

CADDO PARISH COMMISSION
GOVERNMENT PLAZA CHAMBERS
505 TRAVIS STREET, SHREVEPORT, LA 71101
PUBLIC NOTICE
REGULAR SESSION AGENDA
Streaming at
<https://www.facebook.com/parishofcaddo>
January 18, 2024
3:30 P.M.

1. ROLL CALL:

Commissioners:

Kracman	District 1	Gage-Watts	District 7
G. Young	District 2	Blake	District 8
Thomas	District 3	Atkins	District 9
J.P. Young	District 4	Cothran	District 10
Burrell	District 5	Lazarus	District 11
Handy	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so. All others, please recite with your hands over your hearts, and we **ask that everyone please remember our POW-MIA's** as we say the Pledge of Allegiance.

4. AGENDA ADDITIONS:

4.I. Potential Agenda Addition: Adopt Resolution 5 Of 2024

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO PROVIDE FOR JOINT AND COOPERATIVE ENDEAVORS BETWEEN THE STATE AND THE PARISH OF CADDO DURING WINTER WEATHER EVENTS AND OTHERWISE PROVIDING WITH RESPECT THERETO

(Public Works)

Documents:

[RES 5 OF 2024 DOTD IGA.PDF](#)

4.II. Potential Agenda Addition: Adopt Resolution 6 Of 2024

A RESOLUTION TO AUTHORIZE THE CADDO PARISH ADMINISTRATOR TO APPROVE THE ASSIGNMENT, BILL OF SALE AND CONVEYANCE OF STATE AGENCY LEASES #22154, #22156 AND #22157 FROM CYPRESS ENERGY PARTNERS, LLC, TO PALOMA NATURAL GAS, LLC, AND OTHERWISE PROVIDING WITH RESPECT THERETO

(Public Works- District 9)

Documents:

[RES 6 OF 2024, APPROVE ASSIGNMENT CYPRESS TO PALOMA.PDF](#)
[RES 6 OF 2024 FACT SHEET-, APPROVE ASSIGN. CYPRESS TO PALOMA.PDF](#)
[RES 6 OF 2024 EXHIBIT.PDF](#)

4.III. Potential Agenda Addition: Resolution 20 Of 2023

A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE, GOVERNOR, AND SECRETARY OF STATE TO IMPLEMENT HAND-MARKED PAPER BALLOTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Young, Long Range Committee)

Documents:

[20 PAPER BALLOT VOTING SYSTEM--\(AS AMENDED\).PDF](#)
[12.7.2023 LONG RANGE PLANNING COMMITTEE MINUTES.PDF](#)

4.IV. Potential Agenda Addition: Additional Appointments

Name	Position	Expiration
Date of new term		
Peggy Heacock	Citizen's Disaster Response Committee	
Kathy Lewis	Citizen's Disaster Response Committee	
Tommy Giles	Citizen's Disaster Response Committee	
Sheri Peace	Citizen's Disaster Response Committee	
Gabriel Balderas	Citizen's Disaster Response Committee	
Coretta Smith Kimble	Citizen's Disaster Response Committee	
Wilbert Pryor	Children and Youth Planning Board	
1/1/2026		
Michelle AndrePont	Children and Youth Planning Board	
1/1/2026		
Kelli Todd	Children and Youth Planning Board	1/1/2026
Andrew Randall	Children and Youth Planning Board	
1/1/2026		
Patrick Wesley	Children and Youth Planning Board	
1/1/2026		

Frank Thaxton 12/31/2024	Charter Review Committee
Stuart Creighton 12/31/2024	Charter Review Committee
Tim Euler 12/31/2024	Charter Review Committee
Ralph Johnson 12/31/2024	Charter Review Committee
Steven Coleman 12/31/2024	Charter Review Committee
Curtis Joseph 12/31/2024	Charter Review Committee
Heidi Martin 12/31/2024	Charter Review Committee

4.V. Potential Agenda Addition: Caddo Winterization And Repair Program To Provide Public Assistance For Plumbing Repair With Weather Resiliency/ Winterization In The Wake Of Recent Cold Weather Conditions To Be Funded From The Reserve Trust Fund
(John-Paul Young)

4.VI. Potential Agenda Addition: Authorize Use Of Emergency Money To Assist Residents With Pipes, Damages, And Related Repairs From The Winter Storms.
(Gage-Watts)

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

6. VISITORS:

7. ADOPT REGULAR SESSION MINUTES:

7.I. Regular Session Minutes From January 4, 2023

Documents:

[1.4.2024 REGULAR SESSION MINUTES.PDF](#)

7.II. Special Session Minutes From January 8, 2024

Documents:

[1.8.2024 SPECIAL SESSION SWEARING IN OF COMMISSIONERS.PDF](#)

8. SPECIAL RESOLUTIONS:

- 8.I. Present Special Resolution Of Recognition For Calvary Baptist For Their State Championship
(Caddo Commission)

Documents:

[SR CALVARY FOOTBALL.PDF](#)

9. COMMUNIQUES AND COMMITTEE REPORTS:

Administration response to information requests from Commissioners

- 9.I. Administrative Report

Documents:

[12 - DECEMBER.PDF](#)
[ADMINISTRATION REPORT 1.16.24.PDF](#)

10. PRESIDENT'S REPORT:

11. PUBLIC HEARING ON ZONING ORDINANCES & CASES:

- 11.I. Public Hearing For Ordinance 6404 Of 2024
AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, AMENDING THE PROVISIONS FOR ACCESSORY DWELLING UNITS, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(PZC)

Documents:

[ORD 6404 23-8-CTAP.PDF](#)

- 11.II. Public Hearing For Ordinance 6405 Of 2024
AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, ADDING A NEW USE FOR OVERNIGHT TRUCK PARKING, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(PZC)

Documents:

[ORD 6405 23-9-CTAP.PDF](#)

11.III. Public Hearing For Ordinance 6406 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH SIDE OF LOCUST HILL ROAD APPROXIMATELY 1870' WEST OF HIGHWAY 79, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO R-A (PUD) RURAL-AGRICULTURAL PLANNED UNIT DEVELOPMENT ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO
(PZC- District 12)

Documents:

[ORD 6406 23-21-P ORDPACKET.PDF](#)

11.IV. Public Hearing For Ordinance 6407 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTHWEST CORNER OF OLD MANSFIELD ROAD AND MIDYETT STREET, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-3 GENERAL COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(PZC- District 11)

Documents:

[ORD 6407 23-32-P ORDPACKET.PDF](#)

11.V. Public Hearing For Ordinance 6408 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH OF EAST FLOURNOY LUCAS APPROXIMATELY 840 FEET WEST OF ELLERBE ROAD, CADDO PARISH, LA., FROM R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(PZC- District 10)

Documents:

[ORD 6408 23-33-P ORDPACKET.PDF](#)

11.VI. Public Hearing For Ordinance 6409 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST SIDE OF THE EAST KINGS HIGHWAY AND HANOVER DRIVE INTERSECTION, CADDO PARISH, LA., FROM R-E RESIDENTIAL ESTATE ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(PZC- District 8)

Documents:

[ORD 6409 23-35-P ORDPACKET.PDF](#)

12. PUBLIC HEARING ON ORDINANCES:

12.I. Public Hearing For Ordinance 6410 Of 2024

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6410 - HEAD START 2023.PDF](#)

[ORD 6410 FACT SHEET- HEAD START 2023.PDF](#)

12.II. Public Hearing For Ordinance 6411 Of 2024

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HOUSING CHOICE VOUCHER PROGRAM FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6411 - HOUSING VOUCHER PROGRAM 2023.PDF](#)

[ORD 6411 FACT SHEET -HOUSING VOUCHER PROGRAM 23.PDF](#)

12.III. Public Hearing For Ordinance 6413 Of 2024

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES TO APPROPRIATE FUNDS FOR A CADDO COMMUNITY LIGHTHOUSE PILOT PROJECT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Young & Burrell)

Documents:

[ORD 6413 - COMMUNITY LIGHTHOUSE HIGHLAND.PDF](#)

[ORD 6413 FACT SHEET -COMMUNITY LIGHTHOUSE HIGHLAND.PDF](#)

12.IV. Public Hearing For Ordinance 6414 Of 2024

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181437-036-0005-00 AND DESCRIBED AS LOT 5, J.B. PICKETT SUBDIVISION, TAL 14, SHREVEPORT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Public Works- District 3)

Documents:

12.V. Public Hearing For Ordinance 6415 Of 2024

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADD0 PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181430-001-0154-00 AND DESCRIBED AS LOTS 154, 155, & 156, AND ONE HALF ADJACENT ABANDONED ALLEY, LAKEVIEW SUBDIVISION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Public Works- District 2)

Documents:

[ORD 6415- 4351 N LAKESHORE SEIZURE.PDF](#)
[ORDINANCE 6415 OF 2024 MAP.PDF](#)

12.VI. Public Hearing For Ordinance 6416 Of 2024

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADD0 PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 201625-001- 0014-00 AND DESCRIBED AS AC LOT 3 OF MOORINGSPO RT LESS THAT PART NORTH AND WEST OF KCS&G RAILROAD RIGHT-OF-WAY AND THAT PART OF TRACT LYING SOUTH AND EAST OF RIGHT-OF-WAY DESCRIBED AS: BEGIN 52 FEET EAST OF NORTHWEST CORNER OF SD LOT 3; THENCE EASTERLY ALONG NORTH LINE OF SD LOT 42; THENCE SOUTHERLY AT RIGHT ANGLE 91 FEET; THENCE WESTERLY AT RIGHT ANGLE 42 FEET; THENCE NORTHERLY AT RIGHT ANGLE 91 FEET TO POINT OF BEGINNING; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Public Works- District 1)

Documents:

[ORD 6416- 31251 NONE SEIZURE.PDF](#)
[ORDINANCE 6416 OF 2024 MAP.PDF](#)

13. ZONING ORDINANCES (For Final Passage):

13.I. Adopt Ordinance 6404 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADD0, AS AMENDED, THE CADD0 PARISH UNIFIED DEVELOPMENT CODE, AMENDING THE PROVISIONS FOR ACCESSORY DWELLING UNITS, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(PZC)

Documents:

[ORD 6404 23-8-CTAP.PDF](#)

13.II. Adopt Ordinance 6405 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, ADDING A NEW USE FOR OVERNIGHT TRUCK PARKING, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(PZC)

Documents:

[ORD 6405 23-9-CTAP.PDF](#)

13.III. Adopt Ordinance 6406 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH SIDE OF LOCUST HILL ROAD APPROXIMATELY 1870' WEST OF HIGHWAY 79, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO R-A (PUD) RURAL-AGRICULTURAL PLANNED UNIT DEVELOPMENT ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(PZC- District 12)

Documents:

[ORD 6406 23-21-P ORDPACKET.PDF](#)

13.IV. Adopt Ordinance 6407 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTHWEST CORNER OF OLD MANSFIELD ROAD AND MIDYETT STREET, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-3 GENERAL COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(PZC- District 11)

Documents:

[ORD 6407 23-32-P ORDPACKET.PDF](#)

13.V. Adopt Ordinance 6408 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH OF EAST FLOURNOY LUCAS APPROXIMATELY 840 FEET WEST OF ELLERBE ROAD, CADDO PARISH, LA., FROM R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(PZC- District 10)

Documents:

[ORD 6408 23-33-P ORDPACKET.PDF](#)

13.VI. Adopt Ordinance 6409 Of 2024

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST SIDE OF THE EAST KINGS HIGHWAY AND HANOVER DRIVE INTERSECTION, CADDO PARISH, LA., FROM R-E RESIDENTIAL ESTATE ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(PZC- District 8)

Documents:

[ORD 6409 23-35-P ORDPACKET.PDF](#)

14. ORDINANCES (For Final Passage):

14.I. Adopt Ordinance 6410 Of 2024

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6410 - HEAD START 2023.PDF](#)

[ORD 6410 FACT SHEET- HEAD START 2023.PDF](#)

14.II. Adopt Ordinance 6411 Of 2024

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HOUSING CHOICE VOUCHER PROGRAM FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6411 - HOUSING VOUCHER PROGRAM 2023.PDF](#)

[ORD 6411 FACT SHEET -HOUSING VOUCHER PROGRAM 23.PDF](#)

14.III. Adopt Ordinance 6413 Of 2024

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES TO APPROPRIATE FUNDS FOR A CADDO COMMUNITY LIGHTHOUSE PILOT PROJECT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Young & Burrell)

Documents:

[ORD 6413 - COMMUNITY LIGHTHOUSE HIGHLAND.PDF](#)

[ORD 6413 FACT SHEET -COMMUNITY LIGHTHOUSE HIGHLAND.PDF](#)

14.IV. Adopt Ordinance 6414 Of 2024

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181437-036-0005-00 AND DESCRIBED AS LOT 5, J.B. PICKETT SUBDIVISION, TAL 14, SHREVEPORT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Public Works- District 3)

Documents:

[ORD 6414- 1024 BAKER ST REINVEST CADDO.PDF](#)
[ORDINANCE 6414 OF 2024 MAP.PDF](#)

14.V. Adopt Ordinance 6415 Of 2024

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181430-001-0154-00 AND DESCRIBED AS LOTS 154, 155, & 156, AND ONE HALF ADJACENT ABANDONED ALLEY, LAKEVIEW SUBDIVISION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Public Works- District 2)

Documents:

[ORD 6415- 4351 N LAKESHORE SEIZURE.PDF](#)
[ORDINANCE 6415 OF 2024 MAP.PDF](#)

14.VI. Adopt Ordinance 6416 Of 2024

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 201625-001- 0014-00 AND DESCRIBED AS AC LOT 3 OF MOORINGSPOINT LESS THAT PART NORTH AND WEST OF KCS&G RAILROAD RIGHT-OF-WAY AND THAT PART OF TRACT LYING SOUTH AND EAST OF RIGHT-OF-WAY DESCRIBED AS: BEGIN 52 FEET EAST OF NORTHWEST CORNER OF SD LOT 3; THENCE EASTERLY ALONG NORTH LINE OF SD LOT 42; THENCE SOUTHERLY AT RIGHT ANGLE 91 FEET; THENCE WESTERLY AT RIGHT ANGLE 42 FEET; THENCE NORTHERLY AT RIGHT ANGLE 91 FEET TO POINT OF BEGINNING; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Public Works- District 1)

Documents:

[ORD 6416- 31251 NONE SEIZURE.PDF](#)
[ORDINANCE 6416 OF 2024 MAP.PDF](#)

15. ZONING ORDINANCES (For Introduction By Title):

16. ORDINANCES (For Introduction By Title):

17. WORK SESSION MINUTES:

17.I. Work Session Minutes January 16, 2024

Documents:

[1.16.2024 WORK SESSION MINUTES.PDF](#)

18. RESOLUTIONS:

19. OLD BUSINESS:

20. NEW BUSINESS:

21. COMMUNIQUES AND REPORTS:

22. CITIZEN COMMENTS (Late Arrivals)

23. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

RESOLUTION NO. 5 of 2024

BY THE CADDO PARISH COMMISSION:

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO PROVIDE FOR JOINT AND COOPERATIVE ENDEAVORS BETWEEN THE STATE AND THE PARISH OF CADDO DURING WINTER WEATHER EVENTS AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, winter weather events affect surface transportation on local and state highways and roads;

WHEREAS, the Louisiana Department of Transportation and Development has requested the Parish of Caddo to assist the State in maintaining State highways during winter weather events pending the completion of the Interstate 20 reconstruction project;

WHEREAS, joint and cooperative operations between the Department and the Parish will benefit the citizens of Caddo Parish; and

WHEREAS, the Parish is authorized to enter into agreements that benefit the Parish and the citizens of the Parish.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby authorize the Parish Administrator to execute an agreement with the Louisiana Department of Transportation and Development providing for joint and cooperative efforts during winter weather events and specifically those events during the Interstate 20 reconstruction project.

BE IT FURTHER RESOLVED that form and substance of any such agreement must be approved by the Parish Attorney.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

RESOLUTION NO. 00 OF 2024

BY THE CADDO PARISH COMMISSION:

A RESOLUTION TO AUTHORIZE THE CADDO PARISH ADMINISTRATOR TO APPROVE THE ASSIGNMENT, BILL OF SALE AND CONVEYANCE OF STATE AGENCY LEASES #22154, #22156 AND #22157 FROM CYPRESS ENERGY PARTNERS, LLC, TO PALOMA NATURAL GAS, LLC, AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, the Parish of Caddo is a Lessor in those certain oil, gas and mineral leases from the Caddo Parish Commission to Cypress Energy Partners, LLC, in State Agency Lease #22154, dated July 12, 2023, and recorded at Registry #2940982 and Act of Correction at Registry #2950361; and Caddo Parish Commission to Cypress Energy Partners, LLC, in State Agency Lease #22156, dated August 9, 2023, and recorded at Registry #2943443 and Caddo Parish Commission to Cypress Energy Partners, LLC, in State Agency Lease #22157, dated August 9, 2023, and recorded at Registry #2943445, of the conveyance records of Caddo Parish, Louisiana; and

WHEREAS, the Parish of Caddo has received a written request from Cypress Energy Partners, LLC, seeking approval from the Caddo Parish Commission of an Assignment of Oil, Gas and Mineral Leases from Cypress Energy Partners, LLC, to Paloma Natural Gas, LLC, of State Agency Leases #22154, #22156 and #22157.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Administrator is hereby authorized to approve the Assignment of Oil, Gas and Mineral Leases from Cypress Energy Partners, LLC, to Paloma Natural Gas, LLC, of State Agency Leases #22154, #22156 and #22157.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Office Of The Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
Resolution No. 00 of 2024	
A RESOLUTION TO AUTHORIZE THE CADDO PARISH ADMINISTRATOR TO APPROVE THE ASSIGNMENT, BILL OF SALE AND CONVEYANCE OF STATE AGENCY LEASES #22154, #22156 AND #22157 FROM CYPRESS ENERGY PARTNERS, LLC, TO PALOMA NATURAL GAS, LLC, AND OTHERWISE PROVIDING WITH RESPECT THERETO	
DATE 1/8/2024	ORIGINATING DEPARTMENT: Public Works/Engineering
BACKGROUND INFORMATION	
The Parish of Caddo has received a written request from Cypress Energy Partners, LLC, seeking approval from the Caddo Parish Commission of an Assignment of Oil, Gas and Mineral Leases from Cypress Energy Partners, LLC, to Paloma Natural Gas, LLC, of State Agency Leases #22154, #22156 and #22157. Acreage located in District 9. (Maps Attached)	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
There is no cost to the Parish. Parish could receive future royalty payments from Paloma Natural Gas, LLC.	
EFFECT(S) OF PROPOSED ACTION	
State Lease form requires that the Lessee acquire approval from Lessor (Parish) if they assign or transfer the Lease in whole or in part.	
ALTERNATIVES/STAFF RECOMMENDATION	
Do not authorize the adoption of this resolution. Public Works recommends to approve the resolution.	
KEY STAFF CONTACT	
Ken Ward	
COORDINATION	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)



Google Earth

State Agency Lease 22154

T17N-R13W

37

34

35

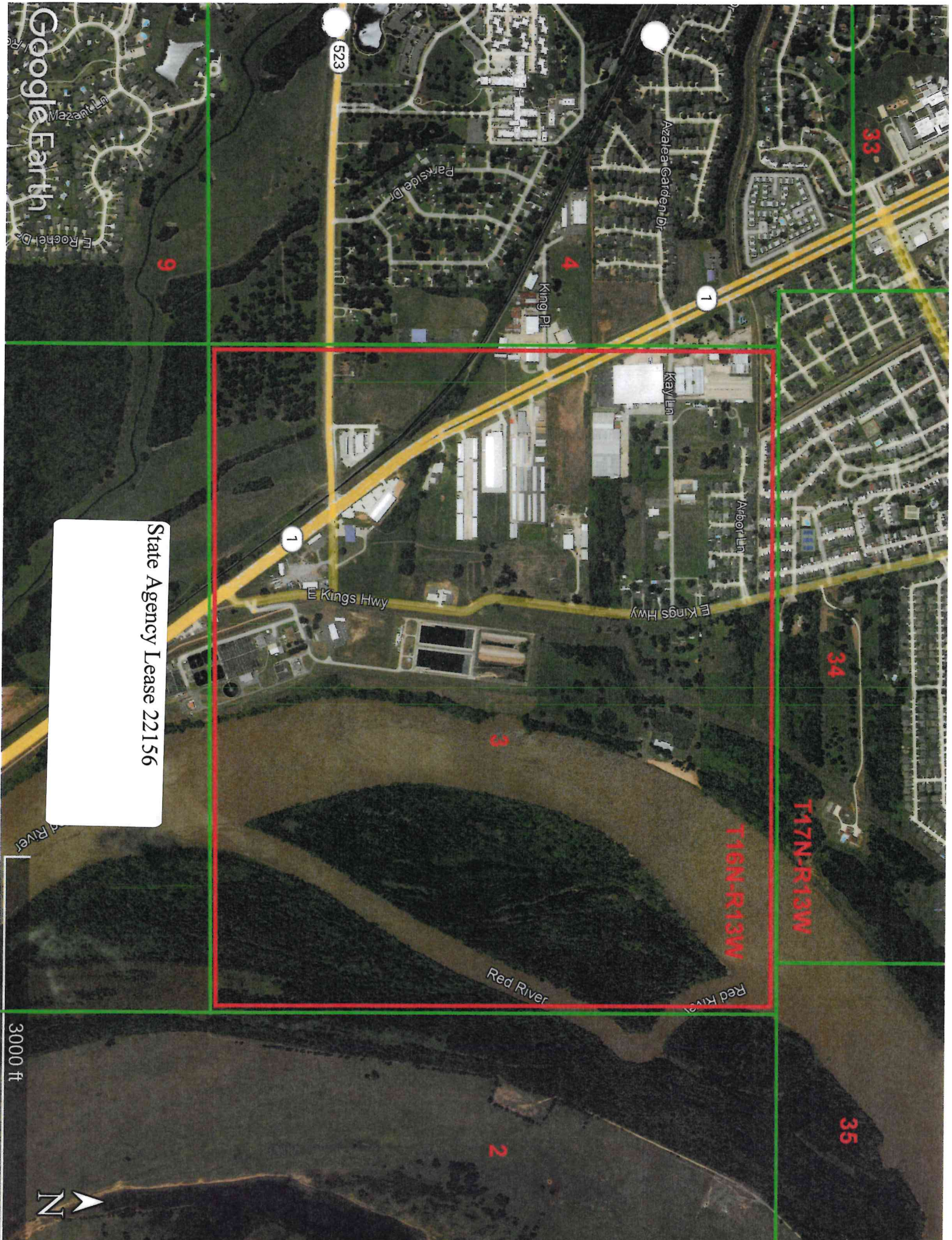
26

27

1

3000 ft





Google Earth

State Agency Lease 22156

523

33

9

4

1

1

34

T16N-R13W

T17N-R13W

35

2

3000 ft



28

27

26

33

34

35

T16N-R13W

Google Earth

4

3

T15N-R13W

2

State Agency Lease 22157

Deer Creek Rd

Goldsberry Cir

Harris Ln

Goldsberry Rd

2000 ft



RESOLUTION NO. 20 of 2023

BY THE CADDO PARISH COMMISSION:

A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE, GOVERNOR, AND SECRETARY OF STATE TO IMPLEMENT HAND-MARKED PAPER BALLOTS, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, Louisiana's voting machines are at the end of their lifespan and must soon be replaced with a new voting system at a cost of about \$100M;

WHEREAS, experts and citizens of both parties across the nation agree that paper ballots are the safest, most efficient, most auditable and least expensive means of holding secure, auditable elections, as required by state law;

WHEREAS, paper ballots can be reliably counted at the precinct level as quickly as electronic ballots and with validated accuracy;

WHEREAS, electronic voting machines involve expensive and complex technological requirements for facilities that have made new early voting sites in Caddo Parish difficult to establish; and

WHEREAS, home rule parishes such as Caddo have demonstrated the ability to hold elections effectively, particularly in the use of paper absentee ballots; and counties in neighboring states are already entrusted with the authority to conduct voting using hand-marked paper ballots.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby urge and request the Louisiana Legislature, Governor, and Secretary of State to implement a statewide voting system with hand-marked paper ballots.

BE IT FURTHER RESOLVED by the Caddo Parish Commission that, should the State of Louisiana not adopt such a system of hand-marked paper ballots, that home rule parishes be granted the authority to implement such a system through their respective Clerks of Court.

BE IT FURTHER RESOLVED by the Caddo Parish Commission that implementation of such a system of hand-marked paper ballots is in order to promote voter confidence and participation in the electoral process.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Governor, President of the Senate, Speaker of the House, and Secretary of State.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

MINUTES OF THE MEETING OF THE
CADDO PARISH COMMISSION'S
LONG RANGE PLANNING COMMITTEE
HELD ON THE 7th DAY OF DECEMBER, 2023

The Caddo Parish Long Range Planning Committee met in legal session on the above date at 2:00 p.m., in the Government Plaza Chambers Conference Room, with Mr. Chavez, presiding, and the following members in attendance: Commissioners Burrell, Chavez, Hopkins, Jackson, and Young (5). ABSENT: Commissioners Gage-Watts and Johnson (2).

The invocation and Pledge of Allegiance were done in a previous Committee meeting.

There were no Agenda Additions, so the Committee moved forward to Public Comments.

PUBLIC COMMENTS

Candy Peavy came before the Committee and gave the following comment:

The reason I wanted to come today—I knew they were going to do this demonstration, but I also was present at that hearing last week for the Sheriff's election. There was only about forty or fifty other in the room, no cameras—there was nobody allowed to film. So, the only record there is in our heads that we saw that was going on. A lot of communication is actually body language, not so much what's said—so it was important to—I know Commissioner Blake was there, and I'm sorry that more Commissioners couldn't be there because it was really enlightening. So, none of the testimony in the courtroom [inaudible] because there is nothing in Title 17 in our election law that addresses auditor [inaudible], so it was all focused on the paper ballots and the affidavits and so forth and so on. Literally—and this is not a personal, I don't want anyone to take this personally, but all of the testimony fell on the shoulders of our Registrar of Voters. It became very apparent for me that he needs to do his job better because it would not have been all of these discrepancies and irregularities. [inaudible] which he was not following. So, there wouldn't have been double votes, illegal affidavits, or the indigent voters that were voting. All of that is in our law, our Title 18 election law. So, for me concerning what actually was brought out as fact in this [inaudible] that he's not doing his job. He may not even know the law and that's why he's not following it. He's not supervising his staff. He need supervision himself to show accountability to you guys and to us because he's a lifetime appointment by your Commission, and we need to know that he's doing his job. He seems like a super nice person, and somebody I would like to know, but I think he needs supervision for the work that he is supposed to be doing. Our Secretary of State- Elect, Nancy Landry, has admitted and testimony in front of our legislature that there were a hundred and eighty thousand ineligible voters on last year's voter rolls. Today, we don't even know how many there are, but we've had national experts that we are connected to who have predicted there are as many as six hundred thousand invalid voters throughout the State on the registration rolls—that is 20% of the names on the voter rolls. That can affect an election. So, as a Commission, you guys hire the Registrar and we, the citizens, really need for y'all to inquire whether or not he's following the law. I didn't have time to make this list today, but I am willing to work on a list by looking at Title 18, possibly the Home Rule Charter, and learning for myself exactly—I'll do bullet points for the Commission—what his responsibility for the Title 18 is hard to read, but you know—So, I do have a couple of important sections in Title 18, Section 178 and Section 193. One place you could start is asking him for a two-year list from the Clerk of Court's Office of the returned jury notices. The Clerk is required to send him notices of people who have not been able to have been served a jury notice. Right? Because they don't live there anymore. So, this list can be cross-checked with active and inactive voters to see whose names appear. That's just one place you can start.

NEW BUSINESS

- *Make recommendations regarding Ordinance No. 6402 of 2023*

It was **moved by Mr. Jackson**, seconded by Mr. Chavez, *to recommend to the full body Ordinance No. 6402 of 2023 as amended.*

Mr. Jackson talked about the definition of first responders. Mrs. Bryant explained that there are specific requirements that have to be met to qualified as a first responders, which is specified in the legislation. She said that Public Works would not qualify because they have to have a certain number of hours acting in that capacity. She also said that this is not a part of the Public Work's employees core responsibilities. Fire, law enforcement, EMTs, etc. are examples of first responders.

Mr. Chavez said that the first responder has to be employed with a Caddo Parish agency for a minimum of three years before being eligible for the additional \$500 exemption. He wanted to know how SPD or SFD could take advantage of this. Mrs. Bryant explained that they would qualify because they reside in Caddo Parish and the agency is in Caddo Parish. Mr. Chavez suggested that the language be modified to reflect this.

Answering a question from Mr. Jackson regarding State Police, Mrs. Bryant said that their employer would be East Baton Rouge. They would not qualify for the Caddo Parish exemption.

Mr. Jackson then talked about the dollar amount for the assessments. Attorney Bernstein pointed out that the language in the statute states 'the number for the assessment value', which is 10% of the real value.

Friendly amendment by Mr. Chavez *to change the language to reflect agencies located within Caddo Parish.* Mr. Jackson approved.

At this time, Mr. Jackson's motion carried, as shown by the following roll call votes: AYES: Commissioners Burrell, Chavez, Hopkins, Jackson, and Young (5). NAYS: None (0). ABSENT: Commissioners Gage-Watts and Johnson (2). ABSTAIN: None (0).

- *Discuss and make recommendations about Resolution no. 20 of 2023, regarding paper ballots and other issues related to election integrity*

Mrs. Brenda O'Brock, Ms. Diane, and Mrs. Bonnie Pharr gave a demonstration with paper ballots and ballot tally sheet. Mrs. O'Brock said that this method has been developed and used in Missouri and Louisiana.

Mrs. Blake wanted to know how would the counters be designated. It was explained that each party would designate counters, just like it is done with poll watchers, then trained by the Clerk of Court. The counters can be trained in public library meeting rooms and have to submit documents stating that they have been trained. If the parties cannot find the counters, then a public service announcement will be advertised for anyone who is interested in the position. It is a paid position.

Mrs. Blake then wanted to know the avenues for the Commission to establish a process such as this. Mr. Young said that he sponsored a resolution to recommend to the Secretary of State and the Legislature to institute a paper ballot regime for the elections.

Mr. Chavez wanted to know after how many ballots are counted before they stop to agree. It would be up to the group to determine when to stop the batch. Mr. Chavez said that there needs to be standard.

Mr. Atkins asked why Mike Spence, Clerk of Court, is opposed to paper ballots. Ms. Diane said that Mr. Spence is not fond of paper ballots because "nobody knows how to use them".

Ms. Diane stated that the machines that the State is proposing to purchase are hackable. Mr. Atkins wanted to know why she felt there was less nefarious actions with paper ballots versus electronic ballots. Mrs. O'Brock said that with the current process, there is no way to audit it, but with the paper ballots, they can check and double-check the votes.

Mrs. Blake has concerns with hiring qualified people as counters.

Mrs. O'Brock argued that paper ballots would be more cost-effective than the machines. She said that there is immediate cost-savings, along with no maintenance.

Mr. Chavez wanted to know if this could be brought to the voters to see if they prefer paper ballots. Attorney Bernstein stated that the Commission could not.

Mr. Chavez would like there to be some language added to the resolution regarding a receipt or tally of what the voter voted for. Mr. Young explained that there still is no guarantee that the receipt will print what the voter actually voted for.

It was **moved by Mr. Young**, seconded by Mr. Hopkins, *to recommend to the full body Resolution No. 20 of 2023, a resolution urging and requesting the Louisiana Legislature, Governor, and Secretary of State to implement hand-marked paper ballots, and otherwise providing with respect thereto with the amendment of the date 'before the fall election of 2023'.*

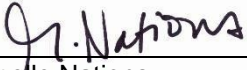
Mr. Jackson feels that this resolution is subjective. He agreed that "we need to tighten up the system", but does not feel that this is the way to go. Mr. Young believes that this will be an improvement because it is cheaper and auditable.

At this time, Mr. Young's motion carried, as shown by the following roll call votes: AYES: Commissioners Chavez, Hopkins, and Young (3). NAYS: Commissioner Jackson (1). ABSENT: Commissioners Burrell, Gage-Watts and Johnson (3). ABSTAIN: None (0).

Mrs. Blake wanted to know to the authority the Commission has over the Registrar of Voters. Attorney Bernstein explained that the ability to take action with the Registrar of Voters is with a state board. The Caddo Parish Commission appoints the Registrar, but the State would have the authority to remove him. He also explained that the Commission could forward a resolution passed by the super majority of the members asserting one of four specific parameters to remove the Registrar. Mr. Chavez asked that this information be sent to the Commissioners.

Mr. Chavez wants the Registrar to clean up the voter rolls.

There being no further business to come before the Committee, the meeting was adjourned
at 3:24 p.m.



Michelle Nations
Assistant to the Commission Clerk

MINUTES OF THE REGULAR SESSION OF
THE CADDO PARISH COMMISSION
HELD ON THE 4th DAY OF JANUARY, 2024

The Caddo Parish Commission met in a Regular Session, on the above date, at 3:30 p.m., in the Government Chambers, with Mr. Burrell, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Blake, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). ABSENT: None (0).

Pastor Joe Gant gave the invocation, and Mrs. Gage-Watts led the Commission in the Pledge of Allegiance

CITIZENS COMMENTS

Megan Chavez came before the Commission and gave the following comment:

Good afternoon, everybody. I hope you guys are doing well. My name is Megan Chavez. Commissioner Chavez—excuse me, my love. So today, I don't actually stand here today as your wife, but as your constituent. I actually didn't physically grow up in Southern Hills. I grew up a couple streets over in Valley View and Sunset Acres, but Sunset Acres didn't really offer the things that Southern Hills had whenever I was growing up like a lot of the other neighborhoods surrounding. I did spend most of my childhood years in Southern Hills. SPAR Park, I grew up—I learned how to swim at the SPAR Park. I shopped at the Walmart on Mansfield Road, ate at the restaurants—even my first job was at the Plex on Meriwhether. So, needless to say, Southern Hills was very near and dear to my heart. Over the year, I watched this area decline at a racing pace. Shops closed, restaurants closed, crime increased, and home values went down. Mansfield Road was no longer the thriving strip we once paraded. Eight years ago, you complained about it to a little lady, Miss D. She told you that if you saw something wrong, you need to do something about it, and you did. And his comment was, 'what do I do? Do I ride around the neighborhood with a gun and fight crime and wear a cape like Batman?' She said, 'no, this seat is available, and you should run for it'. And wholeheartedly, you did. I've had the joy of watching you breathe life back into Southern Hills. You gave them hope. Working behind the scenes bringing businesses back, helping create programs at the high school to give students a brighter future with robotics and multiple other things, 5k races, dog parks, zoning, manufacturing plants, fixing streets—many many calls, many emails, many Facebook messages, and countless pieces of trash. We all know you love to pick up trash. But it's the ability to convince other people to love to pick up trash is what really blows me away. It has led us to the neighborhood boys that have changed our lives and have humbled us and showed us the face of God. This isn't about trash; this isn't just about Animal Services; it's not just about parks or roads or buildings or business, or even budgets; its honestly about showing up and keeping your word and your consistency. It's about every across the board, no matter what. The betterment of people, the betterment of Shreveport. You do it with such grace, as you always do, with our family and with our boys, and as my husband, there is not lack with you—it is all. There is no all or nothing. It is just all. Your goal is to leave it better than you found it. Your reputation of being able to get stuff done spills over throughout the whole city, and the district lines have never mattered to you. It's always about the person rather than the imaginary line. I pray that if anything, your servant heart will spark something in many as it forever has in mine and in our voice. I know that there is no title needed to make a change just to show up for people, and you do that. Now, as your wife, I'm so proud of you. These eight years have been wonderful. I'm so proud of all of you guys for honestly just working together. I hope that really shows the City that things can get done and outside of party lines and politics. At the end of the day, you know, that everybody's just a person. I'm just honored to be your wife. Our boys are very proud of you, our family, our friends. I look forward to many years of you helping the community without the title. Thank you.

Jon Glover came before the Commission and gave the following comment:

Good evening, Jon Glover. Yesterday, at your Work Session, I listened to an exchange between members of this Commission with regards to agenda item—Ordinance No. 6413 of 2024. The more I listen, the more disturbed I became about this particular situation. First of all, when it was that the Lighthouse Project at the Highlands was included in the original grouping of those emergency sites. It was approved under ARPA, but then I learned yesterday or even perusing the Work Session agenda, that such was not; it was declined. So my question to all of you all was that if that project did not meet criteria for ARPA, why was the Commission choosing to use taxpayer dollars? You went from funding where you had allocated from the Green Infrastructure, which it was supposed to have been—now, you're going to Oil & Gas at a rate of \$250k. Now, it was said too that there was a precedent that was set because they had done such before, but it should not have been done before. Because, again, if we have federal dollars that us with our taxpayer dollars. When it is that that project that you may bring before us that does not meet the guidelines. Why are we just so about going on to do what we want to do? It shouldn't be like that. You to me, owe an explanation why it was and what is was, number 1, that caused that project to be disqualified for ARPA dollars. Then, what was it that qualified to be used for those Oil & Gas dollars. See, we need to know what you're doing, and though, yes, we elect you all to serve us—we're not just going to give you that

privilege of just serving without us actually having a conversation or even a voice in this matter. So, right now, we're face with an acquisition—one would say—that you're going to be utilizing \$250k of taxpayer dollars for a project that was declined. So, tell us why it was? what is it that motivates you to go beyond the decline to use taxpayer dollars when you had those free dollars that could have been used had that been qualified. Thank you.

**ADOPT REGULAR SESSION MINUTES
SPECIAL RESOLUTIONS**

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Epperson, *that the Regular Session Minutes from December 7, 2023 and the Special Resolutions* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Jones, Lazarus, and Young (11). NAYS: None (0). ABSENT: Commissioner Jackson (1). ABSTAIN: None (0).

SPECIAL RESOLUTIONS

**SPECIAL RESOLUTION OF RECOGNITION
DONNA CURTIS**

WHEREAS, Donna Curtis has served as the Executive Director of Shreveport Green for an outstanding period of 32 years, dedicating her career to the advancement of our community's environmental & aesthetic well-being; and

WHEREAS, during her tenure as Executive Director, Donna Curtis has demonstrated unwavering commitment and exceptional leadership, steering Shreveport Green towards a greener, cleaner, and more sustainable future for Caddo Parish, while promoting environmental awareness, implementing transformative educational programs, and initiating numerous enhancement projects aimed at fostering a cleaner and more vibrant community; and

WHEREAS, among Curtis' achievements is the Tree Legacy Program, which has seen the planting of thousands of trees throughout our region, contributing to the beautification and conservation of our natural resources, the establishment of nearly 20 Community Gardens, the planting of countless wildflowers and daffodils, and the organization of thousands of volunteers for annual litter removal events, all of which have left an indelible mark on our landscape, the establishment of a mobile market that has combated food shortages and improved access to fresh, healthy food options within underserved areas; facilitated neighborhood-based and school-based outreach and education programs, furthering the reach of Shreveport Green's mission to create a more sustainable, eco-conscious community, been instrumental in the proper redirection of hazardous waste and recyclable materials, fostering sustainability and responsible waste management practices within our community; and

WHEREAS, Curtis's commitment to data-driven decision-making is exemplified through the annual litter index surveys she has conducted, providing valuable insights that have guided the community towards more effective litter prevention and removal strategies; and

WHEREAS, Donna Curtis's exemplary leadership has garnered national recognition, with Shreveport Green receiving a total of 21 national awards, including eleven first-place Keep America Beautiful National System awards, the National Tree Trust Branching Out Volunteer Award in 2000, KAB National Youth Group Award for ShreveCorps, and four Keep Louisiana Beautiful awards.

NOW, THEREFORE, BE IT RESOLVED, that the Caddo Parish Commission does hereby express its profound gratitude and admiration to Donna Curtis for her 32 years of dedicated service as the Executive Director of Shreveport Green; and

BE IT FURTHER RESOLVED, that this Commission extends its heartfelt congratulations to Donna Curtis for her remarkable achievements and leadership in advancing environmental stewardship, sustainability, and community engagement in Caddo Parish; and

BE IT FINALLY RESOLVED, that this Special Resolution be duly executed and presented to Donna Curtis as a token of the highest esteem and appreciation from the Caddo Parish Commission and the citizens of Caddo Parish for her extraordinary contributions to our community.

Mrs. Donna Curtis introduced everyone to the staff at Shreveport Green. She thanked everyone for all of the support throughout the year, and is looking forward to retirement.

Mr. Epperson said that he did not put his name on Mrs. Curtis' proclamation because he started Shreveport Green with her. He said that they had one of the largest neighborhood cleanups in the history of Shreveport and Caddo Parish in the Cedar Grove area. Mr. Epperson appreciated Mrs. Curtis'

work ethic through the years. There's still a lot of work to be done, he said.

Mr. Young stated that he is so proud of Mrs. Curtis. He thanked her for her decades of services and appreciates all that she's done.

Mr. Burrell also gave Mrs. Curtis' accolades and wished her well on her future endeavors as a newly retired person.

**SPECIAL RESOLUTION OF RECOGNITION
JUDGE PAMELA LATTIER**

WHEREAS, the Caddo Parish Commission recognizes and honors individuals who have made significant contributions to the legal profession and the community; and

WHEREAS, Judge Pamela Lattier has exemplified a remarkable commitment to justice, fairness, and equality throughout her distinguished career; and

WHEREAS, Judge Pamela Lattier holds the historic distinction of being the first female and the first African American to serve as Chief Judge of the Shreveport City Court, breaking barriers and paving the way for future generations; and

WHEREAS, her tenure as Chief Judge has been characterized by unwavering dedication to upholding the principles of the judicial system and ensuring access to justice for all citizens; and

WHEREAS, Judge Pamela Lattier's leadership, wisdom, and compassion have left an indelible mark on the legal community, fostering a sense of inclusivity and fairness; and

WHEREAS, as she embarks on the well-deserved journey of retirement, the Caddo Parish Commission wishes to express its deepest gratitude for Judge Pamela Lattier's outstanding service, acknowledging the impact she has made on the legal profession and the broader community;

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, in a special session assembled, that we extend our heartfelt appreciation to Judge Pamela Lattier for her trailblazing career, her dedication to justice, and her role as a role model for aspiring legal professionals; and

BE IT FURTHER RESOLVED, that this resolution be appropriately documented and presented to Judge Pamela Lattier as a token of our sincere admiration and gratitude for her remarkable contributions to the Shreveport City Court and the entire Caddo Parish community.

Judge Lattier thanked the Commission for this proclamation. She wanted to be a judge since the second grade. She complimented her staff for all of their hard work, and is proud to leave the court with Chief Judge Sheva M. Sims. Judge Lattier has enjoyed her time at Shreveport City Court.

Mrs. Gage-Watts congratulated Judge Lattier for all her accomplishments throughout the years.

Mr. Burrell, Mr. Epperson, and Mr. Johnson also congratulated Judge Lattier for everything through the years and wished her well during her retirement.

Mr. Jackson thanked Judge Lattier and Shreveport City Court for all they did to keep people in their homes during the pandemic.

**SPECIAL RESOLUTION OF RECOGNITION
REV. DR. JOE GANT**

WHEREAS, the Caddo Parish Commission acknowledges and celebrates the remarkable achievements and dedication of Reverend Dr. Joe Gant, Jr., who has served as the Senior Pastor at Calvary Missionary Baptist Church for an astounding fifty years; and

WHEREAS, this esteemed pastor has been a steadfast beacon of leadership, compassion, and community service whose commitment to spreading the gospel has extended far beyond the walls of Calvary Missionary Baptist Church, and taken many forms from successful marches to reclaim neighborhoods from the influence of drugs in the late 80's to service as a chaplain assistant in the United States Army, to his participation in international ministries; and

WHEREAS, for over 42 years, Rev. Gant has hosted a city-wide Prayer Vigil at Calvary Missionary Baptist Church, fostering unity and spiritual reflection among citizens and providing dedicated prayers for educators, elected officials, law enforcement officials, and the nation; and

WHEREAS, Rev. Gant's extensive service to education and civic life is exemplified by his twenty years on the Board of Supervisors for the Southern University and Agriculture and Mechanical College System and twelve years as a member of the Shreveport Airport Authority; and

WHEREAS, Rev. Gant's creativity, determination, perseverance, and extraordinary courage in advancing fundamental rights were recognized with the 2017 Louisiana Association of Educators' Human & Civil Rights Trailblazer Award; and

WHEREAS, Doctor Gant's personal achievements, including being the first in his family to earn a college degree, obtaining a Bachelor of Arts degree from Louisiana State University Shreveport and a Doctor of Ministry degree from Louisiana Baptist University & Seminary, reflect his commitment to education and personal growth; and

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, that it does hereby heartily congratulate and commend Rev. Dr. Joe R. Gant, Jr. for his 50 years anniversary at Calvary Missionary Baptist Church; and

BE IT FURTHER RESOLVED, that this Commission does extend its gratitude for Rev. Dr. Gant's many indelible contributions to Caddo Parish and extends our wishes of continued blessings upon his efforts as he continues his service to his congregation, community and his Creator.

Rev. Dr. Gant thanked his wife for standing beside him during his ministry. He said that "we need to get rid of some of the red tape because we are not pro-business".

Mr. Epperson, Mr. Jones, Mrs. Gage-Watts, and Mr. Burrell commended Rev. Dr. Gant on reaching the 50th year milestone of preaching.

**SPECIAL RESOLUTION OF RECOGNITION
CALVARY BAPTIST CHURCH STATE CHAMPIONSHIP**

WHEREAS, the Caddo Parish Commission continues to observe with a growing sense of awe and admiration the annual demonstrations of gridiron prowess exhibited by the football teams fielded by Calvary Baptist, as their achievements reflect great honor and pride upon Caddo Parish; and

WHEREAS, the Calvary Baptist Cavaliers have now earned the school's 4th State Division III Football Championship by defeating the St. Charles Catholic in the Caesar's Superdome in New Orleans on December 9; and

WHEREAS, St. Charles came into the game with as reigning champions for the last 2 years and a 20-game winning streak, but their success and talent were not enough to best the Cavaliers who clinched 15 points in the last 3 minutes of the game to maintain their perfect record in state championship games of 4-0; and

WHEREAS, with the win the Cavaliers expanded a legacy of football excellence that has made their name known statewide. The Cavaliers captured their 4th Division III title, their first since 2020; making this a season to remember for Coach Rodney Guin and his Cavaliers; and

WHEREAS, the hard work, sportsmanship, and perseverance displayed by the Calvary Baptist football team have brought pride and honor to our community.

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission this 4th day of January, 2024, that it does hereby express its heartiest congratulations to Coach Rodney Guin and the coaches and players of the 2023 DIVISION III STATE CHAMPION CALVARY BAPTIST CAVALIERS for their demonstrations of football excellence, and for the tremendous example they provide as representatives of their school, their City and their Parish.

**SPECIAL RESOLUTION OF RECOGNITION
JUDGE SHEVA M. SIMS**

WHEREAS, the Caddo Parish Commission acknowledges and celebrates the distinguished career and significant achievements of Shreveport City Court Judge Sheva Sims; and

WHEREAS, Judge Sheva Sims has demonstrated unwavering dedication, exceptional competence, and a steadfast commitment to justice throughout her tenure as a member of the Shreveport City Court; and

WHEREAS, her legal acumen, integrity, and tireless efforts have earned her the respect

and admiration of her peers, colleagues, and the community she serves; and

WHEREAS, Judge Sheva Sims has exhibited exemplary leadership qualities, contributing to the efficient and effective administration of justice within the Shreveport City Court; and

WHEREAS, her investiture as Chief Judge of the Shreveport City Court marks a significant milestone in her illustrious career, symbolizing not only personal achievement but also a continued dedication to the pursuit of justice; and

WHEREAS, Judge Sheva Sims' appointment as Chief Judge reflects the trust and confidence placed in her by her colleagues and the legal community at large;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission, assembled January 3rd, 2024, that we extend our heartfelt congratulations and deepest appreciation to Shreveport City Court Judge Sheva Sims upon her investiture as Chief Judge of the Shreveport City Court.

BE IT FURTHER RESOLVED that this resolution be presented to Judge Sheva Sims as a token of the high regard and esteem in which she is held by the Caddo Parish Commission and the entire community.

**SPECIAL RESOLUTION OF REMEMBRANCE
KOREY DAVIS**

WHEREAS, the Caddo Parish Commission and City of Shreveport note with deep regret the passing of individuals whose life, works, and legacy have been beneficial to the City of Shreveport, Caddo Parish, and beyond, such an individual being **Mr. Korey Deon Davis, Sr.**, who will be laid to eternal rest on December 23, 2023.

WHEREAS, Mr. Davis was born in Shreveport, Louisiana on March 31, 1970 and reared by his father, Mr. Leroy Davis, his mother, Ms. Sammy Mahoney, and his step-father, Mr. Ben Mahoney; and

WHEREAS, Mr. Davis attended Northwood High School where he set the top record for long jump and track and played quarterback on the football team before graduating in 1988; and

WHEREAS, Mr. Davis attended Grambling State University where he was a member of the world famed Tiger Marching Band from 1988-1992, playing tuba and serving as Drill Sergeant; and

WHEREAS, Mr. Davis continued his graduate studies at California State University, San Bernardino, where he received a Master's Degree in Education and before embarking on a successful career as an educator, teaching special education in public schools in Louisiana, California, and Texas; and

WHEREAS, he and his bride, Coleone Davis, were blessed with a fruitful marriage that produced six children: Cortyera, Dallas, Clark, Brie, Carter, and Korey, Jr.; and

WHEREAS, Mr. Davis was a respected member of any organization he joined, including Silver Dogs, Inc., AF&AM Masons, Kappa Kappa Psi (honorary band society), and Kappa Alpha Psi Fraternity, Inc., where he served as Community Service Chairman for the Mansfield Cedar Hill Alumni Chapter; and

WHEREAS, Mr. Davis had a love of life that led to many interests including his role as President and CEO of Black Top Publishing, author of novels as "I Ain't Gonna Gossip in Church No More", success as a stand-up comedian who performed with some of the most widely respected comedians in the industry, and hobbies including golf, hunting, riding, karaoke, tuba, and travel; and

WHEREAS, he is warmly remembered by many current and past associates, friends, and family for his infectious enthusiasm, genuine care for others, love for family, and many talents.

