPAC, SUPERVISOR T. CLARK ON THIS DAY. THE LETTER DESCRIBES IN DETAIL WHAT MYSELF AND OTHERS HAVE EXPERIENCE TO WHAT I HAVE BEEN WITNESS TOO. THERE IS ALSO AN AUDIO RECORDING THAT PROVES THE RESIDENTS LIVING AT 10132 LALAURIE LN HAVE INTENTIONALLY BEEN RELEASING THE PIT BULLS ON PURPOSE, AS STATED BY BRAD WALTON. SINCED I HAVE LIVED HERE, I HAVE SEEN MANY HORRIBLE THINGS THESE PIT BULLS HAVE DONE.

SEE ATTACHED LETTER

I have read this statement (had statement read to me) consisting of 1 pages and the facts contained herein are true and correct.

AND ATTACHED LETTER

Date: 3/08/2023

Officer: _____

Signature: _____

Witness: _____

Signature: Marshall H Cosme

THE PARISH OF CADDO

DEPARTMENT OF ANIMAL SERVICES & MOSQUITO CONTROL

1500 Monty Street, Shreveport Louisiana Ph:3182266624 Fax:3184297676 CADDO
animalservices@caddo.org KEITHVILLE

WITNESS STATEMENT

Date:	3/8/2023	Time: 6:00pm	Location:	10133 LaLaurie Ln	
Name:	MARK S. SHORES	Age: 67	Date of Birth:	1/12/56	
Address:	10133 LaLaurie Ln Keithville LA 71047				
Occupation:	RETIRED				

Statement: DURING THE MONTHS OF JAN & FEB 2023 I HAVE HAD TO SPRINT ACROSS THE YARD CLUTCHING MY CHIHAUHAUL WHILE BEING CHASED BY A BRINDLE PIT BULL DOG INTO THE HOME WHERE I AM A BORDER. THE SAME PIT BULL THEN STANDS OUTSIDE THE ENTRANCE WAY AN GROWLS AND WILL ALLOW NO ONE TO LEAVE OR ENTER. I HAVE ALSO WITNESSED THESE SAME DOGS COME ONTO THE PROPERTY ON MULTIPLE OCCASIONS DURING THE MONTHS OF OCT, NOV, DEC 2022 ON TWO OCCASIONS THE OWNER OF THE DOGS RANDAL WALTON HAS ATTEMPTED TO RUN ME IN A DITCH, WITH HIS DARK NAVY BLUE CHEVY TRUCK, TODAY THE OWNERS/RESIDENTS AT 10132 LALAURIE LN ARE NOT STABLE, METH HEADS..

I have read this statement (had statement read to me) consisting of ___ pages and the facts contained herein are true and correct.

Date: 3/8/2023

Officer: _____ Witness: MARSHALL H COSME

Signature: _____ Signature: _____

MARK S. SHORES
WITNESS

CADDO PARISH
ANIMAL SERVICES

WITNESS STATEMENT

Date:	3-23-23	Time:	2:53	Location:	
Name:	Rebecca Hampton	Age:	53	Date of Birth:	6-29-69
Address:	10150 Lalaurie Ln, Keithville LA 71047				
Occupation:	Sales				
Statement:	I witnessed the dog charging my husband and Officer Maiden. The same dog also charged me about the week of March 6th. The dog chased me inside my house. I also have video of the dog being very vicious.				

I have read this statement (had statement read to me) consisting of ____ pages and the facts contained herein are true and correct.

Date: 3-23-23

Officer: Kissell

Signature: ~~Ashlyn~~ Kissell

Witness: Rebecca Hampton

Signature: Rebecca Hampton

10132

WELCOME

KW

Tue 5/2/2023 4:00 PM

kathryn wicker <kwicker032483@gmail.com>

Titan

To Jeff Everson

05.02.23 pics of fence.pdf
6 MB

Attached are pictures of what we have done to our fence in order to prevent either of our dogs from getting out. Please note that our fence is at the required minimum 4ft but we have added boards and chicken wire around the entire fence as extra measure. We also have an electric fence around the perimeter and are in the process of getting an underground electric fence. The last picture is of the kennel he will be kept in, inside the house, when we are not there. We have secured it completely with zip ties and have 2 padlocks to put on the door to prevent him from being able to get out. We will also have a camera pointed at the kennel that we can access at anytime from anywhere.

I will have more to submit tomorrow. If you could please verify whether you are able to view the photos or not.

Thank you

KW

Wed 5/3/2023 12:40 PM

kathryn wicker <kwicker032483@gmail.com>

Re: Titan

To Jeff Everson

CPAS staff signatures.pdf
276 KB

This should be the last document I send for the board to review. I will have bring the rest to the hearing tomorrow. This attachment is a statement signed by several of the staff members at Caddo Parish Animal Shelter who have been around and taken care of Titan since March 31, 2023. Each person has had dealings with him every single day.

To Whom it May Concern:

I work at the Caddo Parish Animal Shelter located at 1500 Monty Street, Shreveport, Louisiana, 71107.

Titan has been in the care of Caddo Parish Animal Control since March 31, 2023. Since that time, I have had interactions with Titan on a daily basis. And in that time, I have never seen any behavior, towards myself or other staff members, that would constitute him being vicious or even dangerous in any way. He has been very cooperative and friendly towards me, other staff members and the other dogs. He has never growled, attacked, charged, bitten or even attempted to bite a single staff member. I do not believe Titan is a danger to anyone and believe that he should be allowed to go home with his family.