

MINUTES OF THE WORK SESSION OF THE
CADDO PARISH COMMISSION
HELD ON THE 5th DAY OF SEPTEMBER, 2023

The Caddo Parish Commission met in a Work Session, on the above date, at 3:31 p.m., in the Government Chambers, with Mr. Burrell, presiding, and the following members in attendance, constituting a quorum: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). ABSENT: Commissioners Jackson, Jones (2).

The Chair extended the invocation and pledge of allegiance from the Public Safety Ad Hoc Committee.

AGENDA ADDITIONS

• It was **moved by Mr. Chavez**, seconded by Mrs. Gage-Watts, *to expand the agenda and include the following agenda additions:*

- *Potential Agenda Addition: Advance Authorization Of Letter Requesting An Emergency Move Of Precinct 6, 64 And 99*
- *Potential Agenda Addition Advance Resolution 47 Of 2023, A Resolution To Relocate The Polling Place For Precincts 006, 064, And 099 From E. B. Williams Stoner Hill Elementary School, 2127 C. E. Galloway Boulevard, Shreveport, Louisiana To Valencia Park Community Center, 1800 Viking Drive, Shreveport, Louisiana, And Otherwise Providing With Respect Thereto.*

The Chair opened the floor for anyone to speak in favor or opposition to the agenda addition. There being no one to speak in favor or against the agenda addition, the Chair closed the public hearing.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Lazarus, and Young (9). NAYS: None (0). ABSENT: Commissioners Jackson, Johnson, Jones (3). ABSTAIN: None (0).

ADMINISTRATION REPORT

• Mrs. Bryant announced the first budget retreat scheduled for 9/6/2023 at 9:00 am at the SWEPCO Center to present information regarding the 2024 budget. Mrs. Bryant announced the dedication event for the Earnestine Thompson Hall coordinated by the CCAA to be held Friday 9/8/2023 at 10 am. Mrs. Bryant reported on the juvenile population in detention. Mr. Randall clarified the ages of the juvenile population. Mr. Randall and Mrs. Bryant discussed the fluctuation of juvenile population. Mrs. Bryant addressed the need to hire more staff to manage the case load.

COMMISSION REMARKS

• Mrs. Gage-Watts reported on the NGO committee's meeting on 9/5/2023 and the review of the scoring and metrics of NGO application processes. Mrs. Gage-Watts announced the next NGO Appropriations Committee meeting to be held on Tuesday, 9/12/2023 at 11 am.

OLD BUSINESS

It was **moved by Mr. Hopkins**, seconded by Mr. Lazarus, *that Ordinance No 6348 Of 2023, An Ordinance To Amend Volume Ii Of The Code Of Ordinances Of The Parish Of Caddo, As Amended, The Caddo Parish Unified Development Code, By Amending The Zoning Of Property Located Northwest Corner Of Wells Island Road And Mallott Drive, Caddo Parish, Louisiana, From R-1-7 Single-Family Residential Zoning District To I-2 Heavy Industrial Zoning District, And To Otherwise Provide With Respect Thereto* be moved to Thursday's agenda. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Lazarus, and Young (9). NAYS: None (0). ABSENT: Commissioners Jackson, Johnson, Jones (3). ABSTAIN: None (0).

NEW BUSINESS

It was **moved by Mr. Epperson**, seconded by Mr. Lazarus, *that Ordinance 6354 In Relation To PZC Case 23-25-P, An Ordinance To Amend Volume Ii Of The Code Of Ordinances Of The Parish Of Caddo, As Amended, The Caddo Parish Unified Development Code, By Amending The Zoning Of Property Located On The East Side Of Devereaux Road Approximately Seven Hundred Ninety-Six Feet North Of Pinehill Road., Caddo Parish, La., From R-1-7, Singlefamily Residential District To R-Th, Townhouse Residentialdistrict, And To Otherwise Provide With Respect Thereto* be moved to Thursday's agenda. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Lazarus, and Young (8). NAYS: None (0). ABSENT: Commissioners Burrell, Jackson, Johnson, Jones (4). ABSTAIN: None (0).

It was **moved by Mr. Hopkins**, seconded by Mr. Lazarus, *Resolution 42 Of 2023, A Resolution To Provide An Annual Certification To The State Of Louisiana Department Of Transportation And Development In Accordance With The Off-System Bridge Replacement Program, And To Otherwise Provide With Respect Thereto* to be moved to Thursday's agenda.

Public Works Director Tim Weaver explained that the Parish participates in the Off-System Bridge Replacement Program for matching federal funds that requires the Parish to meet certain criteria in order to receive about 80% funding for Parish bridges. Mr. Weaver indicated that the Parish was able to complete more than 50 bridges under the program.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Atkins**, seconded by Mrs. Gage-Watts, *that Resolution 43 Of 2023, A Resolution To Authorize The Addition Of Iida Missionary Road Bridge Into The Federal Off-System Bridge Rehabilitation And Replacement Program, And Otherwise Providing With Respect Thereto* be moved to Thursday's agenda.