NOW, THEREFORE, BE IT RESOLVED, that the Caddo Parish Commission, along with Shreveport Mayor Tom Arceneaux, does further convey to the family and friends of Mr. Korey Davis, Sr. its most sincere expression of sympathy and consolation, and the prayer that they will be comforted by the lasting impact that Davis' life has had.

**SPECIAL RESOLUTION OF RECOGNITION
ANDREA MONA BOWMAN**

WHEREAS, the Caddo Parish Commission takes great pride in acknowledging and

celebrating the outstanding achievements of those who bring honor to Caddo Parish through their accomplishments; and

WHEREAS, Andrea Mona Bowman, a distinguished member of our community, has demonstrated exemplary dedication and talent in the field of hair design, particularly in film and television; and

WHEREAS, her exceptional contributions to the industry have garnered widespread acclaim, culminating in her nomination for a Critics Choice Award for her outstanding work in *The Color Purple* which follows other nominations including a Emmy nomination for her work in *True Detective Season 3*, and a 2018 Make Up & Hair Stylists Guild nomination for *Pitch Perfect 3*; and

WHEREAS, Andrea Mona Bowman's artistic prowess, commitment to excellence, and unwavering passion have not only brought honor to herself but have also brought positive recognition to the Caddo Parish community; and

NOW, THEREFORE, BE IT RESOLVED, that the Caddo Parish Commission expresses its sincere appreciation and heartfelt congratulations to Andrea Mona Bowman for her remarkable achievements in film and television, leading to her well-deserved nomination for a Critics Choice Award for *The Color Purple*; and

BE IT FURTHER RESOLVED, that the Caddo Parish Commission commends Andrea Mona Bowman for serving as an inspiration to aspiring artists within our community and beyond, showcasing the incredible talent that resides within Caddo Parish; and

BE IT FINALLY RESOLVED, that this resolution be presented to Andrea Mona Bowman as a token of our community's gratitude and admiration, and that a copy be maintained in the official records of the Caddo Parish Commission.

SPECIAL RESOLUTION OF RECOGNITION CONTRIBUTIONS OF OUTGOING COMMISSIONERS

WHEREAS, the Caddo Parish Commission is always pleased to acknowledge and honor those citizens of the Parish, who by their ongoing demonstrations of selfless service to their fellow man, set superlative examples of good citizenship and community involvement; and

WHEREAS, such individuals Mr. Todd Hopkins, Mr. Lyndon B. Johnson, Mr. Steven Jackson, and Mr. Mario Chavez who have all served as Caddo Parish Commissioners; and

WHEREAS, Mr. Todd Hopkins was elected to serve Caddo Parish Commission District 1 in 2020, after retiring from his position of Caddo Parish Commission Clerk and serving as Director of Caddo Fleet Services. Mr. Hopkins continued to serve the constituents of District 1 until January of 2024; and

WHEREAS, Mr. Lyndon B. Johnson was appointed to serve the Commission District 2 seat in 2010 left by the resignation of former Commissioner Rose McCulloch. Mr. Johnson served as the Caddo Parish Commission President during 2015 and 2021. He continued to serve the constituents of District 2 until January of 2024; and

WHEREAS, Mr. Steven Jackson was elected to serve Caddo Parish Commission District 3 in 2016. He served as the Caddo Parish Commission President during 2017. He continued to serve the constituents of District 3 until January of 2024; and

WHEREAS, Mr. Mario Chavez was elected to serve Caddo Parish Commission District 10 in 2016. He served as the Caddo Parish Commission President during pandemic in 2020. He continued to serve the constituents of District 10 until January of 2024; and

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, that it does hereby express its deep and sincere appreciation to Mr. Todd Hopkins, Mr. Lyndon B. Johnson, Mr. Steven Jackson, and Mr. Mario Chavez for their invaluable contributions rendered on behalf of their service to the citizens of Caddo Parish.

Commissioner Lyndon B. Johnson (District 2) gave the following comment:

I want to start off to thank God for allowing me this opportunity to have this—to this service in my life. I'd also like to thank the constituents of District 2 who voted for me to serve three terms. I want to thank my sisters for the support. They watch every meeting that we have, Work Sessions, Regular Sessions—they're watching right now. I want to thank my kids, my children, for understanding that Dad was a public servant and that I couldn't be in two places at one time. And finally, my many supporters.

Thirteen years ago, I sat at the horseshoe for the first time, and I had two women that aspirations to do great things: the late Joyce Bowman and Stephanie Lynch. Both ladies had their way of doing things, but they had a common denominator between the two, that was never come to a Commission meeting unprepared, and do your research on the topic so that you can elaborate on the topic in your own perspective. It was the late Carl Pierson and Ken Epperson, Sr. that say, 'you can't learn just sitting here in Caddo Parish and come to meetings'. That you had to get out and go to conferences and meeting to network for ideals and come up with political strategies. It was Lindora Baker that gave me the inspiration to get involved with NACo and the subcommittees. It was Commissioners John Escude, John Atkins, David Cox, and Mario Chavez that made me work on my debating skills and also to work on that most important seventh vote. And finally, has been Commissioners Steffon Jones and Stormy Gage-Watts has given me the opportunity to give back the knowledge that I learned to the next generation. Some of the highlights include saving the General Motors facility that was targeted for demolition. Right now, it has couple of companies in there, which people are making money, so that was a good save. The removal of the Confederate Statue at the Parish Courthouse—there's been mixed emotions about that, but that's the only courthouse that had a statue in front of it that wasn't pleasing to everyone. Over \$1.5M allocated to Southern University for needed programs; the nursing program is one that has taken off and the aerospace program. The North Port development. If you're not familiar with that, that's up LA Hwy 1 before you get to Northwood. It has a Walmart, Autozone, Taco Bell, Quick Care, Sonic, Red River Credit Union, Spring Market, Tire Crew, Wendy's, O'Reilly's Auto Parts, Trejos, Zaxby's, Barksdale Federal Credit Union, Citizens Bank & Trust, just to name a few that has been added in the last thirteen years. It has been many residential developments in northern Shreveport/Caddo Parish in the past thirteen years that has brought in additional tax revenue to the Parish. [inaudible] and road repairs in the unincorporated areas of the Parish of District 2. Chaired the Appropriations Committee and allocated funds annually to non-profit organization averaging over \$750k per year. Created a Caddo Parish Summer Student Employment Program and Natural Disaster Fund. When I got here, we weren't hiring summer students. So, I was like, 'why are we not hiring summer students?' So, the initial budget was small because our Administration was like, 'well, let's try this out first because we stopped it for a reason'. I say, 'let's start it small, and we'll gradually grow it up'. And we did. The Natural Disaster Fund came in 2015 when we had the flooding. I call it the I-30 Flooding when all the water came from Oklahoma and Texas down to the Louisiana area. I was president, and a lot of senior citizens' homes were flooded, and they had no means to getting those houses fixed. So, the Disaster Fund was a means to get those done. I have kept my original and only promise of no new taxes, helping our veterans, and helping our senior citizens. I want to thank the employees of the Parish for their support. I especially want to thank Dr. Woodrow Wilson, Mrs. Erica Bryant, and all the directors that I called when I needed help. As I move to my next chapter in life, it brings a new passion, which is watching my son play high school football and basketball. New goals, new dreams, and a new love. I can honestly say that I will leave District 2 in better shape than when I came.

Commissioner Todd Hopkins (District 1) gave the following comment:

Thirty-four years ago, yesterday, I walked into the Caddo Parish Commission as an employee. Today, I walk out as a former employee, and now a former Commissioner. I'm really proud of the time served here. I've served with a lot of good people whether it be the Commission Clerk or the Director of Fleet Services. There have been some great Commissioners. The staff has been unbelievable. Good thing when I walk out the door, there'll be somebody to walk right in the door, and things will never change. And it won't change because that staff will continue to make sure things run properly and run right. I'm proud of the last four years. We were able to do a lot of things in District 1. Todd didn't do them; this body did them. I had to fight a few times. Lyndon and I—I think we stayed on each other more than anybody. But you know, we agreed to disagree on things and without ever getting mad. I've got a smile. I woke up like a ton of bricks off my shoulders this morning. From now on, you'll probably see me in camouflage because I'm going to be hunting or fishing or gardening one. Thank y'all once again.

Commissioner Steven Jackson (District 3) gave the following comment:

I want to say thank you to the citizens of District 3. I came to this position very ambitious, very optimistic, and I was—fast forward eight years, I'm still just as ambitious and optimistic as I was eight years ago. I think government is a place where people look to for help; people look to for an opportunity to make life a little bit better for them. When I started this, I had my mother with me. We all know that in 2018, while we were out dealing with floods, I left to go deal with some constituents, and when I got back, she had gone into a come and never came out. It was the loved and inspiration that member and staff showed during that time that I want people to understand that what you see here—when you see folks and you see debates, its not necessarily folks getting into it and things of that nature. But we agree to disagree. But when individuals need the support that love and respect, it is there. The cameras don't always catch it, but it is there. I can text John Atkins at 11:30 at night and wear the hell out of him about trying to get one vote. Well, I could txt the whole entire group text at one or two o'clock in the morning just posing a question or just get some stuff off my mind before I can go to sleep. We can get together and have conversations about the Dallas Cowboys—I think you're the only outlier in the group. But its not what you see up here. I can txt Erica Bryant or Woody Wilson at six o'clock in the morning asking them how much did summer workers make or on Christmas Eve or New Year's Eve just asking random questions, and everyone responds. So

that's one of the things that I want folks to understand about government is what you often see on TV is just a tiny fraction of what we actually do and who we actually are. There's a complete picture; there's a complete story that has to be told. I'm thankful for every moment. Being here, it has made me more mature; it has made me grow up a lot. It has made me more optimistic about who we are as Caddo Parish. I listen to Pastor Gant talk about his daughter not willing to come back. There are a lot of folks that have that position and have that thought process. Those are the people who we have wake up to try to figure out how do we, one, attract the folks who have left and how do we keep the ones who are here? we must also always remember particularly that the twelve that sit up here—there are 200,000 residents in Caddo Parish; only twelve get to come down here and do this job. Only twelve of 200,000. That is all of Caddo Parish represented by twelve people. Bishop TD Jakes preached a sermon a couple of weeks ago that talked about strengthening your shoulders when you feel weak. And his prayer was that God gave him the strength to strengthen his shoulders—make his shoulders stronger when he gets weak. My prayer for Caddo Parish and my prayer for the State of Louisiana and my prayer for the City of Shreveport is when we feel at our weakest points, our prayers that we get stronger because people are dependent on us. People have expectations that when we knock on their door and we ask for their support and we say we're going to do something, we at least try. We may not succeed on every case, but as I always tell you Ed, 'I gotta try'. I may not succeed, but I gotta try. That's what this is all about. I can promise you that Erica Bryant didn't have a vault in her office where Ken Epperson, Steven Jackson, and Todd Hopkins get together on the third Thursday of every month, and we go raid it and put money in our back pocket. That just doesn't happen. We have some of the strongest safeguards here. we have some of the strongest mechanisms in place. Henry and Donna, I know y'all think I may have issues with y'all, but I appreciate it because it makes the system—it protects the process. There's never been a time where I've hung up from anybody or walked away from anybody with any personal animosity. We say what we have to say, but then we figure out how do we make it better? I want to say to Administrator Bryant, thank you. I think y'all figured out somewhere internally who could maneuver me. Y'all figured out that she was the one to just come and—but what she does is she has a very approachable tone. To say, 'well Commissioner, I'm not going to say no, but how about this? or can we do this.' That is what our constituents have an expectation of. So whatever it is that Caddo Parish decides its going to do over the next four to twelve years, I want you to know that we have to do it with an intent of making Caddo Parish better for the least of these. I'm going to be alright; Steffon Jones is going to be alright. We have to make sure we are looking out for the least of these. I want to thank everybody up here on this body, from District 1 to District 12. I want to thank everybody up here because everybody has played a role in my maturity. It's not easy being a millennial growing up in politics under the spotlight; it is not easy. I just want folks to understand that everybody up here has played a role in my maturity, in my progression—personally and professionally—it has made a difference to me. I want to say my gratitude is to you. If there's anything I can do in this next chapter of my life to help, you have a friend and an advocated for Caddo Parish. Thank you.

Commissioner Mario Chavez (District 10) gave the following comment:

After 8 years and two terms elected to serve on the Caddo Parish Commission, I am humbled thinking back over the many years of all the many friendships I have made. Serving the people of Caddo Parish has been an amazing honor. People have asked, as I am coming to a close of my term, "what are some of the biggest accomplishments or memories you will take with you?" And as I sit and reminisce over my time, the events that come to mind are not exactly newsworthy. What were more memorable were all the times I sat with complete strangers in their living rooms, understanding issues they had and had nowhere else to turn. The time I met a mom at 5am at the military entrance processing station to see her son off to the Navy, and the many times I got to sit down with kids at school, read them books, and hear their dreams. I know most people focus on the highlights however, it is the little things that really made this office worthwhile. I recall serving as the Parish President during 2020 and the amazing challenges we faced as an entire world shut down due to Covid. That same year, we faced Louisiana hurricanes in August and October. As well as an incredibly challenging winter. As I think back over Southern Hills and our progress in the last 8 years, I am thrilled to see the amazing growth we have experienced on the Mansfield Road corridor and the surrounding areas. It also saddens me to know that our late great Councilman James Flurry and City Marshall Charlie Caldwell are not able to see the progress they are responsible for producing; from breaking ground at our very own dog park, a world class fire station, and now in the works, our first regional Ronald Mcdonald house. Southern Hills is only poised to continue growing. A deciding factor for me to run for public office was the decline of our neighborhood due to the General Motors Plant closure in 2012. As a son of an auto worker, I saw firsthand the hardships many families faced as great high paying jobs disappeared and forced families to move to Michigan and Texas. I can proudly say that now 11 years later, that very plant is undergoing an 18-million-dollar upgrade and will hire 600 new direct jobs with an annual payroll of more than 50 million. Additionally, 750 new indirect jobs to total over 1,350 new jobs across our region, backfilling all our empty Southern Hills homes and exploding our local economy. In closing, I must thank the amazing citizens of Southern Hills that elected me twice to represent them, my incredible rock and wife Megan Chavez, and my family as they had to share me with thousands and deal with my crazy 24 hour "on call" schedule. As I hand the torch off to Commissioner Elect Ron Cothran, I know between Councilman Jackson and Commissioner Cothran our neighborhood is in great hands. Thank you everybody.

Mr. Jones thanked each of the outgoing Commissioners for helping him in his career as a public servant. He wished each of them well on their next chapters.

Mr. Atkins also recognized and thanked the outgoing Commissioners for all of their hard work over the years. He said that he learned a little from each one of them and wished them well on their future endeavors.

Mr. Epperson appreciates each of the Commissioners for everything they've done and accomplished over the years.

Mrs. Gage-Watts echoed the same sentiments as her colleagues. She wished them each well and asked that they stay in touch.

Mr. Burrell agreed with the previous Commissioners and wished them each well on their future endeavors.

ADMINISTRATION REPORT

Mrs. Bryant reminded the Commissioners of the LSUAg Center Luncheon that will be held on January 9, 2024 at 11:00 a.m.

She also thanked each of the outgoing Commissioners for all of their hard work over the years, as well as their commitment and dedication to the citizens of Caddo Parish.

COMMUNIQUES & COMMITTEE REPORTS

- Mr. Young asked that the Clerk's Office provide a verbatim transcript to Jon Glover with regards to the Lighthouse Project—Highland Center.

- Mr. Epperson asked that there be some sort of legislation concerning language be put in a candidate's qualifying package that requires them to remove their signs within a certain timeframe after the election is complete.

He also said that the Greenwood/I-49 area is exploding economically with Starbucks, Golden Chick, etc. opening up. His concern is the horrible odor that has been in this area for years. Mr. Epperson asked that Public Works figure out what that smell is.

- Mr. Atkins asked for clarification on the citizen's comment regarding the Highland Center. Mrs. Barnett explained that it did not qualify due to not being able to upgrade a facility that is mainly used for religious purposes. She also explained that the Parish would have to track the federal dollars until disposal, but they would not have any way to track assets that no longer belong to the Parish.

- Mrs. Gage-Watts had questions regarding the vacant position in District 6. The Clerk of the Commission stated that the new Commission body would have to adopt the process for selecting the interim Commissioner. She then wanted to know if there are any requirements. The Clerk of the Commission stated that they would have to follow the same requirements as if they were running for the position in an election.

- Mr. Jackson forgot to mention Animal Services and the other department heads for all of their hard work that they do each and every day.

- Mr. Johnson forgot to thank Mr. Hopkins, Mr. Alan Clarke, and Mrs. Michelle Nations for all of their hard work during the years he was Commissioner. He also thanked the Sheriff Deputies for keeping the Commissioners safe and always smiling when they come through the doors.

PUBLIC HEARING ON ORDINANCES

The President of the Commission opened the floor for anyone to speak in favor or against the following ordinances:

- *Ordinance No. 6402 of 2023, an ordinance implementing an ad valorem tax exemption for first responders, and to otherwise provide with respect thereto*

There being no one else to speak in favor or against these ordinances, the President closed the public hearing.

ORDINANCES (for final passage)

It was **moved by Mr. Jones**, seconded by Mr. Hopkins, *that Ordinance No. 6402 of 2023,*

an ordinance implementing an ad valorem tax exemption for first responders, and to otherwise provide with respect thereto be adopted.

Mr. Epperson said that he will be voting no because “there was a time when certain people could not be firemen, police officers, EMS, etc.”. He said that he will not support anything that will erode property taxes at this particular time. Mr. Epperson would like to see a minimum wage increase and salary increase for teachers.

Mr. Jackson said that this follows the Constitutional amendment. He said that this is to retain first responders in Caddo Parish. This was vetted in Committee and all the questions were answered.

Mr. Johnson wanted to know how much this would impact the Parish. Mrs. Barnett estimated that it would reduce the tax collections by \$20k.

At this time, Mr. Jones’ motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Chavez, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (11). NAYS: Commissioner Epperson (1). ABSENT: None (0). ABSTAIN: None (0).

ORDINANCE NO. 6402 OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE IMPLEMENTING AN AD VALOREM TAX EXEMPTION FOR FIRST RESPONDERS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, first responders are often the first to arrive to the scene of an emergency or disaster. They provide services essential to the response and the community; and

WHEREAS, Louisiana voters have approved an amendment to the Louisiana Constitution allowing qualified first responders, who occupy and own a home subject to the standard homestead exemption, to receive an additional two thousand five hundred dollars in homestead exemption, contingent upon local government approval; and

WHEREAS, the Caddo Parish Commission wishes to take appropriate action to allow Caddo Parish first responders to receive the additional homestead exemption.

NOW, THEREFORE, BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that an additional five hundred dollars in homestead exemption is to be available to first responders in Caddo Parish. The first responder must have been employed with a Caddo Parish Agency for a minimum of 3 years before being eligible for the additional five-hundred-dollar exemption.

BE IT FURTHER ORDAINED, that the exemption is available in accordance with all provisions outlined in the Louisiana Constitution.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall become effective ten (10) days after publication in the official journal, and is applicable for 2024 property assessments.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ORDINANCES (for introduction by title)

- *Ordinance No. 6404 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, amending the provisions for accessory dwelling units, with all provisions included herein, and otherwise providing with respect thereto*
- *Ordinance No. 6405 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, adding a new use for overnight truck parking, with all provisions included herein, and to otherwise provide with respect thereto*

- *Ordinance No. 6406 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located south side of Locust Hill Road approximately 1870' west of Highway 79, Caddo Parish, LA, from R-A, Rural-Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned Unit Development Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6407 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located southwest corner of Old Mansfield Road and Midyett Street, Caddo Parish, LA, from R-A, Rural-Agricultural Zoning District to C-3, General Commercial Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6408 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located south of East Flournoy Lucas approximately 840 feet west of Ellerbe Road, Caddo Parish, LA, from R-1-7, Single-Family Zoning District to C-1, Neighborhood Commercial Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6409 of 2024, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east side of the East Kings Highway and Hanover Drive Intersection, Caddo Parish, LA, from R-E, Residential Estate Zoning District to R-1-5, Single-Family Residential Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6410 of 2024, an ordinance amending the 2023 Budget to amend the Budget of Estimated Revenues & Expenditures for the Head Start Fund, and to otherwise provide with respect thereto*
- *Ordinance No. 6411 of 2024, an ordinance amending the 2023 Budget to amend the Budget of Estimated Revenues & Expenditures for the Housing Choice Voucher Program Fund, and to otherwise provide with respect thereto*
- *Ordinance No. 6413 of 2024, an ordinance amending the Budget of Estimated Revenues & Expenditures to appropriate funds for a Caddo Community Lighthouse Pilot Project, and to otherwise provide with respect thereto*
- *Ordinance No. 6414 of 2024, an ordinance declaring the intent of the Parish under LA.R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 181437-036-0005-00 and described as Lot 5, J.B. Pickett Subdivision, Tal 14, Shreveport, and to otherwise provide with respect thereto*
- *Ordinance No. 6415 of 2024, an ordinance declaring the intent of the Parish under LA.R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 181430-001-0154-00 and described as Lots 154, 155, and 156, and one half adjacent abandoned alley, Lakeview Subdivision, and to otherwise provide with respect thereto*
- *Ordinance No. 6416 of 2024, an ordinance declaring the intent of the Parish under LA.R.S. 47:2236 to acquire full ownership interest in a parcel of property identified by Caddo Parish Tax Assessor's Geographic Number 201625-001-0014-00 and described as AC Lot 3 of Mooringsport less that part north and west of KCS&G Railroad right-of-way and that part of tract lying south and east of right-of-way described as: begin 52 feet east of northwest corner of SD Lot 3; thence easterly along north line of SD Lot 42; thence southerly a right angle 91 feet; thence westerly at right angle 42 feet; thence northerly at right angle 91 feet to port of beginning; and to otherwise provide with respect thereto*

WORK SESSION MINUTES

It was **moved by Mr. Johnson**, seconded by Mrs. Gage-Watts, *that the Work Session Minutes from January 3, 2024 be ratified. Motion carried.*

RESOLUTIONS

It was **moved by Mr. Johnson**, seconded by Mrs. Gage-Watts, *to englobe and adopt the following Resolutions:*

- *Resolution No. 1 of 2024, a resolution to designate and change the polling places for Precincts 3-3, 3-7, and 9-13, and otherwise providing with respect thereto*
- *Resolution No. 2 of 2024, a resolution approving the holding of an election in Caddo Parish Fire District Seven, State of Louisiana, on Saturday, April 27, 2024, to authorize the continuation of a special tax therein*
- *Resolution No. 3 of 2024, a resolution authorizing the Caddo Community Action Agency, Inc. to administer the Head Start program for the Parish of Caddo, and to otherwise provide with respect thereto*

Mrs. Gage-Watts asked that signs be placed at the polling locations for the March 23, 2024 election. She pointed out that the citizens are not being moved out of their polling locations, just the precinct numbers changed. Mr. Jackson agreed with Mrs. Gage-Watts and suggested that an informational campaign be had explaining this.

At this time, Mr. Johnson's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

RESOLUTION NO. 1 OF 2024

BY THE CADDO PARISH COMMISSION:

A RESOLUTION TO DESIGNATE AND CHANGE THE POLLING PLACES FOR PRECINCTS 3-3, 3-7, AND 9-13 AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, Ordinance No. 6397 was adopted on November 22, 2023 to amend and reenact Ordinance No. 6342 regarding the establishment of the voting precincts in Caddo Parish;

WHEREAS, several voting precinct polling locations were relocated shortly before the adoption of Ordinance No. 6397 resulting in the ordinance reciting incorrect polling place locations for several precincts;

WHEREAS, Resolution 46 relocated the polling place for Precinct No. 127 (now denoted as Precinct No. 9-13 in Ordinance No. 6397) from LSU Pecan Station, 10300 Harts Island Road, Shreveport, Louisiana to the Caddo Parish Port Commission, 6000 Doug Attaway Blvd., Shreveport, Louisiana;

WHEREAS, Resolution 47 relocated the polling place for Precincts No. 006, 064, and 099 (now denoted as Precinct No. 3-7 in Ordinance No. 6397) from E. B. Williams Stoner Hill Elementary School, 2127 C. E. Galloway Blvd., Shreveport, Louisiana to Valencia Park Community Center, 1800 Viking Drive, Shreveport, Louisiana;

WHEREAS, Ordinance No. 6342, as amended by Ordinance No. 6397, incorrectly denoted the polling place for Precinct No. 3-3 as Government Plaza, 505 Travis Street, Shreveport, Louisiana;

WHEREAS, the established polling location for Precinct No. 3-3 is located at Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana; and

WHEREAS, the polling places corrected herein have been reviewed and meet all requirements for polling places.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby change, reestablish, and otherwise designate pursuant to La. R.S. 18:534 the following polling places:

- Precinct No. 3-3 -- Cherokee Park Elementary School, 2010 E. Algonquin Trail, Shreveport, Louisiana;
- Precinct No. 3-7 -- Valencia Park Community Center, 1800 Viking Drive, Shreveport, Louisiana; and

- Precinct No. 9-13 -- Caddo Parish Port Commission, 6000 Doug Attaway Blvd., Shreveport, Louisiana.

BE IT FURTHER RESOLVED that notice of this change shall be published in the official journal of the parish in accordance with La. R.S. 18:535.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

RESOLUTION NO. 2 OF 2024

BY THE CADDO PARISH COMMISSION:

A RESOLUTION APPROVING THE HOLDING OF AN ELECTION IN CADDO PARISH FIRE DISTRICT SEVEN, STATE OF LOUISIANA, ON SATURDAY, APRIL 27, 2024, TO AUTHORIZE THE CONTINUATION OF A SPECIAL TAX THEREIN.

WHEREAS, the Board of Commissioners of Caddo Parish Fire District Seven, State of Louisiana (the "Governing Authority"), acting as the governing authority of Caddo Parish Fire District Seven, State of Louisiana (the "District"), adopted a resolution on December 11, 2023, calling a special election in the District on Saturday, April 27, 2024, to authorize continuation of a special tax therein; and

WHEREAS, the governing authority of the District has requested that the Caddo Parish Commission, acting as the governing authority of the Parish of Caddo, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of the Caddo Parish Commission to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Caddo Parish Fire District Seven, State of Louisiana, the Caddo Parish Commission hereby approves the holding of an election in the District, on Saturday, April 27, 2024, at which election there will be submitted the following proposition, to-wit:

**PROPOSITION
(MILLAGE CONTINUATION)**

Shall Caddo Parish Fire District Seven, State of Louisiana (the "District), continue to levy a tax of 10 mills on all the property subject to taxation in the District (an estimated \$674,250 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033, for the purpose of hiring full time firefighters and paying salaries and related benefits, together with providing an allowance for uniforms and equipment?

SECTION 2. In the event the election carries, the Caddo Parish Commission does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

Member	Yea	Nay	Absent	Abstain
Todd A. Hopkins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Lyndon B. Johnson	<u> X </u>	_____	_____	_____
Steven Jackson	<u> X </u>	_____	_____	_____
John-Paul Young	<u> X </u>	_____	_____	_____
Roy Burrell	<u> X </u>	_____	_____	_____
Steffon D. Jones	<u> X </u>	_____	_____	_____
Stormy Gage-Watts	<u> X </u>	_____	_____	_____
Grace Anne Blake	<u> X </u>	_____	_____	_____
John E. Atkins	<u> X </u>	_____	_____	_____
Ed Lazarus	<u> X </u>	_____	_____	_____
Ken Epperson, Sr.	<u> X </u>	_____	_____	_____

And the resolution was declared adopted on this, the 4th day of January, 2024.

/s/ Jeff Everson
Clerk

/s/ Roy Burrell
President

RESOLUTION NO. 3 OF 2024

BY THE CADDO PARISH COMMISSION:

A RESOLUTION AUTHORIZING THE CADDO COMMUNITY ACTION AGENCY, INC. TO ADMINISTER THE HEAD START PROGRAM FOR THE PARISH OF CADDO, AND TO OTHERWISE PROVIDE RESPECT THERETO

WHEREAS, the Caddo Parish Commission desires to obtain state and federal funds, where available, to benefit low- and moderate-income persons in the Parish of Caddo; and

WHEREAS, federal grants which are administered by the U.S. Department of Health and Human Services are available for the purpose of providing a Head Start Preschool Education Program to qualified parish governments; and

WHEREAS, the program provides a comprehensive program to children in Early Head Start ages 0-3 and Traditional Head Start ages 3-5 and their families; and

WHEREAS, this program consists of five components: education, health, parent involvement, social services and transportation; and

WHEREAS, the aforementioned program provides critical services by assisting children from low- and moderate-income families during their formative years; and

WHEREAS, the Caddo Community Action Agency, Inc. has administered this program for the Caddo Parish Commission over the last forty-five (47) years; and

WHEREAS, the Caddo Parish Commission is the appropriate agency to receive federal and/or state funding for the purpose of providing programs to support the indigent persons living with the Parish of Caddo.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission, in due, legal and regular session convened, that the Caddo Parish Commission does hereby authorize the Caddo Community Action Agency, Inc. to administer the Head Start program on behalf of the Parish of Caddo.

BE IT FURTHER RESOLVED that Laurance Guidry and/or his successor is hereby authorized to do all things necessary to implement, maintain, amend or review any documents associated with the Head Start Program from the effective date of this resolution through January 31, 2025.

BE IT FURTHER RESOLVED that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of the Resolution are hereby declared severable.

BE IT RESOLVED, that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict thereof are hereby repealed.

It was **moved by Mr. Jones**, seconded by Mrs. Gage-Watts, *that Resolution No. 4 of 2024, a resolution approving the amended 2023 and proposed 2024 budgets of the North Louisiana Criminalistics Laboratory Commission and to otherwise provide with respect thereto* be adopted.

Mr. Atkins wanted to know if there was anyone present representing the Crime Lab. He had questions about their budget. Mrs. Bryant said that they have been struggling with revenues. In 2023,

they were able to carry over the funds to 2024. She said that they cannot adopt a budget with a deficit. They would either need to reduce expenses or have a mechanism for additional revenue. Mr. Atkins then wanted to know who funds the Relief Fund. Mrs. Bryant said that it was the State that funds that.

Mr. Jackson pointed out that there is a bill to authorize the State to build two crime labs additional crime labs.

Substitute motion by Mr. Epperson, seconded by Mr. Jackson, *that Resolution No. 4 of 2024, a resolution approving the amended 2023 and proposed 2024 budgets of the North Louisiana Criminalistics Laboratory Commission and to otherwise provide with respect thereto* be postponed to the February 20, 2024 Work Session.

Mr. Johnson pointed out that some of the parishes that utilize this facility do not help fund it. He also suggested that the Sheriff's Office should be helping fund this facility as well.

Mr. Burrell mentioned that there is space at the facility that could be leased out as a revenue stream.

At this time, Mr. Epperson's substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

NEW BUSINESS

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Jones, to englobo and adopt the following New Business items:

- *Appoint Tom Tebbe to fill the unexpired term of Patricia White, who has resigned from the North Caddo Hospital Service District Board (term to expire August 18, 2028)*
- *Authorize Administration to enter into a CEA with the Brandon House for additional services needed in the wake of the closure of Johnny Gray Jones*

Mr. Hopkins stated that this is the Hosston/Ida appointment for the hospital board.


At this time, Mrs. Gage-Watts' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

COMMUNIQUES & COMMITTEE REPORTS

- Mr. Young said that he is offering his name up as a nomination for the 2024 Caddo Parish Commission President. He asked for everyone's support.
- Mr. Burrell thanked Mr. Atkins and the other Commissioners for their thoughtful gifts.

There being no further business to come before the Commission, the meeting adjourned at 5:43 p.m.


Michelle Nations
Assistant to the Commission Clerk


Roy A. Burrell
President

MINUTES OF THE SPECIAL SESSION OF
THE CADDO PARISH COMMISSION
HELD ON THE 8th DAY OF JANUARY, 2024

The Caddo Parish Commission met in a Special Session, on the above date, at 10:00 a.m., in the Government Plaza Chambers, 505 Travis Street, Shreveport, with Mr. Burrell, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Kracman, Lazarus, Thomas, G. Young, and J. Young (11). ABSENT: None (0). VACANT: District 6.

The invocation was given by Mrs. Gage-Watts, and Mr. Epperson led the Commission in the Pledge of Allegiance.

The Clerk of the Commission stated that the purpose of this meeting is to administer the Oaths of Office for the 2024-2028 Commissioners.

**SWEARING IN OF THE CADDO PARISH COMMISSIONERS
2024-2028 TERM**

At this time, Mr. Mike Spence, Clerk of Court, came forward to administer the Commissioners' Oaths. He congratulated the newly elected Commission body and wished them well.

Mr. Kracman recognized his father, wife, son, and co-workers who are with him today.

Mr. G. Young recognized his wife and friends who are with him today.

Mr. Thomas recognized his mother, aunt, uncle, family members, friends, grandmother, and great-grandmother who are with him in spirit today.

Mr. J. Young recognized his mother, father, grandmother, friends, and partner who are with him today.

Mr. Burrell recognized his wife and Dr. Vinson who are with him today.

Mrs. Gage-Watts recognized her husband, sons, mother-in-law, friends, and family who are with her today.

Mrs. Blake recognized her husband, son, daughter, and friends who are with her today.

Mr. Atkins recognized his wife who is here with him today.

Mr. Cothran thanked everyone for coming to today's swearing-in, then recognized his grandson, son, and family members who are with him today.

Mr. Lazarus recognized his wife who is here with him today.

Mr. Epperson recognized his wife, family, and friends who are with him today.

SELECTION OF 2024 COMMISSION OFFICERS

The Clerk of the Commission stated that it was now time to select the Commission officers for the upcoming year.

It was **moved by Mr. Atkins**, seconded by Mr. Lazarus, *to nominate Mr. John-Paul Young to serve as President for 2024. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Kracman, Lazarus, Thomas, G. Young, and J. Young (11). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0). VACANT: District 6.

It was **moved by Mr. Epperson**, seconded by Mr. J. Young, *to nominate Mrs. Gage-Watts to serve as Vice-President for 2024. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Kracman, Lazarus, Thomas, G. Young, and J. Young (11). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0). VACANT: District 6.

It was **moved by Mr. Cothran**, seconded by Mrs. Gage-Watts, *to nominate Mr. Ken Epperson, Sr. to serve as Parliamentarian for 2024.*

Substitute motion by Mr. Lazarus, seconded by Mr. Atkins, *to nominate Mrs. Grace Anne Blake to serve as Parliamentarian for 2024.*

At this time, the Clerk of the Commission conducted a roll call vote for each nomination and are as follows:

Mr. Epperson received the following AYE votes: Cothran, Epperson, Gage-Watts, Thomas, and G. Young (5).

Mrs. Blake received the following AYE votes: Atkins, Blake, Burrell, Kracman, Lazarus, and J. Young (6).

Mrs. Blake received the plurality of the votes and will serve as the 2024 Parliamentarian.

Following a brief recess, the Commissioners took their seats with Mr. J. Young presiding as president.

NEW BUSINESS

The Commission then moved onto the next New Business item, *adopt selection process for Interim District 6 Commissioner.*

The Clerk of the Commission explained that there is a vacancy in District 6 because no one qualified during the October 14, 2023 Election. A special election has already been called, as well as the qualifying period. It is the responsibility of the Caddo Parish Commission to appoint someone to fill the vacancy within twenty days. If no such appointment is filled, the Governor will select the Interim Commissioner.

It was **moved by Mrs. Gage-Watts**, seconded by Mr. J. Young, *to begin receiving applications today with a deadline of January 16, 2024. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Kracman, Lazarus, Thomas, G. Young, and J. Young (11). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0). VACANT: District 6.

The Clerk of the Commission pointed out that the person appointed as Interim Commission must meet the same requirements as a person being elected to that seat. Attorney Frazier suggested that the appointment be done during a Special Session. She also suggested that a deadline be established.

Mrs. Gage-Watts suggested that the deadline be 10:00 a.m. on January 16, 2024. Mr. Epperson asked that all of this information be in writing for the Commissioners to peruse. Mr. Cothran agreed.

Attorney Frazier stated that the person interested in the position must meet the same requirements as someone who would run for the seat in an election, i.e. living in the district for at least one year. Mr. J. Young questioned if that person would meet those requirements if their address is in the old District 6, but is not included in the redistricted District 6. He stated that the districts are not a year old. Attorney Frazier said that would be a case of first impression and would need a ruling.

Mr. Epperson suggested to get an Attorney General's Opinion regarding this question. Attorney Frazier said that they can certainly try.

Mr. Atkins wanted to know when this Interim appointment would be decided. Mr. J. Young said that there will be a Special Session prior to the Work Session.

It was **moved by Mr. G. Young**, seconded by Mrs. Gage-Watts, *to begin receiving applications for the Interim District 6 seat today with a deadline of January 16, 2024 at 10:00 a.m., as well as, seek an Attorney General's Opinion regarding if a person who lives in the previous Commission District 6 would be eligible for the Interim District 6 seat due to the redistricting lines not being a year old. This motion also includes calling a Special Session on January 16, 2024 prior to the Work Session to select the Interim District 6 Commissioner. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Blake, Burrell, Cothran, Epperson, Gage-Watts, Kracman, Lazarus, Thomas, G. Young, and J. Young (11). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0). VACANT: District 6.

The Commission then moved onto the next New Business item, *closing comments and recognitions.*

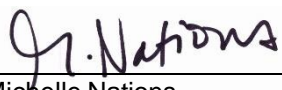
Mr. J. Young presented outgoing President Burrell with a plaque commemorating his service as Caddo Commission President for 2023. Several Commissioners gave accolades and praises for Mr. Burrell's hard work through the past year.

Mr. Burrell provided highlights for the past year, which included the following:

- Adopted a new redistricting plan, first since 2011
- Adopted the first precinct realignment in 30+ years
- Managed storm response (Debris removal, food giveaways, etc.)
- adopted 2024 budget (with funding for many NGO's and other exciting projects)
- Supported Economic developments such as GE-Prolec, Amazon, SLB, etc.

- Held Job Fairs, public support and awareness campaigns
- Prepared for receipt and use of opioid settlement funding
- Administered and supported programs like the Ring Doorbell Program, Rental Assistance Program, and other ARPA projects
- Funded capital projects like the Medical Arts building at LSU Health, the new Little League park and the Ronald McDonald House
- Oversaw the changing of a regime as Woody Wilson retired and Erica Bryant became the new Administrator, Clay Walker as the New Assistant Administrator, and Andrew Randall as the new Juvenile Services Administrator
- Managed the transition of 3 District 8 representatives from exiting Jim Taliaferro, to interim Ron Cothran, to newly elected Grace Anne Blake
- Began the projects and approved the bond sale for the renovation of Walter B. Jacobs park
- Held an election on Juvenile Justice
- Provided funds for the new low barrier homeless shelter run by Hope for the Homeless
- Pivotal in the creation of a new Office of Motor Vehicles office in West Shreveport,
- A large and successful safe summer internship program
- Supported the move of the State office to downtown Shreveport
- Adopted traffic enforcement pilot program
- Added a public safety funding committee who created a citizen's disaster response committee
- adopted new blight and litter ordinance
- Appointed active committees who held nearly twice the average number of committee meetings

There being no more business to come before the Commission, the meeting was adjourned at 11:21 a.m.



 Michelle Nations
 Assistant to the Commission Clerk


 John-Paul Young
 President

State of Louisiana

Parish of Caddo In the Name and By the Authority of The Caddo Parish Commission

RESOLUTION OF RECOGNITION AND APPRECIATION To The STATE DIVISION III CHAMPION CALVARY BAPTIST CAVALIERS

WHEREAS, the Caddo Parish Commission continues to observe with a growing sense of awe and admiration the annual demonstrations of gridiron prowess exhibited by the football teams fielded by Calvary Baptist, as their achievements reflect great honor and pride upon Caddo Parish; and

WHEREAS, the Calvary Baptist Cavaliers have now earned the school's 4th State Division III Football Championship by defeating the St. Charles Catholic in the Caesar's Superdome in New Orleans on December 9; and

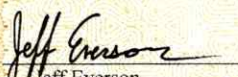
WHEREAS, St. Charles came into the game with as reigning champions for the last 2 years and a 20-game winning streak, but their success and talent were not enough to best the Cavaliers who clinched 15 points in the last 3 minutes of the game to maintain their perfect record in state championship games of 4-0; and

WHEREAS, with the win the Cavaliers expanded a legacy of football excellence that has made their name known statewide. The Cavaliers captured their 4th Division III title, their first since 2020; making this a season to remember for Coach Rodney Guin and his Cavaliers; and


WHEREAS, the hard work, sportsmanship, and perseverance displayed by the Calvary Baptist football team have brought pride and honor to our community.

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission this 4th day of January, 2024, that it does hereby express its heartiest congratulations to Coach Rodney Guin and the coaches and players of the **2023 DIVISION III STATE CHAMPION CALVARY BAPTIST CAVALIERS** for their demonstrations of football excellence, and for the tremendous example they provide as representatives of their school, their City and their Parish.


ATTEST:


Jeff Everson
Commission Clerk

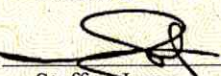




Roy Burrell
President



Lyndon Johnson
District 2



Steffon Jones
District 6



Income Statement

Through 12/31/23
Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
REVENUE							
Department 000 - General Revenues							
3111	Ad Valorem Tax-Inside City	4,070,510.00	.00	.00	4,070,510.00	0	4,033,356.43
3112	Ad Valorem Tax-Outside	3,352,420.00	.00	.00	3,352,420.00	0	3,631,292.00
3115	Estimated Uncollectible Taxes	(185,570.00)	.00	.00	(185,570.00)	0	(15,460.34)
3118	Payments In Lieu Of Taxes	30,000.00	.00	8,075.44	21,924.56	27	17,292.20
3120	Prior Year Taxes	24,657.00	.00	20,412.46	4,244.54	83	49,156.08
3211	Liquor Licenses	21,000.00	.00	18,000.00	3,000.00	86	17,230.00
3212	Beer Licenses	6,000.00	.00	4,650.00	1,350.00	78	4,066.25
3216	Occupational Licenses	255,000.00	.00	261,884.19	(6,884.19)	103	265,416.78
3217	Insurance Licenses	555,000.00	.00	635,131.58	(80,131.58)	114	611,923.84
3218	Cable T.V. Franchise Fees	210,000.00	.00	205,323.21	4,676.79	98	219,359.84
3224	Fines	3,000.00	.00	.00	3,000.00	0	6,400.00
3351	State Revenue Sharing	158,000.00	.00	.00	158,000.00	0	155,326.51
3353	Louisiana Oil & Gas Severance	1,060,000.00	.00	1,292,603.73	(232,603.73)	122	1,191,222.99
3354	Louisiana Timber Severance	115,000.00	.00	69,348.45	45,651.55	60	145,336.38
3355	Louisiana Beer Tax	25,500.00	.00	15,005.31	10,494.69	59	38,055.15
3359	Video Poker/Sports Wagering	.00	.00	316,568.87	(316,568.87)	+++	.00
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(511,176.39)
3610	Interest Earned	70,000.00	.00	244,180.83	(174,180.83)	349	96,105.22
3695	Miscellaneous Revenue	30,000.00	21,605.49	66,221.94	(36,221.94)	221	63,552.18
3723	Federal Grants - Other	350,000.00	.00	499,462.84	(149,462.84)	143	529,989.04
3727	Court Service Fees	5,000.00	.00	22,226.46	(17,226.46)	445	9,441.54
Department 000 - General Revenues Totals		\$10,155,517.00	\$21,605.49	\$3,679,095.31	\$6,476,421.69	36%	\$10,557,885.70
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	750,000.00	.00	750,000.00	.00	100	3,467,285.44
3849	Transfer From Oil & Gas	200,000.00	100,000.00	200,000.00	.00	100	.00
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	3,465.00
3855	Transfer From Criminal Justice	2,500,000.00	208,333.37	2,500,000.00	.00	100	1,400,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$3,450,000.00	\$308,333.37	\$3,450,000.00	\$0.00	100%	\$4,870,750.44
REVENUE TOTALS		\$13,605,517.00	\$329,938.86	\$7,129,095.31	\$6,476,421.69	52%	\$15,428,636.14
EXPENSE							
Department 111 - Commission							
4113	Salaries Regular Employees	227,478.00	18,106.23	181,310.33	46,167.67	80	203,222.51
4115	Salaries-Commissioners	273,705.00	21,054.52	263,181.50	10,523.50	96	284,235.29
4131	Parochial Retirement	26,160.00	2,082.22	21,488.87	4,671.13	82	23,714.40



Income Statement

Through 12/31/23
Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 111 - Commission							
4132	Group Health Insurance	37,278.00	2,818.21	31,836.43	5,441.57	85	34,559.88
4133	Retired Employees Grp Insurance	8,752.00	729.37	8,752.00	.00	100	8,335.00
4135	Medicare Insurance	8,226.00	852.50	9,446.05	(1,220.05)	115	9,295.04
4210	Books and Subscriptions	950.00	.00	.00	950.00	0	128.82
4211	Dues-Governmental Organizations	25,000.00	.00	15,630.64	9,369.36	63	19,079.37
4220	Official Publications	40,000.00	1,782.08	35,942.13	4,057.87	90	40,986.82
4230	Education, Travel and Training	45,000.00	1,128.81	63,029.87	(18,029.87)	140	52,754.08
4241	Office Supplies	9,000.00	177.54	5,806.82	3,193.18	65	8,981.81
4242	Postage	750.00	8.35	857.18	(107.18)	114	502.72
4243	Copy Supplies	4,000.00	111.92	2,671.26	1,328.74	67	3,557.29
4280	Telephone	9,000.00	.00	6,485.47	2,514.53	72	7,710.67
4311	Recruitment and Screenings	150.00	.00	.00	150.00	0	.00
4321	Legal and Auditing	1,702.00	.00	2,039.21	(337.21)	120	1,771.32
4324	Information Systems Allocation	18,000.00	1,500.00	18,000.00	.00	100	12,391.00
4327	Professional Services	45,000.00	14,072.50	54,906.75	(9,906.75)	122	45,405.44
4353	Parking Fees	1,000.00	.00	1,162.00	(162.00)	116	1,296.00
4511	Casualty Insurance	949.00	79.34	949.00	.00	100	904.00
4512	Workers Comp Insurance	4,820.00	401.74	4,820.00	.00	100	4,590.00
4546	Reimb-MPC	(25,000.00)	.00	(31,613.00)	6,613.00	126	(40,545.50)
4742	Office Equipment	3,000.00	.00	.00	3,000.00	0	1,539.08
Department 111 - Commission Totals		\$764,920.00	\$64,905.33	\$696,702.51	\$68,217.49	91%	\$724,415.04
Department 120 - Criminal Justice							
Division 21 - District Court							
4113	Salaries Regular Employees	1,193,845.00	90,848.68	1,040,669.97	153,175.03	87	1,099,268.81
4119	Salaries Reimbursed By Others	(125,000.00)	.00	(98,988.52)	(26,011.48)	79	(124,051.59)
4131	Parochial Retirement	80,251.00	5,554.08	64,343.55	15,907.45	80	69,322.41
4132	Group Health Insurance	226,881.00	19,847.67	215,224.67	11,656.33	95	210,421.36
4133	Retired Employees Grp Insurance	54,101.00	4,508.38	54,101.00	.00	100	51,525.00
4135	Medicare Insurance	20,000.00	1,652.27	17,998.43	2,001.57	90	16,305.61
4136	Caddo Parish Employee Retirement	80,221.00	3,606.22	42,545.55	37,675.45	53	47,085.17
4138	Unemployment Claims	4,500.00	.00	.00	4,500.00	0	211.64
4210	Books and Subscriptions	40,000.00	.00	36,557.82	3,442.18	91	18,101.44
4241	Office Supplies	30,000.00	1,653.30	29,299.09	700.91	98	31,330.64
4242	Postage	3,500.00	159.49	1,181.83	2,318.17	34	2,024.41
4243	Copy Supplies	16,500.00	1,225.60	16,177.19	322.81	98	16,508.24



Income Statement

Through 12/31/23
Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 120 - Criminal Justice							
Division 21 - District Court							
4245	Courtroom Supplies	3,000.00	.00	.00	3,000.00	0	1,897.72
4280	Telephone	5,000.00	.00	259.95	4,740.05	5	372.75
4313	Maintenance Contract	.00	.00	8,784.00	(8,784.00)	+++	.00
4353	Parking Fees	20,000.00	.00	24,878.00	(4,878.00)	124	24,878.00
4395	Grant Programs - Other	350,000.00	19,278.90	330,822.50	19,177.50	95	323,836.01
4511	Casualty Insurance	422.00	35.13	422.00	.00	100	402.00
4512	Workers Comp Insurance	37,210.00	3,100.87	37,210.00	.00	100	35,435.00
4547	Reimb-Hearing Officer	(375,000.00)	.00	.00	(375,000.00)	0	(275,000.00)
4598	Criminal Court Allocation	376,822.00	.00	.00	376,822.00	0	217,410.16
4742	Office Equipment	36,000.00	.00	29,932.50	6,067.50	83	34,318.92
4754	Internet Access and Maintenance	6,000.00	515.13	4,063.84	1,936.16	68	4,461.56
Division 21 - District Court Totals		\$2,084,253.00	\$151,985.72	\$1,855,483.37	\$228,769.63	89%	\$1,806,065.26
Division 23 - District Attorney							
4133	Retired Employees Grp Insurance	32,013.00	2,667.75	32,013.00	.00	100	30,489.00
4395	Grant Programs - Other	185,000.00	.00	121,088.31	63,911.69	65	151,624.26
4581	Annual Appropriation	6,700,000.00	.00	6,141,666.63	558,333.37	92	6,199,992.00
Division 23 - District Attorney Totals		\$6,917,013.00	\$2,667.75	\$6,294,767.94	\$622,245.06	91%	\$6,382,105.26
Division 25 - Coroner							
4204	Autopsies	73,000.00	6,500.00	59,952.00	13,048.00	82	56,219.00
4581	Annual Appropriation	170,000.00	14,166.66	169,999.92	.08	100	169,999.92
Division 25 - Coroner Totals		\$243,000.00	\$20,666.66	\$229,951.92	\$13,048.08	95%	\$226,218.92
Division 28 - JP & Constables							
4113	Salaries Regular Employees	55,000.00	3,946.30	51,608.75	3,391.25	94	53,275.05
4119	Salaries Reimbursed By Others	(22,000.00)	.00	(25,080.00)	3,080.00	114	(25,080.00)
4135	Medicare Insurance	5,400.00	423.36	5,651.34	(251.34)	105	5,180.89
4137	Supplemental Benefits	24,000.00	2,104.44	26,305.50	(2,305.50)	110	22,798.10
4221	Printed Office Forms	.00	.00	320.98	(320.98)	+++	.00
4230	Education, Travel and Training	8,000.00	1,197.69	2,997.69	5,002.31	37	5,288.17
4570	Costs To Other Govt Entities	.00	475.00	475.00	(475.00)	+++	.00
Division 28 - JP & Constables Totals		\$70,400.00	\$8,146.79	\$62,279.26	\$8,120.74	88%	\$61,462.21
Department 120 - Criminal Justice Totals		\$9,314,666.00	\$183,466.92	\$8,442,482.49	\$872,183.51	91%	\$8,475,851.65
Department 131 - Administration							
4113	Salaries Regular Employees	1,423,615.00	88,412.00	1,387,569.80	36,045.20	97	1,139,498.65



