

CADDO PARISH COMMISSION  
**GOVERNMENT PLAZA CHAMBERS**  
505 TRAVIS STREET, SHREVEPORT, LA 71101  
**PUBLIC NOTICE**  
REGULAR SESSION AGENDA  
Streaming at <http://www.caddo.org/civicmedia> and  
<https://www.facebook.com/parishofcaddo>  
February 9, 2023  
**3:30 P.M.**

1. ROLL CALL:

**Commissioners:**

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Cothran	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Jones	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so. All others, please recite with your hands over your hearts, and we **ask that everyone please remember our POW-MIA's** as we say the Pledge of Allegiance.

4. AGENDA ADDITIONS:

4.1. Potential Agenda Addition: Accept The Recommendations Of The Property Standards Hearing Committee

Property Standards Hearing Committee voted to recommend to the full body the inclusion of all notices and documents into the record and to take the following action:

- Case No. 1: 3720 Rusty Road, Shreveport, LA 71107 (District 1)- Remove the uninhabitable trailer and place a lien on the property for the cost.

- Case No. 2: 9668 Pelican Lodge Road, Vivian, LA 71082 (District 1)- Remove the uninhabitable trailer and place a lien on the property for the cost.
- Case No. 3: 9562 Wallace Lake Road, Shreveport LA 71106 (District 9)- Remove the uninhabitable trailer and place a lien on the property for the cost.

(Property Standards Hearing Committee)

Documents:

[2.6.2023 PROPERTY STANDARDS HEARING COMMITTEE MINUTES.PDF](#)  
[CASE 1 6 FEB 2023 3720 RUSTY ROAD, SHREVEPORT, LA.PDF](#)  
[CASE 2 6 FEB 2023 9668 PELICAN LODGE ROAD, VIVIAN, LA.PDF](#)  
[CASE 3 6 FEB 2023 9562 WALLACE LAKE ROAD.PDF](#)  
[PROPERTY STANDARD BOARD CASES FOR 6 FEB 2023.PDF](#)

4.II. Potential Agenda Addition: Resolution No. 8 Of 2023

A RESOLUTION AUTHORIZING THE CADDO COMMUNITY ACTION AGENCY, INC.  
TO ADMINISTER THE HEAD START PROGRAM FOR THE PARISH OF CADDO,  
AND TO OTHERWISE PROVIDE RESPECT THERETO

(Johnson, Gage-Watts)

Documents:

[RES 8 OF 2023 HEAD START PROGRAM.PDF](#)

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

6. VISITORS:

7. ADOPT REGULAR SESSION MINUTES:

7.I. Regular Session Minutes From January 19, 2023

Documents:

[1.19.2023 REGULAR SESSION MINUTES.PDF](#)

8. SPECIAL RESOLUTIONS:

- 8.I. Special Resolution Proclaiming Black History Month  
(Gage-Watts, Burrell)

Documents:

[SR BLACK HISTORYMONTH.PDF](#)

- 8.II. Special Resolution Of Recognition For Orlandeaux's Café  
(Epperson, Burrell, Gage-Watts)

Documents:

[SR ORLANDEAUXS.PDF](#)

- 8.III. Special Resolution Proclaiming American Heart Month And Go Red Day  
(Gage-Watts, Burrell)

Documents:

[SR AMERICAN HEART MONTH.PDF](#)

- 8.IV. Special Resolution Of Recognition For The National Panhellenic Council/ The Divine  
Nine  
(Johnson, Cothran, Burrell)

Documents:

[SR NHPC.PDF](#)

- 8.V. Special Resolution Of Recognition For Bryant Keith Taylor Aka P2K  
(Jones, Jackson, Burrell and Gage-Watts)

Documents:

[SRP2K.PDF](#)

9. COMMUNIQUES AND COMMITTEE REPORTS:

**Administration response to information requests from Commissioners**

10. PRESIDENT'S REPORT:

11. PUBLIC HEARING ON ZONING ORDINANCES & CASES:

- 11.I. Public Hearing For Ordinance No. 6301 Of 2022 Related To CTAP-22-4-P  
AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE

PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, TO REPLACE THE TERMS "METROPOLITAN PLANNING COMMISSION" AND "ZONING BOARD OF APPEALS" WITH "CADDO PARISH PLANNING AND ZONING COMMISSION," AS APPLICABLE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Parish Planning Commission)

Documents:

[ORD 6301 -CTAP AMENDMENTS.PDF](#)  
[ORD 6301- FACT SHEET.PDF](#)  
[EXHIBIT A\\_STAFF REPORT MEMO.PDF](#)  
[EXHIBIT B\\_A0 TABLE OF CONTENTS.PDF](#)  
[EXHIBIT C\\_A1 TITLE.PDF](#)  
[EXHIBIT D\\_A2 DEFMEASURE.PDF](#)  
[EXHIBIT E\\_A3 DISTRICTS.PDF](#)  
[EXHIBIT F\\_A4 DISTREGS.PDF](#)  
[EXHIBIT G\\_A5 USES.PDF](#)  
[EXHIBIT H\\_A6 USESTDS.PDF](#)  
[EXHIBIT I\\_A7 ONSITESTDS.PDF](#)  
[EXHIBIT J\\_A9 SIGNS.PDF](#)  
[EXHIBIT K\\_A10 LANDSCAPE.PDF](#)  
[EXHIBIT L\\_A14 CODEADMIN.PDF](#)  
[EXHIBIT M\\_A15 APPPROCEDURES.PDF](#)  
[EXHIBIT N\\_A16 ZONINGAPPS.PDF](#)  
[EXHIBIT O\\_A17 SUBDIVAPPS.PDF](#)  
[EXHIBIT P\\_A20 ANNEX.PDF](#)  
[EXHIBIT Q\\_A21 FEES.PDF](#)  
[EXHIBIT R\\_APPENDIX A.PDF](#)  
[EXHIBIT S\\_TABLE 5-1.PDF](#)  
[EXHIBIT T\\_TABLE 15-1.PDF](#)  
[EXHIBIT U\\_FIGURE 16-1 CODE TEXT AMENDMENT.PDF](#)  
[EXHIBIT V\\_FIGURE 16-2 ZONING MAP AMENDMENT.PDF](#)  
[EXHIBIT W\\_FIGURE 16-3 SPECIAL USE PERMIT.PDF](#)  
[EXHIBIT X\\_FIGURE 16-4 VARIANCE TO ZONING.PDF](#)  
[EXHIBIT Y\\_FIGURE 16-5 SPECIAL EXCEPTION USE.PDF](#)

## 12. PUBLIC HEARING ON ORDINANCES:

### 12.I. Public Hearing For Ordinance No. 6302 Of 2023

AN ORDINANCE TO AMEND SECTION 19-31 AND 19-51 OF THE CODE OF ORDINANCES, RELATIVE TO PURCHASE OF ADJUDICATED PROPERTY FOR ECONOMIC DEVELOPMENT AND HOUSING, TO DELETE THE REQUIREMENT THAT THE PURCHASER'S PLAN OF WORK BE SUPPORTED BY THE CITY OF SHREVEPORT'S OFFICE OF COMMUNITY DEVELOPMENT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Jackson)

Documents:

[FACT SHEET FOR-ORDINANCE 6302-DELETING COMMUNITY DEVELOPMENT FROM SECTION 19 ADJUDICATED PROPERTY ACQUISITION.PDF](#)  
[ORDINANCE 6302-DELETING COMMUNITY DEVELOPMENT FROM](#)

SECTION 19 ADJUDICATED PROPERTY ACQUISITION.PDF

12.II. Public Hearing For Ordinance No. 6304 Of 2023

An ordinance providing for the incurring of debt and issuance of Twenty Million Dollars (\$20,000,000) of General Obligation Bonds, Series 2023, of Caddo Parish, Louisiana; and providing for other matters in connection therewith.

(Administration)

Documents:

[ORDINANCE 6304 BOND ISSUANCE.PDF](#)

13. ZONING ORDINANCES (For Final Passage):

13.I. Ordinance No. 6301 Of 2022 Related To CTAP-22-4-P

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, TO REPLACE THE TERMS "METROPOLITAN PLANNING COMMISSION" AND "ZONING BOARD OF APPEALS" WITH "CADDO PARISH PLANNING AND ZONING COMMISSION," AS APPLICABLE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Parish Planning Commission)

Documents:

[ORD 6301 -CTAP AMENDMENTS.PDF](#)  
[ORD 6301- FACT SHEET.PDF](#)  
[EXHIBIT A\\_STAFF REPORT MEMO.PDF](#)  
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[EXHIBIT E\\_A3 DISTRICTS.PDF](#)  
[EXHIBIT F\\_A4 DISTREGS.PDF](#)  
[EXHIBIT G\\_A5 USES.PDF](#)  
[EXHIBIT H\\_A6 USESTDS.PDF](#)  
[EXHIBIT I\\_A7 ONSITESTDS.PDF](#)  
[EXHIBIT J\\_A9 SIGNS.PDF](#)  
[EXHIBIT K\\_A10 LANDSCAPE.PDF](#)  
[EXHIBIT L\\_A14 CODEADMIN.PDF](#)  
[EXHIBIT M\\_A15 APPPROCEDURES.PDF](#)  
[EXHIBIT N\\_A16 ZONINGAPPS.PDF](#)  
[EXHIBIT O\\_A17 SUBDIVAPPS.PDF](#)  
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[EXHIBIT U\\_FIGURE 16-1 CODE TEXT AMENDMENT.PDF](#)  
[EXHIBIT V\\_FIGURE 16-2 ZONING MAP AMENDMENT.PDF](#)  
[EXHIBIT W\\_FIGURE 16-3 SPECIAL USE PERMIT.PDF](#)  
[EXHIBIT X\\_FIGURE 16-4 VARIANCE TO ZONING.PDF](#)  
[EXHIBIT Y\\_FIGURE 16-5 SPECIAL EXCEPTION USE.PDF](#)

14. ORDINANCES (For Final Passage):

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(Jackson)

Documents:

[FACT SHEET FOR-ORDINANCE 6302-DELETING COMMUNITY DEVELOPMENT FROM SECTION 19 ADJUDICATED PROPERTY ACQUISITION.PDF](#)  
[ORDINANCE 6302-DELETING COMMUNITY DEVELOPMENT FROM SECTION 19 ADJUDICATED PROPERTY ACQUISITION.PDF](#)

14.II. Ordinance No. 6304 Of 2023

An ordinance providing for the incurring of debt and issuance of Twenty Million Dollars (\$20,000,000) of General Obligation Bonds, Series 2023, of Caddo Parish, Louisiana; and providing for other matters in connection therewith.

(Administration)

Documents:

[ORDINANCE 6304 BOND ISSUANCE.PDF](#)

15. ZONING ORDINANCES (For Introduction By Title):

16. ORDINANCES (For Introduction By Title):

16.I. Introduce Ordinance No. 6305 Of 2023

AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF THE DRAINAGE EASEMENT FOR ONE NORTH PLACE SUBDIVISION, AND OTHERWISE PROVIDING WITH RESPECT THERETO

(District 2)

Documents:

[ORD 6305 CLOSE, ABDN. DRAIN EASEMENT, ONE NORTH PLACE SUB.PDF](#)  
[ORD 6305 EXH A.PDF](#)  
[ORD 6305 FACT SHEET, CLOSE, ABDN. DRAIN EASEMENT, ONE NORTH PLACE.PDF](#)

16.II. Introduce Ordinance No. 6306 Of 2023

ORDINANCE AMENDING THE 2023 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION

FOR CHARLES JOHNSON MINISTRIES, INC. AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Johnson)

Documents:

[ORD. 6306- CEJAY MINISTRIES \(AS AMENDED\).PDF](#)  
[ORD 6306 FACT SHEET - CEJAY MINISTRIES, INC AS AMENDED.PDF](#)

16.III. Introduce Ordinance No. 6307 Of 2023

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION OF \$20,000 FOR LOUISIANA URBAN GARDENING AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Johnson)

Documents:

[ORD 6307- LOUISIANA URBAN GARDENING INITIATIVE.PDF](#)  
[ORDINANCE 6307- FACT SHEET -LOUISIANA URBAN GARDENING INITIATIVE.PDF](#)

16.IV. Introduce Ordinance No. 6308 Of 2023

AN ORDINANCE AMENDING AND RE-ENACTING ORDINANCE NO. 5111 of 2011 AND ORDINANCE NO. 5935 of 2019, REAPPORTIONING CADDO PARISH INTO TWELVE COMMISSION DISTRICTS, ENUMERATING THE CONSTITUENT PRECINCTS RESPECTIVELY COMPRISING THE COMMISSION DISTRICTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Burrell)

Documents:

[ORD 6308 2023 CADDO PC PLAN A-1 ORDINANCE-CRF23.PDF](#)  
[ORD 6308 EXHIBIT- COMPONENTS FOR PLAN A-1.PDF](#)  
[ORD 6308 EXHIBIT PLAN A-1 MAP.PDF](#)  
[ORD 6308 EXHIBIT- PLAN A-1 POP SUMMARY.PDF](#)  
[ORD 6308 EXHIBIT PLAN A-1 PRECINCT CHANGES.PDF](#)

16.V. Introduce Ordinance No. 6309 Of 2023

AN ORDINANCE AMENDING AND RE-ENACTING ORDINANCE NO. 5111 of 2011 AND ORDINANCE NO. 5935 of 2019, REAPPORTIONING CADDO PARISH INTO TWELVE COMMISSION DISTRICTS, ENUMERATING THE CONSTITUENT PRECINCTS RESPECTIVELY COMPRISING THE COMMISSION DISTRICTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Hopkins)

Documents:

[ORD 6309 ALTERNATE PLAN COMPONENTS.PDF](#)  
[ORD 6309 ALTERNATE PLAN MAP.PDF](#)  
[ORD 6309 PLAN ALTERNATE POP SUMMARY.PDF](#)  
[ORD 6309 PLAN ALTERNATE PRECINCT CHANGES.PDF](#)

[ORD 6309 PLAN ALTERNATE.PDF](#)

16.VI. Introduce Ordinance No. 6310 Of 2023

AN ORDINANCE AMENDING AND RE-ENACTING ORDINANCE NO. 5111 of 2011 AND ORDINANCE NO. 5935 of 2019, REAPPORTIONING CADDO PARISH INTO TWELVE COMMISSION DISTRICTS, ENUMERATING THE CONSTITUENT PRECINCTS RESPECTIVELY COMPRISING THE COMMISSION DISTRICTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Jackson, Johnson)

Documents:

[ORD 6310 PLAN AA.PDF](#)  
[ORD 6310 PLAN AA COMPONENTS.PDF](#)  
[ORD 6310 PLAN AA MAP.PDF](#)  
[ORD 6310 PLAN AA POP SUMMARY.PDF](#)  
[ORD 6310 PLAN AA PRECINCT CHANGES.PDF](#)

17. WORK SESSION MINUTES:

17.I. Work Session Minutes February 6, 2023

18. RESOLUTIONS:

18.I. Resolution No. 6 Of 2023

RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO IMPLEMENT A SOCIAL MEDIA CAMPAIGN TO EDUCATE THE YOUTH ON THE ELEMENTS OF AND SENTENCES FOR MURDER CHARGES

(Johnson)

Documents:

[RES 6 OF 2023.PDF](#)

18.II. Resolution No. 7 Of 2023

RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO ADD A MANDATORY LIFE SENTENCE FOR KILLING CHILDREN UNDER THE AGE OF 4

(Johnson)

Documents:

[RES 7OF 2023.PDF](#)

19. OLD BUSINESS:

19.I. Regular Session Minutes From January 5, 2023

Documents:



20. NEW BUSINESS:

- 20.I. Authorize Administration To Award Green Infrastructure Funds To Krewe Of Highland Projects  
(American Rescue Plan Committee)

Documents:

[KREWE OF HIGHLAND - ARF.PDF](#)  
[HIGHLAND PARK PROJECT.PDF](#)  
[MEDIAN PROJECT IN HIGHLAND.PDF](#)

- 20.II. Authorize The Administration To Alter The Scope Of Work On Fire District 8's American Rescue Plan Application.

Change scope from a Training Center to a Fire Truck.

(American Rescue Plan Committee)

Documents:

[FD8 REVISED ARPA APP.PDF](#)

21. COMMUNIQUES AND REPORTS:

22. CITIZEN COMMENTS (Late Arrivals)

23. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

MINUTES OF THE MEETING OF THE  
CADDO PARISH COMMISSION'S  
PROPERTY STANDARDS HEARING COMMITTEE  
HELD ON THE 6th DAY OF FEBRUARY, 2023

The Caddo Parish Property Standards Hearing Committee met in legal session on the above date, at 2:52 p.m., in the Government Plaza First Floor Conference Room, with Mr. Young, presiding, and the following members in attendance, constituting a quorum: Commissioners Cothran, Epperson, Hopkins, Jackson, Lazarus and Young (6). ABSENT: Commissioners Johnson, Jones and Burrell (3).

The Chair accepted the invocation and pledge of allegiance from the previous meeting.

**NEW BUSINESS**

Mr. Chuck Wilson, Property Standards Specialist, presented the property standards cases to the Committee.

- Case No. 1: 3720 Rusty Road, Shreveport, LA 71107 (District 1)

Mr. Wilson discussed the standard of the property and that the owners of the property were notified but did not respond.

It was **moved by Mr. Young**, seconded by Mr. Epperson, *to introduce the notices and documents. Motion carried by acclamation.*

It was **moved by Mr. Young**, seconded by Mr. Hopkins, *to recommend to the full body the removal of the uninhabitable trailer and place a lien on the property for the cost. Motion carried by acclamation.*

- Case No. 2: 9668 Pelican Lodge Road, Vivian, LA 71082 (District 1)

Mr. Wilson discussed the standard of the property and that the owners were notified. Mr. Wilson explained that the owners contacted him, but there was no clean up done to the property.

It was **moved by Mr. Young**, seconded by Mr. Lazarus, *to recommend to the full body the removal of the uninhabitable trailer and place a lien on the property for the cost. Motion carried by acclamation.*

- Case No. 3: 9562 Wallace Lake Road, Shreveport LA 71106 (District 9)

Mr. Wilson discussed the standard of the property and that this property has been brought before the Committee six times. Mr. Wilson explained that there has been some clean up done to the property.

It was **moved by Mr. Young**, seconded by Mr. Hopkins, *to introduce the notices and documents for Case No. 3 and to recommend to the full body the removal of the uninhabitable trailer and place a lien on the property for the cost. Motion carried by acclamation.*

Mr. Hopkins requested that Mr. Wilson check the property at 7741 Scout Camp Road regarding trash everywhere.

Mr. Epperson enquired about the salvage rights to property cleaning. Attorney Bernstein and Mr. Wilson addressed that the Parish contract with a contractor takes possession of the property and clears the property. Mr. Epperson suggested that the Parish receive a percentage of the salvage value. Mr. Young suggested that the Parish Attorney research Mr. Epperson's enquiry for future contracts.

There being no further business to come before the Commission, the meeting adjourned at 3:03 p.m.

/s/ Linda J. Montgomery \_\_\_\_\_  
Linda J. Montgomery  
Office Specialist

# Caddo Parish Commission

## Property Standards

### Case # 1

3720 Rusty Road  
Shreveport, LA 71107

*Commissioner District 1*

# Work Item Report

Property Standards | PS-Substandard Housing | 15022176

3720 Rusty Rd, Shreveport, Louisiana 71107



**Collected By** [chuck.wilson@caddo.org](mailto:chuck.wilson@caddo.org)

**Collected Date** 10/7/2021 9:43:56 AM

**Modified By** [chuck.wilson@caddo.org](mailto:chuck.wilson@caddo.org)

**Modified Date** 12/29/2022 9:53:01 AM

**Status** F. Property Standards Board

**Priority** 4

**Asset Id** 181508005002800

**Layer Name** Ownership

**Description** A dilapidated mobile home with junk and trash scattered around property. Also, high grass on the property. The dilapidated trailer is directly behind a structurally good trailer.

**Comments** \_\_\_\_\_

## Property Standard Board

Inspection Information for: 3720 Rusty Road, Shreveport, LA

### Description of Property:

A Mobile Home which is dilapidated and abandoned which is behind a structurally sound Mobile Home. It's also open to the elements and junk and debris is scattered around property. It also has overgrowth of grass and weeds creating a possible health and safety hazard for the neighbors.

**The Mobile Home is not inhabitable so nobody lives in it. The one in front is also empty.**

### Notifications:

The owners are Patrick Rhodes and Misty Lafitte. They were sent the "Proper Notifications" informing them that the property needed to be cleaned up and were invited to this meeting today.

1st letter was sent out on 5 May 2022.

2nd letter was sent out on 17 June 2022.

3rd letter was sent out 15 December 2022 for notifications of the Property Standard Board meeting on 6 February 2023 at 2:30pm.

- All notifications were also posted in the Official Journal

The dilapidated trailer sets behind the good trailer. Nobody lives in either trailer.



Rusty Rd

3697



12/15/2022 3:28 PM

This is the good trailer in front of the dilapidated trailer. If the case is approved for demolition we are planning on cutting the vegetation and removing the junk from this area also, but leaving this trailer since it is structurally sound.

- Directly behind this trailer is the dilapidated trailer.



12/15/2022 3:28 PM



11/22/2021 2:52 PM



11/22/2021 2:53 PM

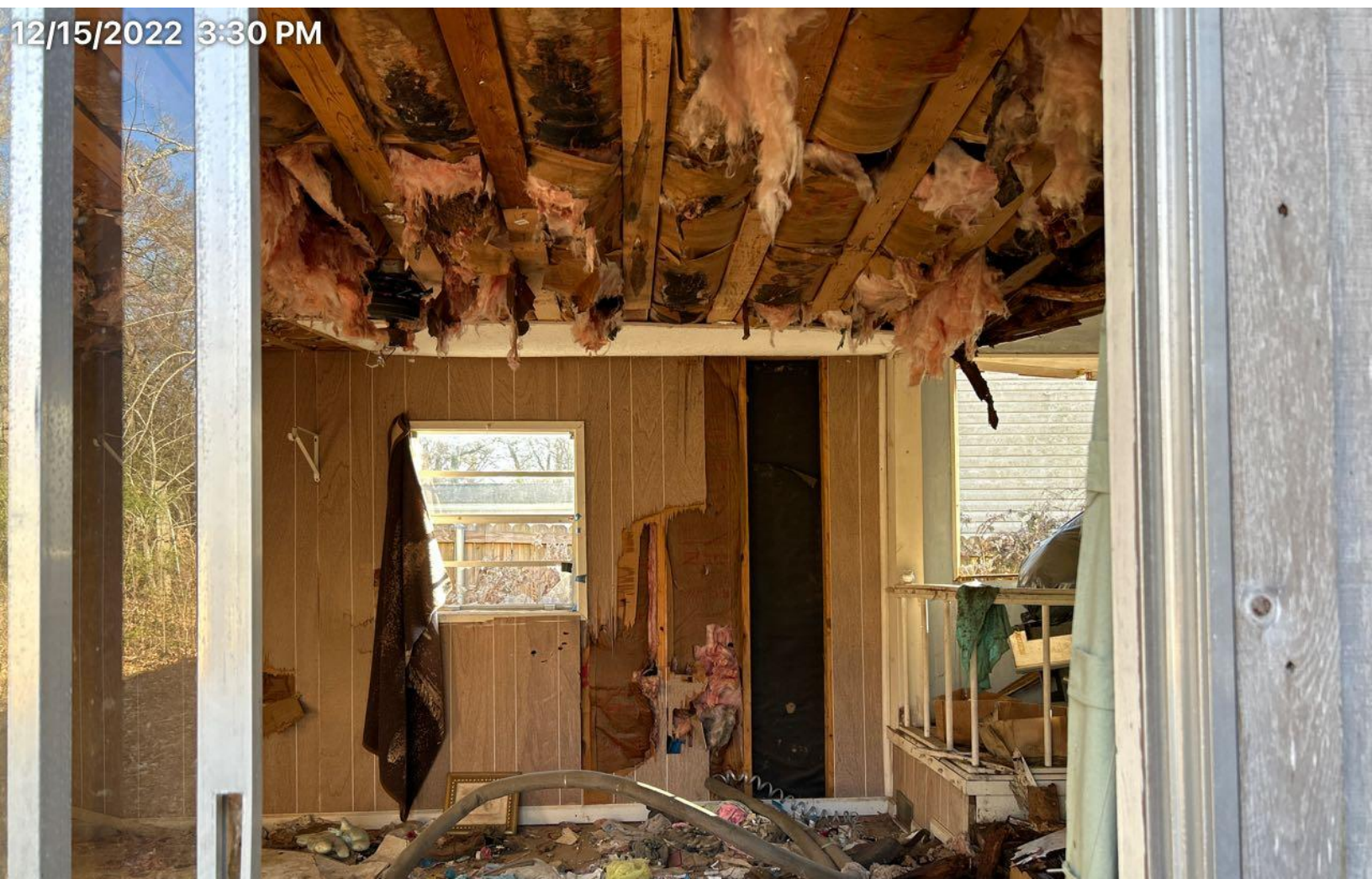




12/15/2022 3:29 PM



12/15/2022 3:30 PM



12/15/2022 3:31 PM



12/15/2022 3:30 PM





# THE PARISH OF CADDO DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

Telephone: 318-226-6931  
Fax: 318-226-6979  
Government Plaza  
505 Travis Street, Suite 820  
P.O. Box 1127  
Shreveport, LA 71163-1127

**COPY**

December 15, 2022

**Certified Mail  
Return Receipt Request**

**Patrick Rhodes &  
Misty Lafitte  
305 Wildoak Drive  
Shreveport, LA 71106**

**Re: Property Standards Violation – 3720 Rusty Road, Shreveport, LA**

**To whom it may concern:**

We have received complaints concerning property assessed to you:

**Lot 5, Miller Branch Sub. Geo Number: (181508-005-0005-00)**

**Chapter 30, Violations, Code of Ordinances**, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer that is falling apart and dilapidated which is located behind another trailer. It also has junk, trash, and overgrown vegetation all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

Another follow-up inspection by this department has revealed that repairs or clean-up efforts have not been completed on this property. This is your **FINAL NOTICE** that you are in violation of the Parish of Caddo Code of Ordinances, Chapter 30; Section 30-21, Violations.

This matter will be presented to the **Parish of Caddo, Property Standards Board** meeting scheduled on **6 February 2023 at 2:30 pm**. The dilapidated structure(s) and other issues on this property are a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish corrections.

If you have any questions, please contact the undersign Office (318) 226-6934, Cell (318) 344-7157

Sincerely,

**Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission  
Commissioner District # 1**

<b>U.S. Postal Service™ CERTIFIED MAIL® RECEIPT</b> <i>Domestic Mail Only</i>	
For delivery information, visit our website at <a href="http://www.usps.com">www.usps.com</a> ®.	
<b>OFFICIAL USE</b>	
Certified Mail Fee	\$
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Req.	\$
<input type="checkbox"/> Adult Signature Req.	\$
Postage	\$
Total Postage and I	\$
Sent To	
Street and Apt. No.	
City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9067 See Reverse for Instructions	

7022 0410 0000 8569 4129

**Patrick Rhodes &  
Misty Lafitte  
305 Wildoak Drive  
Shreveport, LA 71106**



# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS



Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

June 17, 2022

Patrick Rhodes &  
Misty Lafitte  
305 Wildoak Drive  
Shreveport, LA 71106

Re: Property St

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p> <p>1. <b>Patrick Rhodes &amp; Misty Lafitte</b> 305 Wildoak Drive Shreveport, LA 71106</p>  <p style="text-align: center;">9590 9402 7262 1284 8604 77</p> <p>2. Article Number (Transfer from service label) <b>7020 0640 0001 7168 6435</b></p>	<p>A. Signature <b>X</b>  <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) <b>CVT P R 21</b></p> <p>C. Date of Delivery <b>6/22/22</b></p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p> <p>3. Service Type  <input type="checkbox"/> Adult Signature  <input type="checkbox"/> Adult Signature Restricted Delivery  <input checked="" type="checkbox"/> Certified Mail®  <input type="checkbox"/> Certified Mail Restricted Delivery  <input type="checkbox"/> Collect on Delivery  <input type="checkbox"/> Collect on Delivery Restricted Delivery  <input type="checkbox"/> Insured Mail  <input type="checkbox"/> Registered Mail Restricted Delivery (500)  <input type="checkbox"/> Priority Mail Express®  <input type="checkbox"/> Registered Mail™  <input type="checkbox"/> Registered Mail Restricted Delivery  <input checked="" type="checkbox"/> Signature Confirmation™  <input type="checkbox"/> Signature Confirmation Restricted Delivery</p>
<p>PS Form 3811, July 2020 PSN 7530-02-000-9053</p>	

To whom it may concern:

We have received complaints concerning property assessed to you:

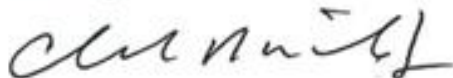
**Lot 5, Miller Branch Sub. GEO (181508-005-0005-00)**

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer that is falling apart and dilapidated which is located behind another trailer. It also has junk, trash, and overgrown vegetation all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

This letter is your "**SECOND NOTICE**" informing you of a violation of Parish Ordinance; you will have **thirty (30) days** to clean-up this property. Please provide this office with information as to what will be done and the time frame to accomplish corrections.

If you have any questions, please contact the undersigned at (318) 226-6934. Cell (318) 344-7157

Sincerely,



Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 1

**U.S. Postal Service™**

**CERTIFIED MAIL® RECEIPT**

Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

<p style="font-size: x-small; margin: 0;">Certified Mail Fee</p> <p style="font-size: x-small; margin: 0;">Extra Services &amp; Fees (check box, add fee as appropriate)</p> <p style="font-size: x-small; margin: 0;"><input type="checkbox"/> Return Receipt (hardcopy)    \$ _____</p> <p style="font-size: x-small; margin: 0;"><input type="checkbox"/> Return Receipt (electronic)    \$ _____</p> <p style="font-size: x-small; margin: 0;"><input type="checkbox"/> Certified Mail Restricted Delivery    \$ _____</p> <p style="font-size: x-small; margin: 0;"><input type="checkbox"/> Adult Signature Required    \$ _____</p> <p style="font-size: x-small; margin: 0;"><input type="checkbox"/> Adult Signature Restricted Delivery    \$ _____</p>	<p style="text-align: right; font-size: x-small; margin: 0;">Postmark Here</p>
<p style="font-size: x-small; margin: 0;">Postage</p> <p style="font-size: x-small; margin: 0;">Total Postage and Fees</p> <p style="font-size: x-small; margin: 0;">\$ _____</p> <p style="font-size: x-small; margin: 0;">Sent to</p> <p style="font-size: x-small; margin: 0;">Street and Apt. No., or PO</p> <p style="font-size: x-small; margin: 0;">City, State, ZIP+4®</p>	<p style="font-size: 1.2em; margin: 0;"><b>Patrick Rhodes &amp; Misty Lafitte</b></p> <p style="font-size: 1.2em; margin: 0;"><b>305 Wildoak Drive</b></p> <p style="font-size: 1.2em; margin: 0;"><b>Shreveport, LA 71106</b></p>

PS Form 3800, April 2015 PSN 7530-02-000-9017    See Reverse for Instructions



# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

Telephone: 318-226-6931

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

May 5, 2022

Patrick Rhodes &  
Misty Lafitte  
305 Wiloak Drive  
Shreveport, LA 71106

Re: Property

To whom it may concern

We have received complaints concerning property address 17166 8200

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<ul style="list-style-type: none"> <li>Complete items 1, 2, and 3.</li> <li>Print your name and address on the reverse so that we can return the card to you.</li> <li>Attach this card to the back of the mailpiece.</li> </ul>		<p>A. Signature  <input checked="" type="checkbox"/> Agent  <input type="checkbox"/> Addressee</p>	
<p>1. <b>Patrick Rhodes &amp; Misty Lafitte</b>  <b>305 Wiloak Drive</b>  <b>Shreveport, LA 71106</b></p>		<p>B. Received by (Printed Name)            CK/R21</p>	<p>C. Date of Delivery            5-10-22</p>
<p>2. Article Number (Transfer from service label)            020 0640 0001 7166 8200</p>		<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes            If YES, enter delivery address below: <input type="checkbox"/> No</p>	
<p>3. Service Type</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Adult Signature</li> <li><input type="checkbox"/> Adult Signature Restricted Delivery</li> <li><input type="checkbox"/> Certified Mail</li> <li><input checked="" type="checkbox"/> Certified Mail Restricted Delivery</li> <li><input type="checkbox"/> Collect on Delivery</li> <li><input type="checkbox"/> Collect on Delivery Restricted Delivery</li> <li><input type="checkbox"/> Insured Mail</li> <li><input type="checkbox"/> Insured Mail Restricted Delivery (over \$500)</li> </ul>		<ul style="list-style-type: none"> <li><input type="checkbox"/> Priority Mail Express®</li> <li><input type="checkbox"/> Registered Mail™</li> <li><input type="checkbox"/> Registered Mail Restricted Delivery</li> <li><input checked="" type="checkbox"/> Signature Confirmation™</li> <li><input type="checkbox"/> Signature Confirmation Restricted Delivery</li> </ul>	

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

Lot 5, Miller Branch Sub. GEO (181508-005-0005-00)

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer that is falling apart and dilapidated which is located behind another trailer. It also has junk, trash, and overgrown vegetation all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

This letter is your "**FIRST NOTICE**" informing you of a violation of Parish Ordinance; you will have **thirty (30) days** to clean-up this property. Please provide this office with information as to what will be done and the time frame to accomplish corrections.

If you have any questions, please contact the undersigned at (318) 226-6934. Cell (318) 344-7157

Sincerely,

Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 1

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT	
Domestic Mail Only	
For delivery information, visit our website at <a href="http://www.usps.com">www.usps.com</a> ™.	
<b>OFFICIAL USE</b>	
Certified Mail Fee	\$ _____
Extra Services & Fees (check box, add fee as appropriate)	\$ _____
<input type="checkbox"/> Return Receipt (hardcopy)	\$ _____
<input type="checkbox"/> Return Receipt (electronic)	\$ _____
<input type="checkbox"/> Certified Mail Restricted Delivery	\$ _____
<input type="checkbox"/> Adult Signature Required	\$ _____
<input type="checkbox"/> Adult Signature Restricted	\$ _____
Postage	\$ _____
Total Postage and Fee	\$ _____
Sent To	Patrick Rhodes & Misty Lafitte
Street and Apt. No., P.O. Box, etc.	305 Wiloak Drive
City, State, ZIP+4™	Shreveport, LA 71106
PS Form 3806, April 2015 PSN 7530-02-000-8047 See Reverse for Instructions	



# AFFIDAVIT OF PUBLICATION

STATE OF LOUISIANA

Parish of Natchitoches

Before me, a Notary Public, personally came and appeared Staci Alford who, being duly sworn, did depose and say that she/he is Bookkeeper of *Caddo Citizen*, a newspaper of general circulation published within the Parish of Caddo did publish,

**CADDO PARISH COMMISSION – 3720 RUSTY ROAD**

And that as per copy attached hereto, was published in said newspaper in the issues of **06/30, 07/07**

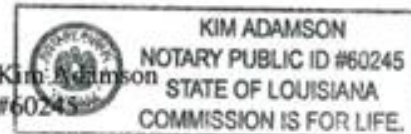
LEGAL NOTICE PURSUANT TO CHAPTER 30 OF THE CODE OF ORDINANCES, PARISH OF CADDO, LOUISIANA. Notice is hereby given of violation(s) of Chapter 30, Section 30-21 and 30-52 of the Code of Ordinances, Parish of Caddo. The property is a residential locality at 3720 Rusty Road, Shreveport, LA. Geographical number is 181508-005-0005-00 and owned by Patrick Rhodes and Misty Lafitte of 305 Wildoak Drive, Shreveport, Louisiana. This is the second notice after an inspection of the property indicated violation(s) of a dilapidated trailer and trash, junk, high grass all over the property. This is the second notice and if the violations are not abated or corrected the Caddo Parish Public Works Department will take actions after 30 days to have the violations corrected. The cost of correcting the violations will be that of the owners, plus an administrative cost of 15 percent will be charged to the owners and if not paid within 30 days a lien will be placed on the property. Contact the Public Works Department at 318-226-6930, CELL 318-344-7157 or in person at 505 Travis Street, Suite 620, Shreveport, Louisiana for further

*Staci Alford*

RIBED to before me this      day of      **JUNE 2022**

*Kim Adamson*

Notary Public





# AFFIDAVIT OF PUBLICATION

STATE OF LOUISIANA

Parish of Natchitoches

Before me, a Notary Public, personally came and appeared Staci Alford who, being duly sworn, did depose and say that she/he is Bookkeeper of *Caddo Citizen*, a newspaper of general circulation published within the Parish of Caddo did publish,

**CADDO PARISH COMMISSION - 3720 RUSTY ROAD**

And that as per copy attached hereto, was published in said newspaper in the issues of 05/12, 05/19

*Staci Alford*

LEGAL NOTICE PURSUANT TO CHAPTER 30 OF THE CODE OF ORDINANCES, PARISH OF CADDO, LOUISIANA. Notice is hereby given of violation(s) of Chapter 30, Section 30-21 and 30-52 of the Code of Ordinances, Parish of Caddo. The property is a residential locality at 3720 Rusty Road, Shreveport, LA. Geographical number is 181508-005-0005-00 and owned by Patrick Rhodes and Misty Lafitte of 305 Wildoak Drive, Shreveport, Louisiana. This is the first notice after an inspection of the property indicated violation(s) of a dilapidated trailer and trash, junk, high grass all over the property. This is the first notice and if the violations are not abated or corrected the Caddo Parish Public Works Department will take actions after 30 days to have the viola-

SWO

ED to before me this 13 day of MAY 2022

*Kim Adamson*  
Notary Public

Kim Adamson  
#60245

# **Caddo Parish Commission**

## **Property Standards**

### **Case # 2**

9668 Pelican Lodge Road

Vivian, LA 71082

*Commissioner District 1*



## Work Item Report

Property Standards | PS-Substandard Housing | 16468364

9668 Pelican Lodge Rd, Vivian, Louisiana 71082



**Collected By** [chuck.wilson@caddo.org](mailto:chuck.wilson@caddo.org)

**Collected Date** 8/23/2022 2:13:21 PM

**Modified By** [chuck.wilson@caddo.org](mailto:chuck.wilson@caddo.org)

**Modified Date** 12/28/2022 2:58:50 PM

**Status** F. Property Standards Board

**Priority** 2

**Asset Id** No AssetId Found

**Layer Name** Ownership

**Description** Dilapidated mobile home that has trash and junk scattered all around property. It also has an inoperable vehicle and numerous lawnmower pieces on the property.

**Comments** \_\_\_\_\_

## Property Standard Board

Inspection Information for: 9668 Pelican Lodge Road, Vivian, LA

### Description of Property:

A Mobile Home which is dilapidated and abandoned with a carport that is not structurally sound. It's also open to the elements and junk and debris is scattered around property. It also has an inoperable vehicle, numerous inoperable riding lawnmowers and has overgrowth of grass and weeds creating a possible health and safety hazard for the neighbors.

**The Mobile Home is not inhabitable so nobody lives in it.**

### Notifications:

The owners are Joseph and Kayla Hill. They were sent the "Proper Notifications" informing them that the property needed to be cleaned up and were invited to this meeting today.

1st letter was sent out on 25 August 2022.

2nd letter was sent out on 28 September 2022.

3rd letter was sent out 15 December 2022 for notifications of the Property Standard Board meeting on 6 February 2023 at 2:30pm.

- All notifications were also posted in the Official Journal

12/28/2022 2:54 PM



12/28/2022 2:55 PM



10/21/2022 1:07 PM



08/23/2022 2:15 PM



08/23/2022 2:17 PM



08/23/2022 2:16 PM



10/21/2022 1:09 PM



08/23/2022 2:16 PM



08/23/2022 2:15 PM



08/23/2022 2:14 PM





# THE PARISH OF CADDO DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

Telephone: 318-226-6931  
Fax: 318-226-6979  
Government Plaza  
505 Travis Street, Suite 820  
P.O. Box 1127  
Shreveport, LA 71163-1127

**COPY**

December 15, 2022

**Certified Mail  
Return Receipt Request**

**Joseph & Kayla Hill  
9668 Pelican Lodge Road  
Vivian, LA 71082-9036**

**Re: Property Standards Violation – 9668 Pelican Lodge Road, Vivian, LA**

**To whom it may concern:**

We have received complaints concerning property assessed to you:

**From the SW corner of lot 2,... Geo Number: (201608-000-0024-00)**

**Chapter 30, Violations, Code of Ordinances**, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer that is dilapidated and falling apart. There is also a carport that is dilapidated and falling apart, one inoperable vehicle, numerous inoperable riding lawnmowers, lots of junk and trash, and high grass and vegetation all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

Another follow-up inspection by this department has revealed that repairs or clean-up efforts have not been completed on this property. This is your **FINAL NOTICE** that you are in violation of the Parish of Caddo Code of Ordinances, Chapter 30; Section 30-21, Violations.

This matter will be presented to the **Parish of Caddo, Property Standards Board** meeting scheduled on **6 February 2023 at 2:30 pm**. The dilapidated structure(s) and other issues on this property are a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish corrections.

If you have any questions, please contact the undersi  
Office (318) 226-6934, Cell (318) 344-7157

Sincerely,

**Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission  
Commissioner District # 1**

7022 0410 0000 8569 4112

<b>U.S. Postal Service™</b>	
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For delivery information, visit our website at <a href="http://www.usps.com">www.usps.com</a> ®.	
<b>OFFICIAL USE</b>	
Certified Mail Fee	\$
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature R	
<input type="checkbox"/> Adult Signature F	
Postage	\$
Total Postage and	\$
Sent To	<b>Joseph &amp; Kayla Hill 9668 Pelican Lodge Road Vivian, LA 71082-9036</b>
Street and Apt. No.	
City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	





# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

Telephone: 318-226-6931

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

**September 28, 2022**

**Joseph & Kayla Hill  
9668 Pelican lodge  
Vivian, LA 71082-90**

**Joseph & Kayla Hill  
9668 Pelican lodge Road  
Vivian, LA 71082-9036**

Re: **Prope**

To whom it may cor

We have received co

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.



9590 9402 4003 8079 1232 41

2. Article Number (Transfer from service label)

7022 0410 0000 8570 1179

PS Form 3811, July 2015 PSN 7530-02-000-9053

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature *Kathryn Hunter*  Agent  Addressee

B. Received by (Printed Name) *Kathryn Hunter* C. Date of Delivery *9/28/22*

D. Is delivery address different from item 1?  Yes  No  
If YES, enter delivery address below:

3. Service Type
- Adult Signature
  - Adult Signature Restricted Delivery
  - Certified Mail®
  - Certified Mail Restricted Delivery
  - Collect on Delivery
  - Collect on Delivery Restricted Delivery
  - Insured Mail
  - Insured Mail Restricted Delivery (over \$500)
  - Priority Mail Express®
  - Registered Mail™
  - Registered Mail Restricted Delivery
  - Return Receipt for Merchandise
  - Signature Confirmation™
  - Signature Confirmation Restricted Delivery

Domestic Return Receipt

**From the SW corner of lot 2.... GEO #: (201608-000-0024-00)**

**Chapter 30, Violations, Code of Ordinances**, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer that is falling apart and dilapidated. It also has a carport that is dilapidated and falling apart, one inoperable vehicle, numerous inoperable riding lawnmowers, lots of junk and trash, and high grass and vegetation all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

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Sincerely,

**Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission**

Commissioner District # 1

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Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hard)

Return Receipt (elec)

Certified Mail Restrict

Adult Signature Req

Adult Signature Rest

Postage \$

Total Postage and Fi \$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

**Joseph & Kayla Hill  
9668 Pelican lodge Road  
Vivian, LA 71082-9036**

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7022 0410 0000 8570 1179



# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR


Dr. Ken Ward  
ASST DIRECTOR

August 25, 2022

Joseph & Kayla Hill  
9668 Pelican lodge Road  
Vivian, LA 71082-9036

Re: Property S

To whom it may concern

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY														
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p>	<p>A. Signature <i>Kathryn Hunter</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) <i>Kathryn Hunter</i></p> <p>C. Date of Delivery <i>8/30</i></p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input checked="" type="checkbox"/> No</p>														
<p>1. <b>Joseph &amp; Kayla Hill</b> <b>9668 Pelican lodge Road</b> <b>Vivian, LA 71082-9036</b></p>  <p style="text-align: center;">9590 9402 4003 8079 1233 40</p> <p>2. Article Number (Transfer from service label) <b>7022 0410 0000 8570 1094</b></p>	<p>3. Service Type</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Adult Signature</td> <td><input type="checkbox"/> Priority Mail Express®</td> </tr> <tr> <td><input type="checkbox"/> Adult Signature Restricted Delivery</td> <td><input type="checkbox"/> Registered Mail™</td> </tr> <tr> <td><input checked="" type="checkbox"/> Certified Mail®</td> <td><input type="checkbox"/> Registered Mail Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Certified Mail Restricted Delivery</td> <td><input type="checkbox"/> Return Receipt for Merchandise</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery</td> <td><input checked="" type="checkbox"/> Signature Confirmation™</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery Restricted Delivery</td> <td><input type="checkbox"/> Signature Confirmation Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> All Restricted Delivery</td> <td></td> </tr> </table>	<input type="checkbox"/> Adult Signature	<input type="checkbox"/> Priority Mail Express®	<input type="checkbox"/> Adult Signature Restricted Delivery	<input type="checkbox"/> Registered Mail™	<input checked="" type="checkbox"/> Certified Mail®	<input type="checkbox"/> Registered Mail Restricted Delivery	<input type="checkbox"/> Certified Mail Restricted Delivery	<input type="checkbox"/> Return Receipt for Merchandise	<input type="checkbox"/> Collect on Delivery	<input checked="" type="checkbox"/> Signature Confirmation™	<input type="checkbox"/> Collect on Delivery Restricted Delivery	<input type="checkbox"/> Signature Confirmation Restricted Delivery	<input type="checkbox"/> All Restricted Delivery	
<input type="checkbox"/> Adult Signature	<input type="checkbox"/> Priority Mail Express®														
<input type="checkbox"/> Adult Signature Restricted Delivery	<input type="checkbox"/> Registered Mail™														
<input checked="" type="checkbox"/> Certified Mail®	<input type="checkbox"/> Registered Mail Restricted Delivery														
<input type="checkbox"/> Certified Mail Restricted Delivery	<input type="checkbox"/> Return Receipt for Merchandise														
<input type="checkbox"/> Collect on Delivery	<input checked="" type="checkbox"/> Signature Confirmation™														
<input type="checkbox"/> Collect on Delivery Restricted Delivery	<input type="checkbox"/> Signature Confirmation Restricted Delivery														
<input type="checkbox"/> All Restricted Delivery															
<p>PS Form 3811, July 2015 PSN 7530-02-000-9053 <span style="float: right;">Domestic Return Receipt</span></p>															

We have received complaints concerning property assessed to you:

**From the SW corner of lot 2.... GEO #: (201608-000-0024-00)**

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If you have any questions, please contact the undersigned at (318) 226-6934. Cell (318) 344-7157

Sincerely,



Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 1

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OFFICIAL USE

<p>Certified Mail Fee \$ _____</p> <p>Extra Services &amp; Fees (check box, add fee as appropriate)</p> <p><input type="checkbox"/> Return Receipt (hardcopy) \$ _____</p> <p><input type="checkbox"/> Return Receipt (electronic) \$ _____</p> <p><input type="checkbox"/> Certified Mail Restricted Delivery \$ _____</p> <p><input type="checkbox"/> Adult Signature</p> <p><input type="checkbox"/> Adult Signature</p>	<p>Postage</p> <p>Total Postage \$ _____</p> <p>Sent To _____</p> <p>Street and Apt. # _____</p> <p>City, State, ZIP+4® _____</p>
---	---

**Joseph & Kayla Hill**  
**9668 Pelican lodge Road**  
**Vivian, LA 71082-9036**

7022 0410 0000 8570 1094

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

# **Caddo Parish Commission**

## **Property Standards**

### **Case # 3**

9562 Wallace Lake Road

Shreveport, LA 71106

*Commissioner District 9*

# Property Standard Board

Inspection Information for: 9562 Wallace Lake Road, Shreveport, LA

## Description of Property:

A dilapidated mobile home with tarp on it and 2 old building structures behind it which are almost demolished. The trailer has parts of walls missing so some tarps have been placed over it. There are also 4 inoperable vehicles; which 2 are dilapidated recreational vehicles and there is also junk laying around the property.

This is the 6<sup>th</sup> **time** the property has been brought back to the Property Standard Board.  
(Note: the 3<sup>rd</sup> PSB meeting was cancelled)

**The owner (Mr. Donald Demarigny) has attended the past 5 meetings. He was given**  
-- 90 days to clean it up at the 1 June 2021 meeting  
-- 60 days to clean it up at the 18 October 2021 meeting  
-- 60 days to clean it up at the 14 March 2022 meeting  
-- 60 days to clean it up at the 23 June 2022 meeting.

**Some of the original violations have been abated by the owner:**

- 1). 1 Inoperable Boat removed: Jun - Jul 2021
- 2). 1 Inoperable Car removed: Jun Jul 2021
- 3). 1 Old House Structure demolished: Nov - Dec 2021
- 4). 1 Old Building Structure demolished: Oct - Dec 2022

**The Mobile Home is not inhabitable so nobody lives in it.**

## Notifications:

The owners are Donald and Marcia Demarigny. They live in the house next door and on the same property as the trailer and old house building structures. They were sent the "Proper Notifications" informing them that the property needed to be cleaned up and were invited to this meeting today.

1st letters were sent out on 28 January 2021.

2nd letters were sent out on 4 February 2021.

3rd letters were sent out 15 April 2021 for the **1 June 2021 Board**

4<sup>th</sup> letters were sent out on 14 September 2021 for the **18 October 2021 Board.**

5<sup>th</sup> letter sent out on 19 November 2021 for the **20 January 2022 Board. Meeting Cancelled**

6<sup>th</sup> letter sent out 11 February 2022 for the **14 March 2022 Board**

7<sup>th</sup> letter sent out 26 May 2022 for the **23 June 2022 meeting.**

8<sup>th</sup> letter sent out 15 Dec 2022 for the **6 February 2023 meeting**

- All notifications were also posted in the official Journal

# Work Item Report

Property Standards | PS-Health & Safety | 13670083

9562 Wallace Lake Road, Shreveport, Louisiana



**Collected By** [chuck.wilson@caddo.org](mailto:chuck.wilson@caddo.org)

**Modified By** [chuck.wilson@caddo.org](mailto:chuck.wilson@caddo.org)

**Status** F. Property Standards Board

**Asset Id** 161307012000800

**Layer Name** Ownership

**Description** Dilapidated trailer, 2 old house structures and 4 inoperable vehicles, old boat, junk, and fallen trees scattered around property.

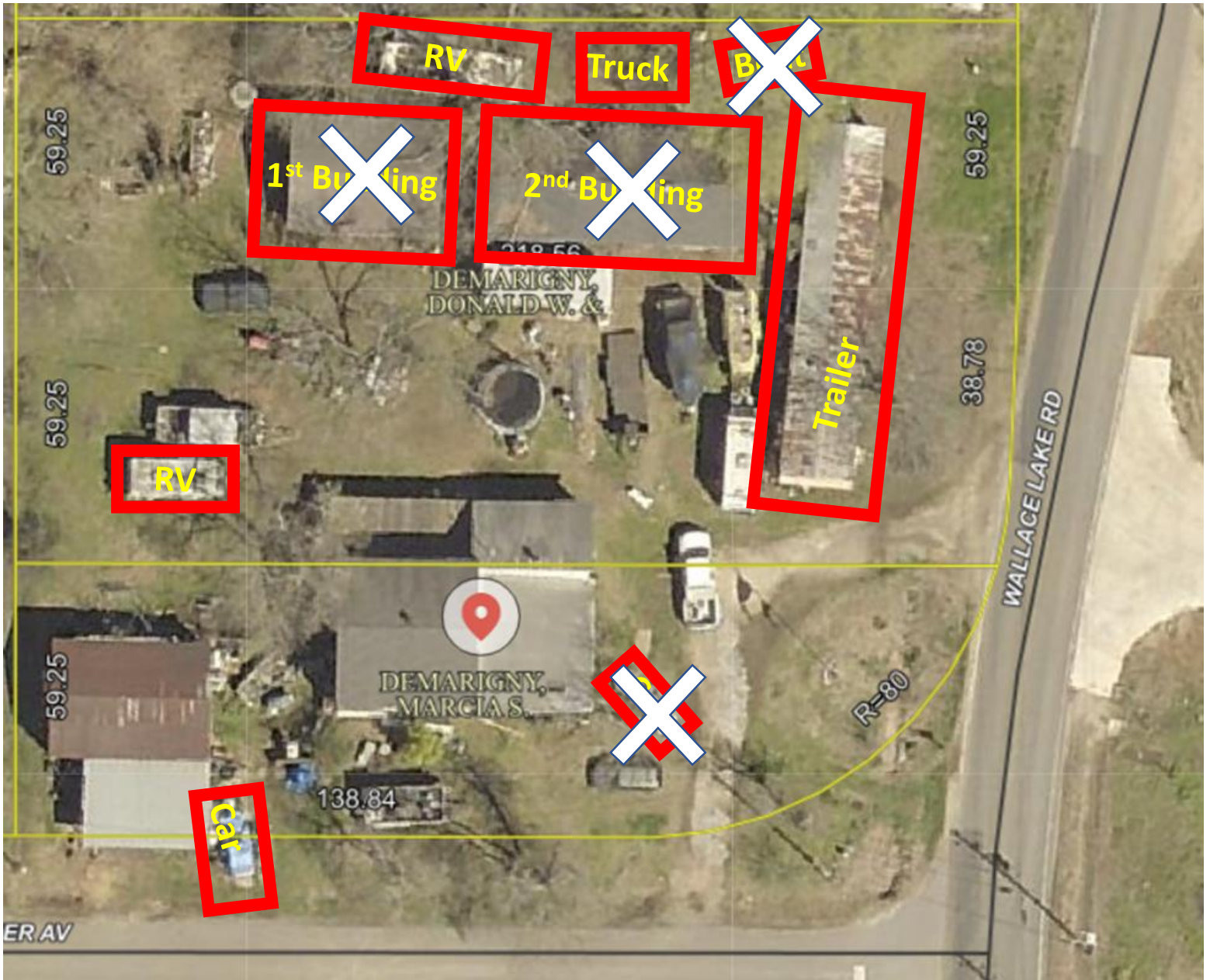
**Comments** \_\_\_\_\_

**Collected Date** 1/27/2021 12:49:55 PM

**Modified Date** 12/29/2022 12:25:50 PM

**Priority** 1

Arial view of violations on the property



04/27/2021 1:47 PM



**NOTICE**  
THIS PROPERTY, IS  
CURRENTLY UNDER A  
JUDGEMENT REVIEW BY  
THE OFFICE OF CADDO  
PARISH PUBLIC WORKS.  
FOR FURTHER INFORMATION  
ABOUT THIS PROPERTY  
CONTACT THIS OFFICE AT:  
505 TRAVIS ST., SUITE 820  
SHREVEPORT, LA 71101  
318-226-6934

01/27/2021 12:43 PM



01/27/2021 12:46 PM



05/10/2021 4:03 PM





04/27/2021 1:42 PM



Inoperable Vehicle 1  
Inoperable Car

04/27/2021 1:41 PM



Inoperable Vehicle 1  
Inoperable Car

04/27/2021 1:51 PM



Inoperable Vehicle 2  
Inoperable Truck  
*(Boat is removed)*

01/27/2021 12:47 PM



Inoperable Vehicle 2  
Inoperable Truck

04/27/2021 1:50 PM



Inoperable Vehicle 3  
Inoperable Camper

04/27/2021 1:40 PM



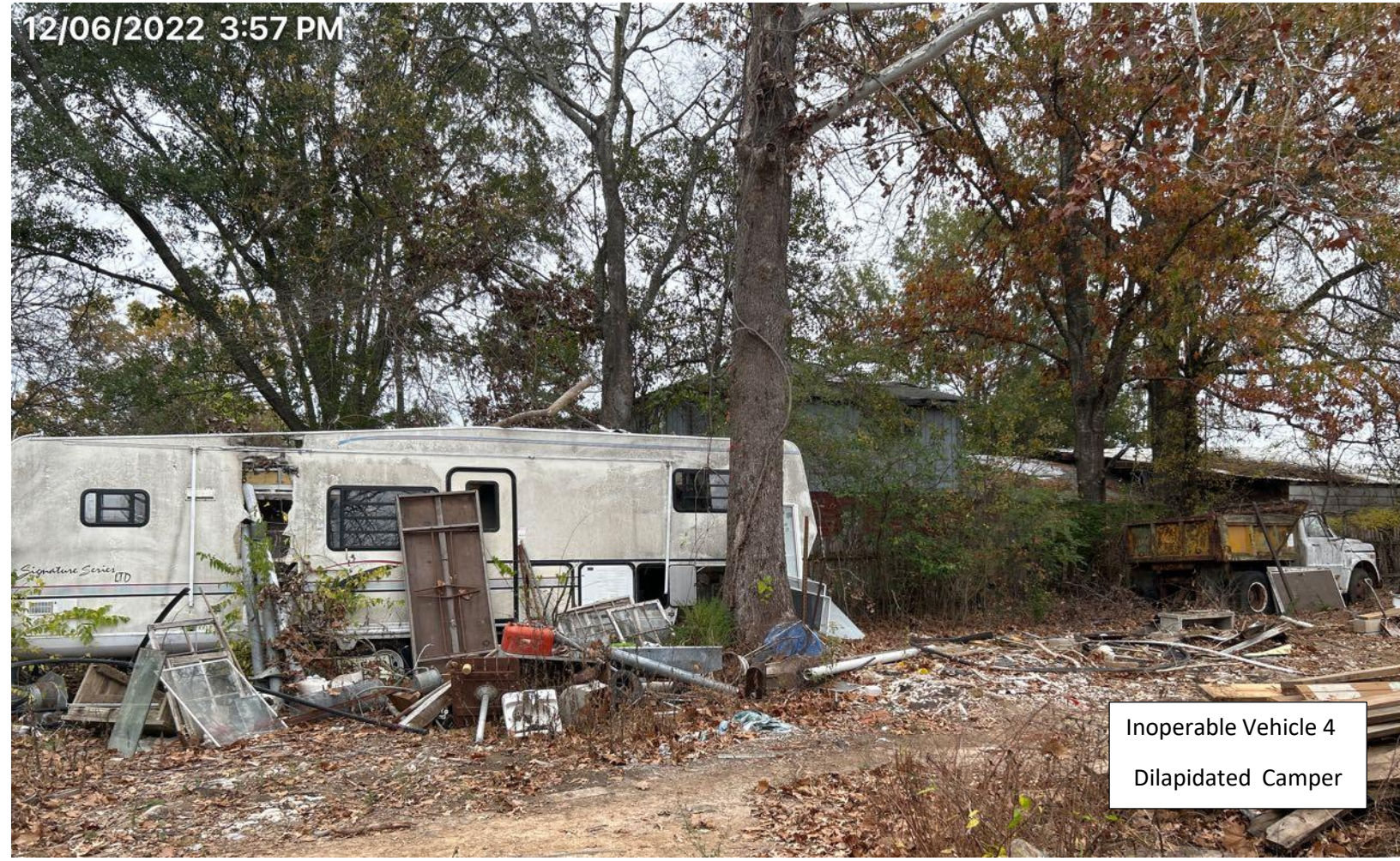
Inoperable Vehicle 3  
Inoperable Camper

12/28/2022 4:09 PM



Inoperable Vehicle 4  
Dilapidated Camper

12/06/2022 3:57 PM



Inoperable Vehicle 4  
Dilapidated Camper

04/27/2021 1:52 PM

**This boat has been removed  
around June – July 2021**



04/27/2021 1:43 PM

**This car has been removed  
around June – July 2021**



04/27/2021 1:39 PM

**The 1<sup>st</sup> building has been demolished  
around November – December 2021**



06/02/2022 3:32 PM

**This was where the 1<sup>st</sup> Building was**

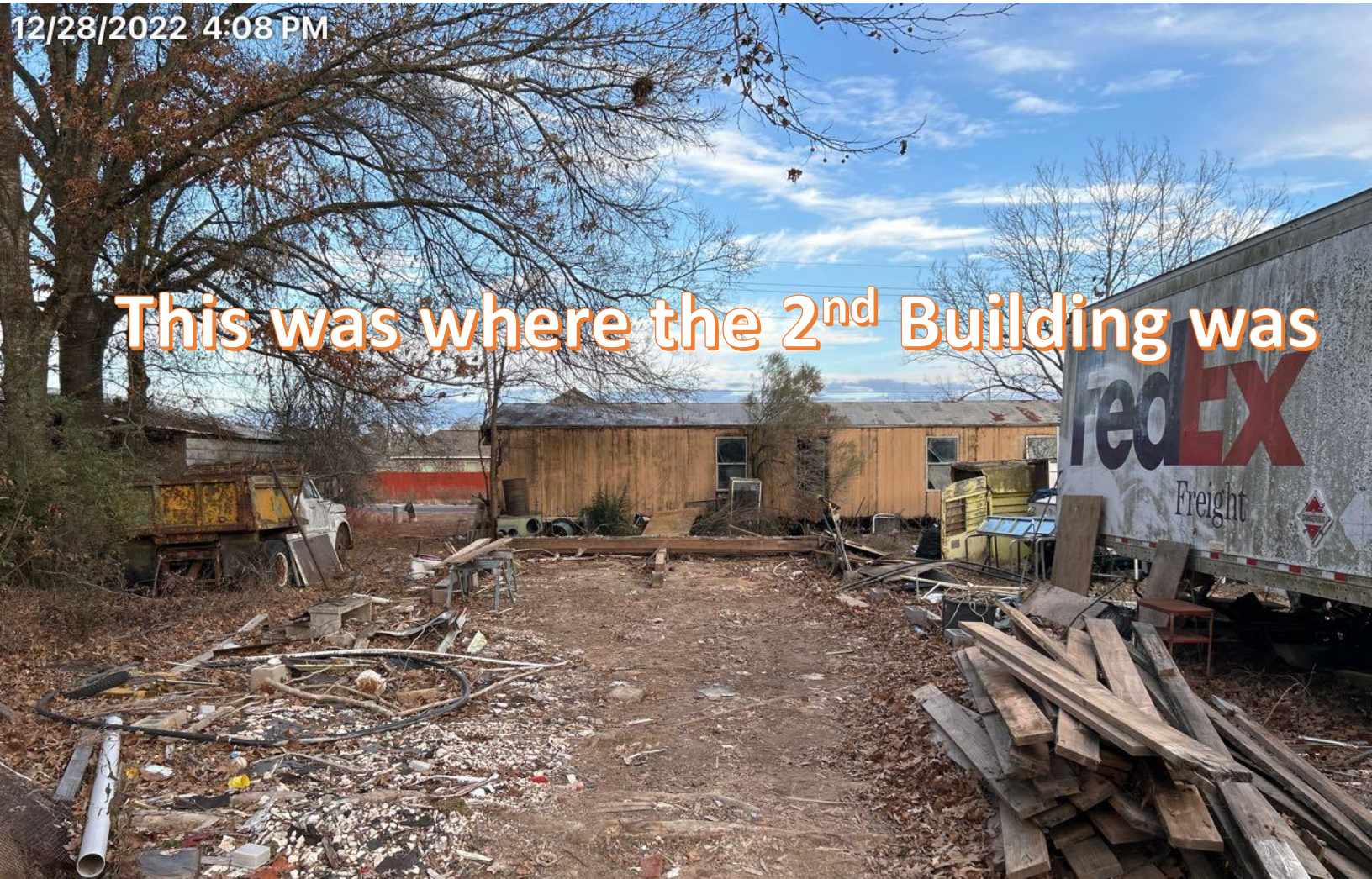


**The 2<sup>nd</sup> Building has been demolished**  
**around October – December 2022**



12/28/2022 4:08 PM

**This was where the 2<sup>nd</sup> Building was**





# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

Dec 15, 2022

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568

Re: Property St

To whom it may concern:

We have received compl

### SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece or

1. Article Number (Transfer from service label)  
Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568



9590 9402 7785 2152 7936 02

2. Article Number (Transfer from service label)  
7022 0410 0000 8569 4136

### COMPLETE THIS SECTION ON DELIVERY

A. Signature  
**X**   
 Agent  
 Addressee

B. Received by (Printed Name)  
C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type
- Adult Signature
  - Adult Signature Restricted Delivery
  - Certified Mail®
  - Certified Mail Restricted Delivery
  - Collect on Delivery
  - Collect on Delivery Restricted Delivery
  - Registered Mail Express®
  - Registered Mail™
  - Registered Mail Restricted Delivery
  - Signature Confirmation™
  - Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt

Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, Blk 3, Wallace Lake Heights, GEO #: (161307-012-0008-00)

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, and a partially torn down building that are falling apart and dilapidated. It also has around 4 inoperable vehicles which includes a partially torn up recreation vehicle (RV) on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

A new meeting is scheduled and this matter will be presented to the Parish of Caddo, Property Standards Review Committee. The meeting is scheduled for **6 February 2023 at 2:30 pm**. The dilapidated structure(s) and other issues on this property are considered a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish corrections.

If you have any questions, please contact the undersigned at (318) 226-6934. Cell (318) 344-7157

Sincerely,

Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 9

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Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$
- Return Receipt (electronic)
- Certified Mail Rec.
- Adult Signature F.
- Adult Signature F.

Postage  
\$

Total Postage and  
\$

Sent To  
Street and Apt. No.  
City, State, ZIP+4®

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568

7022 0410 0000 8569 4136





Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

# THE PARISH OF CADDO

DEPAR

May 24, 2022

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-756

Re: Property St:

To whom it may concern

We have received compla

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 Agent  
 Addressee

B. Received by (Printed Name)  
 C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

1. Recipient Address  
 Donald & Marcia Demarigny  
 9562 Wallace Lake Road  
 Shreveport, LA 71106-7568

2. Article Number (Transfer from service label)  
 7020 0640 0001 7168 8378

9590 9402 7262 1284 8606 13

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

**Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0008-00)**

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, abandoned house, and building that are all falling apart and dilapidated. It also has around 4 inoperable vehicles on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

A new meeting is scheduled and this matter will be presented to the Parish of Caddo, Property Standards Review Committee. The meeting is scheduled on 23 June 2022 at 2:30 pm. Due to Covid-19 requirements the meeting may be teleconferenced, so please bring a mask or call to coordinate for other arrangements. The dilapidated structure(s) and other issues on this property are a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish correctic

If you have any questions, please contact the undersig

Sincerely,

Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 9

7020 0640 0001 7168 8378

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 \$ \_\_\_\_\_

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ \_\_\_\_\_
- Return Receipt (electronic) \$ \_\_\_\_\_
- Certified Mail Restricted Delivery \$ \_\_\_\_\_
- Adult Signature Rr
- Adult Signature Rr

Postage  
 \$ \_\_\_\_\_

Total Postage and  
 \$ \_\_\_\_\_

Sent To  
 Street and Apt. No.,  
 City, State, ZIP+4®

Postmark  
 Donald & Marcia Demarigny  
 9562 Wallace Lake Road  
 Shreveport, LA 71106-7568

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions



# THE PARISH OF CADDO DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

Telephone: 318-226-6931  
Fax: 318-226-6979  
Government Plaza  
505 Travis Street, Suite 820  
P.O. Box 1127  
Shreveport, LA 71163-1127

**COPY**

February 11, 2022

Certified Mail  
Return Receipt Request

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568

Re: Property Standards Violation – 9562 Wallace Lake Road & side lot

To whom it may concern:

We have received complaints concerning property assessed to you:

**Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0008-00)**

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, abandoned house, and building that are all falling apart and dilapidated. It also has around 4 inoperable vehicles on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

The meeting for 20 January was cancelled. A new meeting is scheduled and this matter will be presented to the Parish of Caddo, Property Standards Board. The meeting is scheduled on 14 March 2022 at 2:30 pm. Due to Covid-19 requirements the meeting may be teleconferenced, so please bring a mask or call to coordinate for other arrangements. The dilapidated structure(s) and other issues on this property are a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish corrections.

If you have any questions, please contact the undersigned

Sincerely,

Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 9

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<b>OFFICIAL USE</b>	
Certified Mail Fee	\$
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt Prepaid	
<input type="checkbox"/> Return Receipt Select	
<input type="checkbox"/> Certified Mail Restricted	
<input type="checkbox"/> Adult Signature Restr.	
<input type="checkbox"/> Adult Signature Restr.	
Postage	\$
Total Postage and F.	\$
Sent to	
Street and Apt. No., or PO Box No.	
City, State, ZIP+4®	

7020 1810 0000 6647 0613

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568



# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR


November 19, 2021

Donald & Marcia Demarig  
9562 Wallace Lake Road  
Shreveport, LA 71106-756

Re: Property St

To whom it may concern:

We have received compl

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> <li>■ Complete items 1, 2, and 3.</li> <li>■ Print your name and address on the reverse so that we can return the card to you.</li> <li>■ Attach this card to the back of the mailpiece, or the front if space permits.</li> </ul> <p>1. <b>1</b></p> <p style="text-align: center;"><b>Donald &amp; Marcia Demarigny</b> 9562 Wallace Lake Road Shreveport, LA 71106-7568</p> <div style="text-align: center;">             9590 9402 6830 1074 2851 12         </div> <p>2. Article Number (Transfer from service label) <b>7020 0640 0001 9671 4816</b></p>	<p>A. Signature <b>X</b> <i>Levin</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) _____ C. Date of Delivery _____</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p> <p>3. Service Type <input type="checkbox"/> Priority Mail Express®  <input type="checkbox"/> Adult Signature <input type="checkbox"/> Registered Mail™  <input type="checkbox"/> Adult Signature Restricted Delivery <input type="checkbox"/> Registered Mail Restricted Delivery  <input checked="" type="checkbox"/> Certified Mail® <input type="checkbox"/> Signature Confirmation™  <input type="checkbox"/> Certified Mail Restricted Delivery <input type="checkbox"/> Signature Confirmation Restricted Delivery  <input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Signature Confirmation Restricted Delivery  <input type="checkbox"/> Collect on Delivery Restricted Delivery and Mail <input type="checkbox"/> Signature Confirmation Restricted Delivery and Mail  <input type="checkbox"/> Collect on Delivery Restricted Delivery and Mail <input type="checkbox"/> Signature Confirmation Restricted Delivery and Mail</p>
PS Form 3811, July 2020 PSN 7530-02-000-9053 <span style="float: right;">Domestic Return Receipt</span>	

**Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0008-00)**

**Chapter 30, Violations, Code of Ordinances**, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, abandoned house, and building that are all falling apart and dilapidated. It also has around 4 inoperable vehicles on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

A meeting is scheduled and this matter will be presented to the Parish of Caddo, Property Standards Board. The meeting is scheduled on 20 January 2022 at 2:30 pm. Due to Covid-19 requirements the meeting may be teleconferenced, so please bring a mask or call to coordinate for other arrangements. The dilapidated structure(s) and other issues on this property are a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish corrections.

If you have any questions, please contact the undersig

Sincerely,

*Chuck Wilson*

**Chuck Wilson**  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 9

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<p>Postage</p> <p>Total Postage and Fee</p>	
<p>Sent To</p> <p>Street and/or P.O. No.</p> <p>City, State, ZIP+4®</p>	

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568

PS Form 3800, April 2015 PSN 7500-02-000-9047 See Reverse for Instructions

7020 0640 0001 9671 4816



Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

September 14, 2021

Donald & Marcia Demar  
9562 Wallace Lake Road  
Shreveport, LA 71106-71

Re: Property §

To whom it may concern

We have received communication

### SENDER - COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if

1. A  
**Donald & Marcia Demarigny**  
**9562 Wallace Lake Road**  
**Shreveport, LA 71106**



9590 9402 6830 1074 2855 01

Article Number (Transfer from service label)  
7020 0640 0001 7167 9598

PS Form 3811, July 2020 PSN 7530-02-000-9053

### COMPLETE THIS SECTION ON DELIVERY

A. Signature  
**X** *C-19*  Agent  Addressee

B. Received by (Printed Name) *76 616*

C. Date of Delivery *9-22-21*

D. Is delivery address different from item 1?  Yes  No  
 If YES, enter delivery address below:

3. Service Type

Adult Signature  Priority Mail Express®

Adult Signature Restricted Delivery  Registered Mail™

Certified Mail®  Registered Mail Restricted Delivery

Certified Mail Restricted Delivery  Signature Confirmation™

Collect on Delivery  Signature Confirmation Restricted Delivery

Collect on Delivery Restricted Delivery

Insured Mail  Signature Confirmation Restricted Delivery

Insured Mail Restricted Delivery over \$500

Domestic Return Receipt

**Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0008-00)**

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, abandoned house, and building that are all falling apart and dilapidated. It also has around 4 inoperable vehicles on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

A meeting is scheduled and this matter will be presented to the Parish of Caddo, Property Standards Board. The meeting is scheduled on 18 October 2021 at 2:30 pm. Due to Covid-19 requirements the meeting may be teleconferenced, so please bring a mask or call to coordinate for other arrangements. The dilapidated structure(s) and other issues on this property are a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish corrections.

If you have any questions, please contact the undersigned

Sincerely,

Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 9

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Certified Mail Fee

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted \$

Postmark  
Here

Postage

Total Postage and Fee

Signature

Street and ZIP Code

City, State, ZIP Code

**Donald & Marcia Demarigny**  
**9562 Wallace Lake Road**  
**Shreveport, LA 71106**

PS Form 3800, April 2015 PSN 7530-02-000-8041

See Reverse for Instructions



# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

Telephone: 318-226-6931  
Fax: 318-226-6979  
Government Plaza  
505 Travis Street, Suite 820  
P.O. Box 1127  
Shreveport, LA 71163-1127

COPY

April 19, 2021

**Certified Mail  
Return Receipt Request**

**Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568**

**Re: Property Standards Violation – 9562 Wallace Lake Road & side lot**

**To whom it may concern:**

We have received complaints concerning property assessed to you:

**Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3,  
Wallace Lake Heights, GEO #: (161307-012-0008-00)**

We received your letter on 30 March 2021 where you indicated that there were no inoperable vehicles on your property. During our prior inspection of the property we did identify 4 vehicles that appeared to be inoperable. We would like to send our inspector back out before the Property Standard meeting scheduled for 1 June 2021, at 2 pm so you can start the vehicles up and we will remove the vehicles from the Code Violation List.

Please provide this office with information as to what will be done and the date and time you would like to meet with our officer.

Please contact the undersigned at (318) 226-6934. Cell (318) 344-7157 to schedule a timeframe.

Sincerely,



**Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission**

**Commissioner District # 9**

U.S. Postal Service™ <b>CERTIFIED MAIL® RECEIPT</b> Domestic Mail Only	
For delivery information, visit our website at <a href="http://www.usps.com">www.usps.com</a> ®	
OFFICIAL USE	
Certified Mail Fee \$ _____	Postmark None
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$ _____	
<input type="checkbox"/> Return Receipt (electronic) \$ _____	
<input type="checkbox"/> Certified Mail Restricted Delivery \$ _____	
<input type="checkbox"/> Adult Signature Required \$ _____	
<input type="checkbox"/> Adult Signature For* \$ _____	
Postage \$ _____	
Total Postage and \$ _____	
Sent To <b>Donald &amp; Marcia Demarigny</b> <b>9562 Wallace Lake Road</b> <b>Shreveport, LA 71106-7568</b>	
Street and Apt. No., _____ City, State, ZIP+4® _____	
PS Form 3800, April 2015 PSN 7530-02-000-9007 <span style="float: right;">See Reverse for Instructions</span>	

7020 1610 0000 6844 1134



# THE PARISH OF CADDO DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASST DIRECTOR

Telephone: 318-226-6931  
Fax: 318-226-6979  
Government Plaza  
505 Travis Street, Suite 820  
P.O. Box 1127  
Shreveport, LA 71163-1127

COPY

April 15, 2021

**Certified Mail  
Return Receipt Request**

**Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568**

**Re: Property Standards Violation – 9562 Wallace Lake Road & side lot**

To whom it may concern:

We have received complaints concerning property assessed to you:

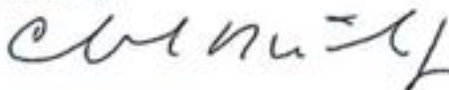
**Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0008-00)**

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, abandoned house, and building that are all falling apart and dilapidated. It also has around 4 inoperable vehicles on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

A meeting is scheduled and this matter will be presented to the Parish of Caddo, Property Standards Board. The meeting is scheduled on **1 June 2021 at 2:00 pm**. Due to Covid-19 requirements the meeting may be teleconferenced, so please bring a mask or call to coordinate for other arrangements. The dilapidated structure(s) and other issues on this property are a health and safety hazard. If you wish to address the Property Standards Board, as to why the structure(s) should not be cited you may do so at this time. All costs incurred will be filed against the property and if not paid within 30 days a lien will be placed on the property. Please provide this office with information as to what will be done and the timeframe to accomplish corrections.

If you have any questions, please contact the undersigned

Sincerely,



**Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission**

Commissioner District # 9

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Domestic Mail Only	
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OFFICIAL USE	
Certified Mail Fee \$ _____ Extra Services & Fees (check box, add fee as appropriate) <input type="checkbox"/> Return Receipt (hardcopy) \$ _____ <input type="checkbox"/> Return Receipt (electronic) \$ _____ <input type="checkbox"/> Certified Mail Restricted Delivery \$ _____ <input type="checkbox"/> Adult Signature \$ _____ <input type="checkbox"/> Adult Signature \$ _____	Postmark Date _____
Postage Total Postage at \$ _____ Sent to Street and Apt. # _____ City, State, ZIP+4® _____	<b>Donald &amp; Marcia Demarigny 9562 Wallace Lake Road Shreveport, LA 71106-7568</b>

7020 1610 0000 6844 1059



# THE PARISH OF CADDO DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Ken Ward  
ASST DIRECTOR

Telephone: 318-226-6931  
Fax: 318-226-6979  
Government Plaza  
505 Travis Street, Suite 820  
P.O. Box 1127  
Shreveport, LA 71163-1127

February 4, 2021

COPY

Certified Mail  
Return Receipt Request

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568

Re: Property Standards Violation – 9562 Wallace Lake Road & side lot

To whom it may concern:

We have received complaints concerning property assessed to you:

Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0008-00)

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, abandoned house, and building that are all falling apart and dilapidated. It also has around 4 inoperable vehicles on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

This letter is your "**SECOND NOTICE**" informing you of a violation of Parish Ordinance; you will have **thirty (30) days** to clean-up this property. Please provide this office with information as to what will be done and the time frame to accomplish corrections.

If you have any questions, please contact the undersigned at (318) 226-6934. Cell (318) 344-7157

Sincerely,

Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 9

<b>U.S. Postal Service™</b>	
<b>CERTIFIED MAIL® RECEIPT</b>	
Domestic Mail Only	
For delivery information, visit our website at <a href="http://www.usps.com">www.usps.com</a> ®.	
<b>OFFICIAL USE</b>	
Certified Mail Fee	\$ _____
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$ _____
<input type="checkbox"/> Return Receipt (printer)	
<input type="checkbox"/> Certified Mail Restrict	
<input type="checkbox"/> Adult Signature Req'd	
<input type="checkbox"/> Adult Signature Restr	
Postage	\$ _____
Total Postage and Fee	\$ _____
Sent To	_____
Street and Apt. No., or _____	
City, State, ZIP+4®	_____

7020 1610 0000 6844 0717

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568



# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS

Tim Weaver  
DIRECTOR

Ken Ward  
ASST DIRECTOR

January 28, 2021

Donald & Marcia Demar  
9562 Wallace Lake Road  
Shreveport, LA 71106-7

Donald & Marcia Demarigny  
9562 Wallace Lake Road  
Shreveport, LA 71106-7568



9590 9402 6080 0125 5844 29

Re: Property 2. Article Number (Transfer from service label)  
20 1810 0000 6844 0533

To whom it may concern PS Form 3811, July 2015 PSN 7530-02-000-9053

**SENDER - COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece.

**COMPLETE THIS SECTION ON DELIVERY**

- A. Signature  
X *Carl*  Agent  Addressee
- B. Received by (Printed Name) C. Date of Delivery
- D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type
- Adult Signature
  - Adult Signature Restricted Delivery
  - Certified Mail®
  - Certified Mail Restricted Delivery
  - Collect on Delivery
  - Collect on Delivery Restricted Delivery
  - Insured Mail
  - Insured Mail Restricted Delivery (over \$500)
  - Priority Mail Express®
  - Registered Mail™
  - Registered Mail Restricted Delivery
  - Return Receipt for Merchandise
  - Signature Confirmation™
  - Signature Confirmation Restricted Delivery

Domestic Return Receipt

We have received complaints concerning property assessed to you:

Lots 6 & 7, BLK 3, Wallace Lake Heights, GEO #: (161307-012-0017-00) & Lot 8, BLK 3,  
Wallace Lake Heights, GEO #: (161307-012-0008-00)

Chapter 30, Violations, Code of Ordinances, regulates property standards for the Parish of Caddo. After inspection by our department, we found this property to have an abandoned trailer, abandoned house, and building that are all falling apart and dilapidated. It also has around 4 inoperable vehicles on the property. It also has junk, trash, and overgrown vegetation and fallen trees all over the property. In this condition, the property constitutes various and serious risks to adjoining residents, including fire and potential health problems. Parish ordinance states that it is the responsibility of the property owner to ensure compliance with all Parish Ordinances.

This letter is your "**FIRST NOTICE**" informing you of a violation of Parish Ordinance; you will have thirty (30) days to clean-up this property. Please provide this office with information as to what will be done and the time frame to accomplish corrections.

If you have any questions, please contact the undersigned at (318) 226-6934. Cell (318) 344-7157

Sincerely,

*Chuck Wilson*

Chuck Wilson  
Public Works Code Enforcement Inspector  
Caddo Parish Commission

Commissioner District # 9

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OFFICIAL USE	
Certified Mail Fee	\$ _____
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (electronic)	\$ _____
<input type="checkbox"/> Return Receipt (hardcopy)	\$ _____
<input type="checkbox"/> Certified Mail Restricted Delivery	\$ _____
<input type="checkbox"/> Adult Signature Restricted	\$ _____
<input type="checkbox"/> Adult Signature P	\$ _____
Postage	\$ _____
Total Postage and	\$ _____
Sent to	Postmark Here
<p><b>Donald &amp; Marcia Demarigny</b> 9562 Wallace Lake Road Shreveport, LA 71106-7568</p>	
<p>7020 1810 0000 6844 0533</p>	



**CADDO PARISH COMMISSION**  
**INTER-OFFICE MEMO**

**DATE:** Dec 16, 2022

**FROM:** Tim Weaver  
Director of Public Works

**TO:** Jeff Everson  
Commission Clerk

**SUBJECT:** Property Standards Board

---

In accordance with Parish of Caddo, Code of Ordinances, the Director of the Public Works Department requests a Property Standards Board be scheduled to hear 3 property standard cases. Please schedule this board to meet immediately before the Commission Work Session meeting at 2:30pm on February 6, 2023. Notification requirements have been prepared for the respective owners. Your assistance in this matter will be greatly appreciated.

- Case # 1 - 3720 Rusty Road, Shreveport, LA**  
(Dist. # 1: Commissioner Todd Hopkins)  
One dilapidated and uninhabited trailer structure. It also has junk and trash scattered around property and an overgrowth of grass/weeds creating a possible health and safety hazard for the neighbors.  
**(RECOMMENDATION: Demolition & clean up)**
- Case # 2 - 9668 Pelican Lodge Road, Vivian, LA**  
(Dist. # 1: Commissioner Todd Hopkins)  
Dilapidated and uninhabited trailer structure with a dilapidated shed structure. There is also an inoperable vehicle, inoperable lawnmowers, and junk and trash scattered throughout property and an overgrowth of grass/weeds creating a possible health and safety hazard for the neighbors.  
**(RECOMMENDATION: Demolition & clean up)**
- Case # 3 - 9562 Wallace Lake Road, Shreveport, LA (5th appearance)**  
(Dist. # 9: Commissioner John Atkins)  
Dilapidated and uninhabited trailer structure and dilapidated building structures. There are also around 4 inoperable vehicles, to include a recreational vehicle, with some junk spread around property and some overgrowth of grass/weeds creating a possible health and safety hazard for the neighbors.  
**(RECOMMENDATION: Demolition & clean up)**

Respectfully,



Tim Weaver  
Director of Public Works  
Caddo Parish Commission

**RESOLUTION NO. 8 OF 2023**

BY THE CADDO PARISH COMMISSION:

A RESOLUTION AUTHORIZING THE CADDO COMMUNITY ACTION AGENCY, INC. TO ADMINISTER THE HEAD START PROGRAM FOR THE PARISH OF CADDO, AND TO OTHERWISE PROVIDE RESPECT THERETO

WHEREAS, the Caddo Parish Commission desires to obtain state and federal funds, where available, to benefit low and moderate income persons in the Parish of Caddo; and

WHEREAS, federal grants which are administered by the U.S. Department of Health and Human Services are available for the purpose of providing a Head Start Preschool Education Program to qualified parish governments; and

WHEREAS, the program provides a comprehensive program to children in Early Head Start ages 0-3 and Traditional Head Start ages 3-5 and their families; and

WHEREAS, this program consists of five components: education, health, parent involvement, social services and transportation; and

WHEREAS, the aforementioned program provides critical services by assisting children from low and moderate income families during their formative years; and

WHEREAS, the Caddo Community Action Agency, Inc. has administered this program for the Caddo Parish Commission over the last forty-five (45) years; and

WHEREAS, the Caddo Parish Commission is the appropriate agency to receive federal and/or state funding for the purpose of providing programs to support the indigent persons living with the Parish of Caddo.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission, in due, legal and regular session convened, that the Caddo Parish Commission does hereby authorize the Caddo Community Action Agency, Inc. to administer the Head Start program on behalf of the Parish of Caddo.

BE IT FURTHER RESOLVED that Laurance Guidry and/or his successor is hereby authorized to do all things necessary to implement, maintain, amend or review any documents associated with the Head Start Program from the effective date of this resolution through January 31, 2024.

BE IT FURTHER RESOLVED that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of the Resolution are hereby declared severable.

BE IT RESOLVED, that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict thereof are hereby repealed.

**Approved as to legal form:**

**Parish Attorney**

**Date**

MINUTES OF THE REGULAR SESSION OF  
THE CADDO PARISH COMMISSION  
HELD ON THE 19th DAY OF JANUARY, 2023

The Caddo Parish Commission met in a Regular Session, on the above date, at 3:34 p.m., in the Government Chambers, with Mr. Burrell, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). ABSENT: None (0).

The invocation was given by Pastor David Craig, and Mr. Cothran led the Commission in the Pledge of Allegiance.

**AGENDA ADDITIONS**

It was **moved by Mr. Epperson**, seconded by Mr. Jackson, *to expand the agenda and add the following items:*

- *Potential Agenda Addition: Resolution No. 4 Of 2023, a resolution amending the Rules and By-Laws of the Caddo Parish Commission to provide rules for Chamber Use, and otherwise providing with respect thereto*
- *Resolution No 5 Amending Section IV or Bylaws, amends section IV of bylaws to add:*
  - *Citizens of the public who attend meetings shall be seated and maintain decorum at all times before, during, and after commission meetings while in to Government or where a regular or committee meeting is being held.*
  - *Citizens of the public shall not roam, solicit items of personal economic value, or loiter at any point before, during, or after any Commission meetings.*
  - *Violations to this subject immediate expulsion from Commission Meetings or proceedings at the discretion of the President or subject to majority of the commission present and voting.*
  - *Any member of the public found in violation of this twice can be barred from in-person attendance for a period of time to be determined by the Commission President or a majority vote of the commission present and voting.*

Mr. Hopkins suggested Resolution No. 4 of 2023 be sent to the Chamber Use Committee and Resolution No. 5 of 2023 be sent to the Personnel, Policies and Procedures Committee.

The President opened the floor for anyone to speak in favor or against the agenda addition.

The Commission heard comments from Jon Glover in opposition of the agenda additions. The Commission heard comments from Marvin Mohammed in support of the agenda additions. The Commission heard comments from Jayne Tappe in opposition of the agenda additions. The Commission heard comments from Robert Bilderback in opposition of the agenda additions. The Commission heard comments from Joyce Rogers in support of the agenda additions.

**Call for the Question by Mr. Lazarus**, seconded by Mrs. Gage-Watts. Motion carried as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Johnson, Lazarus, and Young (10). NAYS: Commissioner Hopkins (1). ABSENT: Commissioner Jones (1). ABSTAIN: None (0).

At this time, Mr. Epperson's motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, Epperson, Gage-Watts, Jackson, Johnson, and Young (6). NAYS: Commissioners Atkins, Chavez, Cothran, Hopkins, and Lazarus (5). ABSENT: Commissioner Jones (1). ABSTAIN: None (0).

It was **moved by Mr. Johnson**, seconded by Mr. Young, *to suspend the rules and consider the following agenda items before citizens comments:*

- *Resolution No. 3 of 2023, a resolution to request the Parish Planning and Zoning Commission to create a R-1-43 district/zone*
- *Presentation of Special Resolution of Recognition for Dr. James Hobley*
- *Special Resolution of Appreciation for Grace Pointe Church of The Nazarene and*

Pastor David Craig

- *Special Resolution for Grammy Nominee Kendria Browder Also Known as Child.*

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Jackson, Johnson, Lazarus, and Young (10). NAYS: Commissioner Hopkins (1). ABSENT: Commissioner Jones (1). ABSTAIN: None (0).

### **RESOLUTIONS**

It was **moved by Mr. Johnson**, seconded by Mrs. Gage-Watts, *that Resolution No. 3 of 2023, a resolution to request the Parish Planning and Zoning Commission to create a R-1-43 district/zone, be withdrawn.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioner Jones (1). ABSTAIN: Commissioner Jackson (1).

### **SPECIAL RESOLUTIONS**

There was a presentation of special resolutions.

It was **moved by Mr. Epperson**, seconded by Mrs. Gage-Watts, *that Special Resolution of Appreciation for Grace Pointe Church of The Nazarene and Pastor David Craig and Special Resolution for Deacon James Murray on His Retirement from Mt. Canaan Baptist Church be adopted.* Motion carried by acclamation.

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Cothran, *to return to regular session.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Jackson, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

### **CITIZENS COMMENTS**

Public comment by Marvin Muhammed regarding redistricting. Public comment by Jermaine Anderson regarding slum lord issues. Public comment by Chris Kracman, Jessica Tullis, Robert Bilderback, John Milkovich, and Jayne Tappe regarding opposition to Resolution No. 3 of 2023. Public comment by RJ Johnson regarding Ordinance No. 6264 of 2022. Public comment by Matt Kay regarding partial precincts and redistricting. Public comment by Alvin Oliver regarding opposition to agenda additions.

### **VISITORS**

- Community Lighthouse Project  
The Community Lighthouse Project was presented to the Commission by Mr. John Henson from the Church of Highlands, Rev. Darrin Jackson from Morningstar Baptist Church, Mrs. Madison Poche from the Hope Center, and Pastor Alvin Mays from Willow Chute Missionary Baptist Church.
- Shreveport Green To Discuss Litter  
Executive Director Donna Curtis of Shreveport Green discussed litter issues in Shreveport and Caddo Parish.

### **ADOPT REGULAR SESSION MINUTES**

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Johnson, *that Regular Session Minutes January 5, 2023 be adopted.*

Mr. Epperson requested that the Regular Session minutes of January 5, 2023 be corrected to reflect a re-vote of Mr. Johnson's motion *to nominate Commissioner Epperson as the 2023 Caddo Parish Commission Vice-President.* Mr. Hopkins requested the Regular Session minutes of January 5, 2023 reflect his motion *to nominate Mr. Young for the 2023 Caddo Parish Commission Vice-President* be corrected as a substitute motion.

It was **moved by Mr. Chavez**, seconded by Mr. Cothran, *to suspend the rules and allow Mr. RJ Johnson to make a statement.* Motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, and Chavez, (2). NAYS: Commissioners Atkins, Epperson, Hopkins, Jackson, Johnson, Lazarus, and Young (7). ABSENT: Commissioners Gage-Watts, and Jones (2). ABSTAIN: Commissioner Cothran (1).

It was **moved by Mr. Jackson**, seconded by Mr. Lazarus, *that the adoption of the Regular Session Minutes January 5, 2023 be postponed.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Hopkins, Jackson, Johnson,

Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jones (1). ABSTAIN: Commissioner Cothran (1).

It was **moved by Mr. Johnson**, seconded by Mrs. Gage-Watts, *that Special Session Minutes January 12, 2023 be adopted. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Hopkins, Jackson, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jones (1). ABSTAIN: Commissioner Cothran (1).

#### **COMMUNIQES AND COMMITTEE REPORTS**

- Mr. Johnson discussed his purpose for Resolution No. 3 of 2023 and representing citizens of Caddo Parish. Mr. Johnson also discussed the use of the Commission letterhead.
- Mr. Jackson discussed decorum in the Chambers and the use of the Commission Letterhead.
- Mr. Jones discussed cleanup plans for East 70<sup>th</sup> Street and encouraged the Commission to work together for the better of the Parish.
- Mr. Young discussed his experience as Parliamentarian.
- Mr. Hopkins discussed use of Commission letterhead and reviewing enforcement by Constables and Justices of the Peace.
- Mr. Atkins discussed the Commission letterhead and the use of his signature.
- Mr. Chavez discussed his experience of safety concern as a Commissioner.
- Mrs. Gage-Watts announced Mrs. Erica Bryant was the recipient of the MLK Dream Award for her role in government. Mrs. Gage-Watts received an update about Tornado Sirens from Mrs. Bryant.
- Mr. Epperson requested an update on the Caddo Parish CEO, which Attorney Frazier addressed.

#### **PRESIDENT'S REPORT**

Mr. Burrell discussed Commission Sub-Committee assignments. Mr. Burrell discussed that a rough draft letter was leaked out and the use of the Commission Letterhead.

#### **PUBLIC HEARING ON ZONING ORDINANCES**

The President of the Commission opened the public hearing for the following ordinances:

- *Ordinance No. 6299 of 2023 in relation to Case 22-28-P, an ordinance to amend Volume II of the Code Of Ordinances of the Parish Of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east side of Mansfield Road, approximately 2,100 feet south of Keithville-Kingston Road, Caddo Parish, Louisiana, from R-A Rural-Agricultural Zoning District to I-1 Light Industrial Zoning District, and to otherwise provide with respect thereto.*

There being no one to speak in favor or against these ordinances, the President closed the public hearing on zoning ordinances.

#### **PUBLIC HEARING ON ORDINANCES**

- *Ordinance No. 6300 of 2023, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for RING Doorbell Program in Caddo Parish and to otherwise provide with respect thereto*

There being no one to speak in favor or against these ordinances, the President closed the public hearing on ordinances.

It was **moved by Mr. Jackson**, seconded by Mr. Jones, *to suspend the rules and allow a public hearing on Ordinance No. 6264 of 2022, an ordinance amending and re-enacting Ordinance No. 5111 of 2011, reapportioning Caddo Parish into twelve Commission Districts, enumerating the constituent*

precincts respectively comprising the Commission Districts, and otherwise providing with respect thereto. Motion withdrawn.

### **ZONING ORDINANCES (for final passage)**

It was **moved by Mr. Lazarus**, seconded by Mr. Jackson, *that Ordinance No. 6299 of 2023 in relation to Case 22-28-P, an ordinance to amend Volume II of the Code Of Ordinances of the Parish Of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east side of Mansfield Road, approximately 2,100 feet south of Keithville-Kingston Road, Caddo Parish, Louisiana, from R-A Rural-Agricultural Zoning District to I-1 Light Industrial Zoning District, and to otherwise provide with respect thereto* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Hopkins, Jackson, Jones, Johnson, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

### **ORDINANCES (for final passage)**

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Jones, *that Ordinance No. 6264 of 2022, an ordinance amending and re-enacting Ordinance No. 5111 of 2011, reapportioning Caddo Parish into twelve Commission Districts, enumerating the constituent precincts respectively comprising the Commission Districts, and otherwise providing with respect thereto.*

**Substitute motion by Mr. Jackson**, seconded by Mr. Jones, *that Ordinance No. 6264 of 2022, an ordinance amending and re-enacting Ordinance No. 5111 of 2011, reapportioning Caddo Parish into twelve Commission Districts, enumerating the constituent precincts respectively comprising the Commission Districts, and otherwise providing with respect thereto* be postponed with a public hearing on the February 9<sup>th</sup> Commission Regular Session.

It was **moved by Mr. Burrell**, seconded by Mr. Jones, *to suspend the rules and allow Mr. Cedric Floyd, demographer, to speak on the motion.* Motion carried by acclamation.

It was **moved by Mr. Jackson**, seconded by Mr. Johnson, *that Ordinance No. 6264 of 2022* be removed from agenda. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Jones, *that Ordinance No. 6300 of 2023, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for RING Doorbell Program in Caddo Parish and to otherwise provide with respect thereto* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Jackson, Johnson, Jones, Lazarus, and Young (11). NAYS: None (0). ABSENT: Commissioner Hopkins (1). ABSTAIN: None (0).

### **ZONING ORDINANCES (for introduction by title)**

- *Ordinance No. 6301 Of 2022 Related To CTAP-22-4-P, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to replace the terms "Metropolitan Planning Commission" and "Zoning Board of Appeals" with "Caddo Parish Planning and Zoning Commission," as applicable, and to otherwise provide with respect thereto*

### **ORDINANCES (for introduction by title)**

- *Ordinance No. 6302 Of 2023, an ordinance to amend Section 19-31 and 19-51 of the Code of Ordinances, relative to purchase of adjudicated property for economic development and housing, to delete the requirement that the purchaser's plan of work be supported by the City of Shreveport's Office of Community Development, and to otherwise provide with respect thereto.*
- *Ordinance No. Ordinance 6304 Of 2023, an ordinance providing for the incurring of debt and issuance of Twenty Million Dollars (\$20,000,000) of General Obligation Bonds, Series 2023, of Caddo Parish, Louisiana; and providing for other matters in connection therewith.*

### **WORK SESSION MINUTES**

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Johnson, *that Work Session Minutes from January 17, 2023* be ratified. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

## NEW BUSINESS

It was **moved by Mr. Jackson**, seconded by Mrs. Gage-Watts, *that Sheila Wimberly be appointed to the Industrial Development Board.*

**Substitute motion by Mr. Atkins**, seconded by Mr. Hopkins, *that John Lorick be appointed to the Industrial Development Board.*

Mr. Hopkins and Mr. Atkins clarified that the Commission would vote yes or no for appointments.

**Call for the Question by Mr. Jackson**, seconded by Mrs. Gage-Watts. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

At this time, Mr. Atkins' motion failed, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Hopkins, Lazarus, and Young (5). NAYS: Commissioners Burrell, Cothran, Epperson, Gage-Watts, Jackson, Johnson, and Jones (7). ABSENT: None (0). ABSTAIN: None (0).

At this time, Mr. Jackson's motion carried, as shown by the following roll call vote: AYES: AYES: Commissioners Burrell, Cothran, Epperson, Gage-Watts, Jackson, Johnson, Jones, and Young (8). NAYS: Commissioners Atkins, Chavez, Hopkins, and Lazarus (4). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mrs. Gage-Watts, *that Steven Milkovich to the Waterworks District 7 Board. Term to Expire 1-8-28. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Epperson**, seconded by Mrs. Gage-Watts, *that the Commission President appoint an adhoc committee specifically for Crime Lab Funding. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Epperson**, seconded by Mr. Jones, *to englobo and remand the following items to the Personnel Policies & Procedures Committee:*

- *Request Personnel Policy Committee to Review and Make Recommendations Regarding By-Law Amendment to Include Procedures for Selection and Voting for Interim Commissioners*
- *Request Personnel Policy Committee to Review and Make Recommendations Regarding By-Law Amendment to Include Procedures for Voting for Commission Officers*

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

## COMMUNIQUES AND REPORTS

- Mr. Epperson discussed reasonings for the agenda additions.
- Mr. Jackson discussed security presence in the Chambers and Government Plaza.
- Mrs. Bryant mentioned that Administration is working to expand security inside the Chambers.

There was no further discussion to come before the Commission, so the meeting was adjourned at 7:21 p.m.

/s/ Linda J. Montgomery  
Linda J. Montgomery  
Office Specialist I

---

Roy Burrell  
President

# State of Louisiana



## Parish of Caddo In the Name and By the Authority of The Caddo Parish Commission

### Proclamation

**WHEREAS**, the month of February is internationally observed as Black History Month, also referred to as African-American History Month in the United States and Canada, an effort that has the purpose of focusing attention upon a long-neglected and overlooked, but important and consequential, segment of the historical record of the United States and more broadly, the African diaspora; and; and

**WHEREAS**, this celebration of the role and the contributions of African American and Black citizens of this parish, state and country throughout its history is a fitting and beneficial process that serves to enlighten all citizens, and to strengthen the fibers of the national fabric;

**WHEREAS**, the observance of Black History Month calls our attention to the continued need to battle racism and build a society that lives up to its democratic ideals as well as to celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

**WHEREAS**, Black History Month grew out of the 1926 establishment of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History, and has blossomed into today's month-long observance, the theme of which is Black Health and Wellness; and

**NOW, THEREFORE, BE IT RESOLVED, THAT**, by the Caddo Parish Commission, meeting in legal and regular session this 9th day of February, 2023 that it does hereby proclaim February 2023 as:

### **'BLACK HISTORY MONTH'**

in Caddo Parish, Louisiana, and urges all citizens to join with the Parish in recognition of this important month.

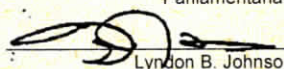
ATTEST:



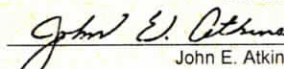
  
Jeff Everson  
Commission Clerk

  
Roy Burrell  
President

  
Stormy Gage-Watts  
Parliamentarian

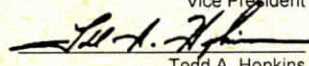
  
Lyndon B. Johnson  
District 2

  
Steffon D. Jones  
District 6

  
John E. Atkins  
District 9


  
Ed Lazarus  
District 11


  
John Paul Young  
Vice President

  
Todd A. Hopkins  
District 1

  
Steven Jackson  
District 3

  
Ron Cothran  
District 8

  
Mario Chavez  
District 10

  
Kenneth Epperson, Sr.  
District 12



# State of Louisiana



## Parish of Caddo In the Name and By the Authority of The Caddo Parish Commission Resolution of Recognition Orlandeaux's Cafe

**WHEREAS**, it is the desire of the Caddo Parish Commission to give appropriate acknowledgment and recognition to individuals and institutions that have rendered invaluable service to the citizens of Caddo Parish; and

**WHEREAS**, Orlandeaux's Cafe and its proprietor, Chef Damien "Chapeaux" Chapman, continue a legacy that goes back more than 100 years as a culinary staple in Northwest Louisiana serving time honored Creole, Southern and Soul food recipes that carry on its legacy through names & location changes as the oldest continually operating African American family owned Restaurant in the United States; and

**WHEREAS**, A family tradition of re-naming the establishment after proprietors pass has lead to familiar names such as Freeman & Harris Café, Pete Harris Café, Brother's Seafood, and presently Orlandeaux's Café, but the changing names don't confuse diners who return over and over for the recipes they recognize like Gumbo, Red Beans, Étouffée, Fried Trout, Catfish and home-made Tartar Sauce, Smothered Chicken, Liver and Gizzards, Beef Tips as the same ones that have been perfected over 5 generations; and

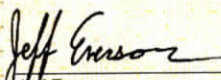
**WHEREAS**, The Stuffed Shrimp is perhaps the most famous recipe to have originated in the family kitchen and has sparked so many imitators far and wide that it has become known as Shreveport Style stuffed Shrimp and there is no one who can quite replicate the original's perfection.

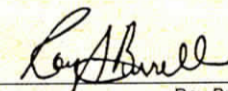
**WHEREAS**, the legacy of this restaurant is more than its delicious food, having made a century of positive impact in the local African American community providing jobs and business traffic, acting as a place of unity during the Civil Rights era, and other days of racial strife, when people of different race, class, or ethnic groups who didn't work together, worship together, nor go to school together, could dine together and the legacy continues in their current location on Cross Lake in a facility formerly only available to white patrons and now serving a diverse audience.

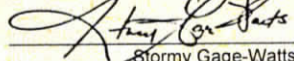
**NOW, THEREFORE, BE IT RESOLVED**, that the Caddo Parish Commission, meeting in legal session convened this 9th day of February, 2023, that it does hereby convey its deepest and most sincere congratulations and recognition to **Orlandeaux's Cafe**.

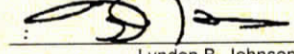
ATTEST:




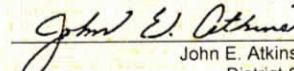
  
Jeff Everson  
Commission Clerk


  
Roy Burrell  
President

  
Stormy Gage-Watts  
Parliamentarian


  
Lyndon B. Johnson  
District 2

  
Steffon D. Jones  
District 6

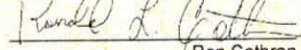
  
John E. Atkins  
District 9

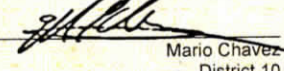
  
Ed Lazarus  
District 11

  
John-Paul Young  
Vice President

  
Todd A. Hopkins  
District 1

  
Steven Jackson  
District 3

  
Ron Cothran  
District 8

  
Mario Chavez  
District 10

  
Kenneth Epperson, Sr.  
District 12

# State of Louisiana

## Parish of Caddo In the Name and By the Authority of The Caddo Parish Commission

### PROCLAIMING FEBRUARY AS "AMERICAN HEART MONTH" IN CADDO PARISH

**WHEREAS**, February is designated as American Heart Month; and

**WHEREAS**, the death rate from heart disease in the United States has fallen dramatically since the 1960's, a significant health victory. Heart disease remains a leading cause of death for both men and women in the United States and unfortunately Caddo Parish; and

**WHEREAS**, we have learned much about factors that contribute to heart disease, how to monitor those triggers, and ways to treat them. We know that individuals can live longer and better lives by refraining from tobacco use, maintaining an optimal blood pressure and healthy weight, eating a healthy diet, and exercising regularly. Innovative tools and online systems give people more access than ever to information they can use to make informed, health conscious choices; and

**WHEREAS**, scientific research and evidence-based interventions to prevent or treat heart attacks and strokes have played an important part in making improvements. Developments in technology and discovery of early markers of heart disease have allowed doctors to diagnose and treat disease sooner than ever before. American innovators continue to develop treatments in drugs, equipment and strategies to educate Americans to stay heart healthy; and

**WHEREAS**, this month we stand with the families and friends affected by heart disease, and we recognize the ongoing efforts of dedicated advocates, researchers, and health care providers who strive each day to raise the awareness about heart disease in Caddo Parish.

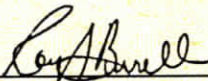
**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission, that it does hereby proclaim February 2023 as:

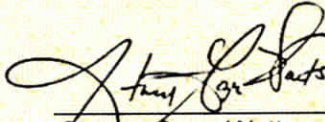
#### 'AMERICAN HEART MONTH'

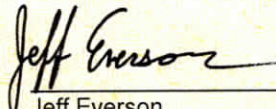
in Caddo Parish, Louisiana, and urges all citizens to join with the Parish in recognition of this important month and salute those who participated in the tradition of Go Red Day by wearing red on the first Friday in February to raise and spread awareness to help eradicate heart disease and stroke in millions of people across the nation.

**ATTEST:**



  
\_\_\_\_\_  
Roy Burrell  
President

  
\_\_\_\_\_  
Stormy Gage-Watts  
Vice President

  
\_\_\_\_\_  
Jeff Everson  
Commission Clerk

# State of Louisiana

## Parish of Caddo

In the Name and By the Authority of The  
Caddo Parish Commission

### Resolution of Recognition & Appreciation to The National Pan-Hellenic Council also know as the Divine Nine

**WHEREAS**, the Caddo Parish Commission is pleased to acknowledge events of significance that occur in the community, and to recognize the organizations and individuals who are now and for a long time have been in the forefront of positive and worthy activities and deeds that accrue to the benefit of all; and

**WHEREAS**, such an organization is the **National Pan-Hellenic Council**, known by many as the Divine Nine, is a coalition of the 9 historically Black Greek letter organizations whose origins began in 1930 when 3 sororities and 2 fraternities joined one another on the campus of Howard University to cooperate with one another on matters of mutual concern, and soon after these initial 5 organizations: Alpha Kappa Alpha Sorority, Inc., Delta Sigma Theta Sorority, Inc., Zeta Phi Beta Sorority, Inc., Kappa Alpha Psi Fraternity, Inc., and Omega Psi Phi, Inc. were joined by Alpha Phi Alpha Fraternity, Inc., and Phi Beta Sigma Fraternity, Inc., in 1931, Sigma Gamma Rho Sorority, Inc. in 1937 and finally Iota Phi Theta Fraternity, Inc. became the 9<sup>th</sup> member in 1997; and

**WHEREAS**, The NHPC promotes the well-being of its affiliate fraternities and sororities, facilitates the establishment and development of local councils of the NPHC and provides leadership training and promotes unity and empowerment through and by its members organizations and partnerships with organizations like the NAACP, Urban League, United Negro College Fund, National Interfraternity Conference, and the Congressional Black Caucus; and

**WHEREAS**, NHCP's Shreveport Chapter operates under the mission, "Unified in Our Quest to Shape the Future," and advances this mission by promoting activities of member organizations, as well as hosting and facilitating its own events such as Stroll to the Polls and other events encouraging civic participation; an event series in August featuring a social mixer, the Movers & Shakers Awards, scholarship presentations and a worship service, events encouraging academic excellence and the pursuit of post-secondary education; and initiatives to promote and support public health, legal education, volunteer service and participation in regional and national conferences, trainings and leadership summits.

**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission in legal session convened, that it does hereby proclaim and recognize February 10, 2023 as:

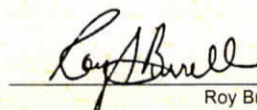
### "National Pan-Hellenic Council Day"

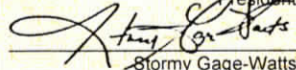
in Caddo Parish, Louisiana, entreating all citizens of the Parish to join in taking a moment during the celebration of Black History Month to applaud and honor those who participate in enriching the fabric of our community through their participation in the National Panhellenic Council's Divine Nine.

ATTEST:



  
Jeff Everson  
Commission Clerk

  
Roy Burrell  
President

  
Stormy Gage-Watts  
Parliamentarian


  
Lyndon B. Johnson  
District 2

  
Steffon D. Jones  
District 6

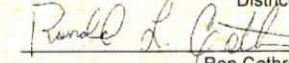
  
John E. Atkins  
District 9


  
Ed Lazarus  
District 11

  
John Paul Young  
Vice President

  
Todd A. Hopkins  
District 1

  
Steven Jackson  
District 3

  
Ron Cothran  
District 8

  
Mario Chavez  
District 10

  
Kenneth Epperson, Sr.  
District 12

# State of Louisiana



## Parish of Caddo

In the Name and By the Authority of The  
Caddo Parish Commission

### RESOLUTION of RECOGNITION to Bryant Keith Taylor aka P2K

**WHEREAS**, the Caddo Parish Commission desires to give appropriate recognition to those young men and women of Caddo Parish who aspire, strive and excel, and who, in so doing, reflect much honor and prestige upon this Parish; and

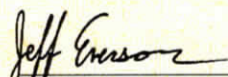
**WHEREAS**, Bryant Keith Taylor, known professionally as B2K, is one such person whose 20 years of experience in the music industry has recently taken Tik Tok by storm with his latest Blues hit "U Turn" receiving 500,000 plays in one day and helping to boost the song to No. 2 on the Top 40 US Blues charts and spread the "U Turn" line dance challenge into a viral phenomenon; and

**WHEREAS**, Taylor has long been known regionally as The Party Starter and has been on stages over the last 20 years as a DJ, promoter, hype man, and performing artist in the Southern Soul scene where he has toured with artists such as H-Town, Omar Cunningham, Tucka, Vick Allen, Sir Charles Jones, and more; and

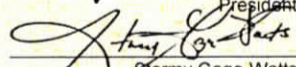
**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission, that it is with great pride and enthusiasm that it does hereby congratulate Bryant Keith Taylor, also known as The Party Starter P2K and wish him continued success and more outstanding artistic and personal accomplishments and we are grateful for all he has done to continue and advance the musical heritage and influence of Caddo Parish.

ATTEST:




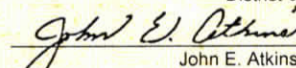
  
Jeff Everson  
Commission Clerk

  
Roy Burrell  
President

  
Stormy Gage-Watts  
Parliamentarian

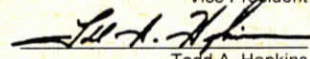
  
Lyndon B. Johnson  
District 2

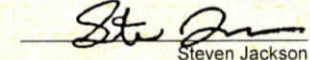
  
Steffon D. Jones  
District 6

  
John E. Atkins  
District 9

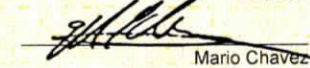
  
Ed Lazarus  
District 11

  
John Paul Young  
Vice President

  
Todd A. Hopkins  
District 1

  
Steven Jackson  
District 3

  
Ron Cothran  
District 8

  
Mario Chavez  
District 10

  
Kenneth Epperson, Sr.  
District 12

ORDINANCE NO. 6301 of 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, TO REPLACE THE TERMS "METROPOLITAN PLANNING COMMISSION" AND "ZONING BOARD OF APPEALS" WITH "CADDO PARISH PLANNING AND ZONING COMMISSION," AS APPLICABLE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use in the Caddo Parish Planning and Zoning Commission's jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to replace the terms "Metropolitan Planning Commission" and "Zoning Board of Appeals" with "Caddo Parish Planning and Zoning Commission," and shall be amended as follows:

**I. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term "Metropolitan Planning Commission" with "Caddo Parish Planning and Zoning Commission," with all provisions included therein.**

- **Article 1. – Title, Purpose, and Applicability**
- **Article 2. – Definitions and Rules of Measurement**
- **Article 3. – Zoning Districts and Zoning Map**
- **Article 4. – Zoning District Regulations**
- **Article 5. – Uses**
- **Article 6. – Use Standards**
- **Article 7. – On-Site Development Standards**
- **Article 9. – Signs**
- **Article 10. – Landscape and Tree Preservation**
- **Article 14. – Code Administrators**
- **Article 15. – Application Procedures**
- **Article 16. – Zoning Application Approval Processes**
- **Article 17. – Subdivision Approvals**
- **Article 20. – Annexations Standards**
- **Article 21. – Fees**
- **Appendix A. – Planning Area Map For Reference**

*Note 1: The above referenced articles are added to the Caddo Parish UDC by substituting the following exhibits hereto: See Exhibit "C" for revised Article 1. – Title, Purpose, and Applicability; See Exhibit "D" for revised Article 2. – Definitions and Rules of Measurement; See Exhibit "E" for revised Article 3. – Zoning Districts and Zoning Map; See Exhibit "F" for revised Article 4. – Zoning District Regulations; See Exhibit "G" for revised Article 5. – Uses; Exhibit "H" for revised Article 6. – Use Standards; See Exhibit "I" for revised Article 7. – On-Site Development Standards; See Exhibit "J" for revised Article 9. – Signs; See Exhibit "K" for revised Article 10. – Landscape and Tree Preservation; See Exhibit "L" for revised Article 14. – Code Administrators; See Exhibit "M" for revised Article 15. – Application Procedures; See Exhibit "N" for revised Article 16. – Zoning Application Approval Processes; See Exhibit "O" Article 17. – Subdivision Approvals; See Exhibit "P" for revised Article 20. – Annexations Standards; See Exhibit "Q" for revised Article 21. – Fees; and See Exhibit "R" for revised Appendix A.*

**II. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term “Metropolitan Planning Commission” with “Caddo Parish Planning and Zoning Commission,” with all provisions included therein.**

- **Article 1. – Title, Purpose, and Applicability**
- **Article 2. – Definitions and Rules of Measurement**
- **Article 3. – Zoning Districts and Zoning Map**
- **Article 4. – Zoning District Regulations**
- **Article 5. – Uses**
- **Article 6. – Use Standards**
- **Article 7. – On-Site Development Standards**
- **Article 9. – Signs**
- **Article 10. – Landscape and Tree Preservation**
- **Article 14. – Code Administrators**
- **Article 15. – Application Procedures**
- **Article 16. – Zoning Application Approval Processes**
- **Article 17. – Subdivision Approvals**
- **Article 20. – Annexations Standards**
- **Article 21. – Fees**
- **Appendix A. – Planning Area Map For Reference**

*Note 2: The above referenced articles are added to the Caddo Parish UDC by substituting the following exhibits hereto: See Exhibit “C” for revised Article 1. – Title, Purpose, and Applicability; See Exhibit “D” for revised Article 2. – Definitions and Rules of Measurement; See Exhibit “E” for revised Article 3. – Zoning Districts and Zoning Map; See Exhibit “F” for revised Article 4. – Zoning District Regulations; See Exhibit “G” for revised Article 5. – Uses; Exhibit “H” for revised Article 6. – Use Standards; See Exhibit “I” for revised Article 7. – On-Site Development Standards; See Exhibit “J” for revised Article 9. – Signs; See Exhibit “K” for revised Article 10. – Landscape and Tree Preservation; See Exhibit “L” for revised Article 14. – Code Administrators; See Exhibit “M” for revised Article 15. – Application Procedures; See Exhibit “N” for revised Article 16. – Zoning Application Approval Processes; See Exhibit “O” Article 17. – Subdivision Approvals; See Exhibit “P” for revised Article 20. – Annexations Standards; See Exhibit “Q” for revised Article 21. – Fees; and See Exhibit “R” for revised Appendix A*

**III. Repeal and replace the following images in the Caddo Parish UDC, with all provisions included therein:**

- **Exhibit S—Table 5-1 Use Matrix in Article 5**
- **Exhibit T—Table 15-1 Summary of Application Actions in Article 15**
- **Exhibit U—Figure 16-1 Code Text Amendment in Article 16**
- **Exhibit V—Figure 16-2 Zoning Map Amendment in Article 16**
- **Exhibit W—Figure 16-3 Special Use Permit in Article 16**
- **Exhibit X—Figure 16-4 Variance to Zoning in Article 16**
- **Exhibit Y—Figure 16-5 Special Exception Use in Article 16**
- **Exhibit Z—Appendix A Planning Area Map For Reference**

*Note 3: The above referenced images are added to the Caddo Parish UDC by substituting the following exhibits hereto: See Exhibit “S” for revised Table 5-1 Use Matrix in Article 5; for revised Table 15-1 Summary of Application Actions in Article 15; Exhibit “U” for revised Figure 16-1 Code Text Amendment in Article 16; Exhibit “V” for revised Figure 16-2 Zoning Map Amendment in Article 16; Exhibit “W” for revised Figure 16-3 Special Use Permit in Article 16; Exhibit “X” for revised Figure 16-4 Variance to Zoning in Article 16; Exhibit “Y” for revised Figure 16-5 Special Exception Use in Article 16; Exhibit “Z” for revised Appendix A*

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

---

Parish Attorney

---

Date

**ORDINANCE AND RESOLUTION FACT SHEET  
CADDO PARISH COMMISSION**

<b>TITLE</b>	
Ordinance 6301 of 2023	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to replace the terms “Metropolitan Planning Commission” and “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission,” as applicable, and to otherwise provide with respect thereto.	
<b>DATE:</b> 01/	<b>ORIGINATING DEPARTMENT:</b>
The Shreveport Metropolitan Planning Commission of Caddo Parish (MPC)	
<b>BACKGROUND INFORMATION</b>	
The Caddo Parish Unified Development Code (UDC) serves as the official land use and development regulatory ordinance for the area of Caddo Parish that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission’s planning area. Periodically, the Caddo Parish UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. These revisions are required due to changes in state enabling legislation.	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
None	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
These proposed amendments are aimed to update necessary language as a result of recent legislative changes—replacing the terms “Metropolitan Planning Commission” and “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission, as applicable, in the Caddo Parish UDC. See attachments for amended articles.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
<p><b>The Caddo Parish Planning and Zoning Commission voted unanimously to recommend approval of these code text amendements.</b></p> <p>See Exhibit “A” for memorandum describing these amendments in full detail.            See Exhibit “B” for revised <i>Table of Contents</i>            See Exhibit “C” for revised <i>Article 1. – Title, Purpose, and Applicability</i>            See Exhibit “D” for revised <i>Article 2. – Definitions and Rules of Measurement</i>            See Exhibit “E” for revised <i>Article 3. – Zoning Districts and Zoning Map</i>            See Exhibit “F” for revised <i>Article 4. – Zoning District Regulations</i>            See Exhibit “G” for revised <i>Article 5. – Uses</i>            See Exhibit “H” for revised <i>Article 6. – Use Standards</i>            See Exhibit “I” for revised <i>Article 7. – On-Site Development Standards</i>            See Exhibit “J” for revised <i>Article 9. – Signs</i>            See Exhibit “K” for revised <i>Article 10. – Landscape and Tree Preservation</i>            See Exhibit “L” for revised <i>Article 14. – Code Administrators</i>            See Exhibit “M” for revised <i>Article 15. – Application Procedures</i>            See Exhibit “N” for revised <i>Article 16. – Zoning Application Approval Processes</i>            See Exhibit “O” for revised <i>Article 17. – Subdivision Approvals</i>            See Exhibit “P” for revised <i>Article 20. – Annexations Standards</i>            See Exhibit “Q” for revised <i>Article 21. – Fees</i>            See Exhibit “R” for revised <i>Appendix A Planning Area Map For Reference</i>            See Exhibit “S” for revised <i>Table 5-1: Use Matrix</i> in Article 5            See Exhibit “T” for revised <i>Table 15-1: Summary of Application Actions</i> in Article 15            See Exhibit “U” for revised <i>Figure 16-1: Code Text Amendment</i> in Article 16            See Exhibit “V” for revised <i>Figure 16-2: Zoning Map Amendment</i> in Article 16            See Exhibit “W” for revised <i>Figure 16-3: Special Use Permit</i> in Article 16            See Exhibit “X” for revised <i>Figure 16-4: Variance to Zoning</i> in Article 16            See Exhibit “Y” for revised <i>Figure 16-5: Special Exception Use</i> in Article 16            See Exhibit “Z” for revised map image in <i>Appendix A: Planning Area Map For Reference</i></p>	
<b>KEY STAFF CONTACT</b>	
Adam Bailey, Community Planning and Design Manager	
<b>COORDINATION</b>	
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## RECOMMENDED UDC CODE TEXT AMENDMENTS. 22-2-CTAP.

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, the Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments are aimed to update necessary language as a result of recent legislative changes—at both the local and state level by replacing the terms “Metropolitan Planning Commission” and “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission, as applicable, in the Caddo Parish UDC. See attachments for amended articles. Staff is requesting the Shreveport UDC be amended as follows: [strikeout indicates deleted text, underline indicates added text].

1. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term “Metropolitan Planning Commission” with “Caddo Parish Planning and Zoning Commission,” with all provisions included therein.

- Article 1. - Title, Purpose, and Applicability
- Article 2. - Definitions and Rules of Measurement
- Article 3. - Zoning Districts and Zoning Map
- Article 4. - Zoning District Regulations
- Article 5. - Uses; Article 6. - Use Standards
- Article 7. - On-Site Development Standards
- Article 9. - Signs;
- Article 10. - Landscape and Tree Preservation ;
- Article 14. - Code Administrators ;
- Article 15. - Application Procedures ;
- Article 16. - Zoning Application Approval Processes ;
- Article 17. - Subdivision Approvals;
- Article 20. - Annexations Standards ;
- Article 21. - Fees; and Appendix A, with all provisions included therein.

[Note (1): See the following exhibits for Amendment #1's proposed changes: Exhibit "C" for revised Article 1. – Title, Purpose, and Applicability; Exhibit "D" for revised Article 2. – Definitions and Rules of Measurement; Exhibit "E" for revised Article 3. – Zoning Districts and Zoning Map; Exhibit "F" for revised Article 4. – Zoning District Regulations; Exhibit "G" for revised Article 5. – Uses; Exhibit "H" for revised Article 6. – Use Standards; Exhibit "I" for revised Article 7. – On-Site Development Standards; Exhibit "J" for revised Article 9. – Signs; Exhibit "K" for revised Article 10. – Landscape and Tree Preservation; Exhibit "L" for revised Article 14. – Code Administrators; Exhibit "M" for revised Article 15. – Application Procedures; Exhibit "N" for revised Article 16. – Zoning Application Approval Processes; Exhibit "O" Article 17. – Subdivision Approvals; Exhibit "P" for revised Article 20. – Annexations Standards; Exhibit "Q" for revised Article 21. – Fees; Exhibit "R" for revised Appendix A]

2. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission,” with all provisions included therein.

- Article 1. - Title, Purpose, and Applicability
- Article 2. - Definitions and Rules of Measurement
- Article 3. - Zoning Districts and Zoning Map
- Article 4. - Zoning District Regulations
- Article 5. - Uses; Article 6. - Use Standards
- Article 7. - On-Site Development Standards
- Article 9. - Signs;
- Article 10. - Landscape and Tree Preservation
- Article 14. - Code Administrators
- Article 15. - Application Procedures
- Article 16. - Zoning Application Approval Processes
- Article 17. - Subdivision Approvals
- Article 20. - Annexations Standards

- Article 21. - Fees; and
- Appendix A , with all provisions included therein.

[Note (1): See the following exhibits for Amendment #2's proposed changes: Exhibit "C" for revised Article 1. - Title, Purpose, and Applicability; Exhibit "D" for revised Article 2. - Definitions and Rules of Measurement; Exhibit "E" for revised Article 3. - Zoning Districts and Zoning Map; Exhibit "F" for revised Article 4. - Zoning District Regulations; Exhibit "G" for revised Article 5. - Uses; Exhibit "H" for revised Article 6. - Use Standards; Exhibit "I" for revised Article 7. - On-Site Development Standards; Exhibit "J" for revised Article 9. - Signs; Exhibit "K" for revised Article 10. - Landscape and Tree Preservation; Exhibit "L" for revised Article 14. - Code Administrators; Exhibit "M" for revised Article 15. - Application Procedures; Exhibit "N" for revised Article 16. - Zoning Application Approval Processes; Exhibit "O" Article 17. - Subdivision Approvals; Exhibit "P" for revised Article 20. - Annexations Standards; Exhibit "Q" for revised Article 21. - Fees; Exhibit "R" for revised Appendix A]

3. Repeal and replace the following images of the Caddo Parish UDC, with all provisions included therein:

- Exhibit S—Table 5-1 Use Matrix in Article 5
- Exhibit T—Table 15-1 Summary of Application Actions in Article 15
- Exhibit U—Figure 16-1 Code Text Amendment in Article 16
- Exhibit V—Figure 16-2 Zoning Map Amendment in Article 16
- Exhibit W—Figure 16-3 Special Use Permit in Article 16
- Exhibit X—Figure 16-4 Variance to Zoning in Article 16
- Exhibit Y—Figure 16-5 Special Exception Use in Article 16
- Exhibit Z—Appendix A Planning Area Map For Reference

[Note (3): See the following exhibits for Amendment #3's proposed changes: Exhibit "S" for revised Table 5-1 Use Matrix in Article 5; for revised Table 15-1 Summary of Application Actions in Article 15; Exhibit "U" for revised Figure 16-2 Zoning Map Amendment in Article 16; Exhibit "V" for revised Figure 16-2 Zoning Map Amendment in Article 16; Exhibit "W" for revised Figure 16-3 Special Use Permit in Article 16; Exhibit "X" for revised Figure 16-4 Variance to Zoning in Article 16; Exhibit "Y" for revised Figure 16-5 Special Exception Use in Article 16; Exhibit "Z" for revised Appendix A]

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## **RTICLE 1. TITLE, PURPOSE, AND APPLICABILITY**

- 1.1 TITLE**
- 1.2 PURPOSE**
- 1.3 APPLICABILITY**
- 1.4 TRANSITION RULES**
- 1.5 SEVERABILITY**

### **1.1 TITLE**

This Unified Development Code ("UDC"), which incorporates the Official Zoning Map for the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, is known, cited, and referred to as the "Caddo Parish Unified Development Code" "Unified Development Code," or "Caddo Parish UDC." The term "Code," as used within this UDC, shall mean the Caddo Parish Unified Development Code.

### **1.2 PURPOSE**

The intent of this Code is to establish land use regulations for the area of Caddo Parish that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission. The purpose of this Code is to:

- A.** Promote the public health, safety, and welfare.
- B.** Promote the orderly development of Caddo Parish in accordance with the Shreveport-Caddo 2030 Master Plan, hereby referenced as "Master Plan," and adopted land use policies.
- C.** Divide the Caddo Parish into zoning districts, according to use of land and structures, bulk of structures, intensity of the use of the lot, or other classification, as deemed best suited to carry out the purposes of this Code.
- D.** Preserve and enhance the value of structures, communities, and neighborhoods that constitute the distinct places within the Caddo Parish.
- E.** Promote economic development throughout Caddo Parish that balances the needs of the current and future economy with a high quality of life standard.
- F.** Provide for preservation, protection, and conservation of natural resources.
- G.** Promote the principles of sustainability, as described and defined in the Shreveport-Caddo 2030 Master Plan.
- H.** Maintain, develop, and plan for public facilities and utilities in an economical and environmentally sound manner.
- I.** Provide for the protection of public investment in transportation, water, stormwater management systems, sewage treatment and disposal, solid waste treatment and disposal, schools, recreation, public facilities, open space, and other public requirements.
- J.** Focus growth to support the principles of smart growth by preserving open space and natural areas, reducing traffic congestion, utilizing existing infrastructure and resources, and preserving quality of life.
- K.** Plan, construct, and maintain an accessible, efficient, multi-modal, transportation system that meets the needs of the public and commerce, while minimizing risks to health, safety and the environment.
- L.** Provide for efficiency and economy in the process of development.
- M.** Provide for the gradual elimination of nonconformities.

### 1.3 APPLICABILITY

#### A. Territorial Application

This Code applies to all land, uses, and structures within the physical area of Caddo Parish, Louisiana that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area. A map of the Planning Area, as of the effective date of this Code, is included in Appendix A: Planning Area Map for Reference of this document for reference purposes only. The Shreveport Metropolitan Planning Commission keeps official record of the Planning Area boundaries.

#### B. General Application

In their interpretation and application, the provisions of this Code are held to be the minimum requirements for the promotion and protection of the public health, safety, and welfare.

#### C. Required Conformance

Any portion or whole of a structure must be erected, constructed, reconstructed, moved, or enlarged in conformance with the requirements of this Code. Any structure or land must be used and occupied in conformance with the requirements of this Code.

#### D. Relation to Private Agreements

This Code does not nullify any private agreement or covenant. However, where this Code is more restrictive than a private agreement or covenant, this Code controls. Those charged with administration and enforcement of this Code do not enforce any private agreement.

#### E. Relation to Other Laws and Regulations

Unless otherwise specifically provided, this Code controls over less restrictive statutes, ordinances, or regulations, and more restrictive statutes, ordinances, or regulations control over the provisions of this Code.

#### F. Rules Regarding Illustrations and Graphics

Any illustrations, graphics, and/or photos contained in this Code are to assist the reader in understanding and applying the Code. If there is any inconsistency between the text of the Code and any such illustration, graphic, and/or photo, the text controls unless specifically stated otherwise.

### 1.4 TRANSITION RULES

#### A. Existing Illegal Structures and Uses

A structure or use that is illegal at the time of the adoption of, but is made legal by the provisions of this Code, is deemed lawful as of the effective date of this Code. However, if that structure or use does not conform to every requirement of this Code, then that structure or use remains illegal and is subject to the enforcement provisions of this Code.

#### B. Existing Uses

1. If a structure or land is used in a manner that was classified as a permitted use prior to the effective date of this Code or any subsequent amendment to this Code, and now that use is classified as a special use as of the effective date of this Code or any subsequent amendment to this Code, that use is deemed a lawful special use. Any subsequent addition, enlargement, or expansion of that use must conform to the procedural and substantive requirements of this Code for special uses.
2. If a structure or land is used in a manner that was classified as a use requiring a special approval prior to the effective date of this Code or any subsequent amendment to this Code, and now that use is classified as a special use as of the effective date of this Code or any subsequent amendment to this Code, that use is deemed a lawful special use. Any subsequent addition,

enlargement, or expansion of that use must conform to the procedural and substantive requirements of this Code for special uses.

3. If a structure or land is used in a manner that was classified as a use requiring a special approval prior to the effective date of this Code or any subsequent amendment to this Code, and that use is now classified as a permitted use as of the effective date of this Code or any subsequent amendment to this Code, that use is deemed a lawful permitted use. Any subsequent addition, enlargement, or expansion of that use must conform to any Code requirements for such permitted use and is no longer subject to the approval conditions under which it was originally approved.
4. If a structure or land is used in a manner that was classified as either a permitted use or a use requiring a special approval prior to the effective date of this Code or any subsequent amendment to this Code, but this Code no longer classifies that use as either a permitted or special use in the zoning district in which it is located, that use is deemed a nonconforming use and is controlled by the provisions of Article 18.

#### **C. Structures Rendered Nonconforming**

If a structure existing on the effective date of this Code was a conforming structure before the effective date of this Code or any subsequent amendment to this Code, but such structure does not meet all standards set forth in this Code in the zoning district in which it is located, that structure is deemed a nonconforming structure and is controlled by the provisions of Article 18.

#### **D. Lots Rendered Nonconforming**

If a lot existing on the effective date of this Code was a conforming lot before the effective date of this Code or any subsequent amendment to this Code, but such lot does not meet all standards set forth in this Code in the zoning district in which it is located, that lot is deemed a nonconforming lot and is controlled by the provisions of Article 18.

#### **E. Site Elements Rendered Nonconforming**

If a site element, as defined in Article 18, existing on the effective date of this Code was conforming before the effective date of this Code or any subsequent amendment to this Code, but such site element does not meet all standards set forth in this Code in the zoning district in which it is located, that site element is deemed a nonconforming site element and is controlled by the provisions of Article 18.

#### **F. Previously Issued Building Permits**

If a building permit for a structure was lawfully issued prior to the effective date of this Code, or any subsequent amendment to this Code, and if construction has begun within 90 days of the issuance of that permit, the structure may be completed in accordance with the plans on the basis of which the building permit was issued and may, upon completion, be occupied for the use originally intended.

#### **G. Previously Granted Variances**

All variance approvals granted prior to the effective date of this Code, or any subsequent amendment to this Code, remain in full force and effect. The recipient of the variance may proceed to develop the property in accordance with the approved plans and all applicable conditions.

#### **H. Pending Applications**

An application that has been received and deemed complete, and scheduled for a public hearing or meeting, is subject to the rules in effect on the date the application was deemed complete.

### **1.5 SEVERABILITY**

If any section, paragraph, subdivision, clause, sentence, or provision of this Code is adjudged by any court of competent jurisdiction to be invalid, that judgment does not affect, impair, invalidate, or nullify the remainder of this Code. The effect of the judgment is confined to the section, paragraph, subdivision, clause, sentence, or provision immediately involved in the controversy in which judgment or decree was rendered.



## ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT

- 2.1 RULES OF INTERPRETATION
- 2.2 GENERAL ABBREVIATIONS
- 2.3 DEFINITION OF GENERAL TERMS
- 2.4 RULES OF MEASUREMENT

### 2.1 RULES OF INTERPRETATION

The terms in the text of this Code must be interpreted in accordance with the following rules of construction:

- A. The singular number includes the plural, and the plural the singular.
- B. The present tense includes the past and future tenses, and the future tense includes the present.
- C. The terms "must," "shall," and "will" are mandatory, while the word "may" is permissive.
- D. The terms "must not," "will not," "shall not," and "may not" are prohibiting.
- E. The masculine gender includes the feminine and neuter.
- F. Whenever a defined word or term appears in the text of this Code, its meaning must be construed as set forth in the definition. Words not defined must be interpreted in accordance with the definitions considered to be normal dictionary usage.

### 2.2 GENERAL ABBREVIATIONS

The following abbreviations are used within this Code:

- A. "BTL" is an abbreviation for "built-to line."
- B. "BTZ" is an abbreviation for "built-to zone."
- C. "DBH" is an abbreviation for "diameter at breast height."
- D. "GFA" is an abbreviation for "gross floor area."
- E. "ft" is an abbreviation for "feet."
- F. "N/A" is an abbreviation for "not applicable."
- G. "SEU" is an abbreviation for "special exception use."
- H. "sf" is an abbreviation for "square feet."
- I. "SF-D" is an abbreviation for "single-family - detached."
- J. "SF-A" is an abbreviation for "single-family - attached."
- K. "2F" is an abbreviation for "two-family."
- L. "TH" is an abbreviation for "townhouse."
- M. "MF" is an abbreviation for "multi-family."

### 2.3 DEFINITION OF GENERAL TERMS

**172 Meander Line.** The 172 Meander Line applies to Cross Lake, determined by the 172 Meander Line Survey, where specific rules and regulations regarding ownership, use, and construction of the Caddo Parish Code of Ordinances apply.

**Abut.** To share a common wall or lot line without being separated by a street or alley.

**Accessibility Ramp.** A ramp or similar structure that provides wheelchair or similar access to a structure.

**Accessory Structure.** A structure located on the same lot as the principal building, which may be detached or attached, that is incidental to the use of the principal building. An accessory structure is considered detached despite an intervening attached structure or shelter that is not enclosed. No living or sleeping quarters are permitted in accessory structures, unless as an accessory dwelling unit that has been approved as a special use permit.

**Accessory Use.** A use of land or a structure, or portion thereof, customarily incidental and subordinate to the principal use of the land or structure. An accessory use is prohibited without the principal use to which it is related.

**Addition/Enlargement.** Construction that increases the size of a structure in terms of building footprint, height, or floor area.

**Aggrieved Party.** In the context of an appeal of a decision, an aggrieved party is any person(s) or entity(s) who are able to demonstrate that their property will be injured by a decision regarding a text (code) or map amendment (zoning change), special use permit, variance, special exception use, administrative exception, planned unit development, sign permit, zoning interpretation, temporary use permit, or zoning appeal.

**Alley.** A public right-of-way that normally affords a secondary means of access to abutting property.

**Amateur (HAM) Radio Equipment.** An amateur (HAM) radio station licensed by the Federal Communications Commission (FCC), including equipment such as, but not limited to, a tower or building-mounted structure supporting a radiating antenna platform and other equipment.

**Ancillary.** In regard to principal uses per Article 5, a structure or use that provides support and/or is typically integral to a principal structure or use.

**Apiary.** A structure for the keeping of honeybees.

**Aquaculture/Aquaponics.** A structure designed for the farming of aquatic organisms such as fish, crustaceans, mollusks, and aquatic plants under controlled conditions

**Arbor.** A freestanding structure to support vines or trained climbing plants.

**Architectural Feature.** A part or projection that contributes to the aesthetics of a structure, exclusive of signs, that is not necessary for the structural integrity of the structure or to make the structure habitable.

**Awning.** A roof like structure typically made of cloth, metal, or other material attached to a frame that extends from and is supported by a building. Awnings are typically erected over a window, doorway, or building front and they may be raised or retracted to a position adjacent to the building.

**Attention Getting Device.** Sails, pennants, banners, and similar devices or ornamentations designed to attract attention. Flags of nations, states, and cities, or fraternal, religious and civic organizations, permanent commercial flags, or temporary holiday decorations are not considered attention getting devices. Certain types of attention getting devices are specifically prohibited by this Code in Article 9.

**Balcony.** A roofed or unroofed platform that projects from the exterior wall of a structure above the ground floor, which is exposed to the open air, has direct access to the interior of the building, and is not supported by posts or columns extending to the ground.

**Banner.** A temporary sign printed upon flexible material mounted with or without frames.

**Banner - Exhibition.** A sign that is printed or displayed upon flexible material with or without frames in conjunction with a special exhibit for an educational facility, government building, or cultural facility.

**Base Flood Elevation (BFE).** The computed elevation to which floodwater is anticipated to rise during the base flood. BFEs are shown on Flood Insurance Rate Maps (FIRM) and on the flood profiles. The BFE is the regulatory requirement for the elevation or floodproofing of structures.

**Base Floor Elevation** Lowest floor is defined by the National Flood Insurance Program (NFIP) as the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements.

**Basement.** That portion of a building included between the upper surface of its floor and the upper surface of the floor next above, having one-half or more of its height below the average elevation of the finished lot grade adjoining the building.

**Bay Window.** A window that projects outward from the structure, which does not rest on the building foundation or on the ground.

**Berm.** An earthen mound designed to provide visual interest on a site, screen undesirable views, reduce noise, or fulfill other similar purposes.

**Billboard.** A permanent structure sign which meets any one or more of the following criteria: a) it is used for the outdoor display of off-site commercial messages; b) it is used for general advertising for hire; c) it functions as a principal or separate principal use of the land on which it is located, in contrast to functioning as an accessory or auxiliary to a principal use which is not a sign. The term billboard applies to all physical parts of the sign, including display faces, structure, support poles, attached ladders, attached catwalks, and appurtenant lighting systems, and visual display systems.

**Billboard, Electronic.** A billboard that uses electronic technology that is capable of displaying changeable or intermittent images, such as by turning on or off various lighting elements. The term includes any illuminated sign on which such illumination is not kept stationary or constant in intensity and color at all times when such sign is in use, or which changes the visual image more than one time per 24 hour period. The term includes display technology such as LED (light emitting diode) or digital displays which can vary in color or intensity, or any system that is functionally equivalent even if the message is static. The term also includes any display, or device, which changes the static message or copy on the sign, in slide show fashion, by electronic means.

**Billboard Setback.** The distance from the property line to the nearest part of the sign face, measured perpendicularly to the property line.

**Billboard, Static.** A billboard which displays a single visual image that does not change more frequently than once per 24-hour period and does not include LED or functionally electronic equivalent technology.

**Block.** Defined in Section 2.4.

**Blockface.** Defined in Section 2.4.

**Blue Roof.** A roof designed to store water and discharge rainfall.

**Book Exchange Box.** An outdoor accessory structure maintained by a property owner on private property where books and recorded performing arts and media are kept for public and/or exchanges with no fees or sales and are publicly accessible.

**Buffer Yard.** Land area with landscape plantings and other components used to separate one use from another and to shield or block noise, lights, or other nuisances.

**Build-To Line (BTL).** Defined in Section 2.4.

**Build-To Zone (BTZ).** Defined in Section 2.4.

**Build-To Percentage.** Defined in Section 2.4.

**Buildable Area.** The portion of a lot, excluding required setbacks, where a structure or building improvements may be erected.

**Building.** Any structure used or intended for supporting or sheltering any use or occupancy.

**Building Envelope.** The three-dimensional space within which a structure is permitted to be built on a lot and which is defined by regulations governing building setbacks, maximum height, and bulk, by other regulations, and/or by any combination thereof.

**Building Coverage.** Defined in Section 2.4.

**Building Footprint.** The outline of the total area covered by a building's perimeter at the ground level.

**Building Height.** Defined in Section 2.4.

**Building Line.** A line measured at the building wall of a structure between parallel lot lines. For the purposes of establishing a building line, the building wall does not include permitted encroachments of architectural features, such as bay windows, eaves, and steps and stoops.

**Building Pad.** The actual foundation area of a building and a ten foot clear area around the foundation necessary for construction and grade transitions.

**Business.** An occupation, employment, or enterprise that occupies time, attention, labor and materials, where merchandise is exhibited or sold, or where services are offered.

**Caliper.** Defined in Section 2.4.

**Canopy - Non-Structural.** A roof-like non-structural cover that projects from the wall of a structure with support posts that extend to the ground.

**Canopy - Structural.** A permanent structure that serves as an overhanging shelter or shade that forms the structure of a building and is constructed in such a manner as to allow pedestrians or vehicles to pass underneath.

**Carpport.** An open-sided roofed vehicle shelter, usually formed by extension of the roof from the side of a building, but may be freestanding.

**Chicken Coop.** A structure where hens are kept.

**Chimney.** A vertical shaft of reinforced concrete, masonry or other approved material enclosing one or more flues, for the purpose of removing products of combustion from solid, liquid, or gaseous fuel.

**Clear-Cutting.** The random cutting, plowing, or grubbing of trees without regard to type or size for the purpose of clearing the land.

**Coldframe Structure.** A transparent roofed enclosure constructed low to the ground used to protect plants from excessively cold or wet weather. It functions similar to a greenhouse to help extend the growing season.

**Co-Location.** Placement of wireless telecommunications equipment from more than one service or service provider on a single tower or site.

**Commercial Message.** Any sign, wording, logo, or other representation that directly or indirectly, names, advertises, or calls attention to a business, product, service or other commercial activity.

**Commercial Vehicle.** Any motor vehicle, trailer, or semi-trailer, or similar vehicle not ordinarily used for personal transportation, designed or used to carry freight, passengers for a fee, or merchandise in the furtherance of any commercial enterprise and having a gross weight of more than 10,000 pounds.

**Contiguous.** See abut.

**Contour Line.** Contour lines denote elevation or altitude and depth on maps.

**Conservation Design.** A subdivision technique intended to preserve natural and environmentally sensitive areas while allowing for clustered residential development.

**Cross-Access.** A vehicular and/or pedestrian connection between abutting properties that connects the two sites and allows vehicles and/or pedestrians to travel between sites without having to exit to the street.



**Cutoff.** The point at which all light rays emitted by a lamp, light source or luminaire are generally eliminated (cutoff) at a specific angle above the ground, acknowledging that some light trespass may occur.

**Day.** A calendar day.

**Deck.** A roofless outdoor space built as an above ground platform projecting from the wall of a structure and connected by structural supports at grade or by the structure.

**Development.** The construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure, any mining, excavation, landfill or land disturbance, or any change in use, or alteration or extension of the use of land.

**Drip Line.** A vertical line run through the outermost portion of the crown of a tree and extending to the ground.

**Driveway.** A pathway for motor vehicles from a street to a lot used only for service purposes or for access to the lot.

**Dwelling.** A structure, or portion thereof, designed or used exclusively for human habitation, including single-family dwellings - detached and attached, two-family dwellings, townhouse dwellings, and multi-family dwellings, but excluding manufactured homes and hotels.

**Dwelling Unit.** A structure or portion of a structure providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.

**Easement.** See definition of servitude.

**Eave.** The projecting lower edges of a roof overhanging the wall of a structure.

**Encroachment.** The extension or placement of any structure, or a component of such, into a required setback or right-of-way.

**Erect.** To build, construct, attach, hang, place, suspend, or affix.

**Exterior Lighting.** The illumination of an outside area or object by any man-made device that produces light by any means.

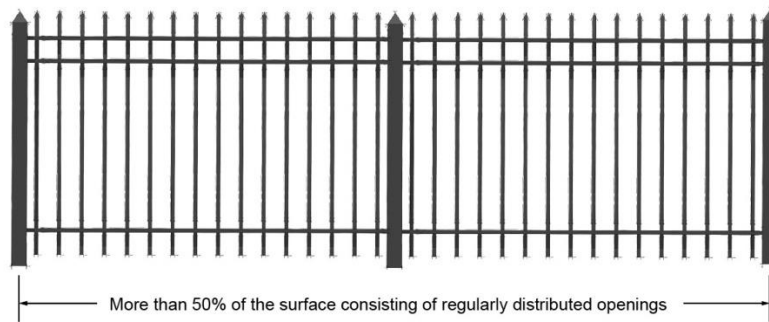
**Exterior Stairwell.** One or more flights of stairs, and the necessary landings and platforms connecting them, to form a continuous passage from the entryway of a floor or level to another in a structure located on the exterior of a principal building.

**Family.** One of the following, together with customary household helpers: 1) an individual; 2) two or more people related by blood, marriage, civil union, adoption, or foster care, living together as a single housekeeping unit in a dwelling unit; or 3) a group of four or less people, who are not related by blood, marriage, civil union, adoption, or foster care, living together as a single housekeeping unit in a dwelling unit. Family does not apply to accommodations for persons protected by the Federal Fair Housing Act or fraternity/sorority.

**Fence.** A structure used as a boundary, screen, separation, means of privacy, protection or confinement, and is constructed of wood, plastic, metal, wire mesh, masonry, or other similar material and is used as a barrier.

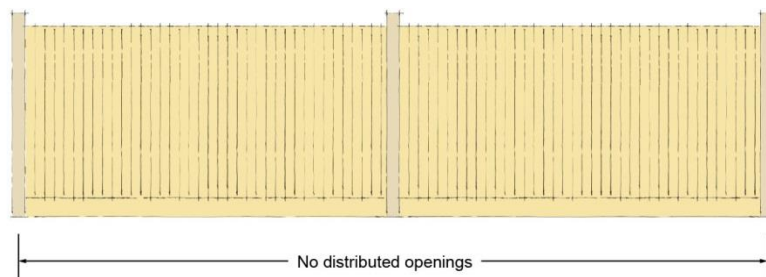
**Fence - Open.** A fence that has, over its entirety, more than 50% of the superficial surface consisting of regularly distributed openings.

FIGURE 2-1: FENCE - OPEN



**Fence - Solid.** A fence that has, over its entirety, no distributed openings. A shadowbox design fence is considered a solid fence. A chain link fence with slats is not considered a solid fence.

FIGURE 2-2: FENCE - SOLID



**Fixture.** The assembly that houses the lamp or lamps, which may include all or some of the following parts: a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor or lens.

**Flood Zone.** Geographic areas that the Federal Emergency Management Agency (FEMA) has defined according to varying levels of flood risk. These zones are depicted on the Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map. Each zone reflects the severity or type of flooding in the area.

**Floodlight.** An attention-getting device where an artificial light of high intensity is shined upward in a focused beam to attract attention to a location. A floodlight is not focused on a sign or sign face.

**Forest.** A forest is a land region with a high concentration of trees, which is divided into an overstory (canopy or upper tree layer) and an understory of vegetation, which may be further divided into a shrub layer, herb layer and, depending on the ecosystem, a moss layer.

**Garage.** A structure, either attached or detached, used for the parking and storage of vehicles as an accessory use to a residence. For the purposes of this definition, garage does not include a commercial parking structure.

**Gazebo.** A freestanding outdoor structure designed for recreational use and not for habitation.

**Glare.** Light emitting from a luminaire with an intensity great enough to reduce a viewers' ability to see, cause discomfort, and, in extreme cases, cause momentary blindness.

**Grade.** Defined in Section 2.4.

**Green Roof.** A building roof partially or completely covered with vegetation and a growing medium planted over a waterproofing membrane. It may also include additional layers such as a root barrier and drainage and irrigation systems.

**Greenhouse (Accessory).** A structure constructed chiefly of glass, glasslike or translucent material, cloth, or lath, which is devoted to the protection or cultivation of flowers or other tender plants.

**Gross Floor Area (GFA).** Defined in Section 2.4.

**Hedge.** A row of closely planted shrubs, bushes, or any kind of plant forming a boundary.

**Home Occupation.** Any commercial activity carried out for economic gain by a resident, conducted as an accessory use in the resident's dwelling unit.

**Illumination System.** The totality of the equipment installed to provide exterior lighting on a developed property. Illumination system includes all structures, canopy, pole, and ground-mounted luminaires, including all wiring, circuitry, and other devices installed to create exterior lighting.

**Impervious Surface Coverage.** Defined in Section 2.4.

**Infrastructure.** Facilities and services needed to sustain residential, commercial, industrial, institutional, and other activities, including, but not limited to, water lines, sewer lines, and rights-of-way.

**Internal Illumination (Sign).** Illumination from a light source that is contained within a sign.

**Intensity of Use.** Square feet of gross floor area, number of dwelling units, number of employees, or other factor used as a basis for requiring off-street parking or loading facilities.

**Lamp.** The component of a luminaire that produces the actual light.

**Lamp Wattage.** The amount of power of a lamp expressed in watts.

**Lighting.** Defined in Section 2.4.

**Light, Direct.** Light emitted directly from the lamp, off a reflector or reflector diffuser, or through the refractor or diffuser lens of a luminaire.

**Light, Indirect.** Direct light that has been reflected or has scattered off of other surfaces.

**Light Trespass.** The shining of light produced by a luminaire beyond the boundaries of the property on which it is located.

**Living Screen.** A screening wall composed of vegetation to screen areas, such as parking lots or loading/service areas, from view or to provide privacy to a side yard and/or strengthen the spatial definition of the public realm.

**Loading Berth.** A space within a loading facility exclusive of driveways, aisles, maneuvering areas, ramps, columns, landscape, and structures for the temporary parking of a commercial delivery vehicle while loading or unloading goods or materials.

**Lot.** Defined in Section 2.4.

**Lot Area.** Defined in Section 2.4.

**Lot, Corner.** Defined in Section 2.4.

**Lot Depth.** Defined in Section 2.4.

**Lot, Interior.** Defined in Section 2.4.

**Lot Line.** Defined in Section 2.4.

**Lot Line, Corner.** Defined in Section 2.4.

**Lot Line, Front.** Defined in Section 2.4.

**Lot Line, Interior.** Defined in Section 2.4.

**Lot Line, Rear.** Defined in Section 2.4.

**Lot Line, Street.** Defined in Section 2.4.

**Lot, Through.** Defined in Section 2.4.

**Lot Width.** Defined in Section 2.4.

**Luminaire.** A complete lighting unit consisting of a light source and all necessary mechanical, electrical, and decorative parts.

**Luminaire, Cut-Off Type.** A luminaire containing elements such as shields, reflectors, or refractor panels that direct and cut off a direct view of the light source at a cut off angle.

**Marquee.** A permanent roof-like structure constructed of durable material extending from the wall of a structure with no supports extending to the ground with a portion of the structure dedicated to sign area that may be changed.

**Manufactured Home.** See Section 6.1.

**Modular Home.** Modular buildings and modular homes are not considered manufactured homes, and refer to a method of construction. Modular buildings and modular homes are built in multiple sections called modules at a facility and then delivered to the site where the modules are set onto the building's foundation and joined together to make a single building. Modular buildings and modular homes must conform to all zoning requirements for the dwelling type and must meet all local building code requirements. Manufactured homes are a principal use and defined in Section 6.1.

**Multi-Tenant Retail Center.** A group of two or more commercial establishments that is planned, owned, and/or managed as a single property. The two main configurations of multi-tenant retail centers are large shopping centers/malls and strip centers.

**Nonconforming Lot.** A lot of record that at one time conformed to the lot dimension requirements (lot area, lot width, lot depth) of the zoning district in which it is located but because of subsequent amendments to the Code no longer conforms to the applicable lot dimensions.

**Nonconforming Sign.** A sign that once conformed to zoning district regulations but because of subsequent amendments to the Code no longer conforms to applicable sign regulations.

**Nonconforming Site Element.** A site development element, such as landscape, fences or walls, lighting, and parking, that at one time conformed to the requirements of this Code, but because of subsequent amendments, has been made nonconforming.

**Nonconforming Structure.** A principal or accessory structure that once conformed to zoning district regulations but because of subsequent amendments to the Code no longer conforms to applicable dimensional standards.

**Nonconforming Use.** The use of a structure or land that at one time was an allowed use within a zoning district but because of subsequent amendments to the Code is no longer allowed.

**Non-Residential Use.** A structure or land arranged, designed, used, or intended to be used for non-residential uses, which includes, but is not limited to, retail, office, entertainment, recreation, public, institutional, and other non-residential uses. Structures with dwellings above ground floor non-residential uses are considered mixed-use development and considered a non-residential use for the purposes of this Code.

**Off-Street Parking.** The storage space for an automobile on premises other than streets or rights-of-way.

**Open Space.** That portion of land, either landscaped or left unimproved, which is used to meet active or passive recreation or spatial needs, and/or to protect water, air, or plant resources.

**Outdoor Display and Sales Area.** Part of a lot used for outdoor sales and/or display of goods accessory to the principal use.

**Outlot.** An area of land set aside within a retail center for a separate principal building that shares a circulation system and may share common parking with the larger retail center development but is separated from the principal building or buildings, typically located along the property line.

**Overlay District.** A district established in the Code that is superimposed on one or more zoning districts or parts of zoning districts. The standards and requirements associated with an overlay district may be more or less restrictive than those in the underlying districts.

**Owner.** Any person, including the owner of the title or a mortgage whose interest is shown of record in the mortgage and conveyance records of Caddo Parish; a person shown as owner in the records of the tax assessor of the parish in which the property is situated; or the agent of any such person and those in possession of a dwelling, dwelling unit or premises.

**Parapet.** The extension of a false front or wall above a roof-line.

**Parkway.** That part of the pedestrian way that is designated for street trees, landscape, transit stops, street lights, outdoor dining, site furnishings, and the like, as well as for motorists to access cars parked at the curb. Parkway may also be referred to as neutral ground.

**Party Wall.** A wall starting from the foundation and extending continuously through all stories to or above the roof that separates one building from another, but is in joint use by each building.

**Patio.** A hard surface designed and intended for recreational use by people and not used as a parking space.

**Performance Standards.** A set of criteria or limits relating to elements that a particular use or process must either meet or may not exceed.

**Pergola.** A freestanding, open structure that forms a partially shaded pedestrian walkway, passageway, or sitting area, and is constructed of a semi-open roof and vertical posts that support cross-beams and a sturdy open lattice. It may also be used as an extension of a building entryway.

**Pervious Paving.** A range of sustainable materials and techniques for permeable paving with a base and sub-base that allow the movement of stormwater through the surface. Gravel and loose rock are not considered pervious paving.

**Porch.** An architectural feature that projects from the exterior wall of a structure, has direct access to the street level of the building, and is covered by a roof or eaves.

**Porch – Unenclosed.** A porch that is open on all sides that do not abut a principal building wall.

**Porch – Enclosed.** A porch enclosed by walls, screens, lattice or other material. A screened-in porch is an enclosed porch.

**Porte Cochere.** A permanent structure built over a driveway or entry drive that provides temporary shelter to persons exiting a vehicle, but not serving as the only covered or enclosed vehicle shelter on-site.

**Property Line.** See lot line.

**Principal Building.** A non-accessory structure in which a principal use of the lot on which it is located is conducted.

**Principal Use.** The main use of land or structures as distinguished from an accessory use.

**Raceway.** A mounting bar or similar device that is used to attach channel letters to a building. Raceways often conceal the electrical components of channel letter signs.

**Railroad Right-of-Way.** A strip of land with tracks and auxiliary facilities for track operation, but not including depots, loading platforms, stations, train sheds, warehouses, car shops, car yards, locomotive shops, or water towers.

**Recreational Vehicle.** Any vehicle or boat designed and/or used for temporary living quarters, recreation, and/or temporary human habitation, equipped with wheels to facilitate movement from place to place, and not used as a commercial vehicle including, but not limited to, the following: boat/watercraft, camper trailer, motorized trailer/home, off-road vehicle, racing car or cycle, travel trailer, towed trailer, folding camping trailer, fifth wheel, and truck camper.

**Residential Use.** A structure arranged, designed, used, or intended to be used for residential occupancy by one or more families or households, which includes, but is not limited to, the following types: single-family – detached and attached, two-family, townhouse, and multi-family dwellings. Structures with dwellings above ground floor non-residential uses are considered mixed-use development, which are considered a non-residential use for the purposes of this Code.

**Right-of-Way.** A strip of land dedicated for use as a public way. In addition to the roadway, it typically incorporates the curbs, parkways, sidewalks, and shoulders.

**Roofline.** The top edge of a roof or building parapet, whichever is higher, excluding any cupolas, pylons, chimneys or minor projections.

**Satellite Dish Antenna.** A dish antenna designed for transmitting signals to a receiver or receiving station or for receiving television, radio, data, communication or other signals from other antennas, satellites or other services.

**Servitude.** Land designed by lawful agreement between the owner(s) of the land and a person(s) for a specified use only by such person(s). Servitude may also be referred to as an easement.

**Setback.** Defined in Section 2.4.

**Setback, Front.** Defined in Section 2.4.

**Setback, Interior Side.** Defined in Section 2.4.

**Setback, Corner Side.** Defined in Section 2.4.

**Setback, Rear.** Defined in Section 2.4.

**Setback, Reverse Corner Side.** Defined in Section 2.4.

**Shed.** An accessory structure, often purchased pre-built or as a kit in pre-fabricated sections, that is not designed to be served by heat or plumbing and does not need to be placed on a permanent foundation. A shed is typically intended to store lawn, garden, or recreational equipment.

**Sign.** Any identification, description, illustration, or device illuminated or non-illuminated that is visible to the public from adjoining streets or adjoining properties and that directs attention to a product, service, place, activity, person, institution, business, or solicitation, including any permanently installed or situated merchandise; or any emblem, painting, banner, pennant, placard, temporary sign, lights, balloons or other device designed to attract attention, advertise, identify or convey information. Building details that are an integral part of the overall architectural design of a building or works of art accessory to a building are not to be considered signs.

**Sign, Animated.** Any sign that uses movement or change of lighting to depict action or create a special effect or scene. Animated signs include video screens, television screens, plasma screens, and holographic displays, but do not include electronic message center signs.

**Sign Area.** Defined in Section 2.4.

**Sign, Cabinet Box Wall.** A type of wall sign constructed in the form of a cabinet or box where the sign face is not an integral part of the structure and is specifically designed to allow the sign face to be changed repeatedly, which may or may not be internally illuminated. A cabinet box wall sign does not include pan-faced wall signs, molded wall signs, or similar designs. Typically, a cabinet box wall sign is designed by applying vinyl printed with the sign message onto acrylic sheets and then inserted into the cabinet.

**Sign, Electronic Message.** A sign or component of a sign that uses LED illumination systems or other similar electronic components to form a message(s) that are electronically programmed or modified by electronic processes.

**Sign, Flashing.** Any illuminated sign that contains an intermittent or flashing light source or that changes light intensity in sudden transitory bursts, but do not include electronic message center signs.

**Sign, Freestanding.** Any sign on a frame, pole, or other support structure that is not attached to any building.

**Sign, Ghost.** A painted wall sign that remains from an earlier time or advertises the use of a building that provides evidence of the history of the use of the building or activities of the community.

**Sign Height.** Defined in Section 2.4.

**Sign, Menuboard.** A sign displaying goods or services available as part of the drive-through lane of a drive-through facility.

**Sign, Moving.** Any sign that revolves, rotates, swings, undulates, or other motion by moving parts, whether operated by mechanical equipment or by natural sources, not including flags or banners. A tri-vision sign where triangular prisms rotate inside a frame to show a new message and/or information is an example of a moving sign.

**Sign, Obsolete.** Any sign that identifies or advertises a business, service, owner, product, or activity that is no longer available at the premises.

**Sign, Off-Premise - Permanent.** See billboard.

**Sign, Off-Premise - Temporary.** A temporary sign that advertises a business, commodity, service, event, or other activity that is sold, offered, or conducted other than on the premises where the sign is located.

**Sign, Portable.** Any sign not permanently attached to the ground, a building, or other structure and is readily movable. Any sign attached to a sign structure with wheels is considered a portable sign. Portable signs do not include those types of temporary signs or non-permanently attached signs that are specifically permitted by this Code, such as certain attention-getting devices and A-frame signs.

**Sign, Projecting.** Any sign that is attached to a building or other structure and extends beyond the line of the building or structure or beyond the surface of that portion of the building or structure to which it is attached by more than 15 inches.

**Sign, Roof.** Any sign erected, constructed, and maintained above the parapet on a building with a flat roof or above the fascia board on a building with a pitched roof.

**Sign, Snipe.** A sign painted, pasted or otherwise affixed to any tree, rock, retaining wall, fence, utility pole, hydrant, bridge, sidewalk, curb or street, bench, or trash receptacle. Logos and labels located on mechanical equipment, recycling bins, trash containers or dumpsters, which are part of the equipment as manufactured and/or installed, are not snipe signs.

**Sign Structure.** Any structure that supports a sign, including any decorative cover.

**Sign, Wall.** A single-faced sign attached generally flush or parallel to the wall of a building that projects less than 15 inches.

**Sign, Window.** A sign posted, painted, placed, or affixed in or on a window exposed to public view. A sign that is interior to the building that faces a window exposed to public view that is located within two feet of the window face is a window sign for the purposes of calculating the total area of all window signs. Merchandise used in a window display is not considered a window sign.

**Special Flood Hazard Area (SFHA).** The land area covered by the floodwaters of the base flood on National Flood Insurance Program (NFIP) maps. The SFHA is the area where the NFIP's floodplain management regulations must be enforced and the area where the mandatory purchase of flood insurance applies.

**Stacking Space.** A space specifically designed and designated as a waiting area for vehicles patronizing a drive-through facility or service bay.

**Stoop.** An exterior floor typically constructed of stone, concrete, and/or masonry, with a finished floor elevation higher than the adjacent ground level, often with steps leading up to it, and utilized primarily as an access platform to a structure. A stoop may be roofed and designed with railings, but cannot be enclosed.

**Street.** A public or private right-of-way that affords a primary means of vehicular access to abutting property, but does not include alleys or driveways.

**Structural Alteration.** Any change, other than incidental repairs, which would prolong the life of supporting members of a structure, such as the addition, removal, or alteration of bearing walls, columns, beams, girders or foundations.

**Structure.** A combination of materials to form a construction for use, occupancy, or ornamentation, whether installed on, above, or below, the surface of land or water.

**Swimming Pool.** A receptacle for water and/or an artificial pool of water over 24 inches in depth, either at a private residence intended only for the use of the individual owner, his family and friends, or at a multi-tenant development intended only for the use of the tenants of the building and their families and friends.

**Trailer.** A motorless vehicle without motive power equipped with wheels and used for carrying property on its own structure and designed to be drawn by a truck, tractor or another motor vehicle.

**Tree.** Any self-supporting woody perennial plant which has a trunk diameter of one-half inches or more when measured by caliper inch at a point of four feet above ground level and which normally attains a height of at least 15 feet at maturity.

**Tree Removal Plan.** A requirement for the issuance of a land alteration permit, as well as for the submission of site plans (preliminary and final) and preliminary plats that shows natural vegetation, tree groupings, and anticipated tree losses. Required data should include approximate locations and species of trees eight inches DBH or larger in caliper, and a range of sizes and species of tree groupings that are to be removed, as well as trees that are to remain. Included on the plan should be locations of individual or groups of trees indicating approximate number of trees, a range of sizes, and a list of tree types.

**Tree, Significant.** Any tree that measures 30 inches or more in diameter at four and one-half feet above the ground.

**Trellis.** A lattice frame made of bars of wood or metal, fixed to a wall, to support vines or trained climbing plants.

**Unified Control.** The combination of two or more tracts of land wherein each owner has agreed that his tract of land will be developed under the same development approvals.

**Use.** The purpose or activity for which the land or structure is designed, arranged, or intended, or for which it is occupied or maintained.

**Wall.** A constructed solid barrier of concrete, stone, brick, tile, or similar type of material that closes, marks, or borders a field, yard, or lot, and that limits visibility and restricts the flow of air and light.

**Waters.** All surface waters including all waters of the territorial sea, tidewaters, all inland waters of any river, stream, brook, pond, or lake, and wetlands, as well as all groundwater.

**White Roof.** A roof designed to deliver high solar reflectance, reducing heat transfer to the building and the ability to radiate absorbed, or non-reflected solar energy.

**Vegetable Garden.** The cultivation of fruits, flowers, vegetables, or ornamental plants on a lot grown for the use of the property owner or tenant.

**Video Display Sign.** A sign, or portion of a sign, that displays a video, whether pre-recorded or streaming.

**Yard.** Defined in Section 2.4.

**Yard, Front.** Defined in Section 2.4.

**Yard, Interior Side.** Defined in Section 2.4.

**Yard, Corner Side.** Defined in Section 2.4.

**Yard, Rear.** Defined in Section 2.4.

**Yard, Reverse Corner Side.** Defined in Section 2.4.

**Zoning Lot.** A lot or combination of lots within a single block, which is designated by its owner or developer to be used, developed, or built upon as a unit. A zoning lot may or may not coincide with a lot of record.

**Zoning Map.** The map or maps that are a part of this Code and which delineate the boundaries of all mapped zoning districts within the physical boundary of the Caddo Parish Planning and Zoning Commission's planning area.



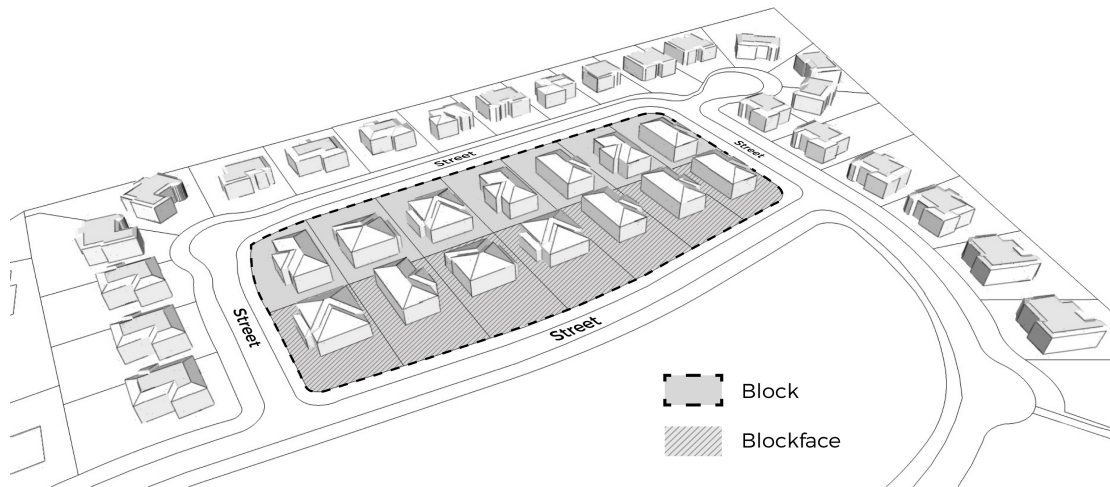
## 2.4 RULES OF MEASUREMENT

This section provides the rules of measurement for the dimensional standards and locational characteristics within the Code.

### A. Block and Blockface

1. A block is a tract of land bounded by streets, or a combination of streets and railroad rights-of-way, shorelines of waterways, or municipal boundary lines.
2. Blockface is measured as that portion of a block or tract of land facing the same side of a single street and lying between the closest intersecting streets.

**FIGURE 2-3: BLOCK AND BLOCKFACE**

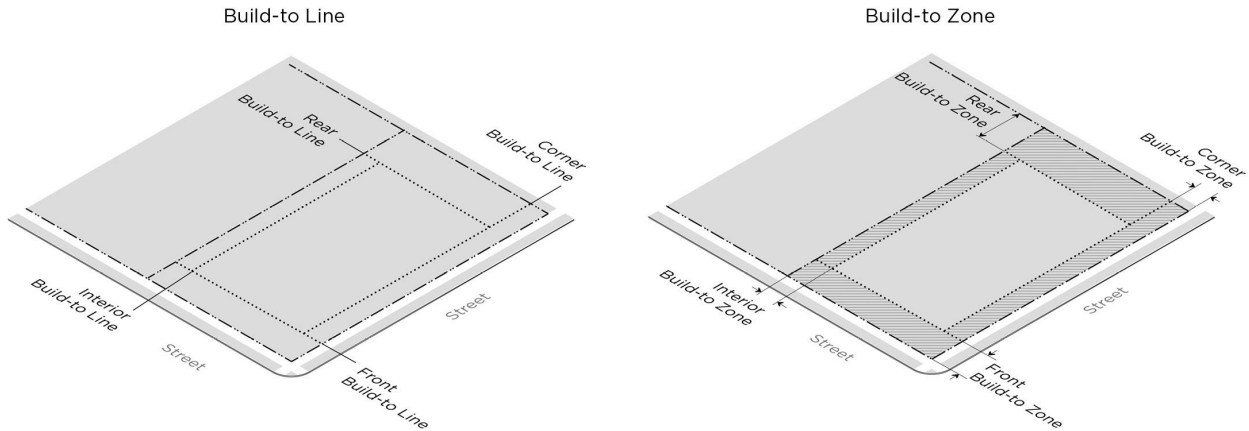


### B. Build-To Dimensions

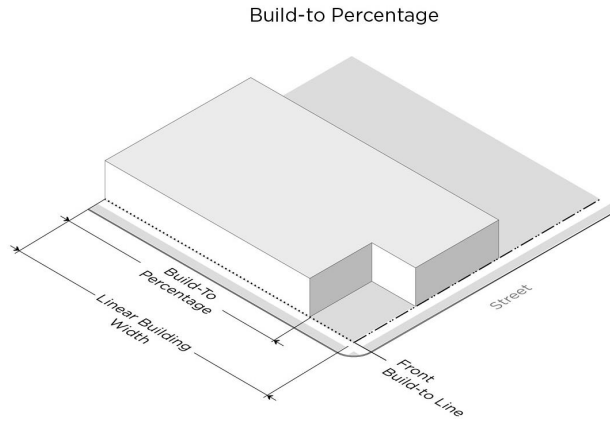
Certain dimensional requirements with the district require structures to be constructed at a build-to dimension. A build-to requirement is a boundary or alignment, parallel to a lot line, where a structure must be placed. This Code includes three types of build-to dimensions:

1. A build-to line (BTL) is a set building line on a lot, measured parallel from the front and/or corner side lot line, where the structure must be located.
2. A build-to zone (BTZ) is the area on a lot, measured parallel from the front and/or corner side lot line, where a structure must locate within the minimum and maximum range of setback provided.
3. A build-to percentage specifies the percentage of the building facade that must be located within a build-to line or build-to zone. Facade articulation, such as window or wall recesses and projections, do not count against the required build-to percentage.

FIGURE 2-4: BUILD-TO DIMENSIONS



**The following are examples of how build-to lines (BTL) and build-to zones (BTZ) are applied. When the front setback BTL is indicated as 5', the structure must be built at 5' from the front lot line. When the front setback BTZ is indicated as 0' to 10', the structure must be built within that range, shown in the example below as 5'; the property owner may choose any setback within that range.**



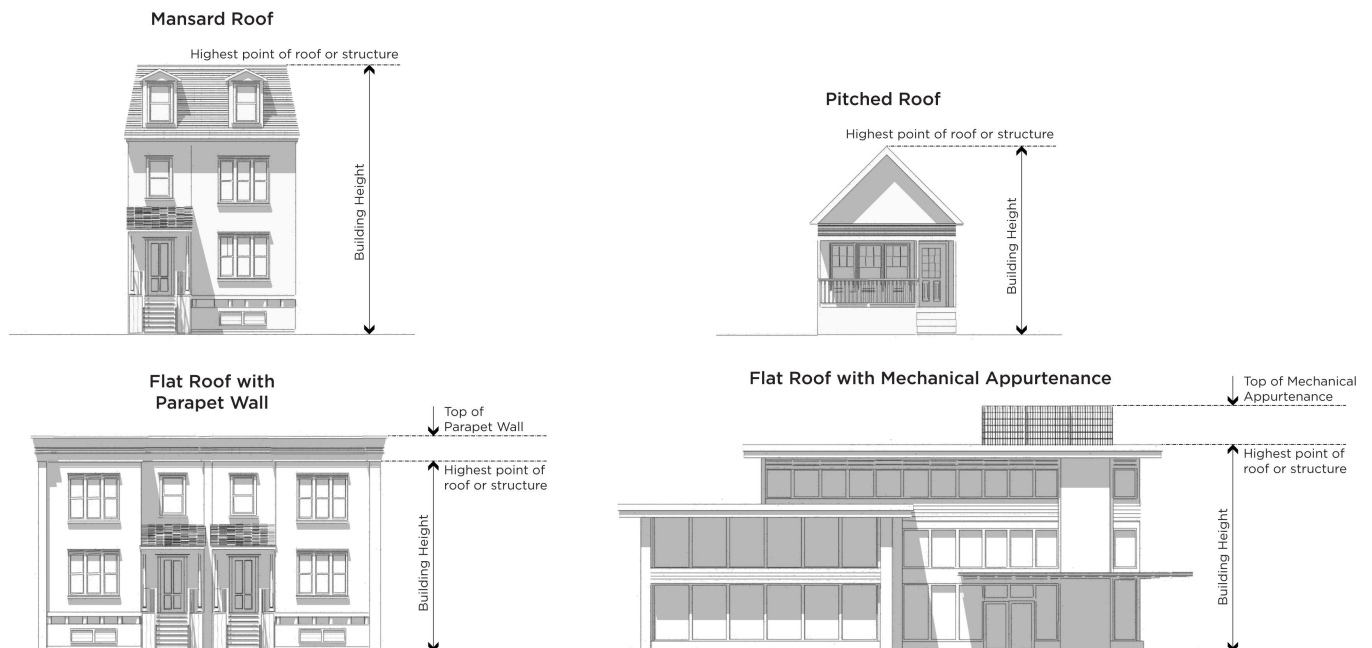
### C. Building Coverage

That portion of the lot that is or may be covered by buildings and accessory structures.

### D. Building Height

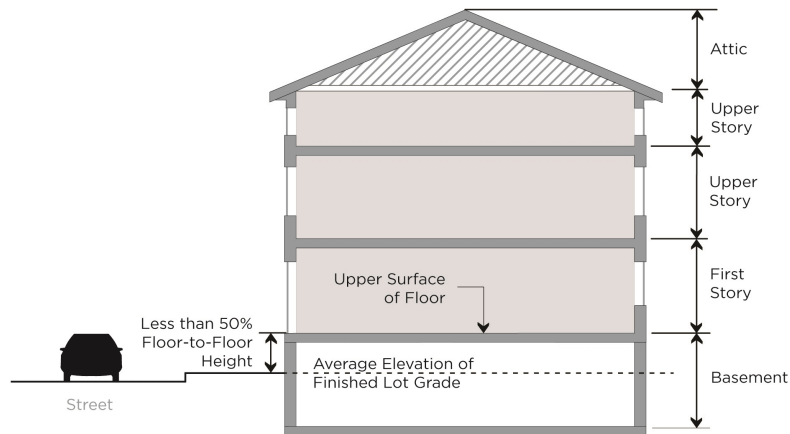
1. Building height is measured as the vertical distance from grade to the top of the highest point of the roof or structure. This method of building height applies to all structures unless specifically exempted by this Code. The distance excludes spires, chimneys, flag poles, and the like, as described in item 2 below.
2. The following structures or parts thereof are exempt from maximum height limitations, unless otherwise limited by any height restriction imposed by any airport authority, or other similar federal, state, or local authority.
  - a. Public utility poles, towers, and wires. This does not include wireless telecommunication towers and wind turbines that are regulated separately by this Code.
  - b. Water tanks and standpipes.
  - c. Building appurtenances such as chimneys, parapet walls, skylights, steeples, flag poles, smokestacks, cooling towers, elevator bulkheads, fire towers, monuments, water towers, stacks, stage towers, or scenery lofts, tanks, ornamental towers and spires, rooftop accessory structures, recreational facilities, necessary mechanical appurtenances, or penthouses to house mechanical appurtenances.

**FIGURE 2-5: BUILDING HEIGHT**



3. A story is that portion of a building between the upper surface of any floor and the upper surface of the floor next above, including any portion of a building used for human occupancy between the topmost floor and the roof.

FIGURE 2-6: STORY HEIGHT



**E. Caliper**

Tree caliper is the diameter of a tree trunk, measured at four and one-half feet above the adjacent ground.

**F. Grade**

A reference plane representing the average of finished ground level adjoining the building at all exterior walls. When the finished ground level slopes away from the exterior walls, the reference plane is established by the lowest points within the area between the building and the lot line or, when the lot line is more than six feet from the building, between the building and a point six feet from the building.

**G. Gross Floor Area (GFA)**

The gross floor area (GFA) of a structure is the sum of the gross horizontal areas of all floors of the structure as measured from the exterior faces of the exterior walls or from the centerline of walls separating two buildings.

**H. Impervious Surface Coverage**

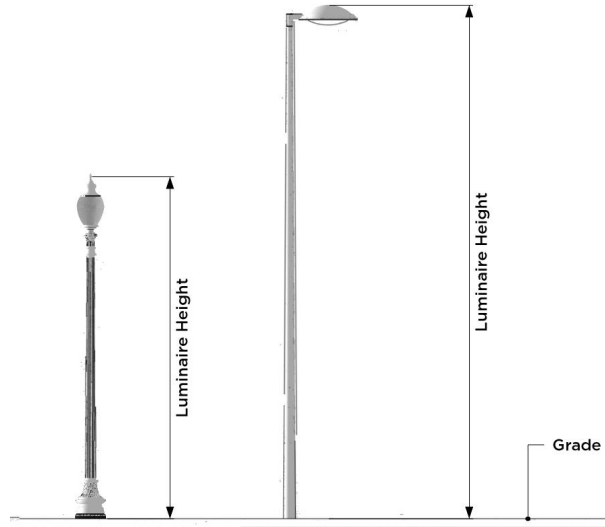
1. Impervious surface coverage is a measure of intensity of land use that represents the portion of a site that is occupied by structures, pavement, and other impervious surfaces that do not allow for the absorption of water into the ground. Maximum impervious surface of a lot is calculated as the percentage of all impervious surface area against the total area of the lot.
2. When pervious paving is used, it is calculated at a reduced percentage of impervious coverage as follows:
  - a. Pervious concrete and open grid paving systems are calculated as 50% impervious surface, provided that no barrier to infiltration is installed beneath the material. Open grid pavers must be installed on a sand base, without an impervious liner, to qualify.
  - b. Other types of pervious surfaces, such as permeable pavers, porous asphalt, or gravel-crete, are credited based upon field performance data and coefficients of permeability provided by the manufacturer.

## I. Lighting

### 1. Luminaire Height

The total height of a luminaire is measured to the top of the pole or luminaire, whichever is higher, from grade.

**FIGURE 2-7: LUMINAIRE HEIGHT**



### 2. Footcandle

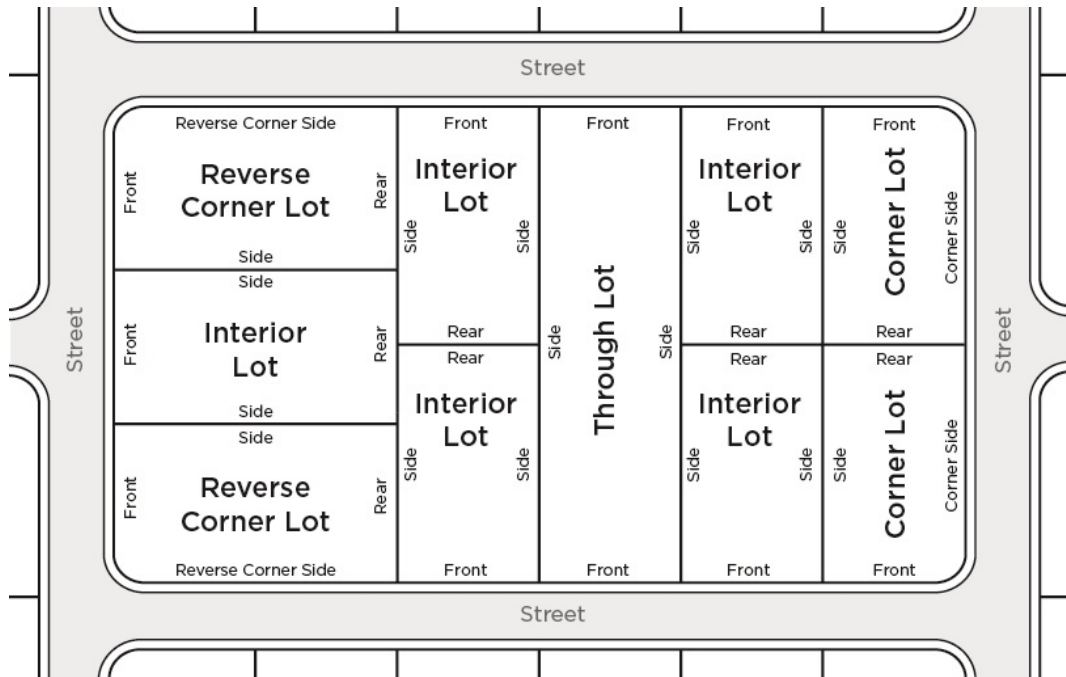
A footcandle (FC) is a unit of illumination produced on a surface, all points of which are one foot from a uniform point source of one standard candle. Footcandle is measured utilizing a direct reading, portable light meter mounted in a horizontal position.

## J. Lot

A lot is the basic development unit for determination of lot area, depth, and other dimensional regulations; or a parcel of land whose boundaries have been established by some legal instrument such as a recorded deed or recorded map and which is recognized as a separate legal entity for purposes of transfer of title. The following describes the types of lot configurations:

1. An interior lot is a lot other than a corner or through lot, bounded by two interior side lot lines.
2. A corner lot is a lot situated at the junction of, and abutting on, two or more intersecting streets.
3. A through lot is a lot which fronts upon two parallel streets, or which fronts upon two streets which do not intersect at the boundaries of the lot. A through lot is also called a double frontage lot.
4. A reverse corner lot is a corner lot where the side lot line adjoining a street is substantially a continuation of the front lot line of the first lot to its rear.

FIGURE 2-8: LOT TYPES



**K. Lot Area**

The total area within the boundaries of a lot, excluding any street right-of-way, usually defined in acres or square feet.

**L. Lot Depth**

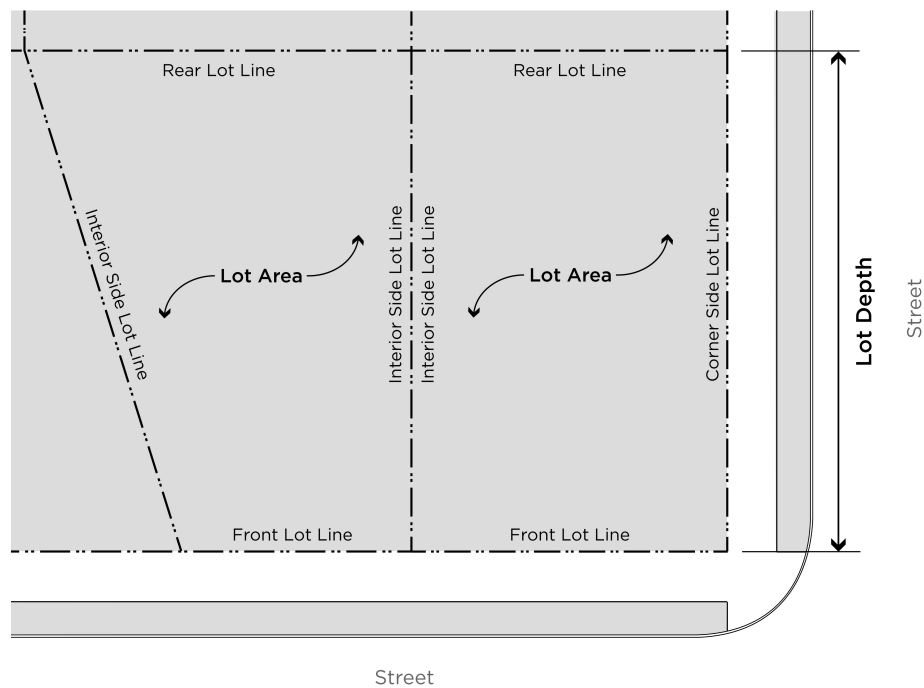
The distance measured from the front lot line to the rear lot line. For lots where the front and rear lot lines are not parallel, the lot depth is the depth calculated at the deepest part of the lot.

### M. Lot Line

A line of record bounding a lot, as indicated on an approved, filed, and recorded subdivision plat, which divides one lot from another lot or from a public or private street or any other public or private space and includes:

1. A front lot line is the lot line separating a lot from a street right-of-way. The front lot line of a corner lot is the shortest street lot line of a corner lot abutting a street. A front lot line for a through lot is both lot lines that abut a street.
2. A rear lot line is the lot line opposite and most distant from the front lot line, or in the case of triangular or otherwise irregularly shaped lots, an assumed line at least ten feet in length entirely within the lot, parallel to and at a maximum distance from the front lot line.
3. On a corner lot, the corner side lot line is perpendicular or approximately perpendicular to the front lot line and is the longer street abutting lot line of a corner lot.
4. On an interior lot, the interior side lot line is perpendicular or approximately perpendicular to the front lot line and abuts the adjacent lot.
5. A street lot line is any lot line separating a lot from a street right-of-way.

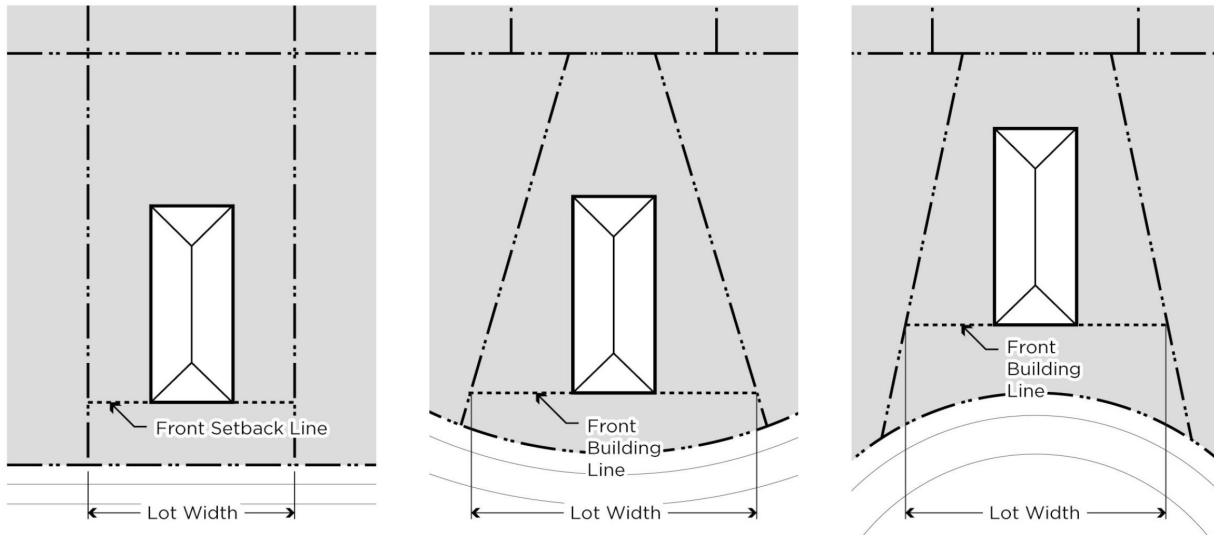
**FIGURE 2-9: LOT LINES**



## N. Lot Width

Lot width is the horizontal distance between the side lot lines measured at right angles to its depth along a straight line parallel to the front lot line at the minimum front setback line. For cul-de-sac lots or pie-shaped lots, lot width is measured at the front building line of the structure between side lot lines.

FIGURE 2-10: LOT WIDTH



## O. Sign Dimension Measurement

Billboard dimension measurement methodologies are described in Section 9.8. All other sign types are measured as described in this section.

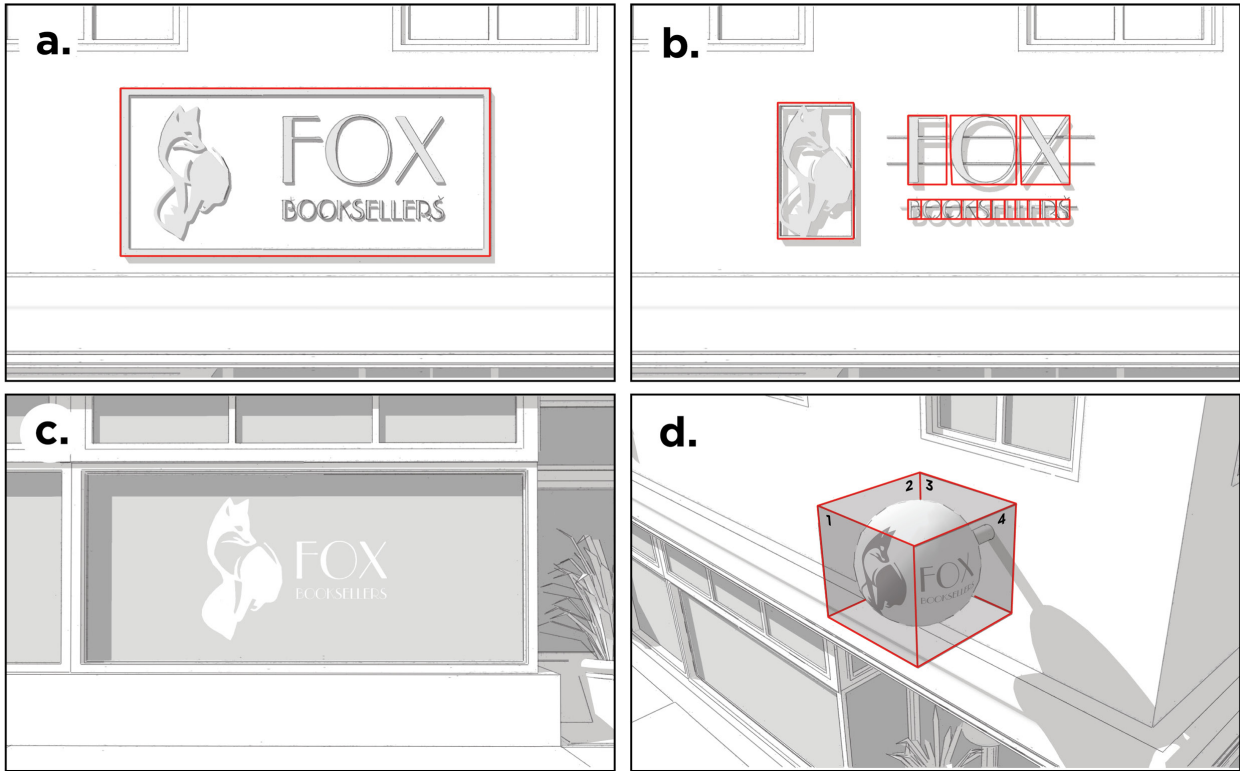
### 1. Measurement of Sign Area

Sign area is measured as follows:

- a. For signs on a background, the entire area of the background is calculated as sign area, including any material or color forming the sign face and the background used to differentiate the sign from the structure against which it is mounted. Sign area does not include any supports or bracing.
- b. For signs consisting of freestanding letters or logos, the sign area is calculated as the total area of each square, circle, rectangle, or triangle, or combination thereof, which encompasses each individual letter or logo. Sign area does not include any supports or bracing.
- c. Window signs printed on a transparent film and affixed to the interior or exterior of a windowpane are calculated as individual letters or logos, provided that the portion of the transparent film around the perimeter of the individual letters or logos maintains 100% transparency of the window.
- d. The sign area of a three-dimensional, free-form, or sculptural (non-planar) sign is calculated as 50% of the sum of the area of the four vertical sides of the smallest cube that will encompass the sign.



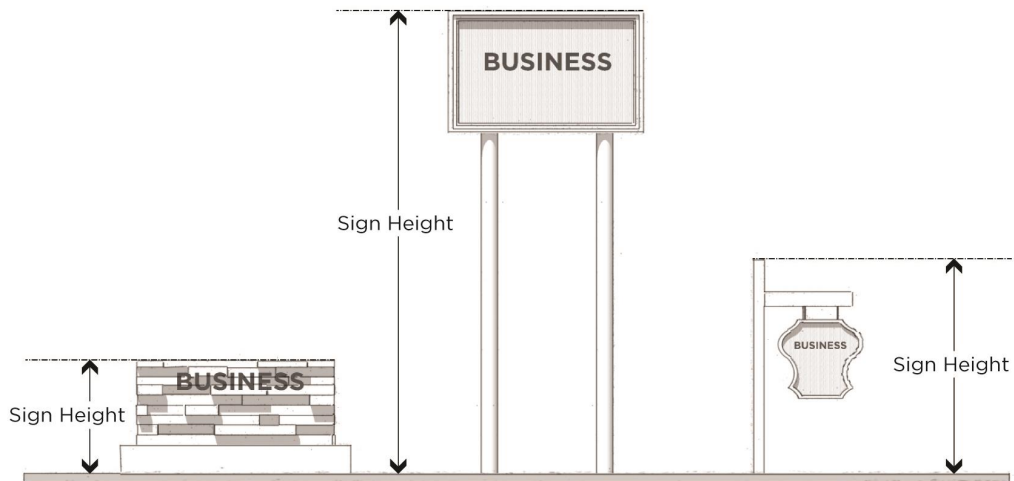
FIGURE 2-11: SIGN AREA



## 2. Measurement of Sign Height

For freestanding signs, height is calculated as the vertical distance measured from the ground adjacent to where the sign is to be installed to the highest point of the sign.

FIGURE 2-12: SIGN AREA

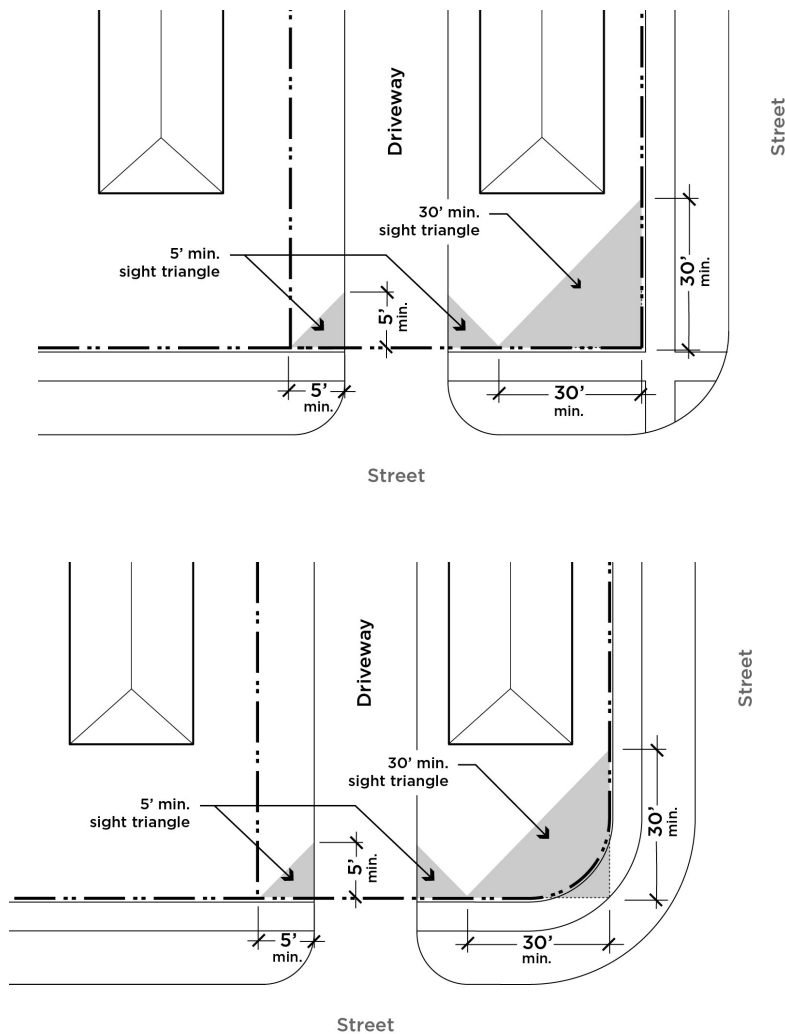


**P. Sight Triangle**

A sight triangle is located at the intersection of the street or alley right-of-way and/or driveway pavement and is measured at a line joining the points at a distance as follows:

1. Five feet from the point of the intersection of driveways and the lot line, as measured along the lot line and edge of driveway pavement.
2. Thirty feet from the point of the intersection of streets and/or alleys (public or private) of a corner lot as measured along the lot line.
3. Wherever a right-of-way has an arc, the measured distance begins at a point where the property lines are extended to their intersection.

**FIGURE 2-13: SIGHT TRIANGLE**



## **Q. Yards and Setbacks**

A yard is the open space area between the building line of a principal building and the adjoining lot lines. A required setback is the required minimum distance a principal building must be located from a lot line, which is unoccupied and unobstructed by any portion of a principal building or accessory structure, unless permitted by this Code, and may be equal to or lesser than a yard. A setback is located along a lot line for the minimum depth specified by the zoning district in which such lot is located. A build-to zone or build-to line is considered a required setback.

### **1. Front Yard and Front Setback**

A front yard is located between a principal building line and the front lot line. A front setback is the required minimum distance per the zoning district that a principal building must be located from the front lot line. The front yard and front setback extend the full width of the lot between side lot lines measured perpendicular to the front lot line.

### **2. Interior Side Yard and Interior Side Setback**

An interior side yard is located between a principal building line and the interior side lot line. An interior side setback is the required minimum distance per the zoning district that a principal building must be located from the interior side lot line. The interior side yard and interior side setback extend along the interior side lot line between the front and rear yard and setback, measured perpendicular to the interior side lot line. For townhouse developments, the interior side yard and interior side setback are applicable to end units only. For semi-detached dwellings, the interior side yard and interior side yard setback do not apply to the lot line where the party wall is located.

### **3. Corner Side Yard and Corner Side Setback**

A corner side yard is located between a principal building line and the corner side lot line. A corner side setback is the required minimum distance per the zoning district that a principal building must be located from the corner side lot line. The corner side yard and corner side setback extend along the corner side lot line between the front yard or front setback and the rear lot line, measured perpendicular to the corner side lot line.

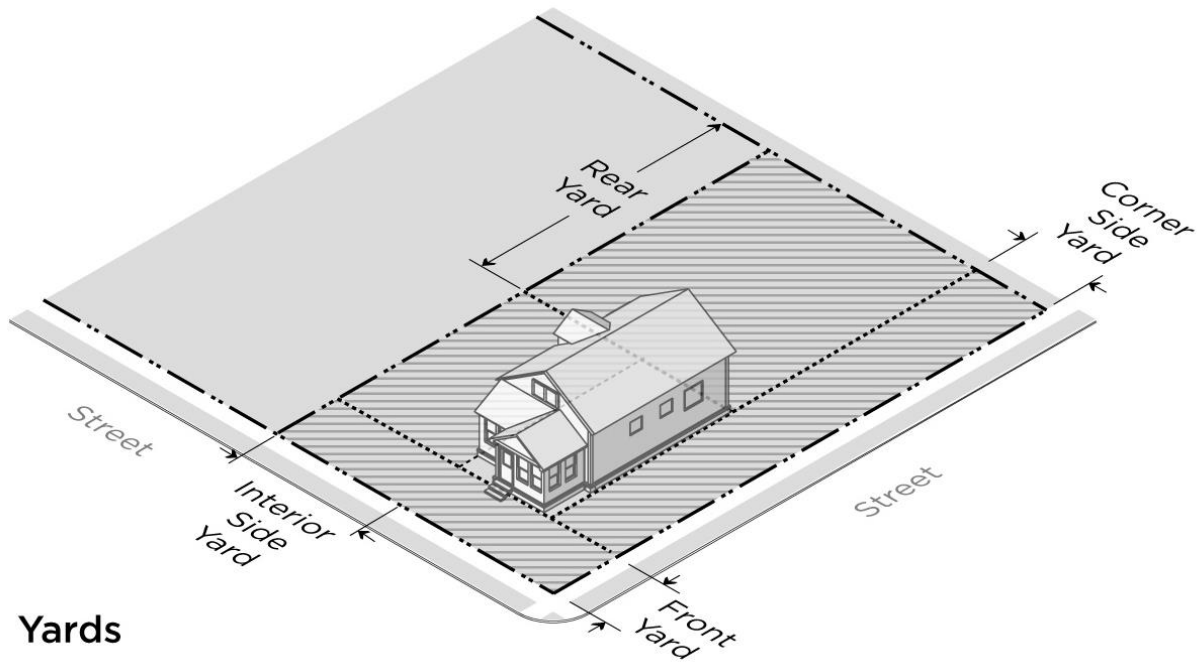
### **4. Rear Yard and Rear Setback**

A rear yard is located between a principal building line and the rear lot line. A rear setback is the required minimum distance per the zoning district that a principal building must be located from the rear lot line. The rear yard and rear setback extend between interior side lot lines, measured perpendicular to the rear lot line. In the case of a corner lot, the rear yard and rear setback extend between the interior side lot line to the required corner side setback and measured perpendicular to the rear lot line.

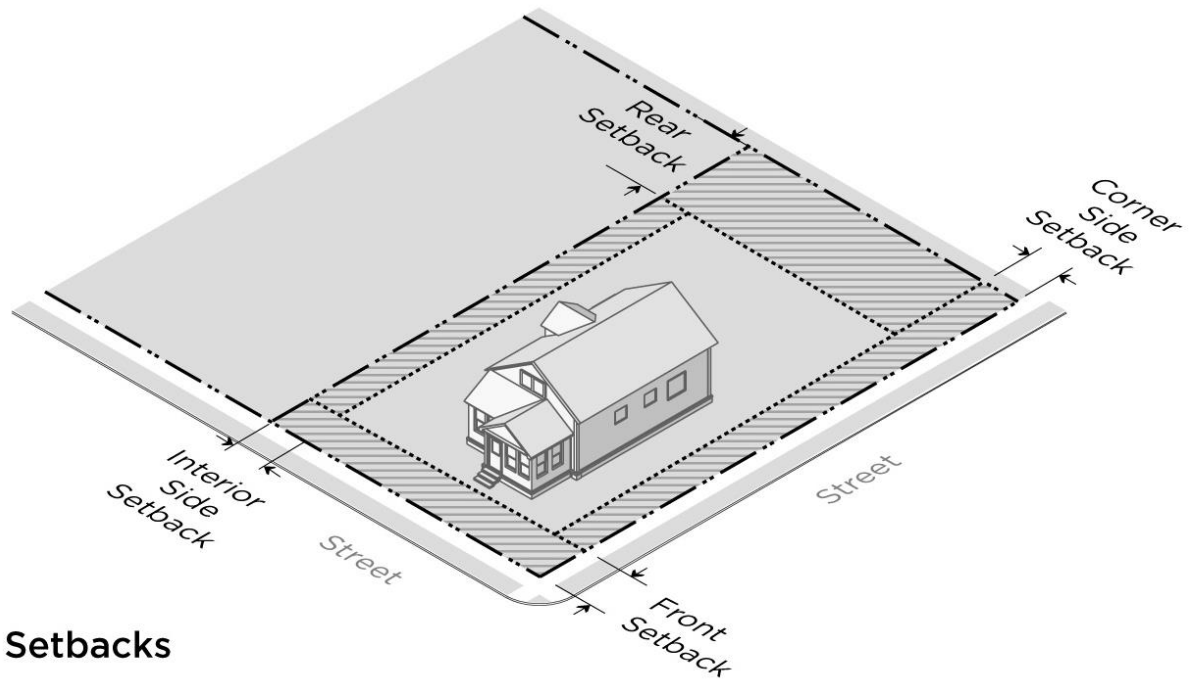
### **5. Reverse Corner Side Yard and Setback**

A reverse corner side yard is located between a principal building and the corner side lot line, where the corner side lot line adjoining a street is substantially a continuation of the front lot line of the first lot to its rear. A reverse corner side setback is the required minimum distance per the zoning district that a principal building must be located from corner side lot line. The reverse corner side yard and setback extends along the corner side lot line between the front yard and the rear lot line, measured perpendicular to the corner side lot line.

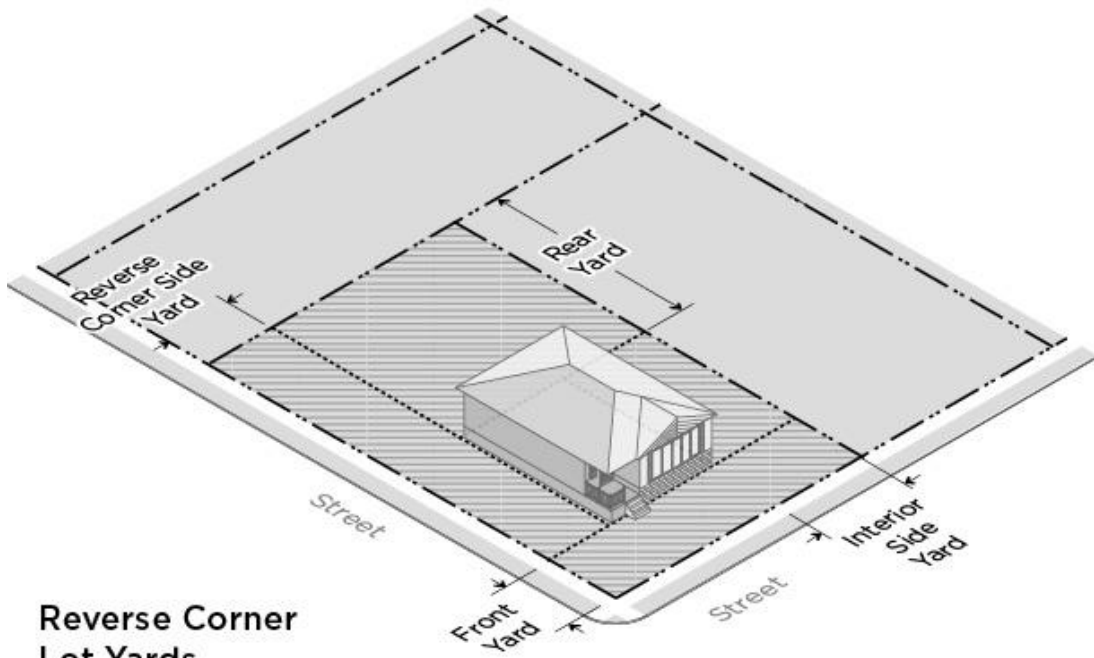
FIGURE 2-14: YARDS AND SETBACKS



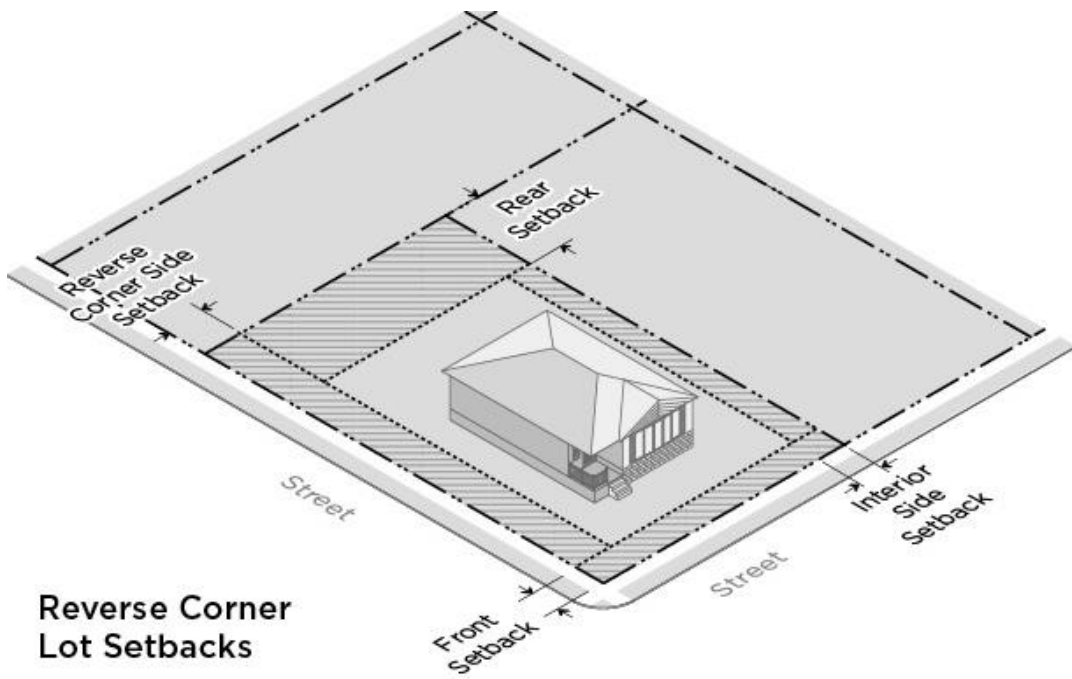
Yards



Setbacks



**Reverse Corner  
Lot Yards**



**Reverse Corner  
Lot Setbacks**



## ARTICLE 3. ZONING DISTRICTS AND ZONING MAP

- 3.1 ZONING DISTRICTS
- 3.2 ZONING MAP

### 3.1 ZONING DISTRICTS

In order to carry out the purpose and intent of this Code, the Caddo Parish is divided into the following zoning districts:

#### A. Residential Districts

- R-A Rural-Agricultural Zoning District
- R-E Residential Estate Zoning District
- R-1-12 Single-Family Residential Zoning District
- R-1-10 Single-Family Residential Zoning District
- R-1-7 Single-Family Residential Zoning District
- R-1-5 Single-Family Residential Zoning District
- R-UC Urban Core Residential Zoning District
- R-HU Highland Urban Conservation Residential Zoning District
- R-TH Townhouse Residential Zoning District
- R-2 Multi-Family Residential Zoning District
- R-3 Multi-Family Residential Zoning District
- R-4 High-Rise Residential Zoning District
- R-MHS Residential Manufactured Home Subdivision Zoning District
- R-MHP Residential Manufactured Home Park Zoning District

#### B. Commercial Districts

- C-1 Neighborhood Commercial Zoning District
- C-2 Corridor Commercial Zoning District
- C-3 General Commercial Zoning District
- C-4 Heavy Commercial Zoning District
- C-UC Urban Corridor Zoning District
- C-UV Urban Village Commercial Zoning District

#### C. Downtown Districts

- D-1 Downtown Zoning District

#### D. Industrial Districts

- OR Office Research Zoning District
- I-MU Industrial Mixed-Use Zoning District
- I-1 Light Industrial Zoning District
- I-2 Heavy Industrial Zoning District

#### E. Special Purpose Districts

- IC Institutional Campus Zoning District
- NA Natural Areas Zoning District
- OS Open Space Zoning District
- RBO Riparian Buffer Overlay Zoning District
- CLO Cross Lake Overlay Zoning District
- RRO Red River Overlay Zoning District
- RP Residential Professional Overlay District
- CD Conservation Design Overlay District

## **F. Special Development Types**

Planned unit developments are included in this Code in Article 16 as a special type of development. Article 16 describes two types of planned unit developments: a general planned unit development (PUD), which must be a minimum of five acres, and a small planned unit development (SPUD), which may be less than five acres in area and is planned all in one stage. Planned unit developments and small planned unit developments are not zoning districts but rather special approvals.

## **3.2 ZONING MAP**

### **A. Location of Districts**

1. The location and boundaries of the zoning districts established by this Code are set forth in the Official Zoning Map, as periodically amended. The Official Zoning Map is incorporated into, and made an integral part of, this Code.
2. Any land lying within the the physical boundary of Caddo Parish Planning and Zoning Commission's planning area., but not shown on the Official Zoning Map as being included within a zoning district, is classified as the R-A District.

### **B. Interpretation of Boundary Lines**

1. Where a district boundary line is shown as being within or along a street, other public or private way, or an extension of any of them, or as being within or along a non-navigable stream, the boundary is the centerline of that street, other public or private way, extension of any of them, or stream.
2. Where a district boundary line is shown as along a lot line, the boundary is that lot line.
3. Where the location of a district boundary line is indicated by a designated number of feet that distance controls.
4. Where a district boundary line is shown as being along a railroad right-of-way, the boundary line of that railroad right-of-way controls.
5. Where a district boundary line is shown as along a navigable waterway and is not otherwise fixed, the boundary is:
  - a. The line that coincides with the pierhead line.
  - b. Where no pierhead line has been established, the line that coincides with the mean low tide line.



## **ARTICLE 4. ZONING DISTRICT REGULATIONS**

- 4.1 GENERAL ZONING DISTRICT REGULATIONS**
- 4.2 RESIDENTIAL DISTRICTS**
- 4.3 COMMERCIAL DISTRICTS**
- 4.4 DOWNTOWN DISTRICTS**
- 4.5 INDUSTRIAL DISTRICTS**
- 4.6 SPECIAL PURPOSE DISTRICTS**
- 4.7 SPECIAL DEVELOPMENT TYPES**

### **4.1 GENERAL ZONING DISTRICT REGULATIONS**

All development on a zoning lot is subject to the standards of this Article for the applicable zoning district and the standards of this Code, including, but not limited to:

- A.** Article 7 for additional on-site development standards and requirements, such as exterior lighting, accessory structures and uses, and permitted encroachments.
- B.** Article 8 for off-street parking and loading standards and requirements.
- C.** Article 9 for sign standards.
- D.** Article 10 for landscape and tree preservation standards and requirements.
- E.** Article 11 for stormwater management standards and requirements.
- F.** Article 16 for planned unit development approvals.
- G.** Historic Preservation Commission review is required for alterations visible to the public, demolitions, relocations, and new construction involving designated historic properties or property located in historic districts in accordance with Chapter 36 in the Shreveport Code of Ordinances.

### **4.2 RESIDENTIAL DISTRICTS**

#### **A. Purpose Statements**

##### **1. R-A Rural Agricultural Zoning District**

The intent of the R-A Rural Agricultural District is to permit single-family residences within agricultural areas. All residences within this district must be compatible with surrounding agricultural operations, and must maintain and preserve agricultural activities. Regulations are structured to protect the agricultural character of the district.

##### **2. R-E Residential Estate Zoning District**

The purpose of the R-E Residential Estate District is to provide for large-lot, estate-type residential areas that create a low density environment that relates to the natural setting. Limited non-residential uses are allowed that are compatible with the low density, open character of the district.

##### **3. R-1-12 Single-Family Residential Zoning District**

The R-1-12 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on larger lots of 12,000 square feet or more. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

##### **4. R-1-10 Single-Family Residential Zoning District**

The R-1-10 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 10,000 square foot lots that reflect the predominant pattern of single-family residential development in the Planning Area. Limited nonresidential uses that are compatible with surrounding residential neighborhoods may be permitted.

**4. R-1-7 Single-Family Residential Zoning District**

The R-1-7 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 7,000 square foot lots that reflect the predominant pattern of single-family residential development in Caddo Parish. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**5. R-1-5 Single-Family Residential Zoning District**

The R-1-5 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 5,000 square foot lots that have been established with a smaller lot size than the predominant pattern of single-family residential development. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**6. R-UC Urban Core Residential Zoning District**

The R-UC Urban Core Residential Zoning District is intended to provide for a denser neighborhood environment of single-family detached and attached, and two-family dwellings on lots with a small lot size to encourage redevelopment of neighborhoods located within or in close proximity to the urban core of Caddo Parish. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**7. R-HU Highland Urban Conservation Residential Zoning District**

The R-HU Highland Urban Conservation Residential Zoning District is intended for two geographic areas of the Highland-Fairfield neighborhood that are deemed to have special and substantial public interest due to the large number of architecturally fine houses. Although individual structures may or may not be significant, the relationship between various buildings creates a whole that is greater than the sum of its parts. The regulations of the R-HU District aid in the preservation of both the architectural/historical and residential character of the area. The district permits traditional single-family and two-family dwellings with other limited uses allowed by special use subject to specific criteria.

**8. R-TH Townhouse Residential Zoning District**

The R-TH Townhouse Residential Zoning District is intended to provide for a moderate density neighborhood environment of single-family detached and attached, two-family, and townhouse dwellings. This district may function as a transitional zone between predominantly single-family neighborhoods and adjacent higher density multi-family neighborhoods or non-residential areas. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**9. R-2 Multi-Family Residential Zoning District**

The R-2 Multi-Family Residential Zoning District is intended to provide for an environment of various dwelling types, including single-family detached and attached, two-family, townhouse, and low-rise multi-family dwellings. This district may function as a transitional zone between predominantly single-family neighborhoods and adjacent higher density multi-family neighborhoods or non-residential areas. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**10. R-3 Multi-Family Residential Zoning District**

The R-3 Multi-Family Residential Zoning District is intended to provide for an environment of various dwelling types, including single-family detached and attached, two-family, townhouse, and multi-family dwellings, including low-rise and mid-rise developments. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

### 11. R-4 High-Rise Residential Zoning District

The R-4 High-Rise Residential Zoning District is intended to provide for a higher density environment of townhouse and multi-family dwellings, including low-rise, mid-rise, and high-rise developments. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

### 12. R-MHS Residential Manufactured Home Subdivision Zoning District

The R-MHS Residential Manufactured Home Subdivision Zoning District is intended for a mix of manufactured homes approved by the Department of Housing and Urban Development and typical single-family dwellings. The district regulations are designed to protect the residential character of the area. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

### 13. R-MHP Residential Manufactured Home Park Zoning District

The R-MHP District is intended for manufactured home parks, which are areas containing manufactured home sites arranged on a large tract, usually under single ownership, and designed to accommodate manufactured homes.

## B. Uses

Article 5 lists permitted and special principal uses and temporary uses for the residential districts.

## C. Dimensional Standards

1. Table 4-1: Residential Districts Dimensional Standards establishes the dimensional standards for the residential districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use.
2. The R-MHP District standards are found in Section 4.2.D.
3. The R-HU District has additional district specific standards in Section 4.2.E.
4. Residential conversions of existing single-family dwellings to multi-unit dwellings are allowed in accordance with Section 4.2.F.
5. Additional dimensional standards apply to residential lots located within the CLO Cross Lake Overlay Zoning District in Section 4.6.E.

TABLE 4-1: RESIDENTIAL DISTRICTS DIMENSIONAL STANDARDS					
	R-A	R-E	R-1-12	R-1-10	R-1-7
<b>BULK</b>					
Minimum Lot Area	1 acre	25,000sf	12,000sf	10,000SF	7,000sf
Minimum Lot Width	125'	100'	80'	70'	60'
Maximum Building Height	35'	35'	35'	35'	35'
Maximum Building Coverage	25%	40%	40%	35%	50%
Maximum Impervious Surface	40%	45%	50%	60%	60%
<b>SETBACKS</b>					
Minimum Front Setback	30'	30'	20'	20'	20'
Minimum Interior Side Setback	15'	15'	10'	10'	5'
Minimum Corner Side Setback	30'	30'	15'	15'	15'
Minimum Reverse Corner Side Setback - SF-D, SF-A, and 2F	30'	30'	15'	15'	15'

Only					
Minimum Rear Setback	20'	20'	15'	15'	15'
TABLE 4-1: RESIDENTIAL DISTRICTS DIMENSIONAL STANDARDS					
	R-1-5	R-UC	R-HU	R-TH	
<b>BULK</b>					
<b>Minimum Lot Area</b>	5,000sf Non-residential: 10,000sf	3,000sf/du Non-residential: 10,000sf	SF-D: 6,000sf 2F & SF-A: 8,000sf TH & MF: 8,000sf for up to 2 du + 4,000sf for 2 additional du + 3,500sf for each additional du Non-residential: 10,000sf	SF-D: 5,000sf 2F & SF-A: 7,000sf TH: 3,000sf/du Non-residential: 10,000sf	
<b>Minimum Lot Width</b>	50' Non-residential: 75'	30'/du Non-residential: 75'	SF-D: 50' 2F & SF-A: 70' TH: 20'/du MF: 80' Non-residential: 75'	SF-D: 50' 2F & SF-A: 70' TH: 20'/du Non-residential: 75'	
<b>Maximum Building Height</b>	35'	35'	35'	35'	
<b>Maximum Building Coverage</b>	55%	50%	45%	55%	
<b>Maximum Impervious Surface</b>	65%	70%	70%	70%	
<b>SETBACKS</b>					
<b>Minimum Front Setback</b>	20'	10'	30' or average of front setback of abutting structures, whichever is less	20'	
<b>Minimum Interior Side Setback</b>	5' Non-residential: 10'	5' Non-residential: 10'	SF-D: 5' 2F, SF-A, TH, MF, & Non-Residential: 10'	SF-D: 5' 2F, SF-A, TH, Non- Residential: 10'	
<b>Minimum Corner Side Setback</b>	10'	5'	20'	10'	
<b>Minimum Reverse Corner Side Setback - SF-D, SF-A, and 2F Only</b>	10'	10'	20'	10'	
<b>Minimum Rear Setback</b>	15'	15'	15'	15'	

<b>TABLE 4-1: RESIDENTIAL DISTRICTS DIMENSIONAL STANDARDS</b>				
	<b>R-2</b>	<b>R-3</b>	<b>R-4</b>	<b>R-MHS</b>
<b>BULK</b>				
<b>Minimum Lot Area</b>	SF-D: 5,000sf SF-A & 2F: 7,000sf TH: 2,000sf/du MF: 2,000sf/du Non-residential: 10,000sf	SF-D: 4,500sf SF-A & 2F: 6,000sf TH: 2,000sf/du MF: 1,500sf/du Non-residential: 10,000sf	TH: 1,500sf/du MF: 700sf/du Non-residential: 10,000sf	SF-D & Manufactured Home: 6,000sf  Non-residential: 10,000sf
<b>Minimum Lot Width</b>	SF-D: 50' SF-A & 2F: 70' TH: 20'/du MF: 80' Non-residential: 75'	SF-D: 50' SF-A & 2F: 60' TH: 20'/du MF: 80' Non-residential: 75'	TH: 20'/du MF: 80' Non-residential: 75'	50' Non-residential: 75'
<b>Maximum Building Height</b>	SF-D, SF-A, 2F: 35' TH, MF, & Non- Residential: 40'	SF-D, SF-A, 2F: 35' TH, MF, & Non- Residential: 40'	TH: 40' MF: None Non-Residential: 40'	35'
<b>Maximum Lot Coverage</b>	SF-D, SF-A, 2F, & TH: 45%	SF-D, SF-A, 2F, & TH: 45%	SF-D, SF-A, 2F, & TH: 45%	40%
<b>Maximum Impervious Surface</b>	SF-D, SF-A, 2F, & TH: 70%	SF-D, SF-A, 2F, & TH: 70%	SF-D, SF-A, 2F, & TH: 70%	70%
<b>SETBACKS</b>				
<b>Minimum Front Setback</b>	30'	30'	30'	30'
<b>Minimum Interior Side Setback</b>	SF-D, SF-A, & 2F: 5' TH, MF, & Non- Residential: 10'	SF-D, SF-A, & 2F: 5' TH, MF, & Non- Residential: 10'	10'	SF-D & Manufactured Home: 5'  Non-Residential: 10'
<b>Minimum Corner Side Setback</b>	10'	10'	10'	10'
<b>Minimum Reverse Corner Side Setback - SF-D, SF-A, and 2F Only</b>	10'	10'	N/A	10'
<b>Minimum Rear Setback</b>	15'	15'	15'	15'

**D. R-MHP District Standards**

Development in the R-MHP District is limited to manufactured home parks, which are subject to the following standards.

**1. Dimensional Standards**

Table 4-2: R-MHP District Dimensional Standards establishes the dimensional standards for manufactured home parks in the R-MHP District. Standards are provided for the manufactured home park development overall and for individual manufactured home sites within the park.

TABLE 4-2: R-MHP DISTRICT DIMENSIONAL STANDARDS		
	Manufactured Home Park	Manufactured Home Site
<b>BULK</b>		
Minimum Lot/Site Area	10 acres	4,500sf
Minimum Lot/Site Width	250'	45'
Maximum Building Height	--	20'
Minimum Separation Between Sites	--	20' as measured from the walls of manufactured homes
<b>SETBACKS</b>		
Minimum Front Setback	50'	Dedicated internal street: 20' Private access drive: 10'
Minimum Interior Side Setback	50'	10'
Minimum Corner Side Setback	50'	10'
Minimum Rear Setback	50'	10'

**2. Design and Operation Standards**

a. Manufactured home parks must meet the following design standards:

- i. All manufactured home parks require site plan review.
- ii. The perimeter yard of a manufactured home park requires a buffer area of 15 feet at the furthest point in the required setback from the abutting lot line, and must contain the following:
  - (A) A mix of shade and evergreen trees planted at an average of one tree for every 25 linear feet of yard width. These shade and evergreen trees may be clustered to allow for access points or to maximize the screening effect, conditioned on approval of the landscape plan.
  - (B) Two ornamental trees may be substituted for one shade tree for up to 25% of required trees.
  - (C) Shrubs must be planted at an interval of one shrub for every 3 feet of linear yard width, on center, and must be designed to present a continuous hedge or screen upon maturity.
  - (D) The remainder of the buffer area must be planted with low groundcover, seed, or sod.
- iii. In addition to the required buffer area of the perimeter yard outlined above, the remainder of the setback must be landscaped as follows:
  - (A) The landscape yard should be planted with low groundcover, seed, or sod.

