

**ORDINANCE AND RESOLUTION FACT SHEET  
CADDO PARISH COMMISSION**

<b>TITLE</b>	
Ordinance 6405 of 2024	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, adding a new use for overnight truck parking, with all provisions included herein, and to otherwise provide with respect thereto.	
<b>DATE:</b> 01/02/2024	<b>ORIGINATING DEPARTMENT:</b>
The Caddo Parish Planning and Zoning Commission or PZC	
<b>BACKGROUND INFORMATION</b>	
PZC Case #23-9-CTAP recommends three (3) code text amendments that are intended to be more user-friendly. These including housekeeping and corrective changes with the addition of a new use—Overnight Truck Parking (Principal Use)—along with all its provisions.	
These amendments will affect the following articles, or portions thereof: <i>Article 5. –Uses</i> and <i>Article 6. –Use Standards</i> , with all the necessary provisions included therein.	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
None	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
Periodically, the UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
See Exhibit “A” for one-page outline summarizing these amendments. See Exhibit “B” for memorandum detailing these amendments in full. See Exhibit “C” for Table 5-1: Use Matrix. See Exhibit “D” for 23-9-CTAP Staff Report.	
<b>KEY STAFF CONTACT</b>	
Adam Bailey, Community Planning and Design Manager, MPC	
<b>COORDINATION</b>	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO. 6405 of 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, ADDING A NEW USE FOR OVERNIGHT TRUCK PARKING, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission’s jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add the new use—Overnight Truck Parking—within *Article 5. -Uses* and *Article 6. – Use Standards*, and shall be amended as follows:

- I. **Article 5, Section 5.2 is amended by substituting Exh. C hereto in place of the existing Table 5-1.**
- II. **Article 5, Section 5.3 is amended to read as follows:**

ARTICLE 5. – USES

5.3– USE DEFINITIONS

\* \* \* \* \*

**Overnight Truck Parking (Principal Use).** An open hard surfaced (or approved alternative surfaced) area other than a public street or right of way used for the storage of operable commercial vehicles/trucks, whether for compensation or no charge for parking overnight. Such area shall include parking of commercial vehicle/truck including any vehicle that the principal use of which is the transport of commodities, merchandise, produce, and freight. A commercial vehicle/truck shall, in addition to the tractor portion of said commercial vehicle/truck, include disconnected trailers, flatbeds, or the like, which may have been disconnected or otherwise separated from a commercial vehicle/truck tractor and left overnight.

\* \* \* \* \*

- III. **Article 6,**

- IV. **Section 6.1 is amended to read as follows:**

ARTICLE 6. – USE STANDARDS

6.1– PRINCIPAL USE DEFINITIONS

\* \* \* \* \*

CC. Overnight Truck Parking (Principal Use)

1. Right-of-Way Landscaping, Landscape Buffer (including required fencing) and Parking Lot Edge landscaping shall be required as outlined in this code as applicable. Interior Parking Lot Landscaping is not required for this use.
2. In addition to the right-of way landscaping, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along the right-of-way.
3. Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.
4. The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date



**CADDO PARISH PLANNING AND ZONING COMMISSION**

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**CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-9-CAP**

**— Overnight Truck Parking —**

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable and desirable development within PZC's planning limits. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

PZC Case #23-9-CTAP recommends three (3) text amendments that is intended to be more user-friendly:

**REQUEST:** PZC Case #23-9-CTAP revises Articles 5 and 6 of the Caddo Parish UDC, defining "Overnight Truck Parking (Principal Use)," adding it to the Use Matrix, and establishing use standards.

**STAFF ANALYSIS:** These proposed amendments make it easier for business to allow for overnight truck parking, as a permitted new use in the I-1 and I-2 zoning districts.

**MASTER PLAN**

**CONSISTENCY:** Staff certifies that the proposed UDC amendments are consistent with the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring equitable health and safety outcomes for all,
- Ensuring regulatory processes are responsive, efficient, and customer friendly, and
- Revising regulations for best practices and enforcement.

**RECOMMENDATION:** MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted.



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**23-9-CTAP AMENDMENT DETAILS**

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in the PZC's Planning Limits. These proposed amendments will be intended to be more user-friendly, concerning various housekeeping and corrective changes due to oversight, contradictions, or missing items.