Income Statement

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Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 131 - Administration							
4131	Parochial Retirement	65,035.00	6,516.82	74,499.76	(9,464.76)	115	61,280.96
4132	Group Health Insurance	76,809.00	7,647.46	86,644.39	(9,835.39)	113	72,612.82
4133	Retired Employees Grp Insurance	31,827.00	2,652.25	31,827.00	.00	100	30,311.00
4135	Medicare Insurance	20,643.00	1,236.76	20,294.05	348.95	98	16,024.51
4136	Caddo Parish Employee Retirement	145,115.00	3,650.56	125,393.51	19,721.49	86	69,430.50
4138	Unemployment Claims	1,000.00	.00	.00	1,000.00	0	.00
4210	Books and Subscriptions	33,000.00	1,175.82	32,626.10	373.90	99	38,093.71
4211	Dues-Governmental Organizations	7,500.00	.00	7,004.90	495.10	93	2,977.75
4221	Printed Office Forms	2,000.00	.00	195.17	1,804.83	10	2,551.24
4230	Education, Travel and Training	35,000.00	2,816.82	38,795.38	(3,795.38)	111	26,077.61
4241	Office Supplies	13,000.00	243.65	13,565.89	(565.89)	104	13,421.83
4242	Postage	1,000.00	.00	330.07	669.93	33	866.08
4243	Copy Supplies	6,000.00	110.88	3,419.79	2,580.21	57	5,213.40
4250	Equipment Repairs	1,000.00	.00	2,705.79	(1,705.79)	271	223.65
4251	Gas, Oil, Grease	1,800.00	.00	1,056.52	743.48	59	1,354.08
4280	Telephone	12,000.00	.00	6,255.30	5,744.70	52	9,789.80
4311	Recruitment and Screenings	300.00	.00	639.23	(339.23)	213	.00
4321	Legal and Auditing	20,000.00	.00	15,185.94	4,814.06	76	5,599.29
4324	Information Systems Allocation	42,000.00	3,500.00	42,000.00	.00	100	28,912.00
4327	Professional Services	91,000.00	5,000.00	70,994.15	20,005.85	78	77,409.16
4344	Public Information	60,000.00	3,500.00	74,006.42	(14,006.42)	123	91,848.53
4353	Parking Fees	6,000.00	296.00	7,109.00	(1,109.00)	118	7,074.00
4360	Reimb from Other Funds	(880,798.00)	(73,399.87)	(880,798.00)	.00	100	(784,757.00)
4390	General Ins-Legal Service	(52,000.00)	(4,333.37)	(52,000.00)	.00	100	(52,000.00)
4511	Casualty Insurance	1,474.00	122.87	1,474.00	.00	100	1,405.00
4512	Workers Comp Insurance	19,280.00	1,606.63	19,280.00	.00	100	18,360.00
4742	Office Equipment	6,000.00	.00	11,013.91	(5,013.91)	184	6,714.40
Department 131 - Administration Totals		\$1,189,600.00	\$50,755.28	\$1,141,088.07	\$48,511.93	96%	\$890,292.97
Department 132 - Human Resources							
4113	Salaries Regular Employees	360,240.00	28,146.70	361,722.67	(1,482.67)	100	355,040.05
4131	Parochial Retirement	41,428.00	3,236.86	43,578.62	(2,150.62)	105	38,200.30
4132	Group Health Insurance	70,065.00	6,980.55	91,271.37	(21,206.37)	130	71,949.57
4133	Retired Employees Grp Insurance	11,138.00	928.13	11,138.00	.00	100	10,608.00
4135	Medicare Insurance	5,095.00	364.01	4,899.00	196.00	96	4,582.99
4138	Unemployment Claims	500.00	.00	.00	500.00	0	200.65



Income Statement

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Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 132 - Human Resources							
4210	Books and Subscriptions	1,250.00	.00	789.53	460.47	63	935.85
4211	Dues-Governmental Organizations	2,125.00	.00	283.00	1,842.00	13	1,477.00
4221	Printed Office Forms	800.00	.00	.00	800.00	0	826.90
4230	Education, Travel and Training	16,950.00	.00	8,520.51	8,429.49	50	5,329.17
4241	Office Supplies	4,800.00	.00	5,171.21	(371.21)	108	4,202.59
4242	Postage	1,500.00	.00	1,239.86	260.14	83	1,854.74
4243	Copy Supplies	4,500.00	.00	2,449.15	2,050.85	54	3,856.67
4244	Training Resources	5,000.00	.00	3,515.00	1,485.00	70	3,515.00
4247	Record Retention	22,000.00	4,084.80	16,147.00	5,853.00	73	1,940.00
4256	Annual Pin Ceremony	7,000.00	.00	5,368.00	1,632.00	77	5,210.96
4280	Telephone	3,000.00	600.00	4,189.09	(1,189.09)	140	3,769.47
4311	Recruitment and Screenings	2,200.00	.00	2,129.89	70.11	97	1,973.13
4313	Maintenance Contract	15,000.00	12,327.02	14,585.56	414.44	97	3,891.00
4321	Legal and Auditing	1,597.00	.00	1,348.28	248.72	84	1,602.21
4324	Information Systems Allocation	48,000.00	4,000.00	48,000.00	.00	100	33,042.00
4327	Professional Services	7,290.00	.00	2,485.00	4,805.00	34	1,265.96
4353	Parking Fees	1,500.00	.00	1,468.27	31.73	98	952.00
4360	Reimb from Other Funds	(385,871.00)	(32,155.88)	(385,871.00)	.00	100	(340,490.94)
4511	Casualty Insurance	422.00	35.13	422.00	.00	100	402.00
4512	Workers Comp Insurance	7,616.00	634.63	7,616.00	.00	100	7,252.00
4742	Office Equipment	3,600.00	.00	855.85	2,744.15	24	1,742.60
Department 132 - Human Resources Totals		\$258,745.00	\$29,181.95	\$253,321.86	\$5,423.14	98%	\$225,131.87
Department 133 - Finance							
4113	Salaries Regular Employees	768,305.00	58,724.82	710,888.95	57,416.05	93	708,913.53
4119	Salaries Reimbursed By Others	(38,000.00)	.00	(42,421.23)	4,421.23	112	(47,272.16)
4131	Parochial Retirement	86,975.00	6,753.38	84,879.66	2,095.34	98	78,630.58
4132	Group Health Insurance	106,882.00	8,994.42	111,082.34	(4,200.34)	104	97,739.38
4133	Retired Employees Grp Insurance	31,836.00	2,653.00	31,836.00	.00	100	30,320.00
4135	Medicare Insurance	9,633.00	798.49	10,035.12	(402.12)	104	9,690.79
4211	Dues-Governmental Organizations	6,000.00	140.00	3,430.00	2,570.00	57	2,990.00
4221	Printed Office Forms	4,000.00	.00	1,422.38	2,577.62	36	3,178.02
4223	Annual Report	7,000.00	.00	.00	7,000.00	0	.00
4230	Education, Travel and Training	30,000.00	3,174.26	25,182.41	4,817.59	84	26,971.77
4241	Office Supplies	14,000.00	.00	19,645.95	(5,645.95)	140	15,003.03
4242	Postage	11,000.00	591.87	6,342.76	4,657.24	58	6,270.54



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Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 133 - Finance							
4243	Copy Supplies	5,500.00	158.73	2,489.77	3,010.23	45	3,566.05
4280	Telephone	6,500.00	1,200.00	3,638.59	2,861.41	56	6,242.52
4311	Recruitment and Screenings	400.00	(11.00)	141.25	258.75	35	223.09
4321	Legal and Auditing	1,603.00	.00	1,353.34	249.66	84	1,471.53
4324	Information Systems Allocation	48,000.00	4,000.00	48,000.00	.00	100	33,042.00
4327	Professional Services	20,000.00	.00	11,834.20	8,165.80	59	6,429.06
4353	Parking Fees	2,000.00	155.00	1,860.00	140.00	93	2,106.00
4360	Reimb from Other Funds	(662,020.00)	(55,168.37)	(662,020.00)	.00	100	(641,239.10)
4372	Cost Allocation Services	15,500.00	.00	.00	15,500.00	0	12,700.00
4511	Casualty Insurance	1,579.00	131.62	1,579.00	.00	100	1,505.00
4512	Workers Comp Insurance	18,461.00	1,538.38	18,461.00	.00	100	17,580.00
4543	Accounting Fees	(5,500.00)	.00	.00	(5,500.00)	0	(5,500.00)
4742	Office Equipment	8,500.00	.00	(104.31)	8,604.31	(1)	5,746.10
Department 133 - Finance Totals		\$498,154.00	\$33,834.60	\$389,557.18	\$108,596.82	78%	\$376,307.73
Department 136 - Information Systems							
4113	Salaries Regular Employees	300,525.00	19,551.12	272,453.05	28,071.95	91	239,678.29
4131	Parochial Retirement	34,560.00	2,248.37	32,422.32	2,137.68	94	27,500.02
4132	Group Health Insurance	32,010.00	1,851.64	24,231.90	7,778.10	76	22,831.08
4133	Retired Employees Grp Insurance	3,978.00	331.50	3,978.00	.00	100	3,789.00
4135	Medicare Insurance	4,681.00	271.22	3,931.07	749.93	84	3,346.33
4211	Dues-Governmental Organizations	200.00	.00	.00	200.00	0	.00
4230	Education, Travel and Training	7,000.00	.00	2,103.72	4,896.28	30	16.67
4241	Office Supplies	1,000.00	.00	232.57	767.43	23	161.58
4250	Equipment Repairs	900.00	.00	3,095.31	(2,195.31)	344	171.68
4251	Gas, Oil, Grease	800.00	.00	166.70	633.30	21	205.12
4280	Telephone	15,000.00	.00	3,661.16	11,338.84	24	3,408.72
4313	Maintenance Contract	426,000.00	(10,660.41)	407,496.78	18,503.22	96	300,745.62
4321	Legal and Auditing	1,109.00	.00	936.28	172.72	84	1,154.18
4327	Professional Services	2,000.00	.00	1,820.76	179.24	91	950.00
4360	Reimb from Other Funds	(600,000.00)	(50,000.00)	(600,000.00)	.00	100	(413,027.00)
4511	Casualty Insurance	1,474.00	122.87	1,474.00	.00	100	1,405.00
4512	Workers Comp Insurance	5,109.00	425.75	5,109.00	.00	100	4,865.00
4742	Office Equipment	1,000.00	.00	940.08	59.92	94	891.25
4745	Computer Equipment Purchases	3,000.00	.00	454.97	2,545.03	15	471.31



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Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 136 - Information Systems							
4754	Internet Access and Maintenance	38,000.00	1,207.30	29,691.86	8,308.14	78	26,941.11
Department 136 - Information Systems Totals		\$278,346.00	(\$34,650.64)	\$194,199.53	\$84,146.47	70%	\$225,504.96
Department 150 - Allocation to other Entities							
4951	Metropolitan Planning	325,000.00	.00	243,750.00	81,250.00	75	325,000.00
4952	Civil Defense-Emerg Preparedness	37,000.00	.00	.00	37,000.00	0	21,690.00
4955	Parish Service Office	46,000.00	3,230.00	42,499.00	3,501.00	92	40,000.00
4959	NGO Appropriations	200,000.00	.00	31,173.80	168,826.20	16	9,759.61
Department 150 - Allocation to other Entities Totals		\$608,000.00	\$3,230.00	\$317,422.80	\$290,577.20	52%	\$396,449.61
Department 161 - Facility & Maintenance							
Division 63 - Coroner Building							
4260	Building Repairs & Maintenance	15,000.00	363.10	12,269.27	2,730.73	82	6,794.02
4272	Electricity	20,000.00	.00	16,316.82	3,683.18	82	19,354.28
4273	Water	2,500.00	.00	1,115.30	1,384.70	45	1,521.35
4280	Telephone	4,000.00	.00	7,647.62	(3,647.62)	191	3,237.33
4312	Pest Control	1,000.00	61.95	681.45	318.55	68	798.20
4317	Janitorial Service	22,000.00	1,500.00	18,000.00	4,000.00	82	18,050.00
4388	Building Management	3,666.00	305.50	3,666.00	.00	100	3,384.00
Division 63 - Coroner Building Totals		\$68,166.00	\$2,230.55	\$59,696.46	\$8,469.54	88%	\$53,139.18
Division 64 - LSU Extension Bldg							
4260	Building Repairs & Maintenance	6,000.00	22.96	3,624.64	2,375.36	60	4,995.20
4272	Electricity	7,000.00	.00	5,062.36	1,937.64	72	6,668.50
4273	Water	1,000.00	111.38	484.28	515.72	48	774.53
4280	Telephone	1,000.00	.00	740.00	260.00	74	918.72
4291	Lawn and Tree Maintenance	2,100.00	200.00	2,300.00	(200.00)	110	2,100.00
4312	Pest Control	700.00	115.50	693.00	7.00	99	690.25
4316	Security	660.00	.00	200.64	459.36	30	192.72
4317	Janitorial Service	9,000.00	750.00	9,000.00	.00	100	8,600.00
4318	Waste Disposal Fees	1,200.00	93.50	561.00	639.00	47	654.50
4388	Building Management	3,666.00	305.50	3,666.00	.00	100	3,384.00
4511	Casualty Insurance	2,634.00	219.50	2,634.00	.00	100	2,509.00
4754	Internet Access and Maintenance	2,520.00	.00	3,597.55	(1,077.55)	143	.00
Division 64 - LSU Extension Bldg Totals		\$37,480.00	\$1,818.34	\$32,563.47	\$4,916.53	87%	\$31,487.42



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 65 - Archives							
4327	Professional Services	90,000.00	.00	76,700.00	13,300.00	85	82,250.00
Division 65 - Archives Totals		<u>\$90,000.00</u>	<u>\$0.00</u>	<u>\$76,700.00</u>	<u>\$13,300.00</u>	85%	<u>\$82,250.00</u>
Division 69 - David Raines Comm Center							
4114	Salaries-Special	6,500.00	2,800.02	5,600.04	899.96	86	4,666.70
4260	Building Repairs & Maintenance	20,000.00	775.00	14,662.86	5,337.14	73	19,113.31
4271	Natural Gas	1,000.00	.00	567.96	432.04	57	700.68
4272	Electricity	49,000.00	.00	31,241.60	17,758.40	64	42,006.22
4273	Water	10,000.00	.00	4,631.53	5,368.47	46	3,048.59
4291	Lawn and Tree Maintenance	4,000.00	400.00	4,100.00	(100.00)	103	3,500.00
4312	Pest Control	1,500.00	88.20	970.20	529.80	65	1,054.20
4316	Security	1,400.00	.00	1,003.20	396.80	72	963.60
4317	Janitorial Service	23,000.00	1,625.00	21,800.00	1,200.00	95	19,500.00
4318	Waste Disposal Fees	12,000.00	639.48	7,557.78	4,442.22	63	10,339.38
4388	Building Management	10,474.00	872.87	10,474.00	.00	100	9,669.00
4511	Casualty Insurance	1,474.00	122.87	1,474.00	.00	100	1,405.00
4544	Utilities Charged To Other	(15,000.00)	.00	(29,534.64)	14,534.64	197	(45,603.14)
4558	Reimb-Health Tax Fund	(33,390.00)	(2,782.50)	(33,390.00)	.00	100	(33,390.00)
4754	Internet Access and Maintenance	2,700.00	.00	1,867.35	832.65	69	1,453.45
Division 69 - David Raines Comm Center Totals		<u>\$94,658.00</u>	<u>\$4,540.94</u>	<u>\$43,025.88</u>	<u>\$51,632.12</u>	45%	<u>\$38,426.99</u>
Department 161 - Facility & Maintenance Totals		<u>\$290,304.00</u>	<u>\$8,589.83</u>	<u>\$211,985.81</u>	<u>\$78,318.19</u>	73%	<u>\$205,303.59</u>
Department 170 - Elections							
Division 71 - Registrar of Voters							
4113	Salaries Regular Employees	284,147.00	10,133.69	169,576.92	114,570.08	60	158,196.12
4114	Salaries-Special	15,000.00	.00	.00	15,000.00	0	18,968.84
4122	Salaries-Part Time	165,000.00	18,664.25	238,629.25	(73,629.25)	145	203,784.51
4132	Group Health Insurance	9,215.00	31.70	427.00	8,788.00	5	8,732.52
4133	Retired Employees Grp Insurance	10,353.00	862.75	10,353.00	.00	100	9,860.00
4135	Medicare Insurance	16,966.00	1,589.97	22,743.96	(5,777.96)	134	18,550.23
4138	Unemployment Claims	1,000.00	.00	.00	1,000.00	0	41.41
4139	ROV Retirement	46,112.00	1,776.96	22,887.02	23,224.98	50	21,911.42
4210	Books and Subscriptions	2,500.00	.00	1,924.70	575.30	77	2,660.31
4211	Dues-Governmental Organizations	3,900.00	625.00	625.00	3,275.00	16	1,375.00



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Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 170 - Elections							
Division 71 - Registrar of Voters							
4220	Official Publications	13,000.00	75.60	2,671.40	10,328.60	21	397.16
4221	Printed Office Forms	5,000.00	.00	7,580.67	(2,580.67)	152	6,414.96
4230	Education, Travel and Training	20,000.00	600.00	9,938.29	10,061.71	50	5,259.14
4241	Office Supplies	20,000.00	1,067.46	18,393.32	1,606.68	92	24,523.41
4242	Postage	60,000.00	2,239.72	89,903.91	(29,903.91)	150	57,439.41
4243	Copy Supplies	7,000.00	395.00	4,837.48	2,162.52	69	6,760.28
4247	Record Retention	4,000.00	.00	622.80	3,377.20	16	.00
4260	Building Repairs & Maintenance	1,500.00	.00	175.24	1,324.76	12	521.08
4280	Telephone	2,500.00	.00	1,057.44	1,442.56	42	1,245.28
4313	Maintenance Contract	5,000.00	825.00	825.00	4,175.00	17	2,805.00
4327	Professional Services	14,500.00	638.00	5,390.00	9,110.00	37	1,182.00
4353	Parking Fees	17,000.00	732.00	10,425.28	6,574.72	61	13,332.00
4511	Casualty Insurance	1,265.00	105.38	1,265.00	.00	100	1,205.00
4512	Workers Comp Insurance	5,109.00	425.75	5,109.00	.00	100	4,865.00
4742	Office Equipment	5,000.00	413.60	553.27	4,446.73	11	4,316.83
4754	Internet Access and Maintenance	1,200.00	.00	1,966.06	(766.06)	164	.00
Division 71 - Registrar of Voters Totals		\$736,267.00	\$41,201.83	\$627,881.01	\$108,385.99	85%	\$574,346.91
Division 72 - Election Cost							
4172	Election Expense	185,000.00	12,376.90	59,204.58	125,795.42	32	32,146.68
4173	Voting Precinct Improvement	2,000.00	.00	.00	2,000.00	0	.00
Division 72 - Election Cost Totals		\$187,000.00	\$12,376.90	\$59,204.58	\$127,795.42	32%	\$32,146.68
Department 170 - Elections Totals		\$923,267.00	\$53,578.73	\$687,085.59	\$236,181.41	74%	\$606,493.59
Department 180 - Statutory Appropriations							
4201	Ambulance Service	9,000.00	825.00	13,300.00	(4,300.00)	148	9,375.00
4202	Pauper Funeral	75,000.00	.00	75,000.00	.00	100	75,000.00
4310	Codification of Ordinances	8,000.00	.00	1,322.20	6,677.80	17	2,772.56
4352	Governmental Relations	180,000.00	7,000.00	157,350.62	22,649.38	87	112,710.43
4591	Retirement Contributions	219,710.00	.00	.00	219,710.00	0	228,014.00
4592	Sheriff's Tax Collection	5,000.00	.00	16,669.66	(11,669.66)	333	11,654.99
4810	Principal Payments	194,500.00	.00	194,500.00	.00	100	186,050.00
4820	Interest Payments	55,338.00	.00	55,337.50	.50	100	60,089.75
4830	Paying Agent Fees	2,000.00	.00	1,575.00	425.00	79	1,350.00
Department 180 - Statutory Appropriations Totals		\$748,548.00	\$7,825.00	\$515,054.98	\$233,493.02	69%	\$687,016.73



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Funds							
Fund 100 - General Fund							
EXPENSE							
Department 611 - LSU Extension Service							
4113	Salaries Regular Employees	63,000.00	.00	63,000.00	.00	100	63,000.00
4243	Copy Supplies	2,500.00	149.83	1,717.11	782.89	69	2,637.77
4250	Equipment Repairs	3,500.00	.00	1,107.55	2,392.45	32	2,928.85
4251	Gas, Oil, Grease	3,000.00	.00	1,918.09	1,081.91	64	3,661.34
4742	Office Equipment	500.00	.00	.00	500.00	0	348.90
4754	Internet Access and Maintenance	.00	.00	.00	.00	+++	2,237.63
Department 611 - LSU Extension Service Totals		\$72,500.00	\$149.83	\$67,742.75	\$4,757.25	93%	\$74,814.49
Department 900 - Other Financing Sources (Uses)							
4673	Transfer To American Rescue Plan	.00	.00	(27,606.00)	27,606.00	+++	.00
4688	Transfer To Capital Outlay	1,205,000.00	100,416.63	1,205,000.00	.00	100	941,500.00
Department 900 - Other Financing Sources (Uses) Totals		\$1,205,000.00	\$100,416.63	\$1,177,394.00	\$27,606.00	98%	\$941,500.00
EXPENSE TOTALS		\$16,152,050.00	\$501,283.46	\$14,094,037.57	\$2,058,012.43	87%	\$13,829,082.23
Fund 100 - General Fund Totals							
REVENUE TOTALS		13,605,517.00	329,938.86	7,129,095.31	6,476,421.69	52%	15,428,636.14
EXPENSE TOTALS		16,152,050.00	501,283.46	14,094,037.57	2,058,012.43	87%	13,829,082.23
Fund 100 - General Fund Net Gain (Loss)		(\$2,546,533.00)	(\$171,344.60)	(\$6,964,942.26)	(\$4,418,409.26)	274%	\$1,599,553.91
Fund Type General Funds Totals							
REVENUE TOTALS		13,605,517.00	329,938.86	7,129,095.31	6,476,421.69	52%	15,428,636.14
EXPENSE TOTALS		16,152,050.00	501,283.46	14,094,037.57	2,058,012.43	87%	13,829,082.23
Fund Type General Funds Net Gain (Loss)		(\$2,546,533.00)	(\$171,344.60)	(\$6,964,942.26)	(\$4,418,409.26)	274%	\$1,599,553.91



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 200 - Public Works Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	6,813,940.00	.00	.00	6,813,940.00	0	7,008,262.00
3114	Gas & Oil Sales	95,000.00	9,712.68	118,840.78	(23,840.78)	125	126,468.28
3115	Estimated Uncollectible Taxes	(170,350.00)	.00	.00	(170,350.00)	0	(17,334.75)
3117	Sign Billings	2,300.00	.00	21,825.02	(19,525.02)	949	3,475.43
3119	Equipment Repair Billings	100,000.00	2,984.40	112,880.48	(12,880.48)	113	129,906.27
3120	Prior Year Taxes	42,152.00	.00	32,837.35	9,314.65	78	79,125.61
3175	Sales Tax Collections	9,000,000.00	362,948.03	11,580,195.46	(2,580,195.46)	129	14,214,361.75
3180	Culvert Fees	10,000.00	10.00	7,544.00	2,456.00	75	11,920.00
3181	Subdivision Fees	20,000.00	.00	25,037.22	(5,037.22)	125	92,222.42
3190	Special Assessment Revenue	4,000.00	.00	.00	4,000.00	0	26,698.68
3219	Oil and Gas Permits	375,000.00	.00	535,904.00	(160,904.00)	143	696,991.00
3220	Building Permits	3,500.00	802.00	29,320.60	(25,820.60)	838	5,050.00
3224	Fines	10,000.00	.00	24,566.00	(14,566.00)	246	5,775.50
3351	State Revenue Sharing	150,000.00	.00	.00	150,000.00	0	141,536.37
3356	Parish Transportation Fund	1,300,000.00	.00	1,487,292.06	(187,292.06)	114	1,496,403.22
3357	Road Royalty	900,000.00	.00	2,885,553.46	(1,985,553.46)	321	2,785,972.59
3462	FEMA Grant	.00	.00	.00	.00	+++	93,599.59
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(1,446,841.42)
3610	Interest Earned	75,000.00	.00	627,957.89	(552,957.89)	837	203,883.02
3692	Adjudicated Property Fees	85,000.00	(36,434.03)	171,998.91	(86,998.91)	202	96,761.60
3695	Miscellaneous Revenue	45,000.00	1,710.50	40,881.58	4,118.42	91	135,425.28
3723	Federal Grants - Other	.00	.00	4,714.39	(4,714.39)	+++	.00
Department 000 - General Revenues Totals		\$18,860,542.00	\$341,733.58	\$17,707,349.20	\$1,153,192.80	94%	\$25,889,662.44
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	2,820,011.17
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	1,228,938.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,048,949.17
REVENUE TOTALS		\$18,860,542.00	\$341,733.58	\$17,707,349.20	\$1,153,192.80	94%	\$29,938,611.61
EXPENSE							
Department 411 - Road Administration							
4113	Salaries Regular Employees	777,161.00	58,487.61	697,930.34	79,230.66	90	739,786.11
4122	Salaries-Part Time	35,000.00	3,460.00	48,267.00	(13,267.00)	138	10,176.70
4131	Parochial Retirement	82,894.00	6,086.86	79,852.02	3,041.98	96	80,403.05
4132	Group Health Insurance	68,861.00	3,793.49	46,234.63	22,626.37	67	45,738.88



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 200 - Public Works Fund							
EXPENSE							
Department 411 - Road Administration							
4133	Retired Employees Grp Insurance	35,531.00	2,960.88	35,531.00	.00	100	33,839.00
4135	Medicare Insurance	11,147.00	1,227.16	12,930.59	(1,783.59)	116	10,692.37
4138	Unemployment Claims	1,000.00	.00	.00	1,000.00	0	.00
4210	Books and Subscriptions	1,500.00	.00	1,409.90	90.10	94	208.45
4211	Dues-Governmental Organizations	5,000.00	150.00	2,215.00	2,785.00	44	1,725.00
4221	Printed Office Forms	1,500.00	.00	215.02	1,284.98	14	176.35
4230	Education, Travel and Training	18,000.00	96.00	7,282.30	10,717.70	40	8,126.20
4241	Office Supplies	15,000.00	475.90	14,726.13	273.87	98	14,131.60
4243	Copy Supplies	5,000.00	.00	759.58	4,240.42	15	338.60
4250	Equipment Repairs	9,000.00	.00	19,849.67	(10,849.67)	221	10,536.46
4251	Gas, Oil, Grease	15,000.00	.00	15,535.06	(535.06)	104	13,278.84
4280	Telephone	14,000.00	.00	7,304.62	6,695.38	52	11,009.53
4311	Recruitment and Screenings	500.00	.00	2,055.57	(1,555.57)	411	2,713.42
4313	Maintenance Contract	15,000.00	.00	8,920.00	6,080.00	59	11,200.00
4321	Legal and Auditing	15,080.00	.00	12,731.38	2,348.62	84	15,696.57
4324	Information Systems Allocation	102,000.00	8,500.00	102,000.00	.00	100	70,215.00
4327	Professional Services	190,000.00	555.00	156,178.22	33,821.78	82	156,717.55
4329	Reimb From PW Funds	(240,000.00)	(20,000.00)	(240,000.00)	.00	100	(227,587.00)
4353	Parking Fees	4,000.00	.00	819.00	3,181.00	20	357.00
4361	General Fund Administration	293,618.00	24,468.13	293,618.00	.00	100	267,482.00
4387	Adjudicated Property Expenses	18,000.00	420.00	15,020.00	2,980.00	83	16,985.00
4511	Casualty Insurance	141,158.00	11,763.13	141,158.00	.00	100	134,473.00
4512	Workers Comp Insurance	22,509.00	1,875.75	22,509.00	.00	100	21,435.00
4591	Retirement Contributions	201,680.00	.00	.00	201,680.00	0	206,958.00
4592	Sheriff's Tax Collection	10,000.00	.00	1,704.78	8,295.22	17	1,597.81
4742	Office Equipment	9,000.00	.00	989.98	8,010.02	11	203.99
4745	Computer Equipment Purchases	12,000.00	.00	.00	12,000.00	0	11,965.60
Department 411 - Road Administration Totals		\$1,890,139.00	\$104,319.91	\$1,507,746.79	\$382,392.21	80%	\$1,670,580.08
Department 431 - Fleet Services							
4113	Salaries Regular Employees	423,819.00	29,364.02	393,146.68	30,672.32	93	423,381.31
4114	Salaries-Special	5,000.00	.00	.00	5,000.00	0	.00
4131	Parochial Retirement	48,740.00	3,376.86	47,031.28	1,708.72	96	46,137.68
4132	Group Health Insurance	67,886.00	5,186.43	69,620.51	(1,734.51)	103	69,632.97
4133	Retired Employees Grp Insurance	19,890.00	1,657.50	19,890.00	.00	100	18,943.00
4135	Medicare Insurance	6,157.00	398.39	5,567.89	589.11	90	5,770.61



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 200 - Public Works Fund							
EXPENSE							
Department 431 - Fleet Services							
4230	Education, Travel and Training	3,000.00	.00	1,487.90	1,512.10	50	759.57
4241	Office Supplies	2,000.00	.00	2,433.05	(433.05)	122	3,260.43
4243	Copy Supplies	1,200.00	.00	442.08	757.92	37	723.38
4250	Equipment Repairs	500,000.00	22,529.65	517,795.75	(17,795.75)	104	538,914.05
4251	Gas, Oil, Grease	850,000.00	.00	663,577.79	186,422.21	78	792,706.50
4260	Building Repairs & Maintenance	34,000.00	1,665.00	15,055.20	18,944.80	44	40,838.74
4265	Uniforms	3,000.00	.00	694.97	2,305.03	23	3,200.46
4270	Services and Supplies Chg to Other	(1,275,000.00)	.00	(1,382,999.67)	107,999.67	108	(1,494,830.71)
4271	Natural Gas	7,000.00	.00	3,032.65	3,967.35	43	4,354.50
4272	Electricity	25,000.00	.00	19,430.20	5,569.80	78	25,150.14
4273	Water	4,000.00	.00	3,498.32	501.68	87	3,728.93
4280	Telephone	4,000.00	.00	3,305.67	694.33	83	3,660.22
4290	Safety Apparel	500.00	.00	84.32	415.68	17	9.99
4311	Recruitment and Screenings	800.00	.00	412.86	387.14	52	183.65
4321	Legal and Auditing	2,119.00	.00	1,788.97	330.03	84	2,205.21
4324	Information Systems Allocation	18,000.00	1,500.00	18,000.00	.00	100	12,391.00
4325	Computer System	7,000.00	.00	.00	7,000.00	0	.00
4361	General Fund Administration	76,050.00	6,337.50	76,050.00	.00	100	69,952.00
4365	Fleet Service Allocation	(126,000.00)	(12,166.63)	(146,000.00)	20,000.00	116	(138,000.00)
4388	Building Management	2,095.00	174.62	2,095.00	.00	100	1,934.00
4421	Sign Materials	60,000.00	.00	42,066.88	17,933.12	70	52,181.26
4422	Small Tools	5,000.00	.00	6,487.17	(1,487.17)	130	8,966.89
4511	Casualty Insurance	12,115.00	1,009.62	12,115.00	.00	100	11,541.00
4512	Workers Comp Insurance	12,580.00	1,048.37	12,580.00	.00	100	11,980.00
Department 431 - Fleet Services Totals		\$799,951.00	\$62,081.33	\$408,690.47	\$391,260.53	51%	\$519,676.78
Department 441 - Road Maintenance							
Division 30 - Drainage							
4248	Equipment Rental	7,500.00	.00	.00	7,500.00	0	.00
4276	Emergency Coordination	9,720.00	810.00	9,720.00	.00	100	9,720.00
4319	Spraying of Right of Way	700,000.00	100,200.00	451,337.00	248,663.00	64	583,635.00
4321	Legal and Auditing	9,641.00	.00	8,375.02	1,265.98	87	10,035.08
4330	Public Works Administration	60,000.00	5,000.00	60,000.00	.00	100	56,897.00
4361	General Fund Administration	46,285.00	3,857.12	46,285.00	.00	100	42,594.00
4424	Flood Preparedness	17,000.00	.00	.00	17,000.00	0	600.00
4511	Casualty Insurance	84,273.00	7,022.75	84,273.00	.00	100	80,282.00



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 200 - Public Works Fund							
EXPENSE							
Department 441 - Road Maintenance							
Division 30 - Drainage							
4592	Sheriff's Tax Collection	500.00	.00	644.96	(144.96)	129	395.85
Division 30 - Drainage Totals		<u>\$934,919.00</u>	<u>\$116,889.87</u>	<u>\$660,634.98</u>	<u>\$274,284.02</u>	71%	<u>\$784,158.93</u>
Division 31 - Road Capital Improvements							
4321	Legal and Auditing	9,920.00	.00	8,139.47	1,780.53	82	10,326.34
4330	Public Works Administration	84,000.00	7,000.00	84,000.00	.00	100	79,655.00
4361	General Fund Administration	46,285.00	3,857.12	46,285.00	.00	100	42,594.00
4375	Tax Collection Charges	75,000.00	.00	125,591.41	(50,591.41)	167	144,427.41
4415	Bridge Materials and Supplies	15,000.00	.00	16,651.70	(1,651.70)	111	8,034.60
Division 31 - Road Capital Improvements Totals		<u>\$230,205.00</u>	<u>\$10,857.12</u>	<u>\$280,667.58</u>	<u>(\$50,462.58)</u>	122%	<u>\$285,037.35</u>
Division 51 - North Camp							
4113	Salaries Regular Employees	825,341.00	50,194.02	671,706.68	153,634.32	81	643,512.19
4131	Parochial Retirement	74,017.00	5,772.33	79,820.05	(5,803.05)	108	73,649.20
4132	Group Health Insurance	169,982.00	11,381.29	158,661.13	11,320.87	93	149,501.78
4133	Retired Employees Grp Insurance	61,656.00	5,138.00	61,656.00	.00	100	58,720.00
4135	Medicare Insurance	9,367.00	676.63	9,414.19	(47.19)	101	8,618.20
4138	Unemployment Claims	1,500.00	.00	.00	1,500.00	0	.00
4230	Education, Travel and Training	3,000.00	.00	299.20	2,700.80	10	622.54
4241	Office Supplies	6,000.00	.00	3,670.92	2,329.08	61	4,356.73
4243	Copy Supplies	1,500.00	42.38	360.70	1,139.30	24	496.80
4248	Equipment Rental	5,000.00	.00	.00	5,000.00	0	2,580.00
4250	Equipment Repairs	210,000.00	.00	193,668.98	16,331.02	92	166,391.62
4251	Gas, Oil, Grease	120,000.00	.00	90,921.79	29,078.21	76	121,674.53
4260	Building Repairs & Maintenance	15,000.00	141.98	8,800.26	6,199.74	59	5,432.89
4265	Uniforms	8,000.00	.00	5,125.72	2,874.28	64	6,706.75
4271	Natural Gas	500.00	.00	.00	500.00	0	85.69
4272	Electricity	30,500.00	.00	17,244.64	13,255.36	57	22,095.08
4273	Water	2,000.00	.00	492.56	1,507.44	25	489.36
4276	Emergency Coordination	5,940.00	495.00	5,940.00	.00	100	5,940.00
4280	Telephone	17,000.00	.00	11,068.68	5,931.32	65	14,572.79
4290	Safety Apparel	3,000.00	.00	1,361.15	1,638.85	45	1,888.39
4311	Recruitment and Screenings	3,000.00	.00	756.50	2,243.50	25	2,831.85
4327	Professional Services	140,000.00	2,979.13	98,855.37	41,144.63	71	78,857.01



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 200 - Public Works Fund							
EXPENSE							
Department 441 - Road Maintenance							
Division 51 - North Camp							
4412	Maintenance Gravel and Aggregate	75,000.00	8,283.52	67,747.78	7,252.22	90	74,084.78
4413	Asphalt	15,000.00	.00	18,027.60	(3,027.60)	120	.00
4414	Hot Mix	50,000.00	3,610.98	29,528.84	20,471.16	59	22,492.28
4415	Bridge Materials and Supplies	5,000.00	.00	4,278.00	722.00	86	.00
4416	Culverts	22,000.00	9,740.00	10,871.90	11,128.10	49	19,964.00
4421	Sign Materials	90,000.00	.00	55,378.88	34,621.12	62	79,358.53
4422	Small Tools	5,000.00	.00	1,461.37	3,538.63	29	4,212.89
4423	Misc Materials and Supplies	15,000.00	.00	12,373.86	2,626.14	82	6,773.67
4512	Workers Comp Insurance	32,631.00	2,719.25	32,631.00	.00	100	31,074.00
4754	Internet Access and Maintenance	2,500.00	.00	3,014.10	(514.10)	121	3,262.12
Division 51 - North Camp Totals		\$2,024,434.00	\$101,174.51	\$1,655,137.85	\$369,296.15	82%	\$1,610,245.67
Division 52 - South Camp							
4113	Salaries Regular Employees	923,921.00	58,119.44	741,801.99	182,119.01	80	670,379.11
4131	Parochial Retirement	85,354.00	6,598.59	87,857.80	(2,503.80)	103	76,815.43
4132	Group Health Insurance	137,913.00	8,225.12	112,875.71	25,037.29	82	95,430.80
4133	Retired Employees Grp Insurance	61,653.00	5,137.75	61,653.00	.00	100	58,717.00
4135	Medicare Insurance	10,796.00	807.47	10,790.49	5.51	100	9,182.77
4138	Unemployment Claims	3,000.00	.00	.00	3,000.00	0	.00
4230	Education, Travel and Training	4,000.00	.00	40.00	3,960.00	1	255.09
4241	Office Supplies	5,000.00	49.75	3,857.52	1,142.48	77	5,545.50
4243	Copy Supplies	3,000.00	.00	451.63	2,548.37	15	1,051.83
4248	Equipment Rental	7,500.00	.00	.00	7,500.00	0	.00
4250	Equipment Repairs	235,000.00	19.95	164,468.47	70,531.53	70	217,663.12
4251	Gas, Oil, Grease	110,000.00	.00	79,879.57	30,120.43	73	95,170.56
4260	Building Repairs & Maintenance	20,000.00	41.98	13,848.77	6,151.23	69	4,202.49
4265	Uniforms	9,000.00	.00	2,823.38	6,176.62	31	5,989.63
4271	Natural Gas	5,000.00	.00	2,003.12	2,996.88	40	1,834.86
4272	Electricity	30,000.00	.00	22,504.19	7,495.81	75	28,639.75
4273	Water	4,000.00	.00	2,147.75	1,852.25	54	2,365.66
4276	Emergency Coordination	5,940.00	495.00	5,940.00	.00	100	5,940.00
4280	Telephone	18,000.00	.00	12,040.11	5,959.89	67	14,791.12
4290	Safety Apparel	3,000.00	.00	314.93	2,685.07	10	599.84
4311	Recruitment and Screenings	4,000.00	.00	1,428.94	2,571.06	36	4,053.34
4313	Maintenance Contract	10,000.00	.00	1,119.00	8,881.00	11	1,119.00



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 200 - Public Works Fund							
EXPENSE							
Department 441 - Road Maintenance							
Division 52 - South Camp							
4327	Professional Services	1,650,000.00	5,807.53	565,619.74	1,084,380.26	34	96,725.34
4412	Maintenance Gravel and Aggregate	40,000.00	.00	31,808.43	8,191.57	80	4,162.50
4413	Asphalt	5,000.00	.00	1,710.82	3,289.18	34	.00
4414	Hot Mix	65,000.00	217.08	11,676.16	53,323.84	18	9,564.75
4415	Bridge Materials and Supplies	9,000.00	.00	2,119.80	6,880.20	24	4,371.00
4416	Culverts	17,000.00	.00	.00	17,000.00	0	.00
4421	Sign Materials	95,000.00	.00	55,560.88	39,439.12	58	77,181.01
4422	Small Tools	5,000.00	.00	1,829.38	3,170.62	37	1,603.20
4423	Misc Materials and Supplies	15,000.00	.00	9,156.77	5,843.23	61	7,343.51
4512	Workers Comp Insurance	34,270.00	2,855.87	34,270.00	.00	100	32,635.00
Division 52 - South Camp Totals		\$3,631,347.00	\$88,375.53	\$2,041,598.35	\$1,589,748.65	56%	\$1,533,333.21
Division 53 - Commercial Vehicle Enforce Unit							
4113	Salaries Regular Employees	130,899.00	9,172.81	137,338.25	(6,439.25)	105	129,140.59
4131	Parochial Retirement	14,479.00	1,054.88	16,572.20	(2,093.20)	114	14,585.22
4132	Group Health Insurance	24,393.00	1,594.66	23,926.66	466.34	98	24,423.24
4135	Medicare Insurance	1,837.00	126.68	1,980.89	(143.89)	108	1,721.58
4230	Education, Travel and Training	5,000.00	.00	200.00	4,800.00	4	80.00
4241	Office Supplies	5,000.00	.00	3,119.38	1,880.62	62	5,498.67
4250	Equipment Repairs	6,000.00	.00	.00	6,000.00	0	141.21
4251	Gas, Oil, Grease	8,000.00	.00	.00	8,000.00	0	3,102.01
4265	Uniforms	2,000.00	.00	1,058.04	941.96	53	1,611.13
4280	Telephone	5,000.00	.00	2,008.91	2,991.09	40	2,337.04
4311	Recruitment and Screenings	150.00	.00	.00	150.00	0	.00
4327	Professional Services	22,000.00	.00	22,670.45	(670.45)	103	24,430.46
Division 53 - Commercial Vehicle Enforce Unit Totals		\$224,758.00	\$11,949.03	\$208,874.78	\$15,883.22	93%	\$207,071.15
Department 441 - Road Maintenance Totals		\$7,045,663.00	\$329,246.06	\$4,846,913.54	\$2,198,749.46	69%	\$4,419,846.31
Department 900 - Other Financing Sources (Uses)							
4684	Transfer To Criminal Justice	3,000,000.00	250,000.00	3,000,000.00	.00	100	.00
4688	Transfer To Capital Outlay	14,395,000.00	1,199,583.37	14,395,000.00	.00	100	12,766,500.00
Department 900 - Other Financing Sources (Uses) Totals		\$17,395,000.00	\$1,449,583.37	\$17,395,000.00	\$0.00	100%	\$12,766,500.00
EXPENSE TOTALS		\$27,130,753.00	\$1,945,230.67	\$24,158,350.80	\$2,972,402.20	89%	\$19,376,603.17
Fund 200 - Public Works Fund Totals							



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Governmental Funds						
Fund Type	Special Revenue Funds						
	REVENUE TOTALS	18,860,542.00	341,733.58	17,707,349.20	1,153,192.80	94%	29,938,611.61
	EXPENSE TOTALS	27,130,753.00	1,945,230.67	24,158,350.80	2,972,402.20	89%	19,376,603.17
Fund	200 - Public Works Fund Net Gain (Loss)	(\$8,270,211.00)	(\$1,603,497.09)	(\$6,451,001.60)	\$1,819,209.40	78%	\$10,562,008.44



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 210 - Building Maintenance Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	5,102,600.00	.00	.00	5,102,600.00	0	5,251,767.00
3115	Estimated Uncollectible Taxes	(127,570.00)	.00	.00	(127,570.00)	0	(16,776.63)
3120	Prior Year Taxes	28,563.00	.00	13,977.83	14,585.17	49	37,611.62
3351	State Revenue Sharing	115,000.00	.00	.00	115,000.00	0	108,245.00
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(234,103.55)
3610	Interest Earned	25,000.00	.00	118,381.79	(93,381.79)	474	44,262.15
3623	Building Rental	16,000.00	1,915.38	21,599.94	(5,599.94)	135	17,099.94
3695	Miscellaneous Revenue	500.00	.00	176.77	323.23	35	3,012.15
3723	Federal Grants - Other	.00	.00	58,401.47	(58,401.47)	+++	.00
Department 000 - General Revenues Totals		\$5,160,093.00	\$1,915.38	\$212,537.80	\$4,947,555.20	4%	\$5,211,117.68
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	872,037.86
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	2,724.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$874,761.86
REVENUE TOTALS		\$5,160,093.00	\$1,915.38	\$212,537.80	\$4,947,555.20	4%	\$6,085,879.54
EXPENSE							
Department 133 - Finance							
4810	Principal Payments	68,500.00	.00	68,500.00	.00	100	65,400.00
4820	Interest Payments	66,500.00	.00	66,500.00	.00	100	69,770.00
4830	Paying Agent Fees	200.00	.00	.00	200.00	0	.00
Department 133 - Finance Totals		\$135,200.00	\$0.00	\$135,000.00	\$200.00	100%	\$135,170.00
Department 161 - Facility & Maintenance							
Division 17 - Forcht Wade							
4260	Building Repairs & Maintenance	3,500.00	.00	4,294.53	(794.53)	123	3,558.61
Division 17 - Forcht Wade Totals		\$3,500.00	\$0.00	\$4,294.53	(\$794.53)	123%	\$3,558.61
Division 20 - Criminal Administration							
4596	Sheriff Substations	190,000.00	14,183.61	178,922.02	11,077.98	94	198,347.15
Division 20 - Criminal Administration Totals		\$190,000.00	\$14,183.61	\$178,922.02	\$11,077.98	94%	\$198,347.15
Division 61 - Courthouse							
4113	Salaries Regular Employees	1,919,625.00	139,988.50	1,741,693.35	177,931.65	91	1,665,899.94
4122	Salaries-Part Time	41,906.00	3,533.96	37,066.05	4,839.95	88	34,989.97
4131	Parochial Retirement	220,756.00	16,051.51	206,183.40	14,572.60	93	185,270.96
4132	Group Health Insurance	290,690.00	26,394.45	333,645.71	(42,955.71)	115	273,538.78
4133	Retired Employees Grp Insurance	82,738.00	6,894.87	82,738.00	.00	100	78,798.00



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 210 - Building Maintenance Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 61 - Courthouse							
4135	Medicare Insurance	33,558.00	2,059.58	26,519.15	7,038.85	79	26,666.53
4138	Unemployment Claims	3,000.00	.00	.00	3,000.00	0	247.00
4210	Books and Subscriptions	1,000.00	.00	3,345.58	(2,345.58)	335	794.63
4230	Education, Travel and Training	10,000.00	.00	2,815.22	7,184.78	28	4,315.29
4241	Office Supplies	4,500.00	.00	2,638.76	1,861.24	59	2,894.72
4243	Copy Supplies	5,000.00	263.32	2,624.48	2,375.52	52	4,014.29
4250	Equipment Repairs	22,000.00	.00	36,121.07	(14,121.07)	164	27,103.61
4251	Gas, Oil, Grease	40,000.00	.00	38,416.53	1,583.47	96	36,515.12
4260	Building Repairs & Maintenance	255,000.00	2,983.83	153,193.78	101,806.22	60	224,858.85
4261	Building Rep & Maint Chrg -Other	(13,000.00)	.00	(13,113.64)	113.64	101	(13,845.50)
4265	Uniforms	25,000.00	14,871.60	19,094.34	5,905.66	76	17,848.74
4266	Janitorial Supplies	200,000.00	25,549.96	206,318.65	(6,318.65)	103	197,119.07
4270	Services and Supplies Chg to Other	(75,000.00)	(1,956.94)	(104,064.15)	29,064.15	139	(87,071.17)
4271	Natural Gas	210,000.00	.00	140,090.53	69,909.47	67	175,701.13
4272	Electricity	500,000.00	.00	388,573.07	111,426.93	78	526,144.92
4273	Water	45,000.00	.00	34,193.97	10,806.03	76	43,035.42
4276	Emergency Coordination	2,700.00	225.00	2,700.00	.00	100	2,700.00
4280	Telephone	28,000.00	.00	21,882.77	6,117.23	78	25,886.20
4290	Safety Apparel	750.00	.00	.00	750.00	0	729.60
4291	Lawn and Tree Maintenance	30,000.00	275.00	21,328.75	8,671.25	71	73,217.29
4311	Recruitment and Screenings	2,000.00	112.00	4,302.23	(2,302.23)	215	1,451.25
4312	Pest Control	3,500.00	741.50	4,523.47	(1,023.47)	129	3,895.30
4313	Maintenance Contract	110,000.00	9,320.20	152,570.60	(42,570.60)	139	103,021.50
4316	Security	385,000.00	36,077.73	401,780.83	(16,780.83)	104	393,560.43
4318	Waste Disposal Fees	2,700.00	361.33	3,775.48	(1,075.48)	140	2,882.99
4321	Legal and Auditing	11,363.00	.00	12,859.25	(1,496.25)	113	11,827.45
4324	Information Systems Allocation	60,000.00	5,000.00	60,000.00	.00	100	41,303.00
4353	Parking Fees	26,000.00	2,074.00	24,888.00	1,112.00	96	22,790.00
4361	General Fund Administration	212,163.00	17,680.25	212,163.00	.00	100	193,053.00
4388	Building Management	137,478.00	11,456.50	137,478.00	.00	100	126,908.00
4389	Reimb-Repairs & Maintenance	(523,724.00)	(43,643.74)	(523,724.00)	.00	100	(483,458.00)
4511	Casualty Insurance	239,125.00	19,927.12	239,125.00	.00	100	227,801.00
4512	Workers Comp Insurance	44,730.00	3,727.50	44,730.00	.00	100	42,595.00
4591	Retirement Contributions	151,030.00	.00	.00	151,030.00	0	155,076.00