- (B) A mix of shade and ornamental trees are required, planted at an average of one tree for every 750 square feet of yard area. These trees may be clustered to allow for access points or to maximize the screening effect, conditioned on approval of the landscape plan.
- (C) A minimum of 25% of trees provided must be ornamental in nature. Ornamental trees should constitute no more than 50% of required trees.

b. Manufactured home sites within parks must meet the following design standards:

- i. The boundaries of each manufactured home site must be clearly marked.
- ii. There must be at least 20 feet between the sides of manufactured homes. Bay windows, porches, canopies or other projections are considered sides or ends of a mobile home when determining these requirements. Such projections, such as porches and canopies, must be constructed of fireproof material that meets the requirements of the Building Code.
- iii. Each manufactured home site must have a concrete slab or runway for the manufactured home to set on, and be of a size large enough to accommodate a manufactured home in such a fashion that the concrete will extend at least one inch around the walls of the manufactured home on all sides.
- iv. There must be a concrete slab along side of each manufactured home site of at least 12 feet by 30 feet to be used as a parking space for the occupants of the manufactured home. If a canopy is to be used over the area designated as car storage, it must be of fire-resistant material and is allowed only at the rear end of each carport area.
- v. All manufactured homes must be designed with skirting that is constructed of noncombustible or fire-resistant material that meets the requirements of the building code.
- vi. The front entry of a manufactured home should be a dominant feature of a manufactured home using features such as porches, raised steps and stoops with roof overhangs, or decorative railings.

**E. Specific Standards for Residential Conversions**

Residential conversions of single-family dwellings into multi-family dwellings within the residential districts are permitted for dwellings that meet the following standards. Residential conversions require site plan review approval. Construction drawings and plans that describe the proposed conversion in detail are required as part of the application. This does not apply to any conversions in the R-HU District, where such conversions are controlled by the district standards.

1. The existing single-family dwelling must be a minimum of 1,750 square feet or more in gross floor area. This gross floor area calculation does not include any basement area.
2. Upon conversion, the unit mix should meet the gross floor area as calculated by the unit types below:
  - a. Efficiency Unit: 500 square feet.
  - b. One Bedroom: 800 square feet.
  - c. Two Bedroom: 1,000 square feet.
  - d. Three or More Bedroom: 1,250 square feet.
3. The dwelling must conform to the applicable dimensional standards for the district in which the building is located.

4. No residential conversion may violate any occupancy regulations.
5. One parking space must be provided for each additional dwelling unit.
6. Following the conversion, the exterior of the dwelling must retain its existing residential character.



## 4.3 COMMERCIAL DISTRICTS

### A. Purpose Statements

#### 1. C-1 Neighborhood Commercial Zoning District

The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. Residential dwelling units are allowed above the ground floor.

#### 2. C-2 Corridor Commercial Zoning District

The C-2 Corridor Commercial Zoning District is intended to accommodate the commercial corridors of Caddo Parish. The C-2 District addresses primarily auto-oriented retail, both individual businesses and retail centers, with the intent of improving the pedestrian environment along the corridor. Mixed-use development is encouraged with residential dwelling units allowed above the ground floor.

#### 3. C-3 General Commercial Zoning District

The purpose of the C-3 General Commercial Zoning District is to accommodate regional commercial centers. The C-3 District provides for medium- and large-scale development that may generate a sizeable amount of traffic and typically requires significant off-street parking. Higher density residential uses are also allowed to facilitate mixed-use development where appropriate.

#### 4. C-4 Heavy Commercial Zoning District

The C-4 Heavy Commercial Zoning District is intended for areas of more intense commercial use, including uses related to motor vehicles and those that may require outdoor storage. Because of the impacts from more intensive commercial uses, the district regulations ensure that setbacks, buffering, and site development controls are in place to mitigate negative impacts on neighboring uses.

#### 5. C-UC Urban Corridor Commercial Zoning District

The C-UC Urban Corridor Commercial Zoning District is intended for corridor development that originally developed as mixed-use, traditional business districts. The C-UC District is intended to foster the continued development and redevelopment of these corridors in that established urban character and offer flexibility to developers and property owners in creating a mix of commercial, office, and residential spaces.

#### 6. C-UV Urban Village Commercial Zoning District

The C-UV Urban Village Commercial Zoning District is intended for large developments characterized by a mix of commercial uses and higher density residential, creating a coordinated mixed-use environment that is pedestrian-friendly and incorporates public space within the overall design.

### B. Uses

Article 5 lists permitted and special principal uses and temporary uses for the commercial districts.

### C. Dimensional Standards

1. Table 4-3: Commercial Districts Dimensional Standards establishes the dimensional standards for the commercial districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use. Section 4.3.D has additional design standards that apply to development within the districts.
2. In the C-1 District commercial development is limited to the maximum gross floor area indicated in Table 4-3. Development may exceed this gross floor area if during site plan review the Executive Director finds that the development meets the following standards:

- a. The development maintains the privacy of adjacent residential lots through techniques such as decreased height, context sensitive landscape and screening, building massing design to mitigate noise, and increased setbacks from residential lots that mitigate noise and line of sight.
  - b. Building design elements incorporate pedestrian-scale features such as awnings and canopies, sloped roofs, and residential-type design features.
  - c. Site illumination is designed and installed to minimize adverse impact on adjacent residential lots.
  - d. The site circulation system provides adequate and safe access to the site for any motor vehicles as well as alternate modes of transportation, including pedestrians and bicyclists, and minimizes potentially dangerous traffic movements.
3. Certain standards within the C-UC District are applied as follows:
- a. Maximum lot area is only applicable to new lots created through subdivision or any other manner after the effective date of this Code.
  - b. Any residential structures existing in the district as of the effective date of this Code that exceed the required build-to zones are deemed conforming with the limitation that the setback may not be further increased in excess of the required build-to zone. When the lot is redeveloped and the principal structure is torn down, new development must conform to the requirements of the district.

<b>TABLE 4-3: COMMERCIAL DISTRICTS DIMENSIONAL STANDARDS</b>				
	<b>C-1</b>	<b>C-2</b>	<b>C-3</b>	<b>C-4</b>
<b>BULK</b>				
<b>Minimum Lot Area</b>	None	None	20,000sf	10,000sf
<b>Minimum Lot Width</b>	None	None	80'	60'
<b>Maximum Gross Floor Area for Retail Use</b>	10,000sf unless meeting the standards of Section 4.3.C.2	None	None	None
<b>Minimum Building Height</b>	None	14'	18'	None
<b>Maximum Building Height</b>	35'	40'	50'	50'
<b>SETBACKS</b>				
<b>Minimum Front Setback</b>	None	None	20'	20'
<b>Minimum Interior Side Setback</b>	None, unless abutting residential district then 5'	None, unless abutting residential district then 10'	10', unless abutting residential district then 20'	10', unless abutting residential district then 20'
<b>Minimum Corner Side Setback</b>	None	None	20'	20'
<b>Minimum Rear Setback</b>	None, unless abutting residential district then 15'	None, unless abutting residential district then 15'	10', unless abutting residential district then 20'	10', unless abutting residential district then 20'

TABLE 4-3: COMMERCIAL DISTRICTS DIMENSIONAL STANDARDS		
	C-UC DISTRICT	
	Residential Use	Non-Residential Use
<b>BULK</b>		
<b>Minimum Lot Area</b>	SF-D: 4,500sf SF-A & 2F: 6,000sf TH: 1,500sf/du MF: 700sf/du	None
<b>Maximum Lot Area</b>	SF-D: 7,500sf SF-A & 2F: 10,000sf TH & MF: None	None
<b>Minimum Lot Width</b>	SF-D: 45' SF-A & 2F: 60' TH: 15'/du MF: 80'	None
<b>Minimum Building Height</b>	None	14'
<b>Maximum Building Height</b>	40'	40'
<b>SETBACKS</b>		
<b>Minimum Front Setback</b>	SF-D, SF-A, & 2F: Build-to zone of 0' to 15' TH & MF: Build-to zone of 0' to 10'	Build-to zone of 0' to 10'
<b>Minimum Interior Side Setback</b>	SF-D, SF-A, & 2F: 5' TH & MF: 10'	None, unless abutting residential district then 10'
<b>Minimum Corner Side Setback</b>	SF-D, SF-A, & 2F: Build-to zone of 0' to 15' TH & MF: Build-to zone of 0' to 10'	Build-to zone of 0' to 10'
<b>Minimum Rear Setback</b>	15'	None, unless abutting residential district then 15'

TABLE 4-3: COMMERCIAL DISTRICTS DIMENSIONAL STANDARDS			
C-UV DISTRICT			
	Development Site	Residential Use Site	Non-Residential Use Site
<b>BULK</b>			
<b>Minimum Lot Area</b>	10 acres	SF-D: 3,000sf SF-A & 2F: 6,000sf TH: 1,500sf/du MF: 700sf/du	None
<b>Minimum Lot Width</b>	300'	SF-D: 30' SF-A & 2F: 60' TH: 15'/du MF: 80'	None
<b>Minimum Building Height</b>	--	--	14'
<b>Maximum Building Height</b>	--	SF-D, SF-A, 2F: 35' TH: 40' MF: 45'	50'
<b>Minimum Open Space</b>	25%	--	--
<b>Maximum Impervious Surface</b>	--	SF-D, SF-A, 2F, TH: 70%	
<b>Minimum Front Setback</b>	25'	SF-D, SF-A, 2F: 20' TH & MF: Build-to zone of 0' to 20'	Perimeter streets: Build-to zone of 0' to 20'  Internal streets: Build-to zone of 0' to 10'
<b>Minimum Interior Side Setback</b>	25'	SF-D, SF-A, 2F: 5' TH, MF: 10'	None, unless abutting residential use then 10'
<b>Minimum Corner Side Setback</b>	25'	SF-D, SF-A, 2F: 10' TH & MF: Build-to zone of 0' to 20'	Build-to zone of 0' to 10'
<b>Minimum Rear Setback</b>	35'	15'	None, unless abutting residential use then 15'

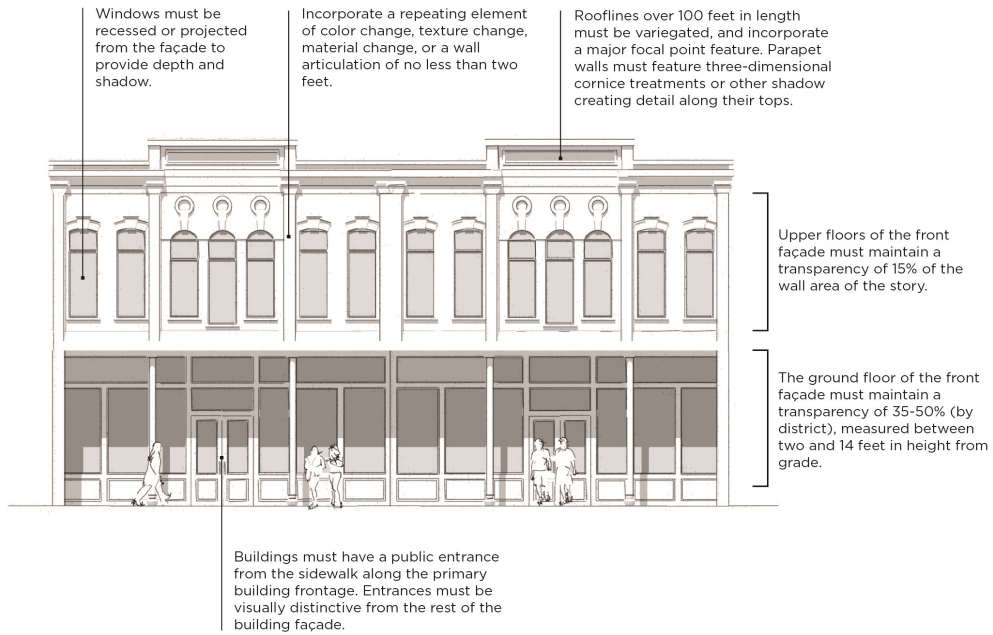
#### D. Commercial Design Standards

1. The following design standards apply to new construction, substantial repair or rehabilitation meant to remedy damage or deterioration of the exterior façade of an existing structure, and additions to an existing structure. However, only those standards that relate to the specific repair, rehabilitation, or addition apply. These standards do not apply to interior remodeling. When residential dwellings are allowed, those are subject to the applicable use standards of Article 6 of this Ordinance. Table 4-4: Commercial Design Standards indicates the applicability of building design standards to the commercial districts. In the C-UV District, any commercial design standards that apply along a public right-of-way are also applicable along any roadways internal to the site. A "•" indicates that the standard is applicable in the district indicated. The absence of a "•" indicates that the standard is not applicable.

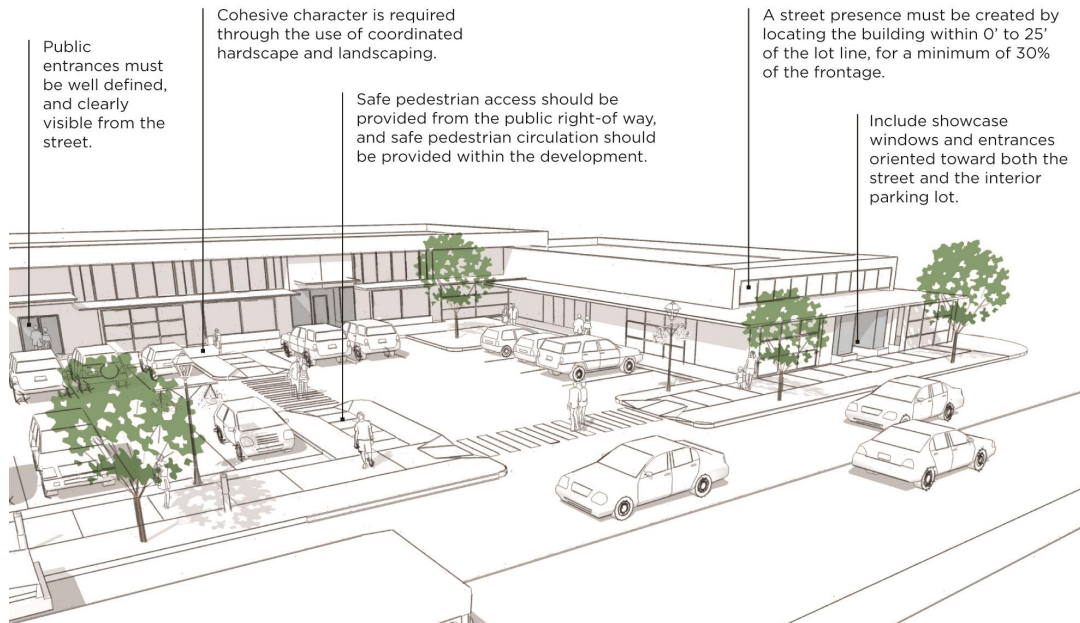
TABLE 4-4: COMMERCIAL DESIGN STANDARDS						
	C-1	C-2	C-3	C-4	C-UC	C-UV
<b>Façade Design</b>						
Building facades that abut a public right-of-way, excluding alleys, must not contain blank wall areas that exceed 35 linear feet, measured parallel to the street.	•	•	•		•	•
Building facades in excess of 100 feet that abut a public right-of-way, excluding alleys, must include a repeating pattern with no less than two of the following elements: color change, texture change, material module change, or a wall articulation change of no less than two feet in depth, such as a reveal, pilaster, or projecting rib. All elements must repeat at intervals of no more than 40 feet.	•	•	•		•	•
All buildings of three or more stories must be designed with a definable base (ground floor), through the use of architectural features such as cornice treatments, recesses, corbeling, brick courses, and window designs.		•	•	•	•	•
All buildings must have a public entrance from the sidewalk along the primary building frontage. Public entrances must be visually distinctive from the remaining portions of the façade along which they are located.	•	•	•		•	•
<b>Fenestration Design</b>						
Windows must be recessed no less than two inches, or projected out from the façade plane to provide depth and shadow.	•	•			•	•
The ground floor of the front facade must maintain a transparency of 50%, measured between two and 14 feet in height from grade.	•	•			•	•
The ground floor of the front facade must maintain a transparency of 35%, measured between two and 14 feet in height from grade.			•	•		
Upper floors of the front facade must maintain a transparency of 15% of the wall area of the story.	•	•			•	•
Side and rear facades facing a public right-of-way must maintain a total transparency of at least 10%.	•	•	•	•	•	•
<b>Roof Design</b>						
Rooflines over 100 linear feet in building length must be variegated, and incorporate a major focal point feature, such as a dormer, gable, or projected wall feature. An element of variegation on the roofline must occur at intervals of no more than 75 feet.	•	•	•		•	•
Parapet walls must feature three-dimensional cornice treatments or other shadow-creating details along their tops.	•	•			•	•
Green roof, blue roof, and white roof designs are encouraged.	•	•	•	•	•	•
Reflective roof surfaces that produce glare are prohibited, except for solar panels or white roofs intended to radiate absorbed or non-reflected solar energy and reduce heat transfer to the building.	•	•	•	•	•	•
<b>Retail Center Siting</b>						
The site shall be designed so that there is safe pedestrian access to the center from the public right-of-way and safe pedestrian circulation within the development.		•	•	•	•	•
A cohesive character is required through the use of coordinated hardscape treatment (special paving materials, lighting, street furniture, etc.) and landscaping.			•			•
Outlot buildings must include showcase windows and entrances oriented toward both the street and the interior parking lot.			•			•
If outlot buildings are part of a multi-tenant retail center, outlot buildings must define the street frontage by placement within 0' to 25' of the lot line. Outlot buildings may be placed within a			•			•

TABLE 4-4: COMMERCIAL DESIGN STANDARDS						
	C-1	C-2	C-3	C-4	C-UC	C-UV
required setback to comply with this standard.						
A street presence for a mixed-use retail center must be created by locating part of the center or outlot buildings within 0' to 25' of the lot line for at least 30% of the frontage. The center or outlot buildings may be placed within a required setback to comply with this standard.			•			•

**FIGURE 4-1: COMMERCIAL DESIGN STANDARDS**



**FIGURE 4-2: C-UV SITE DESIGN STANDARDS**



2. In order to meet the required percentage of open space required in the C-UV District, the following types of open space are permitted and must be indicated on plan submittals.
  - a. Greens. A green where open space is available for unstructured recreation. Its landscaping consists of grassy areas and trees.
  - b. Parks. A park must be a minimum of 5,000 square feet in size.
  - c. Plaza/Square. A plaza or square that is improved by landscaping and hardscaping, and surrounded by buildings or streets along at least 50% of its perimeter.
  - d. Drainage Control Facilities. These include detention or retention ponds, which are usable by the public for recreational purposes.
3. The following building materials are limited on any façade facing a public right-of-way, excluding alleys, or any façade that abuts a lot in residential use. However, such materials may be used as decorative or detail elements for up to 35% of the facade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block
  - b. Corrugated metal
  - c. Aluminum, steel, or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl



#### 4.4 D-1 DOWNTOWN ZONING DISTRICT

##### A. Purpose Statement

The D-1 Downtown Zoning District is intended for Caddo Parish's Downtown. In order to address the different character areas that make up downtown, the D-1 District is divided into a series of sub-districts that tailor dimensional standards and design standards to recognize and achieve the different physical characteristics of Downtown. These sub-districts are:

##### 1. D-1-CBD Downtown Core Sub-District

The D-1-CBD Downtown Core Sub-District is intended to establish standards for the design of structures located within the core of Downtown. The standards recognize that this sub-district is to be the most intensely developed portion of the Downtown.

##### 2. D-1-E Downtown Entertainment Sub-District

The D-1-E Downtown Entertainment Sub-District is intended for large-scale entertainment and related uses clustered within the Downtown, such as casinos and the convention center.

##### 3. D-1-CMU Downtown Commercial Mixed-Use Sub-District

The D-1-CMU Downtown Commercial Mixed-Use Sub-District is intended for smaller floor plate office, retail, personal service, and institutional that support the vitality of the Downtown. Residential uses are also permitted to foster a mixed-use environment.

##### 4. D-1-RMU Downtown Residential Mixed-Use Sub-District

The D-1-RMU Downtown Residential Mixed-Use Sub-District is intended for a downtown neighborhood environment by allowing a mix of housing types and supporting commercial uses. The D-1-RMU Sub-District can also function as a transition between the more intensive development of the Downtown and the more modest-scale development found in adjacent neighborhoods.

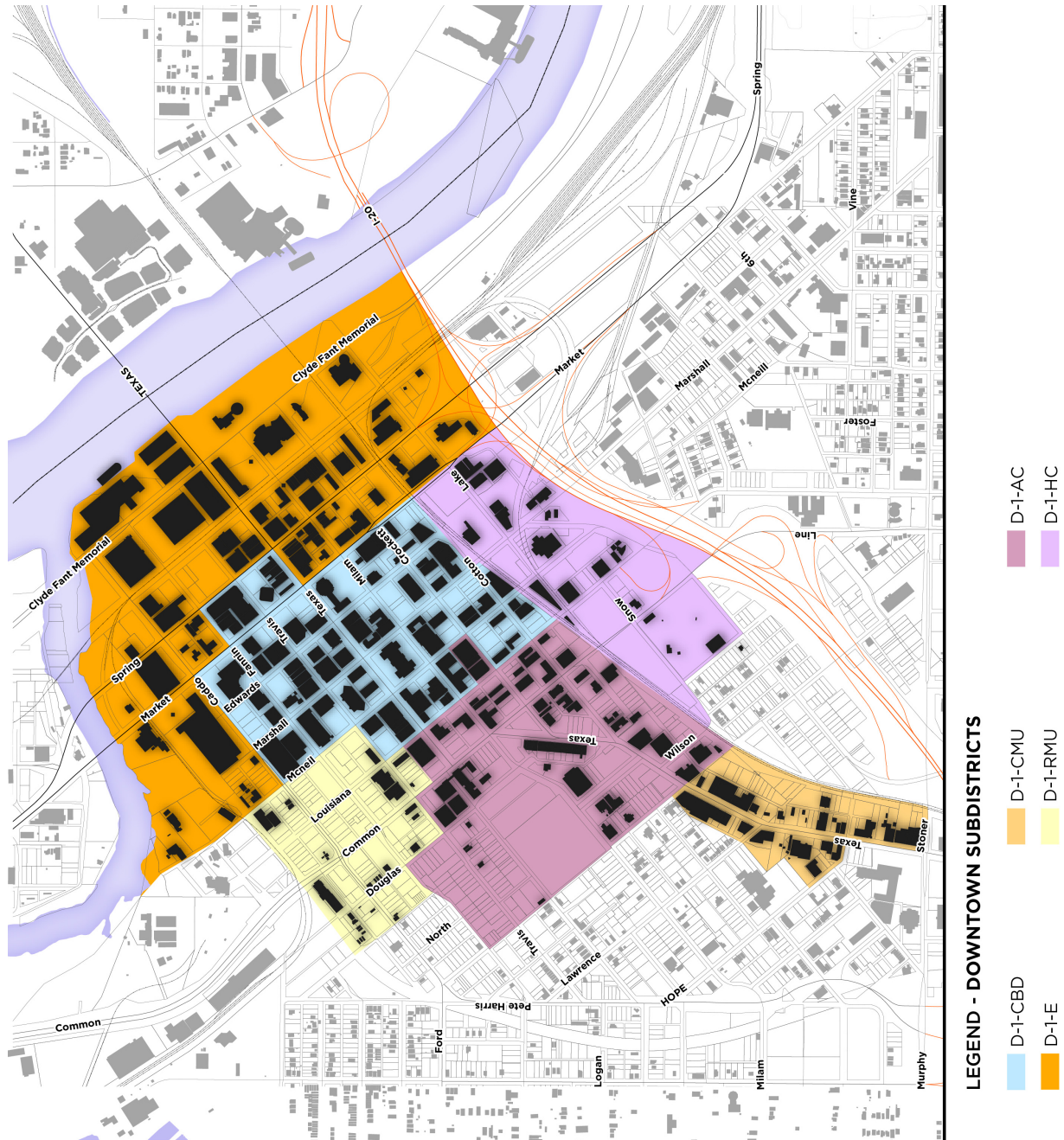
##### 5. D-1-AC Downtown Arts and Culture Sub-District

The D-1-AC Downtown Arts and Culture Sub-District is intended to facilitate sustainable development and use as a creative cultural community. The D-1-AC Sub-District is intended to be a pedestrian-friendly, mid-rise, mixed-use district, including residential, retail, and adaptive reuse of historic buildings, and new construction anchored by arts, culture, and entertainment institutions and facilities, as well as signature open space

##### 6. D-1-HC Downtown Heavy Commercial Sub-District

The D-1-HC Downtown Heavy Commercial Sub-District is intended for existing areas of heavy commercial uses, such as select light manufacturing and warehouse uses and auto-oriented uses, that are generally located on the edge of Downtown. The standards of the D-1-HC both accommodate existing uses and facilitate the reuse of existing structures.

FIGURE 4-3: DOWNTOWN SUBDISTRICTS



**B. Uses**

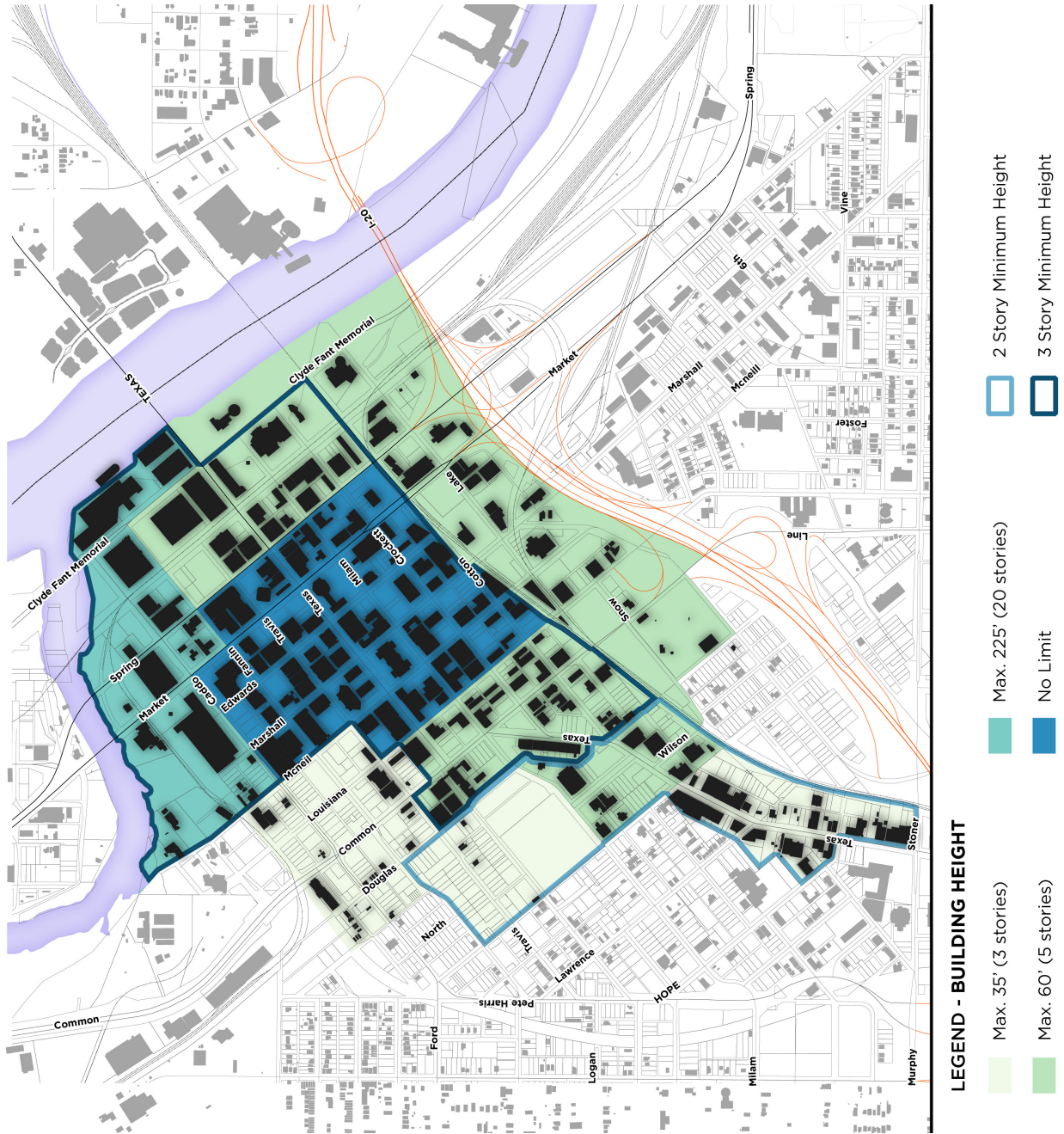
Article 5 lists permitted and special principal uses and temporary uses for the downtown sub-districts.

**C. Dimensional Standards**

1. Table 4-5: Downtown Sub-Districts Dimensional Standards establishes the dimensional standards for the downtown sub-districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use. Section 4.4.D has additional design standards that apply to development within the districts.
2. Maximum building heights in the Downtown Sub-Districts may be limited by additional regulations within Chapter 18 (Aviation) of the Shreveport Code of Ordinances.

<b>TABLE 4-5: DOWNTOWN SUB-DISTRICTS DIMENSIONAL STANDARDS</b>						
	<b>D-1-CBD</b>	<b>D-1-E</b>	<b>D-1-CMU</b>	<b>D-1-RMU</b>	<b>D-1-AC</b>	<b>D-1-HC</b>
<b>BULK</b>						
<b>Minimum Building Height</b>	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4
<b>Maximum Building Height</b>	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4
<b>SETBACKS</b>						
<b>Minimum Street Lot Line Setback</b>	Build-To Line: 0'  Institutional Uses: 20'	Build-To Line: 0'	Build-To Line: 0'  Institutional Uses: 20'	Build-To Zone: 0' to 20'  Institutional Uses: 20'	Build-To Zone: 0' to 20'  Institutional Uses: 20'	Build-To Zone: 0' to 20'
<b>Required Build-To Percentage</b>	80%	60%	80%	60%	80%	60%
<b>Minimum Interior Side Setback</b>	None	None	None	None	None	None
<b>Minimum Rear Setback</b>	None	None	None	15'	None, unless abutting residential district then 15'	None, unless abutting residential district then 15'

FIGURE 4-4: DOWNTOWN DISTRICT HEIGHT MAP

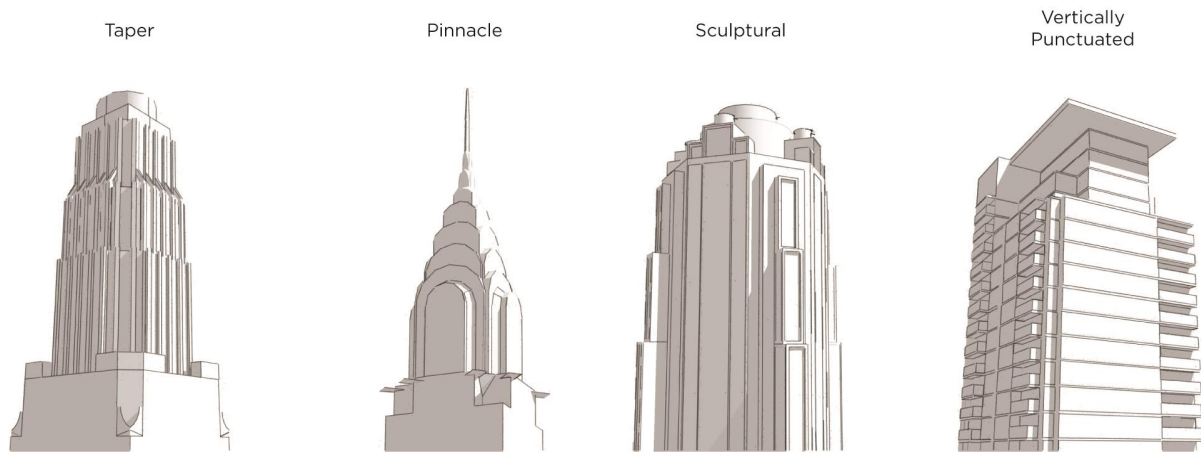


**D. Downtown Design Standards**

- The following design standards apply to new construction, substantial repair or rehabilitation meant to remedy damage or deterioration of the exterior façade of an existing structure, and additions to an existing structure. However, only those standards that relate to the specific repair, rehabilitation, or addition apply. These standards do not apply to interior remodeling. Table 4-6: Downtown Design Standards indicates the applicability of building design standards to the Downtown Sub-Districts. A “•” indicates that the standard is applicable in the district indicated. The absence of a “•” indicates that the standard is not applicable.

TABLE 4-6: DOWNTOWN DESIGN STANDARDS						
	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC
<b>Façade Design</b>						
All buildings must be designed with a definable base (ground floor), through the use of architectural features such as recesses and building material variations, ground floor lobby designs, plazas, and window designs.	•	•	•	•	•	
Public entrances must be visually distinctive from the remaining portions of the façade along which they are located.	•	•	•	•	•	
Building facades that abut a public right-of-way, excluding alleys, must not contain blank wall areas that exceed 35 linear feet, measured parallel to the street.	•	•	•	•	•	
Building facades in excess of 100 feet that abut a public right-of-way, excluding alleys, must include a repeating pattern with no less than two of the following elements: color change, texture change, material module change, or a wall articulation change of no less than two feet in depth, such as a reveal, pilaster, or projecting rib. All elements must repeat at intervals of no more than 40 feet.	•	•	•	•	•	
<b>Fenestration Design</b>						
Windows must be recessed no less than two inches, or projected out from the façade plane to provide depth and shadow.			•	•	•	•
The ground floor of the front facade must maintain a transparency of 50%, measured between two and 14 feet in height from grade.	•		•	•	•	
The ground floor of the front facade must maintain a transparency of 35%, measured between two and 14 feet in height from grade.		•				•
Upper floors of the front facade must maintain a transparency of 15% of the wall area of the story.	•		•	•	•	
<b>Roof Design</b>						
Rooflines over 100 linear feet in building length must be variegated, and incorporate a major focal point feature, such as a dormer, gable, or projected wall feature. An element of variegation on the roofline must occur at intervals of no more than 75 feet.		•	•	•		
Parapet walls must feature three-dimensional cornice treatments or other shadow-creating details along their tops.			•	•	•	•
Green roof, blue roof, and white roof designs are encouraged.	•	•	•	•	•	•
Reflective roof surfaces that produce glare are prohibited, except for solar panels or white roofs intended to radiate absorbed or non-reflected solar energy and reduce heat transfer to the building.	•	•	•	•	•	•
The “tops” of new high-rise buildings in excess of 175’ are encouraged to incorporate unique and distinctive designs, which create a distinctive and interesting skyline. Examples of this type of “top” design include tops that exhibit a taper, pinnacle, sculptural or vertically punctuated condition.	•	•				

**FIGURE 4-5: DOWNTOWN DISTRICT BUILDING DESIGN**



2. The following building materials are limited on any façade facing a public right-of-way, excluding alleys, or any façade that abuts a lot in residential use. However, such materials may be used as decorative or detail elements for up to 35% of the facade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block
  - b. Corrugated metal
  - c. Aluminum, steel or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl

## 4.5 INDUSTRIAL DISTRICTS

### A. Purpose Statements

#### 1. OR Office Research Zoning District

The OR Office Research Zoning District is intended to accommodate larger office structures outside the downtown, office parks, and research and development facilities, which may include limited light industrial uses with no outside impacts.

#### 2. I-MU Industrial Mixed-Use Zoning District

The purpose of the I-MU Industrial Mixed-Use Zoning District is to provide for a mix of light industrial uses, compatible commercial uses, such as recreation, entertainment, and retail establishments, and higher density residential.

#### 3. I-1 Light Industrial Zoning District

The purpose of the I-1 Light Industrial Zoning District is to provide for a wide variety of light manufacturing, fabricating, processing, wholesale distributing, and warehousing uses. Light industrial uses are enclosed, low-intensity, non-nuisance light fabrication and assembly-type manufacturing, as well as office and research and development facilities with little to no outside impacts.

#### 4. I-2 Heavy Industrial Zoning District

The purpose of the I-2 Heavy Industrial Zoning District is to provide for a wide variety of general manufacturing, fabricating, processing, wholesale distributing and warehousing uses. Commercial uses and open storage of materials are allowed. The industrial uses include fabrication, warehousing and assembly-type manufacturing, as well as office and research and development facilities, which may result in some moderate external effects such as smoke, noise, glare or vibration, and typically include outdoor storage and related outdoor activities.

### B. Uses

Article 5 lists permitted and special principal uses and temporary uses for the industrial districts.

### C. Dimensional Standards

Table 4-7: Industrial Districts Dimensional Standards establishes the dimensional standards for the industrial districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use. Section 4.5.D has additional design standards that apply to development within the districts.

TABLE 4-7: INDUSTRIAL DISTRICTS DIMENSIONAL STANDARDS				
	OR	I-MU	I-1	I-2
<b>BULK</b>				
Minimum Lot Area	10,000sf	None	10,000sf	10,000sf
Maximum Building Height	70'	50'	60'	70'
<b>SETBACKS</b>				
Minimum Front Setback	20'	None	20'	20'
Minimum Interior Side Setback	15'	None, unless abutting residential district then 15'	None, unless abutting residential district then 15'	15', unless abutting commercial or residential district then 25'
Minimum Corner Side Setback	20'	None	20'	20'
Minimum Rear Setback	15'	15'	15'	15', unless abutting commercial or residential district then 25'

**D. Industrial Design Standards**

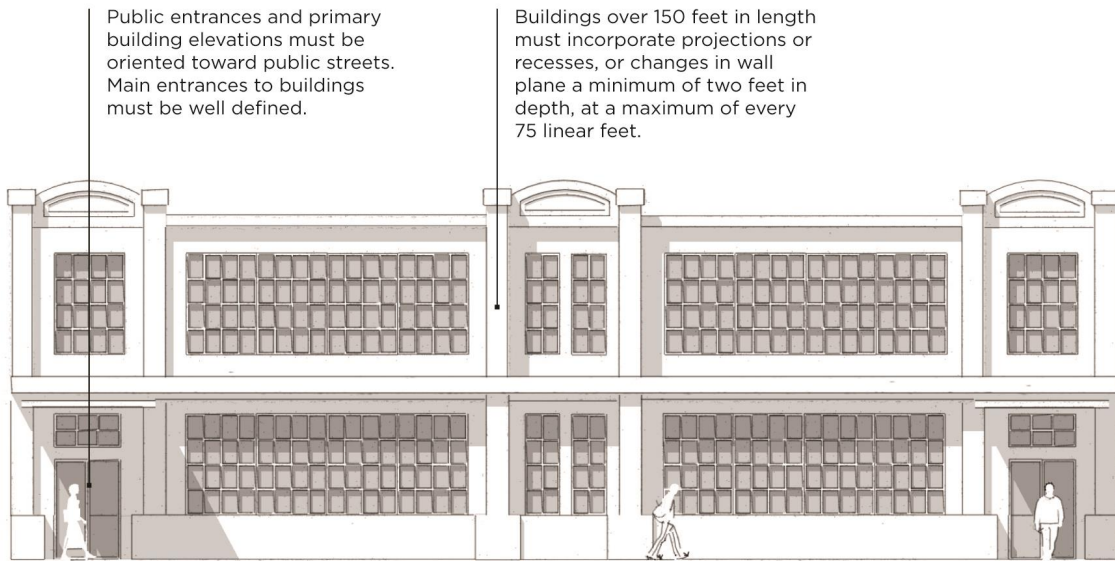
1. The following design standards apply to new construction, substantial repair or rehabilitation meant to remedy damage or deterioration of the exterior façade of an existing structure, and additions to an existing structure. However, only those standards that relate to the specific repair, rehabilitation, or addition apply. These standards do not apply to interior remodeling. Table 4-8: Industrial Building Design Standards indicates the applicability of building design standards to the industrial districts. A “•” indicates that the standard is applicable in the district indicated. The absence of a “•” indicates that the standard is not applicable.

TABLE 4-8: INDUSTRIAL BUILDING DESIGN STANDARDS				
	OR	I-MU	I-1	I-2
<b>Façade Design</b>				
Large expanses of highly reflective wall surface material and mirror glass on exterior walls are prohibited.	•	•	•	•
Buildings with façades over 150 feet in length must incorporate wall projections or recesses, or changes in wall plane a minimum of two feet in depth a maximum of every 75 linear feet.	•			
<b>Roof Design</b>				
Green roof, blue roof, and white roof designs are encouraged.	•	•	•	•
Reflective roof surfaces that produce glare are prohibited, except for solar panels or white roofs intended to radiate absorbed or non-reflected solar energy and reduce heat transfer to the building.	•	•	•	•
<b>Entrance Design</b>				
Public entrances and primary building elevations must be oriented toward public streets. Main entrances to the buildings must be well defined.	•	•		
Entries to office or guest facilities must address the street, with direct access to office or guest facilities from street frontages and parking areas.	•	•	•	
<b>Site Design</b>				
In multi-building complexes, a distinct visual link must be established between various buildings through the use of architectural features or site design elements such as courtyards, plazas, landscape, and walkways to unify the project.	•			
The parking lot must not be the dominant visual element of the site when viewed from the primary roadway. Multiple smaller lots separated by landscaping and buildings, or placement behind buildings, are required.	•	•		
Developments should provide a pedestrian link to adjacent commercial uses to provide safe pedestrian access between the site and commercial uses outside the development.	•	•	•	•

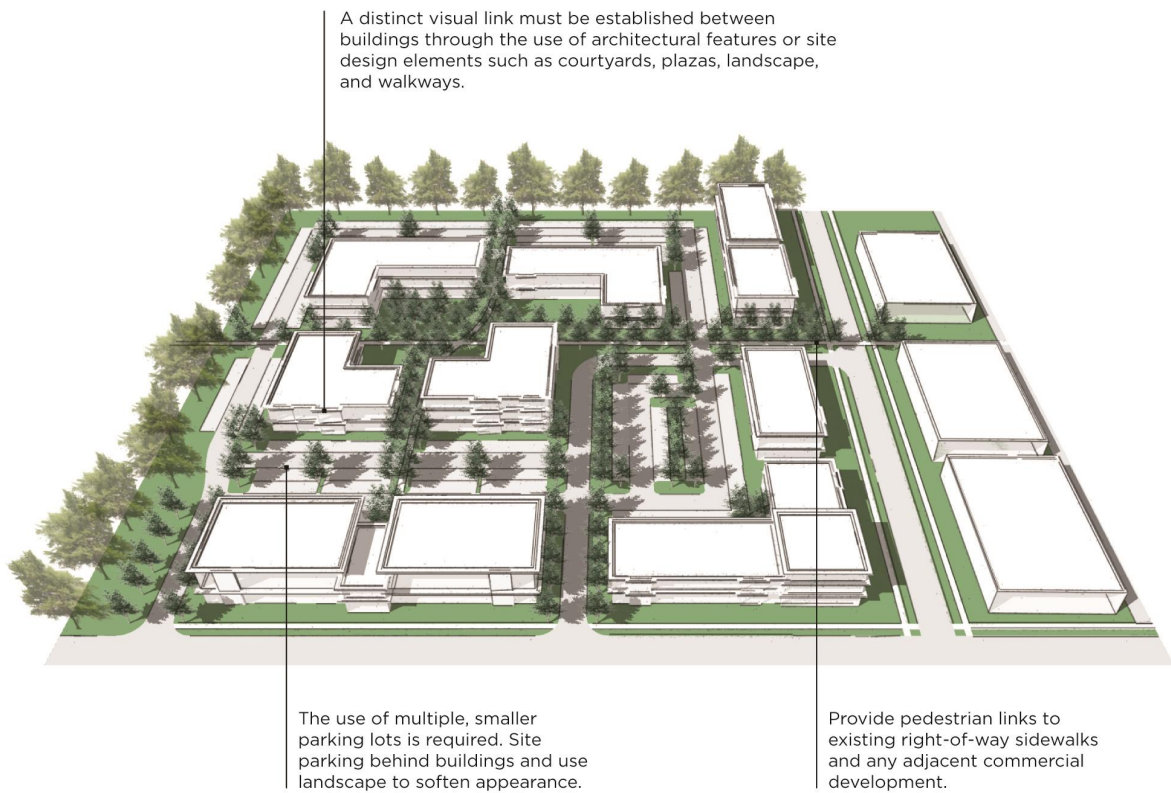


2. In the OR, I-MU, and I-1 Districts, the following building materials are limited on any façade facing a public right-of-way, excluding alleys, or any façade that abuts a lot in residential district. However, such materials may be used as decorative or detail elements for up to 35% of the facade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block (only prohibited in the OR District)
  - b. Corrugated metal
  - c. Aluminum, steel or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl

**FIGURE 4-6: INDUSTRIAL DISTRICT DESIGN STANDARDS**



**FIGURE 4-7: INDUSTRIAL DISTRICT SITE DESIGN STANDARDS**



**4.6 SPECIAL PURPOSE DISTRICTS**

**A. IC Institutional Campus Zoning District**

**1. Purpose Statement**

The IC Institutional Campus Zoning District is intended to accommodate large institutional uses, such as universities, select vocational educational facilities, and healthcare institutions, to allow for their expansion in a planned manner while protecting the surrounding neighborhoods.

**2. Uses**

Article 5 lists permitted and special principal uses and temporary uses for the IC Institutional Campus Zoning District.

**3. Dimensional Standards**

Table 4-9: IC District Dimensional Standards establishes the dimensional standards for the IC District. These regulations apply to all uses within each district unless a different standard is listed for a specific use.

TABLE 4-9: IC DISTRICT DIMENSIONAL STANDARDS	
	IC District
<b>BULK</b>	
Minimum Lot Area	1 acre
Maximum Building Height	100'
<b>SETBACKS</b>	
Minimum Front Setback	20'
Minimum Interior Side Setback	None, unless abutting residential district, then 20' plus 1' of setback for every 1' of building height over 45'
Minimum Corner Side Setback	20'
Minimum Rear Setback	None, unless abutting residential district, then 20' plus 1' of setback for every 1' of building height over 45'

**4. Institutional Master Plan**

An institutional campus may apply for approval of an Institutional Master Plan, which may deviate from the dimensional standards of Table 4-9. Once an Institutional Master Plan is submitted and approved, the development proceeds in accordance with the plan rather than the base district regulations. Institutional Master Plan approval must proceed in accordance with the standards of this section.

- a. An Institutional Master Plan may be applied only to those properties owned by or under unified control of the applicant.
- b. The Institutional Master Plan must address the general site layout of the entire area and include the following:
  - i. Concept plans for development of the entire district including the boundaries of the proposed district and the ownership of the land therein.
  - ii. The location, square footage and building heights of all existing structures and a general range of the location, square footage, and building heights of all proposed structures and uses intended.
  - iii. Landscape plan that shows the general location of all open space and any buffering or screening along the perimeter of the district.
  - iv. Sign plan that shows the general location of, including on-site identification and directional signs, and the proposed off-site directional sign plan.

- v. Internal traffic circulation plans, including traffic ingress and egress locations, pedestrian circulation, bicycle circulation, and public transit access.
  - vi. The location and capacity of all off-street parking and loading spaces.
  - vii. Estimates of traffic load impact on surrounding public street system.
- c. An IC District controlled by an Institutional Master Plan is established in accordance with the following procedures.
- i. All Institutional Master Plans must be filed with the Executive Director. Once it is determined that the application is complete, the Executive Director will schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.
  - ii. After receipt of a complete application, the Caddo Parish Planning and Zoning Commission will consider the Institutional Master Plan at a public meeting. The Caddo Parish Planning and Zoning Commission will forward its recommendation to the Parish Commission.
  - iii. The Parish Commission will approve, approve with conditions, or deny an Institutional Master Plan proposed for properties within Caddo Parish.
  - iv. The Parish Commission must act on the application within 60 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation. The Parish Commission must take action in the form of approval, approval with conditions, or denial.
  - v. If the Parish Commission does not act upon the application within 60 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time.
- d. The following development actions are considered consistent with an approved Institutional Master Plan, even if not specifically shown on that approved Institutional Master Plan:
- i. Construction of new structures of 2,000 square feet of gross floor area or less that are adjunct to and support an existing use on campus.
  - ii. Additions to existing structures of less than 25% of the existing gross floor area or 10,000 square feet in gross floor area, whichever is less.
  - iii. A change of use to any use permitted within the district.
  - iv. New parking facilities of 10 or fewer parking spaces.
  - v. Creation or expansion of any bicycle parking facilities.
  - vi. Creation or expansion of open space, and alternate landscape designs and stormwater management techniques.
  - vii. Façade renovation to an existing structure.
  - viii. Interior renovations to an existing structure.

## **B. NA Natural Areas Zoning District**

### **1. Purpose Statement**

The NA Natural Areas Zoning District is intended to protect and preserve existing natural areas such as forest areas, wetlands, and waterways. Natural areas are maintained in a predominantly undeveloped state, though very limited development may be allowed for passive recreation and educational purposes, but must be compatible with and cause little impact to these areas.

**2. Uses**

Article 5 lists permitted and special principal uses and temporary uses for the NA Natural Areas Zoning District.

**3. Dimensional Standards**

Table 4-10: NA District Dimensional Standards establishes the dimensional standards for the NA District. These regulations apply to all uses within each district unless a different standard is listed for a specific use.

TABLE 4-10: NA DISTRICT DIMENSIONAL STANDARDS	
NA District	
<b>BULK</b>	
Minimum Lot Area	1 acre
Maximum Building Height	25'
<b>SETBACKS</b>	
Minimum Front Setback	20'
Minimum Interior Side Setback	20'
Minimum Corner Side Setback	20'
Minimum Rear Setback	20'

**4. Design Standards**

- a. Trails and related public amenities for passive recreation are encouraged but must not create any negative impacts on environmentally sensitive areas.
- b. Native vegetation, such as grasses, shrubs, and trees, may only be disturbed to control noxious or invasive vegetation or to remove dead, dying, or diseased vegetation.
- c. Building materials used for structures or public amenities must use muted, natural colors. Bright colors and reflective material are prohibited.

**C. OS Open Space Zoning District**

**1. Purpose Statement**

The OS Open Space Zoning District is intended to provide and protect open space and public recreational facilities, both outdoor and indoor, located within Caddo Parish. Larger regional open spaces/parks may include both active and passive recreation areas and certain ancillary commercial activities, such as cultural facilities, performance venues, and restaurants.

**2. Uses**

Article 5 lists permitted and special principal uses and temporary uses for the OS Open Space Zoning District.

**3. Dimensional Standards**

Table 4-11: OS District Dimensional Standards establishes the dimensional standards for the OS District. These regulations apply to all uses within each district unless a different standard is listed for a specific use.

TABLE 4-11: OS DISTRICT DIMENSIONAL STANDARDS

	OS District
<b>BULK</b>	
Minimum Lot Area	10,000sf
Maximum Building Height	35'
<b>SETBACKS</b>	
Minimum Front Setback	15'
Minimum Interior Side Setback	15'
Minimum Corner Side Setback	15'
Minimum Rear Setback	15'

**D. RBO Riparian Buffer Overlay Zoning District**

**1. Purpose Statement**

The RBO Riparian Buffer Overlay Zoning District is intended to protect riparian (river and stream) corridors throughout Caddo Parish. The buffer standards of the overlay district are intended to reduce soil and nutrient loss by slowing surface runoff, maintain the quality of water by reducing erosion and minimizing siltation, and provide a buffer to reduce sedimentation and nutrient pollution of streams and rivers from non-point sources. The RBO Overlay District does not apply to areas zoned the RRO Red River Overlay Zoning District. Where the RBO Overlay District applies adjacent to Cross Lake, regulations regarding use and construction apply along the 172 Contour Line within the Caddo Parish Code of Ordinances control over these regulations.

**2. Riparian Buffer Applicability**

A riparian buffer is comprised of three distinct zones unless it is determined, based on riparian buffer function and site characteristics, that only one or two zones are necessary. Each riparian buffer zone has its own set of vegetative targets. No development is permitted within the buffer zones with the exception of nature trails.

**3. Priority Areas Within Riparian Buffers**

Riparian buffers are defined by priority sites as follows:

- a. Priority 1 sites consist of major drainage ways and bodies of water and are given the highest priority for protection.
- b. Priority 2 sites consist of major collectors, continually flowing drainways to Priority 1 water bodies, and potentially small lakes are given second highest priority for protection.
- c. Priority 3 sites consist of minor drainways and potentially tertiary waterways with intermittent flow.

**4. Buffer Zones**

**a. Buffer Zone 1: Streamside Zone**

- i. The function of the streamside zone is to protect the physical and ecological integrity of the ecosystem, especially stream bank and riverbank stabilization. This zone is closest to the stream or river.
- ii. The width of the riparian buffer is measured perpendicular to the adjoining bank. The minimum width of Buffer Zone 1 is:
  - (A) Priority 1 Site: 100 feet
  - (B) Priority 2 Site: 75 feet
  - (C) Priority 3 Site: 50 feet

- iii. The mature vegetative cover of Buffer Zone 1 should consist of undisturbed vegetation. Only water-tolerant species native or naturalized to the region should be planted in Zone 1 if no existing vegetation is present.

**b. Buffer Zone 2: Middle Zone**

- i. The function of the middle zone is to protect key components of the stream or river, and to allow soil particles to trap nitrogen and phosphorus. This zone is adjacent to Zone 1.
- ii. The width of the riparian buffer is measured perpendicular to Buffer Zone 1. The minimum width of Buffer Zone 2 is:
  - (A) Priority 1 Site: 50 feet
  - (B) Priority 2 Site: 50 feet
  - (C) Priority 3 Site: 35 feet
- iii. The mature vegetative cover of Buffer Zone 2 should consist of native or naturalized, lower story and edge vegetation. Only species native or naturalized to the region should be planted in Buffer Zone 2 if no existing vegetation is present.

**c. Buffer Zone 3: Outer Zone**

- i. The function of the outer zone is to prevent development encroachment into Buffer Zones 1 and 2 of the riparian buffer, and to filter runoff. This sedge, forbs-covered, and grass zone serves to feather surface water flow by increasing infiltration and water storage, and absorbing nutrients. This zone is adjacent to Buffer Zone 1 or Buffer Zone 2.
- ii. The width of the riparian buffer is established to ensure the restoration or protection of Buffer Zone 1 and/or Buffer Zone 2. The minimum width of Buffer Zone 3 is:
  - (A) Priority 1 Site: 50 feet
  - (B) Priority 2 Site: 25 feet
  - (C) Priority 3 Site: 20 feet
- iii. The mature vegetative target for Buffer Zone 3 should be grasses, sedges, and forbs native or naturalized to the region that perform phytofiltration.

**E. CLO Cross Lake Overlay Zoning District**

**1. Purpose Statement**

The CLO Cross Lake Overlay Zoning District is intended for development that abuts Cross Lake. This overlay district accommodates the unique water-related development patterns of these areas. Additional regulations regarding use and construction apply along the 172 Contour Line within the Caddo Parish Code of Ordinances.

**2. Applicability**

The CLO Cross Lake Overlay Zoning District applies to all lots within 200 feet of the high water mark.

**3. Uses**

The uses of the underlying zoning district control within the overlay district area, with the following exceptions:

**a. Permitted Uses**

- i. Boathouses
- ii. Piers

**b. Special Uses**

- i. Marina

**c. Prohibited Uses**

- i. Borrow Pit
- ii. Car Wash
- iii. Gas Station
- iv. Salvage Yard
- v. Storage Yard – Outdoor
- vi. Truck Repair
- vii. Truck Stop
- viii. Vehicle Repair – Major or Minor

**4. Dimensional Standards**

The dimensional standards of the underlying zoning district control with the exception of the following standards for setbacks, which control over those of the underlying zoning district.

- a. Any new lots created through subdivision as of the effective date of this Code that are not served by community sewer must be a minimum of one acre in lot area.
- b. Maximum impervious surface coverage: 40%.
- c. Minimum street lot line setback: The building line of the existing principal building. Where there is no principal building, then 30 feet.
- d. Minimum waterfront setback: 10 feet.
- e. Minimum interior side setback: 10 feet.



## F. RRO Red River Overlay Zoning District

### 1. Purpose Statement

The RRO Red River Overlay Zoning District is intended to preserve, create, and enhance public views of and access to the Red River riverfront, and encourage use of the waterfront by providing a waterfront promenade, including connections to nearby public right-of-way, open space, and other public amenities. New waterfront development should minimize substantial change to existing public views of the riverfront from adjacent public streets and neighborhoods. Where the Army Corps of Engineers has jurisdiction over development along the Red River, such regulations, requirements, and permits control over these regulations.

### 2. Applicability

The RRO Red River Overlay Zoning District applies to all lots within 500 feet of the high water mark.

### 3. Uses

The uses of the underlying zoning district control within the overlay district area.

### 4. Dimensional Standards

The dimensional standards of the underlying zoning district control with the exception of the following standards, which control over those of the underlying zoning district.

#### a. Building Separation

Any structures located along the riverfront over 70 feet in height must be separated from any other structure over 70 feet equal to an amount of the tallest of the two structures.

#### b. View Corridors

- i. A view corridor is required from any existing public right-of-way that extends to the riverfront or terminates prior to reaching the riverfront, but abuts the RRO Overlay District. The view corridor must be the minimum width of the public right-of-way. The view corridor must continue to the waterfront as a straight-line extension of the public right-of-way.
- ii. Development along all public streets that abut the boundaries of RRO District and extend to the riverfront or terminate prior to reaching the riverfront, must maintain an unobstructed view of the riverfront, with the exception of building projections as allowed by item iii below. The view corridors must be of the same width as the street, and must continue to the waterfront in a straight line. This restriction on development that obstructs views of the river may be modified with application for and approval of view corridor modification by the Executive Director.
- iii. Building projections into any view corridor are limited to 10% of the width of the corridor and are allowed only in view corridors greater than 30 feet in width.

#### c. Design Standards

All buildings within the RRO Overlay District must meet the following design standards:

- i. Where public access is provided from the riverfront facade of a structure, that facade must meet all the design requirements of the underlying zone, including those that apply only to facades abutting a right-of-way.
- ii. Where public access is not provided from the riverfront facade, the following transparency requirements apply, in addition to any applicable standards from the underlying zone:

(A) The ground floor of the riverfront facade must maintain a transparency of 50%, measured between two and 14 feet in height from grade.

(B) Upper floors of the riverfront facade must maintain a transparency of 25% of the wall area of the story.

iii. Outdoor seating, dining, plazas, and similar amenities for the public are encouraged along any facade that abuts the riverfront.

**d. Waterfront Public Access**

All lots in the RRO Overlay District that abut the riverfront are encouraged to provide public access to the waterfront. The public access walkway should run along the riverfront and be accessible to the public at all times. The pedestrian path should have a clear width of at least 12 feet. Public walkways on adjoining properties should connect, where possible.

**G. RP Residential Professional Overlay Zoning District**

**1. Purpose**

The purpose of the RP Residential Professional Overlay District is to address areas of detached house development where certain detached dwellings are used for residential and others for first-floor, low intensity non-residential uses. This overlay district is tied directly to the underlying residential district in order to maintain the existing character of the development and the neighborhood. Non-residential uses are restricted to only those uses that are compatible with residential uses.

**2. Permitted Uses**

The following non-residential uses are permitted in the RP Overlay District. Only one such use is permitted per structure.

- a. Art Gallery
- b. Arts Studio
- c. Medical/Dental Clinic
- d. Office

**3. Design and Performance Standards**

Conversion of the structure to a use permitted in item 2 above requires site plan review. Such conversion is subject to the following design and performance standards.

- a. The first floor of a structure may be used for a non-residential use permitted in item 2 above and the upper floors of the structure may be used for office uses related to that first floor business so long as the upper floors are not open to the public.
- b. The residential form of the building must be generally maintained.
- c. The principal entrance must be a direct entry from the primary abutting street.
- d. No additional off-street parking is required.
- e. Outside storage or display is prohibited. All business, servicing, processing and storage uses must be located entirely within the structure.
- f. One non-illuminated wall sign not exceeding two square feet in area is permitted.

## H. CD Conservation Design Overlay Zoning District

### 1. Purpose

The purpose of the CD Conservation Design Overlay Zoning District is to preserve environmentally sensitive areas while allowing for residential development. The intent is to work with natural land features and cluster residential development within the larger development space to leave the remainder of the site as natural areas or open space. Conservation design helps to achieve numerous environmental and ecological benefits, including wildlife management and habitat preservation, water quality protection, and greater aquifer recharge.

### 2. General Requirements

- a. The minimum area required for CD Overlay District is 20 acres. However, the City Council may approve a district of a smaller area if the purpose and objectives of this district can be met.
- b. The CD Overlay District is permitted only in the following residential districts: R-A, R-E, R-1-12, R-1-10, R-1-7, and R-1-5 Districts.
- c. Lots must be configured to minimize the loss of natural resources, including wetlands, bayous, water bodies, woodlands, and historical resources.
- d. The development must preserve scenic natural views, including views from roadways.
- e. If agricultural uses are being maintained within the development, lots must be configured in a manner that maximizes the usable area remaining for such agricultural uses with appropriate buffers between agricultural uses and residential structures.

### 3. Development Standards

- a. There are three levels of conservation design:
  - i. Conservation Design Low Density (CD-L): is intended for areas of low-density residential. CD-L applies to areas zoned the R-A and R-E District.
  - ii. Conservation Design Medium Density (CD-M) is intended for areas of medium-density residential. CD-M applies to areas zoned the R-1-12, R-1-10 and R-1-7 District.
  - iii. Conservation Design High Density (CD-H) is intended for areas of high-density residential. CD-H applies to areas zoned the R-1-5 District. The CD-H District requires connection to public sewer.
- b. Development in a CD Overlay District must meet the requirements of Table 4-12: CD Overlay District Standards. The intent of these standards is to allow for clustering of lots of a smaller area to preserve natural areas. In order to approve the smaller dimensions allowed without public sewer, an alternate approved means of wastewater collection and treatment must be provided.

TABLE 4-12: CD OVERLAY DISTRICT STANDARDS					
	CD-L		CD-M		CD-H
	Community or Private Sewer	Public Sewer	Community or Private Sewer	Public Sewer	Public Sewer
Minimum Lot Area	20,000sf	10,000sf	6,000sf	4,000sf	3,000sf
Minimum Lot Width	100'	75'	50'	40'	30'
Maximum Building Height	35'	35'	35'	35'	35'
Minimum Front Setback	20'	20'	20'	20'	20'
Minimum Interior Side Setback	10'	10'	5'	5'	5'
Minimum Corner Side Setback	20'	20'	10'	5'	5'
Minimum Rear Setback	20'	20'	20'	20'	20'

- c. There must be a perimeter buffer yard around the entire development of no less than 50 feet. No development is permitted in this perimeter buffer yard, which must remain landscaped with no structures. This perimeter buffer yard may be included in the required percentage of open space if undivided and restricted in perpetuity from future development. Access points to the development are permitted within this perimeter buffer yard.
  - d. Residential dwellings must be clustered according to the following standards.
    - i. Each residential cluster is limited to no more than 25 dwellings.
    - ii. Residential clusters should be located a minimum of 100 feet apart lot line to lot line, separated by greenbelts or other natural features. The greenbelts may include bike paths or hiking trails. No development is permitted within these separation areas.
    - iii. Residential clusters must be located to minimize negative impacts on the natural scenic and cultural resources of the site.
    - iv. Residential clusters must be sited to achieve the following goals:
      - (A) Minimize disturbance to natural areas. Clear-cutting is prohibited.
      - (B) Prevent downstream impacts due to runoff through adequate on-site stormwater management practices.
      - (C) Protect scenic views of open land from adjacent roads.
    - v. Siting of residences must not encroach on rare plant communities, high quality sites, or endangered species.
    - vi. Whenever possible, open space must connect with existing or potential open space on adjoining parcels and local or regional recreational trails.
- 4. Required Common Open Space**
- a. 40% of the land area in a conservation design must be maintained as active or passive open space, as described in this section.
  - b. The minimum open space required must be owned and managed as described in this section. The uses within the open space must be accessible to the residents of the development. These uses may also be available to the general public. The required open space must be undivided and restricted in perpetuity from future development.
  - c. The following active and passive open space uses are counted toward the required common open space percentage required:

- i. Natural water features, wetlands, and conservation areas. No more than 25% of the required open space area may consist of water bodies, ponds, floodplain, or wetlands.
  - ii. A trail system connecting open space areas.
  - iii. Recreational facilities such as swimming pools, tennis courts, and skateparks. No more than 30% of the required total open space area may consist of structures for recreational facilities.
  - iv. Hiking trails and fitness courses.
  - v. Parks and playgrounds.
  - vi. Greenways.
  - vii. Detention/retention areas which are accessible to occupants or the public via nature trails, boardwalks, perimeter walkways or street, but only if they are designed as wetlands or natural water features and are landscaped with native vegetation.
  - viii. Botanical gardens, greenhouses, and community gardens.
  - ix. Reuse of structures existing on the site prior to development for community purposes (i.e. rehab of an existing barn or silo, etc.).
  - x. Agricultural uses, including vineyards with wineries and stables.
  - xi. Existing oil wells and associated facilities.
- d. The following areas are permitted but are specifically excluded from the required common open space percentage:
- i. Yards on individual lots or yards that are reserved for the exclusive use of an individual property owner.
  - ii. Dedicated streets, alleys, or other public rights-of-way.
  - iii. Vehicular drives, private streets, and parking, loading and storage areas.
  - iv. Golf courses.
- e. A management plan must be prepared and submitted for all common open space, including any man-made drainage facilities that serve more than one property, such as detention/retention ponds. The designated common open space and common facilities must be owned and managed by one or a combination of the following:
- i. A homeowners association.
  - ii. A condominium association.
  - iii. A non-profit conservation organization or park district.
  - iv. An individual who will maintain the land for common open space purposes, as provided by a conservation servitude. This option may be used only on a very limited basis for unique situations where no other options are practical as approved by the City Council.

#### 4.7 SPECIAL DEVELOPMENT TYPES

Planned unit developments are included in this Code in Article 16 as a special type of development. The planned unit development technique is intended to encourage and allow more creative and flexible development of land than is possible under base district zoning regulations. Planned unit development is a special approval granted under the provisions of Article 16. Planned unit developments are of two types: a planned unit development (PUD), which must be a minimum of five acres, and a small planned unit development (SPUD), which may be less than five acres in area and is planned all in one stage. Planned unit developments (PUD) and small planned unit development (SPUD) are not zoning districts but rather special approvals.



## ARTICLE 5. USES

- 5.1 GENERAL USE REGULATIONS
- 5.2 USE MATRIX
- 5.3 USE DEFINITIONS

### 5.1 GENERAL USE REGULATIONS

- A. No structure or land may be used or occupied unless allowed as a permitted or special use within the zoning district.
- B. All uses must comply with any applicable federal and state requirements, and any additional Parish ordinances. For select uses, specific Parish ordinances are cross-referenced but this is not intended to indicate that only those ordinances apply to such uses or that other uses within this Code are not subject to additional ordinances not referenced.
- C. Any use that is not included in the use matrix is prohibited in all districts.
- D. A site may contain more than one principal use, so long as each principal use is allowed in the district. Each principal use is approved separately. In certain cases, uses are defined to include ancillary uses that provide necessary support or are functionally integrated into the principal use.
- E. All uses must comply with the use standards of Article 6, as applicable, as well as all other regulations of this Code.

### 5.2 USE MATRIX

Table 5-1: Use Matrix identifies the principal and temporary uses allowed within each zoning district. "P" indicates that the use is permitted by right in the district. "S" indicates that the use is a special use in the district and requires special use approval. "E" indicates that the use is a special exception use in the district and requires administrative approval from the Caddo Parish Planning and Zoning Commission. If a cell is blank, the use is not allowed in the district. In the case of temporary uses, a "P" indicates the temporary use is allowed in the district and may require approval of a temporary use permit. For accessory uses, see Article 7.



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### 5.3 USE DEFINITIONS

All uses within Section 5.1 and Table 5-1 are defined in this section. Certain uses are defined to be inclusive of many uses. When a use meets a specific definition, it is regulated as such and is not regulated as part of a more inclusive use category.

**Agriculture.** Land and associated structures used to grow crops and/or raise livestock for sale, commercial use, personal food production, donation, or educational purposes.

**Airport.** Land, water, and/or structures used for the landing and takeoff of aircraft, including airport buildings, hangars, and maintenance equipment. An airport includes passenger terminals for that airport and any ancillary uses within the passenger terminal, such as restaurants and retail goods establishments.

**Amusement Facility - Indoor.** A facility for spectator and participatory uses conducted within an enclosed building, principally devoted to recreational activities or nongambling games, leisure and recreation services to the public or to members. Examples include the following uses when they are conducted indoor: ice or roller skating rinks, bingo parlors, billiard parlors, pool halls, miniature golf courses, amusement arcades, tennis clubs, swimming pools, play courts, batting cages, go-cart or dirt-bike courses, skateboard areas, water slides or water parks, movie theaters, gymnasiums (excluding those within public parks), sports arenas, bowling centers, tumbling centers, skating centers, roller rinks, and escape room/physical adventure game facilities. Indoor amusement facilities do not include live performance venues. An indoor amusement facility may include uses such as, but not limited to, concession stands, restaurants, and retail sales as ancillary uses. All movie theaters where alcohol is served are regulated by Chapter 10 of the Shreveport Code of Ordinances.

**Amusement Facility - Outdoor.** A facility for spectator and participatory uses conducted outdoors or within partially enclosed structures, such as outdoor stadiums, fairgrounds, batting cages, miniature golf courses, and amusement parks. An outdoor amusement facility may include uses such as, but not limited to, concession stands, restaurants, and retail sales as ancillary uses.

**Animal Care Facility.** An establishment which provides care for domestic animals, including veterinary offices for the treatment of animals, where animals may be boarded during their convalescence, pet grooming facilities, animal training centers and clubs, and pet boarding facilities, where animals are boarded during the day and/or for short-term stays. Animal care facilities do not include commercial breeders and animal shelters.

**Animal Shelter.** An establishment that houses and provides care for homeless, lost, or abandoned dogs, cats, and/or other animals until such animals are reclaimed by their owner, placed in a new home, placed with another organization for adoption, and/or euthanized.

**Art Gallery.** An establishment that sells, loans and/or displays paintings, sculpture, photographs, video art, or other works of art. Art gallery does not include a cultural facility, such as a library or museum, which may also display paintings, sculpture, photographs, video art, or other works.

**Arts Studio.** An establishment where an art, type of art or activity is taught, studied, or practiced such as dance, martial arts, photography, music, painting, gymnastics, pilates, or yoga. An arts studio also includes private exercise studios for private sessions with trainers and/or private classes.

**Automated Teller Machine (ATM) - Standalone.** A freestanding machine used by bank and financial service patrons for conducting transactions including deposits, fund transfers, and withdrawals without contact with financial institution personnel.

**Bar.** An establishment for the sale of alcoholic beverages for consumption on the premises. Snack foods or other prepared food may be available for consumption on the premises as an ancillary use. All premises and activities where alcohol is served (including special events) are regulated by Chapter 4 of the Caddo Parish Code of Ordinances.

**Batch Plant/Rock Crushing Facility (Temporary).** A temporary portable facility for the production of concrete, asphalt and bituminous substances used for paving and/or temporary portable facilities for crushing rocks and other construction debris for disposal or recycling.

**Bed and Breakfast.** A single-family residential dwelling where a resident/owner, who lives on the premises, provides lodging for a daily fee in guest rooms with no in-room cooking facilities and prepares meals for guests. A bed and breakfast may include dining facilities.

**Borrow Pit.** A temporary use of a place or premises where dirt, soil, sand, gravel, or other natural material is removed by excavation or other means of extraction for use at another location. A borrow pit includes temporary rock crushing facilities as part of the operations. It includes any property used for the storage or stockpiling of such material for use at any other location. Borrow pit does not include the following, which are regulated as part of the larger activities described:

1. Excavation in connection with a valid building permit.
2. Grading work in connection with an approved grading plan.
3. Trenching incidental to the construction and installation of approved utilities.
4. Excavation in conjunction with road or drainage construction.
5. Excavation of a limited duration where the excavated material is not removed from the site; e.g., swimming pools; septic tanks; agricultural drainage work incidental to agricultural operations and irrigation/stock watering ponds; lakes or ponds created for aesthetic purposes, etc.
6. Emergency work necessary to protect life or property.
7. Removal of hazardous material or waste required for construction of improvements on the same property.

**Body Modification Establishment.** An establishment that offers tattooing services, body piercing, and/or non-medical body modification. Body modification establishment does not include an establishment that offers only ear piercing as an ancillary service.

**Broadcasting Facility - TV/Radio.** A facility engaged in broadcasting and information relay services for radio and television signals, including studio facilities. A broadcasting facility may or may not include antennas to broadcast the signal.

**Bus Transfer Station.** A public transit station for two or more bus routes in a public transit system, oftentimes the endpoint for one or more bus routes, where passengers may change from one route to another.

**Campground.** An area to be used for transient occupancy by camping in tents, camp trailers, travel trailers, motor homes, or similar movable or temporary sleeping quarters.

**Car Wash.** An establishment for the washing and cleaning of vehicles or other light duty equipment, whether automatic, by hand, or self-service. The car wash facility may be within an enclosed structure, an open bay structure, or similar configurations.

**Cemetery.** Land and structures reserved for the interring of human remains or the interring of animal remains. Cemeteries may include structures for performing religious ceremonies related to the entombment of the deceased, mortuaries, including the sales of items related to the interment of remains, and related accessory structures, such as sheds for the storage of maintenance equipment.

**Commercial Breeder.** An establishment where dogs over six months of age are boarded, bred, raised, and trained for commercial gain. Commercial breeder does not include animal shelters or shelter and training facilities for canine units of public safety agencies.

**Community Center.** A facility used as a place of meeting, recreation, or social activity, that is open to the public and is not operated for profit, and offers a variety of educational and community service activities. A community center may serve as a local "food hub" where regionally grown food, including value added food, can be grown and/or brought for distribution and sale.

**Contractor Office.** Offices for businesses in the conduct of any building trade or building craft, together with land and/or structures used for the storage of equipment, vehicles, machinery, or building materials related to and used by the building trade or craft. If a contractor office has no on-site accessory storage of equipment, vehicles, machinery, or building materials and is used only for office functions, such use is considered an office.

**Convention Center.** A facility designed and used for conventions, conferences, seminars, product displays, recreation activities, and entertainment functions, along with ancillary functions including temporary outdoor displays and food and beverage preparation and service for on-premise consumption.

**Community Garden.** The cultivation of fruits, flowers, vegetables, or ornamental plants by one or more persons, households, or organizations. Community gardens may include apiaries, aquaculture, and chicken coops, but do not include the raising of any livestock or the use of heavy machinery.

**Conservation Area.** Designated open space that preserves and protects natural features, wildlife, and critical environmental features. A conservation area may include opportunities for passive recreation, such as hiking trails and lookout structures, and environmental education.

**Country Club.** An establishment open to members, their families, and invited guests organized and operated for social and recreation purposes with indoor and/or outdoor recreation facilities, restaurants and bars, meeting rooms, and similar uses.

**Cultural Facility.** A facility open to the public that provides access to cultural exhibits and activities including, but not limited to, museums, cultural centers, non-commercial galleries, historical societies, and libraries. A cultural facility may include uses such as, but not limited to, retail sales of related items and restaurants as ancillary uses.

**Day Care Center.** A facility where, for a portion of a 24 hour day, care and supervision is provided for: 1) children not related to the owner or operator of the facility; or 2) elderly and/or functionally-impaired adults in a protective setting that are not related to the owner or operator.

**Day Care Home.** A residential dwelling where care and supervision is provided by a permanent occupant of the dwelling for: 1) children not related to the owner or operator of the facility; or 2) elderly and/or functionally-impaired adults in a protective setting that are not related to the owner or operator of the facility. A child day care home does not include a dwelling that receives children from a single household. For the purposes of applying district dimensional standards, day care homes are subject to the standards for the dwelling type.

**Drive-Through Facility.** That portion of a business where business is transacted directly with customers via a service window that allows customers to remain in their vehicle. A drive through facility is approved separately as a principal use in conjunction with other principal uses such as restaurants and financial institutions. A standalone ATM is not considered a drive-through facility for the purposes of this definition and is regulated separately.

**Dwelling - Above the Ground Floor.** Dwelling units located within a single multi-story buildings located above non-residential uses on the ground floor or to the rear non-residential uses on the ground floor. In the case of dwelling units located behind non-residential uses on the ground floor, non-residential uses must front on the primary street frontage.

**Dwelling - Accessory Dwelling Unit.** An additional dwelling unit associated with and incidental to a principal single-family – detached or attached or two-family dwelling on the same lot. An accessory dwelling unit must include separate cooking and sanitary facilities, with its own legal means of ingress and egress, and is a complete, separate dwelling unit. The accessory dwelling unit must be within or attached to the principal dwelling unit structure or within an existing structure, such as a garage or carriage house, and designed so that the appearance of the principal structure remains that of a single-family residence. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.

**Dwelling - Age-Restricted Housing.** A multi-family dwelling where each unit is occupied by at least one person who is 55 years of age or over. Age-restricted housing must meet all district design and dimensional standards for multi-family dwellings unless specific standards are cited for such housing. When a district permits dwellings about the ground floor, age-restricted housing may also be developed and designed as such. Age-restricted housing may also be called independent living facilities.

**Dwelling - Manufactured Home.** A manufactured home dwelling is a prefabricated structure that is regulated by the U.S. Department of Housing and Urban Development (HUD), via the Federal National Manufactured Housing Construction and Safety Standards Act of 1974, rather than local building codes. A manufactured home is built in a factory on an attached chassis before being transported to a site. Manufactured homes include those transportable factory built housing units built prior to the Federal National Manufactured Housing and Safety Standards Act (HUD Code), also known as mobile homes. Modular buildings and modular homes are not considered manufactured homes, and refer to a method of construction.

**Dwelling - Multi-Family.** A structure containing three or more attached dwelling units used for residential occupancy. A multi-family dwelling does not include a townhouse dwelling.

**Dwelling - Townhouse.** A structure consisting of three or more dwelling units, the interior of which is configured in a manner such that the dwelling units are stacked horizontally or vertically, separated by a party wall, ceiling, or floor. A townhouse is typically designed so that each unit has a separate exterior entrance. A townhouse dwelling does not include a multi-family dwelling.

**Dwelling - Single-Family - Detached.** A structure containing only one dwelling unit on a single lot.

**Dwelling - Single-Family - Attached.** A structure that contains two dwelling units attached by a party wall at a lot line but located on separate lots.

**Dwelling - Two-Family.** A structure containing two dwelling units on a single lot.

**Educational Facility - Primary or Secondary.** A public, private, or parochial facility that offers instruction at the elementary, junior high, and/or high school levels.

**Educational Facility - University or College / Vocational School.** A "university" or "college" is a facility for post-secondary higher learning that is authorized to award associate, baccalaureate, or higher degrees, or a seminary. Universities or colleges include ancillary uses such as, but not limited to, dormitories, cafeterias, restaurants, retail sales, indoor or outdoor recreational facilities, and similar uses. A "vocational school" is a specialized institution of learning which offers secondary or post-secondary education in industrial, clerical, computer, managerial, automotive, repair (electrical, plumbing, carpentry, etc.), commercial skills, or a business conducted as a commercial enterprise, such as a school for general educational development or commercial driving school. A vocational school also applies to privately operated schools that do not offer a complete educational curriculum.

**Farmers Market.** Temporary use of structures and/or land for the sale of a variety of fresh fruits, flowers, vegetables, or ornamental plants, and other locally produced farm and food products, including value-added products, directly to consumers from two or more farmers or from vendors that have taken such items on consignment for retail sale.

**Financial Institution.** A bank, savings and loan, credit union, or mortgage office.

**Food Truck Park - Minor.** The use of land designed to accommodate two to four food truck vendors offering food and/or beverages for sale to the public as the primary use of the property, which may include seating areas for customers.

**Food Truck Park - Major.** The use of land designed to accommodate five or more food truck vendors offering food and/or beverages for sale to the public as the primary use of the property, which may include seating areas for customers.

**Food Truck Vendor.** A motor vehicle, or a food trailer towed by another vehicle, designed and equipped to sell food and/or beverages directly to consumers. It does not include wholesale food distributors. The vendor physically reports to and operates from a commissary kitchen for servicing, restocking, and maintenance each operating day.

**Fraternity/Sorority.** A structure used by a chartered fraternal or sororal membership organization or association, used as a residence and/or a dining and recreational facility for members of organizations or associations who are students at a university, which permits the organization or association to use its facilities because of the relationship of such organization or association to the body of students enrolled in such institution.

**Freight Terminal.** A facility for freight pick-up or distribution by rail, air, truck, or shipping transport.

**Funeral Home.** An establishment where the dead are prepared for burial display and for rituals before burial or cremation, including chapels for the display of the deceased and the conducting of rituals before burial or cremation, and crematoriums.

**Gas Station.** An establishment where fuel for vehicles is stored and dispersed from fixed equipment into the fuel tanks of motor vehicles. A gas station may also include ancillary retail uses, an ancillary car wash bay, ancillary minor vehicle repair facilities, and solar and/or electric charging stations.

**Golf Course/Driving Range.** A tract of land designed with at least nine holes for playing a game of golf and improved with tees, greens, fairways, and hazards. A golf course may include a clubhouse, restrooms and shelters as ancillary uses. A driving range may be designed as a standalone facility or included as part of a golf course, which is defined as a tract of land equipped with distance markers, clubs, balls, and tees for practicing the hitting of golf balls, and may include a snack-bar and pro-shop.

**Government Office.** Offices owned, operated, or occupied by a governmental agency to provide a governmental service to the public. Government offices do not include public safety or public works facilities.

**Greenhouse/Nursery - Retail.** An establishment where flowers, shrubbery, vegetables, trees, and other horticultural and floricultural products are propagated and sold, and may include gardening and landscape supplies and products, such as hardware, garden tools and utensils, paving stones and bricks, and other related items for sale.

**Group Home.** A group care facility in a residential dwelling for: 1) care of persons in need of personal services or assistance essential for activities of daily living; 2) care of persons in transition or in need of supervision; or 3) the protection of the individual. Group homes include facilities for drug and alcohol rehabilitation and those transitioning from homeless status. Group home does not include facilities for adults or minors who have been institutionalized for criminal conduct and require a group setting to facilitate transition into society.

**Halfway House.** A residential facility for adults or minors who have been institutionalized for criminal conduct and who require a group setting to facilitate the transition to a functional member of society.

**Healthcare Institution.** Facilities for primary health services and medical or surgical care to people, primarily in-patient, and including, as an integral part of the institution, related facilities such as laboratories, outpatient facilities, dormitories, or educational facilities, and ancillary uses such as, but not limited to, cafeterias, restaurants, retail sales, and similar uses.

**Heavy Retail, Rental, and Service.** Retail, rental, and/or service establishments of a heavier and larger-scale commercial character typically requiring permanent outdoor service or storage areas and/or partially enclosed structures. Examples of heavy retail, rental, and service establishments include large-scale home improvement centers with outdoor storage, display, and rental components, lumberyards, truck rental establishments, and sales, rental, and repair of heavy equipment. Wholesale establishments that sell to the general public, including those establishments where membership is required, are considered heavy retail, rental, and service establishments.

**Helipad.** An area of land or portion of a structure used for the landing and take-off of helicopters with no facilities for service or permanent basing of such aircraft.

**Heliport.** A designated landing area for discharging or picking up passengers or goods by helicopter or similar vertical lift aircraft, and includes terminal facilities for passengers, goods, aircraft servicing, or storage.

**Hotel.** A facility that provides sleeping accommodations for a fee and customary lodging services. Related ancillary uses include, but are not be limited to, meeting facilities, restaurants, bars, and recreational facilities for the use of guests.

**Industrial - Artisan.** A manufacturing establishment for artisan-related crafts that are more intensive uses, such as small-scale metalworking, glassblowing, furniture making, pottery, leathercraft, hand-woven articles, and related items.

**Industrial - Heavy.** The manufacturing of products from processed or unprocessed raw materials, including processing, fabrication, assembly, treatment, and packaging of such products, and incidental storage, sales, and distribution of such products. This manufacturing may produce noise, vibrations, illumination, or particulate that is perceptible to adjacent land users. These industrial uses typically have ancillary outdoor storage areas.

**Industrial - Light.** The manufacturing from previously prepared materials of finished products or parts, including processing, fabrication, assembly, treatment and packaging of such products, and incidental storage, sales, and distribution of such products, provided all manufacturing activities are contained entirely within a building, and noise, odor, smoke, heat, glare, and vibration resulting from the industrial activity are confined entirely within the building. A light industrial use may also include a showroom, ancillary sales of products related to the items manufactured or stored on-site, and/or ancillary outdoor storage.

**Industrial Design.** An establishment where the design, marketing, and/or brand development of various products are researched and developed typically integrating the fields of art, business, science, and engineering. An industrial design establishment may create prototypes and products, but may not mass manufacture products from the premises.

**Live Entertainment - Ancillary Use.** A live performance, performed live by one or more persons including, but not limited to, musical acts including disc jockeys (DJs), theatrical plays, performance art, stand-up comedy, and magic, included as part of the operation of a bar, restaurant, amusement facility, or similar use. As an ancillary use, the other principal use operating on the site must be open to the public during hours when no performance is scheduled. Live entertainment - ancillary use is approved separately as a principal use. Live entertainment - ancillary use does not include:

1. Any sexually-oriented business.
2. Nightclubs.
3. Live performance venue.
4. Periodic entertainment at educational facilities or places of worship, performances at cultural facilities, performances at reception facilities, and performances at weddings and similar religious events.
5. Incidental entertainment, which is defined as background music provided at a bar or restaurant.

**Live Performance Venue.** A facility for the presentation of live entertainment, including musical acts including disc jockeys (DJs), theatrical plays, stand-up comedy, and similar performances. Performances are scheduled in advance and tickets are required for admission and are available for purchase in advance, though tickets may be purchased at the venue's box office on the day of the performance. A live performance venue is only open to the public when a live performance is scheduled. A live performance venue may include classroom space utilized during hours it is not open to the public for a performance. A live performance venue may include concession stands, including sale of alcohol, but only when it is open to the public for a performance. A live performance venue does not include any sexually-oriented businesses or nightclubs.

**Lodge/Meeting Hall.** A facility operated by an organization or association for a common purpose, such as, but not limited to, a meeting hall for a fraternal or social organization or a union hall, but not including clubs organized primarily for-profit or to render a service which is customarily carried on as a business.

**Manufactured Home Park.** A parcel of land with single control or unified ownership that has been planned and improved for the placement of manufactured homes for residential use.

**Marina.** A waterfront-dependent facility offering the sale or rental of boats and marine sporting equipment, and the servicing, repair, or storage of the same. A marina may also provide travel-lift services, slip rental, gasoline, sanitary pumpout service, and food and drink.

**Medical/Dental Office.** A facility operated by one or more physicians, dentists, chiropractors, psychiatrists, physiotherapists, or other licensed practitioners of the healing arts for the examination and treatment of persons solely on an outpatient basis. Medical/dental offices also include alternative medicine clinics, such as acupuncture and holistic therapies, and physical therapy offices for physical rehabilitation.

**Micro-Brewery.** A facility for the production and packaging of malt beverages of alcoholic content for wholesale distribution, with a capacity of less than 15,000 barrels per year and may include a tasting room for consumption on-premises. A tasting room allows customers to taste/consume products manufactured on site and purchase beverages manufactured on site and related items. Brewery facilities that exceed this capacity are considered light industrial uses.

**Micro-Distillery.** A facility for the production and packaging of alcoholic beverages in quantities not to exceed twelve 12,000 gallons per year and may include a tasting room for consumption on-premises. A tasting room allows customers to taste/consume products manufactured on site and purchase beverages manufactured on site and related items. Distillery facilities that exceed this capacity are considered light industrial uses.

**Micro-Winery.** A facility for the production and packaging of any alcoholic beverages obtained by the fermentation of the natural contents of fruits or vegetables, containing sugar, including such beverages when fortified by the addition of alcohol or spirits, in quantities not to exceed 25,000 gallons per year and may include a tasting room for consumption on-premises. A tasting room allows customers to taste/consume products manufactured on site and purchase beverages manufactured on site and related items. Wineries that exceed this capacity are considered light industrial uses.

**Movie Studio.** Facilities for the production of motion pictures and film, including stages, exterior sets, film laboratories, sound recording facilities, construction, repair and storage facilities, caretaker and temporary housing, related commercial vehicles, and accessory fabrication activities.

**Neighborhood Commercial Establishment.** A commercial use within a primarily residential neighborhood that is non-residential in its original construction and/or use.

**Nightclub.** An establishment that provides entertainment of a participatory nature, including disc jockeys (DJs), by providing a place for dancing designed with an area designated as a dance floor, including any stage area; however portions of the floor area may be set up for alcohol service, including a bar counter, with or without stools, and other seating areas. A nightclub is only open to the public when it is providing such entertainment and admission (cover charge) is generally charged for admittance.

**Office.** An establishment that engages in the processing, manipulation, or application of business information or professional expertise. Such an office may or may not offer services to the public. An office is not materially involved in fabricating, assembling, or warehousing of physical products for the retail or wholesale market, nor engaged in the repair of products or retail services. An office does not include financial institution, government office, or industrial design.

**Outdoor Dining.** A seating area that is located outdoors and contiguous to a restaurant or bar, typically in addition to an indoor seating area. Outdoor dining is approved separately as a principal use. Outdoor dining areas may be roofed or covered with an awning.

**Parking Lot.** An open, hard-surfaced area, other than a street or public way, used for the storage of operable vehicles, whether for compensation or at no charge.

**Parking Structure.** A structure of one or more levels or floors used for the parking or storage of operable vehicles, whether for compensation or at no charge.

**Passenger Terminal.** A facility for the handling, receiving, and transferring of passengers.

**Pay Day/Title Loan Agency.** An establishment providing loans to individuals in exchange for receiving personal checks or the original title to the borrower's motor vehicle as collateral.

**Personal Service Establishment.** An establishment that provides frequent or recurrent needed services of a personal nature. Typical uses include, but are not limited to, beauty shops, barbershops, tanning salons, electronics repair shops, nail salons, laundromats, health clubs, dry cleaners, and tailors.

**Place of Worship.** A facility where persons regularly assemble for religious purposes and related social events, and may include group housing for persons under religious vows or orders. Places of worship may also include ancillary day care facilities and/or classrooms for weekly religious instruction.

**Public Park.** A facility that serves the recreational needs of residents and visitors. Public park includes, but is not limited to, playgrounds, ballfields, football fields, soccer fields, basketball courts, tennis courts, dog parks, skateboard parks, passive recreation areas, and gymnasiums. Public parks may also include non-commercial indoor or outdoor amusement facilities, including zoos and amphitheaters, ancillary uses such as, but not limited to, restaurant and retail establishments, and temporary outdoor uses such as festivals and performances.

**Public Safety Facility.** A facility operated by and for the use of public safety agencies, such as the fire department and the police department, including the dispatch, storage, and maintenance of police and fire vehicles. Public safety facilities include shelter and training facilities for canine units of public safety agencies.

**Public Works Facility.** A facility operated by the parish public works department to provide parish services, including dispatch, storage, and maintenance of municipal vehicles.



**Reception Facility.** A facility that provides hosting and rental services of a banquet hall or similar facilities for private events including, but not limited to, wedding receptions, holiday parties, and fundraisers, with food and beverages that are prepared and served on-site or by a caterer to invited guests during intermittent dates and hours of operation. Live entertainment may be provided as an ancillary use as part of an event. A reception facility is not operated as a restaurant with regular hours of operation.

**Recreational Vehicle (RV) Park.** Land used for the accommodation of two or more recreational vehicles for transient dwelling purposes.

**Research and Development.** A facility where research and development is conducted in industries that include, but are not limited to, biotechnology, pharmaceuticals, medical instrumentation or supplies, communication, and information technology, electronics and instrumentation, and computer hardware and software. A research and development establishment may create prototypes of products, but may not manufacture products for direct sale and distribution from the premises.

**Residential Care Facility.** A licensed group care facility that provides 24-hour medical or non-medical care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living, or for the protection of the individual. A residential care facility includes nursing homes, assisted living, hospice care, and continuum of care facilities. Continuum of care facilities may also include independent living facilities as part of the continuum. Residential care facilities must meet all district design and dimensional standards for multi-family dwellings unless specific standards are cited for such housing. When a district permits dwellings above the ground floor, residential care facilities may also be developed and designed as such.

**Restaurant.** An establishment where food and drinks are provided to the public, primarily for on-premises consumption by seated patrons. All premises and activities where alcohol is served (including special events) are regulated by Chapter 4 of the Caddo Parish Code of Ordinances. A restaurant may provide facilities for private events including, but not limited to, wedding receptions, holiday parties, and fundraisers, with food and beverages that are prepared and served on-site. Private events may be hosted either during regular hours of operation or during such time as the restaurant is closed to the public. However, an establishment operating as a restaurant must have hours of operation open to the public and have a full-service kitchen.

**Retail Goods Establishment.** An establishment that provides physical goods, products, or merchandise directly to the consumer, where such goods are typically available for immediate purchase and removal from the premises by the purchaser. Sale of alcohol products is regulated separately as retail sales of alcohol.

**Retail Sales of Alcohol.** Retail sales of alcoholic beverages in factory original containers for consumption off-premises. Retail Sales of Alcohol is divided into: 1) sales of beer/wine, which are malt beverages of alcoholic content (beer) and alcoholic beverages obtained by the fermentation of the natural contents of fruits or vegetables, containing sugar (wine); and 2) sales of liquor, which is an alcoholic beverage made by distillation rather than by fermentation.

**Salvage Yard.** Land where vehicles or other machinery are collected, accumulated, or stored, and broken up, where parts may be saved and processed for resale. This includes any land where two or more wrecked, junked, burned, salvaged, disassembled, or inoperative motor vehicles are collected, accumulated, or stored not within a completely enclosed structure.

**Self-Storage Facility: Climate-Controlled.** A facility for the storage of personal property where individual renters control and access individual storage spaces located within a fully enclosed building that is climate controlled. Ancillary retail sales of related items, such as moving supplies, and facility offices may also be included. Rental of vehicles and other equipment for moving is a separate use from self-storage facility. The heavy retail, rental, and service use must be allowed within the district and requires separate approval.

**Self-Storage Facility: Outdoor.** A facility for the storage of personal property where individual renters control and access individual storage spaces and where each storage unit has individual access from the outdoors. Ancillary retail sales of related items, such as moving supplies, and facility offices may also be included. Rental of vehicles and other equipment for moving is a separate use from self-storage facility. The heavy retail, rental, and service use must be allowed within the district and requires separate approval. For purposes of this Code, self-storage facility: outdoor is considered synonymous with self-storage warehouse, self-storage facility, mini-warehouse, or mini-storage.

**Sexually-Oriented Business.** Any establishment that is an adult arcade, adult bookstore, adult novelty store, adult video store, adult cabaret, adult motel, adult motion picture theater, dual purpose business, escort agency, exotic dance service, or semi-nude model studio as defined in this section.

1. **Adult Bookstore, Adult Novelty Store, or Adult Video Store.** A commercial establishment that devotes 50% or more of its interior sales or display space to the sale or rental, for any form of consideration, of any one or more of the following:
  - a. Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, video cassettes, compact discs, digital video discs, slides, or other visual representations which are characterized by their emphasis upon the exhibition or description of specified sexual activities or specified anatomical areas.
  - b. Instruments, devices, or paraphernalia which are designed for use or marketed primarily for stimulation of human genital organs or for sadomasochistic use or abuse of themselves or others.
2. **Adult Arcade.** A business where, for any form of consideration, one or more still or motion picture projectors, slide projectors or similar machines are used to show films, motion pictures, video cassettes, DVD, slides, computer generated graphics, or other photographic reproductions which are characterized by an emphasis upon the depiction or description of specified sexual activities or specified anatomical areas.
3. **Adult Cabaret.** A business that features dancers, go-go dancers, exotic dancers or similar entertainers, or live entertainment, in which persons regularly appear in a state of semi-nudity, or where live performances are characterized by the exposure of specified anatomical areas or by specified sexual activities. Adult cabaret establishments specifically exclude minors, or minors are specifically prohibited by statute or ordinance, regardless of whether any such business is licensed to sell alcoholic beverages.
4. **Adult Motion Picture Theater.** A business used for presenting motion pictures that are distinguished or characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical areas for observation by patrons.
5. **Adult Motel.** A motel or similar business establishment that rents, leases, or lets any room for less than a 10 hour period, or rents, leases or lets any single room more than twice in a 24 hour period.
6. **Dual Purpose Business.** A commercial establishment that devotes at least 20% of its interior sales or display space to the sale or rental, for any form of consideration, of any one or more of the following:
  - a. Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, video cassettes, compact discs, digital video discs, slides, or other visual representations which are characterized by their emphasis upon the exhibition or description of specified sexual activities or specified anatomical areas.
  - b. Instruments, devices, or paraphernalia which are designed for use or marketed primarily for stimulation of human genital organs or for sadomasochistic use or abuse of themselves or others.
7. **Escort Agency.** A person or business association who, whether on or off the licensed premises, furnishes, offers to furnish, or advertises to furnish escorts, as defined herein, for compensation.
8. **Exotic Dance Service.** Any business or person who provides exotic dancers to perform at a private residence, business or other location (other than an adult cabaret).
9. **Semi-Nude Model Studio.** Any place where a person, who regularly appears in a state of semi-nudity, is provided for money or any form of consideration to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by other persons. It is a defense to prosecution for any violation of this definition that a person appearing in a state of nudity or semi-nudity did so in a modeling class operated in accordance with the provisions of the Caddo Parish Code of Ordinances.
10. The following definitions describe the sexually-oriented activities contained within the general definitions for the above sexually-oriented business:
  - a. **Sexually Oriented Devices.** Any artificial or simulated specified anatomical area or other device or paraphernalia that is designed in whole or part for specified sexual activities.
  - b. **Specified Anatomical Area.** Less than completely and opaquely covered human genitals, anus, and the female breast areola or nipple, or human male genitals in a discernible turgid state, even if completely and opaquely covered.

- c. **Specified Sexual Activities.** Any activity that includes human genitals in a state of sexual stimulation or arousal; acts of human masturbation, sexual intercourse, or sodomy; or fondling or erotic touching of human genitals, pubic regions, buttocks, or female breasts, even if completely or opaquely covered.

**Shelter Housing.** A facility that provides temporary or transitional shelter for the homeless in general or for specific populations of the temporary homeless, such as domestic violence shelters and runaway shelters.

**Single Room Occupancy (SRO).** A residential facility where individual secure rooms, which do not have full kitchens or cooking facilities, are rented to a single- or two-person household.

**Solar Farm.** An energy system operated by a public, private, or cooperative company for the generation, transmission, distribution, storage, or processing of solar energy for the purposes of heating and cooling, electricity generation, and/or water heating.

**Social Service Center.** A service that provides advice or assistance on matters including career guidance, chemical or alcohol abuse, and health concerns but does not include in-patient, overnight, or custodial care facilities that provide living quarters for recipients of the service or the staff. A counseling or training service does not include medical examinations, dispensing of drugs or medication, or other treatments normally conducted in a hospital or clinic. A counseling or training service does not include employment agencies or offices for private attorneys, psychiatrists, psychologists, and other private practitioners that operate for-profit.

**Specialty Food Service.** A business that specializes in the sale of certain food products, such as a delicatessen, bakery, candy maker, meat market, catering business, cheesemonger, coffee roaster, frozen desserts, or fishmonger, and may offer areas for ancillary retail sales or restaurants that serve the products processed on-site. Specialty food service also includes preparation, processing, canning, or packaging of food products where all processing is completely enclosed and there are no outside impacts.

**Storage Yard - Outdoor.** The storage of material outdoors as a principal use of land for more than 24 hours.

**Temporary Contractor's Office.** A temporary structure utilized as a watchman's quarters, construction office, equipment shed, or sales center during the construction of a new development.

**Temporary Outdoor Entertainment.** A temporary live entertainment event, such as the performance of live music, revue, or play within an outdoor space. Temporary outdoor entertainment event includes fireworks shows, horse shows, carnivals/circuses, temporary worship services, and others.

**Temporary Outdoor Sales.** Temporary uses, which may include temporary structures, where goods are sold, such as consignment auctions, arts and crafts fairs, flea markets, rummage sales, temporary vehicle sales, and holiday sales, such as Christmas tree lots and pumpkin sales lots. This temporary use category does not include outdoor sales related to a retail goods establishment where such goods are part of the establishment's regular items offered for purchase.

**Temporary Outdoor Storage Container.** Temporary self-storage containers delivered to a residence or business owner to store belongings, and then picked up and returned to a warehouse until called for.

**Transient Vacation Rentals.** A dwelling or a room or suites of rooms, with or without culinary facilities, that is subject to a transient vacation rental agreement with an occupancy duration of less than 30 days. All transient vacation rentals must be licensed by the Parish Administrator.

**Truck Repair.** Establishments involved in the repair and service of trucks. As used in this definition the term truck does not include any vehicle whose maximum gross weight is 10,000 pounds or less as rated by the Louisiana Office of Motor Vehicles.

**Truck Stop.** A structure or land used or intended to be used primarily for the retail sale of fuel for trucks and, usually, incidental service or repair of trucks. The site may also include attendant eating, sleeping, or truck parking facilities. As used in this definition, the term truck does not include any vehicle whose maximum gross weight is 10,000 pounds or less as rated by the Louisiana Office of Motor Vehicles. Truck stops may include video gaming if they meet the regulations and requirements of the Louisiana Gaming Control Board and Louisiana Administrative Code.

**Utility.** Facilities that produce and/or transmit basic services, such as gas, sewer, water, cable, or communications, including large-scale developments such as electrical substations, high voltage transmission lines, and water towers and tanks. Utilities do not include public works facilities, wireless telecommunications, wind energy systems, or solar farms.

**Vehicle Dealership.** An establishment that sells or leases new or used automobiles, vans, motorcycles, and/or all-terrain vehicles (ATV) vehicles, or other similar motorized transportation vehicles. A motor vehicle dealership may maintain an inventory of the vehicles for sale or lease either on-site or at a nearby location, and may provide on-site facilities for the repair and service of the vehicles sold or leased by the dealership. Vehicle dealerships do not include truck, trailer, boat, or heavy equipment sales, which are considered heavy retail, rental, and service.

**Vehicle Operations Facility.** A facility for the dispatch, storage, and maintenance of emergency medical care vehicles, taxicabs and similar vehicles for hire, school buses, utility vehicles, and similar vehicles. Vehicle operations facility does not include a public works or public safety facility.

**Vehicle Rental.** An establishment that rents automobiles and vans, including incidental parking and servicing of rental vehicles. A motor vehicle rental establishment may maintain an inventory of the vehicles for sale or lease either on-site or at a nearby location, and may provide on-site facilities for the repair and service of the vehicles sold or leased by the dealership. Vehicle rental does not include truck rental establishments or rental of heavy equipment, which is considered part of heavy retail, rental, and service.

**Vehicle Repair - Major.** A business that provides services in engine rebuilding, major reconditioning of worn or damaged motor vehicles, motorcycles, all-terrain vehicles (ATV), recreational vehicles and trailers, towing and collision service, including body, frame or fender straightening or repair, and painting of motor vehicles, and may include minor vehicle repair services.

**Vehicle Repair – Minor.** A business the provides services in minor repairs to motor vehicles, motorcycles, and all-terrain vehicles (ATV) vehicles, including repair or replacement of cooling, electrical, fuel and exhaust systems, brake adjustments, relining and repairs, wheel servicing, alignment and balancing, repair and replacement of shock absorbers, and replacement or adjustment of mufflers and tail pipes, hoses, belts, light bulbs, fuses, windshield wipers/wiper blades, grease retainers, wheel bearings, and the like.

**Warehouse.** An enclosed facility for the storage and distribution of manufactured products, supplies, and/or equipment.

**Wholesale Establishment.** A business where goods are sold to either retailers, or to industrial, commercial, institutional, or other professional business users, or to other wholesalers and related subordinated services.

**Wind Energy System.** An energy system operated by a public, private, or cooperative company for the generation, transmission, distribution, or processing of wind energy.

**Wireless Telecommunications.** Towers, antennas, and facilities used to transmit and receive signals that facilitate wireless telecommunications. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:

1. **Antenna.** A specific device, the surface of which is used to transmit and/or receive signals transmitted to or from other antennas. This does not include satellite dish antennae.
2. **Facility.** A structure used to house and protect the equipment necessary for processing telecommunications signals, which may include air conditioning equipment and emergency generators. Facility also includes any necessary equipment that facilitates wireless transmission.
3. **Tower.** A structure designed and constructed to support one or more wireless telecommunications antennae and including all appurtenant devices attached to it.



## ARTICLE 6. USE STANDARDS

- 6.1 PRINCIPAL USE STANDARDS
- 6.2 TEMPORARY USE STANDARDS

### 6.1 PRINCIPAL USE STANDARDS

Where applicable, principal uses are required to comply with all use standards of this section, whether a permitted or special use, in addition to all other regulations of this Code.

#### A. Airport, Heliport, and Helipad

1. All facilities must comply with all Federal Aviation Administration requirements. All documentation must be submitted as part of a zoning application and prior to issuance of a building permit.
2. Any structures for such facilities must be set back a minimum of 50 feet from any residential district lot line.

#### B. Animal Care Facility, Animal Shelter, and Commercial Breeder

The following standards apply to all animal care facilities, animal shelters, and commercial breeders. However, animal shelters operated by a public agency are exempt from these standards.

1. Exterior exercise areas must be located in the interior side or rear yard. Exterior exercise areas must provide covered areas over a minimum of 30% of the exterior area to provide shelter against weather.
2. The permitted hours for outdoor activities for an animal care facility are between 9:00am and 6:00pm.
3. All overnight boarding facilities must be located indoors. Outdoor boarding facilities for commercial breeders are permitted but must be designed to provide shelter against weather.
4. All animal quarters and exterior exercise areas must be kept in a clean, dry, and sanitary condition.
5. A fence a minimum of six feet and a maximum of seven feet in height is required for all exterior exercise areas and any outdoor boarding quarters.

#### C. Automated Teller Machine - Standalone

The following regulations for a standalone Automated Teller Machines (ATM) do not apply to financial institutions that typically provide services by Automated Teller Machines, whether drive-through or walk-up.

1. A drive-through standalone Automated Teller Machine (ATM) is subject to the following standards:
  - a. A drive-through standalone ATM is permitted only when a drive-through facility is allowed within the district and separate approval is obtained for the drive-through facility, including compliance with all standards for a drive-through facility.
  - b. The drive-through lane must provide a minimum of four stacking spaces.
2. A walk-up standalone Automated Teller Machine (ATM) may not encroach into the public right-of-way unless permission is obtained from the Parish Public Works.

#### D. Bar

All bars require site plan review by the Caddo Parish Planning and Zoning Commission. In cases where special use approval is also required, site plan review will be conducted concurrently.

1. All bars must comply with the requirements of Chapter 4 of the Caddo Parish Code of Ordinances requirements.
2. In addition to site plan requirements, the following elements of operation will be considered:
  - a. The size, location, and configuration of the establishment.
  - b. Days and hours of operation.
  - c. Maximum occupancy loads.
  - d. A noise abatement plan, including any plans for outdoor areas.
  - e. A security plan.
  - f. Exterior lighting design.
3. If outdoor seating is part of the establishment, the site plan must include the total floor area of outdoor seating, and the general location of seats, tables, and other furniture proposed for outdoor seating.
4. If the bar plans an increase in intensity, such as an expansion of floor area or increase in permitted occupancy, the site plan and its additional elements, as required by this section, must be updated and resubmitted for approval. Revised plans must be approved prior to the issuance of any permits.

**E. Bed and Breakfast**

1. The exterior of a bed and breakfast must maintain its original appearance as a single-family dwelling. No parking may be located in front of the front building line.
2. Cooking facilities are prohibited in individual guest rooms.
3. Leasing of a common dining area for social events is prohibited. No retail sales are permitted.
4. Breakfast must be served to guests at a minimum. Meals may only be served to registered guests.
5. Guest stays are limited to a maximum of 14 consecutive days.
6. Bed and breakfasts are limited to a maximum of eight guests.
7. One sign, either freestanding or wall, is permitted. Such sign may not exceed six square feet and is limited to five feet in height.
8. Bed and breakfasts are permitted to host private events including, but not limited to, wedding receptions, holiday parties, and fundraisers, but must obtain a temporary use permit in accordance with Article 16. Private events may include food and beverages that are prepared and served on-site or by a caterer to invited guests. Live entertainment may be provided as an ancillary use as part of an event.

**F. Campground and Recreational Vehicle (RV) Park**

1. The minimum area for a campground or RV park is three acres.
2. Campgrounds and RV parks must comply with all applicable state and parish regulations, including those governing the installation, construction, and/or operation of swimming pools, water supply, sewage disposal, food storage and services, plumbing, structures, electrical wiring, and fire prevention.
3. Management headquarters, recreational facilities, coin operated laundry facilities, cabins for counselors, overnight accommodations, living space, and other uses and structures customarily associated with the operation of a campground or RV park are permitted.

4. Storage of all materials and/or equipment must be within enclosed structures.
5. Year-round residency is prohibited at any campground or RV park. Camping units or recreational vehicles are prohibited from use as a principal residence.
6. A 25 foot setback from the perimeter property line of the campground or RV park is required. Any permanent or semi-permanent structures, such as offices, platforms, ramps, lean-to's, garages, and sheds, are prohibited within this setback. The perimeter setback must be landscaped. Preservation of existing vegetation is encouraged.

**G. Car Wash**

1. Car wash facilities must be screened along interior side and rear lot lines with a solid fence or wall, a minimum of six feet and a maximum of seven feet in height. One shrub a minimum of three feet in height at time of planting must be planted linearly every three feet on-center along such fence or wall.
2. The site must be graded to drain away from adjoining properties.
3. All wash-water generated from the car wash must either:
  - a. Secure a LDEQ Discharge Permit if discharging into the Municipal Separate Sewer System (MS4); or
  - b. Meet the requirements of the Water and Sewer Codes of the Caddo Parish Health Unit if discharging into the storm sewer system.

**H. Casino**

1. All casinos must meet all federal, state and local requirements including, but not limited to, licensing, security, safety and building code requirements.
2. All casinos and gaming establishments are regulated by the Louisiana Gaming Control Board and are subject to the Louisiana Administrative Code regulations. Evidence that the casino's security system, management, and gaming regulations have been approved by the Louisiana Gaming Control Board (or its successor) and/or the Louisiana State Police must be submitted.

**I. Community Garden**

1. Community gardens are limited to the cultivation of herbs, fruits, flowers, or vegetables, including the cultivation and tillage of soil and the production, cultivation, growing, and harvesting of any agricultural, floricultural, or horticultural commodity. It may also include community-gathering spaces for active or passive recreation but playground equipment is prohibited.
2. Greenhouses, including high tunnels/hoop-houses, cold-frames, and similar structures, are permitted to extend the growing season. Accessory structures such as sheds, gazebos, and pergolas are also permitted.
3. Accessory structures and uses for the raising of chickens, fish, and bees are permitted so long as all such structures comply with the accessory structure requirements of Article 7. No other livestock is permitted.
4. Farmstands are permitted and are limited to sales of items grown at the site. Farmstands must be removed from the premises or stored inside a structure on the premises during that time of the year when the use is not open to the public. Only one farmstand is permitted per lot.

**J. Day Care Center and Day Care Home**

1. Each day care must comply with all applicable state and federal regulations.
2. The operator of a day care must be licensed by the state.

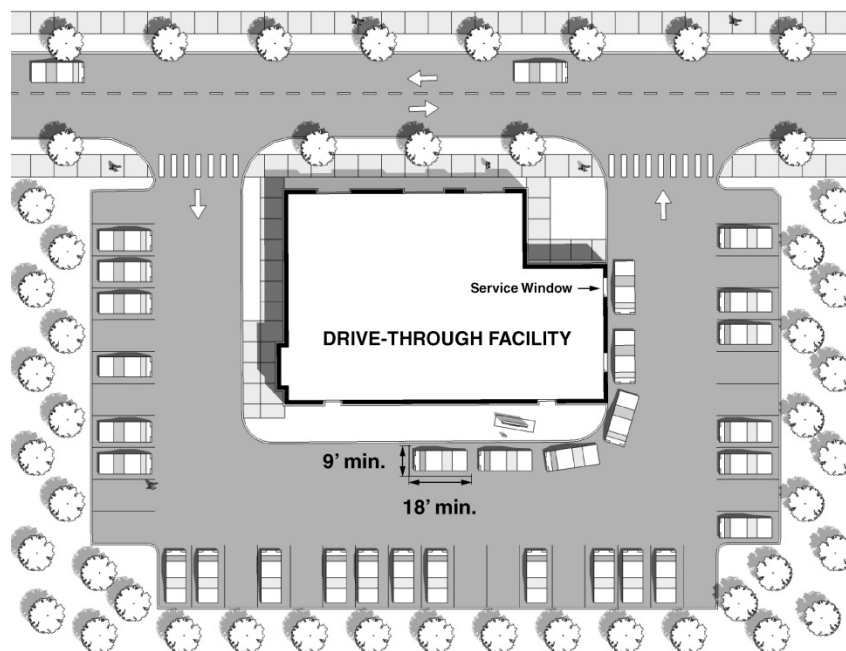


3. A day care home must maintain its original appearance as a residential dwelling.
4. A day care center must provide a pickup/drop off area. When a day care center is part of a multi-tenant retail center, the pickup/drop off area must not interfere with vehicle circulation in the parking lot, including blocking of the drive aisle.

#### K. Drive-Through Facility

1. All drive-through facilities must provide a minimum of three stacking spaces per lane or bay, unless additional stacking spaces are specifically required by this Code. Stacking spaces provided for drive-through uses must be:
  - a. A minimum of nine feet in width, as measured from the outermost point of any service window or bay entrance, to the edge of the driveway, and 18 feet in length. In the case of a recessed service window, the measurement must be taken from the building wall.
  - b. Stacking spaces must begin behind the vehicle parked at a final point of service exiting the drive through aisle, such as a service window or car wash bay (this does not include a menuboard). Spaces must be placed in a single line behind each lane or bay.
2. All drive-through lanes must be located and designed to ensure that they do not adversely affect traffic circulation on adjoining streets. Drive-through lanes on corner lots must not route exiting traffic into adjacent residential neighborhoods.
3. Drive-through facilities must be screened along interior side and rear lot lines with a solid wall or fence, a minimum of six feet and a maximum of seven feet in height. One shrub a minimum of three feet in height at time of planting must be planted linearly every three feet on-center along such fence or wall. This standard does not apply to drive-through facilities within multi-tenant retail centers.
4. A drive-through lane must have bail out capability for all vehicles that enter the drive-through lane. The bailout lane must be a minimum width of 10 feet and run parallel to the drive-through lane. If a bail out lane is also an interior access drive providing access to parking spaces, the bailout lane is limited to a one-way traffic pattern following the direction of the drive-through lane.

**FIGURE 6-1: DRIVE-THROUGH FACILITY**



**L. Dwelling – Accessory Dwelling Unit**

1. No more than one accessory dwelling unit is allowed per lot. Where permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
2. A detached accessory dwelling unit may not exceed the height of the principal dwelling, may not exceed a gross floor area of 60% of the gross floor area of the principal dwelling or 1,800 square feet, whichever is less.
3. Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must be located 10 feet from any lot line and from any principal building.
4. No additional parking is required for an accessory dwelling unit. Required parking for the principal structure must be maintained.

**M. Dwelling – Manufactured Home**

Manufactured homes must meet the following design standards when not located within a manufactured home park:

1. Manufactured homes shall only operate in allowable zoning districts as indicated on the Use Matrix in Article 5 of this Code. Any zoning district identified as a special exception use, or "E," will location and site plan approval by the Caddo Parish Planning and Zoning Commission in accordance with the provisions of Article 16.5 (Special Exception Use).
2. The front entry must be a dominant feature on the front elevation of a manufactured home, using features such as porches, raised steps and stoops with roof overhangs, or decorative railings.
3. Windows, entrances, bay windows, or other architectural features are required on all street-facing walls.
4. Each manufactured home must utilize roofing materials such as asphalt shingles or similar material, similar in material and appearance to single-family dwellings.
5. The roof design must be a full height roof element with a minimum pitch of 3:12.
6. All manufactured homes must be designed with skirting that is constructed of fire-resistant material that meets the requirements of the building code
7. The manufactured home must be set on a concrete slab or runway, and such slab or runway must be of a size large enough to accommodate a manufactured home in such a fashion that the concrete will extend at least one inch around the walls of the manufactured home on all sides.

**N. Dwelling - Multi-Family or Townhouse or Single Room Occupancy**

1. Façades must be designed with consistent materials and treatments that wrap around all street-facing façades. There must be a unifying architectural theme for the entire multi-family or townhouse development, utilizing a common vocabulary of architectural forms, elements, materials, or colors in the entire structure.
2. Building facades must include windows, projected or recessed entrances, overhangs, and other architectural features. Three-dimensional elements, such as balconies and bay windows, are encouraged to provide dimensional elements on a façade.
3. The following minimum transparency requirements apply to any façade facing a street and are calculated on the basis of the entire area of the façade:
  - a. Townhouse Dwelling: 15%
  - b. Multi-Family Dwelling or Single-Room Occupancy: 25%

4. Flat roofs must include cornices, parapets, or similar architectural details to add variety and break up the roofline.
5. There must be a minimum separation of 15 feet between sidewalls of rowhouse buildings. Where the front or rear wall of a rowhouse faces the front or rear wall of another rowhouse, the minimum required separation between such buildings must be 30 feet. Driveways and parking areas may be located within this minimum separation area.
6. The following building materials are prohibited on any façade. However, such materials may be used as decorative or detail elements for up to 25% of the façade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block
  - b. Corrugated metal
  - c. Aluminum, steel, or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl

**FIGURE 6-2: MULTI-FAMILY DWELLING DESIGN STANDARDS**



**O. Dwelling - Single-Family – Detached, Single-Family – Attached, or Two-Family**

1. A dwelling must have a primary entrance from the façade facing the street. The front entry must be a dominant feature on the front elevation of a home and an integral part of the structure, using features such as porches, raised steps and stoops with roof overhangs, or decorative railings to articulate the front façade.

2. Windows, entrances, porches, or other architectural features are required on all street-facing façades to avoid the appearance of blank walls.
3. A 15% minimum transparency requirement applies to any façade and is calculated on the basis of the entire area of the façade.

**FIGURE 6-3: SINGLE-FAMILY DWELLING DESIGN STANDARDS**



#### **P. Food Truck Park – Major or Minor**

Each individual food truck vendor within a food truck park must meet the requirements of Section 6.2.D.1 below. Food truck parks must meet the standards of this Section. Both major and minor food truck parks require site plan review by the Executive Director.

##### **1. General Regulations**

- a. All food truck parks must comply with all applicable regulations of the Caddo Parish Health Unit, adopted building codes, International Fire Code, this section, and all other applicable federal, state, and local laws. All food truck parks must be on legally platted lots.
- b. All food truck vendors must leave the food truck park upon closing of the park. If a commissary is provided on-site and the food truck vendor is approved to use the site's commissary, then the food truck vendor will not have to move from the site each day.
- c. There must be a designated manager of the site that is responsible for the orderly organization of food truck vendors, the cleanliness of the site, and the site's compliance with all rules and regulations during business hours.
- d. At least one permanent restroom within 500 feet of each food truck vendor must be made accessible to food truck park patrons while the food truck park is open.
- e. Food truck parks may be standalone establishments or may be located on a property with another principal use. These properties must be designed to be able to accommodate all required development standards for all primary uses.
- f. Food truck parks that are eligible to sell alcohol may do so provided they meet the requirements of Chapter 4 of the Caddo Parish Code of Ordinances. Alcohol may only be sold from a fixed location.

- g. Food truck vendors cannot park on unimproved surfaces.
- h. One on-premise sign is permitted at each entrance identifying the food truck park subject to the sign regulations for the applicable zoning district as said in Article 9 of this Code. Each food truck vendor may have attached signage.
- i. No temporary use permits for individual food truck vendors are required within food truck parks.
- j. All food truck parks outside of those located in the D-1 District must provide off-street parking. Off-street parking may be provided by way of shared or joint off-site parking arrangements within 1,000 feet of the park. One space is required for each 300 square feet of lot area.
- k. Park owners are encouraged to provide for an aesthetically pleasing environment which includes shade and seating elements in addition to groundcover and pervious paving. The Executive Director or Caddo Parish Planning and Zoning Commission may allow for alternative compliance as it pertains to landscaping requirements as necessary.
- l. All food truck parks must comply with the noise regulations as required per parish regulations.
- m. All food truck parks must comply with all adopted floodplain regulations.

## 2. Site Plan Review

The following information is required for site plan review for a major or minor food truck park:

- a. The land area included within the property, the zoning classification of adjacent properties, all public and private rights-of-way and easements bounding and intersecting the site, and a legal description of the platted lots of the proposed site and the boundaries.
- b. The location of each proposed permanent structure on the site and pads for food truck vendors, and identification of any proposed outdoor entertainment locations and seating areas.
- c. The location, width, and surface material of driving lanes and food truck vendors pads.
- d. The location of fire hydrants.
- e. The dimensions and capacities of parking areas and loading areas.
- f. All pedestrian walks, patios, and open areas for use by tenants or the public.
- g. The location, height, and materials of all screening mechanisms.
- h. The location, size, height, and orientation of all lighting and signs.
- i. Location and screening of refuse containers, mechanical equipment, and outside storage or display.
- j. Location and number of provided seating and eating areas.
- k. All proposed phasing of the park (if applicable).
- l. Location, height, separation of buildings, including location of restrooms.
- m. Location and type of electrical outlets provided for each corresponding pad site. Major food truck parks are required to provide electrical and water hookups for each food truck vendor.
- n. Any other items required by the Executive Director, Caddo Parish Planning and Zoning Commission, and Caddo Parish Commission.

### **3. Violations, Suspension/Revocation, and Enforcement**

Any license issued by the Parish will become void should the holder's Caddo Parish Health permit be suspended or revoked. The on-site manager for a food truck park or property allowing transient food truck vendors is required to ensure that no more than the maximum number of food truck vendors is located on the site at any given time. Failure to comply with this numerical limitation authorizes the Executive Director or the Zoning Administrator to suspend and/or revoke the Certificate of Occupancy. The Director of Finance is authorized to revoke and withhold any food truck vendor's license for vendors and/or locations at their discretion if there are documented repeated violations of this section. The Director of Public Works is authorized to discontinue water service to any property in violation of unauthorized connection to the sewer system and/or unauthorized dumping of grease or waste into the sanitary sewer system. Property Standards, Caddo Parish Planning and Zoning Commission, Building Inspections, and Police Department personnel have full and complete authority to enforce all provisions of this section and have authority to issue citations for violations thereof.

#### **Q. Gas Station**

1. All structures and all pump islands, compressed air connections, and similar equipment must be set back a minimum of 20 feet from interior side and rear lot lines. Structures are exempt from any build-to lines required by the district.
2. The minimum distance between the canopy and the curb line must be 10 feet, and 15 feet from any interior side lot line.
3. Motor vehicle repair is permitted as part of a gas station use. However, repair work is limited only to minor repair work, such as tire or tube repairing, battery changing, lubrication, engine tune-ups, brake and muffler repair or replacement, and similar types of work. Minor repair work does not include replacement of engines, replacement of transmissions, or any body work.
4. Repair of vehicles must not take place within the building front or side yard portions of the property. Storage of all merchandise, auto parts, and supplies must be within an enclosed structure. All outdoor repairs are only allowed in the rear yard and must be screened by a solid fence or masonry wall no less than six feet and no more than eight feet in height. Any vehicles awaiting repair must be stored so that no fluids will drain into the storm sewer system, such as the use of drip pans and other coverings.
5. The ancillary uses of a retail goods establishment and one car wash bay are permitted in connection with the principal gas station use.

#### **R. Group Home, Halfway House, Shelter Housing, and Social Services Center**

1. Such uses are subject to all local and federal regulations, and the regulations of the Louisiana Administrative Code.
2. Group homes, halfway houses, and shelter housing must be located no closer than 1,000 feet from any other existing group home, halfway house, or shelter housing, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on which any other of the same use is located. Any existing group homes, halfway houses, or shelter housing as of the effective date of this Code that do not meet the spacing requirement are deemed conforming. Such deemed conforming status is terminated when the group home, halfway house, or shelter housing ceases to operate or when any required licenses are revoked or not renewed. A group home, halfway house, or shelter housing is not considered to cease operations when it is closed for renovations in conjunction with a lawfully issued building permit.
3. When a group home or halfway house is located within an existing residential structure, the location, design, and operation of such facility must not alter the residential character of the structure.

4. Social service centers must be located no closer than 1,000 feet from any other existing social service center, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on which any other of the same use is located. This includes residential facilities that provide the services of a social service center for non-residents. Any social service centers as of the effective date of this Code that do not meet the spacing requirement are deemed conforming. Such deemed conforming status is terminated when the social service center ceases to operate or when any required licenses are revoked or not renewed. A social service center is not considered to cease operations when it is closed for renovations in conjunction with a lawfully issued building permit.

**S. Live Entertainment - Ancillary Use, Live Performance Venue, or Nightclub**

Live entertainment – ancillary use, live performance venue, or nightclub requires site plan review by the Caddo Parish Planning and Zoning Commission. Where special use approval is required, the site plan review will be conducted concurrently.

1. Live entertainment - ancillary use is considered a separate principal use. Live entertainment – ancillary use may only be established when allowed as a use within a zoning district and in conjunction with another principal use such as a bar, restaurant, amusement facility, or arts studio.
2. In addition to site plan requirements, the following elements of operation will be considered:
  - a. The size of the establishment and the size, location, and configuration of the live entertainment area within the establishment.
  - b. Days and hours of operation of the nightclub.
  - c. For live entertainment – ancillary use, the days and hours of operation for the establishment's general operations as a principal use, and the anticipated days and hours of operation for the live entertainment component.
  - d. Maximum occupancy loads.
  - e. A noise abatement plan that describes the soundproofing measures to be undertaken.
  - f. A security plan.
  - g. For live performance venues, all loading areas.
3. If the live entertainment – ancillary use, live performance venue, or nightclub plans an increase in intensity, such as an expansion of floor area or increase in permitted occupancy, the site plan and its additional elements, as required by this section, must be updated and resubmitted for approval. Revised plans must be approved prior to the issuance of any building permit.

**T. Lodge/Meeting Hall**

1. No more than 30% of the gross floor area may be used as office space for the lodge/meeting hall.
2. Lodges/meeting halls are permitted to serve meals and alcohol on the premises for members and their guests only.
3. Sleeping facilities are prohibited.
4. Lodges/meeting halls leased or used as reception halls must comply with the requirements for reception halls.

**U. Neighborhood Commercial Establishment**

1. Neighborhood commercial establishments are only allowed within existing structures that are non-residential in their construction and/or use as of the effective date of this Code.

2. The following non-residential uses are permitted within a neighborhood commercial establishment:
  - a. Art gallery.
  - b. Arts studio.
  - c. Office.
  - d. Personal services establishment.
  - e. Restaurant.
  - f. Retail goods establishment. As a condition of approval, retail sales of alcohol may or may not be allowed.
3. No off-street parking is required. However, any off-street parking currently provided must be maintained.
4. Drive-through facilities are prohibited.
5. Outside storage or display is prohibited. All business, servicing, processing, and storage uses must be located within the structure.
6. Signs are limited to those allowed in the C-1 District.

#### **V. Outdoor Dining**

1. Outdoor dining is considered a separate principal use. Outdoor dining may only be established when allowed as a use within a zoning district and in conjunction with another principal use such as a bar or restaurant.
2. Outdoor dining must not interfere with any pedestrian access or parking spaces and aisles.
3. Outdoor dining areas must be located on private property unless otherwise approved by the Parish Public Works to be located in the right-of-way. The Parish Public Works may require seating areas located in the right-of-way to be delineated through paint or structures to prevent unauthorized encroachments.
4. An outdoor dining area for an establishment must be as continuous as possible by locating the outdoor dining area in a single portion of an establishment's frontage.
5. When a structure is required to be constructed at a build-to line, the structure may have up to 50% or 60 linear feet of the front façade, whichever is less, designated as outdoor dining within a maximum setback of 25 feet from the required build-to line.

#### **W. Parking Lot and Parking Structure (Principal Use)**

All parking structures and parking lots are subject to the parking design standards of this Code and the following standards:

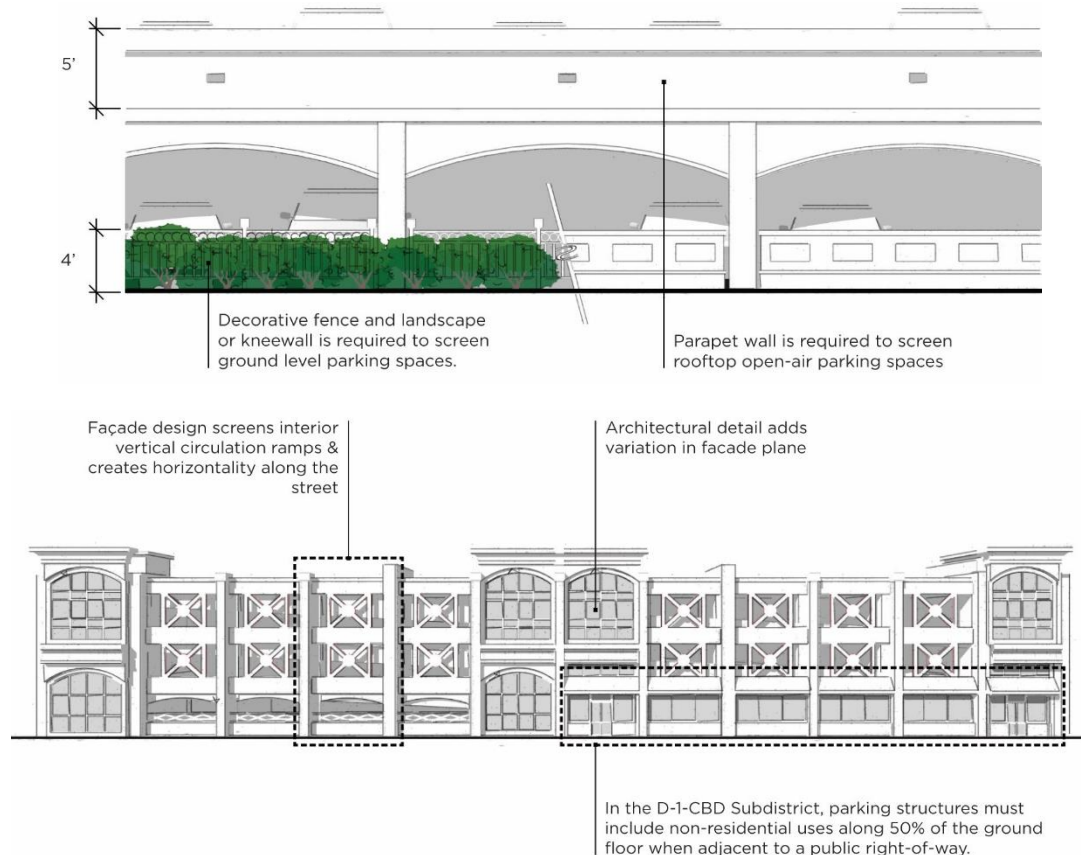
##### **1. Parking Structure**

- a. On portions of the ground floor façade along public streets where parking spaces are visible, a decorative fence and landscape or a kneewall is required to screen parking spaces. Such fence or kneewall must be a minimum of four feet in height.
- b. For parking structures with rooftop open-air parking, a five foot parapet wall is required for screening of parked vehicles.
- c. Where parking structures front on public streets, façade design and screening must mask the interior circulation ramps and create the illusion of horizontality along the street.



- d. Parking structures must be designed to minimize blank façades through architectural detailing and landscape.
- e. Parking structures in the D-1-CBD Sub-District must include non-residential uses along 50% of the ground floor, excluding required access areas from the calculation, when adjacent to a public right-of-way.

**FIGURE 6-4: PARKING STRUCTURE**



## 2. Parking Lot

- a. A parking lot must be used solely for the temporary parking of motor vehicles and cannot be used as an off-street loading area.
- b. Only structures for the shelter of attendants or for payment kiosks are permitted in a parking lot. Shelters or kiosks must not exceed ten feet in height and 50 square feet in area.
- c. The parking lots must be screened and landscaped in accordance with the requirements of this Code.

## X. Pay Day/Title Loan Agency

- 1. Pay day/title loan agencies must be located no closer than 1,000 feet from any other existing pay day/title loan agencies, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on which any other existing similar use is located.
- 2. In the C-2 District, any pay day/title loan agencies located 500 feet or less from the lot line of any residential district, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on where a residential district is located, is a special use. This provision controls over any use allowance within Table 5-1.

3. Any existing pay day/title loan agency as of the effective date of this Code that does not meet the spacing requirement is deemed conforming; this applies only to pay day/title loan agencies that are allowed as a permitted or special use within the district. If a pay day/title loan agency is no longer allowed within a district as of the effective date of this Code, it is a nonconforming use.

**Y. Reception Facility**

1. A general admission fee or any other monetary donations (payment at the door to the general public) for entrance is prohibited, with the exception of fundraisers or events for bona fide non-profit organizations, places of worship, or educational facilities.
2. All main activities, such as dining and entertainment, must be held within a completely enclosed building.
3. Outdoor seating areas are permitted for the use of guests. If a reception facility conducts main activities outdoors, special use approval is required for the outdoor component of the facility.

**Z. Residential Care Facility**

1. Residential care facilities are subject to all local and federal regulations, and the regulations of the Louisiana Administrative Code.
2. When located in a non-residential district, the structure must be designed with a lobby entrance along the primary frontage.
3. Residential care facilities must meet the design standards for multi-family dwellings.

**AA. Restaurant**

Restaurants must comply with the requirements of Chapter 4 of the Caddo Parish Code of Ordinances.

**BB. Retail Sales of Alcohol**

Retail sales of alcohol require site plan review by the Caddo Parish Planning and Zoning Commission and in some cases may require special use approval. When special use approval is required, the site plan review will be conducted concurrently.

1. All establishments with retail sales of alcohol must comply with the requirements of Chapter 4 of the Caddo Parish Code of Ordinances.
2. In addition to site plan requirements, the following elements of operation will be considered:
  - a. The size, location, and configuration of the establishment.
  - b. Days and hours of operation.
  - c. A security plan.
  - d. Exterior lighting design.

**CC. Salvage Yard and Storage Yard – Outdoor and Contractor Office**

1. The storage area must be completely enclosed along all lot lines by a solid fence or wall a minimum of six feet and a maximum of eight feet in height, including ingress and egress. Fences or walls along the front or corner side lot line must be set back a minimum of ten feet. Within that setback, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along such fence or wall.
2. Storage of any kind is prohibited outside the fence or wall.

3. No items stored within 25 feet of the fence may exceed the height of the fence or wall for an outdoor storage yard. No items stored within 50 feet of the fence may exceed the height of the fence or wall for a salvage yard.
4. Outdoor storage areas must be surfaced and graded to drain all surface water.
5. Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.
6. All requirements of the Water and Sewer Codes of the Caddo Parish Health Unit must be met if discharging into the storm sewer system.
7. The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.

**DD. Self-Storage Facility: Outdoor and Climate-Controlled**

1. Storage units cannot be used for residential occupancy, sales, service, repair, or any other commercial business venture at this facility.
2. No plumbing connections are permitted in self-storage units.
3. The following additional standards apply to self-storage facilities: climate controlled:
  - a. All self-storage activities must be contained within a single building and conducted exclusively indoors. Individual storage units may be accessed from inside the building only.
  - b. No individual storage space may be larger than 600 square feet.
  - c. Outdoor storage is not permitted.
  - d. Storing hazardous or toxic materials is prohibited.
  - e. All facilities must meet the design standards of the district.
  - f. Within the commercial and downtown districts, any façade that abuts a public right-of-way must include non-residential uses on the ground floor, such as retail, restaurant, or office uses, which may include offices for the facility and the common entry to access the storage units.
  - g. Within the commercial and downtown districts, no storage units located on the first floor may be located within the first 50 feet of the front façade. No storage units located on the first floor may be visible from any public right-of-way.
  - h. Access to loading areas must be located to the interior side or rear of the building.
  - i. Climate-controlled self-storage facilities must provide 24-hour security or camera surveillance.

**EE. Sexually-Oriented Business**

1. All sexually-oriented businesses within Caddo Parish must comply with the regulations of Chapter 12 of the Caddo Parish Code of Ordinances.
2. All sexually-oriented businesses must be located a minimum of 1,000 feet from any residential district, day care center, educational facility, place of worship, public park, or cultural facility.
3. A sexually-oriented business must be located a minimum of 1,000 feet from any other sexually-oriented business.
4. No sexually-oriented business may be maintained or operated in any manner that causes, creates, or allows public viewing of any adult material, or any entertainment depicting, describing, or relating to specified sexual activities or specified anatomical areas, from any public or private right-of-way or any property.

#### **FF. Solar Farm**

1. Systems, equipment, and structures are limited to the maximum height of the district.
2. All solar farm structures must meet the district setbacks.
3. No grid tied photovoltaic system must be installed until evidence has provided that the owner has been approved by the utility company to install the system.
4. The facility owner and operator must, at their sole expense, complete decommissioning of the solar farm within one year after the end of the useful life of the solar farm. The solar farm is deemed to be at the end of its useful life if it is abandoned for a period for 180 days or more.

#### **GG. Utilities**

All electric transmission and distribution lines, wires, poles, lighting, along with any and all related facilities, in any way necessary for service by an electric public utility subject to the jurisdiction of the Louisiana Public Service Commission, shall be exempt from all of the limitations and requirements of this Code, except for requirements included in this section.

1. All new utility facilities, including maintenance and service operations, unless otherwise stated in the section, must be screened from view from adjacent residential areas and public right-of-ways with a solid fence or wall with a minimum of six feet and a maximum of eight feet in height. One shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, must be planted for every three linear feet of fence length, spaced linearly.
2. As the effective date of this Code, all electric substation facilities will be subject to such screening requirements as determined on a case-by-case basis through the special-use permitting process that complies with the National Electric Safety Code and electric utility provider's substation design standards.
3. All structures for new substations are required to meet the setback regulations as required by the district regulations.
4. Existing electric transmission facilities are deemed conforming as of the effective date of this Code and may continue to operate, be maintained or receive equipment upgrades and will not be required to conform to the new Code standards. Only new electric substations would be required to meet the screening requirements.

#### **HH. Vehicle Repair/Service – Major or Minor**

1. Vehicle repair/service establishments may not store the same vehicles outdoors on the site for longer than ten days once repair is complete. Only vehicles that have been or are being serviced may be stored outdoors.
2. Repair of vehicles shall not take place within the building front or side yard portions of the property. Storage of all merchandise, auto parts, and supplies must be within an enclosed structure. Any vehicles awaiting repair must be stored so that no fluids will drain into the storm sewer system, such as the use of drip pans and other coverings.
3. Vehicle repair/service establishments that abut a residential district must be screened along interior side and rear lot lines with a solid wall or fence, a minimum of six feet and a maximum of seven feet in height. Any outdoor repairs would only be allowed in the rear yard and must be screened by a solid fence or masonry wall no less than six feet and no more than eight feet in height.
4. No partially dismantled, wrecked, junked, or discarded vehicles, or vehicles that sit on one or more flat tires or are inoperable in any manner may be stored outdoors on the premises. This standard does not apply to vehicles under repair.
5. The sale of new vehicles is prohibited. The selling of used vehicles is allowed provided the establishment is located within a zoning district that permits the selling of used cars.

6. No motor vehicles may be stored and no repair work may be conducted in the public right-of-way.

## II. Wind Energy System

1. The design of the wind energy system must conform to applicable industry standards as such standards exist as of the date construction is commenced. The facility owner or operator must submit certificates of design compliance obtained by the equipment manufacturers from Underwriters Laboratories, Det Norske Veritas, Germanischer Lloyd Wind Energies, or similar certifying organizations.
2. All wind turbines must be newly manufactured as of the date of installation. Experimental/prototype wind turbines may be approved as a special use.
3. All wind energy system must be equipped with a redundant braking system. This includes both aerodynamic over speed controls (including variable pitch, tip, and other similar systems) and mechanical brakes. Mechanical brakes must be operated in a fail-safe mode. Stall regulation is not considered a sufficient braking system for over speed protection.
4. All electrical components of the wind energy system must conform to applicable local, state, and national codes, and applicable international standards.
5. An engineer's certificate must be completed by a structural engineer, licensed in the State of Louisiana, certifying that the tower and foundation of the wind turbines are compatible with, and are appropriate for, the particular model of wind turbine used, and that the specific soils at the site can support the wind turbine.
6. Wind turbines must comply with the following design standards:
  - a. Wind turbines must be a non-obtrusive and non-reflective color. The facility owner or operator must maintain the paint on wind turbines at all times in good repair.
  - b. Wind turbines must not display advertising, except for reasonable identification of the turbine manufacturer, or the facility owner and operator.
  - c. Within the wind energy system, wind turbines must be of a generally consistent size, design, and color, of similar height and rotor diameter, and rotate in the same direction.
  - d. Wind turbines must not be artificially lit, except to the extent required by the Federal Aviation Administration or other applicable regulatory authorities.
  - e. On-site transmission and power lines between wind turbines must, to the maximum extent practicable, be placed underground, reach the property line, and be located and constructed in such a way as to minimize disruption to the property's primary purpose as well as to facilitate the interconnection of other commercial wind power generating facilities.
  - f. Non-essential appurtenances are prohibited to be affixed to any wind turbine, including, but not limited to, cellular or radio antennae.
  - g. A clearly visible warning sign advising persons of the presence of high voltage levels must be placed at the base of all pad-mounted transformers and substations.
7. The applicant must commission and submit at the time of permit application a wildlife assessment (impact study), conducted by a qualified wildlife expert having no less than ten years of experience conducting wildlife assessments, indicating possible risks to local wildlife, habitat, and migratory birds. Additionally, the applicant's wildlife expert must also develop a mitigation plan, if applicable, that addresses/mitigates any risk to wildlife, migratory birds, and affiliated habitat. All wind turbines at time of application must be located out of bird and bat migration pathways/corridors where wind turbine construction would pose a substantial risk.
8. Wind turbines must not be climbable up to a height of at least 15 feet above ground surface. All access doors to wind turbines and electrical equipment must be locked or fenced, as appropriate, to prevent entry by non-authorized persons.

9. Wind turbines must be set back from all structures on a participating property owner's property a distance of no less than the turbine height. The setback distance is measured from the nearest point on the outside edge of a tower to the nearest point on the foundation of the occupied building.
10. All wind turbines must be set back from the nearest property line a distance of not less than the normal setback requirements for that zoning district or 110% of the turbine height, whichever is greater. The setback distance is measured from the property line to the nearest point on the outside edge of a tower. Operation and maintenance building(s) and substations must be located in accordance with zoning district yard requirements. All wind farm structures, except for wind turbines, must comply with the regulations of the zoning district.
11. All wind turbines must be set back from the nearest public right-of-way a distance of 110% of the turbine height, as measured from the right-of-way line to the nearest point on the outside edge of a tower.
12. The facility owner or operator must comply with all applicable Codes, as well as Codes regulating sound generation. In the event that any sound levels from a wind turbine are found to be in excess of permissible levels, the facility owner or operator must take necessary measures to bring sound levels down to an acceptable level.
13. A wind turbine's shadow flicker must not fall on any window of an existing structure or within the buildable area of an adjacent lot as defined by current setback requirements.
14. The facility owner and operator must, at their sole expense, complete decommissioning of the wind energy system, or individual wind turbines, within one year after the end of the useful life of the wind energy system or individual wind turbines. The wind energy system or turbine must be deemed to be at the end of its useful life if it is abandoned for a period of time in excess of 180 days. Decommissioning includes removal of wind turbines, structures, roads and foundations to a depth of 48 inches, and any other element constructed by facility owner or operator for the purpose of maintaining or operating the wind energy system.

## **JJ. Wireless Telecommunications**

### **1. Application Requirements**

All applications to erect, construct, or modify any part of a wireless telecommunication antenna, facility, or tower require site plan review and must include the following items, unless waived by the Executive Director:

- a. A site plan showing:
  - i. The location, size, screening, and design of all structures, including fences.
  - ii. The location and size of all outdoor equipment.
  - iii. Elevations showing antenna height.
  - iv. If the site plan is for a new wireless telecommunication tower, a landscape plan showing all screening.
  - v. If the site plan is for a new wireless telecommunication tower, indication of the fall zone as a shaded circle.
- b. A maintenance plan and any applicable maintenance agreement designed to ensure long-term, continuous maintenance, such as maintenance of landscape, keeping the area free from debris and litter, and immediate removal of any graffiti.
- c. A disclosure of what is proposed, demonstrating the need for the wireless telecommunication antenna, facility, or tower in the proposed location. This is not required if co-location is proposed.

- d. The reason or purpose for the placement, construction, or modification in the proposed location with specific reference to the provider's coverage, capacity, and/or quality needs, goals, and objectives. This is not required if collocation is proposed.
- e. The service area of the proposed wireless telecommunication antenna, facility, or tower.
- f. If the proposal is for a new telecommunication tower, then a map showing collocation opportunities within the Parish and within areas surrounding the borders of the City of Shreveport must be provided and justification for why co-location is not feasible in order to demonstrate the need for a new tower.
- g. If the proposal is for a new telecommunication tower, certification by a licensed and registered professional engineer regarding the manner in which the proposed structure will fall. The certification may be utilized, along with other criteria such as applicable regulations for the district in question, in determining if additional setback should be required for the structure and other facilities.

## 2. Setbacks

All wireless telecommunication towers and facilities must be set back from all property lines in accordance with the minimum setback requirements in the zoning district.

## 3. Height

The maximum height of a wireless telecommunication tower is the minimum needed to function satisfactorily. The application for approval of a wireless telecommunication tower must demonstrate the minimum height needed for the tower to function, which will be reviewed and approved as part of site plan review. The Metropolitan Planning Commission has the ability to hire an independent consultant, whose fee will be charged to the applicant, to assist in review of the proposed height.

## 4. Lighting and Marking

Wireless telecommunication antennas, towers, and facilities must not be lit or marked unless required by the Federal Communications Commission (FCC) or the Federal Aviation Administration (FAA).

## 5. Specific Standards for Wireless Telecommunication Antennas

Wireless telecommunication antennas are a special use in all districts, unless they are stealth design, in which case they are considered a permitted use. Stealth design for wireless antennas is encouraged and is considered a permitted use in all districts, subject to site plan review and approval. All applications for wireless telecommunication antennas must include all information required by this section. In addition to the standards of this section for wireless telecommunication antennas, stealth design must comply with the following regulations:

- a. To qualify as a stealth design, wireless telecommunication antennas must be enclosed, camouflaged, screened, obscured, or otherwise not readily apparent to a casual observer.
- b. Wireless telecommunication antennas must be mounted at least 40 feet above grade, as measured from grade to the base of the antenna, to qualify as stealth design, in addition to meeting the other requirements of this section. Wireless telecommunication antennas mounted lower than 40 feet are considered a special use.
- c. Antennas must be located on or in structures already permitted within zoning districts, such as water towers, clock towers, streetlights, penthouses, parapet walls, and steeples, and must be designed to blend in with the structure.
- d. Antennas that co-locate on existing wireless telecommunication towers are also considered stealth design.
- e. No antenna may increase the overall height of any structure on which it is mounted by more than 10 feet.

## 6. Specific Standards for Wireless Telecommunication Facilities

- a. Any buildings, cabinets, or shelters may house only equipment and supplies for operation of the wireless telecommunication tower. Any equipment not used in direct support of such operation must not be stored on the site.
- b. Commercial advertising is prohibited.

## 7. Specific Standards for Wireless Telecommunication Towers

- a. Wireless telecommunication towers must be designed to accommodate other telecommunication providers. The area surrounding a tower must be of a sufficient size to accommodate accompanying wireless telecommunication facilities for other telecommunication providers.
- b. Unless otherwise required by the Federal Communications Commission, the Federal Aviation Administration or the Parish, towers must have a galvanized silver or gray finish.

## 8. Abandonment

Any wireless telecommunication tower or facility that is not operated for a period of 180 consecutive days is considered abandoned. The owner must immediately remove the tower or facility, and all aboveground equipment and related debris. Caddo Parish may ensure and enforce removal by means of its existing regulatory authority.

## 6.2 TEMPORARY USE STANDARDS

Temporary uses are required to comply with the use standards of this section, in addition to all other regulations of this Code. These regulations are for temporary uses located on private property. Unless otherwise indicated, all temporary uses require a temporary use permit, which must be applied for by and issued to the property owner.

### A. Batch Plant/Rock Crushing Facility (Temporary)

1. The exact timeframe of a batch plant/rock crushing facility will be determined and approved as part of the temporary use permit. Temporary use permits for a batch plant/rock crushing facility are approved by the Caddo Parish Planning and Zoning Commission.
2. Rock crushing facilities must provide dust control techniques, which must be described as part of the temporary use permit application.
3. A batch plant/rock crushing facility must not be located within 600 feet of any residential dwelling that is not located on the proposed site. This requirement may be reduced during temporary use approval.
4. Street access and clear areas must be maintained to provide access to fire and emergency equipment.
5. If applicable, an outline of methods to be employed to comply with any Environmental Protection Agency and Louisiana Department of Environmental Quality requirements must be included as part of the temporary use permit application.

### B. Borrow Pit

1. Borrow pits are permitted for a maximum of five years. The exact timeframe of a borrow pit will be determined and approved as part of the temporary use permit. Temporary use permits for a borrow pit are approved by the Caddo Parish Planning and Zoning Commission. Temporary use permit timeframes cannot be extended past the date set and must be reapplied for before expiration of the permit.
2. A borrow pit must not be located within 600 feet of any residential dwelling that is not located on the proposed borrow pit site. This requirement may be waived or reduced during temporary use



- approval if adequate screening and/or buffering is provided.
3. All extracted materials and extraction machinery must be set back from all lot lines a minimum of 100 feet. No area of excavation may be closer to any lot line than 100 feet. This requirement may be waived or reduced during special use approval if adequate screening and/or buffering is provided.
  4. Street access and clear areas must be maintained to provide access to fire and emergency equipment.
  5. An erosion control permit must be obtained from the Department of Public Works, if applicable. All required permits must be obtained from the Louisiana Department of Environmental Quality.
  6. All open excavations must be enclosed by a solid fence erected and maintained outside the excavation. The fence must be a minimum of eight feet to effectively control access to the excavation area and must be shown on the site plan. The fence design may be waived or modified, including increasing the height of the fence, during site plan review.
  7. An application for a temporary use permit for a borrow pit must include a site plan and development statement indicating the following:
    - a. All existing and proposed structures, including dimensions from lot lines.
    - b. Locations, size, and condition of all existing and proposed driveways and their points of connection with public roads.
    - c. Adjacent land uses and existing natural screening to be retained.
    - d. Areas on the lot subject to flood hazards.
    - e. Areas on the lot to be used for material or machinery storage.
    - f. Proposed excavation areas shown by phases, sequences, and anticipated depth of final excavation.
    - g. Outline of methods to be employed to comply with Environmental Protection Agency and Louisiana Department of Environmental Quality requirements.
    - h. Estimates of the average and maximum number of trucks entering and leaving the site each day and an estimate of the gross vehicle weight of each.
    - i. Hours and days of operation.
    - j. Methodology to be used to prevent off-site sediment tracking
    - k. Restoration plan indicating phasing, sequencing, and proposed reuse of the property. The minimum standards listed below must be achieved in order for any site to be considered restored:
      - i. In all cases, the final grades must be appropriate for the expected reuse.
      - ii. All final site drainage must be designed, sloped, revegetated, or treated by other measures to avoid standing or stagnant water and erosion and siltation of watercourses and ponds.
      - iii. All restoration material used in the final grading of the site must be free from toxic contaminants as identified by the Louisiana Department of Environmental Quality and must be compacted as much as is practicable, such as by installation in layers. Final soil depths and types must be appropriate for the expected reuse.
      - iv. All restoration must comply with all Louisiana Department of Environmental Quality requirements.

### **C. Farmers' Market**

1. The timeframe of a farmers' market, including number of days per week and overall duration of the event, will be determined and approved as part of the temporary use permit. A temporary use permit for a farmers' market can be issued on a yearly basis, which allows for a schedule of days per week and number of weeks per year.
2. A management plan is required as part of the temporary use permit application that demonstrates the following:
  - a. The on-site presence of a representative of the farmers' market during hours of operation who directs the operations of vendors participating in the market.
  - b. An established set of operating rules addressing the governance structure of the market, hours of operation, and maintenance when open to the public.
  - c. A general site plan of vendor stalls, visitor facilities, such as any seating areas and restrooms, and all ingress and egress points to the site.
  - d. Provision for waste removal.
  - e. The days and hours of internal operation, including vendor set-up and take-down times.
3. With the exception of the D-1 District, off-street parking is required for a farmers' market; no off-street parking is required in the D-1 District. One space is required for every 300 square feet of covered area used for the farmers' market. Such off-street parking facilities may be located within 600 feet of the market.

### **D. Food Truck Vendor**

These regulations are intended to allow for food truck vendors to operate within Caddo Parish on private property and Parish-owned property for a limited period of time. This section does not apply to sidewalk vendors, which require appropriate Caddo Parish Public Health Unit permits and sidewalk vendor permits, which are permitted through the Downtown Development Authority. Food truck vendors operating within the public right-of-way require a food truck license and must comply with the operational requirements in this section and Chapter 12 of the Parish Code of Ordinances. Food trucks require approval of a temporary use permit.

#### **1. Required Permits, Inspections, and Fees**

- a. Application for a food truck vendor's license required by this section must be made to the Director of Finance at least ten days prior to beginning operations. The application must be in the form of an affidavit stating the full name and address of the food truck vendor, the location of his principal office and place of business, the names and addresses of its officers if it is a corporation, and the partnership name and the names and addresses of all partners if it is a partnership. Before any license is issued, the application must be accompanied by:
  - i. A statement showing the kind and character of the food and beverages to be sold or offered for sale.
  - ii. A photograph and description of the vehicle, including license number, make, model, dimensions, and a description of all attachments such as canopies and shelves.
  - iii. A certified copy of the charter if the food truck vendor is a corporation incorporated under the laws of the state.
  - iv. A certified copy of its permit to do business in the state if the food truck vendor is a corporation incorporated under the laws of some state other than Louisiana.
  - v. A certificate showing the food truck vendor is registered with the Caddo-Shreveport Sales and Use Tax Commission.

- vi. A copy of the food truck vendor's permit from the Caddo Parish Health Unit.
  - vii. A copy of the food truck vendor's occupational license or a certificate of exemption if exempt.
  - viii. Written proof of the food truck vendor's permission to use the private property on which he will operate, unless the business will be conducted only on public streets.
  - ix. A certificate of insurance evidencing required insurance.
- b. All required licenses and permits must be displayed in a location that is easily viewable by the public.
  - c. All food truck vendors must obtain all applicable permits and inspections from the Caddo Parish Health Unit.
  - d. All food truck vendors on private property and Parish-owned property require a food truck vendor's license, unless exempt as follows:
    - i. For areas within Caddo Parish, a food truck vendor operating on the premises of a special event in a Parish-owned building or on city-owned property, for which a sponsor or promoter has paid an occupational license under section 12 of the Parish Code, or when the sponsor or promoter is exempt from the payment of an occupational license tax.
    - ii. A food truck vendor operating on the premises of fairs and festivals sponsored by non-profit organizations.
    - iii. For areas within Caddo Parish, a food truck vendor operating on the premises of a special event held at least six times a year including, but not limited to, gun shows, arts and crafts fairs, antique shows, flea markets, and vendor markets, for which a sponsor or promoter:
      - (A) Has paid an occupational license tax under section 12 of the Parish Code of Ordinances.
      - (B) Owns the premises or has a lease for a duration of at least one year.
      - (C) Has obtained a certificate of occupancy for the premises.
      - (D) Has provided all vendors with applications and notice of the requirement to register with the Caddo-Shreveport Sales and Use Tax Commission and to collect and remit sales tax, and has provided the commission with the name, permanent address and telephone number of all vendors.
  - e. Food truck vendors operating under an approved temporary use permit issued for a special event.
  - f. The fee for a food truck vendor's license is determined by the Parish Administrator. The license will expire one year from the date on which it was issued.

## 2. Operational Requirements

- a. All food truck vendors must park on an improved surface.
- b. No food truck vendor may be located on private property or a vacant lot unless granted written permission by the property owner.
- c. All food truck vendors must provide self-closing lidded trash receptacles. The trash receptacle must be placed outside next to the unit for use by patrons of the unit. The area around the unit must be kept clean and free from litter, garbage, and debris.
- d. All food truck vendors must provide fire prevention tools as required by the Fire Department.

- e. Each food truck vendor must report to its designated commissary at least once a day for food, supplies, cleaning, and servicing and as required by the Caddo Parish Health Unit.
- f. No outside seating is permitted.
- g. Food truck vendors must be removed from approved locations daily unless otherwise approved as part of the temporary use permit.
- h. No person may sleep overnight in a food truck vehicle.
- i. Each food truck vendor must execute a hold harmless agreement in a form approved by the Parish Attorney.
- j. Any unauthorized connection to the water system and/or unauthorized dumping of grease into the sanitary sewer system in conjunction with the operation of a food truck vendor in any way is strictly prohibited and is unlawful.
- k. Electrical services may be provided for a food truck vendor by either:
  - i. A temporary service or other connection provided by an electric utility.
  - ii. An onboard generator.
- l. The noise level of mechanical equipment or outside sound equipment used in association with a mobile food establishment may not exceed 70 decibels when measured at the property line that is across the street from or abutting a residential use.
- m. The use of portable generators to supply electricity to a food truck vendor is prohibited.
- n. No food truck vendor may operate within a fire lane.

**E. Temporary Contractor's Office**

- 1. A temporary contractor's office is allowed incidental to any construction project.
- 2. The temporary use permit is valid for the duration of the building permit, including any extensions.
- 3. The temporary contractor's office must be removed within 30 days of completion of the construction project.

**F. Temporary Outdoor Entertainment**

A temporary use permit is not required for outdoor entertainment events within public parks and when organized by a public agency.

- 1. A management plan is required as part of the temporary use permit application that demonstrates the following:
  - a. The on-site presence of a representative for the outdoor entertainment event during the event.
  - b. A general site plan of performance areas, visitor facilities, such as any seating areas and restrooms, and all ingress and egress points to the site.
  - c. Provision for recycling and waste removal.
  - d. The days and hours of operation, including set-up and take-down times.
  - e. A description of crowd control and security measures.
- 2. Any temporary structures must be removed within seven days of conclusion of the event.

3. Temporary outdoor entertainment events are limited to three events per calendar year on the same lot and a maximum duration of four days per event, with a minimum of 15 days between events, with the following exceptions:
  - a. A temporary use permit for a carnival or circus is valid for a period of three events per calendar year on the same lot no more than 15 days in duration, with a minimum of 30 days between events.

#### **G. Temporary Outdoor Sales**

A temporary use permit is not required for outdoor sales within public parks and when organized by a public agency.

1. A management plan is required as part of the temporary use permit application that demonstrates the following:
  - a. The on-site presence of a representative for the outdoor sales event during hours of operation who directs the operations of all participating vendors.
  - b. An established set of operating rules addressing the governance structure of the sales event, hours of operation, and maintenance.
  - c. A general site plan of vendor stalls, visitor facilities, such as any seating areas and restrooms, and all ingress and egress points to the site.
  - d. Provision for recycling and waste removal.
  - e. The days and hours of operation, including vendor set-up and take-down times.
2. Any temporary structures must be removed within seven days of conclusion of the event.
3. Temporary outdoor sales events are limited to three events per calendar year and a maximum duration of seven days per event, with a minimum of 30 days between events, with the following exceptions:
  - a. A temporary use permit for a seasonal sale, such as Christmas tree lots or pumpkin patches, are limited to three events per calendar year and a maximum duration of 45 days. There is no minimum time between events.

#### **H. Temporary Outdoor Storage Container**

1. A temporary use permit is not required.
2. Temporary storage containers are permitted in any zoning district when used for loading or unloading. Containers are permitted on site for a period not to exceed 72 hours with no temporary use permit. If a longer time period is required, a temporary use permit is required.
3. Temporary storage containers may not be used for permanent storage. They may not serve as a substitute for permanent storage needs on the site on which they are located. Containers may not be permanently attached to the ground, serviced with permanent utilities, or stacked on the site.

## ARTICLE 7. ON-SITE DEVELOPMENT STANDARDS

- 7.1 GENERAL REQUIREMENTS
- 7.2 EXTERIOR LIGHTING
- 7.3 ACCESSORY STRUCTURES AND USES
- 7.4 PERMITTED ENCROACHMENTS
- 7.5 ENVIRONMENTAL PERFORMANCE STANDARDS

### 7.1 GENERAL REQUIREMENTS

#### A. Number of Structures on a Lot

1. In the R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, and R-UC Districts there must be no more than one principal building per lot. This does not include permitted accessory structures, permitted accessory dwelling units, or agricultural structures. This also does not apply to educational facilities. In all other districts, more than one principal building is permitted on a lot, provided that it complies with all dimensional standards of the district.
2. In any district, including the districts listed in item 1 above, a resident may reside in an existing residential structure while a new residential structure is being constructed on site. The existing structure may remain on the site until the new structure is complete. Once final inspection of the new structure has been made, the property owner has a maximum of 30 days to obtain a demolition permit from the date of final inspection and then 15 days from the date the demolition permit has been issued to demolish the original structure.

#### B. All Activities within an Enclosed Structure

Within all districts, all activities must be conducted entirely within an enclosed structure, with the exception of the following uses and activities:

1. Parking lots, principal and ancillary.
2. Park/playground, conservation areas, and similar open space uses.
3. Establishments with a permitted outdoor component, including, but not limited to, agriculture, outdoor amusement facilities, outdoor storage yards, heavy retail, rental, and service, outdoor storage yards, salvage yards, outdoor dining, car washes, animal care facilities, kennels, light and heavy industrial, and similar businesses. However, these businesses may be limited or the outdoor components prohibited as a condition of a special use, when special use approval is applicable.
4. Permitted outdoor storage, and outdoor sales and display areas.
5. Permitted outdoor temporary uses.

#### C. Applicability of Required Setbacks

No lot may be reduced in area so that the setbacks are less than required by this Code. The required setbacks for a lot cannot be considered a setback for any other lot. No principal building or accessory structure may be located in a required setback unless specifically permitted by this Code or a variance is approved.

#### D. Applicability of Bulk Requirements

All structures must meet the dimensional requirements of the zoning district in which the structure is located. No existing structure may be enlarged, altered, reconstructed, or relocated in such a manner that conflicts with the requirements of the district in which the structure is located unless a variance is approved.

### **E. Sight Triangle**

All structures, including a closed fence or wall, and all plantings are limited to a maximum height of three feet within the sight triangle. A semi-open fence that complies with all fence requirements that does not impair the sight triangle is permitted.

## **7.2 EXTERIOR LIGHTING**

### **A. Lighting Plan Required**

1. A lighting plan is required for all non-residential uses and multi-family dwellings. Single-family – detached and attached, two-family, and townhouse dwellings are exempt from a required lighting plan but are subject to applicable lighting requirements.
2. A lighting plan must include the following:
  - a. A plan showing all light pole locations, building-mounted lights, bollard lights, and all other lighting, with schematic wiring layout and power source connection indicated.
  - b. Specifications for luminaires and lamp types, poles, wiring, conduit, and appurtenant construction, including photographs or drawings of proposed light fixtures.
  - c. Pole, luminaire, and foundation details including pole height, height of building-mounted lights, mounting height, and height of the luminaire.
  - d. Elevations of the site including all structures and luminaires sufficient to determine the total cut off angle of all luminaires and their relationship to abutting parcels.
  - e. Photometric plans that show the footcandle measurement at all lot lines.
  - f. Other information and data reasonably necessary to evaluate the required lighting plan.

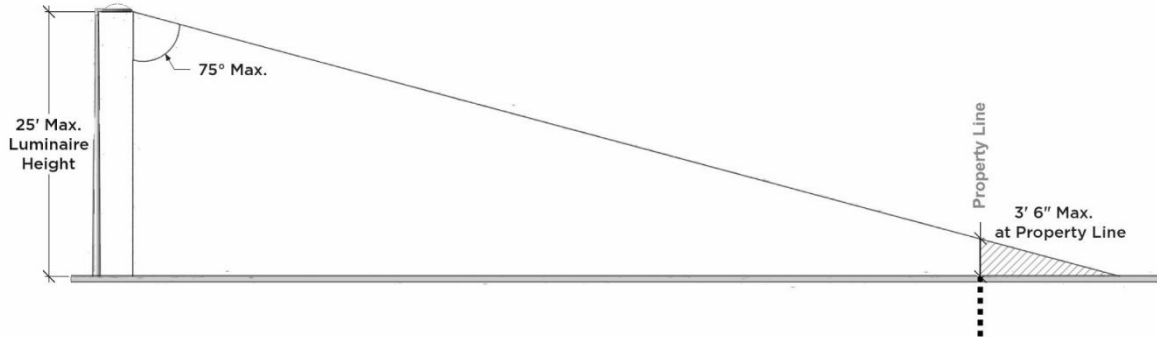
### **B. Maximum Lighting Regulations**

1. The maximum allowable footcandle at any lot line is one footcandle.
2. When additional security lighting is required for security reasons in excess of the footcandle limit imposed by item 1 above, additional lighting may be allowed based on evidence for the need for additional security through site plan review.
3. No glare onto adjacent properties is permitted.

### **C. Luminaire with Cut Off Standards**

1. To be considered a cut off luminaire, the cut off angle must be 75 degrees or less.
2. The maximum total height of a cut off luminaire, either freestanding or attached to a structure, is 25 feet. Any luminaire greater than 25 feet in total height requires special use approval.
3. A cut off luminaire must be designed to completely shield the light source from an observer three and one-half feet above the ground at any point along an abutting lot line.

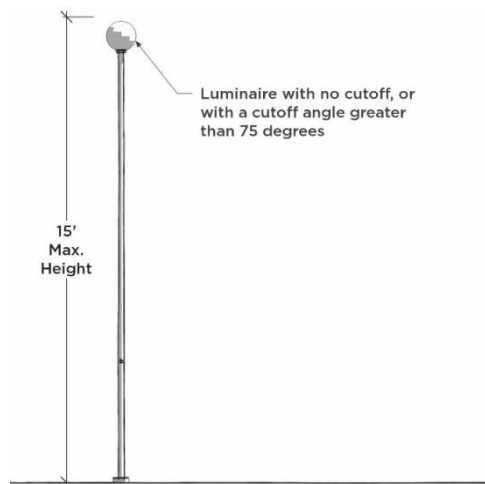
**FIGURE 7-1: CUT OFF LUMINAIRE**



**D. Luminaire with No Cut Off Standards**

1. A luminaire is considered to have no cut off if it is unshielded or has a cut off angle greater than 75 degrees.
2. The maximum permitted total height of a luminaire with no cut off is 15 feet. Any luminaire greater than 15 feet in total height requires special use approval.

**FIGURE 7-2: NO CUT OFF LUMINAIRE**



**E. Exceptions to Lighting Standards**

1. Luminaires used for public roadway illumination are exempt from the requirements of this section.
2. All temporary emergency lighting required by public safety agencies, other emergency services, or construction are exempt from the requirements of this section.
3. Because of their unique requirements for nighttime visibility and limited hours of operation, outdoor recreational facilities (public or private) such as, but not limited to, football fields, soccer fields, baseball fields, softball fields, tennis courts, golf driving ranges, show areas, and other similar uses are exempt from the requirements of this section. Recreational facilities are permitted a total luminaire height of 60 feet in any district. Luminaires greater than 60 feet in total height require special use approval.
4. Certain temporary uses may be unable to meet the requirements of this section. When such temporary uses are allowed, approval of all lighting is required as part of the temporary use permit.



## **F. Prohibited Lighting**

1. Flickering or flashing lights are prohibited.
2. Searchlights, laser source lights, or any similar high intensity lights are prohibited.

## **7.3 ACCESSORY STRUCTURES AND USES**

All accessory structures and uses are subject to the requirements of this section and the permitted encroachment requirements of Section 7.4. Additional accessory structures not regulated in this section may be regulated in Section 7.4.

### **A. General Regulations for Accessory Structures**

All accessory structures are subject to the following regulations, in addition to any other specific regulations within this section.

1. No accessory structure may be constructed prior to construction of the principal building to which it is accessory.
2. A building permit is required for the construction of an accessory structure, unless specifically exempted by this Code. If the standards for an accessory structure do not specifically cite that a building permit is not required, such accessory structure requires a building permit.
3. Only those accessory structures permitted by this section and Section 7.4 are permitted in required setbacks. Certain accessory structures may also be prohibited in certain yards. Required setbacks are stated in the district standards. The use of the term "yard" refers to the area between the applicable building line and lot line. The distinction is made because certain principal buildings may not be built at required district setback lines, thereby creating a yard larger than the minimum setback dimension. If a structure is permitted within a yard, it is permitted within the required setback subject to any additional limitations. Where there is no structure to determine yard location, yards are the same as the minimum district setback dimensions and the accessory structure is permitted in the buildable area. In applying the regulations of this section, the permissions and restrictions for structures within a front setback and yard apply to a reverse corner side setback and yard, unless specifically allowed otherwise.
4. The maximum height of any detached accessory structure is 18 feet, unless otherwise permitted or restricted by this Code. This does not apply to agricultural accessory structures for a lot in agricultural use, including but not limited to barns and silos.
5. Accessory structures are included and must comply with all maximum impervious surface and building coverage requirements.
6. Accessory structures are limited to 40% coverage of any yard. This does not apply to agricultural accessory structures for a lot in agricultural use, including but not limited to barns and silos.
7. No more than two detached accessory structures are permitted on any lot, with the following exceptions:
  - a. For any lot in active agricultural use or any community garden, any detached accessory structures used for farming operations or cultivation are not included in calculations of the total number of detached accessory structures on a lot.
  - b. The following are not included when calculating the total number of detached accessory structures on a lot: detached garages, carports, ground-mounted mechanical equipment, arbors and trellises, shade covering systems, fences or walls, lawn furniture and lawn decorations, book exchange boxes, mailboxes, and playground equipment.
8. The footprint of a detached accessory structure cannot exceed the footprint of the principal building. This does not apply to agricultural accessory structures for a lot in agricultural use, including but not limited to, barns and silos.

9. Accessory structures, including those listed in this section and Section 7.4, must be at least three feet from any lot line, unless otherwise permitted or restricted by this Code.

#### **B. Amateur (HAM) Radio Equipment**

1. Towers that solely support amateur (HAM) radio equipment and conform to all applicable performance criteria as set forth in Section 7.5 are permitted only in the rear yard, and must be located 10 feet from any lot line and any principal building. Towers are limited to the maximum building height of the applicable district plus an additional 10 feet, unless a taller tower is technically necessary to engage successfully in amateur radio communications and a special use approval is obtained.
2. Antennas may also be building-mounted and are limited to a maximum height of 10 feet above the structure, unless a taller antenna is technically necessary to engage successfully in amateur radio communications and special use approval is obtained.
3. Every effort must be made to install towers or antennas in locations that are not readily visible from adjacent residential lots or from the public right-of-way, excluding alleys.
4. An antenna or tower that is proposed to exceed the height limitations is a special use. The operator must provide evidence that a taller tower and/or antenna is technically necessary to engage successfully in amateur radio communications. In addition, the applicant must provide evidence that the tower and/or antenna will not prove a hazard and that it conforms to all applicable performance criteria of Section 7.5. As part of the application, the applicant must submit a site plan showing the proposed location of the tower or antenna, as well as its relation to the principal building and accessory structures.
5. Any such antennas and/or towers owned and operated by the Parish are exempt from these requirements.

#### **C. Apiary**

Apiaries as an accessory use do not apply to lots that are in use for agriculture as a principal use.

1. Apiaries are permitted only in the rear yard and must be located 10 feet from any lot line and the principal building.
2. All bee colonies must be kept in a removable frame hive, which must be kept in sound and usable condition.
3. Where any colony is located within 25 feet of a lot line, as measured from the nearest point on the hive to the lot line, the beekeeper must establish and maintain a flyway barrier at least six feet in height consisting of a hedge, fence, solid wall, or combination that is parallel to the lot line and extends 10 feet beyond the colony in each direction so that bees are forced to fly at an elevation of at least six feet above ground level over adjacent lots in the vicinity of the apiary.
4. Each beekeeper must provide a convenient source of water available to the bees at all times.
5. In any instance in which a colony exhibits unusual aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition toward swarming, the beekeeper must promptly re-queen the colony.
6. Apiaries do not require a building permit.

#### **D. Aquaculture/Aquaponics**

Aquaculture/aquaponics facilities as an accessory use do not apply to lots that are in use for agriculture as a principal use.

1. Aquaculture/aquaponics facilities do not require a building permit.

2. Aquaculture/aquaponics facilities are permitted only in the rear yard and must be located 10 feet from any lot line.
3. All aquaculture/aquaponics operations must be located within fully or partially enclosed structures designed for holding and rearing fish, and contain adequate space and shade.

#### **E. Boathouse**

1. Wet boathouses, defined as the construction or placement of a boathouse below the normal pool elevation, are prohibited.
2. Boathouses should be located so as to minimize earth disturbing activities and shoreland vegetation removal.
3. Boathouses are limited to the storage of watercraft and related marine equipment, and cannot be used for human habitation or commercial purposes. Plumbing, heating, or any features inconsistent with the use of the structure exclusively as a boathouse are prohibited.
4. The highest point of the roof elevation of the boathouse is limited to 20 feet in height measured from the lowest finished grade of the structure to the highest point of the roof.
5. The boathouse is limited to a 1,000 square foot building footprint (enclosed areas only, any surrounding deck area is not included).
6. Only one boathouse is permitted per lot.
7. All boathouses must be set back a minimum of five feet from all lot lines, including the extension of boundary lines into the lake.
8. A 20 foot separation is required between all boathouses.

#### **F. Book Exchange Box**

##### **1. General Requirements**

All book exchange boxes are subject to the following:

- a. No book exchange box may be located so that it impedes pedestrian access or circulation, obstructs parking areas, or creates an unsafe condition. Boxes cannot be constructed in a manner that obstructs visibility of intersections as defined in Sec. 106-1142 of the Shreveport Code of Ordinances.
- b. Boxes are prohibited in the public right of way.
- c. Each box must be designed and constructed in such a manner that its contents are protected from the elements. All media must be fully contained within a weatherproof enclosure that is integral with the structure that comprises the book exchange box.
- d. All book exchange boxes are subject to registration with the Zoning Administrator. The registration requires a plot plan that indicates the size and location of the proposed box. Once the box is installed, a site inspection is required to verify compliance with this section.
- e. Boxes are limited to a maximum height of 78 inches to the highest point on the structure, and a maximum width and depth of three feet.

##### **2. Single-Family and Two-Family Residential Districts**

All book exchange boxes located in single-family and two-family residential districts are subject to the following requirements:

- a. Book exchange boxes are only allowed to front on streets classified as minor or residential streets or residential private streets as defined in Chapter 82 of the Shreveport Code of Ordinances. Boxes are allowed on corner lots where the box faces a minor or residential street and the adjacent street is classified as a non-residential street provided that the access to the structure is oriented to the minor or residential street.
- b. Boxes are permitted only in the front yard or side corner yard and must be located a minimum of five feet from any lot line.
- c. Temporary foundations comprised of concrete or masonry pavers or other similar movable materials must be utilized. Single metal or wooden posts set in concrete for pedestal mounted boxes or to provide additional stability to ground mounted boxes are allowed. Permanent concrete slab foundations are prohibited.

### 3. Commercial and Townhouse and Multi-Family Residential Districts

All book exchange boxes located in the commercial and townhouse and multi-family residential districts are subject to the following requirements:

- a. Book exchange boxes are allowed only for:
  - i. Single occupant commercial buildings with more than 2,500 square feet of gross floor area.
  - ii. Individual tenants in a multi-tenant commercial building that have at least 30 linear feet of storefront.
  - iii. Office, maintenance or clubhouse buildings associated with an apartment complex.
  - iv. High-rise multi-family buildings.
- b. No more than one book exchange box may be located per building façade.
- c. Book exchange boxes must be flush against the façade of the principal structure and cannot project into required building setbacks.
- d. Book exchange boxes must be placed on impervious surface such as concrete or asphalt.

### G. Carport

- 1. Carports must be located over a driveway.
- 2. A carport is permitted only in the interior side yard, corner side yard, or rear yard.
- 3. The total length of a carport is limited to 20 feet. The height of a carport is limited to 10 feet.
- 4. A carport must be entirely open on at least two sides except for the necessary supporting columns and customary architectural features.
- 5. A carport must be constructed as a permanent structure. Temporary tent structures are not considered carports.

### H. Chicken Coops

Chicken coops as an accessory use do not apply to lots that are in use for agriculture as a principal use.

- 1. The keeping of chickens and chicken coops are permitted in the R-A, R-E, R-1-12, R-1-10, and R-1-7 Districts only.
- 2. Chicken coops are permitted in the rear yard only.
- 3. No hens may be kept or raised within a dwelling.

4. Up to a maximum of eight hens on any lot. The owner of the hens must be a resident of the dwelling on the lot.
  5. Roosters are prohibited. However, if the sex of a chick cannot be determined at hatching, a chick of either sex may be kept on the property for up to six months.
  6. With the exception of the R-A District, all hens must be provided with both a chicken coop and a fenced outdoor enclosure, subject to the following provisions. In the R-A District, hens are allowed to free roam on the property.
    - a. The chicken coop must provide a minimum of five square feet per hen.
    - b. The chicken coop and fenced enclosure must be kept in good repair, maintained in a clean and sanitary condition, and free of vermin, obnoxious smells, and substances. The facility must be adequately lit and ventilated.
    - c. The chicken coop must be designed to ensure the health and well-being of the hens, including protection from predators, the elements, and inclement weather.
    - d. The chicken coop must be located upon an impermeable surface that prevents waste run-off.
  7. All manure must be composted in enclosed bins.
  8. Slaughtering of chickens on-site is prohibited.
- I. Coldframe Structures**
1. Coldframe structures do not require a building permit.
  2. Coldframe structures up to three feet in height are permitted only in the interior side, corner side, and rear yards.
  3. Coldframe structures over three feet in height are permitted only in the rear yard.
  4. Coldframe structures are limited to a maximum square footage of 60 square feet and a maximum height of six feet. In the R-A District, coldframe structures are permitted a maximum square footage of 120 square feet.
- J. Collective Alternative Energy System**
1. A collective alternative energy system, such as solar, wind, or geothermal, is permitted to be shared by property owners or a neighborhood organization, homeowners association, or institutional use.
  2. Properties may share an alternative energy system, including permission to install equipment along all properties. All owners must agree to such arrangement, and an agreement is recorded as a "collective alternative energy servitude" on each plat of survey and access is granted to all participants to maintain equipment. A management plan must be submitted to the Executive Director and servitude recorded.
  3. Collective alternative energy systems must be built in accordance with accessory use standards for the particular type of energy system used, as described in this section, and any other applicable regulations.
- K. Electric Vehicle Charging Station**
1. Commercial electric vehicle charging stations are permitted as an accessory use within any parking lot, parking structure, or gas station in all districts.
  2. Private charging stations are permitted as an accessory use to all residential uses to serve the occupants of the dwellings located on that property.

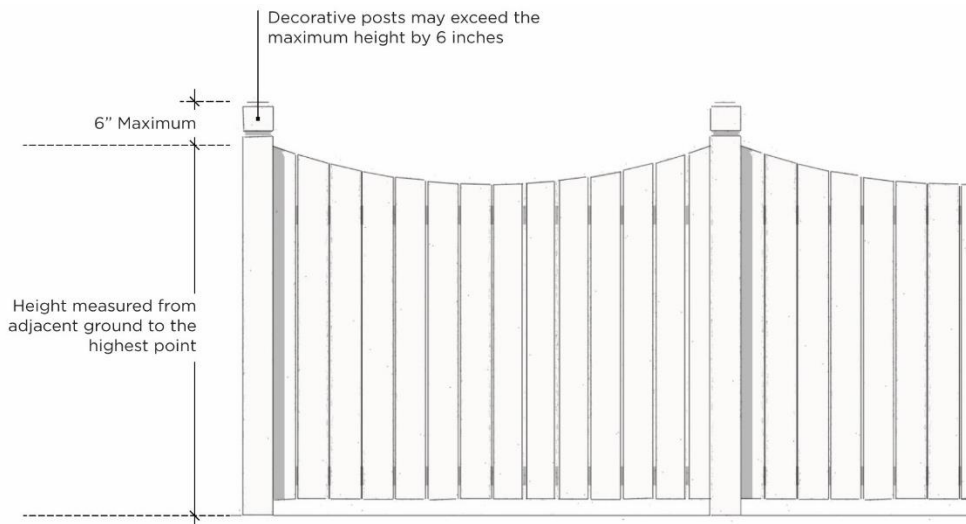
3. Electric charging station equipment may not block the public right-of-way.
4. Each public charging station space must be posted with a sign indicating the space is only for electric vehicle charging purposes. Days and hour of operations must be included if time limits or tow away provisions are to be enforced by the owner. Information identifying voltage and amperage levels or safety information must be posted.
5. Charging station equipment must be maintained in good condition and all equipment must be functional. Charging stations no longer in use must be immediately removed.

## L. Fences and Walls

### 1. General Requirements

- a. All fences, including repair of existing fences, require a building permit.
- b. Every fence and wall must be maintained in a good repair and safe condition at all times. Every damaged or missing element must be repaired, removed, or replaced.
- c. Height is measured from the adjacent ground to the highest point, except that decorative posts of a fence or wall may exceed the maximum height by six inches.
- d. When fence requirements are a condition of a use or site element, such requirements control.
- e. When additional fence and wall requirements are found in the use standards of Article 6 or the landscape standards of Article 10, such requirements control.

**FIGURE 7-3: FENCE DESIGN**

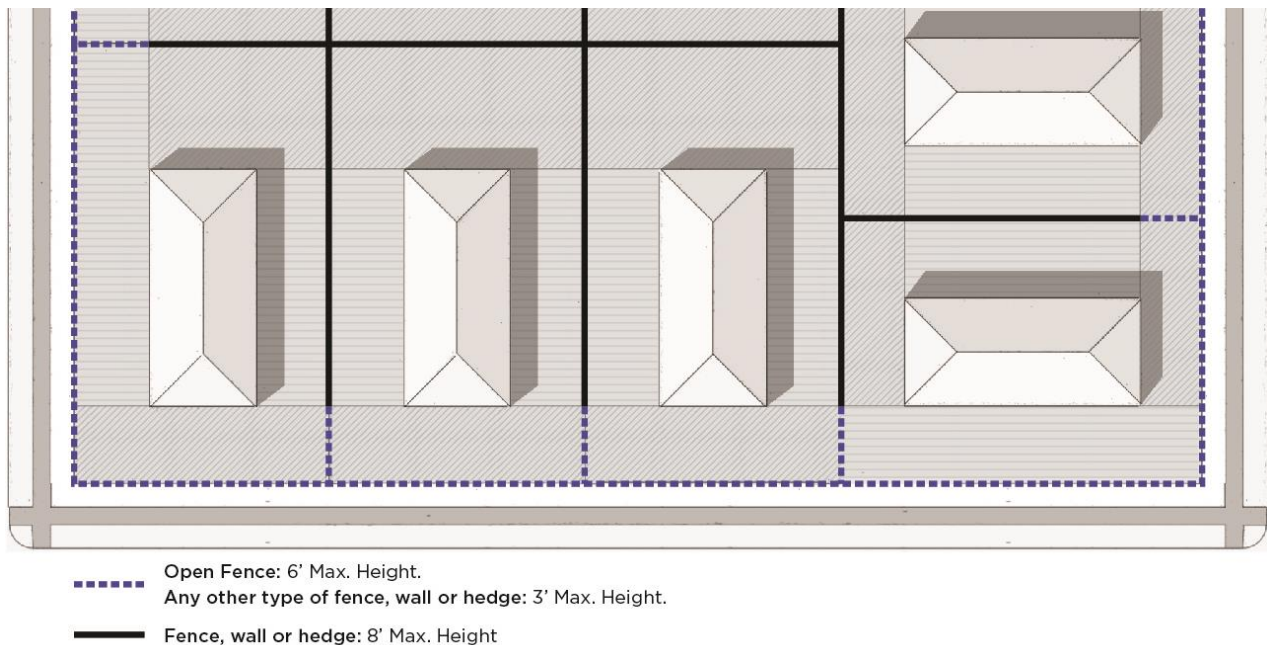


## 2. Heights of Fences, Walls, and Hedges

### a. Fence Height in Residential Districts

- i. In the front, corner side, and reverse corner side yards, an open fence is permitted up to a maximum height of six feet. Any other type of fence (any non-open fence), wall, or hedge is permitted in the front, corner side, and reverse corner side yards but is limited to a maximum height of three feet.
- ii. In the interior side and rear yards, a fence of any type, wall, or hedge is permitted up to a maximum height of eight feet.

**FIGURE 7-4: FENCE HEIGHT**



### b. Fence Height in Non-Residential Districts

- i. Fences, walls, and hedges are prohibited in the front or corner side yards unless otherwise required by the landscape and screening regulations of Article 10.
- ii. In the interior side and rear yards, a fence of any type, wall, or hedge is permitted up to a maximum height of eight feet.

### c. Fence Height for Public Recreation Areas

Public recreation areas may be enclosed along their boundaries (i.e., all yards) with an open fence to a height not to exceed eight feet. Tennis courts and other similar uses may be fenced in accordance with national standards for such uses.

## 3. Barbed Wire and Razor Wire Fences

- a. Barbed wire, razor wire, spiked posts, or fences of similar material are only permitted on a lot used for a utility in any district, or in the R-A, C-4, I-MU, I-1, or I-2 District.
- b. Barbed wire, razor wire, and similar material must be located a minimum of eight feet above the adjacent ground.

#### 4. Fence and Wall Construction and Design Requirements

- a. When only one side of a fence is finished, the finished side of all fences must face away from the lot on which it is located. Fences constructed on property lines dividing single-family residential lots are exempt from this provision.
- b. All fence posts must be placed on the inside of the fence.
- c. A fence or wall, including all posts, bases, and other structural parts must be located completely within the boundaries of the lot on which it is located.
- d. No fence may be electrified.

#### M. Flat Roof Features

Accessory rooftop features of a flat roof, such as green roofs, rooftop decks, rooftop gardens, and stormwater detention systems are permitted below the parapet of any flat roof building, and are excluded from the calculation of maximum building height. Flat roof features must meet the following standards:

1. For green roofs, rooftop gardens, and similar features, documentation must be submitted demonstrating that the roof can support the additional load of plants, soil, and retained water. For green roofs, this must also indicate an adequate soil depth will be provided for plants to survive.
2. Rooftop decks or patios must be set back six feet from all building edges.
3. Rooftop decks or patios must have a guardrail that is minimum of 30% open and a maximum of four feet in height as measured from the surface of the roof deck or patio.
4. The roof must contain sufficient space for future installations, such as mechanical equipment.

#### N. Garage

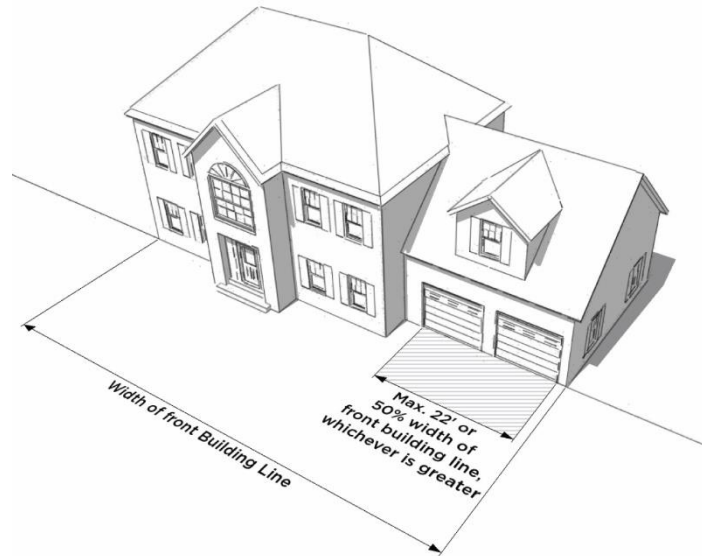
The following standards apply to all residential garages, with the exception of multi-family dwellings. Attached garages are not considered an accessory structure but are subject to the regulations of this section for attached garages.

##### 1. Attached Garages

- a. Front-loaded attached garages are limited to 50% of the width of the front building line or 22 feet, whichever is greater. Garage width is measure between garage doors; in the case of garages designed with multiple garage doors, the distance is measured between the edge of the outmost doors.
- b. Attached garages must be set back a minimum of five feet from the front building line.



**FIGURE 7-5: ATTACHED GARAGE**



**2. Detached Garages**

- a. One detached garage is permitted per lot.
- b. The area above the vehicle parking spaces in a detached garage may not contain a kitchen or sleeping area but may contain an office or recreation room, unless as an accessory dwelling unit that has been approved by special use permit.
- c. Detached garages are permitted only in the rear, interior side, and corner side yards. Detached garages must be set back a minimum of five feet from the front building line. No setback is required from any side or rear lot line.
- d. If a lot abuts a public alley that provides adequate access to a street, a detached garage may be constructed so that access is from the public alley.

**O. Home-Based Business**

1. A home-based business certificate of occupancy is required.
2. The home-based business must be conducted by an individual permanently residing within the dwelling. Only residents of the dwelling may be employed in the home-based business.
3. Signs, displays, or activities that indicate from the exterior that the structure is being used, in part, for any purpose other than that of a residence are prohibited.
4. The home occupation and all related activity, including storage, must be conducted completely within the principal building or a permitted accessory structure.
5. No toxic, explosive, flammable, combustible, corrosive, etiologic, radioactive, or other restricted materials may be used or stored on the site.
6. No commodities can be sold or services rendered that require receipt or delivery of merchandise, goods, or equipment other than by a passenger motor vehicle or by parcel or letter carrier mail services using vehicles typically employed in residential deliveries.
7. The home-based business cannot create greater vehicular or pedestrian traffic than normal for a residential area. The home-based business and any related activity must not create any traffic hazards or nuisances in public rights-of-way.

8. Alterations to the residence or permitted accessory structures that would alter the residential character of the dwelling are prohibited.
9. No more than four clients, patients, pupils, or customers are permitted at any given time. Such visits must occur between 7:00 a.m. and 7:00 p.m. and must be by appointment only.
10. Barber or beauty shops are limited to one operator with one assistant, one styling chair, and one shampoo bowl. Scheduling for barber and beauty shops is limited to one appointment at a time only. All barber or beauty shops, operating as a homebased business within a residential zoning district, require a special exception use approved by the Caddo Parish Planning and Zoning Commission.
11. There must be no perceptible noise, odor, smoke, electrical interference, vibration, or other nuisance emanating from the structure where the home occupation is located in excess of that normally associated with residential use.
12. Repair and service of any vehicles or any heavy machinery is prohibited as a home occupation. Day care homes are not considered a home occupation and are regulated separately by this Code.
13. Use or storage of tractor trailers, semi-trucks, or heavy equipment, such as construction equipment used in a commercial business, is prohibited.

#### **P. Livestock**

Keeping of livestock does not apply to lots that are in use for agriculture as a principal use. Chicken coops, apiaries, and aquaponic/aquaculture facilities are regulated separately. These standards do not apply to livestock kept as part of a public safety facility, such as horses for mounted police.

1. Keeping of livestock, including the required livestock enclosures, is permitted as an accessory use only in the R-A, R-E, and R-1-12 Districts.
2. All horses must be registered with Caddo Parish Animal and Mosquito Control. Any horses that have been maintained prior to the effective date of this Code in any district must be registered within 60 days of the effective date. When the maintenance of such existing horses is not in conformance with the provisions of this Code, such horses and their enclosures will be deemed legally conforming and may be maintained. Once the horses are no longer kept on the property or the livestock enclosure is demolished, no horses may be maintained unless in conformance with this section.
3. A minimum lot size of one acre is required to keep livestock.
4. All livestock enclosures, including repair of existing enclosures, require a building permit.
5. Livestock enclosures are prohibited in the front or corner side yard.
6. Livestock enclosures must be located 50 feet from any lot line.
7. The maximum number of livestock permitted on a lot is calculated according to the following standards. These standards will be used as the basis by the Zoning Administrator for establishing a standard for any animal not included in the table. Lots of 20 or more acres are not subject to a minimum lot area per animal. The standards are cumulative requirements; for example, in order to keep one horse and one cow, a minimum of two acres of lot area is required. However, in any case, a minimum lot area of one acre is required to keep any livestock.
  - a. Horse: 1 acre for first horse + 10,000 square feet for each additional horse.
  - b. Cattle: 1 acre for first bull/cow + 10,000 square feet for each additional bull/cow.
  - c. Goat or sheep: 10,000 square feet per goat or sheep.
  - d. Pigs: 5,000 square feet per pig.

- e. Rabbit: 100 square feet per rabbit.
  - f. Duck or other fowl (excluding chickens): 100 square feet per duck/fowl.
8. In addition, in order to maintain livestock, a certain square footage of the lot must be maintained as open space and dedicated to the livestock, in accordance with the following standards. These standards will be used as the basis by the Zoning Administrator for establishing a standard for any animal not included in the table. Lots of 20 or more acres are not subject to this standard. The standards are cumulative; for example, in order to keep one horse and one cow, 50,000 square feet of open space dedicated to the livestock is needed. These standards are not used to determine lot area but rather to determine how much area on a lot must be maintained as open space for the livestock's use.
- a. Horse: 25,000 square feet for first horse + 12,250 square feet for each additional horse.
  - b. Cattle: 25,000 square feet for first horse + 12,250 square feet for each additional bull/cow.
  - c. Goat or sheep: 5,000 square feet per goat or sheep.
  - d. Pigs: 2,500 square feet per pig.
  - e. Rabbit: Not applicable.
  - f. Duck or other fowl (excluding chickens): Not applicable.
9. All enclosures must be designed to ensure the health and well-being of the animals, including protection from predators, the elements, and inclement weather.
10. All livestock must be kept to prevent any adverse impact, including but not limited to: odor, noise, drainage, or pest infestation on any other property.
11. The following activities are permitted as part of the operation of a horse stable:
- a. Riding lessons
  - b. Boarding horses
  - c. Renting horses for recreational riding
  - d. Therapeutic riding

**Q. Mechanical Equipment**

Mechanical equipment includes heating, ventilation, and air conditioning (HVAC) equipment, electrical generators, and similar equipment.

**1. Ground-Mounted Equipment**

- a. Mechanical equipment is prohibited in the front yard. If mechanical equipment is located in the front yard as of the effective date of this Code, the equipment may remain and may be repaired and maintained unless it is replaced in its entirety or the principal structure is demolished.
- b. Mechanical equipment is permitted only in the interior side, corner side, or rear yard.

**2. Roof-Mounted Equipment**

Roof-mounted equipment must be screened from view from a public street as follows:

- a. For structures four or more stories in height, all roof equipment must be set back from the edge of the roof a minimum distance of one foot for every two feet by which the equipment extends above the roof.

- b. For structures less than four stories in height and for any building where roof equipment cannot meet the setback requirement of item a above, there must be either a parapet wall to screen the equipment or the equipment must be housed in solid building material that is architecturally integrated with the structure.

**R. Outdoor Sales and Display (Ancillary)**

1. Retail goods establishments and vehicle dealerships are permitted to have accessory outdoor sales and display of merchandise.
2. Outdoor sales and display of goods not offered for sale by the establishment is prohibited.
3. Any outdoor display must be located on the same lot as the principal use. No outdoor display is permitted in the public right-of-way.
4. All outdoor sales and display of vehicles for vehicle dealerships must comply with the parking lot perimeter landscape requirements of Article 10. Outdoor display of vehicles on hydraulic lifts, manufactured ramps, or similar mechanisms is prohibited.
5. No required parking area may be used as outdoor display.

**S. Outdoor Storage (Ancillary)**

The following uses are permitted outdoor storage: greenhouse/nursery – retail, including the growing of plants in the open, heavy retail, rental, and service, vehicle dealerships, vehicle rentals, vehicle operations facility, vehicle repair/service, minor or major, and light and heavy industrial. The Executive Director can also render an interpretation that a use not listed in this section would typically have outdoor storage and permit such use to include outdoor storage on the site. These uses are permitted ancillary outdoor storage in accordance with the following provisions:

1. No outdoor storage is permitted in any public right-of-way or located so that it obstructs pedestrian or vehicular traffic. Outdoor storage is prohibited in a required setback.
2. All manufacturing, assembly, repair, or work activity must take place inside an enclosed building. This does not apply to heavy industrial uses that are typically conducted outdoors or have an outdoor component.
3. No required parking area may be used as an outdoor storage.
4. All outdoor storage must comply with all regulations regarding stormwater management and, if required, must be permitted through the LADEQ.

**T. Refuse Containers, Dumpsters, and Recycling Containers**

1. Dumpsters and recycling containers are prohibited in the front or corner side yard. No dumpsters or recycling containers may be located on any public right-of-way.
2. All dumpsters and recycling containers must be fully enclosed on three sides by a solid fence, wall, or wall extension of the principal building a minimum of six feet and a maximum of eight feet in height. The enclosure must be gated. Such gate must be solid. Such construction requires a building permit. This requirement does not apply to refuse containers located in an alley.
3. Dumpsters must not be located so that the disposal area drains toward a storm drain or off-site. Dumpsters must be covered and are not allowed to drain freely.
4. Refuse containers, such as individual rolling trash bins, must be stored along the interior side or rear façade of the structure. This does not apply when refuse containers must be moved for pick-up.

5. Existing properties, as of the effective date of this Code, whose dumpsters and recycling containers are not required to be enclosed, are exempt from this section unless the site is being redeveloped, or the existing building or parking lot is being expanded.
- U. Satellite Dish Antennas**

**1. General Requirements**

- a. Small satellite dish antennas do not require a building permit. Large satellite dish antennas require a building permit.
- b. Satellite dish antennas must be permanently installed on a building, in the ground, or on a foundation, and cannot be mounted on a portable or movable structure.
- c. Subject to operational requirements, the dish color must be of a neutral color, such as white or grey. No additional signs or advertising is permitted on the satellite dish itself, aside from the logos of the satellite dish service provider and/or dish manufacturer.
- d. Cables and lines serving ground-mounted satellite dish antennas must be located underground.
- e. Compliance with all federal, state, and local regulations is required in the construction, installation, and operation of satellite dish antennas.
- f. All exposed surfaces of the antenna must be kept clean and all supports must be painted to maintain a well-kept appearance.
- g. Antennas no longer in use must be immediately removed.
- h. Every effort must be made to install satellite dish antennas in locations that are not readily visible from neighboring properties or from the public right-of-way.

**2. Small Satellite Dish Antennas**

Small satellite dish antennas, which are one meter (3.28 feet) or less in diameter, are subject to the general requirements above.

**3. Large Satellite Dish Antennas**

Large satellite dish antennas, which are greater than one meter (3.28 feet) in diameter, are subject to the general requirements above as well as the following requirements:

**a. Residential Districts**

- i. Large satellite dish antennas, which are greater than one meter (3.28 feet) in diameter, are permitted only in the rear yard, and must be set back a distance from all lot lines that is at least equal to the height of the dish, but in no case less than five feet from any lot line.
- ii. The overall height of a large satellite dish antenna cannot exceed 12 feet.
- iii. A large satellite dish antenna must be located and screened so that it cannot be readily seen from public rights-of-way or adjacent properties. Screening includes solid fences, plant materials, and/or earth berms located to conceal the antenna and its support structure. Plants must be a minimum of five feet tall at the time of installation.

**b. Non-Residential Districts**

- i. Large satellite dish antenna are permitted only in the rear or interior side yard, and must be set back a distance from all lot lines that is at least equal to the height of the dish, but in no case less than five feet from any lot line.
- ii. Roof-mounting is permitted only if the satellite dish antenna is screened by an architectural feature.
- iii. A large satellite dish antenna must be located and screened so that it cannot be readily seen from public rights-of-way or adjacent properties. Screening includes solid fences, plant materials, and/or earth berms located to conceal the antenna and its support structure. Plants must be a minimum of five feet tall at the time of installation.

**V. Solar Panels**

**1. General Requirements**

- a. A solar panel may be building-mounted or freestanding.
- b. Solar panels must be placed so that concentrated solar radiation or glare is not directed onto nearby properties or roadways.

**2. Building-Mounted Systems**

- a. A building mounted system may be mounted on the roof or wall of a principal building or accessory structure.
- b. On pitched roof buildings, the maximum height a roof-mounted solar panel may rise is 18 inches.
- c. On flat roofed buildings up to 40 feet in height, the roof-mounted solar panel system is limited to a maximum height of six feet above the surface of the roof. On flat roofed buildings over 40 feet in height, the roof-mounted solar panel system is limited to 15 feet above the height of such structure. Roof-mounted solar energy systems are excluded from the calculation of building height.
- d. Building-mounted solar panels may project up to two feet from a building façade and must be integrated into the structure as an architectural feature.

**3. Freestanding Systems**

- a. A freestanding system is permitted only in the interior side and rear yard.
- b. The maximum height of a freestanding system is three feet in the front yard and eight feet in all other yards.

**4. Co-Location**

Solar panels may be co-located on structures such as wireless communication towers, light poles, and billboards.

**W. Swimming Pools and Hot Tubs**

1. No private swimming pool or hot tub, or portion thereof, including, but not limited to, aprons, walks, and mechanical equipment, integral to the pool, may be located within a front yard, or within a required corner side or interior side setback.
2. A private swimming pool or hot tub must comply with all requirements of the Code of Ordinances.

## **X. Wind Turbines (Private)**

Private wind turbines are subject to the following requirements:

1. Wind turbines may be designed as either vertical or horizontal axis turbines with or without exposed blades, including designs that combine elements of the different types of turbines.
2. Wind turbines are subject to the following height restrictions:
  - a. The maximum height of any ground-mounted wind turbine is the maximum height allowed in the district. A taller height may be allowed by special use.
  - b. The maximum height of any wind turbine mounted upon a structure is 15 feet above the height of such structure.
  - c. Maximum height is the total height of the turbine system, including the tower and the maximum vertical height of the turbine blades. Maximum height therefore is calculated measuring the length of a prop at maximum vertical rotation to the base of the tower. The maximum height of any ground-mounted wind turbine is measured from grade to the length of a prop at maximum vertical rotation.
  - d. No portion of exposed turbine blades (vertical access wind turbine) may be within 20 feet of the ground. Unexposed turbine blades (horizontal access wind turbine) may be within 10 feet of the ground.
3. Ground-mounted wind turbines are permitted only in the rear yard. No part of the wind system structure, including guy wire anchors, may be located closer than 10 feet to any lot line. The tower must be set back from all lot lines equal to the height of the system. No principal buildings may be located within this area.
4. All wind turbines must be equipped with manual (electronic or mechanical) and automatic over speed controls to limit the blade rotation speed to within the design limits of the wind energy system.

## **7.4 PERMITTED ENCROACHMENTS**

An encroachment is the extension or placement of any attached or detached accessory structure or architectural feature into a required setback. Permitted encroachments are indicated in Table 7-1: Permitted Encroachments into Required Setbacks.

- A. Additional restrictions on permitted encroachments, including additional placement restrictions and dimensional standards, can be found in Section 7.3.
- B. Unless constructed concurrently with the principal building, attached or detached accessory structures or architectural features require a building permit, unless exempted by this section or Section 7.3.
- C. Unless otherwise indicated, all accessory structures and architectural features must be at least three feet from any lot line, unless otherwise permitted or restricted by this section or Section 7.3.
- D. When an attached or detached accessory structure or architectural feature regulated by Table 7-1 is permitted to locate in a required setback, it also indicates permission to locate in the corresponding yard.
- E. When an attached or detached accessory structure or architectural feature regulated by Table 7-1 is prohibited to encroach in a required setback, the structure or architectural feature may encroach in the corresponding yard beyond the required setback line unless specifically prohibited by the table or Section 7.3.

<b>TABLE 7-1: PERMITTED ENCROACHMENTS INTO REQUIRED SETBACKS</b>				
<b>Y= Permitted // N= Prohibited</b>				
<b>Max. = Maximum // Min. = Minimum</b>				
	<b>Front &amp; Reverse Corner Side Setback</b>	<b>Corner Side Setback</b>	<b>Interior Side Setback</b>	<b>Rear Setback</b>
Accessibility Ramp	Y	Y	Y	Y
Air Conditioner Window Unit Max. projection of 18" from building wall No building permit required	Y	Y	Y	Y
Amateur (HAM) Radio Equipment (Section 7.3)	N	N	N	Y
Apiary (Section 7.3)	N	N	N	Y
Aquaculture/Aquaponics (Section 7.3)	N	N	N	Y
Arbor	Y	Y	Y	Y
Awning or Sunshade Max. of 3' into any setback	Y	Y	Y	Y
Balcony Max. of 6' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 4' from any lot line Max. vertical clearance of 8'	Y	Y	Y	Y
Bay Window Max. of 3' into any setback	Y	Y	Y	Y
Boathouse (Section 7.3)	N	N	N	Y
Book Exchange Box (Section 7.3)	Y	Y	N	N
Canopy: Non-Structural (Non-Sign) Max. of 3' into any setback	Y	Y	Y	Y
Canopy: Structural (Non-Sign) or Porte-Cochere Min. of 5' from any lot line	N	N	N	Y
Carport (Section 7.3)	N	Y	Y	Y
Chicken Coop (Section 7.3)	N	N	N	Y
Chimney Max. of 16" into setback Min. of 4' from any lot line	Y	Y	Y	Y
Coldframe Structure (Section 7.3)	N	Y	Y	Y
Compost Pile Min. of 5' from any lot line Prohibited in front or corner side yard No building permit required	N	N	Y	Y
Deck Max. of 6' into interior or corner side setback Max. of 8' into rear setback Prohibited in front yard	N	Y	Y	Y
Dog House Prohibited in front or corner side yard No building permit required	N	N	N	Y
Eaves Max. of 3' into setback	Y	Y	Y	Y



<b>TABLE 7-1: PERMITTED ENCROACHMENTS INTO REQUIRED SETBACKS</b>				
<b>Y= Permitted // N= Prohibited</b>				
<b>Max. = Maximum // Min. = Minimum</b>				
	<b>Front &amp; Reverse Corner Side Setback</b>	<b>Corner Side Setback</b>	<b>Interior Side Setback</b>	<b>Rear Setback</b>
Exterior Lighting (Section 7.2)	Y	Y	Y	Y
Exterior Stairwell Max. of 3' into rear or interior side setback Prohibited in front yard	N	N	Y	Y
Fence or Wall (Section 7.3)	Y	Y	Y	Y
Fire Escape Max. of 3' into setback	Y	Y	Y	Y
Garage - Detached (Section 7.3) Attached garages are considered part of the principal structure	N	Y	Y	Y
Gazebo or Pergola Prohibited in front yard	N	N	Y	Y
Greenhouse Min. of 5' from any lot line Prohibited in front yard	N	N	Y	Y
Lawn Furniture and Lawn Decorations No building permit required	Y	Y	Y	Y
Livestock (Enclosures) (Section 7.3)	N	N	N	Y
Mailbox No building permit required	Y	Y	N	N
Mechanical Equipment - Ground-Mounted (Section 7.3)	N	Y	Y	Y
Patio Max. of 5' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 10' from front or corner side lot line Min. of 5' from interior side or rear lot line Max. height of 1' above grade	Y	Y	Y	Y
Personal Recreation Game Court Prohibited in front yard Min. of 5' from any lot line	N	N	N	Y
Playground Equipment Prohibited in front yard Min. of 5' from any lot line No building permit required	N	N	N	Y
Porch - Unenclosed Max. of 5' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 10' from front or corner side lot line Min. of 5' from interior side or rear lot line Enclosed porches are considered part of the principal structure	Y	Y	Y	Y
Refuse and Recycling Containers (Section 7.3)	N	Y	Y	Y
Rain Barrel Min. of 10' from front lot line No building permit required	Y	Y	Y	Y

<b>TABLE 7-1: PERMITTED ENCROACHMENTS INTO REQUIRED SETBACKS</b>				
<b>Y= Permitted // N= Prohibited</b>				
<b>Max. = Maximum // Min. = Minimum</b>				
	<b>Front &amp; Reverse Corner Side Setback</b>	<b>Corner Side Setback</b>	<b>Interior Side Setback</b>	<b>Rear Setback</b>
Satellite Dish Antenna, Ground-Mounted (Section 7.3)	N	N	N	Y
Shed Prohibited in front yard Min. of 5' from any lot line No building permit required for sheds without a permanent foundation	N	N	Y	Y
Sidewalk No min. setback from lot lines	Y	Y	Y	Y
Sills, belt course, cornices, and ornamental features Max. of 30" into setback	Y	Y	Y	Y
Solar Panels - Freestanding (Section 7.3)	N	N	Y	Y
Steps and Stoops (roofed or unroofed, includes support posts) Max. of 5' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 5' from any lot line	Y	Y	Y	Y
Swimming Pool and Hot Tub (Section 7.3)	N	N	N	Y
Trellis No building permit required	Y	Y	Y	Y
Vegetable Garden	Y	Y	Y	Y
Wind Turbine (Private) - Freestanding (Section 7.3)	N	N	N	Y

## 7.5 ENVIRONMENTAL PERFORMANCE STANDARDS

All uses must comply with the performance standards established in this section unless any federal, state, or local law, ordinance, or regulation establishes a more restrictive standard, in which case, the more restrictive standard applies.

### A. Noise

No activity or use must be conducted in a manner that generates a level of sound as measured on another property greater than that allowed by federal, state, and local regulations, as amended from time to time. These limits do not apply to construction noises, noises emanating from safety signals or warning devices, noises not directly under the control of the owner or occupant of the property, and transient noises from moving sources, such as motor vehicles, railroads and aircraft.

### B. Glare and Heat

Any activity or the operation of any use that produces glare or heat must be conducted so that no glare or heat from the activity or operation is detectable at any point off the lot on which the use is located. Flickering or intense sources of light must be controlled or shielded so as not to cause a nuisance across lot lines.

### C. Stormwater Management

All development must comply with local, state, and federal stormwater management ordinances.

**D. Vibration**

No earthborne vibration from the operation of any use may be detectable at any point off the lot on which the use is located.

**E. Dust and Air Pollution**

Dust and other types of air pollution, borne by the wind from sources, such as storage areas, yards, roads, conveying equipment and the like, within lot boundaries, must be kept to a minimum by appropriate landscape, screening, sheltering, paving, fencing, wetting, collecting, or other acceptable means.

**F. Discharge and Disposal of Radioactive and Hazardous Waste**

The discharge of fluid and the disposal of solid radioactive and hazardous waste materials must comply with applicable federal, state, and local laws and regulations governing such materials or waste. Radioactive and hazardous material waste must be transported, stored, and used in conformance with all applicable federal, state, and local laws.

**G. Electromagnetic Interference**

Electromagnetic interference from any operation of any use must not adversely affect the operation of any equipment located off the lot on which such interference originates.

**H. Odors**

Any condition or operation which results in the creation of odors of such intensity and character as to be detrimental to the public health and welfare, or which interferes unreasonably with the comfort of the public, must be removed, stopped or modified so as to remove the odor.

**I. Fire and Explosion Hazards**

Materials that present potential fire and explosion hazards must be transported, stored, and used only in conformance with all applicable federal, state, and local regulations.

## ARTICLE 9. SIGN REGULATIONS

- 9.1 PURPOSE
- 9.2 GENERAL STANDARDS
- 9.3 ILLUMINATION STANDARDS
- 9.4 PROHIBITED SIGNS
- 9.5 SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS
- 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS
- 9.7 PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS
- 9.8 BILLBOARDS
- 9.9 CLASSIC SIGNS

### 9.1 PURPOSE

The purpose of these sign regulations is to establish a framework for a comprehensive system of sign controls governing the display, design, construction, installation, and maintenance of signs that will:

- A. Promote and protect the health, safety and welfare of Caddo Parish by ensuring the compatibility of signs with surrounding structures and land uses.
- B. Create a more attractive business and economic climate by enhancing and protecting the orderly and effective display of signs.
- C. Discourage an excessive number of signs, and encourage a visually favorable environment.
- D. Protect the public from hazardous conditions that result from the indiscriminate use and placement of signs, structurally unsafe signs, signs that obscure the vision of pedestrians or motorists, and signs that compete or conflict with necessary traffic signals, government signs, and warning signs.

### 9.2 GENERAL STANDARDS

All signs constructed, erected, modified, or altered must comply with the following standards of design and construction.

#### A. Sign Permit Required

Signs that require a sign permit are delineated in this Article and are required to obtain a sign permit in accordance with Article 16. A sign permit may be revoked where there has been a violation of the provisions of this Code or misrepresentation of fact on the permit application.

#### B. Prohibited Installations

- 1. No sign may be erected in a location that violates the current building code, fire code, and other applicable codes. In addition, no sign may be erected in the following locations:
- 2. Freestanding signs are subject to the height restrictions of the view obstruction triangle in Section 7.1.E.
- 3. All freestanding signs must be placed a minimum of 15 feet from the back of the curb or edge of pavement if there is no curb. All parts of the sign must be set back 15 feet. Any additional setback requirements required by the specific sign type regulations also apply.
- 4. Only signs that have been placed by federal, state, or local government may be installed on public property, unless a sign's placement has been authorized by the Parish. Any sign installed on public property without authorization may be removed without notice.
- 5. No sign may be erected on private property without the consent of the property owner. All sign installations must be signed off by the property owner or his/her authorized agent. If the applicant is not the property owner, a letter signed by the property owner authorizing the installation of a sign is required as part of the sign permit application.

6. No sign may be erected in a manner that obstructs access to any ingress or egress, fire escapes, or standpipes.

### **C. Construction Standards**

1. Supports and braces must be designed as an integral part of the overall sign and obscured from public view to the extent technically feasible.
2. All signs attached to a building must be installed and maintained so that wall penetrations are watertight and the structure does not exceed allowable stresses of supporting materials.
3. All signs must be designed and constructed in compliance with the current building code, electrical code, and other applicable codes.
4. No permanent sign may be constructed of plywood, particleboard, or paper.
5. No sign may be hand-painted on a structure.
6. Glass forming any part of a sign must be safety glass.
7. All letters, figures, characters, or representations in cut-out or irregular form, maintained in conjunction with, attached to or superimposed upon any sign must be safely and securely built into or attached to the sign structure.
8. Audio components are prohibited on any sign, with the exception of menuboards. For menuboards, the audio component is limited to communication between customer and service window.

### **D. Electrical Wiring**

1. All electrical fixtures, devices, circuits, conduits, raceways, or similar features must be installed and maintained in compliance with the current electrical code.
2. Conduits and other components of a sign illumination system must be designed as an integral part of the overall sign structure and obscured from public view to the extent technically feasible.

### **E. Sign Copy**

1. When a single establishment is shared by two or more businesses or tenants, the permitted sign types and maximum sign area for the establishment allowed by this Code must be shared between the businesses or tenants. The Caddo Parish Planning and Zoning Commission will not broker nor enforce any private agreements between such businesses or tenants regarding shared signs.
2. Items of information for certain sign types are limited as follows:
  - a. Freestanding signs are limited to six items of information on each sign face. This does not apply to freestanding signs for multi-tenant retail centers.
  - b. Wall signs are limited to six items of information. Items of information for wall signs are counted by each item of information on the same façade. This includes wall sign designs that are composed of multiple individual wall signs.
  - c. Projecting signs are limited to six items of information on each sign face.
3. Items of information are calculated as follows:
  - a. Each piece of information on a sign is defined as an item of information. For example, each of the following would be defined as one item of information: establishment name, logo, telephone number, website address, or product or service. A multi-word name or address is counted as one item of information. If a sign advertises products or services, each product or service, including multi-word, is considered one item of information.
  - b. A street address is not counted as an item of information.

- c. The message area of an electronic message sign, where information is changed digitally, is counted as one item of information.
- d. Where a changeable message board is permitted and included as part of a sign, the message area is counted as one item of information.
- e. For gas station signs, the area used to display prices of gas is counted as one item of information.

**F. Required Maintenance**

- 1. All signs must be kept in a safe and well-maintained condition and appearance, and must be repainted or otherwise maintained by the property owner to prevent corrosion or deterioration caused by the weather, age, or any other condition.
- 2. All signs must be maintained to prevent any kind of safety hazard, including faulty sign structures, a fire hazard, or an electrical shock hazard.
- 3. All unused sign hardware or wiring must be removed. The Executive Director will serve notice to the permit holder and property owner that unused sign hardware or wiring must be removed within 30 days of notice for permanent signs or 24 hours for temporary signs. If the unused sign hardware or wiring is not removed within the required time period, the Executive Director may enforce this order through permitted enforcement procedures.
- 4. If a sign is maintained in an unsafe or unsecured condition, it must be removed or the condition corrected. The Executive Director will serve notice to the permit holder and property owner that the sign must be removed or the condition corrected within 30 days of notice for permanent signs or 24 hours for temporary signs. If the sign is not removed or the condition is not corrected within the required time period, the Executive Director may enforce this order through permitted enforcement procedures.
- 5. The Executive Director may authorize removal of any sign that is an immediate public peril to persons or property summarily and without notice.

**9.3 ILLUMINATION STANDARDS**

- A. Any sign illumination, including gooseneck reflectors, external illumination, and internal illumination, must be designed, located, shielded, and directed to prevent the casting of glare or direct light upon roadways and surrounding properties, and the distraction of motor vehicle operators or pedestrians in the public right-of-way.
- B. The maximum allowable footcandle at the lot line for any illuminated sign is one footcandle. For signs that are allowed to project over the public right-of-way, the maximum allowable footcandle at the curb line is one footcandle.
- C. The sign face of internally illuminated signs must function as a filter to diffuse illumination. The sign face must cover all internal illumination components so that no exposed bulbs are visible.
- D. All external illumination of a sign must concentrate the illumination upon the printed area of the sign face.
- E. For electronic message signs, the maximum brightness is limited to 5,000 nits during daylight hours, and 500 nits between dusk to dawn. The sign must have an automatic dimmer control that produces a distinct illumination change from a higher allowed illumination level to a lower allowed level for the time period between one-half hour before sunset and one-half hour after sunrise. Billboards are controlled by the illumination standards in Section 9.8.
- F. No sign illumination may be combined with reflective materials, such as mirrors, polished metal, or highly-glazed tiles, which would increase glare.

- G. The use of neon or LED lighting as a sign material or sign accent is permitted only in the commercial districts, downtown districts, industrial districts, and IC District. When lit, lighting must be continuously illuminated. Flashing neon or LED lighting is prohibited.
- H. Neon or LED lighting to outline doors and windows is prohibited.

#### 9.4 PROHIBITED SIGNS

All signs not expressly allowed by this Code are prohibited. In addition, the following sign types are specifically prohibited:

- A. Balloon and air-infused/air-inflated signs.
- B. Banners wrapped around a permanent sign structure, such as a freestanding sign, projecting sign, or wall sign.
- C. Cabinet box wall signs.
- D. Flashing or animated signs.
- E. Moving signs, including signs designed to be moved by wind or other natural elements, and tri-vision signs. This excludes clocks and barber poles.
- F. Obsolete signs and sign structures.
- G. Off-premise signs, temporary. All temporary off-premise signs are prohibited and are hereby declared to be abandoned trash at the time of posting and may be removed and discarded without notice notwithstanding any conflicting regulation or requirement within this Code. Any citizen removing a temporary off-premise sign or other sign in the public right-of-way does so at his/her own risk, and neither the Parish, nor any public utility exercising control of the right-of-way, pole or fixture is liable for damage, loss, or injury due to such independent acts.
- H. Portable reader-board signs, except as allowed for temporary signs. This includes both signs mounted on a wheeled structure and those mounted on a stationary structure that can be moved and is not permanently installed on a site.
- I. Snipe signs.
- J. Strobe lights, moving or fixed spotlights, and floodlights.
- K. Any sign that can create a hazardous traffic situation, including those that:
  - 1. Interfere with, obstruct the view of, or may be confused with any authorized traffic sign, signal, or device because of its position, shape, or color, including signs illuminated in red, green, or amber color to resemble a traffic signal.
  - 2. Make use of the words STOP, LOOK, DETOUR, DANGER, CAUTION, WARNING, or any other word, phrase, symbol, or character in a manner that misleads, interferes with, or confuses traffic.
- L. Video display signs.
- M. Any signs attached to, or placed, on, a vehicle or trailer parked on public or private property, except for signs meeting the following conditions:
  - 1. The primary purpose of such a vehicle or trailer is not the display of signs.
  - 2. The signs are magnetic, decals or painted on an integral part of the vehicle or equipment as originally designed by the manufacturer, and do not break the silhouette of the vehicle.
  - 3. The vehicle or trailer is in operating condition, currently registered and licensed to operate on public streets where applicable, and actively used or available for use in daily function of the business to which such signs relate.

- N. Vehicles and trailers are not used primarily as static displays, advertising a product or service, nor utilized as storage, shelter or distribution points for commercial products or services for the general public.

**9.5 SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS**

Table 9-1: Summary of Permanent and Temporary Sign Permissions indicates whether a permanent or temporary sign requires a sign permit. Section 9.6 contains regulations for the specific sign types that do not require a permit, both permanent and temporary, and Section 9.7 contains regulations for the specific sign types that require a permit, both permanent and temporary. Billboards are regulated in Section 9.8.

TABLE 9-1: SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS		
SIGNS	No Permit Required (Section 9.6)	Permit Required (Section 9.7)
<b>PERMANENT SIGNS</b>		
Additional Sign for Historic Location	•	
Additional Sign for Multi-Tenant Building	•	
Additional Signs for Parking Lots and Structures	•	
Additional Sign for Property Identification	•	
Awning Sign		•
Canopy Sign		•
Electronic Message Sign		•
Flag - Non-Governmental or Governmental	•	
Freestanding Sign		•
Government Sign	•	
Marquee		•
Menuboard		•
Projecting Sign		•
Public Information or Event Sign		•
Roof Sign		•
Scoreboard		•
Wall Sign		•
Window Sign - Permanent	•	
<b>TEMPORARY SIGNS</b>		
Additional Sign for Construction Activity	•	
Additional Sign When Conducting Garage/Yard Sale On-Site	•	
A-Frame Sign		•



TABLE 9-1: SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS		
SIGNS	No Permit Required (Section 9.6)	Permit Required (Section 9.7)
Attention-Getting Device		•
Banner - Exhibition		•
Light Pole Banner	•	
Yard Sign	•	
Real Estate Activity Sign	•	
Window Sign - Temporary	•	

**9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS**

**A. Exemption of Alteration and Maintenance Operations**

The following activities are exempt from a sign permit:

1. Painting, repainting, cleaning, changing permitted items of information, or other normal maintenance and repair of a sign, not involving structural changes or changes in the electrical components of the sign. Any activity that increases the sign area, sign height, or any sign dimension is not exempt from a sign permit.
2. Changing of the message of a changeable message sign or electronic message sign.
3. Changing a copy or the color on an existing permitted sign, or performing repair and maintenance on an existing permitted sign which is not an alteration does not require a sign permit.

**B. Exempt Ancillary Information**

1. Logos and labels located on mechanical equipment, recycling bins, trash containers, or similar, which are part of the equipment as manufactured and/or installed are exempt.
2. Signs on public transit stations, bike-sharing stations, or car-share facilities, when such signs are installed by the sponsors of such facilities, are exempt.
3. Signs installed on gas station pumps are exempt. Such signs may not be electronic message signs and may not be illuminated. Such signs are limited to two square feet in sign area and a maximum of one per pump station.

**C. Permitted Exempt Signs**

The following signs are allowed without a sign permit. All exempt signs must comply with all the regulations of this section and this Code. No such exempt sign can advertise any off-premise operations or services.

**1. Additional Sign for Construction Activity**

On a site where active construction is taking place, an additional temporary sign is permitted in conjunction with active construction, subject to the following:

- a. Additional construction activity signs are permitted in all districts on all sites with active construction projects. Additional construction activity signs may be installed only after approval of building permit and must be removed once construction is complete or the building permit expires.

- b. Additional construction activity signs may be constructed as either freestanding or wall signs, subject to the following:
  - i. Signs are limited to 12 square feet in area for construction sites for individual single-family – detached or attached or two-family dwellings, and for any site of less than one acre in lot area. Signs are limited to 32 square feet in area for all other construction sites.
  - ii. Freestanding signs are limited to eight feet in height and must be located five feet from any lot line.
  - iii. Wall signs may be installed on a fence.
  - iv. Signs may not be illuminated.
- c. Additional construction activity signs are limited to one per street frontage.

## 2. Additional Sign When Conducting Garage/Yard Sale On-Site

- a. When a garage/yard sale is conducted as part of a residential use, an additional temporary sign is permitted. Such additional temporary signs must be located on the site of the garage/yard sale, and may be installed 48 hours prior to event and must be removed within 24 hours of the end of the sale.
- b. An additional temporary sign may be constructed as either freestanding or wall signs, subject to the following:
  - i. Signs are limited to six square feet in area.
  - ii. Freestanding signs are limited to five feet in height, and must be located within five feet from any lot line.
  - iii. Wall signs may be installed on a fence.
  - iv. Signs may not be illuminated.
- c. Additional temporary signs are limited to one per lot.

## 3. Additional Sign for Historic Location

When a location memorializes a historic person, event, structure, or site, an additional permanent sign is permitted in any district as follows:

- a. An additional sign may be constructed as either freestanding or wall signs, subject to the following:
  - i. Signs are limited to six square feet.
  - ii. Freestanding signs are limited to four feet in height and must be located five feet from any lot line.
  - iii. Signs may be internally or externally illuminated.
- b. An additional sign is limited to one per street frontage.

## 4. Additional Sign for Multi-Tenant Buildings

Townhouse, multi-family dwellings, and non-residential developments with multiple tenants are permitted an additional permanent sign.

- a. Multi-tenant building signs may be constructed as either freestanding or wall signs, subject to the following:

- i. Signs are limited to six square feet in area.
  - ii. Freestanding signs are limited to five feet in height, and must be located within 10 feet of the building entry and five feet from any lot line.
  - iii. Signs may only be internally illuminated.
- b. Multi-tenant building signs are limited to one per building entry.

**5. Additional Signs for Parking Lots and Structures**

Parking lots and structures are permitted additional signs, whether such parking lots or structures are a principal or ancillary use.

- a. Additional signs are permitted at each entrance/exit, driveway intersection, drive-through lane, and other circulation points.
- b. Signs are limited to four square feet in area.
- c. A freestanding sign is limited to four feet in height and must be five feet from any lot line.
- d. Signs may be internally or externally illuminated.

**6. Additional Sign for Property Identification**

For building rented/leased by a property management company, an additional permanent sign is permitted as follows:

- a. A maximum of one additional sign is permitted per building in all districts.
- b. The sign must be wall-mounted and is limited to two square feet in area.

**7. Flag**

**a. Non-Governmental Flag**

- i. Non-governmental flags are permitted for non-residential uses in the commercial, downtown, and industrial districts.
- ii. Non-governmental flags may be freestanding or wall-mounted, and are limited to a maximum area of 16 square feet
- iii. Freestanding non-governmental flags are limited to a maximum height of 35 feet and must be a minimum of 10 feet from any lot line.
- iv. Wall-mounted non-governmental flags must maintain a minimum five foot sidewalk clearance.
- v. One freestanding non-governmental flag is permitted per lot. One wall-mounted non-governmental flag is permitted per establishment. In multi-tenant structures, each establishment is permitted one wall-mounted non-governmental flag.
- vi. External illumination of freestanding non-governmental flags is permitted. Illumination of wall-mounted non-governmental flags is prohibited.

**b. Governmental Flag**

Flags of any nation, state, municipality, or political subdivision, flags officially designated as a national, state, or local symbol, or flags of fraternal, religious, and civic organizations are permitted in all districts.

- i. Governmental flags may be freestanding or wall-mounted.

- ii. Poles for freestanding governmental flags are limited to the maximum height of the district or 35 feet, whichever is less.
- iii. Poles for freestanding governmental flags must be a minimum of 10 feet from any lot line.
- iv. Wall-mounted governmental flags may not extend over the public right-of-way.
- v. There is no limit on the number of governmental flags per lot.
- vi. External illumination of governmental flags is permitted.

#### **8. Government Sign**

Signs placed or authorized by a government agency are permitted in any number, configuration, or size in any district. Such signs may be illuminated as required by the agency.

#### **9. Light Pole Banner**

Light pole banners are permitted for light poles in parking lots and must be mounted so that they are held taut between support posts. Light pole banners are limited to a maximum area of 10 square feet. Light pole banners must be mounted to project perpendicular from light poles.

