

MINUTES OF THE WORK SESSION OF THE
CADDO PARISH COMMISSION
HELD ON THE 29th DAY OF JUNE 2023

The Caddo Parish Commission met in a Work Session, on the above date, at 3:31 p.m., in the Government Chambers, with Mr. Burrell, presiding, and the following members in attendance, constituting a quorum: Commissioners Atkins, Burrell, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). ABSENT: Commissioners Chavez, and Jackson (2).

The invocation was given by Mr. Cothran, and Mr. Young led the Commission in the Pledge of Allegiance.

AGENDA ADDITIONS

- It was **moved by Mr. Epperson**, seconded by Mr. Jones, *to expand the agenda to include consideration of Potential Agenda Addition: An Appeal from The Decision of The Parish Planning and Zoning Commission Denying a Request for A Variance and Potential Agenda Addition: Advance Loving Little Ones as A Visitor During the July 6th Regular Session.*

The Chair opened the floor for anyone to speak in favor or opposition to the agenda addition. There being no one to speak in favor or against the agenda addition, the Chair closed the public hearing.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Cothran, Epperson, Gage-Watts, Hopkins, Jones, Lazarus, and Young (8). NAYS: None (0). ABSENT: Commissioners Chavez, Gage-Watts, Jackson, Johnson (4). ABSTAIN: None (0).

ADMINISTRATION REPORT

- Mrs. Bryant reported that the Administration is working on leasing the new location for the Office of Motor Vehicle. Mrs. Bryant announced that the Providence House would take applications for debris removal, home repair and electrical repair. The Parish partnered with the Food Bank with food distribution event on July 8th, and the Administration plans to host eight additional locations. Mrs. Bryant reported on the population of Juvenile Services. Mr. Kelvin Samuels reported on localized malaria cases in the U.S. and how malaria is spread. Mr. Samuels recommended citizens to cover up when outside, where propellant, dump containers of standing water, and to retrieve BTI granules from the Animal Services Department. Mr. Kelvin Samuels advised that according to the CDC, an outbreak of malaria and West Nile diseases are low. Mrs. Bryant urged citizens to register on Everbridge for alerts, which includes Animal Control information.
- Mr. Young requested that the Administration provide Providence House's information to the Commission Clerk's Office to provide to callers, which Mrs. Bryant addressed. The number to the Providence House is 318-221-7887. Mr. Burrell requested that the Commission Clerk's Office provide information to citizens before the citizen is forwarded to commissioners.
- Mr. Samuel announced that citizens may call 318-226-6624 to request for mosquito spray, or to visit 1500 Monte St Shreveport La to pick up BTI granules, and rodent poison for rats. Answering Mr. Burrell about a drone sprayer, Mr. Samuel requested that Mr. Burrell email the location to review the flight pattern of the drone sprayer.
- Mr. Hopkins and Mrs. Bryant discussed the timing of Everbridge alerts from other agencies that use the platform.
- Mr. Epperson discussed price gouging, which Mrs. Bryant addressed.
- Mr. Cedric Floyd discussed precinct mergers and the proposed list of precinct mergers. Mr. Floyd recommended that the Commission have meetings with him by next Thursday to discuss the proposed precinct mergers in each district in more detail. Mr. Spence addressed Mr. Hopkins' inquiry about the logistics of precinct changes and announcement of precinct changes. Mr. Spence addressed how the precinct changes affect the current voting locations. Mr. Young requested that the proposed precinct merger maps are attached to the meeting agenda. Mrs. Gage-Watts and Mr. Spence discussed the timing that proposed precinct mergers would go into effect, which Mr. Spence indicated advised not to activate precinct changes before the Presidential Election. Mr. Spence explained that the Commission could change the precincts between the Governor's Race or Presidential Preference. Mr. Floyd addressed how the precinct changes would not affect other governmental bodies in Caddo Parish. Mr. Floyd clarified that notices would be sent out by the Registrar of Voters Clerk of Court's Office.
- Answering Mr. Johnson, Mrs. Bryant explained that to meet the July 10th deadline for precinct mergers, the precinct merger ordinance must be an emergency ordinance. Attorney Frazier clarified the requirements for emergency ordinances. Mr. Floyd discussed declaring public safety on precinct mergers.

COMMISSION REMARKS

- Mr. Epperson announced the 4th of July KTBS Freedom Fest at Riverview Amphitheatre at 6 pm to 10 pm and invited elected officials and the general public to attend. Mr. Epperson announced the district 12 teleconference on June 29th at 6:30 pm at dial in number 720-843-2847 access code 5517232. Mr. Epperson explained the teleconference would include special guests and information regarding the June 16th EF1 Tornado damage and recovery. Mr. Epperson announced the Pines Road Area Business Association is hosting its annual fan drive at GracePoint Church of the Nazarene 6825 Pines Road and to contact Pastor Emily at 318-453-8529 or Pastor David Craig at 318-510-0166.
- Answering Mr. Atkins, Mrs. Bryant, Attorney Frazier, and The Clerk advised on the process of the precinct merger ordinance.
- Mr. Jones discussed 318 football camp and the team of the Parks and Recreation Department.
- Mr. Young discussed emergency ordinance definition, which Mrs. Frazier addressed.
- Mr. Epperson discussed the Parish Attorney's legal authority.
- Mr. Cothran discussed the 318 Football Camp, and the Southern University's 20th Gentlemen's Cooking Classic.
- Mr. Johnson requested an update on the courthouse garden, which Mrs. Bryant addressed.