Staff is requesting the Caddo Parish UDC be amended as follows: ~~strikeout~~ indicates deleted text, underline indicates added text].

1. **Amend TABLE 5-1: USE MATRIX in ARTICLE 5. USES, SECTION 5.2 USE MATRIX in the Caddo Parish UDC, as described below.**

1. **Add a new "Overnight Truck Parking (Principal Use)" row, and include in the following allowable zoning districts. Updated**

- I-1 (P)
- I-2 (P)

**[Note (1): See Exhibit "C" for all revisions to Table 5-1]**

**Explanation:** Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

2. **Add new definition "Overnight Truck Parking (Principal Use)" to ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Caddo Parish UDC. This new definition will need to be alphabetized accordingly.**

**5.3 USE DEFINITIONS**

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**Overnight Truck Parking (Principal Use).** An open hard surfaced (or approved alternative surfaced) area other than a public street or right of way used for the storage of operable commercial vehicles/trucks, whether for compensation or no charge for parking overnight. Such area shall include parking of commercial vehicle/truck including any vehicle that the principal use of which is the transport of commodities, merchandise, produce, and freight. A commercial vehicle/truck shall, in addition to the tractor portion of said commercial vehicle/truck, include disconnected trailers, flatbeds, or the like, which may have been disconnected or otherwise separated from a commercial vehicle/truck tractor and left overnight.

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**Explanation:** Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

3. **Add new use standard "CC. Overnight Truck Parking (Principal Use)" to ARTICLE 6. USE STANDARDS, SECTION 6.1. PRINCIPAL USE STANDARDS in the Caddo Parish UDC. Re-alphabetize all subsequent use standards accordingly.**

**6.1 USE STANDARDS**

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**CC. Overnight Truck Parking (Principal Use)**

1. Right-of-Way Landscaping, Landscape Buffer (including required fencing) and Parking Lot Edge landscaping shall be required as outlined in this code as applicable. Interior Parking Lot Landscaping is not required for this use.
2. In addition to the right-of way landscaping, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along the right-of-way.



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3. [Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.](#)
4. [The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.](#)

\* \* \* \* \*

**Explanation:** Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.



TABLE 5-1: USE MATRIX	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD		
Dwelling - Two-Family							P	P	P	P	P								P	P														Sec. 6.1.Q		
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P	P		P	P	P	P	P	P			P													
Educational Facility - University or College																S	P	P	S	P	P		P	P	P		P	P					P			
Educational Facility - Vocational School																S	P	P	S	P	P		P	P	P	P	P	P	S	P			S			
Financial Institution															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P			
Financial Institution with Drive-Through															P	P	P	P	A	A			A			P	P	A						Sec. 6.1.R		
Food Truck and Trailer Vendor															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.S	
Food Truck Park															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 6.1.T	
Fraternity/Sorority																																		P		
Freight Terminal																													P	P						
Funeral Home																S	P	P	S																	
Furniture, Furnishings and Equipment Sales																	P	P										P	P	S						
Gas Station																S	P	P	S			S				S	S	P	P	P					Sec. 6.1.U	
Golf Course/Driving Range	S	S	S	S																												P				
Government Office															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Greenhouse/Nursery - Retail																	A	P										P	P							
Group Home	P	P	P	P	P	P	P	P	P	P	P																								Sec. 6.1.V	
Halfway House																		S										S							Sec. 6.1.V	
Healthcare Institution																P	P	P									P							P		
Heavy Retail, Rental, and Service																	S	P		S						S	S	P	S							
Helipad																					S	S					S		S					S	Sec. 6.1.A	
Helipoint																											S		S	S				S	Sec. 6.1.A	
Hotel																S	P	P	S	P	S	P	P	S	S	S	P							P		
Industrial - Artisan																	S	P		S																
Industrial - Heavy																																	P			
Industrial - Light																												P	P	P						
Industrial Design																		P	A		P		P		P	P	P	P	P							
Industrial Services																	P	P									P	P	P							
Live Entertainment - Ancillary Use																S	S	S	S	S	P	P	S		P			P							Sec. 6.1.W	
Live Performance Venue																	P	P	S	P	P	P	P		P			P					P		Sec. 6.1.W	
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		Sec. 6.1.X
Manufactured Home Park														P																						
Marina																		S										S	S				S			
Medical/Dental Office								S							P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		
Movie Studio																						S			S			P	P							
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S	S																							Sec. 6.1.Y
Nightclub																	S	S		S		S	S		S			S							Sec. 6.1.W	
Office								S							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Outdoor Dining															S	P	P	P	P	P	P	P	P	P	P	P	P	S	S						Sec. 6.1.Z	
<b>Overnight Truck Parking</b>																													<b>P</b>	<b>P</b>				<b>Sec. 6.1.AA</b>		
Parking Lot (Principal Use)																S	P	P	S	P		S				S	P	S	P			P	P	Sec. 6.1.AABB		
Parking Structure (Principal Use)																S	P	P	S	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.1.AABB		
Pay Day/Title Loan Agency																S	P	P	P			S						S	S						Sec. 6.1.BBCC	
Passenger Terminal																		P					S			S	P	P	S							
Personal Service Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P						P		
Public Park	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	S		S	P	P			P				P	P			
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		



TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	I	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P*	P*	P*															P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P*	P*	P*																										P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise															P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P	P	P																				Sec. 6.2.H

\* Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require MPC Board approval at a public hearing.



**CADDO PARISH PLANNING AND ZONING COMMISSION**

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**STAFF REPORT**  
**NOVEMBER 29, 2023**  
**AGENDA ITEM NUMBER: XX**  
**MPC Staff Member:** Adam Bailey  
**Parish Commission District:** All Districts

**CASE NUMBER:** 23-9-CTAP: Caddo Parish Code-Text Amendments  
**APPLICANT:** CADDO PARISH PLANNING AND ZONING COMMISSION  
**REQUEST:** Code Text (Ordinance) Amendments to the Caddo Parish UDC

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**DESCRIPTION:** Proposed amendments to the Caddo Parish Unified Development Code (UDC) related to the addition of the new use—Overnight Truck Parking (Principal Use)—with new defined terms and use standards.

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**MASTER PLAN CONSISTENCY:** These changes are consistent with the following provisions of the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring regulatory processes are responsive, efficient, and customer friendly,
- Making the UDC more customer friendly, and
- Revising regulations for best practices and enforcement.

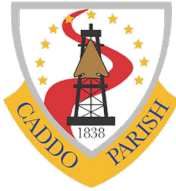
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**NOTIFICATION/ COMMUNITY OUTREACH:** Notifications of the PZC Public Hearing were either published pursuant to the following:

- Pursuant to the *Caddo Parish Unified Development Code*, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.
  - For the November 29, 2023, Planning and Zoning Commission (PZC) public hearing, a legal ad was published in the official Caddo Parish journal, *The Caddo Citizen*, on November 2, 2023; November 9, 2023; and November 16, 2023.
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**STAFF ANALYSIS:** The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development. Periodically, revisions are required to accommodate the changing nature of business in our community. The Caddo Parish Planning and Zoning Commission (PZC) has directed MPC staff to review overnight truck parking regulations in the Caddo Parish UDC and consider additional zoning districts in which such use may be permitted.

Trucking and shipping play a vital role in the area’s economy and the metro area has an increasing number of heavy trucks in part due to growing logistics/warehousing industries. With more trucks, there is a need for more truck parking. Companies and independent truck drivers that own their own trucks need additional options for parking. In addition, truck drivers that need to rest may park at unsafe locations, such as on street shoulder or vacant lots, if they are unable to locate available overnight parking areas.



## CADDO PARISH PLANNING AND ZONING COMMISSION

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### STAFF REPORT

Adding the new use of *Overnight Truck Parking* should result in the development of more locations for such parking areas. However, if not adequately regulated, parking that is poorly managed or overconcentrated may adversely impact the community. Regulations should effectively provide for the needs of the community and mitigate potential adverse impacts on quality of life.

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#### PROPOSED UDC CODE TEXT AMENDMENT(S):

Staff is proposing the following amendments to the Caddo Parish UDC at this time: See Exhibit "B" for a detailed list of changes with [added language](#) and [strikeouts](#).