#### **10. Real Estate Activity Sign**

When a structure or lot is offered for sale, lease, or rent, such lot is permitted an additional temporary sign as follows:

- a. Real estate activity signs are permitted in all districts. Real estate activity signs must be located on the site of the property for sale, lease, or rent.
- b. Real estate activity signs are limited to one per street frontage.
- c. Real estate activity signs may be constructed as either freestanding, wall, or window signs.
- d. Real estate activity signs are limited to 12 square feet in residential districts and 32 square feet in all other districts.
- e. Freestanding signs are limited to five feet in height and must be located within five feet from any lot line.
- f. Real estate activity signs may not be illuminated.
- g. Real estate activity signs must be removed within three days of final closing, lease, or rental. If such real estate signs are used in conjunction with a temporary event, such signs may be installed 48 hours prior to event and must be removed within 24 hours of the end of the event

#### **11. Window Sign**

- a. Window signs are permitted for all non-residential uses in all districts.
- b. All window signs, whether temporary or permanent, are limited to no more than 30% of the surface of each window area. Window area is counted as a continuous surface until divided by an architectural or structural element. Mullions are not considered an element that divides window area.
- c. Window signs may be internally or externally illuminated.

#### **12. Yard Signs**

- a. Yard signs are permitted in all districts.
- b. Yard signs may be constructed as either freestanding, wall, or window signs. There is no limit on the number of signs permitted.

- d. Freestanding yard signs must be located five feet from any lot line.
- e. Yard signs must meet the coverage limitations of window signs. If no coverage is specified, the limitation is 30% of the window area.
- f. Yard signs must be posted on private property only, and only with the permission of the property owner.
- g. Yard signs may not be illuminated.

**9.7 PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS**

**A. Sign Types Permitted by District**

1. This section describes the types of signs allowed with a sign permit. Table 9-2: Sign Types Requiring Permit District Permissions indicates in which districts these types of signs are permitted. Specific regulations on each sign type may include further restrictions on which uses within a district may utilize these sign types.
2. Changing the sign face of an existing sign requires a sign permit.
3. Billboards are regulated by Section 9.8.

TABLE 9-2: SIGNS TYPES REQUIRING PERMIT DISTRICT PERMISSIONS

DISTRICT	A-Frame Sign	Attention-Getting Device	Awning Sign	Banner - Exhibition	Canopy Sign	Electronic Message Sign	Freestanding Sign	Marquee	Projecting Sign	Public Information or Event Sign	Roof Sign	Scoreboard	Wall Sign
R-A			•	•	•	•	•			•		•	•
R-E			•	•	•	•	•			•		•	•
R-1-12			•	•	•	•	•			•		•	•
R-1-10			•	•	•	•	•			•		•	•
R-1-7			•	•	•	•	•			•		•	•
R-1-5			•	•	•	•	•			•		•	•
R-UC			•	•	•	•	•			•		•	•
R-HU			•	•	•	•	•			•		•	•
R-TH			•	•	•	•	•			•		•	•
R-2			•	•	•	•	•			•		•	•
R-3			•	•	•	•	•			•		•	•
R-4			•	•	•	•	•			•		•	•
R-MHS			•	•	•	•	•			•		•	•
R-MHP			•	•	•	•	•			•		•	•
C-1	•	•	•	•	•	•	•		•	•		•	•
C-2	•	•	•	•	•	•	•	•	•	•		•	•
C-3	•	•	•	•	•	•	•	•	•	•		•	•
C-4	•	•	•	•	•	•	•	•	•	•		•	•
C-UC	•	•	•	•	•	•	•	•	•	•		•	•
C-UV	•	•	•	•	•	•	•	•	•	•		•	•
D-1-CBD	•	•	•	•	•	•		•	•	•	•		•
D-1-E	•	•	•	•	•	•	•	•	•	•	•		•
D-1-CMU	•	•	•	•	•	•		•	•	•			•
D-1-RMU	•	•	•	•	•	•			•	•			•
D-1-AC	•	•	•	•	•	•		•	•	•			•
D-1-HC	•	•	•	•	•	•	•		•	•			•
OR		•	•	•	•	•	•		•	•		•	•
I-MU		•	•	•	•	•	•		•	•	•	•	•
I-1		•	•	•	•	•	•		•	•	•	•	•
I-2		•	•	•	•	•	•		•	•	•	•	•
IC		•	•	•	•	•	•		•	•		•	•
NA			•	•	•	•	•			•			•
OS			•	•	•	•	•			•		•	•

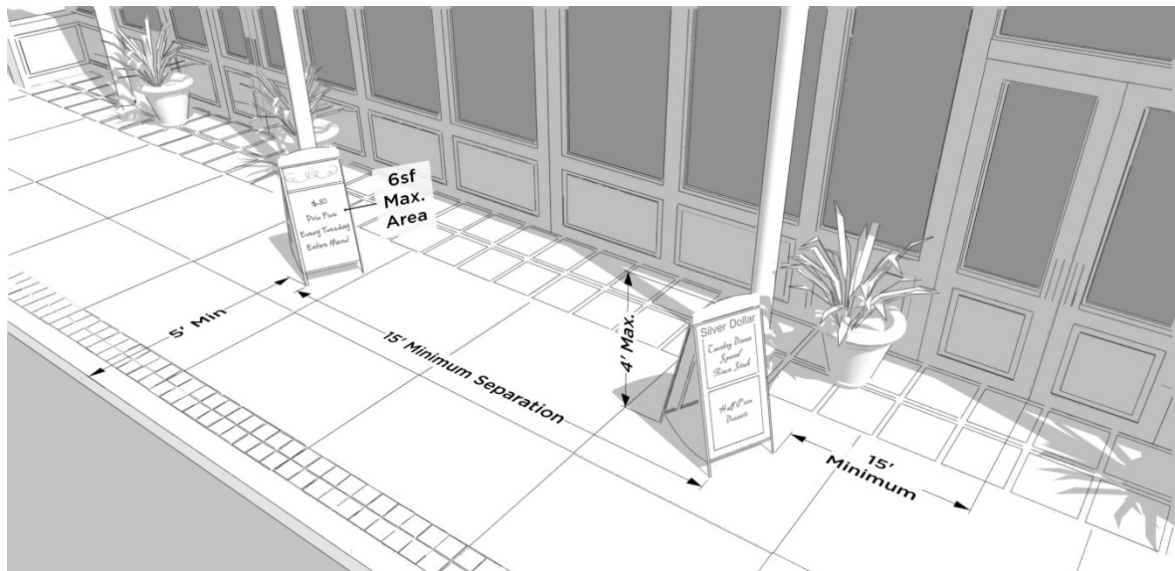
**FOOTNOTES**

- \* • = Sign type permitted in district, subject to additional standards of this section
- \* Menuboard signs are permitted for all drive-through uses in any district

## B. A-Frame Sign

1. A-frame signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. Sign permits for A-frame signs are valid from January 1<sup>st</sup> through December 31<sup>st</sup>, unless otherwise restricted as part of the sign permit approval. A new sign permit application must be applied for on or after January 1<sup>st</sup> of each year. In addition to the sign permit application submittal requirements, a placement plan must be submitted that shows the general location of the A-frame sign.
3. One A-frame sign is permitted per establishment, including for multi-tenant establishments. A minimum 15 foot separation is required between all A-frame signs.
4. An A-frame sign must be placed within 15 feet of the primary entrance of the business, and must not interfere with pedestrian traffic or violate standards of accessibility as required by the ADA or other accessibility codes. A-frame signs may be placed in the public right-of-way but must maintain a five foot sidewalk clearance at all times.
5. A-frame signs are limited to six square feet in area per side and four feet in height.
6. The use of A-frame signs is limited to business hours only. Signs must be stored indoors at all other times.
7. A-frame signs must not be used outdoors when high winds or heavy rain conditions exist.
8. Illumination of A-frame signs is prohibited. No A-frame sign may have an electronic component.

**FIGURE 9-1: A-FRAME SIGNS**

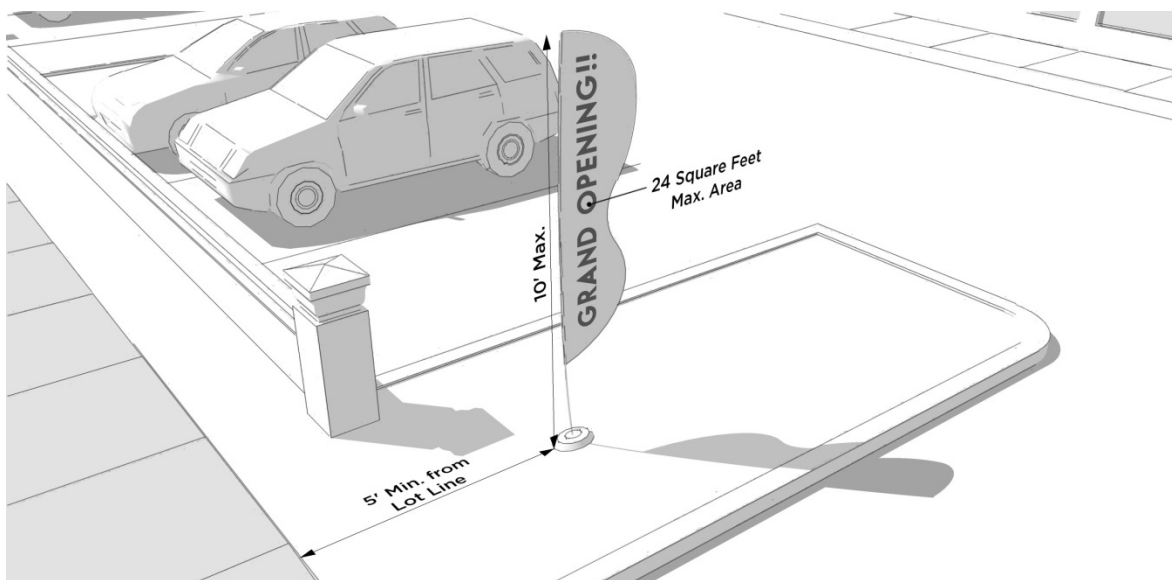


## C. Attention-Getting Device

1. Attention-getting devices are permitted for non-residential uses in the districts indicated in Table 9-2.
2. An establishment may have both a freestanding and wall-mounted attention-getting device installed or mounted simultaneously. For multi-tenant sites, the property owner(s) and/or tenants must coordinate display of attention-getting devices.

3. Freestanding attention-getting devices are subject to the following:
  - a. Freestanding attention-getting devices are limited to the following maximums per lot:
    - i. For single-tenant sites: One per street frontage.
    - ii. For multi-tenant sites: Two per street frontage. There must be 20 feet of separation between attention-getting devices.
  - b. Freestanding attention-getting devices are limited to a maximum height of 10 feet and 24 square feet in area.
  - c. Freestanding attention-getting devices must be located a minimum of five feet from a lot line.

**FIGURE 9-2: ATTENTION-GETTING DEVICE**



4. Wall-mounted attention-getting devices are subject to the following:
  - a. Wall-mounted attention-getting devices are limited to 32 square feet in total area when mounted upon a façade of less than 100 linear feet in length. Wall-mounted attention-getting devices are limited to 64 square feet in total area when mounted upon a façade of 100 or more linear feet in length.
  - b. Wall-mounted attention-getting devices are limited to a maximum of one per each façade of an establishment.
5. Pennants are subject to the following:
  - a. Pennants may be used in place of one freestanding or wall-mounted attention getting device as described in item 2 above.
  - b. Pennants are limited to one and one-half square feet per pennant triangle.
  - c. Pennants may not be installed across or over any driveway or drive aisle.
6. Illumination of any attention-getting devices is prohibited.

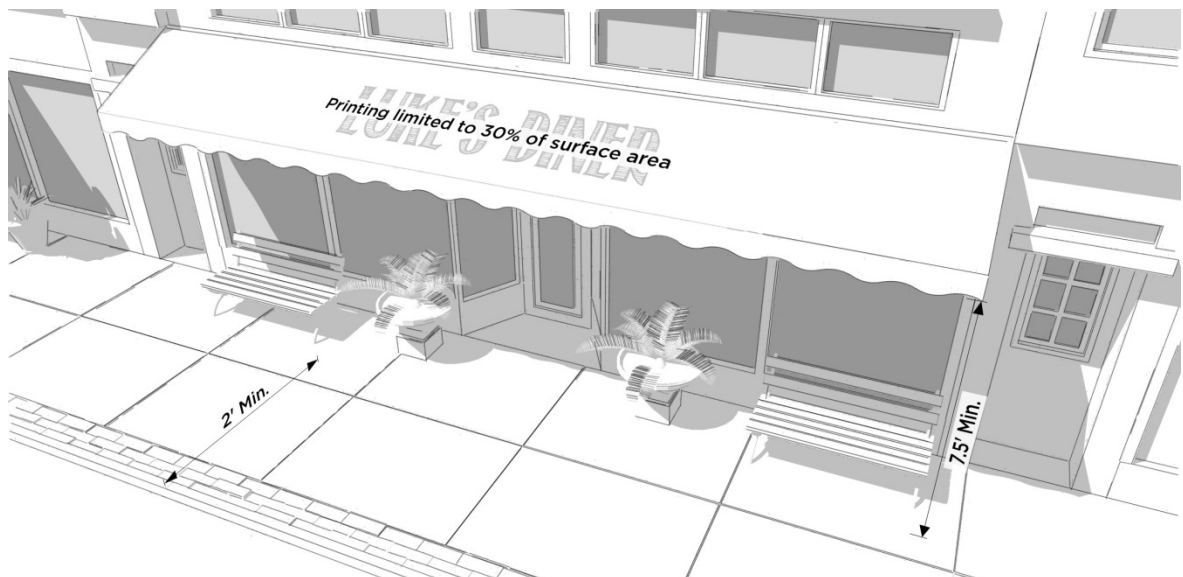


7. Attention-getting devices are limited to the following display periods:
  - a. When related to a time-specific event: A combined display period of seven days prior to the event, the time period of the event, and two days following the event.
  - b. When not related to a time-specific event: 15 days.
  - c. A maximum of four display periods per year with a minimum of 30 days between displays. For multi-tenant sites, the display period and separation period apply to each establishment individually rather than the site as a whole.

#### D. Awning Sign

1. Awning signs are permitted for multi-family dwellings and non-residential uses in the districts indicated in Table 9-2.
2. Awning signs must maintain a minimum vertical clearance of seven feet six inches.
3. Awning signs may encroach into the public right-of-way but must be located at least two feet from the curb line.
4. Awning signs must be made of a durable, weather-resistant material such as canvas, canvas-like material, nylon, vinyl-coated fabric, or metal.
5. Printing on any awning sign is limited to 30% of the surface area.
6. Awning signs are permitted lettering attached to and located above the top of a solid flat awning mounted perpendicular to a façade to a maximum height of 24 inches.
7. Awning signs may be externally illuminated and must be focused on the printed area.
8. Back-lit awnings are prohibited.

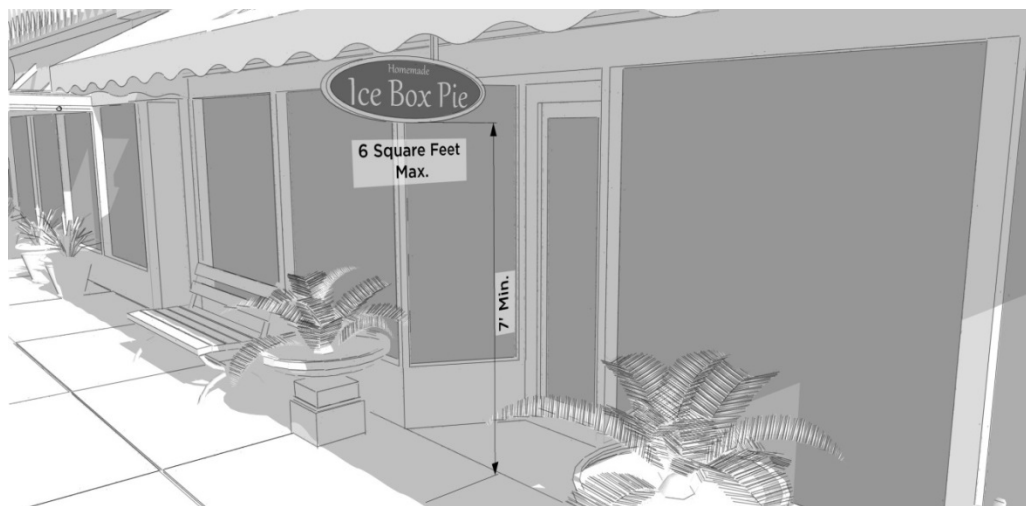
**FIGURE 9-3: AWNING SIGNS**





9. Under-awning signs are permitted subject to the following standards. These standards also apply to signs mounted under galleries or arcades.
  - a. Under-awning signs must be attached to the underside of an awning. Under-awning signs must not project beyond the edge of the awning.
  - b. Under-awning signs must maintain a minimum vertical clearance of seven feet.
  - c. A maximum of one under-awning sign is permitted per business establishment with frontage where the awning is mounted.
  - d. Under-awning signs are limited to a maximum of six square feet.
  - e. Under-awning signs must be securely fixed to the awning with metal supports.
  - f. Under-awning signs must be made of wood, metal, or plastic.

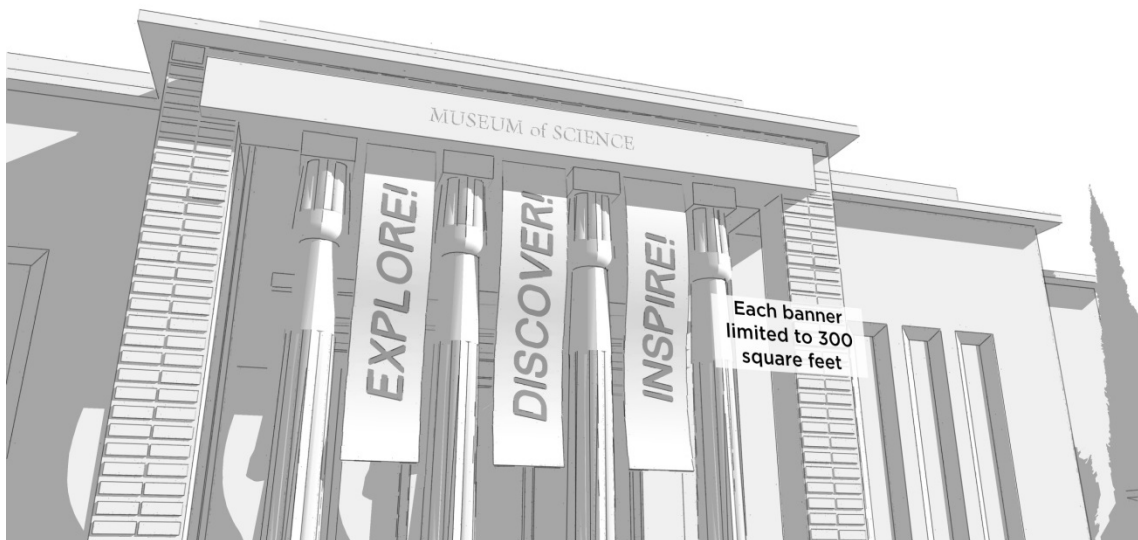
**FIGURE 9-4: UNDER-AWNING SIGN**



## E. Banners - Exhibition

1. Exhibition banners are permitted for any educational facility, government use, or cultural facility.
2. Each structure is permitted up to eight exhibition banners during one display period. The display period is defined as the combined period of 45 days prior to the opening of the exhibit, the run of the exhibit, and 14 days following the close of the exhibit.
3. Exhibition banners must be made of a durable, weather-resistant material like canvas or fire-resistant acrylic.
4. Each exhibition banner is limited to a maximum sign area of 300 square feet.
5. Exhibition banners must be securely and tautly attached to the wall of the structure. No exhibition banner may be located higher than the roofline or encroach into the public right-of-way.
6. Exhibition banners may be externally illuminated and must be focused on the printed area.

**FIGURE 9-5: EXHIBITION BANNERS**

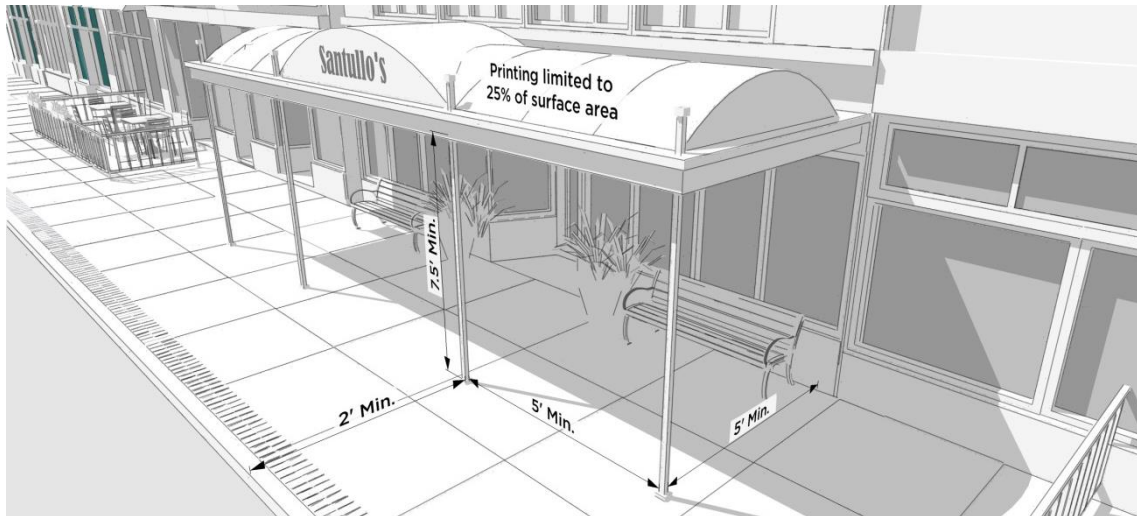


## F. Canopy Sign

1. Canopy signs are divided into two types: non-structural and structural. Canopy signs are permitted for multi-family dwellings and commercial uses in the districts indicated in Table 9-2.
2. Non-structural canopy signs are subject to the following:
  - a. Non-structural canopy signs must maintain a minimum vertical clearance of seven feet six inches.
  - b. Non-structural canopy signs may encroach into the public right-of-way but must be located at least two feet from the curb line. Support posts must maintain a minimum separation of five feet between posts and between the posts and any building wall.
  - c. Non-structural canopy signs must be made of a durable, weather-resistant material such as canvas, canvas-like material, nylon, or vinyl-coated fabric.

- d. Printing on any non-structural canopy sign is limited to 25% of the surface area.
- e. Non-structural canopy signs may be externally illuminated and lighting must be focused on the printed area.

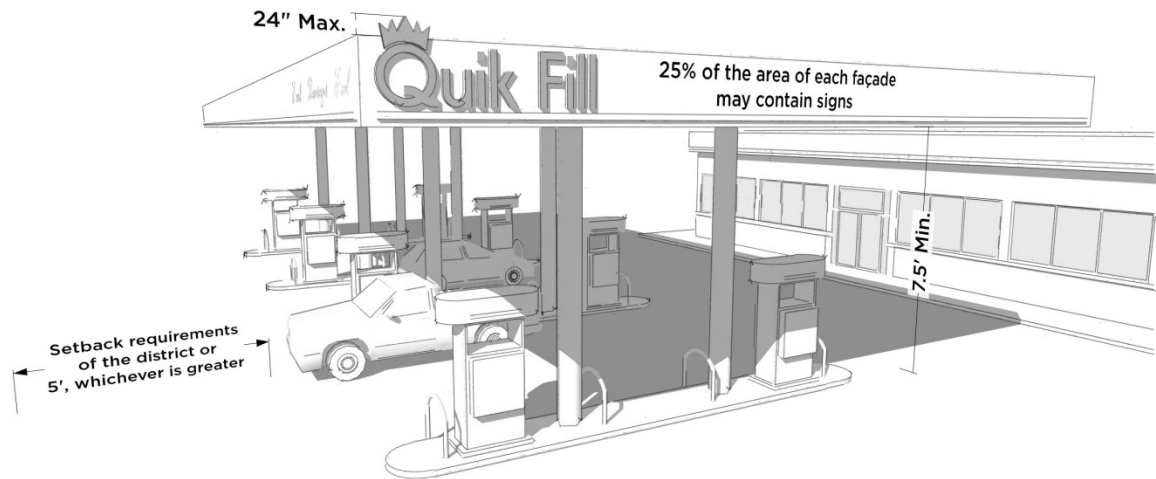
**FIGURE 9-6: NON-STRUCTURAL CANOPIES**



- 3. Structural canopy signs are subject to the following:
  - a. Structural canopy signs for multi-family dwellings must be attached to the principal structure. Structural canopy signs for commercial uses may be either attached to the principal structure or may be a freestanding structure.
  - b. Structural canopy signs attached to the principal structure may encroach into the public right-of-way but must be located at least two feet from the curb line. Support posts must maintain a minimum separation of five feet between posts and between the posts and any building wall.
  - c. Freestanding structural canopy signs are subject to the setback requirements of the district in which they are located or five feet from any lot line, whichever is greater.
  - d. All structural canopy signs must maintain a minimum vertical clearance of seven feet six inches.
  - e. For structural canopies attached to a building, signs are limited to 25% of the surface area. Such signs are permitted lettering attached to and located above the top of a structural canopy to a maximum height of 24 inches.
  - e. For freestanding structural canopies, a maximum of 25% of the area of each façade may include signs. No sign may be mounted above the top of the roof of the structural canopy; however, a sign mounted on the structural canopy façade may extend a maximum of 12 inches above the roofline.
  - f. Structural canopy signs must be made of metal, brick, stucco, concrete, or other permanent building material.

- g. Structural canopy signs may be internally or externally illuminated. If externally illuminated, the lighting must be focused on the sign. In addition, structural canopies for gas stations are permitted an illuminated band along the facades of the canopy. The illuminated band is limited to 15% of the overall height of the facade of the canopy and is not counted as a sign unless there is a commercial message integrated into the band, whereby, the commercial message portion would be calculated as a sign.

**FIGURE 9-7: STRUCTURAL CANOPIES**



### G. Electronic Message Sign

An electronic message signs that is included as part of a permanent window sign is allowed, but is subject to the regulations for window signs. The following standards apply to freestanding, wall, or marquee signs with an electronic message sign component.

1. Electronic message signs are permitted in the districts indicated in Table 9-2. In the residential districts, electronic message signs are permitted only for an educational facility, government use, public park, or cultural facility. In all other districts permitted by Table 9-2, electronic message signs are permitted only for non-residential uses.
2. Electronic message signs are permitted as a freestanding sign or wall sign and are subject to the requirements for those sign types within that district, including that they are counted within the number of signs permitted and the total sign area. Electronic message signs must be integrated into the larger sign structure and the electronic component is limited to a maximum of 70% of the total sign area of a freestanding sign or wall sign.
3. Only one electronic message sign per lot is permitted, whether freestanding sign or wall sign.
4. Each message or image displayed on an electronic message sign must be static for a minimum of four seconds. Multi-color messages and static images are permitted.
5. Electronic message signs cannot display any off-premises commercial advertising.
6. Any scrolling, flashing, animation, or movement of the message or any component of the sign is prohibited.

**FIGURE 9-8: ELECTRONIC MESSAGE SIGNS**

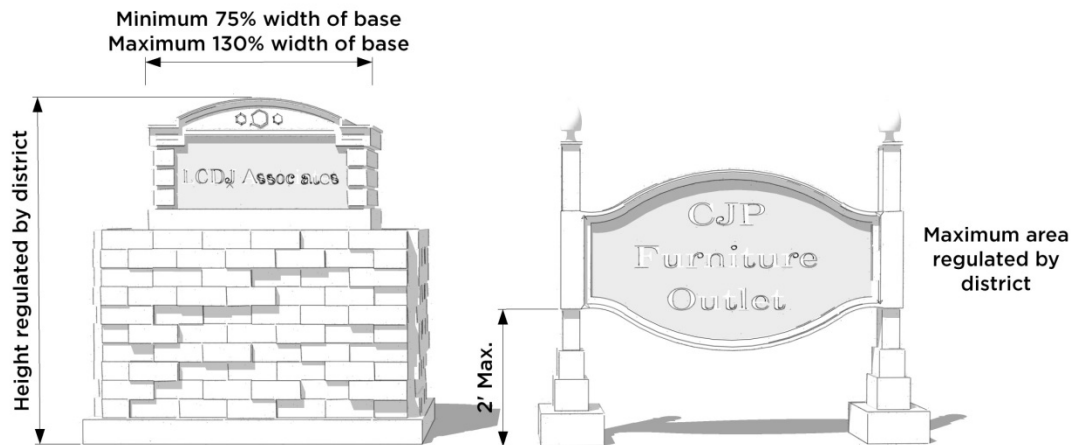


#### **H. Freestanding Sign**

Freestanding signs are permitted for: non-residential uses, multi-family and townhouse dwellings, and residential subdivisions developments. Freestanding signs are subject to the following regulations. In some districts, freestanding signs may be prohibited as regulated in this section.

1. Freestanding signs may be either pole or monument construction. In certain districts or for certain uses, freestanding signs may be limited to only one type of construction.
  - a. A freestanding pole sign that is affixed, attached, or erected on one or more poles, where such poles are not an integral part of the sign. Freestanding pole signs include any freestanding sign that does not meet the design and construction standards of a freestanding monument sign as described in this section.
  - b. A freestanding monument sign is designed with the base of the sign installed on the ground. The monument base must be designed as an integral part of the sign structure. The width of the top of the sign face must be a minimum of 75% and a maximum of 130% of the width of the base.
  - c. In order to create flexibility for freestanding monument signs installed where the ground is not level, structural (non-decorative) posts may extend out of the ground but are limited to a maximum of six inches above the adjacent ground where they are installed. When the freestanding monument sign is designed with decorative posts that are part of the overall sign structure and sign design, such decorative posts may extend out of the ground for a maximum of two feet above the adjacent ground where they are installed.

**FIGURE 9-9: FREESTANDING MONUMENT SIGNS**



2. Freestanding signs for all uses except multi-tenant retail centers or residential subdivisions are subject to the following limitations on sign area, sign height, and sign number.
  - a. Where a nonresidential development has 200 feet of street frontage and a lot area of two acres or more, such development is permitted an increased sign area and height of 200 square feet of area and 25 feet in height. The street frontage of a corner lot is the shortest street lot line of a corner lot abutting a street.
  - b. Freestanding signs are limited to the type, height, and area maximums of Table 9-3: Freestanding Sign Regulations. Where a nonresidential development has 200 feet of street frontage and a lot area of two acres or more, such development is permitted an increased sign area and height of 200 square feet of area and 25 feet in height. Such freestanding sign may be either pole or monument construction.

TABLE 9-3: FREESTANDING SIGN REGULATIONS				
DISTRICT	MONUMENT SIGN		POLE SIGN	
	Monument Sign Area	Monument Sign Height	Pole Sign Area	Pole Sign Height
R-A	36sf	6'	Prohibited	--
R-E	36sf	6'	Prohibited	--
R-1-12	36sf	6'	Prohibited	--
R-1-10	36sf	6'	Prohibited	--
R-1-7	36sf	6'	Prohibited	--
R-1-5	36sf	6'	Prohibited	--
R-UC	36sf	6'	Prohibited	--
R-HU	36sf	6'	Prohibited	--
R-TH	36sf	6'	Prohibited	--
R-2	36sf	6'	Prohibited	--
R-3	36sf	6'	Prohibited	--
R-4	36sf	6'	Prohibited	--
R-MHS	36sf	6'	Prohibited	--
R-MHP	36sf	6'	Prohibited	--
C-1	48sf	8'	Prohibited	--
C-2	48sf	8'	Prohibited	--
C-3	64sf	8'	80sf	40'
C-4	64sf	8'	80sf	40'
C-UC	48sf	8'	Prohibited	--
C-UV	64sf	8'	Prohibited	--

D-1-CBD	Prohibited		Prohibited	--
D-1-E	100sf	8'	200sf	40'
D-1-CMU	Prohibited		Prohibited	--
D-1-RMU	36sf	6'	Prohibited	--
D-1-AC	36sf	6'	Prohibited	--
D-1-HC	48sf	8'	80sf	40'
OR	48sf	8'	80sf	40'
I-MU	48sf	8'	80sf	40'
I-1	64sf	8'	80sf	40'
I-2	64sf	8'	80sf	40'
IC	64sf	8'	80sf	40'
NA	48sf	8'	Prohibited	--
OS	48sf	8'	Prohibited	--

**b.**

**c.**

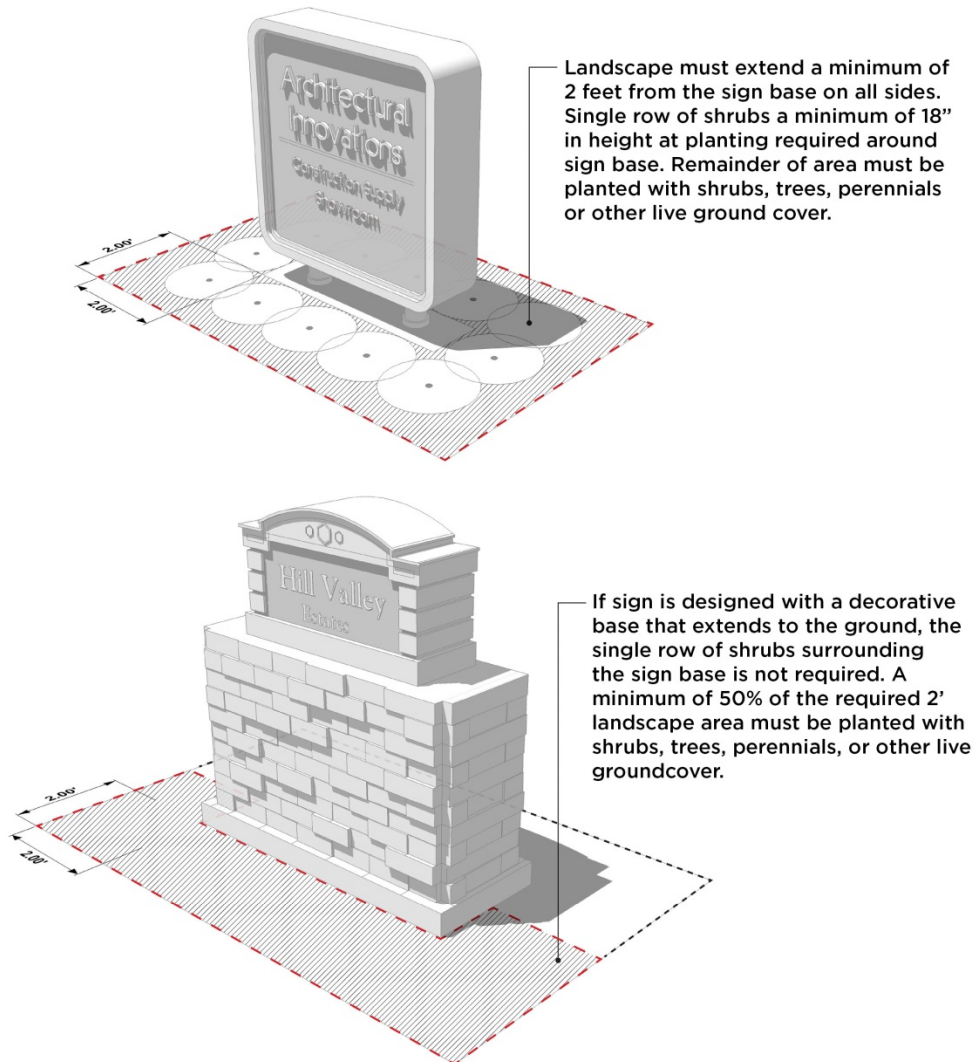
3. Freestanding signs for multi-tenant retail centers are subject to the following limitations on sign area, sign height, and sign number:
  - a. One freestanding sign is permitted per street frontage of a lot. An additional freestanding sign is permitted for each additional access point to the lot. A minimum separation of 50 feet is required between freestanding signs. For the purposes of this regulation, a multi-tenant development where the development as a whole may be comprised of separate lots of record, the entire development including outlot parcels and inline development is considered one lot. Such freestanding sign may be either pole or monument construction.
  - b. Freestanding sign may be either pole or monument construction, and are permitted a maximum sign area of 200 square feet and a maximum sign height of 25 feet.
4. Freestanding signs for residential subdivision are subject to the following limitations on sign area, sign height, and sign number:
  - a. Freestanding sign must be monument construction.
  - b. One freestanding sign is permitted per each access point to the residential subdivision. A minimum separation of 50 feet is required between freestanding signs.
  - c. Freestanding monument signs are permitted a maximum sign area of 150 square feet and a maximum sign height of 6 feet.
5. All freestanding signs must be landscaped at the base of the sign in accordance with the following:
  - a. Landscape must extend a minimum of two feet from the sign base on all sides with small shrubs a minimum of 18 inches in height at planting in a single row around the sign base. The remainder of the landscape area must be planted with trees, perennials, or other live groundcover.
  - b. If a freestanding monument sign is designed with a decorative base and such decorative base extends to the ground, the single row of shrubs surrounding the sign base is not required. A minimum of 50% of the required two foot landscape area in item a above must be planted with shrubs, trees, perennials, or other live groundcover.
  - c. If landscape is required on a site, freestanding sign landscape is included in the total amount of landscape required on a site. Where a sign is installed in any landscape area of a site, the specific landscape requirements of this section do not apply and the sign landscape can be



integrated into the overall site landscape plan. Sign landscape must be shown on the landscape plan.

- d. All landscape must be maintained in good condition and free and clear of rubbish and weeds.

**FIGURE 9-10: FREESTANDING SIGN LANDSCAPE**



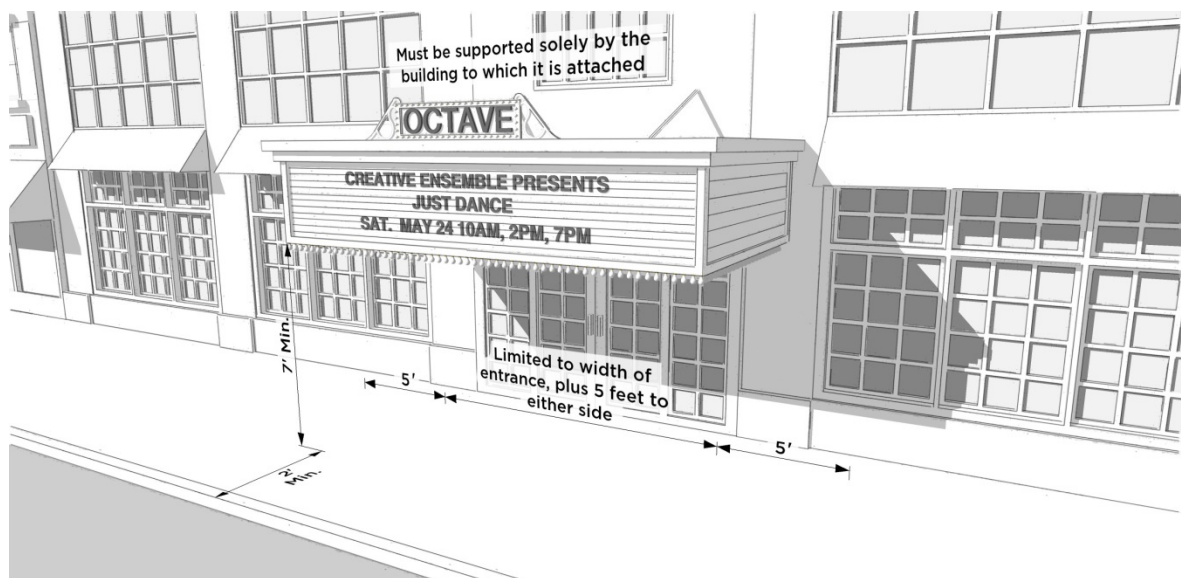
- 6. Freestanding signs must be set back five feet from any lot line. No freestanding sign may project into, over, or otherwise encroach on a public right-of-way.
- 7. Freestanding signs may be internally or externally illuminated. If externally illuminated, all light must be directed onto the sign face.
- 8. Freestanding signs must be constructed of wood or simulated wood, stone, concrete, metal, or plastic.

**I. Marquee**

- 1. Marquees are permitted for non-residential uses in the districts indicated in Table 9-2.

2. Marquees must be supported solely by the building to which they are attached. No exterior columns or posts are permitted as supports.
3. The roof of a marquee may not be used for any purpose other than to form and constitute a roof and must be constructed of noncombustible material.
4. Water from the roofs of a marquee may not drain, drip, or flow onto the surface of a public right-of-way. Sufficient downspouts, drains, and gutters must be installed as part of each marquee to prevent water from the roof of the marquee from flowing onto the surface of a public right-of-way.
5. Marquees must be erected over a building entrance and are limited to the width of the building entrance with an additional five feet on each side of the entrance doors.
6. All marquees must maintain a minimum vertical clearance of seven feet and six inches, and the roof of the marquee structure must be erected below the second floor windowsill.
7. Marquees may encroach into the public right-of-way but must be located at least two feet from the curb line.
8. Marquees are permitted lettering attached to and located above the roof of a marquee to a maximum height of 48 inches.
9. Marquees may be internally illuminated.

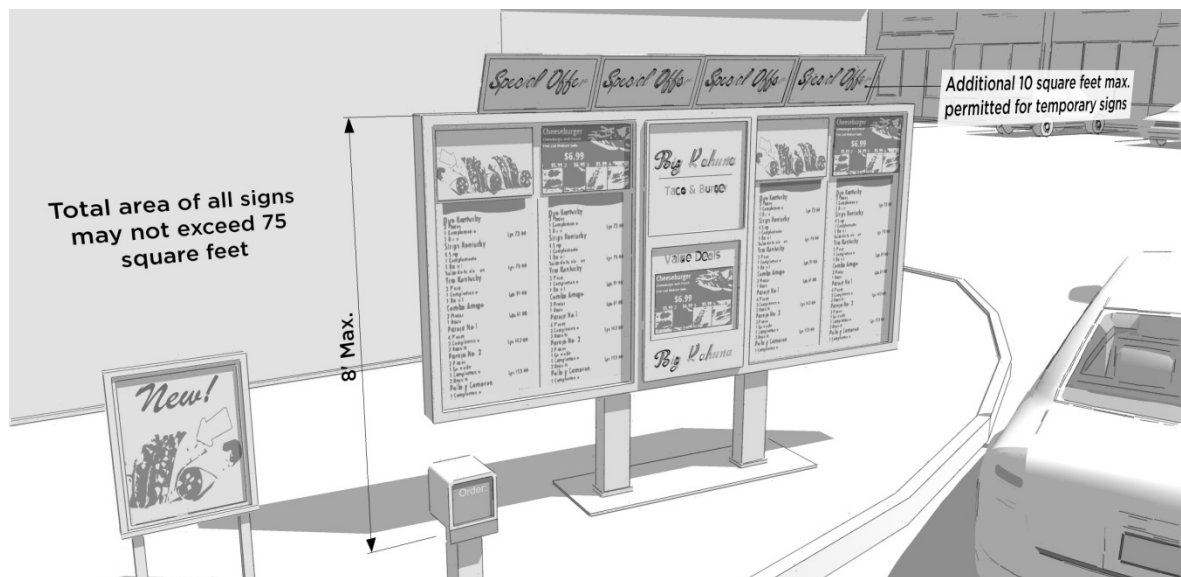
**FIGURE 9-11: MARQUEES**



## J. Menuboard

1. Menuboard are permitted for all drive-through facilities.
2. Menuboard are limited to a maximum of one per drive-through lane.
3. Menuboard are limited to 75 square feet in sign area and eight feet in height. The menuboard may be designed as separate freestanding signs grouped together and may include the use of preview boards designed as separate freestanding signs installed a distance earlier in the drive-through lane, however the total area of all signs must not exceed 75 square feet.
4. Menuboard are permitted an additional 10 square feet of sign area for temporary signs attached to the top or sides of the menuboard.
5. Menuboard must be located a minimum of 15 feet from any residential district lot line.
6. Menuboard may be internally illuminated. Menuboard may also contain an electronic screen that displays order information for each customer.

FIGURE 9-12: MENUBOARD



## K. Portable Reader-Board—Temporary

1. A portable reader-board sign may be used on a temporary basis to identify a business if there is no other identifying sign on premise.
  - a. A portable reader-board sign may be used until a permanent sign is installed on premise, or for a period not to exceed one (1) year.
  - b. Once a permanent sign is installed, the property owner has a maximum of 30 days to remove the portable reader-board.
  - c. A temporary sign permit for a portable reader-board sign may not be renewed.
2. A portable reader-board may be used as an attention-getting device in accordance with the Attention-Getting Device regulations.

**L. Projecting Sign**

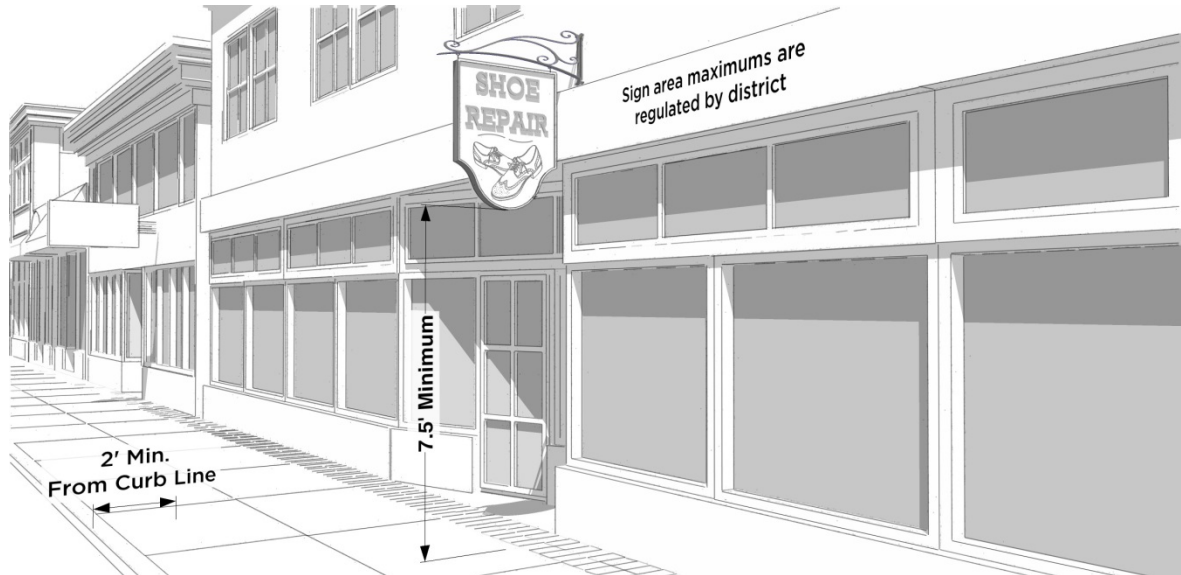
1. Projecting signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. One projecting sign is permitted per establishment with frontage on a street. For a corner lot, one projecting sign is permitted for each street frontage.
3. Projecting signs may encroach into the public right-of-way but must be located at least two feet from the curb line.
4. Projecting signs must maintain a minimum vertical clearance of seven feet, six inches. No projecting sign affixed to a building may project higher than the building height, including the sign support structure.
5. Projecting sign area is limited to the maximums of Table 9-4: Projecting Sign Regulations.

TABLE 9-4: PROJECTING SIGN REGULATIONS	
DISTRICT	Projecting Sign
R-A	Prohibited
R-E	Prohibited
R-1-12	Prohibited
R-1-10	Prohibited
R-1-7	Prohibited
R-1-5	Prohibited
R-UC	Prohibited
R-HU	Prohibited
R-TH	Prohibited
R-2	Prohibited
R-3	Prohibited
R-4	Prohibited
R-MHS	Prohibited
R-MHP	Prohibited
C-1	36sf
C-2	48sf
C-3	48sf
C-4	48sf
C-UC	48sf
C-UV	48sf
D-1-CBD	48sf
D-1-E	48sf
D-1-CMU	36sf
D-1-RMU	36sf
D-1-AC	36sf
D-1-HC	48sf
OR	36sf
I-MU	48sf
I-1	48sf
I-2	48sf
IC	48sf
NA	Prohibited
OS	Prohibited

6. Projecting signs must be constructed of wood or simulated wood, metal, plastic, high-density urethane (HDU) foam board or similar durable foam construction, or durable, weather-resistant fabric material like canvas, canvas-like material, nylon, or vinyl-coated fabric. Projecting signs constructed of fabric material must be mounted so that they are held taut between support posts.

7. Projecting signs may be internally or externally illuminated. If externally illuminated, all lighting must be directed onto the sign face from above.

**FIGURE 9-13: PROJECTING SIGNS**



#### **M. Public Information/Event Sign**

1. Public information/event signs are temporary signs permitted for institutional and open space uses, and any civic organization to advertise a public event or informational message in the districts indicated in Table 9-2.
2. Sign permits for public information/event signs are approved as a comprehensive sign package. The sign permit application must contain the following additional information:
  - a. The nature of the event or the public information to be presented.
  - b. The proposed sign copy.
  - c. The sign area of all signs to be installed.
  - d. The number of signs to be installed.
  - e. The general location of where such signs will be installed.
  - f. The dates the signs will be displayed, including all installation and removal dates.
  - g. When located on private property or on property owned by another jurisdiction, permission from the property owner or other jurisdiction.
3. Public information/event signs must contain a non-commercial message related to a public event or public information. No commercial advertising is permitted.
4. All public information/event signs must be removed by the date specified in the sign permit approval. Any signs that remain installed on public property or public right-of-way following such expiration date may be removed without notice.

## N. Roof Signs

1. Roof signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. Roof signs may not project more than 20 feet above the rooftop.
3. Roof signs are limited to a maximum area of three square feet per linear foot of façade.
4. Roof signs may be internally or externally illuminated.

**FIGURE 9-14: ROOF SIGNS**

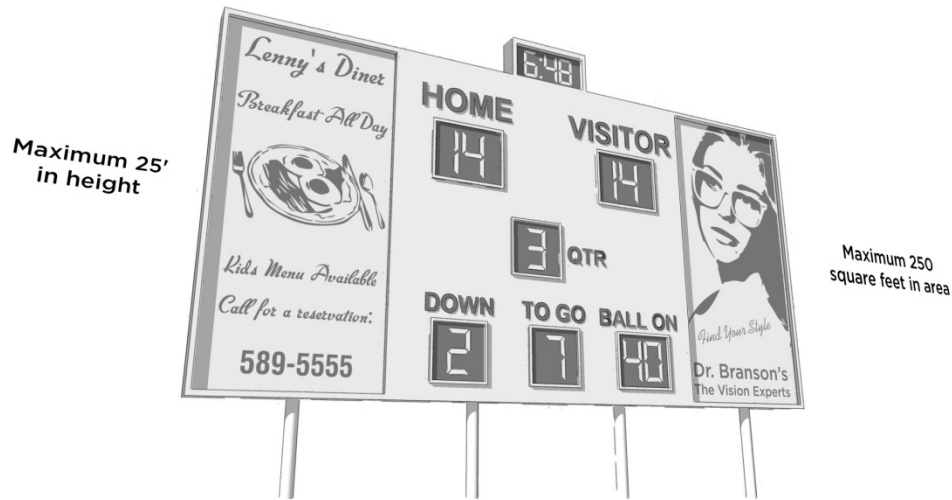


## O. Scoreboard

Scoreboards that are part of an outdoor recreational field of an educational facility or a recreational field for a public park/playground are not regulated by this Code and considered part of the use, and are exempt from these provisions. This exemption also applies to scoreboards for indoor recreation fields. Scoreboards for an outdoor recreational field in association with any other use are subject to the following standards:

1. Scoreboards are permitted as part of an outdoor recreational field playing field. Unless they are exempted from regulations as described in this section, scoreboards require approval of a sign permit.
2. One scoreboard is permitted per playing field. Scoreboards are limited to a maximum of 250 square feet in sign area and 25 feet in height.
3. The score-keeping portion of the scoreboard may utilize an electronic message component.
4. If the scoreboard cannot be viewed from any adjacent right-of-way, up to 50% of the sign area may be used for sponsor advertising. If the scoreboard can be viewed from any adjacent right-of-way, up to 30% of the sign area may be used for sponsor advertising.

FIGURE 9-15: SCOREBOARD



#### P. Wall Sign

1. Wall signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. The maximum size of a wall sign is established at one square foot per linear foot of building wall where the wall sign will be mounted or 40 square feet, whichever is greater. The square footage from different façades cannot be combined to create a larger sign on any façade. In a multi-tenant structure, each tenant is permitted a wall sign of one square foot per linear foot of business frontage or 40 square feet, whichever is greater.
3. Wall signs may be internally or externally illuminated. If externally illuminated, all light must be directed onto the sign face.
4. Wall signs must be safely and securely attached to the building wall. Wall signs must be affixed flat against the wall and must project 18 inches or less from the building wall. Wall signs may encroach into the public right-of-way for no more than 18 inches.
5. No wall sign affixed to a building, including sign support structure, may project beyond the ends or top of the wall or higher than the roofline of the structure to which it is attached.
6. Wall signs must be constructed of wood or simulated wood, brick, metal, high-density urethane (HDU) foam board or similar durable foam construction, or plastic. Wall signs constructed of material must be mounted so that they are held taut against the wall.
7. Wall signs are permitted on architectural appurtenances, such as chimneys or penthouses, which are part of the structure. Wall signs must not cover any window, windowsill, transom sill, or significant architectural feature.
8. In addition, any structure over 10 stories in height is permitted one additional wall sign per façade to identify the building. Such wall sign must be placed within the top 20 feet of the structure and cannot not cover any fenestration or architectural features. The maximum size is established at two square feet per linear foot of façade, measured at the roof line, where the wall sign will be mounted.
9. Ghost signs are considered wall signs. Existing ghost signs are exempt from these requirements and deemed conforming. Ghost signs may be maintained and repainted but no new information or images may be added to the existing sign. No new wall signs may be painted on structures.

FIGURE 9-16: WALL SIGNS



## 9.8 BILLBOARDS

### A. Purpose

1. The purpose of this section is to:
  - a. Establish standards and regulations to insure the reasonable, orderly and effective display of billboards and to define those structures that are not in compliance.
  - b. Enforce the intent of the U. S. Congress and the Louisiana State Legislature in adopting the Highway Beautification Act and the state version of that law, who, in so acting, have declared that it is in the public interest to regulate and restrict the erection and maintenance of billboards along any interstate or primary aid highway system.
  - c. Promote the safety and recreational value of public travel.
  - d. Promote and enhance the beauty, order and attractiveness of Caddo Parish to residents, tourists, and visitors, and positively influence the economic prosperity of the area.
  - e. Support and complement the land use objectives of this Code.
2. These regulations control the location, size, spacing, illumination, and maintenance of all billboard devices resulting in the overall enhancement of the health, safety, and welfare of the citizens in Caddo Parish.

### B. Permitted Billboard Locations

#### 1. Static and Electronic Billboards

After the effective date of this Code, no new billboard, static or electronic, may be constructed, erected, installed, or modified within Caddo Parish, and no sign permit will be issued for the construction, erection, or modification of a new billboard or an existing billboard in Caddo Parish, except as authorized by this section.



## 2. Permitted Locations

- a. Construction of a new static or non-electronic billboard is allowed in the C-4, I-1, and I-2 Districts or where legally allowed within 660 feet of any federal interstate or primary aid highway on land that is zoned commercial or industrial.
- b. Construction of a new electronic billboard is allowed in the C-2, C-3, C-4, I-1, and I-2 Districts or within 660 feet of any federal interstate or primary aid highway on land that is zoned commercial or industrial.
- c. All static and electronic billboards are prohibited in the following zoning districts: R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, R-UC, R-TH, R-2, R-3, R-4, R-MHS, R-MHP, C-1, C-UC, C-UV, D-1, OR, NA, OS, and IC Districts.
- d. No property may be rezoned to one of the permitted allowable districts for the sole purpose of allowing the erection of a static or electronic billboard. Any property that has been rezoned within the past twenty four (24) months shall (1) obtain an approved site plan, (2) acquire an active building permit and (3) commence active construction on the site—for a use other than a billboard—prior to any submittal of an application for a static or electronic billboard.

## 3. New Billboard Construction

- a. In order to construct one new billboard, whether static or electronic, the applicant must permanently remove either:
  - i. One existing conforming billboard; or
  - ii. One or more existing nonconforming billboards whose cumulative sign area is a minimum of two times the square footage of the sign area of the proposed billboard.
- b. If the applicant constructing a new billboard permanently removes nonconforming existing billboards whose total square footage of sign area exceeds that required to construct a new billboard (i.e., the total square footage removed is more than twice the square footage of the new billboard), the square footage in excess of that required will be held by the Caddo Parish Planning and Zoning Commission, once verified as extra square footage by the Executive Director, in a credit bank that can be applied to the square footage nonconforming billboard removal requirement for a new billboard.
- c. The applicant requesting a sign permit for any new billboard must identify the locations and total display face area of the existing billboards to be removed and their status as either conforming or nonconforming, and obtain a demolition permit for each billboard to be removed prior to issuance of the sign permit for the new billboard. Each of the billboards identified for demolition must be completely removed prior to the construction and operation of the new billboard. Each of the billboard structures identified to be removed must be demolished and the entire structure completely removed to grade level prior to the construction or installation of the new billboard, including the support structure, electrical connections, catwalk (if any), and special grading, and all post holes must be completely covered.

## C. Permitted Billboard Conversions

Existing static billboards may be converted to electronic billboards as described in this section.

1. An existing conforming billboard may be converted to an electronic billboard in accordance with the standards of this Code.

2. In order to convert an existing nonconforming static billboard to an electronic billboard, the applicant must permanently remove one or more existing billboards whose cumulative sign area is a minimum of two times the square footage of the sign area of the new billboard. If the applicant converting a billboard permanently removes existing nonconforming billboards whose total square footage of sign area exceeds that required to construct a new billboard (i.e., the total square footage removed is more than twice the square footage of the new billboard), the square footage in excess of that required will be held by the Caddo Parish Planning and Zoning Commission, once verified as extra square footage by the Executive Director, in a credit bank and can be applied to the square footage removal requirement for a new billboard.
3. When converting an existing nonconforming static billboard to an electronic billboard, the applicant requesting a sign permit for a billboard conversion must identify the locations and total display face area of the existing billboards to be removed and their status as either conforming or nonconforming, and obtain a demolition permit for each billboard to be removed prior to issuance of the sign permit for the new billboard. Each of the billboards identified for demolition must be completely removed prior to the conversion of the billboard. Each of the billboard structures identified to be removed must be demolished and the entire structure completely removed to grade level prior to the construction or installation of the new billboard, including the support structure, electrical connections, catwalk (if any), and special grading, and all post holes must be completely covered.

#### **D. Electronic Billboard Owner/Operator Responsibilities**

1. The face of the electronic sign permit application must identify contact information for an emergency contact available to turn off the electronic sign within twelve hours after a malfunction occurs.
2. An electronic display must contain a default mechanism to show a "full black" image or turn the sign off in case of malfunction, or must be manually turned off within twelve hours of a reported malfunction.

#### **E. Billboard Design**

1. No new static or electronic billboard may obscure, obstruct, or otherwise physically interfere with the clear or unobstructed view of an official traffic sign, signal, or device, or obstruct or physically interfere with the driver's view of approaching, merging or intersecting traffic.
2. No new static or electronic billboard may be located on or project over a building.
3. Signs and sign faces must not be stacked. Only one sign face is allowed on each side.
4. All billboards must include an identification plaque of 200 square inches or less on each sign surface. The plaque must contain the name (or easily recognized logo) of the billboard owner and be clearly legible.
5. All new billboards can only be constructed on steel beams, metal pipes, or similar material, and must be painted a neutral color. No new static or electronic billboard may be built on wood poles.
6. Visible backs of billboards must be suitably painted or otherwise covered to present a neat and clean appearance.
7. No billboard may have audio speakers or any audio component.
8. Billboards may be illuminated, subject to the following restrictions:
  - a. No revolving or rotating beam or beacon of light that simulates any emergency light or device is permitted as part of any billboard. Flashing devices are prohibited. However, illuminated signs that indicate customary public service as time, date, temperature, or other similar information are permitted.

- b.** External lighting, such as floodlights, thin line, and gooseneck reflectors are permitted provided the light source is directed on the face of the billboard and are effectively shielded so as to prevent beams or rays of light from being directed or reflected onto any portion of the interstate highway or public street.
- 9.** An electronic display must be equipped with both a dimmer control and a photocell that automatically adjusts the display's intensity according to natural ambient light conditions.
- 10.** Operational requirements for new electronic billboards must comply with the following standards:
  - a.** Only one electronic billboard is permitted per lot. Electronic billboards are subject to the same location and dimensional limitations as standard static billboards.
  - b.** The changeable images must be only a series of still images. Moving images or images which create the appearance of motion during the static display period are prohibited.
  - c.** The minimum dwell time, defined as the interval of change between each individual message, is eight seconds, and a change of message must be accomplished within one second or less. The dwell time cannot include the one second or less required to change a message.
  - d.** An electronic billboard display cannot resemble or simulate any traffic control or other official signage.
  - e.** An electronic billboard display must be equipped with a light sensing device that automatically adjusts the display's intensity according to natural ambient light conditions.
  - f.** No electronic billboard display may be erected, installed, or altered to include animation, such as parts which move, blinking lights, sound, or smoke or fumes issuing from the sign. Use of flashing, strobing, or scrolling line-travel test is prohibited. An electronic billboard must not exceed a maximum illumination of 6,000 nits during daylight hours and a maximum illumination of 500 nits between dusk and dawn, as measured from the sign's face at maximum brightness.
- 11.** Any new billboard must comply with all of the provisions of this section, as well as all other Caddo Parish ordinances including, but not limited to, electrical, plumbing, and grading.

**F. Billboard Height Limitations**

No billboard may exceed the most restrictive height applicable to it under Table 9-5: Height Limits for Billboards, and is subject to the further specific conditions set forth in this section:

TABLE 9-5: HEIGHT LIMITS FOR BILLBOARDS			
Location	Billboard Size		
	< 200sf	200sf - 390sf	391sf - 672sf
Industrial and commercial districts along interstate highways	Not Permitted	60'	60'
C-4, I-1, and I-2 Districts	Not Permitted	45'	45'
C-2 and C-3 Districts for static billboards	Not Permitted	Not Permitted	Not Permitted
C-2 and C-3 Districts for electronic billboards	Not Permitted	45'	Not Permitted
0' - 199' from residential property	Not Permitted	Not Permitted	Not Permitted
200' - 499' or more from residential property	Not Permitted	1' additional height above 30' for every 20' in additional distance separation beyond 200'	60'
Oriented toward raised expressway and at least 500' from residential	Height allowed by other cells on table or 25' above centerline of expressway, whichever is taller		

Note: The maximum height of any signs is measured as the vertical distance between the highest part of the sign and either the ground level at its supports or the nearest shoulder of the adjacent Interstate highway right-of-way or public street right-of-way, whichever is higher in elevation.

**G. Billboard Size Limitations**

Table 9-6: Maximum Billboard Sign Area below specifies the maximum permitted sizes for any new billboard by district:

TABLE 9-6: MAXIMUM BILLBOARD SIGN AREA			
Maximum Sign Area	District		
	I-2 and I-1	C-4	C-2 and C-3
Oriented to I-20 & I-49	672sf	390sf	300sf
Public streets	390sf	390sf	300sf

1. The maximum area, heights of surface, and length of surface dimensions in the above table are exclusive of any border or trim, the base or supports, and other structural members. For signs in I-2, I-1, C-2, C-3, and C-4 Districts, cut-outs or extensions up to 50 square feet of additional area may be allowed without Caddo Parish Planning and Zoning Commission approval and cut-outs above 50 square feet may be permitted administratively by the Executive Director.
2. No more than two sign surfaces are allowed on one device. Two-sided signs must have the same surface area on each side.

**H. Billboard Separation**

Billboards must be separated by the distances set forth in this subsection and must comply with the requirements of Table 9-7: Separation Requirements for Billboards.

TABLE 9-7: SEPARATION REQUIREMENTS FOR BILLBOARDS			
Billboard Size	Separation Distance Required from Another Billboard (Based on Billboard Size)		
	< 200sf	200sf - 390sf	391sf - 672sf
<b>Separation of billboards facing same flow of traffic, along major streets</b>			
Billboard < 200sf	Not Permitted	Not Permitted	Not Permitted
Billboard 200sf - 390sf	Not Permitted	500'	500'
Billboard 391sf - 672sf	Not Permitted	500'	1,000'
<b>Separation of billboards not facing same flow of traffic, along major streets</b>			
Billboard < 200sf	Not Permitted	Not Permitted	Not Permitted
Billboard 200sf - 390sf	Not Permitted	350'	500'
Billboard 391sf - 672sf	Not Permitted	500'	600'
<b>Separation of billboards within 660 feet of Interstate Highway from other billboard within 660 feet of same Interstate Highway</b>			
Billboard < 200sf	Not Permitted	Not Permitted	Not Permitted
Billboard 200sf - 390sf	Not Permitted	1,000'	1,000'
Billboard 391sf - 672sf	Not Permitted	1,000'	1,000'
<b>Separation of billboards from any property zoned for residential use (not including mixed-use) or from any property used for educational facility, primary or secondary, or public park purposes as measured from property line of zoned use to sign base</b>			
Residential Property Line	Not Permitted	200'	400'

- Where Table 9-7 requires a separation from another sign or another use and that separation requirement is greater than the setback requirement under this subsection, the greater separation requirement applies.
- For the purpose of these regulations, each side of the interstate system is considered separately.
- The maximum distance between billboards is measured along the nearest edge of the pavement between points directly opposite the signs on each side of the roadway and applies only to billboards located on the same side of the roadway.
- For the purpose of separation requirement regulations, V-type or back-to-back sign surfaces on the same device are considered one sign.
- Any new static or electronic billboard must maintain a minimum spacing of 200 feet from any residential district lot line and any public park or educational facility, primary or secondary.

**I. Billboard Setback Requirements**

- Any new billboard shall be setback from the front property lines on the properties on which they are located by the distances set forth in this subsection. Minimum front yard setbacks must comply with the requirements of Table 9-8: Billboard Setback Requirements.

TABLE 9-8: BILLBOARD LOT LINE SETBACK REQUIREMENTS			
District	Sign Size		
	< 200sf	200sf - 390sf	391sf - 672sf
I-2 and I-1	15'	15'	15'
C4, C-3, and C-2	30'	30'	30'

- In no case can the property line extend into the parkway or right-of-way.
- Setbacks are measured from the sign surface to the lot line.

4. Side and rear minimum setbacks must be five feet.

#### **J. Special Control Areas for Billboards**

New static and new electronic billboards are prohibited in the following special control areas:

##### **1. All Historic Districts**

Billboards are prohibited within the boundaries of the historic district and or within 500 feet of the centerline of streets forming the boundaries of any designated historic district.

##### **2. Designated Scenic Corridors**

Billboards are prohibited within 1,000 feet of the Clyde E. Fant Memorial Parkway right-of-way, within 500 feet of I-220, and within 500 feet of the Inner Loop Expressway rights-of-way.

#### **K. Construction of Billboards**

1. Stacked billboards are prohibited.
2. V-type billboards shall be constructed with an angle of construction that is consistent with industry standards.
3. New electronic displays cannot be erected back-to-back. New electronic billboards must be V-style and erected using appropriate industry standards.

#### **L. Time for Construction**

Construction of any new or converted billboard, whether static or electronic, must be completed within six months of issuance of a sign permit. One six month extension may be granted by the Caddo Parish Planning and Zoning Commission upon a showing that the permittee has diligently attempted to complete the installation.

#### **M. Billboard Maintenance, Cleanliness, and Repair**

All billboards, both new and existing, must be maintained in good structural condition at all times.

1. All billboards must be kept neatly painted, including all metal parts and supports thereof, except those portions that are galvanized or of rust-resistant material. Billboard sites must be kept free from the accumulation of filth, weeds, graffiti, trash, and all other debris. The Zoning Administrator has the authority to order the painting, repair, alteration, or removal of any sign that constitutes a hazard to public health, safety, and welfare by reason of inadequate maintenance or dilapidation. The owner of the property on which a sign is located is responsible for the conditions of the area occupied by the sign and are required to keep the area clean, sanitary, and free from rubbish. Failure to comply with this section constitutes a violation of this Code.
2. For purposes of responsibility, the owner of the property refers, jointly and severally, to the legal owner of the property.
3. The following are considered to be routine maintenance activities that do not require a permit: the replacement of nuts, bolts, nailing, riveting, welding, cleaning, painting, changing of light bulbs, changing of the advertising message, or the replacement of minor parts if the materials are the same type as those being replaced and the basic design or structure of the sign is not altered.
4. The following are customary maintenance activities that require a permit before initiation: replacement of poles, but only if not more than one-half of the total number of poles of the sign structure are replaced in any 12 month period and the same material is used for the replacement poles or adding a catwalk to the sign structure. An added catwalk must meet Occupational Safety and Health Administration guidelines.



5. The following are examples of substantial changes that require a sign permit application before the initiation of such an activity. Nonconforming signs may not engage in such maintenance activities and will lose their legal nonconforming status if they conduct such maintenance, regardless of whether or not a permit was issued:
  - a. Adding lights to an un-illuminated sign or adding more intense lighting to an illuminated sign whether or not the lights are attached to the sign structure.
  - b. Changing the number of poles in the sign structure.
  - c. Adding permanent bracing wires, guy wires, or other reinforcing devices, except if the structure is modified to convert a static sign to an electronic sign to conform with the current IBC code.
  - d. Changing the material used in the construction of the sign structure, such as replacing wooden material with metal material.
  - e. Adding faces to a sign, changing the sign configuration, or increasing the height of the sign.
  - f. Changing the configuration of the sign structure, such as changing a V-sign to a back-to-back sign, or a single face sign to a back-to back sign.
  - g. Moving the sign structure or sign face in any way unless the movement is made in accordance with a relocation or replacement.

#### **N. Registration of Existing Billboards**

1. No later than 70 calendar days after the effective date of this Code, the owner and, if different, the operator of each billboard must submit to the Caddo Parish Planning and Zoning Commission a complete and accurate inventory of signs erected and operational as of the effective date of this Code. The inventory must identify each sign, in accordance with industry standards, and at a minimum should identify the sign by location description, latitude/longitude, type of sign (i.e., poster, junior, etc.), dimensions of the display face, orientation of the display face, and current photograph of the sign. Supporting documentation for each sign, such as permits, should be provided if reasonably available.
2. It is the responsibility of the owner and operator to ensure that the signs submitted as part of the inventory comply with the registration provisions. Deficiencies may be corrected provided that the sign inventory is submitted in a timely manner to allow the Caddo Parish Planning and Zoning Commission at least 30 days to review what has been submitted or, if the Caddo Parish Planning and Zoning Commission finds deficiencies in any submittals, the Caddo Parish Planning and Zoning Commission will notify the owner or operator and provide 45 days for the owner or operator to correct the deficiencies.

#### **O. Nonconforming Billboards**

1. A nonconforming billboard location means a billboard which met all legal requirements at the time of construction but could not be built at the effective date of this Code due to subsequent changes to the sign regulations regarding zoning or spacing between billboards or was originally constructed with no regards to local permitting requirements.
2. A legal nonconforming billboard refers to billboards which were constructed when the Code allowed for them but have since become noncompliant due to a change in legislation or due to a change in billboard size or configuration; however the land on which the billboard is located is still a legal conforming location for a billboard based on current zoning requirements. For the purposes concerning billboard removal credits, legal nonconforming billboards on properly zoned property shall have the same meaning as conforming.



## 9.9 CLASSIC SIGNS

### A. Applicability

1. Any person within Caddo Parish may apply for designation of an existing sign, as of the effective date of this Code, as a classic sign. Classic signs are exempt from area, setback, height, lighting, movement, flashing, placement, type, content, placement, and construction materials requirements of this Code.
2. To qualify for designation as a classic sign, the sign must:
  - a. Be at least 25 years old or an exact replica of an original sign where the combined age of the duplicate and original sign is at least 25 years old.
  - b. Possess unique physical design characteristics, such as configuration, message, color, texture, etc.
  - c. Be of significance to Caddo Parish, regardless of the use identified by the sign.
3. A sign designated a classic sign may remain on the premises even if the original use to which the sign relates is no longer located on the premises. In addition, a designated classic sign may be moved to another structure within Caddo Parish.
4. No designated classic sign may be converted into a billboard.

### B. Designation

1. An application for classic sign status must include plans for sign maintenance, renovation, or possible reconstruction.
2. Application for classic sign status must be made to the Caddo Parish Planning and Zoning Commission, who will schedule a public hearing, where the applicant presents classic sign application.
3. The Caddo Parish Planning and Zoning Commission will approve or deny the application within 60 days of the public hearing.

### C. Maintenance

1. The owner of a classic sign must ensure that the sign is not structurally dangerous, a fire hazard, an electrical shock hazard, or any other kind of hazard.
2. Classic signs may be rebuilt if damaged.

### D. Designated Classic Signs

An inventory of all classic signs shall be kept and made available for distribution at the Office of the Metropolitan Planning Commission. All designated classic signs are exempt from the provisions of this Code.



## ARTICLE 10. LANDSCAPE AND TREE PRESERVATION

- 10.1 LANDSCAPE PLAN APPROVAL
- 10.2 LANDSCAPE DESIGN STANDARDS
- 10.3 LANDSCAPE MAINTENANCE STANDARDS
- 10.4 RIGHT-OF-WAY LANDSCAPE
- 10.5 TREE PLANTING, MAINTENANCE AND REMOVAL ON STREET RIGHTS-OF-WAY AND OTHER PUBLIC GROUNDS
- 10.6 TREE PRESERVATION INCENTIVE
- 10.7 REQUIRED SHADE TREE PLANTING
- 10.8 LANDSCAPE REQUIREMENTS IN ALL DISTRICTS
- 10.9 NON-RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS
- 10.10 RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS
- 10.11 PLANNED UNIT DEVELOPMENT LANDSCAPING REQUIREMENTS
- 10.12 TREE AND PLANT PALETTE

### 10.1 LANDSCAPE PLAN APPROVAL

#### A. Required Submittals

1. A landscape plan is required as part of a site plan review application for townhouse, multi-family, or non-residential, including mixed-use development as part of the preliminary site plan application for a planned unit development. The landscape plan must be approved prior to the issuance of a building permit. Landscape plans must be prepared by a landscape architect or civil engineer licensed in Louisiana. The landscape plan must meet the standards set forth in this Article and bear the landscape architect's or civil engineer's seal and signature.
2. Landscape plans must be submitted to the Executive Director and must include all submittal requirements. The Executive Director will evaluate the appropriateness of the landscape plan and may approve or approve with conditions.
3. New construction of single-family (attached or detached) and two-family dwellings do not require landscape plans.

#### B. Contents

Landscape plans must contain a scale drawing showing the following:

1. The location and dimensions of all existing and proposed structures, property lines, easements, parking lots and drives, rights-of-way, refuse disposal and recycling areas, pedestrian and bicycle paths, fences, mechanical equipment, overhead utility wires, retention/detention facilities, and other drainage facilities, such as drainage swales.
2. The location, quantity, size, name, and condition, both botanical and common, of all existing plant materials on-site, indicating plant material to be retained and to be removed.
3. The location, quantity, size, and name, both botanical and common, of all proposed plant material.
4. The existing and proposed grading of the site indicating contours at one foot intervals. Proposed berming must also be indicated using one foot contour intervals.
5. Elevations of all proposed fences, stairs, and retaining walls.
6. An irrigation plan by a certified irrigation designer, or a landscape architect or civil engineer licensed in Louisiana. The only irrigation information required on the landscape plan is the following:
  - a. The location and size of all water meters, including ones dedicated to the irrigation system, which must be located in the public right-of-way or a dedicated easement.
  - b. The irrigation plan must include a minimum of two hydro-zones: one for turf areas and one for prepared bed areas. Additional breakdowns may be requested after initial review of landscape plan.

7. Any other details as determined necessary by a reviewing body.

**C. Stormwater Management and Alternative Landscape Design**

1. In accordance with Article 11 of this Code, certain development and redevelopment actions require on-site stormwater management. In addition to the requirements of this Article for landscape plans, a stormwater management plan may also be required.
2. Alternative landscape design intended to improve stormwater quality and/or intended to decrease stormwater quantity will be considered if submitted as part of a site-specific stormwater management plan. Alternative landscape designs are subject to approval by the standards for landscape plan approval.

**D. Changes to Approved Landscape Plans**

1. Changes to the landscape plan that result in a reduction or addition in the net amount of plant material as specified on the approved landscape plan may be approved by the Executive Director.
2. Changes to a landscaping plan that results in a reduction in the net amount of plant material pertaining to special use permits, Small Planned Units Developments (SPUD), and Planned Unit Developments (PUD) must be approved by the decision making body granting approval. If the net amount of required plant material is not reduced, the modified landscape plan may be approved administratively by the Executive Director.

**E. Certificate of Occupancy**

No certificate of occupancy will be approved before completion of landscaping with the following exception. If, due to the seasonal nature of plant materials, landscaping has not been completed at the time that a certificate of occupancy could be granted, and the certificate is requested, the Executive Director and/or Zoning Administrator may grant a temporary certificate of occupancy, which will specify up to a maximum 90 day timeframe for completion of the landscaping requirements. The Executive Director and/or Zoning Administrator may grant an additional 30 days due to unforeseen circumstances.

**10.2 LANDSCAPE DESIGN STANDARDS**

**A. Tree and Plant Palette**

Required trees and plantings must comply with the list of trees and plants that are suitable for local soil and climate conditions, as listed in Section 10.12. The Executive Director may approve plants not included in the list if the species are native or naturalized to the area, and capable to withstand the seasonal temperature variations of the Caddo Parish, as well as the individual site microclimate.

**B. Water Conservation**

Landscape design must apply the principles of water conservation and will be reviewed for compliance with the following principles:

1. Careful landscape design that applies water conservation methods.
2. Soil protection and improvement.
3. Careful selection and design of turf areas.
4. The use of drought tolerant plant material.
5. The use of organic mulch around all plant material and areas that are not turf or hardscape.

### C. Selection and Installation of Plant Materials

1. All plant materials must be of good quality and meet American Association of Nurserymen (AAN) standards for minimum acceptable form, quality, and size for species selected. Size and density of plant material, both at the time of planting and at maturity, are additional criteria that must be considered when selecting plant material.
2. All landscape materials must be installed in accordance with the current planting procedures established by the AAN. All plant materials must be free of disease and installed so that soil of sufficient volume, composition, and nutrient balance are available to sustain healthy growth. Installation of plant materials during the appropriate growing season is encouraged.
3. Where overhead utilities are present, the following provisions apply to the selection and installation of plant materials:
  - a. Only trees 25 feet in height or less at maturity are permitted within 20 feet of any overhead utilities. This includes the majority of the tree species classified as "small trees" in Section 10.12. Shrubs, grasses, vines, and other plant materials less than 25 feet in height are also permitted.
  - b. Any tree species taller than 25 feet at maturity, as classified in Section 10.12, must be planted at a setback from utility lines that is equal to or greater than the tree's height at maturity.

**FIGURE 10-1: OVERHEAD UTILITY PLANTING ZONES**



### D. Minimum Planting Sizes

1. Shade trees, including broad-leaf evergreens, must have a minimum trunk size of three inches in diameter at breast height (DBH) at planting. For the purposes of this Code, where shade trees are required, broad-leaf evergreens are considered a shade tree.
2. Conifer evergreen trees must have a minimum height of six feet at planting.
3. Single stem ornamental trees must have a minimum trunk size of two inches in tree caliper at planting. Multiple stem ornamental trees must have a minimum height of eight feet at planting.

4. Large shrubs must have minimum height of three feet at installation. Small shrubs must have a minimum height of 18 inches at installation. Large shrubs are those shrubs that reach five or more feet in height at maturity. Small shrubs are those shrubs that may grow up to five feet in height if left unmaintained, but are generally maintained at heights of 18 to 36 inches.

**E. Species Diversity**

Diversity among required plant material is required for visual interest and to reduce the risk of losing a large population of plants due to disease. Table 10-1: Diversity Requirements indicates the percentage of diversity required based on the total quantity of species being used. For example, if a development requires 45 shade trees, no more than 18 trees (40%) and no less than five trees (10%) can be of one species, and there must be a minimum of five different species within the 45 trees. When the calculation of plant diversity requirements results in a fraction, said fraction is rounded up.

TABLE 10-1: DIVERSITY REQUIREMENTS			
Total Number of Plants per Plant Type	Maximum Number of One Species	Minimum Number of One Species	Minimum Number of Species
1-4	100%	N/A	1
5-10	60%	40%	2
11-15	45%	20%	3
16-75	40%	10%	5
76-500	25%	5%	8
500-1,000	30%	5%	10
1,000+	15%	4%	15

**F. Existing Plant Materials**

All plant materials existing on-site, including trees, may be counted toward any planting requirements of this Code so long as the location and type of plant material meets the intent of the specific planting requirements. Existing trees are credited according to the regulations of Section 10.6.B below.

**G. Tree Protection During Development**

During development, all precautions must be undertaken to prevent construction damage to existing trees. Protection includes prevention of injury to the trunk, branches, and root systems. No person may create a trench through the root system of an existing tree, expose the roots to the air overnight without a method for maintaining moisture, change the soil grade within the dripline of the tree, or cause soil compaction with the use of vehicles, machinery, or other method. The root systems of trees on adjacent lots must also be protected.

**H. Underground Utilities and Utility Areas**

1. Underground utilities, drain lines, and similar facilities which are located below landscape areas within parking lots must be installed as near to the edge of the planting area as possible, within the outer one-third of the available width of the planter, to minimize interference with tree installation.
2. Underground electric conduit, underground drain lines, communications cables, irrigation lines, and similar facilities must be installed within underground utility chases located within the first one-third of the available width of the planter, along the edge within medians, neutral grounds, peninsulas, divider islands, and interior islands. Offsets into the center of such spaces will be allowed if design dictates placement of light standards and other fixtures within the center of the space.

**10.3 LANDSCAPE MAINTENANCE STANDARDS**

Landscape material depicted on approved landscape plans is considered a required site element in the same manner as structures, parking, lighting, and other improvements. As such, the property owner is responsible for the maintenance, repair, and replacement of all landscape material, fences, walls, steps, retaining walls, and similar landscape elements.

- A. All plant material must be maintained in a healthy and growing condition, and must be replaced with plant material of similar variety and size if damaged, destroyed, or removed. Upon notice to the property owner, any dead, unhealthy, or missing plants must be replaced within 60 days, season permitting.

- B. Landscape areas must be kept free of trash, litter, weeds, and other such materials, and free of plants not a part of the landscape.
- C. An automatic irrigation system is required for all landscaping. The irrigation system must be designed with efficient water usage as an operational goal. The design must include appropriate shut-off devices, manual over-rides, and rain sensors. The irrigation system must be designed with zones to water plants based on similar water needs.
- D. Nothing in this section prohibits tree pruning to promote the health of a tree or for public safety purposes.

#### 10.4 RIGHT-OF-WAY LANDSCAPE

- A. Any developer desiring to install and maintain landscape and irrigation facilities within the Parish right-of-way must first enter into and execute a "Median Right-of-Way Landscape and Irrigation Agreement."
- B. Entryway or amenity features within the Parish right-of-way may be developed under the responsibility of a homeowners association or commercial property owners association. Documents must be submitted as part of the preliminary plat review process for approval conditioned on Parish Public Works Department concurrence.

#### 10.5 TREE PLANTING, MAINTENANCE AND REMOVAL ON STREET RIGHTS-OF-WAY AND OTHER PUBLIC GROUNDS

All electric transmission and distribution lines, wires, poles, lighting, along with any and all related facilities, in any way necessary for service by an electric public utility subject to the jurisdiction of the Louisiana Public Service Commission, shall be exempt from all of the limitations and requirements of this Code, except for requirements included in this section. Tree planting, maintenance and removal on street rights-of-way and other public grounds must meet the following standards:

##### A. Tree Planting

Trees may be planted within street rights-of-way or on other public grounds only after notification to the Parish Public Works Department and provided the selection and location of said trees are in accordance with the requirements of this Article.

##### B. Tree Removal

Trees shall not be removed from a street right-of-way or other public grounds unless approval is received from the Parish Public Works Department, with the exception that parish employees may remove trees when necessary to accomplish emergency repairs to sewer or water systems, or in order to alleviate flooding or other emergencies. A tree removal permit is required in order to remove any tree 30 inches or larger in caliper.

##### C. Damage to Trees

It shall be a violation of this section to damage, destroy or mutilate any tree in a public right-of-way or on other public grounds, or attach or place any rope or wire (other than one to support a young or broken tree or limb), sign, poster, handbill or any other thing to any such tree.

##### D. Top or Cutback to Stubs

It shall be unlawful for any person to top or cutback to stubs the crown of any tree in street rights-of-way or on other public grounds.

##### E. Reserved Rights

Caddo Parish reserves the right to plant, preserve, prune, maintain or remove any tree within the street rights-of-way, alleys, squares, and all public grounds when such interferes with the proper spread of light along the street from a street light, or interferes with visibility of any traffic control device or sign, or as may be necessary to preserve or enhance the symmetry and beauty of such public grounds.

**F. Line of Sight**

Trees shall not be planted to conceal a fire hydrant from the street or impede the line of sight on any street.

**G. Storm Damage**

Trees severely damaged by storms, or other accidental causes, where required pruning practices are impractical are exempt from this Article.

**H. Public Utilities**

Nothing in this section shall be construed to prohibit public utilities from pruning or removing trees that encroach upon electric, telephone, or cable television transmission lines, or gas, sewer or water pipes.

**I. Pruning Plans**

The utility provider, whether it be electric, telephone, cable television, or gas shall present yearly pruning plans for trees located within designated utility easements that cross public property. The applicable department, at their discretion, may follow-up with said utility provider to address any issues identified in the submitted plans.

**J. Electric Utility Provider**

The electric utility provider will provide a copy of its annual vegetation management plan submitted to the Louisiana Public Service Commission that addresses planned trimming of select electrical circuits. The applicable department, at their discretion, may follow-up with the electric utility provider to provide input regarding the plan. There will be no requirement to notify applicable departments of reactive vegetation management conducted outside of the annual vegetation management plan that is necessary to provide reliable electric service to the provider's customers.

**10.6 TREE PRESERVATION INCENTIVE**

The purpose of this section is to encourage the preservation and maintenance of the Parish's urban forest and rural character.

**A. Applicability**

1. The terms and provisions of the section apply to all new development and redevelopment for non-residential (including mixed-use), townhouse, and multi-family developments, including additions and alterations. Rights-of-way, streets, parks, and any other public property under the jurisdiction of Caddo Parish are governed by the requirements of this section. This section does not apply to lots where a site plan or preliminary site plan has been approved on the effective date of this Code.
2. This section does not apply to the maintenance of overhead or underground utility lines.

**B. Tree Credit Option**

1. Credit for tree preservation will be granted for only trees eight inches or greater in caliper within a property's landscape buffer or other Parish owned property. However, the applicant may select certain trees to be preserved elsewhere on the site and receive tree credits towards the landscape plan.
2. All property owners are encouraged to preserve as many existing mature trees as possible in the design and implementation of the landscape plan.
3. Each individual tree may be credited only once.
4. A tree proposed for use as a credit to satisfy a development's tree planting requirements must be shown on a tree preservation plan and approved as part of the underlying site plan review process.



- For each existing tree preserved, maintained in living and growing condition, and incorporated into the landscape design, the following credits are applied to the minimum tree requirements:

DBH* of Preserved Trees	Number of Trees Credited (Existing: Required)
8–11 inches	1:4
12–18 inches	1:5
19–24 inches	1:6
25–29 inches	1:7
Greater than 30 inches	1:8

\* The DBH of a preserved tree is rounded to the nearest inch.

- Preserved trees included on the Tree and Plant Palette may provide up to 50% of the minimum tree requirement. Preserved trees may only be used as credit where adequate green area, as required herein, is provided to maintain the tree in a healthy condition.
- The landscape area surrounding a preserved tree must be located so that the trunk of the tree is as close to the center of the landscape area as possible. The applicant must incorporate generally accepted preservation practices that insure exchange of water and oxygen to the root system.

### C. Tree Preservation Plan

In order to receive credit for preserved trees, the applicant must include as part of the landscape plan a Tree Preservation Plan.

- The Tree Preservation Plan must include the location, size and condition of each tree or grove to be preserved, along with an indication of proposed development features, which may impact such trees, and any other pertinent information as required by this Article to evaluate existing and proposed conditions.
- The Tree Preservation Plan must include a detailed description of all methods to be used to ensure the survival of all trees scheduled for preservation credit including information that may be required to interpret the intent and methodology proposed.
- All tree preservation methodology must conform to the standards of the Louisiana Department of Agriculture and Forestry, the Louisiana Horticulture Commission, and the International Society of Arboriculture.

### D. Tree Protection During Construction

For existing trees that are to be preserved and credited, the following best practices should be followed:

- Existing trees to be preserved must be clearly tagged and have a barricade or fence along the tree's drip line prior to grading and construction. Areas to remain preserved are to be barricaded so that construction practices in the field will protect existing trees from compaction of soil, harmful grade changes, trenching, or injury from machines.
- Pavement or building foundations should not encroach into the critical root zone.
- Sidewalks or other forms of hard surfaces that do not require soil compaction and are not intended for vehicular use may be located within the critical root zone.
- No wall, pavement, or porous pavement may be placed closer than one foot for every two inches in caliper or five feet, whichever is greater, to the trunk of the tree.
- Root pruning may be necessary when the critical root zone is to be disturbed.

**E. Replacement of Preserved Trees Lost During Construction**

Trees identified on the tree preservation plan (per item C above), but were damaged or destroyed during construction and removed, must be replaced. Replacement trees must meet the landscape design standards of Section 10.2 of this Article.

1. The following ratio for replacement trees are applied to the minimum tree requirements:

DBH* of Lost Tree	Tree Ratio (Existing: Replaced)
8–11 inches	1:2
12–18 inches	1:3
19–24 inches	1:4
25–29 inches	1:5
Greater than 30 inches	1:6

2. If the physical limitations of the subject property cannot accommodate all required replacement trees, the developer may locate the extra trees in public rights-of-way, medians, on private open space areas, or in public park land with the approval of the Director of Shreveport Public Assembly and Recreation Department (SPAR), or the Director of Public Works for the Parish.

**10.7 REQUIRED SHADE TREE PLANTING**

In order to restore and preserve the urban canopy, shade trees, including broad-leaf evergreens, are required to be planted both on-site and in the parkway of rights-of-way that are of a collector or higher street classification. Table 10-2: Required Shade Tree Planting lists the requirements for each district. Existing trees are counted toward this required minimum number as are any trees in required landscape areas. In certain cases, where a hardship is demonstrated, the Executive Director may waive these requirements. Such required shade tree plantings must be shown on the landscape plan, when such plan is required. Where a landscape plan is not required, the building permit application must show where required shade trees will be installed.

TABLE 10-2: REQUIRED SHADE TREE PLANTING	
DISTRICT	On-Site Trees
R-A	4
R-E	4
R-1-12	1 *
R-1-10	1*
R-1-7	1 *
R-1-5	1 *
R-UC	1 *
R-HU	1 *
R-TH	Townhouse: 2 per building
R-2	Townhouse: 2 per building Multi-Family: 2 per building
R-3	Townhouse: 2 per building Multi-Family: 4 per building
R-4	Townhouse: 2 per building Multi-Family: 4 per building
R-MHS	None
R-MHP	2 per acre
C-1	None
C-2	None
C-3	2 per acre
C-4	2 per acre
C-UC	None
C-UV	2 per acre
D-1-CBD	None
D-1-E	None

TABLE 10-2: REQUIRED SHADE TREE PLANTING	
DISTRICT	On-Site Trees
D-1-CMU	None
D-1-RMU	None
D-1-AC	None
D-1-HC	None
OR	2 per acre
I-MU	None
I-1	None
I-2	None
IC	2 per acre
NA	None
OS	None

\*Required on-site trees must be planted within the first ten feet of front yard.

### 10.8 LANDSCAPE REQUIREMENTS IN ALL DISTRICTS

All portions of a lot not covered by structures or paved surfaces must be landscaped with trees, shrubs, grass, live groundcover, and other plantings. The landscape design may also include the use of stone, mulch beds, or other pervious landscaping materials.

### 10.9 NON-RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS

These landscape requirements standards apply to all non-residential districts and uses. Parking lots are subject to the requirements of this section, whether accessory or principal. A planned unit development that contains landscape standards is regulated by the standards of the planned unit development.

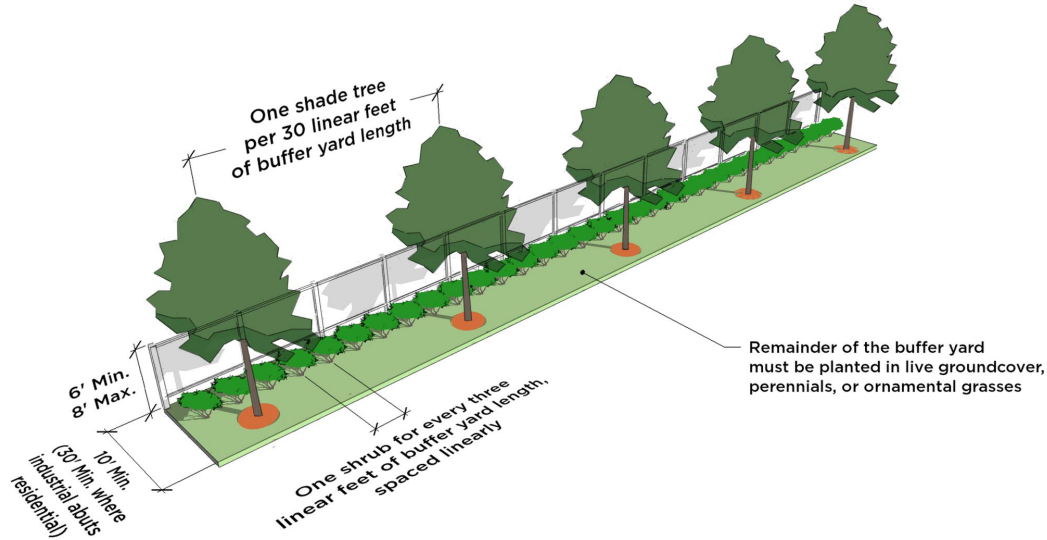
#### A. Landscape Buffer

Buffer yards are located within rear and interior side yards, including the required rear or interior side setbacks, and must be reserved for the planting of material and installation of screening as required by this section. No parking spaces or accessory structures are permitted within the required buffer yard.

1. As of the effective date of this Code, non-residential districts and uses require buffer along interior side and rear yards in the following cases:
  - a. Where a non-residential use is located within a residential district, excluding parks.
  - b. Where a non-residential district abuts a residential district. This does not apply to the D-1, NA, or OS Districts or to any public parks.
  - c. Where OR, I-MU, I-1, or I-2 District abuts a commercial district.
2. The minimum size and improvement of buffer yards is as follows (Figure 10-2). When the calculation of minimum buffer yard requirements results in a fraction, the fraction is rounded up to the nearest whole number.
  - a. A buffer yard must be a minimum of ten feet in width. A buffer yard must be a minimum 30 feet in width where any industrial district abuts a residential district.
  - b. One shade tree must be planted for every 30 linear feet of buffer yard length. As part of the landscape plan approval, trees may be spaced at various intervals based on specific site requirements, but the total number of trees planted must be no less than one per 30 linear feet of buffer yard length.
  - c. A solid fence or masonry wall a minimum of six feet and a maximum of eight feet in height must be erected along 100% of the yard length.
3. One shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, must be planted for every three linear feet of buffer yard length, spaced linearly.

4. The remainder of the buffer yard must be planted in live groundcover, perennials, or grass.

**FIGURE 10-2: BUFFER YARD**



## **B. Landscape Along Street Rights-of-Way**

### **1. Applicability**

- a. All parking lots, whether accessory or principal, require landscaping along that portion of the parking lot that abuts a street right-of-way. Street right-of-way does not include alleys.
- b. Non-residential structures that are set back from any lot line that abuts a street right-of-way by 20 feet or more are also required to provide landscape in accordance with this section in such area. This excludes all or a portion of such area when it is used for outdoor seating. This does not apply to the OS or NA Districts or to any public park use.

### **2. Planting Area Size**

- a. The landscape planting area in the OR, I-1, I-2, and IC Districts must be a minimum of 15 feet in width. In all other districts, the landscape planting area must be a minimum of seven feet in width.
- b. The Executive Director or Caddo Parish Planning and Zoning Commission may reduce the width of the required landscape edge during site plan review when the reduction is required for public improvements.

### **3. General Planting Requirements**

All landscape areas along street rights-of-way are required to meet these general requirements:

- a. One shade tree or three ornamental trees must be planted per 500 square feet of planting area. The number of required trees is calculated solely on the area of the planting area.

- b. Landscape areas outside of required plantings must be planted with live groundcover, perennials, or grass. Any permeable surface not occupied by trees, shrubs, planting beds, signs, or other permitted fixtures must be planted with grass or other living groundcover. The landscape design may also include the use of stone, mulch beds, or other pervious landscaping materials.
- c. No site developed prior to the effective date of this Code is required to conform to the requirements of this section unless the site is being redeveloped. Redevelopment is considered to occur when a building is increased by 25% or more of the existing gross floor area and/or the addition of ten or more parking spaces to an existing parking lot.

#### 4. Parking Lot Edge Planting Requirements

In addition to the general requirements of item 3 above, parking lot edges that abut street rights-of-way are required to meet these requirements:

- a. The planting area of a parking lot edge that abuts a street right-of-way requires ten shrubs per 500 square feet of planting area. The number of required shrubs is calculated solely on the area of the planting area. The shrub requirement is encouraged to be supplemented by an open fence of a maximum of five feet in height (Figure 10-3). Any one or more of the following alternatives to shrub plantings are also permitted:
  - i. A berm that effectively screens vehicle headlights. The berm must be 18 to 40 inches above the average grade of the street and parking lot curbs. The slope of the berm cannot exceed a 3:1 grade. Berms must be planted with grass or groundcover. Additional plantings are encouraged to provide visual interest and may be required by the Executive Director.
  - ii. A pedestrian wall a minimum of three feet to a maximum of four feet in height may be used instead of shrubs. Where feasible, plant materials should be installed between the sidewalk and the wall to provide a softening effect.
  - iii. Stormwater management techniques, such as rain gardens and bioswales, that provides screening of a minimum of three feet in height.
- b. Automobile bumpers cannot overhang into the planting area of a parking lot. If the parking stalls adjacent to the landscape edge are 18 feet deep, an additional two feet of landscape area is required. The additional two feet of landscape area will not be included in calculating the required number of plantings.

FIGURE 10-3: PARKING LOT PERIMETER LANDSCAPE

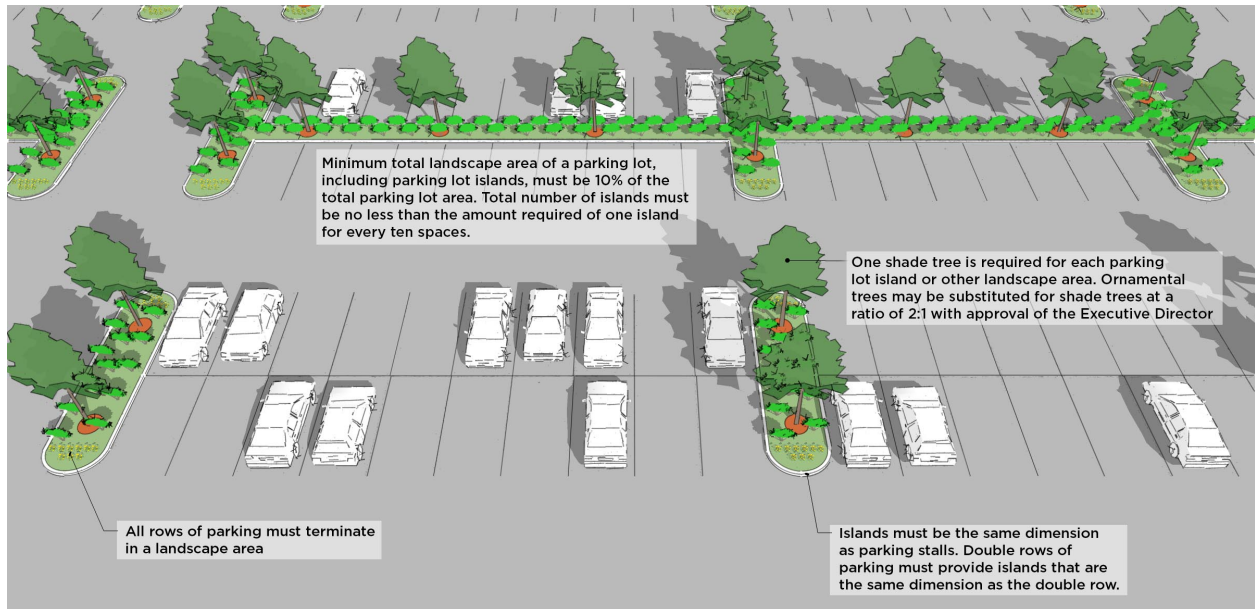


### C. Interior Parking Lot Landscaping

Parking lots that abut street right-of-way, excluding alleys, of ten or more spaces must provide interior landscaping per this Section. Parking lots that do not abut street right-of-way and are not visible from the street right-of-way of 20 or more spaces must provide interior landscaping per this Section. When the calculation of interior parking lot landscape requirements results in a fraction, said fraction is rounded up to the nearest whole number.

1. The minimum total landscape area of a parking lot, including parking lot islands, must be 10% of the total parking lot area. Parking lot landscaping along a street lot line, as required above, is excluded from the calculation of total parking lot area.
2. One parking lot island is required between every ten parking spaces and all rows of parking spaces must terminate in a landscape area. As part of the landscape plan review and approval, parking lot island locations may vary from this requirement based on specific site requirements or design scheme, but the total number of islands must be no less than the amount required of one island for every ten spaces. Parking lot islands must be the same dimension as the parking stall. Double rows of parking must provide parking lot islands that are the same dimension as the double row. One shade tree is required for each parking lot island or other landscape area. Ornamental trees may be substituted for shade trees at a ratio of 2:1 with approval of the Executive Director.
3. The use of stormwater management elements such as rain gardens and bioswales is encouraged in landscape areas. When a parking lot island is designed for stormwater management, the tree requirement may be exempted as part of landscape plan approval when such trees are not typically part of such design.
4. Unless designated as a stormwater conservation area on a stormwater management plan, landscape areas must be protected by a raised six inch concrete curb. Pavement cannot be placed closer than five feet from the trunk of a tree. In cases where a tree must be within five feet of a curb or pavement, an approved root barrier device is required. The root barrier must be a rigid material system; no chemicals or flexible mesh are permitted.
5. Where an existing parking area is altered or expanded to increase the number of spaces to more than 20 spaces, interior landscaping must be provided on the new portion of the lot in accordance with the above standards.

**FIGURE 10-4: PARKING LOT INTERIOR LANDSCAPE**



#### **D. Landscaping for Below-Grade Open Parking Structures**

Below-grade open parking structures located in the front setback must provide the following landscape:

1. An 18 foot wide planting area must be provided between the below-grade parking structure and the street right-of-way. The landscape edge is exclusive of street rights-of-way.
2. The planting area must include a minimum three foot tall berm, measured from the lot line after grading. The berm cannot exceed a 3:1 slope. One shade tree or an ornamental tree must be provided per 50 feet of street frontage within the landscape edge between the below-grade open parking and the street right-of-way. Berms must be planted with grass or groundcover. Additional plantings are encouraged to provide visual interest and may be required by the Executive Director.

#### **E. Landscaping for Above-Ground and/or At-Grade Parking Structures**

Above-ground and/or at-grade parking structures must provide the following landscape. This does not apply to parking structures that are fronted with non-residential uses.

1. When the structure is located 100 feet or less from the adjacent street right-of-way, landscape is required as follows:
  - a. A minimum ten foot landscape edge is required along the perimeter of the parking structure.
  - b. Within the required landscape edge, one shade tree is required provided for every 50 linear feet of parking structure frontage, exclusive of entry drives and pedestrian access points. Ornamental trees can be substituted for shade trees at a ratio of 2:1.
  - c. Additionally, ten shrubs are required per required shade tree. If a decorative trellis is used as part of the façade structure, vines meet the minimum shrub requirement.
2. When the structure is located more than 100 feet from the adjacent street right-of-way, one shade tree is required for every 50 linear feet of parking structure frontage, exclusive of entry drives and pedestrian access points, and must be planted within a maximum of 10 feet from the exterior perimeter of the parking structure. Ornamental trees can be substituted for shade trees at a ratio of 2:1.

## 10.10 RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS

These landscape requirements standards apply to all residential districts and uses. Parking lots in residential districts are subject to the requirements of Section 10.9 above, whether accessory or principal. A planned unit development that contains landscape standards is regulated by the standards of the planned unit development.

### A. Landscape Buffer

Buffer yards are located within rear and interior side yards, including the required rear or interior side setbacks, and must be reserved for the planting of material and installation of screening as required by this section. No parking spaces or accessory structures are permitted within the required buffer yard.

1. As of the effective date of this Code, buffer yards are required for new construction along interior side and rear yards in the following cases:
  - a. Where an R-2, R-3, or R-4 District abuts a R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, R-UC, R-HU, or R-TH District. This does not apply to any single-family – detached or attached, and two-family dwellings.
  - b. Where a multi-family dwelling is located within a R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, R-UC, or R-HU District.
2. The minimum size and improvement of buffer yards is as follows (Figure 10-2). When the calculation of minimum buffer yard requirements results in a fraction, the fraction is rounded up to the nearest whole number.
  - a. A buffer yard must be a minimum of ten feet in width.
  - b. One shade tree must be planted for every 30 linear feet of buffer yard length. As part of the landscape plan approval, trees may be spaced at various intervals based on specific site requirements, but the total number of trees planted must be no less than one per 30 linear feet of buffer yard length.
  - c. A solid fence or masonry wall a minimum of six feet and a maximum of eight feet in height must be erected along 100% of the yard length.
2. One shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, must be planted for every three linear feet of buffer yard length, spaced linearly.
3. The remainder of the buffer yard must be planted in live groundcover, perennials, or grass.

### B. Multi-Family Dwelling Landscaping Requirements

Multi-family dwellings that are set back from any lot line that abuts a street right-of-way by 10 feet or more are also required to provide landscape in accordance with this section in such area.

1. One shade tree or an ornamental tree must be planted per 500 square feet of planting area. The number of required trees is calculated solely on the area of the planting area.
2. A variety of ornamental trees and flowers are encouraged in addition to the required plantings.
3. Any permeable surface not occupied by trees, shrubs, and plantings beds, signs or other permitted fixtures must be planted with grass or other living groundcover. Gravel, bark mulch, or other similar materials are not acceptable.



## 10.11 PLANNED UNIT DEVELOPMENT LANDSCAPING REQUIREMENTS

An approved planned unit development (PUD) that contains landscape standards is controlled by the regulations of the planned unit development. Where the planned unit development does not contain specific landscape standards, the landscape standards of the underlying zoning district, as described in this Article, apply. However, the following exceptions apply to planned unit developments. These do not apply to small planned unit developments (SPUD).

- A. For all non-residential and multi-family PUDs, a minimum 30 foot wide buffer yard is required around the entire perimeter of a planned unit development whenever the lands abutting the planned unit development are zoned for residential purposes. Landscaping and other screening features such as berms and/or fencing must be established within the required buffer area to provide a solid screen separating the development site from adjoining properties. No structures, parking, or outdoor storage is permitted in a required buffer area, although trail systems and walkways may be allowed, provided that solid screening is in place within the remaining buffer area.
- B. A minimum 20 foot wide buffer yard is required around the common perimeter of a planned unit development, whenever the lands abutting the PUD are zoned for non-residential purposes. The buffer must be continuous in nature, except in those locations where shared parking and/or shared access or utility connections are necessary, or when critical areas extend beyond the PUD boundaries to adjacent parcels.
- C. Maintenance responsibilities for the buffer area must be clearly identified in the preliminary application. All buffer area restrictions must be clearly noted on the preliminary and final site plan, as well as on the preliminary and final plat, to advise potential lot purchasers/lessees of said buffer restrictions and their individual responsibilities.
- D. During the preliminary site plan review process, the Caddo Parish Planning and Zoning Commission may reduce the width of the landscape edge upon a finding that the full landscape requirement would prevent a property's reasonable development in a safe, efficient manner.

## 10.12 TREE AND PLANT PALETTE

- A. The following list contains trees and shrubs that are approved for planting based upon growth habit, natural range, and aesthetic quality. This list is by no means comprehensive, and other species may be used if plant zone requirements are met according to the temperature ranges of the Shreveport/Caddo area, and if approved by the Executive Director.
- B. The species included for Street/Parking Areas are tolerant of urban conditions, and are recommended for parkway or parking areas. Note that each species vary greatly in terms of size and appearance at maturity, and that not every tree is the right selection for every street. When selecting a street tree, it is critical to consider the physical conditions of the site, both natural and man-made. The species selected should be carefully considered for its ability to flourish while respecting functional requirements of the parkway where it is planted. These may include the accommodation of above-ground or underground utilities, vehicle clearances, solar access, and the placement of streetlights, among others. An appropriate species must be selected, and soil and hydrological conditions should be optimized, to ensure the health and longevity of the tree.

LARGE SHADE TREES (50+ FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Comments / Notes -
Ash, Green	Fraxinus pennsylvanica	50'+	20'-25'	•		•		•			•	•	H	Adaptable tree; transplants well; green to purple flowers.
Ash, White	Fraxinus americana	50'+	40'-50'	•		•		•					M	Purple in fall; larval plant for butterflies; seeds for birds.
Beech, American	Fagus grandifolia	50'+	40'-50'			•			•				M	Hard to grow plants under. Should be restricted to large area use for parks and estates.
Birch, River	Betula nigra	40'-70'	40'-60'						•		•	•	M	Often grown multistemmed. Handsome tree used as specimen in parks and lawns. Seeds attract birds.
Catalpa, Northern	Catalpa speciosa	40'-60'	20'-40'				•	•					H	Makes a good open lawn tree in parks and other public grounds. Heavy shade beneath the canopy of catalpa trees.
Catalpa, Southern	Catalpa bignonioides	40'-60'	20'-40'				•	•					H	Can be a messy tree in manicured landscapes, but makes a good open lawn specimen tree.
Cedar, Japanese	Cryptomeria japonica	50'+	20'-30'	•	•	•			•				H	They offer a wide range of color and texture choices.
Cottonwood, Eastern	Populus deltoides	40'-50'	20'-30'						•		•	•	M	This large tree is used in parks and playgrounds. Wind rushing through the foliage creates a fluttering sound. In autumn, the foliage turns yellow. It is pollution and salt tolerant.
Cypress, Bald	Taxodium distichum	50'+	25'-40'	•		•		•	•		•	•	H	Is very tolerant to typical urban conditions as well as wet areas. Its slender pyramidal form, beautiful leaf texture, attractive bark and fast growing habit make this a worthwhile tree to plant.
Cypress, Pond	Taxodium ascendens	30'-70'	15'-20'			•			•		•	•	H	The soft, green, fern-like foliage turns coppery and then brown in autumn. Flowers insignificant, fruit purple.
Elm, American	Ulmus americana	50'+	50'+	•		•					•	•	H	This large, graceful, spreading tree is well suited to lawns and urban landscapes.
Elm, Slippery	Ulmus rubra	50'+	30'-40'	•		•					•	•	H	The large red samara in very showy before the leaves emerge in the spring landscape.
Ginkgo (Male Only)	Ginkgo biloba	50'+	40'-50'	•		•				•			H	It is one of the best trees to produce yellow-gold autumn color.
Hackberry	Celtis occidentalis	50'+	50'+			•			•		•	•	H	Good tree for park or large area use. Fruit is popular with winter birds.
Hickory, Bitternut	Carya cordiformis	40'-80'	30'-50'			•						•	H	Can be planted as an ornamental.
Hickory, Black	Carya texana	50'+	32-35			•						•	H	The seeds of black hickory are thick-shelled but edible.
Hickory, Mockernut	Carya tomentosa	50'+	30'-40'			•						•	H	A medium sized to large tree capable of reaching over 100 feet tall with a straight stem and a rounded crown.

LARGE SHADE TREES (50+ FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Comments / Notes -
Hickory, Pignut	<i>Carya glabra</i>	50'+	30'-40'			•						•	H	Autumn color can be outstanding.
Hickory, Shagbark	<i>Carya ovata</i>	50'+	20'-30'			•			•			•	M	It has a number of landscape attributes such as autumn color, branching interest and textural contrast.
Hickory, Water	<i>Carya aquatica</i>	50'+	30'-40'			•					•	•	H	Large tree with tall straight trunk, slender upright branches, narrow crown, and bitter inedible nuts.
Kentucky Coffee-Tree	<i>Gymnocladus dioicus</i>	50'+	40'-50'	•		•								Makes a good lawn specimen and does well in urban settings.
Magnolia, Southern	<i>Magnolia grandiflora</i>	50'+	30'-40'		•		•	•		•	•	•	M	Should be planted where lowest branches reach ground.
Magnolia, Sweet Bay	<i>Magnolia virginiana</i>	40'-60'	20'-30'	•	•		•	•		•	•	•	M	Used as specimen tree.
Mulberry, Red	<i>Morus rubra</i>	50'+	30'-40'					•			•	•	M	The ripened fruit turn from red to black and are edible and birds readily consume them.
Oak, Black	<i>Quercus velutina</i>	30'-40'	40'-50'	•		•						•	M	Wildlife enjoy the acorns of this red oak.
Oak, Bur	<i>Quercus macrocarpa</i>	50'+	50'+			•		•	•			•	H	Tolerant of urban conditions and drought. Can be used as a shade and specimen tree in home grounds and in public areas.
Oak, Cherry Bark	<i>Quercus falcata</i> var. <i>pagodifolia</i>	50'+	50'+	•		•						•	M	Absent from pinelands, except along streams. It is well adapted to growing in the heavy soils found in major river bottoms.
Oak, Chinkapin	<i>Quercus muehlenbergii</i>	50'+	40'-50'	•		•						•	M	In autumn the yellow-green leaves may turn yellow, red or brown.
Oak, Laurel	<i>Quercus laurifolia</i>	50'+	40'-60'	•		•						•	M	Transplants well; shiny leaves; acorns.
Oak, Live	<i>Quercus virginiana</i>	50'+	50'+		•				•			•	H	It has a commanding presence in the landscape and should only be used on very large properties or public grounds.
Oak, Nuttall	<i>Quercus nuttallii</i>	50'+	30'-40'	•		•					•	•	M	This member of the red oak group is an outstanding, long-lived shade tree.
Oak, Overcup	<i>Quercus lyrata</i>	30'-50'	30'-40'			•		•				•	M	A very slow growing species that is found in heavy, wet soils that may be covered by flood waters each winter and spring. It is seldom grown as an ornamental.
Oak, Sawtooth	<i>Quercus acutissima</i>	40'-50'	40'-50'	•		•		•				•	H	This drought tolerant tree from China is a clean, pest free species that makes an excellent shade tree.
Oak, Shumard Red	<i>Quercus shumardii</i>	+50'	+50'	•		•						•	H	Excellent landscape or street tree. Bright red autumn color and is reliable for color in the deep South. Its acorns, every two years, are eaten by wildlife.
Oak, Southern Red	<i>Quercus falcata</i>	+50'	+50'	•		•						•	M	Makes an excellent shade tree that is very durable; acorns are

LARGE SHADE TREES (50+ FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Comments / Notes -
														a source of food for wildlife.
Oak, Swamp Chestnut	Quercus michauxii	+50'	+50'	•		•		•	•		•	•	M	An outstanding shade with excellent fall color with leaves turning a reddish-maroon color. Wildlife eat the large acorns which may be produced on an annual basis.
Oak, Water	Quercus nigra	+50'	+50'	•		•					•	•	H	Provide wildlife food, but only produce acorns every two years.
Oak, White	Quercus alba	+50'	40'-50'	•		•		•				•	M	Avoid planting near paved areas; red to wine fall color.
Oak, Willow	Quercus phellos	+50'	+50'	•		•					•	•	H	Yellow fall color; not as messy as some oaks. Good shade tree. Acorns offer an abundant source for wildlife.
Pecan	Carya illinoensis	+50'	+50'			•		•				•	H	Nuts eaten by a number of species of wildlife. Are subject to aphids, caterpillars and other insects as well as the fungus disease, scab.
Pine, Loblolly	Pinus taeda	+50'	40'-50'	•	•			•	•	•	•	•	M	6-10" dark green leaves; most rapid growth of all pines.
Pine, Shortleaf	Pinus echinata	+50'	30'-40'	•	•			•	•	•		•	H	Dark, blue-green needles; seeds eaten by birds.
Sugarberry	Celtis laevigata	+50'	+50'			•		•			•	•	H	Orange to blue-black, fruit attracts birds; yellow in fall.
Sweetgum	Liquidambar styraciflua	+50'	40'-50'			•					•		M	Seeds eaten by birds; spiny fruit litters the ground.
Sweetgum, Fruitless	Liquidambar styraciflua 'Rotundiloba'	+50'	30'-50'	•		•					•		M	This cultivar does not set fruit (gum balls) and consequently the lawn is not covered with infamous gum balls in fall and winter.
Sycamore, American	Platanus occidentalis	+50'	30'-40'	•		•		•	•		•		H	Used for watershed protection - it can be planted on wet sites.
Tulip Poplar (Yellow Poplar)	Liriodendron tulipifera	+50'	30'-40'	•		•	•			•		•	M	Cup-shaped, fragrant flowers in spring; attracts birds.
Tupelo, Black (Blackgum)	Nyssa sylvatica	+50'	30'-40'	•		•					•	•	M	Spectacular fall colors make it a fine choice as a street tree in residential areas.
Tupelo, Water	Nyssa aquatica	30'-50'	20'-30'	•		•					•	•	M	The nectar from the flowers makes a fine honey and wildlife eat the seeds produced in fall and winter.
Walnut, Black	Juglans nigra	30'-60'	30'-60'					•			•	•	M	Roots produce toxins which are poisonous to many plants so do not plant near fruit trees or gardens. Nuts are eaten by woodpeckers, foxes, and squirrels.

MEDIUM TREES (26-49 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking Access	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
Bois D'arc (Osage Orange)	Maclura pomifera	20'-30'	20'-30'			•		•	•		•	•	H	A native tree produces a low, mounding canopy with very large fruit in autumn. This tree will grow under adverse conditions.
Cedar, Atlas	Cedrus atlantica	30'-50'	15'-20'		•			•					H	Bold, pyramidal form. One of the most popular evergreen conifers. A spectacular specimen for large landscape areas. Drought tolerant, when established.
Cedar, Deodar	Cedrus deodara	30'-50'	20'-30'		•			•					H	Large, pyramidal form with attractive foliage and graceful, arching branches.
Cedar, Eastern Red	Juniperus virginiana	30'-50'	15'-20'	•	•				•	•		•	H	Good ornamental that is also useful for windbreaks, shelter belts, hedges and topiary work.
Cherry, Black	Prunus serotina	50'+	30'-35'			•	•	•	•	•		•	M	Provides food for migratory birds in April. The white, fragrant flowers are always abuzz with insects, including honeybees.
Cherry, Laurel	Prunus caroliniana	30'-50'	15'-20'	•	•		•			•		•	H	Makes a nice evergreen screen or hedge.
Chinese Parasol	Firmiana simplex	25'	10'			•		•					H	Distinctive smooth green trunks and branches. Excellent for narrow spaces.
Chokecherry	Prunus virginiana	25'-30'	15'-20'			•	•	•	•	•	•	•	H	This tough, hardy and colorful ornamental is perfect for difficult spots, tolerating heat, cold, wind and poor soil.
Cypress, Leyland	x Cupressocyparis leylandii	20'-30'	10'-15'	•	•			•					H	Very fast growth, 3+ feet per year in youth, makes a quick solution to problem views or lack of privacy, though best reserved for estates or large commercial sites.
Elm, Cedar	Ulmus crassifolia	30'-50'	20'-30'	•	•						•		H	Native tree that is often found along sandy streams.
Elm, Lacebark	Ulmus parvifolia	30'-50'	20'-30'	•	•				•				H	Trees grow rapidly for the first few years and provide quick shade. This tree can tolerate urban conditions and a wide range of soil conditions.
Elm, Water	Planera aquatica	25'-35'	20'-30'	•	•				•		•	•	M	This tree is attractive to bees, butterflies and/or birds.
Elm, Winged	Ulmus alata	30'-50'	20'-30'	•	•						•		H	This native is an excellent shade tree for both residential sites as well as larger more open spaces.
Holly, American	Ilex opaca	30'-50'	20'-30'	•	•			•	•	•	•	•	H	Red berries into winter; must have both sexes for berries.
Honey Locust	Gleditsia triacanthos	20'-30'	25'	•	•				•			•		Excellent lawn and street tree. Picturesque form and branching. Winter character
Hornbeam, American (Ironwood)	Carpinus caroliniana	30'-50'	20'-30'	•	•				•			•	M	Good street tree; scarlet fall color. Common understory tree.
Kentucky Yellowwood	Cladrastis kentuckea	30'-50'	30'-40'	•	•	•	•	•	•	•			M	An excellent, easy to grow, shade tree. Turf grows reasonably well under canopy.
Magnolia, Southern	Magnolia grandiflora spp.	30'-50'	10'-15'	•	•		•	•	•	•	•	•	M	Naturally a small tree or large shrub. Attractive when trained as an espalier against a wall or fence.

MEDIUM TREES (26-49 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
														gardens.
Maple, Florida (Southern Sugar Maple)	<i>Acer barbatum</i>	20'-30'	20'-35'	•		•			•				H	Not as much fall color as sugar maple; seeds eaten by birds.
Maple, Red	<i>Acer rubrum</i>	20'-30'	20'-30'	•		•	•	•			•	•	M	Excellent tree as specimen for lawn and park settings. Excellent fall color. Good shade tree. Buds, flowers and leaves provide food for many birds.
Oak, Bluejack	<i>Quercus incana</i>	20'-30'	20'-25'	•	•	•			•			•	H	Makes a good candidate for use as a street tree or for parking lot situations. It is very tolerant of drought and should make a great addition to urban landscapes.
Persimmon, Common	<i>Diospyros virginiana</i>	30'-50'	30'-40'			•		•	•		•	•	H	Produces fruit that is a valued wildlife food.
Pine, Spruce	<i>Pinus glabra</i>	30'-50'	20'-30'		•			•				•	M	Used for windbreaks, screening, and background massing. Seeds serve as a source of food for birds and mammals.
Pistache, Chinese (Male Only)	<i>Pistacia chinensis</i> (male only)	30'-50'	30'-40'	•		•			•				H	Desirable ornamental tree with attractive umbrella-like crown that turns a brilliant crimson in fall. Dependable tree for street or lawn, patio or garden corner planting. Pest resistant.
Sassafras	<i>Sassafras albidum</i>	30'-50'	20'-30'	•		•	•	•	•	•		•	H	Yellow, orange, pink, scarlet fall color; attracts birds.
Silverbell, Carolina	<i>Halesia carolina</i>	20'-30'	15'-20'	•			•	•	•		•		M	Similar culture to dogwood; white, bell-shaped flowers.
Soapberry, Western	<i>Sapindus saponaria</i> var. <i>drummondii</i>	20'-30'	20'-30'	•				•					H	It is a relatively clean tree. Autumn color is outstanding.
Tickle-Tongue (Prickly Ash)	<i>Zanthoxylum clava-herculis</i>	20'-30'	15'-30'						•	•	•	•	H	Best used as a border tree or with massing.

SMALL TREES (10-25 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking Areas	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
Buckeye, Red	Aesculus pavia	10'-20'	10'-20'	•			•	•				•	M	Salmon/red flwrs in spring; attracts humming birds and bees.
Crabapple	Malus spp.	20'-25'	15'-20'			•	•	•		•		•	M	Can be used in many types of landscape settings as they tolerate urban conditions well.
Crape Myrtle	Lagerstroemia indica	15'-20'	15'-20'	•		•	•		•				H	Ornamental tree that comes in many flower colors, heights, widths, autumn color of foliage and growth habits.
Devil's Walking Stick	Aralia spinosa	15'-20'	5'-10'			•	•				•	•	M	Excellent for woodland gardens and other naturalistic sites.
Dogwood, Flowering	Cornus florida	40'	15'-20'	•		•	•	•				•	M	4" white bracts in April; fruit attracts birds; red fall color.
Dogwood, Rough-Leaf	Cornus drummondii	20'	20'	•		•	•	•				•	H	A large specimen tree can be quite attractive in flower and for sure in the fall when there is a heavy fruit set.
Dogwood, Stiff	Cornus foemina	15'	10'	•		•	•	•	•		•	•	M	A reasonably attractive specimen and very easy to grow.
Fringetree, American	Chionanthus virginicus	15'-20'	12'-20'	•		•	•			•		•	M	Excellent specimen tree or in groups, borders or near large buildings.
Hawthorn, Mayhaw	Crataegus opaca	15'-20'	15'-20'				•	•	•		•	•	M	Tolerates a wide variety of moisture, drainage and light conditions. Fruit is highly prized for making jelly.
Holly, Dahoon	Ilex cassine	15'-20'	10'-15'		•								M	This native makes a nice specimen, particularly in a tub or container, is good in naturalistic plantings.
Holly, Deciduous (Possumhaw)	Ilex decidua	20'	20'	•		•		•				•	M	White flwrs in spring; orange berries into winter (female).
Holly, Yaupon (Female)	Ilex vomitoria	20'-25'	10'-15'		•			•			•	•	H	Grows in a wide range of soil conditions from wet to dry. This easy to grow, deer resistant plant has few insect and disease pests.
Magnolia, Pyramid	Magnolia pyramidata	30'-40'	15'-20'				•	•	•	•	•	•	L	The flowers are fragrant, showy, creamy-white and exude a strong turpentine scent.
Magnolia, Saucer	Magnolia x soulangiana	20'-25'	10'-15'	•		•	•		•				M	The most widely grown and easiest to grow of the oriental magnolias. Can be used as a specimen, accent, in group or mass plantings. Deer resistant.
Magnolia, Sweetbay	Magnolia virginiana	10'-20'	10'-20'	•	•		•	•		•	•	•	M	This elegantly shaped flowering tree is a great choice for a specimen or patio tree.
Maple, Japanese	Acer palmatum	15'-20'	15'-20'	•		•			•				M	An excellent landscape choice. There are hundreds of different cultivars that vary greatly in height, spread and leaf types.
Pawpaw	Asimina triloba	15'-20'	10'-15'			•	•					•	M	A shrub or small tree that tolerates shade. Flowers open greenish-brown and become deep red.
Plum, American	Prunus americana	10'-15'	10'-15'				•	•		•		•	M	Attractive masses of white flowers are present in late winter or early spring.
Plum, Mexican	Prunus mexicana	15'-	15'-			•	•	•	•	•		•	M	An excellent tree for natural

SMALL TREES (10-25 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking Areas	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
		20'	20'											settings and in woodland edges.
Redbud, Eastern	<i>Cercis canadensis</i>	15'-20'	15'-20'	•		•	•	•					H	Rosy-pink flowers in spring; drought-tolerant; yellow in fall.
Serviceberry, Shadeblow	<i>Amelanchier arborea</i>	15'-20'	15'-20'	•		•	•	•				•	M	Well adapted for naturalistic plantings adjacent to ponds, lakes and other bodies of water, even in damp soils.
Silverbell, Two-Winged	<i>Halesia diptera</i>	20'-35'	20'-25'	•			•	•			•	•	M	White to pink, bell-shaped flowers in spring.
Snowbell, American	<i>Styrax americanus</i>	8'-10'	3-5'	•			•			•		•	M	Fragrant white flowers mid-spring; rounded form.
Snowbell, Bigleaf	<i>Styrax grandifolius</i>	15'-20'	20'-25'	•			•			•		•	M	
Southern Wax Myrtle	<i>Myrica cerifera</i>	15'-20'	10'-15'	•	•			•		•	•	•	M	Useful as screening, for hedges, and birds eat the fruit.
Sparkleberry	<i>Vaccinium arboreum</i>	10'-15'	5-10'	•		•	•	•	•	•		•	H	Tree-like shrub; white flowers; dark berries in fall.
Stewartia, Virginia	<i>Stewartia malacodendron</i>	8'-10'	5'-10'				•	•	•				M	Waxy white flowers; cinnamon colored bark; slow grower.
Sumac, Shining	<i>Rhus copallina</i>	8'-10'	5'-10'	•		•	•	•				•	H	Used as an ornamental; many birds and mammals eat seeds.
Sumac, Smooth	<i>Rhus glabra</i>	8'-10'	5'-10'	•		•	•	•				•	H	Common tree used in open fields, along roadways, and other disturbed sites.
Sumac, Staghorn	<i>Rhus typhina</i>	15'-20'	15'-20'	•		•	•	•	•			•	M	This sumac tolerates a wide range of growing conditions.
Viburnum, Arrowwood	<i>Viburnum dentatum</i>	8'-10'	5-10'	•		•	•	•				•	M	An excellent shrub for naturalistic settings growing in shade to full sunlight.
Viburnum, Possumhaw	<i>Viburnum nudum</i>	5'-8'	3-5'	•		•	•	•			•	•	M	An excellent viburnum for shaded gardens and other naturalistic sites.
Viburnum, Rusty Blackhaw	<i>Viburnum rufidulum</i>	15'-20'	10'-15'	•		•	•	•	•			•	H	An excellent selection for naturalistic sites planted as an understory shrub to tall pines and other trees.
Witch Hazel, Common	<i>Hamamelis virginiana</i>	15'-20'	15'-20'	•		•	•			•			M	Creamy to bright yellow flowers in fall; golden fall color.
Witch Hazel, Vernal	<i>Hamamelis vernalis</i>	10'-15'	10'-15'	•		•	•			•		•	M	Easy to grow in a wide variety of garden soils and situations; best in sun to part shade and fertile, well drained soils.



VINES				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
American Wisteria	<i>Wisteria frutescens</i>	15'-20'	20'-30'	American wisteria is often used as an ornamental planting. The 'Dam B' cultivar has blue flowers in racemes and flowers late May to June and sporadically throughout the summer and fall.
Coral Honeysuckle	<i>Lonicera sempervirens</i>	15'-20'	5'-10'	Trumpet-shaped flowers mid-spring that will attract humming birds.
Creeping Fig	<i>Ficus pumila</i>			Climbs on walls made of almost any material.
Cross Vine	<i>Bignonia capreolata</i>	30'-50'	15'-20'	Long-lived; slow to establish; self-seeds; orange in fall.
Jasmine, Confederate	<i>Trachelospermum jasminoides</i>	10'-15'	10'-15'	This vine is noted for its highly fragrant, star-shaped flowers that can virtually cover a mass of foliage when in bloom.
Leatherflower	<i>Clematis crispa</i>	8'-10'	5'-10'	Blue, pink, lavender or white; dies to ground each year.
Passionflower	<i>Passiflora incarnata</i>	15'-20'	15'-20'	Lavender flowers; edible fruit; attracts butterflies.
Trumpet Creeper	<i>Campsis radicans</i>	25'-40'	5'-10'	Vigorous climber that produces beautiful orange, trumpet-shaped blooms, attractive to hummingbirds. Provide support such as trellis, fence or arbor for excellent colorful accent to patio, pathways or garden perimeter.
Virginia Creeper	<i>Parthenociss quinquefolia</i>	50'+	15'-20'	Fast-growing vine clings to walls and other surfaces for a quick cover. Dark-green leaves turn brilliant orange-red in fall. Good groundcover.
Virgin's Bower	<i>Clematis virginiana</i>	12'-15'	12'-15'	White flowers in late summer to early fall.
Yellow Jessamine	<i>Gelsemium sempervirens</i>	15'-20'	15'-20'	Foliage bronzes in winter; all parts of plant are toxic.

SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
Abelia	Abelia x grandiflora	5'-8'	3'-5'	No common insect or disease problems. Drought tolerant. White flowers in May until frost; fragrant. 'Edward Goucher' abelia has lavender flowers.
Althea	Hibiscus syriacus			This hardy, deciduous, vase-shaped, woody shrub blooms for several weeks beginning in midsummer.
Amazon Series Dianthus	Dianthus 'Amazon Series'	1'-2'	1'-2'	A wonderful plant for display in the garden and for use as a cut flower.
American Beautyberry	Callicarpa americana	8'-10'	5'-10'	Excellent native shrub for naturalistic sites like the edges of woodlands and other places where natives are featured. This shrub is quite drought tolerant.
Arborvitae	Arborvitae sp.			A very hardy arborvitae with dark green foliage that retains its color through the winter.
Arrowwood Viburnum	Viburnum dentatum	8'-10'	5'-10'	This is an excellent shrub for naturalistic settings growing in shade to full sunlight.
Aspidistra	Aspidistra elatior	2'-5'	2'-3'	Purple flowers near base of plant not often seen. Often used as a groundcover under live oaks. Do not use in sun.
Aucuba	Aucuba japonica	5'-8'	5'-10'	Dark green and yellow variegation. Needs well-drained soil. Other varieties available 'variegata' such as 'Goldieana' with a variegated spot in center of foliage and 'Nana,' a dwarf variety.
Azalea	Rhododendron spp.	Varies		Many different cultivars exist of this very popular flowering shrub. Although most bloom in spring, many cultivars that bloom at other times of the year are becoming more popular.
Banana Shrub	Michelia figo	15'-20'	5'-10'	Has an upright, positive form and used as accent, specimen, and in shade gardens.
Barberry, Japanese	Berberis thunbergii	2'-5'	3'-5'	Tolerant of pollutants in urban environment. Drought resistant. Will not grow in wet, poorly drained soils.
'Belinda's Dream' Rose	Rosa 'Belinda's Dream'	2'-5'	3'-5'	This is a shrub rose that has been compared to hybrid tea roses. It is noted for its outstanding fragrance and the foliage is bluish-green.
Boxwood, Common	Buxus sempervirens	3'-4'	3'-4'	A favorite plant for topiary and other speciality pruning as would be the case in pattern gardens.
Boxwood, Japanese	Buxus microphylla japonica			Tolerates heat, humidity and nematodes better than most boxwoods. Foliage may bronze in cold winters.
Boxwood, Korean	Buxus sinica var. insularis 'Wintergreen'	2'-5'	2'-3'	An excellent choice for hedges of moderate heights. It produces dark green, dense foliage and holds its color well during the winter months when some boxwood turn a bronze color due to cold temperatures.
Boxwood, Littleleaf	Buxus microphylla	5'-8'	3'-5'	Very popular boxwood for parterre work. Takes pruning quite well, although several prunings may be required annually to maintain a crisp hedge or strong pattern in the garden.
Camellia	Camellia japonica	10'	10'	There are many varieties of Camellia japonicas, and they come in many shapes, sizes, and colors of flowers.
Camelot White Foxglove	Digitalis purpurea 'Camelot White'	2'-5'	1'-2'	Best grown in part shade in the hot, sunny South. Flowers are good for cuts and butterflies are attracted to them.
Chinese Holly	Ilex cornuta	10'-15'	5'-10'	Excellent as a screen or barrier plant.
Chinese Mahonia	Mahonia fortunei	5'-8'	3'-5'	While the foliage texture is coarse, visually it appears softer than most other mahonias.
Chinese Witchhazel	Loropetalum chinense	8'-10'	5'-10'	Used as specimen, in mass plantings, shrubs, and in containers. It is almost pest free and easy to grow in most garden soils and shade situations.
Cleyera	Ternstroemia gymnanthera	8'-10'	5'-10'	This evergreen can be used as a small specimen evergreen tree standing alone and is equally effective used in mass as a privacy hedge.
Daylily	Hemerocallis fulva	2'-5'	2'-3'	There are over 60,000 registered varieties and the flowers come in many colors, shapes, sizes and forms.

SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
'Diamonds Blue'Delphinium	Delphinium chinensis	2'-4'	1'-2'	Delphiniums may be annuals, biannuals or perennials.
Drift Rose Series	Rosa 'Meijococ'	1'-2'	2'-3'	Small, low, spreading roses are invaluable for use in confined areas as a long blooming selection that is also a good groundcover and growing in containers.
Dwarf Nandina	Nandina domestica 'Purpurea Nana'	2'-3'	2'-3'	Does not flower or fruit. Tolerates drought, sun and shade.
Dwarf Palmetto	Sabal minor	5'	5'	Palm-like appearance. Fan-shaped leaves. Naturalistic settings. Understory plantings.
Elaeagnus, Thorny	Elaeagnus pungens	10'-15'	15'-20'	This huge, sprawling shrub grows well in a wide range of soil conditions, including fairly dry ones.
False Indigo	Baptisia australis	2'-5'	3'-5'	Beautiful indigo blue flowers followed by seed pods that turn an attractive black when mature. Plants may be sheared after flowering to keep height down and encourage a more rounded growth of specimen. Clumps slowly develop over time and plants appear more shrub-like.
Fatsia	Fatsia japonica	5'-8'	3'-5'	This shrub cannot tolerate wet, heavy soils nor bright sunlight or sub-freezing temperatures. One of the best broadleaf plants for shady areas.
Florida Jasmine	Jasminum floridum	2'-5'	3'-5'	It tolerates high temperatures and humidity. It blooms over a period of several months, but never has a big flush of flowers.
Flowering Quince	Chaenomeles speciosa	8'-10'	5'-10'	Many cultivars with broad color range of flowers. Mature plants can stand drought.
Forsythia	Forsythia x intermedia	8'-10'	5'-10'	It makes a good accent or specimen plant and adapts well to being planted on slopes.
Fortune's Osmanthus	Osmanthus x fortunei	10'-15'	5'-10'	This osmanthus can be used as a screen, a clipped hedge, in containers and as a specimen plant.
Frostproof Gardenia	Gardenia augusta 'Frostproof'	5'-8'	5'-10'	A bit harder than the species. Has peak bloom in spring followed by sporadic blooming in summer.
Fuzzy Deutzia	Deutzia scabra	8'-10'	3'-5'	Easy to grow in the average garden soil, needs full sun and annual pruning after spring flowering to remove weak, broken, or dead branches.
Garden Hydrangea	Hydrangea macrophylla	5'-8'	3'-5'	Plants may be regular size and up to 8-10 feet, while the dwarf varieties are only 2-3 feet.
Gardenia	Gardenia jasminoides	2'-5'	3'-5'	Gardenias make a nice moderately low privacy hedge and also are especially nice in the shrub border growing as specimen plants.
Holly Fern	Cyrtomium falcatu	2'-3'	2-3'	Needs shade, moisture, humidity shade and a well-drained soil. Can be used as a ground cover.
Holly Osmanthus	Osmanthus heterophyllus	10'-15'	5'-10'	A small tree or large shrub lends itself well to pruning and can be used as sheared hedge, barrier plant, it also makes a good screen and can be grown in containers.
Huckleberry	Gaylussacia dumosa	8'-10'	3'-5'	Native, semi-evergreen shrub has highly irregular, spreading branches that often give it a sculptured effect.
Indian Hawthorn	Rhaphiolepis indica	4'-6'	4'-6'	Needs full sun or will develop a fungal leaf spot. 'Clara' and 'Snow' are recommended cultivars.
Japanese Holly	Ilex crenata	8'-10'	5'-10'	Has dense, compact growth on a rounded plant. Best used in mass plantings, along walks, or as tall ground covers.
Japanese Pieris	Pieris japonica	8'-10'	5'-10'	It is excellent for woodland gardens, in a container, and in the shade garden.
Japanese Privet (Wax Leaf Ligustrum)	Ligustrum japonicum	10'-15'	10'-15'	Commonly used as a clipped or unclipped hedge, as a topiary, and in large containers.
Juniper	Juniperus spp.	Varies		This is a large group of evergreen plants of varying sizes and growth patterns.
Lanceleaf	Coreopsis	2'-5'	1'-2'	This is an excellent bedding plant for summer color.

SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
Tickseed	<i>lanceolata</i>			
Leatherleaf Mahonia	<i>Mahonia bealei</i>	5'-8'	3'-5'	It is very good for shady areas and can be used in foundation plantings, and in masses or groups.
Little Suzy Black Eyed Susan	<i>Rudbeckia fulgida</i> var. <i>speciosa</i> 'Viette's Little Suzy'	2'-5'	2'-3'	Bright, daisy-like, golden yellow flowers with brownish-purple centers. Sturdy, compact, upright habit which makes it a wonderful bedding plant for mixed borders and wildflower gardens. Very drought tolerant.
Mock Orange	<i>Philadelphus coronarius</i>	10'-15'	5'-10'	Used as specimen, in shrub border, and in screens.
Nandina	<i>Nandina domestica</i>	5'-8'	5'-10'	Easy to grow almost anywhere.
Oakleaf Hydrangea	<i>Hydrangea quercifolia</i>	5'-8'	5'-10'	Has distinctive, deeply lobed, oak-like leaves that turn reddish in fall.
Oleander	<i>Nerium oleander</i>	15'-20'	10'-15'	Used in screening, containers, mass plantings and as specimen plant.
Penny Mac Hydrangea	<i>Hydrangea macrophylla</i> 'Penny Mac'	4'-6'	3'-4'	This wildly popular selection requires minimal care, yet provides a prolific display of fantastic mop-head flowers repeatedly throughout summer. Blooms tend to be blue in acid soils and pink in more alkaline soils. Mass for a dramatic effect or combine with perennials and shrubs in beds and borders.
Pinnate Prairie Coneflower	<i>Ratibida pinnata</i>	2'-3'	1'-2'	A slender, hairy-stemmed plant bearing flower heads with drooping, yellow rays surrounding a roundish to ellipsoid, grayish central disk darkening to brown as rays drop off.
Pittosporum, Japanese	<i>Pittosporum tobira</i>	6'-8'	6'-8'	Creamy white fragrant flowers in the spring. This drought-tolerant plant is poisonous to animals, particularly cattle. Also tolerant of salt. A variegated variety has a white leaf margin.
Podocarpus	<i>Podocarpus macrophyllus</i>	15'-20'	5'-10'	It is used as a hedge, clipped hedge, topiary and for wildlife food. The arils of the fruit have been reported edible by humans. When established, it is drought tolerant.
Possumhaw	<i>Ilex decidua</i>	15'-20'	5'-10'	A narrow, upright, rounded cultivar whose leaves are narrow, turn yellow and hang on the plant into the fall.
Primrose Jasmine	<i>Jasminum mesnyi</i>	4'-6'	4'-6'	Drought tolerant. Used to stabilize banks on road cuts.
Privet	<i>Ligustrum</i> spp.	Varies		A very versatile landscape plant for hedges, foundation plantings, topiary or screens. Hard to beat for adding form, adaptability and color contrast to the landscape. Evergreen.
Purple Coneflower	<i>Echinacea purpurea</i>	2'-5'	1'-2'	This is a wonderful perennial that blooms during the summer months. The flowers are more pink than purple.
Pyracantha	<i>Pyracantha</i> sp.	10'-15'	10'-15'	Used for espalier, screening, barrier planting and specimen plant. This pyracantha has drought tolerance.
Red Leaf Photinia	<i>Photinia fraseri</i>	8'-10'	8'-12'	Excellent medium shrub for hedge or screens. New growth explodes in bright bronze-red in early spring, maturing to large, dark green leaves. Evergreen, can be used as espalier or as a patio tree.
Sago Palm	<i>Cycas revoluta</i>	8'-10'	5'-10'	very desirable evergreen plant displaying a stout trunk and long leaves with many narrow stiff leaflets. The leaves of this palm-like tree form an open rosette.
Sasanqua	<i>Camellia sasanqua</i>	15'-20'	5'-10'	Easy to grow and rewarding with abundant flowers in fall and winter. They may be used as specimens, espaliers, and screening.
Shishi Gashira Camellia	<i>Camellia sasanqua</i> 'Shishi Gashira'	4'-5'	6'-8'	A versatile performer displaying profuse, hot pink, semi-double blooms with golden yellow stamens in the center and glossy, dark green foliage. Excellent choice for a colorful low hedge or high profile groundcover.
Southern Arrowwood	<i>Viburnum recognitum</i>	5'-15'	5'-10'	<i>Spiraea tomentosa</i> grows to up to four feet high, and prefers moist to wet soil and full sun.
Spiraea	<i>Spiraea</i> spp.	Varies		Although many species and varieties of spiraea are

SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
				available, all have small leaves less than 2" long, showy flowers, are drought tolerant and were widely used around homes in antebellum days.
Sweet Osmanthus	Osmanthus fragrans	15'-20'	10'-15'	This large shrub or small tree may be used as a screen, hedge or in containers.
Sweet Shrub	Calycanthus floridus	10'-15'	5'-10'	Flowers are very fragrant and the leaves are aromatic when crushed. Produces nice autumn color. Well adapted for naturalistic sites where natives are featured. Normally produces multiple stems.
Sweet Viburnum	Viburnum spp.	Varies		Most have white clusters of flowers in the spring. Tolerant of drought but must be grown in well-drained soils.
Texas Mountain Laurel	Sophora secundiflora	8-10'	10'-15'	This is an excellent small evergreen tree and large shrub for the residential scale where conditions are favorable for their use.
Upright Prairie Coneflower	Ratibida columnifera	2'-3'	1'-2'	A colorful addition to natural-looking, easy-care borders. The drooping petals and columnar center have the effect of a Mexican sombrero.
Virginia Willow, Sweetspire	Itea virginica	4'	4'	Understory flowering shrub. Red fall color. Native shrub. Naturalistic settings. Detail plantings.
Wax Leaf Viburnum	Viburnum japonicum	8'-10'	5'-10'	This viburnum produces large glossy foliage and upright plant form that is ideal for use as a privacy hedge.
Weigela	Weigela florida	5'-8'	5'-10'	This flowering shrub is well adapted for a mixed border of shrubs.

GRASSES & GRASS-LIKE				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
Big Blue Lilyturf	Liriope muscari 'Big Blue'	1'-2'	1'-2'	Abundant blue flower spikes rise above the attractive, tufted arching, grasslike foliage followed by clusters of black berries. Superior edging, border or groundcover.
Butterfly Iris	Diets bicolor	2'-5'	3'-5'	Flowers over extended period. Mass planting. Detail design.
Common Periwinkle	Vinca minor 'Variegata'	> 1'	1'-2'	Evergreen perennial displays profusion of lilac blue flowers. Terrific groundcover for flower beds. Creamy white margin to dark green leaves. Use on banks and steep slopes. Roots as it spreads.
Fountain Grass	Pennisetum alopecuroides spp.	1'-3'	1'-3'	Graceful mounding form. Excellent in masses. Winter character.
Liriope, Variegated	Liriope muscari 'Variegata'	1'-2'	1'-2'	A clump forming plant of strap-like, arching, medium green leaves which are variegated with creamy yellow margins. Used as a ground cover, in borders, as edging and in containers. Has lavender flowers.
Moss Phlox	Phlox subulata	>1"	12"	This is an old fashioned perennial that is well adapted to dry rocky soils and other places with shallow soils. Provide a well-drained soil and full sunlight.
Pampas grass	Cortaderia selloana	10'-15'	5'-10'	Ornamental grass with showy, white 30-inch plumes held above narrow, sharp-edged foliage that forms large clumps. Good, natural-looking screen/windbreak or landscape accent.
Pink Muhly Grass	Muhlenbergia capillaris	2'-5'	2'-3'	This is a showy clump forming grass that can get to 4 feet tall and wide. Pink plumes in late summer, early fall.
Purple Poppy Mallow	Callirhoe involucrata	> 1'	1'-2'	This trailing, native perennial looks good trailing over walls and makes an excellent ground cover. It flowers from late spring until frost. It is drought tolerant and grows best in a well drained soil.
Sea Myrtle	Baccharis halimifolia	6"-10"	5'-10'	Female plant covered with shiny white "clouds" in fall.
Wild Blue Phlox	Phlox divaricata	>1"	12"	Semi-evergreen foliage.
Yellow Flag Iris	Iris pseudacorus	2'-5'	2'-5'	Mass plantings. Yellow flowers. Wetland plant. Naturalistic settings.



## **ARTICLE 14. CODE ADMINISTRATORS**

- 14.1 DESIGNEES**
- 14.3 PARISH COMMISSION**
- 14.4 EXECUTIVE DIRECTOR**
- 14.5 ZONING ADMINISTRATOR**
- 14.6 HISTORIC PRESERVATION COMMISSION**

### **14.1 DESIGNEES**

Certain officials within this section are cited as having powers that may also be administered by a designee, indicated in this section by the language "designee." The ability to direct powers to a designee applies to the actions of such officials throughout this Code.

### **14.2 CADDO PARISH PLANNING AND ZONING COMMISSION**

The Caddo Parish Planning and Zoning Commission has the following specific powers pursuant to this Code:

- A.** To make recommendations on zoning text and map amendment applications.
- B.** To make final decisions on special use applications.
- C.** To make recommendations on planned unit development applications.
- D.** To make final decisions on site plan reviews when required by this Code.
- E.** To make final decisions on appeals of site plan reviews conducted by the Executive Director.
- F.** To make final decisions on subdivisions.
- G.** To make final decisions on variance applications.
- H.** To make final decisions on zoning appeals.

### **14.3 PARISH COMMISSION**

The Parish Commission has the following specific powers pursuant to this Code:

- A.** To make final decisions on zoning map amendment applications for lots within Caddo Parish.
- B.** To make final decisions on zoning text amendment applications.
- C.** To make final decisions on appeals of the approval or denial of special use applications for lots within Caddo Parish.
- D.** To make final decisions on planned unit development applications for lots within Caddo Parish.

### **14.4 ZONING BOARD OF APPEALS**

The Zoning Board of Appeals has the following powers pursuant to this Code:

- A.** To make final decisions on variance applications.
- B.** To make final decisions on zoning appeals.

### **14.5 EXECUTIVE DIRECTOR**

The Executive Director may designate one or more staff persons to act as the Executive Director; however, a zoning decision may only be rendered once. The Executive Director, or his/her designee, has the following powers pursuant to this Code:



- A. To review and make final decisions on administrative exception applications.
- B. To review and make final decisions on site plan review applications when required by this Code.
- C. To review and make final decisions on zoning interpretation applications.
- D. To receive and forward zoning applications as required by this Code to the appropriate administrative bodies.

#### **14.6 ZONING ADMINISTRATOR**

The Zoning Administrator may designate one or more staff persons to act as the Zoning Administrator; however, a zoning decision may only be rendered once. The Zoning Administrator, or his/her designee, has the following powers, with the concurrence of the Executive Director, pursuant to this Code:

- A. To review and make final decisions on temporary use permit applications.
- B. To review and make final decisions on sign permit applications.
- C. To conduct inspections of structures or the use of land to determine whether there is compliance with this Code, and, in case of any violation, order corrective action.

## **ARTICLE 15. APPLICATION PROCEDURES**

- 15.1 APPLICATION**
- 15.2 NOTICE**
- 15.3 PUBLIC HEARING**
- 15.4 NEIGHBORHOOD PARTICIPATION PLAN**

### **15.1 APPLICATION**

#### **A. Filing and Pre-Application Meeting**

1. All zoning and subdivision applications must be filed with the Executive Director, unless otherwise specified. The application must be on forms provided by the Executive Director and filed in such quantity as required by the instructions.
2. Prior to formal submittal of an application, the applicant may request a pre-application meeting with the Executive Director and/or the Metropolitan Planning Commission staff. The purpose of the pre-application meeting, which does not require a formal application or fees, is to provide informal advice and assistance to the applicant. Any opinions or advice provided are not binding with respect to any official action that may be taken on the application. Certain applications per Article 16 require a pre-application meeting as part of the approval process.

#### **B. Completeness**

1. The application must include all information, plans, and data as specified in the application requirements. Any required plans must be at a scale sufficient to permit a clear and precise understanding of the proposal, unless specifically required to be at a set scale.
2. The Executive Director will examine all applications within 30 days of filing to determine completeness. If the application does not include all the submittal requirements for the application, the Executive Director will reject the application and provide the applicant with the reasons for the rejection. The Executive Director will take no further steps to process the application until all deficiencies are remedied.
3. If any application submittal requirement is not applicable or inappropriate to determine the nature of the development, a submission waiver may be requested with justification for such a waiver.
4. After an application is determined to be complete, any substantive change made by the applicant to the application requires resubmittal of the entire application and a new completeness review. However, such revisions do not require an additional payment of fees.
5. Once the application is under consideration by the appropriate body, additional information or revisions requested during review do not constitute a substantive change to the application.

#### **C. Fees**

Each application must be accompanied by the required filing fee as established and modified in the Code of Ordinances. The failure to pay such fee when due is grounds for refusing to process the application and renders the application incomplete. If an application is submitted by the Parish Commission or Caddo Parish Planning and Zoning Commission, then fee requirements are waived.

#### **D. Withdrawal of Application**

An applicant has the right to withdraw an application at any time prior to the final decision, including the ability to withdraw the application if it has been tabled by the Parish Commission, or Caddo Parish Planning and Zoning Commission. The applicant must submit a request for withdrawal in writing. There will be no refund of fees. Receipt of a written withdrawal request by the Executive Director will officially terminate the application.

#### **E. Consideration of Successive Applications**

1. Within one year of the date of denial, a subsequent application for the same zoning approval will not be reviewed or heard unless there is substantial new evidence available, or if a significant

- mistake of law or fact affected the prior denial.
2. If the application is resubmitted earlier than one year from the date of denial, the subsequent application must include a detailed statement of the grounds justifying its consideration.
  3. The Executive Director will make a determination as to whether the subsequent application is appropriate for resubmittal prior to the expiration of the one year wait requirement. If the Executive Director finds that there are no new grounds for consideration of the subsequent application, he/she will summarily, and without hearing, deny the request.

**F. Stay of Enforcement Proceedings**

Any application submittal that remedies an existing violation, as determined by the Zoning Administrator, shall stay all enforcement proceedings unless the Zoning Administrator certifies that, by reason of the facts stated as a part of the violation, a stay would in his or her opinion cause imminent peril to life or property. When such determination is made, enforcement proceedings shall not be stayed except by a restraining order granted, after due notice, to the Zoning Administrator, by the Caddo Parish Planning and Zoning Commission or a court of proper jurisdiction.

**G. Summary of Application Actions**

Table 15-1: Summary of Application Actions describes the responsibilities and actions taken in the processing and approval of the applications of the Code. This is provided for reference purposes and in the case of any conflict with Article 16, Article 16 controls.

TABLE 15-1: SUMMARY OF APPLICATION ACTIONS								
APPLICATIONS	ADMINISTRATORS							
	Zoning Administrator	Historic Preservation Commission (HPC)	Executive Director	Caddo Parish Planning and Zoning Commission (PZC)		Parish Commission	Caddo Parish Civil District Court	Unified Development Code Source Cited
<b>Parish Commission</b>								
Code Text Amendment			RR	PH & RR		D	A	Section 16.1
Zoning Map Amendment (Zoning Change)			RR	PH & RR		D	A	Section 16.2
Planned Unit Developments (PUD & SPUD)			RR	PH & RR		D	A	Section 16.8
<b>Caddo Parish Planning and Zoning Commission (MPC)</b>								
Variance to Zoning			RR	PH & D			A	Section 16.4
Special Exception Use			RR	PH & D		A		Section 16.5
Appeal to Staff Administrative Decisions				R & D			A	Section 16.13
<b>Caddo Parish Planning and Zoning Commission (MPC)</b>								
Special Use Permit			RR	PH & D		A	A	Section 16.3
Site Plan Review - MPC			RR	D			A	Section 16.7
Subdivision - Major			RR	PH & D		A	A	Article 17
Subdivision - Minor			RR	D		A	A	Article 17

Tabled continued on following page

TABLE 15-1: SUMMARY OF APPLICATION ACTIONS								
APPLICATIONS	ADMINISTRATORS							
	Zoning Administrator	Historic Preservation Commission (HPC)	Executive Director	Metropolitan Planning Commission (MPC)		Parish Commission	Caddo Parish Civil District Court	Unified Development Code Source Cited
<b>Executive Director</b>								
Administrative Exception to Zoning			R & D	A				Section 16.6
Site Plan Review - Administrative			R & D	A				Section 16.7
Zoning Interpretation	R		R & D	A				Section 16.10
Subdivision - Administrative			R & D			A	A	Article 17
<b>Zoning Administrator</b>								
Sign Permit	R & D			A				Section 16.9
Temporary Use Permit	R & D		R	A				Section 16.11
Certificate of Occupancy (CO)	R & D			A				Section 16.12
<b>KEY</b>								
R = Review    RR = Review & Recommendation    PH - Public Hearing    D = Decision    A = Appeal								

## 15.2 NOTICE

### A. Required Notice

Table 15-2: Required Notice indicates the types of notice required for public hearings on the zoning and subdivision applications.

TABLE 15-2: REQUIRED NOTICE			
Application	Notice Type		
	Published	Mailed	Posted
Code Text Amendment	•		
Zoning Map Amendment	•	•	•
Special Use	•	•	•
Variance to Zoning	•	•	•
Special Exception Use	•	•	•
Planned Unit Developments (PUD & SPUD) - Preliminary Site Plan	•	•	•
Appeal to Staff Administrative Decisions	•		
Subdivision Application (Major) - Preliminary Plat	•		
Annexation	•		

### B. Published Notice

When published notice is required, the Executive Director will publish notice in a newspaper of general circulation within Caddo Parish. The notice must include the date, time, place, and purpose of such hearing, the name of the applicant, and the address of the subject property. Notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.

### **C. Mailed Notice**

#### **1. General Requirements**

- a. Written notice will be mailed by the Executive Director no less than 15 and no more than 30 days in advance of the scheduled hearing date to all property owners within 1500 feet of the property line of the subject property. The notice must include the date, time, place, and purpose of such hearing, the name of the applicant, and the address of the subject property. When a zoning map amendment is proposed by the Caddo Parish Planning and Zoning Commission or the Parish Commission, notification must also be mailed to the owner of the subject property.
- b. Nothing in this section is intended to prevent the applicant from giving additional notice as he/she may deem appropriate.

#### **2. Mailed Notice for Administrative Exceptions**

- a. For administrative exceptions, written notice will be mailed by the Executive Director to property owners abutting the subject property as well as the property owner(s) located directly across the street no less than 15 and no more than 30 days in advance of the date of when he/she will make a decision.
- b. If a noticed property owner objects to the administrative exception prior to the date indicated on the notice, the application is then considered a variance and subject to the variance notice requirements.

### **D. Posted Notice**

When posted notice is required, it must be located on the subject property in accordance with the following provisions:

1. The required posting period must be no less than 15 days and no more than 30 days in advance of the scheduled hearing date. The sign must be posted at a prominent location on the property, near the sidewalk or public right-of-way so that it is visible to pedestrians and motorists. Properties with more than one street frontage are required to post one sign visible on each street frontage. Posted signs may be removed the day following the scheduled hearing date.
2. The Zoning Administrator will erect the sign and the property owner must maintain the sign during the required posting period.

## **15.3 PUBLIC HEARING**

### **A. Pre-Hearing Examination**

Once required notice is given, any person may examine the application and material submitted in support of or in opposition to the application during normal business hours, subject to the exceptions set forth in the Freedom of Information Act. Upon reasonable request, any person is entitled to copies of the application and related documents. A fee may be charged for such copies.

### **B. Conduct of the Public Hearing**

The public hearing must be conducted in accordance with all applicable requirements of Louisiana law and the rules and regulations of the body conducting the hearing.

### **C. Continuances**

The body conducting the hearing may continue a public hearing. No new notice is required to reopen

the public hearing if the hearing is continued to a date specific, provided that a public announcement of the future date, time, and place of the continued hearing is made at the current hearing and recorded in the minutes. If the hearing is adjourned, rather than continued to a date specified, in order to reopen the hearing all notice must be given that would have been required for the initial public hearing.

## 15.4 NEIGHBORHOOD PARTICIPATION PLAN

### A. Purpose and Intent

1. Ensure that applicants pursue early and effective neighborhood participation in conjunction with their applications, giving them the opportunity to understand and try to mitigate any real or perceived impacts their application may have on the community or on the neighborhood;
2. Ensure that the citizens and property owners of Caddo Parish have an adequate opportunity to learn about applications that may affect them and to work with applicants to resolve concerns at an early stage of the process; and
3. Facilitate ongoing communication between the applicant, interested citizens and property owners, planning staff, and elected officials throughout the application review process.
4. The neighborhood participation plan is not intended to produce complete consensus on all applications, but to encourage applicants to be good neighbors and to allow for informed decision making. Completion of the neighborhood participation plan may not be construed as any prejudgment, commitment, or guarantee to require a successful resolution of any differences between applicants and participants. It is not the intent of this subsection to guarantee or require that an application will be approved with or without any particular conditions.

### B. Applicability

1. A neighborhood participation plan shall be completed as part of the application submittal process for any land development application the Executive Director, or his/her designee, deems necessary due to its sensitive nature, proximity to the neighborhood or where unusual circumstances, common sense and good judgment dictate. The Executive Director will evaluate each application on a case-by-case basis.
2. A neighborhood participation plan is not required for any application for a Code text amendment.

### C. Waiver of Neighborhood Participation Plan Requirements

If a neighborhood participation plan is required by the Executive Director of the MPC, the affected applicant may submit a written request for waiver citing rationale therefore. The Executive Director will document his or her decision and rationale of all waiver requests.

### D. Participants

Participants in the neighborhood participation plan shall consist of the following:

1. Applicants and property owners or their duly authorized representatives listed on the development or variance application.
2. Homeowners associations, neighborhood associations, or any equivalent local group, and individuals. An inventory of all homeowners associations, neighborhood associations, or any equivalent local group, may be kept and made available for distribution at the Office of the Metropolitan Planning Commission.

### E. Target Area

The level of citizen interest and area of involvement will vary depending on the nature of the application and the location of the Site. The target area may include the following:

1. Individuals located within five hundred (500) feet of the subject property;

2. The head of homeowners association, neighborhood association, or equivalent local group located within five hundred (500) feet of the subject property. In the case where there are no homeowners associations within the five hundred (500) foot radius, planning staff will provide the applicant a list of the five (5) nearest homeowners associations' contact information outside of the five hundred (500) foot radius line;
3. Other potentially affected property owners outside of the outside of the five hundred (500) foot radius line as determined by planning staff; and
4. Other interested parties who have requested that they be placed on a list of interested parties maintained by the Office of the MPC.
5. The applicant may not submit a neighborhood participation plan until after a pre-application meeting and consultation with planning staff.

**F. Neighborhood Participation Meeting**

If a neighborhood participation plan is required, the applicant shall schedule one meeting with the target area homeowners association, neighborhood association, or individuals as part of the submission of their land-use development or variance application. The meeting(s) shall include a presentation and a discussion about the proposed project, or request, subject to review by the appropriate body (depending on the type of application). Additional meetings may be scheduled by the applicant, if desired. Any scheduled neighborhood participation meeting shall be held at a reasonable time and at a reasonable location.

**G. Neighborhood Participation Report**

If a neighborhood participation plan is required, the applicant shall provide a written report on the results of its neighborhood participation meeting efforts. At a minimum, the neighborhood participation report shall include the following items:

1. Dates and locations of all meetings where entities and individuals were invited to discuss the applicant's proposal or a statement indicating the reasons if no meeting was held. No information pertaining to any meeting held more than one hundred eighty (180) days prior to the submittal of the application may be accepted as part of the neighborhoods participation report;
2. Content, dates mailed, and numbers of mailings, including letters, meeting notices, newsletters, publications, and petitions received in support of or in opposition to the proposed project, and any other materials pertaining to the notification process;
3. A list of individuals and entities that were invited and contacted to the meeting;
4. Copy of the meeting sign-in sheet showing the names, addresses, and contact information of the participants of the meeting.
5. A summary of the concerns and issues discussed during the meeting and how the applicant intends to address them. If the concern, issue, or problem is not being addressed, the applicant may state the reasons.

## ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES

- 16.1 CODE TEXT AMENDMENT
- 16.2 ZONING MAP AMENDMENT
- 16.3 SPECIAL USE PERMIT
- 16.4 VARIANCE TO ZONING
- 16.5 SPECIAL EXCEPTION USE
- 16.6 ADMINISTRATIVE EXCEPTION TO ZONING
- 16.7 SITE PLAN REVIEW
- 16.8 PLANNED UNIT DEVELOPMENT AND SMALL PLANNED UNIT DEVELOPMENT
- 16.9 SIGN PERMIT
- 16.10 ZONING INTERPRETATION
- 16.11 TEMPORARY USE PERMIT
- 16.12 CERTIFICATE OF OCCUPANCY
- 16.13 APPEAL OF STAFF ADMINISTRATIVE DECISIONS

### 16.1 CODE TEXT AMENDMENT

#### A. Purpose

The regulations imposed and the districts created by this Code may be amended from time to time in accordance with this section. This process for amending the Code is intended to allow modifications in response to omissions or errors, changed conditions including subdivision of land, or changes in land use policy. Amendments are not intended to relieve particular hardships or confer special privileges or rights upon any person or party.

#### B. Initiation

The Parish Commission, the Caddo Parish Planning and Zoning Commission, a property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may propose a Code text amendment. Code text amendments initiated by the Parish Commission also require an application, but are exempt from fees.

#### C. Authority

The Parish Commission, after receiving a recommendation from the Caddo Parish Planning and Zoning Commission, shall take formal action on requests for Code text amendments.

#### D. Process

##### 1. Action by Executive Director

All applications for a Code text amendment must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application.

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the issue to be addressed by the proposed Code text amendment, and shall also include staff comments and a recommendation regarding the application and proposed Code text amendment.
- b. The Executive Director shall obtain a resolution from the Caddo Parish Planning and Zoning Commission that authorizes the preparation of the proposed Code text amendment for review by the Caddo Parish Planning and Zoning Commission.
- c. The Executive Director will prepare a draft of the proposed Code text amendment.
- d. The Executive Director may consult with appropriate Caddo Parish staff and/or community stakeholders groups in the course of drafting the proposed Code text amendment.
- e. The Executive Director will assign a case number and place the proposed Code text amendment in ordinance draft form on the official agenda for the Caddo Parish Planning and Zoning Commission.



## 2. Action by Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, and staff comments, including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission will consider the proposed Code text amendment at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
  - i. The Parish Commission must act on the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the Parish Commission grants additional consideration time before the 90 day period has expired.
  - ii. If the Parish Commission does not act upon the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall recommend any of the following actions: recommendation of approval, recommendation of approval with modifications, or recommendation of denial of the application for a Code text amendment.
- c. Within 60 days of the close of the date that the recommendation is rendered, the Caddo Parish Planning and Zoning Commission must forward its recommendation to the Parish Commission.

## 3. Action by Parish Commission

- a. Upon receipt of a copy of the filed application, the Shreveport Metropolitan Planning Commission Staff Report and the Caddo Parish Planning and Zoning Commission's recommendation, the Parish Commission will follow this Code and the Parish Commission Rules of Procedure in review and action on the proposed Code text amendment.
  - i. The Parish Commission must act on the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the Parish Commission grants additional consideration time before the 90 day period has expired.
  - ii. If the Parish Commission does not act upon the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- b. Decisions on a Code text amendment are not final until the Parish Commission takes action on the proposed Code text amendment in one of the following ways: approval, approval with modifications, or denial. Modifications for a Code text amendment are only allowed to clarify the intent of the proposed amendment, to resolve contradictions under the Code or to correct errors such as grammatical mistakes, labeling, numbering or formatting issues. The Parish Commission may also return the application or request for a Code text amendment to the Caddo Parish Planning and Zoning Commission with instructions for further review and consideration.
  - i. Simple Majority Vote. If the Caddo Parish Planning and Zoning Commission recommended approval of the Code text amendment then the Parish Commission may render its decision to approve the amendment with a simple majority vote. (State law reference: La. R.S. 33:140.30)
  - ii. Two-Thirds Vote. If the Caddo Parish Planning and Zoning Commission recommended denial of the Code text amendment then the Parish Commission shall render its decision to approve the amendment with a two-thirds vote. (State law reference: La. R.S. 33:140.30)

- c. Decisions on a Code text amendment are not final until the Parish Commission acts concerning the recommended Code text amendment.

**E. Approval Standards**

In making their recommendation and decision, the Caddo Parish Planning and Zoning Commission and Parish Commission must consider the following standards. The approval of Code text amendments is based on a balancing of these standards.

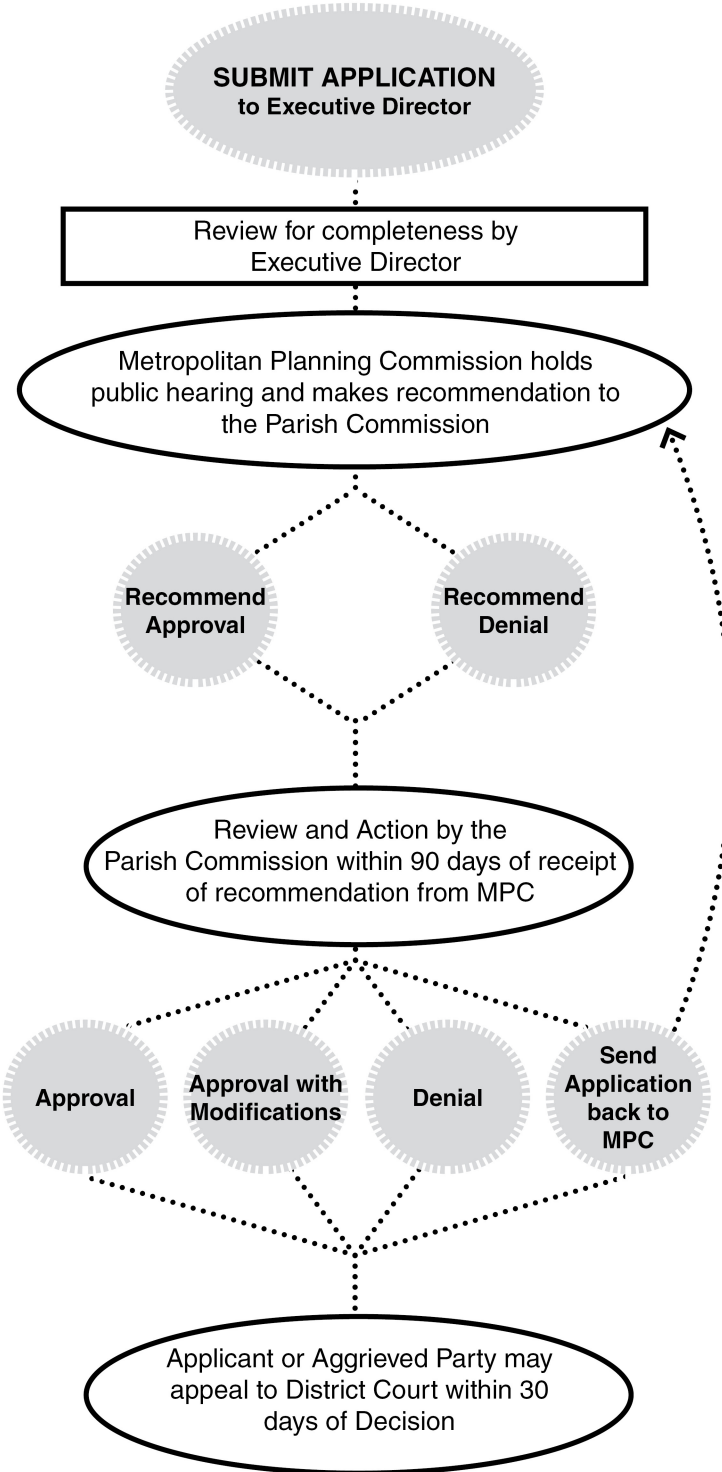
1. The extent to which the proposed amendment promotes the public health, safety, and welfare.
2. The consistency of the proposed amendment with the Master Plan and any adopted land use policies.
3. The consistency of the proposed amendment with the intent of this Code.
4. Whether the proposed amendment corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.
5. The extent to which the proposed amendment creates nonconformities.

**F. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Parish Commission decision on a Code text amendment to Caddo Parish Civil District Court.

FIGURE 16-1: CODE TEXT AMENDMENT

# Code Text Amendment



## 16.2 ZONING MAP AMENDMENT

### A. Purpose

The regulations imposed and the districts created by this Code may be amended from time to time in accordance with this section. This process for amending the Zoning Map is intended to allow modifications in response to omissions or errors, changed conditions including subdivision of land, or changes in land use policy. Amendments are not intended to relieve particular hardships or confer special privileges or rights upon any person or party.

### B. Initiation

The Parish Commission, the Caddo Parish Planning and Zoning Commission, a property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may propose zoning map amendments. Zoning map amendments initiated by the Parish Commission also require an application, but are exempt from fees.

### C. Authority

For zoning map amendments proposed within the boundaries of Caddo Parish, the Parish Commission, after receiving a recommendation from the Caddo Parish Planning and Zoning Commission, shall take formal action on requests for zoning map amendments.

### D. Process

#### 1. Action by Executive Director

All applications for a zoning map amendment must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application.

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed zoning map amendment and shall also include staff comments and a recommendation regarding the application and proposed zoning map amendment.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, and comments including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission will consider the proposed zoning map amendment at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall recommend any of the following actions: recommendation of approval, recommendation of approval with modifications, or recommendation of denial of the application.
- c. Within 60 days of the close of the date that the recommendation is rendered, the Caddo Parish Planning and Zoning Commission must forward its recommendation to the Parish Commission.

#### 3. Action by Parish Commission

- a. Upon receipt of a copy of the filed application, the Caddo Parish Planning and Zoning Commission Staff Report and the Caddo Parish Planning and Zoning Commission's

recommendation the Parish Commission will follow this Code and the Parish Commission Rules of Procedure in review and action on the proposed zoning amp amendment.

- i. The Parish Commission must act on the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the Parish Commission grants additional consideration time before the 90 day period has expired.
  - ii. If the Parish Commission does not act upon the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- b. Decisions on a zoning map amendment are not final until the Parish Commission takes action on the proposed zoning map amendment for properties within the boundaries of the City of Shreveport, Louisiana in one of the following ways: approve or deny. The Parish Commission may also return the application or request for a zoning map amendment to the Caddo Parish Planning and Zoning Commission with instructions for further review and consideration.
- i. Simple Majority Vote. If the Caddo Parish Planning and Zoning Commission recommended approval of the zoning map amendment then the Parish Commission may render its decision to approve the amendment with a simple majority vote. (State law reference: La. R.S. 33:140.30)
  - ii. Two-Thirds Vote. If the Caddo Parish Planning and Zoning Commission recommended denial of the zoning map amendment then the Parish Commission shall render its decision to approve the amendment with a two-thirds vote. (State law reference: La. R.S. 33:140.30)

#### **E. Approval Standards**

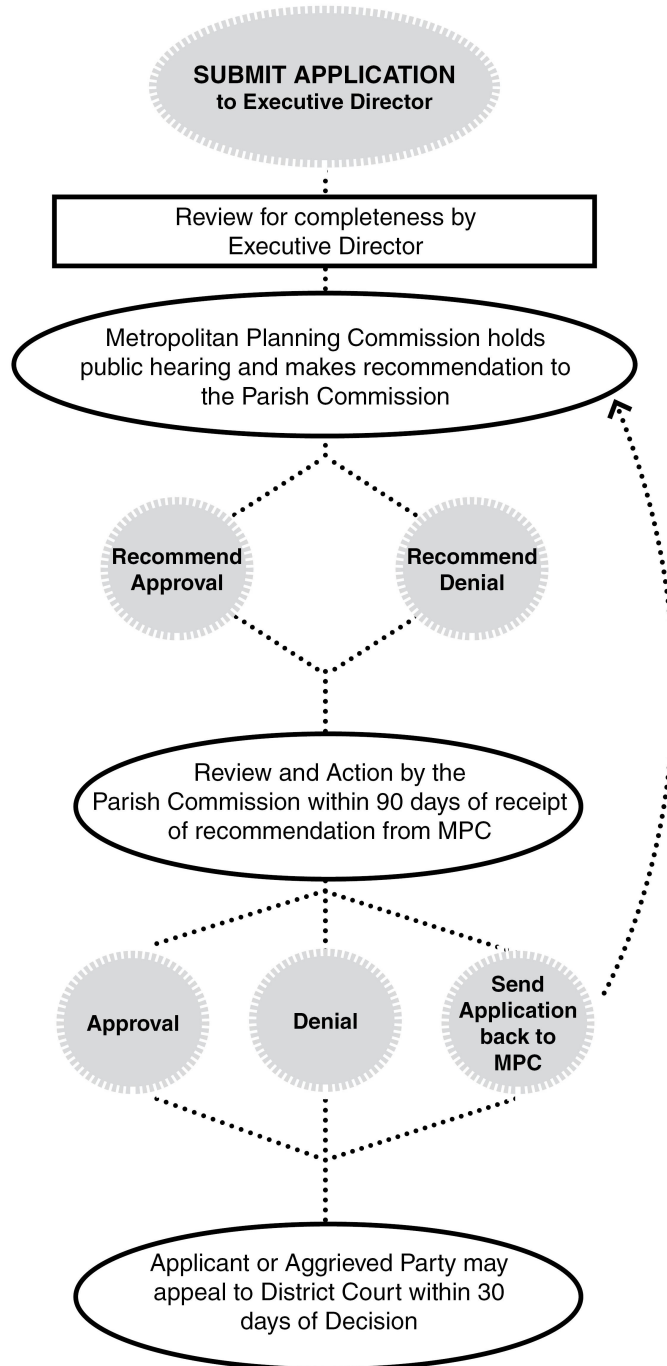
In making their recommendation and decision, the Caddo Parish Planning and Zoning Commission and Parish Commission must consider the following standards. The approval of zoning map amendments is based on a balancing of these standards:

1. The compatibility with the existing use and zoning of nearby property.
2. The extent to which the proposed amendment promotes the public health, safety, and welfare.
3. The suitability of the property for the purposes for which it is presently zoned, i.e., the feasibility of developing the property in question for one or more of the uses allowed under the existing zoning classification.
4. The consistency of the proposed amendment with the Master Plan and any adopted land use policies.
5. That the proposed amendment will benefit Caddo Parish as a whole, and not just the applicant, property owner(s), neighbors of any property under consideration, or other special interest groups, and the extent to which the proposed use would be in the public interest and would not serve solely the interest of the applicant.
6. The extent to which the proposed amendment creates nonconformities.
7. The trend of development, if any, in the general area of the property in question.
8. Whether adequate public facilities are available including, but not limited to, schools, parks, police and fire protection, roads, sanitary sewers, storm sewers, and water lines, or are reasonably capable of being provided prior to the development of the uses, which would be permitted on the subject property if the amendment were adopted.

**F. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Parish Commission decision on a zoning map amendment to Caddo Parish Civil District Court.

**FIGURE 16-2: ZONING MAP AMENDMENT**



## 16.3 SPECIAL USE PERMIT

### A. Purpose

This Code is based upon the division of Caddo Parish into districts. Within each district the use of land and structures are substantially uniform. It is recognized, however, that there are certain uses that, because of their unique characteristics, must be considered individually in a district or districts to address the impact of those uses upon neighboring land and of the need for that use at the particular location.

### B. Initiation

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may file an application to use his/her land for one or more of the special uses authorized within the zoning district. A property owner may only propose a special use for property under his/her control.

### C. Authority

The Caddo Parish Planning and Zoning Commission shall take formal action on requests for special use permits.

### D. Process

#### 1. Action by Executive Director

All applications for a special use permit must be filed with the Executive Director in accordance with the requirements in Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application:

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed special use permit and shall also include staff comments and a recommendation regarding the application and proposed special use permit.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, and staff comments including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission shall consider the special use permit at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall take any of the following actions: approval, approval with conditions, or denial of the application.
- c. Within ten days of the date the action is taken, the applicant or any aggrieved person may appeal the decision to the Parish Commission.

#### 3. Action by Parish Commission

- a. The Parish Commission will affirm, overrule, or modify any action of the Caddo Parish Planning and Zoning Commission on the appeal of an action with respect to a special use permit for properties within the boundaries of Caddo Parish.
  - i. The Parish Commission must act on the application within 90 days unless the City Council grants additional consideration time before the 90 day period has expired.

- ii. If the Parish Commission does not act upon the application within 90 days, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- iii. Any action by the Parish Commission on an appeal will be by motion or resolution and does not require an ordinance.

**b. Conditions**

The Caddo Parish Planning and Zoning Commission may impose, and, on appeal, the Parish Commission may impose, such conditions and restrictions upon the establishment, location, construction, maintenance, and operation of the special use permit as may be deemed necessary for the protection of the public health, safety, and welfare.

**E. Approval Standards**

The listing of a use as a special use within a zoning district does not constitute an assurance or presumption that such special use will be approved. Rather, each special use permit must be evaluated on an individual basis, in relation to all applicable standards of this Code. Such evaluation will determine whether approval of the special use permit is appropriate at the particular location and in the particular manner proposed. The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission must make findings to support their decision, regarding a special use permit, based on the following criteria:

1. The establishment, maintenance, and operation of the proposed special use will not endanger the public health, safety, or welfare.
2. The proposed special use is compatible with the general land use of adjacent properties and other property within the immediate vicinity.
3. The special use in the specific location proposed is consistent with this Code.
4. The special use conforms to the regulations of the zoning district where it will be located.

**F. Modifications to Approved Special Uses**

**1. Administrative Modifications**

The Executive Director may approve the following administrative modifications to an approved special use permit when it is determined by the Executive Director that such changes are in substantial conformance with the approved special use. Any changes considered a minor or major modification, as defined in this section, cannot be approved as an administrative modification. No notice is required for an administrative modification. Administrative modifications are as follows:

- a. A change of ownership or name of the business.
- b. Changes required during construction when related to final engineering issues such as topography, drainage, underground utilities, or structural safety.
- c. Changes in building design, including building materials that continue to meet the requirements of this Code and any conditions of the final plan approval.
- d. Any additions or enlargements to a structure where the area devoted to a special use is increased by less than 10%.
- e. The modification of existing accessory structures or the addition of new accessory structures related to the special use when in conformance with the requirements of this Code. This does not include the addition or modification of any outdoor service components, which are considered a minor modification.
- f. A reduction in the amount of bicycle or vehicle parking spaces so long as the remaining number of spaces is in conformance with the requirements of this Code.



- g. The modification of existing signs or the addition of new signs related to the special use when in conformance with the requirements of the sign regulations.

## **2. Minor Modifications**

The Caddo Parish Planning and Zoning Commission, at a public meeting, may approve the following minor modifications to an approved special use permit when it is determined by the Metropolitan Planning Commission that such changes are in substantial conformance with the approved special use.

- a. Any additions or enlargements to a structure where the area devoted to a special use is increased by 10% up to a maximum of 25%.
- b. The addition or modification of new outdoor service components, such as seating or dining areas.
- c. Modifications to the approved landscape plan that result in a reduction of the total amount of plant material from that shown on the approved special use permit.

## **3. Major Modifications**

The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission may approve any other changes to an approved special use permit that do not qualify as an administrative modification or minor modification. Proposed major modifications to an approved special use permit must follow the process for approval of a special use permit of this section.

## **G. Expiration**

A special use permit approval expires if any one of the following conditions occurs and no request for an extension of the special use permit approval is pending.

- 1. When an approved special use is changed to or replaced by another use.
- 2. For new construction or additions or enlargements to an existing structure, the special use permit approval expires within 180 days of the date of approval if a building permit has not been issued.
- 3. For special uses within existing structures or on lots where no structure is planned, the special use permit approval expires within 180 days of the date of approval if the licenses or permits required for the operation or maintenance of the use have not been obtained.

## **H. Appeals**

### **1. Appeals of Caddo Parish Planning and Zoning Commission Decision**

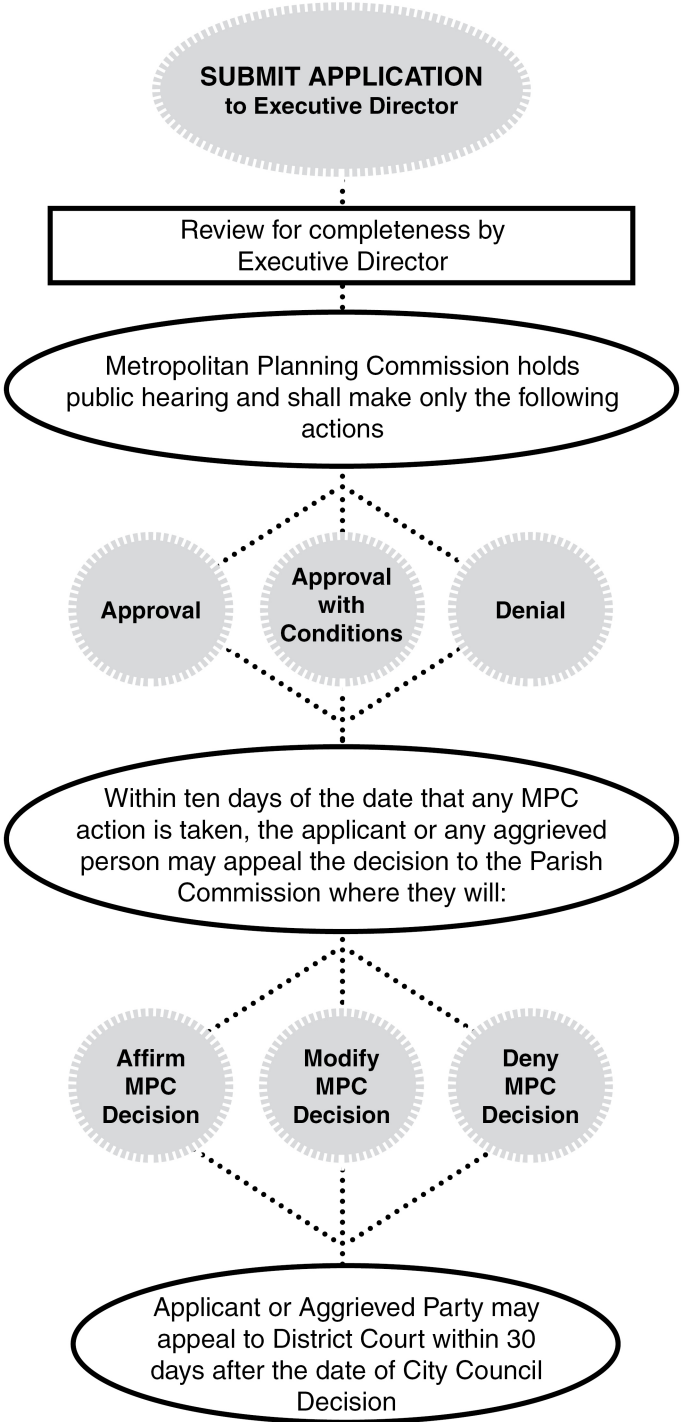
Within ten days after the date of the decision for a special use permit by the Caddo Parish Planning and Zoning Commission, the applicant or any aggrieved party may appeal to the Parish Commission.

### **2. Appeals of City Council Parish Commission**

Within 30 days after the date of the decision by the Parish Commission, the applicant or any aggrieved party may appeal the Parish Commission decision regarding the special use permit to Caddo Parish Civil District Court.

FIGURE 16-3: SPECIAL USE PERMIT

# Special Use Permit



## 16.4 VARIANCE TO ZONING

### A. Purpose

Zoning variances are intended to address unnecessary hardships or practical difficulties resulting from the strict application of zoning-related standards. The purpose of the variance process is to provide a narrowly limited means by which relief may be granted from unforeseen applications of this Code.

### B. Initiation

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may file an application for a variance. A property owner, or his/her designee, may only propose a variance for property under his/her control.

### C. Authority

1. The Caddo Parish Planning and Zoning Commission shall take formal action on variance applications. However, the Executive Director is authorized to grant certain administrative exceptions, as described in Section 16.5 (Administrative Exception).
2. Use variances are prohibited. A use variance is a request for a variance to allow a use that is not listed as a permitted or special use within a zoning district in Article 5.

### D. Process

#### 1. Action by the Executive Director

All applications must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application:

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed variance and shall also include staff comments and a recommendation regarding the application and proposed variance to zoning.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by the Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, staff comments, and recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission shall consider the proposed variance at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section. The Caddo Parish Planning and Zoning Commission must act on the application within 90 days of receipt of the complete application unless the Caddo Parish Planning and Zoning Commission grants additional consideration time before the 90 day period has expired. The Caddo Parish Planning and Zoning Commission shall take action in one of the following ways: approval, approval with conditions, or denial.
- c. If the Caddo Parish Planning and Zoning Commission does not act upon the application within 90 days of receipt of the complete application, the application is deemed denied unless the Caddo Parish Planning and Zoning Commission grants additional consideration time before the 90 day period has expired.
- d. The Caddo Parish Planning and Zoning Commission may impose such conditions and restrictions upon the variance as may be deemed necessary for the protection of the public health, safety, and welfare.

- e. The Caddo Parish Planning and Zoning Commission may grant a variance that is less than that requested in the submitted application when it has been decided that the applicant is entitled to some relief, but not to the entire relief requested in the variance application.

**E. Approval Standards**

1. The Caddo Parish Planning and Zoning Commission must make findings to support the following criteria:
  - a. The strict application of the terms of this Code will result in undue hardship unless the specific relief requested is granted.
  - b. The plight of the owner is due to unique circumstances inherent to the subject property and not from the personal situation of the owner.
  - c. The variance, if granted, will not alter the essential character of the locality.
2. The Caddo Parish Planning and Zoning Commission, in making its findings, may inquire into the following evidentiary issues, as well as any others deemed appropriate:
  - a. The particular physical surroundings, shape or topographical conditions of the specific property impose a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were to be carried out.
  - b. The alleged difficulty or hardship has not been created by any person presently having a proprietary interest in the property in question.
  - c. The granting of the variance will not be detrimental to the public health, safety, and welfare.
  - d. The proposed variance is consistent with this Code.

**F. Expiration of Variance**

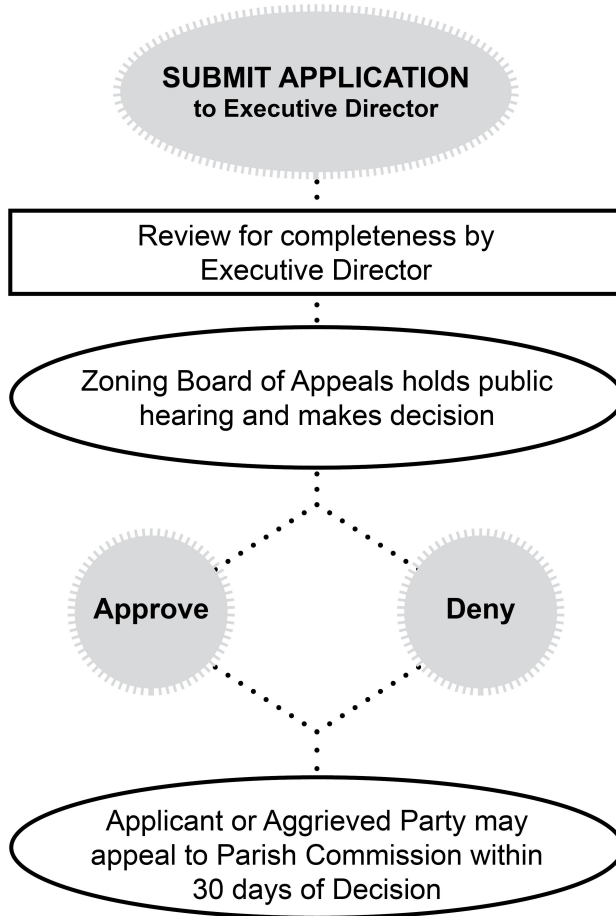
An approved variance will expire 180 days from the date of approval unless a building permit is obtained before the expiration of such period. The Caddo Parish Planning and Zoning Commission may grant an extension of time for a period of validity longer than 180 days. An applicant may apply in writing for an extension of time at any time prior to the date of expiration.

**G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Caddo Parish Planning and Zoning Commission decision on a variance to the Parish Commission.

**FIGURE 16-4: VARIANCE TO ZONING**

## Variance to Zoning



## 16.5 SPECIAL EXCEPTION USE

### A. Purpose

1. This Code currently allows certain uses to be approved with a Special Use Permit. It is recognized, however, that there are certain uses that, because of their unique characteristics, can be more appropriately evaluated by different approval standards. These uses are known as a Special Exception Use.
2. Under this provision, a use or structure may be authorized by the Caddo Parish Planning and Zoning Commission that would not be appropriate generally or without restriction throughout a district but which, if controlled could be appropriate within that district. Uses may be authorized with appropriate conditions and safeguards as may be determined by the Caddo Parish Planning and Zoning Commission

### B. Initiation

A property owner whose property falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, or person expressly authorized in writing by the property owner, may file an application to use his/her land for one or more of the special exception uses authorized within the zoning district. A property owner may only propose a special exception use for property under his/her control.

### C. Authority

The Caddo Parish Planning and Zoning Commission shall take formal action on requests for special exception use approvals.

### D. Application Process

#### 1. Action by Executive Director

All applications for a special exception use must be filed with the Executive Director in accordance with the requirements in Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application:

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed special exception use and shall also include staff comments and a recommendation regarding the application and proposed special exception use.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by the Zoning Board Appeals

- a. After receipt of a complete application, summary, and staff comments, including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission shall consider the special exception use application at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall take any of the following actions: approval, approval with conditions, or denial of the application for a special exception use.
- c. Decisions on a special exception use are not final until the Caddo Parish Planning and Zoning Commission acts concerning the special exception use application.

## **E. Approval Standards**

1. The listing of a use as a special exception use within a zoning district does not constitute an assurance or presumption that such special exception use will be approved. Rather, each special exception use permit must be evaluated on an individual basis, in relation to all applicable standards of this Code. In considering each special exception use permit application, the Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission will review the overall compatibility of the proposed special exception use with surrounding property as well as such specific items, including but not limited to, screening, parking, and landscaping to make sure that the impact of the special exception use is minimal and that little or no adverse effects occur to nearby property.
2. The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission must consider the following development standards and design specifications. The approval of a special exception use is based on a balancing of these development standards and design specifications:
  - a. The design, location, and operating plans must be such that the public health, safety and/or welfare is protected.
  - b. The proposed special exception use is compatible with the general land use of adjacent properties and other property within 300 feet.
  - c. The special exception use conforms to the regulations of the zoning district where it will be located except where allowed under Article 18.
  - d. The special exception use in the specific location proposed is consistent with this code.

## **F. Conditions**

1. The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission may impose conditions and restrictions upon the establishment, location, construction, maintenance, and operation of the special exception use as may be deemed necessary with the intent of minimizing the impact on nearby properties for the protection of the public health, safety, and welfare.
2. All conditions required for a special exception use permit must be complied with before any part of the use can be occupied.

## **G. Violations**

Violation of any term, condition, requirement, or duration of a special exception use approved under this division is unlawful, and will constitute a violation of this Code, and will subject the violator to the penalties set forth in Article 19 (Enforcement). In addition, the special exception use may be revoked or suspended following public hearings by the Caddo Parish Planning and Zoning Commission and the Parish Commission, if appealed.

## **H. Modifications to Approved Special Exception Uses**

### **1. Administrative Modifications to Approved Special Exception Uses**

The Executive Director may approve the following administrative modifications to an approved special exception use when it is determined by the Executive Director that such changes are in substantial conformance with the approved special exception use. Any changes considered a minor or major modification, as defined in this section, cannot be approved as an administrative modification. No notice is required for an administrative modification. Administrative modifications are as follows:

- a. A change of ownership or name of the business.
- b. Changes required during construction when related to final engineering issues such as topography, drainage, underground utilities, or structural safety.

- c. Changes in building design, including building materials that continue to meet the requirements of this Code and any conditions of the final plan approval.
- d. Any additions or enlargements to a structure where the area devoted to a special exception use is increased by less than 10%.
- e. The modification of existing accessory structures or the addition of new accessory structures related to the special exception use when in conformance with the requirements of this Code. This does not include the addition or modification of any outdoor service components, which are considered a minor modification.
- f. A reduction in the amount of bicycle or vehicle parking spaces so long as the remaining number of spaces is in conformance with the requirements of this Code.
- g. The modification of existing signs or the addition of new signs related to the special exception use when in conformance with the requirements of the sign regulations.

## **2. Minor Modifications to Approved Special Exception Uses**

The Caddo Parish Planning and Zoning Commission at a public meeting, may approve the following minor modifications to an approved special exception use when it is determined by the Caddo Parish Planning and Zoning Commission that such changes are in substantial conformance with the approved special exception use.

- a. Any additions or enlargements to a structure where the area devoted to a special exception use is increased by 10% up to a maximum of 25%.
- b. The addition or modification of new outdoor service components, such as seating or dining areas.
- c. Modifications to the approved landscape plan that result in a reduction of the total amount of plant material from that shown on the approved special exception use.

## **3. Major Modifications to Approved Special Exception Uses**

The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission may approve any other changes to an approved special exception use permit that do not qualify as an administrative modification or minor modification. Proposed major modifications to an approved special exception use permit must follow the process for approval of a new special exception use of this section.

### **I. Term and Expiration of Special Exception Use**

#### **1. Term**

A special exception use is approved indefinitely unless otherwise specified by the Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission.

#### **2. Expiration**

A special exception use approval expires if any one of the following events or circumstances occurs.

- a. When an approved special exception use is changed to or replaced by another use.
- b. For new construction or additions or enlargements to an existing structure, the special exception use approval expires within 180 days of the date of approval if a building permit has not been issued.
- c. For special exception uses within existing structures or on lots where no structure is planned, the special exception use approval expires within 180 days of the date of approval if the



licenses or permits required for the operation or maintenance of the use have not been obtained.

## **J. Appeals**

### **1. Appeals of Caddo Parish Planning and Zoning Commission Decision**

Within 10 days after the date of the decision for a special exception use by the Caddo Parish Planning and Zoning Commission, the applicant or any aggrieved party may appeal to the Parish Commission.

### **2. Appeals of the Parish Commission**

Within 30 days after the date of the decision by the Parish Commission on the appeal, regarding a special exception use permit, the applicant or any aggrieved party may appeal the Parish Commission decision to Caddo Parish Civil District Court.

## **K. Appeal Process**

### **1. Initiation**

#### **a. Applicant or Any Aggrieved Party**

The applicant or any aggrieved party may appeal a Caddo Parish Planning and Zoning Commission decision regarding a special exception use. All appeal documents and fees must be filed with the Office of the Shreveport Metropolitan Planning Commission.

#### **b. Fees**

- i. The applicant, if appealing the decision, shall be responsible for payment of an appeal fee in accordance with Article 21 (Fees).
- ii. Any other aggrieved party, if appealing the decision, shall not be required to pay an appeal fee.

#### **c. Deadline**

The applicant or any aggrieved party who wants to appeal the decision must file the appeal documents and pay the associated fees with the Office of the Shreveport Metropolitan Planning Commission no later than 5:00 p.m. on the 10th calendar day following the date of decision by the Caddo Parish Planning and Zoning Commission.

### **2. Action by Executive Director**

The Executive Director shall forward any filed appeal along with the Shreveport Metropolitan Planning Commission's Staff Report and the Caddo Parish Planning and Zoning Commission decision regarding the special exception use permit to the Clerk of Council no later than the next business day following the receipt of said appeal.

### **3. Action by Clerk of the Parish Commission**

- a. The clerk of council shall acknowledge in writing the receipt of any appeal from an applicant or any aggrieved party.
- b. Upon receipt of an appeal the Clerk of Council shall place the appeal on the Parish Commission's agenda pursuant to Parish Commission Rules of Procedure.
- c. The Clerk of Council shall mail notice not less than three calendar days before the Parish Commission meeting to the following:
  - i. Applicant filing an appeal,
  - ii. Any aggrieved party filing an appeal,

- iii. Caddo Parish Planning and Zoning Commission through its Executive Director, and
- iv. Any person requesting in writing notice of the appeal.

**4. Action by the Parish Commission**

- a. Upon the receipt of a copy of the filed appeal via placement on the Parish Commission's Agenda, the Parish Commission will follow this Code and the Parish Commission Rules of Procedure in review and action on the appeal. This Code prevails over any conflicting provisions in the Parish Commission Rules of Procedure.
  - i. The Parish Commission must act on the appeal within 90 days unless the Parish Commission grants additional consideration time before the 90-day period has expired.
  - ii. If the Parish Commission does not act upon the appeal within 90 days or grant the additional consideration time before the 90-day period has expired, the appeal is deemed denied and the Caddo Parish Planning and Zoning Commission decision is affirmed.
- b. The Parish Commission shall take action on the appeal of a Caddo Parish Planning and Zoning Commission decision in one of the following ways: affirm, modify, overrule/reverse or remand to the Caddo Parish Planning and Zoning Commission.
- c. Any action by the Parish Commission on an appeal will be by motion or resolution and does not require an ordinance.
  - i. **Simple Majority Vote.** The Parish Commission may render its decision on an appeal of a special exception use with a simple majority vote by a quorum of its members.
  - ii. **Tie Vote.** In the event of a tie vote by a quorum of the Parish Commission members the Zoning Board of Appeal's decision shall be deemed affirmed.

FIGURE 16-5: SPECIAL EXCEPTION USE

## Special Exception Use

## **16.6 ADMINISTRATIVE EXCEPTION TO ZONING**

### **A. Purpose**

Zoning variances, under Section 16.4, are intended to address unnecessary hardships or practical difficulties resulting from the strict application of zoning-related standards. The variance process, under Section 16.4, provides a narrowly limited means by which relief may be granted from unforeseen applications of this Code and the Caddo Parish Planning and Zoning Commission shall take formal action on all variance applications. However, the Executive Director is authorized to grant certain administrative exceptions as described in this Section. The purpose of the administrative exception is to provide relief from carrying out a requirement of this Code that may cause a minor practical difficulty.

## **B. Initiation**

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may file an application for an administrative exception. A property owner, or his/her designee, may only propose an administrative exception for property under his/her control.

## **C. Authority**

Only the items listed below are eligible for an administrative exception; all other requests for relief are considered variances under Section 16.4. The Executive Director is authorized to grant administrative exceptions as follows:

1. A reduction in a required setback of the district of no more than 15%.
2. A reduction in the required setbacks for accessory structures of no more than one foot.
3. A reduction of required off-street parking spaces by no more than 10% of that required or two spaces, whichever is greater.
4. Provision of additional off-street parking spaces above any parking maximums when applicable.
5. A reduction in required bicycle parking of up to 50%.
6. A density increase of no more than 10% of the total number of residential units.
7. An increase in building height of six feet or less.
8. A hardship exists in the landscaping or screening requirements because of lot topography, size, shape, or location.

## **D. Process**

### **1. Action by Executive Director**

All applications for an administrative exception must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application.

- a. Once it is determined that the application is complete, the Executive Director will consider an application for an administrative exception.
- b. Notice is required, in accordance with Section 15.2 (Notice).
- c. If a noticed property owner objects to the administrative exception application in writing, prior to the date indicated on the notice that the Executive Director may render a decision, the application must be resubmitted as a variance, in accordance with the requirements of Section 16.4 (Variance).
- d. The Executive Director must review and evaluate the complete administrative exception application, pursuant to the approval standards of this section. The Executive Director must render a decision within 30 days of the date listed on the required notice, and either approve, approve with conditions, or deny the application.

- e. If the Executive Director fails to act within 30 days of the date listed on the required notice, the administrative exception will be resubmitted to the Caddo Parish Planning and Zoning Commission as a variance, in accordance with the requirements of Section 16.4 (Variance).
- f. The Executive Director may impose such conditions and restrictions upon the administrative exception as may be deemed necessary for the protection of the public health, safety, and welfare.
- g. The Executive Director may grant an administrative exception that is less than that requested, in the submitted application, when it has been decided that the applicant is entitled to some relief of the hardship, but not to the entire relief requested in the application.

#### **E. Approval Standards**

The decision of the Executive Director must make findings to support the following criteria:

1. The strict application of the terms of this Code will result in undue hardship unless the specific relief requested is granted.
2. The plight of the owner is due to unique circumstances inherent to the subject property and not from the personal situation of the owner.
3. The variance, in the form of an administrative exception, if granted, will not alter the essential character of the locality.

#### **F. Expiration**

An approved administrative exception will expire 180 days from the date of approval unless a building permit is obtained within such period. The Executive Director may grant an extension of time for a period of validity longer than 180 days. An applicant may apply in writing for an extension of time at any time prior to the date of expiration.

#### **G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal an Executive Director decision on an administrative exception to the Caddo Parish Planning and Zoning Commission.

### **16.7 SITE PLAN REVIEW**

#### **A. Purpose**

##### **1. Intent**

The site plan review process is intended to promote orderly development and redevelopment in the City of Shreveport, and to assure that such development or redevelopment occurs in a manner that is harmonious with surrounding properties, is consistent with the Master Plan and adopted land use policies, and promotes the public health, safety, and welfare. This section provides standards by which to determine and control the physical layout and design to achieve compatibility of land uses and structures, efficient use of land, minimization of traffic and safety hazards, and incorporation of stormwater management and sustainable design techniques.

##### **2. Exclusion of Detached Single Family and Two Family Uses**

The Site Plan process establishes a procedure for coordinating improvements to properties zoned other than detached single family or two family uses.

##### **3. Multifamily, Townhome and Nonresidential Uses**

Through Site Plan review, zoning regulations and other applicable standards or ordinances that may apply to specific site development can be uniformly implemented by this Code for multifamily, townhome and nonresidential uses.

#### **4. Results**

This procedure is intended to promote, among other items, the efficient and harmonious use of land, safe and efficient vehicular and pedestrian circulation, parking and loading, lighting, screening, open space, landscaping, and natural features.

#### **B. Authority**

The Executive Director shall review and issues final approval of site plans, unless a use and/or development is required to undergo site plan review by the Caddo Parish Planning and Zoning Commission; in such case the Caddo Parish Planning and Zoning Commission has final site plan approval.

#### **C. Applicability**

##### **1. Uses Requiring Site Plan Review**

- a. All special uses require site plan review by the Caddo Parish Planning and Zoning Commission.
- b. Certain permitted uses are identified in the use standards as requiring site plan review. These uses are reviewed by the Executive Director unless the standards require review by the Caddo Parish Planning and Zoning Commission.
- c. Bus transfer stations.
- d. Food truck parks, major or minor.

##### **2. Developments Requiring Site Plan Review**

Site plan review and approval is required for the following types of developments described in this section. These developments are reviewed by the Executive Director, unless the Code specifically requires review by the Caddo Parish Planning and Zoning Commission.

- a. New townhouse, multi-family, and non-residential (including mixed-use) construction.
- b. Additions to existing townhouse, multi-family, and non-residential (including mixed-use) development that increases the total floor area by 10% or more.
- c. New construction of parking lots of 10 or more spaces.
- d. New construction of parking structures.
- e. Any development with a drive-through facility, including a freestanding automated teller machine.
- f. Residential conversions per Section 4.2.F.
- g. Non-residential uses permitted by the RP Overlay District.

#### **D. General Process**

Site Plan Review involves a series of two plans, progressing from a generalized evaluation of a site and development concept, being a Preliminary Site Plan, to approval of a detailed development plan, being a Final Site Plan. All applications for site plan review must be submitted to the Executive Director in accordance with the requirements in Section 15.1 (Application).

**1. Preliminary Site Plan**

- a. The first plan in the series is the Preliminary Site Plan. A Preliminary Site Plan presents general information on building layout, parking, drives, landscaping, screening and other site improvements.
- b. Preliminary Site Plan approval assures the applicant that the general layout is acceptable prior to proceeding with detailed engineering and design work.

**2. Final Site Plan**

- a. A Final Site Plan is a detailed, scaled drawing of all surface improvements, structures and utilities proposed for development.
- b. Final Site Plan approval is required prior to the issuance of building permits.

**3. Preliminary Site Plan and Final Site Plan Approval**

- a. Preliminary Site Plans require review and approval by the Executive Director, unless otherwise specified by ordinance.
- b. Final Site Plans require review and approval by the Executive Director, unless the standards require review by the Caddo Parish Planning and Zoning Commission. All special use permits require final site plan review and approval by the Caddo Parish Planning and Zoning Commission.

**E. Procedures, Forms and Standards**

The Executive Director shall establish procedures, forms and standards with regard to the content, format and information constituting an application for Preliminary Site Plans and Final Site Plans. The Executive Director may amend and update the application materials from time to time.

**F. Approval Criteria/Standards**

The following must be evaluated in the review of site plans:

- 1. Conformity with the regulations of this Code, and any other applicable regulations within the Code of Ordinances, and the Master Plan and other adopted land use policies.
- 2. The location, arrangement, size, design and general site compatibility of structures, lighting, and signs to ensure:
  - a. Efficient use of land that responds to the existing off-site utilities and service conditions in order to minimize the demand for additional municipal services, utilities, and infrastructure.
  - b. Compatibility with, and mitigation of, any potential impact upon adjacent property.
  - c. Illumination designed and installed to minimize adverse impact on adjacent properties.
  - d. Signs in conformance with this Code.
- 3. Landscape and the arrangement of open space or natural features on the site should:
  - a. Create a desirable and functional open space environment for all site users, including pedestrians, bicyclists, and motorists.
  - b. Preserve unique natural resources, including measures to preserve and protect existing healthy plantings.

- c. Design drainage facilities to promote the use and preservation of natural watercourses and patterns of drainage.
  - d. Utilize plant materials suitable to withstand the climatic conditions of the Caddo Parish and microclimate of the site. The use of species native and naturalized to Louisiana is encouraged.
  - e. Use of screening to minimize the impact of the development on adjacent uses and impact of incompatible uses and certain site elements, and creating a logical transition to adjoining lots.
4. Circulation systems and off-street parking designed to:
- a. Provide adequate and safe access to the site for motor vehicles as well as alternate modes of transportation, including pedestrians, bicyclists, and public transit users.
  - b. Eliminate dangerous traffic movements.
  - c. Minimize curb cuts by using cross-access servitudes and shared parking.
  - d. Clearly define a network of pedestrian connections in and between parking lots, street sidewalks, open spaces, and structures that is visible, identifiable, and safe.

## **G. Preliminary Site Plan**

### **1. Preliminary Site Plan General Information**

A Preliminary Site Plan is the first plan in the Site Plan approval process. A Preliminary Site Plan is less detailed and specific than a Final Site Plan in terms of exact arrangement of buildings, parking areas, open spaces, access points and any other site design features. A checklist of all required information to be depicted on a Preliminary Site Plan shall be maintained by the Executive Director.

### **2. Preliminary Site Plan Application Procedure and Requirements**

A preliminary site plan shall be submitted in accordance with the following requirements:

#### **a. Pre-Application Review**

- i. The purpose of the pre-application review is to provide an opportunity for an informal evaluation of an applicant's proposal and to become familiar with the MPC's submittal requirements, development standards, and approval criteria with the Development Review Committee (DRC). The DRC may provide recommendations and/or inform the applicant of any potential issues that might be presented to the applicable decision-making body. The pre-application meeting does not require formal application or fee.
- ii. The Director may require an additional pre-application meeting if a complete application is not submitted within six months of the pre-application meeting.

#### **b. Pre-Application Evaluation Not Binding**

The informal evaluation and recommendations provided by the Executive Director or authorized staff during a pre-application meeting shall in no way be considered binding upon the applicant, the MPC or the City of Shreveport, nor represents approval of a project with respect to any official action that may be taken on the subsequent formal application.

#### **c. Pre-Application Waiver**



The Executive Director may waive the pre-application requirement for applications if he or she finds that the projected size, complexity, anticipated impacts, or other factors associated with the proposed development clearly, in his or her opinion, support such waiver. Granting the pre-application conference waiver may increase the risk that the application will be rejected or processing will be delayed.

**d. Preliminary Site Plan Application Submittal**

Within one (1) business day after the date of the pre-application review, the MPC shall notify the applicant in writing of its informal recommendations regarding the desired development activity. After the applicant has received written notice of the Development Review Committee's (DRC) informal comments, a formal preliminary site plan application may be submitted.

- i. The Executive Director shall compile the requirements for application contents, forms, and fees and make such materials available to the public. The Executive Director may amend and update the application materials from time to time.
- ii. The Executive Director shall make a determination of application completeness. If the application is determined to be complete, the application shall then be processed according to the procedures set forth in this Code.
- iii. An application will be considered complete if it is submitted in the required form, includes all mandatory information and supporting materials specified in the application packet, and is accompanied by the applicable fee.
- iv. If the application is determined to be incomplete, the Executive Director shall provide notice to the applicant that includes an explanation of the application deficiencies. No further processing of an incomplete application shall occur until the deficiencies are corrected in a resubmittal.
- v. If any false or misleading information is submitted or supplied by an applicant on an application, that application will be deemed void and a new application must be submitted together with payment of applicable development review fees.
- vi. An applicant may file a final site plan in lieu of a preliminary site plan.

**e. Preliminary Site Plan Application Review and Preparation of Staff Report**

Following a determination that an application is complete, the Executive Director shall circulate the application to staff and appropriate referral entities for review. The Executive Director may also refer applications to other boards, commissions, government agencies, and nongovernmental organizations not referenced in this Article.

**f. Executive Director Issues Decision and Findings for Preliminary Site Plan**

After consideration of the application, the staff report, comments received from other reviewers (if applicable), the Executive Director shall approve, approve with conditions, or deny the application based on the applicable approval criteria/standards. Written notification of the decision shall be provided by the Executive Director to the applicant within seven business days following the decision.

**g. Modification or Amendment to Preliminary Site Plan**

The Executive Director may approve minor amendments to the site plan, an approved preliminary site plan for a small planned unit development (SPUD) and an approved final site plan for a planned unit development (PUD), provided the amendment conforms to the following standards:

- i. The amendment does not increase the density of the development by no more than 10% in the total number of residential units.

- ii. The amendment does not substantially alter the arrangement of buildings, increase the number or size of buildings (limited to no more than a 10% increase in the total gross floor area in square feet), or change the use of building space designated on the original plan.
- iii. The amendment does not substantially alter the configuration of streets or lots.
- iv. The amendment does not increase the height of buildings by more than six feet.
- v. The amendment does not substantially alter vehicular circulation or placement of parking areas.
- vi. The amendment does not significantly reduce or lessen the effectiveness of open space, landscape buffers, and edges.
- vii. The amendment does not conflict with other regulations specified within the ordinance establishing the Preliminary Site Plan.
- viii. Any other requested modifications require submittal of a new preliminary site plan for review and approval.

#### **H. Final Site Plan**

The site plan review and approval procedure is intended to ensure compliance with the development and design standards of this Code and to encourage quality development reflective of the goals and objectives of the Master Plan. The final site plan review procedures ensure that the MPC has the ability to address and mitigate any adverse impacts that may result from development projects.

##### **1. Final Site Plan General Information**

A Final Site Plan is the second plan in the Site Plan approval process. A Final Site Plan is more detailed and specific plan of the public and private improvements to be constructed. A checklist of all required information to be depicted on a final site plan shall be maintained by the Executive Director. The purpose of the plan is to:

- a. Ensure compliance with applicable development regulations and previously approved, valid plans affecting development of the property;
- b. Coordinate and document the design of public and private improvements to be constructed;
- c. Coordinate the subdivision of land, including the granting of easements, rights-of-way, development agreements and provision of surety;
- d. Promote the health, safety and welfare of the public; and
- e. Identify and address environmental concerns (i.e., floodplain, drainage, trees, topography, etc.).

##### **2. Final Site Plan Application Procedure and Requirements**

A Final Site Plan is a prerequisite for the approval of any building permit. A final site plan shall be submitted and approved in accordance with the following requirements:

###### **a. Pre-Application Review**

A pre-application review for a final site plan is not required if the applicant has previously attended the pre-application review as a part of the preliminary site plan process or if the applicant has been granted a waiver by the Executive Director.

**b. Final Site Plan Application Submittal**

An applicant who has received approval of a preliminary site plan may submit a final site plan for approval by the Executive Director or, in the case of a special use permit or a small planned unit development (SPUD), the Caddo Parish Planning and Zoning Commission. This application shall include the information listed on the Final Site Plan Application Form and Checklist, which shall be created and maintained by the Executive Director.

**c. Final Site Plan Standards of Approval**

**i. Administrative Review and Approval**

The application for final site plan approval shall be reviewed by the Executive Director and all other appropriate review departments and/or agencies. The Executive Director may approve, approve with conditions or deny the application based upon the criteria listed below.

**ii. Caddo Parish Planning and Zoning Commission Approval**

In cases that require site plan review by the Caddo Parish Planning and Zoning Commission, the Caddo Parish Planning and Zoning Commission may approve, approve with conditions, or deny a final site plan based upon the criteria listed below.

**3. Final Site Plan Approval Criteria**

The following must be evaluated in the review of site plans:

- a.** Conformity with the regulations of this Code, and any other applicable regulations within the Code of Ordinances, and the Master Plan and other adopted land use policies.
- b.** The location, arrangement, size, design and general site compatibility of structures, lighting, and signs to ensure:
  - i.** Efficient use of land that responds to the existing off-site utilities and service conditions in order to minimize the demand for additional municipal services, utilities, and infrastructure.
  - ii.** Compatibility with, and mitigation of, any potential impact upon adjacent property.
  - iii.** Illumination designed and installed to minimize adverse impact on adjacent properties.
  - iv.** Signs in conformance with this Code.
- c.** Landscape and the arrangement of open space or natural features on the site should:
  - i.** Create a desirable and functional open space environment for all site users, including pedestrians, bicyclists, and motorists.
  - ii.** Preserve unique natural resources, including measures to preserve and protect existing healthy plantings.
  - iii.** Design drainage facilities to promote the use and preservation of natural watercourses and patterns of drainage.
  - iv.** Utilize plant materials suitable to withstand the climatic conditions of the City of Shreveport and microclimate of the site. The use of species native and naturalized to Louisiana is encouraged.
  - v.** Use of screening to minimize the impact of the development on adjacent uses and impact of incompatible uses and certain site elements, and creating a logical transition to adjoining lots and developments.
- d.** Circulation systems and off-street parking designed to:

- i. Provide adequate and safe access to the site for motor vehicles as well as alternate modes of transportation, including pedestrians, bicyclists, and public transit users.
  - ii. Eliminate dangerous traffic movements.
  - iii. Minimize curb cuts by using cross-access servitudes and shared parking.
  - iv. Clearly define a network of pedestrian connections in and between parking lots, street sidewalks, open spaces, and structures that is visible, identifiable, and safe.
- e. Elevation drawings of proposed façades and/or façade improvements including proposed signs.

#### **4. Decisions for Final Site Plan**

After consideration of the application, the staff report, comments received from other reviewers (if applicable), the Executive Director or Caddo Parish Planning and Zoning Commission, where applicable, shall approve, approve with conditions, or deny the application based on the applicable approval criteria/standards.

#### **5. Conditions**

If the Executive Director or Caddo Parish Planning and Zoning Commission approves the final site plan subject to conditions, all plans and drawings submitted as part of the application for a building permit or other approval must include those conditions.

#### **I. Modifications to Approved Site Plans**

1. An application for an amendment to an approved site plan must be submitted to the Executive Director. Amendment applications must include a written description of the proposed change, including the reason for such change, and a notation of the location on the approved site plan.
2. The Executive Director may approve the following minor modifications to approved final site plans:
  - a. Minor changes required that are related to final engineering issues during construction involving topography, drainage, underground utilities, or structural safety. The written description must show how such minor change is related to one or more of these elements.
  - b. Exterior renovations to a building façade that do not increase the building footprint or height.
  - c. The modification of existing accessory structures or the addition of new accessory structures when in conformance with the requirements of this Code.
  - d. The construction of additional bicycle or parking spaces.
  - e. A reduction in the amount of bicycle or parking spaces so long as the remaining number of spaces is in conformance with the requirements of this Code.
  - f. Modifications to the approved landscape plan that does not result in a reduction of the total amount of plant material required and conform to all landscape requirements.
  - g. The expansion of a principal structure by less than 25%.
3. The Executive Director must approve or deny the proposed site plan modifications within 30 days of receipt of a complete application. The Executive Director may decide that the proposed change or changes to the approved site plan is such a significant change that it constitutes a new application and is subject to a complete site plan review per the provisions of this section.

#### **J. Façade Improvements to Existing Buildings**

1. Minor facade modifications shall be exempt from the requirements of a site plan review if the Executive Director finds all of the following conditions to exist:

- a. No building square footage or dwelling units are added.
- b. The minor facade modification as a whole complements the architectural style of the building.
- c. The various facade components, including but not limited to color, construction material and architectural features, are compatible and consistent with one another and complement the architectural style of the building.
- d. The Executive Director may condition his or her /her decision by requiring such visual elements as may be necessary.
- e. Minor facade modifications meeting the above conditions shall require submittal and approval of a Minor Façade Improvements Review application before submittal for a building permit.
- f. Minor facade modifications not meeting the above conditions shall require submittal and approval of a Site Plan Review application.
- g. Minor façade improvements do not pertain to single family dwellings and duplexes, which are exempt from the provisions of this subsection.

#### **K. Modifications to Sites without Approved Site Plans**

- 1. All existing improved developments that do not have a site plan on file will be considered non-conforming. Site plan approval will not be required for all of these developments except in the following described circumstances. If any one of the following occurs, site plan approval will be required:
  - a. The existing principal structure(s) is demolished and a new principal structure(s) is constructed.
  - b. A new principal structure(s) is constructed.
  - c. The existing structure or structures is increased in total building footprint by 25% or more.
  - d. An existing parking lot of more than 20 spaces is fully reconstructed or repaved (any amount of reconstruction or repaving over 50% of the total area of the parking lot is considered fully reconstructed or repaved), or an existing parking lot area is expanded by 50%. Resealing or re-striping of an existing parking lot, which does not entail paving, is not considered reconstruction.
  - e. A new driveway is constructed that is connected to a public street.
  - f. Major changes in the vehicular circulation pattern of the site that will require staff analysis of the site. LG. Appeals within 30 days after the date of the final decision, the applicant or any aggrieved party may file a written appeal of the decision of the Executive Director to the Caddo Parish Planning and Zoning Commission. Any appeals of Caddo Parish Planning and Zoning Commission decisions on site plan reviews are appealed as part of the applicable zoning application.

#### **L. Appeals**

Within 30 days after the date of the final decision, the applicant or any aggrieved party may file a written appeal of the decision of the Executive Director to the Caddo Parish Planning and Zoning Commission. Any appeals of Caddo Parish Planning and Zoning Commission decisions on site plan reviews are appealed as part of the applicable zoning application.

### **16.8 PLANNED UNIT DEVELOPMENTS AND SMALL PLANNED UNIT DEVELOPMENTS**

#### **A. Purpose**

Planned unit developments are included in this Code as a special type of development. The planned unit development technique is intended to encourage and allow more creative and flexible development of land than is possible under base district zoning regulations. Planned unit development is a special approval granted under the provisions of this Section. Planned unit developments are of two types: a planned unit development (PUD), which must be a minimum of five acres, and a small planned unit development (SPUD), which may be less than five acres in area and is planned all in one stage. The purpose of the planned unit development (PUD) and small planned unit development (SPUD) process is:

1. To protect and provide for the public health, safety, and general welfare of Caddo Parish.
2. To guide the future development of Caddo Parish in accordance with the Master Plan.
3. To accommodate innovation by modifying regulations to better accomplish Caddo Parish's development goals.
4. To mitigate developmental impacts, especially those related to the environment, traffic, public services and facilities, and adjacent and area land uses.
5. To protect and enhance the aesthetic and visual quality of development.

## **B. Planned Unit Development Regulations**

### **1. District Regulations**

Every planned unit development must comply with all the regulations established in this Code for the district in which the planned unit development is located, except as provided for in this section.

### **2. Designation**

The boundary of each planned unit development will be identified on the Zoning Map and designated with the letters "PUD" or "SPUD" followed by a unique number referencing the adopting ordinance and regulations.

### **3. Minimum Size**

- a. A planned unit development (PUD) must be a minimum of five acres.
- b. A small planned unit development (SPUD) may be less than five acres in area and all development is planned in one stage. In the case of a SPUD, approval of the preliminary site plan is considered the final site plan and may be approved as such. No separate final site plan submittal is required. However, if the preliminary site plan is approved subject to conditions, then the preliminary site plan must be revised and resubmitted to the Executive Director for verification of compliance before it is used to issue building permits. With the exception of a separate final site plan submittal, a SPUD must follow all regulations and procedures of this section.

### **4. Permitted Areas of Regulation**

A planned unit development (PUD) or a small planned unit development (SPUD) may be used to:

- a. Define and condition uses allowed within the underlying districts, including expanding or restricting uses permitted by-right or by special use permit, including alcoholic beverage uses. Planned unit development zoning may specify the location of land uses and define standards, including the hours of operation and performance impacts of land uses.
- b. Specify development standards and actions required to protect the environment and to preserve natural features and vegetation within the district.
- c. Define the development standards pertaining to the building dimensional and setback standards, the number of buildings, the density, the design and exterior appearance of buildings, the standards for lot size and width, the location, extent, and design for open space, landscape, screening and buffers, the permitted appurtenances, signs, and amenities. A planned unit development (PUD) or a small planned unit development (SPUD) may modify,

delete, or add to standards of the underlying district. The standards may be more or less restrictive than those in the underlying district.

- d. Specify the location and design of streets, drives, parking, and pedestrian and bikeway connections. The planned unit development (PUD) or a small planned unit development (SPUD) may be used to modify subdivision standards related to design of public and private facilities, but only where a specific finding is made by the Caddo Parish Planning and Zoning Commission that the alternative standard does not negatively impact public health, safety, and welfare, does not impair traffic movement, and does not result in a higher maintenance cost.
- e. Specify the timing, sequencing, and phasing of development, including coordinating the type, location, and intensity of development permitted with the construction and availability of public facilities and services.
- f. Provide for construction of public improvements and facilities on-site or within public servitudes and rights-of-way abutting the site as required to serve and benefit development within the district or as may be required to mitigate impacts resulting from development on other properties and uses outside the district. Subdivision standards pertaining to the design, performance, and cost participation for public improvements may be amended by a planned unit development (PUD) or a small planned unit development (SPUD).

#### 5. Public Benefits and Amenities

The underlying district requirements apply unless an exception is granted as part of the approval as described in item 4 above. To be granted such exceptions, the applicant must demonstrate a substantial benefit to Caddo Parish. Design characteristics and amenities to be considered in this determination include, but are not limited to, the following:

- a. Community amenities including plazas, malls, formal gardens, places to congregate, outdoor seating, public art, and pedestrian and public transit facilities.
- b. Preservation of existing environmental features.
- c. Preservation of historic structures and features.
- d. Open space and recreational amenities including, but not limited to, swimming pools, tennis courts, hiking and jogging trails and fitness courses, playgrounds, skate parks, and similar recreational features, dog parks, natural water features and conservation areas.
- e. Multi-use trails, nature trails, boardwalks, overlooks, landscaped areas with native plantings, which may incorporate water features, such as a detention pond.
- f. Reduction of impervious surface throughout the development, including techniques such as low impact development, and the increased use of pervious paving materials.
- g. Enhanced building design above that required by the Code and/or the use of green building and sustainable development techniques, including Leadership in Energy and Environmental Design (LEED) or LEED-equivalent certification of structures.
- h. Adaptive reuse of existing buildings.
- i. Provision of public car and/or bike share facilities.
- j. A senior housing set-aside of a minimum of 20%.
- k. Affordable housing set-asides within a mixed-income development of a minimum of 20%.

#### C. Process

Approval of a planned unit development (PUD) or a small planned unit development (SPUD) includes a pre-application meeting, optional concept plan, preliminary site plan approval, and final site plan approval, but only in the case of a planned unit development (PUD).

### **1. Pre-Application Meeting with Executive Director**

For both a planned unit development (PUD) and a small planned unit development (SPUD), prior to formal submittal of an application, the applicant is required to schedule a pre-application meeting with the Executive Director.

- a. At a pre-application meeting, the applicant must provide information as to the location of the proposed planned unit development, the proposed uses, proposed public and private improvements, including the proposed public benefits and amenities, anticipated exceptions to this Code, and any other information necessary to explain the planned unit development.
- b. The purpose of such pre-application meeting is to make advice and assistance available to the applicant before preparation of required preliminary site plan, so that the applicant may determine whether the proposed planned unit development is in compliance with the provisions of this Code and other applicable regulations, and whether the proposed planned unit development will be in conformity with the adopted land use policies.
- c. The pre-application meeting does not require formal application, fee, or filing of a planned unit development application. Any opinions or advice provided are in no way binding with respect to any official action that may be taken on the subsequent formal application.