PRESIDENT'S REPORT

Mr. Burrell discussed Parish Parks involvement with the 318 Football Camp and disaster relief. announced the grand opening of the YMCA on Wednesday, July 12, 2023, at 9:30 p.m. Mr. Patrick Wesley, Parks Director, announced Boston Celtics Basketball player Robert Williams Basketball Camp scheduled for July 10th at the LSUS Gymnasium has been sold out of available slots. Mr. Burrell announced the Zoom meeting with SWEPCO would be held on June 30, 2023, at 9 a.m., which Mrs. Bryant advised that the link to the meeting is available and would be sent to the Commission. Mr. Burrell explained the purpose of the Zoom meeting. Mr. Burrell discussed the lack of information on broadband maps and meetings with broadband companies, which Mrs. Bryant advised that the GUMBO Grant recipients were contacted multiple times. Mrs. Bryant indicated that the broadband maps and presentation that the Commission requested were emailed last week. Mrs. Bryant advised that the food distribution event was scheduled for July 8th and that the time would be announced. Mrs. Bryant announced that there was a need for volunteers.

NEW BUSINESS

It was **moved by Mr. Jones**, seconded by Mr. Johnson, *to englobo and advance the following items to Thursday's agenda.*

- *Ordinance No. 6342 Of 2023, an ordinance to establish and merge precincts consistent with the 2023 Caddo Parish Commission districts in accordance with Louisiana revised statutes 18:532 and 18:532.1, to amend certain precinct legal descriptions*
- *Ordinance No. 6343 Of 2023, an ordinance amending the Budget of Estimated Revenues and Expenditures for Public Works Fund to provide debris removal after the June 16 storm and to otherwise provide with respect thereto*
- *Ordinance No. 6344 Of 2023, an ordinance amending the Budget of Estimated Revenues and Expenditures for Reserve Trust Fund to provide public assistance to Caddo Citizens as a result of the June 16 storm and to otherwise provide with respect thereto*
- *Special Resolution for Dr. Glenell Lee-Pruitt*
- *Agenda Addition: An Appeal from The Decision of The Parish Planning and Zoning Commission Denying a Request for A Variance*
- *Agenda Addition: Advance Loving Little Ones as A Visitor During the July 6th Regular Session*

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Chavez, and Jackson (2). ABSTAIN: None (0).

It was **moved by Mr. Hopkins**, seconded by Mr. Atkins, to englobo and remove the following items:

- *Authorize 2023 Affordable Care Act Household Income Limits to Qualify for Tornado Debris Removal*
- *Authorize Parish to Following Covid-19 Rental Assistance Guidelines for Non Owner-Occupied Homes That Were Damaged.*

Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Cothran, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (10). NAYS: None (0). ABSENT: Commissioners Chavez, and Jackson (2). ABSTAIN: None (0).

CONSENT AGENDA

- *Ordinance No. 6336 Of 2023, ordinance amending the 2023 Budget of Estimated Revenues and Expenditures for the Parks and Recreation and Oil and Gas Funds to appropriate funds for Shreveport Green*
- *Ordinance No. 6337 Of 2023 Related To PZC Case #22-37- P, an ordinance to amend Volume II of the code of ordinances of the Parish Of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located on the west side of Wallace Lake Road, approximately seven hundred- and eighty- feet south of Overton Brooks Road, Caddo Parish, Louisiana, from R-A Rural-Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned Unit Development Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6338 Of 2023 In Regards To PZC Case #23-12-P, an ordinance to amend Volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located on the west side of Albany Road, approximately three thousand feet north of Old Mooringsport Road, Caddo Parish, Louisiana, from R-A Rural Agricultural Zoning District to C-4 Heavy Commercial Zoning District, and to otherwise provide with respect thereto*
- *Ordinance 6339 Of 2023, ordinance amending the 2023 budget Of Estimated Revenues and Expenditures for The Reserve Trust Fund*
- *Resolution 34 Of 2023, a resolution to authorize the Parish Administrator to seek proposals for a 6 month pilot project test run of an automated traffic enforcement system to be operated on roads in the unincorporated areas of the PARISH, and to otherwise provide with respect thereto.*

There being no further business to come before the Commission, the meeting adjourned at 4:39 p.m.

/s/ Linda J. Montgomery
Linda J. Montgomery
Administrative Specialist I

Roy Burrell
President