Dr. Ward discussed the selection of bridges for the Off-System Bridge Program and that the Iida Missionary Road Bridge is the only bridge that fell within the category for funding. Dr. Ward indicated that the bridge replacement would cost about \$800,000.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Johnson**, seconded by Mr. Atkins, *that Resolution 44 Of 2023, A Resolution To Authorize The Caddo Parish Administrator To Approve The Assignment, Bill Of Sale And Conveyance Of State Agency Leases 19738, And 19739 From Bpx Operating Company To Chesapeake Louisiana, Lp, And Otherwise Providing With Respect Thereto* be moved to Thursday's agenda. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Young**, seconded by Mrs. Gage-Watts, *that Resolution 45 Of 2023, A Proclamation (Resolution) Ordering And Calling A Special Election To Be Held To Fill The Vacancy In The Office Of Caddo Parish Commissioner, District 6, For The Unexpired Term Thereof; To Set The Date Therefor And Other Pertinent Matters, And To Otherwise Provide With Respect Thereto* be moved to Thursday's agenda.

Attorney Frazier explained that the vacancy occurs after the term ends in January. Qualifying is in December; the Primaries are in March and any runoff would occur in April. Attorney Frazier advised that the Secretary of State advised that the Governor would place the special election on the ballot if the Commission fails to do so by September 7, 2023. Mr. Burrell clarified that the appointed interim Commissioner would serve the interim period after the term expires in January to the March election.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Cothran, *to englobe and advance to Thursday's agenda the following items:*

- *Potential Agenda Addition: Advance Authorization Of Letter Requesting An Emergency Move Of Precinct 6, 64 And 99*
- *Potential Agenda Addition Advance Resolution 47 Of 2023, A Resolution To Relocate The Polling Place For Precincts 006, 064, And 099 From E. B. Williams Stoner Hill Elementary School, 2127 C. E. Galloway Boulevard, Shreveport, Louisiana To Valencia Park Community Center, 1800 Viking Drive, Shreveport, Louisiana, And Otherwise Providing*
- *Advance Special Resolution Declaring September As National Sickle Cell Awareness Month*
- *Advance Special Resolution Declaring November As National Family Caregivers Month*
- *Advance Special Resolution Recognizing World Long Drive Champion Jack Smith*
- *Advance Special Resolution Declaring Hispanic Heritage Month*
- *Advance The Presentation Of Special Resolution For The 100th Anniversary Of The Boy Scouts Norwela Council Which Was Adopted In April*

- *Advance Authorization Of Letter Requesting An Emergency Move Of Precinct 127*

Mrs. Gage-Watts requested to be added as a co-sponsor for the Special Resolution For The 100th Anniversary Of The Boy Scouts Norwela Council Which Was Adopted In April.

Friendly amendment by Mr. Jackson to add the following items in the englobo:

- *Item Advance Appointment To The Sewerage District No. 7 Appoint Georgia Washington Blow to fill the unexpired term of Bob Bass, term to expire 11-6-2024.*
- *Item Advance The Reappointment Of Steven Barras To Sewer District No 2*
- *Reappoint Steven Barras to another 4 year term, term to expire 9-11-2027.*
- *Item Advance Visit From The United Way's Rashida Dawson Presenting The Latest ALICE Report*

Mrs. Gage-Watts accepted the friendly amendment.

Mrs. Gage-Watts motion carried as amended, as shown by the following roll call votes:

AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Atkins**, seconded by Mr. Hopkins, *that Appointment To The Industrial Development Board John Lorick to fill the unexpired term of Brad Schmidt, term to expire 8-22-27* be moved to Thursday's agenda.

The Clerk advised that another nominee, Tamesha Lane, is to be considered for the Industrial Development Board seat.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Young**, seconded by Mrs. Gage-Watts, *that Advance The Tax Board Of Review Presentation From Assessor Charles Henington, Jr.* be moved to Thursday's agenda.

The Clerk advised that the presentation is an annual event where the Assessor Henington, Jr. presents hearings he had received and that a Special meeting would be held on September 13, 2023 at 11:30 a.m. for any appeals the Commission needs to be heard by the Tax Board of Appeals.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Young**, seconded by Mrs. Gage-Watts, *that Advance The Authorization Of Commissioner Travel To The Keep Louisiana Beautiful Conference* be moved to Thursday's agenda.

Mr. Chavez explained that the agenda item was at the request of Shreveport Green for the Commission to bring back information to Caddo Parish. Mr. Johnson discussed the simplicity of trash pickup. Mrs. Gage-Watts discussed the Commission attending conferences outside of the area to expand their minds. Mr. Atkins discussed the need for trash and litter issues that need to be addressed.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson, Jones (2). ABSTAIN: None (0).

COMMUNIQUES/COMMITTEE REPORTS

- Mr. Johnson called an Economic Development Committee meeting on Thursday, 9/7/2023 at 2 pm to review grant applications within the budget. Mr. Johnson indicated that emails with information would be sent out.
- Mrs. Bryant announced a grand reopening for the Robert G. Lofton Park at 9272 Stratmore Drive Park from 6-7:30 pm.
- Mr. Atkins discussed the new noise ordinance form the Natural Resources Committee would be on the consent agenda for discussion.
- Mr. Cothran addressed his withdrawal from the District 8 seat, and announced his running for District 10. Mr. Cothran discussed his experience as a Commissioner and collaborating with multiple entities and individuals.