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 210 - Building Maintenance Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 61 - Courthouse							
4592	Sheriff's Tax Collection	5,000.00	.00	1,740.53	3,259.47	35	1,479.61
4743	Other Equipment	8,000.00	213.94	7,113.94	886.06	89	4,837.46
4754	Internet Access and Maintenance	2,500.00	.00	2,087.39	412.61	83	1,915.92
Division 61 - Courthouse Totals		\$4,760,088.00	\$300,182.97	\$4,169,419.09	\$590,668.91	88%	\$4,378,313.30
Division 66 - Francis Bickham Bldg							
4260	Building Repairs & Maintenance	35,000.00	6,270.56	59,625.83	(24,625.83)	170	28,641.78
4271	Natural Gas	10,000.00	.00	2,301.50	7,698.50	23	4,507.55
4272	Electricity	55,000.00	.00	41,367.30	13,632.70	75	56,967.77
4273	Water	15,000.00	.00	10,275.87	4,724.13	69	16,537.52
4276	Emergency Coordination	1,620.00	135.00	1,620.00	.00	100	1,620.00
4312	Pest Control	1,200.00	186.90	3,620.40	(2,420.40)	302	1,116.95
4313	Maintenance Contract	10,000.00	1,702.85	14,932.01	(4,932.01)	149	10,646.16
4388	Building Management	18,330.00	1,527.50	18,330.00	.00	100	16,921.00
4754	Internet Access and Maintenance	3,200.00	.00	.00	3,200.00	0	1,960.58
Division 66 - Francis Bickham Bldg Totals		\$149,350.00	\$9,822.81	\$152,072.91	(\$2,722.91)	102%	\$138,919.31
Division 68 - Government Plaza							
4260	Building Repairs & Maintenance	40,000.00	3,220.82	59,900.23	(19,900.23)	150	75,770.38
4272	Electricity	90,000.00	8,129.19	93,135.07	(3,135.07)	103	128,082.83
4273	Water	3,500.00	392.82	5,818.99	(2,318.99)	166	3,594.64
4316	Security	57,000.00	4,688.69	45,455.87	11,544.13	80	47,431.18
4388	Building Management	31,423.00	2,618.62	31,423.00	.00	100	29,007.00
Division 68 - Government Plaza Totals		\$221,923.00	\$19,050.14	\$235,733.16	(\$13,810.16)	106%	\$283,886.03
Division 75 - Veterans Affairs Building							
4260	Building Repairs & Maintenance	3,500.00	.00	625.00	2,875.00	18	7,480.25
4271	Natural Gas	.00	.00	1,021.51	(1,021.51)	+++	366.88
4272	Electricity	10,000.00	.00	3,856.75	6,143.25	39	1,192.75
4273	Water	6,500.00	.00	1,480.94	5,019.06	23	1,203.80
4317	Janitorial Service	12,000.00	637.00	7,728.00	4,272.00	64	14,651.00
Division 75 - Veterans Affairs Building Totals		\$32,000.00	\$637.00	\$14,712.20	\$17,287.80	46%	\$24,894.68
Department 161 - Facility & Maintenance Totals		\$5,356,861.00	\$343,876.53	\$4,755,153.91	\$601,707.09	89%	\$5,027,919.08
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	500,000.00	41,666.63	500,000.00	.00	100	948,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$500,000.00	\$41,666.63	\$500,000.00	\$0.00	100%	\$948,000.00



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Governmental Funds						
Fund Type	Special Revenue Funds						
Fund	210 - Building Maintenance Fund						
	EXPENSE TOTALS	\$5,992,061.00	\$385,543.16	\$5,390,153.91	\$601,907.09	90%	\$6,111,089.08
Fund	210 - Building Maintenance Fund Totals						
	REVENUE TOTALS	5,160,093.00	1,915.38	212,537.80	4,947,555.20	4%	6,085,879.54
	EXPENSE TOTALS	5,992,061.00	385,543.16	5,390,153.91	601,907.09	90%	6,111,089.08
Fund	210 - Building Maintenance Fund Net Gain (Loss)	(\$831,968.00)	(\$383,627.78)	(\$5,177,616.11)	(\$4,345,648.11)	622%	(\$25,209.54)



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 225 - Detention Facilities Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	9,516,990.00	.00	.00	9,516,990.00	0	9,787,719.00
3115	Estimated Uncollectible Taxes	(237,920.00)	.00	.00	(237,920.00)	0	(21,286.72)
3120	Prior Year Taxes	39,937.00	.00	31,228.11	8,708.89	78	74,883.76
3351	State Revenue Sharing	200,000.00	.00	.00	200,000.00	0	201,376.91
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(81,130.07)
3610	Interest Earned	15,000.00	.00	103,317.19	(88,317.19)	689	25,653.76
3695	Miscellaneous Revenue	7,000.00	.00	9,950.08	(2,950.08)	142	37,990.16
3723	Federal Grants - Other	.00	.00	14,860.22	(14,860.22)	+++	.00
Department 000 - General Revenues Totals		\$9,541,007.00	\$0.00	\$159,355.60	\$9,381,651.40	2%	\$10,025,206.80
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	1,592,448.12
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	360.00
3855	Transfer From Criminal Justice	2,200,000.00	183,333.37	2,200,000.00	.00	100	1,200,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$2,200,000.00	\$183,333.37	\$2,200,000.00	\$0.00	100%	\$2,792,808.12
REVENUE TOTALS		\$11,741,007.00	\$183,333.37	\$2,359,355.60	\$9,381,651.40	20%	\$12,818,014.92
EXPENSE							
Department 133 - Finance							
4810	Principal Payments	170,000.00	.00	170,000.00	.00	100	162,500.00
4820	Interest Payments	31,338.00	.00	31,337.50	.50	100	34,961.75
4830	Paying Agent Fees	200.00	.00	200.00	.00	100	200.00
Department 133 - Finance Totals		\$201,538.00	\$0.00	\$201,537.50	\$0.50	100%	\$197,661.75
Department 161 - Facility & Maintenance							
Division 67 - Caddo Correctional Center							
4113	Salaries Regular Employees	801,816.00	37,175.03	716,554.75	85,261.25	89	735,489.77
4114	Salaries-Special	.00	.00	16,618.36	(16,618.36)	+++	.00
4131	Parochial Retirement	92,209.00	4,275.13	77,483.09	14,725.91	84	76,496.20
4132	Group Health Insurance	182,001.00	7,236.94	140,336.21	41,664.79	77	155,895.86
4133	Retired Employees Grp Insurance	27,845.00	2,320.38	27,845.00	.00	100	26,519.00
4135	Medicare Insurance	9,074.00	504.99	10,152.34	(1,078.34)	112	9,745.27
4138	Unemployment Claims	2,000.00	.00	.00	2,000.00	0	.00
4210	Books and Subscriptions	50,000.00	.00	12,402.00	37,598.00	25	11,897.46
4230	Education, Travel and Training	3,000.00	.00	3,540.30	(540.30)	118	142.89
4241	Office Supplies	1,200.00	.00	698.14	501.86	58	1,280.02
4243	Copy Supplies	600.00	.00	.00	600.00	0	596.16



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Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 225 - Detention Facilities Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 67 - Caddo Correctional Center							
4250	Equipment Repairs	8,000.00	.00	11,544.96	(3,544.96)	144	14,028.07
4251	Gas, Oil, Grease	16,000.00	.00	21,722.72	(5,722.72)	136	13,931.91
4260	Building Repairs & Maintenance	260,000.00	10,455.35	278,779.07	(18,779.07)	107	256,932.73
4265	Uniforms	5,500.00	3,429.31	5,188.29	311.71	94	5,702.45
4266	Janitorial Supplies	180,000.00	.00	189,669.77	(9,669.77)	105	172,339.34
4271	Natural Gas	250,000.00	.00	172,652.59	77,347.41	69	211,129.77
4272	Electricity	525,000.00	.00	444,072.21	80,927.79	85	575,098.91
4273	Water	380,000.00	.00	445,011.77	(65,011.77)	117	357,467.20
4276	Emergency Coordination	6,480.00	540.00	6,480.00	.00	100	6,480.00
4280	Telephone	18,000.00	.00	13,092.91	4,907.09	73	15,037.25
4290	Safety Apparel	750.00	.00	393.40	356.60	52	370.47
4291	Lawn and Tree Maintenance	12,000.00	77.98	6,928.84	5,071.16	58	8,359.62
4311	Recruitment and Screenings	500.00	.00	1,344.65	(844.65)	269	563.55
4312	Pest Control	10,000.00	619.50	6,226.50	3,773.50	62	7,801.50
4313	Maintenance Contract	235,000.00	15,772.85	222,345.70	12,654.30	95	241,604.79
4318	Waste Disposal Fees	30,000.00	.00	25,429.70	4,570.30	85	23,502.75
4321	Legal and Auditing	14,950.00	.00	9,355.66	5,594.34	63	15,560.73
4324	Information Systems Allocation	30,000.00	2,500.00	30,000.00	.00	100	20,651.00
4361	General Fund Administration	204,983.00	17,081.88	204,983.00	.00	100	187,340.00
4388	Building Management	204,253.00	17,021.12	204,253.00	.00	100	188,549.00
4511	Casualty Insurance	289,690.00	24,140.87	289,690.00	.00	100	275,970.00
4512	Workers Comp Insurance	15,761.00	1,313.38	15,761.00	.00	100	15,009.00
4591	Retirement Contributions	281,690.00	.00	.00	281,690.00	0	289,057.00
4592	Sheriff's Tax Collection	4,000.00	.00	3,246.65	753.35	81	2,721.19
4743	Other Equipment	6,000.00	.00	4,703.09	1,296.91	78	3,485.43
4754	Internet Access and Maintenance	1,000.00	.00	.00	1,000.00	0	.00
Division 67 - Caddo Correctional Center Totals		\$4,159,302.00	\$144,464.71	\$3,618,505.67	\$540,796.33	87%	\$3,926,756.29
Department 161 - Facility & Maintenance Totals		\$4,159,302.00	\$144,464.71	\$3,618,505.67	\$540,796.33	87%	\$3,926,756.29
Department 180 - Statutory Appropriations							
Division 67 - Caddo Correctional Center							
4263	Clothing Linen Personal Supplies	280,000.00	.00	151,889.62	128,110.38	54	232,440.03
4331	Feeding and Housing-Prisoners	1,375,000.00	116,361.00	1,211,028.00	163,972.00	88	1,329,412.00
4332	Transporting Prisoners	250,000.00	.00	198,950.64	51,049.36	80	183,090.00



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 225 - Detention Facilities Fund							
EXPENSE							
Department 180 - Statutory Appropriations							
Division 67 - Caddo Correctional Center							
4333	Prisoners Medical Care	5,350,000.00	88,712.23	4,363,932.49	986,067.51	82	5,115,856.41
	Division 67 - Caddo Correctional Center Totals	<u>\$7,255,000.00</u>	<u>\$205,073.23</u>	<u>\$5,925,800.75</u>	<u>\$1,329,199.25</u>	82%	<u>\$6,860,798.44</u>
	Department 180 - Statutory Appropriations Totals	<u>\$7,255,000.00</u>	<u>\$205,073.23</u>	<u>\$5,925,800.75</u>	<u>\$1,329,199.25</u>	82%	<u>\$6,860,798.44</u>
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	154,000.00	12,833.37	154,000.00	.00	100	.00
	Department 900 - Other Financing Sources (Uses) Totals	<u>\$154,000.00</u>	<u>\$12,833.37</u>	<u>\$154,000.00</u>	<u>\$0.00</u>	100%	<u>\$0.00</u>
	EXPENSE TOTALS	<u>\$11,769,840.00</u>	<u>\$362,371.31</u>	<u>\$9,899,843.92</u>	<u>\$1,869,996.08</u>	84%	<u>\$10,985,216.48</u>
	Fund 225 - Detention Facilities Fund Totals						
	REVENUE TOTALS	11,741,007.00	183,333.37	2,359,355.60	9,381,651.40	20%	12,818,014.92
	EXPENSE TOTALS	11,769,840.00	362,371.31	9,899,843.92	1,869,996.08	84%	10,985,216.48
	Fund 225 - Detention Facilities Fund Net Gain (Loss)	<u>(\$28,833.00)</u>	<u>(\$179,037.94)</u>	<u>(\$7,540,488.32)</u>	<u>(\$7,511,655.32)</u>	26,152%	<u>\$1,832,798.44</u>



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 230 - Parks & Recreation Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	1,576,780.00	.00	.00	1,576,780.00	0	1,621,585.00
3115	Estimated Uncollectible Taxes	(39,420.00)	.00	.00	(39,420.00)	0	(5,543.83)
3120	Prior Year Taxes	6,092.00	.00	4,758.12	1,333.88	78	11,511.45
3351	State Revenue Sharing	35,000.00	.00	.00	35,000.00	0	33,429.00
3371	Camping Fees	20,000.00	942.00	18,099.93	1,900.07	90	262.00
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(60,685.59)
3610	Interest Earned	10,000.00	.00	33,810.67	(23,810.67)	338	12,704.05
3695	Miscellaneous Revenue	1,500.00	.00	.00	1,500.00	0	530.00
3697	Recreation Fees	12,000.00	.00	20,662.54	(8,662.54)	172	18,480.00
3723	Federal Grants - Other	.00	.00	5,003.44	(5,003.44)	+++	.00
3725	Grant Revenue - Other	.00	.00	.00	.00	+++	3,000.00
3832	Private Donations	1,000.00	.00	3,300.00	(2,300.00)	330	12,000.00
Department 000 - General Revenues Totals		\$1,622,952.00	\$942.00	\$85,634.70	\$1,537,317.30	5%	\$1,647,272.08
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	522,103.03
3849	Transfer From Oil & Gas	30,000.00	.00	30,000.00	.00	100	.00
Department 900 - Other Financing Sources (Uses) Totals		\$30,000.00	\$0.00	\$30,000.00	\$0.00	100%	\$522,103.03
REVENUE TOTALS		\$1,652,952.00	\$942.00	\$115,634.70	\$1,537,317.30	7%	\$2,169,375.11
EXPENSE							
Department 150 - Allocation to other Entities							
4921	Shreveport Green	92,000.00	42,000.00	42,000.00	50,000.00	46	42,000.00
Department 150 - Allocation to other Entities Totals		\$92,000.00	\$42,000.00	\$42,000.00	\$50,000.00	46%	\$42,000.00
Department 511 - Parks & Recreation							
4113	Salaries Regular Employees	881,808.00	64,941.44	810,553.46	71,254.54	92	837,263.24
4114	Salaries-Special	12,000.00	.00	9,840.00	2,160.00	82	1,580.00
4122	Salaries-Part Time	65,170.00	6,032.67	77,102.75	(11,932.75)	118	78,732.58
4131	Parochial Retirement	101,408.00	7,412.39	94,733.82	6,674.18	93	95,440.50
4132	Group Health Insurance	152,389.00	9,546.23	126,150.63	26,238.37	83	146,259.60
4133	Retired Employees Grp Insurance	32,617.00	2,718.12	32,617.00	.00	100	31,064.00
4135	Medicare Insurance	17,782.00	1,131.61	15,714.56	2,067.44	88	16,773.15
4138	Unemployment Claims	260.00	.00	.00	260.00	0	.00
4211	Dues-Governmental Organizations	1,200.00	.00	1,023.63	176.37	85	850.00
4230	Education, Travel and Training	20,000.00	(63.59)	27,080.24	(7,080.24)	135	17,717.18
4241	Office Supplies	6,000.00	.00	9,265.49	(3,265.49)	154	4,833.41



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 230 - Parks & Recreation Fund							
EXPENSE							
Department 511 - Parks & Recreation							
4243	Copy Supplies	3,000.00	247.61	3,913.41	(913.41)	130	3,886.14
4250	Equipment Repairs	30,000.00	.00	44,316.32	(14,316.32)	148	49,201.45
4251	Gas, Oil, Grease	30,000.00	.00	37,761.07	(7,761.07)	126	45,128.59
4260	Building Repairs & Maintenance	60,000.00	5,583.60	103,734.66	(43,734.66)	173	73,829.35
4265	Uniforms	3,500.00	.00	3,867.67	(367.67)	111	3,075.46
4267	Animal Food	5,500.00	.00	4,545.14	954.86	83	4,363.59
4271	Natural Gas	2,500.00	.00	1,650.87	849.13	66	2,176.75
4272	Electricity	40,000.00	.00	33,153.57	6,846.43	83	30,429.26
4273	Water	5,500.00	139.15	9,538.13	(4,038.13)	173	13,101.29
4276	Emergency Coordination	8,100.00	675.00	8,100.00	.00	100	8,100.00
4280	Telephone	17,000.00	.00	15,562.05	1,437.95	92	17,179.23
4290	Safety Apparel	2,000.00	.00	2,079.91	(79.91)	104	1,926.78
4311	Recruitment and Screenings	1,000.00	.00	267.00	733.00	27	273.75
4313	Maintenance Contract	44,000.00	10,775.60	46,322.45	(2,322.45)	105	34,065.03
4316	Security	700.00	.00	752.40	(52.40)	107	770.88
4321	Legal and Auditing	4,709.00	.00	3,975.62	733.38	84	4,901.17
4324	Information Systems Allocation	42,000.00	3,500.00	42,000.00	.00	100	28,912.00
4327	Professional Services	65,000.00	2,500.00	35,484.28	29,515.72	55	2,694.99
4361	General Fund Administration	31,953.00	2,662.75	31,953.00	.00	100	28,855.00
4388	Building Management	3,666.00	305.50	3,666.00	.00	100	3,384.00
4395	Grant Programs - Other	.00	.00	.00	.00	+++	8,103.58
4423	Misc Materials and Supplies	16,500.00	.00	9,217.29	7,282.71	56	8,571.59
4511	Casualty Insurance	48,457.00	4,038.12	48,457.00	.00	100	46,162.00
4512	Workers Comp Insurance	19,907.00	1,658.88	19,907.00	.00	100	18,957.00
4534	Special Programs	113,000.00	6,356.24	87,563.15	25,436.85	77	88,661.58
4591	Retirement Contributions	46,670.00	.00	.00	46,670.00	0	47,891.00
4592	Sheriff's Tax Collection	2,000.00	.00	537.66	1,462.34	27	451.30
4743	Other Equipment	11,900.00	95.00	6,890.05	5,009.95	58	7,041.65
4754	Internet Access and Maintenance	5,000.00	.00	447.28	4,552.72	9	3,145.10
Department 511 - Parks & Recreation Totals		\$1,954,196.00	\$130,256.32	\$1,809,744.56	\$144,451.44	93%	\$1,815,753.17
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	50,000.00	4,166.63	50,000.00	.00	100	413,700.00
Department 900 - Other Financing Sources (Uses) Totals		\$50,000.00	\$4,166.63	\$50,000.00	\$0.00	100%	\$413,700.00
EXPENSE TOTALS		\$2,096,196.00	\$176,422.95	\$1,901,744.56	\$194,451.44	91%	\$2,271,453.17



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Governmental Funds						
Fund Type	Special Revenue Funds						
Fund	230 - Parks & Recreation Fund Totals						
	REVENUE TOTALS	1,652,952.00	942.00	115,634.70	1,537,317.30	7%	2,169,375.11
	EXPENSE TOTALS	2,096,196.00	176,422.95	1,901,744.56	194,451.44	91%	2,271,453.17
Fund	230 - Parks & Recreation Fund Net Gain (Loss)	(\$443,244.00)	(\$175,480.95)	(\$1,786,109.86)	(\$1,342,865.86)	403%	(\$102,078.06)



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 240 - Solid Waste Fund							
REVENUE							
Department 000 - General Revenues							
3120	Prior Year Taxes	1,158.00	.00	677.05	480.95	58	1,647.45
3175	Sales Tax Collections	4,400,000.00	181,201.93	5,781,307.43	(1,381,307.43)	131	7,096,525.52
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(1,086,638.08)
3610	Interest Earned	150,000.00	.00	418,269.80	(268,269.80)	279	157,973.23
3695	Miscellaneous Revenue	100,000.00	.00	122,843.44	(22,843.44)	123	119,913.30
3723	Federal Grants - Other	.00	.00	2,960.00	(2,960.00)	+++	.00
Department 000 - General Revenues Totals		\$4,651,158.00	\$181,201.93	\$6,326,057.72	(\$1,674,899.72)	136%	\$6,289,421.42
REVENUE TOTALS		\$4,651,158.00	\$181,201.93	\$6,326,057.72	(\$1,674,899.72)	136%	\$6,289,421.42
EXPENSE							
Department 423 - Compactor System Operations							
4113	Salaries Regular Employees	784,434.00	52,368.46	608,414.93	176,019.07	78	746,965.93
4114	Salaries-Special	10,000.00	.00	.00	10,000.00	0	.00
4122	Salaries-Part Time	635,102.00	51,420.40	624,905.37	10,196.63	98	613,973.26
4131	Parochial Retirement	90,209.00	5,540.23	69,530.84	20,678.16	77	66,936.09
4132	Group Health Insurance	169,310.00	7,546.32	91,440.28	77,869.72	54	112,791.71
4133	Retired Employees Grp Insurance	19,860.00	1,655.00	19,860.00	.00	100	18,914.00
4135	Medicare Insurance	49,913.00	3,123.13	39,486.78	10,426.22	79	40,379.59
4138	Unemployment Claims	3,500.00	.00	.00	3,500.00	0	37.65
4230	Education, Travel and Training	3,000.00	.00	713.50	2,286.50	24	1,577.34
4241	Office Supplies	10,000.00	299.97	7,335.57	2,664.43	73	11,519.32
4243	Copy Supplies	2,000.00	.00	642.14	1,357.86	32	686.00
4250	Equipment Repairs	135,000.00	.00	175,263.02	(40,263.02)	130	151,732.48
4251	Gas, Oil, Grease	200,000.00	.00	146,027.53	53,972.47	73	183,901.78
4260	Building Repairs & Maintenance	45,000.00	125.00	44,462.51	537.49	99	34,947.20
4265	Uniforms	18,000.00	.00	2,403.00	15,597.00	13	19,399.26
4272	Electricity	35,000.00	.00	24,730.22	10,269.78	71	30,175.21
4273	Water	10,000.00	113.60	7,113.18	2,886.82	71	8,422.72
4276	Emergency Coordination	5,400.00	450.00	5,400.00	.00	100	5,400.00
4280	Telephone	26,000.00	.00	15,631.77	10,368.23	60	21,224.97
4290	Safety Apparel	6,000.00	.00	9,596.03	(3,596.03)	160	10,619.59
4311	Recruitment and Screenings	5,000.00	256.00	3,693.50	1,306.50	74	3,669.20
4315	Warehouse Rental	92,000.00	7,666.63	92,000.00	.00	100	84,000.00
4318	Waste Disposal Fees	675,000.00	625.00	527,199.70	147,800.30	78	548,699.08
4321	Legal and Auditing	9,641.00	.00	8,139.47	1,501.53	84	12,170.89
4324	Information Systems Allocation	42,000.00	3,500.00	42,000.00	.00	100	28,912.00



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 240 - Solid Waste Fund							
EXPENSE							
Department 423 - Compactor System Operations							
4327	Professional Services	100,000.00	6,662.00	65,699.37	34,300.63	66	45,082.17
4330	Public Works Administration	96,000.00	8,000.00	96,000.00	.00	100	91,035.00
4361	General Fund Administration	112,248.00	9,354.00	112,248.00	.00	100	96,202.00
4362	Contract Hauling-Compactors	350,000.00	.00	298,939.60	51,060.40	85	219,531.80
4370	Port O Let Rental	23,000.00	1,330.00	15,146.00	7,854.00	66	16,665.00
4374	Work Release Program	25,000.00	1,818.05	9,322.70	15,677.30	37	539.32
4375	Tax Collection Charges	55,000.00	.00	53,824.91	1,175.09	98	61,897.44
4421	Sign Materials	8,000.00	.00	8,302.44	(302.44)	104	.00
4511	Casualty Insurance	48,457.00	4,038.12	48,457.00	.00	100	46,162.00
4512	Workers Comp Insurance	38,849.00	3,237.38	38,849.00	.00	100	36,995.00
4712	Site Lease	10,000.00	.00	7,951.89	2,048.11	80	10,651.89
4743	Other Equipment	15,000.00	.00	3,615.17	11,384.83	24	610.75
Department 423 - Compactor System Operations Totals		\$3,962,923.00	\$169,129.29	\$3,324,345.42	\$638,577.58	84%	\$3,382,427.64
Department 424 - Code Enforcement							
4113	Salaries Regular Employees	71,923.00	5,033.60	62,848.80	9,074.20	87	61,735.20
4131	Parochial Retirement	8,271.00	578.86	7,508.80	762.20	91	7,083.36
4132	Group Health Insurance	425.00	39.34	471.64	(46.64)	111	403.68
4135	Medicare Insurance	1,001.00	74.10	960.97	40.03	96	907.00
4230	Education, Travel and Training	4,000.00	.00	.00	4,000.00	0	25.00
4241	Office Supplies	3,000.00	.00	2,595.10	404.90	87	554.10
4250	Equipment Repairs	3,000.00	.00	.00	3,000.00	0	69.48
4251	Gas, Oil, Grease	4,000.00	.00	.00	4,000.00	0	2,113.39
4280	Telephone	2,500.00	.00	1,158.72	1,341.28	46	2,176.26
4313	Maintenance Contract	25,000.00	55.00	165.00	24,835.00	1	.00
4327	Professional Services	30,000.00	.00	22,905.25	7,094.75	76	7,196.00
4373	Property Standards Enforcement	300,000.00	15,340.13	101,291.06	198,708.94	34	70,075.20
Department 424 - Code Enforcement Totals		\$453,120.00	\$21,121.03	\$199,905.34	\$253,214.66	44%	\$152,338.67
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	1,350,000.00	112,500.00	1,350,000.00	.00	100	1,250,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$1,350,000.00	\$112,500.00	\$1,350,000.00	\$0.00	100%	\$1,250,000.00
EXPENSE TOTALS		\$5,766,043.00	\$302,750.32	\$4,874,250.76	\$891,792.24	85%	\$4,784,766.31
Fund 240 - Solid Waste Fund Totals							
REVENUE TOTALS		4,651,158.00	181,201.93	6,326,057.72	(1,674,899.72)	136%	6,289,421.42



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Governmental Funds						
Fund Type	Special Revenue Funds						
	EXPENSE TOTALS	5,766,043.00	302,750.32	4,874,250.76	891,792.24	85%	4,784,766.31
Fund	240 - Solid Waste Fund Net Gain (Loss)	(\$1,114,885.00)	(\$121,548.39)	\$1,451,806.96	\$2,566,691.96	(130%)	\$1,504,655.11



Income Statement

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Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 260 - Juvenile Justice Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	3,695,630.00	.00	.00	3,695,630.00	0	3,803,093.00
3115	Estimated Uncollectible Taxes	(92,390.00)	.00	.00	(92,390.00)	0	(12,061.59)
3120	Prior Year Taxes	21,166.00	.00	11,254.75	9,911.25	53	27,259.92
3351	State Revenue Sharing	82,500.00	.00	.00	82,500.00	0	78,418.39
3423	Food & Nutrition Grant	35,000.00	.00	55,846.73	(20,846.73)	160	59,473.70
3424	State Prisoners Grant	60,000.00	.00	70,032.31	(10,032.31)	117	52,482.92
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(130,144.13)
3610	Interest Earned	20,000.00	.00	86,746.89	(66,746.89)	434	25,268.14
3665	Family In Need Of Services	89,364.00	.00	74,470.00	14,894.00	83	88,614.00
3695	Miscellaneous Revenue	10,000.00	513.00	11,038.31	(1,038.31)	110	9,119.74
3723	Federal Grants - Other	515,000.00	.00	479,223.68	35,776.32	93	722,512.13
3724	Grant Revenue - State	.00	.00	250,000.00	(250,000.00)	+++	200,000.00
3725	Grant Revenue - Other	150,000.00	.00	.00	150,000.00	0	.00
3727	Court Service Fees	1,000.00	40.00	110.00	890.00	11	140.00
3832	Private Donations	500.00	.00	.00	500.00	0	1,273.00
Department 000 - General Revenues Totals		\$4,587,770.00	\$553.00	\$1,038,722.67	\$3,549,047.33	23%	\$4,925,449.22
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	637,733.96
3855	Transfer From Criminal Justice	4,600,000.00	383,333.37	4,600,000.00	.00	100	3,600,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$4,600,000.00	\$383,333.37	\$4,600,000.00	\$0.00	100%	\$4,237,733.96
REVENUE TOTALS		\$9,187,770.00	\$383,886.37	\$5,638,722.67	\$3,549,047.33	61%	\$9,163,183.18
EXPENSE							
Department 121 - Juvenile Court							
4113	Salaries Regular Employees	748,314.00	57,894.97	668,175.10	80,138.90	89	845,488.62
4131	Parochial Retirement	72,830.00	5,577.11	65,749.84	7,080.16	90	70,057.93
4132	Group Health Insurance	104,895.00	9,401.20	95,681.29	9,213.71	91	95,159.17
4133	Retired Employees Grp Insurance	5,553.00	462.75	5,553.00	.00	100	5,289.00
4135	Medicare Insurance	17,981.00	1,364.11	17,008.08	972.92	95	18,277.26
4138	Unemployment Claims	1,000.00	.00	.00	1,000.00	0	.00
4210	Books and Subscriptions	12,000.00	953.75	10,479.29	1,520.71	87	9,607.89
4211	Dues-Governmental Organizations	2,000.00	.00	2,849.55	(849.55)	142	2,725.56
4230	Education, Travel and Training	10,000.00	.00	5,936.60	4,063.40	59	10,854.04
4241	Office Supplies	6,000.00	1,724.66	3,355.59	2,644.41	56	3,562.26
4242	Postage	1,000.00	.00	175.32	824.68	18	62.50



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Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 260 - Juvenile Justice Fund							
EXPENSE							
Department 121 - Juvenile Court							
4243	Copy Supplies	1,500.00	.00	480.00	1,020.00	32	1,440.00
4327	Professional Services	50,000.00	1,873.50	19,848.27	30,151.73	40	23,109.35
4328	Mental Evaluations	10,000.00	.00	2,400.00	7,600.00	24	587.50
4348	Transcriptions	7,000.00	.00	1,760.10	5,239.90	25	1,934.60
4350	Court Bailiffs	18,000.00	.00	13,838.00	4,162.00	77	13,634.00
4351	Deputy Clerks of Court	18,000.00	.00	35,802.00	(17,802.00)	199	15,706.00
4512	Workers Comp Insurance	17,786.00	1,482.13	17,786.00	.00	100	16,937.00
4534	Special Programs	50,000.00	.00	33,502.19	16,497.81	67	50,000.04
4545	Reimb From Juvenile Court	(140,000.00)	.00	.00	(140,000.00)	0	(145,000.00)
Department 121 - Juvenile Court Totals		\$1,013,859.00	\$80,734.18	\$1,000,380.22	\$13,478.78	99%	\$1,039,432.72
Department 122 - Juvenile Services							
Division 22 - Probation Operations							
4113	Salaries Regular Employees	2,198,332.00	146,315.09	1,913,275.71	285,056.29	87	1,936,274.80
4119	Salaries Reimbursed By Others	(230,000.00)	.00	(235,829.20)	5,829.20	103	(249,505.41)
4131	Parochial Retirement	247,288.00	16,826.20	222,410.73	24,877.27	90	214,522.80
4132	Group Health Insurance	331,656.00	22,682.26	311,370.15	20,285.85	94	296,330.84
4133	Retired Employees Grp Insurance	125,700.00	10,475.00	125,700.00	.00	100	119,714.00
4135	Medicare Insurance	27,711.00	1,877.25	25,377.36	2,333.64	92	24,570.34
4138	Unemployment Claims	3,000.00	.00	.00	3,000.00	0	.00
4211	Dues-Governmental Organizations	1,600.00	.00	924.00	676.00	58	400.00
4230	Education, Travel and Training	35,000.00	1,031.44	21,600.36	13,399.64	62	41,677.53
4241	Office Supplies	14,000.00	756.90	16,039.95	(2,039.95)	115	15,183.68
4242	Postage	8,000.00	409.47	6,462.28	1,537.72	81	7,547.13
4243	Copy Supplies	16,500.00	839.76	16,866.82	(366.82)	102	15,082.70
4250	Equipment Repairs	25,000.00	.00	33,500.77	(8,500.77)	134	13,598.20
4251	Gas, Oil, Grease	22,000.00	.00	23,169.19	(1,169.19)	105	28,168.29
4255	Counseling	20,000.00	422.50	14,072.60	5,927.40	70	19,757.50
4265	Uniforms	1,600.00	.00	4,275.96	(2,675.96)	267	4,273.12
4276	Emergency Coordination	1,620.00	135.00	1,620.00	.00	100	1,620.00
4280	Telephone	40,000.00	1,200.00	24,821.37	15,178.63	62	35,000.06
4311	Recruitment and Screenings	2,000.00	.00	2,961.25	(961.25)	148	613.25
4316	Security	205,000.00	16,308.21	186,753.33	18,246.67	91	194,283.92
4321	Legal and Auditing	11,451.00	.00	9,667.57	1,783.43	84	9,709.69
4324	Information Systems Allocation	60,000.00	5,000.00	60,000.00	.00	100	41,303.00
4327	Professional Services	110,000.00	.00	372,223.31	(262,223.31)	338	325,548.81



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Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 260 - Juvenile Justice Fund							
EXPENSE							
Department 122 - Juvenile Services							
Division 22 - Probation Operations							
4361	General Fund Administration	101,065.00	8,422.12	101,065.00	.00	100	92,100.00
4395	Grant Programs - Other	140,000.00	835.00	132,498.41	7,501.59	95	118,728.46
4398	Monitors	145,000.00	12,634.05	140,525.35	4,474.65	97	118,882.55
4511	Casualty Insurance	63,942.00	5,328.50	63,942.00	.00	100	60,914.00
4512	Workers Comp Insurance	53,598.00	4,466.50	53,598.00	.00	100	51,041.00
4529	Family in Need-Services	87,564.00	.00	67,023.00	20,541.00	77	88,614.00
4534	Special Programs	10,000.00	553.50	14,834.35	(4,834.35)	148	8,030.60
4554	Reimb-Title IV-E Funds	38,000.00	.00	30,925.76	7,074.24	81	72,453.31
4571	Outside Agency Distributions	40,000.00	.00	16,844.95	23,155.05	42	21,368.58
4591	Retirement Contributions	109,390.00	.00	.00	109,390.00	0	112,316.00
4592	Sheriff's Tax Collection	4,000.00	.00	1,259.49	2,740.51	31	1,071.48
4742	Office Equipment	3,500.00	330.00	1,641.70	1,858.30	47	1,345.59
4754	Internet Access and Maintenance	2,000.00	.00	1,897.84	102.16	95	1,929.96
4948	Misdemeanor Referral Center	165,000.00	.00	123,750.00	41,250.00	75	165,000.00
Division 22 - Probation Operations Totals		\$4,240,517.00	\$256,848.75	\$3,907,069.36	\$333,447.64	92%	\$4,009,469.78
Division 32 - Juvenile Detention							
4113	Salaries Regular Employees	1,430,103.00	102,870.18	1,132,633.39	297,469.61	79	1,151,036.25
4114	Salaries-Special	.00	3,366.85	12,221.55	(12,221.55)	+++	2,134.87
4119	Salaries Reimbursed By Others	(40,000.00)	.00	(55,538.93)	15,538.93	139	(51,399.65)
4122	Salaries-Part Time	49,665.00	4,665.29	63,428.26	(13,763.26)	128	49,181.15
4131	Parochial Retirement	176,536.00	11,765.62	131,791.28	44,744.72	75	129,488.41
4132	Group Health Insurance	209,688.00	11,964.41	151,518.27	58,169.73	72	159,295.88
4133	Retired Employees Grp Insurance	72,392.00	6,032.63	72,392.00	.00	100	68,945.00
4135	Medicare Insurance	33,070.00	1,754.46	20,921.18	12,148.82	63	19,144.72
4138	Unemployment Claims	2,500.00	.00	.00	2,500.00	0	6,932.84
4211	Dues-Governmental Organizations	1,200.00	.00	906.39	293.61	76	1,151.48
4230	Education, Travel and Training	35,000.00	2,453.00	15,850.87	19,149.13	45	10,718.44
4241	Office Supplies	4,500.00	.00	3,621.48	878.52	80	3,411.15
4243	Copy Supplies	5,500.00	67.92	2,085.59	3,414.41	38	3,991.63
4250	Equipment Repairs	2,500.00	.00	3,254.20	(754.20)	130	8,501.54
4251	Gas, Oil, Grease	3,000.00	.00	5,730.33	(2,730.33)	191	4,400.21
4262	Food	200,000.00	18,771.13	166,095.88	33,904.12	83	168,087.54
4263	Clothing Linen Personal Supplies	21,000.00	1,147.40	21,742.99	(742.99)	104	24,330.45
4265	Uniforms	18,000.00	.00	8,614.69	9,385.31	48	3,079.33



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 260 - Juvenile Justice Fund							
EXPENSE							
Department 122 - Juvenile Services							
Division 32 - Juvenile Detention							
4311	Recruitment and Screenings	14,000.00	97.00	13,883.64	116.36	99	14,163.66
4321	Legal and Auditing	5,191.00	.00	4,382.53	808.47	84	5,477.08
4324	Information Systems Allocation	30,000.00	2,500.00	30,000.00	.00	100	20,651.00
4327	Professional Services	80,000.00	13,214.00	44,245.44	35,754.56	55	74,035.45
4333	Prisoners Medical Care	148,000.00	13,850.22	132,317.59	15,682.41	89	134,092.28
4361	General Fund Administration	114,822.00	9,568.50	114,822.00	.00	100	104,390.00
4388	Building Management	26,186.00	2,182.13	26,186.00	.00	100	24,173.00
4395	Grant Programs - Other	60,000.00	1,050.00	82,492.53	(22,492.53)	137	71,411.31
4511	Casualty Insurance	9,059.00	754.88	9,059.00	.00	100	8,630.00
4512	Workers Comp Insurance	35,751.00	3,386.12	40,633.00	(4,882.00)	114	38,694.00
4534	Special Programs	5,000.00	.00	4,786.29	213.71	96	2,438.84
4742	Office Equipment	2,000.00	670.00	2,212.41	(212.41)	111	736.41
4743	Other Equipment	3,500.00	.00	3,987.49	(487.49)	114	1,518.47
4953	Temporary Housing	90,000.00	.00	33,375.00	56,625.00	37	51,563.00
Division 32 - Juvenile Detention Totals		\$2,848,163.00	\$212,131.74	\$2,299,652.34	\$548,510.66	81%	\$2,314,405.74
Department 122 - Juvenile Services Totals		\$7,088,680.00	\$468,980.49	\$6,206,721.70	\$881,958.30	88%	\$6,323,875.52
Department 161 - Facility & Maintenance							
Division 62 - Juvenile Justice Bldgs							
4113	Salaries Regular Employees	88,156.00	6,787.20	85,016.37	3,139.63	96	82,623.40
4131	Parochial Retirement	10,138.00	780.52	10,153.62	(15.62)	100	9,290.17
4132	Group Health Insurance	32,351.00	2,494.99	32,382.35	(31.35)	100	30,919.49
4133	Retired Employees Grp Insurance	8,752.00	729.37	8,752.00	.00	100	8,335.00
4135	Medicare Insurance	1,279.00	89.34	1,156.12	122.88	90	984.42
4138	Unemployment Claims	70.00	.00	.00	70.00	0	.00
4250	Equipment Repairs	2,000.00	.00	1,792.95	207.05	90	2,618.81
4251	Gas, Oil, Grease	2,600.00	.00	3,160.79	(560.79)	122	2,102.44
4260	Building Repairs & Maintenance	85,000.00	994.00	80,631.32	4,368.68	95	80,704.49
4271	Natural Gas	45,000.00	.00	35,287.47	9,712.53	78	45,835.46
4272	Electricity	170,000.00	.00	159,307.49	10,692.51	94	190,953.53
4273	Water	20,000.00	.00	15,145.88	4,854.12	76	13,766.99
4291	Lawn and Tree Maintenance	15,000.00	614.50	11,035.75	3,964.25	74	16,171.00
4311	Recruitment and Screenings	200.00	.00	.00	200.00	0	.00
4312	Pest Control	4,500.00	430.00	4,374.00	126.00	97	4,527.50



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 260 - Juvenile Justice Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 62 - Juvenile Justice Bldgs							
4313	Maintenance Contract	65,000.00	1,579.29	61,228.15	3,771.85	94	43,841.58
4317	Janitorial Service	2,000.00	.00	400.00	1,600.00	20	.00
4318	Waste Disposal Fees	5,500.00	738.78	6,644.98	(1,144.98)	121	5,198.66
4388	Building Management	19,640.00	1,636.63	19,640.00	.00	100	18,130.00
4511	Casualty Insurance	2,739.00	228.25	2,739.00	.00	100	2,609.00
4512	Workers Comp Insurance	1,928.00	160.63	1,928.00	.00	100	1,836.00
4743	Other Equipment	1,500.00	.00	654.39	845.61	44	1,536.13
Division 62 - Juvenile Justice Bldgs Totals		<u>\$583,353.00</u>	<u>\$17,263.50</u>	<u>\$541,430.63</u>	<u>\$41,922.37</u>	93%	<u>\$561,984.07</u>
Department 161 - Facility & Maintenance Totals		<u>\$583,353.00</u>	<u>\$17,263.50</u>	<u>\$541,430.63</u>	<u>\$41,922.37</u>	93%	<u>\$561,984.07</u>
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	255,000.00	21,250.00	255,000.00	.00	100	400,000.00
Department 900 - Other Financing Sources (Uses) Totals		<u>\$255,000.00</u>	<u>\$21,250.00</u>	<u>\$255,000.00</u>	<u>\$0.00</u>	100%	<u>\$400,000.00</u>
EXPENSE TOTALS		<u>\$8,940,892.00</u>	<u>\$588,228.17</u>	<u>\$8,003,532.55</u>	<u>\$937,359.45</u>	90%	<u>\$8,325,292.31</u>
Fund 260 - Juvenile Justice Fund Totals							
REVENUE TOTALS		9,187,770.00	383,886.37	5,638,722.67	3,549,047.33	61%	9,163,183.18
EXPENSE TOTALS		8,940,892.00	588,228.17	8,003,532.55	937,359.45	90%	8,325,292.31
Fund 260 - Juvenile Justice Fund Net Gain (Loss)		<u>\$246,878.00</u>	<u>(\$204,341.80)</u>	<u>(\$2,364,809.88)</u>	<u>(\$2,611,687.88)</u>	(958%)	<u>\$837,890.87</u>



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Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 270 - Health Tax Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	3,660,380.00	.00	.00	3,660,380.00	0	3,767,659.00
3115	Estimated Uncollectible Taxes	(91,510.00)	.00	.00	(91,510.00)	0	(15,730.69)
3120	Prior Year Taxes	20,905.00	.00	12,201.17	8,703.83	58	29,494.16
3351	State Revenue Sharing	80,000.00	.00	.00	80,000.00	0	77,639.99
3455	Vaccination Fees	.00	.00	.00	.00	+++	20.00
3466	Impounding & Boarding Fees	19,000.00	1,232.00	19,883.50	(883.50)	105	18,511.00
3467	Animal License & Permit Fees	4,000.00	2,370.00	7,885.00	(3,885.00)	197	4,780.00
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(111,476.24)
3610	Interest Earned	12,000.00	.00	67,452.23	(55,452.23)	562	22,879.87
3695	Miscellaneous Revenue	.00	2,572.86	2,777.86	(2,777.86)	+++	.00
3723	Federal Grants - Other	.00	.00	3,873.95	(3,873.95)	+++	.00
3725	Grant Revenue - Other	.00	.00	25,000.00	(25,000.00)	+++	13,760.06
3832	Private Donations	4,000.00	100.00	4,578.58	(578.58)	114	33,390.00
3833	Adoptions	35,000.00	2,220.00	30,787.00	4,213.00	88	34,656.00
Department 000 - General Revenues Totals		\$3,743,775.00	\$8,494.86	\$174,439.29	\$3,569,335.71	5%	\$3,875,583.15
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	628,491.34
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	153.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$628,644.34
REVENUE TOTALS		\$3,743,775.00	\$8,494.86	\$174,439.29	\$3,569,335.71	5%	\$4,504,227.49
EXPENSE							
Department 133 - Finance							
4810	Principal Payments	45,000.00	.00	45,000.00	.00	100	43,250.00
4820	Interest Payments	44,000.00	.00	44,000.00	.00	100	46,139.00
4830	Paying Agent Fees	200.00	.00	.00	200.00	0	.00
Department 133 - Finance Totals		\$89,200.00	\$0.00	\$89,000.00	\$200.00	100%	\$89,389.00
Department 161 - Facility & Maintenance							
Division 11 - Shreveport Regional Lab							
4133	Retired Employees Grp Insurance	1,595.00	132.88	1,595.00	.00	100	1,519.00
4260	Building Repairs & Maintenance	10,000.00	260.00	10,184.48	(184.48)	102	8,127.01
4271	Natural Gas	6,000.00	.00	395.45	5,604.55	7	7,719.10
4272	Electricity	11,000.00	.00	15,830.22	(4,830.22)	144	25,371.71
4273	Water	1,000.00	.00	616.81	383.19	62	813.27
4312	Pest Control	800.00	115.50	693.00	107.00	87	690.25



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Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 270 - Health Tax Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 11 - Shreveport Regional Lab							
4388	Building Management	13,093.00	1,091.12	13,093.00	.00	100	12,086.00
4512	Workers Comp Insurance	1,253.00	104.49	1,253.00	.00	100	1,193.00
Division 11 - Shreveport Regional Lab Totals		\$44,741.00	\$1,703.99	\$43,660.96	\$1,080.04	98%	\$57,519.34
Division 14 - Highland Health Unit Complex							
4113	Salaries Regular Employees	162,183.00	10,900.61	129,497.89	32,685.11	80	157,005.15
4122	Salaries-Part Time	13,969.00	.00	7,676.70	6,292.30	55	11,526.84
4131	Parochial Retirement	18,651.00	1,253.58	15,367.73	3,283.27	82	17,978.82
4132	Group Health Insurance	32,257.00	1,940.85	24,122.90	8,134.10	75	31,848.63
4133	Retired Employees Grp Insurance	14,967.00	1,247.25	14,967.00	.00	100	14,254.00
4135	Medicare Insurance	2,555.00	146.56	1,921.89	633.11	75	2,231.20
4138	Unemployment Claims	150.00	.00	.00	150.00	0	.00
4250	Equipment Repairs	9,000.00	.00	13,782.41	(4,782.41)	153	6,560.49
4251	Gas, Oil, Grease	12,000.00	.00	9,244.08	2,755.92	77	13,117.37
4260	Building Repairs & Maintenance	35,000.00	165.00	11,602.61	23,397.39	33	26,476.52
4271	Natural Gas	30,000.00	.00	18,781.54	11,218.46	63	27,731.49
4272	Electricity	100,000.00	.00	77,203.29	22,796.71	77	104,783.89
4273	Water	5,000.00	.00	4,127.01	872.99	83	4,793.34
4276	Emergency Coordination	1,620.00	135.00	1,620.00	.00	100	1,620.00
4280	Telephone	500.00	.00	374.53	125.47	75	661.18
4291	Lawn and Tree Maintenance	5,000.00	600.00	5,700.00	(700.00)	114	5,400.00
4311	Recruitment and Screenings	300.00	.00	.00	300.00	0	.00
4312	Pest Control	1,100.00	170.10	1,020.30	79.70	93	1,356.50
4313	Maintenance Contract	50,000.00	2,373.78	37,986.49	12,013.51	76	32,724.47
4316	Security	1,500.00	.00	852.72	647.28	57	770.88
4321	Legal and Auditing	3,096.00	.00	2,613.80	482.20	84	3,222.51
4361	General Fund Administration	40,213.00	3,351.12	40,213.00	.00	100	36,474.00
4388	Building Management	37,970.00	3,164.13	37,970.00	.00	100	35,051.00
4511	Casualty Insurance	53,724.00	4,477.00	53,724.00	.00	100	51,180.00
4512	Workers Comp Insurance	5,832.00	486.00	5,832.00	.00	100	5,554.00
4591	Retirement Contributions	108,350.00	.00	.00	108,350.00	0	111,175.00
4592	Sheriff's Tax Collection	2,000.00	.00	772.23	1,227.77	39	755.20
Division 14 - Highland Health Unit Complex Totals		\$746,937.00	\$30,410.98	\$516,974.12	\$229,962.88	69%	\$704,252.48



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 270 - Health Tax Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 15 - Vivian Health Unit							
4113	Salaries Regular Employees	34,647.00	2,667.51	33,317.50	1,329.50	96	32,088.36
4131	Parochial Retirement	3,985.00	306.76	3,980.40	4.60	100	3,672.03
4132	Group Health Insurance	6,493.00	527.00	6,832.44	(339.44)	105	6,476.98
4133	Retired Employees Grp Insurance	1,595.00	132.88	1,595.00	.00	100	1,519.00
4135	Medicare Insurance	503.00	34.72	451.91	51.09	90	415.91
4260	Building Repairs & Maintenance	5,000.00	262.68	8,032.15	(3,032.15)	161	4,057.83
4272	Electricity	13,000.00	.00	8,405.64	4,594.36	65	10,989.89
4273	Water	3,000.00	138.27	1,683.15	1,316.85	56	2,037.73
4280	Telephone	2,400.00	.00	1,604.73	795.27	67	2,082.91
4291	Lawn and Tree Maintenance	.00	75.00	450.00	(450.00)	+++	520.00
4312	Pest Control	800.00	57.75	577.50	222.50	72	690.25
4316	Security	400.00	.00	200.64	199.36	50	192.72
4388	Building Management	2,619.00	218.25	2,619.00	.00	100	2,417.00
4512	Workers Comp Insurance	387.00	32.03	387.00	.00	100	368.00
Division 15 - Vivian Health Unit Totals		\$74,829.00	\$4,452.85	\$70,137.06	\$4,691.94	94%	\$67,528.61
Division 69 - David Raines Comm Center							
4260	Building Repairs & Maintenance	33,390.00	2,782.50	36,348.78	(2,958.78)	109	33,390.00
Division 69 - David Raines Comm Center Totals		\$33,390.00	\$2,782.50	\$36,348.78	(\$2,958.78)	109%	\$33,390.00
Department 161 - Facility & Maintenance Totals		\$899,897.00	\$39,350.32	\$667,120.92	\$232,776.08	74%	\$862,690.43
Department 300 - Animal and Mosquito							
Division 12 - Animal Services							
4113	Salaries Regular Employees	1,399,050.00	99,866.35	1,266,220.62	132,829.38	91	1,257,840.49
4114	Salaries-Special	5,000.00	3,052.14	33,388.97	(28,388.97)	668	5,697.65
4122	Salaries-Part Time	54,075.00	.00	24,613.16	29,461.84	46	34,840.35
4131	Parochial Retirement	139,359.00	10,626.98	139,341.44	17.56	100	133,201.95
4132	Group Health Insurance	173,862.00	13,119.31	152,834.39	21,027.61	88	152,591.12
4133	Retired Employees Grp Insurance	55,374.00	4,614.50	55,374.00	.00	100	52,737.00
4135	Medicare Insurance	19,386.00	1,374.90	18,594.13	791.87	96	17,811.32
4136	Caddo Parish Employee Retirement	11,141.00	857.62	11,124.22	16.78	100	10,433.76
4138	Unemployment Claims	1,000.00	.00	.00	1,000.00	0	.00
4210	Books and Subscriptions	500.00	.00	.00	500.00	0	179.00
4211	Dues-Governmental Organizations	1,000.00	.00	120.00	880.00	12	250.00
4221	Printed Office Forms	6,000.00	2,304.50	2,922.00	3,078.00	49	2,073.50