### **2. Optional Concept Plan presented to the Caddo Parish Planning and Zoning Commission**

For both a planned unit development (PUD) and a small planned unit development (SPUD), before submitting a formal application for a planned unit development, the applicant may present a concept plan before the Caddo Parish Planning and Zoning Commission.

- a. Before submitting a formal application, the applicant may present a concept plan before the Caddo Parish Planning and Zoning Commission for the purpose of obtaining information and guidance prior to entering into binding commitments or incurring substantial expense. This step is optional. At minimum, the concept plan must consist of the following:
  - i. A map or maps in general form containing the proposed land uses, the natural features of the development site, the character and approximate location of all roadways and access drives proposed within the planned unit development, the location of all adjacent streets and public utilities, and schematic drawings showing the size, character and disposition of buildings on the site.
  - ii. A written statement containing a general explanation of the planned unit development, including a statement of the present ownership of all the land within said development and the expected schedule of construction.
- b. The Caddo Parish Planning and Zoning Commission will review the concept plan, and provide such information and guidance as it deems appropriate. Any opinions or advice provided by the Caddo Parish Planning and Zoning Commission is in no way binding with respect to any official action the Caddo Parish Planning and Zoning Commission or the Parish Commission may take on the subsequent formal application. The review of the concept plan is not a public hearing.

### **3. Preliminary Site Plan**

For both a planned unit development (PUD) and a small planned unit development (SPUD), applications must submit a preliminary site plan in accordance with the following and shall contain all submittal requirements outlined in this section.



**a. Action by Caddo Parish Planning and Zoning Commission**

- i. After receipt of a complete application, including a summary, staff comments, and a recommendation from the Executive Director and Director of Public Works regarding the application and proposed planned unit development, the Caddo Parish Planning and Zoning Commission shall consider the preliminary site plan at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- ii. The Caddo Parish Planning and Zoning Commission must evaluate the preliminary site plan based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall recommend any of the following actions: recommendation of approval, recommendation of approval with conditions, or recommendation of denial of the preliminary site plan.
- iii. Within 60 days of the date a recommendation is rendered, the Caddo Parish Planning and Zoning Commission must forward its recommendation to the Parish Commission.

**b. Action by Parish**

- i. The Parish Commission shall take action on the preliminary site plan for properties within the boundaries of Caddo Parish in one of the following ways: approve, approve with conditions, or deny.
  - (1) The Parish Commission must act on the preliminary site plan within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the City Council grants additional consideration time before the 90 day period has expired. The Parish Commission must take action in the form of approval, approval with conditions, or denial.
  - (2) If the Parish Commission does not act upon the preliminary site plan within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the preliminary plan is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.

**c. Approval Standards for Preliminary Site Plan**

The recommendation of the Caddo Parish Planning and Zoning Commission and decision of the Parish Commission must make findings to support the following standards for both planned unit developments (PUD) and small planned unit developments (SPUD):

- i. Compliance with the Master Plan and adopted land use and design studies.
- ii. Compliance with this Code and other applicable development regulations, and previously approved valid plans for the property.
- iii. Impact on the site's natural resources and effect on adjacent area, property, and land use.
- iv. Safety and efficiency of vehicular, bicycle, and pedestrian circulation, traffic control, and congestion mitigation.
- v. Safety and convenience of off-street parking and loading facilities.
- vi. Access for firefighting and emergency equipment to buildings.
- vii. Use of landscape and screening to shield lights, noise, movement, or activities from adjacent properties, and to complement the design and location of buildings and parking.

**d. Effect of Approval of Preliminary Site Plan**

- i. For a planned unit development (PUD), following approval of the preliminary site plan, the applicant will prepare and file a final site plan that includes all or a portion of the area included in the preliminary site plan.

- ii. For a small planned unit development (SPUD), approval of the preliminary site plan is considered approval of the final site plan. A copy of the preliminary site plan must be registered in the official case record and is binding upon the applicants, their heirs, successors, and assigns. The approved site plan limits and controls the issuance and validity of permits and certificates, and restricts and limits the use and operation of all land and structures within the area designated in the site plan to all conditions and limitations specified in the approval. Except as provided for in this section, the Caddo Parish Planning and Zoning Commission staff must review building permits and approve zoning certificates for buildings or structures in accordance with the approved site plan and with all other applicable ordinances and regulations.

#### **4. Final Site Plan for Planned Unit Development (PUD)**

- a. Following approval of the preliminary site plan for a planned unit development (PUD), the applicant will prepare and file a final site plan for the Executive Director that includes all or a portion of the area included in the preliminary site plan.
- b. If in compliance with the approved preliminary site plan, the Executive Director will approve the final site plan for use in the issuance of building permits.
- c. If the final site plan reflects significant change from the preliminary site plan, the Executive Director will forward the final site plan to the Caddo Parish Planning and Zoning Commission for further consideration in accord with procedures established for preliminary site plan review.
- d. Upon approval of the final site plan, a copy of such plan must be registered in the official case record and is binding upon the applicants, their heirs, successors, and assigns. The approved final site plan limits and controls the issuance and validity of permits and certificates, and restricts and limits the use and operation of all land and structures within the area designated in the final site plan to all conditions and limitations specified in the approval. Except as provided for in this section, the Zoning Administrator must approve building permits or zoning certificates for buildings or structures in accordance with the approved final site plan and with all other applicable ordinances and regulations.

#### **D. Preliminary and Final Site Plan Submittal Requirements**

1. An application must contain the name and address of the applicant, and the names and addresses of all persons with ownership or any legal entity that owns or controls the property 5% or more. All applications must include the signed concurrence of the owners of the property for which approval is being sought.
2. An application must be accompanied by a site plan that must include both maps and a written statement, and must show enough detail of the area surrounding the proposed development to demonstrate the compatibility of the planned unit development to adjoining uses, both existing and proposed. The application must include the following information on one or more dimensioned, engineer-scaled drawings of no less than 24"x 36" in size. Ten complete sets of drawings must be submitted, however the Executive Director reserves the right to request additional sets as part of the submittal. The drawing must include existing and proposed site conditions and improvements.
  - a. Site boundaries and dimensions, existing and proposed lot lines, site coverage and square footage, and approximate distance to the nearest cross street.
  - b. Location map, north arrow, scale and title block.
  - c. The existing topography at two-foot contour intervals.
  - d. Drainage within the project and surrounding area including inlets, culverts, and other drainage structures onsite and immediately adjacent to the site.
  - e. Existing and proposed land use and existing zoning.
  - f. Natural features including tree masses, floodplains, drainage ways and creeks or bayous.

- g. Existing and proposed development on adjacent properties.
- h. Public streets and private drives with pavement widths, rights-of-way, turning lanes, median openings, curb cuts, driveways, and sidewalks with dimensions, radii, and surface type.
- i. Parking areas and structures including the number and layout of standard spaces, handicap spaces, the location of ramps, crosswalks, and loading areas with typical dimensions and surface types.
- j. Landscaping and open space areas with dimensions and total square footage (separate landscape plan required).
- k. Areas proposed to be dedicated, or reserved for parks, parkways, easements, playgrounds, school sites, public and semipublic uses, and common areas.
- l. Building locations and footprints, including dimensions, size, coverage, height, building lines and setbacks, and use.
- m. Location and type of signs.
- n. Elevation and perspective drawings of proposed structures and improvements including proposed signs. The drawings need not be the result of final architectural decisions.
- o. Screening walls, fences, living screens, retaining walls, headlight screens, dumpster screening, and service area screens, including height and type of construction and/or planting specification.
- p. Water and sanitary sewer mains and service lines with sizes, valves, fire hydrants, manholes, and other structures on site or immediately adjacent to the site specified.
- q. Water and sewer connections, meter locations, sizes, and meter and/or detector check valve vaults indicated.
- r. A development schedule indicating:
  - i. The proposed stages of development.
  - ii. The anticipated beginning and completion dates of each stage.
  - iii. The area and location of common space that will be provided at each stage.
- s. Agreements, provisions, and/or covenants that govern the use, maintenance and continued protection of the planned unit development and of its common areas. In any development including townhouses, condominiums, or similar ownership of units, the proposed homeowners association agreement must be included and must provide for a continuing maintenance for all common spaces.

#### **E. Modifications to Approved Site Plans**

1. The Executive Director may approve minor amendments to the site plan, an approved preliminary site plan for a small planned unit development (SPUD) and an approved final site plan for a planned unit development (PUD), provided the amendment conforms to the following standards:
  - a. The amendment does not increase the density of the development by no more than 10% in the total number of residential units.
  - b. The amendment does not substantially alter the arrangement of buildings, increase the number or size of buildings (limited to no more than a 10% increase in the total gross floor area in square feet), or change the use of building space designated on the original plan.
  - c. The amendment does not substantially alter the configuration of streets or lots.
  - d. The amendment does not increase the height of buildings by more than six feet.

- e. The amendment does not substantially alter vehicular circulation or placement of parking areas.
  - f. The amendment does not significantly reduce or lessen the effectiveness of open space, landscape buffers, and edges.
  - g. The amendment does not conflict with other regulations specified within the ordinance establishing the PUD.
2. All other requested modifications to a final site plan require submittal as a new preliminary site plan for review and approval.

#### **F. Expiration and Failure to Begin Development**

##### **1. Planned Unit Development (PUD) - Approved Preliminary and Final Site Plan**

- a. The approval of a preliminary site plan for a planned unit development (PUD) is effective for a period of two years from the date of approval by the Parish Commission, at the end of which time the applicant must have submitted and received approval of a final site plan. If a final site plan is not approved within two years, the preliminary site plan approval is null and void. If the final site plan approval is only for a portion of the property, the approval of the preliminary site plan for the remaining property is null and void if a phasing plan with extended timelines was not approved as part of the preliminary site plan application. The applicant is required to submit a new preliminary site plan for review and approval subject to the existing regulations.
- b. If engineering plans and building permits are not approved and permitted construction activities have not commenced within two years, the final site plan approval is null and void. If engineering plans and permits have been approved only for a portion of the property and permitted construction activities has commenced, the final site plan for the remaining property is null and void if a phasing plan with extended timelines was not approved as part of the preliminary site plan application. The applicant is required to submit a new preliminary site plan for review and approval subject to the existing regulations.

##### **2. Small Planned Unit Development (SPUD) Approved Preliminary Site Plan**

The approval of a preliminary site plan for a small planned unit development (SPUD) is effective for a period of two years from the date of approval by the Parish Commission. If engineering plans and building permits are not approved and permitted construction activities have not commenced within two years, the preliminary site plan approval for the small planned unit development (SPUD) is null and void. The applicant is required to submit a new preliminary site plan for review and approval subject to the existing regulations.

#### **G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Parish Commission decision on both a planned unit development (PUD) and a small planned unit development (SPUD) to Caddo Parish Civil District Court.

### **16.9 SIGN PERMIT**

#### **A. Applicability**

No sign, except those identified as exempt by this Code, may be erected, constructed, altered, or relocated without first obtaining a sign permit.

#### **B. Authority**

The Zoning Administrator, with concurrence of the Executive Director, is responsible for determining compliance with this Code and for issuing a sign permit.

**C. Process**

Upon the filing of an application for a sign permit, the Zoning Administrator will determine whether the application is complete. Once it is determined that the application is complete, the Zoning Administrator will:

1. Examine the plans and specifications and the premises upon which the proposed structure is to be erected.
2. Issue a permit if the structure complies with the requirements of this Code and all other ordinances, including the electrical code.

**D. Inspection**

The Zoning Administrator may inspect, as deemed appropriate, each sign regulated by this Code. The purpose of the inspection is to ascertain whether the structure is secure or insecure, whether in need of repair or removal, or not in conformance with the permit application or otherwise in violation of the provisions of this Code.

**E. Expiration**

If the work authorized under a sign permit is not completed within 180 days after the date of issuance, the sign permit becomes null and void.

**F. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal the Zoning Administrator's decision on a sign permit to the Caddo Parish Planning and Zoning Commission.

**16.10 ZONING INTERPRETATION**

**A. Purpose**

The interpretation authority is intended to recognize that the provisions of this Code, though detailed and extensive, cannot, as a practical matter, address every specific zoning issue. However, this zoning interpretation authority is not intended to add or change the essential content of the Code.

**B. Initiation**

The Parish Commission, or a property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may initiate a zoning interpretation application. All interpretation requests must be for the purpose of furthering some actual development.

**C. Authority**

The Executive Director will review and make final decisions on written requests for zoning interpretations.

**D. Process**

1. All applications for interpretations must be filed with the Executive Director in accordance with the requirements in Section 15.1 (Application).
2. The Executive Director must review a written request for an interpretation and render the interpretation in writing within a reasonable time.
3. The Executive Director may request additional information prior to rendering an interpretation.

**E. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal the Executive Director decision on a zoning interpretation to the Caddo Parish Planning and Zoning Commission.

## **16.11 TEMPORARY USE PERMIT**

### **A. Purpose**

A temporary use permit allows for the short-term use and/or placement of structures on a lot. The temporary use permit regulates temporary uses that occur entirely on and within a lot. Temporary uses located within the public right-of-way are regulated separately outside of this Code.

### **B. Initiation**

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may initiate a temporary use permit application.

### **C. Authority**

The Zoning Administrator, with concurrence of the Executive Director, will review and make final decisions on temporary use permit applications.

### **D. Process**

1. All applications for temporary use permit must be filed with the Zoning Administrator in accordance with the requirements in Section 15.1 (Application).
2. The Zoning Administrator must render a decision on the temporary use permit within 30 days of the date the application is deemed complete. The Zoning Administrator must review and evaluate the application, pursuant to the standards of this section, and approve, approve with conditions, or deny the application.

### **E. Approval Standards**

All temporary uses must comply with the requirements of this Code, including the temporary use standards located in Article 6 (Use Standards), and the following additional standards:

1. Unless expressly allowed by this Code, the temporary use or structure complies with the yard and bulk requirements of the district in which it is located.
2. The temporary use does not negatively impact the public health, safety, and welfare.
3. The temporary use is operated in accordance with such restrictions and conditions as the applicable police and fire department may require. The operator of the temporary use may be required to employ appropriate security personnel.
4. The temporary use does not conflict with another previously authorized temporary use.
5. The temporary use provides adequate parking if needed. If located on a lot with an operational principal use, does not impact the parking and site circulation of the principal use.

### **F. Expiration**

The temporary use permit is valid only for the time period granted as part of the approval.

### **G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Zoning Administrator decision on a temporary use permit to the Caddo Parish Planning and Zoning Commission.

## 16.12 APPEAL OF ZONING ADMINISTRATOR OR EXECUTIVE DIRECTOR ADMINISTRATIVE DECISIONS

### A. Purpose

The appeals process of an administrative decision is intended to provide appropriate checks and balances on the administrative authority of the Zoning Administrator or Executive Director.

### B. Initiation

1. A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, that is directly affected by a determination of the Zoning Administrator or Executive Director may file an appeal of the Zoning Administrator or Executive Director's decision on an administrative exception (Section 16.5), zoning interpretation (Section 16.9), temporary use permit (Section 16.10), or other administrative zoning decision related to this Code, excluding site plan review.
2. The Executive Director's decision on site plan review is appealed to the Caddo Parish Planning and Zoning Commission in accordance with Section 16.6.

### C. Authority

The Caddo Parish Planning and Zoning Commission will take formal action on appeal applications of administrative decisions.

### D. Process

1. All applications must be filed with the Executive Director in accordance with Section 15.1 (Application). Once it is determined that the application is complete, the Executive Director will schedule the appeal application for consideration by the Caddo Parish Planning and Zoning Commission.
2. The application must be accompanied by a written statement that specifies the grounds for the appeal. The applicant for an appeal has the burden of proof to rebut the presumption of correctness of a determination of the Zoning Administrator or Executive Director by a preponderance of the evidence.
3. After receipt of a complete appeal application, the Caddo Parish Planning and Zoning Commission will consider the proposed zoning appeal at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice). The Caddo Parish Planning and Zoning Commission will consider whether the Zoning Administrator's or Executive Director's action was appropriate considering the details of the case and the requirements of this Code.
4. Within 60 days of the close of the public hearing, the Caddo Parish Planning and Zoning Commission shall either confirm or overturn the Zoning Administrator or Executive Director's administrative decision.

### E. Limitations on Zoning Appeals

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Zoning Administrator, Executive Director or other staff administrative decision to the Caddo Parish Planning and Zoning Commission.

### F. Appeals

Within 30 days after the date of the decision of the Caddo Parish Planning and Zoning Commission, the applicant or any aggrieved party may appeal a Caddo Parish Planning and Zoning Commission decision to the Parish Commission.

## 16.13 CERTIFICATE OF OCCUPANCY

The certificate of occupancy (CO) is the final construction document issued by the Zoning Administrator to authorize occupancy of a structure upon completion of all building and construction related issues. It is

unlawful to operate a business without a certificate of occupancy. No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the Zoning Administrator has issued a certificate of occupancy. The Zoning Administrator shall keep a record of all certificates of occupancy and compliance. The Zoning Administrator may revoke a certificate of occupancy and compliance when it is found that the building or land does not conform to the use or condition, if any, in the certificate. Each day a use continues after revocation of the certificate shall constitute a separate offense and shall be punished as provided therein.



## **ARTICLE 17. SUBDIVISION APPROVALS**

- 17.1 PURPOSE**
- 17.2 APPLICABILITY**
- 17.3 APPROVAL PROCEDURE**
- 17.4 PRELIMINARY PLAT**
- 17.5 FINAL PLAT**
- 17.6 REQUIRED SUBMITTALS**
- 17.7 ASSURANCE OF COMPLETION**
- 17.8 SUBDIVISION REGULATION EXCEPTIONS**

### **17.1 PURPOSE**

The purpose and intent of these regulations is to control the division and development of land within the City of Shreveport in order to promote public health, safety, and welfare. The intent of these subdivision regulations is to accomplish the following:

- A.** Assure that development sites are suitable for building purposes.
- B.** Provide for the harmonious development within the Planning Area.
- C.** Provide for the orderly and appropriate development of land.
- D.** Provide facilities for the orderly movement of traffic on streets.
- E.** Provide for the construction of adequate and safe transportation, water, sanitary sewerage, storm drainage, and other public facilities.
- F.** Provide for the orderly arrangement of streets, public facilities, and public services.
- G.** Provide for the equitable distribution of the costs and benefits of public works and facilities by requiring that the initial cost of constructing public improvements and facilities in new developments be borne by the developer and not by the taxpayer.

### **17.2 APPLICABILITY**

Subdivision is the division of a lot, a tract, or a parcel of land or portion thereof, into lots, sites, or other divisions, any one or more of which will be platted as a lot of record for the purpose, whether immediate or future, of sale or building development. Subdivision includes resubdivision or the consolidation of multiple lots or tracts, or portions thereof, into single lots or a fewer number of lots. Subdivisions are classified as follows:

- 1.** Major subdivision is any subdivision not classified as a minor subdivision, including but not limited to subdivisions of seven or more lots, or any subdivision of any size requiring the creation of any new street.
- 2.** Minor subdivision is the division of a single parcel, tract, or lot into a minimum of three lots and a maximum of six lots all of which front on an existing street, are not in conflict with any provision or portion of the Master Plan or this Code, and do not involve the dedication of land.
- 3.** Administrative subdivision is the division of a single parcel, tract, or lot into no more than two lots, which front on an existing street, are not in conflict with any provision or portion of the Master Plan or this Code, and do not involve the dedication of land. Administrative subdivision approval for the division of a single lot into two lots may only be granted once, and further divisions of the original or newly created lot must be processed as a minor or major subdivision, as applicable. Administrative subdivision is also the consolidation of, or change in boundary between, two adjoining lots so long as all lots conform to the zoning district standards. There is no limit on the number of approvals of lot consolidation or lot line boundary adjustments for any lot.

4. The following actions are exempt from these subdivision regulations:
  - a. The sale or exchange of parcels between adjoining lot owners, where such sale or exchange of parcels does not create additional lots or tracts capable of meeting the requirements for building sites and does not otherwise conflict with this Code.
  - b. The subdivision of land within cemeteries.

### 17.3 APPROVAL PROCEDURE

- A. The procedure for review and approval of a subdivision consists of two steps, detailed in this section, as follows:

1. **Administrative Subdivision**

The procedure for review and approval of an administrative subdivision requires the following:

- a. Preparation and submission of a final plat for review and approval by the Executive Director. No preliminary plat is required.
- b. A public hearing is not required for final plat approval by the Executive Director of an administrative subdivision.

2. **Minor Subdivision**

The procedure for review and approval of a minor subdivision requires the following:

- a. Preparation and submission of a final plat for review and recommendation by the Executive Director, and approval by the Caddo Parish Planning and Zoning Commission. No preliminary plat is required.
- b. A public hearing is not required for final plat approval by the Caddo Parish Planning and Zoning Commission of a minor subdivision.

3. **Major Subdivision**

The procedure for review and approval of a major subdivision requires the following:

- a. Preparation and submission of a preliminary plat for review and recommendation by the Executive Director, and a public hearing and approval by the Caddo Parish Planning and Zoning Commission.
- b. Preparation and submission of a final plat for review and approval by the Caddo Parish Planning and Zoning Commission following approval of the preliminary plat.
- c. A public hearing is not required for final plat approval.

- B. The subdivision development process requires review and approval of several different officials and agencies, such as the Caddo Parish Public Works Department, the Caddo Parish Health Unit, the Department of Water and Sewer, Traffic Engineer, and Fire Department, and others concerned with the proposed improvements. The subdivider is encouraged to consult directly with officials and agencies having jurisdiction.
- C. All subdivisions must meet all the applicable regulations of this Code, including the subdivision requirements of Article 13 and the right-of-way and access standards of Article 12.
- D. The Caddo Parish Planning and Zoning Commission delegates authority on their behalf to the Executive Director to approve and sign resubdivision plats that consolidate lots or tracts, or portions thereof, into single lots or the same number of lots or a fewer number of lots, and resubdivision plats that shift the boundary line between adjoining lots without creating any additional lots or building sites.

#### 17.4 PRELIMINARY PLAT

A preliminary plat is required only for major subdivisions. A preliminary plat is not required for an administrative or minor subdivision.

- A. The purpose of the preliminary plat is to develop a general design for the construction of the subdivision and to assure conformity with the Master Plan and the appropriate relationship to both existing and anticipated future development surrounding the proposed subdivision.
- B. Prior to submitting a preliminary plat to the Caddo Parish Planning and Zoning Commission for approval, the subdivider or his representatives will meet with the Executive Director to review the plan. The subdivider will submit, in addition to the preliminary plat requirements, an improvement plan that includes information, including drawings and specifications, for the construction and installation of required improvements. If the subdivider proposes to develop the land within only a portion of the preliminary plat, the improvement plan may include only that portion to be developed at the time. The review must take into consideration, in addition to the requirements of these regulations, conformance with the applicable standards and regulations of Caddo Parish and other applicable agencies.
- C. The Executive Director will prepare a recommendation on proposed improvements and exceptions to accompany the submission of the preliminary plat to the Caddo Parish Planning and Zoning Commission.
- D. The application for a preliminary plat and the Executive Director recommendation must be submitted to the Caddo Parish Planning and Zoning Commission no later than the deadline dates annually posted by the Commission. The application must be accompanied by two copies of the preliminary plat and all submittal requirements.
- E. After receipt of a complete application, the Caddo Parish Planning and Zoning Commission will consider the preliminary plat at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- F. Within 60 days of the close of the public hearing, the Caddo Parish Planning and Zoning Commission must evaluate the preliminary plat based upon the evidence presented at the public hearing, and approve, approve with conditions, or deny the preliminary plat. The Caddo Parish Planning and Zoning Commission decision must include a description of the public or private improvements required. The Caddo Parish Planning and Zoning Commission may deny the plat if there are key errors or omissions or the Commission may extend the time to make a decision to remedy such errors or omissions. The applicant may also request an extension of time.
- G. Approval of the preliminary plat constitutes authorization for the applicant to proceed with preparation of the improvement plans in accordance with the approved preliminary plat and any conditions specified.
- H. The preliminary plat approval expires if a complete application for approval of a final plat has not been filed within one year after the date the Caddo Parish Planning and Zoning Commission grants preliminary plat approval. As part of the approval of the preliminary plat, the Caddo Parish Planning and Zoning Commission may extend this period of validity. An extension of this one year validity period may also be granted by the Executive Director if the applicant requests an extension in writing prior to the expiration date of the approval.
- I. Approval of a final plat that contains only a portion of the area depicted in the preliminary plat will extend the effective approval period for the balance of the property for one year from that date. However, in order to qualify for such extensions, a phasing plan is required as part of the preliminary plat and must be approved by the Caddo Parish Planning and Zoning Commission.
- J. Denial of a preliminary plat may be appealed to Parish Commission for a preliminary plat located within the Caddo Parish.

#### 17.5 FINAL PLAT

The purpose of the final plat is to provide an accurate record of rights-of-way, property lines, servitudes, and other elements being established on the land and the conditions of their use. A final plat is required for all types of subdivisions.

**A. Administrative Subdivision**

1. A final plat will be submitted to and reviewed by the Executive Director. If the Executive Director deems it necessary, the final plat may be referred to the officials and agencies that may be impacted for their review and report.
2. A public hearing is not required for a final plat of an administrative subdivision.
3. Within 60 days of submission of a complete final plat, the Executive Director must approve or deny the final plat. In the case of approval, the Executive Director must enter such approval on the plat by signature of an official designated by the Caddo Parish Planning and Zoning Commission to sign documents on the Commission's authority. In the case of denial, the Executive Director must state the grounds for such denial upon its records.

**B. Minor Subdivision**

1. Prior to submitting a final plat to the Caddo Parish Planning and Zoning Commission for approval, the subdivider or his/her representatives will meet with the Executive Director to review the plan. The Executive Director's staff will prepare and forward a recommendation on proposed improvements and exceptions to accompany the final submittal of the final plat to the Caddo Parish Planning and Zoning Commission.
2. A final plat will be reviewed by the Caddo Parish Planning and Zoning Commission and, if the Commission deems it necessary, may be referred to the officials and agencies concerned with the improvements for their review and report.
3. A public hearing is not required for a final plat of a minor subdivision.
4. Within 60 days of submission of a complete final plat, the Caddo Parish Planning and Zoning Commission must approve or deny the final plat. In the case of approval, the Caddo Parish Planning and Zoning Commission must enter such approval on the plat by signature of its secretary or such official designated by the Commission to sign documents on the Commission's authority. In the case of denial, the Caddo Parish Planning and Zoning Commission must state the grounds for such denial upon its records.

**C. Major Subdivision**

1. The final plat must be based upon the preliminary plat as approved, including any conditions or changes specified in the approval. The final plat may include only that portion of the preliminary plat that the subdivider proposes to record at the time.
2. A final plat for a subdivision must be submitted to the Caddo Parish Planning and Zoning Commission for approval no later than the annually posted deadlines, and must include a completed subdivision application form. The application must be accompanied by two copies of the final plat and all submittal requirements.
3. A final plat will be reviewed by the Caddo Parish Planning and Zoning Commission and, if the Commission deems it necessary, may be referred to the officials and agencies concerned with the improvements for their review and report. The review must take into consideration conformance to the approved preliminary plat, improvement plan, and fulfillment of any conditions or changes specified in such approval.
4. A public hearing is not required for a final plat of a major subdivision that is in substantial conformance with an approved preliminary plat and for which a public hearing had previously been held.
5. Within 60 days of submission of a complete final plat, the Caddo Parish Planning and Zoning Commission must approve or deny the final plat. In the case of approval, the Caddo Parish Planning and Zoning Commission must enter such approval on the plat by signature of its secretary or such official designated by the Commission to sign documents on the Commission's authority. In

the case of denial, the Caddo Parish Planning and Zoning Commission must state the grounds for such denial upon its records.

#### **D. Final Approval (All Subdivisions)**

1. Within one year of the date of approval of the final plat, a certified copy as recorded by the Caddo Parish Clerk of Court must be submitted to the Office of the Shreveport Metropolitan Planning Commission.
2. Failure to provide a certified copy of the recorded plat within the prescribed period will render the approval null and void, thereby requiring a new application. No zoning approval may be issued until a certified copy of the recorded plat is received by the Office of the Shreveport Metropolitan Planning Commission.
3. Approval of the final plat does not constitute acceptance by the public of the dedication of any street or other public way, park or space. Such approval can be effected only by action of the Parish Commission.
4. Denial of a final plat may be appealed to the Parish Commission for a final plat located within the boundaries of Caddo Parish.

### **17.6 REQUIRED SUBMITTALS**

#### **A. Preliminary Plat**

The preliminary plat is intended to precede and supplement the final plat of subdivision, which is to be recorded. Its purpose is to show all facts needed to enable the Caddo Parish Planning and Zoning Commission to determine whether the proposed layout of the land in question and the proposed public improvements are satisfactory from the standpoint of the public interest. All required engineering and surveying work must be performed by or under the supervision of a registered civil engineer or surveyor, registered in accordance with the provisions of the state board of registration for professional engineers and land surveyors. An improvement plan and preliminary plat must meet all submittal requirements of the subdivision application.

#### **B. Final Plat**

1. The final plat of a subdivision is the official recordable plat. A final plat must meet all submittal requirements of the subdivision application.
2. The final plat must be drawn on sheets furnished by the Clerk of Court for recording in the plat book records of the Parish. All signatures must be on this plat. Two positive reproducible copies must be made by photographing the signed final plat, on a tear resistant, minimum thickness 0.004-inch, stable base film with a silver emulsion equal to Dupont cronaflex or mylar film or linen, and six prints must be transmitted to the Office of the Shreveport Metropolitan Planning Commission for all subdivisions within Caddo Parish. The original and one positive reproducible film must be furnished to the Clerk of Court. One print must be furnished to the Parish Assessor's Office. One reproducible and six copies of complete plans and profiles for street improvements, water and sewer, must be submitted for approval by the Caddo Parish Public Works Department.

### **17.7 ASSURANCE OF COMPLETION**

Prior to the granting of any building permit or zoning approval for the construction of a residence or other building on the subdivision, there must be filed with the Office of the Shreveport Metropolitan Planning Commission a certificate by the Caddo Parish Public Works Department that the subdivider has complied with one of the following alternatives:

- A.** That a contract secured by a bond in an amount and with surety, or other evidence satisfactory to the Caddo Parish Public Works Department, granting completion of the job improvements which are shown on the subdivision improvement plan as the responsibility of the subdivider; or

- B. That all public improvements shown on the final plat of subdivision, necessary for the service and use for the residence or other building for which a building permit or zoning approval has been requested, have been installed in accordance with the final plat of subdivision and this Code.

#### 17.8 SUBDIVISION REGULATION EXCEPTIONS

- A. The Caddo Parish Planning and Zoning Commission may grant exceptions to the subdivision standards and requirements of this Code for minor and major subdivisions, including the subdivision requirements of Article 13 and the right-of-way and access standards of Article 12, where there are particular difficulties or unnecessary hardships in the way of carrying out the strict letter of said standards and requirements. Such exceptions must be reviewed by the Caddo Parish Public Works Department. Exceptions are not allowed as part of administrative subdivisions, which would be considered minor subdivisions if exceptions are requested.
- B. However, in no case may an exception to any requirement of the zoning district use and dimensional standards, including other site improvements such as parking, landscape, and signs, be granted as part of subdivision approval. Exceptions to the zoning district use and dimensional standards must be granted as administrative exceptions or variations as per the Code.
- C. In considering requests for exceptions, the Caddo Parish Planning and Zoning Commission may impose additional conditions as deemed necessary to protect the public health, safety, and welfare.

## ARTICLE 20. ANNEXATION STANDARDS

- 20.1 PURPOSE
- 20.2 PROCESS
- 20.3 ANNEXATION STANDARDS

### 20.1 PURPOSE

The purpose of this Article is to establish a procedure and criteria for annexation of unincorporated Caddo Parish territory to the City of Shreveport, specifically to:

- A. Protect the public health, safety, and welfare by establishing standards for annexation of land into the City.
- B. To manage the fiscal impacts of annexation.
- C. Preserve, protect, and enhance the character of residential neighborhoods.
- D. Strengthen the City's economic resources.
- E. Ensure that annexed land is adequately served by essential public facilities and services, including water facilities, wastewater facilities, drainage facilities, and transportation facilities.

### 20.2 PROCESS

#### A. Initiation

The City of Shreveport may initiate an annexation or an annexation may be requested by a property owner(s). When an annexation is requested, an annexation application must be filed with the Executive Director on forms maintained by the City. Once it is determined that the application is complete, the Executive Director will schedule the application for consideration by the Shreveport Metropolitan Planning Commission of Caddo Parish.

#### B. Action by Shreveport Metropolitan Planning Commission

1. The **Shreveport** Metropolitan Planning Commission will consider a proposed annexation at a public hearing.
2. Following the close of the public hearing, the **Shreveport** Metropolitan Planning Commission must forward its recommendation to the City Council.
3. The **Shreveport** Metropolitan Planning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this Article and recommend approval, approval with conditions, or denial of the annexation.

#### C. Action by City Council

Upon receipt of the **Shreveport** Metropolitan Planning Commission recommendation, the City Council will act on the application. The City Council must take action in the form of approval, approval with conditions, or denial of the annexation.

### 20.3 ANNEXATION STANDARDS

All annexations must meet the following standards:

- A. The proposed annexation is in compliance with state law.
- B. The proposed annexation and parcel configuration must be consistent with the Master Plan. This includes evaluation of whether the area is identified by the Master Plan as desired or intended for annexation.

- C. The parcels proposed for annexation must be contiguous to parcels located in the City.
- D. The annexation reflects any annexation or service extension policy of the City.
- E. The annexation will not adversely affect the planned development pace of growth or redevelopment in other areas of the City as indicated in the Master Plan.
- F. The proposed annexation supports the planned capital improvement policy such that public transportation and utility services are in place or planned to be in place to accommodate the development pace of the land under consideration.
- G. Public services and utilities must be provided to the satisfaction of the City Engineer:
  - 1. Improvements must be constructed and accepted prior to issuance of building permits or sewer connections.
  - 2. All streets must meet City street standards, including right-of-way and access standards of Article 12, unless otherwise exempted by the City Engineer.
  - 3. The lots must be connected to the City's sanitary sewer system or able to be connected to the City's sewer to the satisfaction of the City Engineer.
  - 4. The City taxpayer is not burdened with paying for additional services for newly annexed lands as demonstrated in a fiscal impact analysis.
- H. The annexation yields a fiscal benefit to the City.
- I. The proposed land use and related densities or intensities of development reflect the Master Plan.
- J. All lots to be annexed must meet the minimum lot size of this Code. Single developed properties that meet all other annexation policies, with the exception of minimum lot size requirements, may be considered for annexation.



## **ARTICLE 21. FEES**

### **21.1 FEES**

#### **21.1 FEES**

The Parish Commission shall adopt the required application fees by ordinance and a schedule of such fees shall be kept on file in the Office of the Shreveport Metropolitan Planning Commission of Caddo Parish. Applications are not processed or considered filed until all required fees are paid in full.



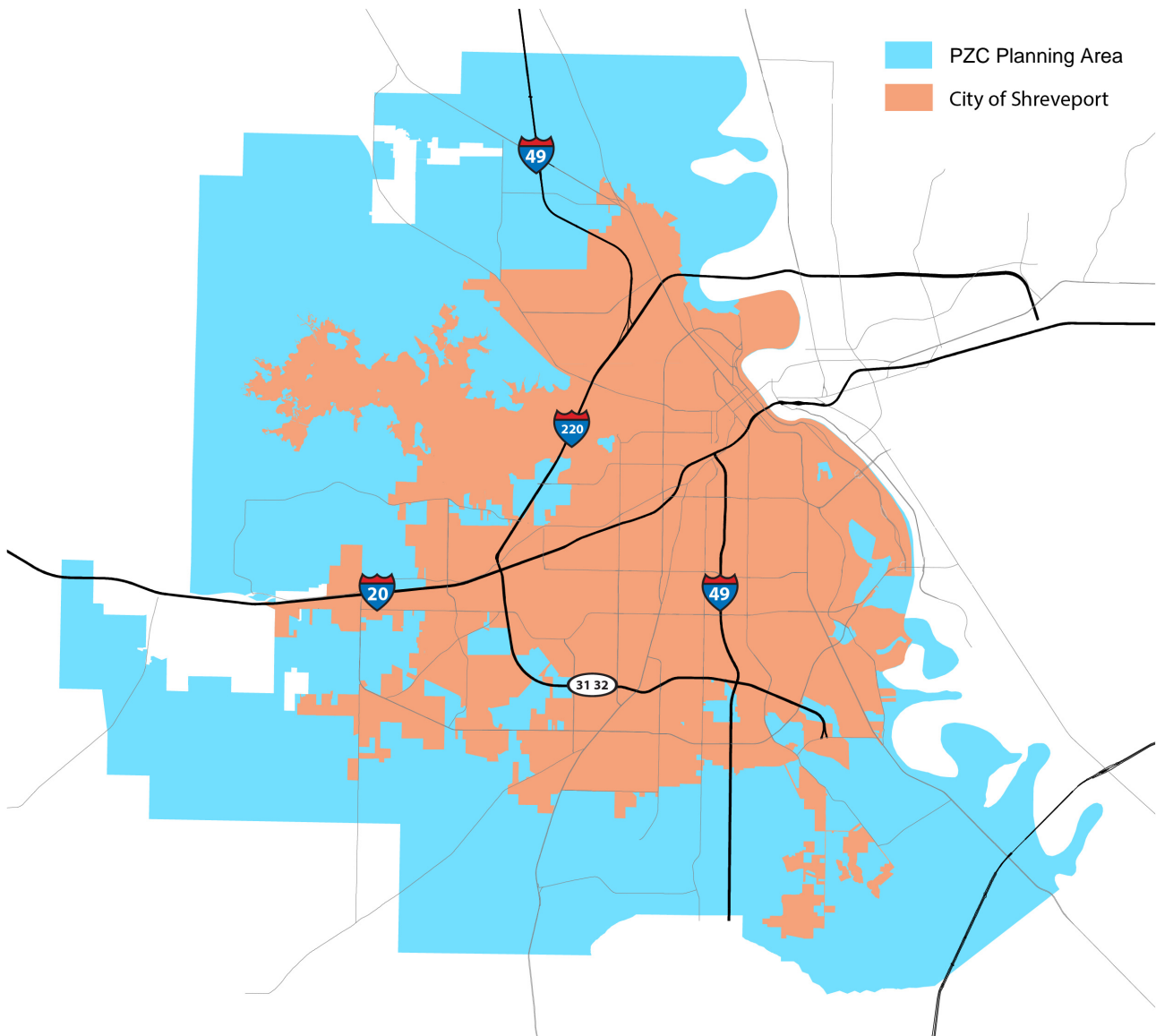
## APPENDIX A: MPC PLANNING AREA MAP FOR REFERENCE

Per Section 1.3.A, this Code applies to all land, uses, and structures within Caddo Parish. This Appendix contains a reference map of the Planning Area that is provided for informational purposes only. The Metropolitan Planning Commission keeps official record of the Planning Area boundaries and applicability is verified with the Metropolitan Planning Commission.

### PLANNING AREA MAP FOR REFERENCE

Provided for reference purposes only

Must be verified with the Office of the Shreveport Metropolitan Planning Commission of Caddo Parish





PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD		
Agriculture	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
Airport																														S	S				Sec. 6.1.A	
Amusement Facility - Indoor															P	P	P	P	P	P		P	P	A	P	P		P					P			
Amusement Facility - Outdoor																		P		S								P	S							
Animal Care Facility															S	P	P	P	P	P			P	P	S	P		P	P					Sec. 6.1.B		
Animal Shelter															S	P	P	P	P	S	S	S	S	S	S	S		P	P					Sec. 6.1.B		
Animal Shelter - Operated by Public Authority	P	P													P	P	P	P	P	P	P		S	S	S	S	P	P	P	P				Sec. 6.1.B		
Art Gallery								S							P	P	P	P	P	P	P	P	P	P	P	P		P					P			
Arts Studio								S							P	P	P	P	P	P	P	P	P	P	P	P		P					P			
Automated Teller Machine - Standalone															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	Sec. 6.1.C	
Bar																S	S	S	S	S	P	P	P	S	P	P	P	P	P				S	Sec. 6.1.D		
Bed and Breakfast	P	P	P	P	P			S											P	S			S	S											Sec. 6.1.E	
Body Modification Establishment																P	P	P	P	P		P	P	P	P	P		P								
Brewery																	S	P	S	P					S	P		P	P							
Broadcasting Facility TV/Radio - With Antennae																		P									P	P	P	S				P		
Broadcasting Facility TV/Radio - Without Antennae																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	S		P		
Bus Transfer Station		P	P	P	P	P	P	P	P	P	P				P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.F	
Business Support Services																	P	P	P	P																
Campground																																		P	Sec. 6.1.G	
Car Wash																S	P	P		S									P	P					Sec. 6.1.H	
Casino																							S												Sec. 6.1.I	
Cemetery	P	P																															P			
Commercial Breeder	S	S																												S					Sec. 6.1.B	
Commercial Facility For Pop-Up Use																P	P	P	P	P	P	P	P	P	P	P								Sec. 6.1.J		
Community Center	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P		P	P			P	P			P				P	P				
Community Garden	P	P	P	P	P	P	P	S	P	P	P	P	P	P	P	P	P		P	P			P	P	P	P	P	P	P			P	P	Sec. 6.1.K		
Contractor Office																	S	P								P		P	P	P					Sec. 6.1.GG	
Convention Center																																				
Conservation Area	P	P																														P	P			
Country Club	S	S	S	S	S																												P			
Cultural Facility					S	S	S	S	S	S	S	S			P	P	P	P	P	P	P	P	P	P	P	P		P			P	P	P			
Day Care Center															P	P	P	P	P	P	P	P	P	P	P		P	P	P				P	Sec. 6.1.L		
Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P	P											P											Sec. 6.1.L	
Detention or Penal Institution																	S	S								S	S	S	S	S						
Distillery																	S	P	S	P					S	P		P	P							
Drive-Through Facility																A	P	P	A	A			S			S	P	A							Sec. 6.1.M	
Dwelling - Above the Ground Floor															P	P	P	P	P	P	P	P	P	P	P	P		P					P			
Dwelling - Accessory Dwelling Unit	S	S	S	S	S	S	S	S	S	S	S																									Sec. 6.1.N
Dwelling - Age-Restricted Housing								S		P	P	P					S		S	P	S	S	P	P	P	P		S					S			
Dwelling - Manufactured Home	P		E	E	E	E							P	P																					Sec. 6.1.O	
Dwelling - Multi-Family								S		P	P	P					S		S	P	P	S	P	P	P	P		S					S	Sec. 6.1.P		
Dwelling - Townhouse							P	P	P	P	P	P							P	P			P	P	P									S	Sec. 6.1.P	

TABLE 5-1: USE MATRIX																																						
PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD				
Dwelling - Single-Family Detached	P	P	P	P	P	P	P	P	P	P	P		P						P	P															Sec. 6.1.Q			
Dwelling - Single-Family Attached							P	P	P	P	P								P	P																Sec. 6.1.Q		
Dwelling - Two-Family							P	P	P	P	P								P	P																Sec. 6.1.Q		
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P	P		P	P	P	P	P	P			P															
Educational Facility - University or College																S	P	P	S	P	P		P	P	P			P	P					P				
Educational Facility - Vocational School																S	P	P	S	P	P		P	P	P	P	P	P	P	S	P			S				
Financial Institution															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P				
Financial Institution with Drive-Through															P	P	P	P	A	A			A			P	P	A								Sec. 6.1.R		
Food Truck and Trailer Vendor															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.S			
Food Truck Park															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S		S	Sec. 6.1.T			
Fraternity/Sorority																																			P			
Freight Terminal																														P	P							
Funeral Home																S	P	P	S																			
Furniture, Furnishings and Equipment Sales																	P	P											P	P	S							
Gas Station																S	P	P	S				S				S	S	P	P	P					Sec. 6.1.U		
Golf Course/Driving Range	S	S	S	S																													P					
Government Office															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P				
Greenhouse/Nursery - Retail																	A	P											P	P								
Group Home	P	P	P	P	P	P	P	P	P	P	P																										Sec. 6.1.V	
Halfway House																		S											S								Sec. 6.1.V	
Healthcare Institution																P	P	P										P							P			
Heavy Retail, Rental, and Service																	S	P		S						S		S	S	P	S							
Helipad																						S	S					S							S		Sec. 6.1.A	
Heliport																											S		S	S					S		Sec. 6.1.A	
Hotel																S	P	P	S	P	S	P	S	S	S	S	S	P	P					P				
Industrial - Artisan																	S	P		S			S		S	P	S	P	P									
Industrial - Heavy																																		P				
Industrial - Light																													P	P	P							
Industrial Design																		P	A			P		P		P	P	P	P	P								
Industrial Services																	P	P									P		P	P								
Live Entertainment - Ancillary Use																S	S	S	S	S	P	P	S		P			P									Sec. 6.1.W	
Live Performance Venue																	P	P	S	P	P	P	P		P			P							P		Sec. 6.1.W	
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.X		
Manufactured Home Park														P																								
Marina																		S											S	S					S			
Medical/Dental Office								S							P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P				P			
Movie Studio																							S			S			P	P								
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S	S																									Sec. 6.1.Y
Nightclub																		S	S		S		S	S		S			S								Sec. 6.1.W	
Office								S							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
Outdoor Dining															S	P	P	P	P	P	P	P	P	P	P	P	P	S	S								Sec. 6.1.Z	
Parking Lot (Principal Use)																S	P	P	S	P		S				S	P	S	P				P	P		Sec. 6.1.AA		
Parking Structure (Principal Use)																S	P	P	S	P	P	P	P	P	P	P	P	P	P	P			P	P		Sec. 6.1.AA		
Pay Day/Title Loan Agency																S	P	P	P		S		S					S	S								Sec. 6.1.BB	
Passenger Terminal																		P					S			S			P	P	S							



TABLE 5-1: USE MATRIX																																			
PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD	
Wireless Telecommunications - Modifications (Eligible Facility)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications - Modifications (Non-Eligible Facility)															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9

TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	I	USE STANDARD	
Batch Plant/Rock Crushing Facility (Temporary)	P*	P*	P*															P*								P*			P*	P*				Sec. 6.2.A	
Borrow Pit	P*	P*	P*																										P*	P*					Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.2.C	
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.2.D	
Temporary Sale of Non-Seasonal Merchandise															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.E	
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	Sec. 6.2.F	
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P	P																					Sec. 6.2.H	

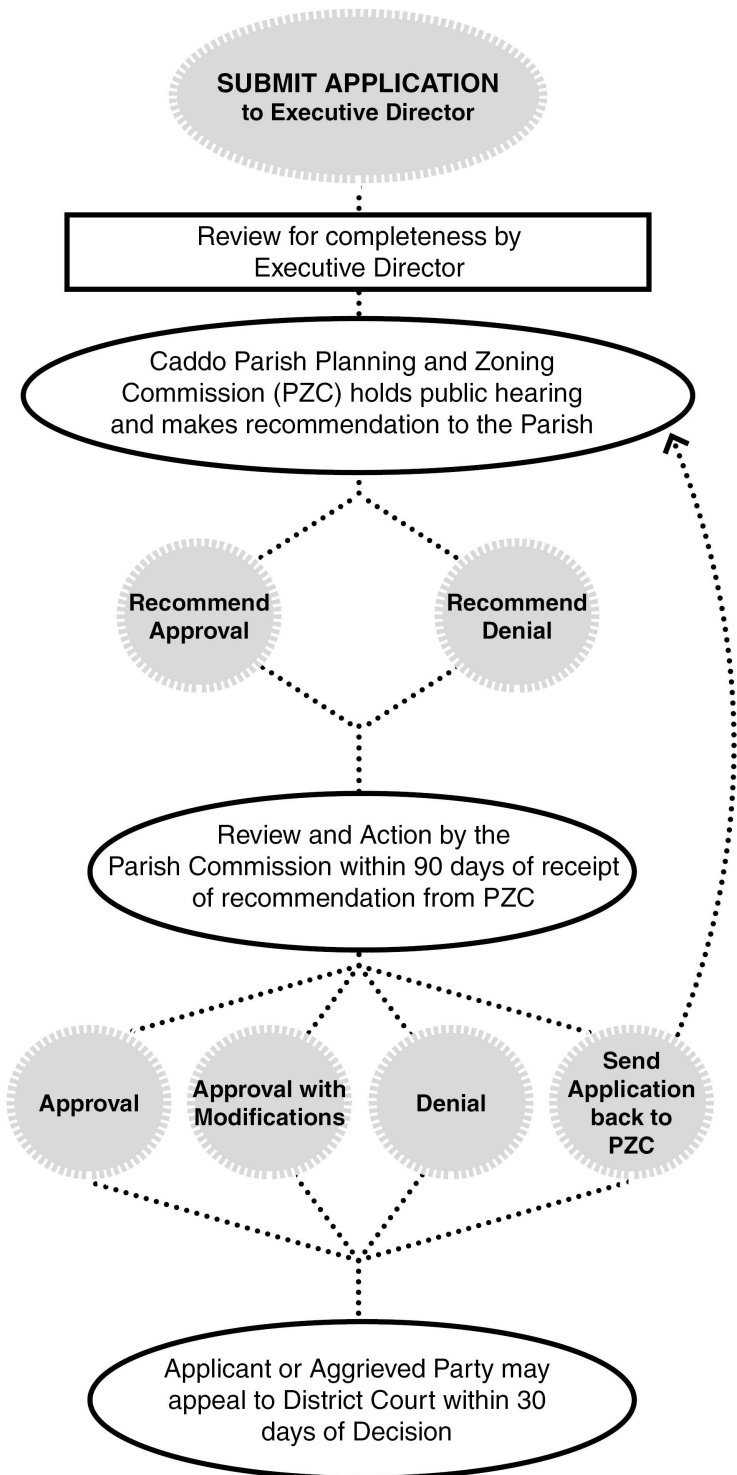
\* Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require PZC approval at a public hearing.



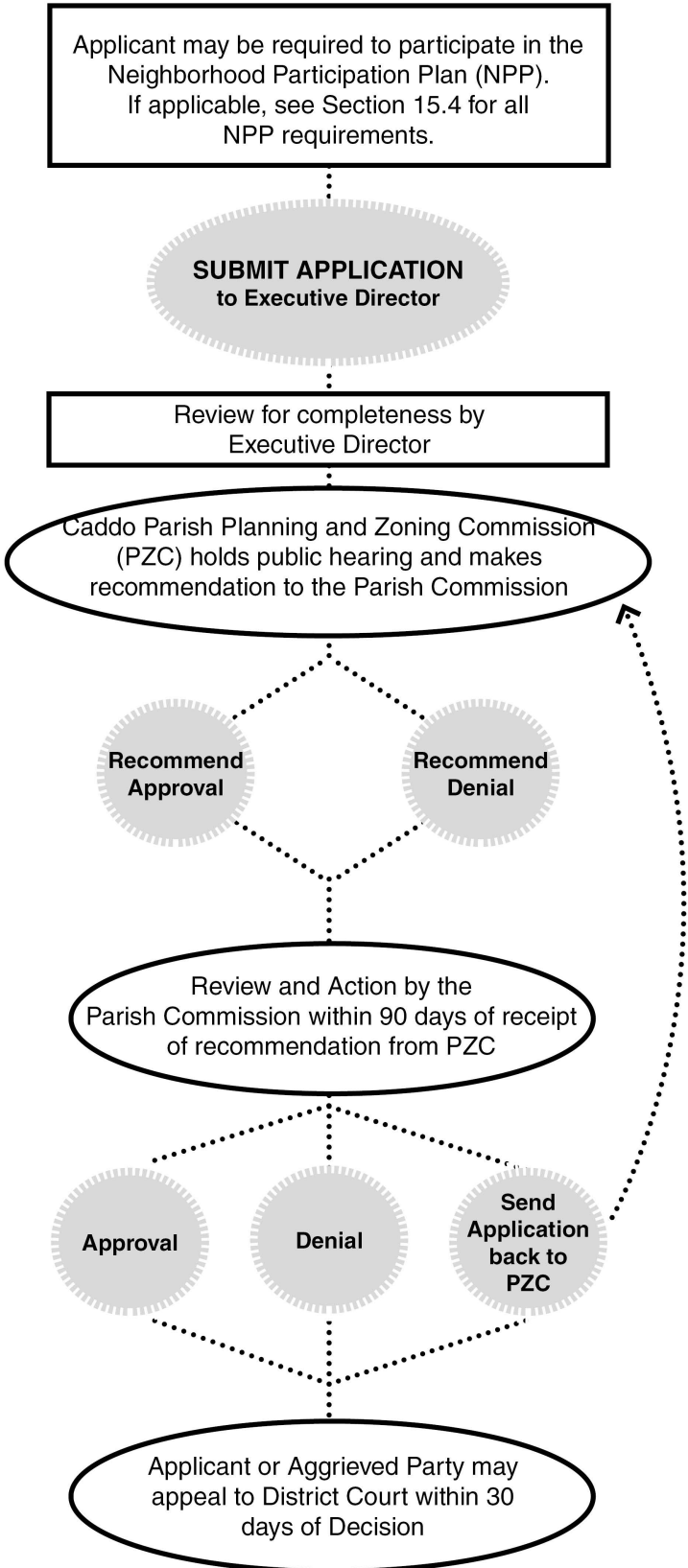
**TABLE 15-1: SUMMARY OF APPLICATION ACTIONS**

APPLICATIONS	ADMINISTRATORS							
	Zoning Administrator	Historic Preservation Commission (HPC)	Executive Director	Caddo Parish Planning and Zoning Commission (PZC)		Parish Commission	Caddo Parish Civil District Court	Unified Development Code Source Cited
<b>Parish Commission</b>								
Code Text Amendment			RR	PH & RR		D	A	Section 16.1
Zoning Map Amendment (Zoning Change)			RR	PH & RR		D	A	Section 16.2
Planned Unit Developments (PUD & SPUD)			RR	PH & RR		D	A	Section 16.8
<b>Parish Commission</b>								
Variance to Zoning			RR	PH & D			A	Section 16.4
Special Exception Use			RR	PH & D		A		Section 16.5
Appeal to Staff Administrative Decisions				R & D			A	Section 16.13
<b>Caddo Parish Planning and Zoning Commission (MPC)</b>								
Special Use Permit			RR	PH & D		A	A	Section 16.3
Site Plan Review - MPC			RR	D			A	Section 16.7
Subdivision - Major			RR	PH & D		A	A	Article 17
Subdivision - Minor			RR	D		A	A	Article 17
<b>Executive Director</b>								
Administrative Exception to Zoning			R & D	A				Section 16.6
Site Plan Review - Administrative			R & D	A				Section 16.7
Zoning Interpretation	R		R & D	A				Section 16.10
Subdivision - Administrative			R & D			A	A	Article 17
<b>Zoning Administrator</b>								
Sign Permit	R & D			A				Section 16.9
Temporary Use Permit	R & D		R	A				Section 16.11
Certificate of Occupancy (CO)	R & D			A				Section 16.12
<b>KEY</b>								
R = Review    RR = Review & Recommendation    PH - Public Hearing    D = Decision    A = Appeal								

# Code Text Amendment



# Zoning Change (Map Amendment)



# Special Use Permit

Applicant may be required to participate in the Neighborhood Participation Plan (NPP).  
If applicable, see Section 15.4 for all NPP requirements.

**SUBMIT APPLICATION**  
to Executive Director

Review for completeness by  
Executive Director

Caddo Parish Planning & Zoning Commission (PZC) holds public hearing and shall make only the following actions

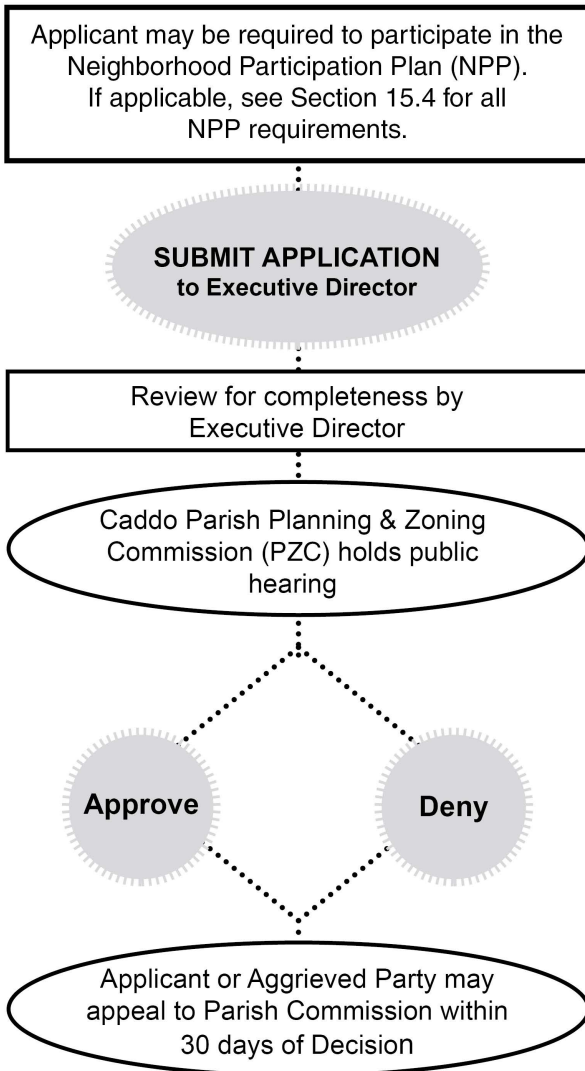
- Approval
- Approval with Conditions
- Denial

Within ten days of the date that any PZC action is taken, the applicant or any aggrieved person may appeal the PZC decision to the Parish Commission where they will:

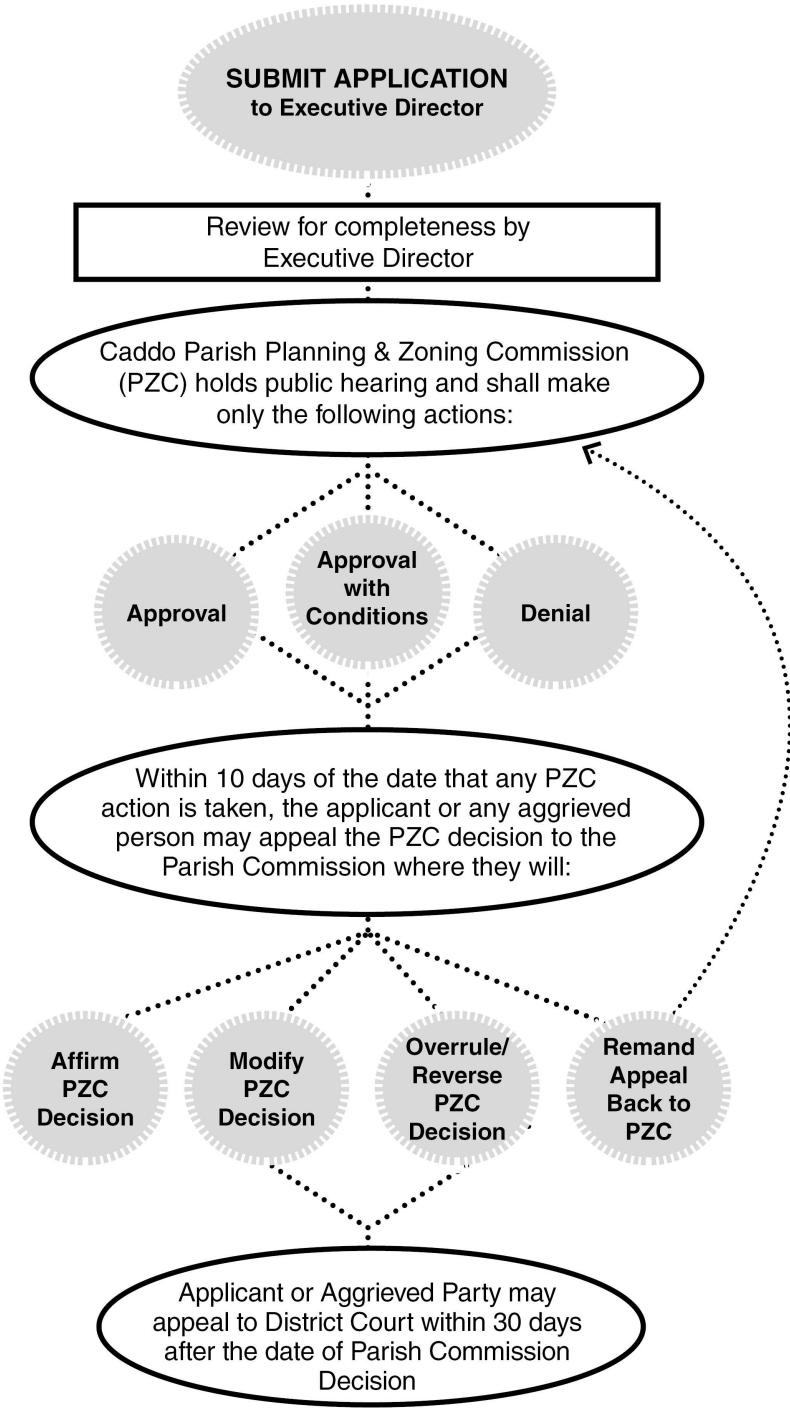
- Affirm PZC Decision
- Modify PZC Decision
- Overrule/Reverse PZC Decision
- Remand Appeal Back to PZC

Applicant or Aggrieved Party may appeal to District Court within 30 days after the date of Parish Commission Decision

## Variance to Zoning



# Special Exception Use Permit



**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

Ordinance No. 6302 of 2022		TITLE
<p align="center">AN ORDINANCE TO AMEND SECTION 19-31 OF THE CODE OF ORDINANCES, RELATIVE TO PURCHASE OF ADJUDICATED PROPERTY FOR ECONOMIC DEVELOPMENT AND HOUSING, TO DELETE THE REQUIREMENT THAT THE PURCHASER'S PLAN OF WORK BE SUPPORTED BY THE CITY OF SHREVEPORT'S OFFICE OF COMMUNITY DEVELOPMENT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.</p>		
DATE 1/13/2022	ORIGINATING DEPARTMENT:	Legal for Commissioner Jackson
BACKGROUND INFORMATION		
Deletes the requirement that the purchaser's plan of work be supported by the City's Office of Community Development.		
FINANCIAL IMPACT AND SOURCE OF FUNDING		
None		
EFFECT(S) OF PROPOSED ACTION		
Deletes the requirement that the purchaser's plan of work be supported by the City's Office of Community Development.		
ALTERNATIVES/STAFF RECOMMENDATION		
Alternative-retain the aforementioned requirement.		
KEY STAFF CONTACT		
Donna Frazier, Parish Attorney		
COORDINATION		
Department Head	(Initial)	<i>DF</i>
Parish Attorney	(Initial)	<i>ALG</i>
Parish Administrator/CEO	(Initial)	<i>DF</i>

**ORDINANCE NO. 6302 of 2023**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND SECTION 19-31 AND 19-51 OF THE CODE OF ORDINANCES, RELATIVE TO PURCHASE OF ADJUDICATED PROPERTY FOR ECONOMIC DEVELOPMENT AND HOUSING, TO DELETE THE REQUIREMENT THAT THE PURCHASER'S PLAN OF WORK BE SUPPORTED BY THE CITY OF SHREVEPORT'S OFFICE OF COMMUNITY DEVELOPMENT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, to address the lack of affordable housing in Caddo Parish, the Community Build Program was enacted to offer nonprofits and for-profit developments non-cash incentives to invest in inner city development; and

WHEREAS, the traditional method of acquiring lots of adjudicated property has proven inadequate and often leaves vulnerable neighborhoods the victim of absent landowners and speculating property owners not looking to invest and revitalize the neighborhood; and

WHEREAS, this program offers priority to local nonprofits and for-profit developers to directly acquire property free of liens utilizing existing Louisiana law; and

WHEREAS, to ensure return on investments, organizations and developers will be required to submit plans consistent with the 2030 Shreveport-Caddo Master Plan and to enter to agreements that encourage ownership and mixed-use development.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Sections 19-31 and 19-51 of the Code of Ordinances are amended to read as follows:

Section 19-31. Application to acquire by purchase

Any person interested in acquiring property from the Parish under this Article shall submit an application to the Department of Public Works containing the following information:

- (a) Name of applicant;
- (b) Address, telephone number, and email address for applicant;
- (c) Description of property sought to be acquired (including correct street address or legal description);
- (d) Attach a signed original appraisal performed by a Louisiana licensed real estate appraiser; and
- (e) Attach a plan of work that:
  - (i) clearly states what redevelopment efforts will be made utilizing the property
  - (ii) demonstrates the applicant's financial and organizational ability to execute the plan, and



(iii) is approved by the City of Shreveport's Office of  
Community Development

\* \* \* \* \*

Section 19-51. Application to acquire by donation

Any person interested in acquiring property from the Parish under this Article shall submit an application to the Department of Public Works containing the following information:

- (1) Name of applicant;
- (2) Address, telephone number, and email address for applicant;
- (3) Verification of status as a not-for-profit entity including proof of qualification under IRC 501(c)(3).
- (4) Description of not less than four properties sought to be acquired (including correct street address or legal description);
- (5) Attach a plan of work that:
  - (a) clearly states what redevelopment efforts will be made utilizing the property
  - (b) demonstrates the applicant's financial and organizational ability to execute the plan, and
  - (c) Ranks the requested properties in order of preference
  - (d) is approved by the City of Shreveport's Office of Community Development
- (6) Verify that the applicant does not have an existing property standards violation on property owned by it within the parish.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

The following ordinance, having been introduced on January 19, 2023, in writing and in the form required for adoption, published by title on \_\_\_\_\_, and a public hearing held thereon on \_\_\_\_\_, was offered for final adoption by \_\_\_\_\_ and seconded by \_\_\_\_\_:

ORDINANCE NO. 6304 OF 2023

An ordinance providing for the incurring of debt and issuance of Twenty Million Dollars (\$20,000,000) of General Obligation Bonds, Series 2023, of Caddo Parish, Louisiana; and providing for other matters in connection therewith.

BE IT RESOLVED by the Caddo Parish Commission (the AGoverning Authority @), acting as the governing authority of Caddo Parish, Louisiana (the AIssuer@), that:

SECTION Definitions. As used herein, the following terms shall have the following meanings, unless the context otherwise requires:

**"Act"** means Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority.

**"Agreement"** means the agreement to be entered into between the Issuer and the Paying Agent pursuant to this Ordinance.

**"Bond"** means any Bonds of the Issuer authorized to be issued by this Ordinance, whether initially delivered or issued in exchange for, upon transfer of, or in lieu of any Bond previously issued.

**"Bond Purchase Agreement"** means the agreement to be entered into between the Issuer and the Underwriter in substantially the form presented at this meeting.

**"Bond Register"** means the records kept by the Paying Agent at its principal corporate office in which registration of the Bonds and transfers of the Bonds shall be made as provided herein.

**"Bonds"** means the Issuer's General Obligation Bonds, Series 2023, authorized by this Ordinance, in the total aggregate principal amount of Twenty Million Dollars (\$20,000,000).

**"Code"** means the Internal Revenue Code of 1986, as amended.

**"Date of Delivery"** means the date on which payment is made by the Underwriter in exchange for the delivery of the Bonds, which shall be set forth in the Bond Purchase Agreement.

**"Executive Officers"** means, collectively, the President and the Clerk of the Governing Authority.

**"Governing Authority"** means the Caddo Parish Commission.

**"Government Securities"** means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, which are non-callable prior to their maturity, may be United States Treasury obligations such as the State and Local Government Series and may be in book-entry form.

**"Interest Payment Date"** means March 1 and September 1 of each year, commencing September 1, 2023

**"Issuer"** means Caddo Parish, Louisiana.

**"Ordinance"** means this ordinance authorizing the issuance of the Bonds, as it may be supplemented and amended.

**"Outstanding"** when used with respect to Bonds means, as of the date of determination, all Bonds theretofore issued and delivered under this Ordinance, except:

1. Bonds theretofore canceled by the Paying Agent or delivered to the Paying Agent for cancellation;
2. Bonds for which payment or redemption sufficient funds have been theretofore deposited in trust for the owners of such Bonds, provided that if such Bonds are to be redeemed, irrevocable notice of such redemption has been duly given or provided for pursuant to this Ordinance or waived;
3. Bonds in exchange for or in lieu of which other Bonds have been registered and delivered pursuant to this Ordinance;
4. Bonds alleged to have been mutilated, destroyed, lost or stolen which have been paid as provided in this Ordinance or by law; and
5. Bonds for the payment of the principal (or redemption price, if any) of and interest on which money or Government Securities or both are held in trust with the effect specified in this Ordinance.

**"Owner"** or **"Owners"** when used with respect to any Bond means the Person in whose name such Bond is registered in the Bond Register.

**"Paying Agent"** means Argent Trust Company, in the City of Ruston, Louisiana, unless and until a successor Paying Agent shall have been appointed pursuant to the applicable provisions of this Ordinance and thereafter "Paying Agent" shall mean such successor Paying Agent.

**"Person"** means any individual, corporation, partnership, joint venture, association, joint-stock company, trust, unincorporated organization or government or any agency or political subdivision thereof.

**"Record Date"** for the interest payable on any Interest Payment Date means the 15th calendar day of the month next preceding such Interest Payment Date.

**"Underwriter"** means Crews & Associates, Inc. of Shreveport, Louisiana, the original purchaser of the Bonds.

SECTION Authorization of Bonds; Maturities. In compliance with the terms and provisions of Article VI, Section 33 of the Constitution of the State of Louisiana of 1974, Sub-Part A, Part III, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, authorized at a special election held on November 8, 2022, there is hereby authorized the incurring of an indebtedness of Twenty Million Dollars (\$20,000,000) for, on behalf of, and in the name of the Issuer, for the purpose of the expansion and renovation of the Walter B. Jacobs Nature Park and other capital improvements, together with acquiring all necessary land, equipment and furnishings therefor, title to which shall be in the public, and paying the costs of issuance thereof. The Bonds shall be dated the Date of Delivery, shall be numbered consecutively from R-1 upwards, shall mature on March 1 in each of the years and in the principal amounts as shall be set forth in the Bond Purchase Agreement, may be serial bonds or term bonds with mandatory call provisions, as set forth in the Bond Purchase Agreement, and shall mature no later than twenty (20) years from the Date of Delivery.

The unpaid principal of the Bonds shall bear interest from the date thereof or from the most recent Interest Payment Date to which interest has been paid or duly provided and shall be payable on each Interest Payment Date.

The Bonds shall bear interest at a rate or rates of interest (not exceeding 8.00% per annum) and shall be sold at such prices as shall be set forth in the Bond Purchase Agreement.

The principal of the Bonds, upon maturity or redemption, shall be payable at the corporate trust office of the Paying Agent upon presentation and surrender thereof, and interest on the Bonds shall be payable by check mailed by the Paying Agent to the Owner (determined as of the close of business on the Record Date) at the address shown on the Bond Register. Each Bond delivered under this Ordinance upon transfer of, in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond, and each such Bond shall bear interest (as herein set forth) so neither gain nor loss in interest shall result from such transfer, exchange or substitution.

During any period after the initial delivery of the Bonds in book-entry-only form when the Bonds are delivered in multiple certificates form, upon request of a registered owner of at least \$1,000,000 in principal amount of Bonds outstanding, all payments of principal and interest on the Bonds will be made by wire transfer in immediately available funds to an account designated by such registered owner; CUSIP number identification with appropriate dollar amounts for each CUSIP number will accompany all payments of principal and interest, whether by check or by wire transfer.

No Bond shall be entitled to any right or benefit under this Ordinance, or be valid or obligatory for any purpose, unless there appears on such Bond a certificate of registration

substantially in the form provided in this Ordinance, executed by the Paying Agent by manual signature.

SECTION Book-Entry Registration of Bonds. The Bonds shall be initially issued in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), as registered owner of the Bonds, and held in the custody of DTC. The Council Secretary of the Governing Authority of the Issuer or any other officer of the Issuer is authorized to execute and deliver a Letter of Representation to DTC on behalf of the Issuer with respect to the issuance of the Bonds in "book-entry only" format. The Paying Agent is hereby directed to execute said Letter of Representation. The terms and provisions of said Letter of Representation shall govern in the event of any inconsistency between the provisions of this Ordinance and said Letter of Representation. Initially, a single certificate will be issued and delivered to DTC for each maturity of the Bonds. The Beneficial Owners will not receive physical delivery of Bond certificates except as provided herein. Beneficial Owners are expected to receive a written confirmation of their purchase providing details of each Bond acquired. For so long as DTC shall continue to serve as securities depository for the Bonds as provided herein, all transfers of beneficial ownership interest will be made by book-entry only, and no investor or other party purchasing, selling or otherwise transferring beneficial ownership of Bonds is to receive, hold or deliver any Bond certificate.

Notwithstanding anything to the contrary herein, while the Bonds are issued in book-entry-only form, the payment of principal of, premium, if any, and interest on the Bonds may be payable by the Paying Agent by wire transfer to DTC in accordance with the Letter of Representation.

For every transfer and exchange of the Bonds, the Beneficial Owner may be charged a sum sufficient to cover such Beneficial Owner's allocable share of any tax, fee or other governmental charge that may be imposed in relation thereto.

Bond certificates are required to be delivered to and registered in the name of the Beneficial Owner under the following circumstances:

(a) DTC determines to discontinue providing its service with respect to the Bonds. Such a determination may be made at any time by giving 30 days' notice to the Issuer and the Paying Agent and discharging its responsibilities with respect thereto under applicable law; or

(b) The Issuer determines that continuation of the system of book-entry transfer through DTC (or a successor securities depository) is not in the best interests of the Issuer and/or the Beneficial Owners.

The Issuer and the Paying Agent will recognize DTC or its nominee as the Bondholder for all purposes, including notices and voting.

Neither the Issuer or the Paying Agent are responsible for the performance by DTC of any of its obligations, including, without limitation, the payment of moneys received by DTC, the forwarding of notices received by DTC or the giving of any consent or proxy in lieu of consent.

Whenever during the term of the Bonds the beneficial ownership thereof is determined by a book entry at DTC, the requirements of this Ordinance of holding, delivering or transferring the Bonds shall be deemed modified to require the appropriate person to meet the requirements of DTC as to registering or transferring the book entry to produce the same effect.

If at any time DTC ceases to hold the Bonds, all references herein to DTC shall be of no further force or effect.

SECTION Redemption Provisions. The Bonds maturing on March 1, 2034, and thereafter, shall be callable for redemption at the option of the Issuer in full or in part at any time on or after March 1, 2033 at the principal amount thereof plus accrued interest thereon from the most recent Interest Payment Date to which interest has been paid or duly provided for.

In the event a Bond to be redeemed is of a denomination larger than \$5,000, a portion of such Bond (\$5,000 or any multiple thereof) may be redeemed. Bonds are not required to be redeemed in inverse order of maturity. Official notice of such call of any of the Bonds for redemption shall be given by the Paying Agent by means of first class mail, postage prepaid, by notice deposited in the United States mails or via accepted means of electronic communication not less than twenty (20) days prior to the redemption date addressed to the Owner of each Bond to be redeemed at his address as shown on the Bond Register.

The Bonds may be subject to the Mandatory Sinking Fund Redemption as set forth in the Bond Purchase Agreement.

SECTION Registration and Transfer. The Issuer shall cause the Bond Register to be kept by the Paying Agent. The Bonds may be transferred, registered and assigned only on the Bond Register, and such registration shall be at the expense of the Issuer. A Bond may be assigned by the execution of an assignment form on the Bond or by other instruments of transfer and assignment acceptable to the Paying Agent. A new Bond or Bonds will be delivered by the Paying Agent to the last assignee (the new Owner) in exchange for such transferred and assigned Bonds after receipt of the Bonds to be transferred in proper form. Such new Bond or Bonds shall



be in the denomination of \$5,000 or any integral multiple thereof within a single maturity. Neither the Issuer nor the Paying Agent shall be required to issue, register, transfer or exchange any Bond during a period beginning (i) at the opening of business on a Record Date and ending at the close of business on the Interest Payment Date or (ii) with respect to Bonds to be redeemed, at the opening of business fifteen (15) days before the date of the mailing of a notice of redemption of such Bonds and ending on the date of such redemption.

SECTION Form of Bonds. The Bonds and the endorsements to appear thereon shall be in substantially the following form attached hereto as **Exhibit A**.

SECTION Execution of Bonds. The Bonds shall be signed by one or more of the Executive Officers for, on behalf of, in the name of and under the corporate seal of the Issuer, which signatures and corporate seal may be either manual or facsimile.

SECTION Pledge of Full Faith and Credit. The Bonds shall constitute general obligations of the Issuer, and the full faith and credit of the Issuer is hereby pledged for their payment. This Governing Authority does hereby obligate itself and is bound under the terms and provisions of law and the election authorizing the Bonds to impose and collect annually in excess of all other taxes a tax on all of the property subject to taxation within the territorial limits of the Issuer sufficient to pay the principal of and the interest on the Bonds falling due each year, said tax to be levied and collected by the same officers, in the same manner and at the same time as other taxes are levied and collected within the territorial limits of the Issuer.

SECTION Sinking Fund. For the payment of the principal of and the interest on the Bonds, the Issuer has established a special fund, held by the regularly designated fiscal agent of the Issuer (the "Sinking Fund"), into which the Issuer will deposit the proceeds of the aforesaid

special tax and no other moneys whatsoever (other than investment earnings thereon). The depository for the Sinking Fund shall transfer from the Sinking Fund to the Paying Agent at least one (1) day in advance of each Interest Payment Date, funds fully sufficient to pay promptly the principal and interest falling due on such date.

All moneys deposited with the regularly designated fiscal agent bank or banks of the Issuer or the Paying Agent under the terms of this Ordinance shall constitute sacred funds for the benefit of the Owners of the Bonds, and shall be secured by said fiduciaries at all times to the full extent thereof in the manner required by law for the securing of deposits of public funds.

All or any part of the moneys in the Sinking Fund shall, at the written request of the Issuer, be invested in accordance with the provisions of the laws of the State of Louisiana, in which event all income derived from such investments shall be added only to the Sinking Fund.

SECTION Application of Proceeds. The Executive Officers are hereby empowered, authorized and directed to do any and all things necessary and incidental to carry out all of the provisions of this Ordinance, to cause the necessary Bonds to be printed, to issue, execute and seal the Bonds, and to effect delivery thereof as hereinafter provided. The proceeds derived from the sale of the Bonds, except accrued interest, shall be deposited by the Issuer with its fiscal agent bank or banks to be used only for the purpose for which the Bonds are issued. Accrued interest, if any, derived from the sale of the Bonds shall be deposited in the Sinking Fund to be applied to the first interest payment.

SECTION Bonds Legal Obligations. The Bonds shall constitute legal, binding and valid obligations of the Issuer and shall be the only representations of the indebtedness as herein authorized and created.

SECTION Ordinance a Contract. The provisions of this Ordinance shall constitute a contract between the Issuer, or its successor, and the Owner or Owners from time to time of the Bonds and any such Owner or Owners may at law or in equity, by suit, action, mandamus or other proceedings, enforce and compel the performance of all duties required to be performed by this Governing Authority or the Issuer as a result of issuing the Bonds.

No material modification or amendment of this Ordinance, or of any ordinance amendatory hereof or supplemental hereto, may be made without the consent in writing of the Owners of two-thirds (2/3) of the aggregate principal amount of the Bonds then outstanding; provided, however, that no modification or amendment shall permit a change in the maturity or redemption provisions of the Bonds, or a reduction in the rate of interest thereon, or in the amount of the principal obligation thereof, or affecting the obligation of the Issuer to pay the principal of and the interest on the Bonds as the same shall come due from the taxes pledged and dedicated to the payment thereof by this Ordinance, or reduce the percentage of the Owners required to consent to any material modification or amendment of this Ordinance, without the consent of all of the Owners of the Bonds.

SECTION Severability; Application of Subsequently Enacted Laws. In case any one or more of the provisions of this Ordinance or of the Bonds shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this Ordinance or of the Bonds, but this Ordinance and the Bonds shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provisions enacted after the date of this Ordinance which validate or make legal any

provision of this Ordinance and/or the Bonds which would not otherwise be valid or legal, shall be deemed to apply to this Ordinance and to the Bonds.

SECTION Recital of Regularity. This Governing Authority having investigated the regularity of the proceedings had in connection with the Bonds herein authorized and having determined the same to be regular, the Bonds shall contain the following recital, to-wit:

"It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of this State."

SECTION Effect of Registration. The Issuer, the Paying Agent, and any agent of either of them may treat the Owner in whose name any Bond is registered as the Owner of such Bond for the purpose of receiving payment of the principal (and redemption price) of and interest on such Bond and for all other purposes whatsoever, and to the extent permitted by law, neither the Issuer, the Paying Agent, nor any agent of either of them shall be affected by notice to the contrary.

SECTION Notices to Owners. Wherever this Ordinance provides for notice to Owners of any event, such notice shall be sufficiently given (unless otherwise herein expressly provided) if in writing and mailed, first-class postage prepaid, to each Owner, at the address of such Owner as it appears in the Bond Register. In any case where notice to Owners is given by mail, neither the failure to mail such notice to any particular Owner, nor any defect in any notice so mailed, shall affect the sufficiency of such notice with respect to all other Bonds. Where this Ordinance provides for notice in any manner, such notice may be waived in writing by the Owner or Owners entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by Owners shall be filed with the Paying

Agent, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

SECTION Cancellation of Bonds. All Bonds surrendered for payment, redemption, transfer, exchange or replacement, if surrendered to the Paying Agent, shall be promptly canceled by it and, if surrendered to the Issuer, shall be delivered to the Paying Agent and, if not already canceled, shall be promptly canceled by the Paying Agent. The Issuer may at any time deliver to the Paying Agent for cancellation any Bonds previously registered and delivered which the Issuer may have acquired in any manner whatsoever, and all Bonds so delivered shall be promptly canceled by the Paying Agent. All canceled Bonds held by the Paying Agent shall be disposed of as directed in writing by the Issuer.

SECTION Mutilated, Destroyed, Lost or Stolen Bonds. If (1) any mutilated Bond is surrendered to the Paying Agent, or the Issuer and the Paying Agent receive evidence to their satisfaction of the destruction, loss or theft of any Bond, and (2) there is delivered to the Issuer and the Paying Agent such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice to the Issuer or the Paying Agent that such Bond has been acquired by a bona fide purchaser, the Issuer shall execute, and upon its request the Paying Agent shall register and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost, or stolen Bond, a new Bond of the same maturity and of like tenor, interest rate and principal amount, bearing a number not contemporaneously outstanding. In case any such mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the Issuer in its discretion may, instead of issuing a new Bond, pay such Bond. Upon the issuance of any new Bond under this Section, the Issuer may require the payment by the Owner of a sum

sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith. Every new Bond issued pursuant to this Section in lieu of any mutilated, destroyed, lost or stolen Bond shall constitute a replacement of the prior obligation of the Issuer, whether or not the mutilated, destroyed, lost or stolen Bond shall be at any time enforceable by anyone and shall be entitled to all the benefits of this Ordinance equally and ratably with all other Outstanding Bonds. Any additional procedures set forth in the Agreement, authorized in this Ordinance, shall also be available with respect to mutilated, destroyed, lost or stolen Bonds. The provisions of this Section are exclusive and shall preclude (to the extent lawful) all other rights and remedies with respect to the replacement and payment of mutilated, destroyed, lost or stolen Bonds.

SECTION Discharge of Ordinance; Defeasance. If the Issuer shall pay or cause to be paid, or there shall otherwise be paid to the Owners, the principal (and redemption price) of and interest on the Bonds, at the times and in the manner stipulated in this Ordinance, then the pledge of the money, securities, and funds pledged under this Ordinance and all covenants, agreements, and other obligations of the Issuer to the Owners of the Bonds shall thereupon cease, terminate, and become void and be discharged and satisfied, and the Paying Agent shall pay over or deliver all money held by it under this Ordinance to the Issuer.

Bonds or interest installments for the payment or redemption of which money shall have been set aside and shall be held in trust (through deposit by the Issuer of funds for such payment or redemption or otherwise) at the maturity or redemption date thereof shall be deemed to have been paid within the meaning and with the effect expressed above in this

Section, if they have been defeased pursuant to Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, or any successor provisions thereto.

SECTION Successor Paying Agent; Paying Agent Agreement. The Issuer will at all times maintain a Paying Agent meeting the qualifications hereinafter described for the performance of the duties hereunder for the Bonds. The designation of the initial Paying Agent in this Ordinance is hereby confirmed and approved. The Issuer reserves the right to appoint a successor Paying Agent by (a) filing with the Person then performing such function a certified copy of a resolution or ordinance giving notice of the termination of the Agreement and appointing a successor and (b) causing notice to be given to each Owner. Every Paying Agent appointed hereunder shall at all times be a bank or trust company organized and doing business under the laws of the United States of America or of any state, authorized under such laws to exercise trust powers, and subject to supervision or examination by Federal or State authority. The Executive Officers are hereby authorized and directed to execute an appropriate Agreement with the Paying Agent for and on behalf of the Issuer in such form as may be satisfactory to said officers, the signatures of said officers on such Agreement to be conclusive evidence of the due exercise of the authority granted hereunder.

SECTION Arbitrage. The Issuer covenants and agrees that, to the extent permitted by the laws of the State of Louisiana, it will comply with the requirements of the Code in order to establish, maintain and preserve the exclusion from "gross income" of interest on the Bonds under the Code. The Issuer further covenants and agrees that it will not take any action, fail to take any action, or permit any action within its control to be taken, or permit at any time or times any of the proceeds of the Bonds or any other funds of the Issuer to be used directly or indirectly

in any manner, the effect of which would be to cause the Bonds to be "arbitrage bonds" or would result in the inclusion of the interest on any of the Bonds in gross income under the Code, including, without limitation, (i) the failure to comply with the limitation on investment of Bond proceeds or (ii) the failure to pay any required rebate of arbitrage earnings to the United States of America or (iii) the use of the proceeds of the Bonds in a manner which would cause the Bonds to be "private activity bonds."

The Executive Officers are hereby empowered, authorized and directed to take any and all action and to execute and deliver any instrument, document or certificate necessary to effectuate the purposes of this Section.

SECTION Not Qualified Tax-Exempt Obligations. The Bonds are *not* designated as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code.

SECTION Sale of Bonds; Bond Insurance. The Bonds are hereby authorized to be sold to the Underwriter, and the Executive Officers, or either of them, are hereby authorized to execute the Bond Purchase Agreement, provided that the sale of the Bonds is within the parameters set forth in this Ordinance. The Bond Purchase Agreement may provide for the purchase of bond insurance in the event an Executive Officer, on behalf of the Issuer, finds and determines that the purchase of such bond insurance will be of benefit. In such event, the Executive Officers, or either of them, are hereby authorized to execute all documents and agreements necessary and appropriate in connection with obtaining and securing the bond insurance. After their execution and authentication by the Paying Agent, the Bonds shall be



delivered to the Underwriter or their agents or assigns, upon receipt by the Issuer of the agreed purchase price.

The Bond Purchase Agreement shall be in substantially the presented at this meeting with such changes as may be approved by the Executive Officers signing the Bond Purchase Agreement, their execution being conclusive evidence of their approval of such changes. The Executive Officers are each hereby empowered to deliver or cause to be executed and delivered all documents required to be executed on behalf of the Issuer or deemed by them necessary or advisable to implement this Ordinance or to facilitate the sale of the Bonds.

SECTION Publication. A copy of this Ordinance shall be published immediately after its adoption in one (1) issue of the official journal of the Issuer.

SECTION Continuing Disclosure. The Executive Officers are hereby empowered and directed to execute an appropriate Continuing Disclosure Certificate (substantially in the form set forth in the official statement to be issued in connection with the sale and issuance of the Bonds) pursuant to S.E.C. Rule 15c2-12(b)(5).

SECTION Post-Issuance Compliance. The Executive Officers and/or their designees are directed to continue, establish and/or amend, as they may determine in their sole discretion, written procedures to assist the Issuer in complying with various State and Federal statutes, rules and regulations applicable to the Bonds and are further authorized to take any and all actions as may be required by said written procedures to ensure continued compliance with such statutes, rules and regulations throughout the term of the Bonds.

SECTION Section Headings. The headings of the various sections hereof are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the provisions hereof.

SECTION Effective Date. This Ordinance shall become effective immediately.

The foregoing Ordinance having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstaining</u>
Todd A. Hopkins	_____	_____	_____	_____
Lyndon B. Johnson	_____	_____	_____	_____
Steven Jackson	_____	_____	_____	_____
John-Paul Young	_____	_____	_____	_____
Roy Burrell	_____	_____	_____	_____
Steffon D. Jones	_____	_____	_____	_____
Stormy Gage-Watts	_____	_____	_____	_____
Ronald Cothran	_____	_____	_____	_____
John E. Atkins	_____	_____	_____	_____
Mario Chavez	_____	_____	_____	_____
Ed Lazarus	_____	_____	_____	_____
Kenneth Epperson, Sr.	_____	_____	_____	_____

And the ordinance was declared adopted on this, the 9<sup>th</sup> day of February, 2023.

Clerk

\_\_\_\_\_  
President

**EXHIBIT A  
TO BOND ORDINANCE**

(FORM OF BOND)

Unless this Bond is presented by an authorized representative of the Depository Trust Company, a New York corporation ("DTC"), to the Issuer or their agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of CEDE & CO. or in such other name as is requested by an authorized representative of DTC (and any payment is made to CEDE & CO. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, CEDE & CO., has an interest herein.

As provided in the Ordinance referred to herein, until the termination of the system of book-entry-only transfers through DTC and notwithstanding any other provision of the Ordinance to the contrary, this Bond may be transferred, in whole but not in part, only to a nominee of DTC, or by a nominee of DTC to DTC or a nominee of DTC, or by DTC or a nominee of DTC to any successor securities depository or any nominee thereof.

No. R-\_\_\_\_\_

Principal Amount \$\_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF LOUISIANA  
PARISH OF CADDO

GENERAL OBLIGATION BOND, SERIES 2023  
OF  
CADDO PARISH, LOUISIANA

Maturity Date	Interest Rate	Bond Date	CUSIP
March 1, _____	_____ %	_____, 2023	_____

**CADDO PARISH, LOUISIANA** (the "Issuer"), promises to pay to:

REGISTERED OWNER: CEDE & CO. (Tax Identification #13-2555119)

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

or registered assigns, on the Maturity Date set forth above, the Principal Amount set forth above, together with interest thereon from the Bond Date set forth above or the most recent interest payment date to which interest has been paid or duly provided for, payable on September 1, 2023, and semiannually thereafter on March 1 and September 1 of each year (each an "Interest Payment Date"), at the Interest Rate per annum set forth above until said Principal Amount is paid, unless this Bond shall have been previously called for redemption and payment shall have been made or duly provided for. The principal of this Bond, upon maturity or redemption, is payable in lawful money of the United States of America at the principal corporate trust office of Argent Trust Company, in the City of Ruston, Louisiana, or successor thereto (the "Paying Agent"), upon presentation and surrender hereof. Interest on this Bond is payable by check mailed by the Paying Agent to the registered owner (determined as of the close of business on the 15th calendar day of the month next preceding the Interest Payment Date) at the address as shown on the registration books of the Paying Agent.

During any period after the initial delivery of the Bonds in book-entry-only form when the Bonds are delivered in multiple certificates form, upon request of a registered owner of at least \$1,000,000 in principal amount of Bonds outstanding, all payment of principal, premium, if any, and interest on the Bonds will be paid by wire transfer in immediately available funds to an account designated by such registered owner; CUSIP number identification with appropriate dollar amounts for each CUSIP number must accompany all payments of principal, premium, and interest, whether by check or by wire transfer.

FOR SO LONG AS THIS BOND IS HELD IN BOOK-ENTRY FORM REGISTERED IN THE NAME OF CEDE & CO. ON THE REGISTRATION BOOKS OF THE ISSUER KEPT BY THE PAYING AGENT, AS BOND REGISTRAR, THIS BOND, IF CALLED FOR PARTIAL REDEMPTION IN ACCORDANCE WITH THE ORDINANCE, SHALL BECOME DUE AND PAYABLE ON THE REDEMPTION DATE DESIGNATED IN THE NOTICE OF REDEMPTION GIVEN IN ACCORDANCE WITH THE ORDINANCE AT, AND ONLY TO THE EXTENT OF, THE REDEMPTION PRICE, PLUS ACCRUED INTEREST TO THE SPECIFIED REDEMPTION DATE; AND THIS BOND SHALL BE PAID, TO THE EXTENT SO REDEEMED, (i) UPON PRESENTATION AND SURRENDER HEREOF AT THE OFFICE SPECIFIED IN SUCH NOTICE OR (ii) AT THE WRITTEN REQUEST OF CEDE & CO., BY CHECK MAILED TO CEDE & CO. BY THE PAYING AGENT OR BY WIRE TRANSFER TO CEDE & CO. BY THE PAYING AGENT IF CEDE & CO. AS BONDOWNER SO ELECTS. IF, ON THE REDEMPTION DATE, MONEYS FOR THE REDEMPTION OF BONDS OF SUCH MATURITY TO BE REDEEMED, TOGETHER WITH INTEREST TO THE REDEMPTION DATE, SHALL BE HELD BY THE PAYING AGENT SO AS TO BE AVAILABLE THEREFOR ON SUCH DATE, AND AFTER NOTICE OF REDEMPTION SHALL HAVE BEEN GIVEN IN ACCORDANCE WITH THE ORDINANCE, THEN, FROM AND AFTER THE REDEMPTION DATE, THE AGGREGATE PRINCIPAL AMOUNT OF THIS BOND SHALL BE IMMEDIATELY REDUCED BY AN AMOUNT EQUAL TO THE AGGREGATE PRINCIPAL AMOUNT THEREOF SO REDEEMED, NOTWITHSTANDING WHETHER THIS BOND HAS BEEN SURRENDERED TO THE PAYING AGENT FOR CANCELLATION.

This bond is one of an authorized issue aggregating in principal the sum of Twenty Million Dollars (\$20,000,000) (the "Bonds"), all of like tenor and effect except as to number, denomination, interest rate and maturity, said Bonds having been issued by the Issuer pursuant to an ordinance adopted by its governing authority on [February 9, 2023] (the "Ordinance"), for the purpose of the expansion and renovation of the Walter B. Jacobs Nature Park and other capital improvements, together with acquiring all necessary land, equipment and furnishings therefor, title to which shall be in the public, and paying the costs of issuance thereof, under the authority conferred by Article VI, Section 33 of the Constitution of the State of Louisiana of 1974, Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and authorized at a special election held in the Issuer on November 8, 2022, the result of which election has been duly promulgated in accordance with law.

The Bonds are issuable only as fully registered bonds in the denomination of \$5,000 principal amount or any integral multiple thereof, exchangeable for an equal aggregate principal amount of bonds of the same maturity of any other authorized denomination.

Subject to the limitations of and upon payment of the charges provided in the Ordinance, the transfer of this Bond may be registered on the registration books of the Paying Agent upon surrender of this Bond at the principal corporate trust office of the Paying Agent as registrar, accompanied by a written instrument of transfer in form and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner or his attorney duly authorized in writing, and thereupon a new bond or bonds of the same maturity and of authorized denomination or denominations, for the same aggregate principal amount, will be issued to the transferee. Prior to due presentment for registration of transfer of this Bond, the Issuer and the Paying Agent may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for all purposes, whether or not this Bond shall be overdue and neither the Issuer nor the Paying Agent shall be bound by any notice to the contrary.

The Bonds maturing on March 1, 2034, and thereafter, are callable for redemption at the option of the Issuer in full or in part at any time on or after March 1, 2033, and if less than a full maturity, then by lot within such maturity, at the principal amount thereof, plus accrued interest from the most recent Interest Payment Date to which interest has been paid or duly provided for. The Bonds are not required to be redeemed in inverse order of maturity. In the event any Bond to be redeemed is of a denomination larger than \$5,000, a portion of such Bond (\$5,000 or any multiple thereof) may be redeemed. Official notice of such call of any of the Bonds for redemption shall be given by means of first class mail, postage prepaid, by notice deposited in the United States mail not less than twenty (20) days prior to the redemption date addressed to the registered owner of each Bond to be redeemed at his address as shown on the registration books of the Paying Agent.

The Ordinance permits, with certain exceptions as therein provided, the amendment thereof and the modifications of the rights and obligations of the Issuer and the rights of the owners of the Bonds at any time by the Issuer with consent of the owners of two-thirds (2/3) of the aggregate principal amount of all Bonds issued under the Ordinance, to be determined in accordance with the Ordinance.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Ordinance until the certificate of registration hereon shall have been signed by the Paying Agent.

This Bond and the issue of which it forms a part constitute general obligations of the Issuer, and the full faith and credit of the Issuer is pledged for the payment of this Bond and the issue of which it forms a part. Said Bonds are secured by a special ad valorem tax to be imposed and collected annually in excess of all other taxes on all the property subject to such taxation within the territorial limits of the Issuer, under the Constitution and laws of Louisiana, sufficient in amount to pay the principal of this Bond and the issue of which it forms a part and the interest thereon as they severally mature.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, to happen and to be performed precedent to and in the issuance of this Bond and the issue of which it forms a part to constitute the same legal, binding and valid obligations of the Issuer have existed, have happened and have been performed in due time, form and manner as required by law, and that the indebtedness of the Issuer, including this Bond and the issue of which it forms a part, does not exceed the limitations prescribed by the Constitution and statutes of the State of Louisiana. It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of this State.

IN WITNESS WHEREOF, the Issuer, State of Louisiana, acting as the governing authority, the Caddo Parish Commission, has caused this Bond to be executed in its name by the facsimile signatures of its President and its Clerk and a facsimile of its corporate seal to be impressed hereon.

CADDO PARISH, LOUISIANA

\_\_\_\_\_  
Clerk, Caddo Parish Commission

\_\_\_\_\_  
President, Caddo Parish Commission

(SEAL)

\* \* \* \* \*

(FORM OF PAYING AGENT'S CERTIFICATE OF REGISTRATION)

This Bond is one of the Bonds referred to in the within-mentioned Ordinance.

ARGENT TRUST COMPANY,  
as Paying Agent

Date of Registration: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Officer

\* \* \* \* \*



STATEMENT OF INSURANCE  
(TO BE INSERTED IN BONDS)

[IF APPLICABLE]

\* \* \* \* \*

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers  
unto

---

Please Insert Social Security  
or other Identifying Number  
of Assignee

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints

---

\_\_\_\_\_ attorney or agent to transfer the within  
Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

---

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

STATE OF LOUISIANA

PARISH OF CADDO

I, the undersigned Clerk of the Caddo Parish Commission, acting as the governing authority of Caddo Parish, Louisiana (the AIssuer@), do hereby certify that the foregoing pages constitute a true and correct copy of an ordinance adopted by the Caddo Parish Commission on February 9, 2023, authorizing the incurring of debt and issuance of Twenty Million Dollars (\$20,000,000) of General Obligation Bonds, Series 2023, of Caddo Parish, Louisiana; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Shreveport, Louisiana, on this, the 9<sup>th</sup> day of February, 2023.

Clerk

ORDINANCE NO. 6301 of 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, TO REPLACE THE TERMS "METROPOLITAN PLANNING COMMISSION" AND "ZONING BOARD OF APPEALS" WITH "CADDO PARISH PLANNING AND ZONING COMMISSION," AS APPLICABLE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use in the Caddo Parish Planning and Zoning Commission's jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to replace the terms "Metropolitan Planning Commission" and "Zoning Board of Appeals" with "Caddo Parish Planning and Zoning Commission," and shall be amended as follows:

**I. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term "Metropolitan Planning Commission" with "Caddo Parish Planning and Zoning Commission," with all provisions included therein.**

- **Article 1. – Title, Purpose, and Applicability**
- **Article 2. – Definitions and Rules of Measurement**
- **Article 3. – Zoning Districts and Zoning Map**
- **Article 4. – Zoning District Regulations**
- **Article 5. – Uses**
- **Article 6. – Use Standards**
- **Article 7. – On-Site Development Standards**
- **Article 9. – Signs**
- **Article 10. – Landscape and Tree Preservation**
- **Article 14. – Code Administrators**
- **Article 15. – Application Procedures**
- **Article 16. – Zoning Application Approval Processes**
- **Article 17. – Subdivision Approvals**
- **Article 20. – Annexations Standards**
- **Article 21. – Fees**
- **Appendix A. – Planning Area Map For Reference**

*Note 1: The above referenced articles are added to the Caddo Parish UDC by substituting the following exhibits hereto: See Exhibit "C" for revised Article 1. – Title, Purpose, and Applicability; See Exhibit "D" for revised Article 2. – Definitions and Rules of Measurement; See Exhibit "E" for revised Article 3. – Zoning Districts and Zoning Map; See Exhibit "F" for revised Article 4. – Zoning District Regulations; See Exhibit "G" for revised Article 5. – Uses; Exhibit "H" for revised Article 6. – Use Standards; See Exhibit "I" for revised Article 7. – On-Site Development Standards; See Exhibit "J" for revised Article 9. – Signs; See Exhibit "K" for revised Article 10. – Landscape and Tree Preservation; See Exhibit "L" for revised Article 14. – Code Administrators; See Exhibit "M" for revised Article 15. – Application Procedures; See Exhibit "N" for revised Article 16. – Zoning Application Approval Processes; See Exhibit "O" Article 17. – Subdivision Approvals; See Exhibit "P" for revised Article 20. – Annexations Standards; See Exhibit "Q" for revised Article 21. – Fees; and See Exhibit "R" for revised Appendix A.*

**II. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term “Metropolitan Planning Commission” with “Caddo Parish Planning and Zoning Commission,” with all provisions included therein.**

- **Article 1. – Title, Purpose, and Applicability**
- **Article 2. – Definitions and Rules of Measurement**
- **Article 3. – Zoning Districts and Zoning Map**
- **Article 4. – Zoning District Regulations**
- **Article 5. – Uses**
- **Article 6. – Use Standards**
- **Article 7. – On-Site Development Standards**
- **Article 9. – Signs**
- **Article 10. – Landscape and Tree Preservation**
- **Article 14. – Code Administrators**
- **Article 15. – Application Procedures**
- **Article 16. – Zoning Application Approval Processes**
- **Article 17. – Subdivision Approvals**
- **Article 20. – Annexations Standards**
- **Article 21. – Fees**
- **Appendix A. – Planning Area Map For Reference**

*Note 2: The above referenced articles are added to the Caddo Parish UDC by substituting the following exhibits hereto: See Exhibit “C” for revised Article 1. – Title, Purpose, and Applicability; See Exhibit “D” for revised Article 2. – Definitions and Rules of Measurement; See Exhibit “E” for revised Article 3. – Zoning Districts and Zoning Map; See Exhibit “F” for revised Article 4. – Zoning District Regulations; See Exhibit “G” for revised Article 5. – Uses; Exhibit “H” for revised Article 6. – Use Standards; See Exhibit “I” for revised Article 7. – On-Site Development Standards; See Exhibit “J” for revised Article 9. – Signs; See Exhibit “K” for revised Article 10. – Landscape and Tree Preservation; See Exhibit “L” for revised Article 14. – Code Administrators; See Exhibit “M” for revised Article 15. – Application Procedures; See Exhibit “N” for revised Article 16. – Zoning Application Approval Processes; See Exhibit “O” Article 17. – Subdivision Approvals; See Exhibit “P” for revised Article 20. – Annexations Standards; See Exhibit “Q” for revised Article 21. – Fees; and See Exhibit “R” for revised Appendix A*

**III. Repeal and replace the following images in the Caddo Parish UDC, with all provisions included therein:**

- **Exhibit S—Table 5-1 Use Matrix in Article 5**
- **Exhibit T—Table 15-1 Summary of Application Actions in Article 15**
- **Exhibit U—Figure 16-1 Code Text Amendment in Article 16**
- **Exhibit V—Figure 16-2 Zoning Map Amendment in Article 16**
- **Exhibit W—Figure 16-3 Special Use Permit in Article 16**
- **Exhibit X—Figure 16-4 Variance to Zoning in Article 16**
- **Exhibit Y—Figure 16-5 Special Exception Use in Article 16**
- **Exhibit Z—Appendix A Planning Area Map For Reference**

*Note 3: The above referenced images are added to the Caddo Parish UDC by substituting the following exhibits hereto: See Exhibit “S” for revised Table 5-1 Use Matrix in Article 5; for revised Table 15-1 Summary of Application Actions in Article 15; Exhibit “U” for revised Figure 16-1 Code Text Amendment in Article 16; Exhibit “V” for revised Figure 16-2 Zoning Map Amendment in Article 16; Exhibit “W” for revised Figure 16-3 Special Use Permit in Article 16; Exhibit “X” for revised Figure 16-4 Variance to Zoning in Article 16; Exhibit “Y” for revised Figure 16-5 Special Exception Use in Article 16; Exhibit “Z” for revised Appendix A*

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

---

Parish Attorney

---

Date

**ORDINANCE AND RESOLUTION FACT SHEET  
CADDO PARISH COMMISSION**

<b>TITLE</b>	
Ordinance 6301 of 2023	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to replace the terms “Metropolitan Planning Commission” and “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission,” as applicable, and to otherwise provide with respect thereto.	
<b>DATE:</b> 01/	<b>ORIGINATING DEPARTMENT:</b>
The Shreveport Metropolitan Planning Commission of Caddo Parish (MPC)	
<b>BACKGROUND INFORMATION</b>	
The Caddo Parish Unified Development Code (UDC) serves as the official land use and development regulatory ordinance for the area of Caddo Parish that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission’s planning area. Periodically, the Caddo Parish UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. These revisions are required due to changes in state enabling legislation.	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
None	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
These proposed amendments are aimed to update necessary language as a result of recent legislative changes—replacing the terms “Metropolitan Planning Commission” and “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission, as applicable, in the Caddo Parish UDC. See attachments for amended articles.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
<p><b>The Caddo Parish Planning and Zoning Commission voted unanimously to recommend approval of these code text amendements.</b></p> <p>See Exhibit “A” for memorandum describing these amendments in full detail.            See Exhibit “B” for revised <i>Table of Contents</i>            See Exhibit “C” for revised <i>Article 1. – Title, Purpose, and Applicability</i>            See Exhibit “D” for revised <i>Article 2. – Definitions and Rules of Measurement</i>            See Exhibit “E” for revised <i>Article 3. – Zoning Districts and Zoning Map</i>            See Exhibit “F” for revised <i>Article 4. – Zoning District Regulations</i>            See Exhibit “G” for revised <i>Article 5. – Uses</i>            See Exhibit “H” for revised <i>Article 6. – Use Standards</i>            See Exhibit “I” for revised <i>Article 7. – On-Site Development Standards</i>            See Exhibit “J” for revised <i>Article 9. – Signs</i>            See Exhibit “K” for revised <i>Article 10. – Landscape and Tree Preservation</i>            See Exhibit “L” for revised <i>Article 14. – Code Administrators</i>            See Exhibit “M” for revised <i>Article 15. – Application Procedures</i>            See Exhibit “N” for revised <i>Article 16. – Zoning Application Approval Processes</i>            See Exhibit “O” for revised <i>Article 17. – Subdivision Approvals</i>            See Exhibit “P” for revised <i>Article 20. – Annexations Standards</i>            See Exhibit “Q” for revised <i>Article 21. – Fees</i>            See Exhibit “R” for revised <i>Appendix A Planning Area Map For Reference</i>            See Exhibit “S” for revised <i>Table 5-1: Use Matrix</i> in Article 5            See Exhibit “T” for revised <i>Table 15-1: Summary of Application Actions</i> in Article 15            See Exhibit “U” for revised <i>Figure 16-1: Code Text Amendment</i> in Article 16            See Exhibit “V” for revised <i>Figure 16-2: Zoning Map Amendment</i> in Article 16            See Exhibit “W” for revised <i>Figure 16-3: Special Use Permit</i> in Article 16            See Exhibit “X” for revised <i>Figure 16-4: Variance to Zoning</i> in Article 16            See Exhibit “Y” for revised <i>Figure 16-5: Special Exception Use</i> in Article 16            See Exhibit “Z” for revised map image in <i>Appendix A: Planning Area Map For Reference</i></p>	
<b>KEY STAFF CONTACT</b>	
Adam Bailey, Community Planning and Design Manager	
<b>COORDINATION</b>	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)

## RECOMMENDED UDC CODE TEXT AMENDMENTS. 22-2-CTAP.

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, the Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments are aimed to update necessary language as a result of recent legislative changes—at both the local and state level by replacing the terms “Metropolitan Planning Commission” and “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission, as applicable, in the Caddo Parish UDC. See attachments for amended articles. Staff is requesting the Shreveport UDC be amended as follows: [strikeout indicates deleted text, underline indicates added text].

1. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term “Metropolitan Planning Commission” with “Caddo Parish Planning and Zoning Commission,” with all provisions included therein.

- Article 1. - Title, Purpose, and Applicability
- Article 2. - Definitions and Rules of Measurement
- Article 3. - Zoning Districts and Zoning Map
- Article 4. - Zoning District Regulations
- Article 5. - Uses; Article 6. - Use Standards
- Article 7. - On-Site Development Standards
- Article 9. - Signs;
- Article 10. - Landscape and Tree Preservation ;
- Article 14. - Code Administrators ;
- Article 15. - Application Procedures ;
- Article 16. - Zoning Application Approval Processes ;
- Article 17. - Subdivision Approvals;
- Article 20. - Annexations Standards ;
- Article 21. - Fees; and Appendix A, with all provisions included therein.

[Note (1): See the following exhibits for Amendment #1's proposed changes: Exhibit "C" for revised Article 1. – Title, Purpose, and Applicability; Exhibit "D" for revised Article 2. – Definitions and Rules of Measurement; Exhibit "E" for revised Article 3. – Zoning Districts and Zoning Map; Exhibit "F" for revised Article 4. – Zoning District Regulations; Exhibit "G" for revised Article 5. – Uses; Exhibit "H" for revised Article 6. – Use Standards; Exhibit "I" for revised Article 7. – On-Site Development Standards; Exhibit "J" for revised Article 9. – Signs; Exhibit "K" for revised Article 10. – Landscape and Tree Preservation; Exhibit "L" for revised Article 14. – Code Administrators; Exhibit "M" for revised Article 15. – Application Procedures; Exhibit "N" for revised Article 16. – Zoning Application Approval Processes; Exhibit "O" Article 17. – Subdivision Approvals; Exhibit "P" for revised Article 20. – Annexations Standards; Exhibit "Q" for revised Article 21. – Fees; Exhibit "R" for revised Appendix A]

2. Repeal and replace the following articles of the Caddo Parish UDC, replacing the term “Zoning Board of Appeals” with “Caddo Parish Planning and Zoning Commission,” with all provisions included therein.

- Article 1. - Title, Purpose, and Applicability
- Article 2. - Definitions and Rules of Measurement
- Article 3. - Zoning Districts and Zoning Map
- Article 4. - Zoning District Regulations
- Article 5. - Uses; Article 6. - Use Standards
- Article 7. - On-Site Development Standards
- Article 9. - Signs;
- Article 10. - Landscape and Tree Preservation
- Article 14. - Code Administrators
- Article 15. - Application Procedures
- Article 16. - Zoning Application Approval Processes
- Article 17. - Subdivision Approvals
- Article 20. - Annexations Standards

- Article 21. - Fees; and
- Appendix A , with all provisions included therein.

[Note (1): See the following exhibits for Amendment #2's proposed changes: Exhibit "C" for revised Article 1. - Title, Purpose, and Applicability; Exhibit "D" for revised Article 2. - Definitions and Rules of Measurement; Exhibit "E" for revised Article 3. - Zoning Districts and Zoning Map; Exhibit "F" for revised Article 4. - Zoning District Regulations; Exhibit "G" for revised Article 5. - Uses; Exhibit "H" for revised Article 6. - Use Standards; Exhibit "I" for revised Article 7. - On-Site Development Standards; Exhibit "J" for revised Article 9. - Signs; Exhibit "K" for revised Article 10. - Landscape and Tree Preservation; Exhibit "L" for revised Article 14. - Code Administrators; Exhibit "M" for revised Article 15. - Application Procedures; Exhibit "N" for revised Article 16. - Zoning Application Approval Processes; Exhibit "O" Article 17. - Subdivision Approvals; Exhibit "P" for revised Article 20. - Annexations Standards; Exhibit "Q" for revised Article 21. - Fees; Exhibit "R" for revised Appendix A]

3. Repeal and replace the following images of the Caddo Parish UDC, with all provisions included therein:

- Exhibit S—Table 5-1 Use Matrix in Article 5
- Exhibit T—Table 15-1 Summary of Application Actions in Article 15
- Exhibit U—Figure 16-1 Code Text Amendment in Article 16
- Exhibit V—Figure 16-2 Zoning Map Amendment in Article 16
- Exhibit W—Figure 16-3 Special Use Permit in Article 16
- Exhibit X—Figure 16-4 Variance to Zoning in Article 16
- Exhibit Y—Figure 16-5 Special Exception Use in Article 16
- Exhibit Z—Appendix A Planning Area Map For Reference

[Note (3): See the following exhibits for Amendment #3's proposed changes: Exhibit "S" for revised Table 5-1 Use Matrix in Article 5; for revised Table 15-1 Summary of Application Actions in Article 15; Exhibit "U" for revised Figure 16-2 Zoning Map Amendment in Article 16; Exhibit "V" for revised Figure 16-2 Zoning Map Amendment in Article 16; Exhibit "W" for revised Figure 16-3 Special Use Permit in Article 16; Exhibit "X" for revised Figure 16-4 Variance to Zoning in Article 16; Exhibit "Y" for revised Figure 16-5 Special Exception Use in Article 16; Exhibit "Z" for revised Appendix A]



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## **RTICLE 1. TITLE, PURPOSE, AND APPLICABILITY**

- 1.1 TITLE**
- 1.2 PURPOSE**
- 1.3 APPLICABILITY**
- 1.4 TRANSITION RULES**
- 1.5 SEVERABILITY**

### **1.1 TITLE**

This Unified Development Code ("UDC"), which incorporates the Official Zoning Map for the physical area of Caddo Parish, Louisiana, that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, is known, cited, and referred to as the "Caddo Parish Unified Development Code" "Unified Development Code," or "Caddo Parish UDC." The term "Code," as used within this UDC, shall mean the Caddo Parish Unified Development Code.

### **1.2 PURPOSE**

The intent of this Code is to establish land use regulations for the area of Caddo Parish that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission. The purpose of this Code is to:

- A.** Promote the public health, safety, and welfare.
- B.** Promote the orderly development of Caddo Parish in accordance with the Shreveport-Caddo 2030 Master Plan, hereby referenced as "Master Plan," and adopted land use policies.
- C.** Divide the Caddo Parish into zoning districts, according to use of land and structures, bulk of structures, intensity of the use of the lot, or other classification, as deemed best suited to carry out the purposes of this Code.
- D.** Preserve and enhance the value of structures, communities, and neighborhoods that constitute the distinct places within the Caddo Parish.
- E.** Promote economic development throughout Caddo Parish that balances the needs of the current and future economy with a high quality of life standard.
- F.** Provide for preservation, protection, and conservation of natural resources.
- G.** Promote the principles of sustainability, as described and defined in the Shreveport-Caddo 2030 Master Plan.
- H.** Maintain, develop, and plan for public facilities and utilities in an economical and environmentally sound manner.
- I.** Provide for the protection of public investment in transportation, water, stormwater management systems, sewage treatment and disposal, solid waste treatment and disposal, schools, recreation, public facilities, open space, and other public requirements.
- J.** Focus growth to support the principles of smart growth by preserving open space and natural areas, reducing traffic congestion, utilizing existing infrastructure and resources, and preserving quality of life.
- K.** Plan, construct, and maintain an accessible, efficient, multi-modal, transportation system that meets the needs of the public and commerce, while minimizing risks to health, safety and the environment.
- L.** Provide for efficiency and economy in the process of development.
- M.** Provide for the gradual elimination of nonconformities.

### 1.3 APPLICABILITY

#### A. Territorial Application

This Code applies to all land, uses, and structures within the physical area of Caddo Parish, Louisiana that falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area. A map of the Planning Area, as of the effective date of this Code, is included in Appendix A: Planning Area Map for Reference of this document for reference purposes only. The Shreveport Metropolitan Planning Commission keeps official record of the Planning Area boundaries.

#### B. General Application

In their interpretation and application, the provisions of this Code are held to be the minimum requirements for the promotion and protection of the public health, safety, and welfare.

#### C. Required Conformance

Any portion or whole of a structure must be erected, constructed, reconstructed, moved, or enlarged in conformance with the requirements of this Code. Any structure or land must be used and occupied in conformance with the requirements of this Code.

#### D. Relation to Private Agreements

This Code does not nullify any private agreement or covenant. However, where this Code is more restrictive than a private agreement or covenant, this Code controls. Those charged with administration and enforcement of this Code do not enforce any private agreement.

#### E. Relation to Other Laws and Regulations

Unless otherwise specifically provided, this Code controls over less restrictive statutes, ordinances, or regulations, and more restrictive statutes, ordinances, or regulations control over the provisions of this Code.

#### F. Rules Regarding Illustrations and Graphics

Any illustrations, graphics, and/or photos contained in this Code are to assist the reader in understanding and applying the Code. If there is any inconsistency between the text of the Code and any such illustration, graphic, and/or photo, the text controls unless specifically stated otherwise.

### 1.4 TRANSITION RULES

#### A. Existing Illegal Structures and Uses

A structure or use that is illegal at the time of the adoption of, but is made legal by the provisions of this Code, is deemed lawful as of the effective date of this Code. However, if that structure or use does not conform to every requirement of this Code, then that structure or use remains illegal and is subject to the enforcement provisions of this Code.

#### B. Existing Uses

1. If a structure or land is used in a manner that was classified as a permitted use prior to the effective date of this Code or any subsequent amendment to this Code, and now that use is classified as a special use as of the effective date of this Code or any subsequent amendment to this Code, that use is deemed a lawful special use. Any subsequent addition, enlargement, or expansion of that use must conform to the procedural and substantive requirements of this Code for special uses.
2. If a structure or land is used in a manner that was classified as a use requiring a special approval prior to the effective date of this Code or any subsequent amendment to this Code, and now that use is classified as a special use as of the effective date of this Code or any subsequent amendment to this Code, that use is deemed a lawful special use. Any subsequent addition,



enlargement, or expansion of that use must conform to the procedural and substantive requirements of this Code for special uses.

3. If a structure or land is used in a manner that was classified as a use requiring a special approval prior to the effective date of this Code or any subsequent amendment to this Code, and that use is now classified as a permitted use as of the effective date of this Code or any subsequent amendment to this Code, that use is deemed a lawful permitted use. Any subsequent addition, enlargement, or expansion of that use must conform to any Code requirements for such permitted use and is no longer subject to the approval conditions under which it was originally approved.
4. If a structure or land is used in a manner that was classified as either a permitted use or a use requiring a special approval prior to the effective date of this Code or any subsequent amendment to this Code, but this Code no longer classifies that use as either a permitted or special use in the zoning district in which it is located, that use is deemed a nonconforming use and is controlled by the provisions of Article 18.

#### **C. Structures Rendered Nonconforming**

If a structure existing on the effective date of this Code was a conforming structure before the effective date of this Code or any subsequent amendment to this Code, but such structure does not meet all standards set forth in this Code in the zoning district in which it is located, that structure is deemed a nonconforming structure and is controlled by the provisions of Article 18.

#### **D. Lots Rendered Nonconforming**

If a lot existing on the effective date of this Code was a conforming lot before the effective date of this Code or any subsequent amendment to this Code, but such lot does not meet all standards set forth in this Code in the zoning district in which it is located, that lot is deemed a nonconforming lot and is controlled by the provisions of Article 18.

#### **E. Site Elements Rendered Nonconforming**

If a site element, as defined in Article 18, existing on the effective date of this Code was conforming before the effective date of this Code or any subsequent amendment to this Code, but such site element does not meet all standards set forth in this Code in the zoning district in which it is located, that site element is deemed a nonconforming site element and is controlled by the provisions of Article 18.

#### **F. Previously Issued Building Permits**

If a building permit for a structure was lawfully issued prior to the effective date of this Code, or any subsequent amendment to this Code, and if construction has begun within 90 days of the issuance of that permit, the structure may be completed in accordance with the plans on the basis of which the building permit was issued and may, upon completion, be occupied for the use originally intended.

#### **G. Previously Granted Variances**

All variance approvals granted prior to the effective date of this Code, or any subsequent amendment to this Code, remain in full force and effect. The recipient of the variance may proceed to develop the property in accordance with the approved plans and all applicable conditions.

#### **H. Pending Applications**

An application that has been received and deemed complete, and scheduled for a public hearing or meeting, is subject to the rules in effect on the date the application was deemed complete.

### **1.5 SEVERABILITY**

If any section, paragraph, subdivision, clause, sentence, or provision of this Code is adjudged by any court of competent jurisdiction to be invalid, that judgment does not affect, impair, invalidate, or nullify the remainder of this Code. The effect of the judgment is confined to the section, paragraph, subdivision, clause, sentence, or provision immediately involved in the controversy in which judgment or decree was rendered.



## ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT

- 2.1 RULES OF INTERPRETATION
- 2.2 GENERAL ABBREVIATIONS
- 2.3 DEFINITION OF GENERAL TERMS
- 2.4 RULES OF MEASUREMENT

### 2.1 RULES OF INTERPRETATION

The terms in the text of this Code must be interpreted in accordance with the following rules of construction:

- A. The singular number includes the plural, and the plural the singular.
- B. The present tense includes the past and future tenses, and the future tense includes the present.
- C. The terms "must," "shall," and "will" are mandatory, while the word "may" is permissive.
- D. The terms "must not," "will not," "shall not," and "may not" are prohibiting.
- E. The masculine gender includes the feminine and neuter.
- F. Whenever a defined word or term appears in the text of this Code, its meaning must be construed as set forth in the definition. Words not defined must be interpreted in accordance with the definitions considered to be normal dictionary usage.

### 2.2 GENERAL ABBREVIATIONS

The following abbreviations are used within this Code:

- A. "BTL" is an abbreviation for "built-to line."
- B. "BTZ" is an abbreviation for "built-to zone."
- C. "DBH" is an abbreviation for "diameter at breast height."
- D. "GFA" is an abbreviation for "gross floor area."
- E. "ft" is an abbreviation for "feet."
- F. "N/A" is an abbreviation for "not applicable."
- G. "SEU" is an abbreviation for "special exception use."
- H. "sf" is an abbreviation for "square feet."
- I. "SF-D" is an abbreviation for "single-family - detached."
- J. "SF-A" is an abbreviation for "single-family - attached."
- K. "2F" is an abbreviation for "two-family."
- L. "TH" is an abbreviation for "townhouse."
- M. "MF" is an abbreviation for "multi-family."

### 2.3 DEFINITION OF GENERAL TERMS

**172 Meander Line.** The 172 Meander Line applies to Cross Lake, determined by the 172 Meander Line Survey, where specific rules and regulations regarding ownership, use, and construction of the Caddo Parish Code of Ordinances apply.

**Abut.** To share a common wall or lot line without being separated by a street or alley.

**Accessibility Ramp.** A ramp or similar structure that provides wheelchair or similar access to a structure.

**Accessory Structure.** A structure located on the same lot as the principal building, which may be detached or attached, that is incidental to the use of the principal building. An accessory structure is considered detached despite an intervening attached structure or shelter that is not enclosed. No living or sleeping quarters are permitted in accessory structures, unless as an accessory dwelling unit that has been approved as a special use permit.

**Accessory Use.** A use of land or a structure, or portion thereof, customarily incidental and subordinate to the principal use of the land or structure. An accessory use is prohibited without the principal use to which it is related.

**Addition/Enlargement.** Construction that increases the size of a structure in terms of building footprint, height, or floor area.

**Aggrieved Party.** In the context of an appeal of a decision, an aggrieved party is any person(s) or entity(s) who are able to demonstrate that their property will be injured by a decision regarding a text (code) or map amendment (zoning change), special use permit, variance, special exception use, administrative exception, planned unit development, sign permit, zoning interpretation, temporary use permit, or zoning appeal.

**Alley.** A public right-of-way that normally affords a secondary means of access to abutting property.

**Amateur (HAM) Radio Equipment.** An amateur (HAM) radio station licensed by the Federal Communications Commission (FCC), including equipment such as, but not limited to, a tower or building-mounted structure supporting a radiating antenna platform and other equipment.

**Ancillary.** In regard to principal uses per Article 5, a structure or use that provides support and/or is typically integral to a principal structure or use.

**Apiary.** A structure for the keeping of honeybees.

**Aquaculture/Aquaponics.** A structure designed for the farming of aquatic organisms such as fish, crustaceans, mollusks, and aquatic plants under controlled conditions

**Arbor.** A freestanding structure to support vines or trained climbing plants.

**Architectural Feature.** A part or projection that contributes to the aesthetics of a structure, exclusive of signs, that is not necessary for the structural integrity of the structure or to make the structure habitable.

**Awning.** A roof like structure typically made of cloth, metal, or other material attached to a frame that extends from and is supported by a building. Awnings are typically erected over a window, doorway, or building front and they may be raised or retracted to a position adjacent to the building.

**Attention Getting Device.** Sails, pennants, banners, and similar devices or ornamentations designed to attract attention. Flags of nations, states, and cities, or fraternal, religious and civic organizations, permanent commercial flags, or temporary holiday decorations are not considered attention getting devices. Certain types of attention getting devices are specifically prohibited by this Code in Article 9.

**Balcony.** A roofed or unroofed platform that projects from the exterior wall of a structure above the ground floor, which is exposed to the open air, has direct access to the interior of the building, and is not supported by posts or columns extending to the ground.

**Banner.** A temporary sign printed upon flexible material mounted with or without frames.

**Banner - Exhibition.** A sign that is printed or displayed upon flexible material with or without frames in conjunction with a special exhibit for an educational facility, government building, or cultural facility.

**Base Flood Elevation (BFE).** The computed elevation to which floodwater is anticipated to rise during the base flood. BFEs are shown on Flood Insurance Rate Maps (FIRM) and on the flood profiles. The BFE is the regulatory requirement for the elevation or floodproofing of structures.

**Base Floor Elevation** Lowest floor is defined by the National Flood Insurance Program (NFIP) as the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements.

**Basement.** That portion of a building included between the upper surface of its floor and the upper surface of the floor next above, having one-half or more of its height below the average elevation of the finished lot grade adjoining the building.

**Bay Window.** A window that projects outward from the structure, which does not rest on the building foundation or on the ground.

**Berm.** An earthen mound designed to provide visual interest on a site, screen undesirable views, reduce noise, or fulfill other similar purposes.

**Billboard.** A permanent structure sign which meets any one or more of the following criteria: a) it is used for the outdoor display of off-site commercial messages; b) it is used for general advertising for hire; c) it functions as a principal or separate principal use of the land on which it is located, in contrast to functioning as an accessory or auxiliary to a principal use which is not a sign. The term billboard applies to all physical parts of the sign, including display faces, structure, support poles, attached ladders, attached catwalks, and appurtenant lighting systems, and visual display systems.

**Billboard, Electronic.** A billboard that uses electronic technology that is capable of displaying changeable or intermittent images, such as by turning on or off various lighting elements. The term includes any illuminated sign on which such illumination is not kept stationary or constant in intensity and color at all times when such sign is in use, or which changes the visual image more than one time per 24 hour period. The term includes display technology such as LED (light emitting diode) or digital displays which can vary in color or intensity, or any system that is functionally equivalent even if the message is static. The term also includes any display, or device, which changes the static message or copy on the sign, in slide show fashion, by electronic means.

**Billboard Setback.** The distance from the property line to the nearest part of the sign face, measured perpendicularly to the property line.

**Billboard, Static.** A billboard which displays a single visual image that does not change more frequently than once per 24-hour period and does not include LED or functionally electronic equivalent technology.

**Block.** Defined in Section 2.4.

**Blockface.** Defined in Section 2.4.

**Blue Roof.** A roof designed to store water and discharge rainfall.

**Book Exchange Box.** An outdoor accessory structure maintained by a property owner on private property where books and recorded performing arts and media are kept for public and/or exchanges with no fees or sales and are publicly accessible.

**Buffer Yard.** Land area with landscape plantings and other components used to separate one use from another and to shield or block noise, lights, or other nuisances.

**Build-To Line (BTL).** Defined in Section 2.4.

**Build-To Zone (BTZ).** Defined in Section 2.4.

**Build-To Percentage.** Defined in Section 2.4.

**Buildable Area.** The portion of a lot, excluding required setbacks, where a structure or building improvements may be erected.

**Building.** Any structure used or intended for supporting or sheltering any use or occupancy.

**Building Envelope.** The three-dimensional space within which a structure is permitted to be built on a lot and which is defined by regulations governing building setbacks, maximum height, and bulk, by other regulations, and/or by any combination thereof.

**Building Coverage.** Defined in Section 2.4.

**Building Footprint.** The outline of the total area covered by a building's perimeter at the ground level.

**Building Height.** Defined in Section 2.4.

**Building Line.** A line measured at the building wall of a structure between parallel lot lines. For the purposes of establishing a building line, the building wall does not include permitted encroachments of architectural features, such as bay windows, eaves, and steps and stoops.

**Building Pad.** The actual foundation area of a building and a ten foot clear area around the foundation necessary for construction and grade transitions.

**Business.** An occupation, employment, or enterprise that occupies time, attention, labor and materials, where merchandise is exhibited or sold, or where services are offered.

**Caliper.** Defined in Section 2.4.

**Canopy - Non-Structural.** A roof-like non-structural cover that projects from the wall of a structure with support posts that extend to the ground.

**Canopy - Structural.** A permanent structure that serves as an overhanging shelter or shade that forms the structure of a building and is constructed in such a manner as to allow pedestrians or vehicles to pass underneath.

**Carpport.** An open-sided roofed vehicle shelter, usually formed by extension of the roof from the side of a building, but may be freestanding.

**Chicken Coop.** A structure where hens are kept.

**Chimney.** A vertical shaft of reinforced concrete, masonry or other approved material enclosing one or more flues, for the purpose of removing products of combustion from solid, liquid, or gaseous fuel.

**Clear-Cutting.** The random cutting, plowing, or grubbing of trees without regard to type or size for the purpose of clearing the land.

**Coldframe Structure.** A transparent roofed enclosure constructed low to the ground used to protect plants from excessively cold or wet weather. It functions similar to a greenhouse to help extend the growing season.

**Co-Location.** Placement of wireless telecommunications equipment from more than one service or service provider on a single tower or site.

**Commercial Message.** Any sign, wording, logo, or other representation that directly or indirectly, names, advertises, or calls attention to a business, product, service or other commercial activity.

**Commercial Vehicle.** Any motor vehicle, trailer, or semi-trailer, or similar vehicle not ordinarily used for personal transportation, designed or used to carry freight, passengers for a fee, or merchandise in the furtherance of any commercial enterprise and having a gross weight of more than 10,000 pounds.

**Contiguous.** See abut.

**Contour Line.** Contour lines denote elevation or altitude and depth on maps.

**Conservation Design.** A subdivision technique intended to preserve natural and environmentally sensitive areas while allowing for clustered residential development.

**Cross-Access.** A vehicular and/or pedestrian connection between abutting properties that connects the two sites and allows vehicles and/or pedestrians to travel between sites without having to exit to the street.

**Cutoff.** The point at which all light rays emitted by a lamp, light source or luminaire are generally eliminated (cutoff) at a specific angle above the ground, acknowledging that some light trespass may occur.

**Day.** A calendar day.

**Deck.** A roofless outdoor space built as an above ground platform projecting from the wall of a structure and connected by structural supports at grade or by the structure.

**Development.** The construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure, any mining, excavation, landfill or land disturbance, or any change in use, or alteration or extension of the use of land.

**Drip Line.** A vertical line run through the outermost portion of the crown of a tree and extending to the ground.

**Driveway.** A pathway for motor vehicles from a street to a lot used only for service purposes or for access to the lot.

**Dwelling.** A structure, or portion thereof, designed or used exclusively for human habitation, including single-family dwellings - detached and attached, two-family dwellings, townhouse dwellings, and multi-family dwellings, but excluding manufactured homes and hotels.

**Dwelling Unit.** A structure or portion of a structure providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.

**Easement.** See definition of servitude.

**Eave.** The projecting lower edges of a roof overhanging the wall of a structure.

**Encroachment.** The extension or placement of any structure, or a component of such, into a required setback or right-of-way.

**Erect.** To build, construct, attach, hang, place, suspend, or affix.

**Exterior Lighting.** The illumination of an outside area or object by any man-made device that produces light by any means.

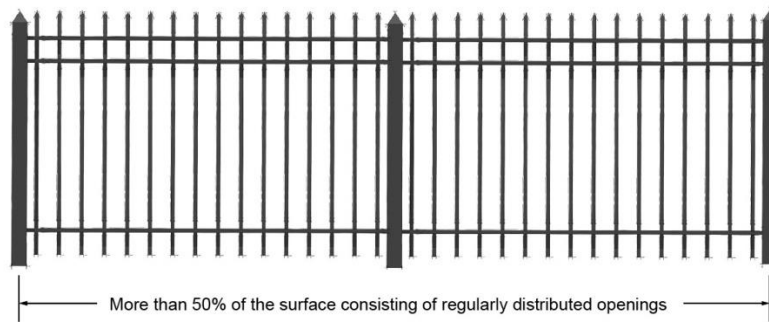
**Exterior Stairwell.** One or more flights of stairs, and the necessary landings and platforms connecting them, to form a continuous passage from the entryway of a floor or level to another in a structure located on the exterior of a principal building.

**Family.** One of the following, together with customary household helpers: 1) an individual; 2) two or more people related by blood, marriage, civil union, adoption, or foster care, living together as a single housekeeping unit in a dwelling unit; or 3) a group of four or less people, who are not related by blood, marriage, civil union, adoption, or foster care, living together as a single housekeeping unit in a dwelling unit. Family does not apply to accommodations for persons protected by the Federal Fair Housing Act or fraternity/sorority.

**Fence.** A structure used as a boundary, screen, separation, means of privacy, protection or confinement, and is constructed of wood, plastic, metal, wire mesh, masonry, or other similar material and is used as a barrier.

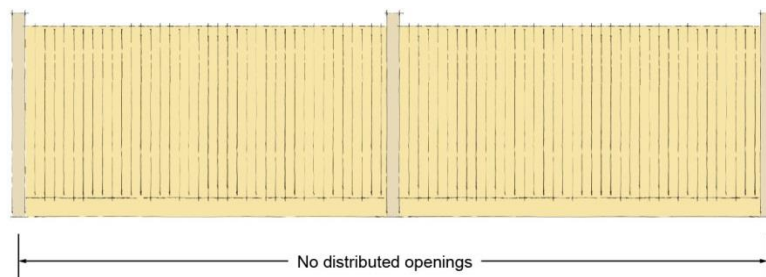
**Fence - Open.** A fence that has, over its entirety, more than 50% of the superficial surface consisting of regularly distributed openings.

FIGURE 2-1: FENCE - OPEN



**Fence - Solid.** A fence that has, over its entirety, no distributed openings. A shadowbox design fence is considered a solid fence. A chain link fence with slats is not considered a solid fence.

FIGURE 2-2: FENCE - SOLID



**Fixture.** The assembly that houses the lamp or lamps, which may include all or some of the following parts: a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor or lens.

**Flood Zone.** Geographic areas that the Federal Emergency Management Agency (FEMA) has defined according to varying levels of flood risk. These zones are depicted on the Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map. Each zone reflects the severity or type of flooding in the area.

**Floodlight.** An attention-getting device where an artificial light of high intensity is shined upward in a focused beam to attract attention to a location. A floodlight is not focused on a sign or sign face.

**Forest.** A forest is a land region with a high concentration of trees, which is divided into an overstory (canopy or upper tree layer) and an understory of vegetation, which may be further divided into a shrub layer, herb layer and, depending on the ecosystem, a moss layer.

**Garage.** A structure, either attached or detached, used for the parking and storage of vehicles as an accessory use to a residence. For the purposes of this definition, garage does not include a commercial parking structure.

**Gazebo.** A freestanding outdoor structure designed for recreational use and not for habitation.

**Glare.** Light emitting from a luminaire with an intensity great enough to reduce a viewers' ability to see, cause discomfort, and, in extreme cases, cause momentary blindness.

**Grade.** Defined in Section 2.4.

**Green Roof.** A building roof partially or completely covered with vegetation and a growing medium planted over a waterproofing membrane. It may also include additional layers such as a root barrier and drainage and irrigation systems.

**Greenhouse (Accessory).** A structure constructed chiefly of glass, glasslike or translucent material, cloth, or lath, which is devoted to the protection or cultivation of flowers or other tender plants.

**Gross Floor Area (GFA).** Defined in Section 2.4.



**Hedge.** A row of closely planted shrubs, bushes, or any kind of plant forming a boundary.

**Home Occupation.** Any commercial activity carried out for economic gain by a resident, conducted as an accessory use in the resident's dwelling unit.

**Illumination System.** The totality of the equipment installed to provide exterior lighting on a developed property. Illumination system includes all structures, canopy, pole, and ground-mounted luminaires, including all wiring, circuitry, and other devices installed to create exterior lighting.

**Impervious Surface Coverage.** Defined in Section 2.4.

**Infrastructure.** Facilities and services needed to sustain residential, commercial, industrial, institutional, and other activities, including, but not limited to, water lines, sewer lines, and rights-of-way.

**Internal Illumination (Sign).** Illumination from a light source that is contained within a sign.

**Intensity of Use.** Square feet of gross floor area, number of dwelling units, number of employees, or other factor used as a basis for requiring off-street parking or loading facilities.

**Lamp.** The component of a luminaire that produces the actual light.

**Lamp Wattage.** The amount of power of a lamp expressed in watts.

**Lighting.** Defined in Section 2.4.

**Light, Direct.** Light emitted directly from the lamp, off a reflector or reflector diffuser, or through the refractor or diffuser lens of a luminaire.

**Light, Indirect.** Direct light that has been reflected or has scattered off of other surfaces.

**Light Trespass.** The shining of light produced by a luminaire beyond the boundaries of the property on which it is located.

**Living Screen.** A screening wall composed of vegetation to screen areas, such as parking lots or loading/service areas, from view or to provide privacy to a side yard and/or strengthen the spatial definition of the public realm.

**Loading Berth.** A space within a loading facility exclusive of driveways, aisles, maneuvering areas, ramps, columns, landscape, and structures for the temporary parking of a commercial delivery vehicle while loading or unloading goods or materials.

**Lot.** Defined in Section 2.4.

**Lot Area.** Defined in Section 2.4.

**Lot, Corner.** Defined in Section 2.4.

**Lot Depth.** Defined in Section 2.4.

**Lot, Interior.** Defined in Section 2.4.

**Lot Line.** Defined in Section 2.4.

**Lot Line, Corner.** Defined in Section 2.4.

**Lot Line, Front.** Defined in Section 2.4.

**Lot Line, Interior.** Defined in Section 2.4.

**Lot Line, Rear.** Defined in Section 2.4.

**Lot Line, Street.** Defined in Section 2.4.

**Lot, Through.** Defined in Section 2.4.

**Lot Width.** Defined in Section 2.4.

**Luminaire.** A complete lighting unit consisting of a light source and all necessary mechanical, electrical, and decorative parts.

**Luminaire, Cut-Off Type.** A luminaire containing elements such as shields, reflectors, or refractor panels that direct and cut off a direct view of the light source at a cut off angle.

**Marquee.** A permanent roof-like structure constructed of durable material extending from the wall of a structure with no supports extending to the ground with a portion of the structure dedicated to sign area that may be changed.

**Manufactured Home.** See Section 6.1.

**Modular Home.** Modular buildings and modular homes are not considered manufactured homes, and refer to a method of construction. Modular buildings and modular homes are built in multiple sections called modules at a facility and then delivered to the site where the modules are set onto the building's foundation and joined together to make a single building. Modular buildings and modular homes must conform to all zoning requirements for the dwelling type and must meet all local building code requirements. Manufactured homes are a principal use and defined in Section 6.1.

**Multi-Tenant Retail Center.** A group of two or more commercial establishments that is planned, owned, and/or managed as a single property. The two main configurations of multi-tenant retail centers are large shopping centers/malls and strip centers.

**Nonconforming Lot.** A lot of record that at one time conformed to the lot dimension requirements (lot area, lot width, lot depth) of the zoning district in which it is located but because of subsequent amendments to the Code no longer conforms to the applicable lot dimensions.

**Nonconforming Sign.** A sign that once conformed to zoning district regulations but because of subsequent amendments to the Code no longer conforms to applicable sign regulations.

**Nonconforming Site Element.** A site development element, such as landscape, fences or walls, lighting, and parking, that at one time conformed to the requirements of this Code, but because of subsequent amendments, has been made nonconforming.

**Nonconforming Structure.** A principal or accessory structure that once conformed to zoning district regulations but because of subsequent amendments to the Code no longer conforms to applicable dimensional standards.

**Nonconforming Use.** The use of a structure or land that at one time was an allowed use within a zoning district but because of subsequent amendments to the Code is no longer allowed.

**Non-Residential Use.** A structure or land arranged, designed, used, or intended to be used for non-residential uses, which includes, but is not limited to, retail, office, entertainment, recreation, public, institutional, and other non-residential uses. Structures with dwellings above ground floor non-residential uses are considered mixed-use development and considered a non-residential use for the purposes of this Code.

**Off-Street Parking.** The storage space for an automobile on premises other than streets or rights-of-way.

**Open Space.** That portion of land, either landscaped or left unimproved, which is used to meet active or passive recreation or spatial needs, and/or to protect water, air, or plant resources.

**Outdoor Display and Sales Area.** Part of a lot used for outdoor sales and/or display of goods accessory to the principal use.

**Outlot.** An area of land set aside within a retail center for a separate principal building that shares a circulation system and may share common parking with the larger retail center development but is separated from the principal building or buildings, typically located along the property line.

**Overlay District.** A district established in the Code that is superimposed on one or more zoning districts or parts of zoning districts. The standards and requirements associated with an overlay district may be more or less restrictive than those in the underlying districts.

**Owner.** Any person, including the owner of the title or a mortgage whose interest is shown of record in the mortgage and conveyance records of Caddo Parish; a person shown as owner in the records of the tax assessor of the parish in which the property is situated; or the agent of any such person and those in possession of a dwelling, dwelling unit or premises.

**Parapet.** The extension of a false front or wall above a roof-line.

**Parkway.** That part of the pedestrian way that is designated for street trees, landscape, transit stops, street lights, outdoor dining, site furnishings, and the like, as well as for motorists to access cars parked at the curb. Parkway may also be referred to as neutral ground.

**Party Wall.** A wall starting from the foundation and extending continuously through all stories to or above the roof that separates one building from another, but is in joint use by each building.

**Patio.** A hard surface designed and intended for recreational use by people and not used as a parking space.

**Performance Standards.** A set of criteria or limits relating to elements that a particular use or process must either meet or may not exceed.

**Pergola.** A freestanding, open structure that forms a partially shaded pedestrian walkway, passageway, or sitting area, and is constructed of a semi-open roof and vertical posts that support cross-beams and a sturdy open lattice. It may also be used as an extension of a building entryway.

**Pervious Paving.** A range of sustainable materials and techniques for permeable paving with a base and sub-base that allow the movement of stormwater through the surface. Gravel and loose rock are not considered pervious paving.

**Porch.** An architectural feature that projects from the exterior wall of a structure, has direct access to the street level of the building, and is covered by a roof or eaves.

**Porch – Unenclosed.** A porch that is open on all sides that do not abut a principal building wall.

**Porch – Enclosed.** A porch enclosed by walls, screens, lattice or other material. A screened-in porch is an enclosed porch.

**Porte Cochere.** A permanent structure built over a driveway or entry drive that provides temporary shelter to persons exiting a vehicle, but not serving as the only covered or enclosed vehicle shelter on-site.

**Property Line.** See lot line.

**Principal Building.** A non-accessory structure in which a principal use of the lot on which it is located is conducted.

**Principal Use.** The main use of land or structures as distinguished from an accessory use.

**Raceway.** A mounting bar or similar device that is used to attach channel letters to a building. Raceways often conceal the electrical components of channel letter signs.

**Railroad Right-of-Way.** A strip of land with tracks and auxiliary facilities for track operation, but not including depots, loading platforms, stations, train sheds, warehouses, car shops, car yards, locomotive shops, or water towers.

**Recreational Vehicle.** Any vehicle or boat designed and/or used for temporary living quarters, recreation, and/or temporary human habitation, equipped with wheels to facilitate movement from place to place, and not used as a commercial vehicle including, but not limited to, the following: boat/watercraft, camper trailer, motorized trailer/home, off-road vehicle, racing car or cycle, travel trailer, towed trailer, folding camping trailer, fifth wheel, and truck camper.

**Residential Use.** A structure arranged, designed, used, or intended to be used for residential occupancy by one or more families or households, which includes, but is not limited to, the following types: single-family – detached and attached, two-family, townhouse, and multi-family dwellings. Structures with dwellings above ground floor non-residential uses are considered mixed-use development, which are considered a non-residential use for the purposes of this Code.

**Right-of-Way.** A strip of land dedicated for use as a public way. In addition to the roadway, it typically incorporates the curbs, parkways, sidewalks, and shoulders.

**Roofline.** The top edge of a roof or building parapet, whichever is higher, excluding any cupolas, pylons, chimneys or minor projections.

**Satellite Dish Antenna.** A dish antenna designed for transmitting signals to a receiver or receiving station or for receiving television, radio, data, communication or other signals from other antennas, satellites or other services.

**Servitude.** Land designed by lawful agreement between the owner(s) of the land and a person(s) for a specified use only by such person(s). Servitude may also be referred to as an easement.

**Setback.** Defined in Section 2.4.

**Setback, Front.** Defined in Section 2.4.

**Setback, Interior Side.** Defined in Section 2.4.

**Setback, Corner Side.** Defined in Section 2.4.

**Setback, Rear.** Defined in Section 2.4.

**Setback, Reverse Corner Side.** Defined in Section 2.4.

**Shed.** An accessory structure, often purchased pre-built or as a kit in pre-fabricated sections, that is not designed to be served by heat or plumbing and does not need to be placed on a permanent foundation. A shed is typically intended to store lawn, garden, or recreational equipment.

**Sign.** Any identification, description, illustration, or device illuminated or non-illuminated that is visible to the public from adjoining streets or adjoining properties and that directs attention to a product, service, place, activity, person, institution, business, or solicitation, including any permanently installed or situated merchandise; or any emblem, painting, banner, pennant, placard, temporary sign, lights, balloons or other device designed to attract attention, advertise, identify or convey information. Building details that are an integral part of the overall architectural design of a building or works of art accessory to a building are not to be considered signs.

**Sign, Animated.** Any sign that uses movement or change of lighting to depict action or create a special effect or scene. Animated signs include video screens, television screens, plasma screens, and holographic displays, but do not include electronic message center signs.

**Sign Area.** Defined in Section 2.4.

**Sign, Cabinet Box Wall.** A type of wall sign constructed in the form of a cabinet or box where the sign face is not an integral part of the structure and is specifically designed to allow the sign face to be changed repeatedly, which may or may not be internally illuminated. A cabinet box wall sign does not include pan-faced wall signs, molded wall signs, or similar designs. Typically, a cabinet box wall sign is designed by applying vinyl printed with the sign message onto acrylic sheets and then inserted into the cabinet.

**Sign, Electronic Message.** A sign or component of a sign that uses LED illumination systems or other similar electronic components to form a message(s) that are electronically programmed or modified by electronic processes.

**Sign, Flashing.** Any illuminated sign that contains an intermittent or flashing light source or that changes light intensity in sudden transitory bursts, but do not include electronic message center signs.

**Sign, Freestanding.** Any sign on a frame, pole, or other support structure that is not attached to any building.

**Sign, Ghost.** A painted wall sign that remains from an earlier time or advertises the use of a building that provides evidence of the history of the use of the building or activities of the community.

**Sign Height.** Defined in Section 2.4.

**Sign, Menuboard.** A sign displaying goods or services available as part of the drive-through lane of a drive-through facility.

**Sign, Moving.** Any sign that revolves, rotates, swings, undulates, or other motion by moving parts, whether operated by mechanical equipment or by natural sources, not including flags or banners. A tri-vision sign where triangular prisms rotate inside a frame to show a new message and/or information is an example of a moving sign.

**Sign, Obsolete.** Any sign that identifies or advertises a business, service, owner, product, or activity that is no longer available at the premises.

**Sign, Off-Premise - Permanent.** See billboard.

**Sign, Off-Premise - Temporary.** A temporary sign that advertises a business, commodity, service, event, or other activity that is sold, offered, or conducted other than on the premises where the sign is located.

**Sign, Portable.** Any sign not permanently attached to the ground, a building, or other structure and is readily movable. Any sign attached to a sign structure with wheels is considered a portable sign. Portable signs do not include those types of temporary signs or non-permanently attached signs that are specifically permitted by this Code, such as certain attention-getting devices and A-frame signs.

**Sign, Projecting.** Any sign that is attached to a building or other structure and extends beyond the line of the building or structure or beyond the surface of that portion of the building or structure to which it is attached by more than 15 inches.

**Sign, Roof.** Any sign erected, constructed, and maintained above the parapet on a building with a flat roof or above the fascia board on a building with a pitched roof.

**Sign, Snipe.** A sign painted, pasted or otherwise affixed to any tree, rock, retaining wall, fence, utility pole, hydrant, bridge, sidewalk, curb or street, bench, or trash receptacle. Logos and labels located on mechanical equipment, recycling bins, trash containers or dumpsters, which are part of the equipment as manufactured and/or installed, are not snipe signs.

**Sign Structure.** Any structure that supports a sign, including any decorative cover.

**Sign, Wall.** A single-faced sign attached generally flush or parallel to the wall of a building that projects less than 15 inches.

**Sign, Window.** A sign posted, painted, placed, or affixed in or on a window exposed to public view. A sign that is interior to the building that faces a window exposed to public view that is located within two feet of the window face is a window sign for the purposes of calculating the total area of all window signs. Merchandise used in a window display is not considered a window sign.

**Special Flood Hazard Area (SFHA).** The land area covered by the floodwaters of the base flood on National Flood Insurance Program (NFIP) maps. The SFHA is the area where the NFIP's floodplain management regulations must be enforced and the area where the mandatory purchase of flood insurance applies.

**Stacking Space.** A space specifically designed and designated as a waiting area for vehicles patronizing a drive-through facility or service bay.

**Stoop.** An exterior floor typically constructed of stone, concrete, and/or masonry, with a finished floor elevation higher than the adjacent ground level, often with steps leading up to it, and utilized primarily as an access platform to a structure. A stoop may be roofed and designed with railings, but cannot be enclosed.

**Street.** A public or private right-of-way that affords a primary means of vehicular access to abutting property, but does not include alleys or driveways.

**Structural Alteration.** Any change, other than incidental repairs, which would prolong the life of supporting members of a structure, such as the addition, removal, or alteration of bearing walls, columns, beams, girders or foundations.

**Structure.** A combination of materials to form a construction for use, occupancy, or ornamentation, whether installed on, above, or below, the surface of land or water.

**Swimming Pool.** A receptacle for water and/or an artificial pool of water over 24 inches in depth, either at a private residence intended only for the use of the individual owner, his family and friends, or at a multi-tenant development intended only for the use of the tenants of the building and their families and friends.

**Trailer.** A motorless vehicle without motive power equipped with wheels and used for carrying property on its own structure and designed to be drawn by a truck, tractor or another motor vehicle.

**Tree.** Any self-supporting woody perennial plant which has a trunk diameter of one-half inches or more when measured by caliper inch at a point of four feet above ground level and which normally attains a height of at least 15 feet at maturity.

**Tree Removal Plan.** A requirement for the issuance of a land alteration permit, as well as for the submission of site plans (preliminary and final) and preliminary plats that shows natural vegetation, tree groupings, and anticipated tree losses. Required data should include approximate locations and species of trees eight inches DBH or larger in caliper, and a range of sizes and species of tree groupings that are to be removed, as well as trees that are to remain. Included on the plan should be locations of individual or groups of trees indicating approximate number of trees, a range of sizes, and a list of tree types.

**Tree, Significant.** Any tree that measures 30 inches or more in diameter at four and one-half feet above the ground.

**Trellis.** A lattice frame made of bars of wood or metal, fixed to a wall, to support vines or trained climbing plants.

**Unified Control.** The combination of two or more tracts of land wherein each owner has agreed that his tract of land will be developed under the same development approvals.

**Use.** The purpose or activity for which the land or structure is designed, arranged, or intended, or for which it is occupied or maintained.

**Wall.** A constructed solid barrier of concrete, stone, brick, tile, or similar type of material that closes, marks, or borders a field, yard, or lot, and that limits visibility and restricts the flow of air and light.

**Waters.** All surface waters including all waters of the territorial sea, tidewaters, all inland waters of any river, stream, brook, pond, or lake, and wetlands, as well as all groundwater.

**White Roof.** A roof designed to deliver high solar reflectance, reducing heat transfer to the building and the ability to radiate absorbed, or non-reflected solar energy.

**Vegetable Garden.** The cultivation of fruits, flowers, vegetables, or ornamental plants on a lot grown for the use of the property owner or tenant.

**Video Display Sign.** A sign, or portion of a sign, that displays a video, whether pre-recorded or streaming.

**Yard.** Defined in Section 2.4.

**Yard, Front.** Defined in Section 2.4.

**Yard, Interior Side.** Defined in Section 2.4.

**Yard, Corner Side.** Defined in Section 2.4.

**Yard, Rear.** Defined in Section 2.4.

**Yard, Reverse Corner Side.** Defined in Section 2.4.

**Zoning Lot.** A lot or combination of lots within a single block, which is designated by its owner or developer to be used, developed, or built upon as a unit. A zoning lot may or may not coincide with a lot of record.

**Zoning Map.** The map or maps that are a part of this Code and which delineate the boundaries of all mapped zoning districts within the physical boundary of the Caddo Parish Planning and Zoning Commission's planning area.

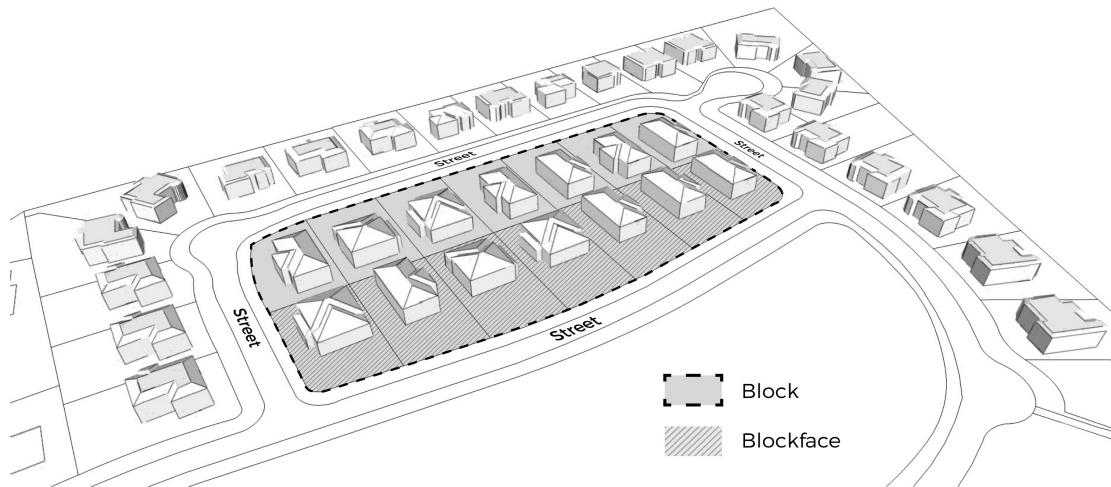
## 2.4 RULES OF MEASUREMENT

This section provides the rules of measurement for the dimensional standards and locational characteristics within the Code.

### A. Block and Blockface

1. A block is a tract of land bounded by streets, or a combination of streets and railroad rights-of-way, shorelines of waterways, or municipal boundary lines.
2. Blockface is measured as that portion of a block or tract of land facing the same side of a single street and lying between the closest intersecting streets.

**FIGURE 2-3: BLOCK AND BLOCKFACE**

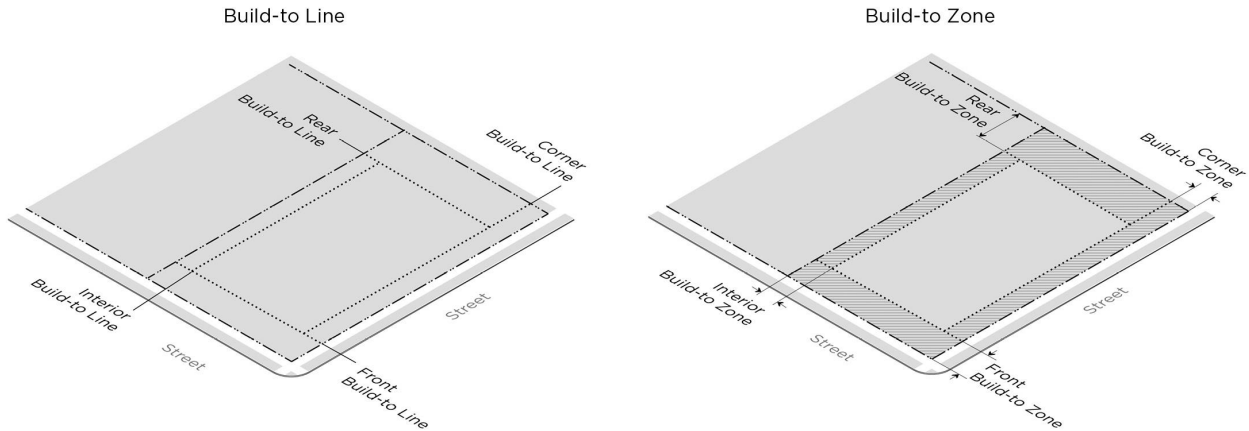


### B. Build-To Dimensions

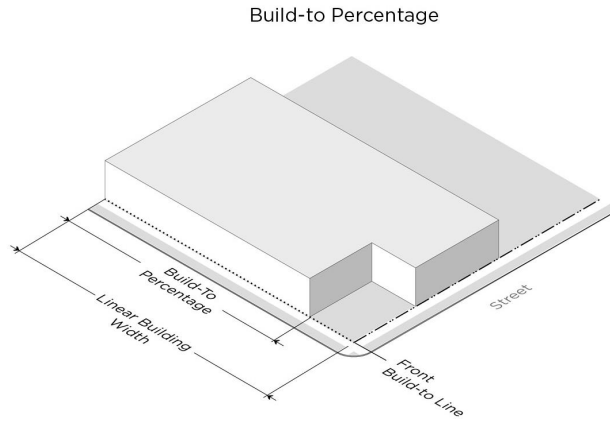
Certain dimensional requirements with the district require structures to be constructed at a build-to dimension. A build-to requirement is a boundary or alignment, parallel to a lot line, where a structure must be placed. This Code includes three types of build-to dimensions:

1. A build-to line (BTL) is a set building line on a lot, measured parallel from the front and/or corner side lot line, where the structure must be located.
2. A build-to zone (BTZ) is the area on a lot, measured parallel from the front and/or corner side lot line, where a structure must locate within the minimum and maximum range of setback provided.
3. A build-to percentage specifies the percentage of the building facade that must be located within a build-to line or build-to zone. Facade articulation, such as window or wall recesses and projections, do not count against the required build-to percentage.

FIGURE 2-4: BUILD-TO DIMENSIONS



**The following are examples of how build-to lines (BTL) and build-to zones (BTZ) are applied. When the front setback BTL is indicated as 5', the structure must be built at 5' from the front lot line. When the front setback BTZ is indicated as 0' to 10', the structure must be built within that range, shown in the example below as 5'; the property owner may choose any setback within that range.**





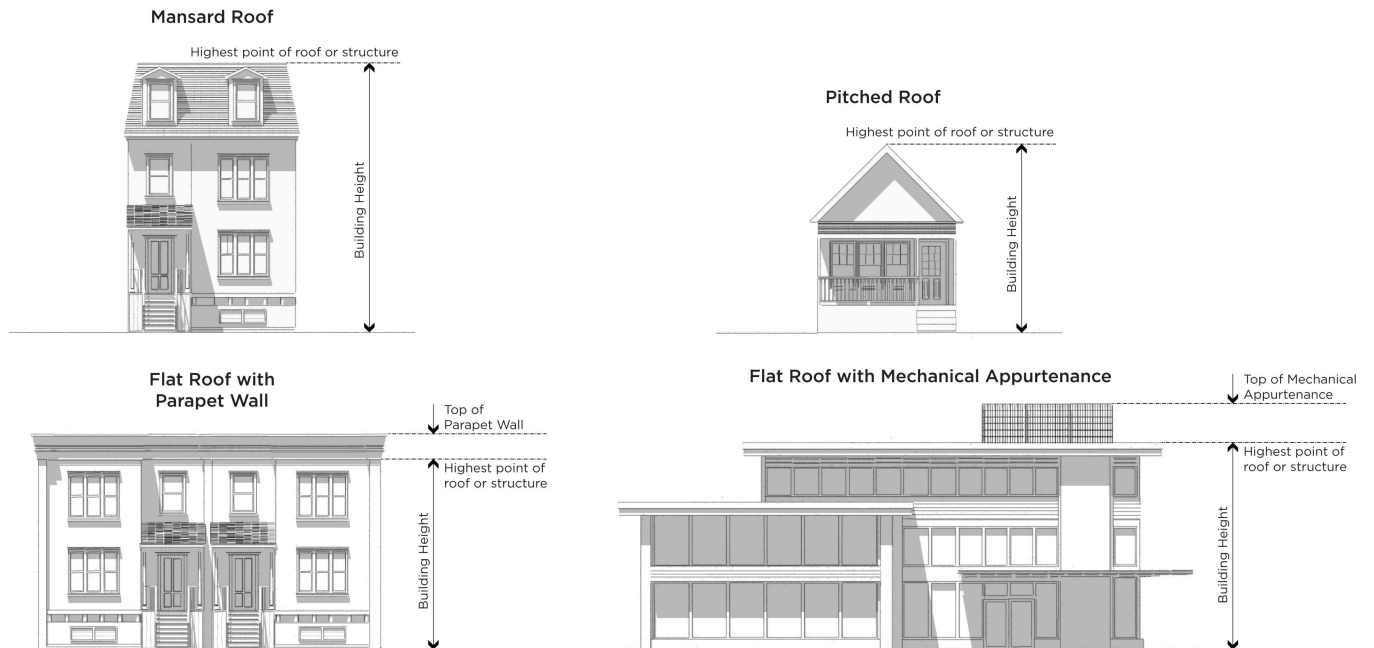
**C. Building Coverage**

That portion of the lot that is or may be covered by buildings and accessory structures.

**D. Building Height**

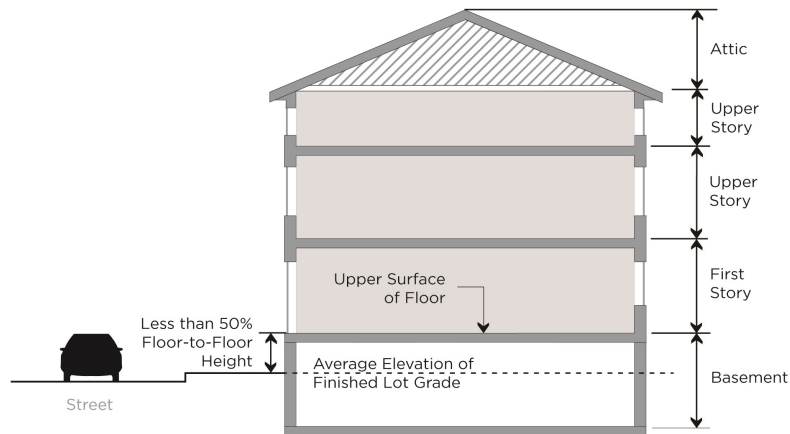
1. Building height is measured as the vertical distance from grade to the top of the highest point of the roof or structure. This method of building height applies to all structures unless specifically exempted by this Code. The distance excludes spires, chimneys, flag poles, and the like, as described in item 2 below.
2. The following structures or parts thereof are exempt from maximum height limitations, unless otherwise limited by any height restriction imposed by any airport authority, or other similar federal, state, or local authority.
  - a. Public utility poles, towers, and wires. This does not include wireless telecommunication towers and wind turbines that are regulated separately by this Code.
  - b. Water tanks and standpipes.
  - c. Building appurtenances such as chimneys, parapet walls, skylights, steeples, flag poles, smokestacks, cooling towers, elevator bulkheads, fire towers, monuments, water towers, stacks, stage towers, or scenery lofts, tanks, ornamental towers and spires, rooftop accessory structures, recreational facilities, necessary mechanical appurtenances, or penthouses to house mechanical appurtenances.

**FIGURE 2-5: BUILDING HEIGHT**



3. A story is that portion of a building between the upper surface of any floor and the upper surface of the floor next above, including any portion of a building used for human occupancy between the topmost floor and the roof.

FIGURE 2-6: STORY HEIGHT



**E. Caliper**

Tree caliper is the diameter of a tree trunk, measured at four and one-half feet above the adjacent ground.

**F. Grade**

A reference plane representing the average of finished ground level adjoining the building at all exterior walls. When the finished ground level slopes away from the exterior walls, the reference plane is established by the lowest points within the area between the building and the lot line or, when the lot line is more than six feet from the building, between the building and a point six feet from the building.

**G. Gross Floor Area (GFA)**

The gross floor area (GFA) of a structure is the sum of the gross horizontal areas of all floors of the structure as measured from the exterior faces of the exterior walls or from the centerline of walls separating two buildings.

**H. Impervious Surface Coverage**

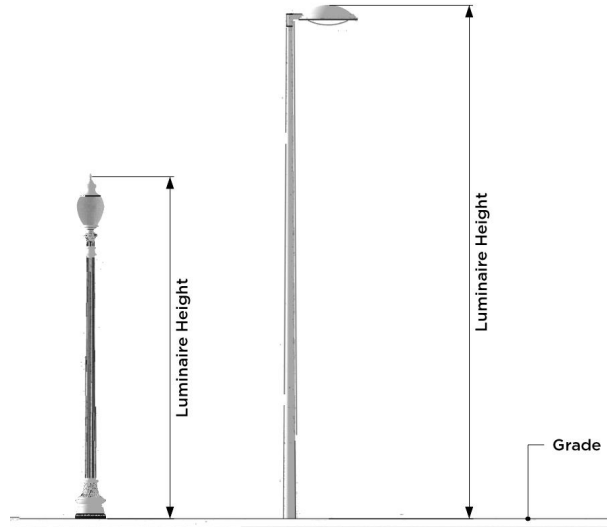
1. Impervious surface coverage is a measure of intensity of land use that represents the portion of a site that is occupied by structures, pavement, and other impervious surfaces that do not allow for the absorption of water into the ground. Maximum impervious surface of a lot is calculated as the percentage of all impervious surface area against the total area of the lot.
2. When pervious paving is used, it is calculated at a reduced percentage of impervious coverage as follows:
  - a. Pervious concrete and open grid paving systems are calculated as 50% impervious surface, provided that no barrier to infiltration is installed beneath the material. Open grid pavers must be installed on a sand base, without an impervious liner, to qualify.
  - b. Other types of pervious surfaces, such as permeable pavers, porous asphalt, or gravel-crete, are credited based upon field performance data and coefficients of permeability provided by the manufacturer.

## I. Lighting

### 1. Luminaire Height

The total height of a luminaire is measured to the top of the pole or luminaire, whichever is higher, from grade.

**FIGURE 2-7: LUMINAIRE HEIGHT**



### 2. Footcandle

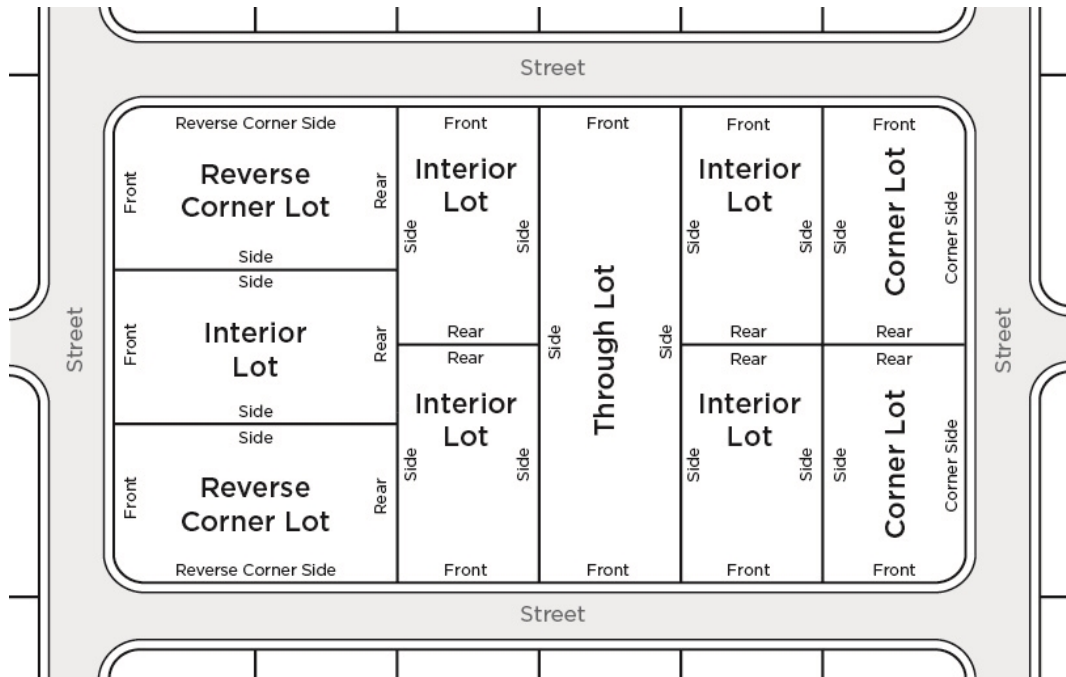
A footcandle (FC) is a unit of illumination produced on a surface, all points of which are one foot from a uniform point source of one standard candle. Footcandle is measured utilizing a direct reading, portable light meter mounted in a horizontal position.

## J. Lot

A lot is the basic development unit for determination of lot area, depth, and other dimensional regulations; or a parcel of land whose boundaries have been established by some legal instrument such as a recorded deed or recorded map and which is recognized as a separate legal entity for purposes of transfer of title. The following describes the types of lot configurations:

1. An interior lot is a lot other than a corner or through lot, bounded by two interior side lot lines.
2. A corner lot is a lot situated at the junction of, and abutting on, two or more intersecting streets.
3. A through lot is a lot which fronts upon two parallel streets, or which fronts upon two streets which do not intersect at the boundaries of the lot. A through lot is also called a double frontage lot.
4. A reverse corner lot is a corner lot where the side lot line adjoining a street is substantially a continuation of the front lot line of the first lot to its rear.

FIGURE 2-8: LOT TYPES



**K. Lot Area**

The total area within the boundaries of a lot, excluding any street right-of-way, usually defined in acres or square feet.

**L. Lot Depth**

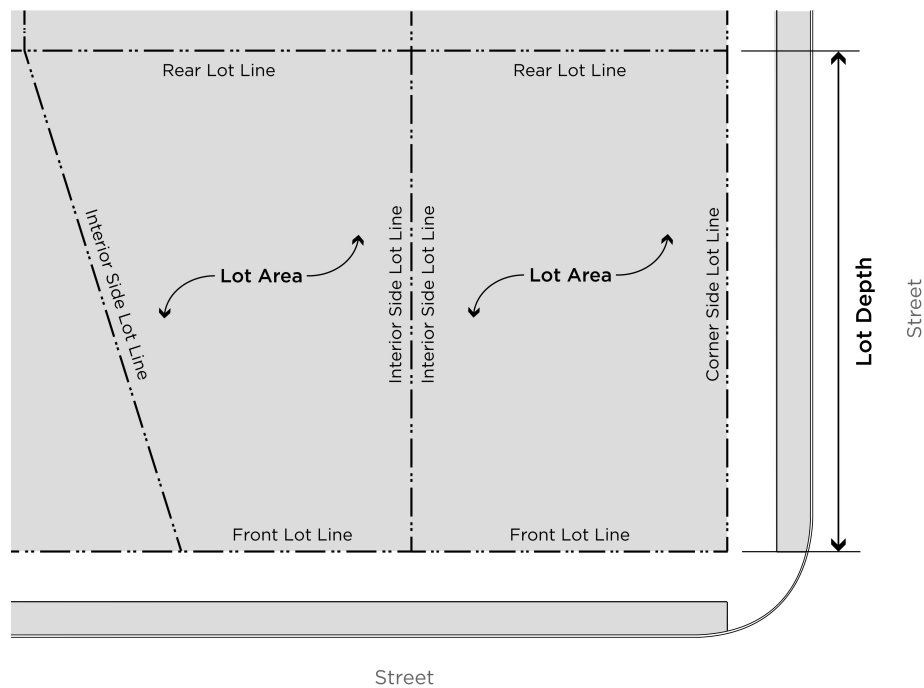
The distance measured from the front lot line to the rear lot line. For lots where the front and rear lot lines are not parallel, the lot depth is the depth calculated at the deepest part of the lot.

### M. Lot Line

A line of record bounding a lot, as indicated on an approved, filed, and recorded subdivision plat, which divides one lot from another lot or from a public or private street or any other public or private space and includes:

1. A front lot line is the lot line separating a lot from a street right-of-way. The front lot line of a corner lot is the shortest street lot line of a corner lot abutting a street. A front lot line for a through lot is both lot lines that abut a street.
2. A rear lot line is the lot line opposite and most distant from the front lot line, or in the case of triangular or otherwise irregularly shaped lots, an assumed line at least ten feet in length entirely within the lot, parallel to and at a maximum distance from the front lot line.
3. On a corner lot, the corner side lot line is perpendicular or approximately perpendicular to the front lot line and is the longer street abutting lot line of a corner lot.
4. On an interior lot, the interior side lot line is perpendicular or approximately perpendicular to the front lot line and abuts the adjacent lot.
5. A street lot line is any lot line separating a lot from a street right-of-way.

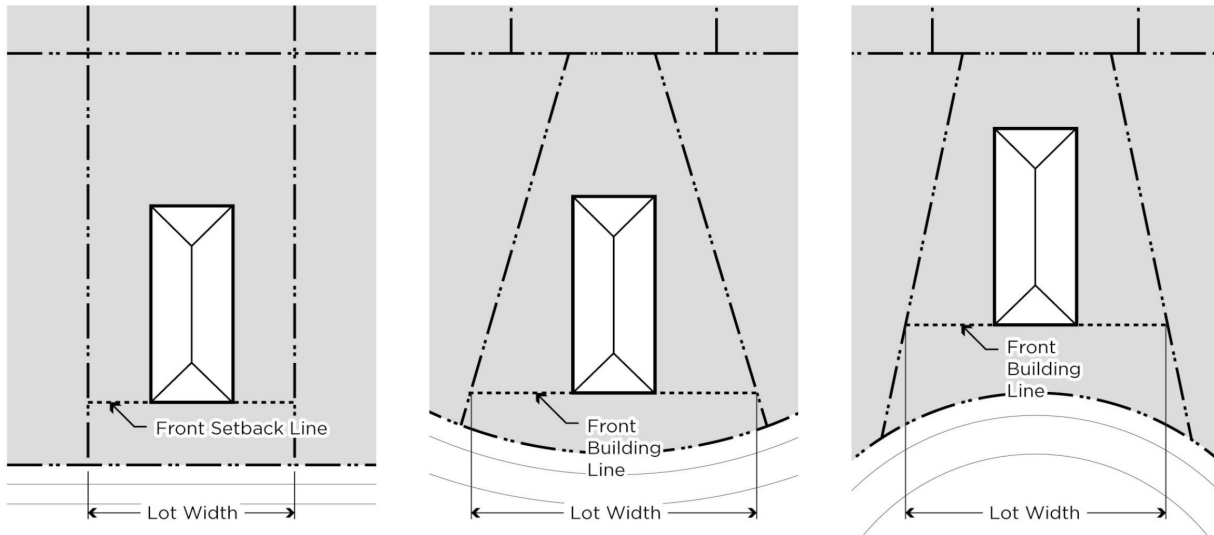
**FIGURE 2-9: LOT LINES**



## N. Lot Width

Lot width is the horizontal distance between the side lot lines measured at right angles to its depth along a straight line parallel to the front lot line at the minimum front setback line. For cul-de-sac lots or pie-shaped lots, lot width is measured at the front building line of the structure between side lot lines.

FIGURE 2-10: LOT WIDTH



## O. Sign Dimension Measurement

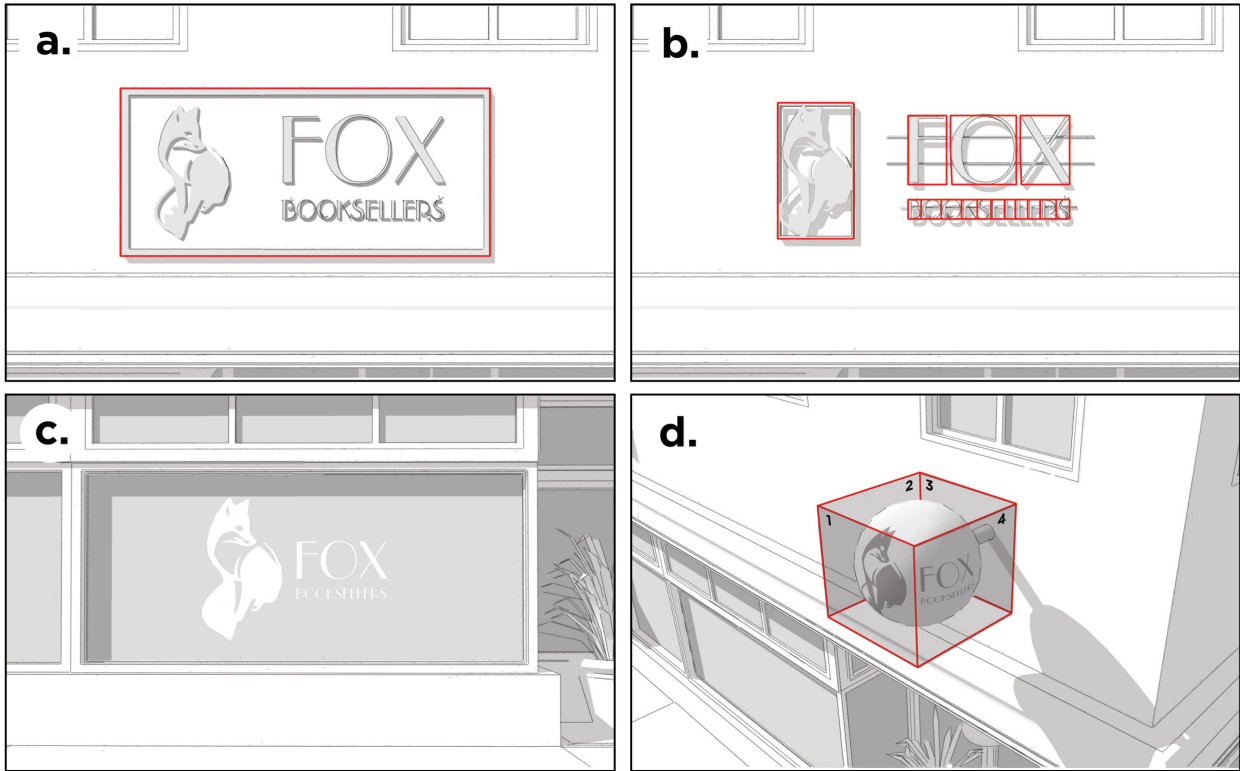
Billboard dimension measurement methodologies are described in Section 9.8. All other sign types are measured as described in this section.

### 1. Measurement of Sign Area

Sign area is measured as follows:

- a. For signs on a background, the entire area of the background is calculated as sign area, including any material or color forming the sign face and the background used to differentiate the sign from the structure against which it is mounted. Sign area does not include any supports or bracing.
- b. For signs consisting of freestanding letters or logos, the sign area is calculated as the total area of each square, circle, rectangle, or triangle, or combination thereof, which encompasses each individual letter or logo. Sign area does not include any supports or bracing.
- c. Window signs printed on a transparent film and affixed to the interior or exterior of a windowpane are calculated as individual letters or logos, provided that the portion of the transparent film around the perimeter of the individual letters or logos maintains 100% transparency of the window.
- d. The sign area of a three-dimensional, free-form, or sculptural (non-planar) sign is calculated as 50% of the sum of the area of the four vertical sides of the smallest cube that will encompass the sign.

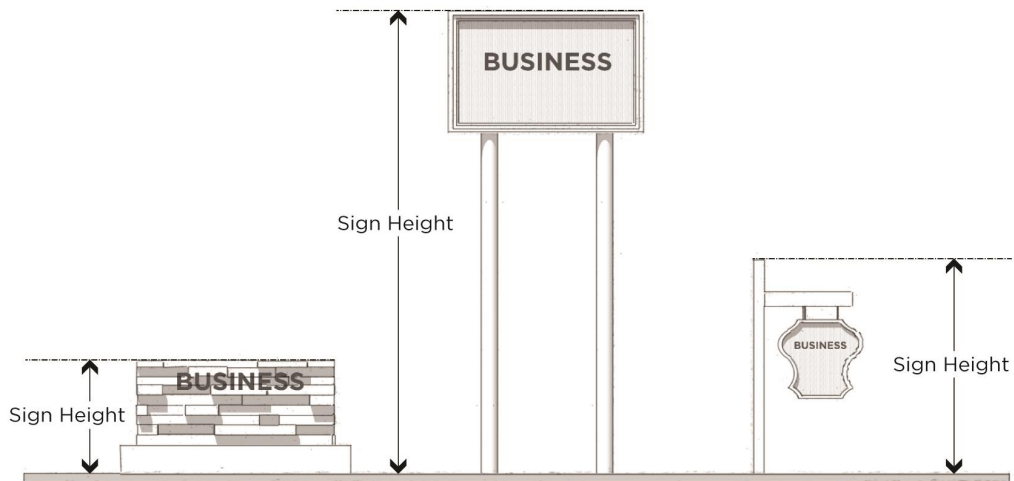
FIGURE 2-11: SIGN AREA



## 2. Measurement of Sign Height

For freestanding signs, height is calculated as the vertical distance measured from the ground adjacent to where the sign is to be installed to the highest point of the sign.

FIGURE 2-12: SIGN AREA

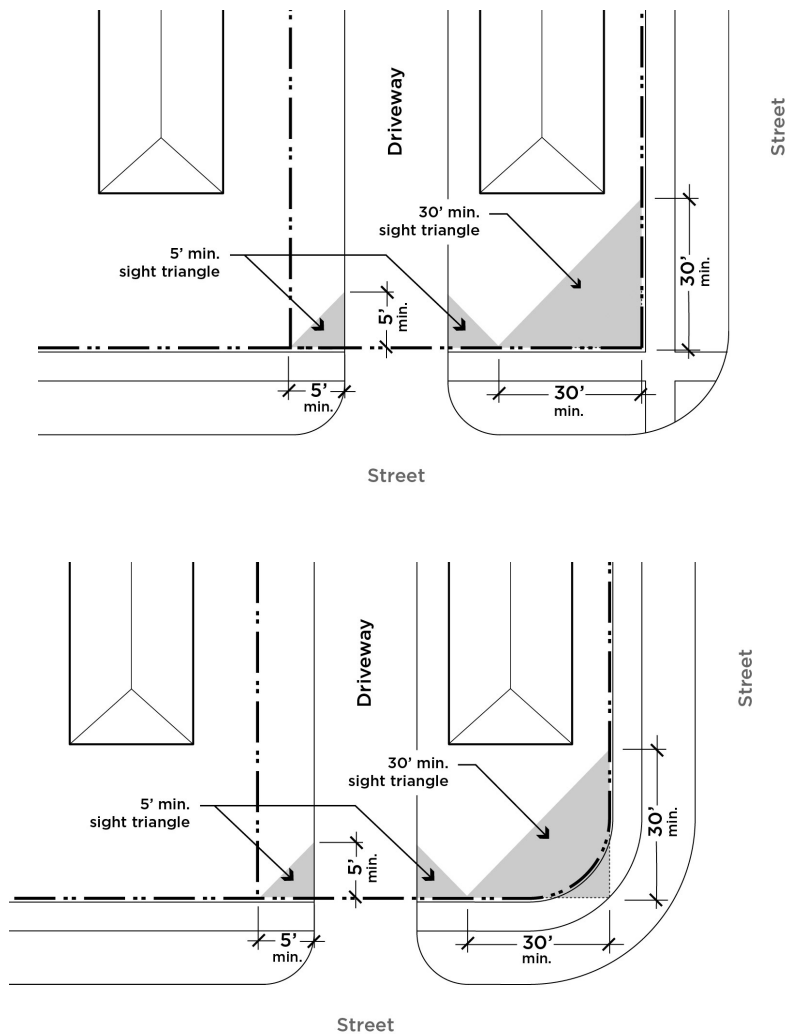


**P. Sight Triangle**

A sight triangle is located at the intersection of the street or alley right-of-way and/or driveway pavement and is measured at a line joining the points at a distance as follows:

1. Five feet from the point of the intersection of driveways and the lot line, as measured along the lot line and edge of driveway pavement.
2. Thirty feet from the point of the intersection of streets and/or alleys (public or private) of a corner lot as measured along the lot line.
3. Wherever a right-of-way has an arc, the measured distance begins at a point where the property lines are extended to their intersection.

**FIGURE 2-13: SIGHT TRIANGLE**





## **Q. Yards and Setbacks**

A yard is the open space area between the building line of a principal building and the adjoining lot lines. A required setback is the required minimum distance a principal building must be located from a lot line, which is unoccupied and unobstructed by any portion of a principal building or accessory structure, unless permitted by this Code, and may be equal to or lesser than a yard. A setback is located along a lot line for the minimum depth specified by the zoning district in which such lot is located. A build-to zone or build-to line is considered a required setback.

### **1. Front Yard and Front Setback**

A front yard is located between a principal building line and the front lot line. A front setback is the required minimum distance per the zoning district that a principal building must be located from the front lot line. The front yard and front setback extend the full width of the lot between side lot lines measured perpendicular to the front lot line.

### **2. Interior Side Yard and Interior Side Setback**

An interior side yard is located between a principal building line and the interior side lot line. An interior side setback is the required minimum distance per the zoning district that a principal building must be located from the interior side lot line. The interior side yard and interior side setback extend along the interior side lot line between the front and rear yard and setback, measured perpendicular to the interior side lot line. For townhouse developments, the interior side yard and interior side setback are applicable to end units only. For semi-detached dwellings, the interior side yard and interior side yard setback do not apply to the lot line where the party wall is located.

### **3. Corner Side Yard and Corner Side Setback**

A corner side yard is located between a principal building line and the corner side lot line. A corner side setback is the required minimum distance per the zoning district that a principal building must be located from the corner side lot line. The corner side yard and corner side setback extend along the corner side lot line between the front yard or front setback and the rear lot line, measured perpendicular to the corner side lot line.

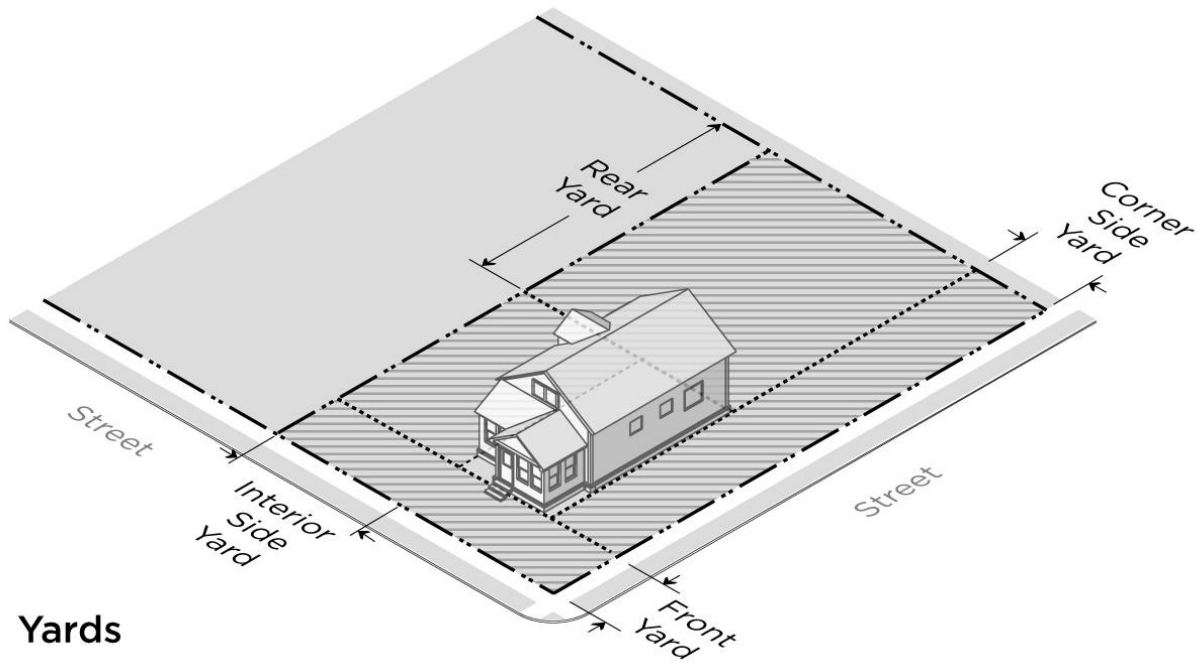
### **4. Rear Yard and Rear Setback**

A rear yard is located between a principal building line and the rear lot line. A rear setback is the required minimum distance per the zoning district that a principal building must be located from the rear lot line. The rear yard and rear setback extend between interior side lot lines, measured perpendicular to the rear lot line. In the case of a corner lot, the rear yard and rear setback extend between the interior side lot line to the required corner side setback and measured perpendicular to the rear lot line.

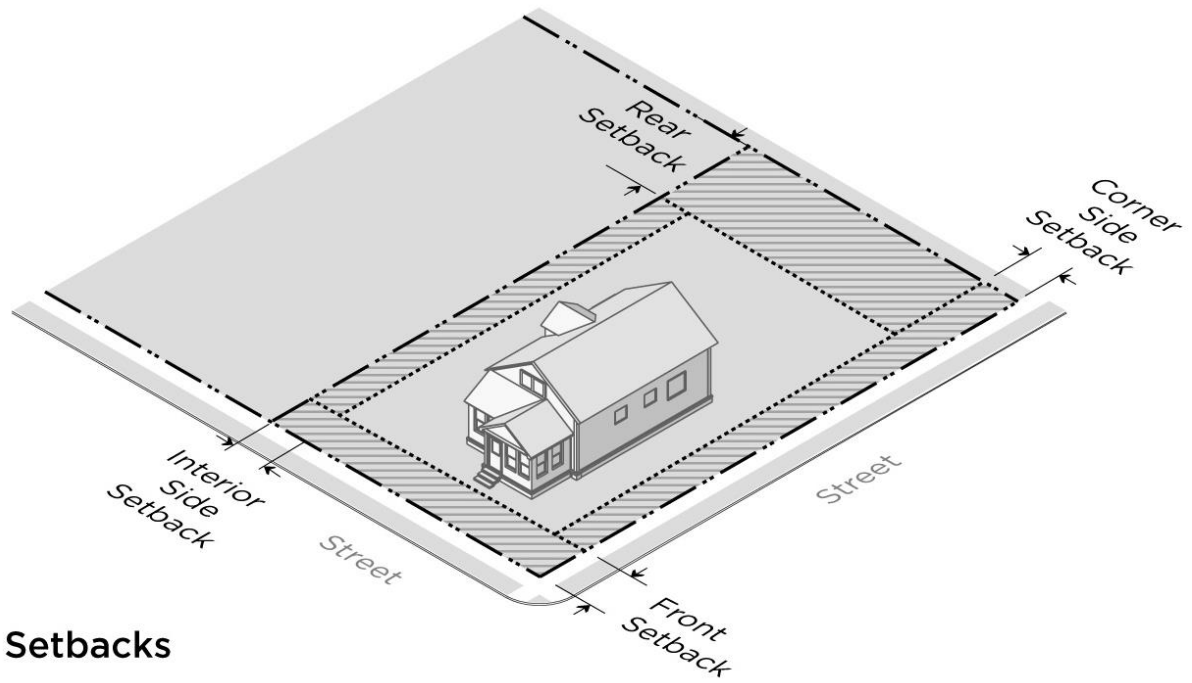
### **5. Reverse Corner Side Yard and Setback**

A reverse corner side yard is located between a principal building and the corner side lot line, where the corner side lot line adjoining a street is substantially a continuation of the front lot line of the first lot to its rear. A reverse corner side setback is the required minimum distance per the zoning district that a principal building must be located from corner side lot line. The reverse corner side yard and setback extends along the corner side lot line between the front yard and the rear lot line, measured perpendicular to the corner side lot line.

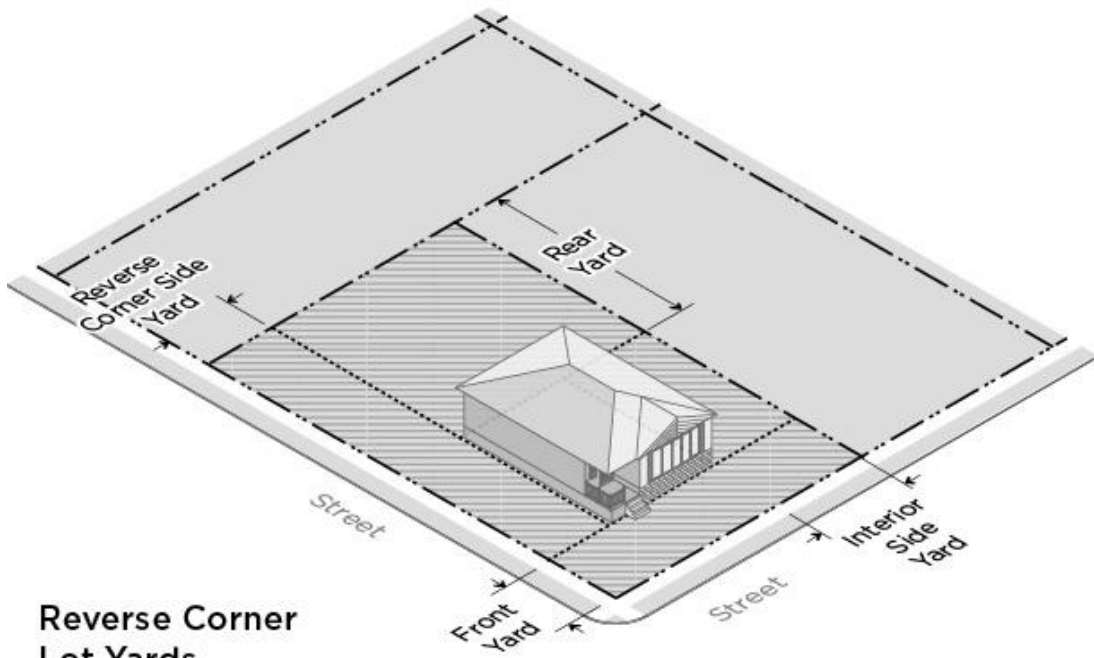
FIGURE 2-14: YARDS AND SETBACKS



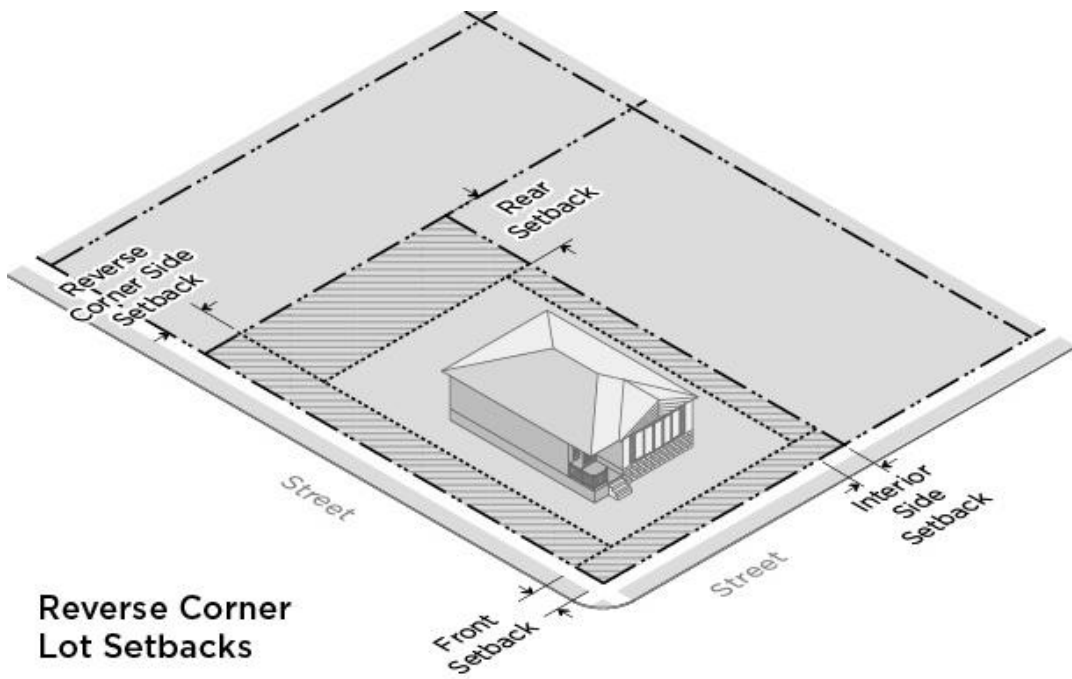
Yards



Setbacks



**Reverse Corner  
Lot Yards**



**Reverse Corner  
Lot Setbacks**



## ARTICLE 3. ZONING DISTRICTS AND ZONING MAP

- 3.1 ZONING DISTRICTS
- 3.2 ZONING MAP

### 3.1 ZONING DISTRICTS

In order to carry out the purpose and intent of this Code, the Caddo Parish is divided into the following zoning districts:

#### A. Residential Districts

- R-A Rural-Agricultural Zoning District
- R-E Residential Estate Zoning District
- R-1-12 Single-Family Residential Zoning District
- R-1-10 Single-Family Residential Zoning District
- R-1-7 Single-Family Residential Zoning District
- R-1-5 Single-Family Residential Zoning District
- R-UC Urban Core Residential Zoning District
- R-HU Highland Urban Conservation Residential Zoning District
- R-TH Townhouse Residential Zoning District
- R-2 Multi-Family Residential Zoning District
- R-3 Multi-Family Residential Zoning District
- R-4 High-Rise Residential Zoning District
- R-MHS Residential Manufactured Home Subdivision Zoning District
- R-MHP Residential Manufactured Home Park Zoning District

#### B. Commercial Districts

- C-1 Neighborhood Commercial Zoning District
- C-2 Corridor Commercial Zoning District
- C-3 General Commercial Zoning District
- C-4 Heavy Commercial Zoning District
- C-UC Urban Corridor Zoning District
- C-UV Urban Village Commercial Zoning District

#### C. Downtown Districts

- D-1 Downtown Zoning District

#### D. Industrial Districts

- OR Office Research Zoning District
- I-MU Industrial Mixed-Use Zoning District
- I-1 Light Industrial Zoning District
- I-2 Heavy Industrial Zoning District

#### E. Special Purpose Districts

- IC Institutional Campus Zoning District
- NA Natural Areas Zoning District
- OS Open Space Zoning District
- RBO Riparian Buffer Overlay Zoning District
- CLO Cross Lake Overlay Zoning District
- RRO Red River Overlay Zoning District
- RP Residential Professional Overlay District
- CD Conservation Design Overlay District

## **F. Special Development Types**

Planned unit developments are included in this Code in Article 16 as a special type of development. Article 16 describes two types of planned unit developments: a general planned unit development (PUD), which must be a minimum of five acres, and a small planned unit development (SPUD), which may be less than five acres in area and is planned all in one stage. Planned unit developments and small planned unit developments are not zoning districts but rather special approvals.

## **3.2 ZONING MAP**

### **A. Location of Districts**

1. The location and boundaries of the zoning districts established by this Code are set forth in the Official Zoning Map, as periodically amended. The Official Zoning Map is incorporated into, and made an integral part of, this Code.
2. Any land lying within the the physical boundary of Caddo Parish Planning and Zoning Commission's planning area., but not shown on the Official Zoning Map as being included within a zoning district, is classified as the R-A District.

### **B. Interpretation of Boundary Lines**

1. Where a district boundary line is shown as being within or along a street, other public or private way, or an extension of any of them, or as being within or along a non-navigable stream, the boundary is the centerline of that street, other public or private way, extension of any of them, or stream.
2. Where a district boundary line is shown as along a lot line, the boundary is that lot line.
3. Where the location of a district boundary line is indicated by a designated number of feet that distance controls.
4. Where a district boundary line is shown as being along a railroad right-of-way, the boundary line of that railroad right-of-way controls.
5. Where a district boundary line is shown as along a navigable waterway and is not otherwise fixed, the boundary is:
  - a. The line that coincides with the pierhead line.
  - b. Where no pierhead line has been established, the line that coincides with the mean low tide line.

## **ARTICLE 4. ZONING DISTRICT REGULATIONS**

- 4.1 GENERAL ZONING DISTRICT REGULATIONS**
- 4.2 RESIDENTIAL DISTRICTS**
- 4.3 COMMERCIAL DISTRICTS**
- 4.4 DOWNTOWN DISTRICTS**
- 4.5 INDUSTRIAL DISTRICTS**
- 4.6 SPECIAL PURPOSE DISTRICTS**
- 4.7 SPECIAL DEVELOPMENT TYPES**

### **4.1 GENERAL ZONING DISTRICT REGULATIONS**

All development on a zoning lot is subject to the standards of this Article for the applicable zoning district and the standards of this Code, including, but not limited to:

- A.** Article 7 for additional on-site development standards and requirements, such as exterior lighting, accessory structures and uses, and permitted encroachments.
- B.** Article 8 for off-street parking and loading standards and requirements.
- C.** Article 9 for sign standards.
- D.** Article 10 for landscape and tree preservation standards and requirements.
- E.** Article 11 for stormwater management standards and requirements.
- F.** Article 16 for planned unit development approvals.
- G.** Historic Preservation Commission review is required for alterations visible to the public, demolitions, relocations, and new construction involving designated historic properties or property located in historic districts in accordance with Chapter 36 in the Shreveport Code of Ordinances.

### **4.2 RESIDENTIAL DISTRICTS**

#### **A. Purpose Statements**

##### **1. R-A Rural Agricultural Zoning District**

The intent of the R-A Rural Agricultural District is to permit single-family residences within agricultural areas. All residences within this district must be compatible with surrounding agricultural operations, and must maintain and preserve agricultural activities. Regulations are structured to protect the agricultural character of the district.

##### **2. R-E Residential Estate Zoning District**

The purpose of the R-E Residential Estate District is to provide for large-lot, estate-type residential areas that create a low density environment that relates to the natural setting. Limited non-residential uses are allowed that are compatible with the low density, open character of the district.

##### **3. R-1-12 Single-Family Residential Zoning District**

The R-1-12 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on larger lots of 12,000 square feet or more. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

##### **4. R-1-10 Single-Family Residential Zoning District**

The R-1-10 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 10,000 square foot lots that reflect the predominant pattern of single-family residential development in the Planning Area. Limited nonresidential uses that are compatible with surrounding residential neighborhoods may be permitted.

**4. R-1-7 Single-Family Residential Zoning District**

The R-1-7 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 7,000 square foot lots that reflect the predominant pattern of single-family residential development in Caddo Parish. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**5. R-1-5 Single-Family Residential Zoning District**

The R-1-5 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 5,000 square foot lots that have been established with a smaller lot size than the predominant pattern of single-family residential development. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**6. R-UC Urban Core Residential Zoning District**

The R-UC Urban Core Residential Zoning District is intended to provide for a denser neighborhood environment of single-family detached and attached, and two-family dwellings on lots with a small lot size to encourage redevelopment of neighborhoods located within or in close proximity to the urban core of Caddo Parish. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**7. R-HU Highland Urban Conservation Residential Zoning District**

The R-HU Highland Urban Conservation Residential Zoning District is intended for two geographic areas of the Highland-Fairfield neighborhood that are deemed to have special and substantial public interest due to the large number of architecturally fine houses. Although individual structures may or may not be significant, the relationship between various buildings creates a whole that is greater than the sum of its parts. The regulations of the R-HU District aid in the preservation of both the architectural/historical and residential character of the area. The district permits traditional single-family and two-family dwellings with other limited uses allowed by special use subject to specific criteria.

**8. R-TH Townhouse Residential Zoning District**

The R-TH Townhouse Residential Zoning District is intended to provide for a moderate density neighborhood environment of single-family detached and attached, two-family, and townhouse dwellings. This district may function as a transitional zone between predominantly single-family neighborhoods and adjacent higher density multi-family neighborhoods or non-residential areas. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**9. R-2 Multi-Family Residential Zoning District**

The R-2 Multi-Family Residential Zoning District is intended to provide for an environment of various dwelling types, including single-family detached and attached, two-family, townhouse, and low-rise multi-family dwellings. This district may function as a transitional zone between predominantly single-family neighborhoods and adjacent higher density multi-family neighborhoods or non-residential areas. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

**10. R-3 Multi-Family Residential Zoning District**

The R-3 Multi-Family Residential Zoning District is intended to provide for an environment of various dwelling types, including single-family detached and attached, two-family, townhouse, and multi-family dwellings, including low-rise and mid-rise developments. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.



### 11. R-4 High-Rise Residential Zoning District

The R-4 High-Rise Residential Zoning District is intended to provide for a higher density environment of townhouse and multi-family dwellings, including low-rise, mid-rise, and high-rise developments. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

### 12. R-MHS Residential Manufactured Home Subdivision Zoning District

The R-MHS Residential Manufactured Home Subdivision Zoning District is intended for a mix of manufactured homes approved by the Department of Housing and Urban Development and typical single-family dwellings. The district regulations are designed to protect the residential character of the area. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted.

### 13. R-MHP Residential Manufactured Home Park Zoning District

The R-MHP District is intended for manufactured home parks, which are areas containing manufactured home sites arranged on a large tract, usually under single ownership, and designed to accommodate manufactured homes.

## B. Uses

Article 5 lists permitted and special principal uses and temporary uses for the residential districts.

## C. Dimensional Standards

1. Table 4-1: Residential Districts Dimensional Standards establishes the dimensional standards for the residential districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use.
2. The R-MHP District standards are found in Section 4.2.D.
3. The R-HU District has additional district specific standards in Section 4.2.E.
4. Residential conversions of existing single-family dwellings to multi-unit dwellings are allowed in accordance with Section 4.2.F.
5. Additional dimensional standards apply to residential lots located within the CLO Cross Lake Overlay Zoning District in Section 4.6.E.

TABLE 4-1: RESIDENTIAL DISTRICTS DIMENSIONAL STANDARDS					
	R-A	R-E	R-1-12	R-1-10	R-1-7
<b>BULK</b>					
Minimum Lot Area	1 acre	25,000sf	12,000sf	10,000SF	7,000sf
Minimum Lot Width	125'	100'	80'	70'	60'
Maximum Building Height	35'	35'	35'	35'	35'
Maximum Building Coverage	25%	40%	40%	35%	50%
Maximum Impervious Surface	40%	45%	50%	60%	60%
<b>SETBACKS</b>					
Minimum Front Setback	30'	30'	20'	20'	20'
Minimum Interior Side Setback	15'	15'	10'	10'	5'
Minimum Corner Side Setback	30'	30'	15'	15'	15'
Minimum Reverse Corner Side Setback - SF-D, SF-A, and 2F	30'	30'	15'	15'	15'

Only					
Minimum Rear Setback	20'	20'	15'	15'	15'
TABLE 4-1: RESIDENTIAL DISTRICTS DIMENSIONAL STANDARDS					
	R-1-5	R-UC	R-HU	R-TH	
<b>BULK</b>					
<b>Minimum Lot Area</b>	5,000sf Non-residential: 10,000sf	3,000sf/du Non-residential: 10,000sf	SF-D: 6,000sf 2F & SF-A: 8,000sf TH & MF: 8,000sf for up to 2 du + 4,000sf for 2 additional du + 3,500sf for each additional du Non-residential: 10,000sf	SF-D: 5,000sf 2F & SF-A: 7,000sf TH: 3,000sf/du Non-residential: 10,000sf	
<b>Minimum Lot Width</b>	50' Non-residential: 75'	30'/du Non-residential: 75'	SF-D: 50' 2F & SF-A: 70' TH: 20'/du MF: 80' Non-residential: 75'	SF-D: 50' 2F & SF-A: 70' TH: 20'/du Non-residential: 75'	
<b>Maximum Building Height</b>	35'	35'	35'	35'	
<b>Maximum Building Coverage</b>	55%	50%	45%	55%	
<b>Maximum Impervious Surface</b>	65%	70%	70%	70%	
<b>SETBACKS</b>					
<b>Minimum Front Setback</b>	20'	10'	30' or average of front setback of abutting structures, whichever is less	20'	
<b>Minimum Interior Side Setback</b>	5' Non-residential: 10'	5' Non-residential: 10'	SF-D: 5' 2F, SF-A, TH, MF, & Non-Residential: 10'	SF-D: 5' 2F, SF-A, TH, Non- Residential: 10'	
<b>Minimum Corner Side Setback</b>	10'	5'	20'	10'	
<b>Minimum Reverse Corner Side Setback - SF-D, SF-A, and 2F Only</b>	10'	10'	20'	10'	
<b>Minimum Rear Setback</b>	15'	15'	15'	15'	

TABLE 4-1: RESIDENTIAL DISTRICTS DIMENSIONAL STANDARDS				
	R-2	R-3	R-4	R-MHS
<b>BULK</b>				
<b>Minimum Lot Area</b>	SF-D: 5,000sf SF-A & 2F: 7,000sf TH: 2,000sf/du MF: 2,000sf/du Non-residential: 10,000sf	SF-D: 4,500sf SF-A & 2F: 6,000sf TH: 2,000sf/du MF: 1,500sf/du Non-residential: 10,000sf	TH: 1,500sf/du MF: 700sf/du Non-residential: 10,000sf	SF-D & Manufactured Home: 6,000sf Non-residential: 10,000sf
<b>Minimum Lot Width</b>	SF-D: 50' SF-A & 2F: 70' TH: 20'/du MF: 80' Non-residential: 75'	SF-D: 50' SF-A & 2F: 60' TH: 20'/du MF: 80' Non-residential: 75'	TH: 20'/du MF: 80' Non-residential: 75'	50' Non-residential: 75'
<b>Maximum Building Height</b>	SF-D, SF-A, 2F: 35' TH, MF, & Non- Residential: 40'	SF-D, SF-A, 2F: 35' TH, MF, & Non- Residential: 40'	TH: 40' MF: None Non-Residential: 40'	35'
<b>Maximum Lot Coverage</b>	SF-D, SF-A, 2F, & TH: 45%	SF-D, SF-A, 2F, & TH: 45%	SF-D, SF-A, 2F, & TH: 45%	40%
<b>Maximum Impervious Surface</b>	SF-D, SF-A, 2F, & TH: 70%	SF-D, SF-A, 2F, & TH: 70%	SF-D, SF-A, 2F, & TH: 70%	70%
<b>SETBACKS</b>				
<b>Minimum Front Setback</b>	30'	30'	30'	30'
<b>Minimum Interior Side Setback</b>	SF-D, SF-A, & 2F: 5' TH, MF, & Non- Residential: 10'	SF-D, SF-A, & 2F: 5' TH, MF, & Non- Residential: 10'	10'	SF-D & Manufactured Home: 5' Non-Residential: 10'
<b>Minimum Corner Side Setback</b>	10'	10'	10'	10'
<b>Minimum Reverse Corner Side Setback - SF-D, SF-A, and 2F Only</b>	10'	10'	N/A	10'
<b>Minimum Rear Setback</b>	15'	15'	15'	15'

**D. R-MHP District Standards**

Development in the R-MHP District is limited to manufactured home parks, which are subject to the following standards.

**1. Dimensional Standards**

Table 4-2: R-MHP District Dimensional Standards establishes the dimensional standards for manufactured home parks in the R-MHP District. Standards are provided for the manufactured home park development overall and for individual manufactured home sites within the park.

TABLE 4-2: R-MHP DISTRICT DIMENSIONAL STANDARDS		
	Manufactured Home Park	Manufactured Home Site
<b>BULK</b>		
Minimum Lot/Site Area	10 acres	4,500sf
Minimum Lot/Site Width	250'	45'
Maximum Building Height	--	20'
Minimum Separation Between Sites	--	20' as measured from the walls of manufactured homes
<b>SETBACKS</b>		
Minimum Front Setback	50'	Dedicated internal street: 20' Private access drive: 10'
Minimum Interior Side Setback	50'	10'
Minimum Corner Side Setback	50'	10'
Minimum Rear Setback	50'	10'

**2. Design and Operation Standards**

a. Manufactured home parks must meet the following design standards:

- i. All manufactured home parks require site plan review.
- ii. The perimeter yard of a manufactured home park requires a buffer area of 15 feet at the furthest point in the required setback from the abutting lot line, and must contain the following:
  - (A) A mix of shade and evergreen trees planted at an average of one tree for every 25 linear feet of yard width. These shade and evergreen trees may be clustered to allow for access points or to maximize the screening effect, conditioned on approval of the landscape plan.
  - (B) Two ornamental trees may be substituted for one shade tree for up to 25% of required trees.
  - (C) Shrubs must be planted at an interval of one shrub for every 3 feet of linear yard width, on center, and must be designed to present a continuous hedge or screen upon maturity.
  - (D) The remainder of the buffer area must be planted with low groundcover, seed, or sod.
- iii. In addition to the required buffer area of the perimeter yard outlined above, the remainder of the setback must be landscaped as follows:
  - (A) The landscape yard should be planted with low groundcover, seed, or sod.

- (B) A mix of shade and ornamental trees are required, planted at an average of one tree for every 750 square feet of yard area. These trees may be clustered to allow for access points or to maximize the screening effect, conditioned on approval of the landscape plan.
- (C) A minimum of 25% of trees provided must be ornamental in nature. Ornamental trees should constitute no more than 50% of required trees.

b. Manufactured home sites within parks must meet the following design standards:

- i. The boundaries of each manufactured home site must be clearly marked.
- ii. There must be at least 20 feet between the sides of manufactured homes. Bay windows, porches, canopies or other projections are considered sides or ends of a mobile home when determining these requirements. Such projections, such as porches and canopies, must be constructed of fireproof material that meets the requirements of the Building Code.
- iii. Each manufactured home site must have a concrete slab or runway for the manufactured home to set on, and be of a size large enough to accommodate a manufactured home in such a fashion that the concrete will extend at least one inch around the walls of the manufactured home on all sides.
- iv. There must be a concrete slab along side of each manufactured home site of at least 12 feet by 30 feet to be used as a parking space for the occupants of the manufactured home. If a canopy is to be used over the area designated as car storage, it must be of fire-resistant material and is allowed only at the rear end of each carport area.
- v. All manufactured homes must be designed with skirting that is constructed of noncombustible or fire-resistant material that meets the requirements of the building code.
- vi. The front entry of a manufactured home should be a dominant feature of a manufactured home using features such as porches, raised steps and stoops with roof overhangs, or decorative railings.

**E. Specific Standards for Residential Conversions**

Residential conversions of single-family dwellings into multi-family dwellings within the residential districts are permitted for dwellings that meet the following standards. Residential conversions require site plan review approval. Construction drawings and plans that describe the proposed conversion in detail are required as part of the application. This does not apply to any conversions in the R-HU District, where such conversions are controlled by the district standards.

1. The existing single-family dwelling must be a minimum of 1,750 square feet or more in gross floor area. This gross floor area calculation does not include any basement area.
2. Upon conversion, the unit mix should meet the gross floor area as calculated by the unit types below:
  - a. Efficiency Unit: 500 square feet.
  - b. One Bedroom: 800 square feet.
  - c. Two Bedroom: 1,000 square feet.
  - d. Three or More Bedroom: 1,250 square feet.
3. The dwelling must conform to the applicable dimensional standards for the district in which the building is located.

4. No residential conversion may violate any occupancy regulations.
5. One parking space must be provided for each additional dwelling unit.
6. Following the conversion, the exterior of the dwelling must retain its existing residential character.

## 4.3 COMMERCIAL DISTRICTS

### A. Purpose Statements

#### 1. C-1 Neighborhood Commercial Zoning District

The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. Residential dwelling units are allowed above the ground floor.

#### 2. C-2 Corridor Commercial Zoning District

The C-2 Corridor Commercial Zoning District is intended to accommodate the commercial corridors of Caddo Parish. The C-2 District addresses primarily auto-oriented retail, both individual businesses and retail centers, with the intent of improving the pedestrian environment along the corridor. Mixed-use development is encouraged with residential dwelling units allowed above the ground floor.

#### 3. C-3 General Commercial Zoning District

The purpose of the C-3 General Commercial Zoning District is to accommodate regional commercial centers. The C-3 District provides for medium- and large-scale development that may generate a sizeable amount of traffic and typically requires significant off-street parking. Higher density residential uses are also allowed to facilitate mixed-use development where appropriate.

#### 4. C-4 Heavy Commercial Zoning District

The C-4 Heavy Commercial Zoning District is intended for areas of more intense commercial use, including uses related to motor vehicles and those that may require outdoor storage. Because of the impacts from more intensive commercial uses, the district regulations ensure that setbacks, buffering, and site development controls are in place to mitigate negative impacts on neighboring uses.

#### 5. C-UC Urban Corridor Commercial Zoning District

The C-UC Urban Corridor Commercial Zoning District is intended for corridor development that originally developed as mixed-use, traditional business districts. The C-UC District is intended to foster the continued development and redevelopment of these corridors in that established urban character and offer flexibility to developers and property owners in creating a mix of commercial, office, and residential spaces.

#### 6. C-UV Urban Village Commercial Zoning District

The C-UV Urban Village Commercial Zoning District is intended for large developments characterized by a mix of commercial uses and higher density residential, creating a coordinated mixed-use environment that is pedestrian-friendly and incorporates public space within the overall design.

### B. Uses

Article 5 lists permitted and special principal uses and temporary uses for the commercial districts.

### C. Dimensional Standards

1. Table 4-3: Commercial Districts Dimensional Standards establishes the dimensional standards for the commercial districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use. Section 4.3.D has additional design standards that apply to development within the districts.
2. In the C-1 District commercial development is limited to the maximum gross floor area indicated in Table 4-3. Development may exceed this gross floor area if during site plan review the Executive Director finds that the development meets the following standards:

- a. The development maintains the privacy of adjacent residential lots through techniques such as decreased height, context sensitive landscape and screening, building massing design to mitigate noise, and increased setbacks from residential lots that mitigate noise and line of sight.
  - b. Building design elements incorporate pedestrian-scale features such as awnings and canopies, sloped roofs, and residential-type design features.
  - c. Site illumination is designed and installed to minimize adverse impact on adjacent residential lots.
  - d. The site circulation system provides adequate and safe access to the site for any motor vehicles as well as alternate modes of transportation, including pedestrians and bicyclists, and minimizes potentially dangerous traffic movements.
3. Certain standards within the C-UC District are applied as follows:
- a. Maximum lot area is only applicable to new lots created through subdivision or any other manner after the effective date of this Code.
  - b. Any residential structures existing in the district as of the effective date of this Code that exceed the required build-to zones are deemed conforming with the limitation that the setback may not be further increased in excess of the required build-to zone. When the lot is redeveloped and the principal structure is torn down, new development must conform to the requirements of the district.

TABLE 4-3: COMMERCIAL DISTRICTS DIMENSIONAL STANDARDS				
	C-1	C-2	C-3	C-4
<b>BULK</b>				
<b>Minimum Lot Area</b>	None	None	20,000sf	10,000sf
<b>Minimum Lot Width</b>	None	None	80'	60'
<b>Maximum Gross Floor Area for Retail Use</b>	10,000sf unless meeting the standards of Section 4.3.C.2	None	None	None
<b>Minimum Building Height</b>	None	14'	18'	None
<b>Maximum Building Height</b>	35'	40'	50'	50'
<b>SETBACKS</b>				
<b>Minimum Front Setback</b>	None	None	20'	20'
<b>Minimum Interior Side Setback</b>	None, unless abutting residential district then 5'	None, unless abutting residential district then 10'	10', unless abutting residential district then 20'	10', unless abutting residential district then 20'
<b>Minimum Corner Side Setback</b>	None	None	20'	20'
<b>Minimum Rear Setback</b>	None, unless abutting residential district then 15'	None, unless abutting residential district then 15'	10', unless abutting residential district then 20'	10', unless abutting residential district then 20'



TABLE 4-3: COMMERCIAL DISTRICTS DIMENSIONAL STANDARDS		
	C-UC DISTRICT	
	Residential Use	Non-Residential Use
<b>BULK</b>		
<b>Minimum Lot Area</b>	SF-D: 4,500sf SF-A & 2F: 6,000sf TH: 1,500sf/du MF: 700sf/du	None
<b>Maximum Lot Area</b>	SF-D: 7,500sf SF-A & 2F: 10,000sf TH & MF: None	None
<b>Minimum Lot Width</b>	SF-D: 45' SF-A & 2F: 60' TH: 15'/du MF: 80'	None
<b>Minimum Building Height</b>	None	14'
<b>Maximum Building Height</b>	40'	40'
<b>SETBACKS</b>		
<b>Minimum Front Setback</b>	SF-D, SF-A, & 2F: Build-to zone of 0' to 15' TH & MF: Build-to zone of 0' to 10'	Build-to zone of 0' to 10'
<b>Minimum Interior Side Setback</b>	SF-D, SF-A, & 2F: 5' TH & MF: 10'	None, unless abutting residential district then 10'
<b>Minimum Corner Side Setback</b>	SF-D, SF-A, & 2F: Build-to zone of 0' to 15' TH & MF: Build-to zone of 0' to 10'	Build-to zone of 0' to 10'
<b>Minimum Rear Setback</b>	15'	None, unless abutting residential district then 15'

TABLE 4-3: COMMERCIAL DISTRICTS DIMENSIONAL STANDARDS			
C-UV DISTRICT			
	Development Site	Residential Use Site	Non-Residential Use Site
<b>BULK</b>			
<b>Minimum Lot Area</b>	10 acres	SF-D: 3,000sf SF-A & 2F: 6,000sf TH: 1,500sf/du MF: 700sf/du	None
<b>Minimum Lot Width</b>	300'	SF-D: 30' SF-A & 2F: 60' TH: 15'/du MF: 80'	None
<b>Minimum Building Height</b>	--	--	14'
<b>Maximum Building Height</b>	--	SF-D, SF-A, 2F: 35' TH: 40' MF: 45'	50'
<b>Minimum Open Space</b>	25%	--	--
<b>Maximum Impervious Surface</b>	--	SF-D, SF-A, 2F, TH: 70%	
<b>Minimum Front Setback</b>	25'	SF-D, SF-A, 2F: 20' TH & MF: Build-to zone of 0' to 20'	Perimeter streets: Build-to zone of 0' to 20'  Internal streets: Build-to zone of 0' to 10'
<b>Minimum Interior Side Setback</b>	25'	SF-D, SF-A, 2F: 5' TH, MF: 10'	None, unless abutting residential use then 10'
<b>Minimum Corner Side Setback</b>	25'	SF-D, SF-A, 2F: 10' TH & MF: Build-to zone of 0' to 20'	Build-to zone of 0' to 10'
<b>Minimum Rear Setback</b>	35'	15'	None, unless abutting residential use then 15'

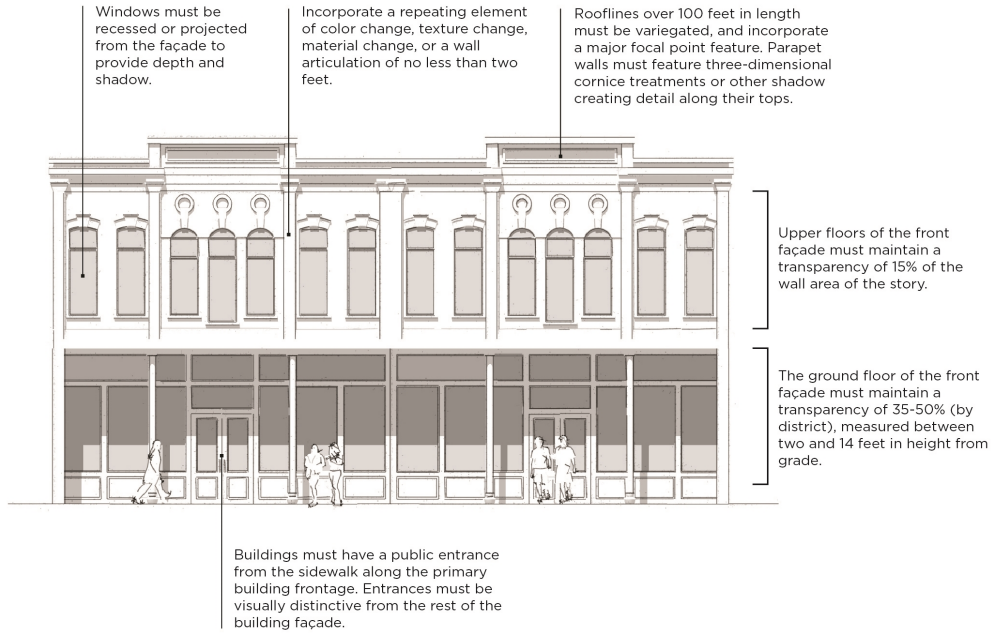
#### D. Commercial Design Standards

1. The following design standards apply to new construction, substantial repair or rehabilitation meant to remedy damage or deterioration of the exterior façade of an existing structure, and additions to an existing structure. However, only those standards that relate to the specific repair, rehabilitation, or addition apply. These standards do not apply to interior remodeling. When residential dwellings are allowed, those are subject to the applicable use standards of Article 6 of this Ordinance. Table 4-4: Commercial Design Standards indicates the applicability of building design standards to the commercial districts. In the C-UV District, any commercial design standards that apply along a public right-of-way are also applicable along any roadways internal to the site. A "•" indicates that the standard is applicable in the district indicated. The absence of a "•" indicates that the standard is not applicable.