SWEARING-IN OF CADDO PARISH COMMISSIONER, DISTRICT 8

Mrs. Grace Anne Blake was sworn in to Caddo Parish Commissioner District 8 seat. The term to expire January 7, 2024.

CONSENT AGENDA

- *Ordinance No. 6328 of 2023*, AN ORDINANCE AMENDING AND REINACTING CHAPTER 32, ARTICLE VI OF THE CADDO PARISH CODE OF ORDINANCES, REPEALING SECTION 32-52 AND SECTION 34-22 OF THE CODE OF THE CADDO PARISH CODE OF ORDINANCES, AND OTHERWISE PROVIDING WITH RESPECT THERETO
- *Ordinance No. 6347 of 2023*, AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED NORTHEAST CORNER OF GREENWOOD SPRINGRIDGE ROAD AND BUNCOMBE ROAD, CADDO PARISH, LOUISIANA, FROM R-A RURAL AGRICULTURAL ZONING DISTRICT TO C-2 CORRIDOR COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO
- *Ordinance No. 6349 of 2023*, AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE EAST SIDE OF MANSFIELD ROAD, APPROXIMATELY FOUR HUNDRED- AND FIFTY- FEET SOUTH OF STAGECOACH ROAD C-2 CORRIDOR COMMERCIAL ZONING DISTRICT TO I-2 HEAVY INDUSTRIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO
- *Ordinance No. 6350 of 2023*, AN ORDINANCE AMENDING THE 2023 BUDGET TO ADOPT THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OPIOID SETTLEMENT FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO
- *Ordinance No. 6351 of 2023*, AN ORDINANCE TO AUTHORIZE THE PURCHASE OF PROPERTY LOCATED IN SECTION 11, TOWNSHIP 23 NORTH, RANGE 15 WEST, CADDO PARISH, LOUISIANA, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO
- *Ordinance No. 6352 of 2023*, AN ORDINANCE AMENDING AND REENACTING SECTION 32-90 OF THE CADDO PARISH CODE OF ORDINANCES PERTAINING TO BURNING CONTROL, AND OTHERWISE PROVIDING WITH RESPECT THERETO.
- *Ordinance No. 6353 of 2023*, AN ORDINANCE AMENDING AND REENACTING SECTION 42-108 OF THE CODE OF ORDINANCES RELATIVE TO LITTERING, TO PROVIDE WITH REGARD TO ISSUANCE OF SUMMONS BY CONSTABLES AND ADJUDICATION OF LITTERING VIOLATIONS BY JUSTICES OF THE PEACE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.
- *Local Assessment No. 62 of 2023*, AN ORDINANCE TO RE-INSCRIBE LIENS SECURING SPECIAL ASSESSMENTS FOR A PORTION OF MAGGIE LANE BEING LOCATED IN A PORTION OF LOTS 10, 11, 12, 13, 14, 15, 16, 17, 18, AND 19, WOODSTOCK ESTATES SAID SUBDIVISION BEING LOCATED IN SECTION 16, TOWNSHIP 16 NORTH, RANGE 13 WEST, CADDO PARISH, LOUISIANA, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO
- *Local Assessment No. 63 of 2023*, AN ORDINANCE TO RE-INSCRIBE LIENS SECURING SPECIAL ASSESSMENTS FOR A PORTION OF SPLIT OAK AND GREEN OAK DRIVES BEING LOCATED IN A PORTION OF LOTS 7, 8, 9, 10, 11, 12, 14, 21, 22, 23, AND 24, WILDOAK SUBDIVISION, UNIT 4, SAID SUBDIVISION BEING LOCATED IN SECTION 21, TOWNSHIP 16 NORTH, RANGE 13 WEST, CADDO PARISH, LOUISIANA, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO
- *Local Assessment No. 64 of 2023*, AN ORDINANCE TO RE-INSCRIBE LIENS SECURING SPECIAL ASSESSMENTS FOR A PORTION OF GOLDSBERRY ROAD BEING LOCATED IN A PORTION OF LOTS 7, 14, 16, 17, AND 20, SHADOW PINES ESTATES, UNIT 1, LOTS 1, 10, 11 AND 12, SHADOW PINES ESTATES, UNIT 2, LOTS 1, 2, 3 AND 4, SHADOW PINES ESTATES, UNIT 5, AND LOTS 5, 6, 7, 8, 9, 10, 11 AND 12, SHADOW PINES ESTATES, UNIT 6, SAID SUBDIVISION BEING LOCATED IN SECTION 34, TOWNSHIP 16 NORTH,

RANGE 13 WEST, CADDO PARISH, LOUISIANA, AND TO
OTHERWISE PROVIDE WITH RESPECT THERETO

There being no further business to come before the Commission, the meeting adjourned
at 4:17 p.m.

/s/ Linda J. Montgomery
Linda J. Montgomery
Administrative Specialist I

Roy Burrell
President