- Amendment 1.** Add definition for *Overnight Truck Parking* in **Article 5. Uses**.
- Amendment 2.** Add new use for *Overnight Truck Parking* to *Table 5-1: Use Matrix*, and identify where such use is allowed, in **Article 5. Uses**.
- Amendment 3.** Add new use standard for *Overnight Truck Parking* in **Article 6. Use Standards**.

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**ATTACHMENTS:** See Exhibit "A" for a one-page summary of proposed amendments.  
See Exhibit "B" for detailed list of changes with redlines and strikeouts.  
See Exhibit "C" amended *Table 5-1: Use Matrix* with redlines and strikeouts.

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**APPROVAL STANDARDS:** The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the UDC whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

- a. **Promotes the public health, safety, and welfare.**  
*The proposed text amendments promote the public health, safety, and welfare.*
- b. **Promotes the Master Plan and any adopted land use policies.**  
*The proposed text amendments are consistent with the Master Plan.*
- c. **Promotes intent of this Code.**  
*These amendments will simplify current practices, thus promoting the intent of the Code.*
- d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**  
*The proposed amendments reflect changes in policy.*
- e. **The extent to which the proposed amendment creates nonconformities.**  
*These amendments help alleviate nonconformities, not create them.*

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#### STAFF RECOMMENDATION:

Based on staff analysis, review of the above standards, and the facts of record, MPC Staff concludes that the recommendation to **APPROVE** these code text amendments is warranted. If approved by the Parish Commission, **Article 5** and **Article 6** of the *Caddo Parish UDC* would be amended, as described within. A majority vote of the PZC Board members present and voting is required to recommend approval to the Caddo Parish Commission.



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**STAFF REPORT**

**Alternatively, based on information provided at the public hearing, the PZC may:**

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

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**PUBLIC ASSESSMENT:** No one spoke in support or opposition.

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**MPC BOARD  
RECOMMENDATION:** The Board voted unanimously to recommend this application for approval.

**CADDO PARISH PLANNING AND ZONING COMMISSION  
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

**Members Present**

Laura Neubert, Chairperson  
Jake Brown  
Constance L. Green  
Phyllis Hart  
Damon Humphrey, Sr.  
Lauren Marchive, III

**Staff Present**

Alan Clarke, Executive Director  
Stephen Jean, Deputy Director  
Kamrin Hooks, Executive Assistant/Planner 1  
Jomari Smith, Planner 1  
Emily Trant, Land Development Coordinator  
Adam Bailey, Community Planning & Design Manager

**Members Absent**

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

**A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.**

**The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE**

**PUBLIC HEARING**

**CASE NO. 23-9-CTAP CODE TEXT AMENDMENT**

Applicant: Caddo Parish Planning and Zoning Commission (PZC)  
Request Code Text Amendments to the Caddo Parish UDC regarding overnight truck parking

**Representative &/or support: None.**

**Opposition: None.**

**A motion was made by MR. MARCHIVE, III seconded by MR. BROWN to recommend this application for approval.**

**The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE**

*draft*

**END OF PUBLIC HEARING**

**OLD BUSINESS**

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

**NEW BUSINESS**

**OTHER MATTERS TO BE REVIEWED BY THE COMMISSION**

**CHAIR/BOARD MEMBER'S COMMENTS**

**ADJOURN 4:40 p.m.**

\_\_\_\_\_  
**Laura Neubert, Chair**

\_\_\_\_\_  
**Phyllis Hart, Secretary**

**CC3825**

**NOTICE TO THE PUBLIC**

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

**23-9-CTAP**

**UDC CODE TEXT AMENDMENTS.** In accordance with Article 16, Section 16.1 of the Caddo Parish Unified Development Code (UDC), an application has been submitted by the Caddo Parish Planning and Zoning Commission (PZC) to consider public comments and testimony regarding proposed code text amendments to the Caddo Parish UDC including, but not limited to, amending the following articles, or portions thereof: *Article 5. – Uses* and *Article 6. – Use Standards*, relative to overnight truck parking, with all provisions included therein.

Alan Clarke, Executive Director  
Metropolitan Planning Commission