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Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 270 - Health Tax Fund							
EXPENSE							
Department 300 - Animal and Mosquito							
Division 12 - Animal Services							
4230	Education, Travel and Training	18,000.00	417.76	11,276.92	6,723.08	63	9,711.63
4241	Office Supplies	7,500.00	.00	4,494.20	3,005.80	60	5,812.41
4242	Postage	750.00	.00	331.11	418.89	44	512.98
4243	Copy Supplies	6,500.00	968.92	5,365.24	1,134.76	83	6,089.54
4250	Equipment Repairs	50,000.00	465.00	48,472.32	1,527.68	97	59,275.26
4251	Gas, Oil, Grease	60,000.00	.00	52,558.55	7,441.45	88	57,833.25
4260	Building Repairs & Maintenance	45,000.00	1,005.73	48,838.33	(3,838.33)	109	45,231.74
4265	Uniforms	9,000.00	.00	3,888.01	5,111.99	43	14,706.94
4267	Animal Food	40,000.00	.00	29,737.50	10,262.50	74	24,083.58
4268	Vaccinations and Chemicals	150,000.00	9,128.22	104,672.82	45,327.18	70	101,037.57
4271	Natural Gas	10,000.00	.00	10,115.71	(115.71)	101	7,133.15
4272	Electricity	40,000.00	.00	42,189.61	(2,189.61)	105	38,003.75
4273	Water	9,000.00	.00	17,985.27	(8,985.27)	200	8,351.22
4276	Emergency Coordination	3,888.00	324.00	3,888.00	.00	100	3,888.00
4280	Telephone	20,000.00	.00	17,980.05	2,019.95	90	18,574.08
4290	Safety Apparel	1,000.00	.00	395.39	604.61	40	.00
4291	Lawn and Tree Maintenance	3,500.00	450.00	4,275.00	(775.00)	122	3,725.00
4311	Recruitment and Screenings	5,000.00	.00	1,688.67	3,311.33	34	2,901.15
4313	Maintenance Contract	9,500.00	502.80	1,080.60	8,419.40	11	936.25
4316	Security	1,000.00	.00	852.72	147.28	85	963.60
4317	Janitorial Service	15,000.00	600.00	1,923.35	13,076.65	13	900.00
4318	Waste Disposal Fees	5,000.00	331.16	3,243.24	1,756.76	65	4,001.65
4321	Legal and Auditing	1,546.00	.00	1,347.43	198.57	87	1,608.55
4324	Information Systems Allocation	30,000.00	2,500.00	30,000.00	.00	100	20,651.00
4326	Spaying/Neutering	75,000.00	6,552.50	50,786.86	24,213.14	68	46,894.47
4327	Professional Services	100,000.00	2,832.50	45,978.60	54,021.40	46	55,831.15
4361	General Fund Administration	76,026.00	6,335.50	76,026.00	.00	100	68,734.00
4388	Building Management	9,165.00	763.75	9,165.00	.00	100	8,461.00
4395	Grant Programs - Other	.00	.00	.00	.00	+++	16,817.78
4423	Misc Materials and Supplies	65,000.00	164.56	35,250.57	29,749.43	54	39,325.94
4511	Casualty Insurance	33,708.00	2,809.00	33,708.00	.00	100	32,112.00
4512	Workers Comp Insurance	32,535.00	2,711.25	32,535.00	.00	100	30,983.00
4742	Office Equipment	5,000.00	.00	.00	5,000.00	0	.00
4743	Other Equipment	5,000.00	.00	671.98	4,328.02	13	9,941.72



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 270 - Health Tax Fund							
EXPENSE							
Department 300 - Animal and Mosquito							
	Division 12 - Animal Services Totals	\$2,808,365.00	\$174,678.95	\$2,435,254.98	\$373,110.02	87%	\$2,412,689.50
	Division 13 - Mosquito Control						
4113	Salaries Regular Employees	137,466.00	9,043.20	114,526.97	22,939.03	83	112,529.22
4122	Salaries-Part Time	60,767.00	.00	29,607.74	31,159.26	49	27,946.00
4131	Parochial Retirement	15,809.00	1,039.96	13,506.57	2,302.43	85	12,748.12
4132	Group Health Insurance	782.00	67.70	811.19	(29.19)	104	685.44
4133	Retired Employees Grp Insurance	13,843.00	1,153.62	13,843.00	.00	100	13,184.00
4135	Medicare Insurance	4,165.00	132.34	2,894.14	1,270.86	69	2,715.55
4138	Unemployment Claims	500.00	.00	.00	500.00	0	.00
4230	Education, Travel and Training	2,500.00	410.50	760.50	1,739.50	30	898.44
4241	Office Supplies	400.00	.00	.00	400.00	0	166.77
4242	Postage	500.00	.00	433.06	66.94	87	226.86
4250	Equipment Repairs	18,000.00	.00	15,912.14	2,087.86	88	19,597.52
4251	Gas, Oil, Grease	18,000.00	.00	11,734.40	6,265.60	65	14,204.17
4260	Building Repairs & Maintenance	5,000.00	.00	.00	5,000.00	0	.00
4265	Uniforms	1,000.00	.00	.00	1,000.00	0	.00
4268	Vaccinations and Chemicals	140,000.00	2,256.00	53,725.10	86,274.90	38	115,456.94
4276	Emergency Coordination	972.00	81.00	972.00	.00	100	972.00
4311	Recruitment and Screenings	200.00	.00	.00	200.00	0	.00
4321	Legal and Auditing	1,546.00	.00	1,262.99	283.01	82	1,609.15
4324	Information Systems Allocation	30,000.00	2,500.00	30,000.00	.00	100	20,651.00
4327	Professional Services	.00	.00	.00	.00	+++	856.33
4361	General Fund Administration	28,643.00	2,386.88	28,643.00	.00	100	25,680.00
4423	Misc Materials and Supplies	7,000.00	.00	6,427.09	572.91	92	5,079.14
4511	Casualty Insurance	8,427.00	702.25	8,427.00	.00	100	8,028.00
4512	Workers Comp Insurance	9,206.00	767.13	9,206.00	.00	100	8,767.00
4743	Other Equipment	4,000.00	.00	1,700.00	2,300.00	43	71,150.13
	Division 13 - Mosquito Control Totals	\$508,726.00	\$20,540.58	\$344,392.89	\$164,333.11	68%	\$463,151.78
	Department 300 - Animal and Mosquito Totals	\$3,317,091.00	\$195,219.53	\$2,779,647.87	\$537,443.13	84%	\$2,875,841.28
	Department 900 - Other Financing Sources (Uses)						
4688	Transfer To Capital Outlay	250,000.00	20,833.37	250,000.00	.00	100	534,999.89
	Department 900 - Other Financing Sources (Uses) Totals	\$250,000.00	\$20,833.37	\$250,000.00	\$0.00	100%	\$534,999.89
	EXPENSE TOTALS	\$4,556,188.00	\$255,403.22	\$3,785,768.79	\$770,419.21	83%	\$4,362,920.60



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Governmental Funds						
Fund Type	Special Revenue Funds						
Fund	270 - Health Tax Fund Totals						
	REVENUE TOTALS	3,743,775.00	8,494.86	174,439.29	3,569,335.71	5%	4,504,227.49
	EXPENSE TOTALS	4,556,188.00	255,403.22	3,785,768.79	770,419.21	83%	4,362,920.60
Fund	270 - Health Tax Fund Net Gain (Loss)	(\$812,413.00)	(\$246,908.36)	(\$3,611,329.50)	(\$2,798,916.50)	445%	\$141,306.89



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 280 - Biomedical Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	3,116,020.00	.00	.00	3,116,020.00	0	3,174,739.00
3115	Estimated Uncollectible Taxes	(77,900.00)	.00	.00	(77,900.00)	0	(11,784.42)
3120	Prior Year Taxes	12,595.00	.00	9,754.88	2,840.12	77	23,614.61
3351	State Revenue Sharing	69,200.00	.00	.00	69,200.00	0	66,077.89
3610	Interest Earned	50.00	.00	3,265.60	(3,215.60)	6,531	853.76
Department 000 - General Revenues Totals		\$3,119,965.00	\$0.00	\$13,020.48	\$3,106,944.52	0%	\$3,253,500.84
REVENUE TOTALS		\$3,119,965.00	\$0.00	\$13,020.48	\$3,106,944.52	0%	\$3,253,500.84
EXPENSE							
Department 319 - Biomedical Research Center							
4321	Legal and Auditing	5,707.00	.00	4,818.16	888.84	84	6,790.95
4361	General Fund Administration	22,048.00	1,837.37	22,048.00	.00	100	17,374.00
4530	Interest Expense	13,000.00	.00	3,503.37	9,496.63	27	6,057.15
4562	Reimb - Biomedical Research Ctr	2,815,000.00	.00	2,935,000.00	(120,000.00)	104	2,815,000.00
4591	Retirement Contributions	92,230.00	.00	.00	92,230.00	0	94,642.00
4592	Sheriff's Tax Collection	2,500.00	.00	1,060.52	1,439.48	42	890.56
Department 319 - Biomedical Research Center Totals		\$2,950,485.00	\$1,837.37	\$2,966,430.05	(\$15,945.05)	101%	\$2,940,754.66
EXPENSE TOTALS		\$2,950,485.00	\$1,837.37	\$2,966,430.05	(\$15,945.05)	101%	\$2,940,754.66
Fund 280 - Biomedical Fund Totals							
REVENUE TOTALS		3,119,965.00	.00	13,020.48	3,106,944.52	0%	3,253,500.84
EXPENSE TOTALS		2,950,485.00	1,837.37	2,966,430.05	(15,945.05)	101%	2,940,754.66
Fund 280 - Biomedical Fund Net Gain (Loss)		\$169,480.00	(\$1,837.37)	(\$2,953,409.57)	(\$3,122,889.57)	(1,743%)	\$312,746.18



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 290 - Riverboat Fund							
REVENUE							
Department 000 - General Revenues							
3223	Riverboat Gaming	800,000.00	(9,098.19)	718,060.00	81,940.00	90	886,021.55
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(34,432.20)
3610	Interest Earned	3,000.00	.00	14,155.85	(11,155.85)	472	5,764.00
3695	Miscellaneous Revenue	2,000.00	.00	1,585.20	414.80	79	3,196.80
Department 000 - General Revenues Totals		\$805,000.00	(\$9,098.19)	\$733,801.05	\$71,198.95	91%	\$860,550.15
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	143,778.69
3849	Transfer From Oil & Gas	.00	.00	.00	.00	+++	171,500.00
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	456.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$315,734.69
REVENUE TOTALS		\$805,000.00	(\$9,098.19)	\$733,801.05	\$71,198.95	91%	\$1,176,284.84
EXPENSE							
Department 131 - Administration							
4122	Salaries-Part Time	165,000.00	.00	127,124.59	37,875.41	77	103,070.90
4135	Medicare Insurance	13,750.00	.00	9,712.68	4,037.32	71	7,211.77
4321	Legal and Auditing	4,891.00	.00	4,129.26	761.74	84	4,240.36
4327	Professional Services	2,000.00	.00	1,450.00	550.00	73	1,582.00
4344	Public Information	10,000.00	.00	.00	10,000.00	0	10,000.00
4361	General Fund Administration	37,477.00	3,123.12	37,477.00	.00	100	28,396.00
4530	Interest Expense	1,500.00	.00	.00	1,500.00	0	.00
4534	Special Programs	115,000.00	6,958.32	117,098.71	(2,098.71)	102	117,139.27
4553	Truancy Program	60,000.00	.00	60,000.00	.00	100	60,000.00
Department 131 - Administration Totals		\$409,618.00	\$10,081.44	\$356,992.24	\$52,625.76	87%	\$331,640.30
Department 150 - Allocation to other Entities							
4959	NGO Appropriations	808,532.00	42,397.72	475,425.68	333,106.32	59	1,055,187.24
Department 150 - Allocation to other Entities Totals		\$808,532.00	\$42,397.72	\$475,425.68	\$333,106.32	59%	\$1,055,187.24
EXPENSE TOTALS		\$1,218,150.00	\$52,479.16	\$832,417.92	\$385,732.08	68%	\$1,386,827.54
Fund 290 - Riverboat Fund Totals							
REVENUE TOTALS		805,000.00	(9,098.19)	733,801.05	71,198.95	91%	1,176,284.84
EXPENSE TOTALS		1,218,150.00	52,479.16	832,417.92	385,732.08	68%	1,386,827.54
Fund 290 - Riverboat Fund Net Gain (Loss)		(\$413,150.00)	(\$61,577.35)	(\$98,616.87)	\$314,533.13	24%	(\$210,542.70)



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 295 - Criminal Justice Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	6,344,660.00	.00	.00	6,344,660.00	0	6,597,454.00
3115	Estimated Uncollectible Taxes	(158,620.00)	.00	.00	(158,620.00)	0	(30,824.61)
3120	Prior Year Taxes	12,674.00	.00	8,589.80	4,084.20	68	5,334.53
3351	State Revenue Sharing	132,200.00	.00	.00	132,200.00	0	134,630.08
3610	Interest Earned	.00	.00	14,214.78	(14,214.78)	+++	.00
Department 000 - General Revenues Totals		\$6,330,914.00	\$0.00	\$22,804.58	\$6,308,109.42	0%	\$6,706,594.00
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	1,043,609.09
3847	Transfer From Public Works	3,000,000.00	250,000.00	3,000,000.00	.00	100	.00
Department 900 - Other Financing Sources (Uses) Totals		\$3,000,000.00	\$250,000.00	\$3,000,000.00	\$0.00	100%	\$1,043,609.09
REVENUE TOTALS		\$9,330,914.00	\$250,000.00	\$3,022,804.58	\$6,308,109.42	32%	\$7,750,203.09
EXPENSE							
Department 120 - Criminal Justice							
Division 20 - Criminal Administration							
4321	Legal and Auditing	3,275.00	.00	2,764.95	510.05	84	4,107.52
4361	General Fund Administration	12,118.00	1,009.87	12,118.00	.00	100	11,023.00
4530	Interest Expense	15,000.00	.00	4,750.73	10,249.27	32	18,133.07
4591	Retirement Contributions	187,800.00	.00	.00	187,800.00	0	195,555.00
4592	Sheriff's Tax Collection	5,000.00	.00	2,155.49	2,844.51	43	1,784.46
Division 20 - Criminal Administration Totals		\$223,193.00	\$1,009.87	\$21,789.17	\$201,403.83	10%	\$230,603.05
Department 120 - Criminal Justice Totals		\$223,193.00	\$1,009.87	\$21,789.17	\$201,403.83	10%	\$230,603.05
Department 900 - Other Financing Sources (Uses)							
4681	Transfer To Juvenile Just Fund	4,600,000.00	383,333.37	4,600,000.00	.00	100	3,600,000.00
4682	Transfer To Detention Facilitie	2,200,000.00	183,333.37	2,200,000.00	.00	100	1,200,000.00
4685	Transfer To General Fund	2,500,000.00	208,333.37	2,500,000.00	.00	100	1,400,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$9,300,000.00	\$775,000.11	\$9,300,000.00	\$0.00	100%	\$6,200,000.00
EXPENSE TOTALS		\$9,523,193.00	\$776,009.98	\$9,321,789.17	\$201,403.83	98%	\$6,430,603.05
Fund 295 - Criminal Justice Fund Totals							
REVENUE TOTALS		9,330,914.00	250,000.00	3,022,804.58	6,308,109.42	32%	7,750,203.09
EXPENSE TOTALS		9,523,193.00	776,009.98	9,321,789.17	201,403.83	98%	6,430,603.05
Fund 295 - Criminal Justice Fund Net Gain (Loss)		(\$192,279.00)	(\$526,009.98)	(\$6,298,984.59)	(\$6,106,705.59)	3,276%	\$1,319,600.04



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 297 - Oil and Gas Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(847,442.83)
3610	Interest Earned	20,000.00	.00	320,024.01	(300,024.01)	1,600	104,242.30
3623	Building Rental	363,000.00	.00	403,000.00	(40,000.00)	111	580,050.00
3691	Oil Royalty/Mineral Leases	750,000.00	178,290.28	4,753,759.34	(4,003,759.34)	634	13,039,035.76
3695	Miscellaneous Revenue	.00	.00	20,000.00	(20,000.00)	+++	57,565.00
3723	Federal Grants - Other	.00	.00	61,500.00	(61,500.00)	+++	.00
Department 000 - General Revenues Totals		\$1,133,000.00	\$178,290.28	\$5,558,283.35	(\$4,425,283.35)	491%	\$12,933,450.23
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	676,513.60
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	641.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$677,154.60
REVENUE TOTALS		\$1,133,000.00	\$178,290.28	\$5,558,283.35	(\$4,425,283.35)	491%	\$13,610,604.83
EXPENSE							
Department 131 - Administration							
4321	Legal and Auditing	33,600.00	8,815.00	11,977.56	21,622.44	36	3,200.02
4327	Professional Services	25,480.00	.00	13,911.48	11,568.52	55	155,499.40
4361	General Fund Administration	33,073.00	2,756.12	33,073.00	.00	100	10,274.00
Department 131 - Administration Totals		\$92,153.00	\$11,571.12	\$58,962.04	\$33,190.96	64%	\$168,973.42
Department 133 - Finance							
4810	Principal Payments	202,000.00	.00	202,000.00	.00	100	192,800.00
4820	Interest Payments	195,600.00	.00	195,600.00	.00	100	205,688.00
4830	Paying Agent Fees	200.00	.00	200.00	.00	100	400.00
Department 133 - Finance Totals		\$397,800.00	\$0.00	\$397,800.00	\$0.00	100%	\$398,888.00
Department 150 - Allocation To Other Entities							
4959	NGO Appropriations	250,000.00	.00	.00	250,000.00	0	.00
Department 150 - Allocation To Other Entities Totals		\$250,000.00	\$0.00	\$0.00	\$250,000.00	0%	\$0.00
Department 900 - Other Financing Sources (Uses)							
4685	Transfer To General Fund	200,000.00	100,000.00	200,000.00	.00	100	.00
4688	Transfer To Capital Outlay	5,868,000.00	617,333.37	5,868,000.00	.00	100	2,396,280.00
4691	Transfer To Parks & Recreation	30,000.00	.00	30,000.00	.00	100	.00
4694	Transfer To Riverboat	.00	.00	.00	.00	+++	171,500.00
Department 900 - Other Financing Sources (Uses) Totals		\$6,098,000.00	\$717,333.37	\$6,098,000.00	\$0.00	100%	\$2,567,780.00
EXPENSE TOTALS		\$6,837,953.00	\$728,904.49	\$6,554,762.04	\$283,190.96	96%	\$3,135,641.42



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Fund Category	Governmental Funds						
Fund Type	Special Revenue Funds						
Fund	297 - Oil and Gas Fund Totals						
	REVENUE TOTALS	1,133,000.00	178,290.28	5,558,283.35	(4,425,283.35)	491%	13,610,604.83
	EXPENSE TOTALS	6,837,953.00	728,904.49	6,554,762.04	283,190.96	96%	3,135,641.42
Fund	297 - Oil and Gas Fund Net Gain (Loss)	(\$5,704,953.00)	(\$550,614.21)	(\$996,478.69)	\$4,708,474.31	17%	\$10,474,963.41



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Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 750 - Economic Development Fund							
REVENUE							
Department 000 - General Revenues							
3359	Video Poker/Sports Wagering	400,000.00	.00	587,250.18	(187,250.18)	147	699,753.57
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(43,785.47)
3610	Interest Earned	4,008.00	.00	18,396.10	(14,388.10)	459	6,430.78
Department 000 - General Revenues Totals		\$404,008.00	\$0.00	\$605,646.28	(\$201,638.28)	150%	\$662,398.88
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	88,369.51
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$88,369.51
REVENUE TOTALS		\$404,008.00	\$0.00	\$605,646.28	(\$201,638.28)	150%	\$750,768.39
EXPENSE							
Department 131 - Administration							
4321	Legal and Auditing	2,454.00	.00	2,071.80	382.20	84	4,048.83
4327	Professional Services	82,000.00	.00	81,997.50	2.50	100	57,000.00
4361	General Fund Administration	15,428.00	1,285.63	15,428.00	.00	100	14,198.00
Department 131 - Administration Totals		\$99,882.00	\$1,285.63	\$99,497.30	\$384.70	100%	\$75,246.83
Department 150 - Allocation to other Entities							
4959	NGO Appropriations	341,000.00	.00	190,598.48	150,401.52	56	427,424.60
Department 150 - Allocation to other Entities Totals		\$341,000.00	\$0.00	\$190,598.48	\$150,401.52	56%	\$427,424.60
EXPENSE TOTALS		\$440,882.00	\$1,285.63	\$290,095.78	\$150,786.22	66%	\$502,671.43
Fund 750 - Economic Development Fund Totals							
REVENUE TOTALS		404,008.00	.00	605,646.28	(201,638.28)	150%	750,768.39
EXPENSE TOTALS		440,882.00	1,285.63	290,095.78	150,786.22	66%	502,671.43
Fund 750 - Economic Development Fund Net Gain (Loss)		(\$36,874.00)	(\$1,285.63)	\$315,550.50	\$352,424.50	(856%)	\$248,096.96



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Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 770 - Law Officers Witness Fund							
REVENUE							
Department 000 - General Revenues							
3512	Criminal Case Charges	19,000.00	.00	12,032.29	6,967.71	63	15,639.08
3610	Interest Earned	200.00	.00	1,020.99	(820.99)	510	632.58
Department 000 - General Revenues Totals		<u>\$19,200.00</u>	<u>\$0.00</u>	<u>\$13,053.28</u>	<u>\$6,146.72</u>	<u>68%</u>	<u>\$16,271.66</u>
REVENUE TOTALS		\$19,200.00	\$0.00	\$13,053.28	\$6,146.72	68%	\$16,271.66
EXPENSE							
Department 120 - Criminal Justice							
Division 21 - District Court							
4321	Legal and Auditing	1,272.00	.00	1,073.91	198.09	84	1,323.76
4343	Payments to Law Officers	20,000.00	200.00	10,600.00	9,400.00	53	15,650.00
4361	General Fund Administration	11,024.00	918.63	11,024.00	.00	100	20,549.00
Division 21 - District Court Totals		<u>\$32,296.00</u>	<u>\$1,118.63</u>	<u>\$22,697.91</u>	<u>\$9,598.09</u>	<u>70%</u>	<u>\$37,522.76</u>
Department 120 - Criminal Justice Totals		<u>\$32,296.00</u>	<u>\$1,118.63</u>	<u>\$22,697.91</u>	<u>\$9,598.09</u>	<u>70%</u>	<u>\$37,522.76</u>
EXPENSE TOTALS		\$32,296.00	\$1,118.63	\$22,697.91	\$9,598.09	70%	\$37,522.76
Fund 770 - Law Officers Witness Fund Totals							
REVENUE TOTALS		19,200.00	.00	13,053.28	6,146.72	68%	16,271.66
EXPENSE TOTALS		32,296.00	1,118.63	22,697.91	9,598.09	70%	37,522.76
Fund 770 - Law Officers Witness Fund Net Gain (Loss)		(\$13,096.00)	(\$1,118.63)	(\$9,644.63)	\$3,451.37	74%	(\$21,251.10)



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Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 797 - American Rescue Plan Fund							
REVENUE							
Department 000 - General Revenues							
3610	Interest Earned	15,000.00	.00	1,446,684.71	(1,431,684.71)	9,645	624,147.84
3723	Federal Grants - Other	.00	.00	.00	.00	+++	15,980,095.08
Department 000 - General Revenues Totals		\$15,000.00	\$0.00	\$1,446,684.71	(\$1,431,684.71)	9,645%	\$16,604,242.92
Department 900 - Other Financing Sources (Uses)							
3837	Transfer From General Fund	.00	.00	(27,606.00)	27,606.00	+++	.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	(\$27,606.00)	\$27,606.00	+++	\$0.00
REVENUE TOTALS		\$15,000.00	\$0.00	\$1,419,078.71	(\$1,404,078.71)	9,461%	\$16,604,242.92
EXPENSE							
Department 131 - Administration							
4321	Legal and Auditing	12,000.00	.00	.00	12,000.00	0	2,632.76
4327	Professional Services	.00	.00	10,000.00	(10,000.00)	+++	487,000.00
4395	Grant Programs - Other	18,000,000.00	.00	1,035,271.53	16,964,728.47	6	974,459.25
4530	Interest Expense	.00	.00	160,481.12	(160,481.12)	+++	23,621.26
Department 131 - Administration Totals		\$18,012,000.00	\$0.00	\$1,205,752.65	\$16,806,247.35	7%	\$1,487,713.27
Department 900 - Other Financing Sources (Uses)							
4674	Transfer To E. Edward Jones Trust Fund	.00	.00	.00	.00	+++	2,000,000.00
4676	Transfer To Building Maintenance Fund	.00	.00	.00	.00	+++	872,037.86
4678	Transfer To Oil & Gas Fund	.00	.00	.00	.00	+++	676,513.60
4681	Transfer To Juvenile Just Fund	.00	.00	.00	.00	+++	637,733.96
4682	Transfer To Detention Facilitie	.00	.00	.00	.00	+++	1,592,448.12
4684	Transfer To Criminal Justice	.00	.00	.00	.00	+++	1,043,609.09
4685	Transfer To General Fund	750,000.00	.00	750,000.00	.00	100	3,467,285.44
4686	Transfer To Health Tax Fund	.00	.00	.00	.00	+++	628,491.34
4691	Transfer To Parks & Recreation	.00	.00	.00	.00	+++	522,103.03
4694	Transfer To Riverboat	.00	.00	.00	.00	+++	143,778.69
4697	Transfer To Economic Development	.00	.00	.00	.00	+++	88,369.51
4699	Transfer To Public Works Fund	.00	.00	.00	.00	+++	2,820,011.17
Department 900 - Other Financing Sources (Uses) Totals		\$750,000.00	\$0.00	\$750,000.00	\$0.00	100%	\$14,492,381.81
EXPENSE TOTALS		\$18,762,000.00	\$0.00	\$1,955,752.65	\$16,806,247.35	10%	\$15,980,095.08
Fund 797 - American Rescue Plan Fund Totals							
REVENUE TOTALS		15,000.00	.00	1,419,078.71	(1,404,078.71)	9,461%	16,604,242.92
EXPENSE TOTALS		18,762,000.00	.00	1,955,752.65	16,806,247.35	10%	15,980,095.08
Fund 797 - American Rescue Plan Fund Net Gain (Loss)		(\$18,747,000.00)	\$0.00	(\$536,673.94)	\$18,210,326.06	3%	\$624,147.84



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 798 - E. Edward Jones Trust Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(79,339.79)
3610	Interest Earned	1,500.00	.00	157,940.23	(156,440.23)	10,529	27,605.07
Department 000 - General Revenues Totals		\$1,500.00	\$0.00	\$157,940.23	(\$156,440.23)	10,529%	(\$51,734.72)
Department 138 - Program Administration							
Division 81 - Emergency Rental Assistance 1							
3610	Interest Earned	.00	.00	208,109.85	(208,109.85)	+++	87,117.95
3723	Federal Grants - Other	.00	.00	.00	.00	+++	8,293,557.08
Division 81 - Emergency Rental Assistance 1 Totals		\$0.00	\$0.00	\$208,109.85	(\$208,109.85)	+++	\$8,380,675.03
Division 82 - Emergency Rental Assistance 2							
3723	Federal Grants - Other	10,480,604.00	.00	.00	10,480,604.00	0	11,261,892.75
Division 82 - Emergency Rental Assistance 2 Totals		\$10,480,604.00	\$0.00	\$0.00	\$10,480,604.00	0%	\$11,261,892.75
Department 138 - Program Administration Totals		\$10,480,604.00	\$0.00	\$208,109.85	\$10,272,494.15	2%	\$19,642,567.78
Department 900 - Other Financing Sources (Uses)							
3839	Transfer From American Rescue Plan Fund	.00	.00	.00	.00	+++	2,000,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,000,000.00
REVENUE TOTALS		\$10,482,104.00	\$0.00	\$366,050.08	\$10,116,053.92	3%	\$21,590,833.06
EXPENSE							
Department 131 - Administration							
4321	Legal and Auditing	10,000.00	.00	.00	10,000.00	0	2,106.23
4327	Professional Services	2,000,000.00	.00	7,500.00	1,992,500.00	0	67,200.00
4361	General Fund Administration	7,714.00	642.87	7,714.00	.00	100	.00
Department 131 - Administration Totals		\$2,017,714.00	\$642.87	\$15,214.00	\$2,002,500.00	1%	\$69,306.23
Department 138 - Program Administration							
Division 81 - Emergency Rental Assistance 1							
4395	Grant Programs - Other	.00	.00	1,175,597.32	(1,175,597.32)	+++	7,111,368.92
Division 81 - Emergency Rental Assistance 1 Totals		\$0.00	\$0.00	\$1,175,597.32	(\$1,175,597.32)	+++	\$7,111,368.92
Division 82 - Emergency Rental Assistance 2							
4395	Grant Programs - Other	10,480,604.00	.00	8,607,353.48	1,873,250.52	82	.00
Division 82 - Emergency Rental Assistance 2 Totals		\$10,480,604.00	\$0.00	\$8,607,353.48	\$1,873,250.52	82%	\$0.00
Department 138 - Program Administration Totals		\$10,480,604.00	\$0.00	\$9,782,950.80	\$697,653.20	93%	\$7,111,368.92
EXPENSE TOTALS		\$12,498,318.00	\$642.87	\$9,798,164.80	\$2,700,153.20	78%	\$7,180,675.15
Fund 798 - E. Edward Jones Trust Fund Totals		10,482,104.00	.00	366,050.08	10,116,053.92	3%	21,590,833.06
REVENUE TOTALS		10,482,104.00	.00	366,050.08	10,116,053.92	3%	21,590,833.06



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Governmental Funds						
Fund Type	Special Revenue Funds						
	EXPENSE TOTALS	12,498,318.00	642.87	9,798,164.80	2,700,153.20	78%	7,180,675.15
Fund	798 - E. Edward Jones Trust Fund Net Gain (Loss)	(\$2,016,214.00)	(\$642.87)	(\$9,432,114.72)	(\$7,415,900.72)	468%	\$14,410,157.91



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 799 - Reserve Trust Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(1,390,512.53)
3610	Interest Earned	150,000.00	.00	507,772.57	(357,772.57)	339	214,806.07
3623	Building Rental	363,000.00	.00	363,000.00	.00	100	600,050.00
3723	Federal Grants - Other	.00	.00	175,000.00	(175,000.00)	+++	.00
Department 000 - General Revenues Totals		\$513,000.00	\$0.00	\$1,045,772.57	(\$532,772.57)	204%	(\$575,656.46)
REVENUE TOTALS		\$513,000.00	\$0.00	\$1,045,772.57	(\$532,772.57)	204%	(\$575,656.46)
EXPENSE							
Department 133 - Finance							
4321	Legal and Auditing	2,314.00	.00	1,953.68	360.32	84	2,408.44
4361	General Fund Administration	7,714.00	642.87	7,714.00	.00	100	14,198.00
Department 133 - Finance Totals		\$10,028.00	\$642.87	\$9,667.68	\$360.32	96%	\$16,606.44
Department 150 - Allocation To Other Entities							
4959	NGO Appropriations	1,600,000.00	.00	183,363.83	1,416,636.17	11	.00
Department 150 - Allocation To Other Entities Totals		\$1,600,000.00	\$0.00	\$183,363.83	\$1,416,636.17	11%	\$0.00
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	.00	.00	.00	.00	+++	4,000,000.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,000,000.00
EXPENSE TOTALS		\$1,610,028.00	\$642.87	\$193,031.51	\$1,416,996.49	12%	\$4,016,606.44
Fund 799 - Reserve Trust Fund Totals							
REVENUE TOTALS		513,000.00	.00	1,045,772.57	(532,772.57)	204%	(575,656.46)
EXPENSE TOTALS		1,610,028.00	642.87	193,031.51	1,416,996.49	12%	4,016,606.44
Fund 799 - Reserve Trust Fund Net Gain (Loss)		(\$1,097,028.00)	(\$642.87)	\$852,741.06	\$1,949,769.06	(78%)	(\$4,592,262.90)
Fund Type Special Revenue Funds Totals							
REVENUE TOTALS		80,819,488.00	1,520,699.58	45,311,607.36	35,507,880.64	56%	135,145,766.44
EXPENSE TOTALS		120,125,278.00	5,578,870.80	89,948,787.12	30,176,490.88	75%	97,828,738.65
Fund Type Special Revenue Funds Net Gain (Loss)		(\$39,305,790.00)	(\$4,058,171.22)	(\$44,637,179.76)	(\$5,331,389.76)	114%	\$37,317,027.79



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Debt Service							
Fund 310 - Debt Service Fund							
REVENUE							
Department 000 - General Revenues							
3113	Ad Valorem Tax-Parish	2,815,680.00	.00	.00	2,815,680.00	0	2,895,654.00
3115	Estimated Uncollectible Taxes	(70,390.00)	.00	.00	(70,390.00)	0	(7,746.09)
3120	Prior Year Taxes	11,896.00	.00	9,481.77	2,414.23	80	21,697.65
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(102,542.60)
3610	Interest Earned	7,000.00	.00	22,464.22	(15,464.22)	321	15,882.43
Department 000 - General Revenues Totals		\$2,764,186.00	\$0.00	\$31,945.99	\$2,732,240.01	1%	\$2,822,945.39
Department 900 - Other Financing Sources (Uses)							
3835	Proceeds - General Oblig Bonds	.00	.00	20,791,841.55	(20,791,841.55)	+++	.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$20,791,841.55	(\$20,791,841.55)	+++	\$0.00
REVENUE TOTALS		\$2,764,186.00	\$0.00	\$20,823,787.54	(\$18,059,601.54)	753%	\$2,822,945.39
EXPENSE							
Department 133 - Finance							
Division 90 - Debt Administration							
4321	Legal and Auditing	16,958.00	.00	14,316.90	2,641.10	84	17,651.15
4361	General Fund Administration	41,909.00	3,492.38	41,909.00	.00	100	39,600.00
4530	Interest Expense	2,000.00	.00	.00	2,000.00	0	.00
4591	Retirement Contributions	83,340.00	.00	.00	83,340.00	0	85,522.00
4592	Sheriff's Tax Collection	2,500.00	.00	959.94	1,540.06	38	807.76
4830	Paying Agent Fees	3,500.00	.00	.00	3,500.00	0	.00
Division 90 - Debt Administration Totals		\$150,207.00	\$3,492.38	\$57,185.84	\$93,021.16	38%	\$143,580.91
Division 91 - 2009 GO Bonds/2016 GO Refunding							
4810	Principal Payments	665,000.00	.00	665,000.00	.00	100	645,000.00
4820	Interest Payments	98,554.00	.00	98,553.75	.25	100	111,651.82
4830	Paying Agent Fees	400.00	.00	.00	400.00	0	.00
Division 91 - 2009 GO Bonds/2016 GO Refunding Totals		\$763,954.00	\$0.00	\$763,553.75	\$400.25	100%	\$756,651.82
Division 93 - 2023 GO Bonds							
4820	Interest Payments	.00	.00	385,515.27	(385,515.27)	+++	.00
4830	Paying Agent Fees	.00	.00	200.00	(200.00)	+++	.00
4831	Bond Issue Costs	.00	.00	170,344.49	(170,344.49)	+++	.00
Division 93 - 2023 GO Bonds Totals		\$0.00	\$0.00	\$556,059.76	(\$556,059.76)	+++	\$0.00
Division 98 - 2007 GO Bonds/2014 GO Refunding							
4810	Principal Payments	680,000.00	.00	680,000.00	.00	100	655,000.00
4820	Interest Payments	123,275.00	.00	123,275.00	.00	100	144,150.00



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Fund Category Governmental Funds							
Fund Type Debt Service							
Fund 310 - Debt Service Fund							
EXPENSE							
Department 133 - Finance							
Division 98 - 2007 GO Bonds/2014 GO Refunding							
4830	Paying Agent Fees	900.00	.00	987.50	(87.50)	110	975.00
Division 98 - 2007 GO Bonds/2014 GO Refunding Totals		\$804,175.00	\$0.00	\$804,262.50	(\$87.50)	100%	\$800,125.00
Division 99 - 2008 GO Bonds/2015 GO Refunding							
4810	Principal Payments	610,000.00	.00	610,000.00	.00	100	585,000.00
4820	Interest Payments	183,300.00	.00	183,300.00	.00	100	207,200.00
4830	Paying Agent Fees	800.00	.00	987.50	(187.50)	123	975.00
Division 99 - 2008 GO Bonds/2015 GO Refunding Totals		\$794,100.00	\$0.00	\$794,287.50	(\$187.50)	100%	\$793,175.00
Department 133 - Finance Totals		\$2,512,436.00	\$3,492.38	\$2,975,349.35	(\$462,913.35)	118%	\$2,493,532.73
Department 900 - Other Financing Sources (Uses)							
4677	Transfer To Capital Improve Fund	.00	.00	20,623,996.22	(20,623,996.22)	+++	.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$20,623,996.22	(\$20,623,996.22)	+++	\$0.00
EXPENSE TOTALS		\$2,512,436.00	\$3,492.38	\$23,599,345.57	(\$21,086,909.57)	939%	\$2,493,532.73
Fund 310 - Debt Service Fund Totals							
REVENUE TOTALS		2,764,186.00	.00	20,823,787.54	(18,059,601.54)	753%	2,822,945.39
EXPENSE TOTALS		2,512,436.00	3,492.38	23,599,345.57	(21,086,909.57)	939%	2,493,532.73
Fund 310 - Debt Service Fund Net Gain (Loss)		\$251,750.00	(\$3,492.38)	(\$2,775,558.03)	(\$3,027,308.03)	(1,103%)	\$329,412.66
Fund Type Debt Service Totals							
REVENUE TOTALS		2,764,186.00	.00	20,823,787.54	(18,059,601.54)	753%	2,822,945.39
EXPENSE TOTALS		2,512,436.00	3,492.38	23,599,345.57	(21,086,909.57)	939%	2,493,532.73
Fund Type Debt Service Net Gain (Loss)		\$251,750.00	(\$3,492.38)	(\$2,775,558.03)	(\$3,027,308.03)	(1,103%)	\$329,412.66



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Governmental Funds						
Fund Type	Capital Projects Funds						
Fund	430 - Criminal Justice Facilities Fund						
	REVENUE						
	Department 000 - General Revenues						
3610	Interest Earned	.00	.00	.00	.00	+++	96.44
	Department 000 - General Revenues Totals	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$96.44
	Department 900 - Other Financing Sources (Uses)						
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	27,433.00
	Department 900 - Other Financing Sources (Uses) Totals	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$27,433.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$27,529.44
	Fund 430 - Criminal Justice Facilities Fund Totals						
	REVENUE TOTALS	.00	.00	.00	.00	+++	27,529.44
	EXPENSE TOTALS	.00	.00	.00	.00	+++	.00
Fund	430 - Criminal Justice Facilities Fund Net Gain (Loss)	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$27,529.44



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 440 - Capital Improvement I Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(49,394.31)
3610	Interest Earned	6,000.00	.00	19,587.77	(13,587.77)	326	9,526.25
Department 000 - General Revenues Totals		\$6,000.00	\$0.00	\$19,587.77	(\$13,587.77)	326%	(\$39,868.06)
Department 900 - Other Financing Sources (Uses)							
3852	Transfer From Capital Outlay	.00	.00	.00	.00	+++	7,808.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7,808.00
REVENUE TOTALS		\$6,000.00	\$0.00	\$19,587.77	(\$13,587.77)	326%	(\$32,060.06)
EXPENSE							
Department 131 - Administration							
4321	Legal and Auditing	2,229.00	.00	1,640.66	588.34	74	2,250.12
4361	General Fund Administration	6,620.00	551.63	6,620.00	.00	100	35,676.00
Department 131 - Administration Totals		\$8,849.00	\$551.63	\$8,260.66	\$588.34	93%	\$37,926.12
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	.00	.00	.00	.00	+++	312,046.04
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$312,046.04
EXPENSE TOTALS		\$8,849.00	\$551.63	\$8,260.66	\$588.34	93%	\$349,972.16
Fund 440 - Capital Improvement I Fund Totals							
REVENUE TOTALS		6,000.00	.00	19,587.77	(13,587.77)	326%	(32,060.06)
EXPENSE TOTALS		8,849.00	551.63	8,260.66	588.34	93%	349,972.16
Fund 440 - Capital Improvement I Fund Net Gain (Loss)		(\$2,849.00)	(\$551.63)	\$11,327.11	\$14,176.11	(398%)	(\$382,032.22)



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Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 450 - Capital Improvement II Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(204,557.38)
3610	Interest Earned	5,000.00	.00	77,156.02	(72,156.02)	1,543	42,073.52
Department 000 - General Revenues Totals		<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$77,156.02</u>	<u>(\$72,156.02)</u>	<u>1,543%</u>	<u>(\$162,483.86)</u>
REVENUE TOTALS		\$5,000.00	\$0.00	\$77,156.02	(\$72,156.02)	1,543%	(\$162,483.86)
EXPENSE							
Department 900 - Other Financing Sources (Uses)							
4688	Transfer To Capital Outlay	.00	.00	.00	.00	+++	1,951,192.05
Department 900 - Other Financing Sources (Uses) Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>+++</u>	<u>\$1,951,192.05</u>
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,951,192.05
Fund 450 - Capital Improvement II Fund Totals							
REVENUE TOTALS		5,000.00	.00	77,156.02	(72,156.02)	1,543%	(162,483.86)
EXPENSE TOTALS		.00	.00	.00	.00	+++	1,951,192.05
Fund 450 - Capital Improvement II Fund Net Gain (Loss)		\$5,000.00	\$0.00	\$77,156.02	\$72,156.02	1,543%	(\$2,113,675.91)



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Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 490 - Capital Outlay Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(988,609.06)
3610	Interest Earned	95,012.00	.00	341,753.51	(246,741.51)	360	131,301.17
3724	Grant Revenue - State	.00	.00	.00	.00	+++	100,000.00
Department 000 - General Revenues Totals		<u>\$95,012.00</u>	<u>\$0.00</u>	<u>\$341,753.51</u>	<u>(\$246,741.51)</u>	<u>360%</u>	<u>(\$757,307.89)</u>
Department 900 - Other Financing Sources (Uses)							
3837	Transfer From General Fund	1,205,000.00	100,416.63	1,205,000.00	.00	100	941,500.00
3838	Transfer From Building Maint	500,000.00	41,666.63	500,000.00	.00	100	948,000.00
3841	Transfer From Parks & Recreation	50,000.00	4,166.63	50,000.00	.00	100	413,700.00
3842	Transfer From Solid Waste	1,350,000.00	112,500.00	1,350,000.00	.00	100	1,250,000.00
3844	Transfer From Juvenile Justice	255,000.00	21,250.00	255,000.00	.00	100	400,000.00
3845	Transfer From Health Tax	250,000.00	20,833.37	250,000.00	.00	100	534,999.89
3847	Transfer From Public Works	14,395,000.00	1,199,583.37	14,395,000.00	.00	100	12,766,500.00
3849	Transfer From Oil & Gas	5,868,000.00	617,333.37	5,868,000.00	.00	100	2,396,280.00
3854	Transfer From Capital Improvemnt	.00	.00	.00	.00	+++	2,263,238.09
3856	Transfer From Reserve Trust	.00	.00	.00	.00	+++	4,000,000.00
3862	Transfer From Detention Facilities Fund	154,000.00	12,833.37	154,000.00	.00	100	.00
Department 900 - Other Financing Sources (Uses) Totals		<u>\$24,027,000.00</u>	<u>\$2,130,583.37</u>	<u>\$24,027,000.00</u>	<u>\$0.00</u>	<u>100%</u>	<u>\$25,914,217.98</u>
REVENUE TOTALS		<u>\$24,122,012.00</u>	<u>\$2,130,583.37</u>	<u>\$24,368,753.51</u>	<u>(\$246,741.51)</u>	<u>101%</u>	<u>\$25,156,910.09</u>
EXPENSE							
Department 120 - Criminal Justice							
Division 23 - District Attorney							
4740	Motor Vehicle Purchase	244,519.00	.00	.00	244,519.00	0	.00
4742	Office Equipment	2.00	.00	.00	2.00	0	.00
4743	Other Equipment	246,423.00	.00	.00	246,423.00	0	169,308.50
Division 23 - District Attorney Totals		<u>\$490,944.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$490,944.00</u>	<u>0%</u>	<u>\$169,308.50</u>
Department 120 - Criminal Justice Totals		<u>\$490,944.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$490,944.00</u>	<u>0%</u>	<u>\$169,308.50</u>
Department 122 - Juvenile Services							
Division 32 - Juvenile Detention							
4740	Motor Vehicle Purchase	1.00	.00	.00	1.00	0	.00
Division 32 - Juvenile Detention Totals		<u>\$1.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1.00</u>	<u>0%</u>	<u>\$0.00</u>
Department 122 - Juvenile Services Totals		<u>\$1.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1.00</u>	<u>0%</u>	<u>\$0.00</u>
Department 131 - Administration							
4321	Legal and Auditing	7,769.00	.00	6,800.20	968.80	88	7,913.12
4361	General Fund Administration	92,626.00	7,718.87	92,626.00	.00	100	87,047.00



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Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 490 - Capital Outlay Fund							
EXPENSE							
Department 131 - Administration							
4524	Feasibility Studies/Master Plan	416,444.00	.00	.00	416,444.00	0	207,335.00
4739	Building Renovation	915,698.00	.00	1,033,334.00	(117,636.00)	113	4,847,959.77
4740	Motor Vehicle Purchase	65,000.00	.00	.00	65,000.00	0	.00
4743	Other Equipment	144,084.00	.00	.00	144,084.00	0	5,916.95
Department 131 - Administration Totals		\$1,641,621.00	\$7,718.87	\$1,132,760.20	\$508,860.80	69%	\$5,156,171.84
Department 136 - Information Systems							
4745	Computer Equipment Purchases	127,979.00	.00	59,516.06	68,462.94	47	227,826.89
Department 136 - Information Systems Totals		\$127,979.00	\$0.00	\$59,516.06	\$68,462.94	47%	\$227,826.89
Department 161 - Facility & Maintenance							
Division 11 - Shreveport Regional Lab							
4739	Building Renovation	2.00	.00	.00	2.00	0	.00
Division 11 - Shreveport Regional Lab Totals		\$2.00	\$0.00	\$0.00	\$2.00	0%	\$0.00
Division 14 - Highland Health Unit Complex							
4739	Building Renovation	1,619,068.00	.00	158,334.59	1,460,733.41	10	112,684.59
4740	Motor Vehicle Purchase	1.00	.00	.00	1.00	0	.00
Division 14 - Highland Health Unit Complex Totals		\$1,619,069.00	\$0.00	\$158,334.59	\$1,460,734.41	10%	\$112,684.59
Division 15 - Vivian Health Unit							
4739	Building Renovation	185,312.00	.00	34,785.00	150,527.00	19	6,364.00
Division 15 - Vivian Health Unit Totals		\$185,312.00	\$0.00	\$34,785.00	\$150,527.00	19%	\$6,364.00
Division 17 - Forcht Wade							
4739	Building Renovation	8,577.00	.00	3,400.00	5,177.00	40	85,000.00
Division 17 - Forcht Wade Totals		\$8,577.00	\$0.00	\$3,400.00	\$5,177.00	40%	\$85,000.00
Division 60 - CCAA Bldg							
4739	Building Renovation	1,279,924.00	2,137.50	142,012.00	1,137,912.00	11	100,168.35
Division 60 - CCAA Bldg Totals		\$1,279,924.00	\$2,137.50	\$142,012.00	\$1,137,912.00	11%	\$100,168.35
Division 61 - Courthouse							
4739	Building Renovation	6,423,651.00	246,243.33	1,512,405.08	4,911,245.92	24	422,686.86
4740	Motor Vehicle Purchase	216,597.00	.00	231,875.09	(15,278.09)	107	61,695.35
4743	Other Equipment	161,793.00	.00	126,634.78	35,158.22	78	30,113.34
Division 61 - Courthouse Totals		\$6,802,041.00	\$246,243.33	\$1,870,914.95	\$4,931,126.05	28%	\$514,495.55
Division 62 - Juvenile Justice Bldgs							
4739	Building Renovation	1,874,370.00	44,772.50	777,676.95	1,096,693.05	41	644,647.37
4740	Motor Vehicle Purchase	266,816.00	.00	96,836.50	169,979.50	36	.00