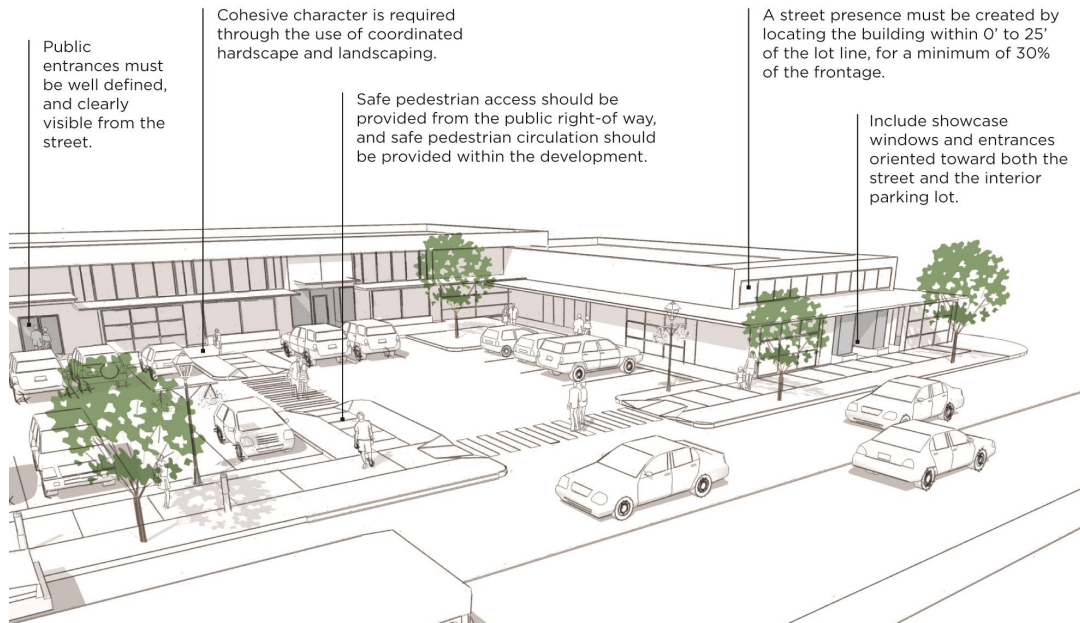
TABLE 4-4: COMMERCIAL DESIGN STANDARDS						
	C-1	C-2	C-3	C-4	C-UC	C-UV
<b>Façade Design</b>						
Building facades that abut a public right-of-way, excluding alleys, must not contain blank wall areas that exceed 35 linear feet, measured parallel to the street.	•	•	•		•	•
Building facades in excess of 100 feet that abut a public right-of-way, excluding alleys, must include a repeating pattern with no less than two of the following elements: color change, texture change, material module change, or a wall articulation change of no less than two feet in depth, such as a reveal, pilaster, or projecting rib. All elements must repeat at intervals of no more than 40 feet.	•	•	•		•	•
All buildings of three or more stories must be designed with a definable base (ground floor), through the use of architectural features such as cornice treatments, recesses, corbeling, brick courses, and window designs.		•	•	•	•	•
All buildings must have a public entrance from the sidewalk along the primary building frontage. Public entrances must be visually distinctive from the remaining portions of the façade along which they are located.	•	•	•		•	•
<b>Fenestration Design</b>						
Windows must be recessed no less than two inches, or projected out from the façade plane to provide depth and shadow.	•	•			•	•
The ground floor of the front facade must maintain a transparency of 50%, measured between two and 14 feet in height from grade.	•	•			•	•
The ground floor of the front facade must maintain a transparency of 35%, measured between two and 14 feet in height from grade.			•	•		
Upper floors of the front facade must maintain a transparency of 15% of the wall area of the story.	•	•			•	•
Side and rear facades facing a public right-of-way must maintain a total transparency of at least 10%.	•	•	•	•	•	•
<b>Roof Design</b>						
Rooflines over 100 linear feet in building length must be variegated, and incorporate a major focal point feature, such as a dormer, gable, or projected wall feature. An element of variegation on the roofline must occur at intervals of no more than 75 feet.	•	•	•		•	•
Parapet walls must feature three-dimensional cornice treatments or other shadow-creating details along their tops.	•	•			•	•
Green roof, blue roof, and white roof designs are encouraged.	•	•	•	•	•	•
Reflective roof surfaces that produce glare are prohibited, except for solar panels or white roofs intended to radiate absorbed or non-reflected solar energy and reduce heat transfer to the building.	•	•	•	•	•	•
<b>Retail Center Siting</b>						
The site shall be designed so that there is safe pedestrian access to the center from the public right-of-way and safe pedestrian circulation within the development.		•	•	•	•	•
A cohesive character is required through the use of coordinated hardscape treatment (special paving materials, lighting, street furniture, etc.) and landscaping.			•			•
Outlot buildings must include showcase windows and entrances oriented toward both the street and the interior parking lot.			•			•
If outlot buildings are part of a multi-tenant retail center, outlot buildings must define the street frontage by placement within 0' to 25' of the lot line. Outlot buildings may be placed within a			•			•

TABLE 4-4: COMMERCIAL DESIGN STANDARDS						
	C-1	C-2	C-3	C-4	C-UC	C-UV
required setback to comply with this standard.						
A street presence for a mixed-use retail center must be created by locating part of the center or outlot buildings within 0' to 25' of the lot line for at least 30% of the frontage. The center or outlot buildings may be placed within a required setback to comply with this standard.			•			•

**FIGURE 4-1: COMMERCIAL DESIGN STANDARDS**



**FIGURE 4-2: C-UV SITE DESIGN STANDARDS**



2. In order to meet the required percentage of open space required in the C-UV District, the following types of open space are permitted and must be indicated on plan submittals.
  - a. Greens. A green where open space is available for unstructured recreation. Its landscaping consists of grassy areas and trees.
  - b. Parks. A park must be a minimum of 5,000 square feet in size.
  - c. Plaza/Square. A plaza or square that is improved by landscaping and hardscaping, and surrounded by buildings or streets along at least 50% of its perimeter.
  - d. Drainage Control Facilities. These include detention or retention ponds, which are usable by the public for recreational purposes.
3. The following building materials are limited on any façade facing a public right-of-way, excluding alleys, or any façade that abuts a lot in residential use. However, such materials may be used as decorative or detail elements for up to 35% of the facade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block
  - b. Corrugated metal
  - c. Aluminum, steel, or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl

#### 4.4 D-1 DOWNTOWN ZONING DISTRICT

##### A. Purpose Statement

The D-1 Downtown Zoning District is intended for Caddo Parish's Downtown. In order to address the different character areas that make up downtown, the D-1 District is divided into a series of sub-districts that tailor dimensional standards and design standards to recognize and achieve the different physical characteristics of Downtown. These sub-districts are:

##### 1. D-1-CBD Downtown Core Sub-District

The D-1-CBD Downtown Core Sub-District is intended to establish standards for the design of structures located within the core of Downtown. The standards recognize that this sub-district is to be the most intensely developed portion of the Downtown.

##### 2. D-1-E Downtown Entertainment Sub-District

The D-1-E Downtown Entertainment Sub-District is intended for large-scale entertainment and related uses clustered within the Downtown, such as casinos and the convention center.

##### 3. D-1-CMU Downtown Commercial Mixed-Use Sub-District

The D-1-CMU Downtown Commercial Mixed-Use Sub-District is intended for smaller floor plate office, retail, personal service, and institutional that support the vitality of the Downtown. Residential uses are also permitted to foster a mixed-use environment.

##### 4. D-1-RMU Downtown Residential Mixed-Use Sub-District

The D-1-RMU Downtown Residential Mixed-Use Sub-District is intended for a downtown neighborhood environment by allowing a mix of housing types and supporting commercial uses. The D-1-RMU Sub-District can also function as a transition between the more intensive development of the Downtown and the more modest-scale development found in adjacent neighborhoods.

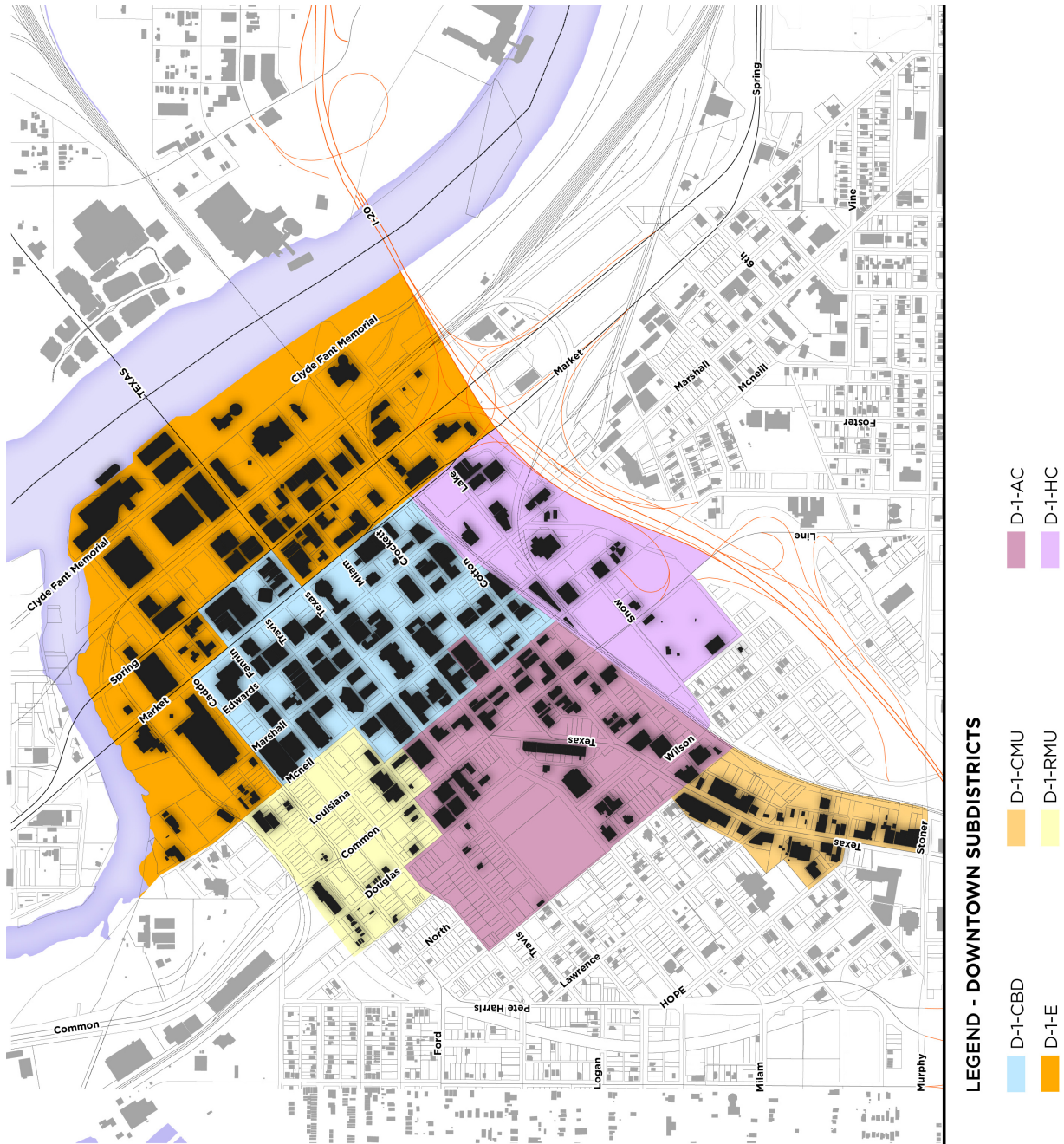
##### 5. D-1-AC Downtown Arts and Culture Sub-District

The D-1-AC Downtown Arts and Culture Sub-District is intended to facilitate sustainable development and use as a creative cultural community. The D-1-AC Sub-District is intended to be a pedestrian-friendly, mid-rise, mixed-use district, including residential, retail, and adaptive reuse of historic buildings, and new construction anchored by arts, culture, and entertainment institutions and facilities, as well as signature open space

##### 6. D-1-HC Downtown Heavy Commercial Sub-District

The D-1-HC Downtown Heavy Commercial Sub-District is intended for existing areas of heavy commercial uses, such as select light manufacturing and warehouse uses and auto-oriented uses, that are generally located on the edge of Downtown. The standards of the D-1-HC both accommodate existing uses and facilitate the reuse of existing structures.

FIGURE 4-3: DOWNTOWN SUBDISTRICTS





**B. Uses**

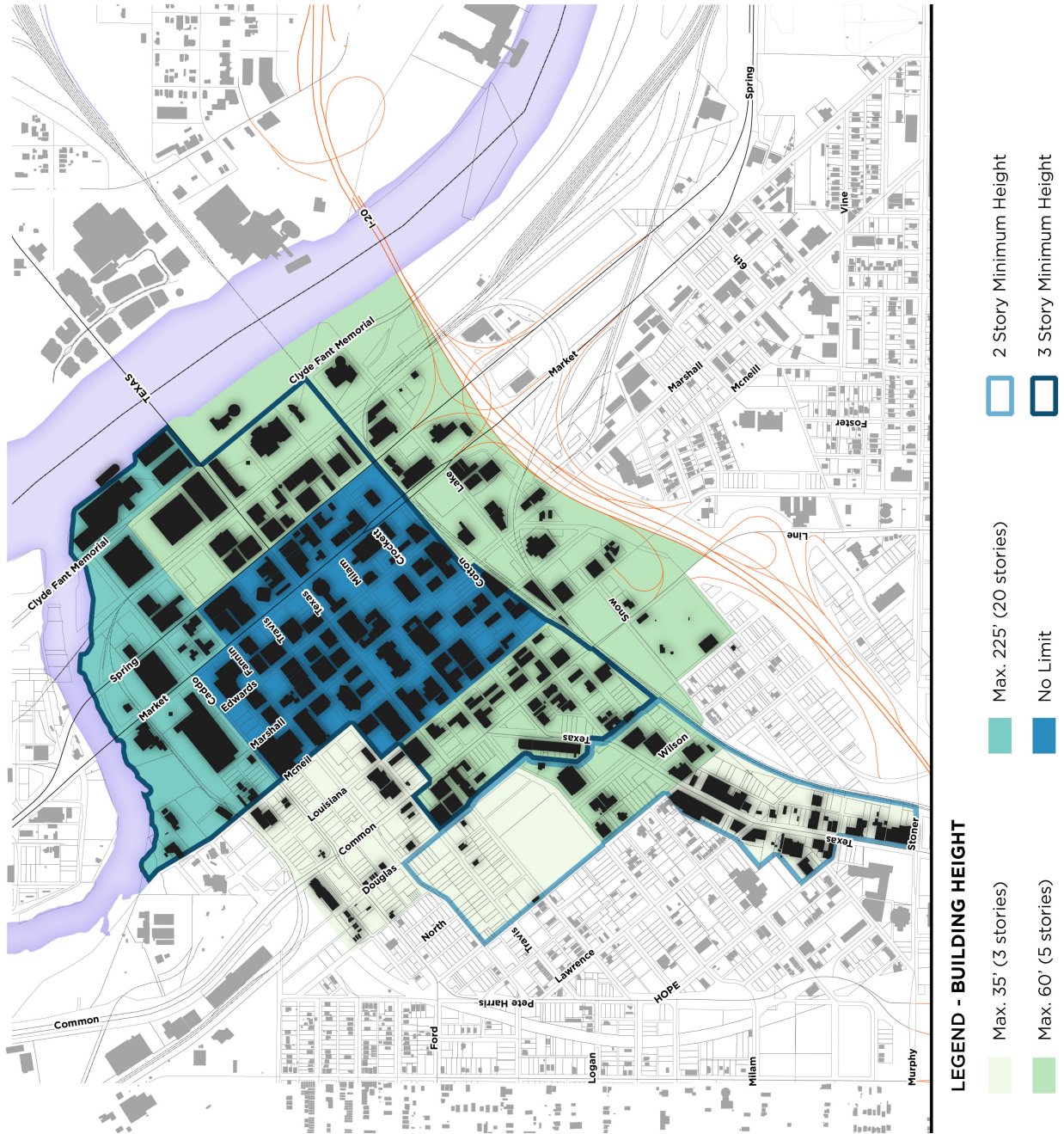
Article 5 lists permitted and special principal uses and temporary uses for the downtown sub-districts.

**C. Dimensional Standards**

1. Table 4-5: Downtown Sub-Districts Dimensional Standards establishes the dimensional standards for the downtown sub-districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use. Section 4.4.D has additional design standards that apply to development within the districts.
2. Maximum building heights in the Downtown Sub-Districts may be limited by additional regulations within Chapter 18 (Aviation) of the Shreveport Code of Ordinances.

TABLE 4-5: DOWNTOWN SUB-DISTRICTS DIMENSIONAL STANDARDS						
	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC
<b>BULK</b>						
<b>Minimum Building Height</b>	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4
<b>Maximum Building Height</b>	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4	See Figure 4-4
<b>SETBACKS</b>						
<b>Minimum Street Lot Line Setback</b>	Build-To Line: 0'  Institutional Uses: 20'	Build-To Line: 0'	Build-To Line: 0'  Institutional Uses: 20'	Build-To Zone: 0' to 20'  Institutional Uses: 20'	Build-To Zone: 0' to 20'  Institutional Uses: 20'	Build-To Zone: 0' to 20'
<b>Required Build-To Percentage</b>	80%	60%	80%	60%	80%	60%
<b>Minimum Interior Side Setback</b>	None	None	None	None	None	None
<b>Minimum Rear Setback</b>	None	None	None	15'	None, unless abutting residential district then 15'	None, unless abutting residential district then 15'

FIGURE 4-4: DOWNTOWN DISTRICT HEIGHT MAP

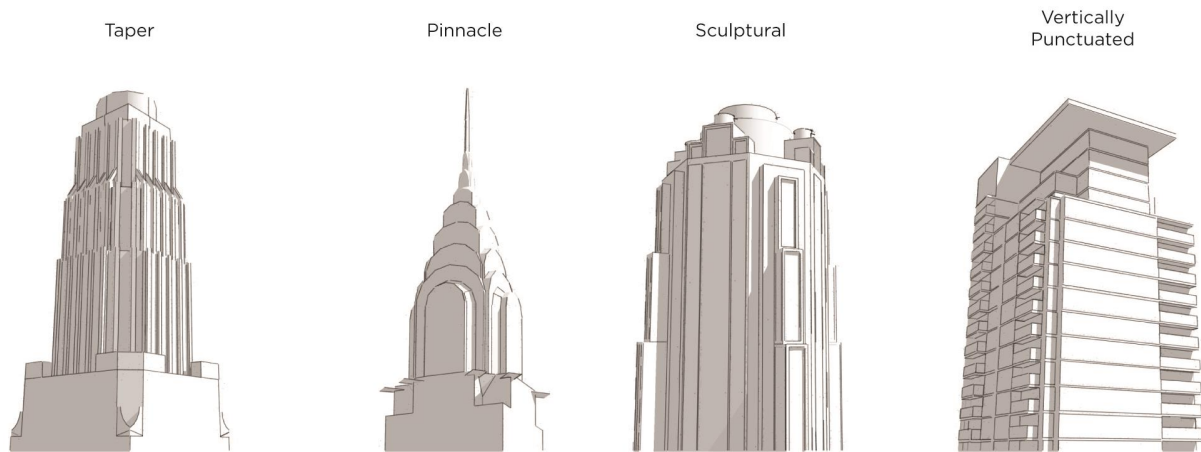


**D. Downtown Design Standards**

- The following design standards apply to new construction, substantial repair or rehabilitation meant to remedy damage or deterioration of the exterior façade of an existing structure, and additions to an existing structure. However, only those standards that relate to the specific repair, rehabilitation, or addition apply. These standards do not apply to interior remodeling. Table 4-6: Downtown Design Standards indicates the applicability of building design standards to the Downtown Sub-Districts. A “•” indicates that the standard is applicable in the district indicated. The absence of a “•” indicates that the standard is not applicable.

TABLE 4-6: DOWNTOWN DESIGN STANDARDS						
	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC
<b>Façade Design</b>						
All buildings must be designed with a definable base (ground floor), through the use of architectural features such as recesses and building material variations, ground floor lobby designs, plazas, and window designs.	•	•	•	•	•	
Public entrances must be visually distinctive from the remaining portions of the façade along which they are located.	•	•	•	•	•	
Building facades that abut a public right-of-way, excluding alleys, must not contain blank wall areas that exceed 35 linear feet, measured parallel to the street.	•	•	•	•	•	
Building facades in excess of 100 feet that abut a public right-of-way, excluding alleys, must include a repeating pattern with no less than two of the following elements: color change, texture change, material module change, or a wall articulation change of no less than two feet in depth, such as a reveal, pilaster, or projecting rib. All elements must repeat at intervals of no more than 40 feet.	•	•	•	•	•	
<b>Fenestration Design</b>						
Windows must be recessed no less than two inches, or projected out from the façade plane to provide depth and shadow.			•	•	•	•
The ground floor of the front facade must maintain a transparency of 50%, measured between two and 14 feet in height from grade.	•		•	•	•	
The ground floor of the front facade must maintain a transparency of 35%, measured between two and 14 feet in height from grade.		•				•
Upper floors of the front facade must maintain a transparency of 15% of the wall area of the story.	•		•	•	•	
<b>Roof Design</b>						
Rooflines over 100 linear feet in building length must be variegated, and incorporate a major focal point feature, such as a dormer, gable, or projected wall feature. An element of variegation on the roofline must occur at intervals of no more than 75 feet.		•	•	•		
Parapet walls must feature three-dimensional cornice treatments or other shadow-creating details along their tops.			•	•	•	•
Green roof, blue roof, and white roof designs are encouraged.	•	•	•	•	•	•
Reflective roof surfaces that produce glare are prohibited, except for solar panels or white roofs intended to radiate absorbed or non-reflected solar energy and reduce heat transfer to the building.	•	•	•	•	•	•
The “tops” of new high-rise buildings in excess of 175’ are encouraged to incorporate unique and distinctive designs, which create a distinctive and interesting skyline. Examples of this type of “top” design include tops that exhibit a taper, pinnacle, sculptural or vertically punctuated condition.	•	•				

**FIGURE 4-5: DOWNTOWN DISTRICT BUILDING DESIGN**



2. The following building materials are limited on any façade facing a public right-of-way, excluding alleys, or any façade that abuts a lot in residential use. However, such materials may be used as decorative or detail elements for up to 35% of the facade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block
  - b. Corrugated metal
  - c. Aluminum, steel or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl

## 4.5 INDUSTRIAL DISTRICTS

### A. Purpose Statements

#### 1. OR Office Research Zoning District

The OR Office Research Zoning District is intended to accommodate larger office structures outside the downtown, office parks, and research and development facilities, which may include limited light industrial uses with no outside impacts.

#### 2. I-MU Industrial Mixed-Use Zoning District

The purpose of the I-MU Industrial Mixed-Use Zoning District is to provide for a mix of light industrial uses, compatible commercial uses, such as recreation, entertainment, and retail establishments, and higher density residential.

#### 3. I-1 Light Industrial Zoning District

The purpose of the I-1 Light Industrial Zoning District is to provide for a wide variety of light manufacturing, fabricating, processing, wholesale distributing, and warehousing uses. Light industrial uses are enclosed, low-intensity, non-nuisance light fabrication and assembly-type manufacturing, as well as office and research and development facilities with little to no outside impacts.

#### 4. I-2 Heavy Industrial Zoning District

The purpose of the I-2 Heavy Industrial Zoning District is to provide for a wide variety of general manufacturing, fabricating, processing, wholesale distributing and warehousing uses. Commercial uses and open storage of materials are allowed. The industrial uses include fabrication, warehousing and assembly-type manufacturing, as well as office and research and development facilities, which may result in some moderate external effects such as smoke, noise, glare or vibration, and typically include outdoor storage and related outdoor activities.

### B. Uses

Article 5 lists permitted and special principal uses and temporary uses for the industrial districts.

### C. Dimensional Standards

Table 4-7: Industrial Districts Dimensional Standards establishes the dimensional standards for the industrial districts. These regulations apply to all uses within each district unless a different standard is listed for a specific use. Section 4.5.D has additional design standards that apply to development within the districts.

TABLE 4-7: INDUSTRIAL DISTRICTS DIMENSIONAL STANDARDS				
	OR	I-MU	I-1	I-2
<b>BULK</b>				
Minimum Lot Area	10,000sf	None	10,000sf	10,000sf
Maximum Building Height	70'	50'	60'	70'
<b>SETBACKS</b>				
Minimum Front Setback	20'	None	20'	20'
Minimum Interior Side Setback	15'	None, unless abutting residential district then 15'	None, unless abutting residential district then 15'	15', unless abutting commercial or residential district then 25'
Minimum Corner Side Setback	20'	None	20'	20'
Minimum Rear Setback	15'	15'	15'	15', unless abutting commercial or residential district then 25'

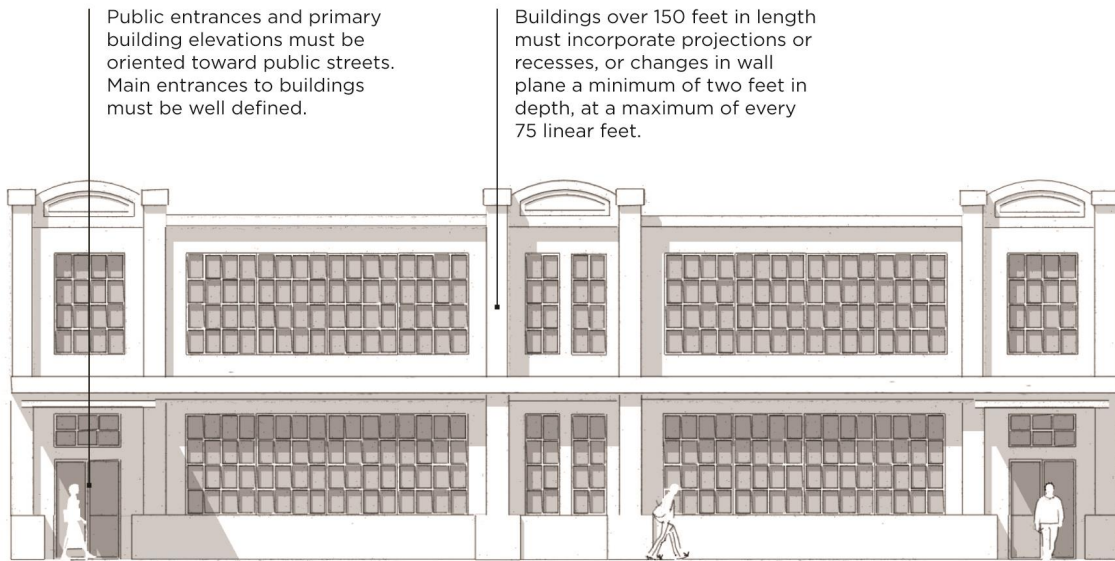
**D. Industrial Design Standards**

- The following design standards apply to new construction, substantial repair or rehabilitation meant to remedy damage or deterioration of the exterior façade of an existing structure, and additions to an existing structure. However, only those standards that relate to the specific repair, rehabilitation, or addition apply. These standards do not apply to interior remodeling. Table 4-8: Industrial Building Design Standards indicates the applicability of building design standards to the industrial districts. A “•” indicates that the standard is applicable in the district indicated. The absence of a “•” indicates that the standard is not applicable.

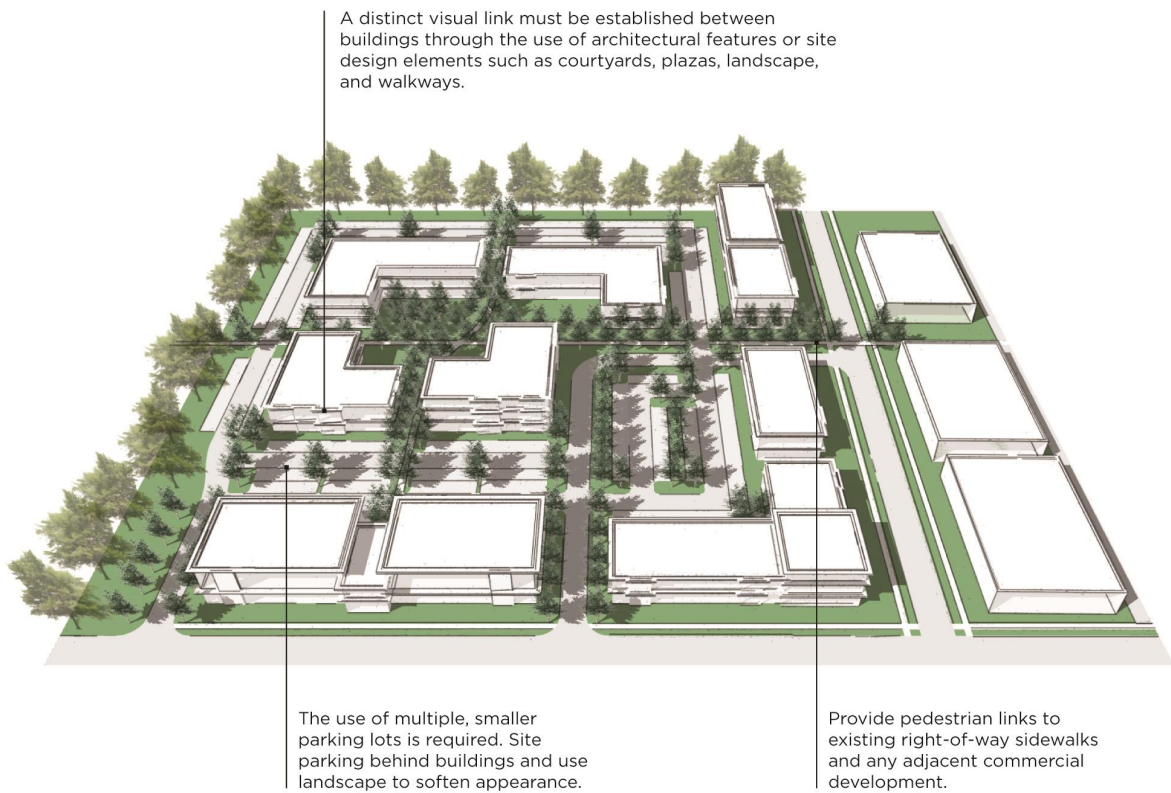
TABLE 4-8: INDUSTRIAL BUILDING DESIGN STANDARDS				
	OR	I-MU	I-1	I-2
<b>Façade Design</b>				
Large expanses of highly reflective wall surface material and mirror glass on exterior walls are prohibited.	•	•	•	•
Buildings with façades over 150 feet in length must incorporate wall projections or recesses, or changes in wall plane a minimum of two feet in depth a maximum of every 75 linear feet.	•			
<b>Roof Design</b>				
Green roof, blue roof, and white roof designs are encouraged.	•	•	•	•
Reflective roof surfaces that produce glare are prohibited, except for solar panels or white roofs intended to radiate absorbed or non-reflected solar energy and reduce heat transfer to the building.	•	•	•	•
<b>Entrance Design</b>				
Public entrances and primary building elevations must be oriented toward public streets. Main entrances to the buildings must be well defined.	•	•		
Entries to office or guest facilities must address the street, with direct access to office or guest facilities from street frontages and parking areas.	•	•	•	
<b>Site Design</b>				
In multi-building complexes, a distinct visual link must be established between various buildings through the use of architectural features or site design elements such as courtyards, plazas, landscape, and walkways to unify the project.	•			
The parking lot must not be the dominant visual element of the site when viewed from the primary roadway. Multiple smaller lots separated by landscaping and buildings, or placement behind buildings, are required.	•	•		
Developments should provide a pedestrian link to adjacent commercial uses to provide safe pedestrian access between the site and commercial uses outside the development.	•	•	•	•

2. In the OR, I-MU, and I-1 Districts, the following building materials are limited on any façade facing a public right-of-way, excluding alleys, or any façade that abuts a lot in residential district. However, such materials may be used as decorative or detail elements for up to 35% of the facade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block (only prohibited in the OR District)
  - b. Corrugated metal
  - c. Aluminum, steel or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl

**FIGURE 4-6: INDUSTRIAL DISTRICT DESIGN STANDARDS**



**FIGURE 4-7: INDUSTRIAL DISTRICT SITE DESIGN STANDARDS**





**4.6 SPECIAL PURPOSE DISTRICTS**

**A. IC Institutional Campus Zoning District**

**1. Purpose Statement**

The IC Institutional Campus Zoning District is intended to accommodate large institutional uses, such as universities, select vocational educational facilities, and healthcare institutions, to allow for their expansion in a planned manner while protecting the surrounding neighborhoods.

**2. Uses**

Article 5 lists permitted and special principal uses and temporary uses for the IC Institutional Campus Zoning District.

**3. Dimensional Standards**

Table 4-9: IC District Dimensional Standards establishes the dimensional standards for the IC District. These regulations apply to all uses within each district unless a different standard is listed for a specific use.

TABLE 4-9: IC DISTRICT DIMENSIONAL STANDARDS	
	IC District
<b>BULK</b>	
Minimum Lot Area	1 acre
Maximum Building Height	100'
<b>SETBACKS</b>	
Minimum Front Setback	20'
Minimum Interior Side Setback	None, unless abutting residential district, then 20' plus 1' of setback for every 1' of building height over 45'
Minimum Corner Side Setback	20'
Minimum Rear Setback	None, unless abutting residential district, then 20' plus 1' of setback for every 1' of building height over 45'

**4. Institutional Master Plan**

An institutional campus may apply for approval of an Institutional Master Plan, which may deviate from the dimensional standards of Table 4-9. Once an Institutional Master Plan is submitted and approved, the development proceeds in accordance with the plan rather than the base district regulations. Institutional Master Plan approval must proceed in accordance with the standards of this section.

- a. An Institutional Master Plan may be applied only to those properties owned by or under unified control of the applicant.
- b. The Institutional Master Plan must address the general site layout of the entire area and include the following:
  - i. Concept plans for development of the entire district including the boundaries of the proposed district and the ownership of the land therein.
  - ii. The location, square footage and building heights of all existing structures and a general range of the location, square footage, and building heights of all proposed structures and uses intended.
  - iii. Landscape plan that shows the general location of all open space and any buffering or screening along the perimeter of the district.
  - iv. Sign plan that shows the general location of, including on-site identification and directional signs, and the proposed off-site directional sign plan.

- v. Internal traffic circulation plans, including traffic ingress and egress locations, pedestrian circulation, bicycle circulation, and public transit access.
  - vi. The location and capacity of all off-street parking and loading spaces.
  - vii. Estimates of traffic load impact on surrounding public street system.
- c. An IC District controlled by an Institutional Master Plan is established in accordance with the following procedures.
- i. All Institutional Master Plans must be filed with the Executive Director. Once it is determined that the application is complete, the Executive Director will schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.
  - ii. After receipt of a complete application, the Caddo Parish Planning and Zoning Commission will consider the Institutional Master Plan at a public meeting. The Caddo Parish Planning and Zoning Commission will forward its recommendation to the Parish Commission.
  - iii. The Parish Commission will approve, approve with conditions, or deny an Institutional Master Plan proposed for properties within Caddo Parish.
  - iv. The Parish Commission must act on the application within 60 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation. The Parish Commission must take action in the form of approval, approval with conditions, or denial.
  - v. If the Parish Commission does not act upon the application within 60 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time.
- d. The following development actions are considered consistent with an approved Institutional Master Plan, even if not specifically shown on that approved Institutional Master Plan:
- i. Construction of new structures of 2,000 square feet of gross floor area or less that are adjunct to and support an existing use on campus.
  - ii. Additions to existing structures of less than 25% of the existing gross floor area or 10,000 square feet in gross floor area, whichever is less.
  - iii. A change of use to any use permitted within the district.
  - iv. New parking facilities of 10 or fewer parking spaces.
  - v. Creation or expansion of any bicycle parking facilities.
  - vi. Creation or expansion of open space, and alternate landscape designs and stormwater management techniques.
  - vii. Façade renovation to an existing structure.
  - viii. Interior renovations to an existing structure.

## **B. NA Natural Areas Zoning District**

### **1. Purpose Statement**

The NA Natural Areas Zoning District is intended to protect and preserve existing natural areas such as forest areas, wetlands, and waterways. Natural areas are maintained in a predominantly undeveloped state, though very limited development may be allowed for passive recreation and educational purposes, but must be compatible with and cause little impact to these areas.

**2. Uses**

Article 5 lists permitted and special principal uses and temporary uses for the NA Natural Areas Zoning District.

**3. Dimensional Standards**

Table 4-10: NA District Dimensional Standards establishes the dimensional standards for the NA District. These regulations apply to all uses within each district unless a different standard is listed for a specific use.

TABLE 4-10: NA DISTRICT DIMENSIONAL STANDARDS	
NA District	
<b>BULK</b>	
Minimum Lot Area	1 acre
Maximum Building Height	25'
<b>SETBACKS</b>	
Minimum Front Setback	20'
Minimum Interior Side Setback	20'
Minimum Corner Side Setback	20'
Minimum Rear Setback	20'

**4. Design Standards**

- a. Trails and related public amenities for passive recreation are encouraged but must not create any negative impacts on environmentally sensitive areas.
- b. Native vegetation, such as grasses, shrubs, and trees, may only be disturbed to control noxious or invasive vegetation or to remove dead, dying, or diseased vegetation.
- c. Building materials used for structures or public amenities must use muted, natural colors. Bright colors and reflective material are prohibited.

**C. OS Open Space Zoning District**

**1. Purpose Statement**

The OS Open Space Zoning District is intended to provide and protect open space and public recreational facilities, both outdoor and indoor, located within Caddo Parish. Larger regional open spaces/parks may include both active and passive recreation areas and certain ancillary commercial activities, such as cultural facilities, performance venues, and restaurants.

**2. Uses**

Article 5 lists permitted and special principal uses and temporary uses for the OS Open Space Zoning District.

**3. Dimensional Standards**

Table 4-11: OS District Dimensional Standards establishes the dimensional standards for the OS District. These regulations apply to all uses within each district unless a different standard is listed for a specific use.

TABLE 4-11: OS DISTRICT DIMENSIONAL STANDARDS

	OS District
<b>BULK</b>	
Minimum Lot Area	10,000sf
Maximum Building Height	35'
<b>SETBACKS</b>	
Minimum Front Setback	15'
Minimum Interior Side Setback	15'
Minimum Corner Side Setback	15'
Minimum Rear Setback	15'

**D. RBO Riparian Buffer Overlay Zoning District**

**1. Purpose Statement**

The RBO Riparian Buffer Overlay Zoning District is intended to protect riparian (river and stream) corridors throughout Caddo Parish. The buffer standards of the overlay district are intended to reduce soil and nutrient loss by slowing surface runoff, maintain the quality of water by reducing erosion and minimizing siltation, and provide a buffer to reduce sedimentation and nutrient pollution of streams and rivers from non-point sources. The RBO Overlay District does not apply to areas zoned the RRO Red River Overlay Zoning District. Where the RBO Overlay District applies adjacent to Cross Lake, regulations regarding use and construction apply along the 172 Contour Line within the Caddo Parish Code of Ordinances control over these regulations.

**2. Riparian Buffer Applicability**

A riparian buffer is comprised of three distinct zones unless it is determined, based on riparian buffer function and site characteristics, that only one or two zones are necessary. Each riparian buffer zone has its own set of vegetative targets. No development is permitted within the buffer zones with the exception of nature trails.

**3. Priority Areas Within Riparian Buffers**

Riparian buffers are defined by priority sites as follows:

- a. Priority 1 sites consist of major drainage ways and bodies of water and are given the highest priority for protection.
- b. Priority 2 sites consist of major collectors, continually flowing drainways to Priority 1 water bodies, and potentially small lakes are given second highest priority for protection.
- c. Priority 3 sites consist of minor drainways and potentially tertiary waterways with intermittent flow.

**4. Buffer Zones**

**a. Buffer Zone 1: Streamside Zone**

- i. The function of the streamside zone is to protect the physical and ecological integrity of the ecosystem, especially stream bank and riverbank stabilization. This zone is closest to the stream or river.
- ii. The width of the riparian buffer is measured perpendicular to the adjoining bank. The minimum width of Buffer Zone 1 is:
  - (A) Priority 1 Site: 100 feet
  - (B) Priority 2 Site: 75 feet
  - (C) Priority 3 Site: 50 feet

- iii. The mature vegetative cover of Buffer Zone 1 should consist of undisturbed vegetation. Only water-tolerant species native or naturalized to the region should be planted in Zone 1 if no existing vegetation is present.

**b. Buffer Zone 2: Middle Zone**

- i. The function of the middle zone is to protect key components of the stream or river, and to allow soil particles to trap nitrogen and phosphorus. This zone is adjacent to Zone 1.
- ii. The width of the riparian buffer is measured perpendicular to Buffer Zone 1. The minimum width of Buffer Zone 2 is:
  - (A) Priority 1 Site: 50 feet
  - (B) Priority 2 Site: 50 feet
  - (C) Priority 3 Site: 35 feet
- iii. The mature vegetative cover of Buffer Zone 2 should consist of native or naturalized, lower story and edge vegetation. Only species native or naturalized to the region should be planted in Buffer Zone 2 if no existing vegetation is present.

**c. Buffer Zone 3: Outer Zone**

- i. The function of the outer zone is to prevent development encroachment into Buffer Zones 1 and 2 of the riparian buffer, and to filter runoff. This sedge, forbs-covered, and grass zone serves to feather surface water flow by increasing infiltration and water storage, and absorbing nutrients. This zone is adjacent to Buffer Zone 1 or Buffer Zone 2.
- ii. The width of the riparian buffer is established to ensure the restoration or protection of Buffer Zone 1 and/or Buffer Zone 2. The minimum width of Buffer Zone 3 is:
  - (A) Priority 1 Site: 50 feet
  - (B) Priority 2 Site: 25 feet
  - (C) Priority 3 Site: 20 feet
- iii. The mature vegetative target for Buffer Zone 3 should be grasses, sedges, and forbs native or naturalized to the region that perform phytofiltration.

**E. CLO Cross Lake Overlay Zoning District**

**1. Purpose Statement**

The CLO Cross Lake Overlay Zoning District is intended for development that abuts Cross Lake. This overlay district accommodates the unique water-related development patterns of these areas. Additional regulations regarding use and construction apply along the 172 Contour Line within the Caddo Parish Code of Ordinances.

**2. Applicability**

The CLO Cross Lake Overlay Zoning District applies to all lots within 200 feet of the high water mark.

**3. Uses**

The uses of the underlying zoning district control within the overlay district area, with the following exceptions:

**a. Permitted Uses**

- i. Boathouses
- ii. Piers

**b. Special Uses**

- i. Marina

**c. Prohibited Uses**

- i. Borrow Pit
- ii. Car Wash
- iii. Gas Station
- iv. Salvage Yard
- v. Storage Yard – Outdoor
- vi. Truck Repair
- vii. Truck Stop
- viii. Vehicle Repair – Major or Minor

**4. Dimensional Standards**

The dimensional standards of the underlying zoning district control with the exception of the following standards for setbacks, which control over those of the underlying zoning district.

- a. Any new lots created through subdivision as of the effective date of this Code that are not served by community sewer must be a minimum of one acre in lot area.
- b. Maximum impervious surface coverage: 40%.
- c. Minimum street lot line setback: The building line of the existing principal building. Where there is no principal building, then 30 feet.
- d. Minimum waterfront setback: 10 feet.
- e. Minimum interior side setback: 10 feet.

## **F. RRO Red River Overlay Zoning District**

### **1. Purpose Statement**

The RRO Red River Overlay Zoning District is intended to preserve, create, and enhance public views of and access to the Red River riverfront, and encourage use of the waterfront by providing a waterfront promenade, including connections to nearby public right-of-way, open space, and other public amenities. New waterfront development should minimize substantial change to existing public views of the riverfront from adjacent public streets and neighborhoods. Where the Army Corps of Engineers has jurisdiction over development along the Red River, such regulations, requirements, and permits control over these regulations.

### **2. Applicability**

The RRO Red River Overlay Zoning District applies to all lots within 500 feet of the high water mark.

### **3. Uses**

The uses of the underlying zoning district control within the overlay district area.

### **4. Dimensional Standards**

The dimensional standards of the underlying zoning district control with the exception of the following standards, which control over those of the underlying zoning district.

#### **a. Building Separation**

Any structures located along the riverfront over 70 feet in height must be separated from any other structure over 70 feet equal to an amount of the tallest of the two structures.

#### **b. View Corridors**

- i. A view corridor is required from any existing public right-of-way that extends to the riverfront or terminates prior to reaching the riverfront, but abuts the RRO Overlay District. The view corridor must be the minimum width of the public right-of-way. The view corridor must continue to the waterfront as a straight-line extension of the public right-of-way.
- ii. Development along all public streets that abut the boundaries of RRO District and extend to the riverfront or terminate prior to reaching the riverfront, must maintain an unobstructed view of the riverfront, with the exception of building projections as allowed by item iii below. The view corridors must be of the same width as the street, and must continue to the waterfront in a straight line. This restriction on development that obstructs views of the river may be modified with application for and approval of view corridor modification by the Executive Director.
- iii. Building projections into any view corridor are limited to 10% of the width of the corridor and are allowed only in view corridors greater than 30 feet in width.

#### **c. Design Standards**

All buildings within the RRO Overlay District must meet the following design standards:

- i. Where public access is provided from the riverfront facade of a structure, that facade must meet all the design requirements of the underlying zone, including those that apply only to facades abutting a right-of-way.
- ii. Where public access is not provided from the riverfront facade, the following transparency requirements apply, in addition to any applicable standards from the underlying zone:

(A) The ground floor of the riverfront facade must maintain a transparency of 50%, measured between two and 14 feet in height from grade.

(B) Upper floors of the riverfront facade must maintain a transparency of 25% of the wall area of the story.

iii. Outdoor seating, dining, plazas, and similar amenities for the public are encouraged along any facade that abuts the riverfront.

**d. Waterfront Public Access**

All lots in the RRO Overlay District that abut the riverfront are encouraged to provide public access to the waterfront. The public access walkway should run along the riverfront and be accessible to the public at all times. The pedestrian path should have a clear width of at least 12 feet. Public walkways on adjoining properties should connect, where possible.

**G. RP Residential Professional Overlay Zoning District**

**1. Purpose**

The purpose of the RP Residential Professional Overlay District is to address areas of detached house development where certain detached dwellings are used for residential and others for first-floor, low intensity non-residential uses. This overlay district is tied directly to the underlying residential district in order to maintain the existing character of the development and the neighborhood. Non-residential uses are restricted to only those uses that are compatible with residential uses.

**2. Permitted Uses**

The following non-residential uses are permitted in the RP Overlay District. Only one such use is permitted per structure.

- a. Art Gallery
- b. Arts Studio
- c. Medical/Dental Clinic
- d. Office

**3. Design and Performance Standards**

Conversion of the structure to a use permitted in item 2 above requires site plan review. Such conversion is subject to the following design and performance standards.

- a. The first floor of a structure may be used for a non-residential use permitted in item 2 above and the upper floors of the structure may be used for office uses related to that first floor business so long as the upper floors are not open to the public.
- b. The residential form of the building must be generally maintained.
- c. The principal entrance must be a direct entry from the primary abutting street.
- d. No additional off-street parking is required.
- e. Outside storage or display is prohibited. All business, servicing, processing and storage uses must be located entirely within the structure.
- f. One non-illuminated wall sign not exceeding two square feet in area is permitted.



## H. CD Conservation Design Overlay Zoning District

### 1. Purpose

The purpose of the CD Conservation Design Overlay Zoning District is to preserve environmentally sensitive areas while allowing for residential development. The intent is to work with natural land features and cluster residential development within the larger development space to leave the remainder of the site as natural areas or open space. Conservation design helps to achieve numerous environmental and ecological benefits, including wildlife management and habitat preservation, water quality protection, and greater aquifer recharge.

### 2. General Requirements

- a. The minimum area required for CD Overlay District is 20 acres. However, the City Council may approve a district of a smaller area if the purpose and objectives of this district can be met.
- b. The CD Overlay District is permitted only in the following residential districts: R-A, R-E, R-1-12, R-1-10, R-1-7, and R-1-5 Districts.
- c. Lots must be configured to minimize the loss of natural resources, including wetlands, bayous, water bodies, woodlands, and historical resources.
- d. The development must preserve scenic natural views, including views from roadways.
- e. If agricultural uses are being maintained within the development, lots must be configured in a manner that maximizes the usable area remaining for such agricultural uses with appropriate buffers between agricultural uses and residential structures.

### 3. Development Standards

- a. There are three levels of conservation design:
  - i. Conservation Design Low Density (CD-L): is intended for areas of low-density residential. CD-L applies to areas zoned the R-A and R-E District.
  - ii. Conservation Design Medium Density (CD-M) is intended for areas of medium-density residential. CD-M applies to areas zoned the R-1-12, R-1-10 and R-1-7 District.
  - iii. Conservation Design High Density (CD-H) is intended for areas of high-density residential. CD-H applies to areas zoned the R-1-5 District. The CD-H District requires connection to public sewer.
- b. Development in a CD Overlay District must meet the requirements of Table 4-12: CD Overlay District Standards. The intent of these standards is to allow for clustering of lots of a smaller area to preserve natural areas. In order to approve the smaller dimensions allowed without public sewer, an alternate approved means of wastewater collection and treatment must be provided.

TABLE 4-12: CD OVERLAY DISTRICT STANDARDS					
	CD-L		CD-M		CD-H
	Community or Private Sewer	Public Sewer	Community or Private Sewer	Public Sewer	Public Sewer
Minimum Lot Area	20,000sf	10,000sf	6,000sf	4,000sf	3,000sf
Minimum Lot Width	100'	75'	50'	40'	30'
Maximum Building Height	35'	35'	35'	35'	35'
Minimum Front Setback	20'	20'	20'	20'	20'
Minimum Interior Side Setback	10'	10'	5'	5'	5'
Minimum Corner Side Setback	20'	20'	10'	5'	5'
Minimum Rear Setback	20'	20'	20'	20'	20'

- c. There must be a perimeter buffer yard around the entire development of no less than 50 feet. No development is permitted in this perimeter buffer yard, which must remain landscaped with no structures. This perimeter buffer yard may be included in the required percentage of open space if undivided and restricted in perpetuity from future development. Access points to the development are permitted within this perimeter buffer yard.
  - d. Residential dwellings must be clustered according to the following standards.
    - i. Each residential cluster is limited to no more than 25 dwellings.
    - ii. Residential clusters should be located a minimum of 100 feet apart lot line to lot line, separated by greenbelts or other natural features. The greenbelts may include bike paths or hiking trails. No development is permitted within these separation areas.
    - iii. Residential clusters must be located to minimize negative impacts on the natural scenic and cultural resources of the site.
    - iv. Residential clusters must be sited to achieve the following goals:
      - (A) Minimize disturbance to natural areas. Clear-cutting is prohibited.
      - (B) Prevent downstream impacts due to runoff through adequate on-site stormwater management practices.
      - (C) Protect scenic views of open land from adjacent roads.
    - v. Siting of residences must not encroach on rare plant communities, high quality sites, or endangered species.
    - vi. Whenever possible, open space must connect with existing or potential open space on adjoining parcels and local or regional recreational trails.
- 4. Required Common Open Space**
- a. 40% of the land area in a conservation design must be maintained as active or passive open space, as described in this section.
  - b. The minimum open space required must be owned and managed as described in this section. The uses within the open space must be accessible to the residents of the development. These uses may also be available to the general public. The required open space must be undivided and restricted in perpetuity from future development.
  - c. The following active and passive open space uses are counted toward the required common open space percentage required:

- i. Natural water features, wetlands, and conservation areas. No more than 25% of the required open space area may consist of water bodies, ponds, floodplain, or wetlands.
  - ii. A trail system connecting open space areas.
  - iii. Recreational facilities such as swimming pools, tennis courts, and skateparks. No more than 30% of the required total open space area may consist of structures for recreational facilities.
  - iv. Hiking trails and fitness courses.
  - v. Parks and playgrounds.
  - vi. Greenways.
  - vii. Detention/retention areas which are accessible to occupants or the public via nature trails, boardwalks, perimeter walkways or street, but only if they are designed as wetlands or natural water features and are landscaped with native vegetation.
  - viii. Botanical gardens, greenhouses, and community gardens.
  - ix. Reuse of structures existing on the site prior to development for community purposes (i.e. rehab of an existing barn or silo, etc.).
  - x. Agricultural uses, including vineyards with wineries and stables.
  - xi. Existing oil wells and associated facilities.
- d. The following areas are permitted but are specifically excluded from the required common open space percentage:
- i. Yards on individual lots or yards that are reserved for the exclusive use of an individual property owner.
  - ii. Dedicated streets, alleys, or other public rights-of-way.
  - iii. Vehicular drives, private streets, and parking, loading and storage areas.
  - iv. Golf courses.
- e. A management plan must be prepared and submitted for all common open space, including any man-made drainage facilities that serve more than one property, such as detention/retention ponds. The designated common open space and common facilities must be owned and managed by one or a combination of the following:
- i. A homeowners association.
  - ii. A condominium association.
  - iii. A non-profit conservation organization or park district.
  - iv. An individual who will maintain the land for common open space purposes, as provided by a conservation servitude. This option may be used only on a very limited basis for unique situations where no other options are practical as approved by the City Council.

#### 4.7 SPECIAL DEVELOPMENT TYPES

Planned unit developments are included in this Code in Article 16 as a special type of development. The planned unit development technique is intended to encourage and allow more creative and flexible development of land than is possible under base district zoning regulations. Planned unit development is a special approval granted under the provisions of Article 16. Planned unit developments are of two types: a planned unit development (PUD), which must be a minimum of five acres, and a small planned unit development (SPUD), which may be less than five acres in area and is planned all in one stage. Planned unit developments (PUD) and small planned unit development (SPUD) are not zoning districts but rather special approvals.



## ARTICLE 5. USES

- 5.1 GENERAL USE REGULATIONS
- 5.2 USE MATRIX
- 5.3 USE DEFINITIONS

### 5.1 GENERAL USE REGULATIONS

- A. No structure or land may be used or occupied unless allowed as a permitted or special use within the zoning district.
- B. All uses must comply with any applicable federal and state requirements, and any additional Parish ordinances. For select uses, specific Parish ordinances are cross-referenced but this is not intended to indicate that only those ordinances apply to such uses or that other uses within this Code are not subject to additional ordinances not referenced.
- C. Any use that is not included in the use matrix is prohibited in all districts.
- D. A site may contain more than one principal use, so long as each principal use is allowed in the district. Each principal use is approved separately. In certain cases, uses are defined to include ancillary uses that provide necessary support or are functionally integrated into the principal use.
- E. All uses must comply with the use standards of Article 6, as applicable, as well as all other regulations of this Code.

### 5.2 USE MATRIX

Table 5-1: Use Matrix identifies the principal and temporary uses allowed within each zoning district. "P" indicates that the use is permitted by right in the district. "S" indicates that the use is a special use in the district and requires special use approval. "E" indicates that the use is a special exception use in the district and requires administrative approval from the Caddo Parish Planning and Zoning Commission. If a cell is blank, the use is not allowed in the district. In the case of temporary uses, a "P" indicates the temporary use is allowed in the district and may require approval of a temporary use permit. For accessory uses, see Article 7.

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### 5.3 USE DEFINITIONS

All uses within Section 5.1 and Table 5-1 are defined in this section. Certain uses are defined to be inclusive of many uses. When a use meets a specific definition, it is regulated as such and is not regulated as part of a more inclusive use category.

**Agriculture.** Land and associated structures used to grow crops and/or raise livestock for sale, commercial use, personal food production, donation, or educational purposes.

**Airport.** Land, water, and/or structures used for the landing and takeoff of aircraft, including airport buildings, hangars, and maintenance equipment. An airport includes passenger terminals for that airport and any ancillary uses within the passenger terminal, such as restaurants and retail goods establishments.

**Amusement Facility - Indoor.** A facility for spectator and participatory uses conducted within an enclosed building, principally devoted to recreational activities or nongambling games, leisure and recreation services to the public or to members. Examples include the following uses when they are conducted indoor: ice or roller skating rinks, bingo parlors, billiard parlors, pool halls, miniature golf courses, amusement arcades, tennis clubs, swimming pools, play courts, batting cages, go-cart or dirt-bike courses, skateboard areas, water slides or water parks, movie theaters, gymnasiums (excluding those within public parks), sports arenas, bowling centers, tumbling centers, skating centers, roller rinks, and escape room/physical adventure game facilities. Indoor amusement facilities do not include live performance venues. An indoor amusement facility may include uses such as, but not limited to, concession stands, restaurants, and retail sales as ancillary uses. All movie theaters where alcohol is served are regulated by Chapter 10 of the Shreveport Code of Ordinances.

**Amusement Facility - Outdoor.** A facility for spectator and participatory uses conducted outdoors or within partially enclosed structures, such as outdoor stadiums, fairgrounds, batting cages, miniature golf courses, and amusement parks. An outdoor amusement facility may include uses such as, but not limited to, concession stands, restaurants, and retail sales as ancillary uses.

**Animal Care Facility.** An establishment which provides care for domestic animals, including veterinary offices for the treatment of animals, where animals may be boarded during their convalescence, pet grooming facilities, animal training centers and clubs, and pet boarding facilities, where animals are boarded during the day and/or for short-term stays. Animal care facilities do not include commercial breeders and animal shelters.

**Animal Shelter.** An establishment that houses and provides care for homeless, lost, or abandoned dogs, cats, and/or other animals until such animals are reclaimed by their owner, placed in a new home, placed with another organization for adoption, and/or euthanized.

**Art Gallery.** An establishment that sells, loans and/or displays paintings, sculpture, photographs, video art, or other works of art. Art gallery does not include a cultural facility, such as a library or museum, which may also display paintings, sculpture, photographs, video art, or other works.

**Arts Studio.** An establishment where an art, type of art or activity is taught, studied, or practiced such as dance, martial arts, photography, music, painting, gymnastics, pilates, or yoga. An arts studio also includes private exercise studios for private sessions with trainers and/or private classes.

**Automated Teller Machine (ATM) - Standalone.** A freestanding machine used by bank and financial service patrons for conducting transactions including deposits, fund transfers, and withdrawals without contact with financial institution personnel.

**Bar.** An establishment for the sale of alcoholic beverages for consumption on the premises. Snack foods or other prepared food may be available for consumption on the premises as an ancillary use. All premises and activities where alcohol is served (including special events) are regulated by Chapter 4 of the Caddo Parish Code of Ordinances.

**Batch Plant/Rock Crushing Facility (Temporary).** A temporary portable facility for the production of concrete, asphalt and bituminous substances used for paving and/or temporary portable facilities for crushing rocks and other construction debris for disposal or recycling.

**Bed and Breakfast.** A single-family residential dwelling where a resident/owner, who lives on the premises, provides lodging for a daily fee in guest rooms with no in-room cooking facilities and prepares meals for guests. A bed and breakfast may include dining facilities.



**Borrow Pit.** A temporary use of a place or premises where dirt, soil, sand, gravel, or other natural material is removed by excavation or other means of extraction for use at another location. A borrow pit includes temporary rock crushing facilities as part of the operations. It includes any property used for the storage or stockpiling of such material for use at any other location. Borrow pit does not include the following, which are regulated as part of the larger activities described:

1. Excavation in connection with a valid building permit.
2. Grading work in connection with an approved grading plan.
3. Trenching incidental to the construction and installation of approved utilities.
4. Excavation in conjunction with road or drainage construction.
5. Excavation of a limited duration where the excavated material is not removed from the site; e.g., swimming pools; septic tanks; agricultural drainage work incidental to agricultural operations and irrigation/stock watering ponds; lakes or ponds created for aesthetic purposes, etc.
6. Emergency work necessary to protect life or property.
7. Removal of hazardous material or waste required for construction of improvements on the same property.

**Body Modification Establishment.** An establishment that offers tattooing services, body piercing, and/or non-medical body modification. Body modification establishment does not include an establishment that offers only ear piercing as an ancillary service.

**Broadcasting Facility - TV/Radio.** A facility engaged in broadcasting and information relay services for radio and television signals, including studio facilities. A broadcasting facility may or may not include antennas to broadcast the signal.

**Bus Transfer Station.** A public transit station for two or more bus routes in a public transit system, oftentimes the endpoint for one or more bus routes, where passengers may change from one route to another.

**Campground.** An area to be used for transient occupancy by camping in tents, camp trailers, travel trailers, motor homes, or similar movable or temporary sleeping quarters.

**Car Wash.** An establishment for the washing and cleaning of vehicles or other light duty equipment, whether automatic, by hand, or self-service. The car wash facility may be within an enclosed structure, an open bay structure, or similar configurations.

**Cemetery.** Land and structures reserved for the interring of human remains or the interring of animal remains. Cemeteries may include structures for performing religious ceremonies related to the entombment of the deceased, mortuaries, including the sales of items related to the interment of remains, and related accessory structures, such as sheds for the storage of maintenance equipment.

**Commercial Breeder.** An establishment where dogs over six months of age are boarded, bred, raised, and trained for commercial gain. Commercial breeder does not include animal shelters or shelter and training facilities for canine units of public safety agencies.

**Community Center.** A facility used as a place of meeting, recreation, or social activity, that is open to the public and is not operated for profit, and offers a variety of educational and community service activities. A community center may serve as a local "food hub" where regionally grown food, including value added food, can be grown and/or brought for distribution and sale.

**Contractor Office.** Offices for businesses in the conduct of any building trade or building craft, together with land and/or structures used for the storage of equipment, vehicles, machinery, or building materials related to and used by the building trade or craft. If a contractor office has no on-site accessory storage of equipment, vehicles, machinery, or building materials and is used only for office functions, such use is considered an office.

**Convention Center.** A facility designed and used for conventions, conferences, seminars, product displays, recreation activities, and entertainment functions, along with ancillary functions including temporary outdoor displays and food and beverage preparation and service for on-premise consumption.

**Community Garden.** The cultivation of fruits, flowers, vegetables, or ornamental plants by one or more persons, households, or organizations. Community gardens may include apiaries, aquaculture, and chicken coops, but do not include the raising of any livestock or the use of heavy machinery.

**Conservation Area.** Designated open space that preserves and protects natural features, wildlife, and critical environmental features. A conservation area may include opportunities for passive recreation, such as hiking trails and lookout structures, and environmental education.

**Country Club.** An establishment open to members, their families, and invited guests organized and operated for social and recreation purposes with indoor and/or outdoor recreation facilities, restaurants and bars, meeting rooms, and similar uses.

**Cultural Facility.** A facility open to the public that provides access to cultural exhibits and activities including, but not limited to, museums, cultural centers, non-commercial galleries, historical societies, and libraries. A cultural facility may include uses such as, but not limited to, retail sales of related items and restaurants as ancillary uses.

**Day Care Center.** A facility where, for a portion of a 24 hour day, care and supervision is provided for: 1) children not related to the owner or operator of the facility; or 2) elderly and/or functionally-impaired adults in a protective setting that are not related to the owner or operator.

**Day Care Home.** A residential dwelling where care and supervision is provided by a permanent occupant of the dwelling for: 1) children not related to the owner or operator of the facility; or 2) elderly and/or functionally-impaired adults in a protective setting that are not related to the owner or operator of the facility. A child day care home does not include a dwelling that receives children from a single household. For the purposes of applying district dimensional standards, day care homes are subject to the standards for the dwelling type.

**Drive-Through Facility.** That portion of a business where business is transacted directly with customers via a service window that allows customers to remain in their vehicle. A drive through facility is approved separately as a principal use in conjunction with other principal uses such as restaurants and financial institutions. A standalone ATM is not considered a drive-through facility for the purposes of this definition and is regulated separately.

**Dwelling - Above the Ground Floor.** Dwelling units located within a single multi-story buildings located above non-residential uses on the ground floor or to the rear non-residential uses on the ground floor. In the case of dwelling units located behind non-residential uses on the ground floor, non-residential uses must front on the primary street frontage.

**Dwelling - Accessory Dwelling Unit.** An additional dwelling unit associated with and incidental to a principal single-family – detached or attached or two-family dwelling on the same lot. An accessory dwelling unit must include separate cooking and sanitary facilities, with its own legal means of ingress and egress, and is a complete, separate dwelling unit. The accessory dwelling unit must be within or attached to the principal dwelling unit structure or within an existing structure, such as a garage or carriage house, and designed so that the appearance of the principal structure remains that of a single-family residence. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.

**Dwelling - Age-Restricted Housing.** A multi-family dwelling where each unit is occupied by at least one person who is 55 years of age or over. Age-restricted housing must meet all district design and dimensional standards for multi-family dwellings unless specific standards are cited for such housing. When a district permits dwellings about the ground floor, age-restricted housing may also be developed and designed as such. Age-restricted housing may also be called independent living facilities.

**Dwelling - Manufactured Home.** A manufactured home dwelling is a prefabricated structure that is regulated by the U.S. Department of Housing and Urban Development (HUD), via the Federal National Manufactured Housing Construction and Safety Standards Act of 1974, rather than local building codes. A manufactured home is built in a factory on an attached chassis before being transported to a site. Manufactured homes include those transportable factory built housing units built prior to the Federal National Manufactured Housing and Safety Standards Act (HUD Code), also known as mobile homes. Modular buildings and modular homes are not considered manufactured homes, and refer to a method of construction.

**Dwelling - Multi-Family.** A structure containing three or more attached dwelling units used for residential occupancy. A multi-family dwelling does not include a townhouse dwelling.

**Dwelling - Townhouse.** A structure consisting of three or more dwelling units, the interior of which is configured in a manner such that the dwelling units are stacked horizontally or vertically, separated by a party wall, ceiling, or floor. A townhouse is typically designed so that each unit has a separate exterior entrance. A townhouse dwelling does not include a multi-family dwelling.

**Dwelling - Single-Family - Detached.** A structure containing only one dwelling unit on a single lot.

**Dwelling - Single-Family - Attached.** A structure that that contains two dwelling units attached by a party wall at a lot line but located on separate lots.

**Dwelling - Two-Family.** A structure containing two dwelling units on a single lot.

**Educational Facility - Primary or Secondary.** A public, private, or parochial facility that offers instruction at the elementary, junior high, and/or high school levels.

**Educational Facility - University or College / Vocational School.** A "university" or "college" is a facility for post-secondary higher learning that is authorized to award associate, baccalaureate, or higher degrees, or a seminary. Universities or colleges include ancillary uses such as, but not limited to, dormitories, cafeterias, restaurants, retail sales, indoor or outdoor recreational facilities, and similar uses. A "vocational school" is a specialized institution of learning which offers secondary or post-secondary education in industrial, clerical, computer, managerial, automotive, repair (electrical, plumbing, carpentry, etc.), commercial skills, or a business conducted as a commercial enterprise, such as a school for general educational development or commercial driving school. A vocational school also applies to privately operated schools that do not offer a complete educational curriculum.

**Farmers Market.** Temporary use of structures and/or land for the sale of a variety of fresh fruits, flowers, vegetables, or ornamental plants, and other locally produced farm and food products, including value-added products, directly to consumers from two or more farmers or from vendors that have taken such items on consignment for retail sale.

**Financial Institution.** A bank, savings and loan, credit union, or mortgage office.

**Food Truck Park - Minor.** The use of land designed to accommodate two to four food truck vendors offering food and/or beverages for sale to the public as the primary use of the property, which may include seating areas for customers.

**Food Truck Park - Major.** The use of land designed to accommodate five or more food truck vendors offering food and/or beverages for sale to the public as the primary use of the property, which may include seating areas for customers.

**Food Truck Vendor.** A motor vehicle, or a food trailer towed by another vehicle, designed and equipped to sell food and/or beverages directly to consumers. It does not include wholesale food distributors. The vendor physically reports to and operates from a commissary kitchen for servicing, restocking, and maintenance each operating day.

**Fraternity/Sorority.** A structure used by a chartered fraternal or sororal membership organization or association, used as a residence and/or a dining and recreational facility for members of organizations or associations who are students at a university, which permits the organization or association to use its facilities because of the relationship of such organization or association to the body of students enrolled in such institution.

**Freight Terminal.** A facility for freight pick-up or distribution by rail, air, truck, or shipping transport.

**Funeral Home.** An establishment where the dead are prepared for burial display and for rituals before burial or cremation, including chapels for the display of the deceased and the conducting of rituals before burial or cremation, and crematoriums.

**Gas Station.** An establishment where fuel for vehicles is stored and dispersed from fixed equipment into the fuel tanks of motor vehicles. A gas station may also include ancillary retail uses, an ancillary car wash bay, ancillary minor vehicle repair facilities, and solar and/or electric charging stations.

**Golf Course/Driving Range.** A tract of land designed with at least nine holes for playing a game of golf and improved with tees, greens, fairways, and hazards. A golf course may include a clubhouse, restrooms and shelters as ancillary uses. A driving range may be designed as a standalone facility or included as part of a golf course, which is defined as a tract of land equipped with distance markers, clubs, balls, and tees for practicing the hitting of golf balls, and may include a snack-bar and pro-shop.

**Government Office.** Offices owned, operated, or occupied by a governmental agency to provide a governmental service to the public. Government offices do not include public safety or public works facilities.

**Greenhouse/Nursery - Retail.** An establishment where flowers, shrubbery, vegetables, trees, and other horticultural and floricultural products are propagated and sold, and may include gardening and landscape supplies and products, such as hardware, garden tools and utensils, paving stones and bricks, and other related items for sale.

**Group Home.** A group care facility in a residential dwelling for: 1) care of persons in need of personal services or assistance essential for activities of daily living; 2) care of persons in transition or in need of supervision; or 3) the protection of the individual. Group homes include facilities for drug and alcohol rehabilitation and those transitioning from homeless status. Group home does not include facilities for adults or minors who have been institutionalized for criminal conduct and require a group setting to facilitate transition into society.

**Halfway House.** A residential facility for adults or minors who have been institutionalized for criminal conduct and who require a group setting to facilitate the transition to a functional member of society.

**Healthcare Institution.** Facilities for primary health services and medical or surgical care to people, primarily in-patient, and including, as an integral part of the institution, related facilities such as laboratories, outpatient facilities, dormitories, or educational facilities, and ancillary uses such as, but not limited to, cafeterias, restaurants, retail sales, and similar uses.

**Heavy Retail, Rental, and Service.** Retail, rental, and/or service establishments of a heavier and larger-scale commercial character typically requiring permanent outdoor service or storage areas and/or partially enclosed structures. Examples of heavy retail, rental, and service establishments include large-scale home improvement centers with outdoor storage, display, and rental components, lumberyards, truck rental establishments, and sales, rental, and repair of heavy equipment. Wholesale establishments that sell to the general public, including those establishments where membership is required, are considered heavy retail, rental, and service establishments.

**Helipad.** An area of land or portion of a structure used for the landing and take-off of helicopters with no facilities for service or permanent basing of such aircraft.

**Heliport.** A designated landing area for discharging or picking up passengers or goods by helicopter or similar vertical lift aircraft, and includes terminal facilities for passengers, goods, aircraft servicing, or storage.

**Hotel.** A facility that provides sleeping accommodations for a fee and customary lodging services. Related ancillary uses include, but are not be limited to, meeting facilities, restaurants, bars, and recreational facilities for the use of guests.

**Industrial - Artisan.** A manufacturing establishment for artisan-related crafts that are more intensive uses, such as small-scale metalworking, glassblowing, furniture making, pottery, leathercraft, hand-woven articles, and related items.

**Industrial - Heavy.** The manufacturing of products from processed or unprocessed raw materials, including processing, fabrication, assembly, treatment, and packaging of such products, and incidental storage, sales, and distribution of such products. This manufacturing may produce noise, vibrations, illumination, or particulate that is perceptible to adjacent land users. These industrial uses typically have ancillary outdoor storage areas.

**Industrial - Light.** The manufacturing from previously prepared materials of finished products or parts, including processing, fabrication, assembly, treatment and packaging of such products, and incidental storage, sales, and distribution of such products, provided all manufacturing activities are contained entirely within a building, and noise, odor, smoke, heat, glare, and vibration resulting from the industrial activity are confined entirely within the building. A light industrial use may also include a showroom, ancillary sales of products related to the items manufactured or stored on-site, and/or ancillary outdoor storage.

**Industrial Design.** An establishment where the design, marketing, and/or brand development of various products are researched and developed typically integrating the fields of art, business, science, and engineering. An industrial design establishment may create prototypes and products, but may not mass manufacture products from the premises.

**Live Entertainment - Ancillary Use.** A live performance, performed live by one or more persons including, but not limited to, musical acts including disc jockeys (DJs), theatrical plays, performance art, stand-up comedy, and magic, included as part of the operation of a bar, restaurant, amusement facility, or similar use. As an ancillary use, the other principal use operating on the site must be open to the public during hours when no performance is scheduled. Live entertainment - ancillary use is approved separately as a principal use. Live entertainment - ancillary use does not include:

1. Any sexually-oriented business.
2. Nightclubs.
3. Live performance venue.
4. Periodic entertainment at educational facilities or places of worship, performances at cultural facilities, performances at reception facilities, and performances at weddings and similar religious events.
5. Incidental entertainment, which is defined as background music provided at a bar or restaurant.

**Live Performance Venue.** A facility for the presentation of live entertainment, including musical acts including disc jockeys (DJs), theatrical plays, stand-up comedy, and similar performances. Performances are scheduled in advance and tickets are required for admission and are available for purchase in advance, though tickets may be purchased at the venue's box office on the day of the performance. A live performance venue is only open to the public when a live performance is scheduled. A live performance venue may include classroom space utilized during hours it is not open to the public for a performance. A live performance venue may include concession stands, including sale of alcohol, but only when it is open to the public for a performance. A live performance venue does not include any sexually-oriented businesses or nightclubs.

**Lodge/Meeting Hall.** A facility operated by an organization or association for a common purpose, such as, but not limited to, a meeting hall for a fraternal or social organization or a union hall, but not including clubs organized primarily for-profit or to render a service which is customarily carried on as a business.

**Manufactured Home Park.** A parcel of land with single control or unified ownership that has been planned and improved for the placement of manufactured homes for residential use.

**Marina.** A waterfront-dependent facility offering the sale or rental of boats and marine sporting equipment, and the servicing, repair, or storage of the same. A marina may also provide travel-lift services, slip rental, gasoline, sanitary pumpout service, and food and drink.

**Medical/Dental Office.** A facility operated by one or more physicians, dentists, chiropractors, psychiatrists, physiotherapists, or other licensed practitioners of the healing arts for the examination and treatment of persons solely on an outpatient basis. Medical/dental offices also include alternative medicine clinics, such as acupuncture and holistic therapies, and physical therapy offices for physical rehabilitation.

**Micro-Brewery.** A facility for the production and packaging of malt beverages of alcoholic content for wholesale distribution, with a capacity of less than 15,000 barrels per year and may include a tasting room for consumption on-premises. A tasting room allows customers to taste/consume products manufactured on site and purchase beverages manufactured on site and related items. Brewery facilities that exceed this capacity are considered light industrial uses.

**Micro-Distillery.** A facility for the production and packaging of alcoholic beverages in quantities not to exceed twelve 12,000 gallons per year and may include a tasting room for consumption on-premises. A tasting room allows customers to taste/consume products manufactured on site and purchase beverages manufactured on site and related items. Distillery facilities that exceed this capacity are considered light industrial uses.

**Micro-Winery.** A facility for the production and packaging of any alcoholic beverages obtained by the fermentation of the natural contents of fruits or vegetables, containing sugar, including such beverages when fortified by the addition of alcohol or spirits, in quantities not to exceed 25,000 gallons per year and may include a tasting room for consumption on-premises. A tasting room allows customers to taste/consume products manufactured on site and purchase beverages manufactured on site and related items. Wineries that exceed this capacity are considered light industrial uses.

**Movie Studio.** Facilities for the production of motion pictures and film, including stages, exterior sets, film laboratories, sound recording facilities, construction, repair and storage facilities, caretaker and temporary housing, related commercial vehicles, and accessory fabrication activities.

**Neighborhood Commercial Establishment.** A commercial use within a primarily residential neighborhood that is non-residential in its original construction and/or use.

**Nightclub.** An establishment that provides entertainment of a participatory nature, including disc jockeys (DJs), by providing a place for dancing designed with an area designated as a dance floor, including any stage area; however portions of the floor area may be set up for alcohol service, including a bar counter, with or without stools, and other seating areas. A nightclub is only open to the public when it is providing such entertainment and admission (cover charge) is generally charged for admittance.

**Office.** An establishment that engages in the processing, manipulation, or application of business information or professional expertise. Such an office may or may not offer services to the public. An office is not materially involved in fabricating, assembling, or warehousing of physical products for the retail or wholesale market, nor engaged in the repair of products or retail services. An office does not include financial institution, government office, or industrial design.

**Outdoor Dining.** A seating area that is located outdoors and contiguous to a restaurant or bar, typically in addition to an indoor seating area. Outdoor dining is approved separately as a principal use. Outdoor dining areas may be roofed or covered with an awning.

**Parking Lot.** An open, hard-surfaced area, other than a street or public way, used for the storage of operable vehicles, whether for compensation or at no charge.

**Parking Structure.** A structure of one or more levels or floors used for the parking or storage of operable vehicles, whether for compensation or at no charge.

**Passenger Terminal.** A facility for the handling, receiving, and transferring of passengers.

**Pay Day/Title Loan Agency.** An establishment providing loans to individuals in exchange for receiving personal checks or the original title to the borrower's motor vehicle as collateral.

**Personal Service Establishment.** An establishment that provides frequent or recurrent needed services of a personal nature. Typical uses include, but are not limited to, beauty shops, barbershops, tanning salons, electronics repair shops, nail salons, laundromats, health clubs, dry cleaners, and tailors.

**Place of Worship.** A facility where persons regularly assemble for religious purposes and related social events, and may include group housing for persons under religious vows or orders. Places of worship may also include ancillary day care facilities and/or classrooms for weekly religious instruction.

**Public Park.** A facility that serves the recreational needs of residents and visitors. Public park includes, but is not limited to, playgrounds, ballfields, football fields, soccer fields, basketball courts, tennis courts, dog parks, skateboard parks, passive recreation areas, and gymnasiums. Public parks may also include non-commercial indoor or outdoor amusement facilities, including zoos and amphitheaters, ancillary uses such as, but not limited to, restaurant and retail establishments, and temporary outdoor uses such as festivals and performances.

**Public Safety Facility.** A facility operated by and for the use of public safety agencies, such as the fire department and the police department, including the dispatch, storage, and maintenance of police and fire vehicles. Public safety facilities include shelter and training facilities for canine units of public safety agencies.

**Public Works Facility.** A facility operated by the parish public works department to provide parish services, including dispatch, storage, and maintenance of municipal vehicles.

**Reception Facility.** A facility that provides hosting and rental services of a banquet hall or similar facilities for private events including, but not limited to, wedding receptions, holiday parties, and fundraisers, with food and beverages that are prepared and served on-site or by a caterer to invited guests during intermittent dates and hours of operation. Live entertainment may be provided as an ancillary use as part of an event. A reception facility is not operated as a restaurant with regular hours of operation.

**Recreational Vehicle (RV) Park.** Land used for the accommodation of two or more recreational vehicles for transient dwelling purposes.

**Research and Development.** A facility where research and development is conducted in industries that include, but are not limited to, biotechnology, pharmaceuticals, medical instrumentation or supplies, communication, and information technology, electronics and instrumentation, and computer hardware and software. A research and development establishment may create prototypes of products, but may not manufacture products for direct sale and distribution from the premises.

**Residential Care Facility.** A licensed group care facility that provides 24-hour medical or non-medical care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living, or for the protection of the individual. A residential care facility includes nursing homes, assisted living, hospice care, and continuum of care facilities. Continuum of care facilities may also include independent living facilities as part of the continuum. Residential care facilities must meet all district design and dimensional standards for multi-family dwellings unless specific standards are cited for such housing. When a district permits dwellings above the ground floor, residential care facilities may also be developed and designed as such.

**Restaurant.** An establishment where food and drinks are provided to the public, primarily for on-premises consumption by seated patrons. All premises and activities where alcohol is served (including special events) are regulated by Chapter 4 of the Caddo Parish Code of Ordinances. A restaurant may provide facilities for private events including, but not limited to, wedding receptions, holiday parties, and fundraisers, with food and beverages that are prepared and served on-site. Private events may be hosted either during regular hours of operation or during such time as the restaurant is closed to the public. However, an establishment operating as a restaurant must have hours of operation open to the public and have a full-service kitchen.

**Retail Goods Establishment.** An establishment that provides physical goods, products, or merchandise directly to the consumer, where such goods are typically available for immediate purchase and removal from the premises by the purchaser. Sale of alcohol products is regulated separately as retail sales of alcohol.

**Retail Sales of Alcohol.** Retail sales of alcoholic beverages in factory original containers for consumption off-premises. Retail Sales of Alcohol is divided into: 1) sales of beer/wine, which are malt beverages of alcoholic content (beer) and alcoholic beverages obtained by the fermentation of the natural contents of fruits or vegetables, containing sugar (wine); and 2) sales of liquor, which is an alcoholic beverage made by distillation rather than by fermentation.

**Salvage Yard.** Land where vehicles or other machinery are collected, accumulated, or stored, and broken up, where parts may be saved and processed for resale. This includes any land where two or more wrecked, junked, burned, salvaged, disassembled, or inoperative motor vehicles are collected, accumulated, or stored not within a completely enclosed structure.

**Self-Storage Facility: Climate-Controlled.** A facility for the storage of personal property where individual renters control and access individual storage spaces located within a fully enclosed building that is climate controlled. Ancillary retail sales of related items, such as moving supplies, and facility offices may also be included. Rental of vehicles and other equipment for moving is a separate use from self-storage facility. The heavy retail, rental, and service use must be allowed within the district and requires separate approval.

**Self-Storage Facility: Outdoor.** A facility for the storage of personal property where individual renters control and access individual storage spaces and where each storage unit has individual access from the outdoors. Ancillary retail sales of related items, such as moving supplies, and facility offices may also be included. Rental of vehicles and other equipment for moving is a separate use from self-storage facility. The heavy retail, rental, and service use must be allowed within the district and requires separate approval. For purposes of this Code, self-storage facility: outdoor is considered synonymous with self-storage warehouse, self-storage facility, mini-warehouse, or mini-storage.

**Sexually-Oriented Business.** Any establishment that is an adult arcade, adult bookstore, adult novelty store, adult video store, adult cabaret, adult motel, adult motion picture theater, dual purpose business, escort agency, exotic dance service, or semi-nude model studio as defined in this section.

1. **Adult Bookstore, Adult Novelty Store, or Adult Video Store.** A commercial establishment that devotes 50% or more of its interior sales or display space to the sale or rental, for any form of consideration, of any one or more of the following:
  - a. Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, video cassettes, compact discs, digital video discs, slides, or other visual representations which are characterized by their emphasis upon the exhibition or description of specified sexual activities or specified anatomical areas.
  - b. Instruments, devices, or paraphernalia which are designed for use or marketed primarily for stimulation of human genital organs or for sadomasochistic use or abuse of themselves or others.
2. **Adult Arcade.** A business where, for any form of consideration, one or more still or motion picture projectors, slide projectors or similar machines are used to show films, motion pictures, video cassettes, DVD, slides, computer generated graphics, or other photographic reproductions which are characterized by an emphasis upon the depiction or description of specified sexual activities or specified anatomical areas.
3. **Adult Cabaret.** A business that features dancers, go-go dancers, exotic dancers or similar entertainers, or live entertainment, in which persons regularly appear in a state of semi-nudity, or where live performances are characterized by the exposure of specified anatomical areas or by specified sexual activities. Adult cabaret establishments specifically exclude minors, or minors are specifically prohibited by statute or ordinance, regardless of whether any such business is licensed to sell alcoholic beverages.
4. **Adult Motion Picture Theater.** A business used for presenting motion pictures that are distinguished or characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical areas for observation by patrons.
5. **Adult Motel.** A motel or similar business establishment that rents, leases, or lets any room for less than a 10 hour period, or rents, leases or lets any single room more than twice in a 24 hour period.
6. **Dual Purpose Business.** A commercial establishment that devotes at least 20% of its interior sales or display space to the sale or rental, for any form of consideration, of any one or more of the following:
  - a. Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, video cassettes, compact discs, digital video discs, slides, or other visual representations which are characterized by their emphasis upon the exhibition or description of specified sexual activities or specified anatomical areas.
  - b. Instruments, devices, or paraphernalia which are designed for use or marketed primarily for stimulation of human genital organs or for sadomasochistic use or abuse of themselves or others.
7. **Escort Agency.** A person or business association who, whether on or off the licensed premises, furnishes, offers to furnish, or advertises to furnish escorts, as defined herein, for compensation.
8. **Exotic Dance Service.** Any business or person who provides exotic dancers to perform at a private residence, business or other location (other than an adult cabaret).
9. **Semi-Nude Model Studio.** Any place where a person, who regularly appears in a state of semi-nudity, is provided for money or any form of consideration to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by other persons. It is a defense to prosecution for any violation of this definition that a person appearing in a state of nudity or semi-nudity did so in a modeling class operated in accordance with the provisions of the Caddo Parish Code of Ordinances.
10. The following definitions describe the sexually-oriented activities contained within the general definitions for the above sexually-oriented business:
  - a. **Sexually Oriented Devices.** Any artificial or simulated specified anatomical area or other device or paraphernalia that is designed in whole or part for specified sexual activities.
  - b. **Specified Anatomical Area.** Less than completely and opaquely covered human genitals, anus, and the female breast areola or nipple, or human male genitals in a discernible turgid state, even if completely and opaquely covered.



- c. **Specified Sexual Activities.** Any activity that includes human genitals in a state of sexual stimulation or arousal; acts of human masturbation, sexual intercourse, or sodomy; or fondling or erotic touching of human genitals, pubic regions, buttocks, or female breasts, even if completely or opaquely covered.

**Shelter Housing.** A facility that provides temporary or transitional shelter for the homeless in general or for specific populations of the temporary homeless, such as domestic violence shelters and runaway shelters.

**Single Room Occupancy (SRO).** A residential facility where individual secure rooms, which do not have full kitchens or cooking facilities, are rented to a single- or two-person household.

**Solar Farm.** An energy system operated by a public, private, or cooperative company for the generation, transmission, distribution, storage, or processing of solar energy for the purposes of heating and cooling, electricity generation, and/or water heating.

**Social Service Center.** A service that provides advice or assistance on matters including career guidance, chemical or alcohol abuse, and health concerns but does not include in-patient, overnight, or custodial care facilities that provide living quarters for recipients of the service or the staff. A counseling or training service does not include medical examinations, dispensing of drugs or medication, or other treatments normally conducted in a hospital or clinic. A counseling or training service does not include employment agencies or offices for private attorneys, psychiatrists, psychologists, and other private practitioners that operate for-profit.

**Specialty Food Service.** A business that specializes in the sale of certain food products, such as a delicatessen, bakery, candy maker, meat market, catering business, cheesemonger, coffee roaster, frozen desserts, or fishmonger, and may offer areas for ancillary retail sales or restaurants that serve the products processed on-site. Specialty food service also includes preparation, processing, canning, or packaging of food products where all processing is completely enclosed and there are no outside impacts.

**Storage Yard - Outdoor.** The storage of material outdoors as a principal use of land for more than 24 hours.

**Temporary Contractor's Office.** A temporary structure utilized as a watchman's quarters, construction office, equipment shed, or sales center during the construction of a new development.

**Temporary Outdoor Entertainment.** A temporary live entertainment event, such as the performance of live music, revue, or play within an outdoor space. Temporary outdoor entertainment event includes fireworks shows, horse shows, carnivals/circuses, temporary worship services, and others.

**Temporary Outdoor Sales.** Temporary uses, which may include temporary structures, where goods are sold, such as consignment auctions, arts and crafts fairs, flea markets, rummage sales, temporary vehicle sales, and holiday sales, such as Christmas tree lots and pumpkin sales lots. This temporary use category does not include outdoor sales related to a retail goods establishment where such goods are part of the establishment's regular items offered for purchase.

**Temporary Outdoor Storage Container.** Temporary self-storage containers delivered to a residence or business owner to store belongings, and then picked up and returned to a warehouse until called for.

**Transient Vacation Rentals.** A dwelling or a room or suites of rooms, with or without culinary facilities, that is subject to a transient vacation rental agreement with an occupancy duration of less than 30 days. All transient vacation rentals must be licensed by the Parish Administrator.

**Truck Repair.** Establishments involved in the repair and service of trucks. As used in this definition the term truck does not include any vehicle whose maximum gross weight is 10,000 pounds or less as rated by the Louisiana Office of Motor Vehicles.

**Truck Stop.** A structure or land used or intended to be used primarily for the retail sale of fuel for trucks and, usually, incidental service or repair of trucks. The site may also include attendant eating, sleeping, or truck parking facilities. As used in this definition, the term truck does not include any vehicle whose maximum gross weight is 10,000 pounds or less as rated by the Louisiana Office of Motor Vehicles. Truck stops may include video gaming if they meet the regulations and requirements of the Louisiana Gaming Control Board and Louisiana Administrative Code.

**Utility.** Facilities that produce and/or transmit basic services, such as gas, sewer, water, cable, or communications, including large-scale developments such as electrical substations, high voltage transmission lines, and water towers and tanks. Utilities do not include public works facilities, wireless telecommunications, wind energy systems, or solar farms.

**Vehicle Dealership.** An establishment that sells or leases new or used automobiles, vans, motorcycles, and/or all-terrain vehicles (ATV) vehicles, or other similar motorized transportation vehicles. A motor vehicle dealership may maintain an inventory of the vehicles for sale or lease either on-site or at a nearby location, and may provide on-site facilities for the repair and service of the vehicles sold or leased by the dealership. Vehicle dealerships do not include truck, trailer, boat, or heavy equipment sales, which are considered heavy retail, rental, and service.

**Vehicle Operations Facility.** A facility for the dispatch, storage, and maintenance of emergency medical care vehicles, taxicabs and similar vehicles for hire, school buses, utility vehicles, and similar vehicles. Vehicle operations facility does not include a public works or public safety facility.

**Vehicle Rental.** An establishment that rents automobiles and vans, including incidental parking and servicing of rental vehicles. A motor vehicle rental establishment may maintain an inventory of the vehicles for sale or lease either on-site or at a nearby location, and may provide on-site facilities for the repair and service of the vehicles sold or leased by the dealership. Vehicle rental does not include truck rental establishments or rental of heavy equipment, which is considered part of heavy retail, rental, and service.

**Vehicle Repair - Major.** A business that provides services in engine rebuilding, major reconditioning of worn or damaged motor vehicles, motorcycles, all-terrain vehicles (ATV), recreational vehicles and trailers, towing and collision service, including body, frame or fender straightening or repair, and painting of motor vehicles, and may include minor vehicle repair services.

**Vehicle Repair – Minor.** A business the provides services in minor repairs to motor vehicles, motorcycles, and all-terrain vehicles (ATV) vehicles, including repair or replacement of cooling, electrical, fuel and exhaust systems, brake adjustments, relining and repairs, wheel servicing, alignment and balancing, repair and replacement of shock absorbers, and replacement or adjustment of mufflers and tail pipes, hoses, belts, light bulbs, fuses, windshield wipers/wiper blades, grease retainers, wheel bearings, and the like.

**Warehouse.** An enclosed facility for the storage and distribution of manufactured products, supplies, and/or equipment.

**Wholesale Establishment.** A business where goods are sold to either retailers, or to industrial, commercial, institutional, or other professional business users, or to other wholesalers and related subordinated services.

**Wind Energy System.** An energy system operated by a public, private, or cooperative company for the generation, transmission, distribution, or processing of wind energy.

**Wireless Telecommunications.** Towers, antennas, and facilities used to transmit and receive signals that facilitate wireless telecommunications. The following definitions describe the wireless telecommunications infrastructure described within the general definition for wireless telecommunications:

1. **Antenna.** A specific device, the surface of which is used to transmit and/or receive signals transmitted to or from other antennas. This does not include satellite dish antennae.
2. **Facility.** A structure used to house and protect the equipment necessary for processing telecommunications signals, which may include air conditioning equipment and emergency generators. Facility also includes any necessary equipment that facilitates wireless transmission.
3. **Tower.** A structure designed and constructed to support one or more wireless telecommunications antennae and including all appurtenant devices attached to it.



## ARTICLE 6. USE STANDARDS

- 6.1 PRINCIPAL USE STANDARDS
- 6.2 TEMPORARY USE STANDARDS

### 6.1 PRINCIPAL USE STANDARDS

Where applicable, principal uses are required to comply with all use standards of this section, whether a permitted or special use, in addition to all other regulations of this Code.

#### A. Airport, Heliport, and Helipad

1. All facilities must comply with all Federal Aviation Administration requirements. All documentation must be submitted as part of a zoning application and prior to issuance of a building permit.
2. Any structures for such facilities must be set back a minimum of 50 feet from any residential district lot line.

#### B. Animal Care Facility, Animal Shelter, and Commercial Breeder

The following standards apply to all animal care facilities, animal shelters, and commercial breeders. However, animal shelters operated by a public agency are exempt from these standards.

1. Exterior exercise areas must be located in the interior side or rear yard. Exterior exercise areas must provide covered areas over a minimum of 30% of the exterior area to provide shelter against weather.
2. The permitted hours for outdoor activities for an animal care facility are between 9:00am and 6:00pm.
3. All overnight boarding facilities must be located indoors. Outdoor boarding facilities for commercial breeders are permitted but must be designed to provide shelter against weather.
4. All animal quarters and exterior exercise areas must be kept in a clean, dry, and sanitary condition.
5. A fence a minimum of six feet and a maximum of seven feet in height is required for all exterior exercise areas and any outdoor boarding quarters.

#### C. Automated Teller Machine - Standalone

The following regulations for a standalone Automated Teller Machines (ATM) do not apply to financial institutions that typically provide services by Automated Teller Machines, whether drive-through or walk-up.

1. A drive-through standalone Automated Teller Machine (ATM) is subject to the following standards:
  - a. A drive-through standalone ATM is permitted only when a drive-through facility is allowed within the district and separate approval is obtained for the drive-through facility, including compliance with all standards for a drive-through facility.
  - b. The drive-through lane must provide a minimum of four stacking spaces.
2. A walk-up standalone Automated Teller Machine (ATM) may not encroach into the public right-of-way unless permission is obtained from the Parish Public Works.

#### D. Bar

All bars require site plan review by the Caddo Parish Planning and Zoning Commission. In cases where special use approval is also required, site plan review will be conducted concurrently.

1. All bars must comply with the requirements of Chapter 4 of the Caddo Parish Code of Ordinances requirements.
2. In addition to site plan requirements, the following elements of operation will be considered:
  - a. The size, location, and configuration of the establishment.
  - b. Days and hours of operation.
  - c. Maximum occupancy loads.
  - d. A noise abatement plan, including any plans for outdoor areas.
  - e. A security plan.
  - f. Exterior lighting design.
3. If outdoor seating is part of the establishment, the site plan must include the total floor area of outdoor seating, and the general location of seats, tables, and other furniture proposed for outdoor seating.
4. If the bar plans an increase in intensity, such as an expansion of floor area or increase in permitted occupancy, the site plan and its additional elements, as required by this section, must be updated and resubmitted for approval. Revised plans must be approved prior to the issuance of any permits.

**E. Bed and Breakfast**

1. The exterior of a bed and breakfast must maintain its original appearance as a single-family dwelling. No parking may be located in front of the front building line.
2. Cooking facilities are prohibited in individual guest rooms.
3. Leasing of a common dining area for social events is prohibited. No retail sales are permitted.
4. Breakfast must be served to guests at a minimum. Meals may only be served to registered guests.
5. Guest stays are limited to a maximum of 14 consecutive days.
6. Bed and breakfasts are limited to a maximum of eight guests.
7. One sign, either freestanding or wall, is permitted. Such sign may not exceed six square feet and is limited to five feet in height.
8. Bed and breakfasts are permitted to host private events including, but not limited to, wedding receptions, holiday parties, and fundraisers, but must obtain a temporary use permit in accordance with Article 16. Private events may include food and beverages that are prepared and served on-site or by a caterer to invited guests. Live entertainment may be provided as an ancillary use as part of an event.

**F. Campground and Recreational Vehicle (RV) Park**

1. The minimum area for a campground or RV park is three acres.
2. Campgrounds and RV parks must comply with all applicable state and parish regulations, including those governing the installation, construction, and/or operation of swimming pools, water supply, sewage disposal, food storage and services, plumbing, structures, electrical wiring, and fire prevention.
3. Management headquarters, recreational facilities, coin operated laundry facilities, cabins for counselors, overnight accommodations, living space, and other uses and structures customarily associated with the operation of a campground or RV park are permitted.

4. Storage of all materials and/or equipment must be within enclosed structures.
5. Year-round residency is prohibited at any campground or RV park. Camping units or recreational vehicles are prohibited from use as a principal residence.
6. A 25 foot setback from the perimeter property line of the campground or RV park is required. Any permanent or semi-permanent structures, such as offices, platforms, ramps, lean-to's, garages, and sheds, are prohibited within this setback. The perimeter setback must be landscaped. Preservation of existing vegetation is encouraged.

**G. Car Wash**

1. Car wash facilities must be screened along interior side and rear lot lines with a solid fence or wall, a minimum of six feet and a maximum of seven feet in height. One shrub a minimum of three feet in height at time of planting must be planted linearly every three feet on-center along such fence or wall.
2. The site must be graded to drain away from adjoining properties.
3. All wash-water generated from the car wash must either:
  - a. Secure a LDEQ Discharge Permit if discharging into the Municipal Separate Sewer System (MS4); or
  - b. Meet the requirements of the Water and Sewer Codes of the Caddo Parish Health Unit if discharging into the storm sewer system.

**H. Casino**

1. All casinos must meet all federal, state and local requirements including, but not limited to, licensing, security, safety and building code requirements.
2. All casinos and gaming establishments are regulated by the Louisiana Gaming Control Board and are subject to the Louisiana Administrative Code regulations. Evidence that the casino's security system, management, and gaming regulations have been approved by the Louisiana Gaming Control Board (or its successor) and/or the Louisiana State Police must be submitted.

**I. Community Garden**

1. Community gardens are limited to the cultivation of herbs, fruits, flowers, or vegetables, including the cultivation and tillage of soil and the production, cultivation, growing, and harvesting of any agricultural, floricultural, or horticultural commodity. It may also include community-gathering spaces for active or passive recreation but playground equipment is prohibited.
2. Greenhouses, including high tunnels/hoop-houses, cold-frames, and similar structures, are permitted to extend the growing season. Accessory structures such as sheds, gazebos, and pergolas are also permitted.
3. Accessory structures and uses for the raising of chickens, fish, and bees are permitted so long as all such structures comply with the accessory structure requirements of Article 7. No other livestock is permitted.
4. Farmstands are permitted and are limited to sales of items grown at the site. Farmstands must be removed from the premises or stored inside a structure on the premises during that time of the year when the use is not open to the public. Only one farmstand is permitted per lot.

**J. Day Care Center and Day Care Home**

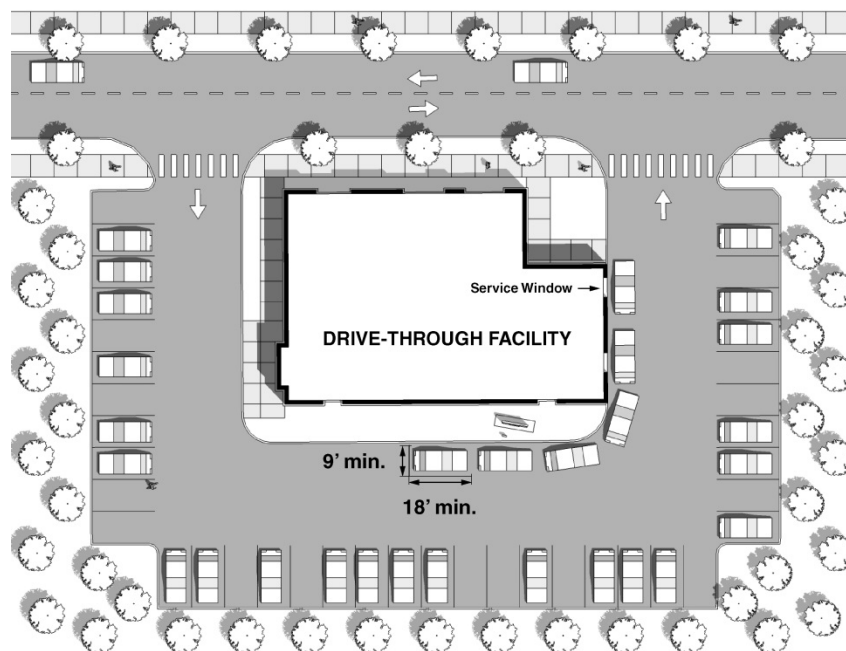
1. Each day care must comply with all applicable state and federal regulations.
2. The operator of a day care must be licensed by the state.

3. A day care home must maintain its original appearance as a residential dwelling.
4. A day care center must provide a pickup/drop off area. When a day care center is part of a multi-tenant retail center, the pickup/drop off area must not interfere with vehicle circulation in the parking lot, including blocking of the drive aisle.

#### K. Drive-Through Facility

1. All drive-through facilities must provide a minimum of three stacking spaces per lane or bay, unless additional stacking spaces are specifically required by this Code. Stacking spaces provided for drive-through uses must be:
  - a. A minimum of nine feet in width, as measured from the outermost point of any service window or bay entrance, to the edge of the driveway, and 18 feet in length. In the case of a recessed service window, the measurement must be taken from the building wall.
  - b. Stacking spaces must begin behind the vehicle parked at a final point of service exiting the drive through aisle, such as a service window or car wash bay (this does not include a menuboard). Spaces must be placed in a single line behind each lane or bay.
2. All drive-through lanes must be located and designed to ensure that they do not adversely affect traffic circulation on adjoining streets. Drive-through lanes on corner lots must not route exiting traffic into adjacent residential neighborhoods.
3. Drive-through facilities must be screened along interior side and rear lot lines with a solid wall or fence, a minimum of six feet and a maximum of seven feet in height. One shrub a minimum of three feet in height at time of planting must be planted linearly every three feet on-center along such fence or wall. This standard does not apply to drive-through facilities within multi-tenant retail centers.
4. A drive-through lane must have bail out capability for all vehicles that enter the drive-through lane. The bailout lane must be a minimum width of 10 feet and run parallel to the drive-through lane. If a bail out lane is also an interior access drive providing access to parking spaces, the bailout lane is limited to a one-way traffic pattern following the direction of the drive-through lane.

**FIGURE 6-1: DRIVE-THROUGH FACILITY**



**L. Dwelling – Accessory Dwelling Unit**

1. No more than one accessory dwelling unit is allowed per lot. Where permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
2. A detached accessory dwelling unit may not exceed the height of the principal dwelling, may not exceed a gross floor area of 60% of the gross floor area of the principal dwelling or 1,800 square feet, whichever is less.
3. Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must be located 10 feet from any lot line and from any principal building.
4. No additional parking is required for an accessory dwelling unit. Required parking for the principal structure must be maintained.

**M. Dwelling – Manufactured Home**

Manufactured homes must meet the following design standards when not located within a manufactured home park:

1. Manufactured homes shall only operate in allowable zoning districts as indicated on the Use Matrix in Article 5 of this Code. Any zoning district identified as a special exception use, or "E," will location and site plan approval by the Caddo Parish Planning and Zoning Commission in accordance with the provisions of Article 16.5 (Special Exception Use).
2. The front entry must be a dominant feature on the front elevation of a manufactured home, using features such as porches, raised steps and stoops with roof overhangs, or decorative railings.
3. Windows, entrances, bay windows, or other architectural features are required on all street-facing walls.
4. Each manufactured home must utilize roofing materials such as asphalt shingles or similar material, similar in material and appearance to single-family dwellings.
5. The roof design must be a full height roof element with a minimum pitch of 3:12.
6. All manufactured homes must be designed with skirting that is constructed of fire-resistant material that meets the requirements of the building code
7. The manufactured home must be set on a concrete slab or runway, and such slab or runway must be of a size large enough to accommodate a manufactured home in such a fashion that the concrete will extend at least one inch around the walls of the manufactured home on all sides.

**N. Dwelling - Multi-Family or Townhouse or Single Room Occupancy**

1. Façades must be designed with consistent materials and treatments that wrap around all street-facing façades. There must be a unifying architectural theme for the entire multi-family or townhouse development, utilizing a common vocabulary of architectural forms, elements, materials, or colors in the entire structure.
2. Building facades must include windows, projected or recessed entrances, overhangs, and other architectural features. Three-dimensional elements, such as balconies and bay windows, are encouraged to provide dimensional elements on a façade.
3. The following minimum transparency requirements apply to any façade facing a street and are calculated on the basis of the entire area of the façade:
  - a. Townhouse Dwelling: 15%
  - b. Multi-Family Dwelling or Single-Room Occupancy: 25%



4. Flat roofs must include cornices, parapets, or similar architectural details to add variety and break up the roofline.
5. There must be a minimum separation of 15 feet between sidewalls of rowhouse buildings. Where the front or rear wall of a rowhouse faces the front or rear wall of another rowhouse, the minimum required separation between such buildings must be 30 feet. Driveways and parking areas may be located within this minimum separation area.
6. The following building materials are prohibited on any façade. However, such materials may be used as decorative or detail elements for up to 25% of the façade, or as part of the exterior construction that is not used as a surface finish material.
  - a. Plain concrete block
  - b. Corrugated metal
  - c. Aluminum, steel, or other metal sidings
  - d. Exposed aggregate (rough finish) concrete wall panels
  - e. T-111 composite plywood siding
  - f. Plastic
  - g. Vinyl

**FIGURE 6-2: MULTI-FAMILY DWELLING DESIGN STANDARDS**



**O. Dwelling - Single-Family – Detached, Single-Family – Attached, or Two-Family**

1. A dwelling must have a primary entrance from the façade facing the street. The front entry must be a dominant feature on the front elevation of a home and an integral part of the structure, using features such as porches, raised steps and stoops with roof overhangs, or decorative railings to articulate the front façade.

2. Windows, entrances, porches, or other architectural features are required on all street-facing façades to avoid the appearance of blank walls.
3. A 15% minimum transparency requirement applies to any façade and is calculated on the basis of the entire area of the façade.

**FIGURE 6-3: SINGLE-FAMILY DWELLING DESIGN STANDARDS**



#### **P. Food Truck Park – Major or Minor**

Each individual food truck vendor within a food truck park must meet the requirements of Section 6.2.D.1 below. Food truck parks must meet the standards of this Section. Both major and minor food truck parks require site plan review by the Executive Director.

##### **1. General Regulations**

- a. All food truck parks must comply with all applicable regulations of the Caddo Parish Health Unit, adopted building codes, International Fire Code, this section, and all other applicable federal, state, and local laws. All food truck parks must be on legally platted lots.
- b. All food truck vendors must leave the food truck park upon closing of the park. If a commissary is provided on-site and the food truck vendor is approved to use the site's commissary, then the food truck vendor will not have to move from the site each day.
- c. There must be a designated manager of the site that is responsible for the orderly organization of food truck vendors, the cleanliness of the site, and the site's compliance with all rules and regulations during business hours.
- d. At least one permanent restroom within 500 feet of each food truck vendor must be made accessible to food truck park patrons while the food truck park is open.
- e. Food truck parks may be standalone establishments or may be located on a property with another principal use. These properties must be designed to be able to accommodate all required development standards for all primary uses.
- f. Food truck parks that are eligible to sell alcohol may do so provided they meet the requirements of Chapter 4 of the Caddo Parish Code of Ordinances. Alcohol may only be sold from a fixed location.

- g. Food truck vendors cannot park on unimproved surfaces.
- h. One on-premise sign is permitted at each entrance identifying the food truck park subject to the sign regulations for the applicable zoning district as said in Article 9 of this Code. Each food truck vendor may have attached signage.
- i. No temporary use permits for individual food truck vendors are required within food truck parks.
- j. All food truck parks outside of those located in the D-1 District must provide off-street parking. Off-street parking may be provided by way of shared or joint off-site parking arrangements within 1,000 feet of the park. One space is required for each 300 square feet of lot area.
- k. Park owners are encouraged to provide for an aesthetically pleasing environment which includes shade and seating elements in addition to groundcover and pervious paving. The Executive Director or Caddo Parish Planning and Zoning Commission may allow for alternative compliance as it pertains to landscaping requirements as necessary.
- l. All food truck parks must comply with the noise regulations as required per parish regulations.
- m. All food truck parks must comply with all adopted floodplain regulations.

## 2. Site Plan Review

The following information is required for site plan review for a major or minor food truck park:

- a. The land area included within the property, the zoning classification of adjacent properties, all public and private rights-of-way and easements bounding and intersecting the site, and a legal description of the platted lots of the proposed site and the boundaries.
- b. The location of each proposed permanent structure on the site and pads for food truck vendors, and identification of any proposed outdoor entertainment locations and seating areas.
- c. The location, width, and surface material of driving lanes and food truck vendors pads.
- d. The location of fire hydrants.
- e. The dimensions and capacities of parking areas and loading areas.
- f. All pedestrian walks, patios, and open areas for use by tenants or the public.
- g. The location, height, and materials of all screening mechanisms.
- h. The location, size, height, and orientation of all lighting and signs.
- i. Location and screening of refuse containers, mechanical equipment, and outside storage or display.
- j. Location and number of provided seating and eating areas.
- k. All proposed phasing of the park (if applicable).
- l. Location, height, separation of buildings, including location of restrooms.
- m. Location and type of electrical outlets provided for each corresponding pad site. Major food truck parks are required to provide electrical and water hookups for each food truck vendor.
- n. Any other items required by the Executive Director, Caddo Parish Planning and Zoning Commission, and Caddo Parish Commission.

### **3. Violations, Suspension/Revocation, and Enforcement**

Any license issued by the Parish will become void should the holder's Caddo Parish Health permit be suspended or revoked. The on-site manager for a food truck park or property allowing transient food truck vendors is required to ensure that no more than the maximum number of food truck vendors is located on the site at any given time. Failure to comply with this numerical limitation authorizes the Executive Director or the Zoning Administrator to suspend and/or revoke the Certificate of Occupancy. The Director of Finance is authorized to revoke and withhold any food truck vendor's license for vendors and/or locations at their discretion if there are documented repeated violations of this section. The Director of Public Works is authorized to discontinue water service to any property in violation of unauthorized connection to the sewer system and/or unauthorized dumping of grease or waste into the sanitary sewer system. Property Standards, Caddo Parish Planning and Zoning Commission, Building Inspections, and Police Department personnel have full and complete authority to enforce all provisions of this section and have authority to issue citations for violations thereof.

#### **Q. Gas Station**

1. All structures and all pump islands, compressed air connections, and similar equipment must be set back a minimum of 20 feet from interior side and rear lot lines. Structures are exempt from any build-to lines required by the district.
2. The minimum distance between the canopy and the curb line must be 10 feet, and 15 feet from any interior side lot line.
3. Motor vehicle repair is permitted as part of a gas station use. However, repair work is limited only to minor repair work, such as tire or tube repairing, battery changing, lubrication, engine tune-ups, brake and muffler repair or replacement, and similar types of work. Minor repair work does not include replacement of engines, replacement of transmissions, or any body work.
4. Repair of vehicles must not take place within the building front or side yard portions of the property. Storage of all merchandise, auto parts, and supplies must be within an enclosed structure. All outdoor repairs are only allowed in the rear yard and must be screened by a solid fence or masonry wall no less than six feet and no more than eight feet in height. Any vehicles awaiting repair must be stored so that no fluids will drain into the storm sewer system, such as the use of drip pans and other coverings.
5. The ancillary uses of a retail goods establishment and one car wash bay are permitted in connection with the principal gas station use.

#### **R. Group Home, Halfway House, Shelter Housing, and Social Services Center**

1. Such uses are subject to all local and federal regulations, and the regulations of the Louisiana Administrative Code.
2. Group homes, halfway houses, and shelter housing must be located no closer than 1,000 feet from any other existing group home, halfway house, or shelter housing, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on which any other of the same use is located. Any existing group homes, halfway houses, or shelter housing as of the effective date of this Code that do not meet the spacing requirement are deemed conforming. Such deemed conforming status is terminated when the group home, halfway house, or shelter housing ceases to operate or when any required licenses are revoked or not renewed. A group home, halfway house, or shelter housing is not considered to cease operations when it is closed for renovations in conjunction with a lawfully issued building permit.
3. When a group home or halfway house is located within an existing residential structure, the location, design, and operation of such facility must not alter the residential character of the structure.

4. Social service centers must be located no closer than 1,000 feet from any other existing social service center, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on which any other of the same use is located. This includes residential facilities that provide the services of a social service center for non-residents. Any social service centers as of the effective date of this Code that do not meet the spacing requirement are deemed conforming. Such deemed conforming status is terminated when the social service center ceases to operate or when any required licenses are revoked or not renewed. A social service center is not considered to cease operations when it is closed for renovations in conjunction with a lawfully issued building permit.

**S. Live Entertainment - Ancillary Use, Live Performance Venue, or Nightclub**

Live entertainment – ancillary use, live performance venue, or nightclub requires site plan review by the Caddo Parish Planning and Zoning Commission. Where special use approval is required, the site plan review will be conducted concurrently.

1. Live entertainment - ancillary use is considered a separate principal use. Live entertainment – ancillary use may only be established when allowed as a use within a zoning district and in conjunction with another principal use such as a bar, restaurant, amusement facility, or arts studio.
2. In addition to site plan requirements, the following elements of operation will be considered:
  - a. The size of the establishment and the size, location, and configuration of the live entertainment area within the establishment.
  - b. Days and hours of operation of the nightclub.
  - c. For live entertainment – ancillary use, the days and hours of operation for the establishment's general operations as a principal use, and the anticipated days and hours of operation for the live entertainment component.
  - d. Maximum occupancy loads.
  - e. A noise abatement plan that describes the soundproofing measures to be undertaken.
  - f. A security plan.
  - g. For live performance venues, all loading areas.
3. If the live entertainment – ancillary use, live performance venue, or nightclub plans an increase in intensity, such as an expansion of floor area or increase in permitted occupancy, the site plan and its additional elements, as required by this section, must be updated and resubmitted for approval. Revised plans must be approved prior to the issuance of any building permit.

**T. Lodge/Meeting Hall**

1. No more than 30% of the gross floor area may be used as office space for the lodge/meeting hall.
2. Lodges/meeting halls are permitted to serve meals and alcohol on the premises for members and their guests only.
3. Sleeping facilities are prohibited.
4. Lodges/meeting halls leased or used as reception halls must comply with the requirements for reception halls.

**U. Neighborhood Commercial Establishment**

1. Neighborhood commercial establishments are only allowed within existing structures that are non-residential in their construction and/or use as of the effective date of this Code.

2. The following non-residential uses are permitted within a neighborhood commercial establishment:
  - a. Art gallery.
  - b. Arts studio.
  - c. Office.
  - d. Personal services establishment.
  - e. Restaurant.
  - f. Retail goods establishment. As a condition of approval, retail sales of alcohol may or may not be allowed.
3. No off-street parking is required. However, any off-street parking currently provided must be maintained.
4. Drive-through facilities are prohibited.
5. Outside storage or display is prohibited. All business, servicing, processing, and storage uses must be located within the structure.
6. Signs are limited to those allowed in the C-1 District.

#### **V. Outdoor Dining**

1. Outdoor dining is considered a separate principal use. Outdoor dining may only be established when allowed as a use within a zoning district and in conjunction with another principal use such as a bar or restaurant.
2. Outdoor dining must not interfere with any pedestrian access or parking spaces and aisles.
3. Outdoor dining areas must be located on private property unless otherwise approved by the Parish Public Works to be located in the right-of-way. The Parish Public Works may require seating areas located in the right-of-way to be delineated through paint or structures to prevent unauthorized encroachments.
4. An outdoor dining area for an establishment must be as continuous as possible by locating the outdoor dining area in a single portion of an establishment's frontage.
5. When a structure is required to be constructed at a build-to line, the structure may have up to 50% or 60 linear feet of the front façade, whichever is less, designated as outdoor dining within a maximum setback of 25 feet from the required build-to line.

#### **W. Parking Lot and Parking Structure (Principal Use)**

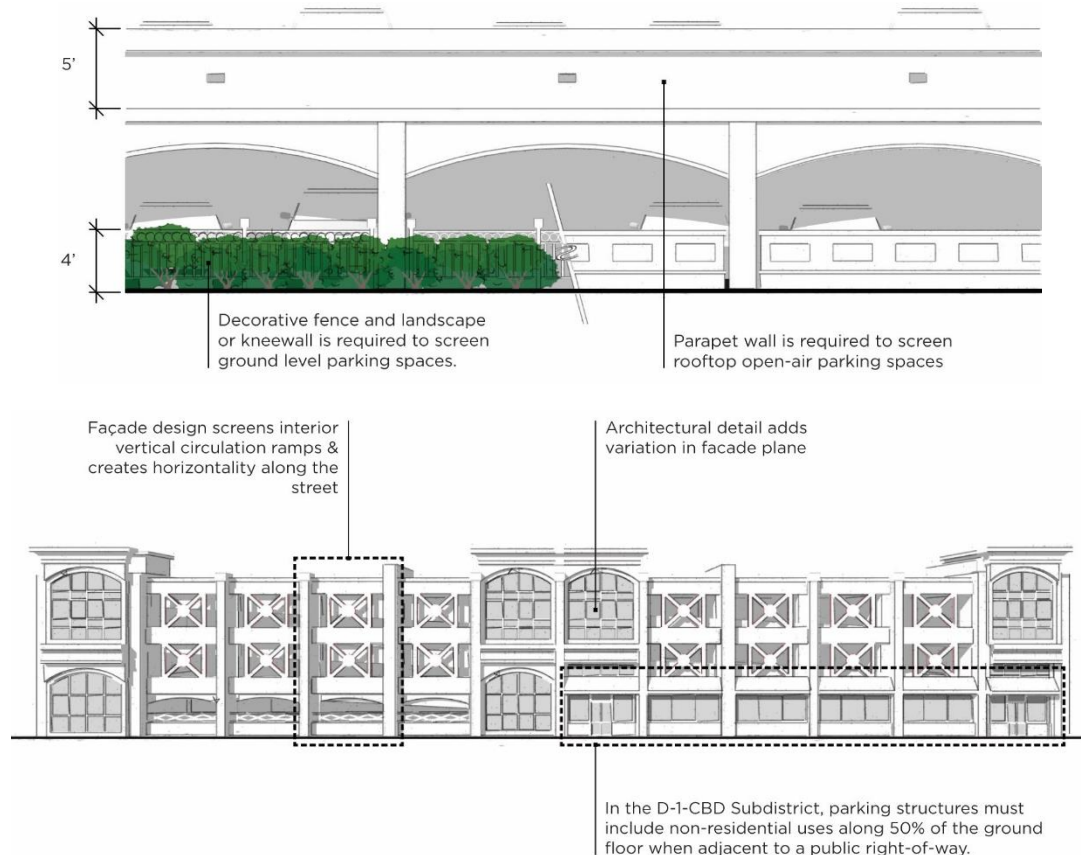
All parking structures and parking lots are subject to the parking design standards of this Code and the following standards:

##### **1. Parking Structure**

- a. On portions of the ground floor façade along public streets where parking spaces are visible, a decorative fence and landscape or a kneewall is required to screen parking spaces. Such fence or kneewall must be a minimum of four feet in height.
- b. For parking structures with rooftop open-air parking, a five foot parapet wall is required for screening of parked vehicles.
- c. Where parking structures front on public streets, façade design and screening must mask the interior circulation ramps and create the illusion of horizontality along the street.

- d. Parking structures must be designed to minimize blank façades through architectural detailing and landscape.
- e. Parking structures in the D-1-CBD Sub-District must include non-residential uses along 50% of the ground floor, excluding required access areas from the calculation, when adjacent to a public right-of-way.

**FIGURE 6-4: PARKING STRUCTURE**



## 2. Parking Lot

- a. A parking lot must be used solely for the temporary parking of motor vehicles and cannot be used as an off-street loading area.
- b. Only structures for the shelter of attendants or for payment kiosks are permitted in a parking lot. Shelters or kiosks must not exceed ten feet in height and 50 square feet in area.
- c. The parking lots must be screened and landscaped in accordance with the requirements of this Code.

## X. Pay Day/Title Loan Agency

- 1. Pay day/title loan agencies must be located no closer than 1,000 feet from any other existing pay day/title loan agencies, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on which any other existing similar use is located.
- 2. In the C-2 District, any pay day/title loan agencies located 500 feet or less from the lot line of any residential district, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on where a residential district is located, is a special use. This provision controls over any use allowance within Table 5-1.

3. Any existing pay day/title loan agency as of the effective date of this Code that does not meet the spacing requirement is deemed conforming; this applies only to pay day/title loan agencies that are allowed as a permitted or special use within the district. If a pay day/title loan agency is no longer allowed within a district as of the effective date of this Code, it is a nonconforming use.

#### **Y. Reception Facility**

1. A general admission fee or any other monetary donations (payment at the door to the general public) for entrance is prohibited, with the exception of fundraisers or events for bona fide non-profit organizations, places of worship, or educational facilities.
2. All main activities, such as dining and entertainment, must be held within a completely enclosed building.
3. Outdoor seating areas are permitted for the use of guests. If a reception facility conducts main activities outdoors, special use approval is required for the outdoor component of the facility.

#### **Z. Residential Care Facility**

1. Residential care facilities are subject to all local and federal regulations, and the regulations of the Louisiana Administrative Code.
2. When located in a non-residential district, the structure must be designed with a lobby entrance along the primary frontage.
3. Residential care facilities must meet the design standards for multi-family dwellings.

#### **AA. Restaurant**

Restaurants must comply with the requirements of Chapter 4 of the Caddo Parish Code of Ordinances.

#### **BB. Retail Sales of Alcohol**

Retail sales of alcohol require site plan review by the Caddo Parish Planning and Zoning Commission and in some cases may require special use approval. When special use approval is required, the site plan review will be conducted concurrently.

1. All establishments with retail sales of alcohol must comply with the requirements of Chapter 4 of the Caddo Parish Code of Ordinances.
2. In addition to site plan requirements, the following elements of operation will be considered:
  - a. The size, location, and configuration of the establishment.
  - b. Days and hours of operation.
  - c. A security plan.
  - d. Exterior lighting design.

#### **CC. Salvage Yard and Storage Yard – Outdoor and Contractor Office**

1. The storage area must be completely enclosed along all lot lines by a solid fence or wall a minimum of six feet and a maximum of eight feet in height, including ingress and egress. Fences or walls along the front or corner side lot line must be set back a minimum of ten feet. Within that setback, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along such fence or wall.
2. Storage of any kind is prohibited outside the fence or wall.



3. No items stored within 25 feet of the fence may exceed the height of the fence or wall for an outdoor storage yard. No items stored within 50 feet of the fence may exceed the height of the fence or wall for a salvage yard.
4. Outdoor storage areas must be surfaced and graded to drain all surface water.
5. Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.
6. All requirements of the Water and Sewer Codes of the Caddo Parish Health Unit must be met if discharging into the storm sewer system.
7. The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.

**DD. Self-Storage Facility: Outdoor and Climate-Controlled**

1. Storage units cannot be used for residential occupancy, sales, service, repair, or any other commercial business venture at this facility.
2. No plumbing connections are permitted in self-storage units.
3. The following additional standards apply to self-storage facilities: climate controlled:
  - a. All self-storage activities must be contained within a single building and conducted exclusively indoors. Individual storage units may be accessed from inside the building only.
  - b. No individual storage space may be larger than 600 square feet.
  - c. Outdoor storage is not permitted.
  - d. Storing hazardous or toxic materials is prohibited.
  - e. All facilities must meet the design standards of the district.
  - f. Within the commercial and downtown districts, any façade that abuts a public right-of-way must include non-residential uses on the ground floor, such as retail, restaurant, or office uses, which may include offices for the facility and the common entry to access the storage units.
  - g. Within the commercial and downtown districts, no storage units located on the first floor may be located within the first 50 feet of the front façade. No storage units located on the first floor may be visible from any public right-of-way.
  - h. Access to loading areas must be located to the interior side or rear of the building.
  - i. Climate-controlled self-storage facilities must provide 24-hour security or camera surveillance.

**EE. Sexually-Oriented Business**

1. All sexually-oriented businesses within Caddo Parish must comply with the regulations of Chapter 12 of the Caddo Parish Code of Ordinances.
2. All sexually-oriented businesses must be located a minimum of 1,000 feet from any residential district, day care center, educational facility, place of worship, public park, or cultural facility.
3. A sexually-oriented business must be located a minimum of 1,000 feet from any other sexually-oriented business.
4. No sexually-oriented business may be maintained or operated in any manner that causes, creates, or allows public viewing of any adult material, or any entertainment depicting, describing, or relating to specified sexual activities or specified anatomical areas, from any public or private right-of-way or any property.

#### **FF. Solar Farm**

1. Systems, equipment, and structures are limited to the maximum height of the district.
2. All solar farm structures must meet the district setbacks.
3. No grid tied photovoltaic system must be installed until evidence has provided that the owner has been approved by the utility company to install the system.
4. The facility owner and operator must, at their sole expense, complete decommissioning of the solar farm within one year after the end of the useful life of the solar farm. The solar farm is deemed to be at the end of its useful life if it is abandoned for a period for 180 days or more.

#### **GG. Utilities**

All electric transmission and distribution lines, wires, poles, lighting, along with any and all related facilities, in any way necessary for service by an electric public utility subject to the jurisdiction of the Louisiana Public Service Commission, shall be exempt from all of the limitations and requirements of this Code, except for requirements included in this section.

1. All new utility facilities, including maintenance and service operations, unless otherwise stated in the section, must be screened from view from adjacent residential areas and public right-of-ways with a solid fence or wall with a minimum of six feet and a maximum of eight feet in height. One shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, must be planted for every three linear feet of fence length, spaced linearly.
2. As the effective date of this Code, all electric substation facilities will be subject to such screening requirements as determined on a case-by-case basis through the special-use permitting process that complies with the National Electric Safety Code and electric utility provider's substation design standards.
3. All structures for new substations are required to meet the setback regulations as required by the district regulations.
4. Existing electric transmission facilities are deemed conforming as of the effective date of this Code and may continue to operate, be maintained or receive equipment upgrades and will not be required to conform to the new Code standards. Only new electric substations would be required to meet the screening requirements.

#### **HH. Vehicle Repair/Service – Major or Minor**

1. Vehicle repair/service establishments may not store the same vehicles outdoors on the site for longer than ten days once repair is complete. Only vehicles that have been or are being serviced may be stored outdoors.
2. Repair of vehicles shall not take place within the building front or side yard portions of the property. Storage of all merchandise, auto parts, and supplies must be within an enclosed structure. Any vehicles awaiting repair must be stored so that no fluids will drain into the storm sewer system, such as the use of drip pans and other coverings.
3. Vehicle repair/service establishments that abut a residential district must be screened along interior side and rear lot lines with a solid wall or fence, a minimum of six feet and a maximum of seven feet in height. Any outdoor repairs would only be allowed in the rear yard and must be screened by a solid fence or masonry wall no less than six feet and no more than eight feet in height.
4. No partially dismantled, wrecked, junked, or discarded vehicles, or vehicles that sit on one or more flat tires or are inoperable in any manner may be stored outdoors on the premises. This standard does not apply to vehicles under repair.
5. The sale of new vehicles is prohibited. The selling of used vehicles is allowed provided the establishment is located within a zoning district that permits the selling of used cars.

6. No motor vehicles may be stored and no repair work may be conducted in the public right-of-way.

## II. Wind Energy System

1. The design of the wind energy system must conform to applicable industry standards as such standards exist as of the date construction is commenced. The facility owner or operator must submit certificates of design compliance obtained by the equipment manufacturers from Underwriters Laboratories, Det Norske Veritas, Germanischer Lloyd Wind Energies, or similar certifying organizations.
2. All wind turbines must be newly manufactured as of the date of installation. Experimental/prototype wind turbines may be approved as a special use.
3. All wind energy system must be equipped with a redundant braking system. This includes both aerodynamic over speed controls (including variable pitch, tip, and other similar systems) and mechanical brakes. Mechanical brakes must be operated in a fail-safe mode. Stall regulation is not considered a sufficient braking system for over speed protection.
4. All electrical components of the wind energy system must conform to applicable local, state, and national codes, and applicable international standards.
5. An engineer's certificate must be completed by a structural engineer, licensed in the State of Louisiana, certifying that the tower and foundation of the wind turbines are compatible with, and are appropriate for, the particular model of wind turbine used, and that the specific soils at the site can support the wind turbine.
6. Wind turbines must comply with the following design standards:
  - a. Wind turbines must be a non-obtrusive and non-reflective color. The facility owner or operator must maintain the paint on wind turbines at all times in good repair.
  - b. Wind turbines must not display advertising, except for reasonable identification of the turbine manufacturer, or the facility owner and operator.
  - c. Within the wind energy system, wind turbines must be of a generally consistent size, design, and color, of similar height and rotor diameter, and rotate in the same direction.
  - d. Wind turbines must not be artificially lit, except to the extent required by the Federal Aviation Administration or other applicable regulatory authorities.
  - e. On-site transmission and power lines between wind turbines must, to the maximum extent practicable, be placed underground, reach the property line, and be located and constructed in such a way as to minimize disruption to the property's primary purpose as well as to facilitate the interconnection of other commercial wind power generating facilities.
  - f. Non-essential appurtenances are prohibited to be affixed to any wind turbine, including, but not limited to, cellular or radio antennae.
  - g. A clearly visible warning sign advising persons of the presence of high voltage levels must be placed at the base of all pad-mounted transformers and substations.
7. The applicant must commission and submit at the time of permit application a wildlife assessment (impact study), conducted by a qualified wildlife expert having no less than ten years of experience conducting wildlife assessments, indicating possible risks to local wildlife, habitat, and migratory birds. Additionally, the applicant's wildlife expert must also develop a mitigation plan, if applicable, that addresses/mitigates any risk to wildlife, migratory birds, and affiliated habitat. All wind turbines at time of application must be located out of bird and bat migration pathways/corridors where wind turbine construction would pose a substantial risk.
8. Wind turbines must not be climbable up to a height of at least 15 feet above ground surface. All access doors to wind turbines and electrical equipment must be locked or fenced, as appropriate, to prevent entry by non-authorized persons.

9. Wind turbines must be set back from all structures on a participating property owner's property a distance of no less than the turbine height. The setback distance is measured from the nearest point on the outside edge of a tower to the nearest point on the foundation of the occupied building.
10. All wind turbines must be set back from the nearest property line a distance of not less than the normal setback requirements for that zoning district or 110% of the turbine height, whichever is greater. The setback distance is measured from the property line to the nearest point on the outside edge of a tower. Operation and maintenance building(s) and substations must be located in accordance with zoning district yard requirements. All wind farm structures, except for wind turbines, must comply with the regulations of the zoning district.
11. All wind turbines must be set back from the nearest public right-of-way a distance of 110% of the turbine height, as measured from the right-of-way line to the nearest point on the outside edge of a tower.
12. The facility owner or operator must comply with all applicable Codes, as well as Codes regulating sound generation. In the event that any sound levels from a wind turbine are found to be in excess of permissible levels, the facility owner or operator must take necessary measures to bring sound levels down to an acceptable level.
13. A wind turbine's shadow flicker must not fall on any window of an existing structure or within the buildable area of an adjacent lot as defined by current setback requirements.
14. The facility owner and operator must, at their sole expense, complete decommissioning of the wind energy system, or individual wind turbines, within one year after the end of the useful life of the wind energy system or individual wind turbines. The wind energy system or turbine must be deemed to be at the end of its useful life if it is abandoned for a period of time in excess of 180 days. Decommissioning includes removal of wind turbines, structures, roads and foundations to a depth of 48 inches, and any other element constructed by facility owner or operator for the purpose of maintaining or operating the wind energy system.

## **JJ. Wireless Telecommunications**

### **1. Application Requirements**

All applications to erect, construct, or modify any part of a wireless telecommunication antenna, facility, or tower require site plan review and must include the following items, unless waived by the Executive Director:

- a. A site plan showing:
  - i. The location, size, screening, and design of all structures, including fences.
  - ii. The location and size of all outdoor equipment.
  - iii. Elevations showing antenna height.
  - iv. If the site plan is for a new wireless telecommunication tower, a landscape plan showing all screening.
  - v. If the site plan is for a new wireless telecommunication tower, indication of the fall zone as a shaded circle.
- b. A maintenance plan and any applicable maintenance agreement designed to ensure long-term, continuous maintenance, such as maintenance of landscape, keeping the area free from debris and litter, and immediate removal of any graffiti.
- c. A disclosure of what is proposed, demonstrating the need for the wireless telecommunication antenna, facility, or tower in the proposed location. This is not required if co-location is proposed.

- d. The reason or purpose for the placement, construction, or modification in the proposed location with specific reference to the provider's coverage, capacity, and/or quality needs, goals, and objectives. This is not required if collocation is proposed.
- e. The service area of the proposed wireless telecommunication antenna, facility, or tower.
- f. If the proposal is for a new telecommunication tower, then a map showing collocation opportunities within the Parish and within areas surrounding the borders of the City of Shreveport must be provided and justification for why co-location is not feasible in order to demonstrate the need for a new tower.
- g. If the proposal is for a new telecommunication tower, certification by a licensed and registered professional engineer regarding the manner in which the proposed structure will fall. The certification may be utilized, along with other criteria such as applicable regulations for the district in question, in determining if additional setback should be required for the structure and other facilities.

## 2. Setbacks

All wireless telecommunication towers and facilities must be set back from all property lines in accordance with the minimum setback requirements in the zoning district.

## 3. Height

The maximum height of a wireless telecommunication tower is the minimum needed to function satisfactorily. The application for approval of a wireless telecommunication tower must demonstrate the minimum height needed for the tower to function, which will be reviewed and approved as part of site plan review. The Metropolitan Planning Commission has the ability to hire an independent consultant, whose fee will be charged to the applicant, to assist in review of the proposed height.

## 4. Lighting and Marking

Wireless telecommunication antennas, towers, and facilities must not be lit or marked unless required by the Federal Communications Commission (FCC) or the Federal Aviation Administration (FAA).

## 5. Specific Standards for Wireless Telecommunication Antennas

Wireless telecommunication antennas are a special use in all districts, unless they are stealth design, in which case they are considered a permitted use. Stealth design for wireless antennas is encouraged and is considered a permitted use in all districts, subject to site plan review and approval. All applications for wireless telecommunication antennas must include all information required by this section. In addition to the standards of this section for wireless telecommunication antennas, stealth design must comply with the following regulations:

- a. To qualify as a stealth design, wireless telecommunication antennas must be enclosed, camouflaged, screened, obscured, or otherwise not readily apparent to a casual observer.
- b. Wireless telecommunication antennas must be mounted at least 40 feet above grade, as measured from grade to the base of the antenna, to qualify as stealth design, in addition to meeting the other requirements of this section. Wireless telecommunication antennas mounted lower than 40 feet are considered a special use.
- c. Antennas must be located on or in structures already permitted within zoning districts, such as water towers, clock towers, streetlights, penthouses, parapet walls, and steeples, and must be designed to blend in with the structure.
- d. Antennas that co-locate on existing wireless telecommunication towers are also considered stealth design.
- e. No antenna may increase the overall height of any structure on which it is mounted by more than 10 feet.

## 6. Specific Standards for Wireless Telecommunication Facilities

- a. Any buildings, cabinets, or shelters may house only equipment and supplies for operation of the wireless telecommunication tower. Any equipment not used in direct support of such operation must not be stored on the site.
- b. Commercial advertising is prohibited.

## 7. Specific Standards for Wireless Telecommunication Towers

- a. Wireless telecommunication towers must be designed to accommodate other telecommunication providers. The area surrounding a tower must be of a sufficient size to accommodate accompanying wireless telecommunication facilities for other telecommunication providers.
- b. Unless otherwise required by the Federal Communications Commission, the Federal Aviation Administration or the Parish, towers must have a galvanized silver or gray finish.

## 8. Abandonment

Any wireless telecommunication tower or facility that is not operated for a period of 180 consecutive days is considered abandoned. The owner must immediately remove the tower or facility, and all aboveground equipment and related debris. Caddo Parish may ensure and enforce removal by means of its existing regulatory authority.

## 6.2 TEMPORARY USE STANDARDS

Temporary uses are required to comply with the use standards of this section, in addition to all other regulations of this Code. These regulations are for temporary uses located on private property. Unless otherwise indicated, all temporary uses require a temporary use permit, which must be applied for by and issued to the property owner.

### A. Batch Plant/Rock Crushing Facility (Temporary)

1. The exact timeframe of a batch plant/rock crushing facility will be determined and approved as part of the temporary use permit. Temporary use permits for a batch plant/rock crushing facility are approved by the Caddo Parish Planning and Zoning Commission.
2. Rock crushing facilities must provide dust control techniques, which must be described as part of the temporary use permit application.
3. A batch plant/rock crushing facility must not be located within 600 feet of any residential dwelling that is not located on the proposed site. This requirement may be reduced during temporary use approval.
4. Street access and clear areas must be maintained to provide access to fire and emergency equipment.
5. If applicable, an outline of methods to be employed to comply with any Environmental Protection Agency and Louisiana Department of Environmental Quality requirements must be included as part of the temporary use permit application.

### B. Borrow Pit

1. Borrow pits are permitted for a maximum of five years. The exact timeframe of a borrow pit will be determined and approved as part of the temporary use permit. Temporary use permits for a borrow pit are approved by the Caddo Parish Planning and Zoning Commission. Temporary use permit timeframes cannot be extended past the date set and must be reapplied for before expiration of the permit.
2. A borrow pit must not be located within 600 feet of any residential dwelling that is not located on the proposed borrow pit site. This requirement may be waived or reduced during temporary use

- approval if adequate screening and/or buffering is provided.
3. All extracted materials and extraction machinery must be set back from all lot lines a minimum of 100 feet. No area of excavation may be closer to any lot line than 100 feet. This requirement may be waived or reduced during special use approval if adequate screening and/or buffering is provided.
  4. Street access and clear areas must be maintained to provide access to fire and emergency equipment.
  5. An erosion control permit must be obtained from the Department of Public Works, if applicable. All required permits must be obtained from the Louisiana Department of Environmental Quality.
  6. All open excavations must be enclosed by a solid fence erected and maintained outside the excavation. The fence must be a minimum of eight feet to effectively control access to the excavation area and must be shown on the site plan. The fence design may be waived or modified, including increasing the height of the fence, during site plan review.
  7. An application for a temporary use permit for a borrow pit must include a site plan and development statement indicating the following:
    - a. All existing and proposed structures, including dimensions from lot lines.
    - b. Locations, size, and condition of all existing and proposed driveways and their points of connection with public roads.
    - c. Adjacent land uses and existing natural screening to be retained.
    - d. Areas on the lot subject to flood hazards.
    - e. Areas on the lot to be used for material or machinery storage.
    - f. Proposed excavation areas shown by phases, sequences, and anticipated depth of final excavation.
    - g. Outline of methods to be employed to comply with Environmental Protection Agency and Louisiana Department of Environmental Quality requirements.
    - h. Estimates of the average and maximum number of trucks entering and leaving the site each day and an estimate of the gross vehicle weight of each.
    - i. Hours and days of operation.
    - j. Methodology to be used to prevent off-site sediment tracking
    - k. Restoration plan indicating phasing, sequencing, and proposed reuse of the property. The minimum standards listed below must be achieved in order for any site to be considered restored:
      - i. In all cases, the final grades must be appropriate for the expected reuse.
      - ii. All final site drainage must be designed, sloped, revegetated, or treated by other measures to avoid standing or stagnant water and erosion and siltation of watercourses and ponds.
      - iii. All restoration material used in the final grading of the site must be free from toxic contaminants as identified by the Louisiana Department of Environmental Quality and must be compacted as much as is practicable, such as by installation in layers. Final soil depths and types must be appropriate for the expected reuse.
      - iv. All restoration must comply with all Louisiana Department of Environmental Quality requirements.

### **C. Farmers' Market**

1. The timeframe of a farmers' market, including number of days per week and overall duration of the event, will be determined and approved as part of the temporary use permit. A temporary use permit for a farmers' market can be issued on a yearly basis, which allows for a schedule of days per week and number of weeks per year.
2. A management plan is required as part of the temporary use permit application that demonstrates the following:
  - a. The on-site presence of a representative of the farmers' market during hours of operation who directs the operations of vendors participating in the market.
  - b. An established set of operating rules addressing the governance structure of the market, hours of operation, and maintenance when open to the public.
  - c. A general site plan of vendor stalls, visitor facilities, such as any seating areas and restrooms, and all ingress and egress points to the site.
  - d. Provision for waste removal.
  - e. The days and hours of internal operation, including vendor set-up and take-down times.
3. With the exception of the D-1 District, off-street parking is required for a farmers' market; no off-street parking is required in the D-1 District. One space is required for every 300 square feet of covered area used for the farmers' market. Such off-street parking facilities may be located within 600 feet of the market.

### **D. Food Truck Vendor**

These regulations are intended to allow for food truck vendors to operate within Caddo Parish on private property and Parish-owned property for a limited period of time. This section does not apply to sidewalk vendors, which require appropriate Caddo Parish Public Health Unit permits and sidewalk vendor permits, which are permitted through the Downtown Development Authority. Food truck vendors operating within the public right-of-way require a food truck license and must comply with the operational requirements in this section and Chapter 12 of the Parish Code of Ordinances. Food trucks require approval of a temporary use permit.

#### **1. Required Permits, Inspections, and Fees**

- a. Application for a food truck vendor's license required by this section must be made to the Director of Finance at least ten days prior to beginning operations. The application must be in the form of an affidavit stating the full name and address of the food truck vendor, the location of his principal office and place of business, the names and addresses of its officers if it is a corporation, and the partnership name and the names and addresses of all partners if it is a partnership. Before any license is issued, the application must be accompanied by:
  - i. A statement showing the kind and character of the food and beverages to be sold or offered for sale.
  - ii. A photograph and description of the vehicle, including license number, make, model, dimensions, and a description of all attachments such as canopies and shelves.
  - iii. A certified copy of the charter if the food truck vendor is a corporation incorporated under the laws of the state.
  - iv. A certified copy of its permit to do business in the state if the food truck vendor is a corporation incorporated under the laws of some state other than Louisiana.
  - v. A certificate showing the food truck vendor is registered with the Caddo-Shreveport Sales and Use Tax Commission.



- vi. A copy of the food truck vendor's permit from the Caddo Parish Health Unit.
  - vii. A copy of the food truck vendor's occupational license or a certificate of exemption if exempt.
  - viii. Written proof of the food truck vendor's permission to use the private property on which he will operate, unless the business will be conducted only on public streets.
  - ix. A certificate of insurance evidencing required insurance.
- b. All required licenses and permits must be displayed in a location that is easily viewable by the public.
  - c. All food truck vendors must obtain all applicable permits and inspections from the Caddo Parish Health Unit.
  - d. All food truck vendors on private property and Parish-owned property require a food truck vendor's license, unless exempt as follows:
    - i. For areas within Caddo Parish, a food truck vendor operating on the premises of a special event in a Parish-owned building or on city-owned property, for which a sponsor or promoter has paid an occupational license under section 12 of the Parish Code, or when the sponsor or promoter is exempt from the payment of an occupational license tax.
    - ii. A food truck vendor operating on the premises of fairs and festivals sponsored by non-profit organizations.
    - iii. For areas within Caddo Parish, a food truck vendor operating on the premises of a special event held at least six times a year including, but not limited to, gun shows, arts and crafts fairs, antique shows, flea markets, and vendor markets, for which a sponsor or promoter:
      - (A) Has paid an occupational license tax under section 12 of the Parish Code of Ordinances.
      - (B) Owns the premises or has a lease for a duration of at least one year.
      - (C) Has obtained a certificate of occupancy for the premises.
      - (D) Has provided all vendors with applications and notice of the requirement to register with the Caddo-Shreveport Sales and Use Tax Commission and to collect and remit sales tax, and has provided the commission with the name, permanent address and telephone number of all vendors.
  - e. Food truck vendors operating under an approved temporary use permit issued for a special event.
  - f. The fee for a food truck vendor's license is determined by the Parish Administrator. The license will expire one year from the date on which it was issued.

## 2. Operational Requirements

- a. All food truck vendors must park on an improved surface.
- b. No food truck vendor may be located on private property or a vacant lot unless granted written permission by the property owner.
- c. All food truck vendors must provide self-closing lidded trash receptacles. The trash receptacle must be placed outside next to the unit for use by patrons of the unit. The area around the unit must be kept clean and free from litter, garbage, and debris.
- d. All food truck vendors must provide fire prevention tools as required by the Fire Department.

- e. Each food truck vendor must report to its designated commissary at least once a day for food, supplies, cleaning, and servicing and as required by the Caddo Parish Health Unit.
- f. No outside seating is permitted.
- g. Food truck vendors must be removed from approved locations daily unless otherwise approved as part of the temporary use permit.
- h. No person may sleep overnight in a food truck vehicle.
- i. Each food truck vendor must execute a hold harmless agreement in a form approved by the Parish Attorney.
- j. Any unauthorized connection to the water system and/or unauthorized dumping of grease into the sanitary sewer system in conjunction with the operation of a food truck vendor in any way is strictly prohibited and is unlawful.
- k. Electrical services may be provided for a food truck vendor by either:
  - i. A temporary service or other connection provided by an electric utility.
  - ii. An onboard generator.
- l. The noise level of mechanical equipment or outside sound equipment used in association with a mobile food establishment may not exceed 70 decibels when measured at the property line that is across the street from or abutting a residential use.
- m. The use of portable generators to supply electricity to a food truck vendor is prohibited.
- n. No food truck vendor may operate within a fire lane.

**E. Temporary Contractor's Office**

- 1. A temporary contractor's office is allowed incidental to any construction project.
- 2. The temporary use permit is valid for the duration of the building permit, including any extensions.
- 3. The temporary contractor's office must be removed within 30 days of completion of the construction project.

**F. Temporary Outdoor Entertainment**

A temporary use permit is not required for outdoor entertainment events within public parks and when organized by a public agency.

- 1. A management plan is required as part of the temporary use permit application that demonstrates the following:
  - a. The on-site presence of a representative for the outdoor entertainment event during the event.
  - b. A general site plan of performance areas, visitor facilities, such as any seating areas and restrooms, and all ingress and egress points to the site.
  - c. Provision for recycling and waste removal.
  - d. The days and hours of operation, including set-up and take-down times.
  - e. A description of crowd control and security measures.
- 2. Any temporary structures must be removed within seven days of conclusion of the event.

3. Temporary outdoor entertainment events are limited to three events per calendar year on the same lot and a maximum duration of four days per event, with a minimum of 15 days between events, with the following exceptions:
  - a. A temporary use permit for a carnival or circus is valid for a period of three events per calendar year on the same lot no more than 15 days in duration, with a minimum of 30 days between events.

#### **G. Temporary Outdoor Sales**

A temporary use permit is not required for outdoor sales within public parks and when organized by a public agency.

1. A management plan is required as part of the temporary use permit application that demonstrates the following:
  - a. The on-site presence of a representative for the outdoor sales event during hours of operation who directs the operations of all participating vendors.
  - b. An established set of operating rules addressing the governance structure of the sales event, hours of operation, and maintenance.
  - c. A general site plan of vendor stalls, visitor facilities, such as any seating areas and restrooms, and all ingress and egress points to the site.
  - d. Provision for recycling and waste removal.
  - e. The days and hours of operation, including vendor set-up and take-down times.
2. Any temporary structures must be removed within seven days of conclusion of the event.
3. Temporary outdoor sales events are limited to three events per calendar year and a maximum duration of seven days per event, with a minimum of 30 days between events, with the following exceptions:
  - a. A temporary use permit for a seasonal sale, such as Christmas tree lots or pumpkin patches, are limited to three events per calendar year and a maximum duration of 45 days. There is no minimum time between events.

#### **H. Temporary Outdoor Storage Container**

1. A temporary use permit is not required.
2. Temporary storage containers are permitted in any zoning district when used for loading or unloading. Containers are permitted on site for a period not to exceed 72 hours with no temporary use permit. If a longer time period is required, a temporary use permit is required.
3. Temporary storage containers may not be used for permanent storage. They may not serve as a substitute for permanent storage needs on the site on which they are located. Containers may not be permanently attached to the ground, serviced with permanent utilities, or stacked on the site.

## ARTICLE 7. ON-SITE DEVELOPMENT STANDARDS

- 7.1 GENERAL REQUIREMENTS
- 7.2 EXTERIOR LIGHTING
- 7.3 ACCESSORY STRUCTURES AND USES
- 7.4 PERMITTED ENCROACHMENTS
- 7.5 ENVIRONMENTAL PERFORMANCE STANDARDS

### 7.1 GENERAL REQUIREMENTS

#### A. Number of Structures on a Lot

1. In the R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, and R-UC Districts there must be no more than one principal building per lot. This does not include permitted accessory structures, permitted accessory dwelling units, or agricultural structures. This also does not apply to educational facilities. In all other districts, more than one principal building is permitted on a lot, provided that it complies with all dimensional standards of the district.
2. In any district, including the districts listed in item 1 above, a resident may reside in an existing residential structure while a new residential structure is being constructed on site. The existing structure may remain on the site until the new structure is complete. Once final inspection of the new structure has been made, the property owner has a maximum of 30 days to obtain a demolition permit from the date of final inspection and then 15 days from the date the demolition permit has been issued to demolish the original structure.

#### B. All Activities within an Enclosed Structure

Within all districts, all activities must be conducted entirely within an enclosed structure, with the exception of the following uses and activities:

1. Parking lots, principal and ancillary.
2. Park/playground, conservation areas, and similar open space uses.
3. Establishments with a permitted outdoor component, including, but not limited to, agriculture, outdoor amusement facilities, outdoor storage yards, heavy retail, rental, and service, outdoor storage yards, salvage yards, outdoor dining, car washes, animal care facilities, kennels, light and heavy industrial, and similar businesses. However, these businesses may be limited or the outdoor components prohibited as a condition of a special use, when special use approval is applicable.
4. Permitted outdoor storage, and outdoor sales and display areas.
5. Permitted outdoor temporary uses.

#### C. Applicability of Required Setbacks

No lot may be reduced in area so that the setbacks are less than required by this Code. The required setbacks for a lot cannot be considered a setback for any other lot. No principal building or accessory structure may be located in a required setback unless specifically permitted by this Code or a variance is approved.

#### D. Applicability of Bulk Requirements

All structures must meet the dimensional requirements of the zoning district in which the structure is located. No existing structure may be enlarged, altered, reconstructed, or relocated in such a manner that conflicts with the requirements of the district in which the structure is located unless a variance is approved.

## **E. Sight Triangle**

All structures, including a closed fence or wall, and all plantings are limited to a maximum height of three feet within the sight triangle. A semi-open fence that complies with all fence requirements that does not impair the sight triangle is permitted.

## **7.2 EXTERIOR LIGHTING**

### **A. Lighting Plan Required**

1. A lighting plan is required for all non-residential uses and multi-family dwellings. Single-family – detached and attached, two-family, and townhouse dwellings are exempt from a required lighting plan but are subject to applicable lighting requirements.
2. A lighting plan must include the following:
  - a. A plan showing all light pole locations, building-mounted lights, bollard lights, and all other lighting, with schematic wiring layout and power source connection indicated.
  - b. Specifications for luminaires and lamp types, poles, wiring, conduit, and appurtenant construction, including photographs or drawings of proposed light fixtures.
  - c. Pole, luminaire, and foundation details including pole height, height of building-mounted lights, mounting height, and height of the luminaire.
  - d. Elevations of the site including all structures and luminaires sufficient to determine the total cut off angle of all luminaires and their relationship to abutting parcels.
  - e. Photometric plans that show the footcandle measurement at all lot lines.
  - f. Other information and data reasonably necessary to evaluate the required lighting plan.

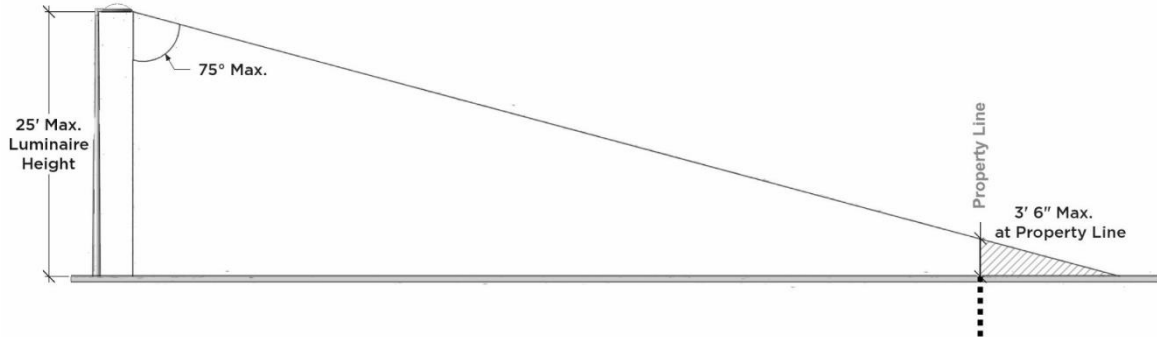
### **B. Maximum Lighting Regulations**

1. The maximum allowable footcandle at any lot line is one footcandle.
2. When additional security lighting is required for security reasons in excess of the footcandle limit imposed by item 1 above, additional lighting may be allowed based on evidence for the need for additional security through site plan review.
3. No glare onto adjacent properties is permitted.

### **C. Luminaire with Cut Off Standards**

1. To be considered a cut off luminaire, the cut off angle must be 75 degrees or less.
2. The maximum total height of a cut off luminaire, either freestanding or attached to a structure, is 25 feet. Any luminaire greater than 25 feet in total height requires special use approval.
3. A cut off luminaire must be designed to completely shield the light source from an observer three and one-half feet above the ground at any point along an abutting lot line.

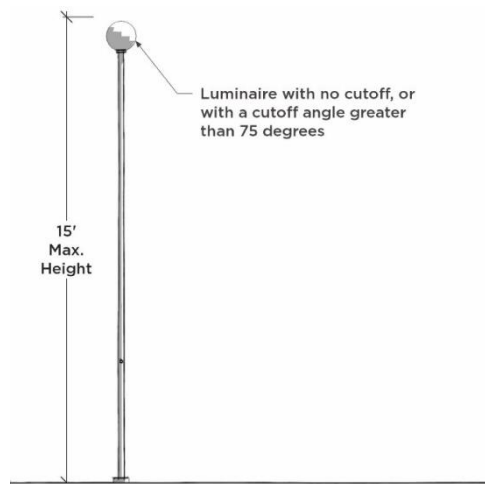
**FIGURE 7-1: CUT OFF LUMINAIRE**



**D. Luminaire with No Cut Off Standards**

1. A luminaire is considered to have no cut off if it is unshielded or has a cut off angle greater than 75 degrees.
2. The maximum permitted total height of a luminaire with no cut off is 15 feet. Any luminaire greater than 15 feet in total height requires special use approval.

**FIGURE 7-2: NO CUT OFF LUMINAIRE**



**E. Exceptions to Lighting Standards**

1. Luminaires used for public roadway illumination are exempt from the requirements of this section.
2. All temporary emergency lighting required by public safety agencies, other emergency services, or construction are exempt from the requirements of this section.
3. Because of their unique requirements for nighttime visibility and limited hours of operation, outdoor recreational facilities (public or private) such as, but not limited to, football fields, soccer fields, baseball fields, softball fields, tennis courts, golf driving ranges, show areas, and other similar uses are exempt from the requirements of this section. Recreational facilities are permitted a total luminaire height of 60 feet in any district. Luminaires greater than 60 feet in total height require special use approval.
4. Certain temporary uses may be unable to meet the requirements of this section. When such temporary uses are allowed, approval of all lighting is required as part of the temporary use permit.

## **F. Prohibited Lighting**

1. Flickering or flashing lights are prohibited.
2. Searchlights, laser source lights, or any similar high intensity lights are prohibited.

## **7.3 ACCESSORY STRUCTURES AND USES**

All accessory structures and uses are subject to the requirements of this section and the permitted encroachment requirements of Section 7.4. Additional accessory structures not regulated in this section may be regulated in Section 7.4.

### **A. General Regulations for Accessory Structures**

All accessory structures are subject to the following regulations, in addition to any other specific regulations within this section.

1. No accessory structure may be constructed prior to construction of the principal building to which it is accessory.
2. A building permit is required for the construction of an accessory structure, unless specifically exempted by this Code. If the standards for an accessory structure do not specifically cite that a building permit is not required, such accessory structure requires a building permit.
3. Only those accessory structures permitted by this section and Section 7.4 are permitted in required setbacks. Certain accessory structures may also be prohibited in certain yards. Required setbacks are stated in the district standards. The use of the term "yard" refers to the area between the applicable building line and lot line. The distinction is made because certain principal buildings may not be built at required district setback lines, thereby creating a yard larger than the minimum setback dimension. If a structure is permitted within a yard, it is permitted within the required setback subject to any additional limitations. Where there is no structure to determine yard location, yards are the same as the minimum district setback dimensions and the accessory structure is permitted in the buildable area. In applying the regulations of this section, the permissions and restrictions for structures within a front setback and yard apply to a reverse corner side setback and yard, unless specifically allowed otherwise.
4. The maximum height of any detached accessory structure is 18 feet, unless otherwise permitted or restricted by this Code. This does not apply to agricultural accessory structures for a lot in agricultural use, including but not limited to barns and silos.
5. Accessory structures are included and must comply with all maximum impervious surface and building coverage requirements.
6. Accessory structures are limited to 40% coverage of any yard. This does not apply to agricultural accessory structures for a lot in agricultural use, including but not limited to barns and silos.
7. No more than two detached accessory structures are permitted on any lot, with the following exceptions:
  - a. For any lot in active agricultural use or any community garden, any detached accessory structures used for farming operations or cultivation are not included in calculations of the total number of detached accessory structures on a lot.
  - b. The following are not included when calculating the total number of detached accessory structures on a lot: detached garages, carports, ground-mounted mechanical equipment, arbors and trellises, shade covering systems, fences or walls, lawn furniture and lawn decorations, book exchange boxes, mailboxes, and playground equipment.
8. The footprint of a detached accessory structure cannot exceed the footprint of the principal building. This does not apply to agricultural accessory structures for a lot in agricultural use, including but not limited to, barns and silos.

9. Accessory structures, including those listed in this section and Section 7.4, must be at least three feet from any lot line, unless otherwise permitted or restricted by this Code.

#### **B. Amateur (HAM) Radio Equipment**

1. Towers that solely support amateur (HAM) radio equipment and conform to all applicable performance criteria as set forth in Section 7.5 are permitted only in the rear yard, and must be located 10 feet from any lot line and any principal building. Towers are limited to the maximum building height of the applicable district plus an additional 10 feet, unless a taller tower is technically necessary to engage successfully in amateur radio communications and a special use approval is obtained.
2. Antennas may also be building-mounted and are limited to a maximum height of 10 feet above the structure, unless a taller antenna is technically necessary to engage successfully in amateur radio communications and special use approval is obtained.
3. Every effort must be made to install towers or antennas in locations that are not readily visible from adjacent residential lots or from the public right-of-way, excluding alleys.
4. An antenna or tower that is proposed to exceed the height limitations is a special use. The operator must provide evidence that a taller tower and/or antenna is technically necessary to engage successfully in amateur radio communications. In addition, the applicant must provide evidence that the tower and/or antenna will not prove a hazard and that it conforms to all applicable performance criteria of Section 7.5. As part of the application, the applicant must submit a site plan showing the proposed location of the tower or antenna, as well as its relation to the principal building and accessory structures.
5. Any such antennas and/or towers owned and operated by the Parish are exempt from these requirements.

#### **C. Apiary**

Apiaries as an accessory use do not apply to lots that are in use for agriculture as a principal use.

1. Apiaries are permitted only in the rear yard and must be located 10 feet from any lot line and the principal building.
2. All bee colonies must be kept in a removable frame hive, which must be kept in sound and usable condition.
3. Where any colony is located within 25 feet of a lot line, as measured from the nearest point on the hive to the lot line, the beekeeper must establish and maintain a flyway barrier at least six feet in height consisting of a hedge, fence, solid wall, or combination that is parallel to the lot line and extends 10 feet beyond the colony in each direction so that bees are forced to fly at an elevation of at least six feet above ground level over adjacent lots in the vicinity of the apiary.
4. Each beekeeper must provide a convenient source of water available to the bees at all times.
5. In any instance in which a colony exhibits unusual aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition toward swarming, the beekeeper must promptly re-queen the colony.
6. Apiaries do not require a building permit.

#### **D. Aquaculture/Aquaponics**

Aquaculture/aquaponics facilities as an accessory use do not apply to lots that are in use for agriculture as a principal use.

1. Aquaculture/aquaponics facilities do not require a building permit.



2. Aquaculture/aquaponics facilities are permitted only in the rear yard and must be located 10 feet from any lot line.
3. All aquaculture/aquaponics operations must be located within fully or partially enclosed structures designed for holding and rearing fish, and contain adequate space and shade.

**E. Boathouse**

1. Wet boathouses, defined as the construction or placement of a boathouse below the normal pool elevation, are prohibited.
2. Boathouses should be located so as to minimize earth disturbing activities and shoreland vegetation removal.
3. Boathouses are limited to the storage of watercraft and related marine equipment, and cannot be used for human habitation or commercial purposes. Plumbing, heating, or any features inconsistent with the use of the structure exclusively as a boathouse are prohibited.
4. The highest point of the roof elevation of the boathouse is limited to 20 feet in height measured from the lowest finished grade of the structure to the highest point of the roof.
5. The boathouse is limited to a 1,000 square foot building footprint (enclosed areas only, any surrounding deck area is not included).
6. Only one boathouse is permitted per lot.
7. All boathouses must be set back a minimum of five feet from all lot lines, including the extension of boundary lines into the lake.
8. A 20 foot separation is required between all boathouses.

**F. Book Exchange Box**

**1. General Requirements**

All book exchange boxes are subject to the following:

- a. No book exchange box may be located so that it impedes pedestrian access or circulation, obstructs parking areas, or creates an unsafe condition. Boxes cannot be constructed in a manner that obstructs visibility of intersections as defined in Sec. 106-1142 of the Shreveport Code of Ordinances.
- b. Boxes are prohibited in the public right of way.
- c. Each box must be designed and constructed in such a manner that its contents are protected from the elements. All media must be fully contained within a weatherproof enclosure that is integral with the structure that comprises the book exchange box.
- d. All book exchange boxes are subject to registration with the Zoning Administrator. The registration requires a plot plan that indicates the size and location of the proposed box. Once the box is installed, a site inspection is required to verify compliance with this section.
- e. Boxes are limited to a maximum height of 78 inches to the highest point on the structure, and a maximum width and depth of three feet.

**2. Single-Family and Two-Family Residential Districts**

All book exchange boxes located in single-family and two-family residential districts are subject to the following requirements:

- a. Book exchange boxes are only allowed to front on streets classified as minor or residential streets or residential private streets as defined in Chapter 82 of the Shreveport Code of Ordinances. Boxes are allowed on corner lots where the box faces a minor or residential street and the adjacent street is classified as a non-residential street provided that the access to the structure is oriented to the minor or residential street.
- b. Boxes are permitted only in the front yard or side corner yard and must be located a minimum of five feet from any lot line.
- c. Temporary foundations comprised of concrete or masonry pavers or other similar movable materials must be utilized. Single metal or wooden posts set in concrete for pedestal mounted boxes or to provide additional stability to ground mounted boxes are allowed. Permanent concrete slab foundations are prohibited.

### 3. Commercial and Townhouse and Multi-Family Residential Districts

All book exchange boxes located in the commercial and townhouse and multi-family residential districts are subject to the following requirements:

- a. Book exchange boxes are allowed only for:
  - i. Single occupant commercial buildings with more than 2,500 square feet of gross floor area.
  - ii. Individual tenants in a multi-tenant commercial building that have at least 30 linear feet of storefront.
  - iii. Office, maintenance or clubhouse buildings associated with an apartment complex.
  - iv. High-rise multi-family buildings.
- b. No more than one book exchange box may be located per building façade.
- c. Book exchange boxes must be flush against the façade of the principal structure and cannot project into required building setbacks.
- d. Book exchange boxes must be placed on impervious surface such as concrete or asphalt.

### G. Carport

- 1. Carports must be located over a driveway.
- 2. A carport is permitted only in the interior side yard, corner side yard, or rear yard.
- 3. The total length of a carport is limited to 20 feet. The height of a carport is limited to 10 feet.
- 4. A carport must be entirely open on at least two sides except for the necessary supporting columns and customary architectural features.
- 5. A carport must be constructed as a permanent structure. Temporary tent structures are not considered carports.

### H. Chicken Coops

Chicken coops as an accessory use do not apply to lots that are in use for agriculture as a principal use.

- 1. The keeping of chickens and chicken coops are permitted in the R-A, R-E, R-1-12, R-1-10, and R-1-7 Districts only.
- 2. Chicken coops are permitted in the rear yard only.
- 3. No hens may be kept or raised within a dwelling.

4. Up to a maximum of eight hens on any lot. The owner of the hens must be a resident of the dwelling on the lot.
  5. Roosters are prohibited. However, if the sex of a chick cannot be determined at hatching, a chick of either sex may be kept on the property for up to six months.
  6. With the exception of the R-A District, all hens must be provided with both a chicken coop and a fenced outdoor enclosure, subject to the following provisions. In the R-A District, hens are allowed to free roam on the property.
    - a. The chicken coop must provide a minimum of five square feet per hen.
    - b. The chicken coop and fenced enclosure must be kept in good repair, maintained in a clean and sanitary condition, and free of vermin, obnoxious smells, and substances. The facility must be adequately lit and ventilated.
    - c. The chicken coop must be designed to ensure the health and well-being of the hens, including protection from predators, the elements, and inclement weather.
    - d. The chicken coop must be located upon an impermeable surface that prevents waste run-off.
  7. All manure must be composted in enclosed bins.
  8. Slaughtering of chickens on-site is prohibited.
- I. Coldframe Structures**
1. Coldframe structures do not require a building permit.
  2. Coldframe structures up to three feet in height are permitted only in the interior side, corner side, and rear yards.
  3. Coldframe structures over three feet in height are permitted only in the rear yard.
  4. Coldframe structures are limited to a maximum square footage of 60 square feet and a maximum height of six feet. In the R-A District, coldframe structures are permitted a maximum square footage of 120 square feet.
- J. Collective Alternative Energy System**
1. A collective alternative energy system, such as solar, wind, or geothermal, is permitted to be shared by property owners or a neighborhood organization, homeowners association, or institutional use.
  2. Properties may share an alternative energy system, including permission to install equipment along all properties. All owners must agree to such arrangement, and an agreement is recorded as a "collective alternative energy servitude" on each plat of survey and access is granted to all participants to maintain equipment. A management plan must be submitted to the Executive Director and servitude recorded.
  3. Collective alternative energy systems must be built in accordance with accessory use standards for the particular type of energy system used, as described in this section, and any other applicable regulations.
- K. Electric Vehicle Charging Station**
1. Commercial electric vehicle charging stations are permitted as an accessory use within any parking lot, parking structure, or gas station in all districts.
  2. Private charging stations are permitted as an accessory use to all residential uses to serve the occupants of the dwellings located on that property.

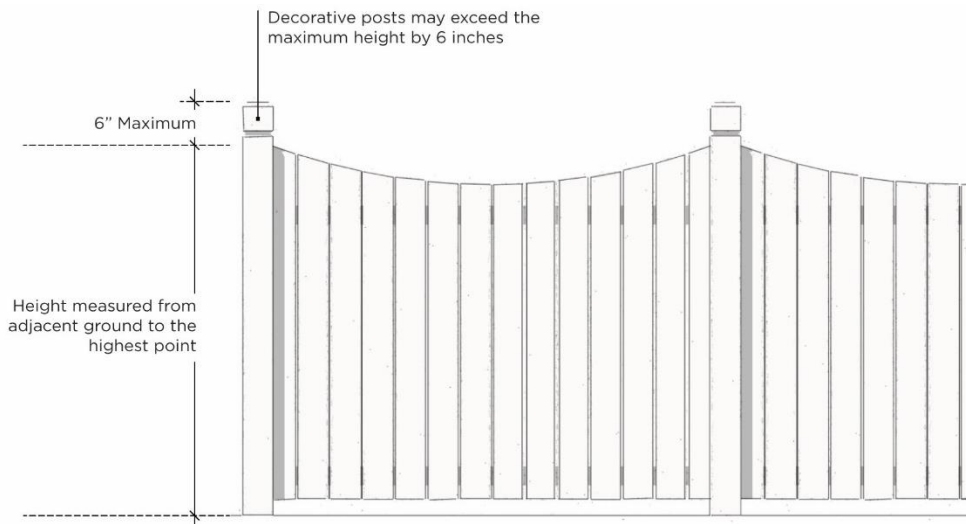
3. Electric charging station equipment may not block the public right-of-way.
4. Each public charging station space must be posted with a sign indicating the space is only for electric vehicle charging purposes. Days and hour of operations must be included if time limits or tow away provisions are to be enforced by the owner. Information identifying voltage and amperage levels or safety information must be posted.
5. Charging station equipment must be maintained in good condition and all equipment must be functional. Charging stations no longer in use must be immediately removed.

## L. Fences and Walls

### 1. General Requirements

- a. All fences, including repair of existing fences, require a building permit.
- b. Every fence and wall must be maintained in a good repair and safe condition at all times. Every damaged or missing element must be repaired, removed, or replaced.
- c. Height is measured from the adjacent ground to the highest point, except that decorative posts of a fence or wall may exceed the maximum height by six inches.
- d. When fence requirements are a condition of a use or site element, such requirements control.
- e. When additional fence and wall requirements are found in the use standards of Article 6 or the landscape standards of Article 10, such requirements control.

**FIGURE 7-3: FENCE DESIGN**

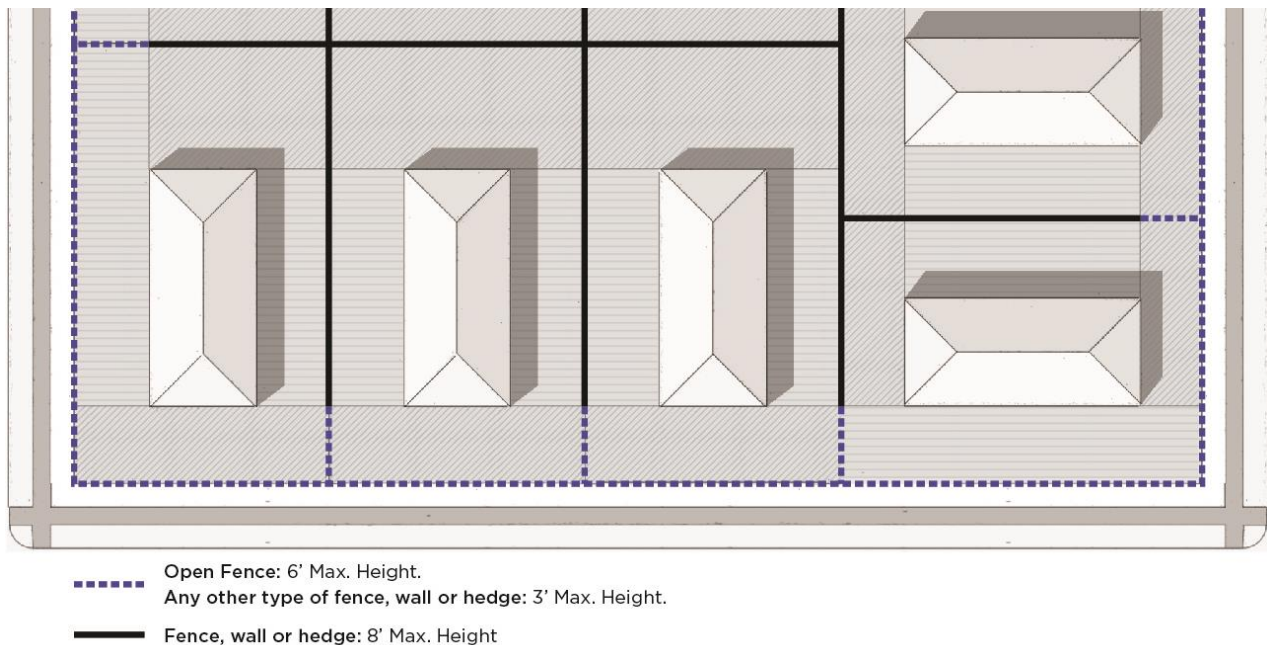


## 2. Heights of Fences, Walls, and Hedges

### a. Fence Height in Residential Districts

- i. In the front, corner side, and reverse corner side yards, an open fence is permitted up to a maximum height of six feet. Any other type of fence (any non-open fence), wall, or hedge is permitted in the front, corner side, and reverse corner side yards but is limited to a maximum height of three feet.
- ii. In the interior side and rear yards, a fence of any type, wall, or hedge is permitted up to a maximum height of eight feet.

FIGURE 7-4: FENCE HEIGHT



### b. Fence Height in Non-Residential Districts

- i. Fences, walls, and hedges are prohibited in the front or corner side yards unless otherwise required by the landscape and screening regulations of Article 10.
- ii. In the interior side and rear yards, a fence of any type, wall, or hedge is permitted up to a maximum height of eight feet.

### c. Fence Height for Public Recreation Areas

Public recreation areas may be enclosed along their boundaries (i.e., all yards) with an open fence to a height not to exceed eight feet. Tennis courts and other similar uses may be fenced in accordance with national standards for such uses.

## 3. Barbed Wire and Razor Wire Fences

- a. Barbed wire, razor wire, spiked posts, or fences of similar material are only permitted on a lot used for a utility in any district, or in the R-A, C-4, I-MU, I-1, or I-2 District.
- b. Barbed wire, razor wire, and similar material must be located a minimum of eight feet above the adjacent ground.

#### 4. Fence and Wall Construction and Design Requirements

- a. When only one side of a fence is finished, the finished side of all fences must face away from the lot on which it is located. Fences constructed on property lines dividing single-family residential lots are exempt from this provision.
- b. All fence posts must be placed on the inside of the fence.
- c. A fence or wall, including all posts, bases, and other structural parts must be located completely within the boundaries of the lot on which it is located.
- d. No fence may be electrified.

#### M. Flat Roof Features

Accessory rooftop features of a flat roof, such as green roofs, rooftop decks, rooftop gardens, and stormwater detention systems are permitted below the parapet of any flat roof building, and are excluded from the calculation of maximum building height. Flat roof features must meet the following standards:

1. For green roofs, rooftop gardens, and similar features, documentation must be submitted demonstrating that the roof can support the additional load of plants, soil, and retained water. For green roofs, this must also indicate an adequate soil depth will be provided for plants to survive.
2. Rooftop decks or patios must be set back six feet from all building edges.
3. Rooftop decks or patios must have a guardrail that is minimum of 30% open and a maximum of four feet in height as measured from the surface of the roof deck or patio.
4. The roof must contain sufficient space for future installations, such as mechanical equipment.

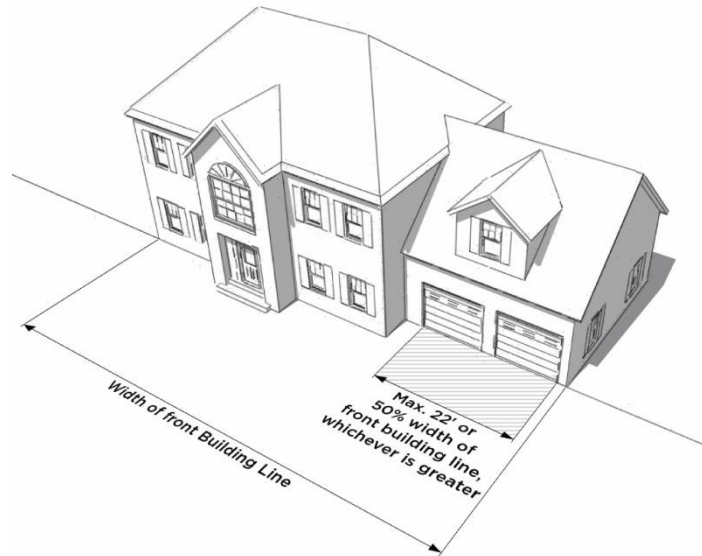
#### N. Garage

The following standards apply to all residential garages, with the exception of multi-family dwellings. Attached garages are not considered an accessory structure but are subject to the regulations of this section for attached garages.

##### 1. Attached Garages

- a. Front-loaded attached garages are limited to 50% of the width of the front building line or 22 feet, whichever is greater. Garage width is measure between garage doors; in the case of garages designed with multiple garage doors, the distance is measured between the edge of the outmost doors.
- b. Attached garages must be set back a minimum of five feet from the front building line.

**FIGURE 7-5: ATTACHED GARAGE**



**2. Detached Garages**

- a. One detached garage is permitted per lot.
- b. The area above the vehicle parking spaces in a detached garage may not contain a kitchen or sleeping area but may contain an office or recreation room, unless as an accessory dwelling unit that has been approved by special use permit.
- c. Detached garages are permitted only in the rear, interior side, and corner side yards. Detached garages must be set back a minimum of five feet from the front building line. No setback is required from any side or rear lot line.
- d. If a lot abuts a public alley that provides adequate access to a street, a detached garage may be constructed so that access is from the public alley.

**O. Home-Based Business**

1. A home-based business certificate of occupancy is required.
2. The home-based business must be conducted by an individual permanently residing within the dwelling. Only residents of the dwelling may be employed in the home-based business.
3. Signs, displays, or activities that indicate from the exterior that the structure is being used, in part, for any purpose other than that of a residence are prohibited.
4. The home occupation and all related activity, including storage, must be conducted completely within the principal building or a permitted accessory structure.
5. No toxic, explosive, flammable, combustible, corrosive, etiologic, radioactive, or other restricted materials may be used or stored on the site.
6. No commodities can be sold or services rendered that require receipt or delivery of merchandise, goods, or equipment other than by a passenger motor vehicle or by parcel or letter carrier mail services using vehicles typically employed in residential deliveries.
7. The home-based business cannot create greater vehicular or pedestrian traffic than normal for a residential area. The home-based business and any related activity must not create any traffic hazards or nuisances in public rights-of-way.

8. Alterations to the residence or permitted accessory structures that would alter the residential character of the dwelling are prohibited.
9. No more than four clients, patients, pupils, or customers are permitted at any given time. Such visits must occur between 7:00 a.m. and 7:00 p.m. and must be by appointment only.
10. Barber or beauty shops are limited to one operator with one assistant, one styling chair, and one shampoo bowl. Scheduling for barber and beauty shops is limited to one appointment at a time only. All barber or beauty shops, operating as a homebased business within a residential zoning district, require a special exception use approved by the Caddo Parish Planning and Zoning Commission.
11. There must be no perceptible noise, odor, smoke, electrical interference, vibration, or other nuisance emanating from the structure where the home occupation is located in excess of that normally associated with residential use.
12. Repair and service of any vehicles or any heavy machinery is prohibited as a home occupation. Day care homes are not considered a home occupation and are regulated separately by this Code.
13. Use or storage of tractor trailers, semi-trucks, or heavy equipment, such as construction equipment used in a commercial business, is prohibited.

#### **P. Livestock**

Keeping of livestock does not apply to lots that are in use for agriculture as a principal use. Chicken coops, apiaries, and aquaponic/aquaculture facilities are regulated separately. These standards do not apply to livestock kept as part of a public safety facility, such as horses for mounted police.

1. Keeping of livestock, including the required livestock enclosures, is permitted as an accessory use only in the R-A, R-E, and R-1-12 Districts.
2. All horses must be registered with Caddo Parish Animal and Mosquito Control. Any horses that have been maintained prior to the effective date of this Code in any district must be registered within 60 days of the effective date. When the maintenance of such existing horses is not in conformance with the provisions of this Code, such horses and their enclosures will be deemed legally conforming and may be maintained. Once the horses are no longer kept on the property or the livestock enclosure is demolished, no horses may be maintained unless in conformance with this section.
3. A minimum lot size of one acre is required to keep livestock.
4. All livestock enclosures, including repair of existing enclosures, require a building permit.
5. Livestock enclosures are prohibited in the front or corner side yard.
6. Livestock enclosures must be located 50 feet from any lot line.
7. The maximum number of livestock permitted on a lot is calculated according to the following standards. These standards will be used as the basis by the Zoning Administrator for establishing a standard for any animal not included in the table. Lots of 20 or more acres are not subject to a minimum lot area per animal. The standards are cumulative requirements; for example, in order to keep one horse and one cow, a minimum of two acres of lot area is required. However, in any case, a minimum lot area of one acre is required to keep any livestock.
  - a. Horse: 1 acre for first horse + 10,000 square feet for each additional horse.
  - b. Cattle: 1 acre for first bull/cow + 10,000 square feet for each additional bull/cow.
  - c. Goat or sheep: 10,000 square feet per goat or sheep.
  - d. Pigs: 5,000 square feet per pig.



- e. Rabbit: 100 square feet per rabbit.
  - f. Duck or other fowl (excluding chickens): 100 square feet per duck/fowl.
8. In addition, in order to maintain livestock, a certain square footage of the lot must be maintained as open space and dedicated to the livestock, in accordance with the following standards. These standards will be used as the basis by the Zoning Administrator for establishing a standard for any animal not included in the table. Lots of 20 or more acres are not subject to this standard. The standards are cumulative; for example, in order to keep one horse and one cow, 50,000 square feet of open space dedicated to the livestock is needed. These standards are not used to determine lot area but rather to determine how much area on a lot must be maintained as open space for the livestock's use.
- a. Horse: 25,000 square feet for first horse + 12,250 square feet for each additional horse.
  - b. Cattle: 25,000 square feet for first horse + 12,250 square feet for each additional bull/cow.
  - c. Goat or sheep: 5,000 square feet per goat or sheep.
  - d. Pigs: 2,500 square feet per pig.
  - e. Rabbit: Not applicable.
  - f. Duck or other fowl (excluding chickens): Not applicable.
9. All enclosures must be designed to ensure the health and well-being of the animals, including protection from predators, the elements, and inclement weather.
10. All livestock must be kept to prevent any adverse impact, including but not limited to: odor, noise, drainage, or pest infestation on any other property.
11. The following activities are permitted as part of the operation of a horse stable:
- a. Riding lessons
  - b. Boarding horses
  - c. Renting horses for recreational riding
  - d. Therapeutic riding

**Q. Mechanical Equipment**

Mechanical equipment includes heating, ventilation, and air conditioning (HVAC) equipment, electrical generators, and similar equipment.

**1. Ground-Mounted Equipment**

- a. Mechanical equipment is prohibited in the front yard. If mechanical equipment is located in the front yard as of the effective date of this Code, the equipment may remain and may be repaired and maintained unless it is replaced in its entirety or the principal structure is demolished.
- b. Mechanical equipment is permitted only in the interior side, corner side, or rear yard.

**2. Roof-Mounted Equipment**

Roof-mounted equipment must be screened from view from a public street as follows:

- a. For structures four or more stories in height, all roof equipment must be set back from the edge of the roof a minimum distance of one foot for every two feet by which the equipment extends above the roof.

- b. For structures less than four stories in height and for any building where roof equipment cannot meet the setback requirement of item a above, there must be either a parapet wall to screen the equipment or the equipment must be housed in solid building material that is architecturally integrated with the structure.

**R. Outdoor Sales and Display (Ancillary)**

1. Retail goods establishments and vehicle dealerships are permitted to have accessory outdoor sales and display of merchandise.
2. Outdoor sales and display of goods not offered for sale by the establishment is prohibited.
3. Any outdoor display must be located on the same lot as the principal use. No outdoor display is permitted in the public right-of-way.
4. All outdoor sales and display of vehicles for vehicle dealerships must comply with the parking lot perimeter landscape requirements of Article 10. Outdoor display of vehicles on hydraulic lifts, manufactured ramps, or similar mechanisms is prohibited.
5. No required parking area may be used as outdoor display.

**S. Outdoor Storage (Ancillary)**

The following uses are permitted outdoor storage: greenhouse/nursery – retail, including the growing of plants in the open, heavy retail, rental, and service, vehicle dealerships, vehicle rentals, vehicle operations facility, vehicle repair/service, minor or major, and light and heavy industrial. The Executive Director can also render an interpretation that a use not listed in this section would typically have outdoor storage and permit such use to include outdoor storage on the site. These uses are permitted ancillary outdoor storage in accordance with the following provisions:

1. No outdoor storage is permitted in any public right-of-way or located so that it obstructs pedestrian or vehicular traffic. Outdoor storage is prohibited in a required setback.
2. All manufacturing, assembly, repair, or work activity must take place inside an enclosed building. This does not apply to heavy industrial uses that are typically conducted outdoors or have an outdoor component.
3. No required parking area may be used as an outdoor storage.
4. All outdoor storage must comply with all regulations regarding stormwater management and, if required, must be permitted through the LADEQ.

**T. Refuse Containers, Dumpsters, and Recycling Containers**

1. Dumpsters and recycling containers are prohibited in the front or corner side yard. No dumpsters or recycling containers may be located on any public right-of-way.
2. All dumpsters and recycling containers must be fully enclosed on three sides by a solid fence, wall, or wall extension of the principal building a minimum of six feet and a maximum of eight feet in height. The enclosure must be gated. Such gate must be solid. Such construction requires a building permit. This requirement does not apply to refuse containers located in an alley.
3. Dumpsters must not be located so that the disposal area drains toward a storm drain or off-site. Dumpsters must be covered and are not allowed to drain freely.
4. Refuse containers, such as individual rolling trash bins, must be stored along the interior side or rear façade of the structure. This does not apply when refuse containers must be moved for pick-up.

5. Existing properties, as of the effective date of this Code, whose dumpsters and recycling containers are not required to be enclosed, are exempt from this section unless the site is being redeveloped, or the existing building or parking lot is being expanded.
- U. Satellite Dish Antennas**

**1. General Requirements**

- a. Small satellite dish antennas do not require a building permit. Large satellite dish antennas require a building permit.
- b. Satellite dish antennas must be permanently installed on a building, in the ground, or on a foundation, and cannot be mounted on a portable or movable structure.
- c. Subject to operational requirements, the dish color must be of a neutral color, such as white or grey. No additional signs or advertising is permitted on the satellite dish itself, aside from the logos of the satellite dish service provider and/or dish manufacturer.
- d. Cables and lines serving ground-mounted satellite dish antennas must be located underground.
- e. Compliance with all federal, state, and local regulations is required in the construction, installation, and operation of satellite dish antennas.
- f. All exposed surfaces of the antenna must be kept clean and all supports must be painted to maintain a well-kept appearance.
- g. Antennas no longer in use must be immediately removed.
- h. Every effort must be made to install satellite dish antennas in locations that are not readily visible from neighboring properties or from the public right-of-way.

**2. Small Satellite Dish Antennas**

Small satellite dish antennas, which are one meter (3.28 feet) or less in diameter, are subject to the general requirements above.

**3. Large Satellite Dish Antennas**

Large satellite dish antennas, which are greater than one meter (3.28 feet) in diameter, are subject to the general requirements above as well as the following requirements:

**a. Residential Districts**

- i. Large satellite dish antennas, which are greater than one meter (3.28 feet) in diameter, are permitted only in the rear yard, and must be set back a distance from all lot lines that is at least equal to the height of the dish, but in no case less than five feet from any lot line.
- ii. The overall height of a large satellite dish antenna cannot exceed 12 feet.
- iii. A large satellite dish antenna must be located and screened so that it cannot be readily seen from public rights-of-way or adjacent properties. Screening includes solid fences, plant materials, and/or earth berms located to conceal the antenna and its support structure. Plants must be a minimum of five feet tall at the time of installation.

**b. Non-Residential Districts**

- i. Large satellite dish antenna are permitted only in the rear or interior side yard, and must be set back a distance from all lot lines that is at least equal to the height of the dish, but in no case less than five feet from any lot line.
- ii. Roof-mounting is permitted only if the satellite dish antenna is screened by an architectural feature.
- iii. A large satellite dish antenna must be located and screened so that it cannot be readily seen from public rights-of-way or adjacent properties. Screening includes solid fences, plant materials, and/or earth berms located to conceal the antenna and its support structure. Plants must be a minimum of five feet tall at the time of installation.

**V. Solar Panels**

**1. General Requirements**

- a. A solar panel may be building-mounted or freestanding.
- b. Solar panels must be placed so that concentrated solar radiation or glare is not directed onto nearby properties or roadways.

**2. Building-Mounted Systems**

- a. A building mounted system may be mounted on the roof or wall of a principal building or accessory structure.
- b. On pitched roof buildings, the maximum height a roof-mounted solar panel may rise is 18 inches.
- c. On flat roofed buildings up to 40 feet in height, the roof-mounted solar panel system is limited to a maximum height of six feet above the surface of the roof. On flat roofed buildings over 40 feet in height, the roof-mounted solar panel system is limited to 15 feet above the height of such structure. Roof-mounted solar energy systems are excluded from the calculation of building height.
- d. Building-mounted solar panels may project up to two feet from a building façade and must be integrated into the structure as an architectural feature.

**3. Freestanding Systems**

- a. A freestanding system is permitted only in the interior side and rear yard.
- b. The maximum height of a freestanding system is three feet in the front yard and eight feet in all other yards.

**4. Co-Location**

Solar panels may be co-located on structures such as wireless communication towers, light poles, and billboards.

**W. Swimming Pools and Hot Tubs**

1. No private swimming pool or hot tub, or portion thereof, including, but not limited to, aprons, walks, and mechanical equipment, integral to the pool, may be located within a front yard, or within a required corner side or interior side setback.
2. A private swimming pool or hot tub must comply with all requirements of the Code of Ordinances.

## **X. Wind Turbines (Private)**

Private wind turbines are subject to the following requirements:

1. Wind turbines may be designed as either vertical or horizontal axis turbines with or without exposed blades, including designs that combine elements of the different types of turbines.
2. Wind turbines are subject to the following height restrictions:
  - a. The maximum height of any ground-mounted wind turbine is the maximum height allowed in the district. A taller height may be allowed by special use.
  - b. The maximum height of any wind turbine mounted upon a structure is 15 feet above the height of such structure.
  - c. Maximum height is the total height of the turbine system, including the tower and the maximum vertical height of the turbine blades. Maximum height therefore is calculated measuring the length of a prop at maximum vertical rotation to the base of the tower. The maximum height of any ground-mounted wind turbine is measured from grade to the length of a prop at maximum vertical rotation.
  - d. No portion of exposed turbine blades (vertical access wind turbine) may be within 20 feet of the ground. Unexposed turbine blades (horizontal access wind turbine) may be within 10 feet of the ground.
3. Ground-mounted wind turbines are permitted only in the rear yard. No part of the wind system structure, including guy wire anchors, may be located closer than 10 feet to any lot line. The tower must be set back from all lot lines equal to the height of the system. No principal buildings may be located within this area.
4. All wind turbines must be equipped with manual (electronic or mechanical) and automatic over speed controls to limit the blade rotation speed to within the design limits of the wind energy system.

## **7.4 PERMITTED ENCROACHMENTS**

An encroachment is the extension or placement of any attached or detached accessory structure or architectural feature into a required setback. Permitted encroachments are indicated in Table 7-1: Permitted Encroachments into Required Setbacks.

- A. Additional restrictions on permitted encroachments, including additional placement restrictions and dimensional standards, can be found in Section 7.3.
- B. Unless constructed concurrently with the principal building, attached or detached accessory structures or architectural features require a building permit, unless exempted by this section or Section 7.3.
- C. Unless otherwise indicated, all accessory structures and architectural features must be at least three feet from any lot line, unless otherwise permitted or restricted by this section or Section 7.3.
- D. When an attached or detached accessory structure or architectural feature regulated by Table 7-1 is permitted to locate in a required setback, it also indicates permission to locate in the corresponding yard.
- E. When an attached or detached accessory structure or architectural feature regulated by Table 7-1 is prohibited to encroach in a required setback, the structure or architectural feature may encroach in the corresponding yard beyond the required setback line unless specifically prohibited by the table or Section 7.3.

<b>TABLE 7-1: PERMITTED ENCROACHMENTS INTO REQUIRED SETBACKS</b>				
<b>Y= Permitted // N= Prohibited</b>				
<b>Max. = Maximum // Min. = Minimum</b>				
	<b>Front &amp; Reverse Corner Side Setback</b>	<b>Corner Side Setback</b>	<b>Interior Side Setback</b>	<b>Rear Setback</b>
Accessibility Ramp	Y	Y	Y	Y
Air Conditioner Window Unit Max. projection of 18" from building wall No building permit required	Y	Y	Y	Y
Amateur (HAM) Radio Equipment (Section 7.3)	N	N	N	Y
Apiary (Section 7.3)	N	N	N	Y
Aquaculture/Aquaponics (Section 7.3)	N	N	N	Y
Arbor	Y	Y	Y	Y
Awning or Sunshade Max. of 3' into any setback	Y	Y	Y	Y
Balcony Max. of 6' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 4' from any lot line Max. vertical clearance of 8'	Y	Y	Y	Y
Bay Window Max. of 3' into any setback	Y	Y	Y	Y
Boathouse (Section 7.3)	N	N	N	Y
Book Exchange Box (Section 7.3)	Y	Y	N	N
Canopy: Non-Structural (Non-Sign) Max. of 3' into any setback	Y	Y	Y	Y
Canopy: Structural (Non-Sign) or Porte-Cochere Min. of 5' from any lot line	N	N	N	Y
Carport (Section 7.3)	N	Y	Y	Y
Chicken Coop (Section 7.3)	N	N	N	Y
Chimney Max. of 16" into setback Min. of 4' from any lot line	Y	Y	Y	Y
Coldframe Structure (Section 7.3)	N	Y	Y	Y
Compost Pile Min. of 5' from any lot line Prohibited in front or corner side yard No building permit required	N	N	Y	Y
Deck Max. of 6' into interior or corner side setback Max. of 8' into rear setback Prohibited in front yard	N	Y	Y	Y
Dog House Prohibited in front or corner side yard No building permit required	N	N	N	Y
Eaves Max. of 3' into setback	Y	Y	Y	Y

<b>TABLE 7-1: PERMITTED ENCROACHMENTS INTO REQUIRED SETBACKS</b>				
<b>Y= Permitted // N= Prohibited</b>				
<b>Max. = Maximum // Min. = Minimum</b>				
	<b>Front &amp; Reverse Corner Side Setback</b>	<b>Corner Side Setback</b>	<b>Interior Side Setback</b>	<b>Rear Setback</b>
Exterior Lighting (Section 7.2)	Y	Y	Y	Y
Exterior Stairwell Max. of 3' into rear or interior side setback Prohibited in front yard	N	N	Y	Y
Fence or Wall (Section 7.3)	Y	Y	Y	Y
Fire Escape Max. of 3' into setback	Y	Y	Y	Y
Garage - Detached (Section 7.3) Attached garages are considered part of the principal structure	N	Y	Y	Y
Gazebo or Pergola Prohibited in front yard	N	N	Y	Y
Greenhouse Min. of 5' from any lot line Prohibited in front yard	N	N	Y	Y
Lawn Furniture and Lawn Decorations No building permit required	Y	Y	Y	Y
Livestock (Enclosures) (Section 7.3)	N	N	N	Y
Mailbox No building permit required	Y	Y	N	N
Mechanical Equipment - Ground-Mounted (Section 7.3)	N	Y	Y	Y
Patio Max. of 5' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 10' from front or corner side lot line Min. of 5' from interior side or rear lot line Max. height of 1' above grade	Y	Y	Y	Y
Personal Recreation Game Court Prohibited in front yard Min. of 5' from any lot line	N	N	N	Y
Playground Equipment Prohibited in front yard Min. of 5' from any lot line No building permit required	N	N	N	Y
Porch - Unenclosed Max. of 5' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 10' from front or corner side lot line Min. of 5' from interior side or rear lot line Enclosed porches are considered part of the principal structure	Y	Y	Y	Y
Refuse and Recycling Containers (Section 7.3)	N	Y	Y	Y
Rain Barrel Min. of 10' from front lot line No building permit required	Y	Y	Y	Y

<b>TABLE 7-1: PERMITTED ENCROACHMENTS INTO REQUIRED SETBACKS</b>				
<b>Y= Permitted // N= Prohibited</b>				
<b>Max. = Maximum // Min. = Minimum</b>				
	<b>Front &amp; Reverse Corner Side Setback</b>	<b>Corner Side Setback</b>	<b>Interior Side Setback</b>	<b>Rear Setback</b>
Satellite Dish Antenna, Ground-Mounted (Section 7.3)	N	N	N	Y
Shed Prohibited in front yard Min. of 5' from any lot line No building permit required for sheds without a permanent foundation	N	N	Y	Y
Sidewalk No min. setback from lot lines	Y	Y	Y	Y
Sills, belt course, cornices, and ornamental features Max. of 30" into setback	Y	Y	Y	Y
Solar Panels - Freestanding (Section 7.3)	N	N	Y	Y
Steps and Stoops (roofed or unroofed, includes support posts) Max. of 5' into front, interior side, or corner side setback Max. of 8' into rear setback Min. of 5' from any lot line	Y	Y	Y	Y
Swimming Pool and Hot Tub (Section 7.3)	N	N	N	Y
Trellis No building permit required	Y	Y	Y	Y
Vegetable Garden	Y	Y	Y	Y
Wind Turbine (Private) - Freestanding (Section 7.3)	N	N	N	Y

## 7.5 ENVIRONMENTAL PERFORMANCE STANDARDS

All uses must comply with the performance standards established in this section unless any federal, state, or local law, ordinance, or regulation establishes a more restrictive standard, in which case, the more restrictive standard applies.

### A. Noise

No activity or use must be conducted in a manner that generates a level of sound as measured on another property greater than that allowed by federal, state, and local regulations, as amended from time to time. These limits do not apply to construction noises, noises emanating from safety signals or warning devices, noises not directly under the control of the owner or occupant of the property, and transient noises from moving sources, such as motor vehicles, railroads and aircraft.

### B. Glare and Heat

Any activity or the operation of any use that produces glare or heat must be conducted so that no glare or heat from the activity or operation is detectable at any point off the lot on which the use is located. Flickering or intense sources of light must be controlled or shielded so as not to cause a nuisance across lot lines.

### C. Stormwater Management

All development must comply with local, state, and federal stormwater management ordinances.



**D. Vibration**

No earthborne vibration from the operation of any use may be detectable at any point off the lot on which the use is located.

**E. Dust and Air Pollution**

Dust and other types of air pollution, borne by the wind from sources, such as storage areas, yards, roads, conveying equipment and the like, within lot boundaries, must be kept to a minimum by appropriate landscape, screening, sheltering, paving, fencing, wetting, collecting, or other acceptable means.

**F. Discharge and Disposal of Radioactive and Hazardous Waste**

The discharge of fluid and the disposal of solid radioactive and hazardous waste materials must comply with applicable federal, state, and local laws and regulations governing such materials or waste. Radioactive and hazardous material waste must be transported, stored, and used in conformance with all applicable federal, state, and local laws.

**G. Electromagnetic Interference**

Electromagnetic interference from any operation of any use must not adversely affect the operation of any equipment located off the lot on which such interference originates.

**H. Odors**

Any condition or operation which results in the creation of odors of such intensity and character as to be detrimental to the public health and welfare, or which interferes unreasonably with the comfort of the public, must be removed, stopped or modified so as to remove the odor.

**I. Fire and Explosion Hazards**

Materials that present potential fire and explosion hazards must be transported, stored, and used only in conformance with all applicable federal, state, and local regulations.

## ARTICLE 9. SIGN REGULATIONS

- 9.1 PURPOSE
- 9.2 GENERAL STANDARDS
- 9.3 ILLUMINATION STANDARDS
- 9.4 PROHIBITED SIGNS
- 9.5 SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS
- 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS
- 9.7 PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS
- 9.8 BILLBOARDS
- 9.9 CLASSIC SIGNS

### 9.1 PURPOSE

The purpose of these sign regulations is to establish a framework for a comprehensive system of sign controls governing the display, design, construction, installation, and maintenance of signs that will:

- A. Promote and protect the health, safety and welfare of Caddo Parish by ensuring the compatibility of signs with surrounding structures and land uses.
- B. Create a more attractive business and economic climate by enhancing and protecting the orderly and effective display of signs.
- C. Discourage an excessive number of signs, and encourage a visually favorable environment.
- D. Protect the public from hazardous conditions that result from the indiscriminate use and placement of signs, structurally unsafe signs, signs that obscure the vision of pedestrians or motorists, and signs that compete or conflict with necessary traffic signals, government signs, and warning signs.

### 9.2 GENERAL STANDARDS

All signs constructed, erected, modified, or altered must comply with the following standards of design and construction.

#### A. Sign Permit Required

Signs that require a sign permit are delineated in this Article and are required to obtain a sign permit in accordance with Article 16. A sign permit may be revoked where there has been a violation of the provisions of this Code or misrepresentation of fact on the permit application.

#### B. Prohibited Installations

1. No sign may be erected in a location that violates the current building code, fire code, and other applicable codes. In addition, no sign may be erected in the following locations:
2. Freestanding signs are subject to the height restrictions of the view obstruction triangle in Section 7.1.E.
3. All freestanding signs must be placed a minimum of 15 feet from the back of the curb or edge of pavement if there is no curb. All parts of the sign must be set back 15 feet. Any additional setback requirements required by the specific sign type regulations also apply.
4. Only signs that have been placed by federal, state, or local government may be installed on public property, unless a sign's placement has been authorized by the Parish. Any sign installed on public property without authorization may be removed without notice.
5. No sign may be erected on private property without the consent of the property owner. All sign installations must be signed off by the property owner or his/her authorized agent. If the applicant is not the property owner, a letter signed by the property owner authorizing the installation of a sign is required as part of the sign permit application.

6. No sign may be erected in a manner that obstructs access to any ingress or egress, fire escapes, or standpipes.

**C. Construction Standards**

1. Supports and braces must be designed as an integral part of the overall sign and obscured from public view to the extent technically feasible.
2. All signs attached to a building must be installed and maintained so that wall penetrations are watertight and the structure does not exceed allowable stresses of supporting materials.
3. All signs must be designed and constructed in compliance with the current building code, electrical code, and other applicable codes.
4. No permanent sign may be constructed of plywood, particleboard, or paper.
5. No sign may be hand-painted on a structure.
6. Glass forming any part of a sign must be safety glass.
7. All letters, figures, characters, or representations in cut-out or irregular form, maintained in conjunction with, attached to or superimposed upon any sign must be safely and securely built into or attached to the sign structure.
8. Audio components are prohibited on any sign, with the exception of menuboards. For menuboards, the audio component is limited to communication between customer and service window.

**D. Electrical Wiring**

1. All electrical fixtures, devices, circuits, conduits, raceways, or similar features must be installed and maintained in compliance with the current electrical code.
2. Conduits and other components of a sign illumination system must be designed as an integral part of the overall sign structure and obscured from public view to the extent technically feasible.

**E. Sign Copy**

1. When a single establishment is shared by two or more businesses or tenants, the permitted sign types and maximum sign area for the establishment allowed by this Code must be shared between the businesses or tenants. The Caddo Parish Planning and Zoning Commission will not broker nor enforce any private agreements between such businesses or tenants regarding shared signs.
2. Items of information for certain sign types are limited as follows:
  - a. Freestanding signs are limited to six items of information on each sign face. This does not apply to freestanding signs for multi-tenant retail centers.
  - b. Wall signs are limited to six items of information. Items of information for wall signs are counted by each item of information on the same façade. This includes wall sign designs that are composed of multiple individual wall signs.
  - c. Projecting signs are limited to six items of information on each sign face.
3. Items of information are calculated as follows:
  - a. Each piece of information on a sign is defined as an item of information. For example, each of the following would be defined as one item of information: establishment name, logo, telephone number, website address, or product or service. A multi-word name or address is counted as one item of information. If a sign advertises products or services, each product or service, including multi-word, is considered one item of information.
  - b. A street address is not counted as an item of information.

- c. The message area of an electronic message sign, where information is changed digitally, is counted as one item of information.
- d. Where a changeable message board is permitted and included as part of a sign, the message area is counted as one item of information.
- e. For gas station signs, the area used to display prices of gas is counted as one item of information.

**F. Required Maintenance**

- 1. All signs must be kept in a safe and well-maintained condition and appearance, and must be repainted or otherwise maintained by the property owner to prevent corrosion or deterioration caused by the weather, age, or any other condition.
- 2. All signs must be maintained to prevent any kind of safety hazard, including faulty sign structures, a fire hazard, or an electrical shock hazard.
- 3. All unused sign hardware or wiring must be removed. The Executive Director will serve notice to the permit holder and property owner that unused sign hardware or wiring must be removed within 30 days of notice for permanent signs or 24 hours for temporary signs. If the unused sign hardware or wiring is not removed within the required time period, the Executive Director may enforce this order through permitted enforcement procedures.
- 4. If a sign is maintained in an unsafe or unsecured condition, it must be removed or the condition corrected. The Executive Director will serve notice to the permit holder and property owner that the sign must be removed or the condition corrected within 30 days of notice for permanent signs or 24 hours for temporary signs. If the sign is not removed or the condition is not corrected within the required time period, the Executive Director may enforce this order through permitted enforcement procedures.
- 5. The Executive Director may authorize removal of any sign that is an immediate public peril to persons or property summarily and without notice.

**9.3 ILLUMINATION STANDARDS**

- A. Any sign illumination, including gooseneck reflectors, external illumination, and internal illumination, must be designed, located, shielded, and directed to prevent the casting of glare or direct light upon roadways and surrounding properties, and the distraction of motor vehicle operators or pedestrians in the public right-of-way.
- B. The maximum allowable footcandle at the lot line for any illuminated sign is one footcandle. For signs that are allowed to project over the public right-of-way, the maximum allowable footcandle at the curb line is one footcandle.
- C. The sign face of internally illuminated signs must function as a filter to diffuse illumination. The sign face must cover all internal illumination components so that no exposed bulbs are visible.
- D. All external illumination of a sign must concentrate the illumination upon the printed area of the sign face.
- E. For electronic message signs, the maximum brightness is limited to 5,000 nits during daylight hours, and 500 nits between dusk to dawn. The sign must have an automatic dimmer control that produces a distinct illumination change from a higher allowed illumination level to a lower allowed level for the time period between one-half hour before sunset and one-half hour after sunrise. Billboards are controlled by the illumination standards in Section 9.8.
- F. No sign illumination may be combined with reflective materials, such as mirrors, polished metal, or highly-glazed tiles, which would increase glare.

- G. The use of neon or LED lighting as a sign material or sign accent is permitted only in the commercial districts, downtown districts, industrial districts, and IC District. When lit, lighting must be continuously illuminated. Flashing neon or LED lighting is prohibited.
- H. Neon or LED lighting to outline doors and windows is prohibited.

#### 9.4 PROHIBITED SIGNS

All signs not expressly allowed by this Code are prohibited. In addition, the following sign types are specifically prohibited:

- A. Balloon and air-infused/air-inflated signs.
- B. Banners wrapped around a permanent sign structure, such as a freestanding sign, projecting sign, or wall sign.
- C. Cabinet box wall signs.
- D. Flashing or animated signs.
- E. Moving signs, including signs designed to be moved by wind or other natural elements, and tri-vision signs. This excludes clocks and barber poles.
- F. Obsolete signs and sign structures.
- G. Off-premise signs, temporary. All temporary off-premise signs are prohibited and are hereby declared to be abandoned trash at the time of posting and may be removed and discarded without notice notwithstanding any conflicting regulation or requirement within this Code. Any citizen removing a temporary off-premise sign or other sign in the public right-of-way does so at his/her own risk, and neither the Parish, nor any public utility exercising control of the right-of-way, pole or fixture is liable for damage, loss, or injury due to such independent acts.
- H. Portable reader-board signs, except as allowed for temporary signs. This includes both signs mounted on a wheeled structure and those mounted on a stationary structure that can be moved and is not permanently installed on a site.
- I. Snipe signs.
- J. Strobe lights, moving or fixed spotlights, and floodlights.
- K. Any sign that can create a hazardous traffic situation, including those that:
  - 1. Interfere with, obstruct the view of, or may be confused with any authorized traffic sign, signal, or device because of its position, shape, or color, including signs illuminated in red, green, or amber color to resemble a traffic signal.
  - 2. Make use of the words STOP, LOOK, DETOUR, DANGER, CAUTION, WARNING, or any other word, phrase, symbol, or character in a manner that misleads, interferes with, or confuses traffic.
- L. Video display signs.
- M. Any signs attached to, or placed, on, a vehicle or trailer parked on public or private property, except for signs meeting the following conditions:
  - 1. The primary purpose of such a vehicle or trailer is not the display of signs.
  - 2. The signs are magnetic, decals or painted on an integral part of the vehicle or equipment as originally designed by the manufacturer, and do not break the silhouette of the vehicle.
  - 3. The vehicle or trailer is in operating condition, currently registered and licensed to operate on public streets where applicable, and actively used or available for use in daily function of the business to which such signs relate.

- N. Vehicles and trailers are not used primarily as static displays, advertising a product or service, nor utilized as storage, shelter or distribution points for commercial products or services for the general public.

**9.5 SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS**

Table 9-1: Summary of Permanent and Temporary Sign Permissions indicates whether a permanent or temporary sign requires a sign permit. Section 9.6 contains regulations for the specific sign types that do not require a permit, both permanent and temporary, and Section 9.7 contains regulations for the specific sign types that require a permit, both permanent and temporary. Billboards are regulated in Section 9.8.

TABLE 9-1: SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS		
SIGNS	No Permit Required (Section 9.6)	Permit Required (Section 9.7)
<b>PERMANENT SIGNS</b>		
Additional Sign for Historic Location	•	
Additional Sign for Multi-Tenant Building	•	
Additional Signs for Parking Lots and Structures	•	
Additional Sign for Property Identification	•	
Awning Sign		•
Canopy Sign		•
Electronic Message Sign		•
Flag - Non-Governmental or Governmental	•	
Freestanding Sign		•
Government Sign	•	
Marquee		•
Menuboard		•
Projecting Sign		•
Public Information or Event Sign		•
Roof Sign		•
Scoreboard		•
Wall Sign		•
Window Sign - Permanent	•	
<b>TEMPORARY SIGNS</b>		
Additional Sign for Construction Activity	•	
Additional Sign When Conducting Garage/Yard Sale On-Site	•	
A-Frame Sign		•

TABLE 9-1: SUMMARY OF PERMANENT AND TEMPORARY SIGN PERMISSIONS		
SIGNS	No Permit Required (Section 9.6)	Permit Required (Section 9.7)
Attention-Getting Device		•
Banner - Exhibition		•
Light Pole Banner	•	
Yard Sign	•	
Real Estate Activity Sign	•	
Window Sign - Temporary	•	

**9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS**

**A. Exemption of Alteration and Maintenance Operations**

The following activities are exempt from a sign permit:

1. Painting, repainting, cleaning, changing permitted items of information, or other normal maintenance and repair of a sign, not involving structural changes or changes in the electrical components of the sign. Any activity that increases the sign area, sign height, or any sign dimension is not exempt from a sign permit.
2. Changing of the message of a changeable message sign or electronic message sign.
3. Changing a copy or the color on an existing permitted sign, or performing repair and maintenance on an existing permitted sign which is not an alteration does not require a sign permit.

**B. Exempt Ancillary Information**

1. Logos and labels located on mechanical equipment, recycling bins, trash containers, or similar, which are part of the equipment as manufactured and/or installed are exempt.
2. Signs on public transit stations, bike-sharing stations, or car-share facilities, when such signs are installed by the sponsors of such facilities, are exempt.
3. Signs installed on gas station pumps are exempt. Such signs may not be electronic message signs and may not be illuminated. Such signs are limited to two square feet in sign area and a maximum of one per pump station.

**C. Permitted Exempt Signs**

The following signs are allowed without a sign permit. All exempt signs must comply with all the regulations of this section and this Code. No such exempt sign can advertise any off-premise operations or services.

**1. Additional Sign for Construction Activity**

On a site where active construction is taking place, an additional temporary sign is permitted in conjunction with active construction, subject to the following:

- a. Additional construction activity signs are permitted in all districts on all sites with active construction projects. Additional construction activity signs may be installed only after approval of building permit and must be removed once construction is complete or the building permit expires.

- b. Additional construction activity signs may be constructed as either freestanding or wall signs, subject to the following:
  - i. Signs are limited to 12 square feet in area for construction sites for individual single-family – detached or attached or two-family dwellings, and for any site of less than one acre in lot area. Signs are limited to 32 square feet in area for all other construction sites.
  - ii. Freestanding signs are limited to eight feet in height and must be located five feet from any lot line.
  - iii. Wall signs may be installed on a fence.
  - iv. Signs may not be illuminated.
- c. Additional construction activity signs are limited to one per street frontage.

## 2. Additional Sign When Conducting Garage/Yard Sale On-Site

- a. When a garage/yard sale is conducted as part of a residential use, an additional temporary sign is permitted. Such additional temporary signs must be located on the site of the garage/yard sale, and may be installed 48 hours prior to event and must be removed within 24 hours of the end of the sale.
- b. An additional temporary sign may be constructed as either freestanding or wall signs, subject to the following:
  - i. Signs are limited to six square feet in area.
  - ii. Freestanding signs are limited to five feet in height, and must be located within five feet from any lot line.
  - iii. Wall signs may be installed on a fence.
  - iv. Signs may not be illuminated.
- c. Additional temporary signs are limited to one per lot.

## 3. Additional Sign for Historic Location

When a location memorializes a historic person, event, structure, or site, an additional permanent sign is permitted in any district as follows:

- a. An additional sign may be constructed as either freestanding or wall signs, subject to the following:
  - i. Signs are limited to six square feet.
  - ii. Freestanding signs are limited to four feet in height and must be located five feet from any lot line.
  - iii. Signs may be internally or externally illuminated.
- b. An additional sign is limited to one per street frontage.

## 4. Additional Sign for Multi-Tenant Buildings

Townhouse, multi-family dwellings, and non-residential developments with multiple tenants are permitted an additional permanent sign.

- a. Multi-tenant building signs may be constructed as either freestanding or wall signs, subject to the following:



- i. Signs are limited to six square feet in area.
  - ii. Freestanding signs are limited to five feet in height, and must be located within 10 feet of the building entry and five feet from any lot line.
  - iii. Signs may only be internally illuminated.
- b. Multi-tenant building signs are limited to one per building entry.

**5. Additional Signs for Parking Lots and Structures**

Parking lots and structures are permitted additional signs, whether such parking lots or structures are a principal or ancillary use.

- a. Additional signs are permitted at each entrance/exit, driveway intersection, drive-through lane, and other circulation points.
- b. Signs are limited to four square feet in area.
- c. A freestanding sign is limited to four feet in height and must be five feet from any lot line.
- d. Signs may be internally or externally illuminated.

**6. Additional Sign for Property Identification**

For building rented/leased by a property management company, an additional permanent sign is permitted as follows:

- a. A maximum of one additional sign is permitted per building in all districts.
- b. The sign must be wall-mounted and is limited to two square feet in area.

**7. Flag**

**a. Non-Governmental Flag**

- i. Non-governmental flags are permitted for non-residential uses in the commercial, downtown, and industrial districts.
- ii. Non-governmental flags may be freestanding or wall-mounted, and are limited to a maximum area of 16 square feet
- iii. Freestanding non-governmental flags are limited to a maximum height of 35 feet and must be a minimum of 10 feet from any lot line.
- iv. Wall-mounted non-governmental flags must maintain a minimum five foot sidewalk clearance.
- v. One freestanding non-governmental flag is permitted per lot. One wall-mounted non-governmental flag is permitted per establishment. In multi-tenant structures, each establishment is permitted one wall-mounted non-governmental flag.
- vi. External illumination of freestanding non-governmental flags is permitted. Illumination of wall-mounted non-governmental flags is prohibited.

**b. Governmental Flag**

Flags of any nation, state, municipality, or political subdivision, flags officially designated as a national, state, or local symbol, or flags of fraternal, religious, and civic organizations are permitted in all districts.

- i. Governmental flags may be freestanding or wall-mounted.

- ii. Poles for freestanding governmental flags are limited to the maximum height of the district or 35 feet, whichever is less.
- iii. Poles for freestanding governmental flags must be a minimum of 10 feet from any lot line.
- iv. Wall-mounted governmental flags may not extend over the public right-of-way.
- v. There is no limit on the number of governmental flags per lot.
- vi. External illumination of governmental flags is permitted.

#### **8. Government Sign**

Signs placed or authorized by a government agency are permitted in any number, configuration, or size in any district. Such signs may be illuminated as required by the agency.

#### **9. Light Pole Banner**

Light pole banners are permitted for light poles in parking lots and must be mounted so that they are held taut between support posts. Light pole banners are limited to a maximum area of 10 square feet. Light pole banners must be mounted to project perpendicular from light poles.

#### **10. Real Estate Activity Sign**

When a structure or lot is offered for sale, lease, or rent, such lot is permitted an additional temporary sign as follows:

- a. Real estate activity signs are permitted in all districts. Real estate activity signs must be located on the site of the property for sale, lease, or rent.
- b. Real estate activity signs are limited to one per street frontage.
- c. Real estate activity signs may be constructed as either freestanding, wall, or window signs.
- d. Real estate activity signs are limited to 12 square feet in residential districts and 32 square feet in all other districts.
- e. Freestanding signs are limited to five feet in height and must be located within five feet from any lot line.
- f. Real estate activity signs may not be illuminated.
- g. Real estate activity signs must be removed within three days of final closing, lease, or rental. If such real estate signs are used in conjunction with a temporary event, such signs may be installed 48 hours prior to event and must be removed within 24 hours of the end of the event

#### **11. Window Sign**

- a. Window signs are permitted for all non-residential uses in all districts.
- b. All window signs, whether temporary or permanent, are limited to no more than 30% of the surface of each window area. Window area is counted as a continuous surface until divided by an architectural or structural element. Mullions are not considered an element that divides window area.
- c. Window signs may be internally or externally illuminated.

#### **12. Yard Signs**

- a. Yard signs are permitted in all districts.
- b. Yard signs may be constructed as either freestanding, wall, or window signs. There is no limit on the number of signs permitted.

- d. Freestanding yard signs must be located five feet from any lot line.
- e. Yard signs must meet the coverage limitations of window signs. If no coverage is specified, the limitation is 30% of the window area.
- f. Yard signs must be posted on private property only, and only with the permission of the property owner.
- g. Yard signs may not be illuminated.

**9.7 PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS**

**A. Sign Types Permitted by District**

1. This section describes the types of signs allowed with a sign permit. Table 9-2: Sign Types Requiring Permit District Permissions indicates in which districts these types of signs are permitted. Specific regulations on each sign type may include further restrictions on which uses within a district may utilize these sign types.
2. Changing the sign face of an existing sign requires a sign permit.
3. Billboards are regulated by Section 9.8.

TABLE 9-2: SIGNS TYPES REQUIRING PERMIT DISTRICT PERMISSIONS

DISTRICT	A-Frame Sign	Attention-Getting Device	Awning Sign	Banner - Exhibition	Canopy Sign	Electronic Message Sign	Freestanding Sign	Marquee	Projecting Sign	Public Information or Event Sign	Roof Sign	Scoreboard	Wall Sign
R-A			•	•	•	•	•			•		•	•
R-E			•	•	•	•	•			•		•	•
R-1-12			•	•	•	•	•			•		•	•
R-1-10			•	•	•	•	•			•		•	•
R-1-7			•	•	•	•	•			•		•	•
R-1-5			•	•	•	•	•			•		•	•
R-UC			•	•	•	•	•			•		•	•
R-HU			•	•	•	•	•			•		•	•
R-TH			•	•	•	•	•			•		•	•
R-2			•	•	•	•	•			•		•	•
R-3			•	•	•	•	•			•		•	•
R-4			•	•	•	•	•			•		•	•
R-MHS			•	•	•	•	•			•		•	•
R-MHP			•	•	•	•	•			•		•	•
C-1	•	•	•	•	•	•	•		•	•		•	•
C-2	•	•	•	•	•	•	•	•	•	•		•	•
C-3	•	•	•	•	•	•	•	•	•	•		•	•
C-4	•	•	•	•	•	•	•	•	•	•		•	•
C-UC	•	•	•	•	•	•	•	•	•	•		•	•
C-UV	•	•	•	•	•	•	•	•	•	•		•	•
D-1-CBD	•	•	•	•	•	•		•	•	•	•		•
D-1-E	•	•	•	•	•	•	•	•	•	•	•		•
D-1-CMU	•	•	•	•	•	•		•	•	•			•
D-1-RMU	•	•	•	•	•	•			•	•			•
D-1-AC	•	•	•	•	•	•		•	•	•			•
D-1-HC	•	•	•	•	•	•	•		•	•			•
OR		•	•	•	•	•	•		•	•		•	•
I-MU		•	•	•	•	•	•		•	•	•	•	•
I-1		•	•	•	•	•	•		•	•	•	•	•
I-2		•	•	•	•	•	•		•	•	•	•	•
IC		•	•	•	•	•	•		•	•		•	•
NA			•	•	•	•	•			•			•
OS			•	•	•	•	•			•		•	•

**FOOTNOTES**

- \* • = Sign type permitted in district, subject to additional standards of this section
- \* Menuboard signs are permitted for all drive-through uses in any district

## B. A-Frame Sign

1. A-frame signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. Sign permits for A-frame signs are valid from January 1<sup>st</sup> through December 31<sup>st</sup>, unless otherwise restricted as part of the sign permit approval. A new sign permit application must be applied for on or after January 1<sup>st</sup> of each year. In addition to the sign permit application submittal requirements, a placement plan must be submitted that shows the general location of the A-frame sign.
3. One A-frame sign is permitted per establishment, including for multi-tenant establishments. A minimum 15 foot separation is required between all A-frame signs.
4. An A-frame sign must be placed within 15 feet of the primary entrance of the business, and must not interfere with pedestrian traffic or violate standards of accessibility as required by the ADA or other accessibility codes. A-frame signs may be placed in the public right-of-way but must maintain a five foot sidewalk clearance at all times.
5. A-frame signs are limited to six square feet in area per side and four feet in height.
6. The use of A-frame signs is limited to business hours only. Signs must be stored indoors at all other times.
7. A-frame signs must not be used outdoors when high winds or heavy rain conditions exist.
8. Illumination of A-frame signs is prohibited. No A-frame sign may have an electronic component.

**FIGURE 9-1: A-FRAME SIGNS**

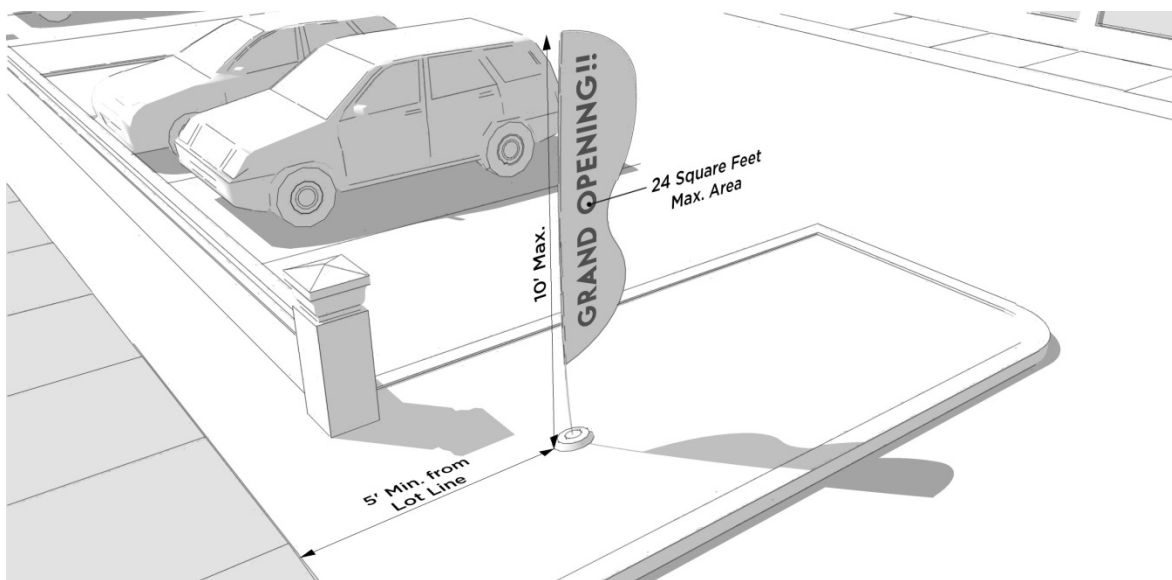


## C. Attention-Getting Device

1. Attention-getting devices are permitted for non-residential uses in the districts indicated in Table 9-2.
2. An establishment may have both a freestanding and wall-mounted attention-getting device installed or mounted simultaneously. For multi-tenant sites, the property owner(s) and/or tenants must coordinate display of attention-getting devices.

3. Freestanding attention-getting devices are subject to the following:
  - a. Freestanding attention-getting devices are limited to the following maximums per lot:
    - i. For single-tenant sites: One per street frontage.
    - ii. For multi-tenant sites: Two per street frontage. There must be 20 feet of separation between attention-getting devices.
  - b. Freestanding attention-getting devices are limited to a maximum height of 10 feet and 24 square feet in area.
  - c. Freestanding attention-getting devices must be located a minimum of five feet from a lot line.

**FIGURE 9-2: ATTENTION-GETTING DEVICE**



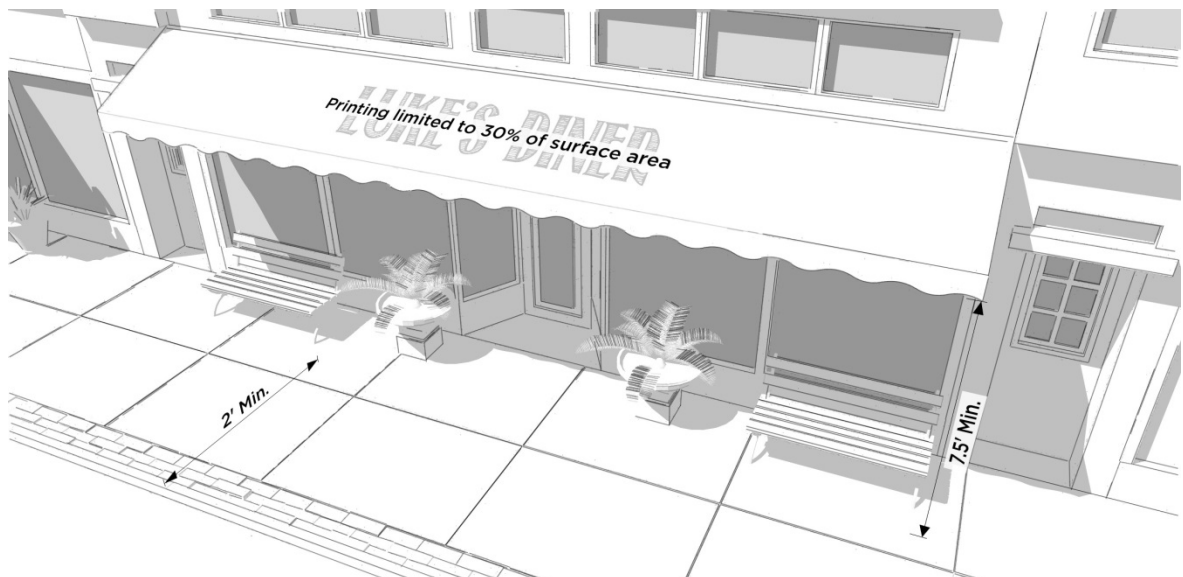
4. Wall-mounted attention-getting devices are subject to the following:
  - a. Wall-mounted attention-getting devices are limited to 32 square feet in total area when mounted upon a façade of less than 100 linear feet in length. Wall-mounted attention-getting devices are limited to 64 square feet in total area when mounted upon a façade of 100 or more linear feet in length.
  - b. Wall-mounted attention-getting devices are limited to a maximum of one per each façade of an establishment.
5. Pennants are subject to the following:
  - a. Pennants may be used in place of one freestanding or wall-mounted attention getting device as described in item 2 above.
  - b. Pennants are limited to one and one-half square feet per pennant triangle.
  - c. Pennants may not be installed across or over any driveway or drive aisle.
6. Illumination of any attention-getting devices is prohibited.

7. Attention-getting devices are limited to the following display periods:
  - a. When related to a time-specific event: A combined display period of seven days prior to the event, the time period of the event, and two days following the event.
  - b. When not related to a time-specific event: 15 days.
  - c. A maximum of four display periods per year with a minimum of 30 days between displays. For multi-tenant sites, the display period and separation period apply to each establishment individually rather than the site as a whole.

#### D. Awning Sign

1. Awning signs are permitted for multi-family dwellings and non-residential uses in the districts indicated in Table 9-2.
2. Awning signs must maintain a minimum vertical clearance of seven feet six inches.
3. Awning signs may encroach into the public right-of-way but must be located at least two feet from the curb line.
4. Awning signs must be made of a durable, weather-resistant material such as canvas, canvas-like material, nylon, vinyl-coated fabric, or metal.
5. Printing on any awning sign is limited to 30% of the surface area.
6. Awning signs are permitted lettering attached to and located above the top of a solid flat awning mounted perpendicular to a façade to a maximum height of 24 inches.
7. Awning signs may be externally illuminated and must be focused on the printed area.
8. Back-lit awnings are prohibited.

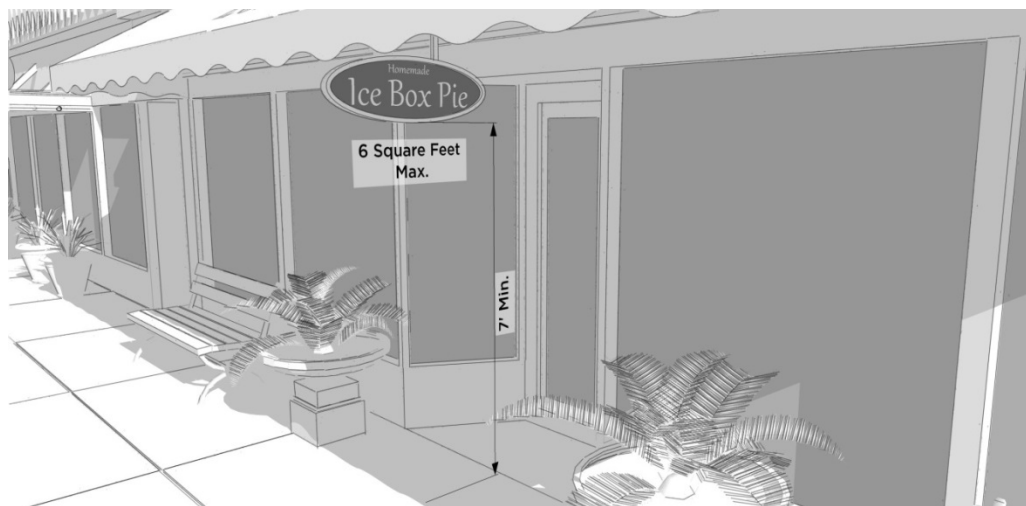
**FIGURE 9-3: AWNING SIGNS**





9. Under-awning signs are permitted subject to the following standards. These standards also apply to signs mounted under galleries or arcades.
  - a. Under-awning signs must be attached to the underside of an awning. Under-awning signs must not project beyond the edge of the awning.
  - b. Under-awning signs must maintain a minimum vertical clearance of seven feet.
  - c. A maximum of one under-awning sign is permitted per business establishment with frontage where the awning is mounted.
  - d. Under-awning signs are limited to a maximum of six square feet.
  - e. Under-awning signs must be securely fixed to the awning with metal supports.
  - f. Under-awning signs must be made of wood, metal, or plastic.

