

MINUTES OF THE MEETING OF THE  
CADDO PARISH COMMISSION'S  
LONG RANGE PLANNING COMMITTEE  
HELD ON THE 21st DAY OF FEBRUARY, 2023

The Caddo Parish Long Range Planning Committee met in legal session on the above date, at 2:11 p.m., in the Government Plaza First Floor Conference Room, with Mr. Chavez, presiding, and the following members in attendance, constituting a quorum: Commissioners Burrell, Chavez, Hopkins, and Young (4). ABSENT: Commissioners Gage-Watts, Jackson, and Johnson (3).

The invocation was given by Mr. Burrell, and Mr. Young led the Commission in the Pledge of Allegiance.

**NEW BUSINESS**

- *Discuss Litter Problems with Constables and Justices of The Peace and How to Update Current Regulations*

The Clerk recognized the Constables and Justices of the Peace that were in attendance. Mr. Brian Anderson, Justice of the Peace Ward 2; Mr. Johnnie Hough, Justice of the Peace Ward 2; Mr. Barry Purcell, Constable Ward 2 Oil City, Mr. Jimmy Philips, Constable Ward 9; and Mr. Roger Harris, Constable Ward 3 Mooringsport.

Mr. Hopkins discussed the Parish ordinance regarding ward court, and the practice of how fines are collected from Constable and Justice of the Peace tickets. Mr. Phillips addressed the current process of fine collection. Mr. Anderson discussed the citation process and the out of pocket cost concerns of the Constables that were not reimbursed. Mr. Johnnie Hough referred to the State Statute and Caddo Parish statute to discuss the authority of the Constables and Justice of the Peace regarding litter. Mr. Johnny Hough suggested that there be a Parish ordinance that provides Constables the authority to revoke driver's licenses.

Mrs. Barnett discussed Parish ticket books, the former process of fine collection and that the Parish would retain 5% of a fine. Mr. Anderson suggested designating responsibility of the Justice of the Peace and the Constables regarding ticketing. The Committee discussed the process for ticketing, collection and disbursal of fines. Mr. Chavez clarified that 5% of the collected fines goes to the Parish to supply the citation books. Mrs. Bryant suggested clarifying the ordinance of who remits the 5% of collected fines to the Parish.

The Constables and Justices of the Peace discussed challenges to collecting fines, enforcing litter citations, and how to correct violations from reoccurring.

**It was moved by Mr. Hopkins**, seconded by Mr. Chavez, *to direct the Administration to draft necessary ordinance to update fines from \$150 to \$500, and accept payments through the JP Court to be dispersed to the Constables and the Parish.*

Mr. Hopkins requested that new citation books be provided. Mr. Young requested that marketing signs be created regarding litter and the loss of one's driver's license. Mr. Chavez requested that the Administration create an internal rule to require approval signatures for citation books. The Committee discussed edits to the litter citation books.

Motion carried, as shown by the following roll call votes: AYES: Commissioners Burrell, Chavez, and Young (4). NAYS: None (0). ABSENT: Commissioners Gage-Watts, Jackson, and Johnson (3). ABSTAIN: None (0).

Mr. Chavez requested the Administration for a marketing campaign and press release for the upcoming changes to litter enforcement.

There being no further business to come before the Committee, the meeting adjourned at 3:08 p.m.

/s/ Linda J. Montgomery  
Linda J. Montgomery  
Administrative Specialist I