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Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 490 - Capital Outlay Fund							
EXPENSE							
Department 161 - Facility & Maintenance							
Division 62 - Juvenile Justice Bldgs							
4743	Other Equipment	384,295.00	.00	8,045.00	376,250.00	2	16,943.86
Division 62 - Juvenile Justice Bldgs Totals		\$2,525,481.00	\$44,772.50	\$882,558.45	\$1,642,922.55	35%	\$661,591.23
Division 63 - Coroner Building							
4739	Building Renovation	218,142.00	.00	40,272.00	177,870.00	18	.00
Division 63 - Coroner Building Totals		\$218,142.00	\$0.00	\$40,272.00	\$177,870.00	18%	\$0.00
Division 64 - LSU Extension Bldg							
4739	Building Renovation	284,726.00	48,913.49	202,588.49	82,137.51	71	83,468.00
Division 64 - LSU Extension Bldg Totals		\$284,726.00	\$48,913.49	\$202,588.49	\$82,137.51	71%	\$83,468.00
Division 66 - Francis Bickham Bldg							
4739	Building Renovation	1,044,797.00	126,003.22	771,419.18	273,377.82	74	39,891.52
4743	Other Equipment	1.00	.00	.00	1.00	0	.00
Division 66 - Francis Bickham Bldg Totals		\$1,044,798.00	\$126,003.22	\$771,419.18	\$273,378.82	74%	\$39,891.52
Division 67 - Caddo Correctional Center							
4739	Building Renovation	4,339,575.00	24,387.00	618,170.41	3,721,404.59	14	347,730.75
4740	Motor Vehicle Purchase	35,000.00	.00	.00	35,000.00	0	.00
4743	Other Equipment	357,871.00	.00	241,059.24	116,811.76	67	115,379.56
Division 67 - Caddo Correctional Center Totals		\$4,732,446.00	\$24,387.00	\$859,229.65	\$3,873,216.35	18%	\$463,110.31
Division 68 - Government Plaza							
4739	Building Renovation	667,311.00	49,491.00	312,897.81	354,413.19	47	13,170.00
Division 68 - Government Plaza Totals		\$667,311.00	\$49,491.00	\$312,897.81	\$354,413.19	47%	\$13,170.00
Division 69 - David Raines Comm Center							
4739	Building Renovation	751,672.00	45,914.39	177,493.59	574,178.41	24	79,956.75
4743	Other Equipment	40,000.00	.00	.00	40,000.00	0	.00
Division 69 - David Raines Comm Center Totals		\$791,672.00	\$45,914.39	\$177,493.59	\$614,178.41	22%	\$79,956.75
Department 161 - Facility & Maintenance Totals		\$20,159,501.00	\$587,862.43	\$5,455,905.71	\$14,703,595.29	27%	\$2,159,900.30
Department 312 - Animal Services							
4739	Building Renovation	1,868,911.00	19,366.00	1,330,547.54	538,363.46	71	483,529.84
4740	Motor Vehicle Purchase	348,006.00	.00	.00	348,006.00	0	.00
4743	Other Equipment	25,003.00	.00	.00	25,003.00	0	.00
Department 312 - Animal Services Totals		\$2,241,920.00	\$19,366.00	\$1,330,547.54	\$911,372.46	59%	\$483,529.84



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Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 490 - Capital Outlay Fund							
EXPENSE							
Department 423 - Compactor System Operations							
4723	Solid Waste Projects	1,836,480.00	7,018.92	112,570.27	1,723,909.73	6	28,249.93
4740	Motor Vehicle Purchase	9,009.00	.00	.00	9,009.00	0	25,993.10
4741	Heavy Equipment Purchase	799,713.00	.00	10,226.00	789,487.00	1	28,309.18
4743	Other Equipment	426,600.00	14,800.00	138,080.78	288,519.22	32	178,993.40
Department 423 - Compactor System Operations Totals		\$3,071,802.00	\$21,818.92	\$260,877.05	\$2,810,924.95	8%	\$261,545.61
Department 431 - Fleet Services							
4739	Building Renovation	285,936.00	9,140.11	29,662.23	256,273.77	10	56,098.00
4740	Motor Vehicle Purchase	3.00	.00	.00	3.00	0	.00
4743	Other Equipment	24,053.00	.00	22,250.00	1,803.00	93	25,949.00
Department 431 - Fleet Services Totals		\$309,992.00	\$9,140.11	\$51,912.23	\$258,079.77	17%	\$82,047.00
Department 441 - Road Maintenance							
Division 30 - Drainage							
4722	Drainage Projects	8,242,882.00	355,293.50	3,211,558.63	5,031,323.37	39	1,595,178.84
4740	Motor Vehicle Purchase	2.00	.00	.00	2.00	0	.00
4741	Heavy Equipment Purchase	556,746.00	.00	71,430.86	485,315.14	13	.00
Division 30 - Drainage Totals		\$8,799,630.00	\$355,293.50	\$3,282,989.49	\$5,516,640.51	37%	\$1,595,178.84
Division 31 - Road Capital Improvements							
4721	Road Projects	11,323,983.00	40,701.65	8,910,605.51	2,413,377.49	79	9,542,449.82
4728	Water / Sewer Program	1,008,939.00	.00	256,322.43	752,616.57	25	169,183.47
4739	Building Renovation	2,091,240.00	159,476.79	1,047,218.30	1,044,021.70	50	209,019.18
4740	Motor Vehicle Purchase	305,650.00	3,165.98	203,076.32	102,573.68	66	88,752.16
4741	Heavy Equipment Purchase	296,520.00	.00	.00	296,520.00	0	.00
4743	Other Equipment	258,307.00	.00	49,421.93	208,885.07	19	36,722.13
Division 31 - Road Capital Improvements Totals		\$15,284,639.00	\$203,344.42	\$10,466,644.49	\$4,817,994.51	68%	\$10,046,126.76
Department 441 - Road Maintenance Totals		\$24,084,269.00	\$558,637.92	\$13,749,633.98	\$10,334,635.02	57%	\$11,641,305.60
Department 511 - Parks & Recreation							
4395	Grant Programs - Other	.00	.00	.00	.00	+++	29,280.00
4739	Building Renovation	14,549,008.00	236,971.66	3,686,068.34	10,862,939.66	25	1,996,458.80
4740	Motor Vehicle Purchase	145,487.00	.00	.00	145,487.00	0	25,622.51
4741	Heavy Equipment Purchase	2.00	.00	.00	2.00	0	.00
4743	Other Equipment	290,377.00	.00	179,653.51	110,723.49	62	77,890.41
Department 511 - Parks & Recreation Totals		\$14,984,874.00	\$236,971.66	\$3,865,721.85	\$11,119,152.15	26%	\$2,129,251.72



Income Statement

Through 12/31/23
Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 490 - Capital Outlay Fund							
EXPENSE							
Department 900 - Other Financing Sources (Uses)							
4676	Transfer To Building Maintenance Fund	.00	.00	.00	.00	+++	2,724.00
4677	Transfer To Capital Improve Fund	.00	.00	.00	.00	+++	7,808.00
4678	Transfer To Oil & Gas Fund	.00	.00	.00	.00	+++	641.00
4682	Transfer To Detention Facilitie	.00	.00	.00	.00	+++	360.00
4685	Transfer To General Fund	.00	.00	.00	.00	+++	3,465.00
4686	Transfer To Health Tax Fund	.00	.00	.00	.00	+++	153.00
4694	Transfer To Riverboat	.00	.00	.00	.00	+++	456.00
4695	Transfer To Crim Just Facility	.00	.00	.00	.00	+++	27,433.00
4699	Transfer To Public Works Fund	.00	.00	.00	.00	+++	1,228,938.00
Department 900 - Other Financing Sources (Uses) Totals		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,271,978.00
EXPENSE TOTALS		\$67,112,903.00	\$1,441,515.91	\$25,906,874.62	\$41,206,028.38	39%	\$23,582,865.30
Fund 490 - Capital Outlay Fund Totals							
REVENUE TOTALS		24,122,012.00	2,130,583.37	24,368,753.51	(246,741.51)	101%	25,156,910.09
EXPENSE TOTALS		67,112,903.00	1,441,515.91	25,906,874.62	41,206,028.38	39%	23,582,865.30
Fund 490 - Capital Outlay Fund Net Gain (Loss)		(\$42,990,891.00)	\$689,067.46	(\$1,538,121.11)	\$41,452,769.89	4%	\$1,574,044.79
Fund Type Capital Projects Funds Totals							
REVENUE TOTALS		24,133,012.00	2,130,583.37	24,465,497.30	(332,485.30)	101%	24,989,895.61
EXPENSE TOTALS		67,121,752.00	1,442,067.54	25,915,135.28	41,206,616.72	39%	25,884,029.51
Fund Type Capital Projects Funds Net Gain (Loss)		(\$42,988,740.00)	\$688,515.83	(\$1,449,637.98)	\$41,539,102.02	3%	(\$894,133.90)
Fund Category Governmental Funds Totals							
REVENUE TOTALS		121,322,203.00	3,981,221.81	97,729,987.51	23,592,215.49	81%	178,387,243.58
EXPENSE TOTALS		205,911,516.00	7,525,714.18	153,557,305.54	52,354,210.46	75%	140,035,383.12
Fund Category Governmental Funds Net Gain (Loss)		(\$84,589,313.00)	(\$3,544,492.37)	(\$55,827,318.03)	\$28,761,994.97	66%	\$38,351,860.46



Income Statement

Through 12/31/23
Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds-Internal Service							
Fund Type							
Fund 760 - Group Insurance Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(154,741.03)
3610	Interest Earned	15,000.00	.00	50,250.13	(35,250.13)	335	24,117.13
3710	Employer Health Insur Contrib	3,711,489.00	288,707.25	3,609,895.84	101,593.16	97	3,605,427.07
3711	Employee Health Insur Contrib	1,264,926.00	101,754.01	1,262,107.54	2,818.46	100	1,256,458.72
3712	Retired Employee Contributions	325,000.00	.00	339,188.15	(14,188.15)	104	317,714.95
3713	Employer Contrib-Retired Employee	897,431.00	69,071.12	864,392.23	33,038.77	96	854,696.04
Department 000 - General Revenues Totals		\$6,213,846.00	\$459,532.38	\$6,125,833.89	\$88,012.11	99%	\$5,903,672.88
REVENUE TOTALS		\$6,213,846.00	\$459,532.38	\$6,125,833.89	\$88,012.11	99%	\$5,903,672.88
EXPENSE							
Department 951 - Employee Group Insurance Program							
4321	Legal and Auditing	12,398.00	.00	7,758.63	4,639.37	63	11,653.32
4327	Professional Services	35,000.00	1,908.33	22,899.96	12,100.04	65	25,130.57
4361	General Fund Administration	109,664.00	9,138.63	109,664.00	.00	100	95,165.00
4519	Life Insurance Premiums	108,000.00	.00	112,604.24	(4,604.24)	104	102,649.31
4520	Accidental Death Ins Prem	10,000.00	.00	10,468.64	(468.64)	105	5,309.42
4521	Insurance Premiums	1,050,000.00	.00	960,876.58	89,123.42	92	1,029,507.60
4523	Claims & Judgements	5,300,000.00	(37,501.06)	4,570,494.61	729,505.39	86	4,582,966.22
4530	Interest Expense	.00	.00	115.80	(115.80)	+++	.00
Department 951 - Employee Group Insurance Program Totals		\$6,625,062.00	(\$26,454.10)	\$5,794,882.46	\$830,179.54	87%	\$5,852,381.44
EXPENSE TOTALS		\$6,625,062.00	(\$26,454.10)	\$5,794,882.46	\$830,179.54	87%	\$5,852,381.44
Fund 760 - Group Insurance Fund Totals							
REVENUE TOTALS		6,213,846.00	459,532.38	6,125,833.89	88,012.11	99%	5,903,672.88
EXPENSE TOTALS		6,625,062.00	(26,454.10)	5,794,882.46	830,179.54	87%	5,852,381.44
Fund 760 - Group Insurance Fund Net Gain (Loss)		(\$411,216.00)	\$485,986.48	\$330,951.43	\$742,167.43	(80%)	\$51,291.44



Income Statement

Through 12/31/23
Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds-Internal Service							
Fund Type							
Fund 762 - General Insurance Fund							
REVENUE							
Department 000 - General Revenues							
3609	Market Value Adjustment	.00	.00	.00	.00	+++	(64,296.06)
3610	Interest Earned	10,000.00	.00	15,640.45	(5,640.45)	156	9,978.54
3721	Casualty Insurance Charges	1,059,997.00	87,214.32	1,052,031.83	7,965.17	99	1,009,805.04
3722	Workers Comp Insur Charges	482,000.00	40,166.41	482,000.00	.00	100	459,000.00
Department 000 - General Revenues Totals		\$1,551,997.00	\$127,380.73	\$1,549,672.28	\$2,324.72	100%	\$1,414,487.52
REVENUE TOTALS		\$1,551,997.00	\$127,380.73	\$1,549,672.28	\$2,324.72	100%	\$1,414,487.52
EXPENSE							
Department 952 - Casualty Program							
4321	Legal and Auditing	4,497.00	.00	6,505.08	(2,008.08)	145	4,681.06
4349	Employee Assistance Program	4,500.00	.00	.00	4,500.00	0	.00
4361	General Fund Administration	61,691.00	5,140.88	61,691.00	.00	100	55,284.00
4390	General Ins-Legal Service	37,440.00	3,120.00	37,440.00	.00	100	37,440.00
4521	Insurance Premiums	1,000,000.00	8,268.84	1,167,303.91	(167,303.91)	117	996,817.25
4523	Claims & Judgements	215,000.00	36,000.00	138,656.03	76,343.97	64	101,329.68
Department 952 - Casualty Program Totals		\$1,323,128.00	\$52,529.72	\$1,411,596.02	(\$88,468.02)	107%	\$1,195,551.99
Department 953 - Worker's Compensation Program							
4321	Legal and Auditing	4,497.00	.00	3,796.61	700.39	84	4,681.06
4361	General Fund Administration	85,229.00	7,102.38	85,229.00	.00	100	76,053.00
4390	General Ins-Legal Service	14,560.00	1,213.37	14,560.00	.00	100	14,560.00
4521	Insurance Premiums	200,000.00	.00	154,989.25	45,010.75	77	185,607.61
4522	Affordable Care Act Fee	4,000.00	.00	.00	4,000.00	0	.00
4523	Claims & Judgements	525,000.00	963.50	435,362.18	89,637.82	83	504,910.31
Department 953 - Worker's Compensation Program Totals		\$833,286.00	\$9,279.25	\$693,937.04	\$139,348.96	83%	\$785,811.98
EXPENSE TOTALS		\$2,156,414.00	\$61,808.97	\$2,105,533.06	\$50,880.94	98%	\$1,981,363.97
Fund 762 - General Insurance Fund Totals							
REVENUE TOTALS		1,551,997.00	127,380.73	1,549,672.28	2,324.72	100%	1,414,487.52
EXPENSE TOTALS		2,156,414.00	61,808.97	2,105,533.06	50,880.94	98%	1,981,363.97
Fund 762 - General Insurance Fund Net Gain (Loss)		(\$604,417.00)	\$65,571.76	(\$555,860.78)	\$48,556.22	92%	(\$566,876.45)
Fund Type Totals							
REVENUE TOTALS		7,765,843.00	586,913.11	7,675,506.17	90,336.83	99%	7,318,160.40
EXPENSE TOTALS		8,781,476.00	35,354.87	7,900,415.52	881,060.48	90%	7,833,745.41
Fund Type Net Gain (Loss)		(\$1,015,633.00)	\$551,558.24	(\$224,909.35)	\$790,723.65	22%	(\$515,585.01)



Income Statement

Through 12/31/23
Detail Listing
Exclude Rollup Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds-Internal Service Totals							
	REVENUE TOTALS	7,765,843.00	586,913.11	7,675,506.17	90,336.83	99%	7,318,160.40
	EXPENSE TOTALS	8,781,476.00	35,354.87	7,900,415.52	881,060.48	90%	7,833,745.41
Fund Category	Proprietary Funds-Internal Service Net Gain (Loss)	(\$1,015,633.00)	\$551,558.24	(\$224,909.35)	\$790,723.65	22%	(\$515,585.01)
Grand Totals							
	REVENUE TOTALS	129,088,046.00	4,568,134.92	105,405,493.68	23,682,552.32	82%	185,705,403.98
	EXPENSE TOTALS	214,692,992.00	7,561,069.05	161,457,721.06	53,235,270.94	75%	147,869,128.53
	Grand Total Net Gain (Loss)	(\$85,604,946.00)	(\$2,992,934.13)	(\$56,052,227.38)	\$29,552,718.62	65%	\$37,836,275.45

INTER-OFFICE CORRESPONDENCE

PARISH OF CADDO

ADMINISTRATION REPORT

DATE: JANUARY 16, 2024

TO: CADDO PARISH COMMISSION

FROM: ADMINISTRATION

INFORMATION

1. Dale Sibley – Registrar of Voters
2. Joey Jones – North Louisiana Crime Lab
3. Juvenile Detention
4. December, 2023 Financial Statements

**ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION**

TITLE	
Ordinance 6404 of 2024	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, amending the provisions for accessory dwelling units, and to otherwise provide with respect thereto.	
DATE: 01/02/2024	ORIGINATING DEPARTMENT:
The Caddo Parish Planning and Zoning Commission or PZC	
BACKGROUND INFORMATION	
<p>PZC Case #23-8-CTAP recommends two (2) code text amendments to the UDC—amending the requirements associated with Accessory Dwelling Units, defined terms and use standards. The primary addition, if approved, would be the allowance of freight containers (or other prefabricated structures) provided the structure is compliant with all applicable building codes.</p> <p>These amendments will affect the following articles, or portions thereof: <i>Article 5. –Uses</i> and <i>Article 6. –Use Standards</i>, with all the necessary provisions included therein.</p>	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
None	
EFFECT(S) OF PROPOSED ACTION	
Periodically, the UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.	
ALTERNATIVES/STAFF RECOMMENDATION	
<p>See Exhibit “A” for one-page outline summarizing these amendments. See Exhibit “B” for memorandum detailing these amendments in full. See Exhibit “C” for 23-8-CTAP Staff Report.</p>	
KEY STAFF CONTACT	
Adam Bailey, Community Planning and Design Manager, MPC	
COORDINATION	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO. 6404 of 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, AMENDING THE PROVISIONS FOR ACCESSORY DWELLING UNITS, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission’s jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to amend the provisions for accessory dwelling units within *Article 5. -Uses* and *Article 6. – Use Standards*, and shall be amended as follows:

I. Article 5, Section 5.3 is amended to read as follows:

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * *

Dwelling—Accessory Dwelling Unit. An additional dwelling unit associated with and incidental to a principal single family - detached or attached or two-family dwelling on the same lot. ~~An accessory dwelling unit must include separate cooking and sanitary facilities, with its own legal means of ingress and egress, and is a complete, separate dwelling unit. The accessory dwelling unit must be within or attached to the principal dwelling unit structure or within a detached accessory structure such as a garage or carriage house, and designed so that the appearance of the principal structure remains that of a single family residence. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.~~

* * * * *

II. Article 6, Section 6.1 is amended to read as follows:

ARTICLE 6. – USE STANDARDS

6.1– PRINCIPAL USE DEFINITIONS

* * * * *

M. Dwelling—Accessory Dwelling Unit

1. Accessory dwelling units shall have their own legal means of ingress and egress and function as a complete separate dwelling unit.
2. Accessory dwelling units shall include permanent provisions for living, sleeping, eating, cooking (i.e., stove, refrigerator, and sink) and sanitation

(i.e., bathroom that includes sink, toilet and shower or bathtub).

3. Accessory dwelling units may be attached to or added within the principal dwelling unit or an existing accessory structure such as a detached garage or carriage house.
4. Accessory dwelling units may be completely detached from the principal dwelling unit. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.
5. Detached accessory dwelling units may be constructed from freight containers or other prefabricated structures and shall be compliant with all applicable building codes including but not limited to the International Residential Code.
6. Accessory dwelling units shall be visually subordinate to the principal dwelling unit. If the unit is located within an existing dwelling unit, there may be only one main entrance located on the primary street facing façade unless the façade already incorporated more than one entrance before the accessory dwelling unit was proposed.
7. Manufactured Homes may be used as accessory dwelling units provided that they are allowed in the zoning district or special approval is obtained to allow the use.
8. Detached accessory dwelling units that are visible from a public right-of-way shall contain windows, doors, or other significant architectural features on the visible façade.
- ~~4-9.~~ No more than one accessory dwelling unit is allowed per lot. Where permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
- ~~2-10.~~ A detached accessory dwelling unit may not exceed the height of the principal dwelling, may not exceed a gross floor area of 60% of the gross floor area of the principal dwelling or 1,800 square feet, whichever is less.
- ~~3-11.~~ Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must be located five feet from any lot line and shall be at least ten (10) feet from any principal building.
- ~~4-12.~~ No additional parking is required for an accessory dwelling unit. Required parking for the principal structure must be maintained.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-8-CAP

— Accessory Dwelling Units (ADUs)—

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable and desirable development within PZC's planning limits. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

PZC Case #23-8-CTAP recommends two (2) text amendments that is intended to be more user-friendly:

REQUEST: PZC Case #23-8-CTAP recommends two (2) text amendments that will revise Articles 5 and 6 of the Caddo Parish UDC.

STAFF ANALYSIS: These proposed amendments make it easier for residents to build ADUs on their property.

MASTER PLAN

CONSISTENCY: Staff certifies that the proposed UDC amendments are consistent with the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring equitable health and safety outcomes for all,
- Ensuring regulatory processes are responsive, efficient, and customer friendly, and
- Revising regulations for best practices and enforcement.

RECOMMENDATION: MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted.



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

23-8-CTAP AMENDMENT DETAILS

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments will be intended to be more user-friendly, concerning various housekeeping and corrective changes due to oversight, contradictions, or missing items.

Staff is requesting the Caddo Parish UDC be amended as follows: ~~strikeout~~ indicates deleted text, underline indicates added text].

1. Amend the existing definition of "Dwelling—Accessory Dwelling Unit" in ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Caddo Parish UDC.

5.3 USE DEFINITIONS

* * * * *

Dwelling—Accessory Dwelling Unit. An additional dwelling unit associated with and incidental to a principal single family - detached or attached or two-family dwelling on the same lot. ~~An accessory dwelling unit must include separate cooking and sanitary facilities, with its own legal means of ingress and egress, and is a complete, separate dwelling unit. The accessory dwelling unit must be within or attached to the principal dwelling unit structure or within a detached accessory structure such as a garage or carriage house, and designed so that the appearance of the principal structure remains that of a single-family residence. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.~~

* * * * *

2. Amend use standard "Dwelling—Accessory Dwelling Unit" in ARTICLE 6. USE STANDARDS, SECTION 6.1. PRINCIPAL USE STANDARDS in the Caddo Parish UDC. Re-number all subsequent provisions within the use standard accordingly.

6.1 USE STANDARDS

* * * * *

M. Dwelling—Accessory Dwelling Unit

1. Accessory dwelling units shall have their own legal means of ingress and egress and function as a complete separate dwelling unit.
2. Accessory dwelling units shall include permanent provisions for living, sleeping, eating, cooking (i.e., stove, refrigerator, and sink) and sanitation (i.e., bathroom that includes sink, toilet and shower or bathtub).
3. Accessory dwelling units may be attached to or added within the principal dwelling unit or an existing accessory structure such as a detached garage or carriage house.
4. Accessory dwelling units may be completely detached from the principal dwelling unit. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.
5. Detached accessory dwelling units may be constructed from freight containers or other prefabricated structures and shall be compliant with all applicable building codes including but not limited to the International Residential Code.
6. Accessory dwelling units shall be visually subordinate to the principal dwelling unit. If the unit is located within an existing dwelling unit, there may be only one main entrance located on the primary street facing façade unless the façade already incorporated more than one entrance before the accessory dwelling unit was proposed.
7. Manufactured Homes may be used as accessory dwelling units provided that they are allowed in the zoning district or special approval is obtained to allow the use.



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8. [Detached accessory dwelling units that are visible from a public right-of-way shall contain windows, doors, or other significant architectural features on the visible façade.](#)
- 4.9. No more than one accessory dwelling unit is allowed per lot. Where permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
- 2.10. A detached accessory dwelling unit may not exceed the height of the principal dwelling, may not exceed a gross floor area of 60% of the gross floor area of the principal dwelling or 1,800 square feet, whichever is less.
- 3.11. Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must be located five feet from any lot line and [shall be at least ten \(10\) feet](#) from any principal building.
- 4.12. No additional parking is required for an accessory dwelling unit. Required parking for the principal structure must be maintained.



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STAFF REPORT
NOVEMBER 29, 2023
AGENDA ITEM NUMBER: XX
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: 23-8-CTAP: Caddo Parish Code-Text Amendments
APPLICANT: CADDO PARISH PLANNING AND ZONING COMMISSION
REQUEST: Code Text (Ordinance) Amendments to the Caddo Parish UDC

DESCRIPTION: Proposed amendments to the Caddo Parish Unified Development Code (UDC) related to the requirements associated with *Accessory Dwelling Units*, defined terms and use standards.

MASTER PLAN CONSISTENCY: These changes are consistent with the following provisions of the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring regulatory processes are responsive, efficient, and customer friendly,
- Making the UDC more customer friendly, and
- Revising regulations for best practices and enforcement.

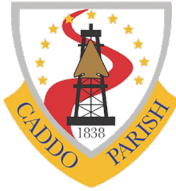
NOTIFICATION/ COMMUNITY OUTREACH: Notifications of the PZC Public Hearing were either published pursuant to the following:

- Pursuant to the *Caddo Parish Unified Development Code*, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.
 - For the November 29, 2023, Planning and Zoning Commission (PZC) public hearing, a legal ad was published in the official Caddo Parish journal, *The Caddo Citizen*, on November 2, 2023; November 9, 2023; and November 16, 2023.
-

STAFF ANALYSIS: The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development. Periodically, revisions are required to correct errors in the text or to accommodate changed or the changing nature of business in our community.

In October of 2023, MPC staff made a presentation to the PZC Board specific to information on Accessory Dwelling Units (ADU's). The purpose of the presentation was to give PZC Members information on the benefits, history and current ordinances that govern ADU's. In addition, to discuss how revisions to the current standards could support the Parish's larger affordable housing efforts.

These proposed amendments are designed to make incremental changes to the rules which govern ADU's, to make them feasible housing options in more areas of the parish, and to protect adjacent properties from the impacts of over-building. In addition to proposed changes in the use standards, there are also proposed changes to the ADU definition.



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STAFF REPORT

PROPOSED UDC CODE TEXT AMENDMENT(S):

Staff is proposing the following amendments to the Caddo Parish UDC at this time: See Exhibit “B” for a detailed list of changes with [added language](#) and [strikeouts](#).

Amendment 1. Amend definition for *Dwelling—Accessory Dwelling Unit* in **Article 5. Uses**.

Amendment 2. Amend use standard for *Dwelling—Accessory Dwelling Unit* in **Article 6. Use Standards**.

ATTACHMENTS: See Exhibit “A” for a one-page summary of proposed amendments.
See Exhibit “B” for detailed list of changes with redlines and strikeouts.

APPROVAL STANDARDS: The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the UDC whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

- a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promote the public health, safety, and welfare.
 - b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.
 - c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.
 - d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.
 - e. **The extent to which the proposed amendment creates nonconformities.**
These amendments help alleviate nonconformities, not create them.
-

STAFF RECOMMENDATION:

Based on staff analysis, review of the above standards, and the facts of record, MPC Staff concludes that the recommendation to **APPROVE** these code text amendments is warranted. If approved by the Parish Commission, **Article 5** and **Article 6** of the *Caddo Parish UDC* would be amended, as described within. A majority vote of the PZC Board members present and voting is required to recommend approval to the Caddo Parish Commission.

Alternatively, based on information provided at the public hearing, the MPC Board may:

- Deny the proposed code text amendment;
 - Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
 - Modify specific language in the proposed amendment and approve, as modified.
-



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STAFF REPORT

PUBLIC ASSESSMENT: No one spoke in support or opposition.

**MPC BOARD
RECOMMENDATION:** The Board voted unanimously to recommend this application for approval.

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**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-8-CTAP CODE TEXT AMENDMENT

Applicant: Caddo Parish Planning and Zoning Commission (PZC)
Request: Code Text Amendments to the Caddo Parish UDC regarding accessory dwelling units

Representative &/or support: None.

Opposition: None.

A motion was made by MR. BROWN seconded by MR. MARCHIVE, III to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses.

draft

GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

23-8-CTAP

UDC CODE TEXT AMENDMENTS. In accordance with Article 16, Section 16.1 of the Caddo Parish Unified Development Code (UDC), an application has been submitted by the Caddo Parish Planning and Zoning Commission (PZC) to consider public comments and testimony regarding proposed code text amendments to the Caddo Parish UDC including, but not limited to, amending the following articles, or portions thereof: *Article 5. – Uses* and *Article 6. – Use Standards*, relative to accessory dwelling units, with all provisions included therein.

Alan Clarke, Executive Director
Metropolitan Planning Commission

**ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION**

TITLE	
Ordinance 6405 of 2024	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, adding a new use for overnight truck parking, with all provisions included herein, and to otherwise provide with respect thereto.	
DATE: 01/02/2024	ORIGINATING DEPARTMENT:
The Caddo Parish Planning and Zoning Commission or PZC	
BACKGROUND INFORMATION	
PZC Case #23-9-CTAP recommends three (3) code text amendments that are intended to be more user-friendly. These including housekeeping and corrective changes with the addition of a new use—Overnight Truck Parking (Principal Use)—along with all its provisions.	
These amendments will affect the following articles, or portions thereof: <i>Article 5. –Uses</i> and <i>Article 6. –Use Standards</i> , with all the necessary provisions included therein.	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
None	
EFFECT(S) OF PROPOSED ACTION	
Periodically, the UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.	
ALTERNATIVES/STAFF RECOMMENDATION	
See Exhibit “A” for one-page outline summarizing these amendments. See Exhibit “B” for memorandum detailing these amendments in full. See Exhibit “C” for Table 5-1: Use Matrix. See Exhibit “D” for 23-9-CTAP Staff Report.	
KEY STAFF CONTACT	
Adam Bailey, Community Planning and Design Manager, MPC	
COORDINATION	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO. 6405 of 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, ADDING A NEW USE FOR OVERNIGHT TRUCK PARKING, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission’s jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add the new use—Overnight Truck Parking—within *Article 5. -Uses* and *Article 6. – Use Standards*, and shall be amended as follows:

- I. **Article 5, Section 5.2 is amended by substituting Exh. C hereto in place of the existing Table 5-1.**
- II. **Article 5, Section 5.3 is amended to read as follows:**

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * *

Overnight Truck Parking (Principal Use). An open hard surfaced (or approved alternative surfaced) area other than a public street or right of way used for the storage of operable commercial vehicles/trucks, whether for compensation or no charge for parking overnight. Such area shall include parking of commercial vehicle/truck including any vehicle that the principal use of which is the transport of commodities, merchandise, produce, and freight. A commercial vehicle/truck shall, in addition to the tractor portion of said commercial vehicle/truck, include disconnected trailers, flatbeds, or the like, which may have been disconnected or otherwise separated from a commercial vehicle/truck tractor and left overnight.

* * * * *

- III. **Article 6,**

- IV. **Section 6.1 is amended to read as follows:**

ARTICLE 6. – USE STANDARDS

6.1– PRINCIPAL USE DEFINITIONS

* * * * *

CC. Overnight Truck Parking (Principal Use)

1. Right-of-Way Landscaping, Landscape Buffer (including required fencing) and Parking Lot Edge landscaping shall be required as outlined in this code as applicable. Interior Parking Lot Landscaping is not required for this use.
2. In addition to the right-of way landscaping, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along the right-of-way.
3. Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.
4. The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date



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CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-9-CAP

— Overnight Truck Parking —

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable and desirable development within PZC's planning limits. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

PZC Case #23-9-CTAP recommends three (3) text amendments that is intended to be more user-friendly:

REQUEST: PZC Case #23-9-CTAP revises Articles 5 and 6 of the Caddo Parish UDC, defining "Overnight Truck Parking (Principal Use)," adding it to the Use Matrix, and establishing use standards.

STAFF ANALYSIS: These proposed amendments make it easier for business to allow for overnight truck parking, as a permitted new use in the I-1 and I-2 zoning districts.

MASTER PLAN

CONSISTENCY: Staff certifies that the proposed UDC amendments are consistent with the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring equitable health and safety outcomes for all,
- Ensuring regulatory processes are responsive, efficient, and customer friendly, and
- Revising regulations for best practices and enforcement.

RECOMMENDATION: MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted.



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23-9-CTAP AMENDMENT DETAILS

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in the PZC's Planning Limits. These proposed amendments will be intended to be more user-friendly, concerning various housekeeping and corrective changes due to oversight, contradictions, or missing items.

Staff is requesting the Caddo Parish UDC be amended as follows: ~~strikeout~~ indicates deleted text, underline indicates added text].

1. Amend TABLE 5-1: USE MATRIX in ARTICLE 5. USES, SECTION 5.2 USE MATRIX in the Caddo Parish UDC, as described below.

1. Add a new "Overnight Truck Parking (Principal Use)" row, and include in the following allowable zoning districts. Updated

- I-1 (P)
- I-2 (P)

[Note (1): See Exhibit "C" for all revisions to Table 5-1]

Explanation: Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

2. Add new definition "Overnight Truck Parking (Principal Use)" to ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Caddo Parish UDC. This new definition will need to be alphabetized accordingly.

5.3 USE DEFINITIONS

Overnight Truck Parking (Principal Use). An open hard surfaced (or approved alternative surfaced) area other than a public street or right of way used for the storage of operable commercial vehicles/trucks, whether for compensation or no charge for parking overnight. Such area shall include parking of commercial vehicle/truck including any vehicle that the principal use of which is the transport of commodities, merchandise, produce, and freight. A commercial vehicle/truck shall, in addition to the tractor portion of said commercial vehicle/truck, include disconnected trailers, flatbeds, or the like, which may have been disconnected or otherwise separated from a commercial vehicle/truck tractor and left overnight.

Explanation: Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

3. Add new use standard "CC. Overnight Truck Parking (Principal Use)" to ARTICLE 6. USE STANDARDS, SECTION 6.1. PRINCIPAL USE STANDARDS in the Caddo Parish UDC. Re-alphabetize all subsequent use standards accordingly.

6.1 USE STANDARDS

CC. Overnight Truck Parking (Principal Use)

1. Right-of-Way Landscaping, Landscape Buffer (including required fencing) and Parking Lot Edge landscaping shall be required as outlined in this code as applicable. Interior Parking Lot Landscaping is not required for this use.
2. In addition to the right-of way landscaping, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along the right-of-way.



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3. [Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.](#)
4. [The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.](#)

* * * * *

Explanation: Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

TABLE 5-1: USE MATRIX	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD	
Dwelling - Two-Family							P	P	P	P	P								P	P														Sec. 6.1.Q	
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P	P		P	P	P	P	P	P			P												
Educational Facility - University or College																S	P	P	S	P	P		P	P	P		P	P					P		
Educational Facility - Vocational School																S	P	P	S	P	P		P	P	P	P	P	P	S	P			S		
Financial Institution															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		
Financial Institution with Drive-Through															P	P	P	P	A	A			A			P	P	A						Sec. 6.1.R	
Food Truck and Trailer Vendor															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.S	
Food Truck Park															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 6.1.T	
Fraternity/Sorority																																	P		
Freight Terminal																													P	P					
Funeral Home																S	P	P	S																
Furniture, Furnishings and Equipment Sales																	P	P									P	P	S						
Gas Station																S	P	P	S			S				S	S	P	P	P				Sec. 6.1.U	
Golf Course/Driving Range	S	S	S	S																												P			
Government Office															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P		
Greenhouse/Nursery - Retail																	A	P									P	P							
Group Home	P	P	P	P	P	P	P	P	P	P	P																							Sec. 6.1.V	
Halfway House																	S										S							Sec. 6.1.V	
Healthcare Institution																P	P	P								P							P		
Heavy Retail, Rental, and Service																	S	P		S					S	S	P	S							
Helipad																					S	S				S		S					S	Sec. 6.1.A	
Heliport																										S		S	S				S	Sec. 6.1.A	
Hotel																S	P	P	S	P	S	P	P	S	S	S	P						P		
Industrial - Artisan																	S	P		S															
Industrial - Heavy																																P			
Industrial - Light																											P	P	P						
Industrial Design																		P	A		P		P		P	P	P	P	P						
Industrial Services																	P	P								P	P	P							
Live Entertainment - Ancillary Use																S	S	S	S	S	P	P	S		P		P							Sec. 6.1.W	
Live Performance Venue																	P	P	S	P	P	P	P		P		P					P		Sec. 6.1.W	
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			Sec. 6.1.X	
Manufactured Home Park														P																					
Marina																	S										S	S				S			
Medical/Dental Office								S							P	P	P	P	P	P	P		P	P	P	P	P	P	P				P		
Movie Studio																						S			S		P	P							
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S	S																						Sec. 6.1.Y
Nightclub																	S	S		S		S	S		S		S							Sec. 6.1.W	
Office								S							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P		
Outdoor Dining															S	P	P	P	P	P	P	P	P	P	P	P	P	S	S					Sec. 6.1.Z	
Overnight Truck Parking																													P	P				Sec. 6.1.AA	
Parking Lot (Principal Use)																S	P	P	S	P		S				S	P	S	P			P	P	Sec. 6.1.AABB	
Parking Structure (Principal Use)																S	P	P	S	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.1.AABB	
Pay Day/Title Loan Agency																S	P	P	P			S					S	S						Sec. 6.1.BBCC	
Passenger Terminal																		P					S			S	P	P	S						
Personal Service Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P					P		
Public Park	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	S		S	P	P		P					P	P		
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		

TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	I	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P*	P*	P*															P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P*	P*	P*																										P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise															P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P	P	P																				Sec. 6.2.H

* Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require MPC Board approval at a public hearing.



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT
NOVEMBER 29, 2023
AGENDA ITEM NUMBER: XX
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: 23-9-CTAP: Caddo Parish Code-Text Amendments
APPLICANT: CADDO PARISH PLANNING AND ZONING COMMISSION
REQUEST: Code Text (Ordinance) Amendments to the Caddo Parish UDC

DESCRIPTION: Proposed amendments to the Caddo Parish Unified Development Code (UDC) related to the addition of the new use—Overnight Truck Parking (Principal Use)—with new defined terms and use standards.

MASTER PLAN CONSISTENCY: These changes are consistent with the following provisions of the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring regulatory processes are responsive, efficient, and customer friendly,
- Making the UDC more customer friendly, and
- Revising regulations for best practices and enforcement.

NOTIFICATION/ COMMUNITY OUTREACH: Notifications of the PZC Public Hearing were either published pursuant to the following:

- Pursuant to the *Caddo Parish Unified Development Code*, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.
 - For the November 29, 2023, Planning and Zoning Commission (PZC) public hearing, a legal ad was published in the official Caddo Parish journal, *The Caddo Citizen*, on November 2, 2023; November 9, 2023; and November 16, 2023.
-

STAFF ANALYSIS: The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development. Periodically, revisions are required to accommodate the changing nature of business in our community. The Caddo Parish Planning and Zoning Commission (PZC) has directed MPC staff to review overnight truck parking regulations in the Caddo Parish UDC and consider additional zoning districts in which such use may be permitted.

Trucking and shipping play a vital role in the area’s economy and the metro area has an increasing number of heavy trucks in part due to growing logistics/warehousing industries. With more trucks, there is a need for more truck parking. Companies and independent truck drivers that own their own trucks need additional options for parking. In addition, truck drivers that need to rest may park at unsafe locations, such as on street shoulder or vacant lots, if they are unable to locate available overnight parking areas.



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Adding the new use of *Overnight Truck Parking* should result in the development of more locations for such parking areas. However, if not adequately regulated, parking that is poorly managed or overconcentrated may adversely impact the community. Regulations should effectively provide for the needs of the community and mitigate potential adverse impacts on quality of life.

PROPOSED UDC CODE TEXT AMENDMENT(S):

Staff is proposing the following amendments to the Caddo Parish UDC at this time: See Exhibit "B" for a detailed list of changes with [added language](#) and [strikeouts](#).

- Amendment 1.** Add definition for *Overnight Truck Parking* in **Article 5. Uses**.
- Amendment 2.** Add new use for *Overnight Truck Parking* to *Table 5-1: Use Matrix*, and identify where such use is allowed, in **Article 5. Uses**.
- Amendment 3.** Add new use standard for *Overnight Truck Parking* in **Article 6. Use Standards**.

ATTACHMENTS: See Exhibit "A" for a one-page summary of proposed amendments.
See Exhibit "B" for detailed list of changes with redlines and strikeouts.
See Exhibit "C" amended *Table 5-1: Use Matrix* with redlines and strikeouts.

APPROVAL STANDARDS: The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the UDC whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

- a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promote the public health, safety, and welfare.
- b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.
- c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.
- d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.
- e. **The extent to which the proposed amendment creates nonconformities.**
These amendments help alleviate nonconformities, not create them.

STAFF RECOMMENDATION:

Based on staff analysis, review of the above standards, and the facts of record, MPC Staff concludes that the recommendation to **APPROVE** these code text amendments is warranted. If approved by the Parish Commission, **Article 5** and **Article 6** of the *Caddo Parish UDC* would be amended, as described within. A majority vote of the PZC Board members present and voting is required to recommend approval to the Caddo Parish Commission.



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STAFF REPORT

Alternatively, based on information provided at the public hearing, the PZC may:

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

PUBLIC ASSESSMENT: No one spoke in support or opposition.

**MPC BOARD
RECOMMENDATION:** The Board voted unanimously to recommend this application for approval.

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-9-CTAP CODE TEXT AMENDMENT

Applicant: Caddo Parish Planning and Zoning Commission (PZC)
Request Code Text Amendments to the Caddo Parish UDC regarding overnight truck parking

Representative &/or support: None.

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. BROWN to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

draft

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

23-9-CTAP

UDC CODE TEXT AMENDMENTS. In accordance with Article 16, Section 16.1 of the Caddo Parish Unified Development Code (UDC), an application has been submitted by the Caddo Parish Planning and Zoning Commission (PZC) to consider public comments and testimony regarding proposed code text amendments to the Caddo Parish UDC including, but not limited to, amending the following articles, or portions thereof: *Article 5. – Uses* and *Article 6. – Use Standards*, relative to overnight truck parking, with all provisions included therein.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH SIDE OF LOCUST HILL ROAD APPROXIMATELY 1870' WEST OF HIGHWAY 79, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO R-A (PUD) RURAL-AGRICULTURAL PLANNED UNIT DEVELOPMENT ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South side of Locust Hill Road approximately 1870' west of Highway 79, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-A Rural-Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned Unit Development Zoning District:**

8.943 ACS. M/L- LOT 1, REDWINE SUBDIVISION, Section 34, T17N, R16W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED that the rezoning of the property described herein is approved subject to compliance with the following stipulations:

The applicant requests the following uses in addition to those allowed within the R-A base zoning district:

- Animal Care Facility

1. Article 5. – Uses section 5.2 Use Matrix.

- a. Currently within the UDC the use of animal care facility is not a use within the current R-A zoning district, the matrix does not express or provide a pathway for this use; due to the potential negative impacts of the use it's not permitted within a residential zoning district and would typically be located within a commercial setting so that it can be controlled and managed. In providing ordinance relief regarding the use, it will allow for the applicant to have the use of an animal care facility within a residential zoning district.

Ordinance relief:

- All commercial Interior parking requirements.
- All commercial Irrigation system requirements.

1. Article 8. – Off-Street Parking and Loading 8.3 Required off-street vehicle and bicycle parking spaces.

- a. Animal care facilities require 1 space per 300 sf GFA. 5 spaces are required, but due to the nature of the business being by appointment only and operated on a residence, the applicant is requesting ordinance relief. There is an existing concrete parking area that will accommodate the applicant's business model. Staff believes that adequate parking is not being met; therefore, parking should be installed as required by the code.If

providing ordinance relief for the off-street parking, the applicant would not be required to have additional parking outside what they currently use residentially.

2. Article 10. – Landscape and Tree Preservation section 10.1. Landscape Plan Approval.

- a. The applicant has indicated that they would only be able to meet some of the landscaping requirements, as discussed with the applicant it was identified that the normal processing and need of an Irrigation plan would not be as feasible due to the size of the property and the location of the water meter and structures on the property. The facility is located next to the residential structure on the property which is at the end of the driveway which is a considerable distance from the water meter. As indicated by the applicant, in the installation of the irrigation system, they will have run the system to the facility which would result in an unreasonable expense. The applicant has however indicated that they plan to water the plants and use drought resistant plants to help alleviate the necessity to water the plants on a cycle. The applicant has also indicated that they are planning to use an alternative watering method for irrigation to help resolve the irrigation issue. If granted ordinance relief regarding irrigation, they will not have to submit the typical set of irrigation documents necessary for approval.

The complete proposed site amenities offered in exchange for the requested use and ordinance relief includes:

- Installation of direction sign with additional landscaping
- Structured drop-off and pick-up visiting hours.
- Noise control methods and measures.
- Controlled lighting within hours of operations only.
- Regular maintenance on property with additional upkeeping.
- Enhanced architectural building design.

1. Installation of Directional Signage & Landscaping.

- a. The applicant plans to add a monument sign that will be designed and placed at the split in the driveway. This applicant stated that this sign should help address the concern from the neighbor, as it was brought up during the meeting that the applicant's customers sometimes enter the neighbor's property. The applicant also indicated that they are planning to use drought resistant plants, for landscaping around the sign. It should help the sign be more appealing and help resolve the issue of his customers bothering the neighbor.

2. Structured Visiting Hours.

- a. The applicant indicated that they would have a structured window of operation for their customers to drop-off and pick-up their pets. The customers will be required to visit and conduct business within this window of time. This should address issues with incoming traffic-flow that this use could bring to this area. The applicant planned to operate on an appointment basis, and those without an appointment would not be able visit the property outside of the window of operation.

3. Noise Control Measure.

- a. In the event that the Dogs become noisy they will be brought indoors and will only be allowed on supervised walks. This

should address the neighbors' concerns regarding noise being brought about by the dogs that are within the facility.

4. Controlled Lighting.

- a. The outdoor lighting will be shielded and directed downwards to minimize the light pollution so that it does not disturb the neighbors. The applicant has also indicated that they plan to turn off the lights at around 10pm every night and the interior lighting will be dimmed to decrease light exposure.

5. Regular Maintenance.

- a. The applicant also intends to do regular maintenance for the property to keep it visually appealing to customers, this includes the enhancement of landscaping on the property, instead of using typical plants the applicant plans to use water resistant plants around the sign and add some additional plants around the facility. The applicant also lives on the property so the maintenance and upkeep of the property would be more structured and regularly conducted.

6. Enhanced Building Elements.

- a. In examining the construction plans of the structure, the building is a bit more enhanced in its design elements. The main support structure is a 40'x40' pole barn style structure with 6x6 columns every 10" around the perimeter of the building. The roof and exterior walls are metal. The roof is 26 gauge, and the walls are 24 gauge. The appearance of the façade for the structure is more modern in design and resembles that of a housing structure. The shutters on the exterior of the building add a residential character to the building, making it stand out in comparison to a regular barn like structure.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-21-P
Brandon Redwine

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-21-P PLANNED UNIT DEVELOPMENT & SITE PLAN

Applicant: BRANDON REDWINE
Owner: BRANDON REDWINE
Location: 9655 Locust Hill Rd (South side of Locust Hill Rd approx. 1870' west of Hwy 79.)
Existing Zoning: R-A
Request: (PUD) Planned Unit Development
Proposed Use: Dog Boarding Facility for home based business

Representative &/or support:

Brandon Redwine 9655 Locust Hill Road, Greenwood, LA, 71033

Redwine explained that he wanted to turn the existing building on his property into a boarding place for dogs. He explained that only one property is nearby, and they have shown support for the building being used for a boarding place for dogs. GREEN asked for the applicant to give background information as to why he wants to utilize this building for boarding dogs. Redwine stated that he has always had dogs and while on vacation he would want a more secure place for them to stay. GREEN

draft

then asked the applicant how he would market the business, to which Redwine stated the marketing would be online and have time slots. Redwine informed the Board that the property will stay properly maintained as it is the property that him and his family live on. MARCHIVE asked if the applicant wanted relief from the irrigation system for landscaping and the required number of parking spaces. He said yes because the property is small and based on how appointments will be made, only three parking spots are needed.

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. BROWN to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

NOVEMBER 29, 2023

AGENDA ITEM NUMBER:

MPC Staff Member: Jomari Smith

Parish Commission District: 12/Ken Epperson

CASE NUMBER 23-21-P: PLANNED UNIT DEVELOPMENT (PUD) & PRELIMINARY SITE PLAN

APPLICANT: Brandon Redwine
OWNER: Brandon Redwine
LOCATION: 9655 Locust Hill Rd.
EXISTING ZONING: R-A
REQUEST: R-A to R-A(PUD)
PROPOSED USE: Animal Care Facility - Dog Boarding

DESCRIPTION: The applicant is requesting to turn an already existing structure on their property into a Dog Boarding Facility, the building was used for a different use before being used for this current use. the property is currently zoned R-A, and they are seeking approval to have a R-A PUD (Planned Unit Development) for an Animal Care Facility. The use is not permitted-by-right within that zoning district and is currently permitted only within the commercial zoning districts. The property is approximately 9 acers in size, with one main point of access that leads to the facility and residential structure. This property is surrounded by R-A (Residential Agricultural) on all sides, and the nearest associated use is located towards Hwy 79 and is outside of the MPC planning jurisdiction.

This property does not have any associated case history, however within proximity to the property we have the following cases:

- BAP-5-95: A Special exception use for a secondary residential structure; approved w/ stipulation.
- P-12-00: A rezoning, R-A to R-A-E for an oil field equipment storage & truck yard; Approved w/ stipulations.

There are no nearby neighborhoods within proximity that are identified within Caddo Parish MPC Planning Limits.

REMARKS: PUD approval is subject to a 2-year expiration as described in Article 16.7, subparagraph F of the Caddo Parish UDC.

Pursuit of a PUD designation allows an applicant to request ordinance relief across a variety of areas within one application, including: permitted uses from other zoning districts, specific use approvals, variances, etc. In exchange, the applicant agrees to provide substantive amenities that benefit the surrounding area or the tenant/property owner exclusively, align with the goals of the Master Plan or otherwise provide some added aesthetic benefit. This tool provides the highest level of flexibility for projects that have a complex coupling of uses and potential impacts and offers the premier opportunity to claim benefits for the site and the surrounding area.

The applicant hosted a neighborhood participation meeting on July 3rd at 7:30pm at their property so that individuals within the community will have the opportunity to tour the site and see the dog

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.



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STAFF REPORT

boarding facility at the applicant's property. The applicant indicated that the NPP went relatively well, and some individuals were not initially in support, however after having a few of their questions answered they did not have a further problem regarding the use. The applicant indicated that six individuals attended the meeting and most of the individual are near by neighbors that live along Locust Hill Rd.