**FIGURE 9-4: UNDER-AWNING SIGN**

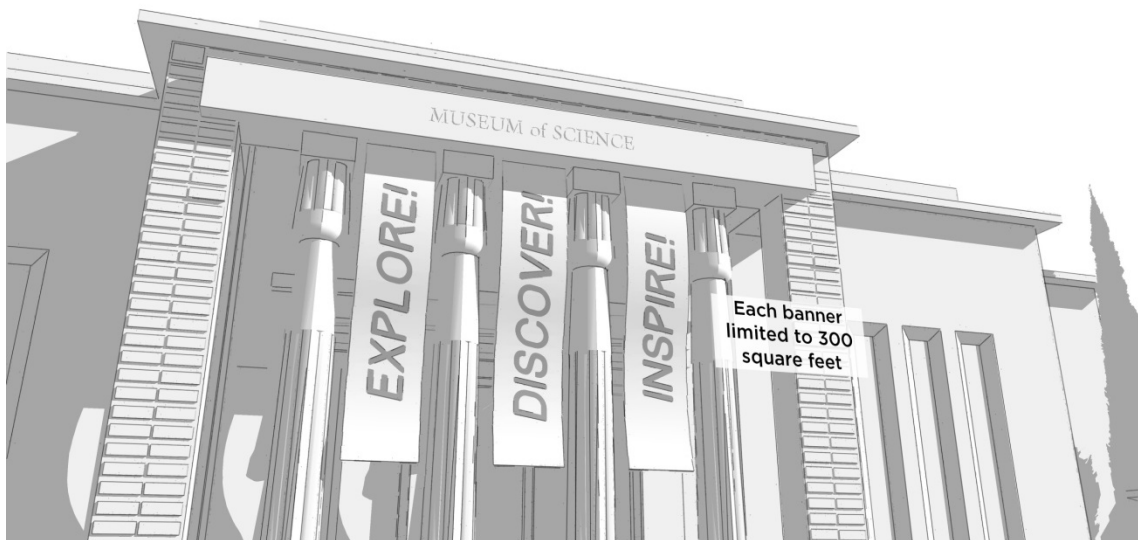




## E. Banners - Exhibition

1. Exhibition banners are permitted for any educational facility, government use, or cultural facility.
2. Each structure is permitted up to eight exhibition banners during one display period. The display period is defined as the combined period of 45 days prior to the opening of the exhibit, the run of the exhibit, and 14 days following the close of the exhibit.
3. Exhibition banners must be made of a durable, weather-resistant material like canvas or fire-resistant acrylic.
4. Each exhibition banner is limited to a maximum sign area of 300 square feet.
5. Exhibition banners must be securely and tautly attached to the wall of the structure. No exhibition banner may be located higher than the roofline or encroach into the public right-of-way.
6. Exhibition banners may be externally illuminated and must be focused on the printed area.

**FIGURE 9-5: EXHIBITION BANNERS**

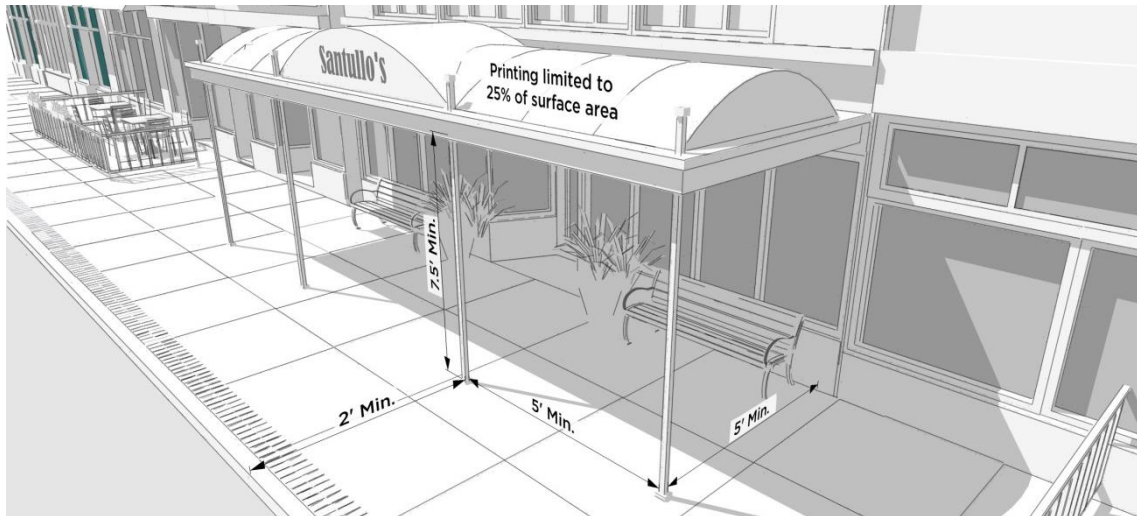


## F. Canopy Sign

1. Canopy signs are divided into two types: non-structural and structural. Canopy signs are permitted for multi-family dwellings and commercial uses in the districts indicated in Table 9-2.
2. Non-structural canopy signs are subject to the following:
  - a. Non-structural canopy signs must maintain a minimum vertical clearance of seven feet six inches.
  - b. Non-structural canopy signs may encroach into the public right-of-way but must be located at least two feet from the curb line. Support posts must maintain a minimum separation of five feet between posts and between the posts and any building wall.
  - c. Non-structural canopy signs must be made of a durable, weather-resistant material such as canvas, canvas-like material, nylon, or vinyl-coated fabric.

- d. Printing on any non-structural canopy sign is limited to 25% of the surface area.
- e. Non-structural canopy signs may be externally illuminated and lighting must be focused on the printed area.

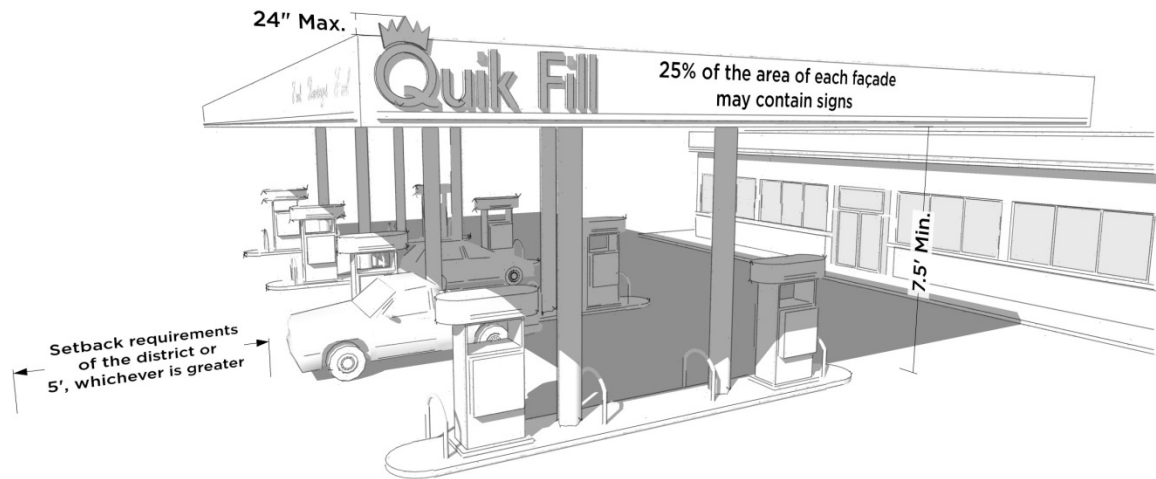
**FIGURE 9-6: NON-STRUCTURAL CANOPIES**



- 3. Structural canopy signs are subject to the following:
  - a. Structural canopy signs for multi-family dwellings must be attached to the principal structure. Structural canopy signs for commercial uses may be either attached to the principal structure or may be a freestanding structure.
  - b. Structural canopy signs attached to the principal structure may encroach into the public right-of-way but must be located at least two feet from the curb line. Support posts must maintain a minimum separation of five feet between posts and between the posts and any building wall.
  - c. Freestanding structural canopy signs are subject to the setback requirements of the district in which they are located or five feet from any lot line, whichever is greater.
  - d. All structural canopy signs must maintain a minimum vertical clearance of seven feet six inches.
  - e. For structural canopies attached to a building, signs are limited to 25% of the surface area. Such signs are permitted lettering attached to and located above the top of a structural canopy to a maximum height of 24 inches.
  - e. For freestanding structural canopies, a maximum of 25% of the area of each façade may include signs. No sign may be mounted above the top of the roof of the structural canopy; however, a sign mounted on the structural canopy façade may extend a maximum of 12 inches above the roofline.
  - f. Structural canopy signs must be made of metal, brick, stucco, concrete, or other permanent building material.

- g. Structural canopy signs may be internally or externally illuminated. If externally illuminated, the lighting must be focused on the sign. In addition, structural canopies for gas stations are permitted an illuminated band along the facades of the canopy. The illuminated band is limited to 15% of the overall height of the facade of the canopy and is not counted as a sign unless there is a commercial message integrated into the band, whereby, the commercial message portion would be calculated as a sign.

**FIGURE 9-7: STRUCTURAL CANOPIES**



### G. Electronic Message Sign

An electronic message signs that is included as part of a permanent window sign is allowed, but is subject to the regulations for window signs. The following standards apply to freestanding, wall, or marquee signs with an electronic message sign component.

1. Electronic message signs are permitted in the districts indicated in Table 9-2. In the residential districts, electronic message signs are permitted only for an educational facility, government use, public park, or cultural facility. In all other districts permitted by Table 9-2, electronic message signs are permitted only for non-residential uses.
2. Electronic message signs are permitted as a freestanding sign or wall sign and are subject to the requirements for those sign types within that district, including that they are counted within the number of signs permitted and the total sign area. Electronic message signs must be integrated into the larger sign structure and the electronic component is limited to a maximum of 70% of the total sign area of a freestanding sign or wall sign.
3. Only one electronic message sign per lot is permitted, whether freestanding sign or wall sign.
4. Each message or image displayed on an electronic message sign must be static for a minimum of four seconds. Multi-color messages and static images are permitted.
5. Electronic message signs cannot display any off-premises commercial advertising.
6. Any scrolling, flashing, animation, or movement of the message or any component of the sign is prohibited.

**FIGURE 9-8: ELECTRONIC MESSAGE SIGNS**

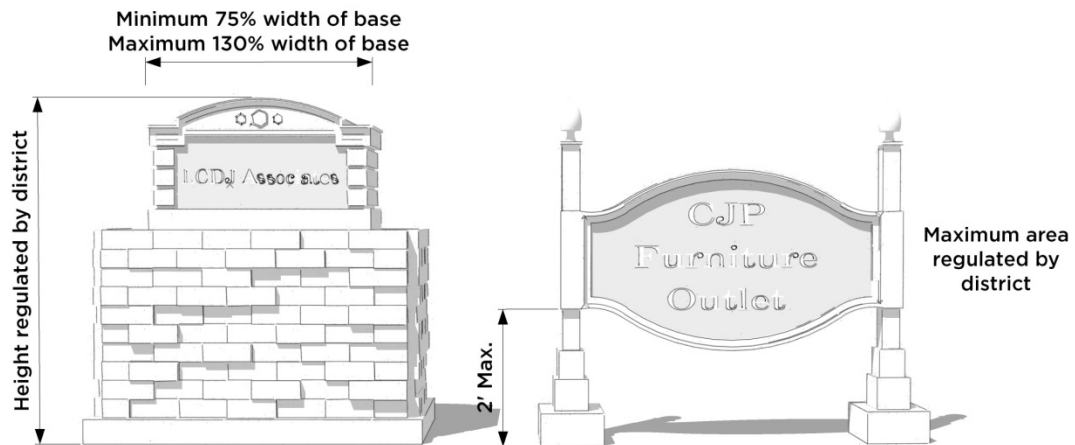


#### **H. Freestanding Sign**

Freestanding signs are permitted for: non-residential uses, multi-family and townhouse dwellings, and residential subdivisions developments. Freestanding signs are subject to the following regulations. In some districts, freestanding signs may be prohibited as regulated in this section.

1. Freestanding signs may be either pole or monument construction. In certain districts or for certain uses, freestanding signs may be limited to only one type of construction.
  - a. A freestanding pole sign that is affixed, attached, or erected on one or more poles, where such poles are not an integral part of the sign. Freestanding pole signs include any freestanding sign that does not meet the design and construction standards of a freestanding monument sign as described in this section.
  - b. A freestanding monument sign is designed with the base of the sign installed on the ground. The monument base must be designed as an integral part of the sign structure. The width of the top of the sign face must be a minimum of 75% and a maximum of 130% of the width of the base.
  - c. In order to create flexibility for freestanding monument signs installed where the ground is not level, structural (non-decorative) posts may extend out of the ground but are limited to a maximum of six inches above the adjacent ground where they are installed. When the freestanding monument sign is designed with decorative posts that are part of the overall sign structure and sign design, such decorative posts may extend out of the ground for a maximum of two feet above the adjacent ground where they are installed.

**FIGURE 9-9: FREESTANDING MONUMENT SIGNS**



2. Freestanding signs for all uses except multi-tenant retail centers or residential subdivisions are subject to the following limitations on sign area, sign height, and sign number.
  - a. Where a nonresidential development has 200 feet of street frontage and a lot area of two acres or more, such development is permitted an increased sign area and height of 200 square feet of area and 25 feet in height. The street frontage of a corner lot is the shortest street lot line of a corner lot abutting a street.
  - b. Freestanding signs are limited to the type, height, and area maximums of Table 9-3: Freestanding Sign Regulations. Where a nonresidential development has 200 feet of street frontage and a lot area of two acres or more, such development is permitted an increased sign area and height of 200 square feet of area and 25 feet in height. Such freestanding sign may be either pole or monument construction.

TABLE 9-3: FREESTANDING SIGN REGULATIONS				
DISTRICT	MONUMENT SIGN		POLE SIGN	
	Monument Sign Area	Monument Sign Height	Pole Sign Area	Pole Sign Height
R-A	36sf	6'	Prohibited	--
R-E	36sf	6'	Prohibited	--
R-1-12	36sf	6'	Prohibited	--
R-1-10	36sf	6'	Prohibited	--
R-1-7	36sf	6'	Prohibited	--
R-1-5	36sf	6'	Prohibited	--
R-UC	36sf	6'	Prohibited	--
R-HU	36sf	6'	Prohibited	--
R-TH	36sf	6'	Prohibited	--
R-2	36sf	6'	Prohibited	--
R-3	36sf	6'	Prohibited	--
R-4	36sf	6'	Prohibited	--
R-MHS	36sf	6'	Prohibited	--
R-MHP	36sf	6'	Prohibited	--
C-1	48sf	8'	Prohibited	--
C-2	48sf	8'	Prohibited	--
C-3	64sf	8'	80sf	40'
C-4	64sf	8'	80sf	40'
C-UC	48sf	8'	Prohibited	--
C-UV	64sf	8'	Prohibited	--

D-1-CBD	Prohibited		Prohibited	--
D-1-E	100sf	8'	200sf	40'
D-1-CMU	Prohibited		Prohibited	--
D-1-RMU	36sf	6'	Prohibited	--
D-1-AC	36sf	6'	Prohibited	--
D-1-HC	48sf	8'	80sf	40'
OR	48sf	8'	80sf	40'
I-MU	48sf	8'	80sf	40'
I-1	64sf	8'	80sf	40'
I-2	64sf	8'	80sf	40'
IC	64sf	8'	80sf	40'
NA	48sf	8'	Prohibited	--
OS	48sf	8'	Prohibited	--

**b.**

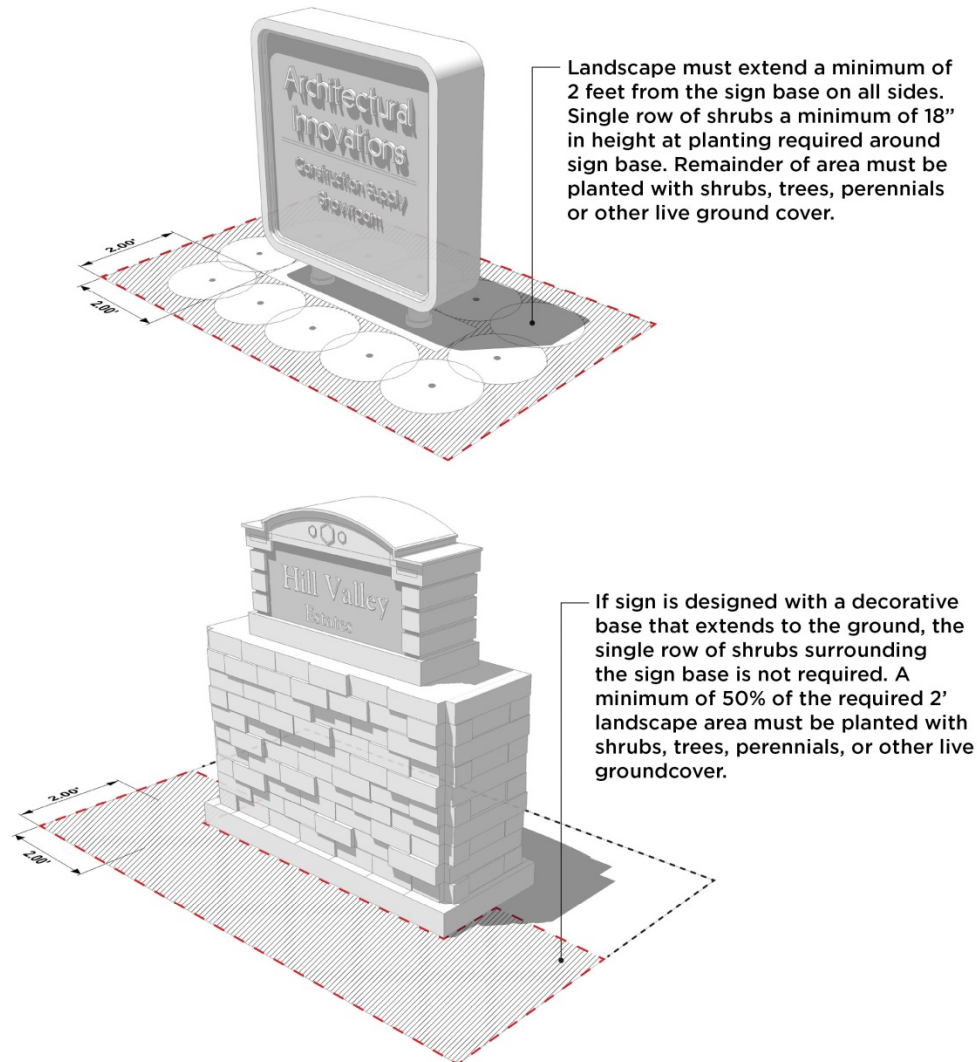
**c.**

3. Freestanding signs for multi-tenant retail centers are subject to the following limitations on sign area, sign height, and sign number:
  - a. One freestanding sign is permitted per street frontage of a lot. An additional freestanding sign is permitted for each additional access point to the lot. A minimum separation of 50 feet is required between freestanding signs. For the purposes of this regulation, a multi-tenant development where the development as a whole may be comprised of separate lots of record, the entire development including outlot parcels and inline development is considered one lot. Such freestanding sign may be either pole or monument construction.
  - b. Freestanding sign may be either pole or monument construction, and are permitted a maximum sign area of 200 square feet and a maximum sign height of 25 feet.
4. Freestanding signs for residential subdivision are subject to the following limitations on sign area, sign height, and sign number:
  - a. Freestanding sign must be monument construction.
  - b. One freestanding sign is permitted per each access point to the residential subdivision. A minimum separation of 50 feet is required between freestanding signs.
  - c. Freestanding monument signs are permitted a maximum sign area of 150 square feet and a maximum sign height of 6 feet.
5. All freestanding signs must be landscaped at the base of the sign in accordance with the following:
  - a. Landscape must extend a minimum of two feet from the sign base on all sides with small shrubs a minimum of 18 inches in height at planting in a single row around the sign base. The remainder of the landscape area must be planted with trees, perennials, or other live groundcover.
  - b. If a freestanding monument sign is designed with a decorative base and such decorative base extends to the ground, the single row of shrubs surrounding the sign base is not required. A minimum of 50% of the required two foot landscape area in item a above must be planted with shrubs, trees, perennials, or other live groundcover.
  - c. If landscape is required on a site, freestanding sign landscape is included in the total amount of landscape required on a site. Where a sign is installed in any landscape area of a site, the specific landscape requirements of this section do not apply and the sign landscape can be

integrated into the overall site landscape plan. Sign landscape must be shown on the landscape plan.

- d. All landscape must be maintained in good condition and free and clear of rubbish and weeds.

**FIGURE 9-10: FREESTANDING SIGN LANDSCAPE**



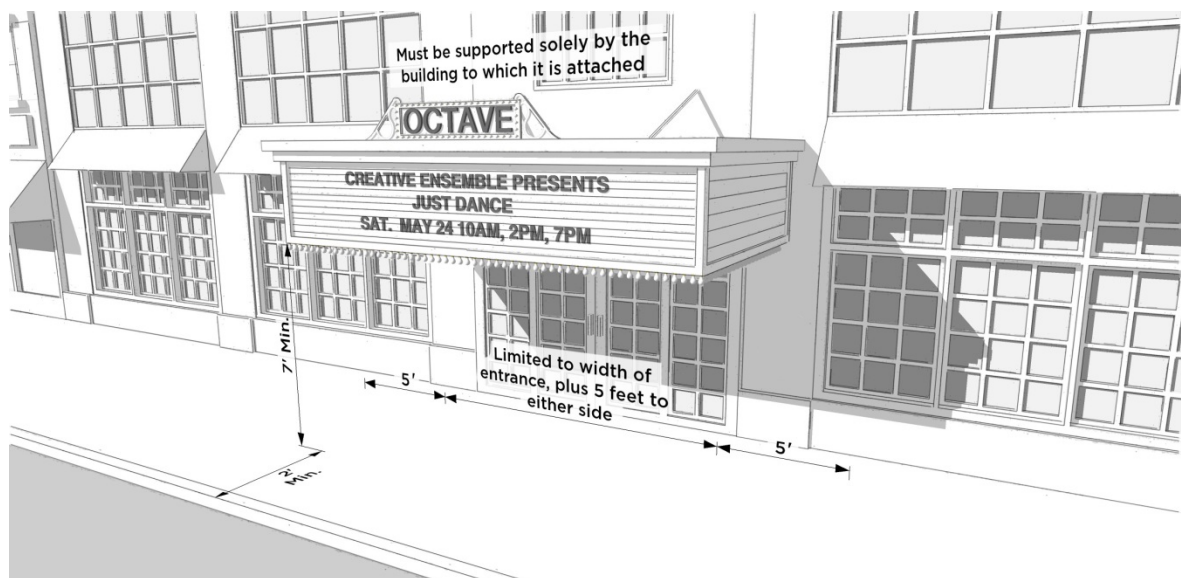
- 6. Freestanding signs must be set back five feet from any lot line. No freestanding sign may project into, over, or otherwise encroach on a public right-of-way.
- 7. Freestanding signs may be internally or externally illuminated. If externally illuminated, all light must be directed onto the sign face.
- 8. Freestanding signs must be constructed of wood or simulated wood, stone, concrete, metal, or plastic.

**I. Marquee**

- 1. Marquees are permitted for non-residential uses in the districts indicated in Table 9-2.

2. Marquees must be supported solely by the building to which they are attached. No exterior columns or posts are permitted as supports.
3. The roof of a marquee may not be used for any purpose other than to form and constitute a roof and must be constructed of noncombustible material.
4. Water from the roofs of a marquee may not drain, drip, or flow onto the surface of a public right-of-way. Sufficient downspouts, drains, and gutters must be installed as part of each marquee to prevent water from the roof of the marquee from flowing onto the surface of a public right-of-way.
5. Marquees must be erected over a building entrance and are limited to the width of the building entrance with an additional five feet on each side of the entrance doors.
6. All marquees must maintain a minimum vertical clearance of seven feet and six inches, and the roof of the marquee structure must be erected below the second floor windowsill.
7. Marquees may encroach into the public right-of-way but must be located at least two feet from the curb line.
8. Marquees are permitted lettering attached to and located above the roof of a marquee to a maximum height of 48 inches.
9. Marquees may be internally illuminated.

**FIGURE 9-11: MARQUEES**

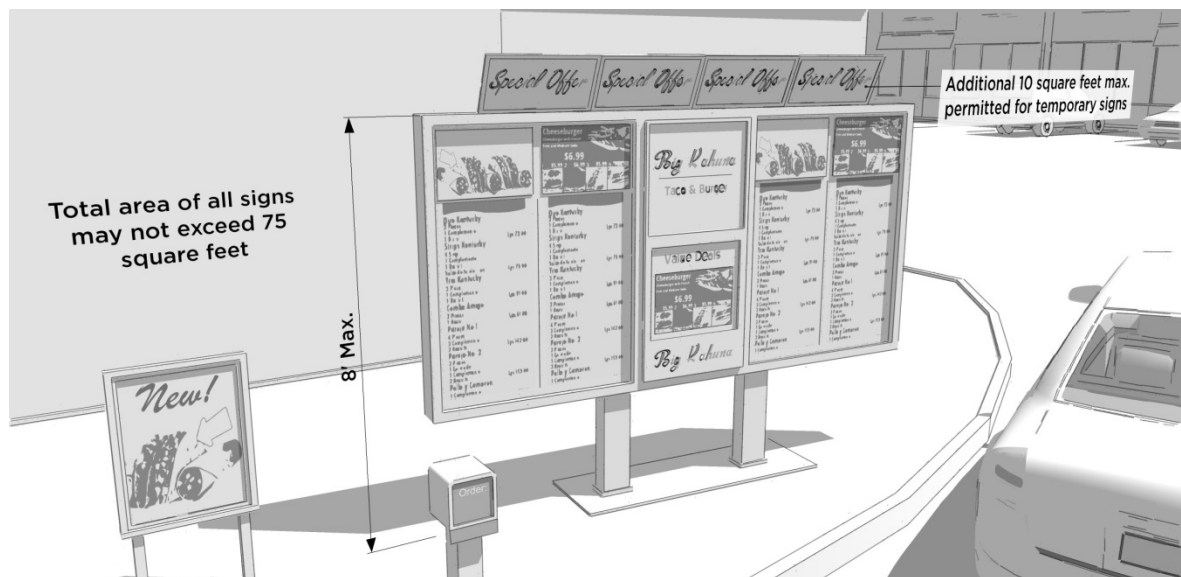




## J. Menuboard

1. Menuboard are permitted for all drive-through facilities.
2. Menuboard are limited to a maximum of one per drive-through lane.
3. Menuboard are limited to 75 square feet in sign area and eight feet in height. The menuboard may be designed as separate freestanding signs grouped together and may include the use of preview boards designed as separate freestanding signs installed a distance earlier in the drive-through lane, however the total area of all signs must not exceed 75 square feet.
4. Menuboard are permitted an additional 10 square feet of sign area for temporary signs attached to the top or sides of the menuboard.
5. Menuboard must be located a minimum of 15 feet from any residential district lot line.
6. Menuboard may be internally illuminated. Menuboard may also contain an electronic screen that displays order information for each customer.

FIGURE 9-12: MENUBOARD



## K. Portable Reader-Board—Temporary

1. A portable reader-board sign may be used on a temporary basis to identify a business if there is no other identifying sign on premise.
  - a. A portable reader-board sign may be used until a permanent sign is installed on premise, or for a period not to exceed one (1) year.
  - b. Once a permanent sign is installed, the property owner has a maximum of 30 days to remove the portable reader-board.
  - c. A temporary sign permit for a portable reader-board sign may not be renewed.
2. A portable reader-board may be used as an attention-getting device in accordance with the Attention-Getting Device regulations.

**L. Projecting Sign**

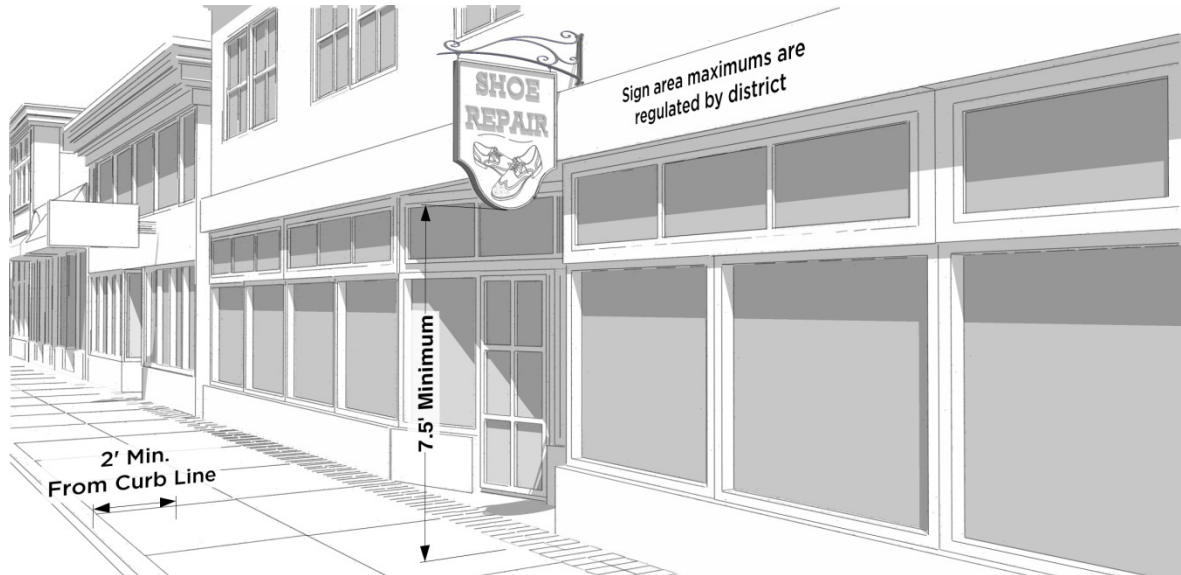
1. Projecting signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. One projecting sign is permitted per establishment with frontage on a street. For a corner lot, one projecting sign is permitted for each street frontage.
3. Projecting signs may encroach into the public right-of-way but must be located at least two feet from the curb line.
4. Projecting signs must maintain a minimum vertical clearance of seven feet, six inches. No projecting sign affixed to a building may project higher than the building height, including the sign support structure.
5. Projecting sign area is limited to the maximums of Table 9-4: Projecting Sign Regulations.

TABLE 9-4: PROJECTING SIGN REGULATIONS	
DISTRICT	Projecting Sign
R-A	Prohibited
R-E	Prohibited
R-1-12	Prohibited
R-1-10	Prohibited
R-1-7	Prohibited
R-1-5	Prohibited
R-UC	Prohibited
R-HU	Prohibited
R-TH	Prohibited
R-2	Prohibited
R-3	Prohibited
R-4	Prohibited
R-MHS	Prohibited
R-MHP	Prohibited
C-1	36sf
C-2	48sf
C-3	48sf
C-4	48sf
C-UC	48sf
C-UV	48sf
D-1-CBD	48sf
D-1-E	48sf
D-1-CMU	36sf
D-1-RMU	36sf
D-1-AC	36sf
D-1-HC	48sf
OR	36sf
I-MU	48sf
I-1	48sf
I-2	48sf
IC	48sf
NA	Prohibited
OS	Prohibited

6. Projecting signs must be constructed of wood or simulated wood, metal, plastic, high-density urethane (HDU) foam board or similar durable foam construction, or durable, weather-resistant fabric material like canvas, canvas-like material, nylon, or vinyl-coated fabric. Projecting signs constructed of fabric material must be mounted so that they are held taut between support posts.

7. Projecting signs may be internally or externally illuminated. If externally illuminated, all lighting must be directed onto the sign face from above.

**FIGURE 9-13: PROJECTING SIGNS**



#### **M. Public Information/Event Sign**

1. Public information/event signs are temporary signs permitted for institutional and open space uses, and any civic organization to advertise a public event or informational message in the districts indicated in Table 9-2.
2. Sign permits for public information/event signs are approved as a comprehensive sign package. The sign permit application must contain the following additional information:
  - a. The nature of the event or the public information to be presented.
  - b. The proposed sign copy.
  - c. The sign area of all signs to be installed.
  - d. The number of signs to be installed.
  - e. The general location of where such signs will be installed.
  - f. The dates the signs will be displayed, including all installation and removal dates.
  - g. When located on private property or on property owned by another jurisdiction, permission from the property owner or other jurisdiction.
3. Public information/event signs must contain a non-commercial message related to a public event or public information. No commercial advertising is permitted.
4. All public information/event signs must be removed by the date specified in the sign permit approval. Any signs that remain installed on public property or public right-of-way following such expiration date may be removed without notice.

## N. Roof Signs

1. Roof signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. Roof signs may not project more than 20 feet above the rooftop.
3. Roof signs are limited to a maximum area of three square feet per linear foot of façade.
4. Roof signs may be internally or externally illuminated.

**FIGURE 9-14: ROOF SIGNS**

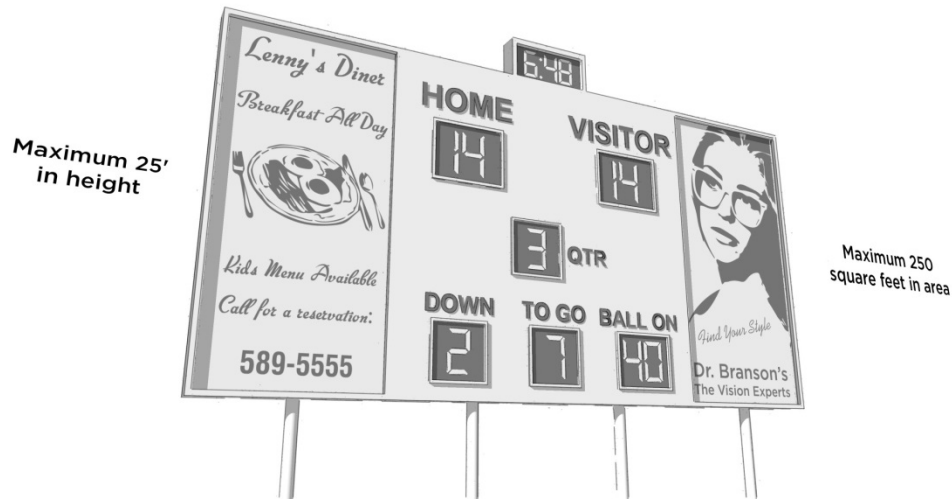


## O. Scoreboard

Scoreboards that are part of an outdoor recreational field of an educational facility or a recreational field for a public park/playground are not regulated by this Code and considered part of the use, and are exempt from these provisions. This exemption also applies to scoreboards for indoor recreation fields. Scoreboards for an outdoor recreational field in association with any other use are subject to the following standards:

1. Scoreboards are permitted as part of an outdoor recreational field playing field. Unless they are exempted from regulations as described in this section, scoreboards require approval of a sign permit.
2. One scoreboard is permitted per playing field. Scoreboards are limited to a maximum of 250 square feet in sign area and 25 feet in height.
3. The score-keeping portion of the scoreboard may utilize an electronic message component.
4. If the scoreboard cannot be viewed from any adjacent right-of-way, up to 50% of the sign area may be used for sponsor advertising. If the scoreboard can be viewed from any adjacent right-of-way, up to 30% of the sign area may be used for sponsor advertising.

FIGURE 9-15: SCOREBOARD



#### P. Wall Sign

1. Wall signs are permitted for non-residential uses in the districts indicated in Table 9-2.
2. The maximum size of a wall sign is established at one square foot per linear foot of building wall where the wall sign will be mounted or 40 square feet, whichever is greater. The square footage from different façades cannot be combined to create a larger sign on any façade. In a multi-tenant structure, each tenant is permitted a wall sign of one square foot per linear foot of business frontage or 40 square feet, whichever is greater.
3. Wall signs may be internally or externally illuminated. If externally illuminated, all light must be directed onto the sign face.
4. Wall signs must be safely and securely attached to the building wall. Wall signs must be affixed flat against the wall and must project 18 inches or less from the building wall. Wall signs may encroach into the public right-of-way for no more than 18 inches.
5. No wall sign affixed to a building, including sign support structure, may project beyond the ends or top of the wall or higher than the roofline of the structure to which it is attached.
6. Wall signs must be constructed of wood or simulated wood, brick, metal, high-density urethane (HDU) foam board or similar durable foam construction, or plastic. Wall signs constructed of material must be mounted so that they are held taut against the wall.
7. Wall signs are permitted on architectural appurtenances, such as chimneys or penthouses, which are part of the structure. Wall signs must not cover any window, windowsill, transom sill, or significant architectural feature.
8. In addition, any structure over 10 stories in height is permitted one additional wall sign per façade to identify the building. Such wall sign must be placed within the top 20 feet of the structure and cannot not cover any fenestration or architectural features. The maximum size is established at two square feet per linear foot of façade, measured at the roof line, where the wall sign will be mounted.
9. Ghost signs are considered wall signs. Existing ghost signs are exempt from these requirements and deemed conforming. Ghost signs may be maintained and repainted but no new information or images may be added to the existing sign. No new wall signs may be painted on structures.

FIGURE 9-16: WALL SIGNS



## 9.8 BILLBOARDS

### A. Purpose

1. The purpose of this section is to:
  - a. Establish standards and regulations to insure the reasonable, orderly and effective display of billboards and to define those structures that are not in compliance.
  - b. Enforce the intent of the U. S. Congress and the Louisiana State Legislature in adopting the Highway Beautification Act and the state version of that law, who, in so acting, have declared that it is in the public interest to regulate and restrict the erection and maintenance of billboards along any interstate or primary aid highway system.
  - c. Promote the safety and recreational value of public travel.
  - d. Promote and enhance the beauty, order and attractiveness of Caddo Parish to residents, tourists, and visitors, and positively influence the economic prosperity of the area.
  - e. Support and complement the land use objectives of this Code.
2. These regulations control the location, size, spacing, illumination, and maintenance of all billboard devices resulting in the overall enhancement of the health, safety, and welfare of the citizens in Caddo Parish.

### B. Permitted Billboard Locations

#### 1. Static and Electronic Billboards

After the effective date of this Code, no new billboard, static or electronic, may be constructed, erected, installed, or modified within Caddo Parish, and no sign permit will be issued for the construction, erection, or modification of a new billboard or an existing billboard in Caddo Parish, except as authorized by this section.

## 2. Permitted Locations

- a. Construction of a new static or non-electronic billboard is allowed in the C-4, I-1, and I-2 Districts or where legally allowed within 660 feet of any federal interstate or primary aid highway on land that is zoned commercial or industrial.
- b. Construction of a new electronic billboard is allowed in the C-2, C-3, C-4, I-1, and I-2 Districts or within 660 feet of any federal interstate or primary aid highway on land that is zoned commercial or industrial.
- c. All static and electronic billboards are prohibited in the following zoning districts: R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, R-UC, R-TH, R-2, R-3, R-4, R-MHS, R-MHP, C-1, C-UC, C-UV, D-1, OR, NA, OS, and IC Districts.
- d. No property may be rezoned to one of the permitted allowable districts for the sole purpose of allowing the erection of a static or electronic billboard. Any property that has been rezoned within the past twenty four (24) months shall (1) obtain an approved site plan, (2) acquire an active building permit and (3) commence active construction on the site—for a use other than a billboard—prior to any submittal of an application for a static or electronic billboard.

## 3. New Billboard Construction

- a. In order to construct one new billboard, whether static or electronic, the applicant must permanently remove either:
  - i. One existing conforming billboard; or
  - ii. One or more existing nonconforming billboards whose cumulative sign area is a minimum of two times the square footage of the sign area of the proposed billboard.
- b. If the applicant constructing a new billboard permanently removes nonconforming existing billboards whose total square footage of sign area exceeds that required to construct a new billboard (i.e., the total square footage removed is more than twice the square footage of the new billboard), the square footage in excess of that required will be held by the Caddo Parish Planning and Zoning Commission, once verified as extra square footage by the Executive Director, in a credit bank that can be applied to the square footage nonconforming billboard removal requirement for a new billboard.
- c. The applicant requesting a sign permit for any new billboard must identify the locations and total display face area of the existing billboards to be removed and their status as either conforming or nonconforming, and obtain a demolition permit for each billboard to be removed prior to issuance of the sign permit for the new billboard. Each of the billboards identified for demolition must be completely removed prior to the construction and operation of the new billboard. Each of the billboard structures identified to be removed must be demolished and the entire structure completely removed to grade level prior to the construction or installation of the new billboard, including the support structure, electrical connections, catwalk (if any), and special grading, and all post holes must be completely covered.

## C. Permitted Billboard Conversions

Existing static billboards may be converted to electronic billboards as described in this section.

1. An existing conforming billboard may be converted to an electronic billboard in accordance with the standards of this Code.

2. In order to convert an existing nonconforming static billboard to an electronic billboard, the applicant must permanently remove one or more existing billboards whose cumulative sign area is a minimum of two times the square footage of the sign area of the new billboard. If the applicant converting a billboard permanently removes existing nonconforming billboards whose total square footage of sign area exceeds that required to construct a new billboard (i.e., the total square footage removed is more than twice the square footage of the new billboard), the square footage in excess of that required will be held by the Caddo Parish Planning and Zoning Commission, once verified as extra square footage by the Executive Director, in a credit bank and can be applied to the square footage removal requirement for a new billboard.
3. When converting an existing nonconforming static billboard to an electronic billboard, the applicant requesting a sign permit for a billboard conversion must identify the locations and total display face area of the existing billboards to be removed and their status as either conforming or nonconforming, and obtain a demolition permit for each billboard to be removed prior to issuance of the sign permit for the new billboard. Each of the billboards identified for demolition must be completely removed prior to the conversion of the billboard. Each of the billboard structures identified to be removed must be demolished and the entire structure completely removed to grade level prior to the construction or installation of the new billboard, including the support structure, electrical connections, catwalk (if any), and special grading, and all post holes must be completely covered.

#### **D. Electronic Billboard Owner/Operator Responsibilities**

1. The face of the electronic sign permit application must identify contact information for an emergency contact available to turn off the electronic sign within twelve hours after a malfunction occurs.
2. An electronic display must contain a default mechanism to show a "full black" image or turn the sign off in case of malfunction, or must be manually turned off within twelve hours of a reported malfunction.

#### **E. Billboard Design**

1. No new static or electronic billboard may obscure, obstruct, or otherwise physically interfere with the clear or unobstructed view of an official traffic sign, signal, or device, or obstruct or physically interfere with the driver's view of approaching, merging or intersecting traffic.
2. No new static or electronic billboard may be located on or project over a building.
3. Signs and sign faces must not be stacked. Only one sign face is allowed on each side.
4. All billboards must include an identification plaque of 200 square inches or less on each sign surface. The plaque must contain the name (or easily recognized logo) of the billboard owner and be clearly legible.
5. All new billboards can only be constructed on steel beams, metal pipes, or similar material, and must be painted a neutral color. No new static or electronic billboard may be built on wood poles.
6. Visible backs of billboards must be suitably painted or otherwise covered to present a neat and clean appearance.
7. No billboard may have audio speakers or any audio component.
8. Billboards may be illuminated, subject to the following restrictions:
  - a. No revolving or rotating beam or beacon of light that simulates any emergency light or device is permitted as part of any billboard. Flashing devices are prohibited. However, illuminated signs that indicate customary public service as time, date, temperature, or other similar information are permitted.





**F. Billboard Height Limitations**

No billboard may exceed the most restrictive height applicable to it under Table 9-5: Height Limits for Billboards, and is subject to the further specific conditions set forth in this section:

TABLE 9-5: HEIGHT LIMITS FOR BILLBOARDS			
Location	Billboard Size		
	< 200sf	200sf - 390sf	391sf - 672sf
Industrial and commercial districts along interstate highways	Not Permitted	60'	60'
C-4, I-1, and I-2 Districts	Not Permitted	45'	45'
C-2 and C-3 Districts for static billboards	Not Permitted	Not Permitted	Not Permitted
C-2 and C-3 Districts for electronic billboards	Not Permitted	45'	Not Permitted
0' - 199' from residential property	Not Permitted	Not Permitted	Not Permitted
200' - 499' or more from residential property	Not Permitted	1' additional height above 30' for every 20' in additional distance separation beyond 200'	60'
Oriented toward raised expressway and at least 500' from residential	Height allowed by other cells on table or 25' above centerline of expressway, whichever is taller		

Note: The maximum height of any signs is measured as the vertical distance between the highest part of the sign and either the ground level at its supports or the nearest shoulder of the adjacent Interstate highway right-of-way or public street right-of-way, whichever is higher in elevation.

**G. Billboard Size Limitations**

Table 9-6: Maximum Billboard Sign Area below specifies the maximum permitted sizes for any new billboard by district:

TABLE 9-6: MAXIMUM BILLBOARD SIGN AREA			
Maximum Sign Area	District		
	I-2 and I-1	C-4	C-2 and C-3
Oriented to I-20 & I-49	672sf	390sf	300sf
Public streets	390sf	390sf	300sf

1. The maximum area, heights of surface, and length of surface dimensions in the above table are exclusive of any border or trim, the base or supports, and other structural members. For signs in I-2, I-1, C-2, C-3, and C-4 Districts, cut-outs or extensions up to 50 square feet of additional area may be allowed without Caddo Parish Planning and Zoning Commission approval and cut-outs above 50 square feet may be permitted administratively by the Executive Director.
2. No more than two sign surfaces are allowed on one device. Two-sided signs must have the same surface area on each side.

**H. Billboard Separation**

Billboards must be separated by the distances set forth in this subsection and must comply with the requirements of Table 9-7: Separation Requirements for Billboards.

TABLE 9-7: SEPARATION REQUIREMENTS FOR BILLBOARDS			
Billboard Size	Separation Distance Required from Another Billboard (Based on Billboard Size)		
	< 200sf	200sf - 390sf	391sf - 672sf
<b>Separation of billboards facing same flow of traffic, along major streets</b>			
Billboard < 200sf	Not Permitted	Not Permitted	Not Permitted
Billboard 200sf - 390sf	Not Permitted	500'	500'
Billboard 391sf - 672sf	Not Permitted	500'	1,000'
<b>Separation of billboards not facing same flow of traffic, along major streets</b>			
Billboard < 200sf	Not Permitted	Not Permitted	Not Permitted
Billboard 200sf - 390sf	Not Permitted	350'	500'
Billboard 391sf - 672sf	Not Permitted	500'	600'
<b>Separation of billboards within 660 feet of Interstate Highway from other billboard within 660 feet of same Interstate Highway</b>			
Billboard < 200sf	Not Permitted	Not Permitted	Not Permitted
Billboard 200sf - 390sf	Not Permitted	1,000'	1,000'
Billboard 391sf - 672sf	Not Permitted	1,000'	1,000'
<b>Separation of billboards from any property zoned for residential use (not including mixed-use) or from any property used for educational facility, primary or secondary, or public park purposes as measured from property line of zoned use to sign base</b>			
Residential Property Line	Not Permitted	200'	400'

- Where Table 9-7 requires a separation from another sign or another use and that separation requirement is greater than the setback requirement under this subsection, the greater separation requirement applies.
- For the purpose of these regulations, each side of the interstate system is considered separately.
- The maximum distance between billboards is measured along the nearest edge of the pavement between points directly opposite the signs on each side of the roadway and applies only to billboards located on the same side of the roadway.
- For the purpose of separation requirement regulations, V-type or back-to-back sign surfaces on the same device are considered one sign.
- Any new static or electronic billboard must maintain a minimum spacing of 200 feet from any residential district lot line and any public park or educational facility, primary or secondary.

**I. Billboard Setback Requirements**

- Any new billboard shall be setback from the front property lines on the properties on which they are located by the distances set forth in this subsection. Minimum front yard setbacks must comply with the requirements of Table 9-8: Billboard Setback Requirements.

TABLE 9-8: BILLBOARD LOT LINE SETBACK REQUIREMENTS			
District	Sign Size		
	< 200sf	200sf - 390sf	391sf - 672sf
I-2 and I-1	15'	15'	15'
C4, C-3, and C-2	30'	30'	30'

- In no case can the property line extend into the parkway or right-of-way.
- Setbacks are measured from the sign surface to the lot line.

4. Side and rear minimum setbacks must be five feet.

#### **J. Special Control Areas for Billboards**

New static and new electronic billboards are prohibited in the following special control areas:

##### **1. All Historic Districts**

Billboards are prohibited within the boundaries of the historic district and or within 500 feet of the centerline of streets forming the boundaries of any designated historic district.

##### **2. Designated Scenic Corridors**

Billboards are prohibited within 1,000 feet of the Clyde E. Fant Memorial Parkway right-of-way, within 500 feet of I-220, and within 500 feet of the Inner Loop Expressway rights-of-way.

#### **K. Construction of Billboards**

1. Stacked billboards are prohibited.
2. V-type billboards shall be constructed with an angle of construction that is consistent with industry standards.
3. New electronic displays cannot be erected back-to-back. New electronic billboards must be V-style and erected using appropriate industry standards.

#### **L. Time for Construction**

Construction of any new or converted billboard, whether static or electronic, must be completed within six months of issuance of a sign permit. One six month extension may be granted by the Caddo Parish Planning and Zoning Commission upon a showing that the permittee has diligently attempted to complete the installation.

#### **M. Billboard Maintenance, Cleanliness, and Repair**

All billboards, both new and existing, must be maintained in good structural condition at all times.

1. All billboards must be kept neatly painted, including all metal parts and supports thereof, except those portions that are galvanized or of rust-resistant material. Billboard sites must be kept free from the accumulation of filth, weeds, graffiti, trash, and all other debris. The Zoning Administrator has the authority to order the painting, repair, alteration, or removal of any sign that constitutes a hazard to public health, safety, and welfare by reason of inadequate maintenance or dilapidation. The owner of the property on which a sign is located is responsible for the conditions of the area occupied by the sign and are required to keep the area clean, sanitary, and free from rubbish. Failure to comply with this section constitutes a violation of this Code.
2. For purposes of responsibility, the owner of the property refers, jointly and severally, to the legal owner of the property.
3. The following are considered to be routine maintenance activities that do not require a permit: the replacement of nuts, bolts, nailing, riveting, welding, cleaning, painting, changing of light bulbs, changing of the advertising message, or the replacement of minor parts if the materials are the same type as those being replaced and the basic design or structure of the sign is not altered.
4. The following are customary maintenance activities that require a permit before initiation: replacement of poles, but only if not more than one-half of the total number of poles of the sign structure are replaced in any 12 month period and the same material is used for the replacement poles or adding a catwalk to the sign structure. An added catwalk must meet Occupational Safety and Health Administration guidelines.



5. The following are examples of substantial changes that require a sign permit application before the initiation of such an activity. Nonconforming signs may not engage in such maintenance activities and will lose their legal nonconforming status if they conduct such maintenance, regardless of whether or not a permit was issued:
  - a. Adding lights to an un-illuminated sign or adding more intense lighting to an illuminated sign whether or not the lights are attached to the sign structure.
  - b. Changing the number of poles in the sign structure.
  - c. Adding permanent bracing wires, guy wires, or other reinforcing devices, except if the structure is modified to convert a static sign to an electronic sign to conform with the current IBC code.
  - d. Changing the material used in the construction of the sign structure, such as replacing wooden material with metal material.
  - e. Adding faces to a sign, changing the sign configuration, or increasing the height of the sign.
  - f. Changing the configuration of the sign structure, such as changing a V-sign to a back-to-back sign, or a single face sign to a back-to back sign.
  - g. Moving the sign structure or sign face in any way unless the movement is made in accordance with a relocation or replacement.

#### **N. Registration of Existing Billboards**

1. No later than 70 calendar days after the effective date of this Code, the owner and, if different, the operator of each billboard must submit to the Caddo Parish Planning and Zoning Commission a complete and accurate inventory of signs erected and operational as of the effective date of this Code. The inventory must identify each sign, in accordance with industry standards, and at a minimum should identify the sign by location description, latitude/longitude, type of sign (i.e., poster, junior, etc.), dimensions of the display face, orientation of the display face, and current photograph of the sign. Supporting documentation for each sign, such as permits, should be provided if reasonably available.
2. It is the responsibility of the owner and operator to ensure that the signs submitted as part of the inventory comply with the registration provisions. Deficiencies may be corrected provided that the sign inventory is submitted in a timely manner to allow the Caddo Parish Planning and Zoning Commission at least 30 days to review what has been submitted or, if the Caddo Parish Planning and Zoning Commission finds deficiencies in any submittals, the Caddo Parish Planning and Zoning Commission will notify the owner or operator and provide 45 days for the owner or operator to correct the deficiencies.

#### **O. Nonconforming Billboards**

1. A nonconforming billboard location means a billboard which met all legal requirements at the time of construction but could not be built at the effective date of this Code due to subsequent changes to the sign regulations regarding zoning or spacing between billboards or was originally constructed with no regards to local permitting requirements.
2. A legal nonconforming billboard refers to billboards which were constructed when the Code allowed for them but have since become noncompliant due to a change in legislation or due to a change in billboard size or configuration; however the land on which the billboard is located is still a legal conforming location for a billboard based on current zoning requirements. For the purposes concerning billboard removal credits, legal nonconforming billboards on properly zoned property shall have the same meaning as conforming.

## 9.9 CLASSIC SIGNS

### A. Applicability

1. Any person within Caddo Parish may apply for designation of an existing sign, as of the effective date of this Code, as a classic sign. Classic signs are exempt from area, setback, height, lighting, movement, flashing, placement, type, content, placement, and construction materials requirements of this Code.
2. To qualify for designation as a classic sign, the sign must:
  - a. Be at least 25 years old or an exact replica of an original sign where the combined age of the duplicate and original sign is at least 25 years old.
  - b. Possess unique physical design characteristics, such as configuration, message, color, texture, etc.
  - c. Be of significance to Caddo Parish, regardless of the use identified by the sign.
3. A sign designated a classic sign may remain on the premises even if the original use to which the sign relates is no longer located on the premises. In addition, a designated classic sign may be moved to another structure within Caddo Parish.
4. No designated classic sign may be converted into a billboard.

### B. Designation

1. An application for classic sign status must include plans for sign maintenance, renovation, or possible reconstruction.
2. Application for classic sign status must be made to the Caddo Parish Planning and Zoning Commission, who will schedule a public hearing, where the applicant presents classic sign application.
3. The Caddo Parish Planning and Zoning Commission will approve or deny the application within 60 days of the public hearing.

### C. Maintenance

1. The owner of a classic sign must ensure that the sign is not structurally dangerous, a fire hazard, an electrical shock hazard, or any other kind of hazard.
2. Classic signs may be rebuilt if damaged.

### D. Designated Classic Signs

An inventory of all classic signs shall be kept and made available for distribution at the Office of the Metropolitan Planning Commission. All designated classic signs are exempt from the provisions of this Code.





## ARTICLE 10. LANDSCAPE AND TREE PRESERVATION

- 10.1 LANDSCAPE PLAN APPROVAL
- 10.2 LANDSCAPE DESIGN STANDARDS
- 10.3 LANDSCAPE MAINTENANCE STANDARDS
- 10.4 RIGHT-OF-WAY LANDSCAPE
- 10.5 TREE PLANTING, MAINTENANCE AND REMOVAL ON STREET RIGHTS-OF-WAY AND OTHER PUBLIC GROUNDS
- 10.6 TREE PRESERVATION INCENTIVE
- 10.7 REQUIRED SHADE TREE PLANTING
- 10.8 LANDSCAPE REQUIREMENTS IN ALL DISTRICTS
- 10.9 NON-RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS
- 10.10 RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS
- 10.11 PLANNED UNIT DEVELOPMENT LANDSCAPING REQUIREMENTS
- 10.12 TREE AND PLANT PALETTE

### 10.1 LANDSCAPE PLAN APPROVAL

#### A. Required Submittals

1. A landscape plan is required as part of a site plan review application for townhouse, multi-family, or non-residential, including mixed-use development as part of the preliminary site plan application for a planned unit development. The landscape plan must be approved prior to the issuance of a building permit. Landscape plans must be prepared by a landscape architect or civil engineer licensed in Louisiana. The landscape plan must meet the standards set forth in this Article and bear the landscape architect's or civil engineer's seal and signature.
2. Landscape plans must be submitted to the Executive Director and must include all submittal requirements. The Executive Director will evaluate the appropriateness of the landscape plan and may approve or approve with conditions.
3. New construction of single-family (attached or detached) and two-family dwellings do not require landscape plans.

#### B. Contents

Landscape plans must contain a scale drawing showing the following:

1. The location and dimensions of all existing and proposed structures, property lines, easements, parking lots and drives, rights-of-way, refuse disposal and recycling areas, pedestrian and bicycle paths, fences, mechanical equipment, overhead utility wires, retention/detention facilities, and other drainage facilities, such as drainage swales.
2. The location, quantity, size, name, and condition, both botanical and common, of all existing plant materials on-site, indicating plant material to be retained and to be removed.
3. The location, quantity, size, and name, both botanical and common, of all proposed plant material.
4. The existing and proposed grading of the site indicating contours at one foot intervals. Proposed berming must also be indicated using one foot contour intervals.
5. Elevations of all proposed fences, stairs, and retaining walls.
6. An irrigation plan by a certified irrigation designer, or a landscape architect or civil engineer licensed in Louisiana. The only irrigation information required on the landscape plan is the following:
  - a. The location and size of all water meters, including ones dedicated to the irrigation system, which must be located in the public right-of-way or a dedicated easement.
  - b. The irrigation plan must include a minimum of two hydro-zones: one for turf areas and one for prepared bed areas. Additional breakdowns may be requested after initial review of landscape plan.

7. Any other details as determined necessary by a reviewing body.

**C. Stormwater Management and Alternative Landscape Design**

1. In accordance with Article 11 of this Code, certain development and redevelopment actions require on-site stormwater management. In addition to the requirements of this Article for landscape plans, a stormwater management plan may also be required.
2. Alternative landscape design intended to improve stormwater quality and/or intended to decrease stormwater quantity will be considered if submitted as part of a site-specific stormwater management plan. Alternative landscape designs are subject to approval by the standards for landscape plan approval.

**D. Changes to Approved Landscape Plans**

1. Changes to the landscape plan that result in a reduction or addition in the net amount of plant material as specified on the approved landscape plan may be approved by the Executive Director.
2. Changes to a landscaping plan that results in a reduction in the net amount of plant material pertaining to special use permits, Small Planned Units Developments (SPUD), and Planned Unit Developments (PUD) must be approved by the decision making body granting approval. If the net amount of required plant material is not reduced, the modified landscape plan may be approved administratively by the Executive Director.

**E. Certificate of Occupancy**

No certificate of occupancy will be approved before completion of landscaping with the following exception. If, due to the seasonal nature of plant materials, landscaping has not been completed at the time that a certificate of occupancy could be granted, and the certificate is requested, the Executive Director and/or Zoning Administrator may grant a temporary certificate of occupancy, which will specify up to a maximum 90 day timeframe for completion of the landscaping requirements. The Executive Director and/or Zoning Administrator may grant an additional 30 days due to unforeseen circumstances.

**10.2 LANDSCAPE DESIGN STANDARDS**

**A. Tree and Plant Palette**

Required trees and plantings must comply with the list of trees and plants that are suitable for local soil and climate conditions, as listed in Section 10.12. The Executive Director may approve plants not included in the list if the species are native or naturalized to the area, and capable to withstand the seasonal temperature variations of the Caddo Parish, as well as the individual site microclimate.

**B. Water Conservation**

Landscape design must apply the principles of water conservation and will be reviewed for compliance with the following principles:

1. Careful landscape design that applies water conservation methods.
2. Soil protection and improvement.
3. Careful selection and design of turf areas.
4. The use of drought tolerant plant material.
5. The use of organic mulch around all plant material and areas that are not turf or hardscape.

### C. Selection and Installation of Plant Materials

1. All plant materials must be of good quality and meet American Association of Nurserymen (AAN) standards for minimum acceptable form, quality, and size for species selected. Size and density of plant material, both at the time of planting and at maturity, are additional criteria that must be considered when selecting plant material.
2. All landscape materials must be installed in accordance with the current planting procedures established by the AAN. All plant materials must be free of disease and installed so that soil of sufficient volume, composition, and nutrient balance are available to sustain healthy growth. Installation of plant materials during the appropriate growing season is encouraged.
3. Where overhead utilities are present, the following provisions apply to the selection and installation of plant materials:
  - a. Only trees 25 feet in height or less at maturity are permitted within 20 feet of any overhead utilities. This includes the majority of the tree species classified as "small trees" in Section 10.12. Shrubs, grasses, vines, and other plant materials less than 25 feet in height are also permitted.
  - b. Any tree species taller than 25 feet at maturity, as classified in Section 10.12, must be planted at a setback from utility lines that is equal to or greater than the tree's height at maturity.

**FIGURE 10-1: OVERHEAD UTILITY PLANTING ZONES**



### D. Minimum Planting Sizes

1. Shade trees, including broad-leaf evergreens, must have a minimum trunk size of three inches in diameter at breast height (DBH) at planting. For the purposes of this Code, where shade trees are required, broad-leaf evergreens are considered a shade tree.
2. Conifer evergreen trees must have a minimum height of six feet at planting.
3. Single stem ornamental trees must have a minimum trunk size of two inches in tree caliper at planting. Multiple stem ornamental trees must have a minimum height of eight feet at planting.

4. Large shrubs must have minimum height of three feet at installation. Small shrubs must have a minimum height of 18 inches at installation. Large shrubs are those shrubs that reach five or more feet in height at maturity. Small shrubs are those shrubs that may grow up to five feet in height if left unmaintained, but are generally maintained at heights of 18 to 36 inches.

#### E. Species Diversity

Diversity among required plant material is required for visual interest and to reduce the risk of losing a large population of plants due to disease. Table 10-1: Diversity Requirements indicates the percentage of diversity required based on the total quantity of species being used. For example, if a development requires 45 shade trees, no more than 18 trees (40%) and no less than five trees (10%) can be of one species, and there must be a minimum of five different species within the 45 trees. When the calculation of plant diversity requirements results in a fraction, said fraction is rounded up.

TABLE 10-1: DIVERSITY REQUIREMENTS			
Total Number of Plants per Plant Type	Maximum Number of One Species	Minimum Number of One Species	Minimum Number of Species
1-4	100%	N/A	1
5-10	60%	40%	2
11-15	45%	20%	3
16-75	40%	10%	5
76-500	25%	5%	8
500-1,000	30%	5%	10
1,000+	15%	4%	15

#### F. Existing Plant Materials

All plant materials existing on-site, including trees, may be counted toward any planting requirements of this Code so long as the location and type of plant material meets the intent of the specific planting requirements. Existing trees are credited according to the regulations of Section 10.6.B below.

#### G. Tree Protection During Development

During development, all precautions must be undertaken to prevent construction damage to existing trees. Protection includes prevention of injury to the trunk, branches, and root systems. No person may create a trench through the root system of an existing tree, expose the roots to the air overnight without a method for maintaining moisture, change the soil grade within the dripline of the tree, or cause soil compaction with the use of vehicles, machinery, or other method. The root systems of trees on adjacent lots must also be protected.

#### H. Underground Utilities and Utility Areas

1. Underground utilities, drain lines, and similar facilities which are located below landscape areas within parking lots must be installed as near to the edge of the planting area as possible, within the outer one-third of the available width of the planter, to minimize interference with tree installation.
2. Underground electric conduit, underground drain lines, communications cables, irrigation lines, and similar facilities must be installed within underground utility chases located within the first one-third of the available width of the planter, along the edge within medians, neutral grounds, peninsulas, divider islands, and interior islands. Offsets into the center of such spaces will be allowed if design dictates placement of light standards and other fixtures within the center of the space.

### 10.3 LANDSCAPE MAINTENANCE STANDARDS

Landscape material depicted on approved landscape plans is considered a required site element in the same manner as structures, parking, lighting, and other improvements. As such, the property owner is responsible for the maintenance, repair, and replacement of all landscape material, fences, walls, steps, retaining walls, and similar landscape elements.

- A. All plant material must be maintained in a healthy and growing condition, and must be replaced with plant material of similar variety and size if damaged, destroyed, or removed. Upon notice to the property owner, any dead, unhealthy, or missing plants must be replaced within 60 days, season permitting.

- B. Landscape areas must be kept free of trash, litter, weeds, and other such materials, and free of plants not a part of the landscape.
- C. An automatic irrigation system is required for all landscaping. The irrigation system must be designed with efficient water usage as an operational goal. The design must include appropriate shut-off devices, manual over-rides, and rain sensors. The irrigation system must be designed with zones to water plants based on similar water needs.
- D. Nothing in this section prohibits tree pruning to promote the health of a tree or for public safety purposes.

#### 10.4 RIGHT-OF-WAY LANDSCAPE

- A. Any developer desiring to install and maintain landscape and irrigation facilities within the Parish right-of-way must first enter into and execute a "Median Right-of-Way Landscape and Irrigation Agreement."
- B. Entryway or amenity features within the Parish right-of-way may be developed under the responsibility of a homeowners association or commercial property owners association. Documents must be submitted as part of the preliminary plat review process for approval conditioned on Parish Public Works Department concurrence.

#### 10.5 TREE PLANTING, MAINTENANCE AND REMOVAL ON STREET RIGHTS-OF-WAY AND OTHER PUBLIC GROUNDS

All electric transmission and distribution lines, wires, poles, lighting, along with any and all related facilities, in any way necessary for service by an electric public utility subject to the jurisdiction of the Louisiana Public Service Commission, shall be exempt from all of the limitations and requirements of this Code, except for requirements included in this section. Tree planting, maintenance and removal on street rights-of-way and other public grounds must meet the following standards:

##### A. Tree Planting

Trees may be planted within street rights-of-way or on other public grounds only after notification to the Parish Public Works Department and provided the selection and location of said trees are in accordance with the requirements of this Article.

##### B. Tree Removal

Trees shall not be removed from a street right-of-way or other public grounds unless approval is received from the Parish Public Works Department, with the exception that parish employees may remove trees when necessary to accomplish emergency repairs to sewer or water systems, or in order to alleviate flooding or other emergencies. A tree removal permit is required in order to remove any tree 30 inches or larger in caliper.

##### C. Damage to Trees

It shall be a violation of this section to damage, destroy or mutilate any tree in a public right-of-way or on other public grounds, or attach or place any rope or wire (other than one to support a young or broken tree or limb), sign, poster, handbill or any other thing to any such tree.

##### D. Top or Cutback to Stubs

It shall be unlawful for any person to top or cutback to stubs the crown of any tree in street rights-of-way or on other public grounds.

##### E. Reserved Rights

Caddo Parish reserves the right to plant, preserve, prune, maintain or remove any tree within the street rights-of-way, alleys, squares, and all public grounds when such interferes with the proper spread of light along the street from a street light, or interferes with visibility of any traffic control device or sign, or as may be necessary to preserve or enhance the symmetry and beauty of such public grounds.

**F. Line of Sight**

Trees shall not be planted to conceal a fire hydrant from the street or impede the line of sight on any street.

**G. Storm Damage**

Trees severely damaged by storms, or other accidental causes, where required pruning practices are impractical are exempt from this Article.

**H. Public Utilities**

Nothing in this section shall be construed to prohibit public utilities from pruning or removing trees that encroach upon electric, telephone, or cable television transmission lines, or gas, sewer or water pipes.

**I. Pruning Plans**

The utility provider, whether it be electric, telephone, cable television, or gas shall present yearly pruning plans for trees located within designated utility easements that cross public property. The applicable department, at their discretion, may follow-up with said utility provider to address any issues identified in the submitted plans.

**J. Electric Utility Provider**

The electric utility provider will provide a copy of its annual vegetation management plan submitted to the Louisiana Public Service Commission that addresses planned trimming of select electrical circuits. The applicable department, at their discretion, may follow-up with the electric utility provider to provide input regarding the plan. There will be no requirement to notify applicable departments of reactive vegetation management conducted outside of the annual vegetation management plan that is necessary to provide reliable electric service to the provider's customers.

**10.6 TREE PRESERVATION INCENTIVE**

The purpose of this section is to encourage the preservation and maintenance of the Parish's urban forest and rural character.

**A. Applicability**

1. The terms and provisions of the section apply to all new development and redevelopment for non-residential (including mixed-use), townhouse, and multi-family developments, including additions and alterations. Rights-of-way, streets, parks, and any other public property under the jurisdiction of Caddo Parish are governed by the requirements of this section. This section does not apply to lots where a site plan or preliminary site plan has been approved on the effective date of this Code.
2. This section does not apply to the maintenance of overhead or underground utility lines.

**B. Tree Credit Option**

1. Credit for tree preservation will be granted for only trees eight inches or greater in caliper within a property's landscape buffer or other Parish owned property. However, the applicant may select certain trees to be preserved elsewhere on the site and receive tree credits towards the landscape plan.
2. All property owners are encouraged to preserve as many existing mature trees as possible in the design and implementation of the landscape plan.
3. Each individual tree may be credited only once.
4. A tree proposed for use as a credit to satisfy a development's tree planting requirements must be shown on a tree preservation plan and approved as part of the underlying site plan review process.

- For each existing tree preserved, maintained in living and growing condition, and incorporated into the landscape design, the following credits are applied to the minimum tree requirements:

DBH* of Preserved Trees	Number of Trees Credited (Existing: Required)
8–11 inches	1:4
12–18 inches	1:5
19–24 inches	1:6
25–29 inches	1:7
Greater than 30 inches	1:8

\* The DBH of a preserved tree is rounded to the nearest inch.

- Preserved trees included on the Tree and Plant Palette may provide up to 50% of the minimum tree requirement. Preserved trees may only be used as credit where adequate green area, as required herein, is provided to maintain the tree in a healthy condition.
- The landscape area surrounding a preserved tree must be located so that the trunk of the tree is as close to the center of the landscape area as possible. The applicant must incorporate generally accepted preservation practices that insure exchange of water and oxygen to the root system.

#### C. Tree Preservation Plan

In order to receive credit for preserved trees, the applicant must include as part of the landscape plan a Tree Preservation Plan.

- The Tree Preservation Plan must include the location, size and condition of each tree or grove to be preserved, along with an indication of proposed development features, which may impact such trees, and any other pertinent information as required by this Article to evaluate existing and proposed conditions.
- The Tree Preservation Plan must include a detailed description of all methods to be used to ensure the survival of all trees scheduled for preservation credit including information that may be required to interpret the intent and methodology proposed.
- All tree preservation methodology must conform to the standards of the Louisiana Department of Agriculture and Forestry, the Louisiana Horticulture Commission, and the International Society of Arboriculture.

#### D. Tree Protection During Construction

For existing trees that are to be preserved and credited, the following best practices should be followed:

- Existing trees to be preserved must be clearly tagged and have a barricade or fence along the tree's drip line prior to grading and construction. Areas to remain preserved are to be barricaded so that construction practices in the field will protect existing trees from compaction of soil, harmful grade changes, trenching, or injury from machines.
- Pavement or building foundations should not encroach into the critical root zone.
- Sidewalks or other forms of hard surfaces that do not require soil compaction and are not intended for vehicular use may be located within the critical root zone.
- No wall, pavement, or porous pavement may be placed closer than one foot for every two inches in caliper or five feet, whichever is greater, to the trunk of the tree.
- Root pruning may be necessary when the critical root zone is to be disturbed.

**E. Replacement of Preserved Trees Lost During Construction**

Trees identified on the tree preservation plan (per item C above), but were damaged or destroyed during construction and removed, must be replaced. Replacement trees must meet the landscape design standards of Section 10.2 of this Article.

- The following ratio for replacement trees are applied to the minimum tree requirements:

DBH* of Lost Tree	Tree Ratio (Existing: Replaced)
8–11 inches	1:2
12–18 inches	1:3
19–24 inches	1:4
25–29 inches	1:5
Greater than 30 inches	1:6

- If the physical limitations of the subject property cannot accommodate all required replacement trees, the developer may locate the extra trees in public rights-of-way, medians, on private open space areas, or in public park land with the approval of the Director of Shreveport Public Assembly and Recreation Department (SPAR), or the Director of Public Works for the Parish.

**10.7 REQUIRED SHADE TREE PLANTING**

In order to restore and preserve the urban canopy, shade trees, including broad-leaf evergreens, are required to be planted both on-site and in the parkway of rights-of-way that are of a collector or higher street classification. Table 10-2: Required Shade Tree Planting lists the requirements for each district. Existing trees are counted toward this required minimum number as are any trees in required landscape areas. In certain cases, where a hardship is demonstrated, the Executive Director may waive these requirements. Such required shade tree plantings must be shown on the landscape plan, when such plan is required. Where a landscape plan is not required, the building permit application must show where required shade trees will be installed.

DISTRICT	On-Site Trees
R-A	4
R-E	4
R-1-12	1 *
R-1-10	1*
R-1-7	1 *
R-1-5	1 *
R-UC	1 *
R-HU	1 *
R-TH	Townhouse: 2 per building
R-2	Townhouse: 2 per building Multi-Family: 2 per building
R-3	Townhouse: 2 per building Multi-Family: 4 per building
R-4	Townhouse: 2 per building Multi-Family: 4 per building
R-MHS	None
R-MHP	2 per acre
C-1	None
C-2	None
C-3	2 per acre
C-4	2 per acre
C-UC	None
C-UV	2 per acre
D-1-CBD	None
D-1-E	None



TABLE 10-2: REQUIRED SHADE TREE PLANTING	
DISTRICT	On-Site Trees
D-1-CMU	None
D-1-RMU	None
D-1-AC	None
D-1-HC	None
OR	2 per acre
I-MU	None
I-1	None
I-2	None
IC	2 per acre
NA	None
OS	None

\*Required on-site trees must be planted within the first ten feet of front yard.

### 10.8 LANDSCAPE REQUIREMENTS IN ALL DISTRICTS

All portions of a lot not covered by structures or paved surfaces must be landscaped with trees, shrubs, grass, live groundcover, and other plantings. The landscape design may also include the use of stone, mulch beds, or other pervious landscaping materials.

### 10.9 NON-RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS

These landscape requirements standards apply to all non-residential districts and uses. Parking lots are subject to the requirements of this section, whether accessory or principal. A planned unit development that contains landscape standards is regulated by the standards of the planned unit development.

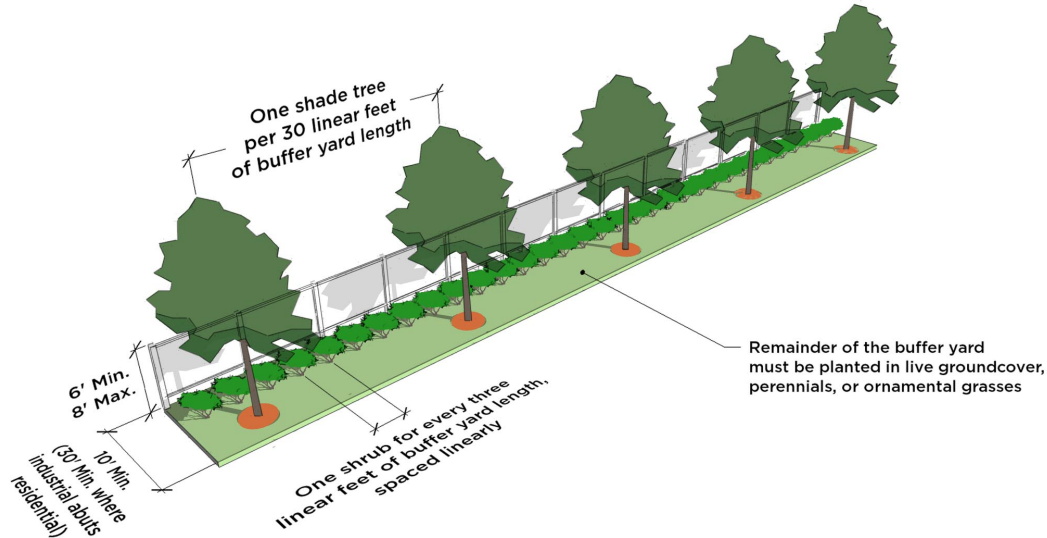
#### A. Landscape Buffer

Buffer yards are located within rear and interior side yards, including the required rear or interior side setbacks, and must be reserved for the planting of material and installation of screening as required by this section. No parking spaces or accessory structures are permitted within the required buffer yard.

1. As of the effective date of this Code, non-residential districts and uses require buffer along interior side and rear yards in the following cases:
  - a. Where a non-residential use is located within a residential district, excluding parks.
  - b. Where a non-residential district abuts a residential district. This does not apply to the D-1, NA, or OS Districts or to any public parks.
  - c. Where OR, I-MU, I-1, or I-2 District abuts a commercial district.
2. The minimum size and improvement of buffer yards is as follows (Figure 10-2). When the calculation of minimum buffer yard requirements results in a fraction, the fraction is rounded up to the nearest whole number.
  - a. A buffer yard must be a minimum of ten feet in width. A buffer yard must be a minimum 30 feet in width where any industrial district abuts a residential district.
  - b. One shade tree must be planted for every 30 linear feet of buffer yard length. As part of the landscape plan approval, trees may be spaced at various intervals based on specific site requirements, but the total number of trees planted must be no less than one per 30 linear feet of buffer yard length.
  - c. A solid fence or masonry wall a minimum of six feet and a maximum of eight feet in height must be erected along 100% of the yard length.
3. One shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, must be planted for every three linear feet of buffer yard length, spaced linearly.

4. The remainder of the buffer yard must be planted in live groundcover, perennials, or grass.

FIGURE 10-2: BUFFER YARD



## B. Landscape Along Street Rights-of-Way

### 1. Applicability

- a. All parking lots, whether accessory or principal, require landscaping along that portion of the parking lot that abuts a street right-of-way. Street right-of-way does not include alleys.
- b. Non-residential structures that are set back from any lot line that abuts a street right-of-way by 20 feet or more are also required to provide landscape in accordance with this section in such area. This excludes all or a portion of such area when it is used for outdoor seating. This does not apply to the OS or NA Districts or to any public park use.

### 2. Planting Area Size

- a. The landscape planting area in the OR, I-1, I-2, and IC Districts must be a minimum of 15 feet in width. In all other districts, the landscape planting area must be a minimum of seven feet in width.
- b. The Executive Director or Caddo Parish Planning and Zoning Commission may reduce the width of the required landscape edge during site plan review when the reduction is required for public improvements.

### 3. General Planting Requirements

All landscape areas along street rights-of-way are required to meet these general requirements:

- a. One shade tree or three ornamental trees must be planted per 500 square feet of planting area. The number of required trees is calculated solely on the area of the planting area.

- b. Landscape areas outside of required plantings must be planted with live groundcover, perennials, or grass. Any permeable surface not occupied by trees, shrubs, planting beds, signs, or other permitted fixtures must be planted with grass or other living groundcover. The landscape design may also include the use of stone, mulch beds, or other pervious landscaping materials.
- c. No site developed prior to the effective date of this Code is required to conform to the requirements of this section unless the site is being redeveloped. Redevelopment is considered to occur when a building is increased by 25% or more of the existing gross floor area and/or the addition of ten or more parking spaces to an existing parking lot.

#### 4. Parking Lot Edge Planting Requirements

In addition to the general requirements of item 3 above, parking lot edges that abut street rights-of-way are required to meet these requirements:

- a. The planting area of a parking lot edge that abuts a street right-of-way requires ten shrubs per 500 square feet of planting area. The number of required shrubs is calculated solely on the area of the planting area. The shrub requirement is encouraged to be supplemented by an open fence of a maximum of five feet in height (Figure 10-3). Any one or more of the following alternatives to shrub plantings are also permitted:
  - i. A berm that effectively screens vehicle headlights. The berm must be 18 to 40 inches above the average grade of the street and parking lot curbs. The slope of the berm cannot exceed a 3:1 grade. Berms must be planted with grass or groundcover. Additional plantings are encouraged to provide visual interest and may be required by the Executive Director.
  - ii. A pedestrian wall a minimum of three feet to a maximum of four feet in height may be used instead of shrubs. Where feasible, plant materials should be installed between the sidewalk and the wall to provide a softening effect.
  - iii. Stormwater management techniques, such as rain gardens and bioswales, that provides screening of a minimum of three feet in height.
- b. Automobile bumpers cannot overhang into the planting area of a parking lot. If the parking stalls adjacent to the landscape edge are 18 feet deep, an additional two feet of landscape area is required. The additional two feet of landscape area will not be included in calculating the required number of plantings.

FIGURE 10-3: PARKING LOT PERIMETER LANDSCAPE

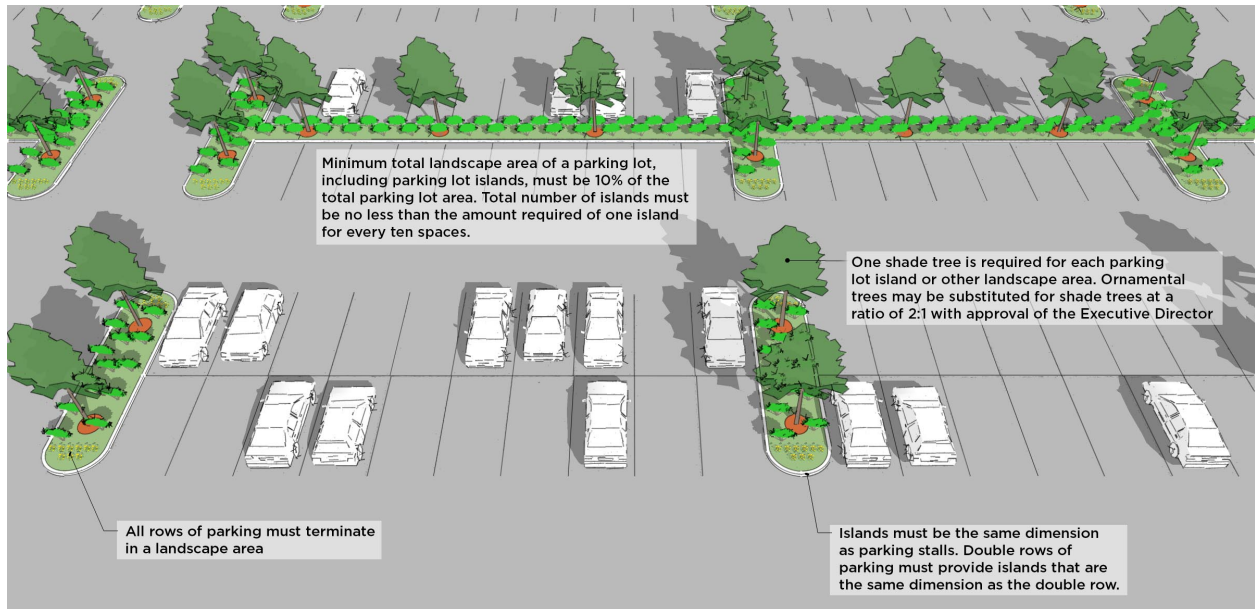


### C. Interior Parking Lot Landscaping

Parking lots that abut street right-of-way, excluding alleys, of ten or more spaces must provide interior landscaping per this Section. Parking lots that do not abut street right-of-way and are not visible from the street right-of-way of 20 or more spaces must provide interior landscaping per this Section. When the calculation of interior parking lot landscape requirements results in a fraction, said fraction is rounded up to the nearest whole number.

1. The minimum total landscape area of a parking lot, including parking lot islands, must be 10% of the total parking lot area. Parking lot landscaping along a street lot line, as required above, is excluded from the calculation of total parking lot area.
2. One parking lot island is required between every ten parking spaces and all rows of parking spaces must terminate in a landscape area. As part of the landscape plan review and approval, parking lot island locations may vary from this requirement based on specific site requirements or design scheme, but the total number of islands must be no less than the amount required of one island for every ten spaces. Parking lot islands must be the same dimension as the parking stall. Double rows of parking must provide parking lot islands that are the same dimension as the double row. One shade tree is required for each parking lot island or other landscape area. Ornamental trees may be substituted for shade trees at a ratio of 2:1 with approval of the Executive Director.
3. The use of stormwater management elements such as rain gardens and bioswales is encouraged in landscape areas. When a parking lot island is designed for stormwater management, the tree requirement may be exempted as part of landscape plan approval when such trees are not typically part of such design.
4. Unless designated as a stormwater conservation area on a stormwater management plan, landscape areas must be protected by a raised six inch concrete curb. Pavement cannot be placed closer than five feet from the trunk of a tree. In cases where a tree must be within five feet of a curb or pavement, an approved root barrier device is required. The root barrier must be a rigid material system; no chemicals or flexible mesh are permitted.
5. Where an existing parking area is altered or expanded to increase the number of spaces to more than 20 spaces, interior landscaping must be provided on the new portion of the lot in accordance with the above standards.

FIGURE 10-4: PARKING LOT INTERIOR LANDSCAPE



#### D. Landscaping for Below-Grade Open Parking Structures

Below-grade open parking structures located in the front setback must provide the following landscape:

1. An 18 foot wide planting area must be provided between the below-grade parking structure and the street right-of-way. The landscape edge is exclusive of street rights-of-way.
2. The planting area must include a minimum three foot tall berm, measured from the lot line after grading. The berm cannot exceed a 3:1 slope. One shade tree or an ornamental tree must be provided per 50 feet of street frontage within the landscape edge between the below-grade open parking and the street right-of-way. Berms must be planted with grass or groundcover. Additional plantings are encouraged to provide visual interest and may be required by the Executive Director.

#### E. Landscaping for Above-Ground and/or At-Grade Parking Structures

Above-ground and/or at-grade parking structures must provide the following landscape. This does not apply to parking structures that are fronted with non-residential uses.

1. When the structure is located 100 feet or less from the adjacent street right-of-way, landscape is required as follows:
  - a. A minimum ten foot landscape edge is required along the perimeter of the parking structure.
  - b. Within the required landscape edge, one shade tree is required provided for every 50 linear feet of parking structure frontage, exclusive of entry drives and pedestrian access points. Ornamental trees can be substituted for shade trees at a ratio of 2:1.
  - c. Additionally, ten shrubs are required per required shade tree. If a decorative trellis is used as part of the façade structure, vines meet the minimum shrub requirement.
2. When the structure is located more than 100 feet from the adjacent street right-of-way, one shade tree is required for every 50 linear feet of parking structure frontage, exclusive of entry drives and pedestrian access points, and must be planted within a maximum of 10 feet from the exterior perimeter of the parking structure. Ornamental trees can be substituted for shade trees at a ratio of 2:1.

## 10.10 RESIDENTIAL DISTRICT AND USE LANDSCAPE REQUIREMENTS

These landscape requirements standards apply to all residential districts and uses. Parking lots in residential districts are subject to the requirements of Section 10.9 above, whether accessory or principal. A planned unit development that contains landscape standards is regulated by the standards of the planned unit development.

### A. Landscape Buffer

Buffer yards are located within rear and interior side yards, including the required rear or interior side setbacks, and must be reserved for the planting of material and installation of screening as required by this section. No parking spaces or accessory structures are permitted within the required buffer yard.

1. As of the effective date of this Code, buffer yards are required for new construction along interior side and rear yards in the following cases:
  - a. Where an R-2, R-3, or R-4 District abuts a R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, R-UC, R-HU, or R-TH District. This does not apply to any single-family – detached or attached, and two-family dwellings.
  - b. Where a multi-family dwelling is located within a R-A, R-E, R-1-12, R-1-10, R-1-7, R-1-5, R-UC, or R-HU District.
2. The minimum size and improvement of buffer yards is as follows (Figure 10-2). When the calculation of minimum buffer yard requirements results in a fraction, the fraction is rounded up to the nearest whole number.
  - a. A buffer yard must be a minimum of ten feet in width.
  - b. One shade tree must be planted for every 30 linear feet of buffer yard length. As part of the landscape plan approval, trees may be spaced at various intervals based on specific site requirements, but the total number of trees planted must be no less than one per 30 linear feet of buffer yard length.
  - c. A solid fence or masonry wall a minimum of six feet and a maximum of eight feet in height must be erected along 100% of the yard length.
2. One shrub, measuring a minimum of 18 inches in height at planting and reaching a minimum of three feet in height at maturity, must be planted for every three linear feet of buffer yard length, spaced linearly.
3. The remainder of the buffer yard must be planted in live groundcover, perennials, or grass.

### B. Multi-Family Dwelling Landscaping Requirements

Multi-family dwellings that are set back from any lot line that abuts a street right-of-way by 10 feet or more are also required to provide landscape in accordance with this section in such area.

1. One shade tree or an ornamental tree must be planted per 500 square feet of planting area. The number of required trees is calculated solely on the area of the planting area.
2. A variety of ornamental trees and flowers are encouraged in addition to the required plantings.
3. Any permeable surface not occupied by trees, shrubs, and plantings beds, signs or other permitted fixtures must be planted with grass or other living groundcover. Gravel, bark mulch, or other similar materials are not acceptable.

#### 10.11 PLANNED UNIT DEVELOPMENT LANDSCAPING REQUIREMENTS

An approved planned unit development (PUD) that contains landscape standards is controlled by the regulations of the planned unit development. Where the planned unit development does not contain specific landscape standards, the landscape standards of the underlying zoning district, as described in this Article, apply. However, the following exceptions apply to planned unit developments. These do not apply to small planned unit developments (SPUD).

- A. For all non-residential and multi-family PUDs, a minimum 30 foot wide buffer yard is required around the entire perimeter of a planned unit development whenever the lands abutting the planned unit development are zoned for residential purposes. Landscaping and other screening features such as berms and/or fencing must be established within the required buffer area to provide a solid screen separating the development site from adjoining properties. No structures, parking, or outdoor storage is permitted in a required buffer area, although trail systems and walkways may be allowed, provided that solid screening is in place within the remaining buffer area.
- B. A minimum 20 foot wide buffer yard is required around the common perimeter of a planned unit development, whenever the lands abutting the PUD are zoned for non-residential purposes. The buffer must be continuous in nature, except in those locations where shared parking and/or shared access or utility connections are necessary, or when critical areas extend beyond the PUD boundaries to adjacent parcels.
- C. Maintenance responsibilities for the buffer area must be clearly identified in the preliminary application. All buffer area restrictions must be clearly noted on the preliminary and final site plan, as well as on the preliminary and final plat, to advise potential lot purchasers/lessees of said buffer restrictions and their individual responsibilities.
- D. During the preliminary site plan review process, the Caddo Parish Planning and Zoning Commission may reduce the width of the landscape edge upon a finding that the full landscape requirement would prevent a property's reasonable development in a safe, efficient manner.

#### 10.12 TREE AND PLANT PALETTE

- A. The following list contains trees and shrubs that are approved for planting based upon growth habit, natural range, and aesthetic quality. This list is by no means comprehensive, and other species may be used if plant zone requirements are met according to the temperature ranges of the Shreveport/Caddo area, and if approved by the Executive Director.
- B. The species included for Street/Parking Areas are tolerant of urban conditions, and are recommended for parkway or parking areas. Note that each species vary greatly in terms of size and appearance at maturity, and that not every tree is the right selection for every street. When selecting a street tree, it is critical to consider the physical conditions of the site, both natural and man-made. The species selected should be carefully considered for its ability to flourish while respecting functional requirements of the parkway where it is planted. These may include the accommodation of above-ground or underground utilities, vehicle clearances, solar access, and the placement of streetlights, among others. An appropriate species must be selected, and soil and hydrological conditions should be optimized, to ensure the health and longevity of the tree.

LARGE SHADE TREES (50+ FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Comments / Notes -
Ash, Green	Fraxinus pennsylvanica	50'+	20'-25'	•		•		•			•	•	H	Adaptable tree; transplants well; green to purple flowers.
Ash, White	Fraxinus americana	50'+	40'-50'	•		•		•					M	Purple in fall; larval plant for butterflies; seeds for birds.
Beech, American	Fagus grandifolia	50'+	40'-50'			•			•				M	Hard to grow plants under. Should be restricted to large area use for parks and estates.
Birch, River	Betula nigra	40'-70'	40'-60'						•		•	•	M	Often grown multistemmed. Handsome tree used as specimen in parks and lawns. Seeds attract birds.
Catalpa, Northern	Catalpa speciosa	40'-60'	20'-40'				•	•					H	Makes a good open lawn tree in parks and other public grounds. Heavy shade beneath the canopy of catalpa trees.
Catalpa, Southern	Catalpa bignonioides	40'-60'	20'-40'				•	•					H	Can be a messy tree in manicured landscapes, but makes a good open lawn specimen tree.
Cedar, Japanese	Cryptomeria japonica	50'+	20'-30'	•	•	•			•				H	They offer a wide range of color and texture choices.
Cottonwood, Eastern	Populus deltoides	40'-50'	20'-30'						•		•	•	M	This large tree is used in parks and playgrounds. Wind rushing through the foliage creates a fluttering sound. In autumn, the foliage turns yellow. It is pollution and salt tolerant.
Cypress, Bald	Taxodium distichum	50'+	25'-40'	•		•		•	•		•	•	H	Is very tolerant to typical urban conditions as well as wet areas. Its slender pyramidal form, beautiful leaf texture, attractive bark and fast growing habit make this a worthwhile tree to plant.
Cypress, Pond	Taxodium ascendens	30'-70'	15'-20'			•			•		•	•	H	The soft, green, fern-like foliage turns coppery and then brown in autumn. Flowers insignificant, fruit purple.
Elm, American	Ulmus americana	50'+	50'+	•		•					•	•	H	This large, graceful, spreading tree is well suited to lawns and urban landscapes.
Elm, Slippery	Ulmus rubra	50'+	30'-40'	•		•					•	•	H	The large red samara in very showy before the leaves emerge in the spring landscape.
Ginkgo (Male Only)	Ginkgo biloba	50'+	40'-50'	•		•				•			H	It is one of the best trees to produce yellow-gold autumn color.
Hackberry	Celtis occidentalis	50'+	50'+			•			•		•	•	H	Good tree for park or large area use. Fruit is popular with winter birds.
Hickory, Bitternut	Carya cordiformis	40'-80'	30'-50'			•							H	Can be planted as an ornamental.
Hickory, Black	Carya texana	50'+	32-35			•							H	The seeds of black hickory are thick-shelled but edible.
Hickory, Mockernut	Carya tomentosa	50'+	30'-40'			•							H	A medium sized to large tree capable of reaching over 100 feet tall with a straight stem and a rounded crown.



LARGE SHADE TREES (50+ FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Comments / Notes -
Hickory, Pignut	<i>Carya glabra</i>	50'+	30'-40'			•						•	H	Autumn color can be outstanding.
Hickory, Shagbark	<i>Carya ovata</i>	50'+	20'-30'			•			•			•	M	It has a number of landscape attributes such as autumn color, branching interest and textural contrast.
Hickory, Water	<i>Carya aquatica</i>	50'+	30'-40'			•					•	•	H	Large tree with tall straight trunk, slender upright branches, narrow crown, and bitter inedible nuts.
Kentucky Coffee-Tree	<i>Gymnocladus dioicus</i>	50'+	40'-50'	•		•								Makes a good lawn specimen and does well in urban settings.
Magnolia, Southern	<i>Magnolia grandiflora</i>	50'+	30'-40'		•		•	•		•	•	•	M	Should be planted where lowest branches reach ground.
Magnolia, Sweet Bay	<i>Magnolia virginiana</i>	40'-60'	20'-30'	•	•		•	•		•	•	•	M	Used as specimen tree.
Mulberry, Red	<i>Morus rubra</i>	50'+	30'-40'					•			•	•	M	The ripened fruit turn from red to black and are edible and birds readily consume them.
Oak, Black	<i>Quercus velutina</i>	30'-40'	40'-50'	•		•						•	M	Wildlife enjoy the acorns of this red oak.
Oak, Bur	<i>Quercus macrocarpa</i>	50'+	50'+			•		•	•			•	H	Tolerant of urban conditions and drought. Can be used as a shade and specimen tree in home grounds and in public areas.
Oak, Cherry Bark	<i>Quercus falcata</i> var. <i>pagodifolia</i>	50'+	50'+	•		•						•	M	Absent from pinelands, except along streams. It is well adapted to growing in the heavy soils found in major river bottoms.
Oak, Chinkapin	<i>Quercus muehlenbergii</i>	50'+	40'-50'	•		•						•	M	In autumn the yellow-green leaves may turn yellow, red or brown.
Oak, Laurel	<i>Quercus laurifolia</i>	50'+	40'-60'	•		•						•	M	Transplants well; shiny leaves; acorns.
Oak, Live	<i>Quercus virginiana</i>	50'+	50'+		•				•			•	H	It has a commanding presence in the landscape and should only be used on very large properties or public grounds.
Oak, Nuttall	<i>Quercus nuttallii</i>	50'+	30'-40'	•		•					•	•	M	This member of the red oak group is an outstanding, long-lived shade tree.
Oak, Overcup	<i>Quercus lyrata</i>	30'-50'	30'-40'			•		•				•	M	A very slow growing species that is found in heavy, wet soils that may be covered by flood waters each winter and spring. It is seldom grown as an ornamental.
Oak, Sawtooth	<i>Quercus acutissima</i>	40'-50'	40'-50'	•		•		•				•	H	This drought tolerant tree from China is a clean, pest free species that makes an excellent shade tree.
Oak, Shumard Red	<i>Quercus shumardii</i>	+50'	+50'	•		•						•	H	Excellent landscape or street tree. Bright red autumn color and is reliable for color in the deep South. Its acorns, every two years, are eaten by wildlife.
Oak, Southern Red	<i>Quercus falcata</i>	+50'	+50'	•		•						•	M	Makes an excellent shade tree that is very durable; acorns are

LARGE SHADE TREES (50+ FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Comments / Notes -
														a source of food for wildlife.
Oak, Swamp Chestnut	Quercus michauxii	+50'	+50'	•		•		•	•		•	•	M	An outstanding shade with excellent fall color with leaves turning a reddish-maroon color. Wildlife eat the large acorns which may be produced on an annual basis.
Oak, Water	Quercus nigra	+50'	+50'	•		•					•	•	H	Provide wildlife food, but only produce acorns every two years.
Oak, White	Quercus alba	+50'	40'-50'	•		•		•				•	M	Avoid planting near paved areas; red to wine fall color.
Oak, Willow	Quercus phellos	+50'	+50'	•		•					•	•	H	Yellow fall color; not as messy as some oaks. Good shade tree. Acorns offer an abundant source for wildlife.
Pecan	Carya illinoensis	+50'	+50'			•		•				•	H	Nuts eaten by a number of species of wildlife. Are subject to aphids, caterpillars and other insects as well as the fungus disease, scab.
Pine, Loblolly	Pinus taeda	+50'	40'-50'	•	•			•	•	•	•	•	M	6-10" dark green leaves; most rapid growth of all pines.
Pine, Shortleaf	Pinus echinata	+50'	30'-40'	•	•			•	•	•		•	H	Dark, blue-green needles; seeds eaten by birds.
Sugarberry	Celtis laevigata	+50'	+50'			•		•			•	•	H	Orange to blue-black, fruit attracts birds; yellow in fall.
Sweetgum	Liquidambar styraciflua	+50'	40'-50'			•					•		M	Seeds eaten by birds; spiny fruit litters the ground.
Sweetgum, Fruitless	Liquidambar styraciflua 'Rotundiloba'	+50'	30'-50'	•		•					•		M	This cultivar does not set fruit (gum balls) and consequently the lawn is not covered with infamous gum balls in fall and winter.
Sycamore, American	Platanus occidentalis	+50'	30'-40'	•		•		•	•		•		H	Used for watershed protection - it can be planted on wet sites.
Tulip Poplar (Yellow Poplar)	Liriodendron tulipifera	+50'	30'-40'	•		•	•			•		•	M	Cup-shaped, fragrant flowers in spring; attracts birds.
Tupelo, Black (Blackgum)	Nyssa sylvatica	+50'	30'-40'	•		•					•	•	M	Spectacular fall colors make it a fine choice as a street tree in residential areas.
Tupelo, Water	Nyssa aquatica	30'-50'	20'-30'	•		•					•	•	M	The nectar from the flowers makes a fine honey and wildlife eat the seeds produced in fall and winter.
Walnut, Black	Juglans nigra	30'-60'	30'-60'					•			•	•	M	Roots produce toxins which are poisonous to many plants so do not plant near fruit trees or gardens. Nuts are eaten by woodpeckers, foxes, and squirrels.

MEDIUM TREES (26-49 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking Access	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
Bois D'arc (Osage Orange)	Maclura pomifera	20'-30'	20'-30'			•		•	•		•	•	H	A native tree produces a low, mounding canopy with very large fruit in autumn. This tree will grow under adverse conditions.
Cedar, Atlas	Cedrus atlantica	30'-50'	15'-20'		•			•					H	Bold, pyramidal form. One of the most popular evergreen conifers. A spectacular specimen for large landscape areas. Drought tolerant, when established.
Cedar, Deodar	Cedrus deodara	30'-50'	20'-30'		•			•					H	Large, pyramidal form with attractive foliage and graceful, arching branches.
Cedar, Eastern Red	Juniperus virginiana	30'-50'	15'-20'	•	•				•	•		•	H	Good ornamental that is also useful for windbreaks, shelter belts, hedges and topiary work.
Cherry, Black	Prunus serotina	50'+	30'-35'			•	•	•	•	•		•	M	Provides food for migratory birds in April. The white, fragrant flowers are always abuzz with insects, including honeybees.
Cherry, Laurel	Prunus caroliniana	30'-50'	15'-20'	•	•		•			•		•	H	Makes a nice evergreen screen or hedge.
Chinese Parasol	Firmiana simplex	25'	10'			•		•					H	Distinctive smooth green trunks and branches. Excellent for narrow spaces.
Chokecherry	Prunus virginiana	25'-30'	15'-20'			•	•	•	•	•	•	•	H	This tough, hardy and colorful ornamental is perfect for difficult spots, tolerating heat, cold, wind and poor soil.
Cypress, Leyland	x Cupressocyparis leylandii	20'-30'	10'-15'	•	•			•					H	Very fast growth, 3+ feet per year in youth, makes a quick solution to problem views or lack of privacy, though best reserved for estates or large commercial sites.
Elm, Cedar	Ulmus crassifolia	30'-50'	20'-30'	•	•						•		H	Native tree that is often found along sandy streams.
Elm, Lacebark	Ulmus parvifolia	30'-50'	20'-30'	•	•				•				H	Trees grow rapidly for the first few years and provide quick shade. This tree can tolerate urban conditions and a wide range of soil conditions.
Elm, Water	Planera aquatica	25'-35'	20'-30'	•	•				•		•	•	M	This tree is attractive to bees, butterflies and/or birds.
Elm, Winged	Ulmus alata	30'-50'	20'-30'	•	•						•		H	This native is an excellent shade tree for both residential sites as well as larger more open spaces.
Holly, American	Ilex opaca	30'-50'	20'-30'	•	•			•	•	•	•	•	H	Red berries into winter; must have both sexes for berries.
Honey Locust	Gleditsia triacanthos	20'-30'	25'	•	•				•			•		Excellent lawn and street tree. Picturesque form and branching. Winter character
Hornbeam, American (Ironwood)	Carpinus caroliniana	30'-50'	20'-30'	•	•				•			•	M	Good street tree; scarlet fall color. Common understory tree.
Kentucky Yellowwood	Cladrastis kentuckea	30'-50'	30'-40'	•	•	•	•	•	•	•			M	An excellent, easy to grow, shade tree. Turf grows reasonably well under canopy.
Magnolia, Southern	Magnolia grandiflora spp.	30'-50'	10'-15'	•	•		•	•	•	•	•	•	M	Naturally a small tree or large shrub. Attractive when trained as an espalier against a wall or fence.

MEDIUM TREES (26-49 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
														gardens.
Maple, Florida (Southern Sugar Maple)	<i>Acer barbatum</i>	20'-30'	20'-35'	•		•			•				H	Not as much fall color as sugar maple; seeds eaten by birds.
Maple, Red	<i>Acer rubrum</i>	20'-30'	20'-30'	•		•	•	•			•	•	M	Excellent tree as specimen for lawn and park settings. Excellent fall color. Good shade tree. Buds, flowers and leaves provide food for many birds.
Oak, Bluejack	<i>Quercus incana</i>	20'-30'	20'-25'	•	•	•			•			•	H	Makes a good candidate for use as a street tree or for parking lot situations. It is very tolerant of drought and should make a great addition to urban landscapes.
Persimmon, Common	<i>Diospyros virginiana</i>	30'-50'	30'-40'			•		•	•		•	•	H	Produces fruit that is a valued wildlife food.
Pine, Spruce	<i>Pinus glabra</i>	30'-50'	20'-30'		•			•				•	M	Used for windbreaks, screening, and background massing. Seeds serve as a source of food for birds and mammals.
Pistache, Chinese (Male Only)	<i>Pistacia chinensis</i> (male only)	30'-50'	30'-40'	•		•			•				H	Desirable ornamental tree with attractive umbrella-like crown that turns a brilliant crimson in fall. Dependable tree for street or lawn, patio or garden corner planting. Pest resistant.
Sassafras	<i>Sassafras albidum</i>	30'-50'	20'-30'	•		•	•	•	•	•		•	H	Yellow, orange, pink, scarlet fall color; attracts birds.
Silverbell, Carolina	<i>Halesia carolina</i>	20'-30'	15'-20'	•			•	•	•		•		M	Similar culture to dogwood; white, bell-shaped flowers.
Soapberry, Western	<i>Sapindus saponaria</i> var. <i>drummondii</i>	20'-30'	20'-30'	•				•					H	It is a relatively clean tree. Autumn color is outstanding.
Tickle-Tongue (Prickly Ash)	<i>Zanthoxylum clava-herculis</i>	20'-30'	15'-30'						•	•	•	•	H	Best used as a border tree or with massing.

SMALL TREES (10-25 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking Areas	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
Buckeye, Red	<i>Aesculus pavia</i>	10'-20'	10'-20'	•			•	•				•	M	Salmon/red flwrs in spring; attracts humming birds and bees.
Crabapple	<i>Malus spp.</i>	20'-25'	15'-20'			•	•	•		•		•	M	Can be used in many types of landscape settings as they tolerate urban conditions well.
Crape Myrtle	<i>Lagerstroemia indica</i>	15'-20'	15'-20'	•		•	•		•				H	Ornamental tree that comes in many flower colors, heights, widths, autumn color of foliage and growth habits.
Devil's Walking Stick	<i>Aralia spinosa</i>	15'-20'	5'-10'			•	•				•	•	M	Excellent for woodland gardens and other naturalistic sites.
Dogwood, Flowering	<i>Cornus florida</i>	40'	15'-20'	•		•	•	•				•	M	4" white bracts in April; fruit attracts birds; red fall color.
Dogwood, Rough-Leaf	<i>Cornus drummondii</i>	20'	20'	•		•	•	•				•	H	A large specimen tree can be quite attractive in flower and for sure in the fall when there is a heavy fruit set.
Dogwood, Stiff	<i>Cornus foemina</i>	15'	10'	•		•	•	•	•		•	•	M	A reasonably attractive specimen and very easy to grow.
Fringetree, American	<i>Chionanthus virginicus</i>	15'-20'	12'-20'	•		•	•			•		•	M	Excellent specimen tree or in groups, borders or near large buildings.
Hawthorn, Mayhaw	<i>Crataegus opaca</i>	15'-20'	15'-20'				•	•	•		•	•	M	Tolerates a wide variety of moisture, drainage and light conditions. Fruit is highly prized for making jelly.
Holly, Dahoon	<i>Ilex cassine</i>	15'-20'	10'-15'		•								M	This native makes a nice specimen, particularly in a tub or container, is good in naturalistic plantings.
Holly, Deciduous (Possumhaw)	<i>Ilex decidua</i>	20'	20'	•		•		•				•	M	White flwrs in spring; orange berries into winter (female).
Holly, Yaupon (Female)	<i>Ilex vomitoria</i>	20'-25'	10'-15'		•			•			•	•	H	Grows in a wide range of soil conditions from wet to dry. This easy to grow, deer resistant plant has few insect and disease pests.
Magnolia, Pyramid	<i>Magnolia pyramidata</i>	30'-40'	15'-20'				•	•	•	•	•	•	L	The flowers are fragrant, showy, creamy-white and exude a strong turpentine scent.
Magnolia, Saucer	<i>Magnolia x soulangiana</i>	20'-25'	10'-15'	•		•	•		•				M	The most widely grown and easiest to grow of the oriental magnolias. Can be used as a specimen, accent, in group or mass plantings. Deer resistant.
Magnolia, Sweetbay	<i>Magnolia virginiana</i>	10'-20'	10'-20'	•	•		•	•		•	•	•	M	This elegantly shaped flowering tree is a great choice for a specimen or patio tree.
Maple, Japanese	<i>Acer palmatum</i>	15'-20'	15'-20'	•		•			•				M	An excellent landscape choice. There are hundreds of different cultivars that vary greatly in height, spread and leaf types.
Pawpaw	<i>Asimina triloba</i>	15'-20'	10'-15'			•	•					•	M	A shrub or small tree that tolerates shade. Flowers open greenish-brown and become deep red.
Plum, American	<i>Prunus americana</i>	10'-15'	10'-15'				•	•		•		•	M	Attractive masses of white flowers are present in late winter or early spring.
Plum, Mexican	<i>Prunus mexicana</i>	15'-	15'-			•	•	•	•	•		•	M	An excellent tree for natural

SMALL TREES (10-25 FEET)														
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Street / Parking Areas	Evergreen	Fall Color	Attractive Flowers	Showy Fruit	Unique Bark / Trunk	Fragrant	Streambank	Wildlife	Drought Tolerant	Notes
		20'	20'											settings and in woodland edges.
Redbud, Eastern	<i>Cercis canadensis</i>	15'-20'	15'-20'	•		•	•	•					H	Rosy-pink flowers in spring; drought-tolerant; yellow in fall.
Serviceberry, Shadeblow	<i>Amelanchier arborea</i>	15'-20'	15'-20'	•		•	•	•				•	M	Well adapted for naturalistic plantings adjacent to ponds, lakes and other bodies of water, even in damp soils.
Silverbell, Two-Winged	<i>Halesia diptera</i>	20'-35'	20'-25'	•			•	•			•	•	M	White to pink, bell-shaped flowers in spring.
Snowbell, American	<i>Styrax americanus</i>	8'-10'	3-5'	•			•			•		•	M	Fragrant white flowers mid-spring; rounded form.
Snowbell, Bigleaf	<i>Styrax grandifolius</i>	15'-20'	20'-25'	•			•			•		•	M	
Southern Wax Myrtle	<i>Myrica cerifera</i>	15'-20'	10'-15'	•	•			•		•	•	•	M	Useful as screening, for hedges, and birds eat the fruit.
Sparkleberry	<i>Vaccinium arboreum</i>	10'-15'	5-10'	•		•	•	•	•	•		•	H	Tree-like shrub; white flowers; dark berries in fall.
Stewartia, Virginia	<i>Stewartia malacodendron</i>	8'-10'	5'-10'				•	•	•				M	Waxy white flowers; cinnamon colored bark; slow grower.
Sumac, Shining	<i>Rhus copallina</i>	8'-10'	5'-10'	•		•	•	•				•	H	Used as an ornamental; many birds and mammals eat seeds.
Sumac, Smooth	<i>Rhus glabra</i>	8'-10'	5'-10'	•		•	•	•				•	H	Common tree used in open fields, along roadways, and other disturbed sites.
Sumac, Staghorn	<i>Rhus typhina</i>	15'-20'	15'-20'	•		•	•	•	•			•	M	This sumac tolerates a wide range of growing conditions.
Viburnum, Arrowwood	<i>Viburnum dentatum</i>	8'-10'	5-10'	•		•	•	•				•	M	An excellent shrub for naturalistic settings growing in shade to full sunlight.
Viburnum, Possumhaw	<i>Viburnum nudum</i>	5'-8'	3-5'	•		•	•	•			•	•	M	An excellent viburnum for shaded gardens and other naturalistic sites.
Viburnum, Rusty Blackhaw	<i>Viburnum rufidulum</i>	15'-20'	10'-15'	•		•	•	•	•			•	H	An excellent selection for naturalistic sites planted as an understory shrub to tall pines and other trees.
Witch Hazel, Common	<i>Hamamelis virginiana</i>	15'-20'	15'-20'	•		•	•			•			M	Creamy to bright yellow flowers in fall; golden fall color.
Witch Hazel, Vernal	<i>Hamamelis vernalis</i>	10'-15'	10'-15'	•		•	•			•		•	M	Easy to grow in a wide variety of garden soils and situations; best in sun to part shade and fertile, well drained soils.

VINES				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
American Wisteria	<i>Wisteria frutescens</i>	15'-20'	20'-30'	American wisteria is often used as an ornamental planting. The 'Dam B' cultivar has blue flowers in racemes and flowers late May to June and sporadically throughout the summer and fall.
Coral Honeysuckle	<i>Lonicera sempervirens</i>	15'-20'	5'-10'	Trumpet-shaped flowers mid-spring that will attract humming birds.
Creeping Fig	<i>Ficus pumila</i>			Climbs on walls made of almost any material.
Cross Vine	<i>Bignonia capreolata</i>	30'-50'	15'-20'	Long-lived; slow to establish; self-seeds; orange in fall.
Jasmine, Confederate	<i>Trachelospermum jasminoides</i>	10'-15'	10'-15'	This vine is noted for its highly fragrant, star-shaped flowers that can virtually cover a mass of foliage when in bloom.
Leatherflower	<i>Clematis crispa</i>	8'-10'	5'-10'	Blue, pink, lavender or white; dies to ground each year.
Passionflower	<i>Passiflora incarnata</i>	15'-20'	15'-20'	Lavender flowers; edible fruit; attracts butterflies.
Trumpet Creeper	<i>Campsis radicans</i>	25'-40'	5'-10'	Vigorous climber that produces beautiful orange, trumpet-shaped blooms, attractive to hummingbirds. Provide support such as trellis, fence or arbor for excellent colorful accent to patio, pathways or garden perimeter.
Virginia Creeper	<i>Parthenociss quinquefolia</i>	50'+	15'-20'	Fast-growing vine clings to walls and other surfaces for a quick cover. Dark-green leaves turn brilliant orange-red in fall. Good groundcover.
Virgin's Bower	<i>Clematis virginiana</i>	12'-15'	12'-15'	White flowers in late summer to early fall.
Yellow Jessamine	<i>Gelsemium sempervirens</i>	15'-20'	15'-20'	Foliage bronzes in winter; all parts of plant are toxic.

SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
Abelia	Abelia x grandiflora	5'-8'	3'-5'	No common insect or disease problems. Drought tolerant. White flowers in May until frost; fragrant. 'Edward Goucher' abelia has lavender flowers.
Althea	Hibiscus syriacus			This hardy, deciduous, vase-shaped, woody shrub blooms for several weeks beginning in midsummer.
Amazon Series Dianthus	Dianthus 'Amazon Series'	1'-2'	1'-2'	A wonderful plant for display in the garden and for use as a cut flower.
American Beautyberry	Callicarpa americana	8'-10'	5'-10'	Excellent native shrub for naturalistic sites like the edges of woodlands and other places where natives are featured. This shrub is quite drought tolerant.
Arborvitae	Arborvitae sp.			A very hardy arborvitae with dark green foliage that retains its color through the winter.
Arrowwood Viburnum	Viburnum dentatum	8'-10'	5'-10'	This is an excellent shrub for naturalistic settings growing in shade to full sunlight.
Aspidistra	Aspidistra elatior	2'-5'	2'-3'	Purple flowers near base of plant not often seen. Often used as a groundcover under live oaks. Do not use in sun.
Aucuba	Aucuba japonica	5'-8'	5'-10'	Dark green and yellow variegation. Needs well-drained soil. Other varieties available 'variegata' such as 'Goldieana' with a variegated spot in center of foliage and 'Nana,' a dwarf variety.
Azalea	Rhododendron spp.	Varies		Many different cultivars exist of this very popular flowering shrub. Although most bloom in spring, many cultivars that bloom at other times of the year are becoming more popular.
Banana Shrub	Michelia figo	15'-20'	5'-10'	Has an upright, positive form and used as accent, specimen, and in shade gardens.
Barberry, Japanese	Berberis thunbergii	2'-5'	3'-5'	Tolerant of pollutants in urban environment. Drought resistant. Will not grow in wet, poorly drained soils.
'Belinda's Dream' Rose	Rosa 'Belinda's Dream'	2'-5'	3'-5'	This is a shrub rose that has been compared to hybrid tea roses. It is noted for its outstanding fragrance and the foliage is bluish-green.
Boxwood, Common	Buxus sempervirens	3'-4'	3'-4'	A favorite plant for topiary and other speciality pruning as would be the case in pattern gardens.
Boxwood, Japanese	Buxus microphylla japonica			Tolerates heat, humidity and nematodes better than most boxwoods. Foliage may bronze in cold winters.
Boxwood, Korean	Buxus sinica var. insularis 'Wintergreen'	2'-5'	2'-3'	An excellent choice for hedges of moderate heights. It produces dark green, dense foliage and holds its color well during the winter months when some boxwood turn a bronze color due to cold temperatures.
Boxwood, Littleleaf	Buxus microphylla	5'-8'	3'-5'	Very popular boxwood for parterre work. Takes pruning quite well, although several prunings may be required annually to maintain a crisp hedge or strong pattern in the garden.
Camellia	Camellia japonica	10'	10'	There are many varieties of Camellia japonicas, and they come in many shapes, sizes, and colors of flowers.
Camelot White Foxglove	Digitalis purpurea 'Camelot White'	2'-5'	1'-2'	Best grown in part shade in the hot, sunny South. Flowers are good for cuts and butterflies are attracted to them.
Chinese Holly	Ilex cornuta	10'-15'	5'-10'	Excellent as a screen or barrier plant.
Chinese Mahonia	Mahonia fortunei	5'-8'	3'-5'	While the foliage texture is coarse, visually it appears softer than most other mahonias.
Chinese Witchhazel	Loropetalum chinense	8'-10'	5'-10'	Used as specimen, in mass plantings, shrubs, and in containers. It is almost pest free and easy to grow in most garden soils and shade situations.
Cleyera	Ternstroemia gymnanthera	8'-10'	5'-10'	This evergreen can be used as a small specimen evergreen tree standing alone and is equally effective used in mass as a privacy hedge.
Daylily	Hemerocallis fulva	2'-5'	2'-3'	There are over 60,000 registered varieties and the flowers come in many colors, shapes, sizes and forms.



SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
'Diamonds Blue'Delphinium	Delphinium chinensis	2'-4'	1'-2'	Delphiniums may be annuals, biannuals or perennials.
Drift Rose Series	Rosa 'Meijococ'	1'-2'	2'-3'	Small, low, spreading roses are invaluable for use in confined areas as a long blooming selection that is also a good groundcover and growing in containers.
Dwarf Nandina	Nandina domestica 'Purpurea Nana'	2'-3'	2'-3'	Does not flower or fruit. Tolerates drought, sun and shade.
Dwarf Palmetto	Sabal minor	5'	5'	Palm-like appearance. Fan-shaped leaves. Naturalistic settings. Understory plantings.
Elaeagnus, Thorny	Elaeagnus pungens	10'-15'	15'-20'	This huge, sprawling shrub grows well in a wide range of soil conditions, including fairly dry ones.
False Indigo	Baptisia australis	2'-5'	3'-5'	Beautiful indigo blue flowers followed by seed pods that turn an attractive black when mature. Plants may be sheared after flowering to keep height down and encourage a more rounded growth of specimen. Clumps slowly develop over time and plants appear more shrub-like.
Fatsia	Fatsia japonica	5'-8'	3'-5'	This shrub cannot tolerate wet, heavy soils nor bright sunlight or sub-freezing temperatures. One of the best broadleaf plants for shady areas.
Florida Jasmine	Jasminum floridum	2'-5'	3'-5'	It tolerates high temperatures and humidity. It blooms over a period of several months, but never has a big flush of flowers.
Flowering Quince	Chaenomeles speciosa	8'-10'	5'-10'	Many cultivars with broad color range of flowers. Mature plants can stand drought.
Forsythia	Forsythia x intermedia	8'-10'	5'-10'	It makes a good accent or specimen plant and adapts well to being planted on slopes.
Fortune's Osmanthus	Osmanthus x fortunei	10'-15'	5'-10'	This osmanthus can be used as a screen, a clipped hedge, in containers and as a specimen plant.
Frostproof Gardenia	Gardenia augusta 'Frostproof'	5'-8'	5'-10'	A bit harder than the species. Has peak bloom in spring followed by sporadic blooming in summer.
Fuzzy Deutzia	Deutzia scabra	8'-10'	3'-5'	Easy to grow in the average garden soil, needs full sun and annual pruning after spring flowering to remove weak, broken, or dead branches.
Garden Hydrangea	Hydrangea macrophylla	5'-8'	3'-5'	Plants may be regular size and up to 8-10 feet, while the dwarf varieties are only 2-3 feet.
Gardenia	Gardenia jasminoides	2'-5'	3'-5'	Gardenias make a nice moderately low privacy hedge and also are especially nice in the shrub border growing as specimen plants.
Holly Fern	Cyrtomium falcatu	2'-3'	2-3'	Needs shade, moisture, humidity shade and a well-drained soil. Can be used as a ground cover.
Holly Osmanthus	Osmanthus heterophyllus	10'-15'	5'-10'	A small tree or large shrub lends itself well to pruning and can be used as sheared hedge, barrier plant, it also makes a good screen and can be grown in containers.
Huckleberry	Gaylussacia dumosa	8'-10'	3'-5'	Native, semi-evergreen shrub has highly irregular, spreading branches that often give it a sculptured effect.
Indian Hawthorn	Rhaphiolepis indica	4'-6'	4'-6'	Needs full sun or will develop a fungal leaf spot. 'Clara' and 'Snow' are recommended cultivars.
Japanese Holly	Ilex crenata	8'-10'	5'-10'	Has dense, compact growth on a rounded plant. Best used in mass plantings, along walks, or as tall ground covers.
Japanese Pieris	Pieris japonica	8'-10'	5'-10'	It is excellent for woodland gardens, in a container, and in the shade garden.
Japanese Privet (Wax Leaf Ligustrum)	Ligustrum japonicum	10'-15'	10'-15'	Commonly used as a clipped or unclipped hedge, as a topiary, and in large containers.
Juniper	Juniperus spp.	Varies		This is a large group of evergreen plants of varying sizes and growth patterns.
Lanceleaf	Coreopsis	2'-5'	1'-2'	This is an excellent bedding plant for summer color.

SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
Tickseed	<i>lanceolata</i>			
Leatherleaf Mahonia	<i>Mahonia bealei</i>	5'-8'	3'-5'	It is very good for shady areas and can be used in foundation plantings, and in masses or groups.
Little Suzy Black Eyed Susan	<i>Rudbeckia fulgida</i> var. <i>speciosa</i> 'Viette's Little Suzy'	2'-5'	2'-3'	Bright, daisy-like, golden yellow flowers with brownish-purple centers. Sturdy, compact, upright habit which makes it a wonderful bedding plant for mixed borders and wildflower gardens. Very drought tolerant.
Mock Orange	<i>Philadelphus coronarius</i>	10'-15'	5'-10'	Used as specimen, in shrub border, and in screens.
Nandina	<i>Nandina domestica</i>	5'-8'	5'-10'	Easy to grow almost anywhere.
Oakleaf Hydrangea	<i>Hydrangea quercifolia</i>	5'-8'	5'-10'	Has distinctive, deeply lobed, oak-like leaves that turn reddish in fall.
Oleander	<i>Nerium oleander</i>	15'-20'	10'-15'	Used in screening, containers, mass plantings and as specimen plant.
Penny Mac Hydrangea	<i>Hydrangea macrophylla</i> 'Penny Mac'	4'-6'	3'-4'	This wildly popular selection requires minimal care, yet provides a prolific display of fantastic mop-head flowers repeatedly throughout summer. Blooms tend to be blue in acid soils and pink in more alkaline soils. Mass for a dramatic effect or combine with perennials and shrubs in beds and borders.
Pinnate Prairie Coneflower	<i>Ratibida pinnata</i>	2'-3'	1'-2'	A slender, hairy-stemmed plant bearing flower heads with drooping, yellow rays surrounding a roundish to ellipsoid, grayish central disk darkening to brown as rays drop off.
Pittosporum, Japanese	<i>Pittosporum tobira</i>	6'-8'	6'-8'	Creamy white fragrant flowers in the spring. This drought-tolerant plant is poisonous to animals, particularly cattle. Also tolerant of salt. A variegated variety has a white leaf margin.
Podocarpus	<i>Podocarpus macrophyllus</i>	15'-20'	5'-10'	It is used as a hedge, clipped hedge, topiary and for wildlife food. The arils of the fruit have been reported edible by humans. When established, it is drought tolerant.
Possumhaw	<i>Ilex decidua</i>	15'-20'	5'-10'	A narrow, upright, rounded cultivar whose leaves are narrow, turn yellow and hang on the plant into the fall.
Primrose Jasmine	<i>Jasminum mesnyi</i>	4'-6'	4'-6'	Drought tolerant. Used to stabilize banks on road cuts.
Privet	<i>Ligustrum</i> spp.	Varies		A very versatile landscape plant for hedges, foundation plantings, topiary or screens. Hard to beat for adding form, adaptability and color contrast to the landscape. Evergreen.
Purple Coneflower	<i>Echinacea purpurea</i>	2'-5'	1'-2'	This is a wonderful perennial that blooms during the summer months. The flowers are more pink than purple.
Pyracantha	<i>Pyracantha</i> sp.	10'-15'	10'-15'	Used for espalier, screening, barrier planting and specimen plant. This pyracantha has drought tolerance.
Red Leaf Photinia	<i>Photinia fraseri</i>	8'-10'	8'-12'	Excellent medium shrub for hedge or screens. New growth explodes in bright bronze-red in early spring, maturing to large, dark green leaves. Evergreen, can be used as espalier or as a patio tree.
Sago Palm	<i>Cycas revoluta</i>	8'-10'	5'-10'	very desirable evergreen plant displaying a stout trunk and long leaves with many narrow stiff leaflets. The leaves of this palm-like tree form an open rosette.
Sasanqua	<i>Camellia sasanqua</i>	15'-20'	5'-10'	Easy to grow and rewarding with abundant flowers in fall and winter. They may be used as specimens, espaliers, and screening.
Shishi Gashira Camellia	<i>Camellia sasanqua</i> 'Shishi Gashira'	4'-5'	6'-8'	A versatile performer displaying profuse, hot pink, semi-double blooms with golden yellow stamens in the center and glossy, dark green foliage. Excellent choice for a colorful low hedge or high profile groundcover.
Southern Arrowwood	<i>Viburnum recognitum</i>	5'-15'	5'-10'	<i>Spiraea tomentosa</i> grows to up to four feet high, and prefers moist to wet soil and full sun.
Spiraea	<i>Spiraea</i> spp.	Varies		Although many species and varieties of spiraea are

SHRUBS				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
				available, all have small leaves less than 2" long, showy flowers, are drought tolerant and were widely used around homes in antebellum days.
Sweet Osmanthus	Osmanthus fragrans	15'-20'	10'-15'	This large shrub or small tree may be used as a screen, hedge or in containers.
Sweet Shrub	Calycanthus floridus	10'-15'	5'-10'	Flowers are very fragrant and the leaves are aromatic when crushed. Produces nice autumn color. Well adapted for naturalistic sites where natives are featured. Normally produces multiple stems.
Sweet Viburnum	Viburnum spp.	Varies		Most have white clusters of flowers in the spring. Tolerant of drought but must be grown in well-drained soils.
Texas Mountain Laurel	Sophora secundiflora	8-10'	10'-15'	This is an excellent small evergreen tree and large shrub for the residential scale where conditions are favorable for their use.
Upright Prairie Coneflower	Ratibida columnifera	2'-3'	1'-2'	A colorful addition to natural-looking, easy-care borders. The drooping petals and columnar center have the effect of a Mexican sombrero.
Virginia Willow, Sweetspire	Itea virginica	4'	4'	Understory flowering shrub. Red fall color. Native shrub. Naturalistic settings. Detail plantings.
Wax Leaf Viburnum	Viburnum japonicum	8'-10'	5'-10'	This viburnum produces large glossy foliage and upright plant form that is ideal for use as a privacy hedge.
Weigela	Weigela florida	5'-8'	5'-10'	This flowering shrub is well adapted for a mixed border of shrubs.

GRASSES & GRASS-LIKE				
Common Name	Scientific Name	Height (feet)	Width / Spread (feet)	Notes
Big Blue Lilyturf	Liriope muscari 'Big Blue'	1'-2'	1'-2'	Abundant blue flower spikes rise above the attractive, tufted arching, grasslike foliage followed by clusters of black berries. Superior edging, border or groundcover.
Butterfly Iris	Diets bicolor	2'-5'	3'-5'	Flowers over extended period. Mass planting. Detail design.
Common Periwinkle	Vinca minor 'Variegata'	> 1'	1'-2'	Evergreen perennial displays profusion of lilac blue flowers. Terrific groundcover for flower beds. Creamy white margin to dark green leaves. Use on banks and steep slopes. Roots as it spreads.
Fountain Grass	Pennisetum alopecuroides spp.	1'-3'	1'-3'	Graceful mounding form. Excellent in masses. Winter character.
Liriope, Variegated	Liriope muscari 'Variegata'	1'-2'	1'-2'	A clump forming plant of strap-like, arching, medium green leaves which are variegated with creamy yellow margins. Used as a ground cover, in borders, as edging and in containers. Has lavender flowers.
Moss Phlox	Phlox subulata	>1"	12"	This is an old fashioned perennial that is well adapted to dry rocky soils and other places with shallow soils. Provide a well-drained soil and full sunlight.
Pampas grass	Cortaderia selloana	10'-15'	5'-10'	Ornamental grass with showy, white 30-inch plumes held above narrow, sharp-edged foliage that forms large clumps. Good, natural-looking screen/windbreak or landscape accent.
Pink Muhly Grass	Muhlenbergia capillaris	2'-5'	2'-3'	This is a showy clump forming grass that can get to 4 feet tall and wide. Pink plumes in late summer, early fall.
Purple Poppy Mallow	Callirhoe involucrata	> 1'	1'-2'	This trailing, native perennial looks good trailing over walls and makes an excellent ground cover. It flowers from late spring until frost. It is drought tolerant and grows best in a well drained soil.
Sea Myrtle	Baccharis halimifolia	6"-10"	5'-10'	Female plant covered with shiny white "clouds" in fall.
Wild Blue Phlox	Phlox divaricata	>1"	12"	Semi-evergreen foliage.
Yellow Flag Iris	Iris pseudacorus	2'-5'	2'-5'	Mass plantings. Yellow flowers. Wetland plant. Naturalistic settings.



## **ARTICLE 14. CODE ADMINISTRATORS**

- 14.1 DESIGNEES**
- 14.3 PARISH COMMISSION**
- 14.4 EXECUTIVE DIRECTOR**
- 14.5 ZONING ADMINISTRATOR**
- 14.6 HISTORIC PRESERVATION COMMISSION**

### **14.1 DESIGNEES**

Certain officials within this section are cited as having powers that may also be administered by a designee, indicated in this section by the language "designee." The ability to direct powers to a designee applies to the actions of such officials throughout this Code.

### **14.2 CADDO PARISH PLANNING AND ZONING COMMISSION**

The Caddo Parish Planning and Zoning Commission has the following specific powers pursuant to this Code:

- A.** To make recommendations on zoning text and map amendment applications.
- B.** To make final decisions on special use applications.
- C.** To make recommendations on planned unit development applications.
- D.** To make final decisions on site plan reviews when required by this Code.
- E.** To make final decisions on appeals of site plan reviews conducted by the Executive Director.
- F.** To make final decisions on subdivisions.
- G.** To make final decisions on variance applications.
- H.** To make final decisions on zoning appeals.

### **14.3 PARISH COMMISSION**

The Parish Commission has the following specific powers pursuant to this Code:

- A.** To make final decisions on zoning map amendment applications for lots within Caddo Parish.
- B.** To make final decisions on zoning text amendment applications.
- C.** To make final decisions on appeals of the approval or denial of special use applications for lots within Caddo Parish.
- D.** To make final decisions on planned unit development applications for lots within Caddo Parish.

### **14.4 ZONING BOARD OF APPEALS**

The Zoning Board of Appeals has the following powers pursuant to this Code:

- A.** To make final decisions on variance applications.
- B.** To make final decisions on zoning appeals.

### **14.5 EXECUTIVE DIRECTOR**

The Executive Director may designate one or more staff persons to act as the Executive Director; however, a zoning decision may only be rendered once. The Executive Director, or his/her designee, has the following powers pursuant to this Code:

- A. To review and make final decisions on administrative exception applications.
- B. To review and make final decisions on site plan review applications when required by this Code.
- C. To review and make final decisions on zoning interpretation applications.
- D. To receive and forward zoning applications as required by this Code to the appropriate administrative bodies.

#### **14.6 ZONING ADMINISTRATOR**

The Zoning Administrator may designate one or more staff persons to act as the Zoning Administrator; however, a zoning decision may only be rendered once. The Zoning Administrator, or his/her designee, has the following powers, with the concurrence of the Executive Director, pursuant to this Code:

- A. To review and make final decisions on temporary use permit applications.
- B. To review and make final decisions on sign permit applications.
- C. To conduct inspections of structures or the use of land to determine whether there is compliance with this Code, and, in case of any violation, order corrective action.

## **ARTICLE 15. APPLICATION PROCEDURES**

- 15.1 APPLICATION**
- 15.2 NOTICE**
- 15.3 PUBLIC HEARING**
- 15.4 NEIGHBORHOOD PARTICIPATION PLAN**

### **15.1 APPLICATION**

#### **A. Filing and Pre-Application Meeting**

1. All zoning and subdivision applications must be filed with the Executive Director, unless otherwise specified. The application must be on forms provided by the Executive Director and filed in such quantity as required by the instructions.
2. Prior to formal submittal of an application, the applicant may request a pre-application meeting with the Executive Director and/or the Metropolitan Planning Commission staff. The purpose of the pre-application meeting, which does not require a formal application or fees, is to provide informal advice and assistance to the applicant. Any opinions or advice provided are not binding with respect to any official action that may be taken on the application. Certain applications per Article 16 require a pre-application meeting as part of the approval process.

#### **B. Completeness**

1. The application must include all information, plans, and data as specified in the application requirements. Any required plans must be at a scale sufficient to permit a clear and precise understanding of the proposal, unless specifically required to be at a set scale.
2. The Executive Director will examine all applications within 30 days of filing to determine completeness. If the application does not include all the submittal requirements for the application, the Executive Director will reject the application and provide the applicant with the reasons for the rejection. The Executive Director will take no further steps to process the application until all deficiencies are remedied.
3. If any application submittal requirement is not applicable or inappropriate to determine the nature of the development, a submission waiver may be requested with justification for such a waiver.
4. After an application is determined to be complete, any substantive change made by the applicant to the application requires resubmittal of the entire application and a new completeness review. However, such revisions do not require an additional payment of fees.
5. Once the application is under consideration by the appropriate body, additional information or revisions requested during review do not constitute a substantive change to the application.

#### **C. Fees**

Each application must be accompanied by the required filing fee as established and modified in the Code of Ordinances. The failure to pay such fee when due is grounds for refusing to process the application and renders the application incomplete. If an application is submitted by the Parish Commission or Caddo Parish Planning and Zoning Commission, then fee requirements are waived.

#### **D. Withdrawal of Application**

An applicant has the right to withdraw an application at any time prior to the final decision, including the ability to withdraw the application if it has been tabled by the Parish Commission, or Caddo Parish Planning and Zoning Commission. The applicant must submit a request for withdrawal in writing. There will be no refund of fees. Receipt of a written withdrawal request by the Executive Director will officially terminate the application.

#### **E. Consideration of Successive Applications**

1. Within one year of the date of denial, a subsequent application for the same zoning approval will not be reviewed or heard unless there is substantial new evidence available, or if a significant



- mistake of law or fact affected the prior denial.
2. If the application is resubmitted earlier than one year from the date of denial, the subsequent application must include a detailed statement of the grounds justifying its consideration.
  3. The Executive Director will make a determination as to whether the subsequent application is appropriate for resubmittal prior to the expiration of the one year wait requirement. If the Executive Director finds that there are no new grounds for consideration of the subsequent application, he/she will summarily, and without hearing, deny the request.

**F. Stay of Enforcement Proceedings**

Any application submittal that remedies an existing violation, as determined by the Zoning Administrator, shall stay all enforcement proceedings unless the Zoning Administrator certifies that, by reason of the facts stated as a part of the violation, a stay would in his or her opinion cause imminent peril to life or property. When such determination is made, enforcement proceedings shall not be stayed except by a restraining order granted, after due notice, to the Zoning Administrator, by the Caddo Parish Planning and Zoning Commission or a court of proper jurisdiction.

**G. Summary of Application Actions**

Table 15-1: Summary of Application Actions describes the responsibilities and actions taken in the processing and approval of the applications of the Code. This is provided for reference purposes and in the case of any conflict with Article 16, Article 16 controls.

TABLE 15-1: SUMMARY OF APPLICATION ACTIONS								
APPLICATIONS	ADMINISTRATORS							
	Zoning Administrator	Historic Preservation Commission (HPC)	Executive Director	Caddo Parish Planning and Zoning Commission (PZC)		Parish Commission	Caddo Parish Civil District Court	Unified Development Code Source Cited
<b>Parish Commission</b>								
Code Text Amendment			RR	PH & RR		D	A	Section 16.1
Zoning Map Amendment (Zoning Change)			RR	PH & RR		D	A	Section 16.2
Planned Unit Developments (PUD & SPUD)			RR	PH & RR		D	A	Section 16.8
<b>Caddo Parish Planning and Zoning Commission (MPC)</b>								
Variance to Zoning			RR	PH & D			A	Section 16.4
Special Exception Use			RR	PH & D		A		Section 16.5
Appeal to Staff Administrative Decisions				R & D			A	Section 16.13
<b>Caddo Parish Planning and Zoning Commission (MPC)</b>								
Special Use Permit			RR	PH & D		A	A	Section 16.3
Site Plan Review - MPC			RR	D			A	Section 16.7
Subdivision - Major			RR	PH & D		A	A	Article 17
Subdivision - Minor			RR	D		A	A	Article 17

Tabled continued on following page

TABLE 15-1: SUMMARY OF APPLICATION ACTIONS								
APPLICATIONS	ADMINISTRATORS							
	Zoning Administrator	Historic Preservation Commission (HPC)	Executive Director	Metropolitan Planning Commission (MPC)		Parish Commission	Caddo Parish Civil District Court	Unified Development Code Source Cited
<b>Executive Director</b>								
Administrative Exception to Zoning			R & D	A				Section 16.6
Site Plan Review - Administrative			R & D	A				Section 16.7
Zoning Interpretation	R		R & D	A				Section 16.10
Subdivision - Administrative			R & D			A	A	Article 17
<b>Zoning Administrator</b>								
Sign Permit	R & D			A				Section 16.9
Temporary Use Permit	R & D		R	A				Section 16.11
Certificate of Occupancy (CO)	R & D			A				Section 16.12
<b>KEY</b>								
R = Review    RR = Review & Recommendation    PH - Public Hearing    D = Decision    A = Appeal								

## 15.2 NOTICE

### A. Required Notice

Table 15-2: Required Notice indicates the types of notice required for public hearings on the zoning and subdivision applications.

TABLE 15-2: REQUIRED NOTICE			
Application	Notice Type		
	Published	Mailed	Posted
Code Text Amendment	•		
Zoning Map Amendment	•	•	•
Special Use	•	•	•
Variance to Zoning	•	•	•
Special Exception Use	•	•	•
Planned Unit Developments (PUD & SPUD) - Preliminary Site Plan	•	•	•
Appeal to Staff Administrative Decisions	•		
Subdivision Application (Major) - Preliminary Plat	•		
Annexation	•		

### B. Published Notice

When published notice is required, the Executive Director will publish notice in a newspaper of general circulation within Caddo Parish. The notice must include the date, time, place, and purpose of such hearing, the name of the applicant, and the address of the subject property. Notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.

### **C. Mailed Notice**

#### **1. General Requirements**

- a. Written notice will be mailed by the Executive Director no less than 15 and no more than 30 days in advance of the scheduled hearing date to all property owners within 1500 feet of the property line of the subject property. The notice must include the date, time, place, and purpose of such hearing, the name of the applicant, and the address of the subject property. When a zoning map amendment is proposed by the Caddo Parish Planning and Zoning Commission or the Parish Commission, notification must also be mailed to the owner of the subject property.
- b. Nothing in this section is intended to prevent the applicant from giving additional notice as he/she may deem appropriate.

#### **2. Mailed Notice for Administrative Exceptions**

- a. For administrative exceptions, written notice will be mailed by the Executive Director to property owners abutting the subject property as well as the property owner(s) located directly across the street no less than 15 and no more than 30 days in advance of the date of when he/she will make a decision.
- b. If a noticed property owner objects to the administrative exception prior to the date indicated on the notice, the application is then considered a variance and subject to the variance notice requirements.

### **D. Posted Notice**

When posted notice is required, it must be located on the subject property in accordance with the following provisions:

1. The required posting period must be no less than 15 days and no more than 30 days in advance of the scheduled hearing date. The sign must be posted at a prominent location on the property, near the sidewalk or public right-of-way so that it is visible to pedestrians and motorists. Properties with more than one street frontage are required to post one sign visible on each street frontage. Posted signs may be removed the day following the scheduled hearing date.
2. The Zoning Administrator will erect the sign and the property owner must maintain the sign during the required posting period.

## **15.3 PUBLIC HEARING**

### **A. Pre-Hearing Examination**

Once required notice is given, any person may examine the application and material submitted in support of or in opposition to the application during normal business hours, subject to the exceptions set forth in the Freedom of Information Act. Upon reasonable request, any person is entitled to copies of the application and related documents. A fee may be charged for such copies.

### **B. Conduct of the Public Hearing**

The public hearing must be conducted in accordance with all applicable requirements of Louisiana law and the rules and regulations of the body conducting the hearing.

### **C. Continuances**

The body conducting the hearing may continue a public hearing. No new notice is required to reopen

the public hearing if the hearing is continued to a date specific, provided that a public announcement of the future date, time, and place of the continued hearing is made at the current hearing and recorded in the minutes. If the hearing is adjourned, rather than continued to a date specified, in order to reopen the hearing all notice must be given that would have been required for the initial public hearing.

## 15.4 NEIGHBORHOOD PARTICIPATION PLAN

### A. Purpose and Intent

1. Ensure that applicants pursue early and effective neighborhood participation in conjunction with their applications, giving them the opportunity to understand and try to mitigate any real or perceived impacts their application may have on the community or on the neighborhood;
2. Ensure that the citizens and property owners of Caddo Parish have an adequate opportunity to learn about applications that may affect them and to work with applicants to resolve concerns at an early stage of the process; and
3. Facilitate ongoing communication between the applicant, interested citizens and property owners, planning staff, and elected officials throughout the application review process.
4. The neighborhood participation plan is not intended to produce complete consensus on all applications, but to encourage applicants to be good neighbors and to allow for informed decision making. Completion of the neighborhood participation plan may not be construed as any prejudgment, commitment, or guarantee to require a successful resolution of any differences between applicants and participants. It is not the intent of this subsection to guarantee or require that an application will be approved with or without any particular conditions.

### B. Applicability

1. A neighborhood participation plan shall be completed as part of the application submittal process for any land development application the Executive Director, or his/her designee, deems necessary due to its sensitive nature, proximity to the neighborhood or where unusual circumstances, common sense and good judgment dictate. The Executive Director will evaluate each application on a case-by-case basis.
2. A neighborhood participation plan is not required for any application for a Code text amendment.

### C. Waiver of Neighborhood Participation Plan Requirements

If a neighborhood participation plan is required by the Executive Director of the MPC, the affected applicant may submit a written request for waiver citing rationale therefore. The Executive Director will document his or her decision and rationale of all waiver requests.

### D. Participants

Participants in the neighborhood participation plan shall consist of the following:

1. Applicants and property owners or their duly authorized representatives listed on the development or variance application.
2. Homeowners associations, neighborhood associations, or any equivalent local group, and individuals. An inventory of all homeowners associations, neighborhood associations, or any equivalent local group, may be kept and made available for distribution at the Office of the Metropolitan Planning Commission.

### E. Target Area

The level of citizen interest and area of involvement will vary depending on the nature of the application and the location of the Site. The target area may include the following:

1. Individuals located within five hundred (500) feet of the subject property;

2. The head of homeowners association, neighborhood association, or equivalent local group located within five hundred (500) feet of the subject property. In the case where there are no homeowners associations within the five hundred (500) foot radius, planning staff will provide the applicant a list of the five (5) nearest homeowners associations' contact information outside of the five hundred (500) foot radius line;
3. Other potentially affected property owners outside of the outside of the five hundred (500) foot radius line as determined by planning staff; and
4. Other interested parties who have requested that they be placed on a list of interested parties maintained by the Office of the MPC.
5. The applicant may not submit a neighborhood participation plan until after a pre-application meeting and consultation with planning staff.

**F. Neighborhood Participation Meeting**

If a neighborhood participation plan is required, the applicant shall schedule one meeting with the target area homeowners association, neighborhood association, or individuals as part of the submission of their land-use development or variance application. The meeting(s) shall include a presentation and a discussion about the proposed project, or request, subject to review by the appropriate body (depending on the type of application). Additional meetings may be scheduled by the applicant, if desired. Any scheduled neighborhood participation meeting shall be held at a reasonable time and at a reasonable location.

**G. Neighborhood Participation Report**

If a neighborhood participation plan is required, the applicant shall provide a written report on the results of its neighborhood participation meeting efforts. At a minimum, the neighborhood participation report shall include the following items:

1. Dates and locations of all meetings where entities and individuals were invited to discuss the applicant's proposal or a statement indicating the reasons if no meeting was held. No information pertaining to any meeting held more than one hundred eighty (180) days prior to the submittal of the application may be accepted as part of the neighborhoods participation report;
2. Content, dates mailed, and numbers of mailings, including letters, meeting notices, newsletters, publications, and petitions received in support of or in opposition to the proposed project, and any other materials pertaining to the notification process;
3. A list of individuals and entities that were invited and contacted to the meeting;
4. Copy of the meeting sign-in sheet showing the names, addresses, and contact information of the participants of the meeting.
5. A summary of the concerns and issues discussed during the meeting and how the applicant intends to address them. If the concern, issue, or problem is not being addressed, the applicant may state the reasons.

## ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES

- 16.1 CODE TEXT AMENDMENT
- 16.2 ZONING MAP AMENDMENT
- 16.3 SPECIAL USE PERMIT
- 16.4 VARIANCE TO ZONING
- 16.5 SPECIAL EXCEPTION USE
- 16.6 ADMINISTRATIVE EXCEPTION TO ZONING
- 16.7 SITE PLAN REVIEW
- 16.8 PLANNED UNIT DEVELOPMENT AND SMALL PLANNED UNIT DEVELOPMENT
- 16.9 SIGN PERMIT
- 16.10 ZONING INTERPRETATION
- 16.11 TEMPORARY USE PERMIT
- 16.12 CERTIFICATE OF OCCUPANCY
- 16.13 APPEAL OF STAFF ADMINISTRATIVE DECISIONS

### 16.1 CODE TEXT AMENDMENT

#### A. Purpose

The regulations imposed and the districts created by this Code may be amended from time to time in accordance with this section. This process for amending the Code is intended to allow modifications in response to omissions or errors, changed conditions including subdivision of land, or changes in land use policy. Amendments are not intended to relieve particular hardships or confer special privileges or rights upon any person or party.

#### B. Initiation

The Parish Commission, the Caddo Parish Planning and Zoning Commission, a property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may propose a Code text amendment. Code text amendments initiated by the Parish Commission also require an application, but are exempt from fees.

#### C. Authority

The Parish Commission, after receiving a recommendation from the Caddo Parish Planning and Zoning Commission, shall take formal action on requests for Code text amendments.

#### D. Process

##### 1. Action by Executive Director

All applications for a Code text amendment must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application.

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the issue to be addressed by the proposed Code text amendment, and shall also include staff comments and a recommendation regarding the application and proposed Code text amendment.
- b. The Executive Director shall obtain a resolution from the Caddo Parish Planning and Zoning Commission that authorizes the preparation of the proposed Code text amendment for review by the Caddo Parish Planning and Zoning Commission.
- c. The Executive Director will prepare a draft of the proposed Code text amendment.
- d. The Executive Director may consult with appropriate Caddo Parish staff and/or community stakeholders groups in the course of drafting the proposed Code text amendment.
- e. The Executive Director will assign a case number and place the proposed Code text amendment in ordinance draft form on the official agenda for the Caddo Parish Planning and Zoning Commission.

## 2. Action by Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, and staff comments, including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission will consider the proposed Code text amendment at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
  - i. The Parish Commission must act on the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the Parish Commission grants additional consideration time before the 90 day period has expired.
  - ii. If the Parish Commission does not act upon the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall recommend any of the following actions: recommendation of approval, recommendation of approval with modifications, or recommendation of denial of the application for a Code text amendment.
- c. Within 60 days of the close of the date that the recommendation is rendered, the Caddo Parish Planning and Zoning Commission must forward its recommendation to the Parish Commission.

## 3. Action by Parish Commission

- a. Upon receipt of a copy of the filed application, the Shreveport Metropolitan Planning Commission Staff Report and the Caddo Parish Planning and Zoning Commission's recommendation, the Parish Commission will follow this Code and the Parish Commission Rules of Procedure in review and action on the proposed Code text amendment.
  - i. The Parish Commission must act on the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the Parish Commission grants additional consideration time before the 90 day period has expired.
  - ii. If the Parish Commission does not act upon the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- b. Decisions on a Code text amendment are not final until the Parish Commission takes action on the proposed Code text amendment in one of the following ways: approval, approval with modifications, or denial. Modifications for a Code text amendment are only allowed to clarify the intent of the proposed amendment, to resolve contradictions under the Code or to correct errors such as grammatical mistakes, labeling, numbering or formatting issues. The Parish Commission may also return the application or request for a Code text amendment to the Caddo Parish Planning and Zoning Commission with instructions for further review and consideration.
  - i. Simple Majority Vote. If the Caddo Parish Planning and Zoning Commission recommended approval of the Code text amendment then the Parish Commission may render its decision to approve the amendment with a simple majority vote. (State law reference: La. R.S. 33:140.30)
  - ii. Two-Thirds Vote. If the Caddo Parish Planning and Zoning Commission recommended denial of the Code text amendment then the Parish Commission shall render its decision to approve the amendment with a two-thirds vote. (State law reference: La. R.S. 33:140.30)

- c. Decisions on a Code text amendment are not final until the Parish Commission acts concerning the recommended Code text amendment.

**E. Approval Standards**

In making their recommendation and decision, the Caddo Parish Planning and Zoning Commission and Parish Commission must consider the following standards. The approval of Code text amendments is based on a balancing of these standards.

1. The extent to which the proposed amendment promotes the public health, safety, and welfare.
2. The consistency of the proposed amendment with the Master Plan and any adopted land use policies.
3. The consistency of the proposed amendment with the intent of this Code.
4. Whether the proposed amendment corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.
5. The extent to which the proposed amendment creates nonconformities.

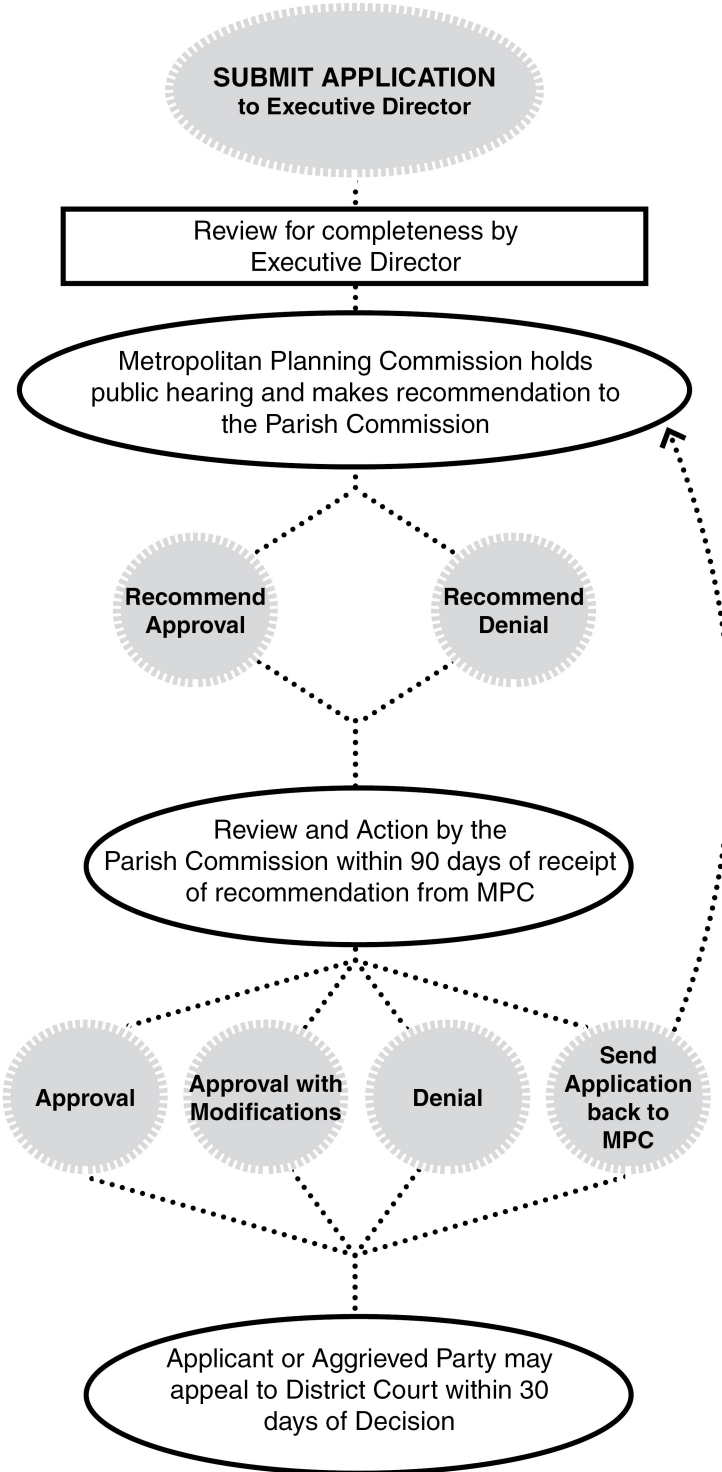
**F. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Parish Commission decision on a Code text amendment to Caddo Parish Civil District Court.



FIGURE 16-1: CODE TEXT AMENDMENT

# Code Text Amendment



## 16.2 ZONING MAP AMENDMENT

### A. Purpose

The regulations imposed and the districts created by this Code may be amended from time to time in accordance with this section. This process for amending the Zoning Map is intended to allow modifications in response to omissions or errors, changed conditions including subdivision of land, or changes in land use policy. Amendments are not intended to relieve particular hardships or confer special privileges or rights upon any person or party.

### B. Initiation

The Parish Commission, the Caddo Parish Planning and Zoning Commission, a property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may propose zoning map amendments. Zoning map amendments initiated by the Parish Commission also require an application, but are exempt from fees.

### C. Authority

For zoning map amendments proposed within the boundaries of Caddo Parish, the Parish Commission, after receiving a recommendation from the Caddo Parish Planning and Zoning Commission, shall take formal action on requests for zoning map amendments.

### D. Process

#### 1. Action by Executive Director

All applications for a zoning map amendment must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application.

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed zoning map amendment and shall also include staff comments and a recommendation regarding the application and proposed zoning map amendment.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, and comments including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission will consider the proposed zoning map amendment at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall recommend any of the following actions: recommendation of approval, recommendation of approval with modifications, or recommendation of denial of the application.
- c. Within 60 days of the close of the date that the recommendation is rendered, the Caddo Parish Planning and Zoning Commission must forward its recommendation to the Parish Commission.

#### 3. Action by Parish Commission

- a. Upon receipt of a copy of the filed application, the Caddo Parish Planning and Zoning Commission Staff Report and the Caddo Parish Planning and Zoning Commission's

recommendation the Parish Commission will follow this Code and the Parish Commission Rules of Procedure in review and action on the proposed zoning amp amendment.

- i. The Parish Commission must act on the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the Parish Commission grants additional consideration time before the 90 day period has expired.
  - ii. If the Parish Commission does not act upon the application within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- b. Decisions on a zoning map amendment are not final until the Parish Commission takes action on the proposed zoning map amendment for properties within the boundaries of the City of Shreveport, Louisiana in one of the following ways: approve or deny. The Parish Commission may also return the application or request for a zoning map amendment to the Caddo Parish Planning and Zoning Commission with instructions for further review and consideration.
- i. Simple Majority Vote. If the Caddo Parish Planning and Zoning Commission recommended approval of the zoning map amendment then the Parish Commission may render its decision to approve the amendment with a simple majority vote. (State law reference: La. R.S. 33:140.30)
  - ii. Two-Thirds Vote. If the Caddo Parish Planning and Zoning Commission recommended denial of the zoning map amendment then the Parish Commission shall render its decision to approve the amendment with a two-thirds vote. (State law reference: La. R.S. 33:140.30)

#### **E. Approval Standards**

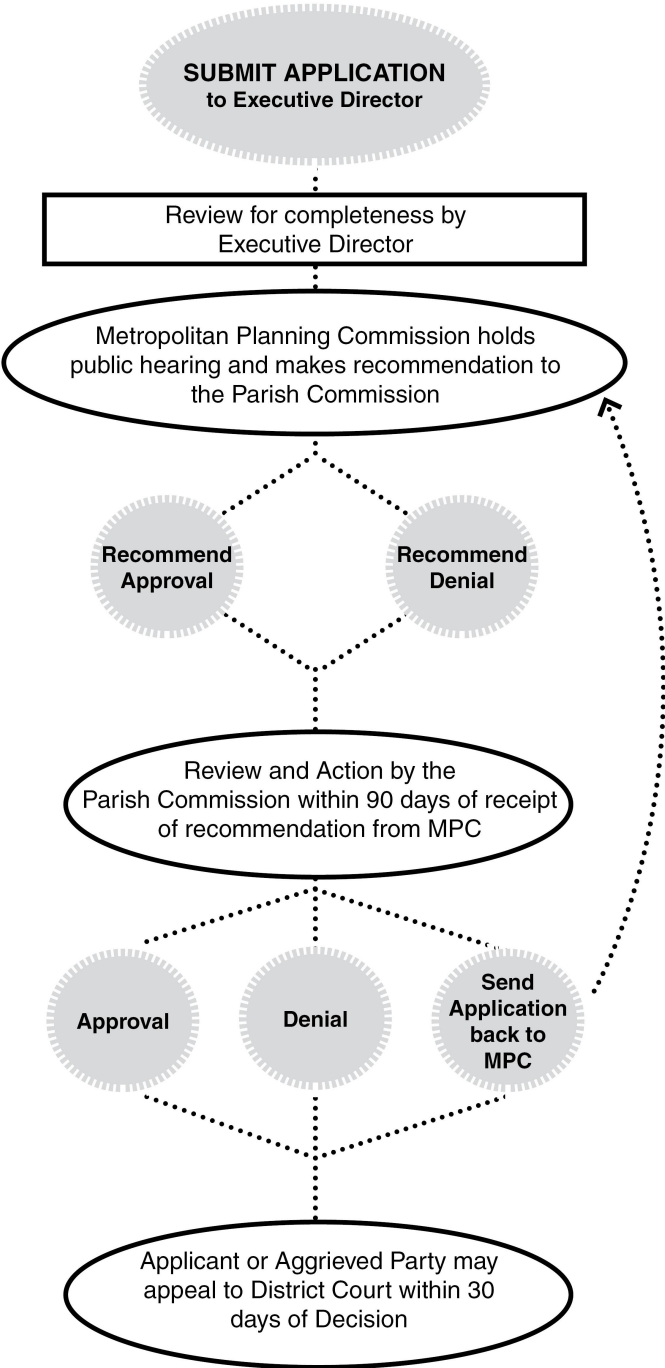
In making their recommendation and decision, the Caddo Parish Planning and Zoning Commission and Parish Commission must consider the following standards. The approval of zoning map amendments is based on a balancing of these standards:

1. The compatibility with the existing use and zoning of nearby property.
2. The extent to which the proposed amendment promotes the public health, safety, and welfare.
3. The suitability of the property for the purposes for which it is presently zoned, i.e., the feasibility of developing the property in question for one or more of the uses allowed under the existing zoning classification.
4. The consistency of the proposed amendment with the Master Plan and any adopted land use policies.
5. That the proposed amendment will benefit Caddo Parish as a whole, and not just the applicant, property owner(s), neighbors of any property under consideration, or other special interest groups, and the extent to which the proposed use would be in the public interest and would not serve solely the interest of the applicant.
6. The extent to which the proposed amendment creates nonconformities.
7. The trend of development, if any, in the general area of the property in question.
8. Whether adequate public facilities are available including, but not limited to, schools, parks, police and fire protection, roads, sanitary sewers, storm sewers, and water lines, or are reasonably capable of being provided prior to the development of the uses, which would be permitted on the subject property if the amendment were adopted.

**F. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Parish Commission decision on a zoning map amendment to Caddo Parish Civil District Court.

**FIGURE 16-2: ZONING MAP AMENDMENT**



## 16.3 SPECIAL USE PERMIT

### A. Purpose

This Code is based upon the division of Caddo Parish into districts. Within each district the use of land and structures are substantially uniform. It is recognized, however, that there are certain uses that, because of their unique characteristics, must be considered individually in a district or districts to address the impact of those uses upon neighboring land and of the need for that use at the particular location.

### B. Initiation

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may file an application to use his/her land for one or more of the special uses authorized within the zoning district. A property owner may only propose a special use for property under his/her control.

### C. Authority

The Caddo Parish Planning and Zoning Commission shall take formal action on requests for special use permits.

### D. Process

#### 1. Action by Executive Director

All applications for a special use permit must be filed with the Executive Director in accordance with the requirements in Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application:

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed special use permit and shall also include staff comments and a recommendation regarding the application and proposed special use permit.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, and staff comments including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission shall consider the special use permit at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall take any of the following actions: approval, approval with conditions, or denial of the application.
- c. Within ten days of the date the action is taken, the applicant or any aggrieved person may appeal the decision to the Parish Commission.

#### 3. Action by Parish Commission

- a. The Parish Commission will affirm, overrule, or modify any action of the Caddo Parish Planning and Zoning Commission on the appeal of an action with respect to a special use permit for properties within the boundaries of Caddo Parish.
  - i. The Parish Commission must act on the application within 90 days unless the City Council grants additional consideration time before the 90 day period has expired.

- ii. If the Parish Commission does not act upon the application within 90 days, the application is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.
- iii. Any action by the Parish Commission on an appeal will be by motion or resolution and does not require an ordinance.

**b. Conditions**

The Caddo Parish Planning and Zoning Commission may impose, and, on appeal, the Parish Commission may impose, such conditions and restrictions upon the establishment, location, construction, maintenance, and operation of the special use permit as may be deemed necessary for the protection of the public health, safety, and welfare.

**E. Approval Standards**

The listing of a use as a special use within a zoning district does not constitute an assurance or presumption that such special use will be approved. Rather, each special use permit must be evaluated on an individual basis, in relation to all applicable standards of this Code. Such evaluation will determine whether approval of the special use permit is appropriate at the particular location and in the particular manner proposed. The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission must make findings to support their decision, regarding a special use permit, based on the following criteria:

1. The establishment, maintenance, and operation of the proposed special use will not endanger the public health, safety, or welfare.
2. The proposed special use is compatible with the general land use of adjacent properties and other property within the immediate vicinity.
3. The special use in the specific location proposed is consistent with this Code.
4. The special use conforms to the regulations of the zoning district where it will be located.

**F. Modifications to Approved Special Uses**

**1. Administrative Modifications**

The Executive Director may approve the following administrative modifications to an approved special use permit when it is determined by the Executive Director that such changes are in substantial conformance with the approved special use. Any changes considered a minor or major modification, as defined in this section, cannot be approved as an administrative modification. No notice is required for an administrative modification. Administrative modifications are as follows:

- a. A change of ownership or name of the business.
- b. Changes required during construction when related to final engineering issues such as topography, drainage, underground utilities, or structural safety.
- c. Changes in building design, including building materials that continue to meet the requirements of this Code and any conditions of the final plan approval.
- d. Any additions or enlargements to a structure where the area devoted to a special use is increased by less than 10%.
- e. The modification of existing accessory structures or the addition of new accessory structures related to the special use when in conformance with the requirements of this Code. This does not include the addition or modification of any outdoor service components, which are considered a minor modification.
- f. A reduction in the amount of bicycle or vehicle parking spaces so long as the remaining number of spaces is in conformance with the requirements of this Code.

- g.** The modification of existing signs or the addition of new signs related to the special use when in conformance with the requirements of the sign regulations.

## **2. Minor Modifications**

The Caddo Parish Planning and Zoning Commission, at a public meeting, may approve the following minor modifications to an approved special use permit when it is determined by the Metropolitan Planning Commission that such changes are in substantial conformance with the approved special use.

- a.** Any additions or enlargements to a structure where the area devoted to a special use is increased by 10% up to a maximum of 25%.
- b.** The addition or modification of new outdoor service components, such as seating or dining areas.
- c.** Modifications to the approved landscape plan that result in a reduction of the total amount of plant material from that shown on the approved special use permit.

## **3. Major Modifications**

The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission may approve any other changes to an approved special use permit that do not qualify as an administrative modification or minor modification. Proposed major modifications to an approved special use permit must follow the process for approval of a special use permit of this section.

## **G. Expiration**

A special use permit approval expires if any one of the following conditions occurs and no request for an extension of the special use permit approval is pending.

- 1.** When an approved special use is changed to or replaced by another use.
- 2.** For new construction or additions or enlargements to an existing structure, the special use permit approval expires within 180 days of the date of approval if a building permit has not been issued.
- 3.** For special uses within existing structures or on lots where no structure is planned, the special use permit approval expires within 180 days of the date of approval if the licenses or permits required for the operation or maintenance of the use have not been obtained.

## **H. Appeals**

### **1. Appeals of Caddo Parish Planning and Zoning Commission Decision**

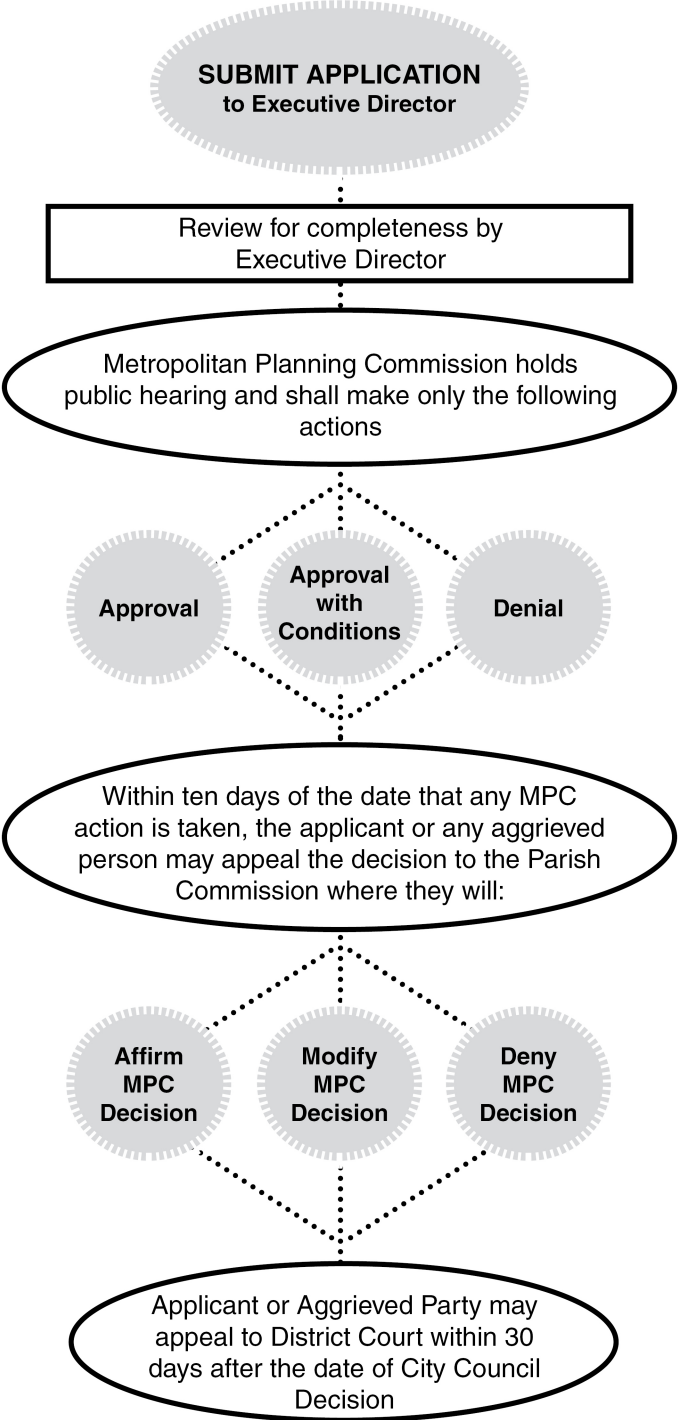
Within ten days after the date of the decision for a special use permit by the Caddo Parish Planning and Zoning Commission, the applicant or any aggrieved party may appeal to the Parish Commission.

### **2. Appeals of City Council Parish Commission**

Within 30 days after the date of the decision by the Parish Commission, the applicant or any aggrieved party may appeal the Parish Commission decision regarding the special use permit to Caddo Parish Civil District Court.

FIGURE 16-3: SPECIAL USE PERMIT

# Special Use Permit





## 16.4 VARIANCE TO ZONING

### A. Purpose

Zoning variances are intended to address unnecessary hardships or practical difficulties resulting from the strict application of zoning-related standards. The purpose of the variance process is to provide a narrowly limited means by which relief may be granted from unforeseen applications of this Code.

### B. Initiation

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may file an application for a variance. A property owner, or his/her designee, may only propose a variance for property under his/her control.

### C. Authority

1. The Caddo Parish Planning and Zoning Commission shall take formal action on variance applications. However, the Executive Director is authorized to grant certain administrative exceptions, as described in Section 16.5 (Administrative Exception).
2. Use variances are prohibited. A use variance is a request for a variance to allow a use that is not listed as a permitted or special use within a zoning district in Article 5.

### D. Process

#### 1. Action by the Executive Director

All applications must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application:

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed variance and shall also include staff comments and a recommendation regarding the application and proposed variance to zoning.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by the Caddo Parish Planning and Zoning Commission

- a. After receipt of a complete application, summary, staff comments, and recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission shall consider the proposed variance at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section. The Caddo Parish Planning and Zoning Commission must act on the application within 90 days of receipt of the complete application unless the Caddo Parish Planning and Zoning Commission grants additional consideration time before the 90 day period has expired. The Caddo Parish Planning and Zoning Commission shall take action in one of the following ways: approval, approval with conditions, or denial.
- c. If the Caddo Parish Planning and Zoning Commission does not act upon the application within 90 days of receipt of the complete application, the application is deemed denied unless the Caddo Parish Planning and Zoning Commission grants additional consideration time before the 90 day period has expired.
- d. The Caddo Parish Planning and Zoning Commission may impose such conditions and restrictions upon the variance as may be deemed necessary for the protection of the public health, safety, and welfare.

- e. The Caddo Parish Planning and Zoning Commission may grant a variance that is less than that requested in the submitted application when it has been decided that the applicant is entitled to some relief, but not to the entire relief requested in the variance application.

**E. Approval Standards**

1. The Caddo Parish Planning and Zoning Commission must make findings to support the following criteria:
  - a. The strict application of the terms of this Code will result in undue hardship unless the specific relief requested is granted.
  - b. The plight of the owner is due to unique circumstances inherent to the subject property and not from the personal situation of the owner.
  - c. The variance, if granted, will not alter the essential character of the locality.
2. The Caddo Parish Planning and Zoning Commission, in making its findings, may inquire into the following evidentiary issues, as well as any others deemed appropriate:
  - a. The particular physical surroundings, shape or topographical conditions of the specific property impose a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were to be carried out.
  - b. The alleged difficulty or hardship has not been created by any person presently having a proprietary interest in the property in question.
  - c. The granting of the variance will not be detrimental to the public health, safety, and welfare.
  - d. The proposed variance is consistent with this Code.

**F. Expiration of Variance**

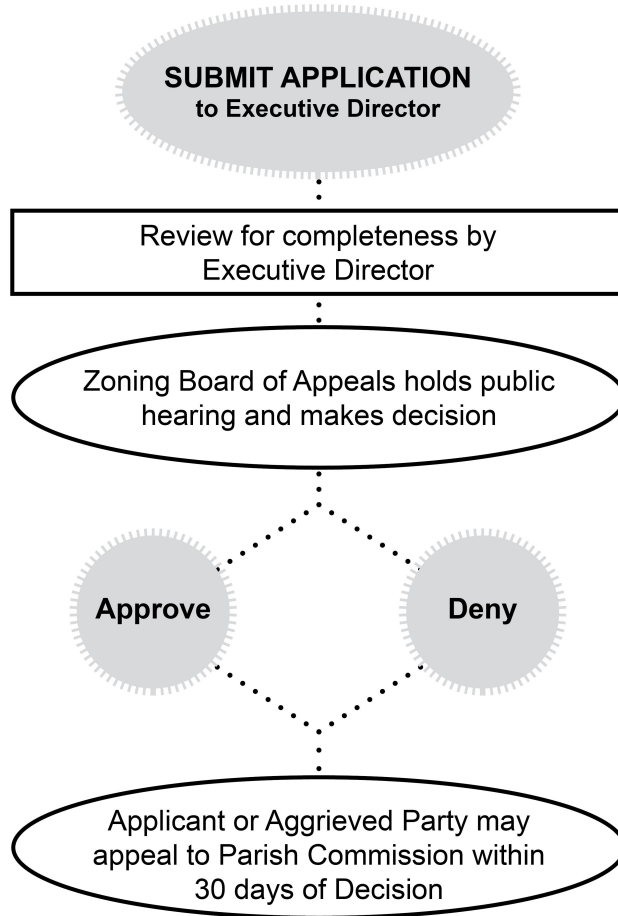
An approved variance will expire 180 days from the date of approval unless a building permit is obtained before the expiration of such period. The Caddo Parish Planning and Zoning Commission may grant an extension of time for a period of validity longer than 180 days. An applicant may apply in writing for an extension of time at any time prior to the date of expiration.

**G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Caddo Parish Planning and Zoning Commission decision on a variance to the Parish Commission.

**FIGURE 16-4: VARIANCE TO ZONING**

## Variance to Zoning



## 16.5 SPECIAL EXCEPTION USE

### A. Purpose

1. This Code currently allows certain uses to be approved with a Special Use Permit. It is recognized, however, that there are certain uses that, because of their unique characteristics, can be more appropriately evaluated by different approval standards. These uses are known as a Special Exception Use.
2. Under this provision, a use or structure may be authorized by the Caddo Parish Planning and Zoning Commission that would not be appropriate generally or without restriction throughout a district but which, if controlled could be appropriate within that district. Uses may be authorized with appropriate conditions and safeguards as may be determined by the Caddo Parish Planning and Zoning Commission

### B. Initiation

A property owner whose property falls within the jurisdiction of the Caddo Parish Planning and Zoning Commission's planning area, but outside of the corporate limits of the City of Shreveport, or person expressly authorized in writing by the property owner, may file an application to use his/her land for one or more of the special exception uses authorized within the zoning district. A property owner may only propose a special exception use for property under his/her control.

### C. Authority

The Caddo Parish Planning and Zoning Commission shall take formal action on requests for special exception use approvals.

### D. Application Process

#### 1. Action by Executive Director

All applications for a special exception use must be filed with the Executive Director in accordance with the requirements in Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application:

- a. Once it is determined that the application is complete, the Executive Director shall review and provide a summary of the proposed special exception use and shall also include staff comments and a recommendation regarding the application and proposed special exception use.
- b. The Executive Director shall then schedule the application for consideration by the Caddo Parish Planning and Zoning Commission.

#### 2. Action by the Zoning Board Appeals

- a. After receipt of a complete application, summary, and staff comments, including a recommendation from the Executive Director, the Caddo Parish Planning and Zoning Commission shall consider the special exception use application at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- b. The Caddo Parish Planning and Zoning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall take any of the following actions: approval, approval with conditions, or denial of the application for a special exception use.
- c. Decisions on a special exception use are not final until the Caddo Parish Planning and Zoning Commission acts concerning the special exception use application.

## **E. Approval Standards**

1. The listing of a use as a special exception use within a zoning district does not constitute an assurance or presumption that such special exception use will be approved. Rather, each special exception use permit must be evaluated on an individual basis, in relation to all applicable standards of this Code. In considering each special exception use permit application, the Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission will review the overall compatibility of the proposed special exception use with surrounding property as well as such specific items, including but not limited to, screening, parking, and landscaping to make sure that the impact of the special exception use is minimal and that little or no adverse effects occur to nearby property.
2. The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission must consider the following development standards and design specifications. The approval of a special exception use is based on a balancing of these development standards and design specifications:
  - a. The design, location, and operating plans must be such that the public health, safety and/or welfare is protected.
  - b. The proposed special exception use is compatible with the general land use of adjacent properties and other property within 300 feet.
  - c. The special exception use conforms to the regulations of the zoning district where it will be located except where allowed under Article 18.
  - d. The special exception use in the specific location proposed is consistent with this code.

## **F. Conditions**

1. The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission may impose conditions and restrictions upon the establishment, location, construction, maintenance, and operation of the special exception use as may be deemed necessary with the intent of minimizing the impact on nearby properties for the protection of the public health, safety, and welfare.
2. All conditions required for a special exception use permit must be complied with before any part of the use can be occupied.

## **G. Violations**

Violation of any term, condition, requirement, or duration of a special exception use approved under this division is unlawful, and will constitute a violation of this Code, and will subject the violator to the penalties set forth in Article 19 (Enforcement). In addition, the special exception use may be revoked or suspended following public hearings by the Caddo Parish Planning and Zoning Commission and the Parish Commission, if appealed.

## **H. Modifications to Approved Special Exception Uses**

### **1. Administrative Modifications to Approved Special Exception Uses**

The Executive Director may approve the following administrative modifications to an approved special exception use when it is determined by the Executive Director that such changes are in substantial conformance with the approved special exception use. Any changes considered a minor or major modification, as defined in this section, cannot be approved as an administrative modification. No notice is required for an administrative modification. Administrative modifications are as follows:

- a. A change of ownership or name of the business.
- b. Changes required during construction when related to final engineering issues such as topography, drainage, underground utilities, or structural safety.

- c. Changes in building design, including building materials that continue to meet the requirements of this Code and any conditions of the final plan approval.
- d. Any additions or enlargements to a structure where the area devoted to a special exception use is increased by less than 10%.
- e. The modification of existing accessory structures or the addition of new accessory structures related to the special exception use when in conformance with the requirements of this Code. This does not include the addition or modification of any outdoor service components, which are considered a minor modification.
- f. A reduction in the amount of bicycle or vehicle parking spaces so long as the remaining number of spaces is in conformance with the requirements of this Code.
- g. The modification of existing signs or the addition of new signs related to the special exception use when in conformance with the requirements of the sign regulations.

## **2. Minor Modifications to Approved Special Exception Uses**

The Caddo Parish Planning and Zoning Commission at a public meeting, may approve the following minor modifications to an approved special exception use when it is determined by the Caddo Parish Planning and Zoning Commission that such changes are in substantial conformance with the approved special exception use.

- a. Any additions or enlargements to a structure where the area devoted to a special exception use is increased by 10% up to a maximum of 25%.
- b. The addition or modification of new outdoor service components, such as seating or dining areas.
- c. Modifications to the approved landscape plan that result in a reduction of the total amount of plant material from that shown on the approved special exception use.

## **3. Major Modifications to Approved Special Exception Uses**

The Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission may approve any other changes to an approved special exception use permit that do not qualify as an administrative modification or minor modification. Proposed major modifications to an approved special exception use permit must follow the process for approval of a new special exception use of this section.

### **I. Term and Expiration of Special Exception Use**

#### **1. Term**

A special exception use is approved indefinitely unless otherwise specified by the Caddo Parish Planning and Zoning Commission or, on appeal, the Parish Commission.

#### **2. Expiration**

A special exception use approval expires if any one of the following events or circumstances occurs.

- a. When an approved special exception use is changed to or replaced by another use.
- b. For new construction or additions or enlargements to an existing structure, the special exception use approval expires within 180 days of the date of approval if a building permit has not been issued.
- c. For special exception uses within existing structures or on lots where no structure is planned, the special exception use approval expires within 180 days of the date of approval if the

licenses or permits required for the operation or maintenance of the use have not been obtained.

## **J. Appeals**

### **1. Appeals of Caddo Parish Planning and Zoning Commission Decision**

Within 10 days after the date of the decision for a special exception use by the Caddo Parish Planning and Zoning Commission, the applicant or any aggrieved party may appeal to the Parish Commission.

### **2. Appeals of the Parish Commission**

Within 30 days after the date of the decision by the Parish Commission on the appeal, regarding a special exception use permit, the applicant or any aggrieved party may appeal the Parish Commission decision to Caddo Parish Civil District Court.

## **K. Appeal Process**

### **1. Initiation**

#### **a. Applicant or Any Aggrieved Party**

The applicant or any aggrieved party may appeal a Caddo Parish Planning and Zoning Commission decision regarding a special exception use. All appeal documents and fees must be filed with the Office of the Shreveport Metropolitan Planning Commission.

#### **b. Fees**

- i. The applicant, if appealing the decision, shall be responsible for payment of an appeal fee in accordance with Article 21 (Fees).
- ii. Any other aggrieved party, if appealing the decision, shall not be required to pay an appeal fee.

#### **c. Deadline**

The applicant or any aggrieved party who wants to appeal the decision must file the appeal documents and pay the associated fees with the Office of the Shreveport Metropolitan Planning Commission no later than 5:00 p.m. on the 10th calendar day following the date of decision by the Caddo Parish Planning and Zoning Commission.

### **2. Action by Executive Director**

The Executive Director shall forward any filed appeal along with the Shreveport Metropolitan Planning Commission's Staff Report and the Caddo Parish Planning and Zoning Commission decision regarding the special exception use permit to the Clerk of Council no later than the next business day following the receipt of said appeal.

### **3. Action by Clerk of the Parish Commission**

- a. The clerk of council shall acknowledge in writing the receipt of any appeal from an applicant or any aggrieved party.
- b. Upon receipt of an appeal the Clerk of Council shall place the appeal on the Parish Commission's agenda pursuant to Parish Commission Rules of Procedure.
- c. The Clerk of Council shall mail notice not less than three calendar days before the Parish Commission meeting to the following:
  - i. Applicant filing an appeal,
  - ii. Any aggrieved party filing an appeal,

- iii. Caddo Parish Planning and Zoning Commission through its Executive Director, and
- iv. Any person requesting in writing notice of the appeal.

**4. Action by the Parish Commission**

- a. Upon the receipt of a copy of the filed appeal via placement on the Parish Commission's Agenda, the Parish Commission will follow this Code and the Parish Commission Rules of Procedure in review and action on the appeal. This Code prevails over any conflicting provisions in the Parish Commission Rules of Procedure.
  - i. The Parish Commission must act on the appeal within 90 days unless the Parish Commission grants additional consideration time before the 90-day period has expired.
  - ii. If the Parish Commission does not act upon the appeal within 90 days or grant the additional consideration time before the 90-day period has expired, the appeal is deemed denied and the Caddo Parish Planning and Zoning Commission decision is affirmed.
- b. The Parish Commission shall take action on the appeal of a Caddo Parish Planning and Zoning Commission decision in one of the following ways: affirm, modify, overrule/reverse or remand to the Caddo Parish Planning and Zoning Commission.
- c. Any action by the Parish Commission on an appeal will be by motion or resolution and does not require an ordinance.
  - i. **Simple Majority Vote.** The Parish Commission may render its decision on an appeal of a special exception use with a simple majority vote by a quorum of its members.
  - ii. **Tie Vote.** In the event of a tie vote by a quorum of the Parish Commission members the Zoning Board of Appeal's decision shall be deemed affirmed.

FIGURE 16-5: SPECIAL EXCEPTION USE

## Special Exception Use



## **16.6 ADMINISTRATIVE EXCEPTION TO ZONING**

### **A. Purpose**

Zoning variances, under Section 16.4, are intended to address unnecessary hardships or practical difficulties resulting from the strict application of zoning-related standards. The variance process, under Section 16.4, provides a narrowly limited means by which relief may be granted from unforeseen applications of this Code and the Caddo Parish Planning and Zoning Commission shall take formal action on all variance applications. However, the Executive Director is authorized to grant certain administrative exceptions as described in this Section. The purpose of the administrative exception is to provide relief from carrying out a requirement of this Code that may cause a minor practical difficulty.

## **B. Initiation**

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may file an application for an administrative exception. A property owner, or his/her designee, may only propose an administrative exception for property under his/her control.

## **C. Authority**

Only the items listed below are eligible for an administrative exception; all other requests for relief are considered variances under Section 16.4. The Executive Director is authorized to grant administrative exceptions as follows:

1. A reduction in a required setback of the district of no more than 15%.
2. A reduction in the required setbacks for accessory structures of no more than one foot.
3. A reduction of required off-street parking spaces by no more than 10% of that required or two spaces, whichever is greater.
4. Provision of additional off-street parking spaces above any parking maximums when applicable.
5. A reduction in required bicycle parking of up to 50%.
6. A density increase of no more than 10% of the total number of residential units.
7. An increase in building height of six feet or less.
8. A hardship exists in the landscaping or screening requirements because of lot topography, size, shape, or location.

## **D. Process**

### **1. Action by Executive Director**

All applications for an administrative exception must be filed with the Executive Director in accordance with Section 15.1 (Application). The Executive Director shall take the following actions upon submittal of an application.

- a. Once it is determined that the application is complete, the Executive Director will consider an application for an administrative exception.
- b. Notice is required, in accordance with Section 15.2 (Notice).
- c. If a noticed property owner objects to the administrative exception application in writing, prior to the date indicated on the notice that the Executive Director may render a decision, the application must be resubmitted as a variance, in accordance with the requirements of Section 16.4 (Variance).
- d. The Executive Director must review and evaluate the complete administrative exception application, pursuant to the approval standards of this section. The Executive Director must render a decision within 30 days of the date listed on the required notice, and either approve, approve with conditions, or deny the application.

- e. If the Executive Director fails to act within 30 days of the date listed on the required notice, the administrative exception will be resubmitted to the Caddo Parish Planning and Zoning Commission as a variance, in accordance with the requirements of Section 16.4 (Variance).
- f. The Executive Director may impose such conditions and restrictions upon the administrative exception as may be deemed necessary for the protection of the public health, safety, and welfare.
- g. The Executive Director may grant an administrative exception that is less than that requested, in the submitted application, when it has been decided that the applicant is entitled to some relief of the hardship, but not to the entire relief requested in the application.

#### **E. Approval Standards**

The decision of the Executive Director must make findings to support the following criteria:

1. The strict application of the terms of this Code will result in undue hardship unless the specific relief requested is granted.
2. The plight of the owner is due to unique circumstances inherent to the subject property and not from the personal situation of the owner.
3. The variance, in the form of an administrative exception, if granted, will not alter the essential character of the locality.

#### **F. Expiration**

An approved administrative exception will expire 180 days from the date of approval unless a building permit is obtained within such period. The Executive Director may grant an extension of time for a period of validity longer than 180 days. An applicant may apply in writing for an extension of time at any time prior to the date of expiration.

#### **G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal an Executive Director decision on an administrative exception to the Caddo Parish Planning and Zoning Commission.

### **16.7 SITE PLAN REVIEW**

#### **A. Purpose**

##### **1. Intent**

The site plan review process is intended to promote orderly development and redevelopment in the City of Shreveport, and to assure that such development or redevelopment occurs in a manner that is harmonious with surrounding properties, is consistent with the Master Plan and adopted land use policies, and promotes the public health, safety, and welfare. This section provides standards by which to determine and control the physical layout and design to achieve compatibility of land uses and structures, efficient use of land, minimization of traffic and safety hazards, and incorporation of stormwater management and sustainable design techniques.

##### **2. Exclusion of Detached Single Family and Two Family Uses**

The Site Plan process establishes a procedure for coordinating improvements to properties zoned other than detached single family or two family uses.

##### **3. Multifamily, Townhome and Nonresidential Uses**

Through Site Plan review, zoning regulations and other applicable standards or ordinances that may apply to specific site development can be uniformly implemented by this Code for multifamily, townhome and nonresidential uses.

#### **4. Results**

This procedure is intended to promote, among other items, the efficient and harmonious use of land, safe and efficient vehicular and pedestrian circulation, parking and loading, lighting, screening, open space, landscaping, and natural features.

#### **B. Authority**

The Executive Director shall review and issues final approval of site plans, unless a use and/or development is required to undergo site plan review by the Caddo Parish Planning and Zoning Commission; in such case the Caddo Parish Planning and Zoning Commission has final site plan approval.

#### **C. Applicability**

##### **1. Uses Requiring Site Plan Review**

- a. All special uses require site plan review by the Caddo Parish Planning and Zoning Commission.
- b. Certain permitted uses are identified in the use standards as requiring site plan review. These uses are reviewed by the Executive Director unless the standards require review by the Caddo Parish Planning and Zoning Commission.
- c. Bus transfer stations.
- d. Food truck parks, major or minor.

##### **2. Developments Requiring Site Plan Review**

Site plan review and approval is required for the following types of developments described in this section. These developments are reviewed by the Executive Director, unless the Code specifically requires review by the Caddo Parish Planning and Zoning Commission.

- a. New townhouse, multi-family, and non-residential (including mixed-use) construction.
- b. Additions to existing townhouse, multi-family, and non-residential (including mixed-use) development that increases the total floor area by 10% or more.
- c. New construction of parking lots of 10 or more spaces.
- d. New construction of parking structures.
- e. Any development with a drive-through facility, including a freestanding automated teller machine.
- f. Residential conversions per Section 4.2.F.
- g. Non-residential uses permitted by the RP Overlay District.

#### **D. General Process**

Site Plan Review involves a series of two plans, progressing from a generalized evaluation of a site and development concept, being a Preliminary Site Plan, to approval of a detailed development plan, being a Final Site Plan. All applications for site plan review must be submitted to the Executive Director in accordance with the requirements in Section 15.1 (Application).

#### **1. Preliminary Site Plan**

- a. The first plan in the series is the Preliminary Site Plan. A Preliminary Site Plan presents general information on building layout, parking, drives, landscaping, screening and other site improvements.
- b. Preliminary Site Plan approval assures the applicant that the general layout is acceptable prior to proceeding with detailed engineering and design work.

#### **2. Final Site Plan**

- a. A Final Site Plan is a detailed, scaled drawing of all surface improvements, structures and utilities proposed for development.
- b. Final Site Plan approval is required prior to the issuance of building permits.

#### **3. Preliminary Site Plan and Final Site Plan Approval**

- a. Preliminary Site Plans require review and approval by the Executive Director, unless otherwise specified by ordinance.
- b. Final Site Plans require review and approval by the Executive Director, unless the standards require review by the Caddo Parish Planning and Zoning Commission. All special use permits require final site plan review and approval by the Caddo Parish Planning and Zoning Commission.

### **E. Procedures, Forms and Standards**

The Executive Director shall establish procedures, forms and standards with regard to the content, format and information constituting an application for Preliminary Site Plans and Final Site Plans. The Executive Director may amend and update the application materials from time to time.

### **F. Approval Criteria/Standards**

The following must be evaluated in the review of site plans:

1. Conformity with the regulations of this Code, and any other applicable regulations within the Code of Ordinances, and the Master Plan and other adopted land use policies.
2. The location, arrangement, size, design and general site compatibility of structures, lighting, and signs to ensure:
  - a. Efficient use of land that responds to the existing off-site utilities and service conditions in order to minimize the demand for additional municipal services, utilities, and infrastructure.
  - b. Compatibility with, and mitigation of, any potential impact upon adjacent property.
  - c. Illumination designed and installed to minimize adverse impact on adjacent properties.
  - d. Signs in conformance with this Code.
3. Landscape and the arrangement of open space or natural features on the site should:
  - a. Create a desirable and functional open space environment for all site users, including pedestrians, bicyclists, and motorists.
  - b. Preserve unique natural resources, including measures to preserve and protect existing healthy plantings.

- c. Design drainage facilities to promote the use and preservation of natural watercourses and patterns of drainage.
  - d. Utilize plant materials suitable to withstand the climatic conditions of the Caddo Parish and microclimate of the site. The use of species native and naturalized to Louisiana is encouraged.
  - e. Use of screening to minimize the impact of the development on adjacent uses and impact of incompatible uses and certain site elements, and creating a logical transition to adjoining lots.
4. Circulation systems and off-street parking designed to:
- a. Provide adequate and safe access to the site for motor vehicles as well as alternate modes of transportation, including pedestrians, bicyclists, and public transit users.
  - b. Eliminate dangerous traffic movements.
  - c. Minimize curb cuts by using cross-access servitudes and shared parking.
  - d. Clearly define a network of pedestrian connections in and between parking lots, street sidewalks, open spaces, and structures that is visible, identifiable, and safe.

## **G. Preliminary Site Plan**

### **1. Preliminary Site Plan General Information**

A Preliminary Site Plan is the first plan in the Site Plan approval process. A Preliminary Site Plan is less detailed and specific than a Final Site Plan in terms of exact arrangement of buildings, parking areas, open spaces, access points and any other site design features. A checklist of all required information to be depicted on a Preliminary Site Plan shall be maintained by the Executive Director.

### **2. Preliminary Site Plan Application Procedure and Requirements**

A preliminary site plan shall be submitted in accordance with the following requirements:

#### **a. Pre-Application Review**

- i. The purpose of the pre-application review is to provide an opportunity for an informal evaluation of an applicant's proposal and to become familiar with the MPC's submittal requirements, development standards, and approval criteria with the Development Review Committee (DRC). The DRC may provide recommendations and/or inform the applicant of any potential issues that might be presented to the applicable decision-making body. The pre-application meeting does not require formal application or fee.
- ii. The Director may require an additional pre-application meeting if a complete application is not submitted within six months of the pre-application meeting.

#### **b. Pre-Application Evaluation Not Binding**

The informal evaluation and recommendations provided by the Executive Director or authorized staff during a pre-application meeting shall in no way be considered binding upon the applicant, the MPC or the City of Shreveport, nor represents approval of a project with respect to any official action that may be taken on the subsequent formal application.

#### **c. Pre-Application Waiver**

The Executive Director may waive the pre-application requirement for applications if he or she finds that the projected size, complexity, anticipated impacts, or other factors associated with the proposed development clearly, in his or her opinion, support such waiver. Granting the pre-application conference waiver may increase the risk that the application will be rejected or processing will be delayed.

**d. Preliminary Site Plan Application Submittal**

Within one (1) business day after the date of the pre-application review, the MPC shall notify the applicant in writing of its informal recommendations regarding the desired development activity. After the applicant has received written notice of the Development Review Committee's (DRC) informal comments, a formal preliminary site plan application may be submitted.

- i. The Executive Director shall compile the requirements for application contents, forms, and fees and make such materials available to the public. The Executive Director may amend and update the application materials from time to time.
- ii. The Executive Director shall make a determination of application completeness. If the application is determined to be complete, the application shall then be processed according to the procedures set forth in this Code.
- iii. An application will be considered complete if it is submitted in the required form, includes all mandatory information and supporting materials specified in the application packet, and is accompanied by the applicable fee.
- iv. If the application is determined to be incomplete, the Executive Director shall provide notice to the applicant that includes an explanation of the application deficiencies. No further processing of an incomplete application shall occur until the deficiencies are corrected in a resubmittal.
- v. If any false or misleading information is submitted or supplied by an applicant on an application, that application will be deemed void and a new application must be submitted together with payment of applicable development review fees.
- vi. An applicant may file a final site plan in lieu of a preliminary site plan.

**e. Preliminary Site Plan Application Review and Preparation of Staff Report**

Following a determination that an application is complete, the Executive Director shall circulate the application to staff and appropriate referral entities for review. The Executive Director may also refer applications to other boards, commissions, government agencies, and nongovernmental organizations not referenced in this Article.

**f. Executive Director Issues Decision and Findings for Preliminary Site Plan**

After consideration of the application, the staff report, comments received from other reviewers (if applicable), the Executive Director shall approve, approve with conditions, or deny the application based on the applicable approval criteria/standards. Written notification of the decision shall be provided by the Executive Director to the applicant within seven business days following the decision.

**g. Modification or Amendment to Preliminary Site Plan**

The Executive Director may approve minor amendments to the site plan, an approved preliminary site plan for a small planned unit development (SPUD) and an approved final site plan for a planned unit development (PUD), provided the amendment conforms to the following standards:

- i. The amendment does not increase the density of the development by no more than 10% in the total number of residential units.

- ii. The amendment does not substantially alter the arrangement of buildings, increase the number or size of buildings (limited to no more than a 10% increase in the total gross floor area in square feet), or change the use of building space designated on the original plan.
- iii. The amendment does not substantially alter the configuration of streets or lots.
- iv. The amendment does not increase the height of buildings by more than six feet.
- v. The amendment does not substantially alter vehicular circulation or placement of parking areas.
- vi. The amendment does not significantly reduce or lessen the effectiveness of open space, landscape buffers, and edges.
- vii. The amendment does not conflict with other regulations specified within the ordinance establishing the Preliminary Site Plan.
- viii. Any other requested modifications require submittal of a new preliminary site plan for review and approval.

#### **H. Final Site Plan**

The site plan review and approval procedure is intended to ensure compliance with the development and design standards of this Code and to encourage quality development reflective of the goals and objectives of the Master Plan. The final site plan review procedures ensure that the MPC has the ability to address and mitigate any adverse impacts that may result from development projects.

##### **1. Final Site Plan General Information**

A Final Site Plan is the second plan in the Site Plan approval process. A Final Site Plan is more detailed and specific plan of the public and private improvements to be constructed. A checklist of all required information to be depicted on a final site plan shall be maintained by the Executive Director. The purpose of the plan is to:

- a. Ensure compliance with applicable development regulations and previously approved, valid plans affecting development of the property;
- b. Coordinate and document the design of public and private improvements to be constructed;
- c. Coordinate the subdivision of land, including the granting of easements, rights-of-way, development agreements and provision of surety;
- d. Promote the health, safety and welfare of the public; and
- e. Identify and address environmental concerns (i.e., floodplain, drainage, trees, topography, etc.).

##### **2. Final Site Plan Application Procedure and Requirements**

A Final Site Plan is a prerequisite for the approval of any building permit. A final site plan shall be submitted and approved in accordance with the following requirements:

###### **a. Pre-Application Review**

A pre-application review for a final site plan is not required if the applicant has previously attended the pre-application review as a part of the preliminary site plan process or if the applicant has been granted a waiver by the Executive Director.



**b. Final Site Plan Application Submittal**

An applicant who has received approval of a preliminary site plan may submit a final site plan for approval by the Executive Director or, in the case of a special use permit or a small planned unit development (SPUD), the Caddo Parish Planning and Zoning Commission. This application shall include the information listed on the Final Site Plan Application Form and Checklist, which shall be created and maintained by the Executive Director.

**c. Final Site Plan Standards of Approval**

**i. Administrative Review and Approval**

The application for final site plan approval shall be reviewed by the Executive Director and all other appropriate review departments and/or agencies. The Executive Director may approve, approve with conditions or deny the application based upon the criteria listed below.

**ii. Caddo Parish Planning and Zoning Commission Approval**

In cases that require site plan review by the Caddo Parish Planning and Zoning Commission, the Caddo Parish Planning and Zoning Commission may approve, approve with conditions, or deny a final site plan based upon the criteria listed below.

**3. Final Site Plan Approval Criteria**

The following must be evaluated in the review of site plans:

- a.** Conformity with the regulations of this Code, and any other applicable regulations within the Code of Ordinances, and the Master Plan and other adopted land use policies.
- b.** The location, arrangement, size, design and general site compatibility of structures, lighting, and signs to ensure:
  - i.** Efficient use of land that responds to the existing off-site utilities and service conditions in order to minimize the demand for additional municipal services, utilities, and infrastructure.
  - ii.** Compatibility with, and mitigation of, any potential impact upon adjacent property.
  - iii.** Illumination designed and installed to minimize adverse impact on adjacent properties.
  - iv.** Signs in conformance with this Code.
- c.** Landscape and the arrangement of open space or natural features on the site should:
  - i.** Create a desirable and functional open space environment for all site users, including pedestrians, bicyclists, and motorists.
  - ii.** Preserve unique natural resources, including measures to preserve and protect existing healthy plantings.
  - iii.** Design drainage facilities to promote the use and preservation of natural watercourses and patterns of drainage.
  - iv.** Utilize plant materials suitable to withstand the climatic conditions of the City of Shreveport and microclimate of the site. The use of species native and naturalized to Louisiana is encouraged.
  - v.** Use of screening to minimize the impact of the development on adjacent uses and impact of incompatible uses and certain site elements, and creating a logical transition to adjoining lots and developments.
- d.** Circulation systems and off-street parking designed to:

- i. Provide adequate and safe access to the site for motor vehicles as well as alternate modes of transportation, including pedestrians, bicyclists, and public transit users.
  - ii. Eliminate dangerous traffic movements.
  - iii. Minimize curb cuts by using cross-access servitudes and shared parking.
  - iv. Clearly define a network of pedestrian connections in and between parking lots, street sidewalks, open spaces, and structures that is visible, identifiable, and safe.
- e. Elevation drawings of proposed façades and/or façade improvements including proposed signs.

#### **4. Decisions for Final Site Plan**

After consideration of the application, the staff report, comments received from other reviewers (if applicable), the Executive Director or Caddo Parish Planning and Zoning Commission, where applicable, shall approve, approve with conditions, or deny the application based on the applicable approval criteria/standards.

#### **5. Conditions**

If the Executive Director or Caddo Parish Planning and Zoning Commission approves the final site plan subject to conditions, all plans and drawings submitted as part of the application for a building permit or other approval must include those conditions.

#### **I. Modifications to Approved Site Plans**

1. An application for an amendment to an approved site plan must be submitted to the Executive Director. Amendment applications must include a written description of the proposed change, including the reason for such change, and a notation of the location on the approved site plan.
2. The Executive Director may approve the following minor modifications to approved final site plans:
  - a. Minor changes required that are related to final engineering issues during construction involving topography, drainage, underground utilities, or structural safety. The written description must show how such minor change is related to one or more of these elements.
  - b. Exterior renovations to a building façade that do not increase the building footprint or height.
  - c. The modification of existing accessory structures or the addition of new accessory structures when in conformance with the requirements of this Code.
  - d. The construction of additional bicycle or parking spaces.
  - e. A reduction in the amount of bicycle or parking spaces so long as the remaining number of spaces is in conformance with the requirements of this Code.
  - f. Modifications to the approved landscape plan that does not result in a reduction of the total amount of plant material required and conform to all landscape requirements.
  - g. The expansion of a principal structure by less than 25%.
3. The Executive Director must approve or deny the proposed site plan modifications within 30 days of receipt of a complete application. The Executive Director may decide that the proposed change or changes to the approved site plan is such a significant change that it constitutes a new application and is subject to a complete site plan review per the provisions of this section.

#### **J. Façade Improvements to Existing Buildings**

1. Minor facade modifications shall be exempt from the requirements of a site plan review if the Executive Director finds all of the following conditions to exist:

- a. No building square footage or dwelling units are added.
- b. The minor facade modification as a whole complements the architectural style of the building.
- c. The various facade components, including but not limited to color, construction material and architectural features, are compatible and consistent with one another and complement the architectural style of the building.
- d. The Executive Director may condition his or her /her decision by requiring such visual elements as may be necessary.
- e. Minor facade modifications meeting the above conditions shall require submittal and approval of a Minor Façade Improvements Review application before submittal for a building permit.
- f. Minor facade modifications not meeting the above conditions shall require submittal and approval of a Site Plan Review application.
- g. Minor façade improvements do not pertain to single family dwellings and duplexes, which are exempt from the provisions of this subsection.

#### **K. Modifications to Sites without Approved Site Plans**

- 1. All existing improved developments that do not have a site plan on file will be considered non-conforming. Site plan approval will not be required for all of these developments except in the following described circumstances. If any one of the following occurs, site plan approval will be required:
  - a. The existing principal structure(s) is demolished and a new principal structure(s) is constructed.
  - b. A new principal structure(s) is constructed.
  - c. The existing structure or structures is increased in total building footprint by 25% or more.
  - d. An existing parking lot of more than 20 spaces is fully reconstructed or repaved (any amount of reconstruction or repaving over 50% of the total area of the parking lot is considered fully reconstructed or repaved), or an existing parking lot area is expanded by 50%. Resealing or re-striping of an existing parking lot, which does not entail paving, is not considered reconstruction.
  - e. A new driveway is constructed that is connected to a public street.
  - f. Major changes in the vehicular circulation pattern of the site that will require staff analysis of the site. LG. Appeals within 30 days after the date of the final decision, the applicant or any aggrieved party may file a written appeal of the decision of the Executive Director to the Caddo Parish Planning and Zoning Commission. Any appeals of Caddo Parish Planning and Zoning Commission decisions on site plan reviews are appealed as part of the applicable zoning application.

#### **L. Appeals**

Within 30 days after the date of the final decision, the applicant or any aggrieved party may file a written appeal of the decision of the Executive Director to the Caddo Parish Planning and Zoning Commission. Any appeals of Caddo Parish Planning and Zoning Commission decisions on site plan reviews are appealed as part of the applicable zoning application.

### **16.8 PLANNED UNIT DEVELOPMENTS AND SMALL PLANNED UNIT DEVELOPMENTS**

#### **A. Purpose**

Planned unit developments are included in this Code as a special type of development. The planned unit development technique is intended to encourage and allow more creative and flexible development of land than is possible under base district zoning regulations. Planned unit development is a special approval granted under the provisions of this Section. Planned unit developments are of two types: a planned unit development (PUD), which must be a minimum of five acres, and a small planned unit development (SPUD), which may be less than five acres in area and is planned all in one stage. The purpose of the planned unit development (PUD) and small planned unit development (SPUD) process is:

1. To protect and provide for the public health, safety, and general welfare of Caddo Parish.
2. To guide the future development of Caddo Parish in accordance with the Master Plan.
3. To accommodate innovation by modifying regulations to better accomplish Caddo Parish's development goals.
4. To mitigate developmental impacts, especially those related to the environment, traffic, public services and facilities, and adjacent and area land uses.
5. To protect and enhance the aesthetic and visual quality of development.

## **B. Planned Unit Development Regulations**

### **1. District Regulations**

Every planned unit development must comply with all the regulations established in this Code for the district in which the planned unit development is located, except as provided for in this section.

### **2. Designation**

The boundary of each planned unit development will be identified on the Zoning Map and designated with the letters "PUD" or "SPUD" followed by a unique number referencing the adopting ordinance and regulations.

### **3. Minimum Size**

- a. A planned unit development (PUD) must be a minimum of five acres.
- b. A small planned unit development (SPUD) may be less than five acres in area and all development is planned in one stage. In the case of a SPUD, approval of the preliminary site plan is considered the final site plan and may be approved as such. No separate final site plan submittal is required. However, if the preliminary site plan is approved subject to conditions, then the preliminary site plan must be revised and resubmitted to the Executive Director for verification of compliance before it is used to issue building permits. With the exception of a separate final site plan submittal, a SPUD must follow all regulations and procedures of this section.

### **4. Permitted Areas of Regulation**

A planned unit development (PUD) or a small planned unit development (SPUD) may be used to:

- a. Define and condition uses allowed within the underlying districts, including expanding or restricting uses permitted by-right or by special use permit, including alcoholic beverage uses. Planned unit development zoning may specify the location of land uses and define standards, including the hours of operation and performance impacts of land uses.
- b. Specify development standards and actions required to protect the environment and to preserve natural features and vegetation within the district.
- c. Define the development standards pertaining to the building dimensional and setback standards, the number of buildings, the density, the design and exterior appearance of buildings, the standards for lot size and width, the location, extent, and design for open space, landscape, screening and buffers, the permitted appurtenances, signs, and amenities. A planned unit development (PUD) or a small planned unit development (SPUD) may modify,

delete, or add to standards of the underlying district. The standards may be more or less restrictive than those in the underlying district.

- d. Specify the location and design of streets, drives, parking, and pedestrian and bikeway connections. The planned unit development (PUD) or a small planned unit development (SPUD) may be used to modify subdivision standards related to design of public and private facilities, but only where a specific finding is made by the Caddo Parish Planning and Zoning Commission that the alternative standard does not negatively impact public health, safety, and welfare, does not impair traffic movement, and does not result in a higher maintenance cost.
- e. Specify the timing, sequencing, and phasing of development, including coordinating the type, location, and intensity of development permitted with the construction and availability of public facilities and services.
- f. Provide for construction of public improvements and facilities on-site or within public servitudes and rights-of-way abutting the site as required to serve and benefit development within the district or as may be required to mitigate impacts resulting from development on other properties and uses outside the district. Subdivision standards pertaining to the design, performance, and cost participation for public improvements may be amended by a planned unit development (PUD) or a small planned unit development (SPUD).

#### 5. Public Benefits and Amenities

The underlying district requirements apply unless an exception is granted as part of the approval as described in item 4 above. To be granted such exceptions, the applicant must demonstrate a substantial benefit to Caddo Parish. Design characteristics and amenities to be considered in this determination include, but are not limited to, the following:

- a. Community amenities including plazas, malls, formal gardens, places to congregate, outdoor seating, public art, and pedestrian and public transit facilities.
- b. Preservation of existing environmental features.
- c. Preservation of historic structures and features.
- d. Open space and recreational amenities including, but not limited to, swimming pools, tennis courts, hiking and jogging trails and fitness courses, playgrounds, skate parks, and similar recreational features, dog parks, natural water features and conservation areas.
- e. Multi-use trails, nature trails, boardwalks, overlooks, landscaped areas with native plantings, which may incorporate water features, such as a detention pond.
- f. Reduction of impervious surface throughout the development, including techniques such as low impact development, and the increased use of pervious paving materials.
- g. Enhanced building design above that required by the Code and/or the use of green building and sustainable development techniques, including Leadership in Energy and Environmental Design (LEED) or LEED-equivalent certification of structures.
- h. Adaptive reuse of existing buildings.
- i. Provision of public car and/or bike share facilities.
- j. A senior housing set-aside of a minimum of 20%.
- k. Affordable housing set-asides within a mixed-income development of a minimum of 20%.

#### C. Process

Approval of a planned unit development (PUD) or a small planned unit development (SPUD) includes a pre-application meeting, optional concept plan, preliminary site plan approval, and final site plan approval, but only in the case of a planned unit development (PUD).

### **1. Pre-Application Meeting with Executive Director**

For both a planned unit development (PUD) and a small planned unit development (SPUD), prior to formal submittal of an application, the applicant is required to schedule a pre-application meeting with the Executive Director.

- a. At a pre-application meeting, the applicant must provide information as to the location of the proposed planned unit development, the proposed uses, proposed public and private improvements, including the proposed public benefits and amenities, anticipated exceptions to this Code, and any other information necessary to explain the planned unit development.
- b. The purpose of such pre-application meeting is to make advice and assistance available to the applicant before preparation of required preliminary site plan, so that the applicant may determine whether the proposed planned unit development is in compliance with the provisions of this Code and other applicable regulations, and whether the proposed planned unit development will be in conformity with the adopted land use policies.
- c. The pre-application meeting does not require formal application, fee, or filing of a planned unit development application. Any opinions or advice provided are in no way binding with respect to any official action that may be taken on the subsequent formal application.

### **2. Optional Concept Plan presented to the Caddo Parish Planning and Zoning Commission**

For both a planned unit development (PUD) and a small planned unit development (SPUD), before submitting a formal application for a planned unit development, the applicant may present a concept plan before the Caddo Parish Planning and Zoning Commission.

- a. Before submitting a formal application, the applicant may present a concept plan before the Caddo Parish Planning and Zoning Commission for the purpose of obtaining information and guidance prior to entering into binding commitments or incurring substantial expense. This step is optional. At minimum, the concept plan must consist of the following:
  - i. A map or maps in general form containing the proposed land uses, the natural features of the development site, the character and approximate location of all roadways and access drives proposed within the planned unit development, the location of all adjacent streets and public utilities, and schematic drawings showing the size, character and disposition of buildings on the site.
  - ii. A written statement containing a general explanation of the planned unit development, including a statement of the present ownership of all the land within said development and the expected schedule of construction.
- b. The Caddo Parish Planning and Zoning Commission will review the concept plan, and provide such information and guidance as it deems appropriate. Any opinions or advice provided by the Caddo Parish Planning and Zoning Commission is in no way binding with respect to any official action the Caddo Parish Planning and Zoning Commission or the Parish Commission may take on the subsequent formal application. The review of the concept plan is not a public hearing.

### **3. Preliminary Site Plan**

For both a planned unit development (PUD) and a small planned unit development (SPUD), applications must submit a preliminary site plan in accordance with the following and shall contain all submittal requirements outlined in this section.

**a. Action by Caddo Parish Planning and Zoning Commission**

- i. After receipt of a complete application, including a summary, staff comments, and a recommendation from the Executive Director and Director of Public Works regarding the application and proposed planned unit development, the Caddo Parish Planning and Zoning Commission shall consider the preliminary site plan at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- ii. The Caddo Parish Planning and Zoning Commission must evaluate the preliminary site plan based upon the evidence presented at the public hearing, pursuant to the approval standards of this section and shall recommend any of the following actions: recommendation of approval, recommendation of approval with conditions, or recommendation of denial of the preliminary site plan.
- iii. Within 60 days of the date a recommendation is rendered, the Caddo Parish Planning and Zoning Commission must forward its recommendation to the Parish Commission.

**b. Action by Parish**

- i. The Parish Commission shall take action on the preliminary site plan for properties within the boundaries of Caddo Parish in one of the following ways: approve, approve with conditions, or deny.
  - (1) The Parish Commission must act on the preliminary site plan within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation unless the City Council grants additional consideration time before the 90 day period has expired. The Parish Commission must take action in the form of approval, approval with conditions, or denial.
  - (2) If the Parish Commission does not act upon the preliminary site plan within 90 days of receipt of the Caddo Parish Planning and Zoning Commission recommendation, the preliminary plan is deemed denied unless the Parish Commission grants additional consideration time before the 90 day period has expired.

**c. Approval Standards for Preliminary Site Plan**

The recommendation of the Caddo Parish Planning and Zoning Commission and decision of the Parish Commission must make findings to support the following standards for both planned unit developments (PUD) and small planned unit developments (SPUD):

- i. Compliance with the Master Plan and adopted land use and design studies.
- ii. Compliance with this Code and other applicable development regulations, and previously approved valid plans for the property.
- iii. Impact on the site's natural resources and effect on adjacent area, property, and land use.
- iv. Safety and efficiency of vehicular, bicycle, and pedestrian circulation, traffic control, and congestion mitigation.
- v. Safety and convenience of off-street parking and loading facilities.
- vi. Access for firefighting and emergency equipment to buildings.
- vii. Use of landscape and screening to shield lights, noise, movement, or activities from adjacent properties, and to complement the design and location of buildings and parking.

**d. Effect of Approval of Preliminary Site Plan**

- i. For a planned unit development (PUD), following approval of the preliminary site plan, the applicant will prepare and file a final site plan that includes all or a portion of the area included in the preliminary site plan.

- ii. For a small planned unit development (SPUD), approval of the preliminary site plan is considered approval of the final site plan. A copy of the preliminary site plan must be registered in the official case record and is binding upon the applicants, their heirs, successors, and assigns. The approved site plan limits and controls the issuance and validity of permits and certificates, and restricts and limits the use and operation of all land and structures within the area designated in the site plan to all conditions and limitations specified in the approval. Except as provided for in this section, the Caddo Parish Planning and Zoning Commission staff must review building permits and approve zoning certificates for buildings or structures in accordance with the approved site plan and with all other applicable ordinances and regulations.

#### **4. Final Site Plan for Planned Unit Development (PUD)**

- a. Following approval of the preliminary site plan for a planned unit development (PUD), the applicant will prepare and file a final site plan for the Executive Director that includes all or a portion of the area included in the preliminary site plan.
- b. If in compliance with the approved preliminary site plan, the Executive Director will approve the final site plan for use in the issuance of building permits.
- c. If the final site plan reflects significant change from the preliminary site plan, the Executive Director will forward the final site plan to the Caddo Parish Planning and Zoning Commission for further consideration in accord with procedures established for preliminary site plan review.
- d. Upon approval of the final site plan, a copy of such plan must be registered in the official case record and is binding upon the applicants, their heirs, successors, and assigns. The approved final site plan limits and controls the issuance and validity of permits and certificates, and restricts and limits the use and operation of all land and structures within the area designated in the final site plan to all conditions and limitations specified in the approval. Except as provided for in this section, the Zoning Administrator must approve building permits or zoning certificates for buildings or structures in accordance with the approved final site plan and with all other applicable ordinances and regulations.

#### **D. Preliminary and Final Site Plan Submittal Requirements**

1. An application must contain the name and address of the applicant, and the names and addresses of all persons with ownership or any legal entity that owns or controls the property 5% or more. All applications must include the signed concurrence of the owners of the property for which approval is being sought.
2. An application must be accompanied by a site plan that must include both maps and a written statement, and must show enough detail of the area surrounding the proposed development to demonstrate the compatibility of the planned unit development to adjoining uses, both existing and proposed. The application must include the following information on one or more dimensioned, engineer-scaled drawings of no less than 24"x 36" in size. Ten complete sets of drawings must be submitted, however the Executive Director reserves the right to request additional sets as part of the submittal. The drawing must include existing and proposed site conditions and improvements.
  - a. Site boundaries and dimensions, existing and proposed lot lines, site coverage and square footage, and approximate distance to the nearest cross street.
  - b. Location map, north arrow, scale and title block.
  - c. The existing topography at two-foot contour intervals.
  - d. Drainage within the project and surrounding area including inlets, culverts, and other drainage structures onsite and immediately adjacent to the site.
  - e. Existing and proposed land use and existing zoning.
  - f. Natural features including tree masses, floodplains, drainage ways and creeks or bayous.



- g. Existing and proposed development on adjacent properties.
- h. Public streets and private drives with pavement widths, rights-of-way, turning lanes, median openings, curb cuts, driveways, and sidewalks with dimensions, radii, and surface type.
- i. Parking areas and structures including the number and layout of standard spaces, handicap spaces, the location of ramps, crosswalks, and loading areas with typical dimensions and surface types.
- j. Landscaping and open space areas with dimensions and total square footage (separate landscape plan required).
- k. Areas proposed to be dedicated, or reserved for parks, parkways, easements, playgrounds, school sites, public and semipublic uses, and common areas.
- l. Building locations and footprints, including dimensions, size, coverage, height, building lines and setbacks, and use.
- m. Location and type of signs.
- n. Elevation and perspective drawings of proposed structures and improvements including proposed signs. The drawings need not be the result of final architectural decisions.
- o. Screening walls, fences, living screens, retaining walls, headlight screens, dumpster screening, and service area screens, including height and type of construction and/or planting specification.
- p. Water and sanitary sewer mains and service lines with sizes, valves, fire hydrants, manholes, and other structures on site or immediately adjacent to the site specified.
- q. Water and sewer connections, meter locations, sizes, and meter and/or detector check valve vaults indicated.
- r. A development schedule indicating:
  - i. The proposed stages of development.
  - ii. The anticipated beginning and completion dates of each stage.
  - iii. The area and location of common space that will be provided at each stage.
- s. Agreements, provisions, and/or covenants that govern the use, maintenance and continued protection of the planned unit development and of its common areas. In any development including townhouses, condominiums, or similar ownership of units, the proposed homeowners association agreement must be included and must provide for a continuing maintenance for all common spaces.

#### **E. Modifications to Approved Site Plans**

1. The Executive Director may approve minor amendments to the site plan, an approved preliminary site plan for a small planned unit development (SPUD) and an approved final site plan for a planned unit development (PUD), provided the amendment conforms to the following standards:
  - a. The amendment does not increase the density of the development by no more than 10% in the total number of residential units.
  - b. The amendment does not substantially alter the arrangement of buildings, increase the number or size of buildings (limited to no more than a 10% increase in the total gross floor area in square feet), or change the use of building space designated on the original plan.
  - c. The amendment does not substantially alter the configuration of streets or lots.
  - d. The amendment does not increase the height of buildings by more than six feet.

- e. The amendment does not substantially alter vehicular circulation or placement of parking areas.
  - f. The amendment does not significantly reduce or lessen the effectiveness of open space, landscape buffers, and edges.
  - g. The amendment does not conflict with other regulations specified within the ordinance establishing the PUD.
2. All other requested modifications to a final site plan require submittal as a new preliminary site plan for review and approval.

#### **F. Expiration and Failure to Begin Development**

##### **1. Planned Unit Development (PUD) - Approved Preliminary and Final Site Plan**

- a. The approval of a preliminary site plan for a planned unit development (PUD) is effective for a period of two years from the date of approval by the Parish Commission, at the end of which time the applicant must have submitted and received approval of a final site plan. If a final site plan is not approved within two years, the preliminary site plan approval is null and void. If the final site plan approval is only for a portion of the property, the approval of the preliminary site plan for the remaining property is null and void if a phasing plan with extended timelines was not approved as part of the preliminary site plan application. The applicant is required to submit a new preliminary site plan for review and approval subject to the existing regulations.
- b. If engineering plans and building permits are not approved and permitted construction activities have not commenced within two years, the final site plan approval is null and void. If engineering plans and permits have been approved only for a portion of the property and permitted construction activities has commenced, the final site plan for the remaining property is null and void if a phasing plan with extended timelines was not approved as part of the preliminary site plan application. The applicant is required to submit a new preliminary site plan for review and approval subject to the existing regulations.

##### **2. Small Planned Unit Development (SPUD) Approved Preliminary Site Plan**

The approval of a preliminary site plan for a small planned unit development (SPUD) is effective for a period of two years from the date of approval by the Parish Commission. If engineering plans and building permits are not approved and permitted construction activities have not commenced within two years, the preliminary site plan approval for the small planned unit development (SPUD) is null and void. The applicant is required to submit a new preliminary site plan for review and approval subject to the existing regulations.

#### **G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Parish Commission decision on both a planned unit development (PUD) and a small planned unit development (SPUD) to Caddo Parish Civil District Court.

### **16.9 SIGN PERMIT**

#### **A. Applicability**

No sign, except those identified as exempt by this Code, may be erected, constructed, altered, or relocated without first obtaining a sign permit.

#### **B. Authority**

The Zoning Administrator, with concurrence of the Executive Director, is responsible for determining compliance with this Code and for issuing a sign permit.

**C. Process**

Upon the filing of an application for a sign permit, the Zoning Administrator will determine whether the application is complete. Once it is determined that the application is complete, the Zoning Administrator will:

1. Examine the plans and specifications and the premises upon which the proposed structure is to be erected.
2. Issue a permit if the structure complies with the requirements of this Code and all other ordinances, including the electrical code.

**D. Inspection**

The Zoning Administrator may inspect, as deemed appropriate, each sign regulated by this Code. The purpose of the inspection is to ascertain whether the structure is secure or insecure, whether in need of repair or removal, or not in conformance with the permit application or otherwise in violation of the provisions of this Code.

**E. Expiration**

If the work authorized under a sign permit is not completed within 180 days after the date of issuance, the sign permit becomes null and void.

**F. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal the Zoning Administrator's decision on a sign permit to the Caddo Parish Planning and Zoning Commission.

**16.10 ZONING INTERPRETATION**

**A. Purpose**

The interpretation authority is intended to recognize that the provisions of this Code, though detailed and extensive, cannot, as a practical matter, address every specific zoning issue. However, this zoning interpretation authority is not intended to add or change the essential content of the Code.

**B. Initiation**

The Parish Commission, or a property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may initiate a zoning interpretation application. All interpretation requests must be for the purpose of furthering some actual development.

**C. Authority**

The Executive Director will review and make final decisions on written requests for zoning interpretations.

**D. Process**

1. All applications for interpretations must be filed with the Executive Director in accordance with the requirements in Section 15.1 (Application).
2. The Executive Director must review a written request for an interpretation and render the interpretation in writing within a reasonable time.
3. The Executive Director may request additional information prior to rendering an interpretation.

**E. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal the Executive Director decision on a zoning interpretation to the Caddo Parish Planning and Zoning Commission.

## **16.11 TEMPORARY USE PERMIT**

### **A. Purpose**

A temporary use permit allows for the short-term use and/or placement of structures on a lot. The temporary use permit regulates temporary uses that occur entirely on and within a lot. Temporary uses located within the public right-of-way are regulated separately outside of this Code.

### **B. Initiation**

A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, may initiate a temporary use permit application.

### **C. Authority**

The Zoning Administrator, with concurrence of the Executive Director, will review and make final decisions on temporary use permit applications.

### **D. Process**

1. All applications for temporary use permit must be filed with the Zoning Administrator in accordance with the requirements in Section 15.1 (Application).
2. The Zoning Administrator must render a decision on the temporary use permit within 30 days of the date the application is deemed complete. The Zoning Administrator must review and evaluate the application, pursuant to the standards of this section, and approve, approve with conditions, or deny the application.

### **E. Approval Standards**

All temporary uses must comply with the requirements of this Code, including the temporary use standards located in Article 6 (Use Standards), and the following additional standards:

1. Unless expressly allowed by this Code, the temporary use or structure complies with the yard and bulk requirements of the district in which it is located.
2. The temporary use does not negatively impact the public health, safety, and welfare.
3. The temporary use is operated in accordance with such restrictions and conditions as the applicable police and fire department may require. The operator of the temporary use may be required to employ appropriate security personnel.
4. The temporary use does not conflict with another previously authorized temporary use.
5. The temporary use provides adequate parking if needed. If located on a lot with an operational principal use, does not impact the parking and site circulation of the principal use.

### **F. Expiration**

The temporary use permit is valid only for the time period granted as part of the approval.

### **G. Appeals**

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Zoning Administrator decision on a temporary use permit to the Caddo Parish Planning and Zoning Commission.

## 16.12 APPEAL OF ZONING ADMINISTRATOR OR EXECUTIVE DIRECTOR ADMINISTRATIVE DECISIONS

### A. Purpose

The appeals process of an administrative decision is intended to provide appropriate checks and balances on the administrative authority of the Zoning Administrator or Executive Director.

### B. Initiation

1. A property owner in Caddo Parish, or person expressly authorized in writing by the property owner, that is directly affected by a determination of the Zoning Administrator or Executive Director may file an appeal of the Zoning Administrator or Executive Director's decision on an administrative exception (Section 16.5), zoning interpretation (Section 16.9), temporary use permit (Section 16.10), or other administrative zoning decision related to this Code, excluding site plan review.
2. The Executive Director's decision on site plan review is appealed to the Caddo Parish Planning and Zoning Commission in accordance with Section 16.6.

### C. Authority

The Caddo Parish Planning and Zoning Commission will take formal action on appeal applications of administrative decisions.

### D. Process

1. All applications must be filed with the Executive Director in accordance with Section 15.1 (Application). Once it is determined that the application is complete, the Executive Director will schedule the appeal application for consideration by the Caddo Parish Planning and Zoning Commission.
2. The application must be accompanied by a written statement that specifies the grounds for the appeal. The applicant for an appeal has the burden of proof to rebut the presumption of correctness of a determination of the Zoning Administrator or Executive Director by a preponderance of the evidence.
3. After receipt of a complete appeal application, the Caddo Parish Planning and Zoning Commission will consider the proposed zoning appeal at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice). The Caddo Parish Planning and Zoning Commission will consider whether the Zoning Administrator's or Executive Director's action was appropriate considering the details of the case and the requirements of this Code.
4. Within 60 days of the close of the public hearing, the Caddo Parish Planning and Zoning Commission shall either confirm or overturn the Zoning Administrator or Executive Director's administrative decision.

### E. Limitations on Zoning Appeals

Within 30 days after the date of the decision, the applicant or any aggrieved party may appeal a Zoning Administrator, Executive Director or other staff administrative decision to the Caddo Parish Planning and Zoning Commission.

### F. Appeals

Within 30 days after the date of the decision of the Caddo Parish Planning and Zoning Commission, the applicant or any aggrieved party may appeal a Caddo Parish Planning and Zoning Commission decision to the Parish Commission.

## 16.13 CERTIFICATE OF OCCUPANCY

The certificate of occupancy (CO) is the final construction document issued by the Zoning Administrator to authorize occupancy of a structure upon completion of all building and construction related issues. It is

unlawful to operate a business without a certificate of occupancy. No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the Zoning Administrator has issued a certificate of occupancy. The Zoning Administrator shall keep a record of all certificates of occupancy and compliance. The Zoning Administrator may revoke a certificate of occupancy and compliance when it is found that the building or land does not conform to the use or condition, if any, in the certificate. Each day a use continues after revocation of the certificate shall constitute a separate offense and shall be punished as provided therein.

## **ARTICLE 17. SUBDIVISION APPROVALS**

- 17.1 PURPOSE**
- 17.2 APPLICABILITY**
- 17.3 APPROVAL PROCEDURE**
- 17.4 PRELIMINARY PLAT**
- 17.5 FINAL PLAT**
- 17.6 REQUIRED SUBMITTALS**
- 17.7 ASSURANCE OF COMPLETION**
- 17.8 SUBDIVISION REGULATION EXCEPTIONS**

### **17.1 PURPOSE**

The purpose and intent of these regulations is to control the division and development of land within the City of Shreveport in order to promote public health, safety, and welfare. The intent of these subdivision regulations is to accomplish the following:

- A.** Assure that development sites are suitable for building purposes.
- B.** Provide for the harmonious development within the Planning Area.
- C.** Provide for the orderly and appropriate development of land.
- D.** Provide facilities for the orderly movement of traffic on streets.
- E.** Provide for the construction of adequate and safe transportation, water, sanitary sewerage, storm drainage, and other public facilities.
- F.** Provide for the orderly arrangement of streets, public facilities, and public services.
- G.** Provide for the equitable distribution of the costs and benefits of public works and facilities by requiring that the initial cost of constructing public improvements and facilities in new developments be borne by the developer and not by the taxpayer.

### **17.2 APPLICABILITY**

Subdivision is the division of a lot, a tract, or a parcel of land or portion thereof, into lots, sites, or other divisions, any one or more of which will be platted as a lot of record for the purpose, whether immediate or future, of sale or building development. Subdivision includes resubdivision or the consolidation of multiple lots or tracts, or portions thereof, into single lots or a fewer number of lots. Subdivisions are classified as follows:

- 1.** Major subdivision is any subdivision not classified as a minor subdivision, including but not limited to subdivisions of seven or more lots, or any subdivision of any size requiring the creation of any new street.
- 2.** Minor subdivision is the division of a single parcel, tract, or lot into a minimum of three lots and a maximum of six lots all of which front on an existing street, are not in conflict with any provision or portion of the Master Plan or this Code, and do not involve the dedication of land.
- 3.** Administrative subdivision is the division of a single parcel, tract, or lot into no more than two lots, which front on an existing street, are not in conflict with any provision or portion of the Master Plan or this Code, and do not involve the dedication of land. Administrative subdivision approval for the division of a single lot into two lots may only be granted once, and further divisions of the original or newly created lot must be processed as a minor or major subdivision, as applicable. Administrative subdivision is also the consolidation of, or change in boundary between, two adjoining lots so long as all lots conform to the zoning district standards. There is no limit on the number of approvals of lot consolidation or lot line boundary adjustments for any lot.

4. The following actions are exempt from these subdivision regulations:
  - a. The sale or exchange of parcels between adjoining lot owners, where such sale or exchange of parcels does not create additional lots or tracts capable of meeting the requirements for building sites and does not otherwise conflict with this Code.
  - b. The subdivision of land within cemeteries.

### 17.3 APPROVAL PROCEDURE

- A. The procedure for review and approval of a subdivision consists of two steps, detailed in this section, as follows:

1. **Administrative Subdivision**

The procedure for review and approval of an administrative subdivision requires the following:

- a. Preparation and submission of a final plat for review and approval by the Executive Director. No preliminary plat is required.
- b. A public hearing is not required for final plat approval by the Executive Director of an administrative subdivision.

2. **Minor Subdivision**

The procedure for review and approval of a minor subdivision requires the following:

- a. Preparation and submission of a final plat for review and recommendation by the Executive Director, and approval by the Caddo Parish Planning and Zoning Commission. No preliminary plat is required.
- b. A public hearing is not required for final plat approval by the Caddo Parish Planning and Zoning Commission of a minor subdivision.

3. **Major Subdivision**

The procedure for review and approval of a major subdivision requires the following:

- a. Preparation and submission of a preliminary plat for review and recommendation by the Executive Director, and a public hearing and approval by the Caddo Parish Planning and Zoning Commission.
- b. Preparation and submission of a final plat for review and approval by the Caddo Parish Planning and Zoning Commission following approval of the preliminary plat.
- c. A public hearing is not required for final plat approval.

- B. The subdivision development process requires review and approval of several different officials and agencies, such as the Caddo Parish Public Works Department, the Caddo Parish Health Unit, the Department of Water and Sewer, Traffic Engineer, and Fire Department, and others concerned with the proposed improvements. The subdivider is encouraged to consult directly with officials and agencies having jurisdiction.
- C. All subdivisions must meet all the applicable regulations of this Code, including the subdivision requirements of Article 13 and the right-of-way and access standards of Article 12.
- D. The Caddo Parish Planning and Zoning Commission delegates authority on their behalf to the Executive Director to approve and sign resubdivision plats that consolidate lots or tracts, or portions thereof, into single lots or the same number of lots or a fewer number of lots, and resubdivision plats that shift the boundary line between adjoining lots without creating any additional lots or building sites.



#### 17.4 PRELIMINARY PLAT

A preliminary plat is required only for major subdivisions. A preliminary plat is not required for an administrative or minor subdivision.

- A. The purpose of the preliminary plat is to develop a general design for the construction of the subdivision and to assure conformity with the Master Plan and the appropriate relationship to both existing and anticipated future development surrounding the proposed subdivision.
- B. Prior to submitting a preliminary plat to the Caddo Parish Planning and Zoning Commission for approval, the subdivider or his representatives will meet with the Executive Director to review the plan. The subdivider will submit, in addition to the preliminary plat requirements, an improvement plan that includes information, including drawings and specifications, for the construction and installation of required improvements. If the subdivider proposes to develop the land within only a portion of the preliminary plat, the improvement plan may include only that portion to be developed at the time. The review must take into consideration, in addition to the requirements of these regulations, conformance with the applicable standards and regulations of Caddo Parish and other applicable agencies.
- C. The Executive Director will prepare a recommendation on proposed improvements and exceptions to accompany the submission of the preliminary plat to the Caddo Parish Planning and Zoning Commission.
- D. The application for a preliminary plat and the Executive Director recommendation must be submitted to the Caddo Parish Planning and Zoning Commission no later than the deadline dates annually posted by the Commission. The application must be accompanied by two copies of the preliminary plat and all submittal requirements.
- E. After receipt of a complete application, the Caddo Parish Planning and Zoning Commission will consider the preliminary plat at a public hearing in accordance with Section 15.3 (Public Hearing). Notice for the public hearing must be in accordance with Section 15.2 (Notice).
- F. Within 60 days of the close of the public hearing, the Caddo Parish Planning and Zoning Commission must evaluate the preliminary plat based upon the evidence presented at the public hearing, and approve, approve with conditions, or deny the preliminary plat. The Caddo Parish Planning and Zoning Commission decision must include a description of the public or private improvements required. The Caddo Parish Planning and Zoning Commission may deny the plat if there are key errors or omissions or the Commission may extend the time to make a decision to remedy such errors or omissions. The applicant may also request an extension of time.
- G. Approval of the preliminary plat constitutes authorization for the applicant to proceed with preparation of the improvement plans in accordance with the approved preliminary plat and any conditions specified.
- H. The preliminary plat approval expires if a complete application for approval of a final plat has not been filed within one year after the date the Caddo Parish Planning and Zoning Commission grants preliminary plat approval. As part of the approval of the preliminary plat, the Caddo Parish Planning and Zoning Commission may extend this period of validity. An extension of this one year validity period may also be granted by the Executive Director if the applicant requests an extension in writing prior to the expiration date of the approval.
- I. Approval of a final plat that contains only a portion of the area depicted in the preliminary plat will extend the effective approval period for the balance of the property for one year from that date. However, in order to qualify for such extensions, a phasing plan is required as part of the preliminary plat and must be approved by the Caddo Parish Planning and Zoning Commission.
- J. Denial of a preliminary plat may be appealed to Parish Commission for a preliminary plat located within the Caddo Parish.

#### 17.5 FINAL PLAT

The purpose of the final plat is to provide an accurate record of rights-of-way, property lines, servitudes, and other elements being established on the land and the conditions of their use. A final plat is required for all types of subdivisions.

**A. Administrative Subdivision**

1. A final plat will be submitted to and reviewed by the Executive Director. If the Executive Director deems it necessary, the final plat may be referred to the officials and agencies that may be impacted for their review and report.
2. A public hearing is not required for a final plat of an administrative subdivision.
3. Within 60 days of submission of a complete final plat, the Executive Director must approve or deny the final plat. In the case of approval, the Executive Director must enter such approval on the plat by signature of an official designated by the Caddo Parish Planning and Zoning Commission to sign documents on the Commission's authority. In the case of denial, the Executive Director must state the grounds for such denial upon its records.

**B. Minor Subdivision**

1. Prior to submitting a final plat to the Caddo Parish Planning and Zoning Commission for approval, the subdivider or his/her representatives will meet with the Executive Director to review the plan. The Executive Director's staff will prepare and forward a recommendation on proposed improvements and exceptions to accompany the final submittal of the final plat to the Caddo Parish Planning and Zoning Commission.
2. A final plat will be reviewed by the Caddo Parish Planning and Zoning Commission and, if the Commission deems it necessary, may be referred to the officials and agencies concerned with the improvements for their review and report.
3. A public hearing is not required for a final plat of a minor subdivision.
4. Within 60 days of submission of a complete final plat, the Caddo Parish Planning and Zoning Commission must approve or deny the final plat. In the case of approval, the Caddo Parish Planning and Zoning Commission must enter such approval on the plat by signature of its secretary or such official designated by the Commission to sign documents on the Commission's authority. In the case of denial, the Caddo Parish Planning and Zoning Commission must state the grounds for such denial upon its records.

**C. Major Subdivision**

1. The final plat must be based upon the preliminary plat as approved, including any conditions or changes specified in the approval. The final plat may include only that portion of the preliminary plat that the subdivider proposes to record at the time.
2. A final plat for a subdivision must be submitted to the Caddo Parish Planning and Zoning Commission for approval no later than the annually posted deadlines, and must include a completed subdivision application form. The application must be accompanied by two copies of the final plat and all submittal requirements.
3. A final plat will be reviewed by the Caddo Parish Planning and Zoning Commission and, if the Commission deems it necessary, may be referred to the officials and agencies concerned with the improvements for their review and report. The review must take into consideration conformance to the approved preliminary plat, improvement plan, and fulfillment of any conditions or changes specified in such approval.
4. A public hearing is not required for a final plat of a major subdivision that is in substantial conformance with an approved preliminary plat and for which a public hearing had previously been held.
5. Within 60 days of submission of a complete final plat, the Caddo Parish Planning and Zoning Commission must approve or deny the final plat. In the case of approval, the Caddo Parish Planning and Zoning Commission must enter such approval on the plat by signature of its secretary or such official designated by the Commission to sign documents on the Commission's authority. In

the case of denial, the Caddo Parish Planning and Zoning Commission must state the grounds for such denial upon its records.

#### **D. Final Approval (All Subdivisions)**

1. Within one year of the date of approval of the final plat, a certified copy as recorded by the Caddo Parish Clerk of Court must be submitted to the Office of the Shreveport Metropolitan Planning Commission.
2. Failure to provide a certified copy of the recorded plat within the prescribed period will render the approval null and void, thereby requiring a new application. No zoning approval may be issued until a certified copy of the recorded plat is received by the Office of the Shreveport Metropolitan Planning Commission.
3. Approval of the final plat does not constitute acceptance by the public of the dedication of any street or other public way, park or space. Such approval can be effected only by action of the Parish Commission.
4. Denial of a final plat may be appealed to the Parish Commission for a final plat located within the boundaries of Caddo Parish.

### **17.6 REQUIRED SUBMITTALS**

#### **A. Preliminary Plat**

The preliminary plat is intended to precede and supplement the final plat of subdivision, which is to be recorded. Its purpose is to show all facts needed to enable the Caddo Parish Planning and Zoning Commission to determine whether the proposed layout of the land in question and the proposed public improvements are satisfactory from the standpoint of the public interest. All required engineering and surveying work must be performed by or under the supervision of a registered civil engineer or surveyor, registered in accordance with the provisions of the state board of registration for professional engineers and land surveyors. An improvement plan and preliminary plat must meet all submittal requirements of the subdivision application.

#### **B. Final Plat**

1. The final plat of a subdivision is the official recordable plat. A final plat must meet all submittal requirements of the subdivision application.
2. The final plat must be drawn on sheets furnished by the Clerk of Court for recording in the plat book records of the Parish. All signatures must be on this plat. Two positive reproducible copies must be made by photographing the signed final plat, on a tear resistant, minimum thickness 0.004-inch, stable base film with a silver emulsion equal to Dupont cronaflex or mylar film or linen, and six prints must be transmitted to the Office of the Shreveport Metropolitan Planning Commission for all subdivisions within Caddo Parish. The original and one positive reproducible film must be furnished to the Clerk of Court. One print must be furnished to the Parish Assessor's Office. One reproducible and six copies of complete plans and profiles for street improvements, water and sewer, must be submitted for approval by the Caddo Parish Public Works Department.

### **17.7 ASSURANCE OF COMPLETION**

Prior to the granting of any building permit or zoning approval for the construction of a residence or other building on the subdivision, there must be filed with the Office of the Shreveport Metropolitan Planning Commission a certificate by the Caddo Parish Public Works Department that the subdivider has complied with one of the following alternatives:

- A.** That a contract secured by a bond in an amount and with surety, or other evidence satisfactory to the Caddo Parish Public Works Department, granting completion of the job improvements which are shown on the subdivision improvement plan as the responsibility of the subdivider; or

- B. That all public improvements shown on the final plat of subdivision, necessary for the service and use for the residence or other building for which a building permit or zoning approval has been requested, have been installed in accordance with the final plat of subdivision and this Code.

#### 17.8 SUBDIVISION REGULATION EXCEPTIONS

- A. The Caddo Parish Planning and Zoning Commission may grant exceptions to the subdivision standards and requirements of this Code for minor and major subdivisions, including the subdivision requirements of Article 13 and the right-of-way and access standards of Article 12, where there are particular difficulties or unnecessary hardships in the way of carrying out the strict letter of said standards and requirements. Such exceptions must be reviewed by the Caddo Parish Public Works Department. Exceptions are not allowed as part of administrative subdivisions, which would be considered minor subdivisions if exceptions are requested.
- B. However, in no case may an exception to any requirement of the zoning district use and dimensional standards, including other site improvements such as parking, landscape, and signs, be granted as part of subdivision approval. Exceptions to the zoning district use and dimensional standards must be granted as administrative exceptions or variations as per the Code.
- C. In considering requests for exceptions, the Caddo Parish Planning and Zoning Commission may impose additional conditions as deemed necessary to protect the public health, safety, and welfare.

## ARTICLE 20. ANNEXATION STANDARDS

- 20.1 PURPOSE
- 20.2 PROCESS
- 20.3 ANNEXATION STANDARDS

### 20.1 PURPOSE

The purpose of this Article is to establish a procedure and criteria for annexation of unincorporated Caddo Parish territory to the City of Shreveport, specifically to:

- A. Protect the public health, safety, and welfare by establishing standards for annexation of land into the City.
- B. To manage the fiscal impacts of annexation.
- C. Preserve, protect, and enhance the character of residential neighborhoods.
- D. Strengthen the City's economic resources.
- E. Ensure that annexed land is adequately served by essential public facilities and services, including water facilities, wastewater facilities, drainage facilities, and transportation facilities.

### 20.2 PROCESS

#### A. Initiation

The City of Shreveport may initiate an annexation or an annexation may be requested by a property owner(s). When an annexation is requested, an annexation application must be filed with the Executive Director on forms maintained by the City. Once it is determined that the application is complete, the Executive Director will schedule the application for consideration by the Shreveport Metropolitan Planning Commission of Caddo Parish.

#### B. Action by Shreveport Metropolitan Planning Commission

1. The **Shreveport** Metropolitan Planning Commission will consider a proposed annexation at a public hearing.
2. Following the close of the public hearing, the **Shreveport** Metropolitan Planning Commission must forward its recommendation to the City Council.
3. The **Shreveport** Metropolitan Planning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this Article and recommend approval, approval with conditions, or denial of the annexation.

#### C. Action by City Council

Upon receipt of the **Shreveport** Metropolitan Planning Commission recommendation, the City Council will act on the application. The City Council must take action in the form of approval, approval with conditions, or denial of the annexation.

### 20.3 ANNEXATION STANDARDS

All annexations must meet the following standards:

- A. The proposed annexation is in compliance with state law.
- B. The proposed annexation and parcel configuration must be consistent with the Master Plan. This includes evaluation of whether the area is identified by the Master Plan as desired or intended for annexation.

- C. The parcels proposed for annexation must be contiguous to parcels located in the City.
- D. The annexation reflects any annexation or service extension policy of the City.
- E. The annexation will not adversely affect the planned development pace of growth or redevelopment in other areas of the City as indicated in the Master Plan.
- F. The proposed annexation supports the planned capital improvement policy such that public transportation and utility services are in place or planned to be in place to accommodate the development pace of the land under consideration.
- G. Public services and utilities must be provided to the satisfaction of the City Engineer:
  - 1. Improvements must be constructed and accepted prior to issuance of building permits or sewer connections.
  - 2. All streets must meet City street standards, including right-of-way and access standards of Article 12, unless otherwise exempted by the City Engineer.
  - 3. The lots must be connected to the City's sanitary sewer system or able to be connected to the City's sewer to the satisfaction of the City Engineer.
  - 4. The City taxpayer is not burdened with paying for additional services for newly annexed lands as demonstrated in a fiscal impact analysis.
- H. The annexation yields a fiscal benefit to the City.
- I. The proposed land use and related densities or intensities of development reflect the Master Plan.
- J. All lots to be annexed must meet the minimum lot size of this Code. Single developed properties that meet all other annexation policies, with the exception of minimum lot size requirements, may be considered for annexation.

## **ARTICLE 21. FEES**

### **21.1 FEES**

#### **21.1 FEES**

The Parish Commission shall adopt the required application fees by ordinance and a schedule of such fees shall be kept on file in the Office of the Shreveport Metropolitan Planning Commission of Caddo Parish. Applications are not processed or considered filed until all required fees are paid in full.





## APPENDIX A: MPC PLANNING AREA MAP FOR REFERENCE

Per Section 1.3.A, this Code applies to all land, uses, and structures within Caddo Parish. This Appendix contains a reference map of the Planning Area that is provided for informational purposes only. The Metropolitan Planning Commission keeps official record of the Planning Area boundaries and applicability is verified with the Metropolitan Planning Commission.

### PLANNING AREA MAP FOR REFERENCE

Provided for reference purposes only

Must be verified with the Office of the Shreveport Metropolitan Planning Commission of Caddo Parish

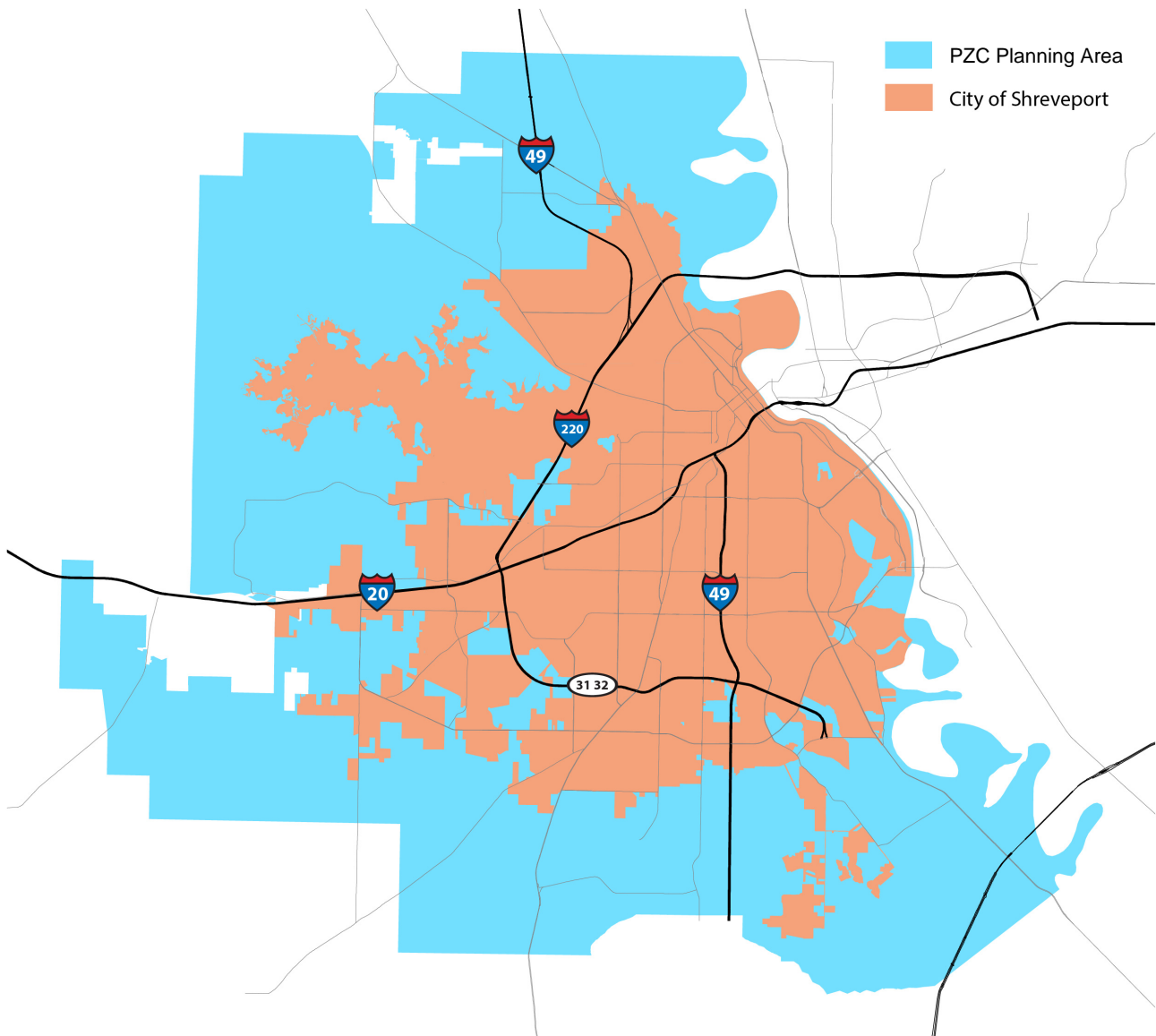




TABLE 5-1: USE MATRIX																																						
PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD				
Agriculture	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
Airport																															S	S					Sec. 6.1.A	
Amusement Facility - Indoor															P	P	P	P	P	P		P	P	A	P	P		P						P				
Amusement Facility - Outdoor																		P		S									P	S								
Animal Care Facility															S	P	P	P	P	P			P	P	S	P		P	P							Sec. 6.1.B		
Animal Shelter															S	P	P	P	P	S	S	S	S	S	S	S		P	P							Sec. 6.1.B		
Animal Shelter - Operated by Public Authority	P	P													P	P	P	P	P	P	P		S	S	S	S	P	P	P	P						Sec. 6.1.B		
Art Gallery								S							P	P	P	P	P	P	P	P	P	P	P	P		P							P			
Arts Studio								S							P	P	P	P	P	P	P	P	P	P	P	P		P							P			
Automated Teller Machine - Standalone															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.C	
Bar																S	S	S	S	S	S	P	P	P	S	P	P	P	P						S		Sec. 6.1.D	
Bed and Breakfast	P	P	P	P	P			S												P			S	S													Sec. 6.1.E	
Body Modification Establishment																P	P	P	P	P		P	P	P	P	P		P										
Brewery																	S	P	S	P					S	P		P	P									
Broadcasting Facility TV/Radio - With Antennae																		P									P	P	P	S						P		
Broadcasting Facility TV/Radio - Without Antennae																P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	S			P		
Bus Transfer Station		P	P	P	P	P	P	P	P	P	P				P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.F	
Business Support Services																	P	P	P	P																		
Campground																																				P		Sec. 6.1.G
Car Wash																S	P	P		S										P	P							Sec. 6.1.H
Casino																						S																Sec. 6.1.I
Cemetery	P	P																																		P		
Commercial Breeder	S	S																																S			Sec. 6.1.B	
Commercial Facility For Pop-Up Use																P	P	P	P	P	P	P	P	P	P	P	P									Sec. 6.1.J		
Community Center	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P		P	P			P	P			P						P	P				
Community Garden	P	P	P	P	P	P	P	S	P	P	P	P	P	P	P	P	P		P	P			P	P	P	P	P	P	P	P				P	P		Sec. 6.1.K	
Contractor Office																	S	P								P		P	P	P							Sec. 6.1.GG	
Convention Center																																						
Conservation Area	P	P																																P	P			
Country Club	S	S	S	S	S																															P		
Cultural Facility					S	S	S	S	S	S	S				P	P	P	P	P	P	P	P	P	P	P	P	P		P				P	P	P			
Day Care Center															P	P	P	P	P	P	P	P	P	P	P			P	P	P					P		Sec. 6.1.L	
Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P	P										P														Sec. 6.1.L	
Detention or Penal Institution																	S	S								S	S	S	S	S								
Distillery																	S	P	S	P					S	P		P	P									
Drive-Through Facility																A	P	P	A	A			S			S	P	A									Sec. 6.1.M	
Dwelling - Above the Ground Floor															P	P	P	P	P	P	P	P	P	P	P	P		P							P			
Dwelling - Accessory Dwelling Unit	S	S	S	S	S	S	S	S	S	S	S																										Sec. 6.1.N	
Dwelling - Age-Restricted Housing								S		P	P	P					S		S	P	S	S	P	P	P	P		S							S			
Dwelling - Manufactured Home	P		E	E	E	E							P	P																							Sec. 6.1.O	
Dwelling - Multi-Family								S		P	P	P					S		S	P	P	S	P	P	P	P		S							S	Sec. 6.1.P		
Dwelling - Townhouse							P	P	P	P	P	P							P	P			P	P	P											S	Sec. 6.1.P	

TABLE 5-1: USE MATRIX																																						
PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD				
Dwelling - Single-Family Detached	P	P	P	P	P	P	P	P	P	P	P		P						P	P															Sec. 6.1.Q			
Dwelling - Single-Family Attached							P	P	P	P	P								P	P																Sec. 6.1.Q		
Dwelling - Two-Family							P	P	P	P	P								P	P																Sec. 6.1.Q		
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P	P		P	P	P	P	P	P			P															
Educational Facility - University or College																S	P	P	S	P	P		P	P	P			P	P						P			
Educational Facility - Vocational School																S	P	P	S	P	P		P	P	P	P	P	P	P	S	P				S			
Financial Institution															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P			
Financial Institution with Drive-Through															P	P	P	P	A	A			A			P	P	A								Sec. 6.1.R		
Food Truck and Trailer Vendor															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.S			
Food Truck Park															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 6.1.T		
Fraternity/Sorority																																				P		
Freight Terminal																															P	P						
Funeral Home																S	P	P	S																			
Furniture, Furnishings and Equipment Sales																	P	P											P	P	S							
Gas Station																S	P	P	S				S				S	S	P	P	P					Sec. 6.1.U		
Golf Course/Driving Range	S	S	S	S																													P					
Government Office															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P			
Greenhouse/Nursery - Retail																	A	P											P	P								
Group Home	P	P	P	P	P	P	P	P	P	P	P																										Sec. 6.1.V	
Halfway House																		S												S						Sec. 6.1.V		
Healthcare Institution																P	P	P											P							P		
Heavy Retail, Rental, and Service																	S	P		S						S		S	S	P	S							
Helipad																						S	S					S		S						S	Sec. 6.1.A	
Heliport																												S		S	S						S	Sec. 6.1.A
Hotel																S	P	P	S	P	S	P	S	S	S	S	S	P								P		
Industrial - Artisan																	S	P		S			S		S	P	S	P	P									
Industrial - Heavy																																					P	
Industrial - Light																														P	P	P						
Industrial Design																		P	A			P		P		P	P	P	P	P								
Industrial Services																	P	P									P		P	P								
Live Entertainment - Ancillary Use																S	S	S	S	S	P	P	S		P				P								Sec. 6.1.W	
Live Performance Venue																	P	P	S	P	P	P	P		P				P							P	Sec. 6.1.W	
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			Sec. 6.1.X	
Manufactured Home Park																																						
Marina																		S											S	S						S		
Medical/Dental Office								S							P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P				P		
Movie Studio																							S			S				P	P							
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S	S																									Sec. 6.1.Y
Nightclub																		S	S			S	S		S				S								Sec. 6.1.W	
Office								S							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P		
Outdoor Dining															S	P	P	P	P	P	P	P	P	P	P	P	P	P	S	S							Sec. 6.1.Z	
Parking Lot (Principal Use)																S	P	P	S	P		S				S	P	S	P					P	P		Sec. 6.1.AA	
Parking Structure (Principal Use)																S	P	P	S	P	P	P	P	P	P	P	P	P	P	P	P			P	P		Sec. 6.1.AA	
Pay Day/Title Loan Agency																S	P	P	P			S						S	S									Sec. 6.1.BB
Passenger Terminal																		P					S			S			P	P	S							

TABLE 5-1: USE MATRIX																																								
PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD						
Personal Service Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P					P						
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P		P						P					
Public Park	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	S		S	P	P			P					P		P					
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P				
Public Works Facility																		P								S	P	P	P	P						P				
Reception Facility																S	P	P	S	P		S	S		S	P											Sec. 6.1.CC			
Recreational Vehicle Park																		S															S				Sec. 6.1.G			
Research and Development																		P			S		S			P	P	P	P	P						P				
Residential Care Facility										P	P	P					P	P		P			S													P		Sec. 6.1.DD		
Restaurant															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		Sec. 6.1.EE		
Retail Goods Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Retail Sales of Alcohol - Beer/Wine																P	P	P	P	S	P	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S			Sec. 6.1.FF	
Retail Sales of Alcohol - Liquor																S	S	P	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S			Sec. 6.1.FF
Salvage Yard																																				P			Sec. 6.1.GG	
Self-Service Ice Vending Unit	S															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			Sec. 6.1.HH	
Self-Storage Facility: Climate-Controlled																S	P	P	S			S	S			P	P	P	P								P		Sec. 6.1.II	
Self-Storage Facility: Outdoor																	S	P								P	P	P	P	S									Sec. 6.1.II	
Sexually Oriented Business																		S				S																	Sec. 6.1.JJ	
Shelter Housing											S	S			S	S	S	P					S		S		S		S								P		Sec. 6.1.V	
Single Room Occupancy										P	P	P					S						S	S		S		S											Sec. 6.1.P	
Social Service Center															S	S	S	P	S	S			S	S		S		S									P		Sec. 6.1.V	
Solar Farm																												S	P	P	P						P			Sec. 6.1.KK
Soup Kitchen															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
Soup Kitchen, Accessory	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
Specialty Food Service															P	P	P	P	P	P	S	S	P	S	P	P		P	P											
Storage Yard - Outdoor																		P																	P	P				Sec. 6.1.GG
Transient Vacation Rental	S	S	S	S	S	S	S	S	S	S	S	S							S		S	S	S	S	S														Sec. 6.1.LL	
Truck Repair																																				P	P			
Truck Stop																		S																		P	P			
Utility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	P	S	S	S	S	S	S	S	P	P	P	P	P	P	P	P	P	P	P	P		Sec. 6.1.MM	
Vehicle Dealership - Enclosed																	P	P		P			P				P		P											
Vehicle Dealership - With Outdoor Storage/Display																	S	P		S							S		S											
Vehicle Operation Facility																		P											S	P	P							P		
Vehicle Rental - Enclosed																	P	P		P	P	P	P				P	P	P										P	
Vehicle Rental - With Outdoor Storage/Display																	S	P		S							S	P	S										S	
Vehicle Repair/Service- Major																	S										S		P	P	S									Sec. 6.1.NN
Vehicle Repair/Service - Minor																S	P	P	S	P			S		S	S		P	P	S										Sec. 6.1.NN
Warehouse																		A										P	P	P	P									
Wholesale Establishment																		A											P	P	P	A								
Wind Energy System	S	S																									S	S	S	S							S			Sec. 6.1.OO
Winery																	S	P	S	P					S	P		P	P											
Wireless Telecommunications - New Facility	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S		Sec. 22.9	
Wireless Telecommunications - Attachments to Existing Structures (Other than Towers)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		Sec. 22.9	

TABLE 5-1: USE MATRIX																																			
PRINCIPAL USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD	
Wireless Telecommunications - Modifications (Eligible Facility)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 22.9
Wireless Telecommunications - Modifications (Non-Eligible Facility)															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 22.9	

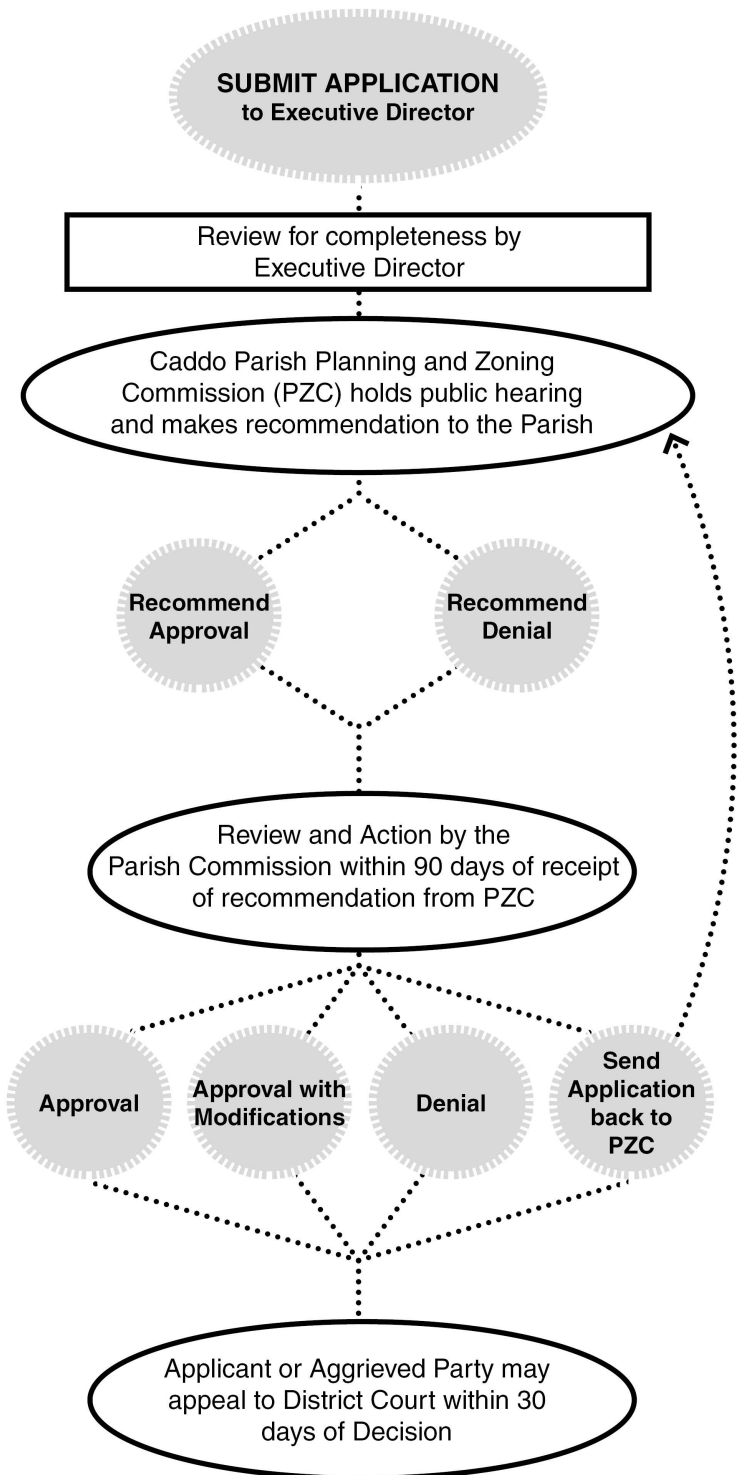
TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	I	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P*	P*	P*															P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P*	P*	P*																										P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise															P	P	P	P	P	P	P	P	P	P	P	P	P	P					P	Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P	P																					Sec. 6.2.H

\* Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require PZC approval at a public hearing.

**TABLE 15-1: SUMMARY OF APPLICATION ACTIONS**

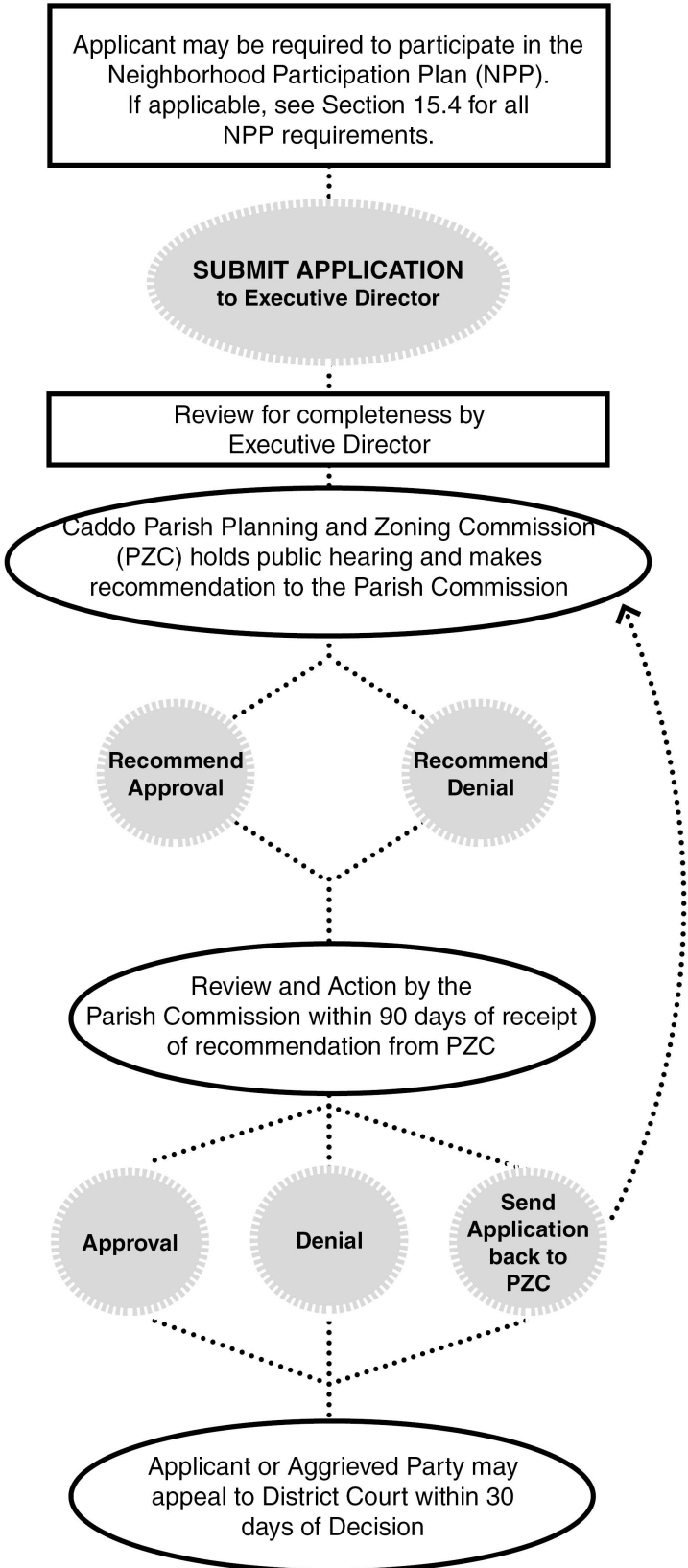
APPLICATIONS	ADMINISTRATORS							
	Zoning Administrator	Historic Preservation Commission (HPC)	Executive Director	Caddo Parish Planning and Zoning Commission (PZC)		Parish Commission	Caddo Parish Civil District Court	Unified Development Code Source Cited
<b>Parish Commission</b>								
Code Text Amendment			RR	PH & RR		D	A	Section 16.1
Zoning Map Amendment (Zoning Change)			RR	PH & RR		D	A	Section 16.2
Planned Unit Developments (PUD & SPUD)			RR	PH & RR		D	A	Section 16.8
<b>Parish Commission</b>								
Variance to Zoning			RR	PH & D			A	Section 16.4
Special Exception Use			RR	PH & D		A		Section 16.5
Appeal to Staff Administrative Decisions				R & D			A	Section 16.13
<b>Caddo Parish Planning and Zoning Commission (MPC)</b>								
Special Use Permit			RR	PH & D		A	A	Section 16.3
Site Plan Review - MPC			RR	D			A	Section 16.7
Subdivision - Major			RR	PH & D		A	A	Article 17
Subdivision - Minor			RR	D		A	A	Article 17
<b>Executive Director</b>								
Administrative Exception to Zoning			R & D	A				Section 16.6
Site Plan Review - Administrative			R & D	A				Section 16.7
Zoning Interpretation	R		R & D	A				Section 16.10
Subdivision - Administrative			R & D			A	A	Article 17
<b>Zoning Administrator</b>								
Sign Permit	R & D			A				Section 16.9
Temporary Use Permit	R & D		R	A				Section 16.11
Certificate of Occupancy (CO)	R & D			A				Section 16.12
<b>KEY</b>								
R = Review    RR = Review & Recommendation    PH - Public Hearing    D = Decision    A = Appeal								

# Code Text Amendment





# Zoning Change (Map Amendment)



# Special Use Permit

Applicant may be required to participate in the Neighborhood Participation Plan (NPP).  
If applicable, see Section 15.4 for all NPP requirements.

**SUBMIT APPLICATION**  
to Executive Director

Review for completeness by  
Executive Director

Caddo Parish Planning & Zoning Commission (PZC) holds public hearing and shall make only the following actions

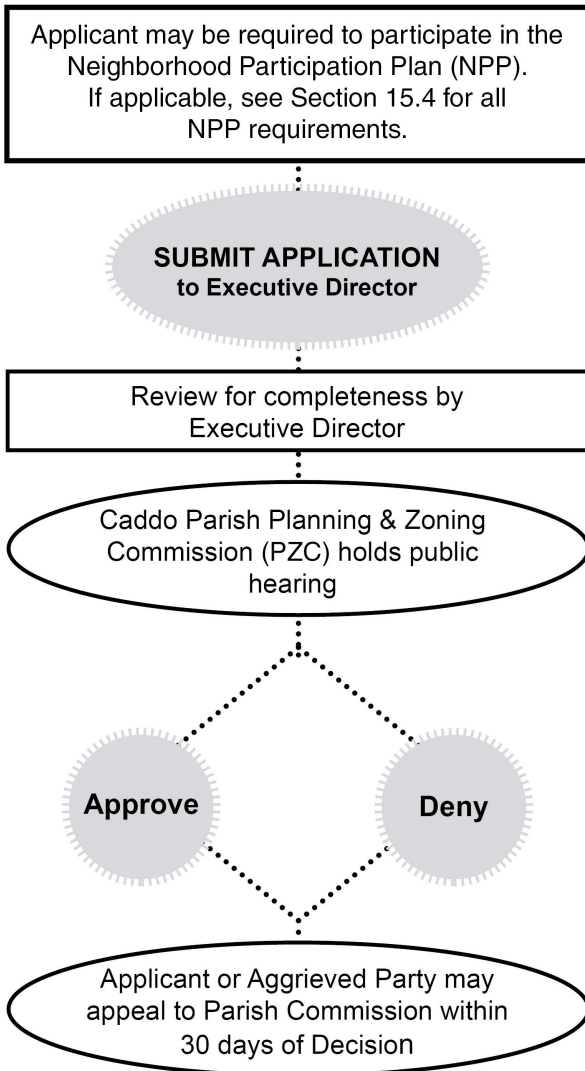
- Approval
- Approval with Conditions
- Denial

Within ten days of the date that any PZC action is taken, the applicant or any aggrieved person may appeal the PZC decision to the Parish Commission where they will:

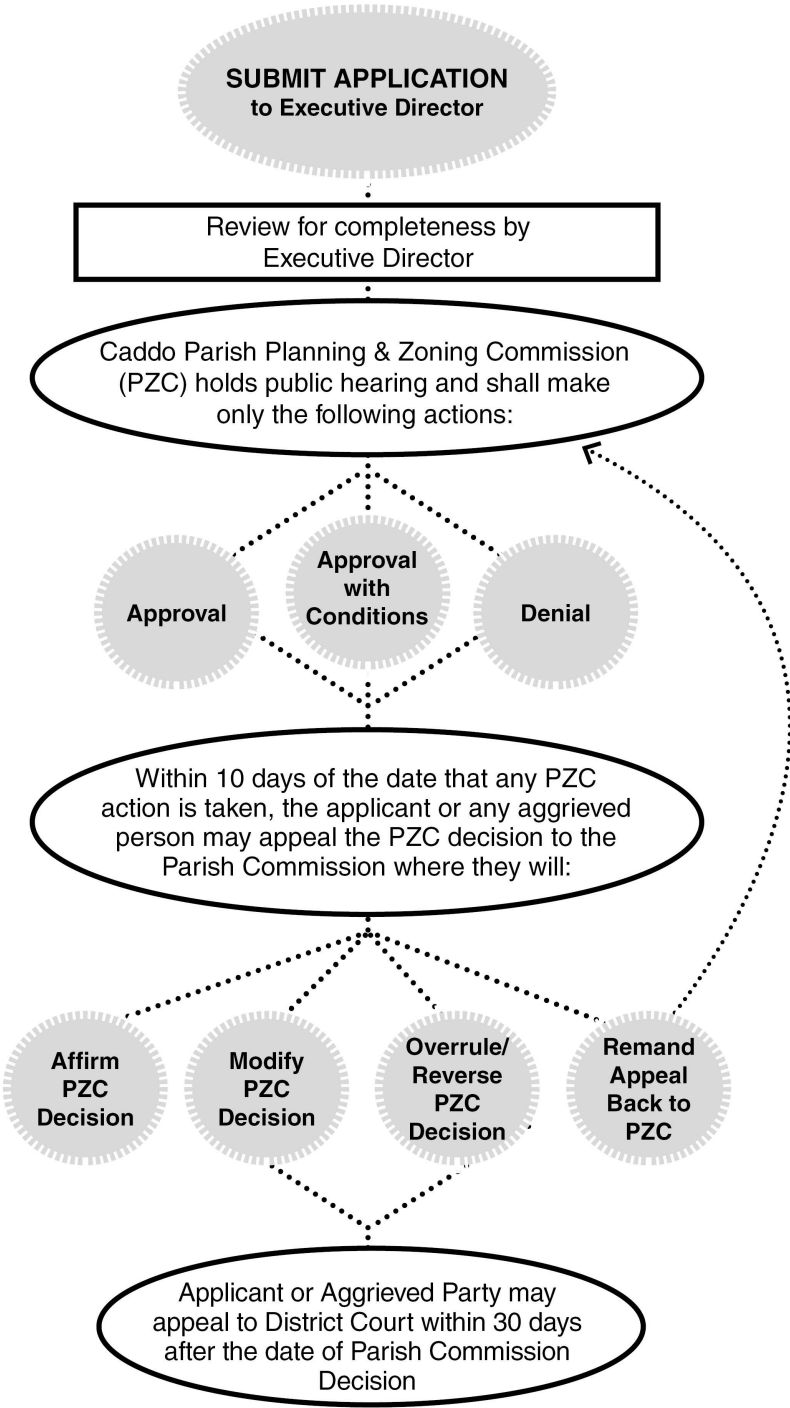
- Affirm PZC Decision
- Modify PZC Decision
- Overrule/Reverse PZC Decision
- Remand Appeal Back to PZC

Applicant or Aggrieved Party may appeal to District Court within 30 days after the date of Parish Commission Decision

## Variance to Zoning



# Special Exception Use Permit



**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

Ordinance No. 6302 of 2022		TITLE
<p align="center">AN ORDINANCE TO AMEND SECTION 19-31 OF THE CODE OF ORDINANCES, RELATIVE TO PURCHASE OF ADJUDICATED PROPERTY FOR ECONOMIC DEVELOPMENT AND HOUSING, TO DELETE THE REQUIREMENT THAT THE PURCHASER'S PLAN OF WORK BE SUPPORTED BY THE CITY OF SHREVEPORT'S OFFICE OF COMMUNITY DEVELOPMENT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.</p>		
DATE 1/13/2022	ORIGINATING DEPARTMENT:	Legal for Commissioner Jackson
BACKGROUND INFORMATION		
Deletes the requirement that the purchaser's plan of work be supported by the City's Office of Community Development.		
FINANCIAL IMPACT AND SOURCE OF FUNDING		
None		
EFFECT(S) OF PROPOSED ACTION		
Deletes the requirement that the purchaser's plan of work be supported by the City's Office of Community Development.		
ALTERNATIVES/STAFF RECOMMENDATION		
Alternative-retain the aforementioned requirement.		
KEY STAFF CONTACT		
Donna Frazier, Parish Attorney		
COORDINATION		
Department Head	(Initial)	<i>DF</i>
Parish Attorney	(Initial)	<i>DF</i>
Parish Administrator/CEO	(Initial)	<i>DF</i>

**ORDINANCE NO. 6302 of 2023**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND SECTION 19-31 AND 19-51 OF THE CODE OF ORDINANCES, RELATIVE TO PURCHASE OF ADJUDICATED PROPERTY FOR ECONOMIC DEVELOPMENT AND HOUSING, TO DELETE THE REQUIREMENT THAT THE PURCHASER'S PLAN OF WORK BE SUPPORTED BY THE CITY OF SHREVEPORT'S OFFICE OF COMMUNITY DEVELOPMENT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, to address the lack of affordable housing in Caddo Parish, the Community Build Program was enacted to offer nonprofits and for-profit developments non-cash incentives to invest in inner city development; and

WHEREAS, the traditional method of acquiring lots of adjudicated property has proven inadequate and often leaves vulnerable neighborhoods the victim of absent landowners and speculating property owners not looking to invest and revitalize the neighborhood; and

WHEREAS, this program offers priority to local nonprofits and for-profit developers to directly acquire property free of liens utilizing existing Louisiana law; and

WHEREAS, to ensure return on investments, organizations and developers will be required to submit plans consistent with the 2030 Shreveport-Caddo Master Plan and to enter to agreements that encourage ownership and mixed-use development.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Sections 19-31 and 19-51 of the Code of Ordinances are amended to read as follows:

**Section 19-31. Application to acquire by purchase**

Any person interested in acquiring property from the Parish under this Article shall submit an application to the Department of Public Works containing the following information:

- (a) Name of applicant;
- (b) Address, telephone number, and email address for applicant;
- (c) Description of property sought to be acquired (including correct street address or legal description);
- (d) Attach a signed original appraisal performed by a Louisiana licensed real estate appraiser; and
- (e) Attach a plan of work that:
  - (i) clearly states what redevelopment efforts will be made utilizing the property
  - (ii) demonstrates the applicant's financial and organizational ability to execute the plan, and

(iii) is approved by the City of Shreveport's Office of  
Community Development

\* \* \* \* \*

Section 19-51. Application to acquire by donation

Any person interested in acquiring property from the Parish under this Article shall submit an application to the Department of Public Works containing the following information:

- (1) Name of applicant;
- (2) Address, telephone number, and email address for applicant;
- (3) Verification of status as a not-for-profit entity including proof of qualification under IRC 501(c)(3).
- (4) Description of not less than four properties sought to be acquired (including correct street address or legal description);
- (5) Attach a plan of work that:
  - (a) clearly states what redevelopment efforts will be made utilizing the property
  - (b) demonstrates the applicant's financial and organizational ability to execute the plan, and
  - (c) Ranks the requested properties in order of preference
  - (d) is approved by the City of Shreveport's Office of Community Development
- (6) Verify that the applicant does not have an existing property standards violation on property owned by it within the parish.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

The following ordinance, having been introduced on January 19, 2023, in writing and in the form required for adoption, published by title on \_\_\_\_\_, and a public hearing held thereon on \_\_\_\_\_, was offered for final adoption by \_\_\_\_\_ and seconded by \_\_\_\_\_:

ORDINANCE NO. 6304 OF 2023

An ordinance providing for the incurring of debt and issuance of Twenty Million Dollars (\$20,000,000) of General Obligation Bonds, Series 2023, of Caddo Parish, Louisiana; and providing for other matters in connection therewith.

BE IT RESOLVED by the Caddo Parish Commission (the AGoverning Authority @), acting as the governing authority of Caddo Parish, Louisiana (the AIssuer@), that:

SECTION Definitions. As used herein, the following terms shall have the following meanings, unless the context otherwise requires:

**"Act"** means Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority.

**"Agreement"** means the agreement to be entered into between the Issuer and the Paying Agent pursuant to this Ordinance.

**"Bond"** means any Bonds of the Issuer authorized to be issued by this Ordinance, whether initially delivered or issued in exchange for, upon transfer of, or in lieu of any Bond previously issued.

**"Bond Purchase Agreement"** means the agreement to be entered into between the Issuer and the Underwriter in substantially the form presented at this meeting.

**"Bond Register"** means the records kept by the Paying Agent at its principal corporate office in which registration of the Bonds and transfers of the Bonds shall be made as provided herein.

**"Bonds"** means the Issuer's General Obligation Bonds, Series 2023, authorized by this Ordinance, in the total aggregate principal amount of Twenty Million Dollars (\$20,000,000).

**"Code"** means the Internal Revenue Code of 1986, as amended.



**"Date of Delivery"** means the date on which payment is made by the Underwriter in exchange for the delivery of the Bonds, which shall be set forth in the Bond Purchase Agreement.

**"Executive Officers"** means, collectively, the President and the Clerk of the Governing Authority.

**"Governing Authority"** means the Caddo Parish Commission.

**"Government Securities"** means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, which are non-callable prior to their maturity, may be United States Treasury obligations such as the State and Local Government Series and may be in book-entry form.

**"Interest Payment Date"** means March 1 and September 1 of each year, commencing September 1, 2023

**"Issuer"** means Caddo Parish, Louisiana.

**"Ordinance"** means this ordinance authorizing the issuance of the Bonds, as it may be supplemented and amended.

**"Outstanding"** when used with respect to Bonds means, as of the date of determination, all Bonds theretofore issued and delivered under this Ordinance, except:

1. Bonds theretofore canceled by the Paying Agent or delivered to the Paying Agent for cancellation;
2. Bonds for which payment or redemption sufficient funds have been theretofore deposited in trust for the owners of such Bonds, provided that if such Bonds are to be redeemed, irrevocable notice of such redemption has been duly given or provided for pursuant to this Ordinance or waived;
3. Bonds in exchange for or in lieu of which other Bonds have been registered and delivered pursuant to this Ordinance;
4. Bonds alleged to have been mutilated, destroyed, lost or stolen which have been paid as provided in this Ordinance or by law; and
5. Bonds for the payment of the principal (or redemption price, if any) of and interest on which money or Government Securities or both are held in trust with the effect specified in this Ordinance.

**"Owner"** or **"Owners"** when used with respect to any Bond means the Person in whose name such Bond is registered in the Bond Register.

**"Paying Agent"** means Argent Trust Company, in the City of Ruston, Louisiana, unless and until a successor Paying Agent shall have been appointed pursuant to the applicable provisions of this Ordinance and thereafter "Paying Agent" shall mean such successor Paying Agent.

**"Person"** means any individual, corporation, partnership, joint venture, association, joint-stock company, trust, unincorporated organization or government or any agency or political subdivision thereof.

**"Record Date"** for the interest payable on any Interest Payment Date means the 15th calendar day of the month next preceding such Interest Payment Date.

**"Underwriter"** means Crews & Associates, Inc. of Shreveport, Louisiana, the original purchaser of the Bonds.

SECTION Authorization of Bonds; Maturities. In compliance with the terms and provisions of Article VI, Section 33 of the Constitution of the State of Louisiana of 1974, Sub-Part A, Part III, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, authorized at a special election held on November 8, 2022, there is hereby authorized the incurring of an indebtedness of Twenty Million Dollars (\$20,000,000) for, on behalf of, and in the name of the Issuer, for the purpose of the expansion and renovation of the Walter B. Jacobs Nature Park and other capital improvements, together with acquiring all necessary land, equipment and furnishings therefor, title to which shall be in the public, and paying the costs of issuance thereof. The Bonds shall be dated the Date of Delivery, shall be numbered consecutively from R-1 upwards, shall mature on March 1 in each of the years and in the principal amounts as shall be set forth in the Bond Purchase Agreement, may be serial bonds or term bonds with mandatory call provisions, as set forth in the Bond Purchase Agreement, and shall mature no later than twenty (20) years from the Date of Delivery.

The unpaid principal of the Bonds shall bear interest from the date thereof or from the most recent Interest Payment Date to which interest has been paid or duly provided and shall be payable on each Interest Payment Date.

The Bonds shall bear interest at a rate or rates of interest (not exceeding 8.00% per annum) and shall be sold at such prices as shall be set forth in the Bond Purchase Agreement.

The principal of the Bonds, upon maturity or redemption, shall be payable at the corporate trust office of the Paying Agent upon presentation and surrender thereof, and interest on the Bonds shall be payable by check mailed by the Paying Agent to the Owner (determined as of the close of business on the Record Date) at the address shown on the Bond Register. Each Bond delivered under this Ordinance upon transfer of, in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond, and each such Bond shall bear interest (as herein set forth) so neither gain nor loss in interest shall result from such transfer, exchange or substitution.

During any period after the initial delivery of the Bonds in book-entry-only form when the Bonds are delivered in multiple certificates form, upon request of a registered owner of at least \$1,000,000 in principal amount of Bonds outstanding, all payments of principal and interest on the Bonds will be made by wire transfer in immediately available funds to an account designated by such registered owner; CUSIP number identification with appropriate dollar amounts for each CUSIP number will accompany all payments of principal and interest, whether by check or by wire transfer.

No Bond shall be entitled to any right or benefit under this Ordinance, or be valid or obligatory for any purpose, unless there appears on such Bond a certificate of registration

substantially in the form provided in this Ordinance, executed by the Paying Agent by manual signature.

SECTION Book-Entry Registration of Bonds. The Bonds shall be initially issued in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), as registered owner of the Bonds, and held in the custody of DTC. The Council Secretary of the Governing Authority of the Issuer or any other officer of the Issuer is authorized to execute and deliver a Letter of Representation to DTC on behalf of the Issuer with respect to the issuance of the Bonds in "book-entry only" format. The Paying Agent is hereby directed to execute said Letter of Representation. The terms and provisions of said Letter of Representation shall govern in the event of any inconsistency between the provisions of this Ordinance and said Letter of Representation. Initially, a single certificate will be issued and delivered to DTC for each maturity of the Bonds. The Beneficial Owners will not receive physical delivery of Bond certificates except as provided herein. Beneficial Owners are expected to receive a written confirmation of their purchase providing details of each Bond acquired. For so long as DTC shall continue to serve as securities depository for the Bonds as provided herein, all transfers of beneficial ownership interest will be made by book-entry only, and no investor or other party purchasing, selling or otherwise transferring beneficial ownership of Bonds is to receive, hold or deliver any Bond certificate.

Notwithstanding anything to the contrary herein, while the Bonds are issued in book-entry-only form, the payment of principal of, premium, if any, and interest on the Bonds may be payable by the Paying Agent by wire transfer to DTC in accordance with the Letter of Representation.

For every transfer and exchange of the Bonds, the Beneficial Owner may be charged a sum sufficient to cover such Beneficial Owner's allocable share of any tax, fee or other governmental charge that may be imposed in relation thereto.

Bond certificates are required to be delivered to and registered in the name of the Beneficial Owner under the following circumstances:

(a) DTC determines to discontinue providing its service with respect to the Bonds. Such a determination may be made at any time by giving 30 days' notice to the Issuer and the Paying Agent and discharging its responsibilities with respect thereto under applicable law; or

(b) The Issuer determines that continuation of the system of book-entry transfer through DTC (or a successor securities depository) is not in the best interests of the Issuer and/or the Beneficial Owners.

The Issuer and the Paying Agent will recognize DTC or its nominee as the Bondholder for all purposes, including notices and voting.

Neither the Issuer or the Paying Agent are responsible for the performance by DTC of any of its obligations, including, without limitation, the payment of moneys received by DTC, the forwarding of notices received by DTC or the giving of any consent or proxy in lieu of consent.

Whenever during the term of the Bonds the beneficial ownership thereof is determined by a book entry at DTC, the requirements of this Ordinance of holding, delivering or transferring the Bonds shall be deemed modified to require the appropriate person to meet the requirements of DTC as to registering or transferring the book entry to produce the same effect.

If at any time DTC ceases to hold the Bonds, all references herein to DTC shall be of no further force or effect.

SECTION Redemption Provisions. The Bonds maturing on March 1, 2034, and thereafter, shall be callable for redemption at the option of the Issuer in full or in part at any time on or after March 1, 2033 at the principal amount thereof plus accrued interest thereon from the most recent Interest Payment Date to which interest has been paid or duly provided for.

In the event a Bond to be redeemed is of a denomination larger than \$5,000, a portion of such Bond (\$5,000 or any multiple thereof) may be redeemed. Bonds are not required to be redeemed in inverse order of maturity. Official notice of such call of any of the Bonds for redemption shall be given by the Paying Agent by means of first class mail, postage prepaid, by notice deposited in the United States mails or via accepted means of electronic communication not less than twenty (20) days prior to the redemption date addressed to the Owner of each Bond to be redeemed at his address as shown on the Bond Register.

The Bonds may be subject to the Mandatory Sinking Fund Redemption as set forth in the Bond Purchase Agreement.

SECTION Registration and Transfer. The Issuer shall cause the Bond Register to be kept by the Paying Agent. The Bonds may be transferred, registered and assigned only on the Bond Register, and such registration shall be at the expense of the Issuer. A Bond may be assigned by the execution of an assignment form on the Bond or by other instruments of transfer and assignment acceptable to the Paying Agent. A new Bond or Bonds will be delivered by the Paying Agent to the last assignee (the new Owner) in exchange for such transferred and assigned Bonds after receipt of the Bonds to be transferred in proper form. Such new Bond or Bonds shall

be in the denomination of \$5,000 or any integral multiple thereof within a single maturity. Neither the Issuer nor the Paying Agent shall be required to issue, register, transfer or exchange any Bond during a period beginning (i) at the opening of business on a Record Date and ending at the close of business on the Interest Payment Date or (ii) with respect to Bonds to be redeemed, at the opening of business fifteen (15) days before the date of the mailing of a notice of redemption of such Bonds and ending on the date of such redemption.

SECTION Form of Bonds. The Bonds and the endorsements to appear thereon shall be in substantially the following form attached hereto as **Exhibit A**.

SECTION Execution of Bonds. The Bonds shall be signed by one or more of the Executive Officers for, on behalf of, in the name of and under the corporate seal of the Issuer, which signatures and corporate seal may be either manual or facsimile.

SECTION Pledge of Full Faith and Credit. The Bonds shall constitute general obligations of the Issuer, and the full faith and credit of the Issuer is hereby pledged for their payment. This Governing Authority does hereby obligate itself and is bound under the terms and provisions of law and the election authorizing the Bonds to impose and collect annually in excess of all other taxes a tax on all of the property subject to taxation within the territorial limits of the Issuer sufficient to pay the principal of and the interest on the Bonds falling due each year, said tax to be levied and collected by the same officers, in the same manner and at the same time as other taxes are levied and collected within the territorial limits of the Issuer.

SECTION Sinking Fund. For the payment of the principal of and the interest on the Bonds, the Issuer has established a special fund, held by the regularly designated fiscal agent of the Issuer (the "Sinking Fund"), into which the Issuer will deposit the proceeds of the aforesaid

special tax and no other moneys whatsoever (other than investment earnings thereon). The depository for the Sinking Fund shall transfer from the Sinking Fund to the Paying Agent at least one (1) day in advance of each Interest Payment Date, funds fully sufficient to pay promptly the principal and interest falling due on such date.

All moneys deposited with the regularly designated fiscal agent bank or banks of the Issuer or the Paying Agent under the terms of this Ordinance shall constitute sacred funds for the benefit of the Owners of the Bonds, and shall be secured by said fiduciaries at all times to the full extent thereof in the manner required by law for the securing of deposits of public funds.

All or any part of the moneys in the Sinking Fund shall, at the written request of the Issuer, be invested in accordance with the provisions of the laws of the State of Louisiana, in which event all income derived from such investments shall be added only to the Sinking Fund.

SECTION Application of Proceeds. The Executive Officers are hereby empowered, authorized and directed to do any and all things necessary and incidental to carry out all of the provisions of this Ordinance, to cause the necessary Bonds to be printed, to issue, execute and seal the Bonds, and to effect delivery thereof as hereinafter provided. The proceeds derived from the sale of the Bonds, except accrued interest, shall be deposited by the Issuer with its fiscal agent bank or banks to be used only for the purpose for which the Bonds are issued. Accrued interest, if any, derived from the sale of the Bonds shall be deposited in the Sinking Fund to be applied to the first interest payment.

SECTION Bonds Legal Obligations. The Bonds shall constitute legal, binding and valid obligations of the Issuer and shall be the only representations of the indebtedness as herein authorized and created.



SECTION Ordinance a Contract. The provisions of this Ordinance shall constitute a contract between the Issuer, or its successor, and the Owner or Owners from time to time of the Bonds and any such Owner or Owners may at law or in equity, by suit, action, mandamus or other proceedings, enforce and compel the performance of all duties required to be performed by this Governing Authority or the Issuer as a result of issuing the Bonds.

No material modification or amendment of this Ordinance, or of any ordinance amendatory hereof or supplemental hereto, may be made without the consent in writing of the Owners of two-thirds (2/3) of the aggregate principal amount of the Bonds then outstanding; provided, however, that no modification or amendment shall permit a change in the maturity or redemption provisions of the Bonds, or a reduction in the rate of interest thereon, or in the amount of the principal obligation thereof, or affecting the obligation of the Issuer to pay the principal of and the interest on the Bonds as the same shall come due from the taxes pledged and dedicated to the payment thereof by this Ordinance, or reduce the percentage of the Owners required to consent to any material modification or amendment of this Ordinance, without the consent of all of the Owners of the Bonds.

SECTION Severability; Application of Subsequently Enacted Laws. In case any one or more of the provisions of this Ordinance or of the Bonds shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this Ordinance or of the Bonds, but this Ordinance and the Bonds shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provisions enacted after the date of this Ordinance which validate or make legal any

provision of this Ordinance and/or the Bonds which would not otherwise be valid or legal, shall be deemed to apply to this Ordinance and to the Bonds.

SECTION Recital of Regularity. This Governing Authority having investigated the regularity of the proceedings had in connection with the Bonds herein authorized and having determined the same to be regular, the Bonds shall contain the following recital, to-wit:

"It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of this State."

SECTION Effect of Registration. The Issuer, the Paying Agent, and any agent of either of them may treat the Owner in whose name any Bond is registered as the Owner of such Bond for the purpose of receiving payment of the principal (and redemption price) of and interest on such Bond and for all other purposes whatsoever, and to the extent permitted by law, neither the Issuer, the Paying Agent, nor any agent of either of them shall be affected by notice to the contrary.

SECTION Notices to Owners. Wherever this Ordinance provides for notice to Owners of any event, such notice shall be sufficiently given (unless otherwise herein expressly provided) if in writing and mailed, first-class postage prepaid, to each Owner, at the address of such Owner as it appears in the Bond Register. In any case where notice to Owners is given by mail, neither the failure to mail such notice to any particular Owner, nor any defect in any notice so mailed, shall affect the sufficiency of such notice with respect to all other Bonds. Where this Ordinance provides for notice in any manner, such notice may be waived in writing by the Owner or Owners entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by Owners shall be filed with the Paying

Agent, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

SECTION Cancellation of Bonds. All Bonds surrendered for payment, redemption, transfer, exchange or replacement, if surrendered to the Paying Agent, shall be promptly canceled by it and, if surrendered to the Issuer, shall be delivered to the Paying Agent and, if not already canceled, shall be promptly canceled by the Paying Agent. The Issuer may at any time deliver to the Paying Agent for cancellation any Bonds previously registered and delivered which the Issuer may have acquired in any manner whatsoever, and all Bonds so delivered shall be promptly canceled by the Paying Agent. All canceled Bonds held by the Paying Agent shall be disposed of as directed in writing by the Issuer.

SECTION Mutilated, Destroyed, Lost or Stolen Bonds. If (1) any mutilated Bond is surrendered to the Paying Agent, or the Issuer and the Paying Agent receive evidence to their satisfaction of the destruction, loss or theft of any Bond, and (2) there is delivered to the Issuer and the Paying Agent such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice to the Issuer or the Paying Agent that such Bond has been acquired by a bona fide purchaser, the Issuer shall execute, and upon its request the Paying Agent shall register and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost, or stolen Bond, a new Bond of the same maturity and of like tenor, interest rate and principal amount, bearing a number not contemporaneously outstanding. In case any such mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the Issuer in its discretion may, instead of issuing a new Bond, pay such Bond. Upon the issuance of any new Bond under this Section, the Issuer may require the payment by the Owner of a sum

sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith. Every new Bond issued pursuant to this Section in lieu of any mutilated, destroyed, lost or stolen Bond shall constitute a replacement of the prior obligation of the Issuer, whether or not the mutilated, destroyed, lost or stolen Bond shall be at any time enforceable by anyone and shall be entitled to all the benefits of this Ordinance equally and ratably with all other Outstanding Bonds. Any additional procedures set forth in the Agreement, authorized in this Ordinance, shall also be available with respect to mutilated, destroyed, lost or stolen Bonds. The provisions of this Section are exclusive and shall preclude (to the extent lawful) all other rights and remedies with respect to the replacement and payment of mutilated, destroyed, lost or stolen Bonds.

SECTION Discharge of Ordinance; Defeasance. If the Issuer shall pay or cause to be paid, or there shall otherwise be paid to the Owners, the principal (and redemption price) of and interest on the Bonds, at the times and in the manner stipulated in this Ordinance, then the pledge of the money, securities, and funds pledged under this Ordinance and all covenants, agreements, and other obligations of the Issuer to the Owners of the Bonds shall thereupon cease, terminate, and become void and be discharged and satisfied, and the Paying Agent shall pay over or deliver all money held by it under this Ordinance to the Issuer.

Bonds or interest installments for the payment or redemption of which money shall have been set aside and shall be held in trust (through deposit by the Issuer of funds for such payment or redemption or otherwise) at the maturity or redemption date thereof shall be deemed to have been paid within the meaning and with the effect expressed above in this

Section, if they have been defeased pursuant to Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, or any successor provisions thereto.

SECTION Successor Paying Agent; Paying Agent Agreement. The Issuer will at all times maintain a Paying Agent meeting the qualifications hereinafter described for the performance of the duties hereunder for the Bonds. The designation of the initial Paying Agent in this Ordinance is hereby confirmed and approved. The Issuer reserves the right to appoint a successor Paying Agent by (a) filing with the Person then performing such function a certified copy of a resolution or ordinance giving notice of the termination of the Agreement and appointing a successor and (b) causing notice to be given to each Owner. Every Paying Agent appointed hereunder shall at all times be a bank or trust company organized and doing business under the laws of the United States of America or of any state, authorized under such laws to exercise trust powers, and subject to supervision or examination by Federal or State authority. The Executive Officers are hereby authorized and directed to execute an appropriate Agreement with the Paying Agent for and on behalf of the Issuer in such form as may be satisfactory to said officers, the signatures of said officers on such Agreement to be conclusive evidence of the due exercise of the authority granted hereunder.

SECTION Arbitrage. The Issuer covenants and agrees that, to the extent permitted by the laws of the State of Louisiana, it will comply with the requirements of the Code in order to establish, maintain and preserve the exclusion from "gross income" of interest on the Bonds under the Code. The Issuer further covenants and agrees that it will not take any action, fail to take any action, or permit any action within its control to be taken, or permit at any time or times any of the proceeds of the Bonds or any other funds of the Issuer to be used directly or indirectly

in any manner, the effect of which would be to cause the Bonds to be "arbitrage bonds" or would result in the inclusion of the interest on any of the Bonds in gross income under the Code, including, without limitation, (i) the failure to comply with the limitation on investment of Bond proceeds or (ii) the failure to pay any required rebate of arbitrage earnings to the United States of America or (iii) the use of the proceeds of the Bonds in a manner which would cause the Bonds to be "private activity bonds."

The Executive Officers are hereby empowered, authorized and directed to take any and all action and to execute and deliver any instrument, document or certificate necessary to effectuate the purposes of this Section.

SECTION Not Qualified Tax-Exempt Obligations. The Bonds are *not* designated as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code.

SECTION Sale of Bonds; Bond Insurance. The Bonds are hereby authorized to be sold to the Underwriter, and the Executive Officers, or either of them, are hereby authorized to execute the Bond Purchase Agreement, provided that the sale of the Bonds is within the parameters set forth in this Ordinance. The Bond Purchase Agreement may provide for the purchase of bond insurance in the event an Executive Officer, on behalf of the Issuer, finds and determines that the purchase of such bond insurance will be of benefit. In such event, the Executive Officers, or either of them, are hereby authorized to execute all documents and agreements necessary and appropriate in connection with obtaining and securing the bond insurance. After their execution and authentication by the Paying Agent, the Bonds shall be

delivered to the Underwriter or their agents or assigns, upon receipt by the Issuer of the agreed purchase price.

The Bond Purchase Agreement shall be in substantially the presented at this meeting with such changes as may be approved by the Executive Officers signing the Bond Purchase Agreement, their execution being conclusive evidence of their approval of such changes. The Executive Officers are each hereby empowered to deliver or cause to be executed and delivered all documents required to be executed on behalf of the Issuer or deemed by them necessary or advisable to implement this Ordinance or to facilitate the sale of the Bonds.

SECTION Publication. A copy of this Ordinance shall be published immediately after its adoption in one (1) issue of the official journal of the Issuer.

SECTION Continuing Disclosure. The Executive Officers are hereby empowered and directed to execute an appropriate Continuing Disclosure Certificate (substantially in the form set forth in the official statement to be issued in connection with the sale and issuance of the Bonds) pursuant to S.E.C. Rule 15c2-12(b)(5).

SECTION Post-Issuance Compliance. The Executive Officers and/or their designees are directed to continue, establish and/or amend, as they may determine in their sole discretion, written procedures to assist the Issuer in complying with various State and Federal statutes, rules and regulations applicable to the Bonds and are further authorized to take any and all actions as may be required by said written procedures to ensure continued compliance with such statutes, rules and regulations throughout the term of the Bonds.

SECTION Section Headings. The headings of the various sections hereof are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the provisions hereof.

SECTION Effective Date. This Ordinance shall become effective immediately.



The foregoing Ordinance having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstaining</u>
Todd A. Hopkins	_____	_____	_____	_____
Lyndon B. Johnson	_____	_____	_____	_____
Steven Jackson	_____	_____	_____	_____
John-Paul Young	_____	_____	_____	_____
Roy Burrell	_____	_____	_____	_____
Steffon D. Jones	_____	_____	_____	_____
Stormy Gage-Watts	_____	_____	_____	_____
Ronald Cothran	_____	_____	_____	_____
John E. Atkins	_____	_____	_____	_____
Mario Chavez	_____	_____	_____	_____
Ed Lazarus	_____	_____	_____	_____
Kenneth Epperson, Sr.	_____	_____	_____	_____

And the ordinance was declared adopted on this, the 9<sup>th</sup> day of February, 2023.

Clerk

\_\_\_\_\_  
President

**EXHIBIT A  
TO BOND ORDINANCE**

(FORM OF BOND)

Unless this Bond is presented by an authorized representative of the Depository Trust Company, a New York corporation ("DTC"), to the Issuer or their agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of CEDE & CO. or in such other name as is requested by an authorized representative of DTC (and any payment is made to CEDE & CO. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, CEDE & CO., has an interest herein.

As provided in the Ordinance referred to herein, until the termination of the system of book-entry-only transfers through DTC and notwithstanding any other provision of the Ordinance to the contrary, this Bond may be transferred, in whole but not in part, only to a nominee of DTC, or by a nominee of DTC to DTC or a nominee of DTC, or by DTC or a nominee of DTC to any successor securities depository or any nominee thereof.

No. R-\_\_\_\_\_

Principal Amount \$\_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF LOUISIANA  
PARISH OF CADDO

GENERAL OBLIGATION BOND, SERIES 2023  
OF  
CADDO PARISH, LOUISIANA

Maturity Date	Interest Rate	Bond Date	CUSIP
March 1, _____	_____ %	_____, 2023	_____

**CADDO PARISH, LOUISIANA** (the "Issuer"), promises to pay to:

REGISTERED OWNER: CEDE & CO. (Tax Identification #13-2555119)

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

or registered assigns, on the Maturity Date set forth above, the Principal Amount set forth above, together with interest thereon from the Bond Date set forth above or the most recent interest payment date to which interest has been paid or duly provided for, payable on September 1, 2023, and semiannually thereafter on March 1 and September 1 of each year (each an "Interest Payment Date"), at the Interest Rate per annum set forth above until said Principal Amount is paid, unless this Bond shall have been previously called for redemption and payment shall have been made or duly provided for. The principal of this Bond, upon maturity or redemption, is payable in lawful money of the United States of America at the principal corporate trust office of Argent Trust Company, in the City of Ruston, Louisiana, or successor thereto (the "Paying Agent"), upon presentation and surrender hereof. Interest on this Bond is payable by check mailed by the Paying Agent to the registered owner (determined as of the close of business on the 15th calendar day of the month next preceding the Interest Payment Date) at the address as shown on the registration books of the Paying Agent.

During any period after the initial delivery of the Bonds in book-entry-only form when the Bonds are delivered in multiple certificates form, upon request of a registered owner of at least \$1,000,000 in principal amount of Bonds outstanding, all payment of principal, premium, if any, and interest on the Bonds will be paid by wire transfer in immediately available funds to an account designated by such registered owner; CUSIP number identification with appropriate dollar amounts for each CUSIP number must accompany all payments of principal, premium, and interest, whether by check or by wire transfer.

FOR SO LONG AS THIS BOND IS HELD IN BOOK-ENTRY FORM REGISTERED IN THE NAME OF CEDE & CO. ON THE REGISTRATION BOOKS OF THE ISSUER KEPT BY THE PAYING AGENT, AS BOND REGISTRAR, THIS BOND, IF CALLED FOR PARTIAL REDEMPTION IN ACCORDANCE WITH THE ORDINANCE, SHALL BECOME DUE AND PAYABLE ON THE REDEMPTION DATE DESIGNATED IN THE NOTICE OF REDEMPTION GIVEN IN ACCORDANCE WITH THE ORDINANCE AT, AND ONLY TO THE EXTENT OF, THE REDEMPTION PRICE, PLUS ACCRUED INTEREST TO THE SPECIFIED REDEMPTION DATE; AND THIS BOND SHALL BE PAID, TO THE EXTENT SO REDEEMED, (i) UPON PRESENTATION AND SURRENDER HEREOF AT THE OFFICE SPECIFIED IN SUCH NOTICE OR (ii) AT THE WRITTEN REQUEST OF CEDE & CO., BY CHECK MAILED TO CEDE & CO. BY THE PAYING AGENT OR BY WIRE TRANSFER TO CEDE & CO. BY THE PAYING AGENT IF CEDE & CO. AS BONDOWNER SO ELECTS. IF, ON THE REDEMPTION DATE, MONEYS FOR THE REDEMPTION OF BONDS OF SUCH MATURITY TO BE REDEEMED, TOGETHER WITH INTEREST TO THE REDEMPTION DATE, SHALL BE HELD BY THE PAYING AGENT SO AS TO BE AVAILABLE THEREFOR ON SUCH DATE, AND AFTER NOTICE OF REDEMPTION SHALL HAVE BEEN GIVEN IN ACCORDANCE WITH THE ORDINANCE, THEN, FROM AND AFTER THE REDEMPTION DATE, THE AGGREGATE PRINCIPAL AMOUNT OF THIS BOND SHALL BE IMMEDIATELY REDUCED BY AN AMOUNT EQUAL TO THE AGGREGATE PRINCIPAL AMOUNT THEREOF SO REDEEMED, NOTWITHSTANDING WHETHER THIS BOND HAS BEEN SURRENDERED TO THE PAYING AGENT FOR CANCELLATION.

This bond is one of an authorized issue aggregating in principal the sum of Twenty Million Dollars (\$20,000,000) (the "Bonds"), all of like tenor and effect except as to number, denomination, interest rate and maturity, said Bonds having been issued by the Issuer pursuant to an ordinance adopted by its governing authority on [February 9, 2023] (the "Ordinance"), for the purpose of the expansion and renovation of the Walter B. Jacobs Nature Park and other capital improvements, together with acquiring all necessary land, equipment and furnishings therefor, title to which shall be in the public, and paying the costs of issuance thereof, under the authority conferred by Article VI, Section 33 of the Constitution of the State of Louisiana of 1974, Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and authorized at a special election held in the Issuer on November 8, 2022, the result of which election has been duly promulgated in accordance with law.

The Bonds are issuable only as fully registered bonds in the denomination of \$5,000 principal amount or any integral multiple thereof, exchangeable for an equal aggregate principal amount of bonds of the same maturity of any other authorized denomination.

Subject to the limitations of and upon payment of the charges provided in the Ordinance, the transfer of this Bond may be registered on the registration books of the Paying Agent upon surrender of this Bond at the principal corporate trust office of the Paying Agent as registrar, accompanied by a written instrument of transfer in form and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner or his attorney duly authorized in writing, and thereupon a new bond or bonds of the same maturity and of authorized denomination or denominations, for the same aggregate principal amount, will be issued to the transferee. Prior to due presentment for registration of transfer of this Bond, the Issuer and the Paying Agent may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for all purposes, whether or not this Bond shall be overdue and neither the Issuer nor the Paying Agent shall be bound by any notice to the contrary.

The Bonds maturing on March 1, 2034, and thereafter, are callable for redemption at the option of the Issuer in full or in part at any time on or after March 1, 2033, and if less than a full maturity, then by lot within such maturity, at the principal amount thereof, plus accrued interest from the most recent Interest Payment Date to which interest has been paid or duly provided for. The Bonds are not required to be redeemed in inverse order of maturity. In the event any Bond to be redeemed is of a denomination larger than \$5,000, a portion of such Bond (\$5,000 or any multiple thereof) may be redeemed. Official notice of such call of any of the Bonds for redemption shall be given by means of first class mail, postage prepaid, by notice deposited in the United States mail not less than twenty (20) days prior to the redemption date addressed to the registered owner of each Bond to be redeemed at his address as shown on the registration books of the Paying Agent.

The Ordinance permits, with certain exceptions as therein provided, the amendment thereof and the modifications of the rights and obligations of the Issuer and the rights of the owners of the Bonds at any time by the Issuer with consent of the owners of two-thirds (2/3) of the aggregate principal amount of all Bonds issued under the Ordinance, to be determined in accordance with the Ordinance.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Ordinance until the certificate of registration hereon shall have been signed by the Paying Agent.

This Bond and the issue of which it forms a part constitute general obligations of the Issuer, and the full faith and credit of the Issuer is pledged for the payment of this Bond and the issue of which it forms a part. Said Bonds are secured by a special ad valorem tax to be imposed and collected annually in excess of all other taxes on all the property subject to such taxation within the territorial limits of the Issuer, under the Constitution and laws of Louisiana, sufficient in amount to pay the principal of this Bond and the issue of which it forms a part and the interest thereon as they severally mature.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, to happen and to be performed precedent to and in the issuance of this Bond and the issue of which it forms a part to constitute the same legal, binding and valid obligations of the Issuer have existed, have happened and have been performed in due time, form and manner as required by law, and that the indebtedness of the Issuer, including this Bond and the issue of which it forms a part, does not exceed the limitations prescribed by the Constitution and statutes of the State of Louisiana. It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of this State.

IN WITNESS WHEREOF, the Issuer, State of Louisiana, acting as the governing authority, the Caddo Parish Commission, has caused this Bond to be executed in its name by the facsimile signatures of its President and its Clerk and a facsimile of its corporate seal to be impressed hereon.

CADDO PARISH, LOUISIANA

\_\_\_\_\_  
Clerk, Caddo Parish Commission

\_\_\_\_\_  
President, Caddo Parish Commission

(SEAL)

\* \* \* \* \*

(FORM OF PAYING AGENT'S CERTIFICATE OF REGISTRATION)

This Bond is one of the Bonds referred to in the within-mentioned Ordinance.

ARGENT TRUST COMPANY,  
as Paying Agent

Date of Registration: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Officer

\* \* \* \* \*

STATEMENT OF INSURANCE  
(TO BE INSERTED IN BONDS)

[IF APPLICABLE]

\* \* \* \* \*

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers  
unto

---

Please Insert Social Security  
or other Identifying Number  
of Assignee

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints

---

\_\_\_\_\_ attorney or agent to transfer the within  
Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

---

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

STATE OF LOUISIANA

PARISH OF CADDO

I, the undersigned Clerk of the Caddo Parish Commission, acting as the governing authority of Caddo Parish, Louisiana (the AIssuer@), do hereby certify that the foregoing pages constitute a true and correct copy of an ordinance adopted by the Caddo Parish Commission on February 9, 2023, authorizing the incurring of debt and issuance of Twenty Million Dollars (\$20,000,000) of General Obligation Bonds, Series 2023, of Caddo Parish, Louisiana; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Shreveport, Louisiana, on this, the 9<sup>th</sup> day of February, 2023.

Clerk



**ORDINANCE NO. 6305 OF 2023**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF THE DRAINAGE EASEMENT FOR ONE NORTH PLACE SUBDIVISION IN THE PARISH OF CADDO, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, a request for the closure and abandonment of a portion of the drainage easement for One North Place Subdivision has been received by the Parish of Caddo; and

WHEREAS, the Parish of Caddo has reviewed the request for the closure and abandonment of a portion of the drainage easement for One North Place Subdivision and finds that portion of the drainage easement is no longer needed for Parish of Caddo public purposes; and

WHEREAS, the Parish of Caddo has reviewed the request for the closure and abandonment of a portion of the drainage easement for One North Place Subdivision and finds that the closure and abandonment of a portion of the drainage easement for One North Place Subdivision is in the best interest of the Parish of Caddo.

NOW, THEREFORE, BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that the closure and abandonment of a portion of the drainage easement for One North Place Subdivision located in the Parish of Caddo be, and the same is hereby, closed and abandoned, said portion of drainage easement for One North Place Subdivision more specifically described as follows:

All of that portion of the drainage easement for One North Place Subdivision being the portion of a ten foot (10') drainage easement located in Lot 51, One North Place Subdivision as recorded in Book 1600 at Pages 171-177, records of Caddo Parish, LA and located in the Parish of Caddo as shown in hash marks on the attached plat marked Exhibit "A".

BE IT FURTHER ORDAINED, that a copy of this ordinance and plat marked Exhibit "A", displaying that portion of the drainage easement for One North Place Subdivision to be closed and abandoned, shall be filed in the conveyance records of the Parish of Caddo.

BE IT FURTHER ORDAINED, that the property described hereinabove shall revert to the adjoining property owners or their successors, heirs or assigns subject to the reservation of an easement for utilities.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall become effective immediately upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

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**Parish Attorney**

---

**Date**





**ORDINANCE NO. 6306 OF 2023 (as Amended)**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION FOR CHARLES JOHNSON MINISTRIES, INC. AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission would like to amend the 2023 Riverboat Fund Budget to provide an appropriation of \$1,432.00 for Charles Johnson (CeJay) Ministries, Inc.; and

WHEREAS, CeJay Ministries is a nonprofit organization that uplifts the community through empowerment, employment, and community engagement while providing necessary resources to those in need; and

WHEREAS, CeJay Ministries intends to use this appropriation to fund educational and social programs that address the needs of women and children within the Parish; and

WHEREAS, CeJay Ministries also intends to use these funds to bring economic development within the Parish by providing educational and financial assistance to women who wish to open their own business within the Parish; and

WHEREAS, CeJay Ministries has \$1,432 remaining from their 2022 appropriation and this ordinance seeks to allow them to carryover that into 2023; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2023 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Riverboat Fund</u></b>	
NGO Appropriations	
Charles Johnson Ministries, Inc.	\$1,432
Fund Balance	(\$1,432)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2023 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION FOR CHARLES JOHNSON MINISTRIES, INC. AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6306 of 2023) as amended**

**ORIGINATING DEPARTMENT: Commissioner Lyndon Johnson**

**BACKGROUND INFORMATION:** Amending the budget of Estimated Revenues and Expenditures for the 2023 Riverboat Fund Budget to provide an appropriation of \$1,432 for Charles Johnson (CeJay) Ministries, Inc. CeJay Ministries which represents a rollover of the \$1,432 remaining from its 2022 appropriation.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley B. Barnett Date 02/02/2023

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6307 OF 2023**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION OF \$20,000 FOR LOUISIANA URBAN GARDENING AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, Louisiana Urban Gardening Initiative is a 501c(3) that was founded in June 2020 as a response to food insecurity crisis in the Parish of Caddo; and

WHEREAS, the mission of the Louisiana Urban Gardening Initiative is to educate communities on sustainability by creating fresh food sources, serve as a seed distribution hub and provide wellness education; and

WHEREAS, the Louisiana Urban Gardening Initiative will be a cluster of faith-based organizations that will have community gardens on their premises; and

WHEREAS, the gardens will be in the following areas: West Shreveport, South Shreveport, Mooretown, Queensborough and Cedar Grove; and

WHEREAS, the Caddo Parish Commission originally appropriated funds for the Louisiana Urban Garden Initiative with Ordinance 6209 of 2022; and

WHEREAS, the 2022 appropriation was not expended; and

WHEREAS it is necessary to amend the 2023 Riverboat Fund budget to re-appropriate the \$20,000 to Louisiana Urban Gardening Initiative; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2023 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Riverboat Fund</u></b>	
NGO Appropriations	
Louisiana Urban Gardening Initiative	\$20,000
Fund Balance	(\$20,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2023 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO APPROPRIATE \$20,000 LOUISIANA URBAN GARDENING INITIATIVE

(Ordinance No. \_\_\_\_ of 2023)

**ORIGINATING DEPARTMENT:** Commissioner Johnson

**BACKGROUND INFORMATION:** Amending the budget of Estimated Revenues and Expenditures for the Riverboat Fund for an appropriation Louisiana Urban Gardening Initiative.

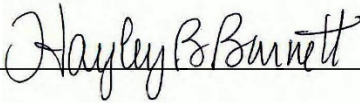
2023 Appropriation is \$20,000.

2022 Appropriation of \$20,000 was not expended. This is a re-appropriation.

**KEY STAFF CONTACT:** Hayley B Barnett

**AUTHORIZATION**

Department Head



Date 01/30/2023

Legal

\_\_\_\_\_

Date

\_\_\_\_\_

Parish Administrator

\_\_\_\_\_

Date

\_\_\_\_\_

**ORDINANCE NO. 6308 OF 2023 (PLAN A-1)**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING AND RE-ENACTING ORDINANCE NO. 5111 of 2011 AND ORDINANCE NO. 5935 of 2019, REAPPORTIONING CADDO PARISH INTO TWELVE COMMISSION DISTRICTS, ENUMERATING THE CONSTITUENT PRECINCTS RESPECTIVELY COMPRISING THE COMMISSION DISTRICTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

NOW, THEREFORE, BE IT ORDAINED by the Caddo Parish Commission in due, regular and legal session convened that the Caddo Parish Commission does hereby establish twelve Commission districts which, in total, shall comprise the whole of Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED that the existing precincts are as follows:

**Precinct One**

Beginning at the spillway of Cross Lake; run easterly along Cross Bayou to Twelve Mile Bayou; thence northerly along Twelve Mile Bayou to North Market Street; thence northerly along North Market Street to Dr. Martin Luther King, Jr. Drive; thence southwesterly along Dr. Martin Luther King, Jr. Drive to Russell Road; thence southerly along Russell Road to I-220; thence southerly along I-220 to the Cross Lake bank; thence southeasterly along the Cross Lake bank to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Two**

Beginning at the intersection of I-220 and Jefferson Paige Road; run northeasterly along I-220 to the 172 foot contour of Cross Lake; thence beginning in a westerly direction and continuing along the 172 foot contour of Cross Lake to Yarborough Road; thence southwesterly along Yarborough Road to Parkwood Drive; thence southerly along Parkwood Drive to Judy Lane; thence southwesterly and southerly along Judy Lane to Jefferson Paige Road; thence easterly along Jefferson Paige Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Two:** Willow Point Baptist Church, 5550 South Lakeshore Drive, Shreveport, Louisiana 71119.

**Precinct Three**

Beginning at the intersection of Hollywood Avenue and Broadway Avenue; run northerly along Broadway Avenue to I-20; thence southwesterly along I-20 to Curtis Lane; thence southerly along Curtis Lane to St. Louis Avenue; thence easterly along St. Louis Avenue to Kennedy Drive; thence southerly along Kennedy Drive to Illinois Street; thence easterly along Illinois Street to Robert Street; thence southerly along Robert Street to Hollywood Avenue; thence easterly along Hollywood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Three:** Oak Park Elementary Middle School, 4331 Henry Street, Shreveport, Louisiana 71109.

**Precinct Four**

Beginning at the intersection of the Southern Pacific Railroad and the Inner Loop Parkway; run easterly along the Inner Loop Parkway to Brushy Bayou; thence northerly along Brushy Bayou to the Texas and Pacific Railway; thence westerly along the Texas and Pacific Railway to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Four:** Southern Hills Elementary School, 9075 Kingston Road, Shreveport, Louisiana 71118.

**Precinct Five A**

Beginning at the intersection of U.S Highway 71 (North Market Street) and Twelve Mile Bayou; thence southerly, southwesterly, and southeasterly along Twelve Mile Bayou to Cross Bayou; thence easterly along Cross Bayou to U.S. Highway 71 (North Market Street), then northwesterly along U. S. Highway 71 to the intersection of U.S. Highway 71 (North Market Street) with Twelve Mile Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Five A:** Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana 71107.

**Precinct Five B**

Beginning at the intersection of the Red River and 1-220; run westerly along 1-220 to Twelve Mile Bayou;



**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN A-1)**

thence southerly and southwesterly along Twelve Mile Bayou to U.S. Highway 71 (North Market Street); thence southeasterly along U.S. Highway 71 to the intersection of U.S. Highway 71 and Cross Bayou; thence westerly along Cross Bayou to Common Street; thence southeasterly along Common Street to Crocket Street; thence northeasterly along Crocket Street to Marshall Street; thence southeasterly along Marshall Street to 1-20; thence northeasterly along 1-20 to the Red River; thence northerly along the Caddo Parish- Bossier Parish boundary (centerline of the Red River as it existed at the time of the creation of Caddo Parish in 1838) to the intersection of the Caddo Parish-Bossier Parish boundary and 1-220, thence westerly along 1-220 to the intersection of 1-220 and the Red River, the point of beginning

**Physical Location/Address of the Polling Place for Precinct Five B:** Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana 71107.

**Precinct Six**

Beginning at the intersection of Line Avenue and Stoner Avenue; run easterly along Stoner Avenue to the St. Louis and Southwestern Railway; thence northwesterly along the St. Louis and Southwestern Railway to I-20; thence southwesterly along I-20 to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Six:** E.B. Williams Stoner Hill Elementary Lab School, 2127 C.E. Galloway Blvd., Shreveport, Louisiana 71104.

**Precinct Seven**

Beginning at the intersection of Centenary Boulevard and Kings Highway; run easterly along Kings Highway to Youree Drive; thence northerly along Youree Drive to E. Herndon Street; thence westerly along E. Herndon Street to Centenary Boulevard; thence southerly along Centenary Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seven:** Shreve City Baptist Church, 2810 Knight Street, Shreveport, Louisiana 71104.

**Precinct Eight**

Beginning at the intersection of E. Kings Highway and Youree Drive; run easterly along E. Kings Highway to the Shreveport-Barksdale Highway; thence easterly along the Shreveport-Barksdale Highway to the Caddo-Bossier Parish line, said point being the Red River; thence northerly and westerly along the Caddo-Bossier Parish line to Bolch Street; thence southerly along Bolch Street to E. Washington Street; thence westerly along E. Washington Street to Anderson Street; thence westerly along Anderson Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eight:** Shreve City Baptist Church, 2810 Knight Street, Shreveport, Louisiana 71104.

**Precinct Nine**

Beginning at the intersection of E. Kings Highway and the Shreveport-Barksdale Highway; run southerly along E. Kings Highway to Preston Avenue; thence easterly along Preston Avenue to Captain Shreve Drive; thence northwesterly along Captain Shreve Drive to Reily Lane; thence northerly along Reily Lane to the south service road of the Shreveport Barksdale Highway; thence northeasterly along said service road to Camilla Street; thence northwesterly along Camilla Street to the Shreveport-Barksdale Highway; thence westerly along the Shreveport-Barksdale Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Nine:** Shreve Island Elementary, 836 Sewanee Place, Shreveport, Louisiana 71105.

**Precinct Ten**

Beginning at the intersection of Youree Drive and Carrolton Avenue; run easterly along Carrolton Avenue to E. Kings Highway; thence northerly along E. Kings Highway to Atlantic Avenue; thence westerly along Atlantic Avenue to Grover Street; thence northerly along Grover Street to Ockley Drive; thence westerly along Ockley Drive to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ten:** A.C. Steere Elementary 4009 Youree Drive, Shreveport, Louisiana 71105.

**Precinct Eleven**

Beginning at the intersection of Southfield Road and Youree Drive; run easterly along Southfield Road to Kings Highway; thence northerly along Kings Highway to Carrolton Avenue; thence westerly along Carrolton Avenue to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eleven:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN A-1)**

**Precinct Twelve**

Beginning at the intersection of Bayou Pierre and Southfield Road; run easterly along Southfield Road to Youree Drive; thence northerly along Youree Drive to Atlantic Avenue; thence westerly along Atlantic Avenue to Fern Street; thence northerly along Fern Street to Ockley Drive; thence westerly along Ockley Drive to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twelve:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Thirteen**

Beginning at the intersection of Ockley Drive and Bayou Pierre, run easterly along Ockley Drive to Fern Street; thence southerly along Fern Street to Atlantic Avenue; thence easterly along Atlantic Avenue to Youree Drive; thence northerly along Youree Drive to Ockley Drive; thence northeasterly along Ockley Drive to Grover Place; thence southeasterly along Grover Place to Atlantic Avenue; thence northeasterly along Atlantic Avenue to Kings Highway; thence northwesterly along Kings Highway to Beverly Place; thence southwestly along Beverly Place to Cornwell Street; thence southerly along Cornwell Street to Gregg Street; thence westerly along Gregg Street to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirteen:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Fourteen**

Beginning at the intersection of Gilbert Drive and Gregg Street; run easterly along Gregg Street to Cornwell Street; thence northerly along Cornwell Street to Stephenson Street; thence easterly along Stephenson Street to Beverly Place; thence northerly along Beverly Place to Kings Highway; thence westerly along Kings Highway to Gilbert Drive; thence southerly along Gilbert Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fourteen:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Fifteen**

Beginning at the intersection of Wilkinson Street and Highland Avenue; run westerly along Wilkinson Street to Line Avenue; thence southerly along Line Avenue to Kings Highway; thence easterly along Kings Highway to Centenary Boulevard; thence northerly along Centenary Boulevard to Lister Street; thence westerly along Lister Street to Gilbert Drive; thence southerly along Gilbert Drive to Olive Street; thence westerly along Olive Street to Highland Avenue; thence southerly along Highland Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifteen:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Sixteen**

Beginning at the intersection of E. 70th Street and E. Kings Highway; run easterly along E. Kings Highway to the bayou between the Dixie Gardens area and Broadmoor Terrace Subdivision; thence northerly along said bayou to Southfield Road; thence westerly along Southfield Road to E. Kings Highway; thence southerly along E. Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixteen:** Haynes Avenue Baptist Church, 610 Haynes Avenue, Shreveport, Louisiana 71105.

**Precinct Seventeen**

Beginning at the intersection of Line Avenue and Wilkinson Street; run easterly along Wilkinson Street to Highland Avenue; thence northerly along Highland Avenue to Olive Street; thence easterly along Olive Street to Gilbert Drive; thence northerly along Gilbert Drive to Lister Street; thence easterly along Lister Street to Centenary Boulevard; thence northerly along Centenary Boulevard to Stoner Avenue; thence westerly along Stoner Avenue to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventeen:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Twenty**

Beginning at the intersection of Line Avenue and Slattery Street; run easterly along Slattery Street to Gilbert Drive; thence northerly along Gilbert Drive to Kings Highway; thence westerly along Kings Highway to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty:** C.E. Byrd High School Learning

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Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Twenty-One**

Beginning at the intersection of Line Avenue and Monrovia Place; run easterly along Monrovia Place to Gilbert Drive; thence northerly along Gilbert Drive to Ockley Drive; thence easterly along Ockley Drive to Bayou Pierre; thence northerly along Bayou Pierre to Fern Street; thence northerly along Fern Street to Gilbert Drive; thence northerly along Gilbert Drive to Slattery Street; thence westerly along Slattery Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-One:** South Highland Elementary/Magnet School, 831 Erie Street, Shreveport, Louisiana 71106.

**Precinct Twenty-Two [SPLIT: D4 – 22A, D8 – 22B]**

Beginning at the intersection of Line Avenue and E. 70th Street; run easterly along E. 70th Street to Bayou Pierre; thence northerly along Bayou Pierre to Ockley Drive; thence westerly along Ockley Drive to Gilbert Drive; thence southerly along Gilbert Drive to Monrovia Street; thence westerly along Monrovia Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Two:** Broadmoor Middle Laboratory School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Twenty-Three**

Beginning at the intersection of E. 77th Street and the Kansas City Southern Railway; run easterly along E. 77th Street to Fairfield Avenue; thence northerly along Fairfield Avenue to E. 71st Street; thence easterly along E. 71st Street to Line Avenue; thence northerly along Line Avenue to E. 61st Street; thence westerly along E. 61st Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Three:** Fairfield Elementary Magnet School, 6215 Fairfield Avenue, Shreveport, Louisiana 71106.

**Precinct Twenty-Four [SPLIT: D4 – 24A, D6 – 24B]**

Beginning at the intersection of E. 61st Street and the Kansas City Southern Railway; run easterly along E. 61st Street to Line Avenue; thence northerly along Line Avenue to Monrovia Street; thence westerly along Monrovia Street to Fairfield Avenue; thence northerly along Fairfield Avenue to Lawhon Street; thence westerly along Lawhon Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Four:** South Highland Elementary School, 831 Erie Street, Shreveport, Louisiana 71106.

**Precinct Twenty-Five**

Beginning at the intersection of Hollywood Avenue and the Texas and Pacific Railway; run easterly along Hollywood Avenue to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Midway Road; thence westerly along Midway Road to the Texas and Pacific Railway; thence southerly, easterly and southwesterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Five:** Werner Park Elementary School, 2715 Corbitt Street, (Corbitt Avenue entrance), Shreveport, Louisiana 71108.

**Precinct Twenty-Six**

Beginning at the intersection of Lawhon Street and the Kansas City Southern Railway; run easterly along Lawhon Street to Fairfield Avenue; thence southerly along Fairfield Avenue to Monrovia Street; thence easterly along Monrovia Street to Line Avenue; thence northerly along Line Avenue to McCormick Street; thence westerly along McCormick Street to Fairfield Avenue; thence southerly along Fairfield Avenue to Dudley Drive; thence westerly along Dudley Drive to Southern Avenue; thence southerly along Southern Avenue to Ockley Drive; thence westerly along Ockley Drive to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Six:** Betty Virginia Park Recreation Building, 4010 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Twenty-Seven**

Beginning at the intersection of Ockley Drive and the Kansas City Southern Railway; run easterly along Ockley Drive to Southern Avenue; thence northerly along Southern Avenue to Dudley Drive; thence easterly along Dudley Drive to Fairfield Avenue; thence northerly along Fairfield Avenue to McCormick Street; thence easterly along McCormick Street to Line Avenue; thence northerly along Line Avenue to Wilkinson Street; thence westerly along Wilkinson Street to the Kansas City Southern Railway; thence southerly along

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the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Seven:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Twenty-Eight**

Beginning at the intersection of Stoner Avenue and Line Avenue; run northerly along Line Avenue to I-20; thence northeasterly along I-20 to Marshall Street; thence northwesterly along Marshall Street to Crockett Street; thence southwesterly along Crockett Street to Texas Avenue; thence southwesterly along Texas Avenue to Murphy Street; thence easterly along Murphy Street to Stoner Avenue; thence easterly along Stoner Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Eight:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71003.

**Precinct Twenty-Nine**

Beginning at the intersection of I-20 and the Texas and Pacific Railway; run easterly along I-20 to Texas Avenue; thence northerly along Texas Avenue to Crockett Street; thence northeasterly along Crockett Street to Common Street; thence northwesterly along Common Street to Cross Bayou; thence westerly along Cross Bayou to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to Patzman Street; thence westerly along Patzman Street to Allen Avenue; thence southerly along Allen Avenue to Ford Street; thence easterly along Ford Street to Hearne Avenue; thence southerly along Hearne Avenue to Milam Street; thence easterly along Milam Street to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Nine:** Booker T. Washington New Technology High School, 2104 Milam Street, Shreveport, Louisiana 71103.

**Precinct Thirty**

Beginning at the intersection of I-20 and Emory Street; run easterly along I-20 to Jewella Avenue; thence northerly along Jewella Avenue to Hardy Street; thence westerly along Hardy Street to Hassett Avenue; thence northerly along Hassett Avenue to a Southwestern Electric Power line, said line being approximately half the distance between Hardy Street and Milton Street; thence westerly along the Southwestern Electric Power line to Lakeshore Drive; thence northeasterly along Lakeshore Drive to Cross Lake Bayou; thence northerly along Cross Lake Bayou to the 172 foot contour of Cross Lake; thence beginning in a northwesterly direction and continuing along the 172 foot contour of Cross Lake to S. Lakeshore Drive; thence southerly along S. Lakeshore Drive and Curtis Lane to Greenwood Road; thence easterly along Greenwood Road to Emory Street; thence southerly along Emory Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty:** Atkins Branch of the Shreve Memorial Library at 3704 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Thirty-One**

Beginning at the intersection of Hearne Avenue and the Kansas City Southern Railway; run easterly along the Kansas City Southern Railway to the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Murphy Street; thence westerly along Murphy Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-One:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71103.

**Precinct Thirty-Two [SPLIT: D3 – 32A, D5 – 32B]**

Beginning at the intersection of Kings Highway and I-20; run easterly along Kings Highway to the Southern Pacific Railroad; thence southwesterly along the Southern Pacific Railroad to Midway Street; thence easterly along Midway Street to Wallace Street; thence southerly along Wallace Street to Alma Street; thence easterly along Alma Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Ockley Drive; thence easterly along Ockley Drive to the Kansas City Railroad; thence northerly along the Kansas City Railroad to Wilkinson Street; thence easterly along Wilkinson Street to Southern Avenue; thence northerly and northeasterly along Southern Avenue to Fairfield Avenue; thence northerly along Fairfield Avenue to I-20; thence southerly along I-20 to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Texas Avenue; thence southwesterly along Texas Avenue to I-20; thence southwesterly along I-20 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Two:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Thirty-Four**

Beginning at the intersection of Hollywood Avenue and the Southern Pacific Railroad; run easterly along

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Hollywood Avenue to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Lawhon Street; thence westerly along Lawhon Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to Clover Street; thence westerly along Clover Street to Linwood Avenue; thence southerly along Linwood Avenue to Corbitt Street; thence westerly along Corbitt Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Four:** Caddo Heights Math/Science Elementary School, 1702 Corbitt Street, Shreveport, Louisiana 71108.

**Precinct Thirty-Five**

Beginning at the intersection of Browning Street and Wallace Avenue; run easterly along Browning Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to W. 75th Street; thence easterly along W. 75th Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to 68th Street; thence westerly along 68th Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to W. 68th Street; thence westerly along W. 68th Street to Linwood Avenue; thence southerly along Linwood Avenue to W. 69th Street; thence westerly along W. 69th Street to Wallace Avenue; thence southerly along Wallace Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Five:** Linwood Public Charter School, 401 West 70<sup>th</sup> Street, Shreveport, Louisiana 71106.

**Precinct Thirty-Six**

Beginning at the intersection of W. 70<sup>th</sup> Street and the Southern Pacific Railroad; run northerly along the Southern Pacific Railroad to Hollywood Avenue; thence westerly along Hollywood Avenue to the center of Brush Bayou; thence southerly down the center of Brush Bayou to W. 70<sup>th</sup> Street; thence easterly along W. 70<sup>th</sup> Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Six:** Sunset Acres Elementary School, 6514 West Canal Blvd., Shreveport, Louisiana 71108.

**Precinct Thirty-Seven**

Beginning at the intersection of Midway Street and Hearne Avenue; run easterly along Midway Street to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to Kings Highway; thence westerly along Kings Highway to I-20; thence southwesterly along I-20 to Portland Avenue; thence northerly along Portland Avenue to Leslie Street; thence westerly along Leslie Street to Hearne Avenue; thence northerly along Hearne Avenue to Frederick Street; thence westerly along Frederick Street to Exposition Avenue; thence southerly along Exposition Avenue to Greenwood Road; thence northeasterly along Greenwood Road to Missouri Avenue; thence southerly along Missouri Avenue to Edgar Street; thence northeasterly along Edgar Street to Velva Avenue; thence southerly along Velva Avenue to Carol Street; thence northeasterly along Carol Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Seven:** Queensborough Elementary School, 2701 Catherine Street, Shreveport, Louisiana 71109.

**Precinct Thirty-Eight**

Beginning at the intersection of W. 70th Street and the Southern Pacific Railroad; run easterly along W. 70th Street to Wallace Avenue; thence northerly along Wallace Avenue to W. 69th Street; thence easterly along W. 69th Street to Linwood Avenue; thence northerly along Linwood Avenue to W. 68th Street; thence easterly along W. 68th Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to W. 68th Street; thence easterly along W. 68th Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Hollywood Avenue; thence westerly along Hollywood Avenue to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Eight:** Caddo Middle Career and Technology School, 6310 Clift Avenue, Shreveport, Louisiana 71106.

**Precinct Thirty-Nine**

Beginning at the intersection of the Kansas City Southern Railway and Milam Street; run southeasterly along the Kansas City Southern Railway to Hearne Avenue; thence northerly along Hearne Avenue to Milam Street; thence westerly along Milam Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Nine:** J.S. Clark Microsociety Middle School, 351 Hearne Avenue, Shreveport, Louisiana 71103.

**Precinct Forty**

Beginning at the intersection of Ford Street and Hearne Avenue; run easterly along Ford Street to Allen Avenue; thence northerly along Allen Avenue to Patzman Street; thence easterly along Patzman Street to

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the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Cross Bayou; thence westerly along Cross Bayou to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty:** Academic Recovery (old Ingersoll), 401 North Holzman Street, Shreveport, Louisiana 71101.

**Precinct Forty-One**

Beginning at the intersection of Stonewall Street and San Jacinto Avenue; run easterly along Stonewall Street to Exposition Avenue; thence southerly along Exposition Avenue to Fredrick Street; thence easterly along Fredrick Street to Arkansas Avenue; thence northerly along Arkansas Avenue to Lakeshore Drive; thence westerly along Lakeshore Drive to San Jacinto Avenue; thence southerly along San Jacinto Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-One:** Judson Fundamental Magnet Elementary School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Forty-Three**

Beginning at the intersection of I-20 and Monkhouse Drive; run easterly along I-20 to Emory Street; thence northerly along Emory Street to Greenwood Road; thence westerly along Greenwood Road to Monkhouse Drive; thence southerly along Monkhouse Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Three:** Praise Temple Full Gospel Baptist Cathedral, 4725 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Forty-Four**

Beginning at the intersection of I-20 and Portland Avenue; run northeasterly along I-20 to Greenwood Road; thence northeasterly along Greenwood Road to Texas Avenue; thence northeasterly along Texas Avenue to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Hearne Avenue; thence southerly along Hearne Avenue to Lakeshore Drive; thence westerly along Lakeshore Drive to Arkansas Avenue; thence southerly along Arkansas Avenue to Fredrick Street; thence easterly along Fredrick Street to Hearne Avenue; thence southerly along Hearne Avenue to Leslie Street; thence easterly along Leslie Street to Portland Avenue; thence southerly along Portland Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Four:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

**Precinct Forty-Five**

Beginning at the intersection of Lakeshore Drive and San Jacinto Avenue; run northerly along San Jacinto Avenue to Sunset Drive; thence westerly along Sunset Drive to Milam Street; thence northeasterly along Milam Street to Exposition Avenue; thence northerly along Exposition Avenue to the Old Blanchard Road; thence northerly along the Old Blanchard Road to Cross Bayou; thence westerly along Cross Bayou to the 172 foot contour of Cross Lake; thence southerly along the 172 foot contour of Cross Lake to Lakeshore Drive; thence northeasterly along Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Five:** Judson Fundamental Magnet Elementary School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Forty-Six**

Beginning at the intersection of Midway Street and Jewella Avenue; run easterly along Midway Street to Hearne Avenue; thence northerly along Hearne Avenue to Carol Street; thence southwesterly along Carol Street to Velve Street; thence northerly along Velve Street to Edgar Street; thence southwesterly along Edgar Street to Missouri Avenue; thence northerly along Missouri Avenue to Greenwood Road; thence southwesterly along Greenwood Road to Exposition Avenue; thence northerly along Exposition Avenue to Hardy Street; thence westerly along Hardy Street to Jewella Avenue; thence southerly along Jewella Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Six:** Fair Park College Prep\_High School, 3222 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Forty-Seven**

Beginning at Pines Road and Jefferson-Paige Road; run easterly along Jefferson-Paige Road to Judy Lane; thence northerly along Judy Lane to Parkwood Drive; thence northerly along Parkwood Drive to Yarborough Road; thence northeasterly along Yarborough Road to the 172 foot contour of Cross Lake; thence starting in a northeasterly direction and continuing along the 172 foot contour of Cross Lake to Lakeshore Drive; thence easterly along Lakeshore Drive to Pines Road; thence southerly along Pines Road to Jefferson-Paige Road the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Seven:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

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**Precinct Forty-Eight**

Beginning at the intersection of Southfield Road and E. Kings Highway; run easterly along Southfield Road to the Shreveport corporate limits as of January 1, 2011 as precleared by the U.S. Department of Justice; thence northerly along the Shreveport corporate limits to Dixie Gardens Road; thence westerly along Dixie Gardens Road to Bayou Drive; thence northerly along Bayou Drive to Captain Shreve Drive; thence northerly along Captain Shreve Drive to Preston Avenue; thence westerly along Preston Avenue to E. Kings Highway; thence southerly along E. Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Eight:** Haynes Avenue Baptist Church, 610 Haynes Avenue, Shreveport 71105.

**Precinct Forty-Nine A-B**

Beginning at the intersection of E. 70th Street and Bayou Pierre; run easterly along E. 70th Street to Kings Highway; thence northerly along Kings Highway to Southfield Road; thence westerly along Southfield Road and Pierremont Road to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Nine A-B:** Youree Drive Middle School, 6008 Youree Drive, Shreveport, Louisiana 71105.

**Precinct Fifty**

Beginning at the intersection of Line Avenue and Rainbow Drive; run northeasterly along Rainbow Drive to Harris Street; thence northerly along Harris Street to Rebecca Street; thence northeasterly along Rebecca Street to Gideon Drive; thence northwesterly along Gideon Drive to Palestine Street; thence northeasterly along Palestine Street to McArthur Drive; thence northwesterly along McArthur Drive to E. 70th Street; thence westerly along E. 70th Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty:** Caddo Middle Magnet School, 7635 Cornelious Lane, Shreveport, Louisiana 71106.

**Precinct Fifty-One**

Beginning at the intersection of the Kansas City Southern Railway and E. 77th Street; run southerly along the Kansas City Southern Railway to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to Ellerbe Road; thence northerly along Ellerbe Road to Line Avenue; thence northerly along Line Avenue to E. 71st Street; thence westerly along E. 71st Street to Fairfield Avenue; thence southerly along Fairfield Avenue to E. 77th Street; thence westerly along E. 77th Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-One:** 81<sup>st</sup> Street ECE Center, 8108 Fairfield Avenue, Shreveport, Louisiana 71106.

**Precinct Fifty-Two**

Beginning at the intersection of the Texas and Pacific Railway and the Southern Pacific Railroad; run easterly along the Texas and Pacific Railway to Brushy Bayou; thence northerly along Brushy Bayou to Wyngate Boulevard; thence northerly along Wyngate Boulevard to Browning Street; thence easterly along Browning Street to Wallace Avenue; thence northerly along Wallace Avenue to W. 70th Street; thence westerly along W. 70th Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Two:** Woodlawn Leadership Academy, 7340 Wyngate Blvd., Shreveport, Louisiana 71106.

**Precinct Fifty-Three**

Beginning at the intersection of W. 70<sup>th</sup> Street and the Texas and Pacific Railway; run easterly along W. 70<sup>th</sup> Street to the center of Brush Bayou; thence northerly along the center of Brush Bayou to Hollywood Avenue; thence westerly along Hollywood Avenue to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Three:** Sunset Acres Elementary School, 6514 W. Canal Boulevard, Shreveport, Louisiana 71108.

**Precinct Fifty-Four**

Beginning at the intersection of Hardy Street and Hassett Street; run easterly along Hardy Street to Exposition Avenue; thence northerly along Exposition Avenue to Stonewall Street; thence westerly along Stonewall Street to San Jacinto Avenue; thence northerly along San Jacinto Avenue to Lakeshore Drive; thence westerly and southerly along Lakeshore Drive to the intersection of a Southwestern Electric Power line east of Fairway Drive; thence easterly along the Southwestern Electric Power line to Hassett Street; thence southerly along Hassett Street to the point of beginning.

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**Physical Location/Address of the Polling Place for Precinct Fifty-Four:** Judson Street Elementary Fundamental Magnet School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Fifty-Five**

Beginning at the intersection of I-20 and I-220; run easterly along I-20 to Monkhouse Drive; thence northerly on Monkhouse Drive to Greenwood Road; thence easterly along Greenwood Road to Curtis Lane; thence northerly along Curtis Lane and South Lakeshore Drive to the 172 foot contour of Cross Lake; thence starting in a westerly direction along the 172 foot contour of Cross Lake and continuing along the 172 foot contour of Cross Lake to I-220; thence southerly along I-220 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Five:** Praise Temple Full Gospel Baptist Cathedral, 4725 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Fifty-Six**

Beginning at the intersection of Bert Kouns Industrial Loop and Millicent Way; thence southwesterly along Millicent Way to Brunswick Drive; thence southerly along Brunswick Drive to Sophia Lane; thence easterly along Sophia Lane to Village Green; thence southerly along Village Green to Galway Drive; thence easterly along Galway Drive to Smitherman Drive; thence northeasterly along Smitherman Drive to Stratmore Drive; thence easterly along Stratmore Drive to Youree Drive; thence southerly along Youree Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Bayou Pierre; thence northerly along Bayou Pierre to Bert Kouns Industrial Loop; thence northerly along Bert Kouns Industrial Loop to Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Six:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana.

**Precinct Fifty-Seven**

Beginning at the intersection of Dr. Martin Luther King, Jr. Drive and Audrey Lane; run easterly along Dr. Martin Luther King, Jr. Drive to Montana Street; thence northeasterly, northwesterly, and northerly along Montana Street to Hawkins Street; thence westerly along Hawkins Street to Legardy Street; thence southerly along Legardy Street to Thomas E. Howard Drive; thence westerly along Prince Valiant Drive to Audrey Lane; thence southerly along Audrey Lane to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Seven:** Pine Grove Elementary School, 1700 Caldwell Street, Shreveport, Louisiana 71107.

**Precinct Fifty-Eight**

Beginning at the intersection of Corbitt Street and the Southern Pacific Railroad; run easterly along Corbitt Street to Linwood Avenue; thence northerly along Linwood Avenue to Clover Street; thence easterly along Clover Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Lawhon Street; thence easterly along Lawhon Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Ockley Drive; thence westerly along Ockley Drive to St. Vincent Avenue; thence southerly along St. Vincent Avenue to Alma Street; thence westerly along Alma Street to Wallace Avenue; thence northerly along Wallace Avenue to Midway Street; thence westerly along Midway Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Eight:** Caddo Heights Math/Science School, 1702 Corbitt Street, Shreveport, Louisiana 71108.

**Precinct Fifty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and Brushy Bayou; run easterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to W. 75th Street; thence westerly along W. 75th Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to W. 80th Street; thence westerly along W. 80th Street to Linwood Avenue; thence southerly along Linwood Avenue to Browning Street; thence westerly along Browning Street to Wyngate Boulevard; thence southerly along Wyngate Boulevard to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Nine:** Linwood Public Charter Middle School, 401 West 70<sup>th</sup> Street, Shreveport, Louisiana 71106.

**Precinct Sixty**

Beginning at the intersection of Murvon Street and Broadway Avenue; run easterly along Murvon Street to Jewella Avenue; thence northerly along Jewella Avenue to I-20; thence westerly along I-20 to Broadway Avenue; thence southerly along Broadway Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.



**Precinct Sixty-One**

Beginning at the intersection of Meriwether Road and the Texas and Pacific Railway; run northeasterly along the Texas and Pacific Railway to Tinker Street; thence northerly along Tinker Street to Powell Street; thence westerly along Powell Street to Broadway Avenue; thence northerly along Broadway Avenue to Hollywood Avenue; thence westerly along Hollywood Avenue to the Inner Loop Parkway; thence southerly along the Inner Loop Parkway to 70th Street; thence easterly along 70th Street to Meriwether Road; thence southeasterly along Meriwether Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-One:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.

**Precinct Sixty-Two**

Beginning at the intersection of Dean Road and Inner Loop (Hwy. 3132); thence easterly along Inner Loop (Hwy. 3132) to Walker Road; thence southerly along Walker Road to Bert Kouns Industrial Loop; thence westerly along Bert Kouns Industrial Loop to Dean Road; thence northerly along Dean Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Two:** Southwood High School, 9000 Walker Road, Shreveport, Louisiana 71118.

**Precinct Sixty-Three**

Beginning at the intersection of Dean Road and Bert Kouns Industrial Loop; run westerly along Bert Kouns Industrial Loop to the bed of the former Texas and Pacific Railway spur; thence southerly along the bed of the former Texas and Pacific Railway spur to Colquitt Road; thence northeasterly along Colquitt Road to Dean Road; thence northerly along Dean Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Three:** Summerfield Elementary School, 3131 Ardis Taylor Drive, Shreveport, Louisiana 71118.

**Precinct Sixty-Four**

Beginning at the intersection of Youree Drive and Anderson Street; run easterly along Anderson Street to E. Washington Street; thence easterly along E. Washington Street to Bolch Street; thence northerly along Bolch Street to the Caddo-Bossier Parish line; thence beginning in a westerly direction and continuing along the Caddo-Bossier Parish line to I-20; thence westerly along I-20 to the St. Louis and Southwestern Railway; thence southeasterly along the St. Louis and Southwestern Railway to E. Stoner Avenue; thence westerly along E. Stoner Avenue to Viking Street; thence southerly along Viking Street to E. Herndon Street; thence westerly along E. Herndon Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Four:** E.B. Stoner Hill Lab School, 2127 C.E. Galloway Blvd., Shreveport, Louisiana 71104.

**Precinct Sixty-Five**

Beginning at the intersection of Colquitt Road and Mansfield Road; run northeasterly along Mansfield Road to Bert Kouns Industrial Loop; thence westerly along Bert Kouns Industrial Loop to Dean Road; thence southerly along Dean Road to Colquitt Road; thence northeasterly along Colquitt Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Five:** Southwood High School, 9000 Walker Road, Shreveport, Louisiana 71118.

**Precinct Sixty-Six**

Beginning at the intersection of Woolworth Road and Colquitt Road; run northeasterly along Colquitt Road to Boggy Bayou; thence westerly along Boggy Bayou to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Six:** Grawood Baptist Church Gymnasium, 5841 Colquitt Road, Keithville, Louisiana 71047.

**Precinct Sixty-Seven**

Beginning at the intersection of Hearne Avenue and Murphy Street; run easterly along Murphy Street to the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Milam Street; thence westerly along Milam Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Seven:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71003.

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**Precinct Sixty-Eight [SPLIT: D6 – 68A, D8 – 68B]**

Beginning at the intersection of Line Avenue and Millicent Way; run northeasterly along Millicent Way to Bayou Pierre; thence northerly along Bayou Pierre to E. 70th Street; thence westerly along E. 70th Street to MacArthur Drive; thence southeasterly along MacArthur Drive to Palestine Street; thence southwesterly along Palestine Street to Gideon Drive; thence southeasterly along Gideon Drive to Rebecca Street; thence southwesterly along Rebecca Street to Harris Street; thence southerly along Harris Street to Rainbow Drive; thence southwesterly along Rainbow Drive to Line Avenue; thence southeasterly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Eight:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Sixty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and the Inner Loop Parkway; run easterly along the Inner Loop Parkway to Jewella Avenue; thence southerly along Jewella Avenue to Southside Drive; thence easterly along Southside Drive to Mansfield Road; thence northerly along Mansfield Road to the Inner Loop Parkway; thence easterly along the Inner Loop Parkway to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to the Texas and Pacific Railway; thence northwesterly along the Texas and Pacific Railway to W. 70th Street; thence westerly along W. 70th Street to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Nine:** Westwood Elementary School, 7325 Jewella Avenue, Shreveport, Louisiana 71108.

**Precinct Seventy**

Beginning at the intersection of the Southern Pacific Railroad and the Texas and Pacific Railway; run northerly along the Southern Pacific Railroad to W. 70th Street; thence westerly along W. 70th Street to the Texas and Pacific Railway; thence southeasterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy:** Westwood Elementary School, 7325 Jewella Avenue, Shreveport, Louisiana 71108.

**Precinct Seventy-One**

Beginning at the intersection of Milam Street and Exposition Avenue; run easterly along Milam Street to Hearne Avenue; thence northerly along Hearne Avenue to Cross Bayou; thence westerly along Cross Bayou to the Old Blanchard Road; thence southeasterly along the Old Blanchard Road to Exposition Avenue; thence southerly along Exposition Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-One:** J. S. Clark Microsociety Middle School, 351 Hearne Avenue, Shreveport, Louisiana 71103.

**Precinct Seventy-Two**

Beginning at the intersection of Youree Drive and India Drive; run easterly along India Drive to Grover Place; thence northerly and northeasterly along Grover Place to Pomeroy Street; thence southeasterly along Pomeroy Street to Jackson Square Drive; thence easterly along Jackson Square Drive to Harts Island Road; thence northerly along Harts Island Road to 70th Street; thence westerly along 70th Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Two:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Three**

Beginning at the intersection of I-220 and the Kansas City Southern Railway, run Northeasterly along I- 220 to Russell Road; thence Northerly along Russell Road to Aline Avenue; thence Westerly along Aline Avenue to Jackie Robinson Street; thence Northerly along Jackie Robinson Street to Kelsey Street; thence Westerly along Kelsey Street to Legardy Street; thence Northerly along Legardy Street to Dr. Martin Luther King, Jr. Drive; thence Westerly along Dr. Martin Luther King, Jr. Drive to the intersection of Roy Road; thence continue Southwesterly along Dr. Martin Luther King, Jr. Drive to the Kansas City Southern Railway; thence Southeasterly along the Kansas City Southern Railway to the Point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Three:** David Raines Center, 1625 David Raines Road, Shreveport, Louisiana 71107.

**Precinct Seventy-Four**

Beginning at the intersection of Dr. Martin Luther King, Jr. Drive and Russell Road; run Southerly along Russell Road to Aline Avenue; thence Westerly along Aline Avenue to Jackie Robinson Street; thence Northerly along Jackie Robinson Street to Kelsey Street, thence Westerly along Kelsey Street to Legardy

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Street; thence Northerly along Legardy Street to Dr. Martin Luther King, Jr. Drive; thence Easterly along Dr. Martin Luther King, Jr. Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Four:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Seventy-Five**

Beginning at the intersection of Ellerbe Road and the Bert Kouns Industrial Loop; run northeasterly along the Bert Kouns Industrial Loop to Bayou Pierre; thence northerly along Bayou Pierre to Millicent Way; thence westerly along Millicent Way to Line Avenue; thence southerly along Line Avenue and Ellerbe Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Five:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Seventy-Six**

Beginning at the intersection of Millicent Way and the Bert Kouns Industrial Loop (Louisiana Highway 526); run northwesterly along the Bert Kouns Industrial Loop to Youree Drive; thence northerly along Youree Drive to University Drive; thence northwesterly along University Drive to Suburbia Drive; thence southwesterly along Suburbia Drive to Bellingrath Drive; thence southwesterly along Bellingrath Drive to Ramberlyn Way; thence southwesterly along Ramberlyn Way to Camelback Drive; thence southerly on Camelback Drive to Millicent Way; thence southeasterly on Millicent Way to Bert Kouns Industrial Loop (Louisiana Highway 526) and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Six:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Seven**

Beginning at the intersection of East 70th Street and East Kings Highway (Harts Island Road); run southerly along East Kings Highway to Youree Drive; thence southeasterly along Youree Drive to Tones Bayou; thence northeasterly along Tones Bayou to the Caddo-Bossier Parish line; thence beginning in a northeasterly direction and continuing in a northerly direction along the Caddo-Bossier Parish line to East 70th Street; thence southwesterly along East 70th Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Seven:** Holy Trinity Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Eight**

Beginning at the intersection of the Inner Loop Parkway and Brushy Bayou; run easterly along the Inner Loop Parkway to Linwood Avenue; thence southerly along Linwood Avenue to Watts Road; thence easterly along Watts Road to Paxton Road; thence northerly along Paxton Road to St. Vincent Avenue; thence southerly along St. Vincent Avenue to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to the Texas and Pacific Railway; thence westerly along the Texas and Pacific Railway to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Eight:** Calvary Baptist Church, 9333 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct Seventy-Nine**

Beginning at the intersection of the Bert Kouns Industrial Loop and Brushy Bayou; run easterly along the Bert Kouns Industrial Loop to St. Vincent Avenue; thence northwesterly along St. Vincent Avenue to Paxton Road; thence southerly along Paxton Road to Watts Road; thence westerly along Watts Road to Linwood Avenue; thence northerly along Linwood Avenue to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Kingston Road; thence southerly along Kingston Road to Mt. Zion Road; thence easterly along Mt. Zion Road to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Nine:** Calvary Baptist Church, 9333 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct Eighty**

Beginning at the intersection of Broadway Avenue and Powell Street; run easterly along Powell Street to Tinker Street; thence southerly along Tinker Street to the Texas and Pacific Railway; thence northeasterly along the Texas and Pacific Railway to the Texas and Pacific Railway through Atlas refinery; thence westerly along the Texas and Pacific Railway through Atlas refinery to Midway Street; thence westerly along Midway Street to Jewella Avenue; thence southerly along Jewella Avenue to Murvon Street; thence westerly along Murvon Street to Broadway Avenue; thence southerly along Broadway Avenue to the point of beginning.

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**Physical Location/Address of the Polling Place for Precinct Eighty:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.

**Precinct Eighty-One**

Beginning at the intersection of Roy Road and Blanchard Road; run southeasterly along Blanchard Road to Dr. Martin Luther King, Jr. Drive; thence easterly along Dr. Martin Luther King, Jr. Drive to Audrey Lane; thence northerly along Audrey Lane to Thomas E. Howard Drive; thence easterly along Prince Valiant Drive to Legardy Street; thence northerly along Legardy Street to Hawkins Street; thence easterly along Hawkins Street to Montana Street; thence southerly and southeasterly along Montana Street to Dr. Martin Luther King, Jr. Drive; thence northeasterly along Dr. Martin Luther King, Jr. Drive to North Market Street; thence northwesterly along North Market Street to Pine Hill Road; thence westerly along Pine Hill Road to Roy Road; thence southerly along Roy Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-One:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Eighty-Two**

Beginning at the intersection of North Market Street and Twelve Mile Bayou; run northeasterly along Twelve Mile Bayou to the Old Mooringsport Road; thence northerly along the Old Mooringsport Road to Lincoln Drive; thence easterly along Lincoln Drive to North Market Street; thence southeasterly along North Market Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Two:** North Highlands Elementary School, 885 Poleman Road, Shreveport, Louisiana 71107.

**Precinct Eighty-Three**

Beginning at the intersection of Page Bayou and Jefferson Paige-Road; run easterly along Jefferson Paige Road to Pines Road; thence northerly along Pines Road to Lakeshore Drive; thence westerly along Lakeshore Drive to the 172-foot contour of Cross Lake; thence starting in a southerly direction and continuing along the 172-foot contour of Cross Lake to Page Bayou; thence southerly along Page Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Three:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**Precinct Eighty-Four**

Beginning at the intersection of I-20 and Pines Road; run easterly along I-20 to I-220; thence northeasterly along I-220 to Jefferson Paige Road; thence westerly along Jefferson Paige Road to Pines Road; thence southerly along Pines Road to LeFleur Drive; thence westerly along LeFleur Drive to Kenwood Drive; thence westerly along Kenwood Drive to Goree Lane; thence easterly along Goree Lane to Ernwood Circle; thence easterly along Ernwood Circle to Bocage Drive; thence easterly long Bocage Drive to Glendale Lane; thence southerly along Glendale Lane to Border Lane; thence westerly and southwestly along Border Lane to Scenic Drive; thence southerly along Scenic Drive to Santa Monica Drive; thence easterly along Santa Monica Drive to Timberman Place; thence southerly and easterly along Timberman Place to Inwood Road; thence easterly and northeasterly along Inwood Road to Southcrest Drive; thence southerly along Southcrest Drive to Frondosa Drive; thence westerly along Frondosa Drive to Tierra Drive; thence southerly and easterly along Tierra Drive to Pines Road; thence southerly along Pines Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Four:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**Precinct Eighty-Five**

Beginning at the intersection of Broadacres Road and I-20; thence southerly along Broadacres Road to 70th Street; thence easterly along 70th Street to Pines Road; thence southerly along Pines Road to Buncombe Road; thence southwestly along Buncombe Road to Bert Kouns Industrial Loop; thence northwesterly along Bert Kouns Industrial Loop to 70th Street; thence westerly along 70th to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to I-20; thence easterly along I-20 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Five:** Huntington High School, 6801 Rasberry Lane, Shreveport, Louisiana 71129.

**Precinct Eighty-Six**

Beginning at the intersection of Hollywood Avenue and the Inner Loop; run easterly along Hollywood Avenue to Robert Drive; thence northerly along Robert Drive to Illinois Street; thence westerly along Illinois Street to Kennedy Drive; thence northerly along Kennedy Drive to St. Louis Avenue; thence westerly along St. Louis Avenue to Curtis Lane; thence northerly along Curtis Lane to I-20; thence westerly along I-20 to

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the Inner Loop; thence southerly along the Inner Loop to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Six:** Oak Park Elementary/Middle School, 4331 Henry Street, Shreveport, Louisiana 71109.

**REVISED Precinct Eighty-Seven**

Beginning at the intersection of Buncombe Road and Flournoy-Lucas Road; run southeasterly along Flournoy-Lucas Road to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to Dean Road; thence northerly along Dean Road to the Texas and Pacific Railway; thence northeasterly along the Texas and Pacific Railway to Meriwether Road; thence northwesterly along Meriwether Road to 70th Street; thence westerly along 70th Street to Buncombe Road; thence southwestwesterly along Buncombe Road to Flournoy-Lucas Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Seven:** Huntington High School, 6801 Rasberry Lane, Shreveport, Louisiana 71129.

**Precinct Eighty-Eight**

Beginning at the intersection of Woolworth Road and Boggy Bayou; run easterly along Boggy Bayou to the bed of the former Texas and Pacific Railway spur; thence northerly along the Texas and Pacific Railway spur to the Bert Kouns Industrial Loop (Louisiana Highway 526) westerly then northwesterly along the Bert Kouns Industrial Loop to McGoldrick Drive; then southerly along McGoldrick Drive to the intersection with an unnamed stream, thence westerly then northerly along the unnamed stream to the Bert Kouns Industrial Loop (Louisiana Highway 526) ; thence northwesterly along the Bert Kouns Industrial Loop to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Eight:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct Eighty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and Boggy Bayou; thence run easterly along Boggy Bayou to Mansfield Road; thence northeasterly along Mansfield Road to Colquitt Road; thence southwestwesterly along Colquitt Road to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Nine:** Summerfield Elementary School, 3131 Ardis Taylor Drive, Shreveport, Louisiana 71118.

**Precinct Ninety A-B**

Beginning at the intersection of the Bert Kouns Industrial Loop and Walker Road; run easterly along the Bert Kouns Industrial Loop to the Mansfield Road; thence northerly along Mansfield Road to Southside Drive; thence westerly along Southside Drive to Jewella Avenue; thence northerly along Jewella Avenue to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Walker Road; thence southerly along Walker Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety A-B:** Summer Grove School, 2955 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct Ninety-One A-B**

Beginning at the intersection of Mansfield Road and Baird Road; run easterly along Baird Road to Crabapple Drive; thence easterly along Crabapple Drive to Blom Boulevard; thence northerly along Blom Boulevard to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to the Mansfield Road; thence southerly along the Mansfield Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-One A-B:** Ridgewood Middle School, 2001 Ridgewood Drive, Shreveport, Louisiana 71118.

**Precinct Ninety-Two**

Beginning at the intersection of Crabapple Drive and Blom Boulevard; run easterly along Crabapple Drive to Kingston Road; thence northerly along Kingston Road to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to Blom Boulevard; thence southerly along Blom Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Two:** Forest Hill Elementary School, 2005 Francais Drive, Shreveport, Louisiana 71118.

**Precinct Ninety-Three**

Beginning at the intersection of Kingston Road and Countryside Drive; run northeasterly along Countryside Drive to Wesso Circle; thence northerly along Wesso Circle to Rose Lane; thence easterly along Rose Lane

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to Overlook Drive; thence northeasterly and northerly along Overlook Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Brushy Bayou; thence southerly along Brushy Bayou to Jann Drive; thence easterly along Jann Drive to Linwood Avenue; thence northerly along Linwood Avenue to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to Kingston Road; thence southerly along Kingston Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Three:** Southern Hills Elementary School, 9075 Kingston Road, Shreveport, Louisiana 71118.

**Precinct Ninety-Four**

Beginning at the intersection of Mansfield Road and the Bert Kouns Industrial Loop; run easterly along the Bert Kouns Industrial Loop to Brushy Bayou; thence northerly along Brushy Bayou to Mt. Zion Road; thence westerly along Mt. Zion Road to Kingston Road; thence northerly along Kingston Road to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Mansfield Road; thence southerly along Mansfield Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Four:** Christ United Methodist Church, 1204 Crabapple Street, Shreveport, Louisiana 71118.

**Precinct Ninety-Five**

Beginning at the intersection of Southern Pacific Railroad and Baird Road; thence easterly along Baird Road to Stonehaven Drive; thence southerly along Stonehaven Drive to Prestwick Drive; thence easterly along Prestwick Drive to Windbrook Drive; thence southerly along Windbrook Drive to Cherryfield Drive; thence easterly westerly along Cherryfield Drive to Stonehaven Drive; thence southerly along Stonehaven Drive to Williamson Way; thence easterly along Williamson Way to Hillsboro Drive; thence northerly along Hillsboro Drive to Hallmark Drive; thence westerly along Hallmark Drive to Runningbrook Drive; thence easterly along Runningbrook Drive to Hillsboro Drive; thence northerly along Hillsboro Drive to Mountainbrook Drive; thence westerly along Mountainbrook Drive to Poinsetta Drive; thence northerly along Poinsetta Drive to Crabapple Drive; thence westerly easterly along Crabapple Drive to Kingston Road; thence northerly southerly along Kingston Road to Countryside Drive; thence easterly along Countryside Drive to Wesso Circle; thence northerly along Wesso Circle to Rose Lane; thence easterly along Rose Lane to Overlook Drive; thence northerly along Overlook Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Brushy Bayou; thence southerly along Brushy Bayou to Brushy Bayou; thence northwesterly along Brushy Bayou to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Five:** Hamilton-South Caddo Branch, Shreve Memorial Library, 2111 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct Ninety-Seven**

Beginning at the intersection of Linwood Avenue and Flournoy Lucas Road; run easterly along Flournoy Lucas Road to Bayou Pierre; thence northerly along Bayou Pierre to the Bert Kouns Industrial Loop; thence southwestly and westerly along the Bert Kouns Industrial Loop to Linwood Avenue; thence southerly along Linwood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Seven:** Ellerbe Road United Methodist Church, 10130 Ellerbe Church Road, Shreveport, Louisiana 71106.

**Precinct Ninety-Eight [SPLIT: D3 – 98A, D4 – 98B]**

Beginning at the intersection of Southern Avenue and Wilkinson Street; run easterly along Wilkinson Street to Line Avenue; thence northerly along Line Avenue to Stoner Avenue; thence westerly along Stoner Avenue to Murphy Street; thence westerly along Murphy Street to Texas Avenue; thence southerly along Texas Avenue to I-20; thence northeasterly along I-20 to Fairfield Avenue; thence southerly along Fairfield Avenue to Southern Avenue; thence southwestly and southerly along Fairfield Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Eight:** Mall Saint Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Ninety-Nine**

Beginning at the intersection of Centenary Boulevard and Herndon Street; run easterly along Herndon Street to Viking Drive; thence northerly along Viking Drive to Stoner Avenue; thence westerly along Stoner Avenue to Centenary Boulevard; thence southerly along Centenary Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Nine:** E.B. Williams Stoner Hill Elementary Lab School, 2127 C.E. Galloway Blvd. Shreveport, Louisiana 71104.

**Precinct One Hundred**

Beginning at the intersection of Broadacres Road and I-20; thence easterly along I-20 to Inner Loop (Hwy.

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3132); thence southerly along (Hwy. 3132) to 70th Street; thence westerly along 70<sup>th</sup> Street to Buncombe Road; thence southwesterly along Buncombe Road to Pines Road; thence northerly along Pines Road to 70th Street; thence westerly along 70th Street to Broadacres Road; thence northerly along Broadacres Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred:**

Huntington High School, 6801 Raspberry Lane, Shreveport, Louisiana 71129.

**Precinct One Hundred and One**

Beginning at the intersection of Inner Loop (Hwy. 3132) and Youree Drive; thence southeasterly along Inner Loop (Hwy. 3132) to Millicent Way; thence southwesterly along Millicent Way to Brunswick Drive; thence southerly along Brunswick Drive to Sophia Lane; thence easterly along Sophia Lane to Village Green; thence southerly along Village Green to Galway Drive; thence easterly along Galway Drive to Smitherman Drive; thence northeasterly along Smitherman Drive to Stratmore Drive; thence easterly along Stratmore Drive to Youree Drive; thence northerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and One:**

University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Two**

Beginning at the intersection of Youree Drive (Highway 1) and Stratmore; thence easterly along Stratmore to East Kings Highway; thence southerly along East Kings Highway to Youree Drive; thence northerly along Youree Drive (Highway 1) to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Two:** Holy Trinity

Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Three**

Beginning at the intersection of Baird Road and Stonehaven Drive; thence southerly along Stonehaven Drive to Prestwick Drive; thence easterly along Prestwick Drive to Windbrook Drive; thence southerly along Windbrook Drive to Cherryfield Drive; thence easterly westerly along Cherryfield Drive to Stonehaven Drive; thence southerly along Stonehaven Drive to Williamson Way; thence easterly along Williamson Way to Hillsboro Drive; thence northerly along Hillsboro Drive to Hallmark Drive; thence westerly along Hallmark Drive to Runningbrook Drive; thence easterly along Runningbrook Drive to Hillsboro Drive; thence northerly along Hillsboro Drive to Mountainbrook Drive; thence easterly westerly along Mountainbrook Drive to Poinsetta Drive; thence northerly along Poinsetta Drive to Crabapple Drive; thence easterly westerly along Crabapple Drive to Baird Road; thence westerly along Baird Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Three:** Hamilton-

South Caddo Branch, Shreve Memorial Library, 2111 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct One Hundred and Four**

Beginning at the intersection of Ellerbe Road and Flournoy Lucas Road; run easterly along Flournoy Lucas Road to Youree Drive (Highway 1); thence southerly along Youree Drive (Highway 1) to Leonard Road; thence southwesterly along Leonard Road to Ellerbe Road; thence southerly along Ellerbe Road to Gayle Red Bluff Road; thence southerly along Gayle Red Bluff Road to the Caddo-Desoto Parish line; continue northwesterly along Caddo-Desoto Parish line to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Overton Brooks Road; thence easterly along Overton Brooks Road to Norris Ferry Road; thence northerly along Norris Ferry Road to Ellerbe Road; thence northwesterly along Ellerbe Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Four:** Grace

Community United Methodist Church, 9400 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Five**

Beginning at the Louisiana-Texas State line and the Caddo-DeSoto Parish line; run easterly along the Caddo-DeSoto Parish line to Louisiana State Highway 169; thence run northeasterly along Louisiana State Highway 169 to the Springridge-Texas Line Road; thence run westerly along the Springridge-Texas Line Road to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State Line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Five:** Providence Road

Baptist Church, 11708 Providence Road, Shreveport, LA 71129.

**Precinct One Hundred and Six**

Beginning at the intersection of Pine Hill Road and Roy Road; run northerly along Roy Road to Old Mooringsport Road; thence easterly along Old Mooringsport Road to U.S. Highway 71; thence southeasterly along U.S. Highway 71 to North Market Street, thence northwesterly along North Market

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Street to Pine Hill Road; thence westerly along Pine Hill Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Six:** Northwood High School, 5939 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Seven**

Beginning at the intersection of I-49 and East Fournoy Lucas Road, run southerly along I-49 to the intersection with the Caddo Parish line, then run in an easterly, then southeasterly direction along the Caddo Parish line to its intersection with Wallace Lake Road, then run northeasterly, then northerly along Wallace Lake Road to its intersection with Overton Brooks Road, then run easterly along Overton Brooks Road to its intersection with the Kansas City Southern Railroad, then run northwesterly along the Kansas City Southern Railroad to its intersection with East Fournoy Lucas Road, then run westerly along East Fournoy Lucas Road to its intersection with I-49, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Seven:** Grace Community United Methodist Church, 9400 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Eight**

Beginning at the intersection of the Kansas City Southern Railroad and East Fournoy Lucas Road, then run in a westerly and southwesterly direction along East Fournoy Lucas Road to its intersection with Bayou Pierre, then run in a northerly direction along Bayou Pierre to its intersection with East Bert Kouns Industrial Loop, then run in a northeasterly direction along East Bert Kouns Industrial Loop to its intersection the Kansas City Southern Railroad, then run in a southeasterly direction along the Kansas City Southern Railroad to its intersection with East Fournoy Lucas Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eight:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Nine**

Beginning at the intersection of Kansas City Southern Railroad and Overton Brooks Road, then run easterly then southeasterly along Overton Brooks Road to its intersection with Ellerbe Road, then run southeasterly along Ellerbe Road to its intersection with White Springs Road, then run southwesterly along White Springs Road to its intersection with the Caddo Parish line, then run in a northerly direction along the Caddo Parish line to its intersection with the Kansas City Southern Railroad, then run northwesterly along the Kansas City Southern Railroad to its intersection with Overton Brooks Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Nine:** Ellerbe Road Baptist Church, 10705 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Ten**

Beginning at the intersection of Wallace Lake Road and Overton Brooks Road, then run easterly along Overton Brooks Road to its intersection with the Kansas City Southern Railroad then run southeasterly along the Kansas City Southern Railroad to its intersection with the Caddo Parish line, then run in a westerly direction along the Caddo Parish line to its intersection with a 163 ft. line extension to Cypress Gardens Road, then run northerly along Cypress Garden Road to its intersection with Willow Ridge Road, then run easterly along Willow Ridge Road to its intersection with Norris Ferry Road, then run northerly along Norris Ferry Road to its intersection with Southern Loop, then run westerly along Southern Loop to its intersection with Wallace Lake Road, then run northerly along Wallace Lake Road to its intersection with Overton Brooks Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Ten:** Norris Ferry Community Church, 10509 Norris Ferry Road, Shreveport, Louisiana 71106.

**REVISED Precinct One Hundred and Eleven**

Beginning at the intersection of Lakeshore Drive and San Jacinto Avenue; thence easterly along Lakeshore Drive to Hearne Avenue; thence northerly along Hearne Avenue to the Kansas City Southern Railway; thence northwesterly along the Kansas City Southern Railway to Milam Street; thence southwesterly along Milam Street to Sunset Drive; thence southerly and southeasterly along Sunset Drive to San Jacinto Avenue; thence southerly along San Jacinto Avenue to Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eleven:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

**Precinct One Hundred and Twelve**

Beginning at the intersection of Youree Drive and University Drive; thence northwesterly along University Driver to Suburbia Drive; thence southwesterly along Suburbia Drive to Bellingrath Drive; thence southwesterly along Bellingrath Drive to Ramberlyn Way; thence southwesterly along Ramberlyn Way to Camelback Drive; thence southerly on Camelback Drive to Milicent Way; thence southeasterly on Milicent Way to Bert Kouns Industrial Loop (Louisiana Highway 526); thence southerly on Bert Kouns Industrial



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Drive to the intersection with Bayou Pierre; thence northerly on Bayou Pierre to East 70<sup>th</sup> Street; thence easterly on East 70<sup>th</sup> Street to Youree Drive; thence southeasterly on Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twelve:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Thirteen**

Beginning at the intersection of East Kings Highway (Harts Island Road) and Jackson Square Drive; thence westerly along Jackson Square Drive to Pomeroy Drive; thence northerly along Pomeroy Drive to Grover Place; thence southwesterly along Grover Place to India Drive; thence westerly along India Drive to Youree Drive; thence southeasterly along Youree Drive to Stratmore Drive; thence easterly along Stratmore Drive to East Kings Highway; thence northerly to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirteen:** Holy Trinity Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Fourteen**

Beginning at the intersection of the bed of the former Texas and Pacific Railway spur to the Bert Kouns Industrial Loop (Louisiana Highway 526); westerly then northwesterly along the Bert Kouns Industrial Loop to McGoldrick Drive; then southerly along McGoldrick Drive to the intersection with an unnamed stream, thence westerly then northerly along the unnamed stream to the Bert Kouns Industrial Loop (Louisiana Highway 526); thence northwesterly along the Bert Kouns Industrial Loop to Buncombe Road; thence northeasterly on Buncombe Road to Flournoy-Lucas Road; thence southeasterly along Flournoy-Lucas Road to the Texas and Pacific Railway (Union Pacific Railroad); thence southerly on the Texas and Pacific Railway (Union Pacific Railroad) to the Bert Kouns Industrial Loop (Louisiana Highway 526) and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fourteen:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Fifteen**

Beginning at the intersection of Flournoy-Lucas Road and the Kansas City Southern Railway; thence southeasterly along the Kansas City Southern Railway to Overton Brooks Road; thence easterly along Overton Brooks Road to Norris Ferry Road; thence northerly along Norris Ferry Road to Ellerbe Road; thence northwesterly along Ellerbe Road to Redrick Road; thence northeasterly and southeasterly along Redrick Road to Flournoy Lucas Road; thence southwesterly along Flournoy Lucas Road to the Kansas City Southern Railway and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifteen:** Ellerbe Road United Methodist Church, 10130 Ellerbe Church Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Two**

Beginning at the intersection of Jefferson-Paige Road and an unnamed stream located in Section 7, Township 17 North, Range 15 West, then generally easterly on Jefferson- Paige Road to the intersection with Pines Road, then southerly along Pines Road to the intersection with U.S. Interstate Highway 20, then westerly along U.S. Interstate 20 to the intersection with U.S. Highway 80 (Greenwood Rd), then run generally northeasterly along U.S. Highway 80 (Greenwood Rd) , to Jefferson-Paige Road, then northerly on Jefferson- Paige Road to the intersection with an unnamed stream in Section 7, Township 17 North, Range 15 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Two:** The Police/Fire Academy, 6440 Greenwood Road, Shreveport, Louisiana 71119.

**Precinct One Hundred and Twenty-Three**

Beginning at the intersection of Colquitt Road and the Southwestern Electric Company transmission line in Section 26, T16N, R15W; thence southerly, southeasterly, and southerly along the Southwestern Electric Company transmission line to the Keithville Springridge Road; thence easterly along the Keithville Springridge Road to the Old Mansfield Road; thence northerly along the Old Mansfield Road to Mansfield Road; thence northeasterly along Mansfield Road to Boggy Bayou; thence westerly along Boggy Bayou to Colquitt Road; thence southwesterly along Colquitt Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Three:** Grawood Baptist Church Gymnasium, 5841 Colquitt Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Twenty-Five**

Beginning at the intersection of the Caddo-DeSoto Parish line and U.S. Highway 171; run northeasterly along the Caddo-DeSoto Parish line to Boggy Bayou; thence northwesterly along Boggy Bayou to the Southern Pacific Railroad; thence northerly along the southern Pacific Railroad to Baird Road; thence westerly along Baird Road to U.S. Highway 171; thence southerly along U.S. Highway 171 to the Old

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Mansfield Road; thence southerly along the Old Mansfield Road to Keithville-Springridge Road; thence westerly along the Keithville-Springridge Road to the Southwestern Electric Company transmission line east of Farmridge Road; thence southerly along the Southwestern Electric Company transmission line to the Caddo-DeSoto Parish line; thence northeasterly along the Caddo-DeSoto Parish line to the point of beginning. easterly along Mt. Bethel Road to U.S. Highway 171; thence southerly along U.S. Highway 171 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Five:** Keithville Elementary/Middle School, 12201 Mansfield Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Twenty-Six**

Beginning at I-49 and the Caddo-DeSoto Parish line; run northerly along I-49 to Flournoy Lucas Road; thence westerly along Flournoy Lucas Road to Linwood Avenue; thence southerly along Linwood Avenue to Jann Drive; thence westerly along Jann Drive to Brushy Bayou; thence southerly along Brushy Bayou to Boggy Bayou; thence southeasterly along Boggy Bayou to the Caddo-DeSoto Parish line; thence easterly along the Caddo-DeSoto Parish line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Six:** Faith Baptist Church, 10525 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Seven**

Beginning at the Gayles-Redbluff Road and the Caddo-DeSoto Parish line; run southeasterly along the Caddo-DeSoto Parish line to the Caddo-Red River Parish line; thence easterly along the Caddo-Red River Parish line to the Caddo-Bossier Parish line, said line being along the Red River; thence northerly along the Caddo-Bossier Parish line to Tones Bayou; thence westerly along Tones Bayou to Louisiana State Highway 1; thence northerly along Louisiana State Highway 1 to Leonard Road; thence westerly along Leonard Road to Ellerbe Road; thence southeasterly along Ellerbe Road to the Gayles-Redbluff Road; thence southerly along the Gayles-Redbluff Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Seven:** LSU Pecan Station, 10300 Harts Island Road, Shreveport, Louisiana 71115.

**Precinct One Hundred and Twenty-Eight**

Beginning at I-49 and Flournoy Lucas; run easterly along Flournoy Lucas to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the Caddo-Desoto Parish line; thence westerly along the Caddo-Desoto Parish line to I-49; thence northerly along I-49 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Eight:** Norris Ferry Community Church, 10509 Norris Ferry Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Nine**

Beginning at the drainage ditch on the west side of Dixie Gardens Subdivision and E. 70th Street; run northeasterly and easterly along E. 70th Street to the Caddo-Bossier Parish line; thence beginning in a northerly direction and continuing along the Caddo-Bossier Parish line to the Shreveport Barksdale Highway; thence southwesterly along the Shreveport Barksdale Highway to Camilla Drive; thence southeasterly along Camilla Drive to the south service road of the Shreveport Barksdale Highway; thence southwesterly along said service road to Reily Lane; thence southeasterly and southerly along Reily Lane to Captain Shreve Drive; thence southerly along Captain Shreve Drive to Bayou Drive; thence southerly along Bayou Drive to Dixie Gardens Road; thence easterly along Dixie Gardens Road to the drainage ditch on the west side of Dixie Gardens Subdivision; thence southerly along said drainage ditch to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Nine:** Shreve Island Elementary School, 836 Sewanee Place, Shreveport, Louisiana 71105.

**Precinct One Hundred and Thirty-Two**

Beginning at the Caddo-DeSoto Parish line and Four Forks; run northerly along to Greenwood- Springridge (La. Highway 789); thence northerly along Greenwood-Springridge (La. Hwy 789) to Colquitt Road; thence northeasterly along Colquitt Road to a Southwestern Electric Company transmission line in Section 34, T16N, R15W; thence southerly along said Southwestern Electric Company transmission line to the Caddo-Desoto Parish line; thence southwesterly along the Caddo-Desoto Parish line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Two:** Caddo Fire District #4, 8240 Colquitt Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Thirty-Three**

Beginning at the intersection of U.S. Highway 80 with Louisiana State Highway 169, then westerly along U.S. Highway 80 to the Louisiana-Texas State Line, then southerly on the Louisiana-Texas State Line to the intersection with powerline located in Section 30, Township 16 North, Range 16 West, then easterly

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along the powerline to the intersection with Louisiana State Highway 169, then northerly on Louisiana State Highway 169 to the intersection with U.S. Highway 80 (Greenwood Rd), the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Three:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Thirty-Four**

Beginning at the intersection of U.S. Highway 80 and Cross Bayou, then northeasterly on Cross Bayou to the intersection with an unnamed stream in Section 6, Township 17 North, Range 15 West, thence southeasterly on the unnamed stream to the intersection with Jefferson-Paige Road, thence easterly along Jefferson-Paige Road to the intersection with Page Bayou, then northerly on Page Bayou to its confluence with Cross Lake, then northerly on the extension of Page Bayou with Cross Lake to a point in the center width of Cross Lake, at this point proceed westerly on Cross Lake to the confluence of Paw Paw Bayou, then westerly on Paw Paw Bayou to the intersection with the Louisiana-Texas State Line,, then proceed southerly along the Louisiana-Texas State Line to the intersection with U.S. Highway 80, then southeasterly on U.S. Highway 80 to the intersection with Cross Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Four:** West Shreveport Shreve Memorial Library, 4380 Pines Road, Shreveport, Louisiana 71119.

**Precinct One Hundred and Thirty-Five**

Beginning at the intersection of North Lakeshore Drive and Bostwick Road; run southerly along North Lakeshore Drive to Pine Island Road; thence southerly along Pine Island Road to the 172 foot contour of Cross Lake; thence starting in a southeasterly direction and continuing easterly along the 172 foot contour of Cross Lake to Loraine Street; thence northerly along Loraine Street to the Kansas City Southern Railway; thence northwesterly along the Kansas City Southern Railway to Dr. Martin Luther King, Jr. Drive; thence easterly along Dr. Martin Luther King, Jr. Drive to the Blanchard Road; thence northwesterly along the Blanchard Road to Bostwick Road; thence southwestly and westerly along Bostwick Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Five:** Lakeview Baptist Church, 4520 Tacoma Blvd., Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Six A**

Beginning at the intersection of the Louisiana-Texas State boundary line and a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, thence proceed southeasterly then northeasterly along said powerline to the intersection with KCS Railroad, thence proceed southeasterly along KCS Railroad to the intersection with an unnamed stream on the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence proceed along the unnamed stream southwestly to the confluence with Choctaw Bayou, thence proceed along Choctaw Bayou to the intersection of Choctaw Bayou and Parish Road 4 (Blanchard-Furrh Road), thence westerly along Parish Road 4 (Blanchard-Furrh Road) to the intersection of Parish Road 4 and the Louisiana-Texas State boundary line, thence northerly along the Louisiana- Texas State boundary line to the intersection of the Louisiana-Texas State boundary line and a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Six A:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

**Precinct One Hundred and Thirty-Six B**

Beginning at the intersection of Choctaw Bayou and Parish Road 4 (Blanchard-Furrh Road), thence proceed southeasterly along Choctaw Bayou to the confluence with another unnamed stream in Section 10, Township 18 North, Range 15 West, thence proceed northeasterly along said unnamed stream to the intersection with Louisiana State Highway 173, thence proceed southeasterly along Louisiana State Highway 173 to the intersection with Bostwick Road, thence proceed southwestly then westerly on Bostwick Road to the intersection with North Lakeshore Drive, thence proceed southerly on North Lakeshore Drive to the intersection with Pine Island Road, thence proceed southwestly along Pine Island Road to the intersection with the bridge and narrow waterway that separates Pine Island from the mainland of Caddo Parish, thence proceed southeasterly along this waterway, which is an arm of Cross Lake, approximately 1,600 feet to a point paralleling the north shore of Cross Bayou, thence proceed southerly from this point to another point which is approximately half way between the northern and southern shores of Cross Lake, thence proceed at this point westerly on Cross Lake to the confluence of Paw Paw Bayou, then westerly on Paw Paw Bayou to the intersection with the Louisiana-Texas State boundary line, then proceed northerly on the Louisiana-Texas State boundary line to the intersection of the Louisiana-Texas State boundary line and Parish Road 4 (Blanchard-Furrh Road), thence proceed easterly and then northeasterly along Parish Road 4 to the intersection of Parish Road 4 and Choctaw Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Six B:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

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**Precinct One Hundred and Thirty-Seven**

Beginning at the intersection of a powerline and Louisiana State Highway 1 in Section 16, Township 19 North, Range 15 West, thence proceed northeasterly on said powerline to the intersection with Twelve Mile Bayou, thence proceed southeasterly then southerly along Twelve Mile Bayou to the intersection with Louisiana State Highway 538, thence proceed northerly on Louisiana State Highway 538 to the intersection with Lincoln Drive, thence proceed westerly on Lincoln Drive to the intersection with U.S. Highway 71, thence proceed northwesterly along U.S. Highway 71 (including bearing on the southerly split at Pine Hill Road) to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the intersection with Louisiana State Highway 1, thence proceed northwesterly along Louisiana State Highway 1 to the intersection with a powerline and Louisiana State Highway 1 located in Section 16, Township 19 North, Range 15 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Seven:** Northwood High School, 5939 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Eight**

Beginning at the intersection of Louisiana State Highway 173 and Louisiana State Highway 1, thence proceed southwesterly on Louisiana Highway 173 to the intersection with Louisiana State Highway 538, thence proceed southeasterly along Louisiana State Highway 538 to the intersection with Louisiana State Highway 1, thence proceed northwesterly along Louisiana State Highway 1 to the intersection with Louisiana State Highway 173, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Eight:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Nine**

Beginning at the intersection of the Kansas City Southern Railroad and a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West, thence proceed northeasterly along the powerline to the intersection with Twelve Mile Bayou, thence proceed northwesterly on Twelve Mile Bayou to Caddo Lake, thence follow the center median width of the southern portion of Caddo Lake westerly to the Louisiana-Texas State boundary line, thence proceed southerly on the Louisiana-Texas State boundary line to a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, thence proceed southeasterly then northeasterly along said powerline to the intersection with the Kansas City Southern Railroad and a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West the point of beginning. Less and except the entirety of the town of Mooringsport

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Nine:** Mooringsport Elementary School, 602 Latimer Street, Mooringsport, Louisiana 71060.

**Precinct One Hundred and Forty**

Beginning on Louisiana State Highway 169 at the Twelve Mile Bayou; run northeasterly along Twelve Mile Bayou to Louisiana State Highway 170; thence run easterly along Louisiana State Highway 170 to the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run southerly along the western side of the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice to US Hwy. 71; thence run south along US Hwy. 71 to the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run westerly along the western corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to the southern corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run easterly along the southern corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to the eastern city limit of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run northerly along the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to Belcher River Rd; thence run easterly Belcher River Rd to the Caddo-Bossier Parish line; thence start in a southerly direction and continuing along the Caddo-Bossier Parish line to I-220 (3132); thence run easterly along I-220 (3132) to Twelve Mile Bayou; thence start in a northerly direction and continuing along Twelve Mile Bayou to Louisiana State Highway 169 the of beginning

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty:** Belcher Village Hall, 411 Charles Street, Belcher, Louisiana 71004.

**Precinct One Hundred and Forty-Two**

Beginning at the intersection of the Caddo Lake dam and Twelve Mile Bayou; run southeasterly along Twelve Mile Bayou to Black Bayou; thence northerly along Black Bayou to Louisiana State Highway 530; thence westerly along Louisiana State Highway 530 to the Clyde Place-Vivian Road; thence northerly along the Clyde Place-Vivian Road to Crawford Road; thence westerly along Crawford Road to Louisiana State Highway 538; thence northerly and westerly along Louisiana State Highway 538 to Louisiana State Highway 1; thence northerly along Louisiana State Highway 1 to the Trees City Road; thence westerly along the Trees City Road to the north shore of Caddo Lake; thence southerly along the eastern shore of Caddo Lake to the point of beginning, less and except the town of Oil City.

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**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Two:** Oil City Community Center, 310 Savage Street, Oil City, Louisiana 71061.

**Precinct One Hundred and Forty-Three**

Beginning at the south shore of Caddo Lake and the Louisiana-Texas State line; run northerly along the Louisiana-Texas State Line to the Myrtis-Texas Line Road; thence easterly along the Myrtis-Texas Line Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to the Trees City Road; thence westerly along the Trees City Road to Caddo Lake; thence easterly, southerly, easterly, southerly, and westerly following the shoreline of Caddo Lake to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Three:** Vivian Elementary/Middle School, 100 West Kentucky Avenue, Vivian, Louisiana 71082.

**Precinct One Hundred and Forty-Four**

Beginning at the intersection of Louisiana State Highway 538 and Crawford Road; run easterly along Crawford Road to the Clyde Place-Vivian Road; thence southerly along the Clyde Place-Vivian Road to Louisiana State Highway 530; thence easterly along Louisiana State Highway 530 to Black Bayou; thence easterly and northerly along Black Bayou to the south shore of Black Bayou Lake; thence easterly and northwesterly along the shore of Black Lake to the west corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; thence northerly along the west corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice to the Hosston-Rodessa Road; thence northerly along the Hosston-Rodessa Road to the Mira-Myrtis Road; thence westerly along the Mira-Myrtis Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to Louisiana State Highway 538; thence southeasterly and southerly along Louisiana State Highway 538 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Four:** North Caddo Shreve Memorial Library, 615 North Pine Street, Vivian, Louisiana 71082.

**Precinct One Hundred and Forty-Five**

Beginning on Louisiana State Highway 170 at Black Bayou; run easterly along Louisiana State Highway 170 to the corporate city limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice; thence southerly and east along the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice to U.S. Highway 71; thence southerly along U.S. Highway 71 to the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence easterly along the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice and the Belcher River Road to the Caddo-Bossier Parish line; thence northerly along the Caddo-Bossier Parish line to Louisiana State Highway 2; thence westerly along Louisiana State Highway 2 to the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice; thence starting in a southerly direction and continuing along the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice to Black Bayou; thence southerly along Black Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Five:** Gilliam Village Hall, 12825 Main Street, Gilliam, Louisiana 71029.

**Precinct One Hundred and Forty-Six**

Beginning on Louisiana State Highway 2 at the east corporate city limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; run easterly along Louisiana State Highway 2 to the Caddo-Bossier Parish line; thence northerly along the Caddo-Bossier Parish line to the Louisiana- Arkansas State line; thence westerly along the Louisiana-Arkansas State line to the Atlanta-Mira Road; thence southerly along the Atlanta-Mira Road to Tyson Road; thence westerly along Tyson Road to Adcock Road; thence southerly along Adcock Road to the Hosston-Rodessa Road (North); thence southerly along the Hosston-Rodessa Road to the Mira-Myrtis Road; thence easterly along the Mira- Myrtis Road to the Hosston-Rodessa Road (South); thence southerly along the Hosston-Rodessa Road to the corporate city limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; thence easterly and southerly along the corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Six:** Ida Means Community Center, 6955 Cedar Lane, Ida, LA 71044.

**Precinct One Hundred and Forty-Nine**

Beginning at the Louisiana-Texas State line and the Myrtis-Texas Line Road; run easterly along the Myrtis-Texas Line Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to the Mira-Myrtis Road; thence easterly along the Mira-Myrtis Road to the Hosston-Rodessa Road (North); thence northerly along the Hosston-Rodessa Road (North) to Adcock Road; thence northerly along Adcock Road to Tyson Road; thence easterly along Tyson Road to the Atlanta-Mira Road; thence northerly along the Atlanta-Mira Road to the Louisiana-Arkansas State line; thence westerly along the Louisiana-Arkansas

**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN A-1)**

State line to the Louisiana-Texas State line; thence southerly along the Louisiana- Texas State line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Nine:** Rodessa Village Hall, 10093 Main Street, Rodessa, Louisiana 71069.

**Precinct One Hundred and Fifty-One**

That area within the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-One:** Hosston Village Hall, 15669 US Hwy 71, Hosston, Louisiana 71043.

**Precinct One Hundred and Fifty-Four**

That area within the corporate limits of Gilliam as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Four:** Gilliam Village Hall, 12825 Main Street, Gilliam, Louisiana 71029.

**Precinct One Hundred and Fifty-Five**

That area within the corporate limits of Belcher as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Five:** Belcher Village Hall, 411 Charles Street, Belcher, Louisiana 71004.

**Precinct One Hundred and Fifty-Six**

That area within the corporate limits of Oil City as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Six:** Oil City Community Center, 310 Savage Street, Oil City, Louisiana 71061.

**Precinct One Hundred and Fifty-Seven**

That area within the corporate limits of Mooringsport as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Seven:** Mooringsport Elementary School, 602 Latimer Street, Mooringsport, Louisiana 71060.

**Precinct One Hundred and Fifty-Eight**

Beginning at the intersection of Louisiana State Highway 538 and Louisiana State Highway 173, thence proceed southerly along Louisiana State Highway 173 to the intersection with an unnamed stream on the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence proceed along the unnamed stream southwesterly to the confluence with Choctaw Bayou, thence proceed along Choctaw Bayou to the confluence with another unnamed stream in Section 10, Township 18 North, Range 15 West, thence proceed northeasterly along said unnamed stream to a line extension of Tammany Drive, thence proceed westerly on the line extension and then Tammany Drive to the intersection with Wasson Road, thence proceed northeasterly on Wasson Road to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the Intersection with Louisiana State Highway 173, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Eight:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

**Precinct One Hundred and Sixty**

Beginning at the intersection of Wasson Road and Louisiana State Highway 538, thence proceed southwesterly on Wasson Road to the intersection with Tammany Drive, thence easterly on Tammany Drive to its termination and its extension, to the intersection with an unnamed stream located in Section 35, Township 19 North, Range 15 West, thence proceed southerly, southeasterly, then southwesterly along said unnamed stream to the intersection with Pine Hill Road, thence proceed easterly on Pine Hill Road to the intersection with Roy Road, thence proceed northerly on Roy Road to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the intersection with Wasson Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty:** Donnie Bickham

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN A-1)**

Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Sixty-One**

Beginning at the intersection of a powerline and Louisiana State Highway 1 located in Section 16, Township 19 North, Range 15 West, thence proceed southeasterly on Louisiana State Highway 1 to the intersection with Louisiana State Highway 173, thence proceed southwesterly then southerly on Louisiana State Highway 173 to the intersection with the boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence follow the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, to the intersection with the Kansas City Southern Railroad, thence proceed northwesterly on the Kansas City Southern Railroad to the intersection with a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West thence proceed northeasterly along the powerline to the intersection with Louisiana State Highway 1, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-One:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Sixty-Two**

Beginning at the intersection of Louisiana State Highway 169, Louisiana State Highway 525, also known as Colquitt Road, and the Springridge-Texas Line Road; thence run northeasterly along Louisiana State Highway 525, also known as Colquitt Road to the Woolworth Road; thence northerly along the Woolworth Road to a Southwestern Electric Company transmission line in the center of Section 28, T16N, R15W; thence westerly along the Southwestern Electric Company transmission line to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State Line to the Springridge-Texas Line Road; thence run easterly on the Springridge-Texas Line Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Two:** Providence Road Baptist Church, 11708 Providence Road, Shreveport, LA 71129.

**REVISED Precinct One Hundred and Sixty-Three [SPLIT: D11 – 163A, D12 – 163B]**

Beginning at the intersection of the Southwestern Electric Company powerline, located in Section 30, Township 15 North, Range 16 West, and Greenwood Springridge Road; thence proceed easterly along the powerline to the intersection with Woolworth Road; thence northerly along Woolworth Road to West Bert Kouns Industrial Loop; thence northerly on West Bert Kouns Industrial Loop to West 70<sup>th</sup> Street; thence westerly along West 70<sup>th</sup> Street to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to Greenwood Road; thence southwesterly and westerly along Greenwood Road to Greenwood Springridge Road; thence southerly and southeasterly along Greenwood Springridge Road to intersection with the Southwestern Electric Company powerline located in Section 30, Township 15 North, Range 16 West, to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Sixty-Five**

Beginning at the intersection of U.S. Highway 80 and Cross Bayou, thence northeasterly on Cross Bayou to the intersection with an unnamed stream in Section 6, Township 17 North, Range 15 West, then southeasterly on the unnamed stream to the intersection with Jefferson-Paige Road, thence southerly along Jefferson-Paige Road to the intersection with U.S. Highway 80, thence proceed generally westerly and northwesterly on U.S. Highway 80 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Five:** Greenwood Multi-Purpose Center, 6978 Howell Street, Greenwood, Louisiana 71033.

**Precinct One Hundred and Sixty-Six**

Beginning at the intersection of Roy Road and Louisiana State Highway 173, thence proceed northerly along Roy Road to the intersection with Pine Hill Road, thence westerly along Pine Hill Road to the intersection with an unnamed stream on the east boundary line of Section 3, Township 18 North, Range 15 West, thence proceed southwesterly along the said unnamed stream to the intersection with Louisiana State Highway 173, thence proceed southeasterly along Louisiana State Highway 173 to the intersection with Roy Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Six:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107

BE IT FURTHER ORDAINED, that it being necessary for the accomplishment of proper reapportionment of the Caddo Parish Commission Districts, Precincts **22, 24, 32, 68, 98,** and **163** are amended and subdivided into Precincts **22A and 22B,** Precincts **24A and 24B,** Precincts **32A and 32B,** Precincts **68A and 68B,** Precincts **98A and 98B,** and Precincts **163A and 163B,** respectively, as follows:

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN A-1)**

**NEW Precinct Twenty-Two A (District 4)**

Beginning at the intersection of Line Avenue and Pierremont Road; run easterly along Pierremont Road to Bayou Pierre; thence northerly along Bayou Pierre to Ockley Drive; thence westerly along Ockley Drive to Gilbert Drive; thence southerly along Gilbert Drive to Monrovia Street; thence westerly along Monrovia Street to Line Avenue; thence southerly along Line Avenue to Pierremont Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Two A:** Broadmoor Middle Laboratory School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**NEW Precinct Twenty-Two B (District 8)**

Beginning at the intersection of Line Avenue and E. 70th Street; run easterly along E. 70th Street to Bayou Pierre; thence northerly along Bayou Pierre to Pierremont Road; thence westerly along Pierremont Road to Line Avenue; thence southerly along Line Avenue E. 70<sup>th</sup> Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Two B:** Broadmoor Middle Laboratory School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

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**NEW Precinct Twenty-Four A (District 4)**

Beginning at the intersection of Hollywood Avenue and the Kansas City Southern Railway; run southeasterly along Hollywood Avenue to Pierremont Road; thence easterly along Pierremont Road to Line Avenue; thence northerly along Line Avenue to Monrovia Street; thence westerly along Monrovia Street to Fairfield Avenue; thence northerly along Fairfield Avenue to Lawhon Street; thence westerly along Lawhon Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to Hollywood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Four A:** South Highland Elementary School, 831 Erie Street, Shreveport, Louisiana 71106.

**NEW Precinct Twenty-Four B (District 6)**

Beginning at the intersection of E. 61st Street and the Kansas City Southern Railway; run easterly along E. 61st Street to Line Avenue; thence northerly along Line Avenue to Pierremont Road; thence westerly, northwesterly along Pierremont Road to Hollywood Avenue; thence northwesterly along Hollywood Avenue to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to E. 61<sup>st</sup> Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Four B:** South Highland Elementary School, 831 Erie Street, Shreveport, Louisiana 71106.

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**NEW Precinct Thirty-Two A (District 3)**

Beginning at the intersection of Kings Highway and I-20; run easterly along Kings Highway to the Southern Pacific Railroad; thence southwesterly along the Southern Pacific Railroad to Claiborne Avenue; thence easterly along Claiborne Avenue to Hilliard Street; thence southerly along Hilliard Street to Dickinson Street; thence easterly along Dickinson Street to St. Vincent Avenue; thence northeasterly along St. Vincent Avenue to the Kansas City Railroad; thence northerly along the Kansas City Railroad to Wilkinson Street; thence easterly along Wilkinson Street to Southern Avenue; thence northerly and northeasterly along Southern Avenue to Fairfield Avenue; thence northerly along Fairfield Avenue to I-20; thence southerly along I-20 to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Texas Avenue; thence southwesterly along Texas Avenue to I- 20; thence southwesterly along I-20 to Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Two A:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**NEW Precinct Thirty-Two B (District 5)**

Beginning at the intersection of Claiborne Avenue and the Southern Pacific Railroad; thence southwesterly along the Southern Pacific Railroad to Midway Street; thence easterly along Midway Street to Wallace Street; thence southerly along Wallace Street to Alma Street; thence easterly along Alma Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Ockley Drive; thence easterly along Ockley Drive to the Kansas City Railroad; thence northerly along the Kansas City Railroad to St. Vincent Avenue; thence southwesterly along St. Vincent Avenue to Dickinson Street; thence westerly along Dickinson Street to Hilliard Street; thence northerly along Hilliard Street to Claiborne Avenue; thence westerly along Claiborne Avenue the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Two B:** Mall St. Vincent, 1133 St.



**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN A-1)**

Vincent Avenue, Shreveport, Louisiana 71104.

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**NEW Precinct Sixty-Eight A, (District 6)**

Beginning at the intersection of Creswell Road and Millicent Way; run southeasterly along Millicent Way to Bayou Pierre; thence northerly along Bayou Pierre to E. 70th Street; thence westerly along E. 70th Street to MacArthur Drive; thence southeasterly along MacArthur Drive to Palestine Street; thence southwesterly along Palestine Street to Gideon Drive; thence southeasterly along Gideon Drive to Babylon Road; thence northeasterly along Babylon Road to Creswell Road; thence southeasterly along Creswell Road to Deborah Drive; thence southwesterly along Deborah Drive to Glen Erica Street; thence northeasterly along Glen Erica Street to Creswell Road; thence southeasterly along Creswell Road to Millicent Way to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Eight A:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

**NEW Precinct Sixty-Eight B, (District 8)**

Beginning at the intersection of Line Avenue and Millicent Way; run northeasterly along Millicent Way to Creswell Road; thence northwesterly along Creswell Road to Glen Erica Street; thence southwesterly along Glen Erica Street to Deborah Drive; thence northeasterly along Deborah Drive to Creswell Road; thence northwesterly along Creswell Road to Babylon Road; thence southwesterly along Babylon Road to Gideon Street; thence southeasterly along Gideon Street to Rebecca Street; thence southwesterly along Rebecca Street to Harris Street; thence southerly along Harris Street to Rainbow Drive; thence southwesterly along Rainbow Drive to Line Avenue; thence southeasterly along Line Avenue to Millicent Way to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Eight B:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

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**NEW Precinct Ninety-Eight A, (District 3)**

Beginning at the intersection of Southern Avenue and Wilkinson Street; run easterly along Wilkinson Street to Fairfield Avenue; thence northwesterly along Fairfield Avenue to Olive Street; thence easterly along Olive Street to Line Avenue; thence northerly along Line Avenue to Stoner Avenue; thence westerly along Stoner Avenue to Murphy Street; thence westerly along Murphy Street to Texas Avenue; thence southerly along Texas Avenue to I-20; thence northeasterly along I-20 to Fairfield Avenue; thence southerly along Fairfield Avenue to Southern Avenue; thence southwesterly and southerly along Southern Avenue to Wilkinson Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Eight A:** Mall Saint Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**NEW Precinct Ninety-Eight B, (District 4)**

Beginning at the intersection of Fairfield Avenue and Wilkinson Street; run easterly along Wilkinson Street to Line Avenue; thence northerly along Line Avenue to Olive Street; thence westerly along Olive Street to Fairfield Avenue; thence southeasterly along Fairfield Avenue to Wilkinson Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Eight B:** Mall Saint Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

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**NEW REVISED Precinct One Hundred and Sixty-Three A, (District 11)**

Beginning at the intersection of the Southwestern Electric Company powerline, located in Section 30, Township 15 North, Range 16 West, and Greenwood Springridge Road; thence proceed easterly along the powerline to the intersection with Woolworth Road; thence northerly along Woolworth Road to Shirley Francis Road; thence westerly along Shirley Francis Road to Greenwood Springridge Road; thence southerly and southeasterly along Greenwood Springridge Road to intersection with the Southwestern Electric Company powerline located in Section 30, Township 15 North, Range 16 West, to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three A:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**NEW REVISED Precinct One Hundred and Sixty-Three B, (District 12)**

Beginning at the intersection of Shirley Francis Road and Greenwood Springridge Road; thence proceed easterly along Shirley Francis Road to Woolworth Road; thence northerly along Woolworth Road to West

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN A-1)**

Bert Kouns Industrial Loop; thence northerly on West Bert Kouns Industrial Loop to West 70<sup>th</sup> Street; thence westerly along West 70<sup>th</sup> Street to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to Greenwood Road; thence southwesterly and westerly along Greenwood Road to Greenwood Springridge Road; thence southerly along Greenwood Springridge Road to Shirley Francis Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three B:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

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BE IT FURTHER ORDAINED, that the twelve Caddo Parish Commission Districts shall consist of precincts as numbered and described as hereinabove modified, and that those enumerated precincts shall be apportioned as follows among the twelve respective Commission districts, to wit:

**DISTRICT 1**

**Precincts: 136A, 136B, 139, 140, 142, 143, 144, 145, 146, 149, 151, 154, 155, 156, 157, 158, 160, 161**

**DISTRICT 2**

**Precincts: 1, 45, 57, 71, 73, 74, 81, 106, 111, 135, 137, 138, 166**

**DISTRICT 3**

**Precincts: 5A, 5B, 6, 7, 8, 28, 29, 31, 32A, 39, 40, 64, 67, 82, 98A, 99**

**DISTRICT 4**

**Precincts: 9, 10, 13, 14, 15, 17, 20, 21, 22A, 24A, 26, 27, 98B, 129**

**DISTRICT 5**

**Precincts: 2, 3, 25, 30, 32B, 37, 41, 44, 46, 53, 54, 55, 58**

**DISTRICT 6**

**Precincts: 4, 23, 24B, 34, 35, 38, 50, 51, 52, 59, 68A, 69, 78**

**DISTRICT 7**

**Precincts: 36, 43, 60, 61, 63, 70, 80, 86, 87, 88, 89**

**DISTRICT 8**

**Precincts: 11, 12, 16, 22B, 48, 49, 68B, 72, 75, 76, 77, 112, 127**

**DISTRICT 9**

**Precincts: 56, 101, 102, 104, 107, 108, 109, 110, 113, 128**

**DISTRICT 10**

**Precincts: 62, 65, 79, 90, 91, 93, 94, 97, 115**

**DISTRICT 11**

**Precincts: 66, 92, 95, 103, 105, 123, 125, 126, 132, 162, 163A**

**DISTRICT 12**

**Precincts: 47, 83, 84, 85, 100, 114, 122, 133, 134, 163B, 165**

BE IT FURTHER ORDAINED, that it being necessary for the accomplishment of proper reapportionment of the Caddo Parish Commission Districts.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN A-1)**

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

*The forgoing ordinance having been **moved by** \_\_\_\_\_, **seconded by** \_\_\_\_\_, that Ordinance No. \_\_\_\_ of 2023, reapportioning Caddo Parish into twelve Commission Districts, enumerating the constituent precincts respectively comprising the Commission Districts, be adopted. The results of the Motion, as shown by following roll call vote:*

AYES:

NAYS:

ABSENT:

## Plan Components

	Population	White	Black
<b>District 1</b>			
Parish: Caddo LA			
VTD: 136A	2,100	1,813	118
VTD: 136B	1,517	1,234	176
VTD: 139	2,093	1,722	120
VTD: 140	513	321	156
VTD: 142	754	719	10
VTD: 143	2,499	1,835	497
VTD: 144	1,986	981	864
VTD: 145	86	33	40
VTD: 146	651	509	111
VTD: 149	580	418	107
VTD: 151	244	181	46
VTD: 154	123	70	47
VTD: 155	248	195	51
VTD: 156	901	455	376
VTD: 157	748	575	93
VTD: 158	2,173	1,829	144
VTD: 160	1,793	1,305	388
VTD: 161	1,205	985	114

<b>District 1 Total</b>	<b>20,214</b>	<b>15,180</b>	<b>3,458</b>
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### District 2

Parish: Caddo LA			
VTD: 1	407	4	377
VTD: 106	2,566	820	1,562
VTD: 111	732	20	686
VTD: 135	1,850	1,270	433
VTD: 137	2,521	1,577	568
VTD: 138	637	505	39
VTD: 166	986	756	148
VTD: 45	2,044	130	1,835
VTD: 57	1,017	16	969
VTD: 71	808	18	773
VTD: 73	1,910	28	1,840
VTD: 74	398	7	374
VTD: 81	3,352	359	2,883

<b>District 2 Total</b>	<b>19,228</b>	<b>5,510</b>	<b>12,487</b>
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### District 3

Parish: Caddo LA			
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	Population	White	Black
<b>District 3</b>			
Parish: Caddo LA			
VTD: 28	294	113	167
VTD: 29	1,114	70	990
VTD: 31	1,176	75	1,074
VTD: 32 (part)	875	200	627
<b>VTD 32 Subtotal</b>	<b>875</b>	<b>200</b>	<b>627</b>
VTD: 39	657	15	630
VTD: 40	861	24	788
VTD: 5A	2,613	378	2,162
VTD: 5B	2,869	316	2,427
VTD: 6	575	104	413
VTD: 64	1,248	329	732
VTD: 67	750	22	694
VTD: 7	1,789	518	1,015
VTD: 8	1,852	799	763
VTD: 82	1,467	721	611
VTD: 98 (part)	565	267	183
<b>VTD 98 Subtotal</b>	<b>565</b>	<b>267</b>	<b>183</b>
VTD: 99	1,117	164	851
<b>District 3 Total</b>	<b>19,822</b>	<b>4,115</b>	<b>14,127</b>
<b>District 4</b>			
Parish: Caddo LA			
VTD: 10	1,068	937	28
VTD: 129	2,666	1,535	833
VTD: 13	2,206	1,868	133
VTD: 14	1,582	1,016	365
VTD: 15	2,163	1,142	763
VTD: 17	2,293	1,035	1,009
VTD: 20	1,409	1,144	94
VTD: 21	1,209	1,108	30
VTD: 22 (part)	887	825	14
<b>VTD 22 Subtotal</b>	<b>887</b>	<b>825</b>	<b>14</b>
VTD: 24 (part)	971	779	112
<b>VTD 24 Subtotal</b>	<b>971</b>	<b>779</b>	<b>112</b>
VTD: 26	1,022	704	227
VTD: 27	1,652	980	503
VTD: 9	856	714	53
VTD: 98 (part)	350	277	47
<b>VTD 98 Subtotal</b>	<b>350</b>	<b>277</b>	<b>47</b>
<b>District 4 Total</b>	<b>20,334</b>	<b>14,064</b>	<b>4,211</b>
<b>District 5</b>			
Parish: Caddo LA			

# Plan Components

	Population	White	Black
<b>District 5</b>			
Parish: Caddo LA			
VTD: 2	1,822	672	1,007
VTD: 25	2,763	184	2,405
VTD: 3	782	4	764
VTD: 30	2,027	142	1,798
VTD: 32 (part)	823	59	710
<b>VTD 32 Subtotal</b>	<b>823</b>	<b>59</b>	<b>710</b>
VTD: 37	1,485	145	1,266
VTD: 41	689	23	603
VTD: 44	1,076	28	1,021
VTD: 46	1,654	116	1,452
VTD: 53	1,610	133	1,404
VTD: 54	1,683	50	1,525
VTD: 55	1,161	287	801
VTD: 58	1,584	85	1,408
<b>District 5 Total</b>	<b>19,159</b>	<b>1,928</b>	<b>16,164</b>
<b>District 6</b>			
Parish: Caddo LA			
VTD: 23	1,372	126	1,114
VTD: 24 (part)	398	55	309
<b>VTD 24 Subtotal</b>	<b>398</b>	<b>55</b>	<b>309</b>
VTD: 34	2,126	173	1,777
VTD: 35	1,455	133	1,263
VTD: 38	1,785	34	1,675
VTD: 4	1,890	154	1,638
VTD: 50	1,115	24	1,016
VTD: 51	1,856	166	1,628
VTD: 52	2,095	106	1,901
VTD: 59	1,910	100	1,762
VTD: 68 (part)	527	287	209
<b>VTD 68 Subtotal</b>	<b>527</b>	<b>287</b>	<b>209</b>
VTD: 69	2,104	666	1,263
VTD: 78	1,064	226	702
<b>District 6 Total</b>	<b>19,697</b>	<b>2,250</b>	<b>16,257</b>
<b>District 7</b>			
Parish: Caddo LA			
VTD: 36	2,102	142	1,905
VTD: 43	1,395	78	1,269
VTD: 60	919	12	882
VTD: 61	1,130	10	1,085
VTD: 63	1,098	230	776
VTD: 70	2,479	201	2,189
VTD: 80	1,153	30	1,099

# Plan Components

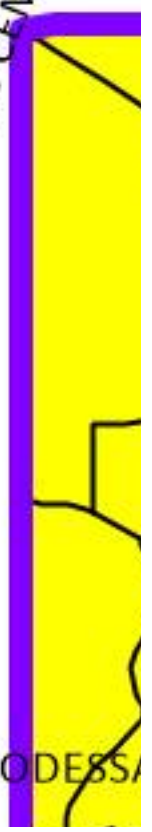
	Population	White	Black
<b>District 7</b>			
Parish: Caddo LA			
VTD: 86	1,993	24	1,891
VTD: 87	2,704	539	2,028
VTD: 88	1,912	943	800
VTD: 89	1,777	897	754
<b>District 7 Total</b>	<b>18,662</b>	<b>3,106</b>	<b>14,678</b>
<b>District 8</b>			
Parish: Caddo LA			
VTD: 11	1,947	1,633	103
VTD: 112	1,443	910	337
VTD: 12	1,446	1,232	33
VTD: 127	532	469	25
VTD: 16	1,454	1,250	76
VTD: 22 (part)	1,056	723	255
<b>VTD 22 Subtotal</b>	<b>1,056</b>	<b>723</b>	<b>255</b>
VTD: 48	1,004	811	66
VTD: 49	2,816	2,046	493
VTD: 68 (part)	883	629	211
<b>VTD 68 Subtotal</b>	<b>883</b>	<b>629</b>	<b>211</b>
VTD: 72	1,699	931	555
VTD: 75	1,957	1,577	163
VTD: 76	1,999	1,092	668
VTD: 77	2,327	1,501	341
<b>District 8 Total</b>	<b>20,563</b>	<b>14,804</b>	<b>3,326</b>
<b>District 9</b>			
Parish: Caddo LA			
VTD: 101	1,743	1,002	540
VTD: 102	1,350	986	236
VTD: 104	2,882	2,429	118
VTD: 107	1,328	731	481
VTD: 108	843	718	58
VTD: 109	2,168	1,794	159
VTD: 110	2,062	1,652	153
VTD: 113	1,884	1,252	453
VTD: 128	3,041	2,526	156
VTD: 56	2,967	1,783	763
<b>District 9 Total</b>	<b>20,268</b>	<b>14,873</b>	<b>3,117</b>
<b>District 10</b>			
Parish: Caddo LA			
VTD: 115	2,088	1,822	82
VTD: 62	2,458	372	1,982

	Population	White	Black
<b>District 10</b>			
Parish: Caddo LA			
VTD: 65	1,659	530	1,018
VTD: 79	1,516	442	956
VTD: 90	2,951	929	1,819
VTD: 91	3,794	1,528	2,005
VTD: 93	1,965	966	799
VTD: 94	3,020	932	1,855
VTD: 97	793	540	128
<b>District 10 Total</b>	<b>20,244</b>	<b>8,061</b>	<b>10,644</b>
<b>District 11</b>			
Parish: Caddo LA			
VTD: 103	1,885	1,003	771
VTD: 105	1,311	1,003	249
VTD: 123	1,465	1,007	344
VTD: 125	2,417	1,534	658
VTD: 126	987	776	116
VTD: 132	2,332	1,853	322
VTD: 162	1,545	1,250	159
VTD: 163 (part)	1,010	561	370
<b>VTD 163 Subtotal</b>	<b>1,010</b>	<b>561</b>	<b>370</b>
VTD: 66	2,633	1,875	486
VTD: 92	1,649	840	676
VTD: 95	2,233	1,162	926
<b>District 11 Total</b>	<b>19,467</b>	<b>12,864</b>	<b>5,077</b>
<b>District 12</b>			
Parish: Caddo LA			
VTD: 100	3,122	454	2,437
VTD: 114	1,294	195	1,033
VTD: 122	3,910	519	3,235
VTD: 133	1,848	1,175	483
VTD: 134	488	334	114
VTD: 163 (part)	2,020	1,284	570
<b>VTD 163 Subtotal</b>	<b>2,020</b>	<b>1,284</b>	<b>570</b>
VTD: 165	683	414	165
VTD: 47	1,694	638	962
VTD: 83	1,960	590	1,124
VTD: 84	935	263	613
VTD: 85	2,236	836	1,016
<b>District 12 Total</b>	<b>20,190</b>	<b>6,702</b>	<b>11,752</b>
<b>Totals</b>	<b>237,848</b>	<b>103,457</b>	<b>115,298</b>



BROWNS CEMETERY RD

RODESSA





# DATA CENTER



*"A 40 Year Full-Service Redistricting Company"*

## 2023 CADDO PARISH COMMISSION – PLAN A-1

**Total Population – 237,848**

**Ideal District Size – 19,821**

**Plan Deviation – 9.59%**

District	Population	Dev.	% Dev.	White	% White	Black	% Black
1	20,214	393	1.98%	15,180	75.10%	3,458	17.11%
2	19,228	-593	-2.99%	5,510	28.66%	12,487	64.94%
3	19,822	1	0.01%	4,115	20.76%	14,127	71.27%
4	20,334	513	2.59%	14,064	69.16%	4,211	20.71%
5	19,159	-662	-3.34%	1,928	10.06%	16,164	84.37%
6	19,697	-124	-0.63%	2,250	11.42%	16,257	82.54%
7	18,662	-1,159	-5.85%	3,106	16.64%	14,678	78.65%
8	20,563	742	3.74%	14,804	71.99%	3,326	16.17%
9	20,268	447	2.26%	14,873	73.38%	3,117	15.38%
10	20,244	423	2.13%	8,061	39.82%	10,644	52.58%
11	19,467	-354	-1.79%	12,864	66.08%	5,077	26.08%
12	20,190	369	1.86%	6,702	33.19%	11,752	58.21%
<b>Totals</b>	<b>237,848</b>			<b>103,457</b>	<b>43.50%</b>	<b>115,298</b>	<b>48.48%</b>

Source: 2020 US Census Bureau-PL 94-171 Datafile - Compiled by Data Center LLC, P.O. Box 141, Kenner, LA 70063 (504) 450-3474



# DATA CENTER



“A 40 Year Full-Service Redistricting Company”

## 2023 CADDO PARISH COMMISSION PLAN A-1 PRECINCT CHANGES

		% Deviation from Ideal District Size		Precinct Changes	
District	Commissioner	2020 Benchmark	2023 PC Plan A-1	Additions	Removals
1	Todd Hopkins	1.98%	1.98%		
2	Lyndon Johnson	-9.99%	-2.99%	PCT 45	PCT 39
3	Steven Jackson	-10.57%	0.01%	PCT 32-part, 39, 98-part	
4	John-Paul Young	-2.42%	2.59%	PCT 10, 22-part	PCT 24-part, 98-part
5	Roy Burrell	-15.73%	-3.34%	PCT 2, 3, 53, 55	PCT 32-part, 45
6	Steffon Jones	-10.92%	-0.63%	PCT 24-part, 50, 68-part	
7	Stormy Gage-Watts	-2.88%	-5.85%	PCT 63, 88, 89	PCT 2, 3, 53, 55
8	Jim Taliaferro	2.76%	3.74%	PCT 72, 76, 112	PCT 10, 22-part, 50, 68-part, 102
9	John Atkins	26.36%	2.26%	PCT 102	PCT 72, 76, 112, 126
10	Mario Chavez	10.45%	2.13%		PCT 92
11	Ed Lazarus	3.97%	-1.79%	PCT 92, 126, 163-part	PCT 63, 88, 89
12	Ken Epperson	6.96%	1.86%		PCT 163-part
<b>Overall Plan Deviation</b>		<b>42.09%</b>	<b>9.59%</b>		

## Plan Components

	Population	White	Black
<b>District 1</b>			
Parish: Caddo LA			
VTD: 136A	2,100	1,813	118
VTD: 136B	1,517	1,234	176
VTD: 139	2,093	1,722	120
VTD: 140	513	321	156
VTD: 142	754	719	10
VTD: 143	2,499	1,835	497
VTD: 144	1,986	981	864
VTD: 145	86	33	40
VTD: 146	651	509	111
VTD: 149	580	418	107
VTD: 151	244	181	46
VTD: 154	123	70	47
VTD: 155	248	195	51
VTD: 156	901	455	376
VTD: 157	748	575	93
VTD: 158	2,173	1,829	144
VTD: 160	1,793	1,305	388
VTD: 161	1,205	985	114

<b>District 1 Total</b>	<b>20,214</b>	<b>15,180</b>	<b>3,458</b>
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<b>District 2</b>			
Parish: Caddo LA			
VTD: 1	407	4	377
VTD: 106	2,566	820	1,562
VTD: 111	732	20	686
VTD: 135	1,850	1,270	433
VTD: 137	2,521	1,577	568
VTD: 138	637	505	39
VTD: 166	986	756	148
VTD: 45	2,044	130	1,835
VTD: 57	1,017	16	969
VTD: 71	808	18	773
VTD: 73	1,910	28	1,840
VTD: 74	398	7	374
VTD: 81	3,352	359	2,883

<b>District 2 Total</b>	<b>19,228</b>	<b>5,510</b>	<b>12,487</b>
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<b>District 3</b>			
Parish: Caddo LA			

## Plan Components

2023 Caddo Parish Plan Alternate

	Population	White	Black
<b>District 3</b>			
Parish: Caddo LA			
VTD: 28	294	113	167
VTD: 29	1,114	70	990
VTD: 31	1,176	75	1,074
VTD: 32 (part)	875	200	627
<b>VTD 32 Subtotal</b>	<b>875</b>	<b>200</b>	<b>627</b>
VTD: 39	657	15	630
VTD: 40	861	24	788
VTD: 5A	2,613	378	2,162
VTD: 5B	2,869	316	2,427
VTD: 6	575	104	413
VTD: 64	1,248	329	732
VTD: 67	750	22	694
VTD: 7	1,789	518	1,015
VTD: 8	1,852	799	763
VTD: 82	1,467	721	611
VTD: 99	1,117	164	851
<b>District 3 Total</b>	<b>19,257</b>	<b>3,848</b>	<b>13,944</b>
<b>District 4</b>			
Parish: Caddo LA			
VTD: 129	2,666	1,535	833
VTD: 13	2,206	1,868	133
VTD: 14	1,582	1,016	365
VTD: 15	2,163	1,142	763
VTD: 17	2,293	1,035	1,009
VTD: 20	1,409	1,144	94
VTD: 21	1,209	1,108	30
VTD: 22 (part)	887	825	14
<b>VTD 22 Subtotal</b>	<b>887</b>	<b>825</b>	<b>14</b>
VTD: 24 (part)	971	779	112
<b>VTD 24 Subtotal</b>	<b>971</b>	<b>779</b>	<b>112</b>
VTD: 26	1,022	704	227
VTD: 27	1,652	980	503
VTD: 9	856	714	53
VTD: 98	915	544	230
<b>District 4 Total</b>	<b>19,831</b>	<b>13,394</b>	<b>4,366</b>
<b>District 5</b>			
Parish: Caddo LA			
VTD: 2	1,822	672	1,007
VTD: 25	2,763	184	2,405
VTD: 3	782	4	764
VTD: 30	2,027	142	1,798
VTD: 32 (part)	823	59	710

# Plan Components

	Population	White	Black
<b>District 5</b>			
Parish: Caddo LA			
<b>VTD 32 Subtotal</b>	<b>823</b>	<b>59</b>	<b>710</b>
VTD: 37	1,485	145	1,266
VTD: 41	689	23	603
VTD: 43	1,395	78	1,269
VTD: 44	1,076	28	1,021
VTD: 46	1,654	116	1,452
VTD: 54	1,683	50	1,525
VTD: 55	1,161	287	801
VTD: 58	1,584	85	1,408
<b>District 5 Total</b>	<b>18,944</b>	<b>1,873</b>	<b>16,029</b>
<b>District 6</b>			
Parish: Caddo LA			
VTD: 23	1,372	126	1,114
VTD: 24 (part)	398	55	309
<b>VTD 24 Subtotal</b>	<b>398</b>	<b>55</b>	<b>309</b>
VTD: 34	2,126	173	1,777
VTD: 35	1,455	133	1,263
VTD: 38	1,785	34	1,675
VTD: 4	1,890	154	1,638
VTD: 50	1,115	24	1,016
VTD: 51	1,856	166	1,628
VTD: 52	2,095	106	1,901
VTD: 59	1,910	100	1,762
VTD: 69	2,104	666	1,263
VTD: 78	1,064	226	702
<b>District 6 Total</b>	<b>19,170</b>	<b>1,963</b>	<b>16,048</b>
<b>District 7</b>			
Parish: Caddo LA			
VTD: 36	2,102	142	1,905
VTD: 53	1,610	133	1,404
VTD: 60	919	12	882
VTD: 61	1,130	10	1,085
VTD: 62	2,458	372	1,982
VTD: 63	1,098	230	776
VTD: 65	1,659	530	1,018
VTD: 70	2,479	201	2,189
VTD: 80	1,153	30	1,099
VTD: 86	1,993	24	1,891
VTD: 87	2,704	539	2,028
VTD: 88 (part)	1,478	682	678
<b>VTD 88 Subtotal</b>	<b>1,478</b>	<b>682</b>	<b>678</b>

# Plan Components

	Population	White	Black
<b>District 7</b>			
Parish: Caddo LA			
<b>District 7 Total</b>	<b>20,783</b>	<b>2,905</b>	<b>16,937</b>
<b>District 8</b>			
Parish: Caddo LA			
VTD: 10	1,068	937	28
VTD: 11	1,947	1,633	103
VTD: 112 (part)	1,440	908	336
<b>VTD 112 Subtotal</b>	<b>1,440</b>	<b>908</b>	<b>336</b>
VTD: 12	1,446	1,232	33
VTD: 127	532	469	25
VTD: 16	1,454	1,250	76
VTD: 22 (part)	1,056	723	255
<b>VTD 22 Subtotal</b>	<b>1,056</b>	<b>723</b>	<b>255</b>
VTD: 48	1,004	811	66
VTD: 49	2,816	2,046	493
VTD: 68	1,410	916	420
VTD: 72	1,699	931	555
VTD: 76	1,999	1,092	668
VTD: 77	2,327	1,501	341
<b>District 8 Total</b>	<b>20,198</b>	<b>14,449</b>	<b>3,399</b>
<b>District 9</b>			
Parish: Caddo LA			
VTD: 101	1,743	1,002	540
VTD: 102	1,350	986	236
VTD: 104	2,882	2,429	118
VTD: 107	1,328	731	481
VTD: 108	843	718	58
VTD: 109	2,168	1,794	159
VTD: 110	2,062	1,652	153
VTD: 113	1,884	1,252	453
VTD: 128	3,041	2,526	156
VTD: 56	2,967	1,783	763
<b>District 9 Total</b>	<b>20,268</b>	<b>14,873</b>	<b>3,117</b>
<b>District 10</b>			
Parish: Caddo LA			
VTD: 112 (part)	3	2	1
<b>VTD 112 Subtotal</b>	<b>3</b>	<b>2</b>	<b>1</b>
VTD: 115	2,088	1,822	82
VTD: 75	1,957	1,577	163
VTD: 79	1,516	442	956
VTD: 90	2,951	929	1,819

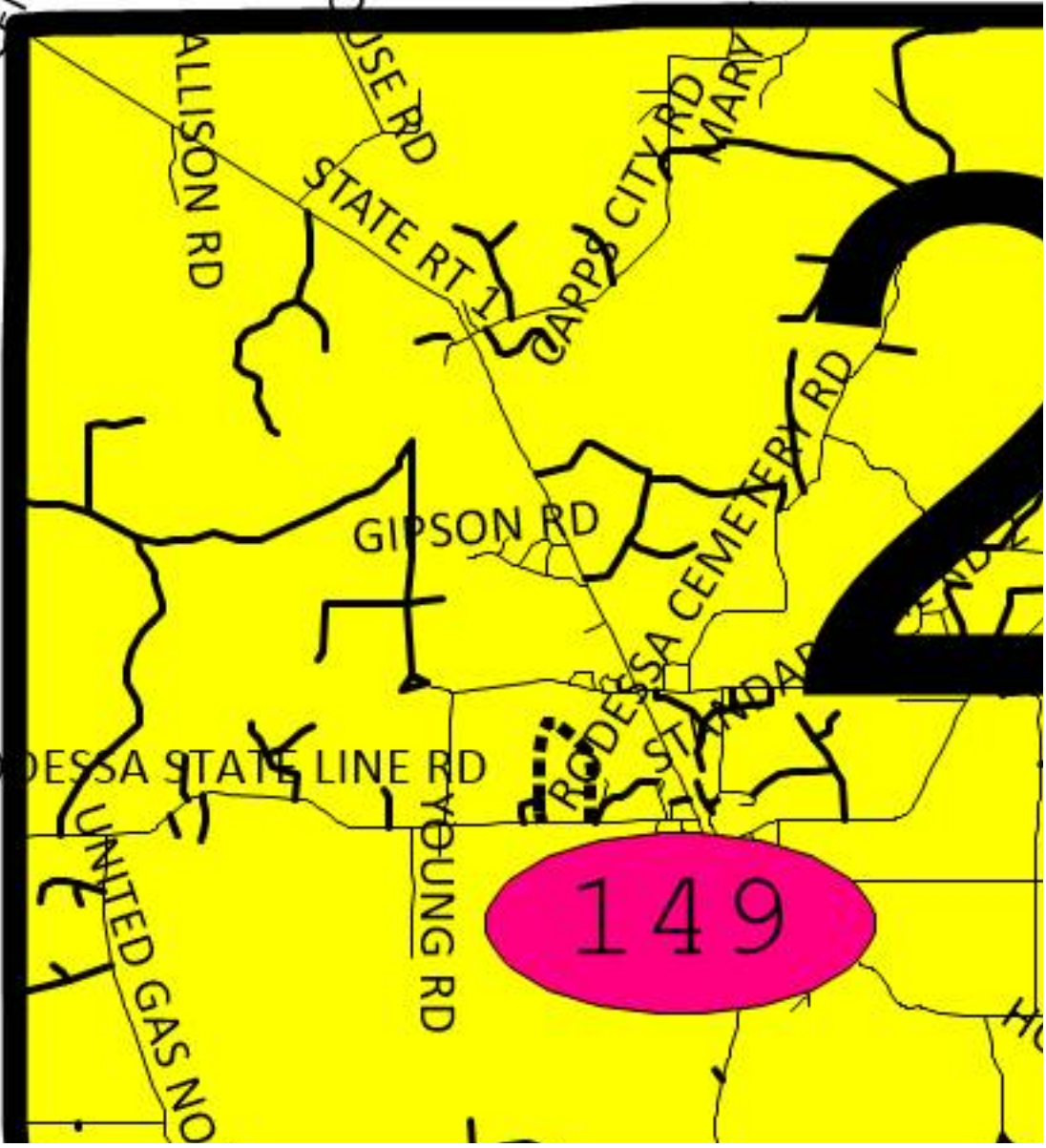
# Plan Components

2023 Caddo Parish Plan Alternate

	Population	White	Black
<b>District 10</b>			
Parish: Caddo LA			
VTD: 91	3,794	1,528	2,005
VTD: 92	1,649	840	676
VTD: 93	1,965	966	799
VTD: 94	3,020	932	1,855
VTD: 97	793	540	128
<b>District 10 Total</b>	<b>19,736</b>	<b>9,578</b>	<b>8,484</b>
<b>District 11</b>			
Parish: Caddo LA			
VTD: 103	1,885	1,003	771
VTD: 105	1,311	1,003	249
VTD: 123	1,465	1,007	344
VTD: 125	2,417	1,534	658
VTD: 126	987	776	116
VTD: 132	2,332	1,853	322
VTD: 162	1,545	1,250	159
VTD: 163 (part)	1,010	561	370
<b>VTD 163 Subtotal</b>	<b>1,010</b>	<b>561</b>	<b>370</b>
VTD: 66	2,633	1,875	486
VTD: 89	1,777	897	754
VTD: 95	2,233	1,162	926
<b>District 11 Total</b>	<b>19,595</b>	<b>12,921</b>	<b>5,155</b>
<b>District 12</b>			
Parish: Caddo LA			
VTD: 100	3,122	454	2,437
VTD: 114	1,294	195	1,033
VTD: 122	3,910	519	3,235
VTD: 133	1,848	1,175	483
VTD: 134	488	334	114
VTD: 163 (part)	2,020	1,284	570
<b>VTD 163 Subtotal</b>	<b>2,020</b>	<b>1,284</b>	<b>570</b>
VTD: 165	683	414	165
VTD: 47	1,694	638	962
VTD: 83	1,960	590	1,124
VTD: 84	935	263	613
VTD: 85	2,236	836	1,016
VTD: 88 (part)	434	261	122
<b>VTD 88 Subtotal</b>	<b>434</b>	<b>261</b>	<b>122</b>
<b>District 12 Total</b>	<b>20,624</b>	<b>6,963</b>	<b>11,874</b>
<b>Totals</b>	<b>237,848</b>	<b>103,457</b>	<b>115,298</b>



BROWNS CEMETERY RD



ALLISON RD

HOUSE RD

STATE RT 1

CARRS CITY RD

MARY T

GIPSON RD

RODESSA CEMETERY RD

RODESSA STATE LINE RD

YOUNG RD

UNITED GAS NO

149



# DATA CENTER



*"A 40 Year Full-Service Redistricting Company"*

## 2023 CADDO PARISH COMMISSION – PLAN ALTERNATE

Created by

**Gary Joiner for Commissioner Hopkins and Others**

**Total Population – 237,848**

**Ideal District Size – 19,821**

**Plan Deviation – 9.28%**

District	Population	Dev.	% Dev.	White	% White	Black	% Black
1	20,214	393	1.98%	15,180	75.10%	3,458	17.11%
2	19,228	-593	-2.99%	5,510	28.66%	12,487	64.94%
3	19,257	-564	-2.85%	3,848	19.98%	13,944	72.41%
4	19,831	10	0.05%	13,394	67.54%	4,366	22.02%
5	18,944	-877	-4.42%	1,873	9.89%	16,029	84.61%
6	19,170	-651	-3.28%	1,963	10.24%	16,048	83.71%
7	20,783	962	4.85%	2,905	13.98%	16,937	81.49%
8	20,198	377	1.90%	14,449	71.54%	3,399	16.83%
9	20,268	447	2.26%	14,873	73.38%	3,117	15.38%
10	19,736	-85	-0.43%	9,578	48.53%	8,484	42.99%
11	19,595	-226	-1.14%	12,921	65.94%	5,155	26.31%
12	20,624	803	4.05%	6,963	33.76%	11,874	57.57%
<b>Totals</b>	<b>237,848</b>			<b>103,457</b>	<b>43.50%</b>	<b>115,298</b>	<b>48.48%</b>

Source: 2020 US Census Bureau-PL 94-171 Datafile - Compiled by Data Center LLC, P.O. Box 141, Kenner, LA 70063 (504) 450-3474

## 2023 CADDO PARISH COMMISSION PLAN ALTERNATE PRECINCT CHANGES FROM PLAN A-1

Created by  
Gary Joiner for Commissioner Hopkins and Others

		% Deviation from Ideal District Size		Precinct Changes	
District	Commissioner	2023 PC Plan A-1	2023 PC Plan ALT	Additions	Removals
1	Todd Hopkins	1.98%	1.98%		
2	Lyndon Johnson	-2.99%	-2.99%		
3	Steven Jackson	0.01%	-2.85%		PCT 98-part
4	John-Paul Young	2.59%	0.05%	PCT 98-part	PCT 10
5	Roy Burrell	-3.34%	-4.42%	PCT 43	PCT 53
6	Steffon Jones	-0.63%	-3.28%		PCT 68-part
7	Stormy Gage-Watts	-5.85%	4.85%	PCT 53, 62, 65	PCT 43, 88-part, 89
8	Jim Taliaferro	3.74%	1.90%	PCT 10, 68-part	PCT 75, 112-part,
9	John Atkins	2.26%	2.26%		
10	Mario Chavez	2.13%	-0.43%	PCT 75, 92, 112-part	PCT 62, 65
11	Ed Lazarus	-1.79%	-1.14%	PCT 89	PCT 92
12	Ken Epperson	1.86%	4.05%	PCT 88-part	
<b>Overall Plan Deviation</b>		<b>9.59%</b>	<b>9.28%</b>		

**ORDINANCE NO. 6309 OF 2023 (PLAN ALTERNATE)**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING AND RE-ENACTING ORDINANCE NO. 5111 of 2011 AND ORDINANCE NO. 5935 of 2019, REAPPORTIONING CADDO PARISH INTO TWELVE COMMISSION DISTRICTS, ENUMERATING THE CONSTITUENT PRECINCTS RESPECTIVELY COMPRISING THE COMMISSION DISTRICTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

NOW, THEREFORE, BE IT ORDAINED by the Caddo Parish Commission in due, regular and legal session convened that the Caddo Parish Commission does hereby establish twelve Commission districts which, in total, shall comprise the whole of Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED that existing precincts are as follows:

**Precinct One**

Beginning at the spillway of Cross Lake; run easterly along Cross Bayou to Twelve Mile Bayou; thence northerly along Twelve Mile Bayou to North Market Street; thence northerly along North Market Street to Dr. Martin Luther King, Jr. Drive; thence southwesterly along Dr. Martin Luther King, Jr. Drive to Russell Road; thence southerly along Russell Road to I-220; thence southerly along I-220 to the Cross Lake bank; thence southeasterly along the Cross Lake bank to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Two**

Beginning at the intersection of I-220 and Jefferson Paige Road; run northeasterly along I-220 to the 172 foot contour of Cross Lake; thence beginning in a westerly direction and continuing along the 172 foot contour of Cross Lake to Yarborough Road; thence southwesterly along Yarborough Road to Parkwood Drive; thence southerly along Parkwood Drive to Judy Lane; thence southwesterly and southerly along Judy Lane to Jefferson Paige Road; thence easterly along Jefferson Paige Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Two:** Willow Point Baptist Church, 5550 South Lakeshore Drive, Shreveport, Louisiana 71119.

**Precinct Three**

Beginning at the intersection of Hollywood Avenue and Broadway Avenue; run northerly along Broadway Avenue to I-20; thence southwesterly along I-20 to Curtis Lane; thence southerly along Curtis Lane to St. Louis Avenue; thence easterly along St. Louis Avenue to Kennedy Drive; thence southerly along Kennedy Drive to Illinois Street; thence easterly along Illinois Street to Robert Street; thence southerly along Robert Street to Hollywood Avenue; thence easterly along Hollywood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Three:** Oak Park Elementary Middle School, 4331 Henry Street, Shreveport, Louisiana 71109.

**Precinct Four**

Beginning at the intersection of the Southern Pacific Railroad and the Inner Loop Parkway; run easterly along the Inner Loop Parkway to Brushy Bayou; thence northerly along Brushy Bayou to the Texas and Pacific Railway; thence westerly along the Texas and Pacific Railway to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Four:** Southern Hills Elementary School, 9075 Kingston Road, Shreveport, Louisiana 71118.

**Precinct Five A**

Beginning at the intersection of U.S Highway 71 (North Market Street) and Twelve Mile Bayou; thence southerly, southwesterly, and southeasterly along Twelve Mile Bayou to Cross Bayou; thence easterly along Cross Bayou to U.S. Highway 71 (North Market Street), then northwesterly along U. S. Highway 71 to the intersection of U.S. Highway 71 (North Market Street) with Twelve Mile Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Five A:** Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana 71107.

**Precinct Five B**

Beginning at the intersection of the Red River and 1-220; run westerly along 1-220 to Twelve Mile Bayou;

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thence southerly and southwesterly along Twelve Mile Bayou to U.S. Highway 71 (North Market Street); thence southeasterly along U.S. Highway 71 to the intersection of U.S. Highway 71 and Cross Bayou; thence westerly along Cross Bayou to Common Street; thence southeasterly along Common Street to Crocket Street; thence northeasterly along Crocket Street to Marshall Street; thence southeasterly along Marshall Street to 1-20; thence northeasterly along 1-20 to the Red River; thence northerly along the Caddo Parish- Bossier Parish boundary (centerline of the Red River as it existed at the time of the creation of Caddo Parish in 1838) to the intersection of the Caddo Parish-Bossier Parish boundary and 1-220, thence westerly along 1-220 to the intersection of 1-220 and the Red River, the point of beginning

**Physical Location/Address of the Polling Place for Precinct Five B:** Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana 71107.

**Precinct Six**

Beginning at the intersection of Line Avenue and Stoner Avenue; run easterly along Stoner Avenue to the St. Louis and Southwestern Railway; thence northwesterly along the St. Louis and Southwestern Railway to I-20; thence southwesterly along I-20 to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Six:** E.B. Williams Stoner Hill Elementary Lab School, 2127 C.E. Galloway Blvd., Shreveport, Louisiana 71104.

**Precinct Seven**

Beginning at the intersection of Centenary Boulevard and Kings Highway; run easterly along Kings Highway to Youree Drive; thence northerly along Youree Drive to E. Herndon Street; thence westerly along E. Herndon Street to Centenary Boulevard; thence southerly along Centenary Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seven:** Shreve City Baptist Church, 2810 Knight Street, Shreveport, Louisiana 71104.

**Precinct Eight**

Beginning at the intersection of E. Kings Highway and Youree Drive; run easterly along E. Kings Highway to the Shreveport-Barksdale Highway; thence easterly along the Shreveport-Barksdale Highway to the Caddo-Bossier Parish line, said point being the Red River; thence northerly and westerly along the Caddo-Bossier Parish line to Bolch Street; thence southerly along Bolch Street to E. Washington Street; thence westerly along E. Washington Street to Anderson Street; thence westerly along Anderson Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eight:** Shreve City Baptist Church, 2810 Knight Street, Shreveport, Louisiana 71104.

**Precinct Nine**

Beginning at the intersection of E. Kings Highway and the Shreveport-Barksdale Highway; run southerly along E. Kings Highway to Preston Avenue; thence easterly along Preston Avenue to Captain Shreve Drive; thence northwesterly along Captain Shreve Drive to Reily Lane; thence northerly along Reily Lane to the south service road of the Shreveport Barksdale Highway; thence northeasterly along said service road to Camilla Street; thence northwesterly along Camilla Street to the Shreveport-Barksdale Highway; thence westerly along the Shreveport-Barksdale Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Nine:** Shreve Island Elementary, 836 Sewanee Place, Shreveport, Louisiana 71105.

**Precinct Ten**

Beginning at the intersection of Youree Drive and Carrolton Avenue; run easterly along Carrolton Avenue to E. Kings Highway; thence northerly along E. Kings Highway to Atlantic Avenue; thence westerly along Atlantic Avenue to Grover Street; thence northerly along Grover Street to Ockley Drive; thence westerly along Ockley Drive to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ten:** A.C. Steere Elementary 4009 Youree Drive, Shreveport, Louisiana 71105.

**Precinct Eleven**

Beginning at the intersection of Southfield Road and Youree Drive; run easterly along Southfield Road to Kings Highway; thence northerly along Kings Highway to Carrolton Avenue; thence westerly along Carrolton Avenue to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eleven:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

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**Precinct Twelve**

Beginning at the intersection of Bayou Pierre and Southfield Road; run easterly along Southfield Road to Youree Drive; thence northerly along Youree Drive to Atlantic Avenue; thence westerly along Atlantic Avenue to Fern Street; thence northerly along Fern Street to Ockley Drive; thence westerly along Ockley Drive to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twelve:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Thirteen**

Beginning at the intersection of Ockley Drive and Bayou Pierre, run easterly along Ockley Drive to Fern Street; thence southerly along Fern Street to Atlantic Avenue; thence easterly along Atlantic Avenue to Youree Drive; thence northerly along Youree Drive to Ockley Drive; thence northeasterly along Ockley Drive to Grover Place; thence southeasterly along Grover Place to Atlantic Avenue; thence northeasterly along Atlantic Avenue to Kings Highway; thence northwesterly along Kings Highway to Beverly Place; thence southwestly along Beverly Place to Cornwell Street; thence southerly along Cornwell Street to Gregg Street; thence westerly along Gregg Street to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirteen:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Fourteen**

Beginning at the intersection of Gilbert Drive and Gregg Street; run easterly along Gregg Street to Cornwell Street; thence northerly along Cornwell Street to Stephenson Street; thence easterly along Stephenson Street to Beverly Place; thence northerly along Beverly Place to Kings Highway; thence westerly along Kings Highway to Gilbert Drive; thence southerly along Gilbert Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fourteen:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Fifteen**

Beginning at the intersection of Wilkinson Street and Highland Avenue; run westerly along Wilkinson Street to Line Avenue; thence southerly along Line Avenue to Kings Highway; thence easterly along Kings Highway to Centenary Boulevard; thence northerly along Centenary Boulevard to Lister Street; thence westerly along Lister Street to Gilbert Drive; thence southerly along Gilbert Drive to Olive Street; thence westerly along Olive Street to Highland Avenue; thence southerly along Highland Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifteen:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Sixteen**

Beginning at the intersection of E. 70th Street and E. Kings Highway; run easterly along E. Kings Highway to the bayou between the Dixie Gardens area and Broadmoor Terrace Subdivision; thence northerly along said bayou to Southfield Road; thence westerly along Southfield Road to E. Kings Highway; thence southerly along E. Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixteen:** Haynes Avenue Baptist Church, 610 Haynes Avenue, Shreveport, Louisiana 71105.

**Precinct Seventeen**

Beginning at the intersection of Line Avenue and Wilkinson Street; run easterly along Wilkinson Street to Highland Avenue; thence northerly along Highland Avenue to Olive Street; thence easterly along Olive Street to Gilbert Drive; thence northerly along Gilbert Drive to Lister Street; thence easterly along Lister Street to Centenary Boulevard; thence northerly along Centenary Boulevard to Stoner Avenue; thence westerly along Stoner Avenue to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventeen:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Twenty**

Beginning at the intersection of Line Avenue and Slattery Street; run easterly along Slattery Street to Gilbert Drive; thence northerly along Gilbert Drive to Kings Highway; thence westerly along Kings Highway to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty:** C.E. Byrd High School Learning

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Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Twenty-One**

Beginning at the intersection of Line Avenue and Monrovia Place; run easterly along Monrovia Place to Gilbert Drive; thence northerly along Gilbert Drive to Ockley Drive; thence easterly along Ockley Drive to Bayou Pierre; thence northerly along Bayou Pierre to Fern Street; thence northerly along Fern Street to Gilbert Drive; thence northerly along Gilbert Drive to Slattery Street; thence westerly along Slattery Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-One:** South Highland Elementary/Magnet School, 831 Erie Street, Shreveport, Louisiana 71106.

**Precinct Twenty-Two [SPLIT: D4 – 22A, D8 – 22B]**

Beginning at the intersection of Line Avenue and E. 70th Street; run easterly along E. 70th Street to Bayou Pierre; thence northerly along Bayou Pierre to Ockley Drive; thence westerly along Ockley Drive to Gilbert Drive; thence southerly along Gilbert Drive to Monrovia Street; thence westerly along Monrovia Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Two:** Broadmoor Middle Laboratory School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Twenty-Three**

Beginning at the intersection of E. 77th Street and the Kansas City Southern Railway; run easterly along E. 77th Street to Fairfield Avenue; thence northerly along Fairfield Avenue to E. 71st Street; thence easterly along E. 71st Street to Line Avenue; thence northerly along Line Avenue to E. 61st Street; thence westerly along E. 61st Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Three:** Fairfield Elementary Magnet School, 6215 Fairfield Avenue, Shreveport, Louisiana 71106.

**Precinct Twenty-Four [SPLIT: D4 – 24A, D6 – 24B]**

Beginning at the intersection of E. 61st Street and the Kansas City Southern Railway; run easterly along E. 61st Street to Line Avenue; thence northerly along Line Avenue to Monrovia Street; thence westerly along Monrovia Street to Fairfield Avenue; thence northerly along Fairfield Avenue to Lawhon Street; thence westerly along Lawhon Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Four:** South Highland Elementary School, 831 Erie Street, Shreveport, Louisiana 71106.

**Precinct Twenty-Five**

Beginning at the intersection of Hollywood Avenue and the Texas and Pacific Railway; run easterly along Hollywood Avenue to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Midway Road; thence westerly along Midway Road to the Texas and Pacific Railway; thence southerly, easterly and southwesterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Five:** Werner Park Elementary School, 2715 Corbitt Street, (Corbitt Avenue entrance), Shreveport, Louisiana 71108.

**Precinct Twenty-Six**

Beginning at the intersection of Lawhon Street and the Kansas City Southern Railway; run easterly along Lawhon Street to Fairfield Avenue; thence southerly along Fairfield Avenue to Monrovia Street; thence easterly along Monrovia Street to Line Avenue; thence northerly along Line Avenue to McCormick Street; thence westerly along McCormick Street to Fairfield Avenue; thence southerly along Fairfield Avenue to Dudley Drive; thence westerly along Dudley Drive to Southern Avenue; thence southerly along Southern Avenue to Ockley Drive; thence westerly along Ockley Drive to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Six:** Betty Virginia Park Recreation Building, 4010 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Twenty-Seven**

Beginning at the intersection of Ockley Drive and the Kansas City Southern Railway; run easterly along Ockley Drive to Southern Avenue; thence northerly along Southern Avenue to Dudley Drive; thence easterly along Dudley Drive to Fairfield Avenue; thence northerly along Fairfield Avenue to McCormick Street; thence easterly along McCormick Street to Line Avenue; thence northerly along Line Avenue to Wilkinson Street; thence westerly along Wilkinson Street to the Kansas City Southern Railway; thence southerly along

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the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Seven:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Twenty-Eight**

Beginning at the intersection of Stoner Avenue and Line Avenue; run northerly along Line Avenue to I-20; thence northeasterly along I-20 to Marshall Street; thence northwesterly along Marshall Street to Crockett Street; thence southwesterly along Crockett Street to Texas Avenue; thence southwesterly along Texas Avenue to Murphy Street; thence easterly along Murphy Street to Stoner Avenue; thence easterly along Stoner Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Eight:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71003.

**Precinct Twenty-Nine**

Beginning at the intersection of I-20 and the Texas and Pacific Railway; run easterly along I-20 to Texas Avenue; thence northerly along Texas Avenue to Crockett Street; thence northeasterly along Crockett Street to Common Street; thence northwesterly along Common Street to Cross Bayou; thence westerly along Cross Bayou to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to Patzman Street; thence westerly along Patzman Street to Allen Avenue; thence southerly along Allen Avenue to Ford Street; thence easterly along Ford Street to Hearne Avenue; thence southerly along Hearne Avenue to Milam Street; thence easterly along Milam Street to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Nine:** Booker T. Washington New Technology High School, 2104 Milam Street, Shreveport, Louisiana 71103.