MASTER PLAN

CONSIDERATIONS:

In review of the Master Plan and the current Caddo Parish UDC regulations, the use of an Animal Care Facility which includes dog boarding under that use is not a permitted use within the R-A zoning district, currently there is not a pathway forward to have the use without having to rezone the property. The 2030 Master Plan for the City of Shreveport does make a recommendation for the area to be used for Rural Enterprise. The concept of rural enterprise is that of supplementary & ancillary uses and businesses, this use with low visitation is a compatible use with the masterplan. The applicant has indicated that the use will not incur unwarranted traffic to the area and strive to maintain the rural character when in operation. This use will not have a large negative impact in the area and community due to the size of the properties and the location of the facility on the property.

REQUESTED USES & ORDINANCE

RELIEF:

In the organization of the case and examination of the application, the applicant has asked for the selected list of ordinance relief from the UDC, in order to allow the use and be relived from ordinance requirements that are more appropriate for a commercial development.

The applicant requests the following uses in addition to those allowed within the R-A base zoning district:

- Animal Care Facility

1. Article 5. – Uses section 5.2 Use Matrix.

- a. Currently within the UDC the use of animal care facility is not a use within the current R-A zoning district, the matrix does not express or provide a pathway for this use; due to the potential negative impacts of the use it's not permitted within a residential zoning district and would typically be located within a commercial setting so that it can be controlled and managed. In providing ordinance relief regarding the use, it will allow for the applicant to have the use of an animal care facility within a residential zoning district.

Ordinance relief:

- All commercial Interior parking requirements.
- All commercial Irrigation system requirements.

1. Article 8. – Off-Street Parking and Loading 8.3 Required off-street vehicle and bicycle parking spaces.

- a. Animal care facilities require 1 space per 300 sf GFA. 5 spaces are required, but due to the nature of the business being by appointment only and operated on a residence, the applicant is requesting ordinance relief. There is an existing concrete parking area that will accommodate the applicant's business model. Staff believes that adequate parking is not being met; therefore, parking should be installed as required by the code.



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STAFF REPORT

providing ordinance relief for the off-street parking, the applicant would not be required to have additional parking outside what they currently use residentially.

2. **Article 10. – Landscape and Tree Preservation section 10.1. Landscape Plan Approval.**

- a. The applicant has indicated that they would only be able to meet some of the landscaping requirements, as discussed with the applicant it was identified that the normal processing and need of an Irrigation plan would not be as feasible due to the size of the property and the location of the water meter and structures on the property. The facility is located next to the residential structure on the property which is at the end of the driveway which is a considerable distance from the water meter. As indicated by the applicant, in the installation of the irrigation system, they will have run the system to the facility which would result in an unreasonable expense. The applicant has however indicated that they plan to water the plants and use drought resistant plants to help alleviate the necessity to water the plants on a cycle. The applicant has also indicated that they are planning to use an alternative watering method for irrigation to help resolve the irrigation issue. If granted ordinance relief regarding irrigation, they will not have to submit the typical set of irrigation documents necessary for approval.

PROPOSED SITE

AMENITIES:

The applicant has proposed a listed number of amenities which should help alleviate some of the relative issues and impacts that this use would have with it being used on a residential zoning district. The applicant has also received comments for some additional amenities from the neighbors.

The complete proposed site amenities offered in exchange for the requested use and ordinance relief includes:

- Installation of direction sign with additional landscaping
- Structured drop-off and pick-up visiting hours.
- Noise control methods and measures.
- Controlled lighting within hours of operations only.
- Regular maintenance on property with additional upkeeping.
- Enhanced architectural building design.

1. **Installation of Directional Signage & Landscaping.**

- a. The applicant plans to add a monument sign that will be designed and placed at the split in the driveway. This applicant stated that this sign should help address the concern from the neighbor, as it was brought up during the meeting that the applicant's customers sometimes enter the neighbor's property. The applicant also indicated that they are planning to use drought resistant plants, for landscaping around the sign. It should help the sign be more appealing and help resolve the issue of his customers bothering the neighbor.

2. **Structured Visiting Hours.**

- a. The applicant indicated that they would have a structured window of operation for their customers to drop-off and pick-up their pets. The customers will be required to visit and conduct business within this window of time. This should address issues with



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STAFF REPORT

incoming traffic-flow that this use could bring to this area. The applicant planned to operate on an appointment basis, and those without an appointment would not be able visit the property outside of the window of operation.

3. Noise Control Measure.

- a. In the event that the Dogs become noisy they will be brought indoors and will only be allowed on supervised walks. This should address the neighbors' concerns regarding noise being brought about by the dogs that are within the facility.

4. Controlled Lighting.

- a. The outdoor lighting will be shielded and directed downwards to minimize the light pollution so that it does not disturb the neighbors. The applicant has also indicated that they plan to turn off the lights at around 10pm every night and the interior lighting will be dimmed to decrease light exposure.

5. Regular Maintenance.

- a. The applicant also intends to do regular maintenance for the property to keep it visually appealing to customers, this includes the enhancement of landscaping on the property, instead of using typical plants the applicant plans to use water resistant plants around the sign and add some additional plants around the facility. The applicant also lives on the property so the maintenance and upkeep of the property would be more structured and regularly conducted.

6. Enhanced Building Elements.

- a. In examining the construction plans of the structure, the building is a bit more enhanced in its design elements. The main support structure is a 40'x40' pole barn style structure with 6x6 columns every 10" around the perimeter of the building. The roof and exterior walls are metal. The roof is 26 gauge, and the walls are 24 gauge. The appearance of the façade for the structure is more modern in design and resembles that of a housing structure. The shutters on the exterior of the building add a residential character to the building, making it stand out in comparison to a regular barn like structure.

**PRELIMINARY
SITE PLAN
CONSIDERATION:**

In order to reach the dog boarding facility, you have to drive to the end of the driveway which is approximately 870' long and 12' wide and is composed of gravel aggregate. When having multiple cars traveling along this driveway, it can cause issues, as the driveway is limited in width as typically only one vehicle is meant to travel on the driveway at a time. Which gives reasons as to why limited vehicle traffic is warranted. When at the beginning of the driveway, you should be able to observe and locate the proposed amenities as stated within the report. This would be signage that indicates the direction of the facility, which will address issues of visitors being confused about what driveway to utilize upon arrival.

When a customer reaches the end of the driveway they would be able to observe the location of the primary residential structure and the dog boarding facility. The use of an animal care facility requires the applicant to have parking spaces for the use, which he has indicated on the site plan. The parking is limited; however, it should be accommodating for the limited amount of traffic that the applicant is planning on having. If ordinance relief is



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STAFF REPORT

granted, the applicant will have the ability to have keep the configuration of parking as observed on the current site-plan or they can create parking that is lesser in design.

The existing structure being used as the dog boarding facility is 40'x40' in size and the building has two main entrances, a regular door and set of French doors. The building seems to have a gated release that opens into the enclosed outdoor area, which will allow for the dogs to run. This enclosed area is surrounded by a 6' wooden picket fence, which is the designated space which by the UDC standards checks off an additional standard needed for the operations of the facility. The building does have additional design elements such as shutters which help tie the building into the existing character of the property.

In review of the provided site plan and the supporting documents presented by the applicant, he has indicated and provided all the necessary elements regarding the site and has met many of the requirements for the use of a dog boarding facility. If the application is approved with the requested ordinance relief for irrigation, the applicant will not be required to submit a set of irrigation plans, and instead use an additional form of irrigation such as manually watering. As stated, the applicant will still be required to provide an alternative landscaping plan which will be subject to review by the MPC Executive Director which must be approved prior to the issuance of permits as well as any additional documents.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that: approval is warranted with the stipulation that the parking be installed as required by the code.

Alternately, based on the information provided at the public hearing the PZC may:

1. Approve the requested R-A(PUD) with full ordinance relief and amenities.
2. Deny the requested R-A(PUD) designation.

PUBLIC ASSESSMENT: 1 person spoke in support. No opposition was present.

MPC BOARD RECOMMENDATION: The Board voted unanimously to approve this application.

23-21-P

R-A

Hwy 79

Locust Hill

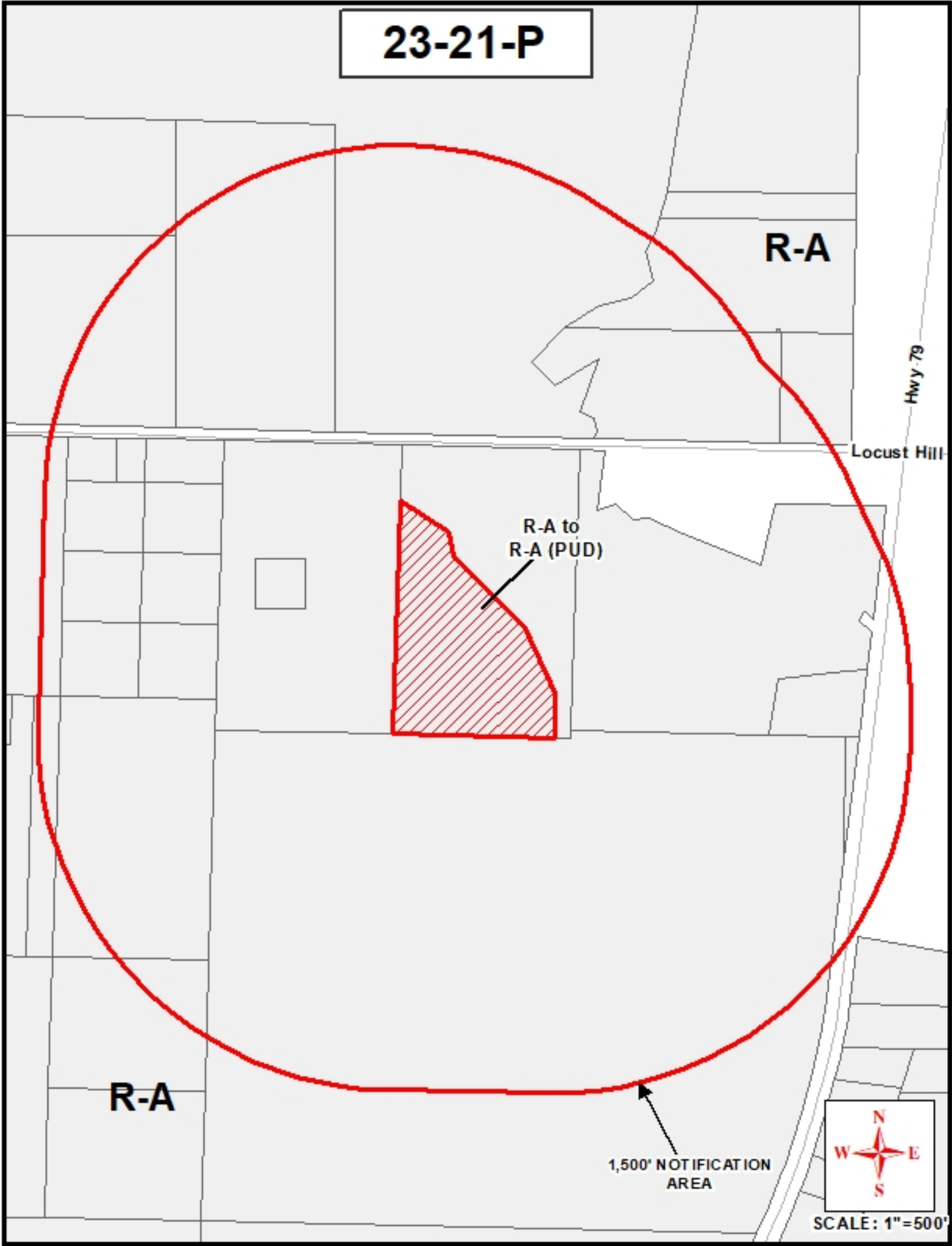
R-A to
R-A (PUD)

R-A

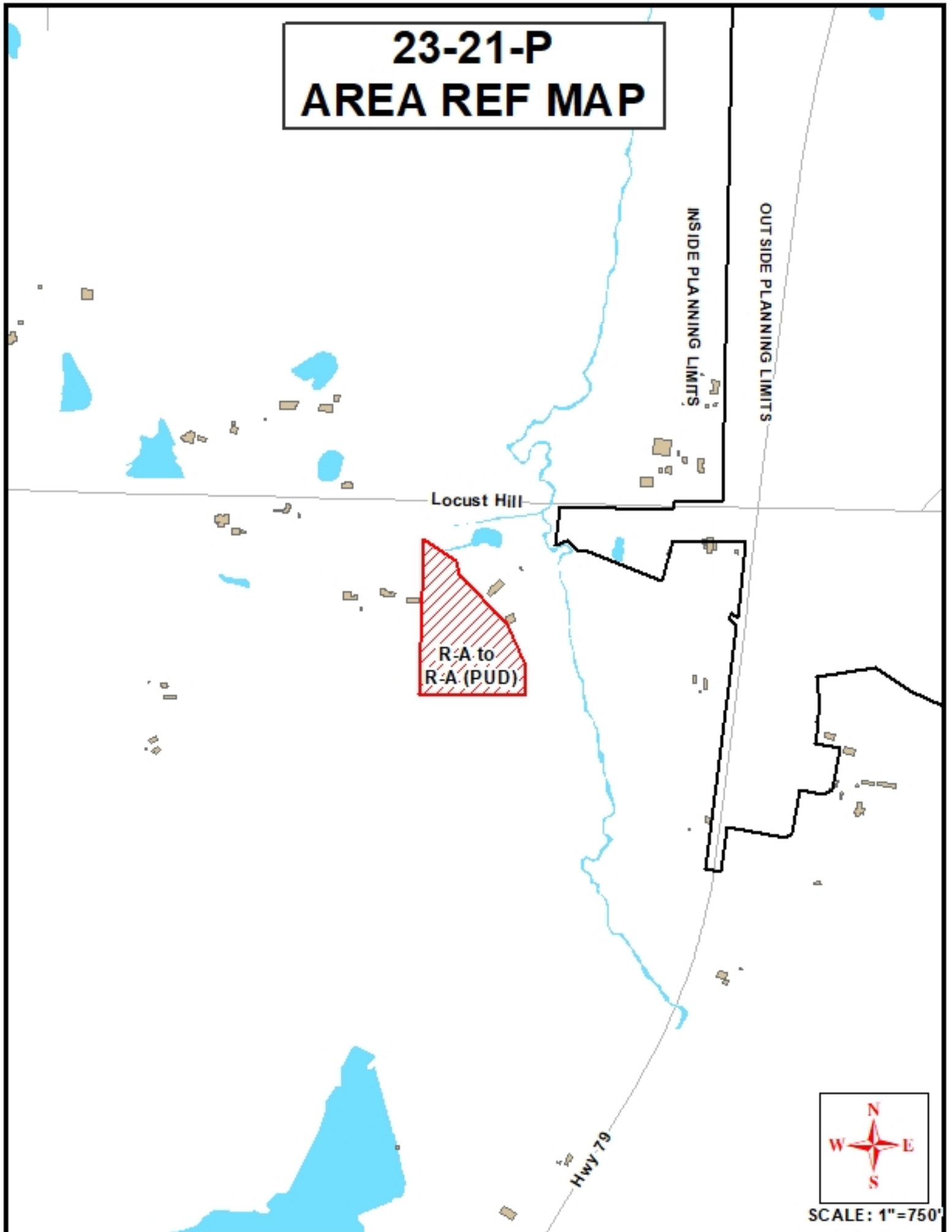
1,500' NOTIFICATION
AREA



SCALE: 1"=500'



23-21-P AREA REF MAP



INSIDE PLANNING LIMITS

OUTSIDE PLANNING LIMITS

Locust Hill

R-A to
R-A (PUD)

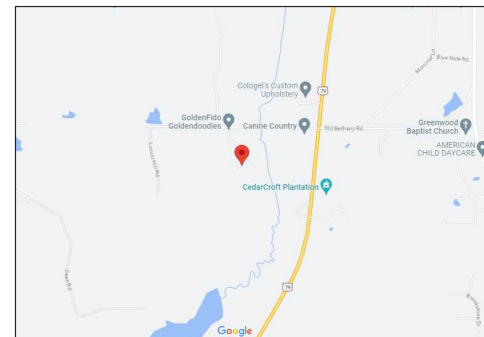
HWY 79



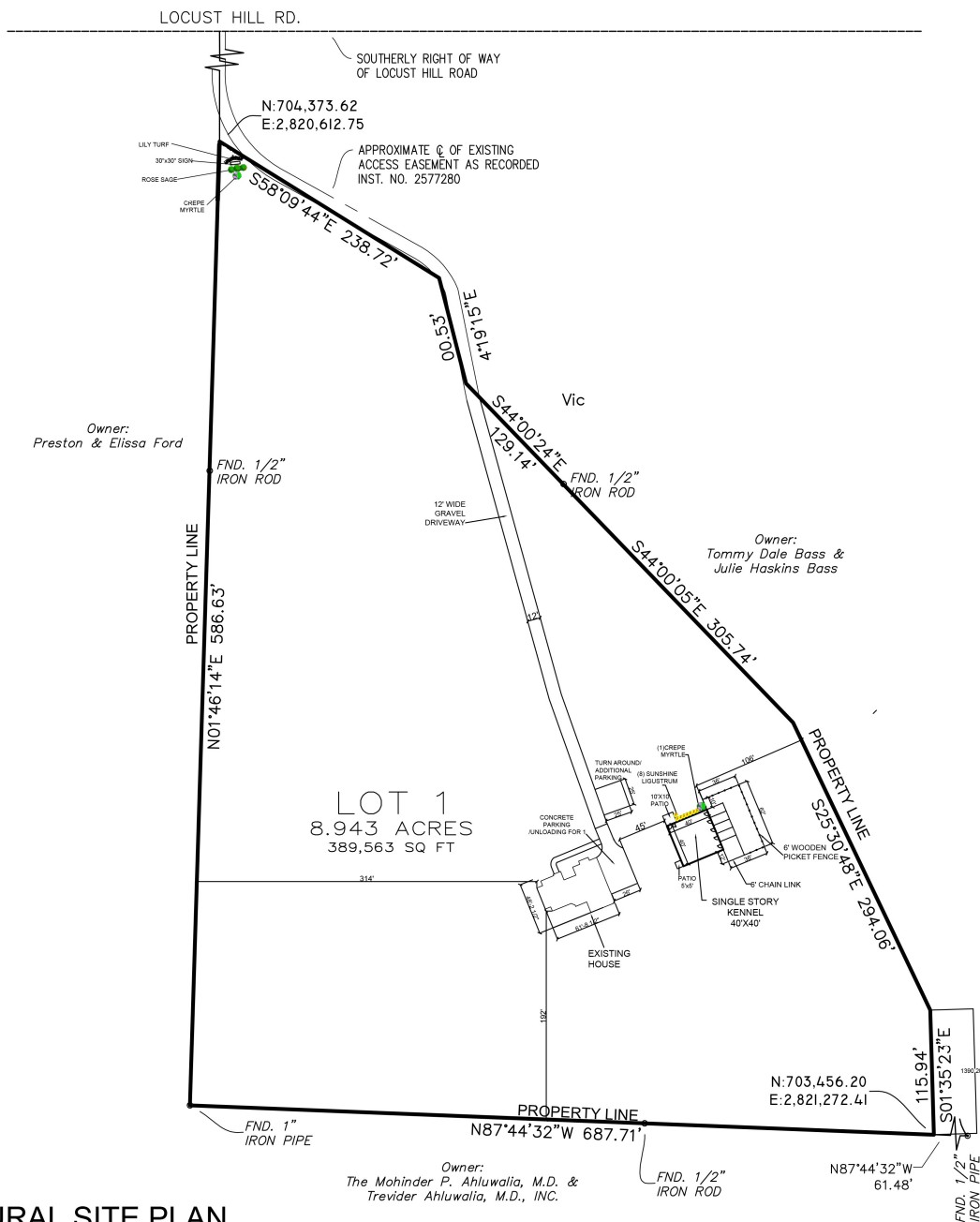
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REDWINE KENNEL

NE/4 OF SECTION 34, T17N-R16W, CADDO, PARISH, LOUISIANA



VICINITY MAP



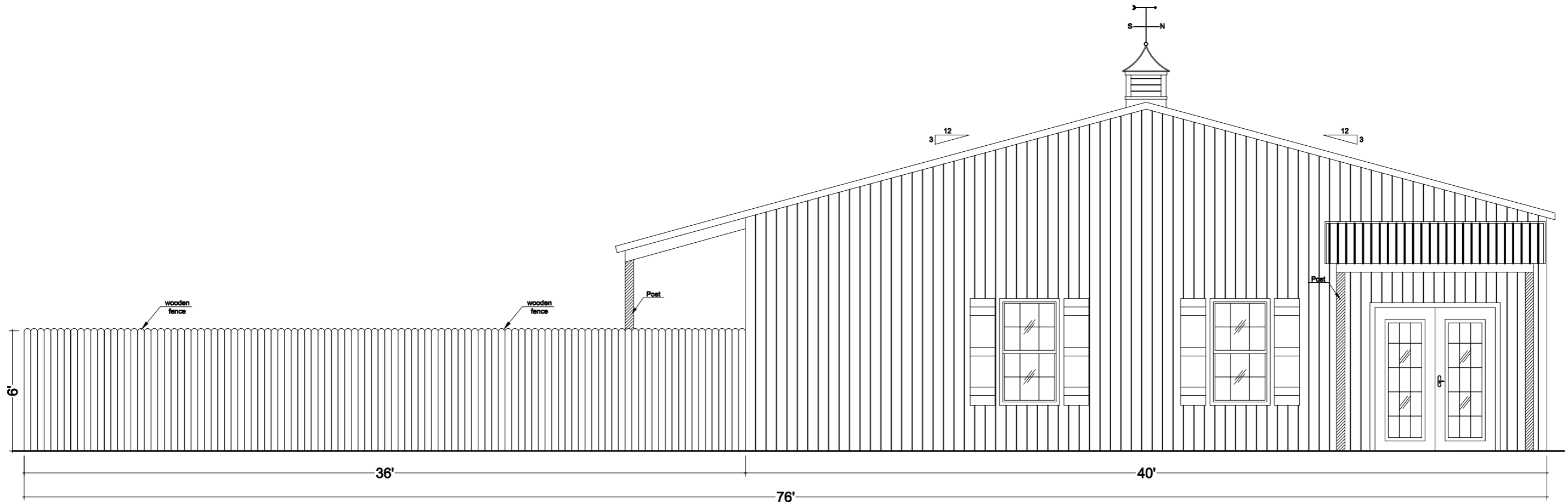
SITE PLAN

OWNER:
BRANDON REDWINE
9655 LOCUST HILL RD GREENWOOD
LA 71033

NE/4 OF SECTION 34,
T17N-R16W, CADDO, PARISH,
LOUISIANA
LOT SIZE: 8.943 ACRE

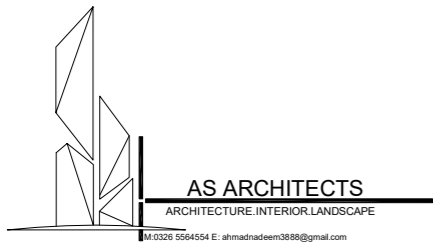
issued
drawn
Da
Revis
▲
SITE PLAN
Sheet
1





FRONT ELEVATION
 SCALE = 1/4" = 1'-0"

CONSULTANTS :



APPROVAL & SIGN :

© AS Architects

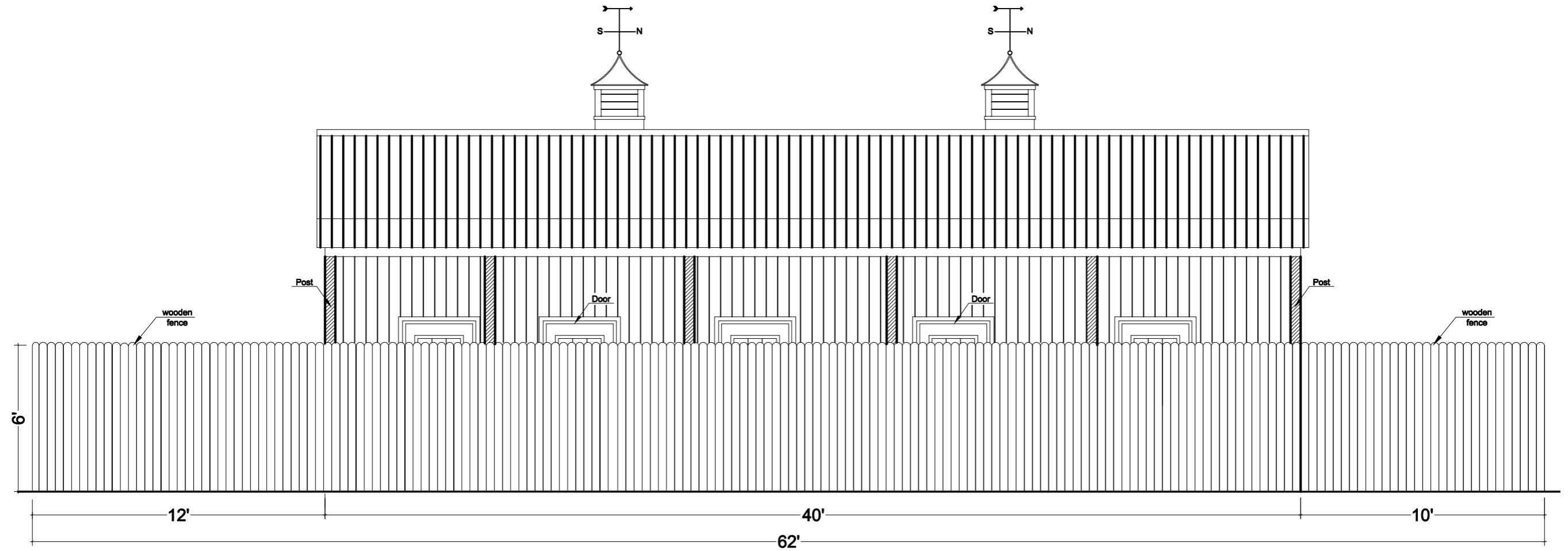
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CLIENT:

DRAWING TITLE:

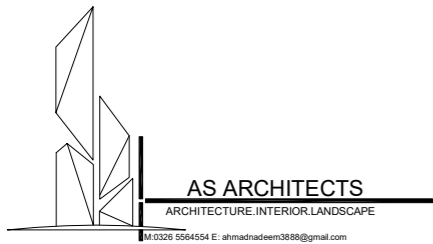
FRONT ELEVATION

JOB ARCHITECT:	CHECKED BY :	REVISION DATE:
AS Architects	AS	
SCALE:	DRAWN BY:	REVISION DATE:
1/4 = 1'-0"	AS	
DATE:	DRAWING NO.	REVISION DATE:
SEP - 2023	AR - 01	



SIDE ELEVATION
 SCALE = 1/4" = 1'-0"

CONSULTANTS :



APPROVAL & SIGN :

© AS Architects

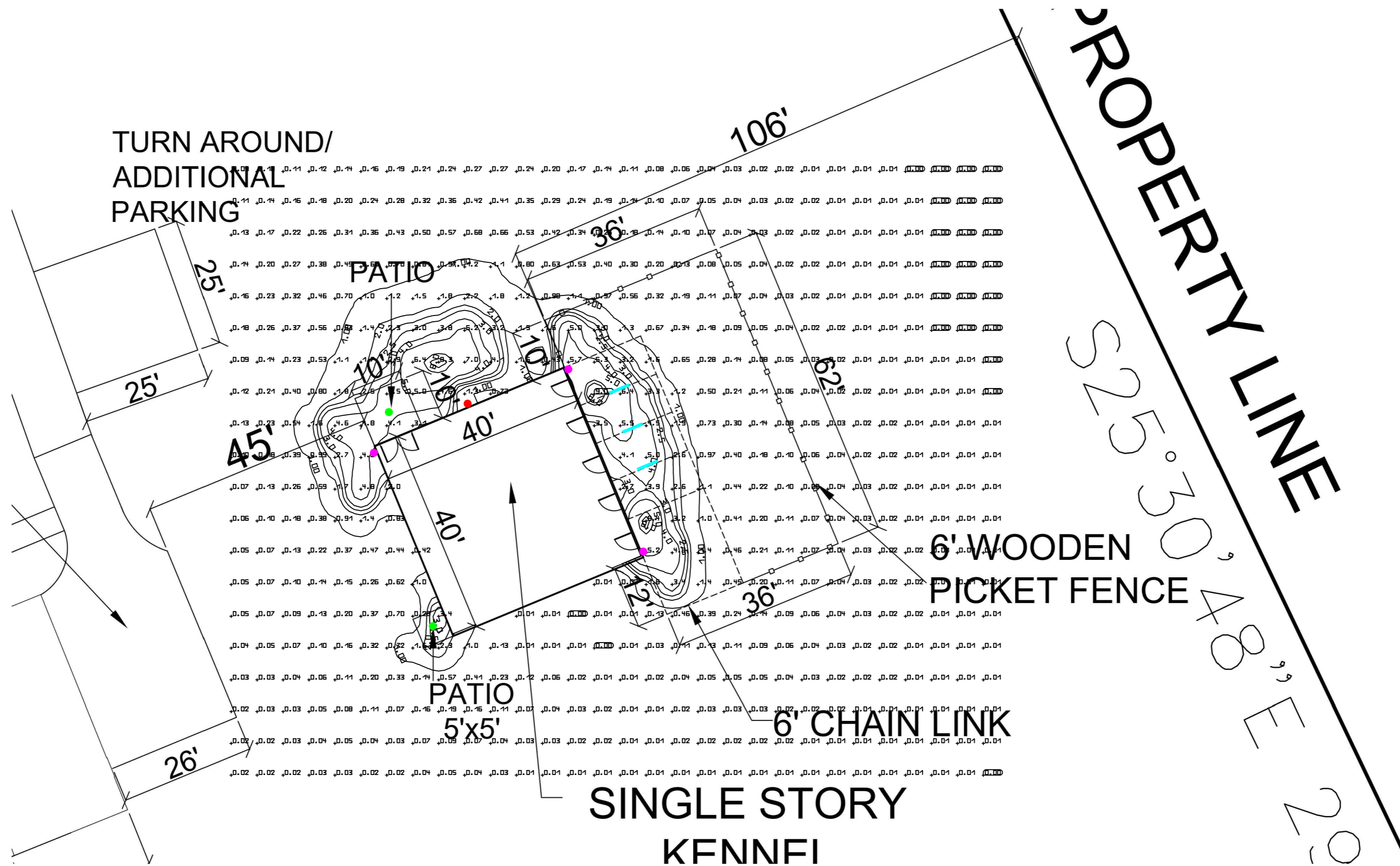
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CLIENT:

DRAWING TITLE:

SIDE ELEVATION

JOB ARCHITECT:	CHECKED BY :	REVISION DATE:
AS Architects	AS	
SCALE:	DRAWN BY:	REVISION DATE:
1/4 = 1'-0"	AS	
DATE:	DRAWING NO.	REVISION DATE:
SEP - 2023	AR - 01	



Statistic						
Symbol	Quantity	Manufacture	Catalog Number	Lumens Per Lamp	Light Loss Factor	Wattage
●	1	-----	-----	5000 lm		55.5 W
●	2	-----	-----	1800 lm		20 W
●	3	-----	-----	1500 lm		16.6 W
—	3	-----	-----	1000 lm		11.1 W

#	Description	Symbol	Min	Max	Avg	Min/Avg	Min/Max
1	CALCULATION AREA	+	0.002 fc	9.04 fc	0.57 fc	0.004	0.000

PHOTOMETRIC PLAN



<---
Kennel
Name

Property
Line









Redwine Kennel – Neighborhood Participation Plan Report

Contact Name: Brandon Redwine

Meeting Date: July 3, 2023

Meeting Location: Redwine Kennel 9655 Locust Hill Rd Greenwood, LA 71033

Meeting Start Time: 7:00 PM

Meeting End Time: 8:00 PM

Number of people in attendance: 8

Date of Filing of Land Use Application:

General Introduction:

For this neighborhood meeting, we reached out to local residents and business owners, including our next-door neighbors and Catherine Allred from Canine Country. The primary method of outreach was through invitation letters sent in the mail, supplemented by personal communication where necessary. The meeting's agenda was centered around discussing our proposal to convert existing structures on our property into a luxury long-term dog boarding business, operating strictly by appointment.

The format of the meeting was mainly a casual conversation and tour of the existing kennel to be repurposed. In attendance representing us were myself, Brandon Redwine, and my spouse, as the property owners.

Summary of Concerns and Issues Raised at the Meeting:

1. **Concern about the conversion of our property into a commercial operation and potential future expansion:**

Applicant Response: We clarified the difference between a commercial zoning and a PUD. Emphasizing that our PUD restricts us to the specific approved use and any future expansions or changes to our business model would necessitate additional community consultations and approvals, mitigating the fear of our business unexpectedly growing into a larger operation.

2. **Concern about a potential increase in traffic:**

Applicant Response: We clarified that our business model operates strictly on an appointment-only basis, which should keep traffic to a minimum, and not cause any more traffic than the current residential use.

3. **Concern about customers getting lost and going to the wrong property:**

Applicant Response: To ensure our customers do not mistakenly go to the wrong property, we have offered to install a clearly visible sign at the driveway split to direct customers to the correct location. Additionally, customers would have spoken to us before arriving and will be given clear directions.

4. **Concern about additional wear and tear on the shared bridge:**

Applicant Response: We reassured our neighbors that given the low volume of traffic associated with our long-term stay model, the bridge should not experience significant additional wear and tear beyond the usual residential traffic.

5. **Concern about the noise from barking dogs:**

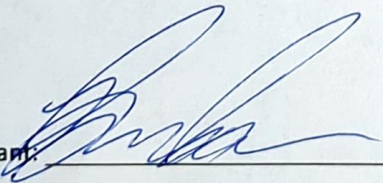
Applicant Response: To control noise, we have a policy in place to keep any excessively noisy dogs indoors and on a leash when outdoors. This should mitigate any potential noise concerns.

The following documents will be submitted 2-weeks prior to the Public Hearing:

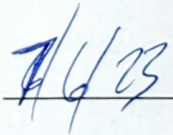
- Copy of the letter that was mailed to neighbors
- Meeting sign-in sheet
- Meeting minutes
- Copy of the plan that was presented at the neighborhood meeting

I, the undersigned, as the applicant or an authorized representative of the applicant, do solemnly swear and attest that the information provided is true and accurate. I have included a complete record of the neighborhood meeting, as well as an honest response regarding the intentions for development.

Signature of Applicant: _____



Date: _____



Printed Name of Applicant: Brandon Redwine

23-21-P - Planned Unit Development (PUD)

Project Address Information:

Address: 9655 Locust Hill Rd
City: Greenwood
State: LA
Zip: 71033

Project Details:

Designation: Caddo Parish
Status: Open
Project Name: 9655 Locust Hill Rd
Project Number: 23-21-P
Project Description: Dog Boarding Facility for a home based business at residency. Developed as a (SPUD) small planned unit development.
Application Category: Planning Case - Parish
Parcel Legal Description: 8.943 ACS. M/L- LOT 1, REDWINE SUBDIVISION, Section 34, T17N, R16W, Caddo Parish, Louisiana.
General Location of Property: South side of Locust Hill Rd approx. 1870' west of Hwy 79.
Council:
Caddo Parish Commissioner District: 12 - Epperson
Request: (PUD) Planned Unit Development,
Proposed Use: Dog Boarding Facility for home based business.
Subdivision:

GEO Number: 171634004000100
Township: 17
Section: 34
Range: 16
Existing Zone: R-A (PUD)

Project Fees:

Planned Unit Development (Site Plan)
PUD Site Plan Review

Contact information:

Applicant:			
		Brandon Redwine	9655 Locust Hill Rd Greenwood,, LA 71033
	Mobile: (318) 230-3306	Home:	Office:
Architect:			
		Brandon Redwine	9655 Locust Hill Rd Greenwood, LA 71033
	Mobile: (318) 230-3306	Home:	Office:
Business Owner:			
		Brandon Redwine	9655 Locust Hill rd Greenwood, LA
	Mobile: (318) 230-3306	Home:	Office:
Engineer:			

Engineer:		Brandon Redwine	9655 Locust Hill Rd Greenwood, LA 71033
	Mobile: (318) 230-3306	Home:	Office:
Property Owner:			
		Brandon Redwine	9655 Locust Hill Rd Greenwood, LA 71033
	Mobile: (318) 230-3306	Home:	Office:

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-21-P: 9655 Locust Hill Road. Application by Brandon Redwine for approval to rezone property located on the (South side of Locust Hill Road approximately 1870' west of Highway 79), from (R-A Rural-Agricultural Zoning District to R-A PUD Rural-Agricultural Planned Unit Development Zoning District), being more particularly described as (8.943 ACS. M/L- LOT 1, REDWINE SUBDIVISION, Section 34, T17N, R16W), Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTHWEST CORNER OF OLD MANSFIELD ROAD AND MIDYETT STREET, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-3 GENERAL COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South-West corner of Old Mansfield Road and Midyett Street, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-A Rural-Agricultural Zoning District to C-3 General Commercial Zoning District:**

LOT 1, MIDYETT SUBN. & Lot 2, Midyett Subn. 161431-1-2. & 0.3018 ACS. M/L- BEGINNING AT THE SW'LY COR. OF LOT 1, MIDYETT SUBN. PER MAP IN CB 800-347; BEING IN SEC. 31(16-14) THENCE RUN E'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE S'LY ALONG W'LY LINE OF LOT 2, 78.7 FT.; THENCE W'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE N'LY 78.7 FT. TO POB. Section 31 T16N R14W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-32-P
Wilcoxon Air Inc

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-32-P ZONING REQUEST

Applicant: WILCOXEN AIR INC
Owner: WILCOXEN AIR INC
Location: 11163 OLD MANSFIELD RD (sw corner of Old Mansfield Road and Midyett St)
Existing Zoning: R-A
Request: R-A to C-3
Proposed Use: Contractor's Office

Representative &/or support:

Tony Durmon 11165 Old Mansfield Road, Keithville, LA, 71047

Durmon stated that they have been doing business at this property for about twenty years. He stated that the business has surpassed its operating space. He also stated no neighbors had objections. No further discussion ensued.

draft

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. BROWN to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

NOVEMBER 29, 2023

AGENDA ITEM NUMBER:

MPC Staff Member: Emily Trant

Parish Commission District: 11/Lazarus

CASE NUMBER 23-32-P: ZONING REQUEST

APPLICANT: WILCOXEN AIR INC
OWNER: Wilcoxen Air Inc
LOCATION: 11163 Old Mansfield Road (sw corner of Old Mansfield Road and Midyett St)
EXISTING ZONING: R-A
REQUEST: R-A to C-3
PROPOSED USE: Contractor's Office

DESCRIPTION: The applicant is requesting to rezone three lots that total approximately 34,300 square feet from R-A, Rural Agriculture District to C-3, General Commercial District. The property is completely surrounded by the R-A district. Properties in the vicinity along Keithville Lodge Road and Mansfield Road are zoned C-2, Corridor Commercial, C-3, and I-1, Light Industrial. Wilcoxen Air has been in operation for roughly 20 years.

There are no prior cases associated with this property. There have been numerous requests to rezone property from R-A to B-2, Neighborhood Business, B-3, Community Business, or I-1 zoning districts. In some instances, the request was to bring an existing use into code compliance. All requests were approved (P-2-02, P-22-04, P-4-10 and P-24-18). Other relevant cases include a request to rezone property from R-A to B-2, B-3, I-1 or R-A-E (extended use district); whether the request was for existing uses to come into compliance is unknown. All requests were approved (P-36-95, P-5-8-, P-11-93, P-15-77, P-14-80, P-38-83, P-21-99, and P-57-84). The most recent case that was approved by this body was approval of a request from R-A to I-1 for a new business (22-28-P).

Nearby neighborhoods include: Boggy Bayou and Keith Road.

REMARKS: As stated, the applicant is requesting to rezone the site for the purpose of a contractor's office. The use has been in operation for 20 years at this location and is considered a legal non-conforming use. When a non-conforming use is expanded or intensified, the use must become fully compliant with the Caddo Parish Unified Development Code (UDC). The applicant wishes to expand their business and add an additional warehouse to store materials and products. The UDC does not permit a contractor's office within the R-A zoning district so rezoning approval must be granted in order for the business to expand.

A contractor's office is permitted by right in the following districts: C-4, Heavy Commercial, I-MU, Industrial Mixed Use, I-1, Light Industrial, and I-2 Heavy Industrial Districts. The use may be approved with a special use permit in the C-3 zoning district. Understanding the sensitivity to the surrounding residentially zoned properties, the applicant has requested to rezone the property to C-3, as it is the least intrusive. If approved, a special use permit application will be submitted for consideration at a future public hearing. As stated in Article 4.3 of the Unified Development Code



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(UDC), C-3 is defined as "The purpose of the C-3 General Commercial Zoning District is to accommodate regional commercial centers. The C-3 District provides for medium- and large-scale development that may generate a sizeable amount of traffic and typically requires significant off-street parking. Higher density residential uses are also allowed to facilitate mixed-use development where appropriate." The permitted by right uses in C-3 zoning district include Agriculture, Amusement Facility – Indoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Body Modification Establishment, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Business Support Services, Car Wash, Commercial Facility For Pop-Up Use, Community Center, Community Garden, Cultural Facility, Day Care Center, Drive-Through Facility, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary , Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Funeral Home, Furniture, Furnishings and Equipment Sales, Gas Station, Government Office, Healthcare Institution, Hotel, Industrial Services, Live Performance Venue, Lodge/Meeting Hall, Medical/Dental Office, Office, Outdoor Dining, Parking Lot (Principal Use), Parking Structure (Principal Use), Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Reception Facility, Residential, Care Facility, Restaurant , Retail Sales of Alcohol-Beer/Wine, Retail Goods Establishment , Self-Service Ice Vending Unit, Self-Storage Facility: Climate-Controlled, Soup Kitchen, Soup Kitchen, Accessory, Specialty Food Service, Vehicle Dealership – Enclosed, Vehicle, Dealership – With Outdoor Storage/Display, Vehicle Rental – Enclosed , Vehicle Repair/Service – Minor , Wireless, Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications , Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

In terms of compatibility to surrounding uses, there is little to compare to on this side of Old Mansfield Road. There is an existing church and a couple of residential dwellings; however, the majority of the properties are undeveloped. A comparison to existing zoning is evaluated and all of the potential uses that could be permitted within those districts. The site is roughly 700 ft away from a portion of Mansfield Road that is primarily light industrial and general commercial zoning. Generally speaking, the intensity and/or density of zoning designations should gradually increase from residentially zoned properties, rather than locating immediately adjacent to them. When incompatible districts are located immediately adjacent to one another, such as the proposed request, it is considered spot zoning. There are methods to mitigate commercial development when located next to residential development. This evaluation will be conducted during the site plan review process, should the rezoning request be granted.

Although the case history for nearby property reveals a trend of development for this area, the Future Land Use Map of the Great Expectations Master Plan identifies the three parcels in the application as Neighborhood Commercial. The zoning request from R-A to C-3 is not consistent with the Future Land Use Map. A request to rezone to either C-1, Neighborhood Commercial or C-2, Corridor Commercial would be more appropriate; however, would not achieve the applicant's goal of expanding their existing business.

The applicant hosted a Neighborhood Participation Plan meeting on Saturday, October 28th at 9:00 am. According to the applicant, no one attended the meeting.



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STAFF REPORT

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that denial is warranted due to incompatibility with the Master Plan Future Land Use Map and adjacent zoning districts.

Alternatively, the Parish Planning and Zoning Commission may:

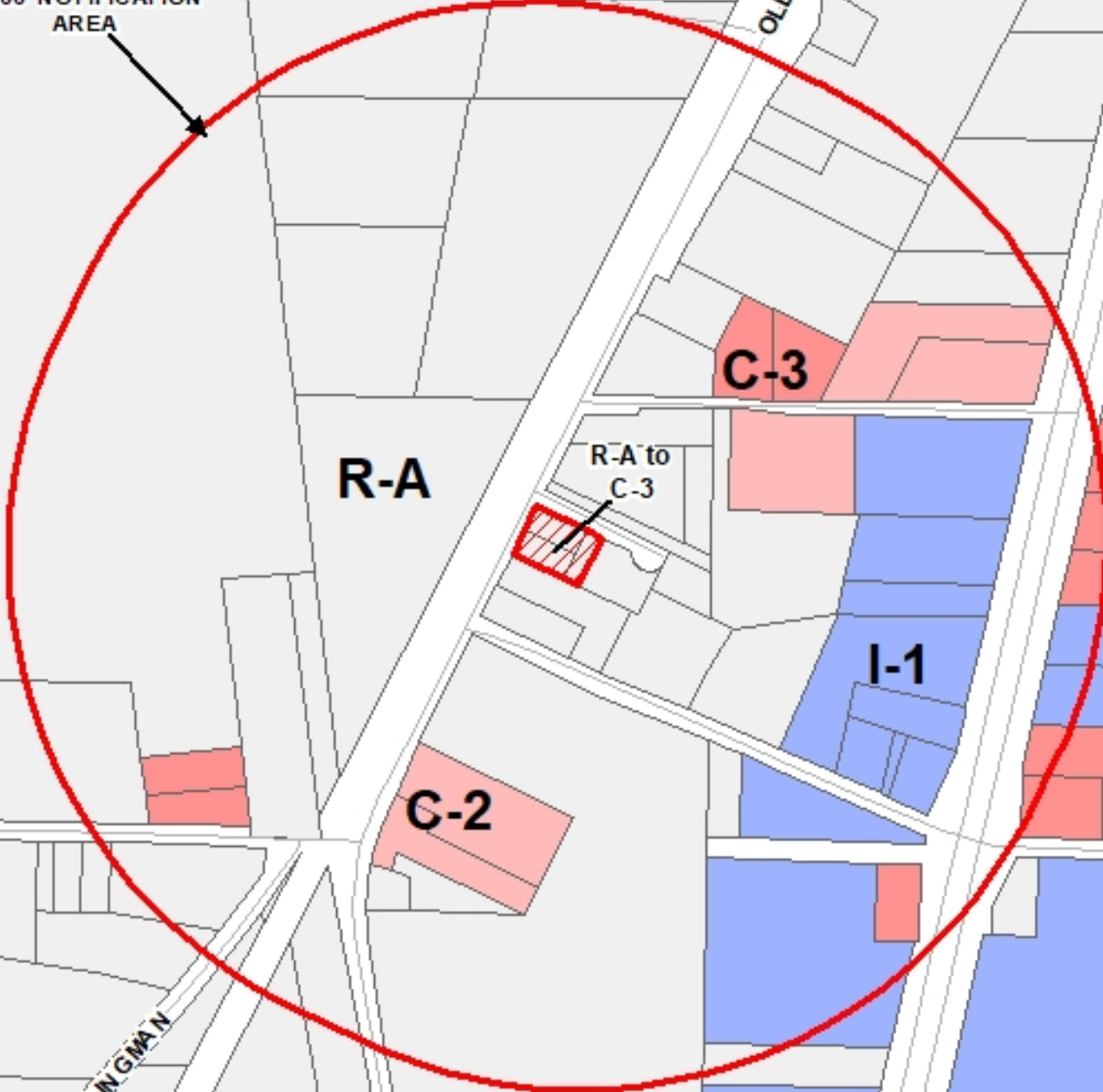
1. Recommend approval of the request as submitted.
2. Recommend approval of an alternative zoning district.

PUBLIC ASSESSMENT: 1 spoke in support. No opposition was present.

MPC BOARD
RECOMMENDATION: The Board voted unanimously to recommend this application for approval.

23-32-P

1,500' NOTIFICATION AREA



R-A

R-A to C-3

C-3

I-1

G-2

CLINGMAN

OLD MANSFIELD

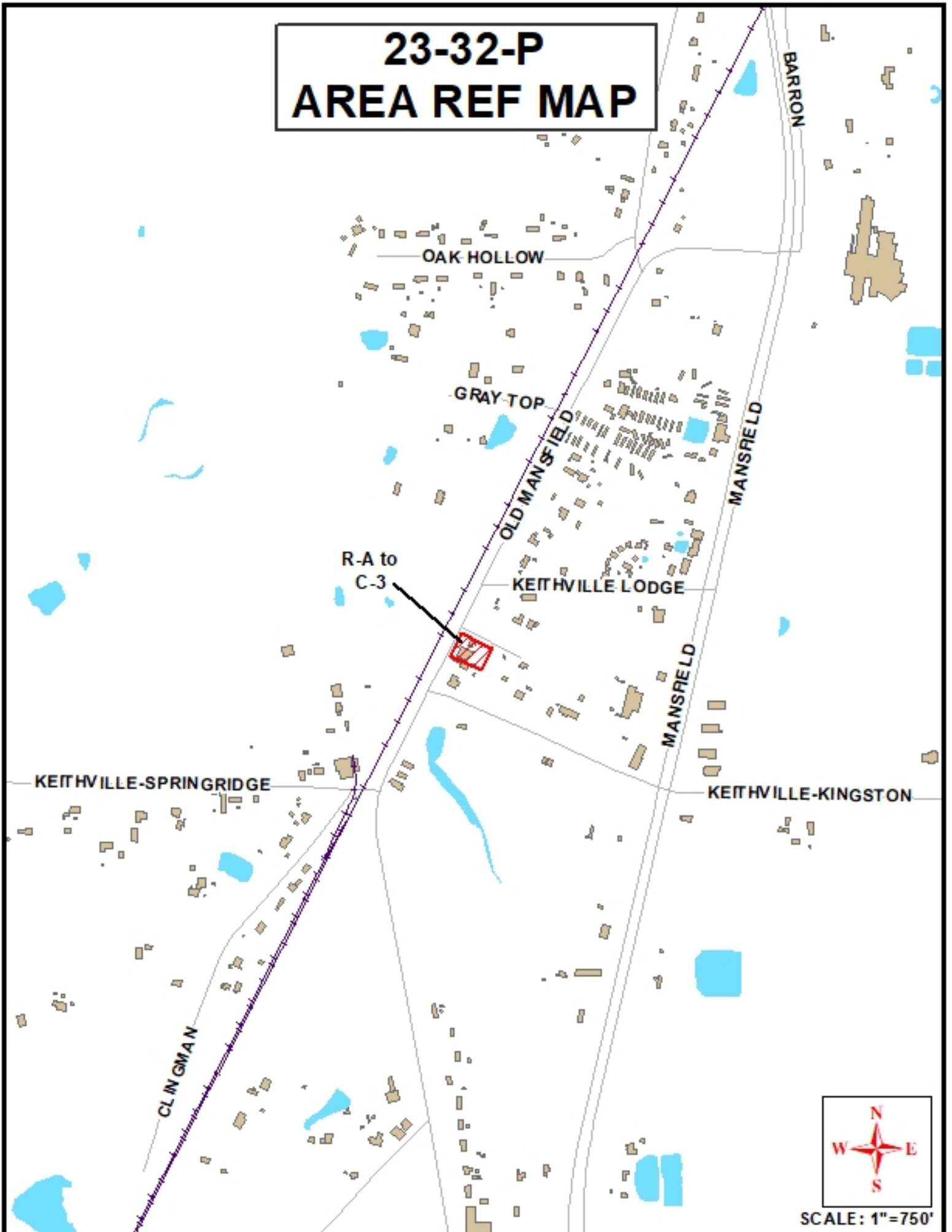
MANSFIELD

MANSFIELD



SCALE: 1" = 500'

23-32-P AREA REF MAP



R-A to
C-3



SCALE: 1"=750'

NPP Neighborhood Meeting Invitation

Wilcoxon Air, Inc.