**Precinct Thirty**

Beginning at the intersection of I-20 and Emory Street; run easterly along I-20 to Jewella Avenue; thence northerly along Jewella Avenue to Hardy Street; thence westerly along Hardy Street to Hassett Avenue; thence northerly along Hassett Avenue to a Southwestern Electric Power line, said line being approximately half the distance between Hardy Street and Milton Street; thence westerly along the Southwestern Electric Power line to Lakeshore Drive; thence northeasterly along Lakeshore Drive to Cross Lake Bayou; thence northerly along Cross Lake Bayou to the 172 foot contour of Cross Lake; thence beginning in a northwesterly direction and continuing along the 172 foot contour of Cross Lake to S. Lakeshore Drive; thence southerly along S. Lakeshore Drive and Curtis Lane to Greenwood Road; thence easterly along Greenwood Road to Emory Street; thence southerly along Emory Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty:** Atkins Branch of the Shreve Memorial Library at 3704 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Thirty-One**

Beginning at the intersection of Hearne Avenue and the Kansas City Southern Railway; run easterly along the Kansas City Southern Railway to the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Murphy Street; thence westerly along Murphy Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-One:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71103.

**Precinct Thirty-Two [SPLIT: D3 – 32A, D5 – 32B]**

Beginning at the intersection of Kings Highway and I-20; run easterly along Kings Highway to the Southern Pacific Railroad; thence southwesterly along the Southern Pacific Railroad to Midway Street; thence easterly along Midway Street to Wallace Street; thence southerly along Wallace Street to Alma Street; thence easterly along Alma Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Ockley Drive; thence easterly along Ockley Drive to the Kansas City Railroad; thence northerly along the Kansas City Railroad to Wilkinson Street; thence easterly along Wilkinson Street to Southern Avenue; thence northerly and northeasterly along Southern Avenue to Fairfield Avenue; thence northerly along Fairfield Avenue to I-20; thence southerly along I-20 to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Texas Avenue; thence southwesterly along Texas Avenue to I-20; thence southwesterly along I-20 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Two:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Thirty-Four**

Beginning at the intersection of Hollywood Avenue and the Southern Pacific Railroad; run easterly along



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Hollywood Avenue to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Lawhon Street; thence westerly along Lawhon Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to Clover Street; thence westerly along Clover Street to Linwood Avenue; thence southerly along Linwood Avenue to Corbitt Street; thence westerly along Corbitt Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Four:** Caddo Heights Math/Science Elementary School, 1702 Corbitt Street, Shreveport, Louisiana 71108.

**Precinct Thirty-Five**

Beginning at the intersection of Browning Street and Wallace Avenue; run easterly along Browning Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to W. 75th Street; thence easterly along W. 75th Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to 68th Street; thence westerly along 68th Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to W. 68th Street; thence westerly along W. 68th Street to Linwood Avenue; thence southerly along Linwood Avenue to W. 69th Street; thence westerly along W. 69th Street to Wallace Avenue; thence southerly along Wallace Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Five:** Linwood Public Charter School, 401 West 70<sup>th</sup> Street, Shreveport, Louisiana 71106.

**Precinct Thirty-Six**

Beginning at the intersection of W. 70<sup>th</sup> Street and the Southern Pacific Railroad; run northerly along the Southern Pacific Railroad to Hollywood Avenue; thence westerly along Hollywood Avenue to the center of Brush Bayou; thence southerly down the center of Brush Bayou to W. 70<sup>th</sup> Street; thence easterly along W. 70<sup>th</sup> Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Six:** Sunset Acres Elementary School, 6514 West Canal Blvd., Shreveport, Louisiana 71108.

**Precinct Thirty-Seven**

Beginning at the intersection of Midway Street and Hearne Avenue; run easterly along Midway Street to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to Kings Highway; thence westerly along Kings Highway to I-20; thence southwesterly along I-20 to Portland Avenue; thence northerly along Portland Avenue to Leslie Street; thence westerly along Leslie Street to Hearne Avenue; thence northerly along Hearne Avenue to Frederick Street; thence westerly along Frederick Street to Exposition Avenue; thence southerly along Exposition Avenue to Greenwood Road; thence northeasterly along Greenwood Road to Missouri Avenue; thence southerly along Missouri Avenue to Edgar Street; thence northeasterly along Edgar Street to Velva Avenue; thence southerly along Velva Avenue to Carol Street; thence northeasterly along Carol Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Seven:** Queensborough Elementary School, 2701 Catherine Street, Shreveport, Louisiana 71109.

**Precinct Thirty-Eight**

Beginning at the intersection of W. 70th Street and the Southern Pacific Railroad; run easterly along W. 70th Street to Wallace Avenue; thence northerly along Wallace Avenue to W. 69th Street; thence easterly along W. 69th Street to Linwood Avenue; thence northerly along Linwood Avenue to W. 68th Street; thence easterly along W. 68th Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to W. 68th Street; thence easterly along W. 68th Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Hollywood Avenue; thence westerly along Hollywood Avenue to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Eight:** Caddo Middle Career and Technology School, 6310 Clift Avenue, Shreveport, Louisiana 71106.

**Precinct Thirty-Nine**

Beginning at the intersection of the Kansas City Southern Railway and Milam Street; run southeasterly along the Kansas City Southern Railway to Hearne Avenue; thence northerly along Hearne Avenue to Milam Street; thence westerly along Milam Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Nine:** J.S. Clark Microsociety Middle School, 351 Hearne Avenue, Shreveport, Louisiana 71103.

**Precinct Forty**

Beginning at the intersection of Ford Street and Hearne Avenue; run easterly along Ford Street to Allen Avenue; thence northerly along Allen Avenue to Patzman Street; thence easterly along Patzman Street to

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the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Cross Bayou; thence westerly along Cross Bayou to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty:** Academic Recovery (old Ingersoll), 401 North Holzman Street, Shreveport, Louisiana 71101.

**Precinct Forty-One**

Beginning at the intersection of Stonewall Street and San Jacinto Avenue; run easterly along Stonewall Street to Exposition Avenue; thence southerly along Exposition Avenue to Fredrick Street; thence easterly along Fredrick Street to Arkansas Avenue; thence northerly along Arkansas Avenue to Lakeshore Drive; thence westerly along Lakeshore Drive to San Jacinto Avenue; thence southerly along San Jacinto Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-One:** Judson Fundamental Magnet Elementary School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Forty-Three**

Beginning at the intersection of I-20 and Monkhouse Drive; run easterly along I-20 to Emory Street; thence northerly along Emory Street to Greenwood Road; thence westerly along Greenwood Road to Monkhouse Drive; thence southerly along Monkhouse Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Three:** Praise Temple Full Gospel Baptist Cathedral, 4725 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Forty-Four**

Beginning at the intersection of I-20 and Portland Avenue; run northeasterly along I-20 to Greenwood Road; thence northeasterly along Greenwood Road to Texas Avenue; thence northeasterly along Texas Avenue to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Hearne Avenue; thence southerly along Hearne Avenue to Lakeshore Drive; thence westerly along Lakeshore Drive to Arkansas Avenue; thence southerly along Arkansas Avenue to Fredrick Street; thence easterly along Fredrick Street to Hearne Avenue; thence southerly along Hearne Avenue to Leslie Street; thence easterly along Leslie Street to Portland Avenue; thence southerly along Portland Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Four:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

**Precinct Forty-Five**

Beginning at the intersection of Lakeshore Drive and San Jacinto Avenue; run northerly along San Jacinto Avenue to Sunset Drive; thence westerly along Sunset Drive to Milam Street; thence northeasterly along Milam Street to Exposition Avenue; thence northerly along Exposition Avenue to the Old Blanchard Road; thence northerly along the Old Blanchard Road to Cross Bayou; thence westerly along Cross Bayou to the 172 foot contour of Cross Lake; thence southerly along the 172 foot contour of Cross Lake to Lakeshore Drive; thence northeasterly along Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Five:** Judson Fundamental Magnet Elementary School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Forty-Six**

Beginning at the intersection of Midway Street and Jewella Avenue; run easterly along Midway Street to Hearne Avenue; thence northerly along Hearne Avenue to Carol Street; thence southwesterly along Carol Street to Velve Street; thence northerly along Velve Street to Edgar Street; thence southwesterly along Edgar Street to Missouri Avenue; thence northerly along Missouri Avenue to Greenwood Road; thence southwesterly along Greenwood Road to Exposition Avenue; thence northerly along Exposition Avenue to Hardy Street; thence westerly along Hardy Street to Jewella Avenue; thence southerly along Jewella Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Six:** Fair Park College Prep\_High School, 3222 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Forty-Seven**

Beginning at Pines Road and Jefferson-Paige Road; run easterly along Jefferson-Paige Road to Judy Lane; thence northerly along Judy Lane to Parkwood Drive; thence northerly along Parkwood Drive to Yarborough Road; thence northeasterly along Yarborough Road to the 172 foot contour of Cross Lake; thence starting in a northeasterly direction and continuing along the 172 foot contour of Cross Lake to Lakeshore Drive; thence easterly along Lakeshore Drive to Pines Road; thence southerly along Pines Road to Jefferson-Paige Road the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Seven:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

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**Precinct Forty-Eight**

Beginning at the intersection of Southfield Road and E. Kings Highway; run easterly along Southfield Road to the Shreveport corporate limits as of January 1, 2011 as precleared by the U.S. Department of Justice; thence northerly along the Shreveport corporate limits to Dixie Gardens Road; thence westerly along Dixie Gardens Road to Bayou Drive; thence northerly along Bayou Drive to Captain Shreve Drive; thence northerly along Captain Shreve Drive to Preston Avenue; thence westerly along Preston Avenue to E. Kings Highway; thence southerly along E. Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Eight:** Haynes Avenue Baptist Church, 610 Haynes Avenue, Shreveport 71105.

**Precinct Forty-Nine A-B**

Beginning at the intersection of E. 70th Street and Bayou Pierre; run easterly along E. 70th Street to Kings Highway; thence northerly along Kings Highway to Southfield Road; thence westerly along Southfield Road and Pierremont Road to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Nine A-B:** Youree Drive Middle School, 6008 Youree Drive, Shreveport, Louisiana 71105.

**Precinct Fifty**

Beginning at the intersection of Line Avenue and Rainbow Drive; run northeasterly along Rainbow Drive to Harris Street; thence northerly along Harris Street to Rebecca Street; thence northeasterly along Rebecca Street to Gideon Drive; thence northwesterly along Gideon Drive to Palestine Street; thence northeasterly along Palestine Street to McArthur Drive; thence northwesterly along McArthur Drive to E. 70th Street; thence westerly along E. 70th Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty:** Caddo Middle Magnet School, 7635 Cornelious Lane, Shreveport, Louisiana 71106.

**Precinct Fifty-One**

Beginning at the intersection of the Kansas City Southern Railway and E. 77th Street; run southerly along the Kansas City Southern Railway to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to Ellerbe Road; thence northerly along Ellerbe Road to Line Avenue; thence northerly along Line Avenue to E. 71st Street; thence westerly along E. 71st Street to Fairfield Avenue; thence southerly along Fairfield Avenue to E. 77th Street; thence westerly along E. 77th Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-One:** 81<sup>st</sup> Street ECE Center, 8108 Fairfield Avenue, Shreveport, Louisiana 71106.

**Precinct Fifty-Two**

Beginning at the intersection of the Texas and Pacific Railway and the Southern Pacific Railroad; run easterly along the Texas and Pacific Railway to Brushy Bayou; thence northerly along Brushy Bayou to Wyngate Boulevard; thence northerly along Wyngate Boulevard to Browning Street; thence easterly along Browning Street to Wallace Avenue; thence northerly along Wallace Avenue to W. 70th Street; thence westerly along W. 70th Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Two:** Woodlawn Leadership Academy, 7340 Wyngate Blvd., Shreveport, Louisiana 71106.

**Precinct Fifty-Three**

Beginning at the intersection of W. 70<sup>th</sup> Street and the Texas and Pacific Railway; run easterly along W. 70<sup>th</sup> Street to the center of Brush Bayou; thence northerly along the center of Brush Bayou to Hollywood Avenue; thence westerly along Hollywood Avenue to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Three:** Sunset Acres Elementary School, 6514 W. Canal Boulevard, Shreveport, Louisiana 71108.

**Precinct Fifty-Four**

Beginning at the intersection of Hardy Street and Hassett Street; run easterly along Hardy Street to Exposition Avenue; thence northerly along Exposition Avenue to Stonewall Street; thence westerly along Stonewall Street to San Jacinto Avenue; thence northerly along San Jacinto Avenue to Lakeshore Drive; thence westerly and southerly along Lakeshore Drive to the intersection of a Southwestern Electric Power line east of Fairway Drive; thence easterly along the Southwestern Electric Power line to Hassett Street; thence southerly along Hassett Street to the point of beginning.

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**Physical Location/Address of the Polling Place for Precinct Fifty-Four:** Judson Street Elementary Fundamental Magnet School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Fifty-Five**

Beginning at the intersection of I-20 and I-220; run easterly along I-20 to Monkhouse Drive; thence northerly on Monkhouse Drive to Greenwood Road; thence easterly along Greenwood Road to Curtis Lane; thence northerly along Curtis Lane and South Lakeshore Drive to the 172 foot contour of Cross Lake; thence starting in a westerly direction along the 172 foot contour of Cross Lake and continuing along the 172 foot contour of Cross Lake to I-220; thence southerly along I-220 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Five:** Praise Temple Full Gospel Baptist Cathedral, 4725 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Fifty-Six**

Beginning at the intersection of Bert Kouns Industrial Loop and Millicent Way; thence southwesterly along Millicent Way to Brunswick Drive; thence southerly along Brunswick Drive to Sophia Lane; thence easterly along Sophia Lane to Village Green; thence southerly along Village Green to Galway Drive; thence easterly along Galway Drive to Smitherman Drive; thence northeasterly along Smitherman Drive to Stratmore Drive; thence easterly along Stratmore Drive to Youree Drive; thence southerly along Youree Drive to Fournoy Lucas Road; thence easterly along Fournoy Lucas Road to Bayou Pierre; thence northerly along Bayou Pierre to Bert Kouns Industrial Loop; thence northerly along Bert Kouns Industrial Loop to Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Six:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana.

**Precinct Fifty-Seven**

Beginning at the intersection of Dr. Martin Luther King, Jr. Drive and Audrey Lane; run easterly along Dr. Martin Luther King, Jr. Drive to Montana Street; thence northeasterly, northwesterly, and northerly along Montana Street to Hawkins Street; thence westerly along Hawkins Street to Legardy Street; thence southerly along Legardy Street to Thomas E. Howard Drive; thence westerly along Prince Valiant Drive to Audrey Lane; thence southerly along Audrey Lane to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Seven:** Pine Grove Elementary School, 1700 Caldwell Street, Shreveport, Louisiana 71107.

**Precinct Fifty-Eight**

Beginning at the intersection of Corbitt Street and the Southern Pacific Railroad; run easterly along Corbitt Street to Linwood Avenue; thence northerly along Linwood Avenue to Clover Street; thence easterly along Clover Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Lawhon Street; thence easterly along Lawhon Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Ockley Drive; thence westerly along Ockley Drive to St. Vincent Avenue; thence southerly along St. Vincent Avenue to Alma Street; thence westerly along Alma Street to Wallace Avenue; thence northerly along Wallace Avenue to Midway Street; thence westerly along Midway Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Eight:** Caddo Heights Math/Science School, 1702 Corbitt Street, Shreveport, Louisiana 71108.

**Precinct Fifty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and Brushy Bayou; run easterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to W. 75th Street; thence westerly along W. 75th Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to W. 80th Street; thence westerly along W. 80th Street to Linwood Avenue; thence southerly along Linwood Avenue to Browning Street; thence westerly along Browning Street to Wyngate Boulevard; thence southerly along Wyngate Boulevard to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Nine:** Linwood Public Charter Middle School, 401 West 70<sup>th</sup> Street, Shreveport, Louisiana 71106.

**Precinct Sixty**

Beginning at the intersection of Murvon Street and Broadway Avenue; run easterly along Murvon Street to Jewella Avenue; thence northerly along Jewella Avenue to I-20; thence westerly along I-20 to Broadway Avenue; thence southerly along Broadway Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.

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**Precinct Sixty-One**

Beginning at the intersection of Meriwether Road and the Texas and Pacific Railway; run northeasterly along the Texas and Pacific Railway to Tinker Street; thence northerly along Tinker Street to Powell Street; thence westerly along Powell Street to Broadway Avenue; thence northerly along Broadway Avenue to Hollywood Avenue; thence westerly along Hollywood Avenue to the Inner Loop Parkway; thence southerly along the Inner Loop Parkway to 70th Street; thence easterly along 70th Street to Meriwether Road; thence southeasterly along Meriwether Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-One:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.

**Precinct Sixty-Two**

Beginning at the intersection of Dean Road and Inner Loop (Hwy. 3132); thence easterly along Inner Loop (Hwy. 3132) to Walker Road; thence southerly along Walker Road to Bert Kouns Industrial Loop; thence westerly along Bert Kouns Industrial Loop to Dean Road; thence northerly along Dean Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Two:** Southwood High School, 9000 Walker Road, Shreveport, Louisiana 71118.

**Precinct Sixty-Three**

Beginning at the intersection of Dean Road and Bert Kouns Industrial Loop; run westerly along Bert Kouns Industrial Loop to the bed of the former Texas and Pacific Railway spur; thence southerly along the bed of the former Texas and Pacific Railway spur to Colquitt Road; thence northeasterly along Colquitt Road to Dean Road; thence northerly along Dean Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Three:** Summerfield Elementary School, 3131 Ardis Taylor Drive, Shreveport, Louisiana 71118.

**Precinct Sixty-Four**

Beginning at the intersection of Youree Drive and Anderson Street; run easterly along Anderson Street to E. Washington Street; thence easterly along E. Washington Street to Bolch Street; thence northerly along Bolch Street to the Caddo-Bossier Parish line; thence beginning in a westerly direction and continuing along the Caddo-Bossier Parish line to I-20; thence westerly along I-20 to the St. Louis and Southwestern Railway; thence southeasterly along the St. Louis and Southwestern Railway to E. Stoner Avenue; thence westerly along E. Stoner Avenue to Viking Street; thence southerly along Viking Street to E. Herndon Street; thence westerly along E. Herndon Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Four:** E.B. Stoner Hill Lab School, 2127 C.E. Galloway Blvd., Shreveport, Louisiana 71104.

**Precinct Sixty-Five**

Beginning at the intersection of Colquitt Road and Mansfield Road; run northeasterly along Mansfield Road to Bert Kouns Industrial Loop; thence westerly along Bert Kouns Industrial Loop to Dean Road; thence southerly along Dean Road to Colquitt Road; thence northeasterly along Colquitt Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Five:** Southwood High School, 9000 Walker Road, Shreveport, Louisiana 71118.

**Precinct Sixty-Six**

Beginning at the intersection of Woolworth Road and Colquitt Road; run northeasterly along Colquitt Road to Boggy Bayou; thence westerly along Boggy Bayou to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Six:** Grawood Baptist Church Gymnasium, 5841 Colquitt Road, Keithville, Louisiana 71047.

**Precinct Sixty-Seven**

Beginning at the intersection of Hearne Avenue and Murphy Street; run easterly along Murphy Street to the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Milam Street; thence westerly along Milam Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Seven:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71003.

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**Precinct Sixty-Eight**

Beginning at the intersection of Line Avenue and Millicent Way; run northeasterly along Millicent Way to Bayou Pierre; thence northerly along Bayou Pierre to E. 70th Street; thence westerly along E. 70th Street to MacArthur Drive; thence southeasterly along MacArthur Drive to Palestine Street; thence southwesterly along Palestine Street to Gideon Drive; thence southeasterly along Gideon Drive to Rebecca Street; thence southwesterly along Rebecca Street to Harris Street; thence southerly along Harris Street to Rainbow Drive; thence southwesterly along Rainbow Drive to Line Avenue; thence southeasterly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Eight:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Sixty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and the Inner Loop Parkway; run easterly along the Inner Loop Parkway to Jewella Avenue; thence southerly along Jewella Avenue to Southside Drive; thence easterly along Southside Drive to Mansfield Road; thence northerly along Mansfield Road to the Inner Loop Parkway; thence easterly along the Inner Loop Parkway to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to the Texas and Pacific Railway; thence northwesterly along the Texas and Pacific Railway to W. 70th Street; thence westerly along W. 70th Street to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Nine:** Westwood Elementary School, 7325 Jewella Avenue, Shreveport, Louisiana 71108.

**Precinct Seventy**

Beginning at the intersection of the Southern Pacific Railroad and the Texas and Pacific Railway; run northerly along the Southern Pacific Railroad to W. 70th Street; thence westerly along W. 70th Street to the Texas and Pacific Railway; thence southeasterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy:** Westwood Elementary School, 7325 Jewella Avenue, Shreveport, Louisiana 71108.

**Precinct Seventy-One**

Beginning at the intersection of Milam Street and Exposition Avenue; run easterly along Milam Street to Hearne Avenue; thence northerly along Hearne Avenue to Cross Bayou; thence westerly along Cross Bayou to the Old Blanchard Road; thence southeasterly along the Old Blanchard Road to Exposition Avenue; thence southerly along Exposition Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-One:** J. S. Clark Microsociety Middle School, 351 Hearne Avenue, Shreveport, Louisiana 71103.

**Precinct Seventy-Two**

Beginning at the intersection of Youree Drive and India Drive; run easterly along India Drive to Grover Place; thence northerly and northeasterly along Grover Place to Pomeroy Street; thence southeasterly along Pomeroy Street to Jackson Square Drive; thence easterly along Jackson Square Drive to Harts Island Road; thence northerly along Harts Island Road to 70th Street; thence westerly along 70th Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Two:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Three**

Beginning at the intersection of I-220 and the Kansas City Southern Railway, run Northeasterly along I- 220 to Russell Road; thence Northerly along Russell Road to Aline Avenue; thence Westerly along Aline Avenue to Jackie Robinson Street; thence Northerly along Jackie Robinson Street to Kelsey Street; thence Westerly along Kelsey Street to Legardy Street; thence Northerly along Legardy Street to Dr. Martin Luther King, Jr. Drive; thence Westerly along Dr. Martin Luther King, Jr. Drive to the intersection of Roy Road; thence continue Southwesterly along Dr. Martin Luther King, Jr. Drive to the Kansas City Southern Railway; thence Southeasterly along the Kansas City Southern Railway to the Point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Three:** David Raines Center, 1625 David Raines Road, Shreveport, Louisiana 71107.

**Precinct Seventy-Four**

Beginning at the intersection of Dr. Martin Luther King, Jr. Drive and Russell Road; run Southerly along

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Russell Road to Aline Avenue; thence Westerly along Aline Avenue to Jackie Robinson Street; thence Northerly along Jackie Robinson Street to Kelsey Street, thence Westerly along Kelsey Street to Legardy Street; thence Northerly along Legardy Street to Dr. Martin Luther King, Jr. Drive; thence Easterly along Dr. Martin Luther King, Jr. Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Four:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Seventy-Five**

Beginning at the intersection of Ellerbe Road and the Bert Kouns Industrial Loop; run northeasterly along the Bert Kouns Industrial Loop to Bayou Pierre; thence northerly along Bayou Pierre to Millicent Way; thence westerly along Millicent Way to Line Avenue; thence southerly along Line Avenue and Ellerbe Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Five:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Seventy-Six**

Beginning at the intersection of Millicent Way and the Bert Kouns Industrial Loop (Louisiana Highway 526); run northwesterly along the Bert Kouns Industrial Loop to Youree Drive; thence northerly along Youree Drive to University Drive; thence northwesterly along University Drive to Suburbia Drive; thence southwesterly along Suburbia Drive to Bellingrath Drive; thence southwesterly along Bellingrath Drive to Ramberlyn Way; thence southwesterly along Ramberlyn Way to Camelback Drive; thence southerly on Camelback Drive to Millicent Way; thence southeasterly on Millicent Way to Bert Kouns Industrial Loop (Louisiana Highway 526) and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Six:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Seven**

Beginning at the intersection of East 70th Street and East Kings Highway (Harts Island Road); run southerly along East Kings Highway to Youree Drive; thence southeasterly along Youree Drive to Tones Bayou; thence northeasterly along Tones Bayou to the Caddo-Bossier Parish line; thence beginning in a northeasterly direction and continuing in a northerly direction along the Caddo-Bossier Parish line to East 70th Street; thence southwesterly along East 70th Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Seven:** Holy Trinity Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Eight**

Beginning at the intersection of the Inner Loop Parkway and Brushy Bayou; run easterly along the Inner Loop Parkway to Linwood Avenue; thence southerly along Linwood Avenue to Watts Road; thence easterly along Watts Road to Paxton Road; thence northerly along Paxton Road to St. Vincent Avenue; thence southerly along St. Vincent Avenue to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to the Texas and Pacific Railway; thence westerly along the Texas and Pacific Railway to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Eight:** Calvary Baptist Church, 9333 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct Seventy-Nine**

Beginning at the intersection of the Bert Kouns Industrial Loop and Brushy Bayou; run easterly along the Bert Kouns Industrial Loop to St. Vincent Avenue; thence northwesterly along St. Vincent Avenue to Paxton Road; thence southerly along Paxton Road to Watts Road; thence westerly along Watts Road to Linwood Avenue; thence northerly along Linwood Avenue to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Kingston Road; thence southerly along Kingston Road to Mt. Zion Road; thence easterly along Mt. Zion Road to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Nine:** Calvary Baptist Church, 9333 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct Eighty**

Beginning at the intersection of Broadway Avenue and Powell Street; run easterly along Powell Street to Tinker Street; thence southerly along Tinker Street to the Texas and Pacific Railway; thence northeasterly along the Texas and Pacific Railway to the Texas and Pacific Railway through Atlas refinery; thence westerly along the Texas and Pacific Railway through Atlas refinery to Midway Street; thence westerly along Midway Street to Jewella Avenue; thence southerly along Jewella Avenue to Murvon Street; thence westerly along Murvon Street to Broadway Avenue; thence southerly along Broadway Avenue to the point of

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beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.

**Precinct Eighty-One**

Beginning at the intersection of Roy Road and Blanchard Road; run southeasterly along Blanchard Road to Dr. Martin Luther King, Jr. Drive; thence easterly along Dr. Martin Luther King, Jr. Drive to Audrey Lane; thence northerly along Audrey Lane to Thomas E. Howard Drive; thence easterly along Prince Valiant Drive to Legardy Street; thence northerly along Legardy Street to Hawkins Street; thence easterly along Hawkins Street to Montana Street; thence southerly and southeasterly along Montana Street to Dr. Martin Luther King, Jr. Drive; thence northeasterly along Dr. Martin Luther King, Jr. Drive to North Market Street; thence northwesterly along North Market Street to Pine Hill Road; thence westerly along Pine Hill Road to Roy Road; thence southerly along Roy Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-One:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Eighty-Two**

Beginning at the intersection of North Market Street and Twelve Mile Bayou; run northeasterly along Twelve Mile Bayou to the Old Mooringsport Road; thence northerly along the Old Mooringsport Road to Lincoln Drive; thence easterly along Lincoln Drive to North Market Street; thence southeasterly along North Market Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Two:** North Highlands Elementary School, 885 Poleman Road, Shreveport, Louisiana 71107.

**Precinct Eighty-Three**

Beginning at the intersection of Page Bayou and Jefferson Paige-Road; run easterly along Jefferson Paige Road to Pines Road; thence northerly along Pines Road to Lakeshore Drive; thence westerly along Lakeshore Drive to the 172-foot contour of Cross Lake; thence starting in a southerly direction and continuing along the 172-foot contour of Cross Lake to Page Bayou; thence southerly along Page Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Three:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**Precinct Eighty-Four**

Beginning at the intersection of I-20 and Pines Road; run easterly along I-20 to I-220; thence northeasterly along I-220 to Jefferson Paige Road; thence westerly along Jefferson Paige Road to Pines Road; thence southerly along Pines Road to LeFleur Drive; thence westerly along LeFleur Drive to Kenwood Drive; thence westerly along Kenwood Drive to Goree Lane; thence easterly along Goree Lane to Ernwood Circle; thence easterly along Ernwood Circle to Bocage Drive; thence easterly long Bocage Drive to Glendale Lane; thence southerly along Glendale Lane to Border Lane; thence westerly and southwesterly along Border Lane to Scenic Drive; thence southerly along Scenic Drive to Santa Monica Drive; thence easterly along Santa Monica Drive to Timberman Place; thence southerly and easterly along Timberman Place to Inwood Road; thence easterly and northeasterly along Inwood Road to Southcrest Drive; thence southerly along Southcrest Drive to Frondosa Drive; thence westerly along Frondosa Drive to Tierra Drive; thence southerly and easterly along Tierra Drive to Pines Road; thence southerly along Pines Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Four:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**Precinct Eighty-Five**

Beginning at the intersection of Broadacres Road and I-20; thence southerly along Broadacres Road to 70th Street; thence easterly along 70th Street to Pines Road; thence southerly along Pines Road to Buncombe Road; thence southwesterly along Buncombe Road to Bert Kouns Industrial Loop; thence northwesterly along Bert Kouns Industrial Loop to 70th Street; thence westerly along 70th to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to I-20; thence easterly along I-20 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Five:** Huntington High School, 6801 Raspberry Lane, Shreveport, Louisiana 71129.

**Precinct Eighty-Six**

Beginning at the intersection of Hollywood Avenue and the Inner Loop; run easterly along Hollywood Avenue to Robert Drive; thence northerly along Robert Drive to Illinois Street; thence westerly along Illinois



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Street to Kennedy Drive; thence northerly along Kennedy Drive to St. Louis Avenue; thence westerly along St. Louis Avenue to Curtis Lane; thence northerly along Curtis Lane to I-20; thence westerly along I-20 to the Inner Loop; thence southerly along the Inner Loop to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Six:** Oak Park Elementary/Middle School, 4331 Henry Street, Shreveport, Louisiana 71109.

**REVISED Precinct Eighty-Seven**

Beginning at the intersection of Buncombe Road and Flournoy-Lucas Road; run southeasterly along Flournoy-Lucas Road to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to Dean Road; thence northerly along Dean Road to the Texas and Pacific Railway; thence northeasterly along the Texas and Pacific Railway to Meriwether Road; thence northwesterly along Meriwether Road to 70th Street; thence westerly along 70th Street to Buncombe Road; thence southwestly along Buncombe Road to Flournoy-Lucas Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Seven:** Huntington High School, 6801 Rasberry Lane, Shreveport, Louisiana 71129.

**Precinct Eighty-Eight [SPLIT: D7 – 88A, D12 – 88B]**

Beginning at the intersection of Woolworth Road and Boggy Bayou; run easterly along Boggy Bayou to the bed of the former Texas and Pacific Railway spur; thence northerly along the Texas and Pacific Railway spur to the Bert Kouns Industrial Loop (Louisiana Highway 526) westerly then northwesterly along the Bert Kouns Industrial Loop to McGoldrick Drive; then southerly along McGoldrick Drive to the intersection with an unnamed stream, thence westerly then northerly along the unnamed stream to the Bert Kouns Industrial Loop (Louisiana Highway 526) ; thence northwesterly along the Bert Kouns Industrial Loop to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Eight:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct Eighty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and Boggy Bayou; thence run easterly along Boggy Bayou to Mansfield Road; thence northeasterly along Mansfield Road to Colquitt Road; thence southwestly along Colquitt Road to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Nine:** Summerfield Elementary School, 3131 Ardis Taylor Drive, Shreveport, Louisiana 71118.

**Precinct Ninety A-B**

Beginning at the intersection of the Bert Kouns Industrial Loop and Walker Road; run easterly along the Bert Kouns Industrial Loop to the Mansfield Road; thence northerly along Mansfield Road to Southside Drive; thence westerly along Southside Drive to Jewella Avenue; thence northerly along Jewella Avenue to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Walker Road; thence southerly along Walker Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety A-B:** Summer Grove School, 2955 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct Ninety-One A-B**

Beginning at the intersection of Mansfield Road and Baird Road; run easterly along Baird Road to Crabapple Drive; thence easterly along Crabapple Drive to Blom Boulevard; thence northerly along Blom Boulevard to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to the Mansfield Road; thence southerly along the Mansfield Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-One A-B:** Ridgewood Middle School, 2001 Ridgewood Drive, Shreveport, Louisiana 71118.

**Precinct Ninety-Two**

Beginning at the intersection of Crabapple Drive and Blom Boulevard; run easterly along Crabapple Drive to Kingston Road; thence northerly along Kingston Road to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to Blom Boulevard; thence southerly along Blom Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Two:** Forest Hill Elementary School, 2005 Francais Drive, Shreveport, Louisiana 71118.

**Precinct Ninety-Three**

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN ALTERNATE)**

Beginning at the intersection of Kingston Road and Countryside Drive; run northeasterly along Countryside Drive to Wesso Circle; thence northerly along Wesso Circle to Rose Lane; thence easterly along Rose Lane to Overlook Drive; thence northeasterly and northerly along Overlook Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Brushy Bayou; thence southerly along Brushy Bayou to Jann Drive; thence easterly along Jann Drive to Linwood Avenue; thence northerly along Linwood Avenue to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to Kingston Road; thence southerly along Kingston Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Three:** Southern Hills Elementary School, 9075 Kingston Road, Shreveport, Louisiana 71118.

**Precinct Ninety-Four**

Beginning at the intersection of Mansfield Road and the Bert Kouns Industrial Loop; run easterly along the Bert Kouns Industrial Loop to Brushy Bayou; thence northerly along Brushy Bayou to Mt. Zion Road; thence westerly along Mt. Zion Road to Kingston Road; thence northerly along Kingston Road to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Mansfield Road; thence southerly along Mansfield Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Four:** Christ United Methodist Church, 1204 Crabapple Street, Shreveport, Louisiana 71118.

**Precinct Ninety-Five**

Beginning at the intersection of Southern Pacific Railroad and Baird Road; thence easterly along Baird Road to Stonehaven Drive; thence southerly along Stonehaven Drive to Prestwick Drive; thence easterly along Prestwick Drive to Windbrook Drive; thence southerly along Windbrook Drive to Cherryfield Drive; thence easterly westerly along Cherryfield Drive to Stonehaven Drive; thence southerly along Stonehaven Drive to Williamson Way; thence easterly along Williamson Way to Hillsboro Drive; thence northerly along Hillsboro Drive to Hallmark Drive; thence westerly along Hallmark Drive to Runningbrook Drive; thence easterly along Runningbrook Drive to Hillsboro Drive; thence northerly along Hillsboro Drive to Mountainbrook Drive; thence westerly along Mountainbrook Drive to Poinsetta Drive; thence northerly along Poinsetta Drive to Crabapple Drive; thence westerly easterly along Crabapple Drive to Kingston Road; thence northerly southerly along Kingston Road to Countryside Drive; thence easterly along Countryside Drive to Wesso Circle; thence northerly along Wesso Circle to Rose Lane; thence easterly along Rose Lane to Overlook Drive; thence northerly along Overlook Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Brushy Bayou; thence southerly along Brushy Bayou to Brushy Bayou; thence northwesterly along Brushy Bayou to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Five:** Hamilton-South Caddo Branch, Shreve Memorial Library, 2111 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct Ninety-Seven**

Beginning at the intersection of Linwood Avenue and Flournoy Lucas Road; run easterly along Flournoy Lucas Road to Bayou Pierre; thence northerly along Bayou Pierre to the Bert Kouns Industrial Loop; thence southwestly and westerly along the Bert Kouns Industrial Loop to Linwood Avenue; thence southerly along Linwood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Seven:** Ellerbe Road United Methodist Church, 10130 Ellerbe Church Road, Shreveport, Louisiana 71106.

**Precinct Ninety-Eight**

Beginning at the intersection of Southern Avenue and Wilkinson Street; run easterly along Wilkinson Street to Line Avenue; thence northerly along Line Avenue to Stoner Avenue; thence westerly along Stoner Avenue to Murphy Street; thence westerly along Murphy Street to Texas Avenue; thence southerly along Texas Avenue to I-20; thence northeasterly along I-20 to Fairfield Avenue; thence southerly along Fairfield Avenue to Southern Avenue; thence southwestly and southerly along Fairfield Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Eight:** Mall Saint Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Ninety-Nine**

Beginning at the intersection of Centenary Boulevard and Herndon Street; run easterly along Herndon Street to Viking Drive; thence northerly along Viking Drive to Stoner Avenue; thence westerly along Stoner Avenue to Centenary Boulevard; thence southerly along Centenary Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Nine:** E.B. Williams Stoner Hill Elementary Lab School, 2127 C.E. Galloway Blvd. Shreveport, Louisiana 71104.

**Precinct One Hundred**

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN ALTERNATE)**

Beginning at the intersection of Broadacres Road and I-20; thence easterly along I-20 to Inner Loop (Hwy. 3132); thence southerly along (Hwy. 3132) to 70th Street; thence westerly along 70<sup>th</sup> Street to Buncombe Road; thence southwesterly along Buncombe Road to Pines Road; thence northerly along Pines Road to 70th Street; thence westerly along 70th Street to Broadacres Road; thence northerly along Broadacres Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred:**

Huntington High School, 6801 Raspberry Lane, Shreveport, Louisiana 71129.

**Precinct One Hundred and One**

Beginning at the intersection of Inner Loop (Hwy. 3132) and Youree Drive; thence southeasterly along Inner Loop (Hwy. 3132) to Millicent Way; thence southwesterly along Millicent Way to Brunswick Drive; thence southerly along Brunswick Drive to Sophia Lane; thence easterly along Sophia Lane to Village Green; thence southerly along Village Green to Galway Drive; thence easterly along Galway Drive to Smitherman Drive; thence northeasterly along Smitherman Drive to Stratmore Drive; thence easterly along Stratmore Drive to Youree Drive; thence northerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and One:**

University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Two**

Beginning at the intersection of Youree Drive (Highway 1) and Stratmore; thence easterly along Stratmore to East Kings Highway; thence southerly along East Kings Highway to Youree Drive; thence northerly along Youree Drive (Highway 1) to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Two:** Holy Trinity

Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Three**

Beginning at the intersection of Baird Road and Stonehaven Drive; thence southerly along Stonehaven Drive to Prestwick Drive; thence easterly along Prestwick Drive to Windbrook Drive; thence southerly along Windbrook Drive to Cherryfield Drive; thence easterly westerly along Cherryfield Drive to Stonehaven Drive; thence southerly along Stonehaven Drive to Williamson Way; thence easterly along Williamson Way to Hillsboro Drive; thence northerly along Hillsboro Drive to Hallmark Drive; thence westerly along Hallmark Drive to Runningbrook Drive; thence easterly along Runningbrook Drive to Hillsboro Drive; thence northerly along Hillsboro Drive to Mountainbrook Drive; thence easterly westerly along Mountainbrook Drive to Poinsetta Drive; thence northerly along Poinsetta Drive to Crabapple Drive; thence easterly westerly along Crabapple Drive to Baird Road; thence westerly along Baird Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Three:** Hamilton-

South Caddo Branch, Shreve Memorial Library, 2111 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct One Hundred and Four**

Beginning at the intersection of Ellerbe Road and Flournoy Lucas Road; run easterly along Flournoy Lucas Road to Youree Drive (Highway 1); thence southerly along Youree Drive (Highway 1) to Leonard Road; thence southwesterly along Leonard Road to Ellerbe Road; thence southerly along Ellerbe Road to Gayle Red Bluff Road; thence southerly along Gayle Red Bluff Road to the Caddo-Desoto Parish line; continue northwesterly along Caddo-Desoto Parish line to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Overton Brooks Road; thence easterly along Overton Brooks Road to Norris Ferry Road; thence northerly along Norris Ferry Road to Ellerbe Road; thence northwesterly along Ellerbe Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Four:** Grace

Community United Methodist Church, 9400 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Five**

Beginning at the Louisiana-Texas State line and the Caddo-DeSoto Parish line; run easterly along the Caddo-DeSoto Parish line to Louisiana State Highway 169; thence run northeasterly along Louisiana State Highway 169 to the Springridge-Texas Line Road; thence run westerly along the Springridge-Texas Line Road to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State Line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Five:** Providence Road

Baptist Church, 11708 Providence Road, Shreveport, LA 71129.

**Precinct One Hundred and Six**

Beginning at the intersection of Pine Hill Road and Roy Road; run northerly along Roy Road to Old

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Mooringsport Road; thence easterly along Old Mooringsport Road to U.S. Highway 71; thence southeasterly along U.S. Highway 71 to North Market Street, thence northwesterly along North Market Street to Pine Hill Road; thence westerly along Pine Hill Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Six:** Northwood High School, 5939 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Seven**

Beginning at the intersection of I-49 and East Flournoy Lucas Road, run southerly along I-49 to the intersection with the Caddo Parish line, then run in an easterly, then southeasterly direction along the Caddo Parish line to its intersection with Wallace Lake Road, then run northeasterly, then northerly along Wallace Lake Road to its intersection with Overton Brooks Road, then run easterly along Overton Brooks Road to its intersection with the Kansas City Southern Railroad, then run northwesterly along the Kansas City Southern Railroad to its intersection with East Flournoy Lucas Road, then run westerly along East Flournoy Lucas Road to its intersection with I-49, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Seven:** Grace Community United Methodist Church, 9400 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Eight**

Beginning at the intersection of the Kansas City Southern Railroad and East Flournoy Lucas Road, then run in a westerly and southwesterly direction along East Flournoy Lucas Road to its intersection with Bayou Pierre, then run in a northerly direction along Bayou Pierre to its intersection with East Bert Kouns Industrial Loop, then run in a northeasterly direction along East Bert Kouns Industrial Loop to its intersection the Kansas City Southern Railroad, then run in a southeasterly direction along the Kansas City Southern Railroad to its intersection with East Flournoy Lucas Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eight:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Nine**

Beginning at the intersection of Kansas City Southern Railroad and Overton Brooks Road, then run easterly then southeasterly along Overton Brooks Road to its intersection with Ellerbe Road, then run southeasterly along Ellerbe Road to its intersection with White Springs Road, then run southwesterly along White Springs Road to its intersection with the Caddo Parish line, then run in a northerly direction along the Caddo Parish line to its intersection with the Kansas City Southern Railroad, then run northwesterly along the Kansas City Southern Railroad to its intersection with Overton Brooks Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Nine:** Ellerbe Road Baptist Church, 10705 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Ten**

Beginning at the intersection of Wallace Lake Road and Overton Brooks Road, then run easterly along Overton Brooks Road to its intersection with the Kansas City Southern Railroad then run southeasterly along the Kansas City Southern Railroad to its intersection with the Caddo Parish line, then run in a westerly direction along the Caddo Parish line to its intersection with a 163 ft. line extension to Cypress Gardens Road, then run northerly along Cypress Garden Road to its intersection with Willow Ridge Road, then run easterly along Willow Ridge Road to its intersection with Norris Ferry Road, then run northerly along Norris Ferry Road to its intersection with Southern Loop, then run westerly along Southern Loop to its intersection with Wallace Lake Road, then run northerly along Wallace Lake Road to its intersection with Overton Brooks Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Ten:** Norris Ferry Community Church, 10509 Norris Ferry Road, Shreveport, Louisiana 71106.

**REVISED Precinct One Hundred and Eleven**

Beginning at the intersection of Lakeshore Drive and San Jacinto Avenue; thence easterly along Lakeshore Drive to Hearne Avenue; thence northerly along Hearne Avenue to the Kansas City Southern Railway; thence northwesterly along the Kansas City Southern Railway to Milam Street; thence southwesterly along Milam Street to Sunset Drive; thence southerly and southeasterly along Sunset Drive to San Jacinto Avenue; thence southerly along San Jacinto Avenue to Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eleven:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

**Precinct One Hundred and Twelve [SPLIT: D8 – 112A, D10 – 112B]**

Beginning at the intersection of Youree Drive and University Drive; thence northwesterly along University Driver to Suburbia Drive; thence southwesterly along Suburbia Drive to Bellingrath Drive; thence

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southwesterly along Bellingrath Drive to Ramberlyn Way; thence southwesterly along Ramberlyn Way to Camelback Drive; thence southerly on Camelback Drive to Milicent Way; thence southeasterly on Milicent Way to Bert Kouns Industrial Loop (Louisiana Highway 526); thence southerly on Bert Kouns Industrial Drive to the intersection with Bayou Pierre; thence northerly on Bayou Pierre to East 70<sup>th</sup> Street; thence easterly on East 70<sup>th</sup> Street to Youree Drive; thence southeasterly on Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twelve:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Thirteen**

Beginning at the intersection of East Kings Highway (Harts Island Road) and Jackson Square Drive; thence westerly along Jackson Square Drive to Pomeroy Drive; thence northerly along Pomeroy Drive to Grover Place; thence southwesterly along Grover Place to India Drive; thence westerly along India Drive to Youree Drive; thence southeasterly along Youree Drive to Stratmore Drive; thence easterly along Stratmore Drive to East Kings Highway; thence northerly to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirteen:** Holy Trinity Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Fourteen**

Beginning at the intersection of the bed of the former Texas and Pacific Railway spur to the Bert Kouns Industrial Loop (Louisiana Highway 526); westerly then northwesterly along the Bert Kouns Industrial Loop to McGoldrick Drive; then southerly along McGoldrick Drive to the intersection with an unnamed stream, thence westerly then northerly along the unnamed stream to the Bert Kouns Industrial Loop (Louisiana Highway 526); thence northwesterly along the Bert Kouns Industrial Loop to Buncombe Road; thence northeasterly on Buncombe Road to Flournoy-Lucas Road; thence southeasterly along Flournoy-Lucas Road to the Texas and Pacific Railway (Union Pacific Railroad); thence southerly on the Texas and Pacific Railway (Union Pacific Railroad) to the Bert Kouns Industrial Loop (Louisiana Highway 526) and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fourteen:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Fifteen**

Beginning at the intersection of Flournoy-Lucas Road and the Kansas City Southern Railway; thence southeasterly along the Kansas City Southern Railway to Overton Brooks Road; thence easterly along Overton Brooks Road to Norris Ferry Road; thence northerly along Norris Ferry Road to Ellerbe Road; thence northwesterly along Ellerbe Road to Redrick Road; thence northeasterly and southeasterly along Redrick Road to Flournoy Lucas Road; thence southwesterly along Flournoy Lucas Road to the Kansas City Southern Railway and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifteen:** Ellerbe Road United Methodist Church, 10130 Ellerbe Church Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Two**

Beginning at the intersection of Jefferson-Paige Road and an unnamed stream located in Section 7, Township 17 North, Range 15 West, then generally easterly on Jefferson- Paige Road to the intersection with Pines Road, then southerly along Pines Road to the intersection with U.S. Interstate Highway 20, then westerly along U.S. Interstate 20 to the intersection with U.S. Highway 80 (Greenwood Rd), then run generally northeasterly along U.S. Highway 80 (Greenwood Rd) , to Jefferson-Paige Road, then northerly on Jefferson- Paige Road to the intersection with an unnamed stream in Section 7, Township 17 North, Range 15 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Two:** The Police/Fire Academy, 6440 Greenwood Road, Shreveport, Louisiana 71119.

**Precinct One Hundred and Twenty-Three**

Beginning at the intersection of Colquitt Road and the Southwestern Electric Company transmission line in Section 26, T16N, R15W; thence southerly, southeasterly, and southerly along the Southwestern Electric Company transmission line to the Keithville Springridge Road; thence easterly along the Keithville Springridge Road to the Old Mansfield Road; thence northerly along the Old Mansfield Road to Mansfield Road; thence northeasterly along Mansfield Road to Boggy Bayou; thence westerly along Boggy Bayou to Colquitt Road; thence southwesterly along Colquitt Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Three:** Grawood Baptist Church Gymnasium, 5841 Colquitt Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Twenty-Five**

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN ALTERNATE)**

Beginning at the intersection of the Caddo-DeSoto Parish line and U.S. Highway 171; run northeasterly along the Caddo-DeSoto Parish line to Boggy Bayou; thence northwesterly along Boggy Bayou to the Southern Pacific Railroad; thence northerly along the southern Pacific Railroad to Baird Road; thence westerly along Baird Road to U.S. Highway 171; thence southerly along U.S. Highway 171 to the Old Mansfield Road; thence southerly along the Old Mansfield Road to Keithville-Springridge Road; thence westerly along the Keithville-Springridge Road to the Southwestern Electric Company transmission line east of Farmridge Road; thence southerly along the Southwestern Electric Company transmission line to the Caddo-DeSoto Parish line; thence northeasterly along the Caddo-DeSoto Parish line to the point of beginning. easterly along Mt. Bethel Road to U.S. Highway 171; thence southerly along U.S. Highway 171 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Five:** Keithville Elementary/Middle School, 12201 Mansfield Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Twenty-Six**

Beginning at I-49 and the Caddo-DeSoto Parish line; run northerly along I-49 to Flournoy Lucas Road; thence westerly along Flournoy Lucas Road to Linwood Avenue; thence southerly along Linwood Avenue to Jann Drive; thence westerly along Jann Drive to Brushy Bayou; thence southerly along Brushy Bayou to Boggy Bayou; thence southeasterly along Boggy Bayou to the Caddo-DeSoto Parish line; thence easterly along the Caddo-DeSoto Parish line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Six:** Faith Baptist Church, 10525 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Seven**

Beginning at the Gayles-Redbluff Road and the Caddo-DeSoto Parish line; run southeasterly along the Caddo-DeSoto Parish line to the Caddo-Red River Parish line; thence easterly along the Caddo-Red River Parish line to the Caddo-Bossier Parish line, said line being along the Red River; thence northerly along the Caddo-Bossier Parish line to Tones Bayou; thence westerly along Tones Bayou to Louisiana State Highway 1; thence northerly along Louisiana State Highway 1 to Leonard Road; thence westerly along Leonard Road to Ellerbe Road; thence southeasterly along Ellerbe Road to the Gayles-Redbluff Road; thence southerly along the Gayles-Redbluff Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Seven:** LSU Pecan Station, 10300 Harts Island Road, Shreveport, Louisiana 71115.

**Precinct One Hundred and Twenty-Eight**

Beginning at I-49 and Flournoy Lucas; run easterly along Flournoy Lucas to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the Caddo-Desoto Parish line; thence westerly along the Caddo-Desoto Parish line to I-49; thence northerly along I-49 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Eight:** Norris Ferry Community Church, 10509 Norris Ferry Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Nine**

Beginning at the drainage ditch on the west side of Dixie Gardens Subdivision and E. 70th Street; run northeasterly and easterly along E. 70th Street to the Caddo-Bossier Parish line; thence beginning in a northerly direction and continuing along the Caddo-Bossier Parish line to the Shreveport Barksdale Highway; thence southwestly along the Shreveport Barksdale Highway to Camilla Drive; thence southeasterly along Camilla Drive to the south service road of the Shreveport Barksdale Highway; thence southwestly along said service road to Reily Lane; thence southeasterly and southerly along Reily Lane to Captain Shreve Drive; thence southerly along Captain Shreve Drive to Bayou Drive; thence southerly along Bayou Drive to Dixie Gardens Road; thence easterly along Dixie Gardens Road to the drainage ditch on the west side of Dixie Gardens Subdivision; thence southerly along said drainage ditch to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Nine:** Shreve Island Elementary School, 836 Sewanee Place, Shreveport, Louisiana 71105.

**Precinct One Hundred and Thirty-Two**

Beginning at the Caddo-DeSoto Parish line and Four Forks; run northerly along to Greenwood- Springridge (La. Highway 789); thence northerly along Greenwood-Springridge (La. Hwy 789) to Colquitt Road; thence northeasterly along Colquitt Road to a Southwestern Electric Company transmission line in Section 34, T16N, R15W; thence southerly along said Southwestern Electric Company transmission line to the Caddo-Desoto Parish line; thence southwestly along the Caddo-Desoto Parish line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Two:** Caddo Fire District #4, 8240 Colquitt Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Thirty-Three**

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN ALTERNATE)**

Beginning at the intersection of U.S. Highway 80 with Louisiana State Highway 169, then westerly along U.S. Highway 80 to the Louisiana-Texas State Line, then southerly on the Louisiana-Texas State Line to the intersection with powerline located in Section 30, Township 16 North, Range 16 West, then easterly along the powerline to the intersection with Louisiana State Highway 169, then northerly on Louisiana State Highway 169 to the intersection with U.S. Highway 80 (Greenwood Rd), the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Three:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Thirty-Four**

Beginning at the intersection of U.S. Highway 80 and Cross Bayou, then northeasterly on Cross Bayou to the intersection with an unnamed stream in Section 6, Township 17 North, Range 15 West, thence southeasterly on the unnamed stream to the intersection with Jefferson-Paige Road, thence easterly along Jefferson-Paige Road to the intersection with Page Bayou, then northerly on Page Bayou to its confluence with Cross Lake, then northerly on the extension of Page Bayou with Cross Lake to a point in the center width of Cross Lake, at this point proceed westerly on Cross Lake to the confluence of Paw Paw Bayou, then westerly on Paw Paw Bayou to the intersection with the Louisiana-Texas State Line,, then proceed southerly along the Louisiana-Texas State Line to the intersection with U.S. Highway 80, then southeasterly on U.S. Highway 80 to the intersection with Cross Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Four:** West Shreveport Shreve Memorial Library, 4380 Pines Road, Shreveport, Louisiana 71119.

**Precinct One Hundred and Thirty-Five**

Beginning at the intersection of North Lakeshore Drive and Bostwick Road; run southerly along North Lakeshore Drive to Pine Island Road; thence southerly along Pine Island Road to the 172 foot contour of Cross Lake; thence starting in a southeasterly direction and continuing easterly along the 172 foot contour of Cross Lake to Loraine Street; thence northerly along Loraine Street to the Kansas City Southern Railway; thence northwesterly along the Kansas City Southern Railway to Dr. Martin Luther King, Jr. Drive; thence easterly along Dr. Martin Luther King, Jr. Drive to the Blanchard Road; thence northwesterly along the Blanchard Road to Bostwick Road; thence southwesterly and westerly along Bostwick Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Five:** Lakeview Baptist Church, 4520 Tacoma Blvd., Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Six A**

Beginning at the intersection of the Louisiana-Texas State boundary line and a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, thence proceed southeasterly then northeasterly along said powerline to the intersection with KCS Railroad, thence proceed southeasterly along KCS Railroad to the intersection with an unnamed stream on the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence proceed along the unnamed stream southwesterly to the confluence with Choctaw Bayou, thence proceed along Choctaw Bayou to the intersection of Choctaw Bayou and Parish Road 4 (Blanchard-Furrh Road), thence westerly along Parish Road 4 (Blanchard-Furrh Road) to the intersection of Parish Road 4 and the Louisiana-Texas State boundary line, thence northerly along the Louisiana- Texas State boundary line to the intersection of the Louisiana-Texas State boundary line and a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Six A:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

**Precinct One Hundred and Thirty-Six B**

Beginning at the intersection of Choctaw Bayou and Parish Road 4 (Blanchard-Furrh Road), thence proceed southeasterly along Choctaw Bayou to the confluence with another unnamed stream in Section 10, Township 18 North, Range 15 West, thence proceed northeasterly along said unnamed stream to the intersection with Louisiana State Highway 173, thence proceed southeasterly along Louisiana State Highway 173 to the intersection with Bostwick Road, thence proceed southwesterly then westerly on Bostwick Road to the intersection with North Lakeshore Drive, thence proceed southerly on North Lakeshore Drive to the intersection with Pine Island Road, thence proceed southwesterly along Pine Island Road to the intersection with the bridge and narrow waterway that separates Pine Island from the mainland of Caddo Parish, thence proceed southeasterly along this waterway, which is an arm of Cross Lake, approximately 1,600 feet to a point paralleling the north shore of Cross Bayou, thence proceed southerly from this point to another point which is approximately half way between the northern and southern shores of Cross Lake, thence proceed at this point westerly on Cross Lake to the confluence of Paw Paw Bayou, then westerly on Paw Paw Bayou to the intersection with the Louisiana-Texas State boundary line, then proceed northerly on the Louisiana-Texas State boundary line to the intersection of the Louisiana-Texas State boundary line and Parish Road 4 (Blanchard-Furrh Road), thence proceed easterly and then northeasterly along Parish Road 4 to the intersection of Parish Road 4 and Choctaw Bayou, the point of

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beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Six B:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

**Precinct One Hundred and Thirty-Seven**

Beginning at the intersection of a powerline and Louisiana State Highway 1 in Section 16, Township 19 North, Range 15 West, thence proceed northeasterly on said powerline to the intersection with Twelve Mile Bayou, thence proceed southeasterly then southerly along Twelve Mile Bayou to the intersection with Louisiana State Highway 538, thence proceed northerly on Louisiana State Highway 538 to the intersection with Lincoln Drive, thence proceed westerly on Lincoln Drive to the intersection with U.S. Highway 71, thence proceed northwesterly along U.S. Highway 71 (including bearing on the southerly split at Pine Hill Road) to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the intersection with Louisiana State Highway 1, thence proceed northwesterly along Louisiana State Highway 1 to the intersection with a powerline and Louisiana State Highway 1 located in Section 16, Township 19 North, Range 15 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Seven:** Northwood High School. 5939 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Eight**

Beginning at the intersection of Louisiana State Highway 173 and Louisiana State Highway 1, thence proceed southwesterly on Louisiana Highway 173 to the intersection with Louisiana State Highway 538, thence proceed southeasterly along Louisiana State Highway 538 to the intersection with Louisiana State Highway 1, thence proceed northwesterly along Louisiana State Highway 1 to the intersection with Louisiana State Highway 173, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Eight:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Nine**

Beginning at the intersection of the Kansas City Southern Railroad and a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West, thence proceed northeasterly along the powerline to the intersection with Twelve Mile Bayou, thence proceed northwesterly on Twelve Mile Bayou to Caddo Lake, thence follow the center median width of the southern portion of Caddo Lake westerly to the Louisiana-Texas State boundary line, thence proceed southerly on the Louisiana-Texas State boundary line to a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, thence proceed southeasterly then northeasterly along said powerline to the intersection with the Kansas City Southern Railroad and a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West the point of beginning. Less and except the entirety of the town of Mooringsport

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Nine:** Mooringsport Elementary School, 602 Latimer Street, Mooringsport, Louisiana 71060.

**Precinct One Hundred and Forty**

Beginning on Louisiana State Highway 169 at the Twelve Mile Bayou; run northeasterly along Twelve Mile Bayou to Louisiana State Highway 170; thence run easterly along Louisiana State Highway 170 to the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run southerly along the western side of the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice to US Hwy. 71; thence run south along US Hwy. 71 to the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run westerly along the western corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to the southern corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run easterly along the southern corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to the eastern city limit of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run northerly along the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to Belcher River Rd; thence run easterly Belcher River Rd to the Caddo-Bossier Parish line; thence start in a southerly direction and continuing along the Caddo-Bossier Parish line to I-220 (3132); thence run easterly along I-220 (3132) to Twelve Mile Bayou; thence start in a northerly direction and continuing along Twelve Mile Bayou to Louisiana State Highway 169 the of beginning

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty:** Belcher Village Hall, 411 Charles Street, Belcher, Louisiana 71004.

**Precinct One Hundred and Forty-Two**

Beginning at the intersection of the Caddo Lake dam and Twelve Mile Bayou; run southeasterly along Twelve Mile Bayou to Black Bayou; thence northerly along Black Bayou to Louisiana State Highway 530;



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thence westerly along Louisiana State Highway 530 to the Clyde Place-Vivian Road; thence northerly along the Clyde Place-Vivian Road to Crawford Road; thence westerly along Crawford Road to Louisiana State Highway 538; thence northerly and westerly along Louisiana State Highway 538 to Louisiana State Highway 1; thence northerly along Louisiana State Highway 1 to the Trees City Road; thence westerly along the Trees City Road to the north shore of Caddo Lake; thence southerly along the eastern shore of Caddo Lake to the point of beginning, less and except the town of Oil City.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Two:** Oil City Community Center, 310 Savage Street, Oil City, Louisiana 71061.

**Precinct One Hundred and Forty-Three**

Beginning at the south shore of Caddo Lake and the Louisiana-Texas State line; run northerly along the Louisiana-Texas State Line to the Myrtis-Texas Line Road; thence easterly along the Myrtis-Texas Line Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to the Trees City Road; thence westerly along the Trees City Road to Caddo Lake; thence easterly, southerly, easterly, southerly, and westerly following the shoreline of Caddo Lake to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Three:** Vivian Elementary/Middle School, 100 West Kentucky Avenue, Vivian, Louisiana 71082.

**Precinct One Hundred and Forty-Four**

Beginning at the intersection of Louisiana State Highway 538 and Crawford Road; run easterly along Crawford Road to the Clyde Place-Vivian Road; thence southerly along the Clyde Place-Vivian Road to Louisiana State Highway 530; thence easterly along Louisiana State Highway 530 to Black Bayou; thence easterly and northerly along Black Bayou to the south shore of Black Bayou Lake; thence easterly and northwesterly along the shore of Black Lake to the west corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; thence northerly along the west corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice to the Hosston-Rodessa Road; thence northerly along the Hosston-Rodessa Road to the Mira-Myrtis Road; thence westerly along the Mira-Myrtis Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to Louisiana State Highway 538; thence southeasterly and southerly along Louisiana State Highway 538 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Four:** North Caddo Shreve Memorial Library, 615 North Pine Street, Vivian, Louisiana 71082.

**Precinct One Hundred and Forty-Five**

Beginning on Louisiana State Highway 170 at Black Bayou; run easterly along Louisiana State Highway 170 to the corporate city limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice; thence southerly and east along the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice to U.S. Highway 71; thence southerly along U.S. Highway 71 to the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence easterly along the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice and the Belcher River Road to the Caddo-Bossier Parish line; thence northerly along the Caddo-Bossier Parish line to Louisiana State Highway 2; thence westerly along Louisiana State Highway 2 to the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice; thence starting in a southerly direction and continuing along the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice to Black Bayou; thence southerly along Black Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Five:** Gilliam Village Hall, 12825 Main Street, Gilliam, Louisiana 71029.

**Precinct One Hundred and Forty-Six**

Beginning on Louisiana State Highway 2 at the east corporate city limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; run easterly along Louisiana State Highway 2 to the Caddo-Bossier Parish line; thence northerly along the Caddo-Bossier Parish line to the Louisiana- Arkansas State line; thence westerly along the Louisiana-Arkansas State line to the Atlanta-Mira Road; thence southerly along the Atlanta-Mira Road to Tyson Road; thence westerly along Tyson Road to Adcock Road; thence southerly along Adcock Road to the Hosston-Rodessa Road (North); thence southerly along the Hosston-Rodessa Road to the Mira-Myrtis Road; thence easterly along the Mira- Myrtis Road to the Hosston-Rodessa Road (South); thence southerly along the Hosston-Rodessa Road to the corporate city limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; thence easterly and southerly along the corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Six:** Ida Means Community Center, 6955 Cedar Lane, Ida, LA 71044.

**Precinct One Hundred and Forty-Nine**

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Beginning at the Louisiana-Texas State line and the Myrtis-Texas Line Road; run easterly along the Myrtis-Texas Line Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to the Mira-Myrtis Road; thence easterly along the Mira-Myrtis Road to the Hosston-Rodessa Road (North); thence northerly along the Hosston-Rodessa Road (North) to Adcock Road; thence northerly along Adcock Road to Tyson Road; thence easterly along Tyson Road to the Atlanta-Mira Road; thence northerly along the Atlanta-Mira Road to the Louisiana-Arkansas State line; thence westerly along the Louisiana-Arkansas State line to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Nine:** Rodessa Village Hall, 10093 Main Street, Rodessa, Louisiana 71069.

**Precinct One Hundred and Fifty-One**

That area within the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-One:** Hosston Village Hall, 15669 US Hwy 71, Hosston, Louisiana 71043.

**Precinct One Hundred and Fifty-Four**

That area within the corporate limits of Gilliam as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Four:** Gilliam Village Hall, 12825 Main Street, Gilliam, Louisiana 71029.

**Precinct One Hundred and Fifty-Five**

That area within the corporate limits of Belcher as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Five:** Belcher Village Hall, 411 Charles Street, Belcher, Louisiana 71004.

**Precinct One Hundred and Fifty-Six**

That area within the corporate limits of Oil City as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Six:** Oil City Community Center, 310 Savage Street, Oil City, Louisiana 71061.

**Precinct One Hundred and Fifty-Seven**

That area within the corporate limits of Mooringsport as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Seven:** Mooringsport Elementary School, 602 Latimer Street, Mooringsport, Louisiana 71060.

**Precinct One Hundred and Fifty-Eight**

Beginning at the intersection of Louisiana State Highway 538 and Louisiana State Highway 173, thence proceed southerly along Louisiana State Highway 173 to the intersection with an unnamed stream on the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence proceed along the unnamed stream southwesterly to the confluence with Choctaw Bayou, thence proceed along Choctaw Bayou to the confluence with another unnamed stream in Section 10, Township 18 North, Range 15 West, thence proceed northeasterly along said unnamed stream to a line extension of Tammany Drive, thence proceed westerly on the line extension and then Tammany Drive to the intersection with Wasson Road, thence proceed northeasterly on Wasson Road to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the Intersection with Louisiana State Highway 173, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Eight:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009

**Precinct One Hundred and Sixty**

Beginning at the intersection of Wasson Road and Louisiana State Highway 538, thence proceed southwesterly on Wasson Road to the intersection with Tammany Drive, thence easterly on Tammany Drive to its termination and its extension, to the intersection with an unnamed stream located in Section 35, Township 19 North, Range 15 West, thence proceed southerly, southeasterly, then southwesterly along

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said unnamed stream to the intersection with Pine Hill Road, thence proceed easterly on Pine Hill Road to the intersection with Roy Road, thence proceed northerly on Roy Road to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the intersection with Wasson Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Sixty-One**

Beginning at the intersection of a powerline and Louisiana State Highway 1 located in Section 16, Township 19 North, Range 15 West, thence proceed southeasterly on Louisiana State Highway 1 to the intersection with Louisiana State Highway 173, thence proceed southwesterly then southerly on Louisiana State Highway 173 to the intersection with the boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence follow the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, to the intersection with the Kansas City Southern Railroad, thence proceed northwesterly on the Kansas City Southern Railroad to the intersection with a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West thence proceed northeasterly along the powerline to the intersection with Louisiana State Highway 1, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-One:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Sixty-Two**

Beginning at the intersection of Louisiana State Highway 169, Louisiana State Highway 525, also known as Colquitt Road, and the Springridge-Texas Line Road; thence run northeasterly along Louisiana State Highway 525, also known as Colquitt Road to the Woolworth Road; thence northerly along the Woolworth Road to a Southwestern Electric Company transmission line in the center of Section 28, T16N, R15W; thence westerly along the Southwestern Electric Company transmission line to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State Line to the Springridge-Texas Line Road; thence run easterly on the Springridge-Texas Line Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Two:** Providence Road Baptist Church, 11708 Providence Road, Shreveport, LA 71129.

**REVISED Precinct One Hundred and Sixty-Three [SPLIT: D11 – 163A, D12 – 163B]**

Beginning at the intersection of the Southwestern Electric Company powerline, located in Section 30, Township 15 North, Range 16 West, and Greenwood Springridge Road; thence proceed easterly along the powerline to the intersection with Woolworth Road; thence northerly along Woolworth Road to West Bert Kouns Industrial Loop; thence northerly on West Bert Kouns Industrial Loop to West 70<sup>th</sup> Street; thence westerly along West 70<sup>th</sup> Street to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to Greenwood Road; thence southwesterly and westerly along Greenwood Road to Greenwood Springridge Road; thence southerly and southeasterly along Greenwood Springridge Road to intersection with the Southwestern Electric Company powerline located in Section 30, Township 15 North, Range 16 West, to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Sixty-Five**

Beginning at the intersection of U.S. Highway 80 and Cross Bayou, thence northeasterly on Cross Bayou to the intersection with an unnamed stream in Section 6, Township 17 North, Range 15 West, then southeasterly on the unnamed stream to the intersection with Jefferson-Paige Road, thence southerly along Jefferson-Paige Road to the intersection with U.S. Highway 80, thence proceed generally westerly and northwesterly on U.S. Highway 80 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Five:** Greenwood Multi-Purpose Center, 6978 Howell Street, Greenwood, Louisiana 71033.

**Precinct One Hundred and Sixty-Six**

Beginning at the intersection of Roy Road and Louisiana State Highway 173, thence proceed northerly along Roy Road to the intersection with Pine Hill Road, thence westerly along Pine Hill Road to the intersection with an unnamed stream on the east boundary line of Section 3, Township 18 North, Range 15 West, thence proceed southwesterly along the said unnamed stream to the intersection with Louisiana State Highway 173, thence proceed southeasterly along Louisiana State Highway 173 to the intersection with Roy Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Six:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107

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BE IT FURTHER ORDAINED, that it being necessary for the accomplishment of proper reapportionment of the Caddo Parish Commission Districts, Precincts **22, 24, 32, 88, 112, and 163** are amended and subdivided into Precincts **22A and 22B**, Precincts **24A and 24B**, Precincts **32A and 32B**, Precincts **88A and 88B**, Precincts **112A and 112B**, and Precincts **163A and 163B**, respectively, as follows:

**NEW Precinct Twenty-Two A (District 4)**

Beginning at the intersection of Line Avenue and Pierremont Road; run easterly along Pierremont Road to Bayou Pierre; thence northerly along Bayou Pierre to Ockley Drive; thence westerly along Ockley Drive to Gilbert Drive; thence southerly along Gilbert Drive to Monrovia Street; thence westerly along Monrovia Street to Line Avenue; thence southerly along Line Avenue to Pierremont Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Two A:** Broadmoor Middle Laboratory School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**NEW Precinct Twenty-Two B (District 8)**

Beginning at the intersection of Line Avenue and E. 70th Street; run easterly along E. 70th Street to Bayou Pierre; thence northerly along Bayou Pierre to Pierremont Road; thence westerly along Pierremont Road to Line Avenue; thence southerly along Line Avenue E. 70th Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Two B:** Broadmoor Middle Laboratory School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

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**NEW Precinct Twenty-Four A (District 4)**

Beginning at the intersection of Hollywood Avenue and the Kansas City Southern Railway; run southeasterly along Hollywood Avenue to Pierremont Road; thence easterly along Pierremont Road to Line Avenue; thence northerly along Line Avenue to Monrovia Street; thence westerly along Monrovia Street to Fairfield Avenue; thence northerly along Fairfield Avenue to Lawhon Street; thence westerly along Lawhon Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to Hollywood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Four A:** South Highland Elementary School, 831 Erie Street, Shreveport, Louisiana 71106.

**NEW Precinct Twenty-Four B (District 6)**

Beginning at the intersection of E. 61st Street and the Kansas City Southern Railway; run easterly along E. 61st Street to Line Avenue; thence northerly along Line Avenue to Pierremont Road; thence westerly, northwesterly along Pierremont Road to Hollywood Avenue; thence northwesterly along Hollywood Avenue to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to E. 61st Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Four B:** South Highland Elementary School, 831 Erie Street, Shreveport, Louisiana 71106.

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**NEW Precinct Thirty-Two A (District 3)**

Beginning at the intersection of Kings Highway and I-20; run easterly along Kings Highway to the Southern Pacific Railroad; thence southwesterly along the Southern Pacific Railroad to Claiborne Avenue; thence easterly along Claiborne Avenue to Hilliard Street; thence southerly along Hilliard Street to Dickinson Street; thence easterly along Dickinson Street to St. Vincent Avenue; thence northeasterly along St. Vincent Avenue to the Kansas City Railroad; thence northerly along the Kansas City Railroad to Wilkinson Street; thence easterly along Wilkinson Street to Southern Avenue; thence northerly and northeasterly along Southern Avenue to Fairfield Avenue; thence northerly along Fairfield Avenue to I-20; thence southerly along I-20 to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Texas Avenue; thence southwesterly along Texas Avenue to I- 20; thence southwesterly along I-20 to Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Two A:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**NEW Precinct Thirty-Two B (District 5)**

Beginning at the intersection of Claiborne Avenue and the Southern Pacific Railroad; thence southwesterly along the Southern Pacific Railroad to Midway Street; thence easterly along Midway Street to Wallace

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Street; thence southerly along Wallace Street to Alma Street; thence easterly along Alma Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Ockley Drive; thence easterly along Ockley Drive to the Kansas City Railroad; thence northerly along the Kansas City Railroad to St. Vincent Avenue; thence southwesterly along St. Vincent Avenue to Dickinson Street; thence westerly along Dickinson Street to Hilliard Street; thence northerly along Hilliard Street to Claiborne Avenue; thence westerly along Claiborne Avenue the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Two B:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

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**NEW Precinct Eighty-Eight A, (District 7)**

Beginning at the intersection of Woolworth Road and Boggy Bayou; run easterly along Boggy Bayou to the bed of the former Texas and Pacific Railway spur; thence northerly along the Texas and Pacific Railway spur to the Bert Kouns Industrial Loop (Louisiana Highway 526) westerly then northwesterly along the Bert Kouns Industrial Loop to McGoldrick Drive; thence southerly along McGoldrick Drive to the intersection with an unnamed stream; thence westerly then northerly along the unnamed stream to the Bert Kouns Industrial Loop (Louisiana Highway 526); thence northwesterly along the Bert Kouns Industrial Loop to Buncombe Road; thence southwesterly along Buncombe Road to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Eight A:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**NEW Precinct Eighty-Eight B, (District 12)**

Beginning at the intersection of Woolworth Road and Buncombe Road; thence northeasterly along Buncombe Road to the Bert Kouns Industrial Loop (Louisiana Highway 526); thence northwesterly along the Bert Kouns Industrial Loop to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Eight B:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

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**NEW Precinct One Hundred and Twelve A, (District 8)**

Beginning at the intersection of Youree Drive and University Drive; thence northwesterly along University Drive to Suburbia Drive; thence southwesterly along Suburbia Drive to Bellingrath Drive; thence southwesterly along Bellingrath Drive to Ramberlyn Way; thence southwesterly along Ramberlyn Way to Camelback Drive; thence southerly on Camelback Drive to Milicent Way; thence southeasterly on Milicent Way to Bert Kouns Industrial Loop (Louisiana Highway 526); thence southerly on Bert Kouns Industrial Drive to the intersection with the Texas and Pacific Railway; thence northwesterly on the Texas and Pacific Railway to the intersection with Bayou Pierre; thence northerly on Bayou Pierre to East 70<sup>th</sup> Street; thence easterly on East 70<sup>th</sup> Street to Youree Drive; thence southeasterly on Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twelve A:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**NEW Precinct One Hundred and Twelve B, (District 10)**

Beginning at the intersection of Bert Kouns Industrial Loop (Louisiana Highway 526) and Bayou Pierre; thence northwesterly along Bayou Pierre the intersection with the Texas and Pacific Railway; thence southeasterly along the Texas and Pacific Railway to the intersection with Bert Kouns Industrial Loop (Louisiana Highway 526), thence southwesterly on Bert Kouns Industrial Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twelve B:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

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**NEW REVISED Precinct One Hundred and Sixty-Three A, (District 11)**

Beginning at the intersection of the Southwestern Electric Company powerline, located in Section 30, Township 15 North, Range 16 West, and Greenwood Springridge Road; thence proceed easterly along the powerline to the intersection with Woolworth Road; thence northerly along Woolworth Road to Shirley Francis Road; thence westerly along Shirley Francis Road to Greenwood Springridge Road; thence southerly and southeasterly along Greenwood Springridge Road to intersection with the Southwestern Electric Company powerline located in Section 30, Township 15 North, Range 16 West, to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three A:** Walnut

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Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**NEW REVISED Precinct One Hundred and Sixty-Three B, (District 12)**

Beginning at the intersection of Shirley Francis Road and Greenwood Springridge Road; thence proceed easterly along Shirley Francis Road to Woolworth Road; thence northerly along Woolworth Road to West Bert Kouns Industrial Loop; thence northerly on West Bert Kouns Industrial Loop to West 70<sup>th</sup> Street; thence westerly along West 70<sup>th</sup> Street to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to Greenwood Road; thence southwesterly and westerly along Greenwood Road to Greenwood Springridge Road; thence southerly along Greenwood Springridge Road to Shirley Francis Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three B:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

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BE IT FURTHER ORDAINED, that the twelve Caddo Parish Commission Districts shall consist of precincts as numbered and described as hereinabove modified, and that those enumerated precincts shall be apportioned as follows among the twelve respective Commission districts, to wit:

**DISTRICT 1**

**Precincts: 136A, 136B, 139, 140, 142, 143, 144, 145, 146, 149, 151, 154, 155, 156, 157, 158, 160, 161**

**DISTRICT 2**

**Precincts: 1, 45, 57, 71, 73, 74, 81, 106, 111, 135, 137, 138, 166**

**DISTRICT 3**

**Precincts: 5A, 5B, 6, 7, 8, 28, 29, 31, 32A, 39, 40, 64, 67, 82, 99**

**DISTRICT 4**

**Precincts: 9, 13, 14, 15, 17, 20, 21, 22A, 24A, 26, 27, 98, 129**

**DISTRICT 5**

**Precincts: 2, 3, 25, 30, 32B, 37, 41, 43, 44, 46, 54, 55, 58**

**DISTRICT 6**

**Precincts: 4, 23, 24B, 34, 35, 38, 50, 51, 52, 59, 69, 78**

**DISTRICT 7**

**Precincts: 36, 53, 60, 61, 62, 63, 65, 70, 80, 86, 87, 88A**

**DISTRICT 8**

**Precincts: 10, 11, 12, 16, 22B, 48, 49, 68, 72, 76, 77, 112A, 127**

**DISTRICT 9**

**Precincts: 56, 101, 102, 104, 107, 108, 109, 110, 113, 128**

**DISTRICT 10**

**Precincts: 75, 79, 90, 91, 92, 93, 94, 97, 112B, 115**

**DISTRICT 11**

**Precincts: 66, 89, 95, 103, 105, 123, 125, 126, 132, 162, 163A**

**DISTRICT 12**

**Precincts: 47, 83, 84, 85, 88B, 100, 114, 122, 133, 134, 163B, 165**

**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN ALTERNATE)**

BE IT FURTHER ORDAINED, that it being necessary for the accomplishment of proper reapportionment of the Caddo Parish Commission Districts.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

*The forgoing ordinance having been **moved by** \_\_\_\_\_, **seconded by** \_\_\_\_\_, that Ordinance No. \_\_\_\_\_ of 2023, reapportioning Caddo Parish into twelve Commission Districts, enumerating the constituent precincts respectively comprising the Commission Districts, be adopted. The results of the Motion, as shown by following roll call vote:*

AYES:

NAYS:

ABSENT:

**ORDINANCE NO. 6310 OF 2023 (PLAN AA)**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING AND RE-ENACTING ORDINANCE NO. 5111 of 2011 AND ORDINANCE NO. 5935 of 2019, REAPPORTIONING CADDO PARISH INTO TWELVE COMMISSION DISTRICTS, ENUMERATING THE CONSTITUENT PRECINCTS RESPECTIVELY COMPRISING THE COMMISSION DISTRICTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

NOW, THEREFORE, BE IT ORDAINED by the Caddo Parish Commission in due, regular and legal session convened that the Caddo Parish Commission does hereby establish twelve Commission districts which, in total, shall comprise the whole of Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED that the existing precincts are as follows:

**Precinct One**

Beginning at the spillway of Cross Lake; run easterly along Cross Bayou to Twelve Mile Bayou; thence northerly along Twelve Mile Bayou to North Market Street; thence northerly along North Market Street to Dr. Martin Luther King, Jr. Drive; thence southwesterly along Dr. Martin Luther King, Jr. Drive to Russell Road; thence southerly along Russell Road to I-220; thence southerly along I-220 to the Cross Lake bank; thence southeasterly along the Cross Lake bank to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Two**

Beginning at the intersection of I-220 and Jefferson Paige Road; run northeasterly along I-220 to the 172 foot contour of Cross Lake; thence beginning in a westerly direction and continuing along the 172 foot contour of Cross Lake to Yarborough Road; thence southwesterly along Yarborough Road to Parkwood Drive; thence southerly along Parkwood Drive to Judy Lane; thence southwesterly and southerly along Judy Lane to Jefferson Paige Road; thence easterly along Jefferson Paige Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Two:** Willow Point Baptist Church, 5550 South Lakeshore Drive, Shreveport, Louisiana 71119.

**Precinct Three**

Beginning at the intersection of Hollywood Avenue and Broadway Avenue; run northerly along Broadway Avenue to I-20; thence southwesterly along I-20 to Curtis Lane; thence southerly along Curtis Lane to St. Louis Avenue; thence easterly along St. Louis Avenue to Kennedy Drive; thence southerly along Kennedy Drive to Illinois Street; thence easterly along Illinois Street to Robert Street; thence southerly along Robert Street to Hollywood Avenue; thence easterly along Hollywood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Three:** Oak Park Elementary Middle School, 4331 Henry Street, Shreveport, Louisiana 71109.

**Precinct Four**

Beginning at the intersection of the Southern Pacific Railroad and the Inner Loop Parkway; run easterly along the Inner Loop Parkway to Brushy Bayou; thence northerly along Brushy Bayou to the Texas and Pacific Railway; thence westerly along the Texas and Pacific Railway to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Four:** Southern Hills Elementary School, 9075 Kingston Road, Shreveport, Louisiana 71118.

**Precinct Five A**

Beginning at the intersection of U.S Highway 71 (North Market Street) and Twelve Mile Bayou; thence southerly, southwesterly, and southeasterly along Twelve Mile Bayou to Cross Bayou; thence easterly along Cross Bayou to U.S. Highway 71 (North Market Street), then northwesterly along U. S. Highway 71 to the intersection of U.S. Highway 71 (North Market Street) with Twelve Mile Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Five A:** Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana 71107.

**Precinct Five B**

Beginning at the intersection of the Red River and 1-220; run westerly along 1-220 to Twelve Mile Bayou; thence southerly and southwesterly along Twelve Mile Bayou to U.S. Highway 71 (North Market



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Street); thence southeasterly along U.S. Highway 71 to the intersection of U.S. Highway 71 and Cross Bayou; thence westerly along Cross Bayou to Common Street; thence southeasterly along Common Street to Crocket Street; thence northeasterly along Crocket Street to Marshall Street; thence southeasterly along Marshall Street to 1-20; thence northeasterly along 1-20 to the Red River; thence northerly along the Caddo Parish- Bossier Parish boundary (centerline of the Red River as it existed at the time of the creation of Caddo Parish in 1838) to the intersection of the Caddo Parish-Bossier Parish boundary and 1-220, thence westerly along 1-220 to the intersection of 1-220 and the Red River, the point of beginning

**Physical Location/Address of the Polling Place for Precinct Five B:** Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana 71107.

**Precinct Six**

Beginning at the intersection of Line Avenue and Stoner Avenue; run easterly along Stoner Avenue to the St. Louis and Southwestern Railway; thence northwesterly along the St. Louis and Southwestern Railway to I-20; thence southwestly along I-20 to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Six:** E.B. Williams Stoner Hill Elementary Lab School, 2127 C.E. Galloway Blvd., Shreveport, Louisiana 71104.

**Precinct Seven**

Beginning at the intersection of Centenary Boulevard and Kings Highway; run easterly along Kings Highway to Youree Drive; thence northerly along Youree Drive to E. Herndon Street; thence westerly along E. Herndon Street to Centenary Boulevard; thence southerly along Centenary Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seven:** Shreve City Baptist Church, 2810 Knight Street, Shreveport, Louisiana 71104.

**Precinct Eight**

Beginning at the intersection of E. Kings Highway and Youree Drive; run easterly along E. Kings Highway to the Shreveport-Barksdale Highway; thence easterly along the Shreveport-Barksdale Highway to the Caddo-Bossier Parish line, said point being the Red River; thence northerly and westerly along the Caddo-Bossier Parish line to Bolch Street; thence southerly along Bolch Street to E. Washington Street; thence westerly along E. Washington Street to Anderson Street; thence westerly along Anderson Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eight:** Shreve City Baptist Church, 2810 Knight Street, Shreveport, Louisiana 71104.

**Precinct Nine**

Beginning at the intersection of E. Kings Highway and the Shreveport-Barksdale Highway; run southerly along E. Kings Highway to Preston Avenue; thence easterly along Preston Avenue to Captain Shreve Drive; thence northwesterly along Captain Shreve Drive to Reily Lane; thence northerly along Reily Lane to the south service road of the Shreveport Barksdale Highway; thence northeasterly along said service road to Camilla Street; thence northwesterly along Camilla Street to the Shreveport-Barksdale Highway; thence westerly along the Shreveport-Barksdale Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Nine:** Shreve Island Elementary, 836 Sewanee Place, Shreveport, Louisiana 71105.

**Precinct Ten**

Beginning at the intersection of Youree Drive and Carrolton Avenue; run easterly along Carrolton Avenue to E. Kings Highway; thence northerly along E. Kings Highway to Atlantic Avenue; thence westerly along Atlantic Avenue to Grover Street; thence northerly along Grover Street to Ockley Drive; thence westerly along Ockley Drive to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ten:** A.C. Steere Elementary 4009 Youree Drive, Shreveport, Louisiana 71105.

**Precinct Eleven**

Beginning at the intersection of Southfield Road and Youree Drive; run easterly along Southfield Road to Kings Highway; thence northerly along Kings Highway to Carrolton Avenue; thence westerly along Carrolton Avenue to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eleven:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

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**Precinct Twelve**

Beginning at the intersection of Bayou Pierre and Southfield Road; run easterly along Southfield Road to Youree Drive; thence northerly along Youree Drive to Atlantic Avenue; thence westerly along Atlantic Avenue to Fern Street; thence northerly along Fern Street to Ockley Drive; thence westerly along Ockley Drive to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twelve:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Thirteen**

Beginning at the intersection of Ockley Drive and Bayou Pierre, run easterly along Ockley Drive to Fern Street; thence southerly along Fern Street to Atlantic Avenue; thence easterly along Atlantic Avenue to Youree Drive; thence northerly along Youree Drive to Ockley Drive; thence northeasterly along Ockley Drive to Grover Place; thence southeasterly along Grover Place to Atlantic Avenue; thence northeasterly along Atlantic Avenue to Kings Highway; thence northwesterly along Kings Highway to Beverly Place; thence southwestly along Beverly Place to Cornwell Street; thence southerly along Cornwell Street to Gregg Street; thence westerly along Gregg Street to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirteen:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Fourteen**

Beginning at the intersection of Gilbert Drive and Gregg Street; run easterly along Gregg Street to Cornwell Street; thence northerly along Cornwell Street to Stephenson Street; thence easterly along Stephenson Street to Beverly Place; thence northerly along Beverly Place to Kings Highway; thence westerly along Kings Highway to Gilbert Drive; thence southerly along Gilbert Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fourteen:** Broadmoor Middle Lab School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Fifteen**

Beginning at the intersection of Wilkinson Street and Highland Avenue; run westerly along Wilkinson Street to Line Avenue; thence southerly along Line Avenue to Kings Highway; thence easterly along Kings Highway to Centenary Boulevard; thence northerly along Centenary Boulevard to Lister Street; thence westerly along Lister Street to Gilbert Drive; thence southerly along Gilbert Drive to Olive Street; thence westerly along Olive Street to Highland Avenue; thence southerly along Highland Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifteen:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Sixteen**

Beginning at the intersection of E. 70th Street and E. Kings Highway; run easterly along E. Kings Highway to the bayou between the Dixie Gardens area and Broadmoor Terrace Subdivision; thence northerly along said bayou to Southfield Road; thence westerly along Southfield Road to E. Kings Highway; thence southerly along E. Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixteen:** Haynes Avenue Baptist Church, 610 Haynes Avenue, Shreveport, Louisiana 71105.

**Precinct Seventeen [SPLIT: D3 – 17A, D4 – 17B]**

Beginning at the intersection of Line Avenue and Wilkinson Street; run easterly along Wilkinson Street to Highland Avenue; thence northerly along Highland Avenue to Olive Street; thence easterly along Olive Street to Gilbert Drive; thence northerly along Gilbert Drive to Lister Street; thence easterly along Lister Street to Centenary Boulevard; thence northerly along Centenary Boulevard to Stoner Avenue; thence westerly along Stoner Avenue to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventeen:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**Precinct Twenty**

Beginning at the intersection of Line Avenue and Slattery Street; run easterly along Slattery Street to Gilbert Drive; thence northerly along Gilbert Drive to Kings Highway; thence westerly along Kings Highway to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

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**Precinct Twenty-One**

Beginning at the intersection of Line Avenue and Monrovia Place; run easterly along Monrovia Place to Gilbert Drive; thence northerly along Gilbert Drive to Ockley Drive; thence easterly along Ockley Drive to Bayou Pierre; thence northerly along Bayou Pierre to Fern Street; thence northerly along Fern Street to Gilbert Drive; thence northerly along Gilbert Drive to Slattery Street; thence westerly along Slattery Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-One:** South Highland Elementary/Magnet School, 831 Erie Street, Shreveport, Louisiana 71106.

**Precinct Twenty-Two**

Beginning at the intersection of Line Avenue and E. 70th Street; run easterly along E. 70th Street to Bayou Pierre; thence northerly along Bayou Pierre to Ockley Drive; thence westerly along Ockley Drive to Gilbert Drive; thence southerly along Gilbert Drive to Monrovia Street; thence westerly along Monrovia Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Two:** Broadmoor Middle Laboratory School, 441 Atlantic Avenue, Shreveport, Louisiana 71105.

**Precinct Twenty-Three**

Beginning at the intersection of E. 77th Street and the Kansas City Southern Railway; run easterly along E. 77th Street to Fairfield Avenue; thence northerly along Fairfield Avenue to E. 71st Street; thence easterly along E. 71st Street to Line Avenue; thence northerly along Line Avenue to E. 61st Street; thence westerly along E. 61st Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Three:** Fairfield Elementary Magnet School, 6215 Fairfield Avenue, Shreveport, Louisiana 71106.

**Precinct Twenty-Four**

Beginning at the intersection of E. 61st Street and the Kansas City Southern Railway; run easterly along E. 61st Street to Line Avenue; thence northerly along Line Avenue to Monrovia Street; thence westerly along Monrovia Street to Fairfield Avenue; thence northerly along Fairfield Avenue to Lawhon Street; thence westerly along Lawhon Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Four:** South Highland Elementary School, 831 Erie Street, Shreveport, Louisiana 71106.

**Precinct Twenty-Five**

Beginning at the intersection of Hollywood Avenue and the Texas and Pacific Railway; run easterly along Hollywood Avenue to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Midway Road; thence westerly along Midway Road to the Texas and Pacific Railway; thence southerly, easterly and southwesterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Five:** Werner Park Elementary School, 2715 Corbitt Street, (Corbitt Avenue entrance), Shreveport, Louisiana 71108.

**Precinct Twenty-Six**

Beginning at the intersection of Lawhon Street and the Kansas City Southern Railway; run easterly along Lawhon Street to Fairfield Avenue; thence southerly along Fairfield Avenue to Monrovia Street; thence easterly along Monrovia Street to Line Avenue; thence northerly along Line Avenue to McCormick Street; thence westerly along McCormick Street to Fairfield Avenue; thence southerly along Fairfield Avenue to Dudley Drive; thence westerly along Dudley Drive to Southern Avenue; thence southerly along Southern Avenue to Ockley Drive; thence westerly along Ockley Drive to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Six:** Betty Virginia Park Recreation Building, 4010 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Twenty-Seven**

Beginning at the intersection of Ockley Drive and the Kansas City Southern Railway; run easterly along Ockley Drive to Southern Avenue; thence northerly along Southern Avenue to Dudley Drive; thence easterly along Dudley Drive to Fairfield Avenue; thence northerly along Fairfield Avenue to McCormick Street; thence easterly along McCormick Street to Line Avenue; thence northerly along Line Avenue to Wilkinson Street; thence westerly along Wilkinson Street to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the point of beginning.

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**Physical Location/Address of the Polling Place for Precinct Twenty-Seven:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Twenty-Eight**

Beginning at the intersection of Stoner Avenue and Line Avenue; run northerly along Line Avenue to I-20; thence northeasterly along I-20 to Marshall Street; thence northwesterly along Marshall Street to Crockett Street; thence southwesterly along Crockett Street to Texas Avenue; thence southwesterly along Texas Avenue to Murphy Street; thence easterly along Murphy Street to Stoner Avenue; thence easterly along Stoner Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Eight:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71003.

**Precinct Twenty-Nine**

Beginning at the intersection of I-20 and the Texas and Pacific Railway; run easterly along I-20 to Texas Avenue; thence northerly along Texas Avenue to Crockett Street; thence northeasterly along Crockett Street to Common Street; thence northwesterly along Common Street to Cross Bayou; thence westerly along Cross Bayou to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to Patzman Street; thence westerly along Patzman Street to Allen Avenue; thence southerly along Allen Avenue to Ford Street; thence easterly along Ford Street to Hearne Avenue; thence southerly along Hearne Avenue to Milam Street; thence easterly along Milam Street to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Twenty-Nine:** Booker T. Washington New Technology High School, 2104 Milam Street, Shreveport, Louisiana 71103.

**Precinct Thirty**

Beginning at the intersection of I-20 and Emory Street; run easterly along I-20 to Jewella Avenue; thence northerly along Jewella Avenue to Hardy Street; thence westerly along Hardy Street to Hassett Avenue; thence northerly along Hassett Avenue to a Southwestern Electric Power line, said line being approximately half the distance between Hardy Street and Milton Street; thence westerly along the Southwestern Electric Power line to Lakeshore Drive; thence northeasterly along Lakeshore Drive to Cross Lake Bayou; thence northerly along Cross Lake Bayou to the 172 foot contour of Cross Lake; thence beginning in a northwesterly direction and continuing along the 172 foot contour of Cross Lake to S. Lakeshore Drive; thence southerly along S. Lakeshore Drive and Curtis Lane to Greenwood Road; thence easterly along Greenwood Road to Emory Street; thence southerly along Emory Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty:** Atkins Branch of the Shreve Memorial Library at 3704 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Thirty-One**

Beginning at the intersection of Hearne Avenue and the Kansas City Southern Railway; run easterly along the Kansas City Southern Railway to the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Murphy Street; thence westerly along Murphy Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-One:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71103.

**Precinct Thirty-Two**

Beginning at the intersection of Kings Highway and I-20; run easterly along Kings Highway to the Southern Pacific Railroad; thence southwesterly along the Southern Pacific Railroad to Midway Street; thence easterly along Midway Street to Wallace Street; thence southerly along Wallace Street to Alma Street; thence easterly along Alma Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Ockley Drive; thence easterly along Ockley Drive to the Kansas City Railroad; thence northerly along the Kansas City Railroad to Wilkinson Street; thence easterly along Wilkinson Street to Southern Avenue; thence northerly and northeasterly along Southern Avenue to Fairfield Avenue; thence northerly along Fairfield Avenue to I-20; thence southerly along I-20 to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Texas Avenue; thence southwesterly along Texas Avenue to I-20; thence southwesterly along I-20 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Two:** Mall St. Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Thirty-Four**

Beginning at the intersection of Hollywood Avenue and the Southern Pacific Railroad; run easterly along Hollywood Avenue to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Lawhon Street; thence westerly along Lawhon Street to St. Vincent Avenue; thence southerly

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along St. Vincent Avenue to Clover Street; thence westerly along Clover Street to Linwood Avenue; thence southerly along Linwood Avenue to Corbitt Street; thence westerly along Corbitt Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Four:** Caddo Heights Math/Science Elementary School, 1702 Corbitt Street, Shreveport, Louisiana 71108.

**Precinct Thirty-Five**

Beginning at the intersection of Browning Street and Wallace Avenue; run easterly along Browning Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to W. 75th Street; thence easterly along W. 75th Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to 68th Street; thence westerly along 68th Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to W. 68th Street; thence westerly along W. 68th Street to Linwood Avenue; thence southerly along Linwood Avenue to W. 69th Street; thence westerly along W. 69th Street to Wallace Avenue; thence southerly along Wallace Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Five:** Linwood Public Charter School, 401 West 70<sup>th</sup> Street, Shreveport, Louisiana 71106.

**Precinct Thirty-Six**

Beginning at the intersection of W. 70<sup>th</sup> Street and the Southern Pacific Railroad; run northerly along the Southern Pacific Railroad to Hollywood Avenue; thence westerly along Hollywood Avenue to the center of Brush Bayou; thence southerly down the center of Brush Bayou to W. 70<sup>th</sup> Street; thence easterly along W. 70<sup>th</sup> Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Six:** Sunset Acres Elementary School, 6514 West Canal Blvd., Shreveport, Louisiana 71108.

**Precinct Thirty-Seven**

Beginning at the intersection of Midway Street and Hearne Avenue; run easterly along Midway Street to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to Kings Highway; thence westerly along Kings Highway to I-20; thence southwesterly along I-20 to Portland Avenue; thence northerly along Portland Avenue to Leslie Street; thence westerly along Leslie Street to Hearne Avenue; thence northerly along Hearne Avenue to Frederick Street; thence westerly along Frederick Street to Exposition Avenue; thence southerly along Exposition Avenue to Greenwood Road; thence northeasterly along Greenwood Road to Missouri Avenue; thence southerly along Missouri Avenue to Edgar Street; thence northeasterly along Edgar Street to Velva Avenue; thence southerly along Velva Avenue to Carol Street; thence northeasterly along Carol Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Seven:** Queensborough Elementary School, 2701 Catherine Street, Shreveport, Louisiana 71109.

**Precinct Thirty-Eight**

Beginning at the intersection of W. 70th Street and the Southern Pacific Railroad; run easterly along W. 70th Street to Wallace Avenue; thence northerly along Wallace Avenue to W. 69th Street; thence easterly along W. 69th Street to Linwood Avenue; thence northerly along Linwood Avenue to W. 68th Street; thence easterly along W. 68th Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to W. 68th Street; thence easterly along W. 68th Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Hollywood Avenue; thence westerly along Hollywood Avenue to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Eight:** Caddo Middle Career and Technology School, 6310 Clift Avenue, Shreveport, Louisiana 71106.

**Precinct Thirty-Nine**

Beginning at the intersection of the Kansas City Southern Railway and Milam Street; run southeasterly along the Kansas City Southern Railway to Hearne Avenue; thence northerly along Hearne Avenue to Milam Street; thence westerly along Milam Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Thirty-Nine:** J.S. Clark Microsociety Middle School, 351 Hearne Avenue, Shreveport, Louisiana 71103.

**Precinct Forty**

Beginning at the intersection of Ford Street and Hearne Avenue; run easterly along Ford Street to Allen Avenue; thence northerly along Allen Avenue to Patzman Street; thence easterly along Patzman Street to the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Cross Bayou; thence westerly along Cross Bayou to Hearne Avenue; thence southerly along Hearne Avenue to the point

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of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty:** Academic Recovery (old Ingersoll), 401 North Holzman Street, Shreveport, Louisiana 71101.

**Precinct Forty-One**

Beginning at the intersection of Stonewall Street and San Jacinto Avenue; run easterly along Stonewall Street to Exposition Avenue; thence southerly along Exposition Avenue to Fredrick Street; thence easterly along Fredrick Street to Arkansas Avenue; thence northerly along Arkansas Avenue to Lakeshore Drive; thence westerly along Lakeshore Drive to San Jacinto Avenue; thence southerly along San Jacinto Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-One:** Judson Fundamental Magnet Elementary School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Forty-Three**

Beginning at the intersection of I-20 and Monkhouse Drive; run easterly along I-20 to Emory Street; thence northerly along Emory Street to Greenwood Road; thence westerly along Greenwood Road to Monkhouse Drive; thence southerly along Monkhouse Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Three:** Praise Temple Full Gospel Baptist Cathedral, 4725 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Forty-Four**

Beginning at the intersection of I-20 and Portland Avenue; run northeasterly along I-20 to Greenwood Road; thence northeasterly along Greenwood Road to Texas Avenue; thence northeasterly along Texas Avenue to the Kansas City Southern Railway; thence westerly along the Kansas City Southern Railway to Hearne Avenue; thence southerly along Hearne Avenue to Lakeshore Drive; thence westerly along Lakeshore Drive to Arkansas Avenue; thence southerly along Arkansas Avenue to Fredrick Street; thence easterly along Fredrick Street to Hearne Avenue; thence southerly along Hearne Avenue to Leslie Street; thence easterly along Leslie Street to Portland Avenue; thence southerly along Portland Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Four:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

**Precinct Forty-Five**

Beginning at the intersection of Lakeshore Drive and San Jacinto Avenue; run northerly along San Jacinto Avenue to Sunset Drive; thence westerly along Sunset Drive to Milam Street; thence northeasterly along Milam Street to Exposition Avenue; thence northerly along Exposition Avenue to the Old Blanchard Road; thence northerly along the Old Blanchard Road to Cross Bayou; thence westerly along Cross Bayou to the 172 foot contour of Cross Lake; thence southerly along the 172 foot contour of Cross Lake to Lakeshore Drive; thence northeasterly along Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Five:** Judson Fundamental Magnet Elementary School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Forty-Six**

Beginning at the intersection of Midway Street and Jewella Avenue; run easterly along Midway Street to Hearne Avenue; thence northerly along Hearne Avenue to Carol Street; thence southwesterly along Carol Street to Velve Street; thence northerly along Velve Street to Edgar Street; thence southwesterly along Edgar Street to Missouri Avenue; thence northerly along Missouri Avenue to Greenwood Road; thence southwesterly along Greenwood Road to Exposition Avenue; thence northerly along Exposition Avenue to Hardy Street; thence westerly along Hardy Street to Jewella Avenue; thence southerly along Jewella Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Six:** Fair Park College Prep\_High School, 3222 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Forty-Seven [SPLIT: D7 – 47A, D12 – 47B]**

Beginning at Pines Road and Jefferson-Paige Road; run easterly along Jefferson-Paige Road to Judy Lane; thence northerly along Judy Lane to Parkwood Drive; thence northerly along Parkwood Drive to Yarborough Road; thence northeasterly along Yarborough Road to the 172 foot contour of Cross Lake; thence starting in a northeasterly direction and continuing along the 172 foot contour of Cross Lake to Lakeshore Drive; thence easterly along Lakeshore Drive to Pines Road; thence southerly along Pines Road to Jefferson-Paige Road the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Seven:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**Precinct Forty-Eight**

**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN AA)**

Beginning at the intersection of Southfield Road and E. Kings Highway; run easterly along Southfield Road to the Shreveport corporate limits as of January 1, 2011 as precleared by the U.S. Department of Justice; thence northerly along the Shreveport corporate limits to Dixie Gardens Road; thence westerly along Dixie Gardens Road to Bayou Drive; thence northerly along Bayou Drive to Captain Shreve Drive; thence northerly along Captain Shreve Drive to Preston Avenue; thence westerly along Preston Avenue to E. Kings Highway; thence southerly along E. Kings Highway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Eight:** Haynes Avenue Baptist Church, 610 Haynes Avenue, Shreveport 71105.

**Precinct Forty-Nine A-B**

Beginning at the intersection of E. 70th Street and Bayou Pierre; run easterly along E. 70th Street to Kings Highway; thence northerly along Kings Highway to Southfield Road; thence westerly along Southfield Road and Pierremont Road to Bayou Pierre; thence southerly along Bayou Pierre to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Nine A-B:** Youree Drive Middle School, 6008 Youree Drive, Shreveport, Louisiana 71105.

**Precinct Fifty**

Beginning at the intersection of Line Avenue and Rainbow Drive; run northeasterly along Rainbow Drive to Harris Street; thence northerly along Harris Street to Rebecca Street; thence northeasterly along Rebecca Street to Gideon Drive; thence northwesterly along Gideon Drive to Palestine Street; thence northeasterly along Palestine Street to McArthur Drive; thence northwesterly along McArthur Drive to E. 70th Street; thence westerly along E. 70th Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty:** Caddo Middle Magnet School, 7635 Cornelious Lane, Shreveport, Louisiana 71106.

**Precinct Fifty-One**

Beginning at the intersection of the Kansas City Southern Railway and E. 77th Street; run southerly along the Kansas City Southern Railway to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to Ellerbe Road; thence northerly along Ellerbe Road to Line Avenue; thence northerly along Line Avenue to E. 71st Street; thence westerly along E. 71st Street to Fairfield Avenue; thence southerly along Fairfield Avenue to E. 77th Street; thence westerly along E. 77th Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-One:** 81<sup>st</sup> Street ECE Center, 8108 Fairfield Avenue, Shreveport, Louisiana 71106.

**Precinct Fifty-Two**

Beginning at the intersection of the Texas and Pacific Railway and the Southern Pacific Railroad; run easterly along the Texas and Pacific Railway to Brushy Bayou; thence northerly along Brushy Bayou to Wyngate Boulevard; thence northerly along Wyngate Boulevard to Browning Street; thence easterly along Browning Street to Wallace Avenue; thence northerly along Wallace Avenue to W. 70th Street; thence westerly along W. 70th Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Two:** Woodlawn Leadership Academy, 7340 Wyngate Blvd., Shreveport, Louisiana 71106.

**Precinct Fifty-Three**

Beginning at the intersection of W. 70<sup>th</sup> Street and the Texas and Pacific Railway; run easterly along W. 70<sup>th</sup> Street to the center of Brush Bayou; thence northerly along the center of Brush Bayou to Hollywood Avenue; thence westerly along Hollywood Avenue to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Three:** Sunset Acres Elementary School, 6514 W. Canal Boulevard, Shreveport, Louisiana 71108.

**Precinct Fifty-Four**

Beginning at the intersection of Hardy Street and Hassett Street; run easterly along Hardy Street to Exposition Avenue; thence northerly along Exposition Avenue to Stonewall Street; thence westerly along Stonewall Street to San Jacinto Avenue; thence northerly along San Jacinto Avenue to Lakeshore Drive; thence westerly and southerly along Lakeshore Drive to the intersection of a Southwestern Electric Power line east of Fairway Drive; thence easterly along the Southwestern Electric Power line to Hassett Street; thence southerly along Hassett Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Four:** Judson Street Elementary

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

Fundamental Magnet School, 3809 Judson Street, Shreveport, Louisiana 71109.

**Precinct Fifty-Five**

Beginning at the intersection of I-20 and I-220; run easterly along I-20 to Monkhouse Drive; thence northerly on Monkhouse Drive to Greenwood Road; thence easterly along Greenwood Road to Curtis Lane; thence northerly along Curtis Lane and South Lakeshore Drive to the 172 foot contour of Cross Lake; thence starting in a westerly direction along the 172 foot contour of Cross Lake and continuing along the 172 foot contour of Cross Lake to I-220; thence southerly along I-220 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Five:** Praise Temple Full Gospel Baptist Cathedral, 4725 Greenwood Road, Shreveport, Louisiana 71109.

**Precinct Fifty-Six**

Beginning at the intersection of Bert Kouns Industrial Loop and Millicent Way; thence southwesterly along Millicent Way to Brunswick Drive; thence southerly along Brunswick Drive to Sophia Lane; thence easterly along Sophia Lane to Village Green; thence southerly along Village Green to Galway Drive; thence easterly along Galway Drive to Smitherman Drive; thence northeasterly along Smitherman Drive to Stratmore Drive; thence easterly along Stratmore Drive to Youree Drive; thence southerly along Youree Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Bayou Pierre; thence northerly along Bayou Pierre to Bert Kouns Industrial Loop; thence northerly along Bert Kouns Industrial Loop to Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Six:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana.

**Precinct Fifty-Seven**

Beginning at the intersection of Dr. Martin Luther King, Jr. Drive and Audrey Lane; run easterly along Dr. Martin Luther King, Jr. Drive to Montana Street; thence northeasterly, northwesterly, and northerly along Montana Street to Hawkins Street; thence westerly along Hawkins Street to Legardy Street; thence southerly along Legardy Street to Thomas E. Howard Drive; thence westerly along Prince Valiant Drive to Audrey Lane; thence southerly along Audrey Lane to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Seven:** Pine Grove Elementary School, 1700 Caldwell Street, Shreveport, Louisiana 71107.

**Precinct Fifty-Eight**

Beginning at the intersection of Corbitt Street and the Southern Pacific Railroad; run easterly along Corbitt Street to Linwood Avenue; thence northerly along Linwood Avenue to Clover Street; thence easterly along Clover Street to St. Vincent Avenue; thence northerly along St. Vincent Avenue to Lawhon Street; thence easterly along Lawhon Street to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Ockley Drive; thence westerly along Ockley Drive to St. Vincent Avenue; thence southerly along St. Vincent Avenue to Alma Street; thence westerly along Alma Street to Wallace Avenue; thence northerly along Wallace Avenue to Midway Street; thence westerly along Midway Street to the Southern Pacific Railroad; thence southerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Eight:** Caddo Heights Math/Science School, 1702 Corbitt Street, Shreveport, Louisiana 71108.

**Precinct Fifty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and Brushy Bayou; run easterly along the Texas and Pacific Railway to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to W. 75th Street; thence westerly along W. 75th Street to St. Vincent Avenue; thence southerly along St. Vincent Avenue to W. 80th Street; thence westerly along W. 80th Street to Linwood Avenue; thence southerly along Linwood Avenue to Browning Street; thence westerly along Browning Street to Wyngate Boulevard; thence southerly along Wyngate Boulevard to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Fifty-Nine:** Linwood Public Charter Middle School, 401 West 70<sup>th</sup> Street, Shreveport, Louisiana 71106.

**Precinct Sixty**

Beginning at the intersection of Murvon Street and Broadway Avenue; run easterly along Murvon Street to Jewella Avenue; thence northerly along Jewella Avenue to I-20; thence westerly along I-20 to Broadway Avenue; thence southerly along Broadway Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.

**Precinct Sixty-One**



**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

Beginning at the intersection of Meriwether Road and the Texas and Pacific Railway; run northeasterly along the Texas and Pacific Railway to Tinker Street; thence northerly along Tinker Street to Powell Street; thence westerly along Powell Street to Broadway Avenue; thence northerly along Broadway Avenue to Hollywood Avenue; thence westerly along Hollywood Avenue to the Inner Loop Parkway; thence southerly along the Inner Loop Parkway to 70th Street; thence easterly along 70th Street to Meriwether Road; thence southeasterly along Meriwether Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-One:** Morning Star Baptist Church, 5340 Jewella Avenue, Shreveport, Louisiana 71109.

**Precinct Sixty-Two**

Beginning at the intersection of Dean Road and Inner Loop (Hwy. 3132); thence easterly along Inner Loop (Hwy. 3132) to Walker Road; thence southerly along Walker Road to Bert Kouns Industrial Loop; thence westerly along Bert Kouns Industrial Loop to Dean Road; thence northerly along Dean Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Two:** Southwood High School, 9000 Walker Road, Shreveport, Louisiana 71118.

**Precinct Sixty-Three**

Beginning at the intersection of Dean Road and Bert Kouns Industrial Loop; run westerly along Bert Kouns Industrial Loop to the bed of the former Texas and Pacific Railway spur; thence southerly along the bed of the former Texas and Pacific Railway spur to Colquitt Road; thence northeasterly along Colquitt Road to Dean Road; thence northerly along Dean Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Three:** Summerfield Elementary School, 3131 Ardis Taylor Drive, Shreveport, Louisiana 71118.

**Precinct Sixty-Four**

Beginning at the intersection of Youree Drive and Anderson Street; run easterly along Anderson Street to E. Washington Street; thence easterly along E. Washington Street to Bolch Street; thence northerly along Bolch Street to the Caddo-Bossier Parish line; thence beginning in a westerly direction and continuing along the Caddo-Bossier Parish line to I-20; thence westerly along I-20 to the St. Louis and Southwestern Railway; thence southeasterly along the St. Louis and Southwestern Railway to E. Stoner Avenue; thence westerly along E. Stoner Avenue to Viking Street; thence southerly along Viking Street to E. Herndon Street; thence westerly along E. Herndon Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Four:** E.B. Stoner Hill Lab School, 2127 C.E. Galloway Blvd., Shreveport, Louisiana 71104.

**Precinct Sixty-Five**

Beginning at the intersection of Colquitt Road and Mansfield Road; run northeasterly along Mansfield Road to Bert Kouns Industrial Loop; thence westerly along Bert Kouns Industrial Loop to Dean Road; thence southerly along Dean Road to Colquitt Road; thence northeasterly along Colquitt Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Five:** Southwood High School, 9000 Walker Road, Shreveport, Louisiana 71118.

**Precinct Sixty-Six**

Beginning at the intersection of Woolworth Road and Colquitt Road; run northeasterly along Colquitt Road to Boggy Bayou; thence westerly along Boggy Bayou to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Six:** Grawood Baptist Church Gymnasium, 5841 Colquitt Road, Keithville, Louisiana 71047.

**Precinct Sixty-Seven**

Beginning at the intersection of Hearne Avenue and Murphy Street; run easterly along Murphy Street to the Texas and Pacific Railway; thence northerly along the Texas and Pacific Railway to Milam Street; thence westerly along Milam Street to Hearne Avenue; thence southerly along Hearne Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Seven:** Galilee Baptist Church, 1500 Pierre Avenue, Shreveport, Louisiana 71003.

**Precinct Sixty-Eight**

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

Beginning at the intersection of Line Avenue and Millicent Way; run northeasterly along Millicent Way to Bayou Pierre; thence northerly along Bayou Pierre to E. 70th Street; thence westerly along E. 70th Street to MacArthur Drive; thence southeasterly along MacArthur Drive to Palestine Street; thence southwesterly along Palestine Street to Gideon Drive; thence southeasterly along Gideon Drive to Rebecca Street; thence southwesterly along Rebecca Street to Harris Street; thence southerly along Harris Street to Rainbow Drive; thence southwesterly along Rainbow Drive to Line Avenue; thence southeasterly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Eight:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Sixty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and the Inner Loop Parkway; run easterly along the Inner Loop Parkway to Jewella Avenue; thence southerly along Jewella Avenue to Southside Drive; thence easterly along Southside Drive to Mansfield Road; thence northerly along Mansfield Road to the Inner Loop Parkway; thence easterly along the Inner Loop Parkway to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to the Texas and Pacific Railway; thence northwesterly along the Texas and Pacific Railway to W. 70th Street; thence westerly along W. 70th Street to the Texas and Pacific Railway; thence southwesterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Sixty-Nine:** Westwood Elementary School, 7325 Jewella Avenue, Shreveport, Louisiana 71108.

**Precinct Seventy**

Beginning at the intersection of the Southern Pacific Railroad and the Texas and Pacific Railway; run northerly along the Southern Pacific Railroad to W. 70th Street; thence westerly along W. 70th Street to the Texas and Pacific Railway; thence southeasterly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy:** Westwood Elementary School, 7325 Jewella Avenue, Shreveport, Louisiana 71108.

**Precinct Seventy-One**

Beginning at the intersection of Milam Street and Exposition Avenue; run easterly along Milam Street to Hearne Avenue; thence northerly along Hearne Avenue to Cross Bayou; thence westerly along Cross Bayou to the Old Blanchard Road; thence southeasterly along the Old Blanchard Road to Exposition Avenue; thence southerly along Exposition Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-One:** J. S. Clark Microsociety Middle School, 351 Hearne Avenue, Shreveport, Louisiana 71103.

**Precinct Seventy-Two**

Beginning at the intersection of Youree Drive and India Drive; run easterly along India Drive to Grover Place; thence northerly and northeasterly along Grover Place to Pomeroy Street; thence southeasterly along Pomeroy Street to Jackson Square Drive; thence easterly along Jackson Square Drive to Harts Island Road; thence northerly along Harts Island Road to 70th Street; thence westerly along 70th Street to Youree Drive; thence southerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Two:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Three**

Beginning at the intersection of I-220 and the Kansas City Southern Railway, run Northeasterly along I- 220 to Russell Road; thence Northerly along Russell Road to Aline Avenue; thence Westerly along Aline Avenue to Jackie Robinson Street; thence Northerly along Jackie Robinson Street to Kelsey Street; thence Westerly along Kelsey Street to Legardy Street; thence Northerly along Legardy Street to Dr. Martin Luther King, Jr. Drive; thence Westerly along Dr. Martin Luther King, Jr. Drive to the intersection of Roy Road; thence continue Southwesterly along Dr. Martin Luther King, Jr. Drive to the Kansas City Southern Railway; thence Southeasterly along the Kansas City Southern Railway to the Point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Three:** David Raines Center, 1625 David Raines Road, Shreveport, Louisiana 71107.

**Precinct Seventy-Four**

Beginning at the intersection of Dr. Martin Luther King, Jr. Drive and Russell Road; run Southerly along Russell Road to Aline Avenue; thence Westerly along Aline Avenue to Jackie Robinson Street; thence Northerly along Jackie Robinson Street to Kelsey Street, thence Westerly along Kelsey Street to Legardy Street; thence Northerly along Legardy Street to Dr. Martin Luther King, Jr. Drive; thence Easterly along Dr. Martin Luther King, Jr. Drive to the point of beginning.

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

**Physical Location/Address of the Polling Place for Precinct Seventy-Four:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Seventy-Five**

Beginning at the intersection of Ellerbe Road and the Bert Kouns Industrial Loop; run northeasterly along the Bert Kouns Industrial Loop to Bayou Pierre; thence northerly along Bayou Pierre to Millicent Way; thence westerly along Millicent Way to Line Avenue; thence southerly along Line Avenue and Ellerbe Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Five:** Cedar Grove/Line Avenue Branch, Shreve Memorial Library, 8303 Line Avenue, Shreveport, Louisiana 71106.

**Precinct Seventy-Six**

Beginning at the intersection of Millicent Way and the Bert Kouns Industrial Loop (Louisiana Highway 526); run northwesterly along the Bert Kouns Industrial Loop to Youree Drive; thence northerly along Youree Drive to University Drive; thence northwesterly along University Drive to Suburbia Drive; thence southwesterly along Suburbia Drive to Bellingrath Drive; thence southwesterly along Bellingrath Drive to Ramberlyn Way; thence southwesterly along Ramberlyn Way to Camelback Drive; thence southerly on Camelback Drive to Millicent Way; thence southeasterly on Millicent Way to Bert Kouns Industrial Loop (Louisiana Highway 526) and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Six:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Seven**

Beginning at the intersection of East 70th Street and East Kings Highway (Harts Island Road); run southerly along East Kings Highway to Youree Drive; thence southeasterly along Youree Drive to Tones Bayou; thence northeasterly along Tones Bayou to the Caddo-Bossier Parish line; thence beginning in a northeasterly direction and continuing in a northerly direction along the Caddo-Bossier Parish line to East 70th Street; thence southwesterly along East 70th Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Seven:** Holy Trinity Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct Seventy-Eight**

Beginning at the intersection of the Inner Loop Parkway and Brushy Bayou; run easterly along the Inner Loop Parkway to Linwood Avenue; thence southerly along Linwood Avenue to Watts Road; thence easterly along Watts Road to Paxton Road; thence northerly along Paxton Road to St. Vincent Avenue; thence southerly along St. Vincent Avenue to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to the Texas and Pacific Railway; thence westerly along the Texas and Pacific Railway to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Eight:** Calvary Baptist Church, 9333 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct Seventy-Nine**

Beginning at the intersection of the Bert Kouns Industrial Loop and Brushy Bayou; run easterly along the Bert Kouns Industrial Loop to St. Vincent Avenue; thence northwesterly along St. Vincent Avenue to Paxton Road; thence southerly along Paxton Road to Watts Road; thence westerly along Watts Road to Linwood Avenue; thence northerly along Linwood Avenue to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Kingston Road; thence southerly along Kingston Road to Mt. Zion Road; thence easterly along Mt. Zion Road to Brushy Bayou; thence southerly along Brushy Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventy-Nine:** Calvary Baptist Church, 9333 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct Eighty**

Beginning at the intersection of Broadway Avenue and Powell Street; run easterly along Powell Street to Tinker Street; thence southerly along Tinker Street to the Texas and Pacific Railway; thence northeasterly along the Texas and Pacific Railway to the Texas and Pacific Railway through Atlas refinery; thence westerly along the Texas and Pacific Railway through Atlas refinery to Midway Street; thence westerly along Midway Street to Jewella Avenue; thence southerly along Jewella Avenue to Murvon Street; thence westerly along Murvon Street to Broadway Avenue; thence southerly along Broadway Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty:** Morning Star Baptist Church, 5340

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

Jewella Avenue, Shreveport, Louisiana 71109.

**Precinct Eighty-One**

Beginning at the intersection of Roy Road and Blanchard Road; run southeasterly along Blanchard Road to Dr. Martin Luther King, Jr. Drive; thence easterly along Dr. Martin Luther King, Jr. Drive to Audrey Lane; thence northerly along Audrey Lane to Thomas E. Howard Drive; thence easterly along Prince Valiant Drive to Legardy Street; thence northerly along Legardy Street to Hawkins Street; thence easterly along Hawkins Street to Montana Street; thence southerly and southeasterly along Montana Street to Dr. Martin Luther King, Jr. Drive; thence northeasterly along Dr. Martin Luther King, Jr. Drive to North Market Street; thence northwesterly along North Market Street to Pine Hill Road; thence westerly along Pine Hill Road to Roy Road; thence southerly along Roy Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-One:** Southern University (Gymnasium), 3050 Martin Luther King Drive, Shreveport, Louisiana 71107.

**Precinct Eighty-Two**

Beginning at the intersection of North Market Street and Twelve Mile Bayou; run northeasterly along Twelve Mile Bayou to the Old Mooringsport Road; thence northerly along the Old Mooringsport Road to Lincoln Drive; thence easterly along Lincoln Drive to North Market Street; thence southeasterly along North Market Street to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Two:** North Highlands Elementary School, 885 Poleman Road, Shreveport, Louisiana 71107.

**Precinct Eighty-Three [SPLIT: D7 – 83A, D12 – 83B]**

Beginning at the intersection of Page Bayou and Jefferson Paige-Road; run easterly along Jefferson Paige Road to Pines Road; thence northerly along Pines Road to Lakeshore Drive; thence westerly along Lakeshore Drive to the 172-foot contour of Cross Lake; thence starting in a southerly direction and continuing along the 172-foot contour of Cross Lake to Page Bayou; thence southerly along Page Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Three:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**Precinct Eighty-Four**

Beginning at the intersection of I-20 and Pines Road; run easterly along I-20 to I-220; thence northeasterly along I-220 to Jefferson Paige Road; thence westerly along Jefferson Paige Road to Pines Road; thence southerly along Pines Road to LeFleur Drive; thence westerly along LeFleur Drive to Kenwood Drive; thence westerly along Kenwood Drive to Goree Lane; thence easterly along Goree Lane to Ernwood Circle; thence easterly along Ernwood Circle to Bocage Drive; thence easterly long Bocage Drive to Glendale Lane; thence southerly along Glendale Lane to Border Lane; thence westerly and southwestly along Border Lane to Scenic Drive; thence southerly along Scenic Drive to Santa Monica Drive; thence easterly along Santa Monica Drive to Timberman Place; thence southerly and easterly along Timberman Place to Inwood Road; thence easterly and northeasterly along Inwood Road to Southcrest Drive; thence southerly along Southcrest Drive to Frondosa Drive; thence westerly along Frondosa Drive to Tierra Drive; thence southerly and easterly along Tierra Drive to Pines Road; thence southerly along Pines Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Four:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**Precinct Eighty-Five**

Beginning at the intersection of Broadacres Road and I-20; thence southerly along Broadacres Road to 70th Street; thence easterly along 70th Street to Pines Road; thence southerly along Pines Road to Buncombe Road; thence southwestly along Buncombe Road to Bert Kouns Industrial Loop; thence northwesterly along Bert Kouns Industrial Loop to 70th Street; thence westerly along 70th to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to I-20; thence easterly along I-20 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Five:** Huntington High School, 6801 Raspberry Lane, Shreveport, Louisiana 71129.

**Precinct Eighty-Six**

Beginning at the intersection of Hollywood Avenue and the Inner Loop; run easterly along Hollywood Avenue to Robert Drive; thence northerly along Robert Drive to Illinois Street; thence westerly along Illinois Street to Kennedy Drive; thence northerly along Kennedy Drive to St. Louis Avenue; thence westerly along St. Louis Avenue to Curtis Lane; thence northerly along Curtis Lane to I-20; thence westerly along I-20 to the Inner Loop; thence southerly along the Inner Loop to the point of beginning.

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

**Physical Location/Address of the Polling Place for Precinct Eighty-Six:** Oak Park Elementary/Middle School, 4331 Henry Street, Shreveport, Louisiana 71109.

**REVISED Precinct Eighty-Seven [SPLIT: D7 – 87A, D12 – 87B]**

Beginning at the intersection of Buncombe Road and Flournoy-Lucas Road; run southeasterly along Flournoy-Lucas Road to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to Dean Road; thence northerly along Dean Road to the Texas and Pacific Railway; thence northeasterly along the Texas and Pacific Railway to Meriwether Road; thence northwesterly along Meriwether Road to 70th Street; thence westerly along 70th Street to Buncombe Road; thence southwesterly along Buncombe Road to Flournoy-Lucas Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Seven:** Huntington High School, 6801 Raspberry Lane, Shreveport, Louisiana 71129.

**Precinct Eighty-Eight**

Beginning at the intersection of Woolworth Road and Boggy Bayou; run easterly along Boggy Bayou to the bed of the former Texas and Pacific Railway spur; thence northerly along the Texas and Pacific Railway spur to the Bert Kouns Industrial Loop (Louisiana Highway 526) westerly then northwesterly along the Bert Kouns Industrial Loop to McGoldrick Drive; then southerly along McGoldrick Drive to the intersection with an unnamed stream, thence westerly then northerly along the unnamed stream to the Bert Kouns Industrial Loop (Louisiana Highway 526) ; thence northwesterly along the Bert Kouns Industrial Loop to Woolworth Road; thence southerly along Woolworth Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Eight:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct Eighty-Nine**

Beginning at the intersection of the Texas and Pacific Railway and Boggy Bayou; thence run easterly along Boggy Bayou to Mansfield Road; thence northeasterly along Mansfield Road to Colquitt Road; thence southwesterly along Colquitt Road to the Texas and Pacific Railway; thence southerly along the Texas and Pacific Railway to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Nine:** Summerfield Elementary School, 3131 Ardis Taylor Drive, Shreveport, Louisiana 71118.

**Precinct Ninety A-B**

Beginning at the intersection of the Bert Kouns Industrial Loop and Walker Road; run easterly along the Bert Kouns Industrial Loop to the Mansfield Road; thence northerly along Mansfield Road to Southside Drive; thence westerly along Southside Drive to Jewella Avenue; thence northerly along Jewella Avenue to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Walker Road; thence southerly along Walker Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety A-B:** Summer Grove School, 2955 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct Ninety-One A-B**

Beginning at the intersection of Mansfield Road and Baird Road; run easterly along Baird Road to Crabapple Drive; thence easterly along Crabapple Drive to Blom Boulevard; thence northerly along Blom Boulevard to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to the Mansfield Road; thence southerly along the Mansfield Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-One A-B:** Ridgewood Middle School, 2001 Ridgewood Drive, Shreveport, Louisiana 71118.

**Precinct Ninety-Two**

Beginning at the intersection of Crabapple Drive and Blom Boulevard; run easterly along Crabapple Drive to Kingston Road; thence northerly along Kingston Road to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to Blom Boulevard; thence southerly along Blom Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Two:** Forest Hill Elementary School, 2005 Francais Drive, Shreveport, Louisiana 71118.

**Precinct Ninety-Three**

Beginning at the intersection of Kingston Road and Countryside Drive; run northeasterly along Countryside Drive to Wesso Circle; thence northerly along Wesso Circle to Rose Lane; thence easterly along Rose Lane to Overlook Drive; thence northeasterly and northerly along Overlook Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Brushy Bayou; thence southerly along Brushy Bayou to Jann Drive;

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thence easterly along Jann Drive to Linwood Avenue; thence northerly along Linwood Avenue to the Bert Kouns Industrial Loop; thence westerly along the Bert Kouns Industrial Loop to Kingston Road; thence southerly along Kingston Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Three:** Southern Hills Elementary School, 9075 Kingston Road, Shreveport, Louisiana 71118.

**Precinct Ninety-Four**

Beginning at the intersection of Mansfield Road and the Bert Kouns Industrial Loop; run easterly along the Bert Kouns Industrial Loop to Brushy Bayou; thence northerly along Brushy Bayou to Mt. Zion Road; thence westerly along Mt. Zion Road to Kingston Road; thence northerly along Kingston Road to the Inner Loop Parkway; thence westerly along the Inner Loop Parkway to Mansfield Road; thence southerly along Mansfield Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Four:** Christ United Methodist Church, 1204 Crabapple Street, Shreveport, Louisiana 71118.

**Precinct Ninety-Five**

Beginning at the intersection of Southern Pacific Railroad and Baird Road; thence easterly along Baird Road to Stonehaven Drive; thence southerly along Stonehaven Drive to Prestwick Drive; thence easterly along Prestwick Drive to Windbrook Drive; thence southerly along Windbrook Drive to Cherryfield Drive; thence easterly westerly along Cherryfield Drive to Stonehaven Drive; thence southerly along Stonehaven Drive to Williamson Way; thence easterly along Williamson Way to Hillsboro Drive; thence northerly along Hillsboro Drive to Hallmark Drive; thence westerly along Hallmark Drive to Runningbrook Drive; thence easterly along Runningbrook Drive to Hillsboro Drive; thence northerly along Hillsboro Drive to Mountainbrook Drive; thence westerly along Mountainbrook Drive to Poinsetta Drive; thence northerly along Poinsetta Drive to Crabapple Drive; thence westerly easterly along Crabapple Drive to Kingston Road; thence northerly southerly along Kingston Road to Countryside Drive; thence easterly along Countryside Drive to Wesso Circle; thence northerly along Wesso Circle to Rose Lane; thence easterly along Rose Lane to Overlook Drive; thence northerly along Overlook Drive to Flournoy Lucas Road; thence easterly along Flournoy Lucas Road to Brushy Bayou; thence southerly along Brushy Bayou to Brushy Bayou; thence northwesterly along Brushy Bayou to the Southern Pacific Railroad; thence northerly along the Southern Pacific Railroad to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Five:** Hamilton-South Caddo Branch, Shreve Memorial Library, 2111 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct Ninety-Seven**

Beginning at the intersection of Linwood Avenue and Flournoy Lucas Road; run easterly along Flournoy Lucas Road to Bayou Pierre; thence northerly along Bayou Pierre to the Bert Kouns Industrial Loop; thence southwestly and westerly along the Bert Kouns Industrial Loop to Linwood Avenue; thence southerly along Linwood Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Seven:** Ellerbe Road United Methodist Church, 10130 Ellerbe Church Road, Shreveport, Louisiana 71106.

**Precinct Ninety-Eight**

Beginning at the intersection of Southern Avenue and Wilkinson Street; run easterly along Wilkinson Street to Line Avenue; thence northerly along Line Avenue to Stoner Avenue; thence westerly along Stoner Avenue to Murphy Street; thence westerly along Murphy Street to Texas Avenue; thence southerly along Texas Avenue to I-20; thence northeasterly along I-20 to Fairfield Avenue; thence southerly along Fairfield Avenue to Southern Avenue; thence southwestly and southerly along Fairfield Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Eight:** Mall Saint Vincent, 1133 St. Vincent Avenue, Shreveport, Louisiana 71104.

**Precinct Ninety-Nine**

Beginning at the intersection of Centenary Boulevard and Herndon Street; run easterly along Herndon Street to Viking Drive; thence northerly along Viking Drive to Stoner Avenue; thence westerly along Stoner Avenue to Centenary Boulevard; thence southerly along Centenary Boulevard to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Ninety-Nine:** E.B. Williams Stoner Hill Elementary Lab School, 2127 C.E. Galloway Blvd. Shreveport, Louisiana 71104.

**Precinct One Hundred**

Beginning at the intersection of Broadacres Road and I-20; thence easterly along I-20 to Inner Loop (Hwy. 3132); thence southerly along (Hwy. 3132) to 70th Street; thence westerly along 70th Street to Buncombe Road; thence southwestly along Buncombe Road to Pines Road; thence northerly along Pines Road to

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70th Street; thence westerly along 70th Street to Broadacres Road; thence northerly along Broadacres Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred:**

Huntington High School, 6801 Rasberry Lane, Shreveport, Louisiana 71129.

**Precinct One Hundred and One**

Beginning at the intersection of Inner Loop (Hwy. 3132) and Youree Drive; thence southeasterly along Inner Loop (Hwy. 3132) to Millicent Way; thence southwesterly along Millicent Way to Brunswick Drive; thence southerly along Brunswick Drive to Sophia Lane; thence easterly along Sophia Lane to Village Green; thence southerly along Village Green to Galway Drive; thence easterly along Galway Drive to Smitherman Drive; thence northeasterly along Smitherman Drive to Stratmore Drive; thence easterly along Stratmore Drive to Youree Drive; thence northerly along Youree Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and One:**

University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Two**

Beginning at the intersection of Youree Drive (Highway 1) and Stratmore; thence easterly along Stratmore to East Kings Highway; thence southerly along East Kings Highway to Youree Drive; thence northerly along Youree Drive (Highway 1) to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Two:** Holy Trinity

Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Three**

Beginning at the intersection of Baird Road and Stonehaven Drive; thence southerly along Stonehaven Drive to Prestwick Drive; thence easterly along Prestwick Drive to Windbrook Drive; thence southerly along Windbrook Drive to Cherryfield Drive; thence easterly westerly along Cherryfield Drive to Stonehaven Drive; thence southerly along Stonehaven Drive to Williamson Way; thence easterly along Williamson Way to Hillsboro Drive; thence northerly along Hillsboro Drive to Hallmark Drive; thence westerly along Hallmark Drive to Runningbrook Drive; thence easterly along Runningbrook Drive to Hillsboro Drive; thence northerly along Hillsboro Drive to Mountainbrook Drive; thence easterly westerly along Mountainbrook Drive to Poinsetta Drive; thence northerly along Poinsetta Drive to Crabapple Drive; thence easterly westerly along Crabapple Drive to Baird Road; thence westerly along Baird Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Three:** Hamilton-

South Caddo Branch, Shreve Memorial Library, 2111 Bert Kouns Industrial Loop, Shreveport, Louisiana 71118.

**Precinct One Hundred and Four**

Beginning at the intersection of Ellerbe Road and Flournoy Lucas Road; run easterly along Flournoy Lucas Road to Youree Drive (Highway 1); thence southerly along Youree Drive (Highway 1) to Leonard Road; thence southwesterly along Leonard Road to Ellerbe Road; thence southerly along Ellerbe Road to Gayle Red Bluff Road; thence southerly along Gayle Red Bluff Road to the Caddo-Desoto Parish line; continue northwesterly along Caddo-Desoto Parish line to the Kansas City Southern Railway; thence northerly along the Kansas City Southern Railway to Overton Brooks Road; thence easterly along Overton Brooks Road to Norris Ferry Road; thence northerly along Norris Ferry Road to Ellerbe Road; thence northwesterly along Ellerbe Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Four:** Grace

Community United Methodist Church, 9400 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Five**

Beginning at the Louisiana-Texas State line and the Caddo-DeSoto Parish line; run easterly along the Caddo-DeSoto Parish line to Louisiana State Highway 169; thence run northeasterly along Louisiana State Highway 169 to the Springridge-Texas Line Road; thence run westerly along the Springridge-Texas Line Road to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State Line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Five:** Providence Road

Baptist Church, 11708 Providence Road, Shreveport, LA 71129.

**Precinct One Hundred and Six**

Beginning at the intersection of Pine Hill Road and Roy Road; run northerly along Roy Road to Old Mooringsport Road; thence easterly along Old Mooringsport Road to U.S. Highway 71; thence southeasterly along U.S. Highway 71 to North Market Street, thence northwesterly along North Market Street to Pine Hill Road; thence westerly along Pine Hill Road to the point of beginning.

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**Physical Location/Address of the Polling Place for Precinct One Hundred and Six:** Northwood High School, 5939 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Seven**

Beginning at the intersection of I-49 and East Fournoy Lucas Road, run southerly along I-49 to the intersection with the Caddo Parish line, then run in an easterly, then southeasterly direction along the Caddo Parish line to its intersection with Wallace Lake Road, then run northeasterly, then northerly along Wallace Lake Road to its intersection with Overton Brooks Road, then run easterly along Overton Brooks Road to its intersection with the Kansas City Southern Railroad, then run northwesterly along the Kansas City Southern Railroad to its intersection with East Fournoy Lucas Road, then run westerly along East Fournoy Lucas Road to its intersection with I-49, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Seven:** Grace Community United Methodist Church, 9400 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Eight**

Beginning at the intersection of the Kansas City Southern Railroad and East Fournoy Lucas Road, then run in a westerly and southwesterly direction along East Fournoy Lucas Road to its intersection with Bayou Pierre, then run in a northerly direction along Bayou Pierre to its intersection with East Bert Kouns Industrial Loop, then run in a northeasterly direction along East Bert Kouns Industrial Loop to its intersection the Kansas City Southern Railroad, then run in a southeasterly direction along the Kansas City Southern Railroad to its intersection with East Fournoy Lucas Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eight:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Nine**

Beginning at the intersection of Kansas City Southern Railroad and Overton Brooks Road, then run easterly then southeasterly along Overton Brooks Road to its intersection with Ellerbe Road, then run southeasterly along Ellerbe Road to its intersection with White Springs Road, then run southwesterly along White Springs Road to its intersection with the Caddo Parish line, then run in a northerly direction along the Caddo Parish line to its intersection with the Kansas City Southern Railroad, then run northwesterly along the Kansas City Southern Railroad to its intersection with Overton Brooks Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Nine:** Ellerbe Road Baptist Church, 10705 Ellerbe Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Ten**

Beginning at the intersection of Wallace Lake Road and Overton Brooks Road, then run easterly along Overton Brooks Road to its intersection with the Kansas City Southern Railroad then run southeasterly along the Kansas City Southern Railroad to its intersection with the Caddo Parish line, then run in a westerly direction along the Caddo Parish line to its intersection with a 163 ft. line extension to Cypress Gardens Road, then run northerly along Cypress Garden Road to its intersection with Willow Ridge Road, then run easterly along Willow Ridge Road to its intersection with Norris Ferry Road, then run northerly along Norris Ferry Road to its intersection with Southern Loop, then run westerly along Southern Loop to its intersection with Wallace Lake Road, then run northerly along Wallace Lake Road to its intersection with Overton Brooks Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Ten:** Norris Ferry Community Church, 10509 Norris Ferry Road, Shreveport, Louisiana 71106.

**REVISED Precinct One Hundred and Eleven [SPLIT: D2 – 111A, D5 – 111B]**

Beginning at the intersection of Lakeshore Drive and San Jacinto Avenue; thence easterly along Lakeshore Drive to Hearne Avenue; thence northerly along Hearne Avenue to the Kansas City Southern Railway; thence northwesterly along the Kansas City Southern Railway to Milam Street; thence southwesterly along Milam Street to Sunset Drive; thence southerly and southeasterly along Sunset Drive to San Jacinto Avenue; thence southerly along San Jacinto Avenue to Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eleven:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

**Precinct One Hundred and Twelve**

Beginning at the intersection of Youree Drive and University Drive; thence northwesterly along University Driver to Suburbia Drive; thence southwesterly along Suburbia Drive to Bellingrath Drive; thence southwesterly along Bellingrath Drive to Ramberlyn Way; thence southwesterly along Ramberlyn Way to Camelback Drive; thence southerly on Camelback Drive to Milicent Way; thence southeasterly on Milicent Way to Bert Kouns Industrial Loop (Louisiana Highway 526); thence southerly on Bert Kouns Industrial Drive to the intersection with Bayou Pierre; thence northerly on Bayou Pierre to East 70<sup>th</sup> Street; thence easterly on East 70<sup>th</sup> Street to Youree Drive; thence southeasterly on Youree Drive to the point of beginning.



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**Physical Location/Address of the Polling Place for Precinct One Hundred and Twelve:** University Elementary School, 9900 Smitherman Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Thirteen**

Beginning at the intersection of East Kings Highway (Harts Island Road) and Jackson Square Drive; thence westerly along Jackson Square Drive to Pomeroy Drive; thence northerly along Pomeroy Drive to Grover Place; thence southwesterly along Grover Place to India Drive; thence westerly along India Drive to Youree Drive; thence southeasterly along Youree Drive to Stratmore Drive; thence easterly along Stratmore Drive to East Kings Highway; thence northerly to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirteen:** Holy Trinity Lutheran Church, 8895 Youree Drive, Shreveport, Louisiana 71115.

**Precinct One Hundred and Fourteen**

Beginning at the intersection of the bed of the former Texas and Pacific Railway spur to the Bert Kouns Industrial Loop (Louisiana Highway 526); westerly then northwesterly along the Bert Kouns Industrial Loop to McGoldrick Drive; then southerly along McGoldrick Drive to the intersection with an unnamed stream, thence westerly then northerly along the unnamed stream to the Bert Kouns Industrial Loop (Louisiana Highway 526); thence northwesterly along the Bert Kouns Industrial Loop to Buncombe Road; thence northeasterly on Buncombe Road to Flournoy-Lucas Road; thence southeasterly along Flournoy-Lucas Road to the Texas and Pacific Railway (Union Pacific Railroad); thence southerly on the Texas and Pacific Railway (Union Pacific Railroad) to the Bert Kouns Industrial Loop (Louisiana Highway 526) and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fourteen:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Fifteen**

Beginning at the intersection of Flournoy-Lucas Road and the Kansas City Southern Railway; thence southeasterly along the Kansas City Southern Railway to Overton Brooks Road; thence easterly along Overton Brooks Road to Norris Ferry Road; thence northerly along Norris Ferry Road to Ellerbe Road; thence northwesterly along Ellerbe Road to Redrick Road; thence northeasterly and southeasterly along Redrick Road to Flournoy Lucas Road; thence southwesterly along Flournoy Lucas Road to the Kansas City Southern Railway and the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifteen:** Ellerbe Road United Methodist Church, 10130 Ellerbe Church Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Two**

Beginning at the intersection of Jefferson-Paige Road and an unnamed stream located in Section 7, Township 17 North, Range 15 West, then generally easterly on Jefferson- Paige Road to the intersection with Pines Road, then southerly along Pines Road to the intersection with U.S. Interstate Highway 20, then westerly along U.S. Interstate 20 to the intersection with U.S. Highway 80 (Greenwood Rd), then run generally northeasterly along U.S. Highway 80 (Greenwood Rd) , to Jefferson-Paige Road, then northerly on Jefferson- Paige Road to the intersection with an unnamed stream in Section 7, Township 17 North, Range 15 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Two:** The Police/Fire Academy, 6440 Greenwood Road, Shreveport, Louisiana 71119.

**Precinct One Hundred and Twenty-Three**

Beginning at the intersection of Colquitt Road and the Southwestern Electric Company transmission line in Section 26, T16N, R15W; thence southerly, southeasterly, and southerly along the Southwestern Electric Company transmission line to the Keithville Springridge Road; thence easterly along the Keithville Springridge Road to the Old Mansfield Road; thence northerly along the Old Mansfield Road to Mansfield Road; thence northeasterly along Mansfield Road to Boggy Bayou; thence westerly along Boggy Bayou to Colquitt Road; thence southwesterly along Colquitt Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Three:** Grawood Baptist Church Gymnasium, 5841 Colquitt Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Twenty-Five**

Beginning at the intersection of the Caddo-DeSoto Parish line and U.S. Highway 171; run northeasterly along the Caddo-DeSoto Parish line to Boggy Bayou; thence northwesterly along Boggy Bayou to the Southern Pacific Railroad; thence northerly along the southern Pacific Railroad to Baird Road; thence westerly along Baird Road to U.S. Highway 171; thence southerly along U.S. Highway 171 to the Old Mansfield Road; thence southerly along the Old Mansfield Road to Keithville-Springridge Road; thence westerly along the Keithville-Springridge Road to the Southwestern Electric Company transmission line

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east of Farmridge Road; thence southerly along the Southwestern Electric Company transmission line to the Caddo-DeSoto Parish line; thence northeasterly along the Caddo-DeSoto Parish line to the point of beginning. easterly along Mt. Bethel Road to U.S. Highway 171; thence southerly along U.S. Highway 171 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Five:** Keithville Elementary/Middle School, 12201 Mansfield Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Twenty-Six**

Beginning at I-49 and the Caddo-DeSoto Parish line; run northerly along I-49 to Flournoy Lucas Road; thence westerly along Flournoy Lucas Road to Linwood Avenue; thence southerly along Linwood Avenue to Jann Drive; thence westerly along Jann Drive to Brushy Bayou; thence southerly along Brushy Bayou to Boggy Bayou; thence southeasterly along Boggy Bayou to the Caddo-DeSoto Parish line; thence easterly along the Caddo-DeSoto Parish line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Six:** Faith Baptist Church, 10525 Linwood Avenue, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Seven**

Beginning at the Gayles-Redbluff Road and the Caddo-DeSoto Parish line; run southeasterly along the Caddo-DeSoto Parish line to the Caddo-Red River Parish line; thence easterly along the Caddo-Red River Parish line to the Caddo-Bossier Parish line, said line being along the Red River; thence northerly along the Caddo-Bossier Parish line to Tones Bayou; thence westerly along Tones Bayou to Louisiana State Highway 1; thence northerly along Louisiana State Highway 1 to Leonard Road; thence westerly along Leonard Road to Ellerbe Road; thence southeasterly along Ellerbe Road to the Gayles-Redbluff Road; thence southerly along the Gayles-Redbluff Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Seven:** LSU Pecan Station, 10300 Harts Island Road, Shreveport, Louisiana 71115.

**Precinct One Hundred and Twenty-Eight**

Beginning at I-49 and Flournoy Lucas; run easterly along Flournoy Lucas to the Kansas City Southern Railway; thence southerly along the Kansas City Southern Railway to the Caddo-Desoto Parish line; thence westerly along the Caddo-Desoto Parish line to I-49; thence northerly along I-49 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Eight:** Norris Ferry Community Church, 10509 Norris Ferry Road, Shreveport, Louisiana 71106.

**Precinct One Hundred and Twenty-Nine**

Beginning at the drainage ditch on the west side of Dixie Gardens Subdivision and E. 70th Street; run northeasterly and easterly along E. 70th Street to the Caddo-Bossier Parish line; thence beginning in a northerly direction and continuing along the Caddo-Bossier Parish line to the Shreveport Barksdale Highway; thence southwesterly along the Shreveport Barksdale Highway to Camilla Drive; thence southeasterly along Camilla Drive to the south service road of the Shreveport Barksdale Highway; thence southwesterly along said service road to Reilly Lane; thence southeasterly and southerly along Reilly Lane to Captain Shreve Drive; thence southerly along Captain Shreve Drive to Bayou Drive; thence southerly along Bayou Drive to Dixie Gardens Road; thence easterly along Dixie Gardens Road to the drainage ditch on the west side of Dixie Gardens Subdivision; thence southerly along said drainage ditch to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Twenty-Nine:** Shreve Island Elementary School, 836 Sewanee Place, Shreveport, Louisiana 71105.

**Precinct One Hundred and Thirty-Two**

Beginning at the Caddo-DeSoto Parish line and Four Forks; run northerly along to Greenwood- Springridge (La. Highway 789); thence northerly along Greenwood-Springridge (La. Hwy 789) to Colquitt Road; thence northeasterly along Colquitt Road to a Southwestern Electric Company transmission line in Section 34, T16N, R15W; thence southerly along said Southwestern Electric Company transmission line to the Caddo-Desoto Parish line; thence southwesterly along the Caddo-Desoto Parish line to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Two:** Caddo Fire District #4, 8240 Colquitt Road, Keithville, Louisiana 71047.

**Precinct One Hundred and Thirty-Three**

Beginning at the intersection of U.S. Highway 80 with Louisiana State Highway 169, then westerly along U.S. Highway 80 to the Louisiana-Texas State Line, then southerly on the Louisiana-Texas State Line to the intersection with powerline located in Section 30, Township 16 North, Range 16 West, then easterly along the powerline to the intersection with Louisiana State Highway 169, then northerly on Louisiana State Highway 169 to the intersection with U.S. Highway 80 (Greenwood Rd), the point of beginning.

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**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Three:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Thirty-Four**

Beginning at the intersection of U.S. Highway 80 and Cross Bayou, then northeasterly on Cross Bayou to the intersection with an unnamed stream in Section 6, Township 17 North, Range 15 West, thence southeasterly on the unnamed stream to the intersection with Jefferson-Paige Road, thence easterly along Jefferson-Paige Road to the intersection with Page Bayou, then northerly on Page Bayou to its confluence with Cross Lake, then northerly on the extension of Page Bayou with Cross Lake to a point in the center width of Cross Lake, at this point proceed westerly on Cross Lake to the confluence of Paw Paw Bayou, then westerly on Paw Paw Bayou to the intersection with the Louisiana-Texas State Line,, then proceed southerly along the Louisiana-Texas State Line to the intersection with U.S. Highway 80, then southeasterly on U.S. Highway 80 to the intersection with Cross Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Four:** West Shreveport Shreve Memorial Library, 4380 Pines Road, Shreveport, Louisiana 71119.

**Precinct One Hundred and Thirty-Five**

Beginning at the intersection of North Lakeshore Drive and Bostwick Road; run southerly along North Lakeshore Drive to Pine Island Road; thence southerly along Pine Island Road to the 172 foot contour of Cross Lake; thence starting in a southeasterly direction and continuing easterly along the 172 foot contour of Cross Lake to Loraine Street; thence northerly along Loraine Street to the Kansas City Southern Railway; thence northwesterly along the Kansas City Southern Railway to Dr. Martin Luther King, Jr. Drive; thence easterly along Dr. Martin Luther King, Jr. Drive to the Blanchard Road; thence northwesterly along the Blanchard Road to Bostwick Road; thence southwesterly and westerly along Bostwick Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Five:** Lakeview Baptist Church, 4520 Tacoma Blvd., Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Six A**

Beginning at the intersection of the Louisiana-Texas State boundary line and a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, thence proceed southeasterly then northeasterly along said powerline to the intersection with KCS Railroad, thence proceed southeasterly along KCS Railroad to the intersection with an unnamed stream on the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence proceed along the unnamed stream southwesterly to the confluence with Choctaw Bayou, thence proceed along Choctaw Bayou to the intersection of Choctaw Bayou and Parish Road 4 (Blanchard-Furrh Road), thence westerly along Parish Road 4 (Blanchard-Furrh Road) to the intersection of Parish Road 4 and the Louisiana-Texas State boundary line, thence northerly along the Louisiana- Texas State boundary line to the intersection of the Louisiana-Texas State boundary line and a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Six A:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

**Precinct One Hundred and Thirty-Six B**

Beginning at the intersection of Choctaw Bayou and Parish Road 4 (Blanchard-Furrh Road), thence proceed southeasterly along Choctaw Bayou to the confluence with another unnamed stream in Section 10, Township 18 North, Range 15 West, thence proceed northeasterly along said unnamed stream to the intersection with Louisiana State Highway 173, thence proceed southeasterly along Louisiana State Highway 173 to the intersection with Bostwick Road, thence proceed southwesterly then westerly on Bostwick Road to the intersection with North Lakeshore Drive, thence proceed southerly on North Lakeshore Drive to the intersection with Pine Island Road, thence proceed southwesterly along Pine Island Road to the intersection with the bridge and narrow waterway that separates Pine Island from the mainland of Caddo Parish, thence proceed southeasterly along this waterway, which is an arm of Cross Lake, approximately 1,600 feet to a point paralleling the north shore of Cross Bayou, thence proceed southerly from this point to another point which is approximately half way between the northern and southern shores of Cross Lake, thence proceed at this point westerly on Cross Lake to the confluence of Paw Paw Bayou, then westerly on Paw Paw Bayou to the intersection with the Louisiana-Texas State boundary line, then proceed northerly on the Louisiana-Texas State boundary line to the intersection of the Louisiana-Texas State boundary line and Parish Road 4 (Blanchard-Furrh Road), thence proceed easterly and then northeasterly along Parish Road 4 to the intersection of Parish Road 4 and Choctaw Bayou, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Six B:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

**Precinct One Hundred and Thirty-Seven**

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Beginning at the intersection of a powerline and Louisiana State Highway 1 in Section 16, Township 19 North, Range 15 West, thence proceed northeasterly on said powerline to the intersection with Twelve Mile Bayou, thence proceed southeasterly then southerly along Twelve Mile Bayou to the intersection with Louisiana State Highway 538, thence proceed northerly on Louisiana State Highway 538 to the intersection with Lincoln Drive, thence proceed westerly on Lincoln Drive to the intersection with U.S. Highway 71, thence proceed northwesterly along U.S. Highway 71 (including bearing on the southerly split at Pine Hill Road) to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the intersection with Louisiana State Highway 1, thence proceed northwesterly along Louisiana State Highway 1 to the intersection with a powerline and Louisiana State Highway 1 located in Section 16, Township 19 North, Range 15 West, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Seven:** Northwood High School, 5939 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Eight**

Beginning at the intersection of Louisiana State Highway 173 and Louisiana State Highway 1, thence proceed southwesterly on Louisiana Highway 173 to the intersection with Louisiana State Highway 538, thence proceed southeasterly along Louisiana State Highway 538 to the intersection with Louisiana State Highway 1, thence proceed northwesterly along Louisiana State Highway 1 to the intersection with Louisiana State Highway 173, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Eight:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Thirty-Nine**

Beginning at the intersection of the Kansas City Southern Railroad and a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West, thence proceed northeasterly along the powerline to the intersection with Twelve Mile Bayou, thence proceed northwesterly on Twelve Mile Bayou to Caddo Lake, thence follow the center median width of the southern portion of Caddo Lake westerly to the Louisiana-Texas State boundary line, thence proceed southerly on the Louisiana-Texas State boundary line to a powerline located on the western boundary of partial Section 31, Township 19 North, Range 16 West, thence proceed southeasterly then northeasterly along said powerline to the intersection with the Kansas City Southern Railroad and a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West the point of beginning. Less and except the entirety of the town of Mooringsport.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Thirty-Nine:** Mooringsport Elementary School, 602 Latimer Street, Mooringsport, Louisiana 71060.

**Precinct One Hundred and Forty**

Beginning on Louisiana State Highway 169 at the Twelve Mile Bayou; run northeasterly along Twelve Mile Bayou to Louisiana State Highway 170; thence run easterly along Louisiana State Highway 170 to the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run southerly along the western side of the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice to US Hwy. 71; thence run south along US Hwy. 71 to the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run westerly along the western corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to the southern corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run easterly along the southern corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to the eastern city limit of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence run northerly along the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice to Belcher River Rd; thence run easterly Belcher River Rd to the Caddo-Bossier Parish line; thence start in a southerly direction and continuing along the Caddo-Bossier Parish line to I-220 (3132); thence run easterly along I-220 (3132) to Twelve Mile Bayou; thence start in a northerly direction and continuing along Twelve Mile Bayou to Louisiana State Highway 169 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty:** Belcher Village Hall, 411 Charles Street, Belcher, Louisiana 71004.

**Precinct One Hundred and Forty-Two**

Beginning at the intersection of the Caddo Lake dam and Twelve Mile Bayou; run southeasterly along Twelve Mile Bayou to Black Bayou; thence northerly along Black Bayou to Louisiana State Highway 530; thence westerly along Louisiana State Highway 530 to the Clyde Place-Vivian Road; thence northerly along the Clyde Place-Vivian Road to Crawford Road; thence westerly along Crawford Road to Louisiana State Highway 538; thence northerly and westerly along Louisiana State Highway 538 to Louisiana State Highway 1; thence northerly along Louisiana State Highway 1 to the Trees City Road; thence westerly along the Trees City Road to the north shore of Caddo Lake; thence southerly along the eastern shore of Caddo Lake to the point of beginning, less and except the town of Oil City.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Two:** Oil City

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

Community Center, 310 Savage Street, Oil City, Louisiana 71061.

**Precinct One Hundred and Forty-Three**

Beginning at the south shore of Caddo Lake and the Louisiana-Texas State line; run northerly along the Louisiana-Texas State Line to the Myrtis-Texas Line Road; thence easterly along the Myrtis-Texas Line Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to the Trees City Road; thence westerly along the Trees City Road to Caddo Lake; thence easterly, southerly, easterly, southerly, and westerly following the shoreline of Caddo Lake to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Three:** Vivian Elementary/Middle School, 100 West Kentucky Avenue, Vivian, Louisiana 71082.

**Precinct One Hundred and Forty-Four**

Beginning at the intersection of Louisiana State Highway 538 and Crawford Road; run easterly along Crawford Road to the Clyde Place-Vivian Road; thence southerly along the Clyde Place-Vivian Road to Louisiana State Highway 530; thence easterly along Louisiana State Highway 530 to Black Bayou; thence easterly and northerly along Black Bayou to the south shore of Black Bayou Lake; thence easterly and northwesterly along the shore of Black Lake to the west corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; thence northerly along the west corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice to the Hosston-Rodessa Road; thence northerly along the Hosston-Rodessa Road to the Mira-Myrtis Road; thence westerly along the Mira-Myrtis Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to Louisiana State Highway 538; thence southeasterly and southerly along Louisiana State Highway 538 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Four:** North Caddo Shreve Memorial Library, 615 North Pine Street, Vivian, Louisiana 71082.

**Precinct One Hundred and Forty-Five**

Beginning on Louisiana State Highway 170 at Black Bayou; run easterly along Louisiana State Highway 170 to the corporate city limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice; thence southerly and east along the corporate limits of Gilliam as of January 1, 2011 as precleared by the U.S. Department of Justice to U.S. Highway 71; thence southerly along U.S. Highway 71 to the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice; thence easterly along the corporate limits of Belcher as of January 1, 2011 as precleared by the U.S. Department of Justice and the Belcher River Road to the Caddo-Bossier Parish line; thence northerly along the Caddo-Bossier Parish line to Louisiana State Highway 2; thence westerly along Louisiana State Highway 2 to the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice; thence starting in a southerly direction and continuing along the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice to Black Bayou; thence southerly along Black Bayou to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Five:** Gilliam Village Hall, 12825 Main Street, Gilliam, Louisiana 71029.

**Precinct One Hundred and Forty-Six**

Beginning on Louisiana State Highway 2 at the east corporate city limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; run easterly along Louisiana State Highway 2 to the Caddo-Bossier Parish line; thence northerly along the Caddo-Bossier Parish line to the Louisiana- Arkansas State line; thence westerly along the Louisiana-Arkansas State line to the Atlanta-Mira Road; thence southerly along the Atlanta-Mira Road to Tyson Road; thence westerly along Tyson Road to Adcock Road; thence southerly along Adcock Road to the Hosston-Rodessa Road (North); thence southerly along the Hosston-Rodessa Road to the Mira-Myrtis Road; thence easterly along the Mira- Myrtis Road to the Hosston-Rodessa Road (South); thence southerly along the Hosston-Rodessa Road to the corporate city limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice; thence easterly and southerly along the corporate limits of Hosston as of January 1, 2011 as precleared by the U.S. Department of Justice to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Six:** Ida Means Community Center, 6955 Cedar Lane, Ida, LA 71044.

**Precinct One Hundred and Forty-Nine**

Beginning at the Louisiana-Texas State line and the Myrtis-Texas Line Road; run easterly along the Myrtis-Texas Line Road to Louisiana State Highway 1; thence southerly along Louisiana State Highway 1 to the Mira-Myrtis Road; thence easterly along the Mira-Myrtis Road to the Hosston-Rodessa Road (North); thence northerly along the Hosston-Rodessa Road (North) to Adcock Road; thence northerly along Adcock Road to Tyson Road; thence easterly along Tyson Road to the Atlanta-Mira Road; thence northerly along the Atlanta-Mira Road to the Louisiana-Arkansas State line; thence westerly along the Louisiana-Arkansas State line to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State line to the point of beginning.

**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN AA)**

**Physical Location/Address of the Polling Place for Precinct One Hundred and Forty-Nine:** Rodessa Village Hall, 10093 Main Street, Rodessa, Louisiana 71069.

**Precinct One Hundred and Fifty-One**

That area within the corporate limits of Hosston as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-One:** Hosston Village Hall, 15669 US Hwy 71, Hosston, Louisiana 71043.

**Precinct One Hundred and Fifty-Four**

That area within the corporate limits of Gilliam as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Four:** Gilliam Village Hall, 12825 Main Street, Gilliam, Louisiana 71029.

**Precinct One Hundred and Fifty-Five**

That area within the corporate limits of Belcher as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Five:** Belcher Village Hall, 411 Charles Street, Belcher, Louisiana 71004.

**Precinct One Hundred and Fifty-Six**

That area within the corporate limits of Oil City as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Six:** Oil City Community Center, 310 Savage Street, Oil City, Louisiana 71061.

**Precinct One Hundred and Fifty-Seven**

That area within the corporate limits of Mooringsport as of January 1, 2011, as precleared by the U.S. Department of Justice.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Seven:** Mooringsport Elementary School, 602 Latimer Street, Mooringsport, Louisiana 71060.

**Precinct One Hundred and Fifty-Eight**

Beginning at the intersection of Louisiana State Highway 538 and Louisiana State Highway 173, thence proceed southerly along Louisiana State Highway 173 to the intersection with an unnamed stream on the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence proceed along the unnamed stream southwesterly to the confluence with Choctaw Bayou, thence proceed along Choctaw Bayou to the confluence with another unnamed stream in Section 10, Township 18 North, Range 15 West, thence proceed northeasterly along said unnamed stream to a line extension of Tammany Drive, thence proceed westerly on the line extension and then Tammany Drive to the intersection with Wasson Road, thence proceed northeasterly on Wasson Road to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the Intersection with Louisiana State Highway 173, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Fifty-Eight:** Blanchard Elementary School, 402 Birch Avenue, Blanchard, Louisiana 71009.

**Precinct One Hundred and Sixty**

Beginning at the intersection of Wasson Road and Louisiana State Highway 538, thence proceed southwesterly on Wasson Road to the intersection with Tammany Drive, thence easterly on Tammany Drive to its termination and its extension, to the intersection with an unnamed stream located in Section 35, Township 19 North, Range 15 West, thence proceed southerly, southeasterly, then southwesterly along said unnamed stream to the intersection with Pine Hill Road, thence proceed easterly on Pine Hill Road to the intersection with Roy Road, thence proceed northerly on Roy Road to the intersection with Louisiana State Highway 538, thence proceed northwesterly on Louisiana State Highway 538 to the intersection with Wasson Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Sixty-One**

**ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)**

Beginning at the intersection of a powerline and Louisiana State Highway 1 located in Section 16, Township 19 North, Range 15 West, thence proceed southeasterly on Louisiana State Highway 1 to the intersection with Louisiana State Highway 173, thence proceed southwesterly then southerly on Louisiana State Highway 173 to the intersection with the boundary line between Sections 33 and 34, Township 19 North, Range 15 West, thence follow the common boundary line between Sections 33 and 34, Township 19 North, Range 15 West, to the intersection with the Kansas City Southern Railroad, thence proceed northwesterly on the Kansas City Southern Railroad to the intersection with a powerline located near the southern boundary of Section 17, Township 19 North, Range 15 West thence proceed northeasterly along the powerline to the intersection with Louisiana State Highway 1, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-One:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107.

**Precinct One Hundred and Sixty-Two**

Beginning at the intersection of Louisiana State Highway 169, Louisiana State Highway 525, also known as Colquitt Road, and the Springridge-Texas Line Road; thence run northeasterly along Louisiana State Highway 525, also known as Colquitt Road to the Woolworth Road; thence northerly along the Woolworth Road to a Southwestern Electric Company transmission line in the center of Section 28, T16N, R15W; thence westerly along the Southwestern Electric Company transmission line to the Louisiana-Texas State line; thence southerly along the Louisiana-Texas State Line to the Springridge-Texas Line Road; thence run easterly on the Springridge-Texas Line Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Two:** Providence Road Baptist Church, 11708 Providence Road, Shreveport, LA 71129.

**REVISED Precinct One Hundred and Sixty-Three [SPLIT: D11 – 163A, D12 – 163B]**

Beginning at the intersection of the Southwestern Electric Company powerline, located in Section 30, Township 15 North, Range 16 West, and Greenwood Springridge Road; thence proceed easterly along the powerline to the intersection with Woolworth Road; thence northerly along Woolworth Road to West Bert Kouns Industrial Loop; thence northerly on West Bert Kouns Industrial Loop to West 70<sup>th</sup> Street; thence westerly along West 70<sup>th</sup> Street to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to Greenwood Road; thence southwesterly and westerly along Greenwood Road to Greenwood Springridge Road; thence southerly and southeasterly along Greenwood Springridge Road to intersection with the Southwestern Electric Company powerline located in Section 30, Township 15 North, Range 16 West, to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**Precinct One Hundred and Sixty-Five**

Beginning at the intersection of U.S. Highway 80 and Cross Bayou, thence northeasterly on Cross Bayou to the intersection with an unnamed stream in Section 6, Township 17 North, Range 15 West, then southeasterly on the unnamed stream to the intersection with Jefferson-Paige Road, thence southerly along Jefferson-Paige Road to the intersection with U.S. Highway 80, thence proceed generally westerly and northwesterly on U.S. Highway 80 to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Five:** Greenwood Multi-Purpose Center, 6978 Howell Street, Greenwood, Louisiana 71033.

**Precinct One Hundred and Sixty-Six**

Beginning at the intersection of Roy Road and Louisiana State Highway 173, thence proceed northerly along Roy Road to the intersection with Pine Hill Road, thence westerly along Pine Hill Road to the intersection with an unnamed stream on the east boundary line of Section 3, Township 18 North, Range 15 West, thence proceed southwesterly along the said unnamed stream to the intersection with Louisiana State Highway 173, thence proceed southeasterly along Louisiana State Highway 173 to the intersection with Roy Road, the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Six:** Donnie Bickham Middle School, 7240 Old Mooringsport Road, Shreveport, Louisiana 71107

BE IT FURTHER ORDAINED, that it being necessary for the accomplishment of proper reapportionment of the Caddo Parish Commission Districts, Precincts **17, 47, 83, 87, 111**, and **163** are amended and subdivided into Precincts **17A and 17B**, Precincts **47A and 47B**, Precincts **83A and 83B**, Precincts **87A and 87B**, Precincts **111A and 111B**, and Precincts **163A and 163B**, respectively, as follows:

**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN AA)**

**NEW Precinct Seventeen A, (District 3)**

Beginning at the intersection of Line Avenue and Herndon Street; run easterly along Herndon Street to Gilbert Drive; thence northerly along Gilbert Drive to Lister Street; thence easterly along Lister Street to Centenary Boulevard; thence northerly along Centenary Boulevard to Stoner Avenue; thence westerly along Stoner Avenue to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventeen A:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

**NEW Precinct Seventeen B, (District 4)**

Beginning at the intersection of Line Avenue and Wilkinson Street; run easterly along Wilkinson Street to Highland Avenue; thence northerly along Highland Avenue to Olive Street; thence easterly along Olive Street to Gilbert Drive; thence northerly along Gilbert Drive to Herndon Street; thence westerly along Herndon Street to Line Avenue; thence southerly along Line Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Seventeen B:** C.E. Byrd High School Learning Center, 700 Kings Highway, Shreveport, Louisiana 71104.

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**NEW Precinct Forty-Seven A, (District 7)**

Beginning at Pines Road and Yarborough Road; run easterly along Yarborough Road to intersection of Parkwood Drive and Yarborough Road; thence northeasterly along Yarborough Road to the 172-foot contour of Cross Lake; thence starting in a northeasterly direction and continuing along the 172 foot contour of Cross Lake to Lakeshore Drive; thence easterly along Lakeshore Drive to Pines Road; thence southerly along Pines Road to Yarborough Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Seven A:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**NEW Precinct Forty-Seven B, (District 12)**

Beginning at Pines Road and Jefferson-Paige Road; run easterly along Jefferson-Paige Road to Judy Lane; thence northerly along Judy Lane to Parkwood Drive; thence northerly along Parkwood Drive to Yarborough Road; thence westerly along Yarborough Road to Pines Road; thence southerly along Pines Road to Jefferson-Paige Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Forty-Seven B:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

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**NEW Precinct Eighty-Three A, (District 7)**

Beginning at the intersection of Page Bayou and Lakeshore Drive; run easterly along Lakeshore Drive to the 172-foot contour of Cross Lake; thence starting in a northerly direction and continuing along the 172-foot contour of Cross Lake to Page Bayou; thence southerly along Page Bayou to Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Three A:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

**NEW Precinct Eighty-Three B, (District 12)**

Beginning at the intersection of Page Bayou and Jefferson Paige-Road; run easterly along Jefferson Paige Road to Pines Road; thence northerly along Pines Road to Lakeshore Drive; thence northwesterly along Lakeshore Drive to Page Bayou; thence southerly along Page Bayou to Jefferson Paige-Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Three B:** Western Hills Baptist Church, 4153 Pines Road, Shreveport, Louisiana 71119.

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**NEW REVISED Precinct Eighty-Seven A, (District 7)**

Beginning at the intersection of Pines Road and Flournoy-Lucas Road; run southeasterly along Flournoy-Lucas Road to the Bert Kouns Industrial Loop; thence easterly along the Bert Kouns Industrial Loop to Dean Road; thence northerly along Dean Road to the Texas and Pacific Railway; thence northeasterly along the Texas and Pacific Railway to Meriwether Road; thence northwesterly along Meriwether Road to 70th Street; thence westerly along 70th Street to Buncombe Road; thence southwesterly along Buncombe Road to Moseley Street; thence southerly along Moseley Street to Scott Street; thence easterly along Scott Street to Roosevelt Drive; thence northerly along Roosevelt Drive to Hobbs Drive; thence northeasterly



**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN AA)**

along Hobbs Drive to Cerromar Beach Drive; thence northeasterly along Cerromar Beach Drive to Masters Drive; thence northeasterly along Masters Drive to Pines Road; thence southerly along Pines Road to Flournoy-Lucas Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Seven A:** Huntington High School, 6801 Raspberry Lane, Shreveport, Louisiana 71129.

**NEW REVISED Precinct Eighty-Seven B, (District 12)**

Beginning at the intersection of Buncombe Road and Flournoy-Lucas Road; run southeasterly along Flournoy-Lucas Road to the Pines Road; thence northerly along the Pines Road to Masters Drive; thence southwesterly along Masters Drive to the Cerromar Beach Drive; thence southwesterly and westerly along the Cerromar Beach Drive to Hobbs Drive; thence southwesterly along Hobbs Drive to Roosevelt Drive; thence southerly along Roosevelt Drive to Scott Street; thence westerly along Scott Street to Moseley Street; thence northerly along Moseley Street to Buncombe Road; thence southwesterly along Buncombe Road to Flournoy-Lucas Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct Eighty-Seven B:** Huntington High School, 6801 Raspberry Lane, Shreveport, Louisiana 71129.

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**NEW REVISED Precinct One Hundred and Eleven A, (District 2)**

Beginning at the intersection of Lakeshore Drive and San Jacinto Avenue; thence easterly along Lakeshore Drive to Exposition Avenue; thence northerly along Exposition Avenue to West Maple Street; thence easterly along West Maple Street to Missouri Avenue; thence southerly along Missouri Avenue to Lakeshore Drive; thence easterly along Lakeshore Drive to Hearne Avenue; thence northerly along Hearne Avenue to the Kansas City Southern Railway; thence northwesterly along the Kansas City Southern Railway to Milam Street; thence southwesterly along Milam Street to Sunset Drive; thence southerly and southeasterly along Sunset Drive to San Jacinto Avenue; thence southerly along San Jacinto Avenue to Lakeshore Drive to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eleven A:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

**NEW REVISED Precinct One Hundred and Eleven B, (District 5)**

Beginning at the intersection of Lakeshore Drive and Exposition Avenue; thence northerly along Exposition Avenue to West Maple Street; thence easterly along West Maple Street to Missouri Avenue; thence southerly along Missouri Avenue to Lakeshore Drive; thence westerly along Lakeshore Drive to Exposition Avenue to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Eleven B:** Bilberry Park Community Center, 1902 Alabama Street, Shreveport, Louisiana 71109.

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**NEW REVISED Precinct One Hundred and Sixty-Three A, (District 11)**

Beginning at the intersection of the Southwestern Electric Company powerline, located in Section 30, Township 15 North, Range 16 West, and Greenwood Springridge Road; thence proceed easterly along the powerline to the intersection with Woolworth Road; thence northerly along Woolworth Road to Shirley Francis Road; thence westerly along Shirley Francis Road to Greenwood Springridge Road; thence southerly and southeasterly along Greenwood Springridge Road to intersection with the Southwestern Electric Company powerline located in Section 30, Township 15 North, Range 16 West, to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three A:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

**NEW REVISED Precinct One Hundred and Sixty-Three B, (District 12)**

Beginning at the intersection of Shirley Francis Road and Greenwood Springridge Road; thence proceed easterly along Shirley Francis Road to Woolworth Road; thence northerly along Woolworth Road to West Bert Kouns Industrial Loop; thence northerly on West Bert Kouns Industrial Loop to West 70<sup>th</sup> Street; thence westerly along West 70<sup>th</sup> Street to the Southern Pacific Railroad; thence northwesterly along the Southern Pacific Railroad to Greenwood Road; thence southwesterly and westerly along Greenwood Road to Greenwood Springridge Road; thence southerly along Greenwood Springridge Road to Shirley Francis Road to the point of beginning.

**Physical Location/Address of the Polling Place for Precinct One Hundred and Sixty-Three B:** Walnut Hill Elementary/Middle School, 9360 Woolworth Road, Shreveport, Louisiana 71129.

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ORDINANCE NO. \_\_\_\_\_ OF 2023 (PLAN AA)

BE IT FURTHER ORDAINED, that the twelve Caddo Parish Commission Districts shall consist of precincts as numbered and described as hereinabove modified, and that those enumerated precincts shall be apportioned as follows among the twelve respective Commission districts, to wit:

**DISTRICT 1**

**Precincts: 136A, 136B, 139, 140, 142, 143, 144, 145, 146, 149, 151, 154, 155, 156, 157, 158, 160, 161**

**DISTRICT 2**

**Precincts: 1, 39, 45, 57, 71, 73, 74, 81, 106, 111A, 135, 137, 138, 166**

**DISTRICT 3**

**Precincts: 5A, 5B, 6, 7, 8, 17A, 27, 28, 29, 40, 64, 67, 82, 98, 99**

**DISTRICT 4**

**Precincts: 9, 10, 11, 12, 13, 14, 15, 17B, 20, 21, 22, 129**

**DISTRICT 5**

**Precincts: 25, 26, 30, 31, 32, 34, 37, 41, 44, 46, 54, 58, 111B**

**DISTRICT 6**

**Precincts: 4, 23, 24, 35, 38, 52, 62, 63, 65, 69, 90**

**DISTRICT 7**

**Precincts: 2, 3, 36, 43, 47A, 53, 55, 60, 61, 70, 80, 83A, 86, 87A**

**DISTRICT 8**

**Precincts: 16, 48, 49, 56, 72, 75, 76, 101, 112, 113**

**DISTRICT 9**

**Precincts: 77, 97, 102, 104, 107, 108, 109, 110, 115, 126, 127, 128**

**DISTRICT 10**

**Precincts: 50, 51, 59, 68, 78, 79, 91, 92, 93, 94**

**DISTRICT 11**

**Precincts: 66, 88, 89, 95, 103, 105, 123, 125, 132, 162, 163A**

**DISTRICT 12**

**Precincts: 47B, 83B, 84, 85, 87B, 100, 114, 122, 133, 134, 163B, 165**

BE IT FURTHER ORDAINED, that it being necessary for the accomplishment of proper reapportionment of the Caddo Parish Commission Districts.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

*The forgoing ordinance having been **moved by** \_\_\_\_\_, **seconded by** \_\_\_\_\_, that Ordinance No. \_\_\_\_\_ of 2023, reapportioning Caddo*

**ORDINANCE NO. \_\_\_\_ OF 2023 (PLAN AA)**

*Parish into twelve Commission Districts, enumerating the constituent precincts respectively comprising the Commission Districts, be adopted. The results of the Motion, as shown by following roll call vote:*

AYES:

NAYS:

ABSENT:

## Plan Components

	Population	White	Black
<b>District 1</b>			
Parish: Caddo LA			
VTD: 136A	2,100	1,813	118
VTD: 136B	1,517	1,234	176
VTD: 139	2,093	1,722	120
VTD: 140	513	321	156
VTD: 142	754	719	10
VTD: 143	2,499	1,835	497
VTD: 144	1,986	981	864
VTD: 145	86	33	40
VTD: 146	651	509	111
VTD: 149	580	418	107
VTD: 151	244	181	46
VTD: 154	123	70	47
VTD: 155	248	195	51
VTD: 156	901	455	376
VTD: 157	748	575	93
VTD: 158	2,173	1,829	144
VTD: 160	1,793	1,305	388
VTD: 161	1,205	985	114

<b>District 1 Total</b>	<b>20,214</b>	<b>15,180</b>	<b>3,458</b>
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### District 2

Parish: Caddo LA			
VTD: 1	407	4	377
VTD: 106	2,566	820	1,562
VTD: 111 (part)	564	8	535

<b>VTD 111 Subtotal</b>	<b>564</b>	<b>8</b>	<b>535</b>
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VTD: 135	1,850	1,270	433
VTD: 137	2,521	1,577	568
VTD: 138	637	505	39
VTD: 166	986	756	148
VTD: 39	657	15	630
VTD: 45	2,044	130	1,835
VTD: 57	1,017	16	969
VTD: 71	808	18	773
VTD: 73	1,910	28	1,840
VTD: 74	398	7	374
VTD: 81	3,352	359	2,883

<b>District 2 Total</b>	<b>19,717</b>	<b>5,513</b>	<b>12,966</b>
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# Plan Components

2023 Caddo Parish Plan AA

	Population	White	Black
<b>District 3</b>			
Parish: Caddo LA			
VTD: 17 (part)	809	323	394
<b>VTD 17 Subtotal</b>	<b>809</b>	<b>323</b>	<b>394</b>
VTD: 27	1,652	980	503
VTD: 28	294	113	167
VTD: 29	1,114	70	990
VTD: 40	861	24	788
VTD: 5A	2,613	378	2,162
VTD: 5B	2,869	316	2,427
VTD: 6	575	104	413
VTD: 64	1,248	329	732
VTD: 67	750	22	694
VTD: 7	1,789	518	1,015
VTD: 8	1,852	799	763
VTD: 82	1,467	721	611
VTD: 98	915	544	230
VTD: 99	1,117	164	851
<b>District 3 Total</b>	<b>19,925</b>	<b>5,405</b>	<b>12,740</b>
<b>District 4</b>			
Parish: Caddo LA			
VTD: 10	1,068	937	28
VTD: 11	1,947	1,633	103
VTD: 12	1,446	1,232	33
VTD: 129	2,666	1,535	833
VTD: 13	2,206	1,868	133
VTD: 14	1,582	1,016	365
VTD: 15	2,163	1,142	763
VTD: 17 (part)	1,484	712	615
<b>VTD 17 Subtotal</b>	<b>1,484</b>	<b>712</b>	<b>615</b>
VTD: 20	1,409	1,144	94
VTD: 21	1,209	1,108	30
VTD: 22	1,943	1,548	269
VTD: 9	856	714	53
<b>District 4 Total</b>	<b>19,979</b>	<b>14,589</b>	<b>3,319</b>
<b>District 5</b>			
Parish: Caddo LA			
VTD: 111 (part)	168	12	151
<b>VTD 111 Subtotal</b>	<b>168</b>	<b>12</b>	<b>151</b>
VTD: 25	2,763	184	2,405
VTD: 26	1,022	704	227
VTD: 30	2,027	142	1,798
VTD: 31	1,176	75	1,074
VTD: 32	1,698	259	1,337

	Population	White	Black
<b>District 5</b>			
Parish: Caddo LA			
VTD: 34	2,126	173	1,777
VTD: 37	1,485	145	1,266
VTD: 41	689	23	603
VTD: 44	1,076	28	1,021
VTD: 46	1,654	116	1,452
VTD: 54	1,683	50	1,525
VTD: 58	1,584	85	1,408
<b>District 5 Total</b>	<b>19,151</b>	<b>1,996</b>	<b>16,044</b>
<b>District 6</b>			
Parish: Caddo LA			
VTD: 23	1,372	126	1,114
VTD: 24	1,369	834	421
VTD: 35	1,455	133	1,263
VTD: 38	1,785	34	1,675
VTD: 4	1,890	154	1,638
VTD: 52	2,095	106	1,901
VTD: 62	2,458	372	1,982
VTD: 63	1,098	230	776
VTD: 65	1,659	530	1,018
VTD: 69	2,104	666	1,263
VTD: 90	2,951	929	1,819
<b>District 6 Total</b>	<b>20,236</b>	<b>4,114</b>	<b>14,870</b>
<b>District 7</b>			
Parish: Caddo LA			
VTD: 2	1,822	672	1,007
VTD: 3	782	4	764
VTD: 36	2,102	142	1,905
VTD: 43	1,395	78	1,269
VTD: 47 (part)	716	421	262
<b>VTD 47 Subtotal</b>	<b>716</b>	<b>421</b>	<b>262</b>
VTD: 53	1,610	133	1,404
VTD: 55	1,161	287	801
VTD: 60	919	12	882
VTD: 61	1,130	10	1,085
VTD: 70	2,479	201	2,189
VTD: 80	1,153	30	1,099
VTD: 83 (part)	76	51	17
<b>VTD 83 Subtotal</b>	<b>76</b>	<b>51</b>	<b>17</b>
VTD: 86	1,993	24	1,891
VTD: 87 (part)	1,545	464	956
<b>VTD 87 Subtotal</b>	<b>1,545</b>	<b>464</b>	<b>956</b>

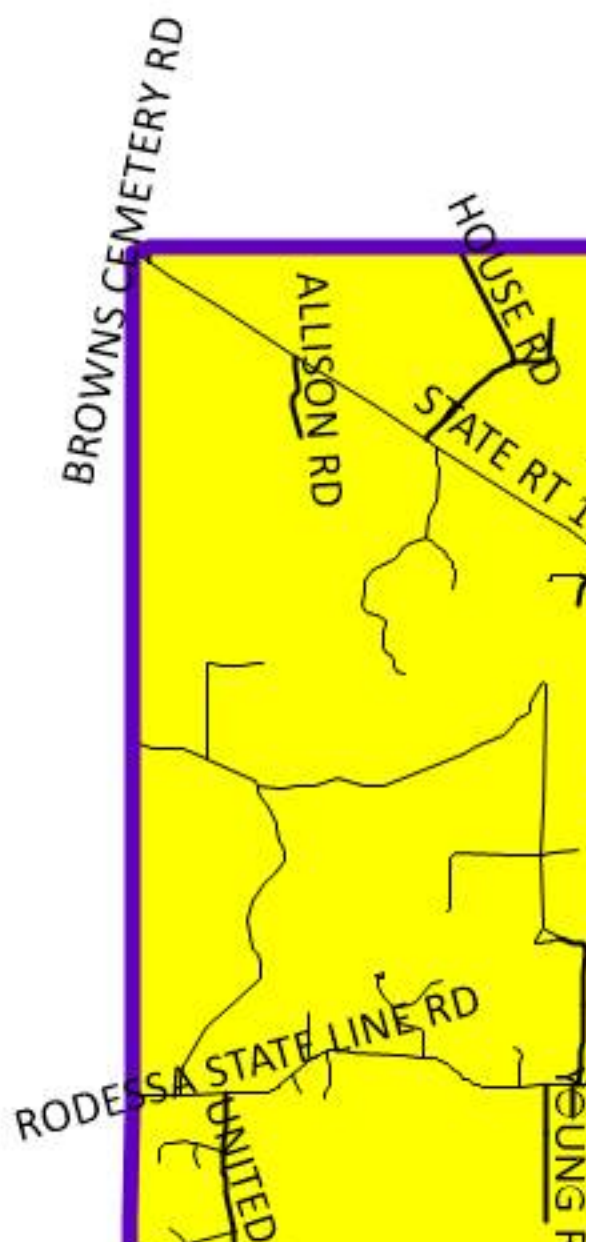
	Population	White	Black
<b>District 7</b>			
Parish: Caddo LA			
<b>District 7 Total</b>	<b>18,883</b>	<b>2,529</b>	<b>15,531</b>
<b>District 8</b>			
Parish: Caddo LA			
VTD: 101	1,743	1,002	540
VTD: 112	1,443	910	337
VTD: 113	1,884	1,252	453
VTD: 16	1,454	1,250	76
VTD: 48	1,004	811	66
VTD: 49	2,816	2,046	493
VTD: 56	2,967	1,783	763
VTD: 72	1,699	931	555
VTD: 75	1,957	1,577	163
VTD: 76	1,999	1,092	668
<b>District 8 Total</b>	<b>18,966</b>	<b>12,654</b>	<b>4,114</b>
<b>District 9</b>			
Parish: Caddo LA			
VTD: 102	1,350	986	236
VTD: 104	2,882	2,429	118
VTD: 107	1,328	731	481
VTD: 108	843	718	58
VTD: 109	2,168	1,794	159
VTD: 110	2,062	1,652	153
VTD: 115	2,088	1,822	82
VTD: 126	987	776	116
VTD: 127	532	469	25
VTD: 128	3,041	2,526	156
VTD: 77	2,327	1,501	341
VTD: 97	793	540	128
<b>District 9 Total</b>	<b>20,401</b>	<b>15,944</b>	<b>2,053</b>
<b>District 10</b>			
Parish: Caddo LA			
VTD: 50	1,115	24	1,016
VTD: 51	1,856	166	1,628
VTD: 59	1,910	100	1,762
VTD: 68	1,410	916	420
VTD: 78	1,064	226	702
VTD: 79	1,516	442	956
VTD: 91	3,794	1,528	2,005
VTD: 92	1,649	840	676
VTD: 93	1,965	966	799
VTD: 94	3,020	932	1,855

# Plan Components

2023 Caddo Parish Plan AA

	Population	White	Black
<b>District 10</b>			
Parish: Caddo LA			
<b>District 10 Total</b>	<b>19,299</b>	<b>6,140</b>	<b>11,819</b>
<b>District 11</b>			
Parish: Caddo LA			
VTD: 103	1,885	1,003	771
VTD: 105	1,311	1,003	249
VTD: 123	1,465	1,007	344
VTD: 125	2,417	1,534	658
VTD: 132	2,332	1,853	322
VTD: 162	1,545	1,250	159
VTD: 163 (part)	1,010	561	370
<b>VTD 163 Subtotal</b>	<b>1,010</b>	<b>561</b>	<b>370</b>
VTD: 66	2,633	1,875	486
VTD: 88	1,912	943	800
VTD: 89	1,777	897	754
VTD: 95	2,233	1,162	926
<b>District 11 Total</b>	<b>20,520</b>	<b>13,088</b>	<b>5,839</b>
<b>District 12</b>			
Parish: Caddo LA			
VTD: 100	3,122	454	2,437
VTD: 114	1,294	195	1,033
VTD: 122	3,910	519	3,235
VTD: 133	1,848	1,175	483
VTD: 134	488	334	114
VTD: 163 (part)	2,020	1,284	570
<b>VTD 163 Subtotal</b>	<b>2,020</b>	<b>1,284</b>	<b>570</b>
VTD: 165	683	414	165
VTD: 47 (part)	978	217	700
<b>VTD 47 Subtotal</b>	<b>978</b>	<b>217</b>	<b>700</b>
VTD: 83 (part)	1,884	539	1,107
<b>VTD 83 Subtotal</b>	<b>1,884</b>	<b>539</b>	<b>1,107</b>
VTD: 84	935	263	613
VTD: 85	2,236	836	1,016
VTD: 87 (part)	1,159	75	1,072
<b>VTD 87 Subtotal</b>	<b>1,159</b>	<b>75</b>	<b>1,072</b>
<b>District 12 Total</b>	<b>20,557</b>	<b>6,305</b>	<b>12,545</b>
<b>Totals</b>	<b>237,848</b>	<b>103,457</b>	<b>115,298</b>







# DATA CENTER



*"A 40 Year Full-Service Redistricting Company"*

## 2023 CADDO PARISH COMMISSION – PLAN AA

**Total Population – 237,848**

**Ideal District Size – 19,821**

**Plan Deviation – 8.45%**

District	Population	Dev.	% Dev.	White	% White	Black	% Black
1	20,214	393	1.98%	15,180	75.1%	3,458	17.11%
2	19,717	-104	-0.52%	5,513	27.96%	12,966	65.76%
3	19,925	104	0.52%	5,405	27.13%	12,740	63.94%
4	19,979	158	0.80%	14,589	73.02%	3,319	16.61%
5	19,151	-670	-3.38%	1,996	10.42%	16,044	83.78%
6	20,236	415	2.09%	4,114	20.33%	14,870	73.48%
7	18,883	-938	-4.73%	2,529	13.39%	15,531	82.25%
8	18,966	-855	-4.31%	12,654	66.72%	4,114	21.69%
9	20,401	580	2.93%	15,944	78.15%	2,053	10.06%
10	19,299	-522	-2.63%	6,140	31.82%	11,819	61.24%
11	20,520	699	3.53%	13,088	63.78%	5,839	28.46%
12	20,557	736	3.71%	6,305	30.67%	12,545	61.03%
<b>Totals</b>	<b>237,848</b>			<b>103,457</b>	<b>43.50%</b>	<b>115,298</b>	<b>48.48%</b>

Source: 2020 US Census Bureau-PL 94-171 Datafile - Compiled by Data Center LLC, P.O. Box 141, Kenner, LA 70063 (504) 450-3474

## 2023 CADDO PARISH COMMISSION PLAN AA PRECINCT CHANGES

		% Deviation from Ideal District Size		Precinct Changes	
District	Commissioner	2020 Benchmark	2023 PC Plan AA	Additions	Removals
1	Todd Hopkins	1.98%	1.98%		
2	Lyndon Johnson	-9.99%	-0.52%	PCT 45	PCT 111-part
3	Steven Jackson	-10.57%	0.52%	PCT 17-part, 27, 98	PCT 31
4	John-Paul Young	-2.42%	0.80%	PCT 10, 11, 12, 22	PCT 17-part, 24, 26, 27, 98
5	Roy Burrell	-15.73%	-3.38%	PCT 26, 31, 34, 111-part	PCT 45
6	Steffon Jones	-10.92%	2.09%	PCT 24, 62, 63, 65, 90	PCT 34, 51, 59, 78
7	Stormy Gage-Watts	-2.88%	-4.73%	PCT 47-part, 83-part	PCT 87-part
8	Ronald Cothran	2.76%	-4.31%	PCT 56, 72, 76, 101, 112, 113	PCT 10, 11, 12, 22, 50, 68, 77, 102, 127
9	John Atkins	26.36%	2.93%	PCT 77, 97, 102, 115, 127	PCT 56, 72, 76, 101, 112, 113
10	Mario Chavez	10.45%	-2.63%	PCT 50, 51, 59, 68, 78	PCT 62, 65, 90, 97, 115
11	Ed Lazarus	3.97%	3.53%	PCT 163-part	PCT 63
12	Ken Epperson	6.96%	3.71%	PCT 87-part	PCT 47-part, 83-part, 163-part
<b>Overall Plan Deviation</b>		<b>42.09%</b>	<b>8.45%</b>		

**RESOLUTION NO. 6 OF 2023**

BY THE CADDO PARISH COMMISSION:

RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO IMPLEMENT A SOCIAL MEDIA CAMPAIGN TO EDUCATE THE YOUTH ON THE ELEMENTS OF AND SENTENCES FOR MURDER CHARGES, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, there has been a surge in gun violence in the United States since 2020; and

WHEREAS, more and more children are becoming victims and perpetrators of gun violence; and

WHEREAS, in the City Shreveport and Parish of Caddo, shootings resulting in the tragic deaths of children and shootings committed by juveniles have increased; and

WHEREAS, marketing campaigns, targeted to social media platforms where minors primarily interact, may be beneficial to educate our youth on the serious consequences for their actions.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby urge and request the Legislature of the State of Louisiana to implement a targeted social media campaign educating youth that their actions can result in charges of first- or second-degree murder which carry sentences up to and including life imprisonment.

BE IT FURTHER RESOLVED that this resolution be forwarded to all members of the Parish's state legislative delegation.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**RESOLUTION NO. 7 OF 2023**

**BY THE CADDO PARISH COMMISSION:**

**A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO ADD A MANDATORY LIFE SENTENCE FOR KILLING CHILDREN UNDER THE AGE OF 4, AND OTHERWISE PROVIDING WITH RESPECT THERETO.**

WHEREAS, there has been a surge in gun violence in the United States since 2020; and

WHEREAS, more and more children are becoming victims of gun violence; and

WHEREAS, in the City Shreveport and Parish of Caddo, shootings resulting in the tragic deaths of children have increased.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby urge and request the Louisiana Legislature to require a mandatory life sentence for defendants found guilty of causing the death of a child under the age of four.

BE IT FURTHER RESOLVED that this resolution be forwarded to all members of the Parish's state legislative delegation.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

MINUTES OF THE REGULAR SESSION OF  
THE CADDO PARISH COMMISSION  
HELD ON THE 5th DAY OF JANUARY, 2023

The Caddo Parish Commission met in a Regular Session, on the above date, at 3:32 p.m., in the Government Chambers, with Mr. Atkins, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). ABSENT: Commissioner Jackson (1).

The invocation was given by Mr. Jones, and Mr. Chavez led the Commission in the Pledge of Allegiance.

**SELECTION OF 2023 CADDO COMMISSION OFFICERS**

Mr. Atkins opened the floor for nominations for the 2023 Caddo Commission officers of the Caddo Parish Commission.

It was **moved by Mr. Chavez**, seconded by Mr. Jones, *to nominate Mr. Burrell for the 2023 Caddo Parish Commission President.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (9). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: Commissioner Burrell (1).

It was **moved by Mr. Johnson**, seconded by Mrs. Gage-Watts, *to nominate Mr. Epperson for the 2023 Caddo Parish Commission Vice-President.* Motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, Johnson, Jones, Gage Watts and Epperson (5). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: Commissioners Atkins, Chavez, Hopkins, Lazarus, and Young (5).

It was **moved by Mr. Hopkins**, seconded by Mr. Burrell, *to nominate Mr. Young for the 2023 Caddo Parish Commission Vice-President.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Gage-Watts, Hopkins, Lazarus, and Young (7). NAYS: Commissioners Epperson, and Johnson (2). ABSENT: Commissioner Jackson (1). ABSTAIN: Commissioner Jones (1).

It was **moved by Mr. Chavez**, seconded by Mr. Young, *to nominate Mrs. Gage-Watts for the 2023 Caddo Parish Commission Parliamentarian.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Atkins, *to a brief recess.* Motion carried by acclamation.

Mr. Burrell, Commission President, presided the rest of the meeting.

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Jones, *to return to regular order.* Motion carried by acclamation.

**CITIZENS COMMENTS**

Lenny Kopowski, Director of Government Affairs with the Louisiana Manufactured Housing Association, discussed manufactured homes in Shreveport.

Donnie Brewer discussed manufactured home issues.

Connie Williamson discussed concerns about oil well fracking near their home and the exposure hazards.

**ADOPT REGULAR SESSION MINUTES**

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Hopkins, *that Regular Session Minutes December 8, 2022 be adopted.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

**SPECIAL RESOLUTIONS**

It was **moved by Mr. Chavez**, seconded by Mr. Hopkins, *to englobe and adopt the following resolutions to be presented next regular session:*

- *Adopt Special Resolution Of Recognition For Dr. James Hobley*
- *Adopt Special Resolution Proclaiming Roy's Kids Day*

**Amendment by Mrs. Gage-Watts**, seconded by Mr. Chavez, *to englobo and adopt the following resolutions:*

- *Adopt Special Resolution of Recognition for Dr. James Hobley*
- *Adopt Special Resolution Proclaiming Roy's Kids Day*
- *Adopt Special Resolution of Recognition for Stage Center*

Amendment withdrawn by Mrs. Gage-Watts.

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Johnson, *to englobo and adopt the following resolutions:*

- *Adopt Special Resolution of Recognition for Dr. James Hobley*
- *Adopt Special Resolution Proclaiming Roy's Kids Day*
- *Adopt Special Resolution of Recognition for Stage Center*
- *Adopt Special Resolution of Recognition Zhailon Levingston*

At this time, Mrs. Gage-Watts' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

#### **COMMUNIQES AND COMMITTEE REPORTS**

- Mr. Burrell presented outgoing president, Mr. Atkins, with a plaque honoring his year as President of the Commission.
- Mr. Epperson updated the Commission on the Col. Steven D. dePyssler postage stamp.
- Mr. Epperson addressed the Public Works Department for their work during inclement weather, the Parish's ordinances relative to the Hustler Hollywood issue, and Parish ordinances relative to the Waskom Road incident. Mr. Epperson requested the young citizen commenter from the Work Session be his student Commissioner for a day.
- Mr. Jones discussed updates on the Greenbrook Park and interest for a Parish fine arts program. Mr. Patrick Wesley, Parks and Rec Director, updated Mr. Jones about the park and that he would research fine arts programs. Mr. Jones discussed citizens receiving the call around on their issues and his determination to get things done for citizens. Mr. Jones further discussed trash and dumping.
- Mr. Hopkins discussed litter issue in the Parish and requested Administration to apply for funding to fight the litter problem.
- Mr. Young received an update on the Parish's noise ordinance and enforcement of the noise ordinance and that the Public Works Director is looking into enforcement of the noise ordinance.
- Mrs. Gage-Watts discussed programs targeting trash and litter issue and addressed the noise ordinance and that the laws the Commission drafts be enforced.
- Mr. Atkins received an update on the Brookshires new construction on Norris Ferry Road from Dr. Ward, Assistant Director of Public Works.
- Mr. Epperson discussed abandoned advertising signs contributing to the litter issue.
- Mrs. Gage-Watts and Mr. Epperson requested technical help with her Parish equipment.

#### **PUBLIC HEARING ON ORDINANCES**

The President of the Commission opened the public hearing for the following ordinances:

- *Ordinance No. 6297 of 2022, an ordinance amending the 2022 Budget to amend the Budget of Estimated Revenues and Expenditures for the Section 8 Fund*

There being no one to speak in favor or against these ordinances, the President closed the public hearing on ordinances.

**ORDINANCES (for final passage)**

It was **moved by Mr. Gage-Watts**, seconded by Mr. Hopkins, *that Ordinance No. 6297 of 2022, an ordinance amending the 2022 Budget to amend the Budget of Estimated Revenues and Expenditures for the Section 8 Fund* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

**ZONING ORDINANCES (for introduction by title)**

- *Ordinance 6299 Of 2023 In Relation to Case 22-28-P, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east side of Mansfield Road, approximately 2,100 feet south of Keithville-Kingston Road, Caddo Parish, Louisiana, from R-A Rural-Agricultural Zoning District to I-1 Light Industrial Zoning District, and to otherwise provide with respect thereto.*

**ORDINANCES (for introduction by title)**

- *Ordinance No. 6300 of 2023, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for RING Doorbell Program in Caddo Parish and to otherwise provide with respect thereto.*

**WORK SESSION MINUTES**

It was **moved by Mr. Johnson**, seconded by Mrs. Gage-Watts, *that Work Session Minutes from January 3, 2023* be ratified. Motion carried.

**RESOLUTIONS**

It was **moved by Mr. Jones**, seconded by Mr. Young, *that Resolution 1 Of 2023 a resolution approving the Amended 2022 and Proposed 2023 Budgets of the North Louisiana Criminalistics Laboratory Commission and to otherwise provide with respect thereto* be adopted.

Mr. Johnson asked that a joint Parish meeting about the North Louisiana Criminalistics Laboratory Commission’s budget be scheduled during the March 2023 PJAL convention in Shreveport, LA.

At this time, Mr. Jones’ motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, Gage-Watts, Hopkins, Jones, Lazarus, Taliaferro, and Young (6). NAYS: Commissioners Atkins, Epperson, Johnson (3). ABSENT: Commissioners Jackson and Chavez (2). ABSTAIN: None (0).

**OLD BUSINESS**

It was **moved by Mr. Lazarus**, seconded by Mr. Johnson, *that Resolution 52 Of 2022 a Resolution to Request the Parish Planning and Zoning Commission to create a R-1-43 district/zone* be adopted.

It was **moved by Mr. Chavez**, seconded by Mr. Burrell, *that Resolution 52 Of 2022 a Resolution to Request the Parish Planning and Zoning Commission to create a R-1-43 district/zone* be remanded to the Long-Range Planning Committee. Motion failed, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Hopkins, Jones, Lazarus, and (6). NAYS: Commissioners Epperson, Gage-Watts, Johnson, and Young (4). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

At this time, Mr. Lazarus’ motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, Epperson, Gage-Watts, Johnson, and Jones (5). NAYS: Commissioners Atkins, Hopkins, Chavez, Lazarus and Young (5). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

**NEW BUSINESS**

It was **moved by Mr. Epperson**, seconded by Mrs. Gage-Watts, *to approve authorization of Caddo Administration to use Reserve Trust Fund Allocations to assist Caddo Parish citizens impacted by recent natural disasters, tornadoes and weather events.*

It was **moved by Mr. Jones**, seconded by Mr. Hopkins, *to englobo and adopt the following resolutions:*



- Approve authorization of Caddo Administration to use Reserve Trust Fund Allocations to help Caddo Parish citizens affected by recent natural disasters, tornadoes and weather events.

- Appoint Deborah Yarborough to the Shreve Memorial Library Board

- Appoint Tiffany Hyde to Lakeview Water Board

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

There was no further discussion to come before the Commission, so the meeting was adjourned at 5:33 p.m.

---

Roy Burrell  
President



# American Rescue Plan Awardee



## Data Sheet & Questionnaire

Organization Name Krewe of Highland

Federal Tax ID#: 72-1461489 Unique Entity Identifier #: 72-1461489

Physical Address: 810 Wilkinson Street LA 71104  
Street State Zip Code

Mailing Address: 810 Wilkinson Street LA 71104  
Street State Zip Code

Phone #: 318 402-1132 Fax #: 318 221 4641 Email matthewfarrellinn@gmail.com

Authorizing Official Matthew Linn Title President

Grantee Contact Matthew Linn Title President

Has your organization managed or operated with federal funds in the past 3 years?  YES  NO

Is your organization required to completed an Single Audit (A133) ?  YES  NO

Most recent financial audit N/A

Were there any findings ?  YES  NO (If yes, please attached comments and corrective action) N/A

Will there be any matching federal funds?  YES  NO

### Please attach the following:

Organizational Chart N/A

Indirect Cost Agreement (if applicable) N/A

Last two years of financial statements

KREWE OF HIGHLAND, INC.

Shreveport, Louisiana

FINANCIAL STATEMENT

April 30, 2021

Marsha O. Millican  
A Professional Accounting Corporation  
Shreveport, Louisiana



# Marsha O. Millican

A PROFESSIONAL ACCOUNTING CORPORATION

To the Board of Directors  
Krewe of Highland, Inc.  
Shreveport, Louisiana

Management is responsible for the accompanying financial statements of Krewe of Highland, Inc. (a non-profit corporation), which comprises the statement of financial position as of April 30, 2021, in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit the statement of income, statement of functional expenses, statement of cash flows and substantially all of the disclosures ordinarily included in the financial statements prepared in accordance with accounting principles generally accepted in the United States of America. If the omitted statements and disclosures were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to the Krewe of Highland, Inc.

*Marsha O. Millican*

Certified Public Accountant  
December 17, 2022

810 WILKINSON  
SHREVEPORT, LA 71104-3036  
(318) 221-3881  
FAX: (318) 221-4641

KREWE OF HIGHLAND, INC.

Statement of Financial Position

April 30, 2021

ASSETS

CURRENT ASSETS

Cash

\$ 30,041

Total Assets

\$ 30,041

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

\$ -

Net Assets:

Without donor restrictions

30,041

With donor restrictions

-

Total Net Assets

30,041

Total Liabilities and Net Assets

\$ 30,041

See accountant's compilation report.

KREWE OF HIGHLAND, INC.

Shreveport, Louisiana

FINANCIAL STATEMENT

April 30, 2022

Marsha O. Millican  
A Professional Accounting Corporation  
Shreveport, Louisiana



# Marsha O. Millican

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To the Board of Directors  
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I am not independent with respect to the Krewe of Highland, Inc.

*Marsha O. Millican*

Certified Public Accountant  
December 17, 2022

810 WILKINSON  
SHREVEPORT, LA 71104-3036  
(318) 221-3881  
FAX: (318) 221-4641

KREWE OF HIGHLAND, INC.

Statement of Financial Position

April 30, 2022

ASSETS

CURRENT ASSETS

Cash

\$ 66,624

Total Assets

\$ 66,624

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

\$ -

Net Assets:

Without donor restrictions

66,624

With donor restrictions

-

Total Net Assets

66,624

Total Liabilities and Net Assets

\$ 66,624

See accountant's compilation report.



## **Caddo Parish**

### **Green/Food Infrastructure Grant**

<b>Name of Applicant:</b>	<b>Krewe of Highland</b>
<b>Name of Property Owner</b>	<b>City of Shreveport (SPAR)</b>
<b>Address</b>	<b>Highland Park</b>
<b>City/State/Zip</b>	<b>Shreveport, La 71101-71104</b>
<b>Lot/Property Size</b>	<b>12.50 acres</b>

#### **1. Statement of Purpose and Parish Benefit:**

Highland Park is a small park in one of Shreveport's oldest neighborhoods. Drought and last year's hard freeze have damaged the tree canopy and park flora. Many areas of the Park have been eroded down to raw earth. Restoring topsoil, controlling storm water runoff, and installing food producing trees and plants will benefit a blighted section of District 4, in the short and long term.

#### **2. Description of Installation Plans:**

Phase 1 - Identify and fell trees that are dead (or badly diseased) to eliminate a safety issue for park users.

Phase 2 - Using the trunks of the felled trees, build approximately 3,250 feet of contoured swales & berms and terraces to reduce erosion and slow & absorb water runoff. Mulch and plant matter will be spread to improve soil quality and assist with moisture retention. Approximately 3,250 linear feet of swales will be created.

Phase 3 - Planting the curated trees, shrubs, and plants. Planting will be targeted for the November to February time period to maximize survivability. Plant selections will focus on food producing species.

#### **3. Description of Management Plan: (please list key individuals and roles)**

David Lowery - Boy Scout Troop 15 Leader; licensed nurseries. David Lowery will lead Scouts in establishing trees once planted. Swales spaced for mowing in between staggered for walking between & capturing runoff.

**4. Detailed budget for grant amount sought: Please give us realistic figures and estimations based on research and quotes. List all matching/other funding sources that will be utilized.**

200 trees @\$75.00 up to	\$ 15,000.00
200 tree protectors @\$50.00 up to	10,000.00
Signage up to	5,000.00
Topsoil (200 yards) up to	10,000.00
Seeds up to	6,500.00
Plants up to	10,000.00
Mulch up to	15,000.00
Labor up to	<u>73,500.00</u>
Total costs up to	<u>\$ 145,000.00</u>

**5. Attach or list any relevant permissions from property owners, quote from insured contractors, additional site illustrations and other pertinent information to the project:**

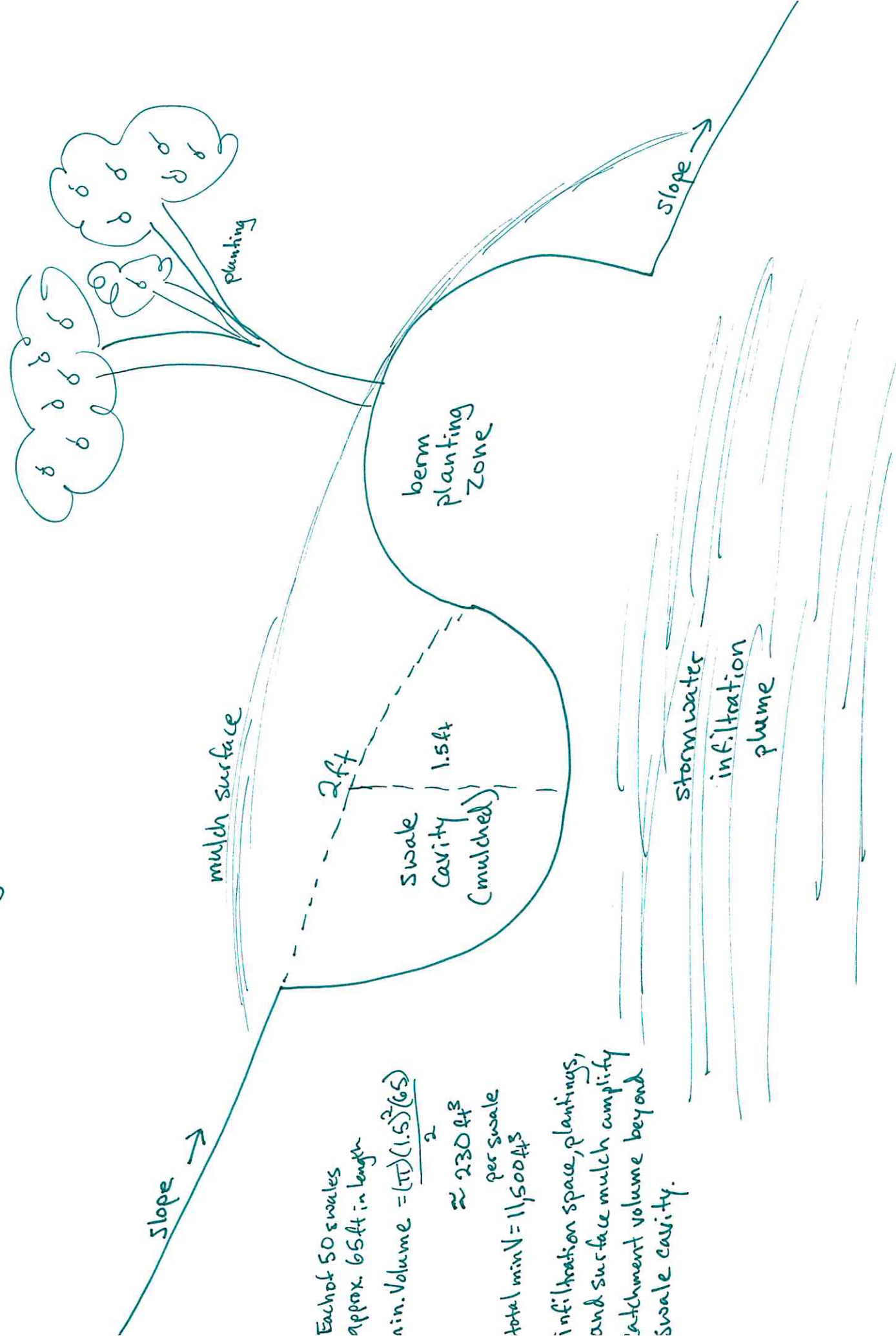
See attached contract with City of Shreveport.

**6. How will this project be maintained and funded once grant funds have been expended?**

BSA Troop 15 will water and care for the trees until established. Contoured swales & mulch will promote long-term survival of trees. Scouts and neighborhood groups will remove unwanted weeds seasonally. Highland Neighborhood Association will do maintenance 2X year in the spring & fall. Swales will be planted densely with herb & flower ground cover to suppress unwanted weeds.

7. Certification. I certify and attest that the above information is true and accurate.

# Contour Swale & Berm Cross Section for Highland Park Green Infrastructure Grant



Each of 50 swales  
 approx. 65ft in length  

$$\text{min. Volume} = \frac{(\pi)(1.5)^2(65)}{2}$$

$$\approx 230 \text{ ft}^3$$
 per swale  
 total min V = 11,500 ft<sup>3</sup>

infiltration space, plantings,  
 and surface mulch amplify  
 attachment volume beyond  
 swale cavity.

stormwater  
 infiltration  
 plume



Parish of Caddo  
Public Works Department  
305 Thruway St., 71101  
Shreveport, LA 71101  
Phone: (504) 228-6590  
Fax: (504) 228-6592  
E-mail: [Customer.Mailing@parishofcaddo.gov](mailto:Customer.Mailing@parishofcaddo.gov)  
Website: [www.parishofcaddo.gov](http://www.parishofcaddo.gov)

The Parish of Caddo makes no claim to the accuracy of data displayed on this map.

**Caddo Parish**

**Green/Food Infrastructure Grant**

**Name of Applicant:** Krewe of Highland  
**Name of Property Owner:** City of Shreveport (SPAR)  
**Address:** Neutral/Median Public Green Space  
**City/State/Zip:** Shreveport, La 71101-71104  
**Lot/Property Size:** 10 Lots totaling approximately 5 acres

**1. Statement of Purpose and Parish Benefit:**

Improve Shreveport Neutral ground/median public green space at 11 sites(see attached map) by adding small contour swales and fruit tree plantings throughout. Help control stormwater and erosion, beautify family-focuses parade route, and create fruit supply for city residents..

**2. Description of Installation Plans:**

Phase 1 - Disinfection of plants - remove virus, removal of diseased plants, prune, clean what will stay; remove what is dead.

Phase 2 - Fortify the soil in preparation of planting; replacement of dead trees and plants. Create small contoured swale-berm features wherever possible to control newerosion and increase storm water infiltration. Approximately 4 feet per tree.

Phase 3 - Planting of trees and plants.

Phase 4 - Top mulch and pine straw insulators; maintenance including watering until established.

**3. Description of Management Plan: (please list key individuals and roles)**

To be contracted out to licensed nurseries.

**4. Detailed budget for grant amount sought: Please give us realistic figures and estimations based on research and quotes. List all matching/other funding sources that will be utilized.**

Up to 100 trees@\$75 each	\$ 7,500.00
Up to 100 tree protectors @50 each	5,000.00
Signage - Up to	2,000.00
Topsoil - Up to 50 yards@50 each	2,500.00
Seeds - Up to	1,500.00
Plants - Up to	3,000.00
Mulch - Up to	3,000.00
Labor - Up to	<u>20,500.00</u>
Total	<u>\$45,000.00</u>

**5. Attach or list any relevant permissions from property owners, quote from insured contractors, additional site illustrations and other pertinent information to the project:**

See attached contract with City of Shreveport.

**6. How will this project be maintained and funded once grant funds have been expended?**

Partnering with neighbors and neighborhood associations to coordinate upkeep, hiring licensed nurseries to do initial upkeep on all trees and beds.

7. Certification. I certify and attest that the above information is true and accurate.

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

CITY OF SHREVEPORT

505 Travis Street  
Shreveport, LA 71101  
318-673-7779

AND

Krewe of Highland  
810 Wilkinson  
Shreveport, LA 71104  
318-218-9506

Maintenance Site: Various Locations in South Highland/Highland (see map)

Address: Various addresses (see map)

City: Shreveport State: LA Zip: 71101, 71104

Telephone: 318-402-1132 Fax: \_\_\_\_\_ E-Mail: matthewfarrellinn@gmail.com

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**This Memorandum of Understanding (MOU) contains basic provisions, which will guide the working relationship between both parties. This MOU may be amended, in writing, at any time with concurrence of both parties and must be renegotiated for any changes in activity.**

**BASIC PROVISIONS OF MEMORANDUM OF UNDERSTANDING**

- A. Krewe of Highland (KOH) understands it will adopt, maintain, and fund the revival and will assist in the maintenance of various median and flower beds as identified on the attached map marked as addendum A. KOH will solely provide and secure all man-power, materials and supplies needed for its commitment to these location.
- B. KOH further understands that before beginning any work, the designs shall be approved by the City of Shreveport Landscape Architect. Approval my take up to ten (10) days and shall be submitted timely to SPAR at 505 Travis Suite 550. Any changes to approved work must also be submitted for approval following the same procedure.
- C. KOH understand and agrees to provide proof of insurance coverage in the limits and amounts required by the City. It further understands that proof of such insurance shall apply to all contractor, sub contracts, vendors, their employees and to all volunteers.
- D. KOH understands that all work, maintenance and any other endeavors while work on these sites shall comply with all applicable ordinances, rules, and regulations. It shall be the responsibility of KOH to obtain all applicable permits, license, or permission, when needed.

E. KOH further understands that the improvement made at any of these sites shall become the property of the City of Shreveport through the act of donation by KOH to the City of Shreveport.

**HOLD HARMLESS PROVISION**

In addition, the Krewe of Highland agrees to indemnify, defend and hold harmless the City of Shreveport, their officers, agents and employees from any and all claims, damages, suits, judgments or costs including but not limited to attorney's fees and costs of litigation, loss of personal property, personal injury or death arising out of or resulting from the activities as described above at the location contained, herein.

**OTHER PROVISIONS**

1. Religious/Political Activities: No contractors, employees, or volunteers will conduct or engage in religious, sectarian, or political activities.
2. Conditions of this Memorandum of Understanding may be amended or terminated in writing at any time at the request of either party. It will be reviewed annually to permit needed changes.
3. This Memorandum of Understanding contains all the terms and conditions agreed upon by the contracting parties. No other understanding, oral or otherwise, shall be deemed to exist or to bind any of the parties hereto.
4. This Memorandum of Understanding will be in effect upon dated signature of the Mayor of the City of Shreveport.


\*\*\*\*\*

The Volunteer Station representative who will serve as liaison with SHBA is:

Name: Katie Martin                      Title: City Landscape Architect/Assistant to the Division Manger  
Phone: 318-673-5144

.....  
**The undersigned person(s) has the authority to execute this Agreement and that, if such authority is lacking, said person(s) assume, individually and personally, the liabilities described herein.**

Signed:

	10/18/22
Adrian Perkins Mayor	Date

	09-26-22
Krewe of Highland Chair	Date





- Schc
- ① Marshall & Gilbert
  - ② Highland Park
  - ③ Robinson & P. Nehust
  - ④ Robinson-Fairfield to Line
  - ⑤ Columbia-Thornhill to Line
  - ⑥ Kings @ Craswell
  - ⑦ Lindaw @ Wheelless
  - ⑧ Madison Park Rose Circle
  - ⑨ Slattery - Gilbert & Madis.
  - ⑩ Slattery Craswell to Line
  - ⑪ Lindaw Circle



## CADDO PARISH FIRE DISTRICT #8

1007 S. Spruce St  
Vivian, LA 71082  
318-375-3233  
fax 318-375-5035

*Saving Lives & Protecting Property With Honor & Professionalism*

**Fire Chief**  
Joey Ryan

I previously submitted a grant request from the American Rescue Plan Fund for the purpose of creating a training center to be utilized by all North Caddo Parish emergency response departments. The application I am now submitting has been revised in scope to request funds to replace outdated and insufficient equipment desperately needed by Caddo Parish Fire District 8. While the training center is still a project we intend to pursue, upon reevaluation of department needs I determined that the current request addresses a higher priority in fulfilling the mission of our fire district to continue to serve the citizens of Caddo Parish with emergency response and public safety services.

Joey Ryan  
Fire Chief

Caddo Parish Fire District 8

1007 S. Spruce St.

Vivian LA 71082

cfd8chief@yahoo.com

318-218-8148



## SLFRF Project Information Request

### Project Information

1	Project Name	<input type="text" value="Caddo Parish Fire District 8 Equipment Upgrade"/>
2	Project Status	<input type="text" value="Project Design Completed - Not Yet Started"/>
3	Estimated Project Start Date	<input type="text" value="2/1/2023"/>
4	Estimated Project Duration	<input type="text" value="6 to 12 months"/>
7	Expenditure Category Group	<input type="text" value="3 - Public Health-Negative Economic Impact: Public Sector Capacity"/>
8	Expenditure Category	<input type="text" value="3.4 - Public Sector Capacity: Effective Service Delivery"/>
9	Total Estimated Project Cost	<input type="text" value="\$394,374"/>
10	Does the project align to one of Treasury's enumerated uses of funds? (See full list of enumerated uses on <u>2_Treasury Eligible Uses</u> )	<input type="text" value="Yes"/>
11	If Yes, select the corresponding eligible use based on Expenditure Category selected.	<input type="text" value="Support the Covid-19 Public Health and Economic Response"/>

Organization : Caddo Parish District 8

**Caddo Parish  
American Rescue Plan Act  
Grantee Project Narrative**

Grant narrative should include the purpose and objectives of your project. The narrative should concretely state the significance and contribution to the citizens of Caddo Parish. Each project should have 3-5 solid goal and objectives. A grant narrative should include a timeline or workplan. Finally, the grant narrative should include the projected outcomes of the project.

**Narrative**

**Narrative:**

As Fire Chief of Caddo Parish District 8, I am applying for a grant to replace outdated and insufficient equipment necessary to provide optimum fire and rescue services to the citizens of this district. This is a small fire department that services a large and widespread area of north Caddo Parish, covering approximately 140 square miles. I was hired as Chief in January 2020, and since then have been tasked with bringing the department up to federal and state recognized standards with a limited budget that does not allow for purchase of the needed equipment.

If granted, the funds will be used to replace a rescue truck that is inadequate to transport necessary equipment when responding to emergency calls we receive on a daily basis. In addition, we would purchase a set of extrication tools to replace the current one that is obsolete, and to purchase air tanks to supply the necessary oxygen to allow firefighters to rescue citizens and attempt to save burning structures. These needs are outlined in more detail in the attached goals and objectives.

Caddo Fire District 8 personnel serve the citizens within the district and beyond, responding to vehicle and other accidents, fires, and medical emergencies.

The completion of Interstate 49 through the northern section of Caddo Parish has resulted in a 75% increase in the number of high speed and commercial vehicle accidents that we respond to. Citizens parish wide, as well as in and out of state motorists frequent this corridor, and all will benefit from our department's ability to assist victims with equipment that is in top working condition.

If granted funds, I will immediately initiate the bid process by requesting quotes from and selecting vendors. Once bids are awarded, equipment will be ordered. Time lines may be affected by supply chain issues, but I anticipate being able to have all new equipment placed in service within 6 to 12 months.

The citizens of Caddo Fire District 8, as well as other parish citizens, rely on our ability to promptly and effeciently respond to their request for assistance in emergency situations. The stated mission of Caddo Fire District 8 is "Saving lives and protecting property with honor and profesionalism." Receiving grant funding for this essential equipment will allow us to continue to fulfill that mission.

*Please use separate page if more space is needed.*

Organization : Caddo Parish District 8

### **Project Goals & Objectives**

**GOAL:** a broad statement of what you wish to accomplish. Goals are broad, general, intangible, and abstract. A goal is really about the final impact or outcome that you wish to bring about. In the case of goals for a grant proposal, make sure they are linked back to your need statement. Use words such as decrease, deliver, develop, establish, improve, increase, produce, and provide.

**OBJECTIVE:** a step toward accomplishing a goal. In contrast to the goal, an objective is narrow, precise, tangible, concrete, and can be measured.

- State your objectives in quantifiable terms.
- State your objectives in terms of outcomes, not process.
- Objectives should specify the result of an activity.
- Objectives should identify the target audience or community being served.
- Objectives need to be realistic and capable of being accomplished within the grant period.

<b>Goal #1</b>
Improve the fire department's ability to transport all necessary equipment to fire and rescue emergencies
<b>Goal #1 – Objectives</b>
Caddo Fire District 8 will purchase and put into service a larger and newer model rescue truck to replace the current 2006 Ford 550 light duty rescue truck. The current truck has continual maintenance issues and lacks the capacity to safely transport all equipment necessary to provide optimum service to Fire district 8 citizens faced with emergency situations. A larger ( medium or heavy duty) and newer model vehicle will accommodate all required equipment and provide more reliable service to allow us to respond to the emergency needs of the community. Receiving grant funding will allow us to immediately search for, purchase, and enter into service a newer vehicle of adequate size and in superior mechanical condition to better serve the citizens of Caddo Parish as well as other individuals that travel through the district. State mandates do not require departments to follow a bid process when purchasing used vehicles. This will allow the search to begin immediately if funds are granted, and I will employ internet searches and networking with larger, better funded departments that replace vehicles on a regular basis to locate a vehicle to meet our needs. I anticipate that this can be accomplished with 12 months.

Organization : Caddo Parish District 8

<b>Goal #2</b>
Provide the fire department personnel with the necessary equipment to extricate victims from automobile accidents and other situations in which they may be trapped
<b>Goal #2 Objectives</b>
<p>Caddo Fire District 8 will follow the state mandated bid process to purchase a set of extrication tools, commonly referred to as the "Jaws of Life", to replace the current set which is 20 years old, in poor working condition, and considered too obsolete by the industry to be repaired.</p> <p>These tools are essential pieces of fire and rescue equipment, and having one that is in proper working order is critical when attempting to extricate victims from automobile wreckage or other restraining situations so that they may receive the medical attention they may require more quickly.</p> <p>The time required to complete this objective, including following the bid process, selecting a vendor, ordering, shipment and receipt should be approximately 6 months. Supply chain issues could alter this timeline.</p>
<b>Goal #3</b>
Enable firefighters to enter burning structures by providing them with adequate personal air supply.
<b>Goal #3 – Objectives</b>
<p>Caddo Parish Fire District 8 will follow the state mandated bid process to purchase 50 Self Contained Breathing Apparatus (SCBA). These are the tanks on the air packs that the firefighters wear when entering burning or smoke-filled structures. The current packs are 17 years old. Recommended time of service for these devices is 15 years. Firefighters must wear this air supply to enable them to enter buildings to rescue Caddo Fire District 8 citizens and attempt to save their property from destruction.</p> <p>The time required to complete this objective, including following the bid process, selecting a vendor, ordering, shipment and receipt should be approximately 6 months. Supply chain issues could alter this timeline.</p>

Organization : Caddo Parish District 8

### Budget Narrative

Budget Category	Year 1	Year 2	Year 3
Personnel			
Fringe Benefits			
Travel			
Equipment	\$394,374.00		
Supplies			
Contractual			
Other			
Total Direct Cost	\$394,374.00		
Indirect Cost *			
Total Cost	\$394,374.00		

\* Organization must have an approved Negotiated Indirect Cost Rate Agreement to utilize anything above the de minimis rate of up to 10% of its modified total direct costs per federal award regulation.

Please be sure to attach the Budget Worksheet.







### C. Travel

Conference/ Event	Location	Attendees	Cost	Total
Green Soil Conference	Austin, TX	3	\$1500	\$4500
<b>Total</b>				

### D. Equipment

- *Items over \$5,000.00*
- *Please ensure amounts are true & accurate reflection of costs*

Equipment	Project benefit/use	Quantity	Amount
Used Tractor	Remove trees for land preservation	2	\$24,000.00
Used Rescue Truck	Increase capacity and reliability to transport necessary equipment to respond to emergency calls	1	\$265,000.00
Extrication Tool Set* Jaws of Life*	Enable firefighters to safely extricate accident victims	1	\$54,374.00
Self Contained Breathing Apparatus ( SCBA)	Enable firefighters to enter burning or smoke filled building to rescue citizens and attempt to save property from destruction.	50	\$75,000.00
<b>Total</b>			\$394,374.00

Organization Name

**E. Supplies**

- *Items under \$5,000.00*
- *Grouping like items is ok*

Supplies	Description	Total
Office Supplies	Pens, paper, printer, ink, staples, etc	\$600.00
Site Supplies	Dirt, vegetable seeds, fertilizer	\$1,000.00
<b>Total</b>		

Organization Name

**F. Contractual**

<b>Contractor</b>	<b>Services Provided</b>	<b>Total</b>
Mary Blue	Land review, surveying and soil testing.	\$4,000.00
<b>Total</b>		

**G. Other**

<b>Item</b>	<b>Description</b>	<b>Total</b>
Storage	Heavy Equipment storage (100 per month)	\$1200.00

Organization Name

<b>Total</b>		

**H. Indirect Cost (IDC)**

- Attached agreement
- Use of 10% de minimis
- No Indirect Costs

<b>Total Award</b>	<b>\$394,374.00</b>
<b>Exclusions (equipment, stipends, etc)</b>	
<b>Modified cost</b>	
<b>Indirect Cost</b>	

**Budget Comments:**  
 No additional administrative or professional services costs were incurred to develop this plan for the desired project, therefore no indirect costs are involved.

Organization Name | Caddo Fire District 8

## How to Calculate IDC

**Example:** Consider a sponsored project award with these instructions:

- The total award is \$100,000
- Equipment is budgeted at \$20,000
- The indirect cost rate is 15%, excluding equipment

1. **Calculate the amount subject to indirect costs (IDC):**

Total award	\$100,000
Minus exclusions (equipment)	-\$20,000
Modified total costs	<b>\$80,000</b>

2. **Divide the modified total costs by 1.X% (where X=IDC percentage).** The result is the dollar amount of direct costs.
  - In this example, \$80,000 divided by 1.15 equals \$69,565 in direct costs.
3. **Subtract direct costs from the modified total costs amount.** The result is the dollar amount of indirect costs.
  - In this example, \$80,000 minus \$69,565 equals \$10,435 in indirect costs.
4. **Allocate amounts and check your math.** All allocations should add up to the total award amount.
  - In this example, the three allocations add up to \$100,000:
    - \$20,000 to the equipment account
    - \$69,565 to the remaining expenditure accounts (**direct cost**)
    - \$10,435 to the **indirect cost** account