Dear Neighbors,

Wilcoxon Air, Incorporated has been a proud member of your neighborhood for the past twenty years. Our existing business at 11165 Old Mansfield Rd. was grandfathered into the old zoning district. Our business has grown over the years and our existing facilities no longer meet all our needs. We plan to erect a shop for storage at 11163 Old Mansfield Rd., a lot we own next door to our existing shop. As such, we're seeking to rezone our district to a general commercial zoning designation. The nature of our business is not changing. We are simply expanding and making property improvements.

Please feel free to contact me at (318) 925-2062 or billhawks11@gmail.com.

We value your input. The neighborhood participation meeting will take place:

Date: Saturday, October 28, 2023

Time: 9:00 AM

Location: 11165 Old Mansfield Rd., Keithville, LA 71047

If you attend the meeting and would like to stay abreast of our progress, please leave us with your email address. We'll contact you with any changes to the project. If you are unable to attend the meeting and would like to stay informed, please feel free to contact me.

Best Regards,

Bill Hawks, Owner

Wilcoxon Air, Inc.

OWNER	STREET AD	CITY	STATE	ZIP	GEOGNO
Festavan, R	3771 Gray	Keithville	La	71047	1.61E+14
Terreco, In	9518 Primr	Shreveport	La	71118	1.61E+14
Davlin, Jim	10909 Chei	Keithville	La	71047-940	1.61E+14
Boaz Tax S	Po Box 850	Orlando	FL	32885	1.61E+14
Eagle Landi	75 Columbi	Cedarhurst	NY	11516	1.61E+14
Creech, Da	Po Box 99	Keithville	La	71047-009	1.61E+14
Hogg, Willi	252 De Bar	De Bary	FL	32713	1.61E+14
L.B.J & Ass	2830 Hoyt	Shreveport	La	71118-250	1.61E+14
Richie Taric	6950 Mira	Mira	La	71044	1.61E+14
Melancon,	11309 Cling	Keithville	La	71047-758	1.61E+14
Baptist Chu	3482 Keith	Keithville	La	71047-656	1.61E+14
Cason, Antl	11089 Old	Keithville	La	71047	1.61E+14
Dean, Davi	158 Curtis	Fayetteville	TN	37334-620	1.61E+14
Graham, D	3055 Mour	Keithville	La	71047-833	1.61E+14
Armstrong,	9800 Chas	Shreveport	La	71118-462	1.61E+14
Keithville U	Po Box 286	Keithville	La	71047	1.61E+14
Cordero, Cl	3522 Keith	Keithville	La	71047	1.61E+14
Riser, Jean	11065 Old	Keithville	La	71047-659	1.61E+14
Haley, Hurs	3811 Gray	Keithville	La	71047	1.61E+14
Whitlock P	P O Box 35	Keithville	La	71047	1.61E+14
Armstrong,	9800 Chas	Shreveport	La	71118	1.61E+14
Barber, She	10170 Engl	Keithville	La	71047	1.61E+14
Right Way	1688 Couch	Benton	La	71006	1.61E+14
L.S.M. Gam	Po Box 721	Shreveport	La	71137-721	1.61E+14
Marshall, S	Po Box 274	Keithville	La	71047-027	1.61E+14
Dance, Clai	1255 Hog	Dripping Sp	TX	78620	1.61E+14
Thrash, Ter	12292 Mar	Keithville	La	71047-853	1.61E+14
Howard, Lii	11075 Gre	Shreveport	La	71106	1.61E+14
Hayes, Kim	310 Shootc	Princeton	La	71067	1.61E+14
Billingsley,	3391 Barro	Keithville	La	71047-935	1.61E+14
M. E. Churc	Po Box 286	Keithville	La	71047-028	1.61E+14
Chill Rental	2006 Carte	West Monr	La	71291	1.61E+14
Bozeman, F	11085 Old	Keithville	La	71047	1.61E+14
S & A Truck	C/O Carl &	Shreveport	La	71106	1.61E+14
Eagle Wate	Po Box 296	Keithville	La	71047	1.61E+14
Graham, D	3055 Mour	Keithville	La	71047-833	1.61E+14
Hays, Russ	6435 Vard	Keithville	La	71047	1.61E+14
Burford, Jai	Po Box 68	Gloster	La	71030	1.61E+14
Stewart-WI	Po Box 57	Keithville	La	71047	1.61E+14
Fox, Edmor	3495 Keith	Keithville	La	71047-656	1.61E+14
Natchitoch	3011 N Ma	Alexandria	La	71303-414	1.61E+14
King, Carl Jr	8741 E Wilk	Shreveport	La	71106	1.61E+14
Thomas, D	12348 Mar	Keithville	La	71047-651	1.61E+14
Davlin, Jim	10909 Chei	Keithville	La	71047-940	1.61E+14
Liles, Rober	12290 Mar	Keithville	La	71047-853	1.61E+14
United Met	Po Box 286	Keithville	La	71047-028	1.61E+14

Horizontal Po Box 551 Shreveport La	71135	1.61E+14
Caddo, Par 501 Texas S Shreveport La	71101-540	1.61E+14
Thrash, Ter 166 Rustic Shreveport La	71106	1.61E+14
Weed, Evel 3770 Gray Keithville La	71047	1.61E+14
Wright, Jen 13515 Bay San Antonio TX	78231	1.61E+14
Bramlett, C 11276 Clin Keithville La	71047	1.61E+14
Bat Investn 637 Dudley Shreveport La	71104	1.61E+14
Wood, Ran 5352 Verm Keithville La	71047-702	1.61E+14
Wilcoxon A Po Box 180 Shreveport La	71138	1.61E+14
Snead's Lar 11639 Keit Keithville La	71047-650	1.61E+14
Barnes, The 12274 Mar Keithville La	71047-853	1.61E+14
Despino, R; 800 River R Colfax La	71417	1.61E+14
Sdd Heirs, I 104 Deer C Bossier City La	71111	1.61E+14



Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY		
Date: _____	Planner: _____	Case No: _____ Application Fee: _____
1. PROPERTY INFORMATION		
Project Name: <u>Wilcoxer Av, Inc</u>	Associated Case: <u>22-10-7453-BC</u>	
Project Address/Location: <u>11163 Old Mansfield Rd</u>		
Current Zoning District:	Proposed Zoning District (if applicable):	Parcel Number(s):
2. CASE TYPE		
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning) <input type="checkbox"/> Special Use Permit <input type="checkbox"/> Preliminary & Final Plat (7 or more lots) <input type="checkbox"/> Final Plat (Less than 7 lots) <input type="checkbox"/> Re-Plat	<input type="checkbox"/> Planned Unit Development (PUD) Zoning Map Amendment and Preliminary Site Plan <input type="checkbox"/> PUD Site Plan (Administrative) <input type="checkbox"/> Small Planned Unit Development (SPUD) Zoning Map Amendment and Site Plan	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment <input type="checkbox"/> Site Plan Approval <input type="checkbox"/> Site Plan Revision <input type="checkbox"/> Site Plan Modification <input type="checkbox"/> Other: _____
3. PARCEL DESCRIPTION		
(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)		
<u>Midyett Subdivision Lot 1 - 161431-1-1</u>		
4. GENERAL LOCATION OF PROPERTY		
(street address and/or frontage, and distance to cross street)		
<u>11163 OLD MANSFIELD Rd. 71047</u>		
5. PROPOSED USE OF THE PROPERTY		
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
Provide a brief explanation, attach additional sheets, if necessary		



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UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): R-A	Proposed Zoning District(s): C-3	Proposed Building Use(s):	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross:	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross:	
Total Site Acres: 0.79		Total sq. ft. gross (existing & proposed):	
Off-Street Parking Required:		Proposed height of building(s):	Number of stories:
Off-Street Parking Provided:		Ceiling height of First Floor:	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage):		Lot Coverage (Total Area in square feet):	
Lot Coverage Percentage of Total Lot Area:			
9. STORMWATER INFORMATION			
Existing Impervious Surface:	acres/square feet	Hazard Flood Area	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Impervious Surface:	acres/square feet	Red River	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cross Lake Watershed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No



Land Development

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UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION	
IMPORTANT NOTE ABOUT PROJECT CONTACT	<p>If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. All contact for this project will be made through the applicant listed below.</p> <p>NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.</p>
<p>APPLICANT CONTACT INFORMATION: Check if Primary Contact <input checked="" type="checkbox"/></p> <p>Name: <u>William 'Bill' Hawks</u> Company: <u>Wilcoxon Air, Inc</u></p> <p>E-mail: <u>billhawksll@gmail.com</u> Phone: <u>318-464-0448</u> Fax: _____</p> <p>Address: <u>1046 Hwy 174</u> City: <u>Baldwin</u> State: <u>LA</u> Zip: <u>71004</u></p>	
<p>ARCHITECT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>ENGINEER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: <u>William Hawks & James Fuglie</u> Company: <u>Wilcoxon Air Inc</u></p> <p>E-mail: <u>wilcoxonair@aol.com</u> Phone: <u>318-925-2022</u> Fax: _____</p> <p>Address: <u>1165 Old Mansfield Pl</u> City: <u>Kentville</u> State: <u>LA</u> Zip: <u>71047</u></p> <p>Designee Contact Name: <u>William Bill Hawks</u> Email Address: <u>billhawksll@gmail.com</u> Phone Number: <u>318-464-0448</u></p>	
<p>PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:</p> <p><input checked="" type="checkbox"/> I will represent the application myself; OR <input type="checkbox"/> I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.</p>	
<p>ACKNOWLEDGEMENT:</p> <p>I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.</p>	
<p><u>[Signature]</u> Property Owner Signature</p>	<p><u>9-14-23</u> Date</p>
<p><u>[Signature]</u> Applicant Signature</p>	<p><u>9-14-23</u> Date</p>

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-32-P: 11163 Old Mansfield Road. Application by Wilcoxon Air Inc for approval to rezone property located on the (southwest corner of Old Mansfield Road and Midyett Street), from (R-A Rural-Agricultural Zoning District to C-3 General Commercial Zoning District), being more particularly described as (LOT 1, MIDYETT SUBN. & Lot 2, Midyett Subn. 161431-1-2. & 0.3018 ACS. M/L- BEGINNING AT THE SW'LY COR. OF LOT 1, MIDYETT SUBN. PER MAP IN CB 800-347; BEING IN SEC. 31(16-14) THENCE RUN E'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE S'LY ALONG W'LY LINE OF LOT 2, 78.7 FT.; THENCE W'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE N'LY 78.7 FT. TO POB. Section 31 T16N R14W), Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH OF EAST FLOURNOY LUCAS APPROXIMATELY 840 FEET WEST OF ELLERBE ROAD, CADDO PARISH, LA., FROM R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South of East Flournoy Lucas approximately 840 feet west of Ellerbe Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT:**

Lot 11 & East 33.48 Ft Of Lot 10, & West 29.74 Ft Of Lot 12, Blk 2, Forbing Factory subn. Section 8, T16N, R13W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-33-P
MOHR AND ASSOCIATES, INC.

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-33-P ZONING REQUEST

Applicant:	MOHR AND ASSOCIATES, INC.
Owner	Progressive Pet Care, LLC
Location:	273 E FLOURNOY LUCAS RD (S side of E Flournoy Rd, approx. 830 ft W of Ellerbe Rd (LA-523)
Existing Zoning:	R-1-7, C-1
Request	Special Use Permit & Site Plan Approval
Proposed Use:	Animal Care Facility

Representative &/or support:

Andy Craig 1324 N Hearne Ste.301, Shreveport, LA, 71107

Craig stated that once this project started that is when his company realized that only half of the property was commercial property. No further discussion ensued.

draft

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. HUMPHREY, SR. to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary

STAFF REPORT – CITY OF SHREVEPORT

NOVEMBER 15, 2023

AGENDA ITEM NUMBER: #
MPC Staff Member: Staci Matz
City Council District: Choose an item.
Parish Commission District: 10/Mario Chavez

CASE NUMBER 23-33-P: **ZONING REQUEST**
APPLICANT: MOHR & ASSOCIATES
OWNER: Progressive Pet Care, LLC
LOCATION: 273 East Flounoy Lucas Road
EXISTING ZONING: R-1-7 & C-1
REQUEST: Rezone property from R-1-7 & C-1 to C-1
PROPOSED USE: Animal Care Facility “Progressive Pet Care”

DESCRIPTION: The applicant is requesting approval to rezone the eastern 17,778 square feet of the lot to C-1 neighborhood commercial zoning to combine and construct an animal care facility on the two adjacent parcels directly to the west. All parcels are owned by Progressive Pet Care, LLC. This parcel is currently split zoned with the western side of the parcel zoned C-1 and the eastern portion of the parcel zoned R-1-7. The parcels to the north are zoned C-2, corridor commercial zoning and are part of a larger planned unit development (PUD). The parcels to the east of the site are zoned R-1-7, single-family residential. The parcels to the west of the site are zoned C-1, neighborhood commercial, as well as R-1-7, single-family residential. The parcels to the south of the site are zoned R-1-7, single-family residential.

There are no prior cases for this parcel.

Prior cases in the surrounding area listed:

- P-5-18 A rezoning request for an R-1-7 to C-2 for commercial multi-tenant strip center approved for alternate C-1 zoning.
- Special Exception Use BAP-6-87 for home business welding shop that was approved with stipulations.
- Special Exception Use BAP-5-99 for expanded home occupation that was approved by the ZBA.
- C-62-14 a rezoning request for an R-A to B-2 with MPC approval for a YMCA and grocery anchored shopping center or other uses permitted with in this zoning classification that was approved with stipulations.

Nearby neighborhoods include: Huckleberry Ridge, Suburban Acres, East Ridge and Wallace Lake Heights

REMARKS: The applicant is requesting approval to rezone the approximately 17,778 square feet of the mixed zoned parcel from R-1-7 to C-1, Neighborhood Commercial District. The intention of this rezoning is to allow the property to apply for a Special Use Permit to construct an animal care facility.

STAFF REPORT – CITY OF SHREVEPORT

As stated in Article 4.3 of the Unified Development Code (UDC), C-1 is defined as "The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. Residential dwelling units are allowed above the ground floor." The permitted by right uses in C-1 zoning district include Agriculture, Amusement Facility – Indoor, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary, Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Government Office, Lodge/Meeting Hall, Medical/Dental Office, Office, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Restaurant, Retail Goods Establishment, Soup Kitchen, Soup Kitchen - Accessory, Specialty Food Service, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications (Eligible Facility), Temporary Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

The property is located directly across the street from a large shopping plaza with Kroger as the anchor tenant. This shopping plaza has many retail stores, as well as a gas station. Approximately 235' to the Northeast of the parcel is a C-2 zoned parcel with an existing CVS pharmacy.

The Future Land Use Map's designation of the property is Low-Density Residential which is an indication of the intended character of the area. The proposed C-1 zoning classification uses are a slightly higher intensity. The large shopping plaza and retail area across the street does, however, make this placement in the area more aligned with the current uses.

Per UDC requirements, the applicant hosted a neighborhood participation (NPP) meeting on October 26, 2023, at 5:00pm. There were six (6) people in attendance, only 2 of those in attendance were outside of the project scope. One person was observing to get information on how to run a NPP meeting. The other person that showed up was in support of the project. There was no opposition to the project. The meeting adjourned at 5:20pm.

STAFF

ASSESSMENT: **Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that an approval of the rezoning request from R-1-7, single-family residential to C-1, Neighborhood Commercial is warranted.**

Alternately, based on the information provided at the public hearing the MPC may:

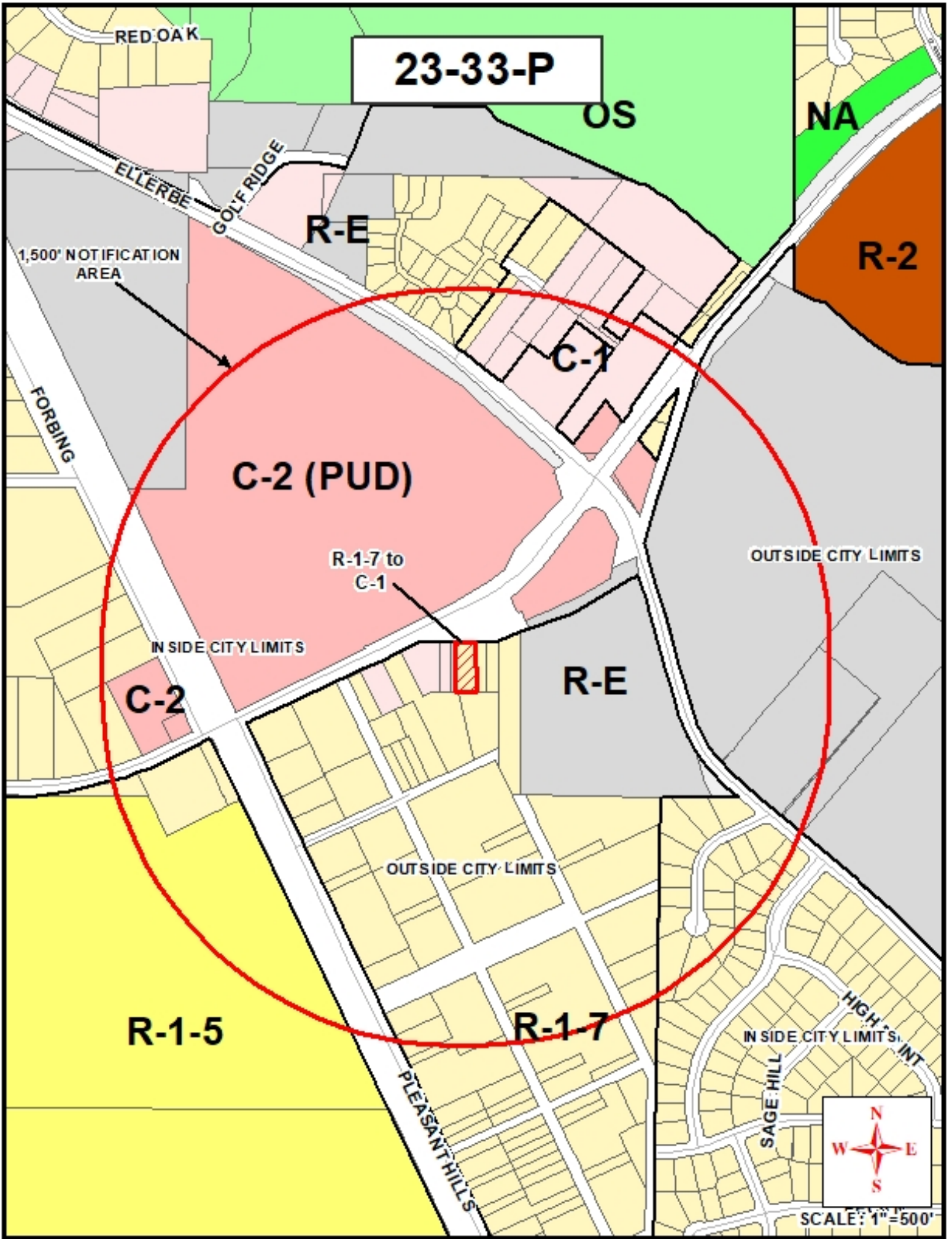
- a. Deny the requested rezoning.**
- b. Approve a zoning district other than what is requested.**

STAFF REPORT – CITY OF SHREVEPORT

PUBLIC ASSESSMENT: 1 person spoke in support. No opposition was present.

**MPC BOARD
RECOMMENDATION:** The Board voted unanimously to recommend this application for approval.

23-33-P



R-E

OS

NA

R-2

1,500' NOTIFICATION AREA

C-1

C-2 (PUD)

OUTSIDE CITY LIMITS

R-1-7 to C-1

INSIDE CITY LIMITS

R-E

C-2

OUTSIDE CITY LIMITS

R-1-5

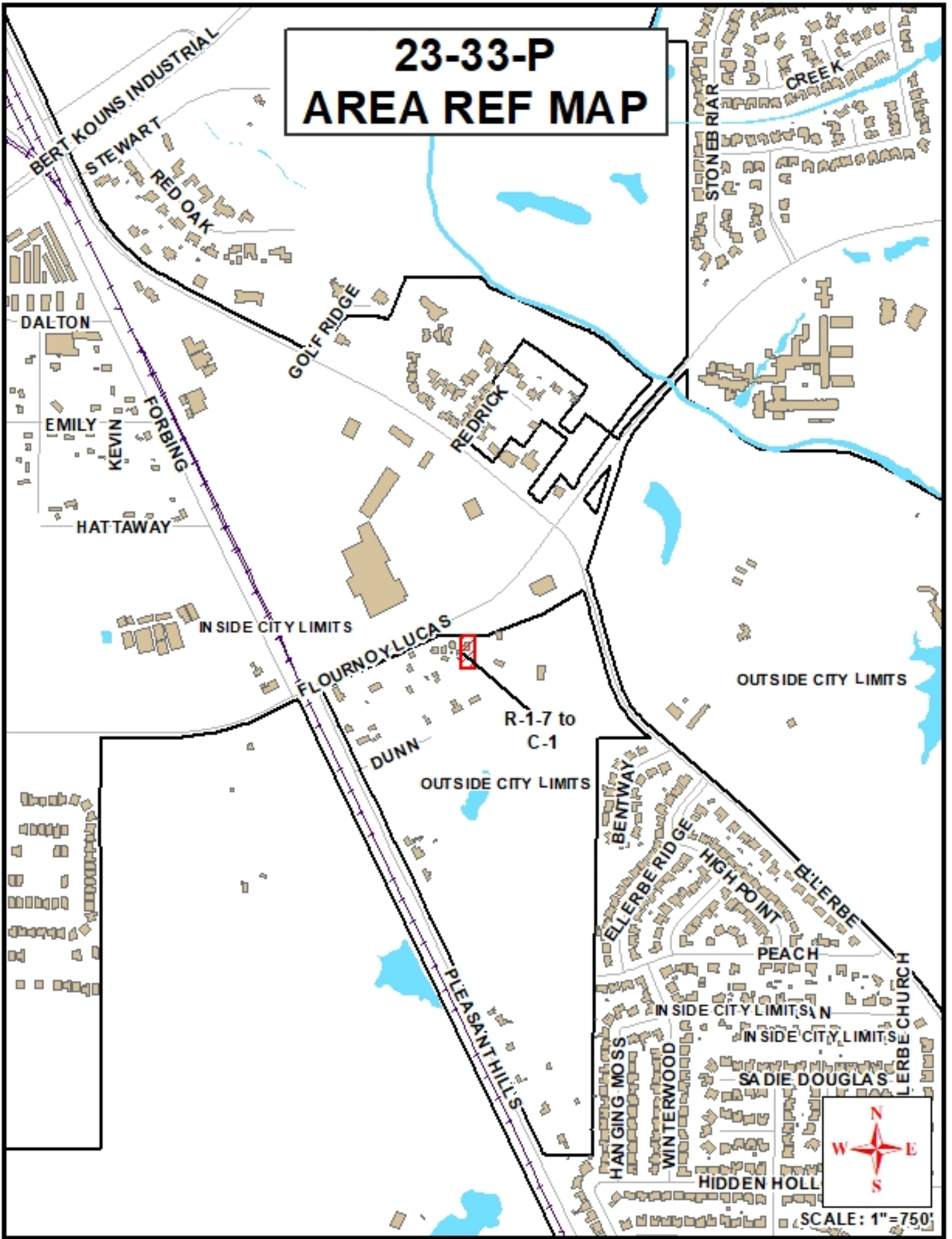
R-1-7

INSIDE CITY LIMITS



SCALE: 1" = 500'




















23-33-P AREA REF MAP

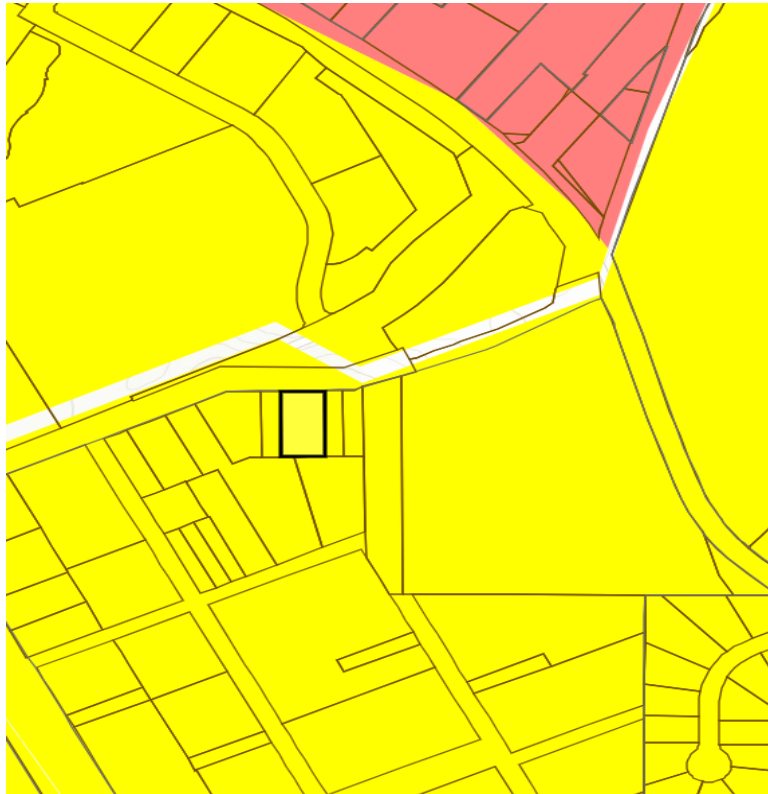


SCALE: 1" = 750'

23-185-C

Future Land Use Map

 Rural Enterprise	 General Commercial	 Parks and Open Space	 Surface Water
 Residential Low	 Urban Village Mixed use	 Parks and Open Space (Potential New)	 Planning Area
 Residential Medium	 Major Mixed Use Center	 Institutional	 City of Shreveport
 Residential High	 Light Industrial/Business Park	 Transportation	 Streets
 Neighborhood Commercial	 Industrial		 Railroads



NPP MINUTES
PROGRESSIVE PET CARE
October 26, 2003

The meeting was held on site at the Flournoy-Lucas Road address and commenced at 5:07 PM.

Two representatives of the owner were present, one representative of the contractor was present and the engineer/surveyor was in attendance.

One neighbor showed up and was in support of the project.

One person was in attendance just to observe the process for a possible future project, so had no opinion about the referenced case.

The site plan, access and utility service were discussed as well as the need for the SUP for the proposed facility in the tract to be rezoned.

The meeting was adjourned at about 5:20 PM.



Land Development

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UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY			
Date: _____		Planner: _____	
Case No: _____		Application Fee: _____	
1. PROPERTY INFORMATION			
Project Name: Progressive Pet Care		Associated Case: Site Plan and Subdivision Plat approval will be requested	
Project Address/Location: 267, 269 and 273 East Flouroy Lucas Road			
Current Zoning District: C-1 and R-1-7	Proposed Zoning District (if applicable): C-1 w/SUP	Parcel Number(s): 161308-005-0047-00; 161308-005-00458-00; and 161308-005-0011-00	
2. CASE TYPE			
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning)	<input type="checkbox"/> Planned Unit Development (PUD)	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment	
<input type="checkbox"/> Special Use Permit	Zoning Map Amendment and Preliminary Site Plan	<input type="checkbox"/> Site Plan Approval	
<input type="checkbox"/> Preliminary & Final Plat (7 or more lots)	<input type="checkbox"/> PUD Site Plan (Administrative)	<input type="checkbox"/> Site Plan Revision	
<input type="checkbox"/> Final Plat (Less than 7 lots)	<input type="checkbox"/> Small Planned Unit Development (SPUD)	<input type="checkbox"/> Site Plan Modification	
<input type="checkbox"/> Re-Plat	Zoning Map Amendment and Site Plan	<input type="checkbox"/> Other: _____	
3. PARCEL DESCRIPTION			
<i>(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)</i>			
Lots 7-11 and West 2974 feet of Lot 12, Block 2, Forbing Factory Subdivision and half of adjacent abandoned right of way			
4. GENERAL LOCATION OF PROPERTY			
<i>(street address and/or frontage, and distance to cross street)</i>			
267, 269 and 273 East Flournoy-Luca Roa; 735 feet to Pleasant Hills Drive			
5. PROPOSED USE OF THE PROPERTY			
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Industrial			
<i>Provide a brief explanation, attach additional sheets, if necessary</i>			
Veterinary Clinic			



Land Development

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UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): C-1 & R-1-7 - Proposed Zoning District(s): C-1/SUP		Proposed Building Use(s): Veterinary Clinic	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross:	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross: 3,995	
Total Site Acres: 1.370		Total sq. ft. gross (existing & proposed): 3,995	
Off-Street Parking Required: 14		Proposed height of building(s): 25'7" Number of stories: 1	
Off-Street Parking Provided: 15		Ceiling height of First Floor: 9'6"	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 59,664		Lot Coverage (Total Area in square feet): 59.664	
Lot Coverage Percentage of Total Lot Area: 100			
9. STORMWATER INFORMATION			
Existing Impervious Surface: .3 acres/square-foot		Hazard Flood Area <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Proposed Impervious Surface: .45 acres/square-foot		Red River <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Cross Lake Watershed <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Wetlands <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	



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Revised August 21, 2020

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CONTACT INFORMATION	
IMPORTANT NOTE ABOUT PROJECT CONTACT	<p>If property owner designates an agent as the coordinator for the project, that person or their authorized agent will receive the agenda, recommendations, and site for UDC and will provide the case information to other parties as required. All contact for this project will be made through the applicant and agent.</p> <p>NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS. All property owners must sign this application. If one person has the power of attorney to sign for others and that power of attorney is submitted with the application, a managing partner in a corporation may sign and submit written authorization. If the applicant owns 5% or more, attach separate sheet if necessary.</p>
APPLICANT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/>	
Name: <u>Same as Engineer Contact listed below</u>	Company: _____
E-mail: _____	Phone: _____ Fax: _____
Address: _____	City: _____ State: _____ Zip: _____
ARCHITECT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/>	
Name: _____	Company: _____
E-mail: _____	Phone: _____ Fax: _____
Address: _____	City: _____ State: _____ Zip: _____
ENGINEER CONTACT INFORMATION: Check if Primary Contact <input checked="" type="checkbox"/>	
Name: <u>J. Andrew Craig, PE, PLS</u>	Company: <u>Mohr and Associates, Inc.</u>
E-mail: <u>acraig@mohrandassoc.com</u>	Phone: <u>318.686.7190</u> Fax: _____
Address: <u>1324 North Heame Avenue #301</u>	City: <u>Shreveport</u> State: <u>LA</u> Zip: <u>71107-6529</u>
CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/>	
Name: <u>Julie Barnes & Tara Barnes, Members</u>	Company: <u>Progressive Pet Care, LLC</u>
E-mail: _____	Phone: _____ Fax: _____
Address: <u>10007 Longmont Circle</u>	City: <u>Shreveport</u> State: <u>LA</u> Zip: <u>71106</u>
Designee Contact Name: <u>Julie Barnes & Tara Barnes, Members</u>	Email Address: _____ Phone Number: _____
PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:	
<p>_____ I will represent the application myself; OR <input checked="" type="checkbox"/> I hereby designate <u>Mohr and Associates, Inc.</u> (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.</p>	
ACKNOWLEDGEMENT:	
<p>I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.</p>	
Property Owner Signature	<u>9.14.23</u> Date
Applicant Signature	<u>9-13-23</u> Date

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-33-P: 273 East Flournoy Lucas Road. Application by Mohr and Associates, Inc. for approval to rezone property located on the (South of East Flournoy Lucas approximately 840 ft west of Ellerbe Road), from (R-1-7 Single-Family Residential Zoning District to C-1 Neighborhood Commercial Zoning District), being more particularly described as (Lot 11 & East 33.48 Ft Of Lot 10, & West 29.74 Ft Of Lot 12, Blk 2, Forbing Factory subn. Section 8, T16N, R13W), Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST SIDE OF THE EAST KINGS HIGHWAY AND HANOVER DRIVE INTERSECTION, CADDO PARISH, LA., FROM R-E RESIDENTIAL ESTATE ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located east side of the East Kings Highway and Hanover Drive intersection, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-E Residential Estate Zoning District to R-1-5 Single-Family Residential Zoning District:**

Commencing on the easterly right of way of the abandoned T & P Railroad at the Southwest corner of Lot 1, Sandy Bend Acres Subdivision as recorded in Book 150, Page 334, Conveyance Records of Caddo Parish, Louisiana, thence southeasterly and parallel with the easterly right of way line of East Kings Highway a distance of 805 feet to a set 1/2" iron pipe at an angle point in the boundary of Tract E, Partition of Casciola Estate, as recorded in Book 800, Page 39, Conveyance Records of Caddo Parish, Louisiana, being the Point of Beginning of the tract herein described; Thence South 12°40'13" East a distance of 71.22 feet to a chain link fence post at the northeast corner of that tract recorded in Instrument No. 1685607, Conveyance Records of Caddo Parish, Louisiana; Thence South 89°21'18" West a distance of 92.02 feet to a set nail in asphalt pavement on the east right of way line of said East Kings Highway, being the northwest corner of said tract; Thence North 12°40'13" West a distance of 52.80 feet along said east right of way line to a set 60d nail in top of a plastic culvert pipe at the southwest corner of Tract E, said Partition of Casciola Estate; Thence North 77°48'32" East (passing a set 1/2" iron pipe for reference at a distance of 10.00 feet) a total distance of 90.00 feet along the south line of said Tract E to the Point of Beginning. Said tract herein described containing 0.128 acre, more or less **CASE NO. 23-34-P:** 273 E Flournoy Lucas Road. Application by Mohr and Associates, Inc. for special use permit and site plan approval on the (S side of E Flournoy Rd, approx. 830 ft W of Ellerbe Rd (LA-523), in the (R-1-7 Single-Family Residential Zoning District, C-1 Neighborhood Commercial Zoning District) to allow (Animal Care Facility), being more particularly described (Lots 7 & 8, Blk. 2, Forbing Factory Subn; & Lot 9 & W 8.26 ft of Lot 10, Blk. 2, Forbing Factory Subn., & Lot 11 & E 33.48 ft of Lot 10, & W 29.74 ft of Lot 12, Blk 2, Forbing Factory Subn. Section 08, T16N, R13W), Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-35-P
JLor LLC

draft

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-35-P ZONING REQUEST

Applicant: JLOR LLC
Owner: JLOR LLC
Location: 10501 E KINGS HWY (east side of the E Kings Hwy and Hanover Dr intersection)
Existing Zoning: R-E, R-1-5
Request: R-E to R-1-5
Proposed Use: Neighborhood Commercial Establishment

Representative &/or support:

John Lorick Ellerbe Road

Warwick asked the Board if they had any questions. No further discussion ensued.

Opposition: None

draft

A motion was made by MR. MARCHIVE, III seconded by MR. HUMPHREY, SR. to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

NOVEMBER 29, 2023

AGENDA ITEM NUMBER: 10

MPC Staff Member: Emily Trant

Parish Commission District: 8/Blake

CASE NUMBER 23-35-P: ZONING REQUEST

APPLICANT: JLOR LLC
OWNER: JLor LLC
LOCATION: 10501 E Kings (east side of the E Kings Hwy and Hanover Dr intersection)
EXISTING ZONING: R-E
REQUEST: R-E to R-1-5
PROPOSED USE: Neighborhood Commercial Establishment

DESCRIPTION: The applicant is requesting to rezone approximately 5,725 square foot tract of land from R-E, Residential Estate District to R-1-5, Single-Family Residential. The property is surrounded by the R-E district to the north, east and south. The properties west of the site are zoned R-3, Multi-Family and R-1-5. There is an existing 545 sq ft building on site that the applicant would like to use for office space.

There is one previous case associated with this property: extended use approval of a beauty shop (P-12-91). Nearby relevant cases include approval to rezone from R-A, Rural Agriculture to R-1B, Single Family Residential; approval to rezone from R-A to B-2-A, Business Park District, for office and warehouse uses; and approval to rezone from R-A to R-3 for townhomes.

Nearby neighborhoods include: Agurs, Cherokee Park, Dixie Highway, Hearne Extension, Martin Luther King, North Highland.

REMARKS: As stated, the applicant is requesting to rezone the site to use it for an office. The existing non-residential building was approved in the 90s with an extended use approval. The Caddo Parish Unified Development Code does not have an application process for extended uses; however, an existing non-residential structure within certain residential districts can request special use permit approval of a Neighborhood Commercial Establishment. Neighborhood Commercial Establishments encompass uses such as an office, art studio, restaurant, personal service establishment, and retail goods establishment. The R-E zoning district does not provide a special use permit pathway for the Neighborhood Commercial Establishment; therefore, the applicant must request approval to change the base zoning district of the property.

The use of an office is permitted by right in the C-1, Neighborhood Commercial zoning district. If this zoning district were requested and approved, the applicant would not have to pursue further development applicants. Being sensitive to the future land use map designation of residential low in this area, the applicant understands that maintaining a residential zoning district is the most appropriate approach. The R-1-5 zoning district does not introduce any new uses that are not already permitted by right in the R-E zoning district.



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

In terms of compatibility to surrounding uses, a request to rezone to another residential use has virtually zero impact. Evaluation of the specific use will be forthcoming if rezoning approval is granted and a subsequent special use permit is submitted. The purpose of requesting the R-1-5 district, as opposed to other single-family districts, is because the property meets the district bulk and area requirements. The R-E zoning district requires lots to be a minimum of 25,00 sq ft in area, so approval of the R-1-5 district would alleviate a non-conformity.

The applicant hosted a Neighborhood Participation Plan meeting on Monday, October 30th at 5:00PM. According to the applicant, no one attended the meeting.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval is warranted due to neighborhood compatibility and the Master Plan Future Land Use Map.

Alternatively, the Parish Planning and Zoning Commission may:

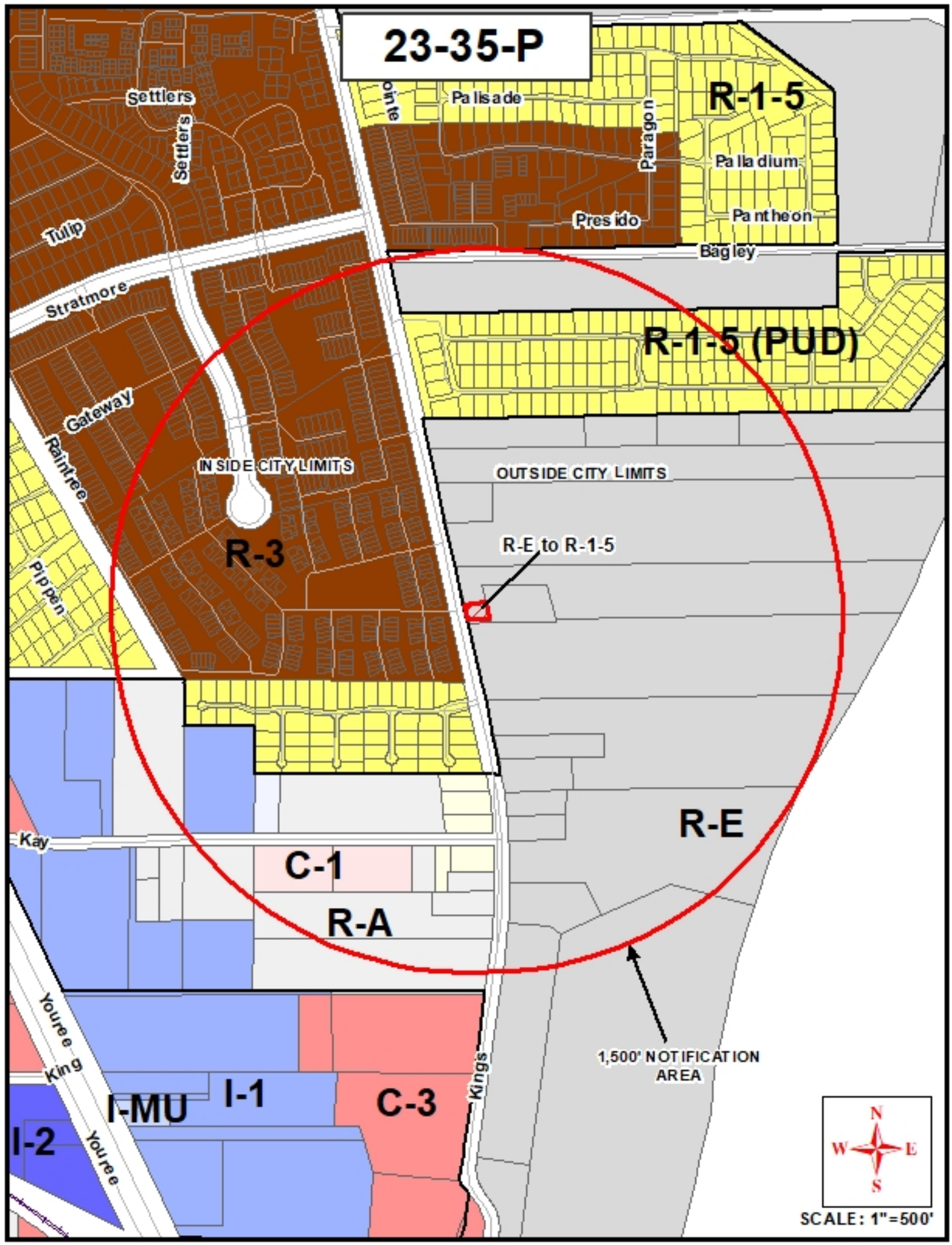
1. Recommend approval of an alternative district, such as the C-1 Zoning District.
2. Recommend denial.

PUBLIC ASSESSMENT: 1 person spoke in support. No opposition was present.

MPC BOARD

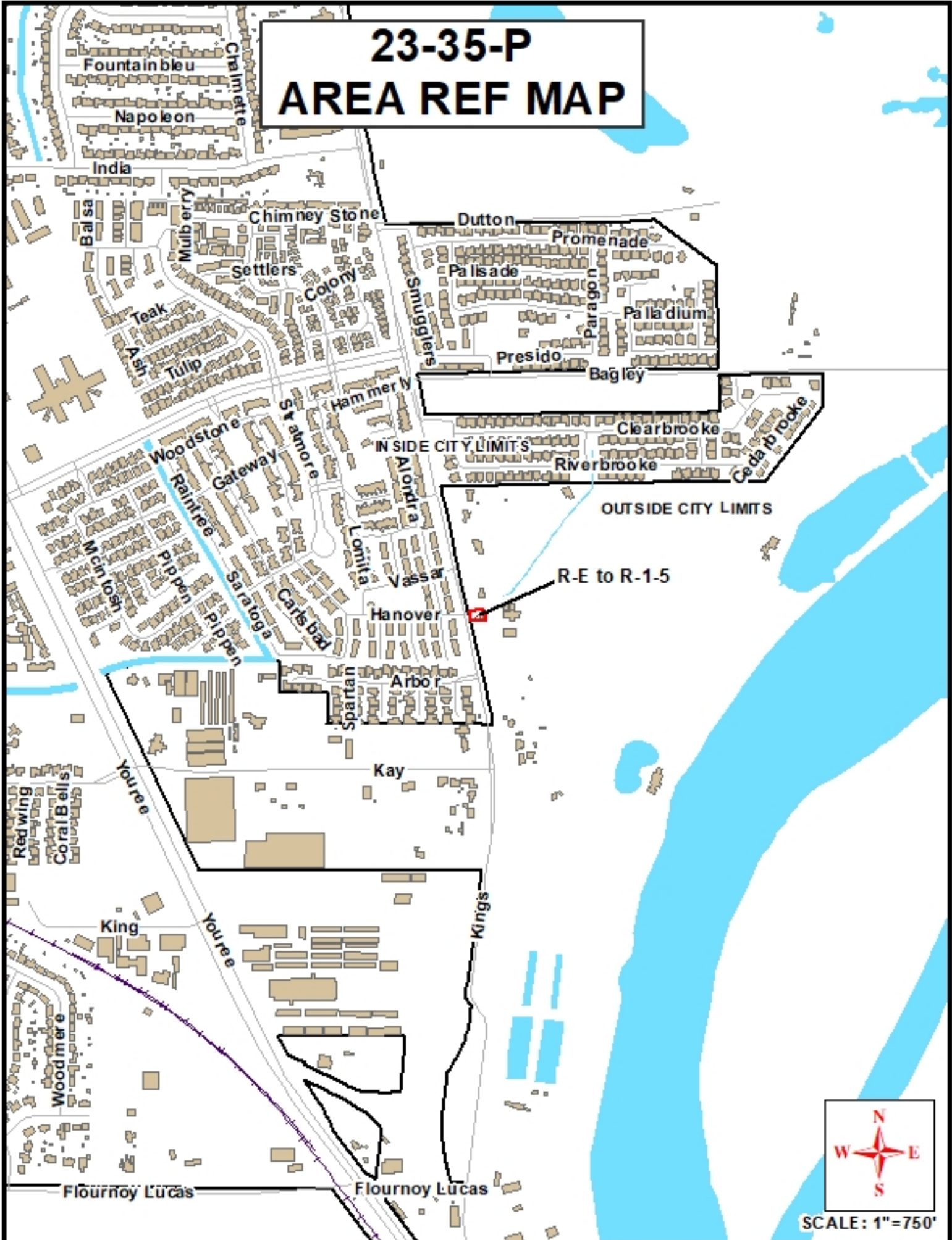
RECOMMENDATION: The Board voted unanimously to recommend this application for approval.

23-35-P



SCALE: 1"=500'

23-35-P AREA REF MAP



SCALE: 1"=750'

NPP Neighborhood Meeting

Case: 23-35-P

October 13, 2023

Dear Neighbor,

I am proposing to rezone our property located at 10501 East Kings Hwy from R-1 with exception to C-1 for private office use.

The property has served as a beauty shop under the R-1 with exception zoning. The new zoning will allow me to use the property for my private personal office.

Because you are a nearby neighbor or otherwise interested in the neighborhood, I am inviting you to a meeting where you can learn more about what we propose, and present questions or concerns. Our application has to be heard by the Caddo Parish Planning and Zoning Commission and we are required to do this before our application is deemed complete.

The meeting will take place:

Date/Time: Monday, October 30, 2023 at 5:00 pm

Location: Onsite at 10501 East Kings Hwy, Shreveport, LA 71115

At the meeting I'll provide a sign-in sheet to obtain email addresses so that I can keep you updated if there are any changes to the project. If you are unable to attend and would like to receive info from the meeting or have any additional questions or comments, please feel free to contact me at 318-208-1584 or jlorick@aol.com. I hope to see you at the meeting.

John M. Lorick

OWNER	STREET AD	CITY	STATE	ZIP	GEOGNO
Yeh, Mintz	170 Clear B	Shreveport	La	71115	1.71E+14
Chism, Lula	200 Riverb	Shreveport	La	71115	1.71E+14
Brown, Anr	9124 Belair	Richland	Hi Tx	76182	1.61E+14
Reese, Dan	717 Moors	Windcrest	Tx	78239-263	1.71E+14
Wu, Yan M	196 Riverb	Shreveport	La	71115	1.71E+14
Brubaker, F	10711 E Kir	Shreveport	La	71115-370	1.61E+14
Carrington,	10315 Lom	Shreveport	La	71115-344	1.71E+14
Mvh Invest	1033 Dum	Shreveport	La	71106	1.71E+14
Lpp Mortg	6000 Legac	Plano	Tx	75023	1.71E+14
Thomas, N	10111 Salir	Shreveport	La	71115	1.71E+14
Shreveport Po	Box 311	Shreveport	La	71130	1.61E+14
Riverbrook Po	Box 175	Shreveport	La	71161-017	1.71E+14
Brittian, Ro	162 Clearb	Shreveport	La	71115	1.71E+14
Riverbrook Po	Box 175	Shreveport	La	71161-017	1.71E+14
Cunninghai	152 Water	Shreveport	La	71106	1.71E+14
Teach, Don	10503 E Kir	Shreveport	La	71115-322	1.61E+14
Rutherford	10111 Los	Shreveport	La	71115	1.71E+14
Cuneo, Har	120 Arbor	Shreveport	La	71115	1.61E+14
Gellers Rea	67 Monmo	Oceanport	NJ	7757	1.71E+14
Attaway, Fi	10113 E Kir	Shreveport	La	71115-322	1.61E+14
Shepard, Er	10305 Lom	Shreveport	La	71115-344	1.71E+14
Mokry, Tir	10101 E Kir	Shreveport	La	71115-322	1.61E+14
Lawrence,	209 Riverb	Shreveport	La	71115	1.71E+14
Moak, Rob	10319 Lom	Shreveport	La	71115-344	1.71E+14
Attaway, Fi	10113 E Kir	Shreveport	La	71115-322	1.61E+14
Green, Pau	10605 E Kir	Shreveport	La	71115-323	1.61E+14
Easterling,	166 Clearb	Shreveport	La	71115	1.71E+14
Kej Propert	10961 Sanc	Shreveport	La	71106	1.71E+14
Ritchie, Jes	10113 Salir	Shreveport	La	71115	1.71E+14
Hostas Sou	214 Lorrair	Montclair	NJ	7043	1.71E+14
Hanson, Ke	10605 Mec	Shreveport	La	71115	1.61E+14
Decharles,	205 Riverb	Shreveport	La	71115	1.71E+14
Duong, Car	124 Arbor	Shreveport	La	71115	1.61E+14
Hawn Inve	412 Stanto	Bossier City	LA	71111	1.71E+14
Matriano-L	10401 E Kir	Shreveport	La	71115	1.71E+14
Svs River Ri	222 Hallett	Shreveport	La	71115	1.71E+14
Goodwin, J	1508 East	Shreveport	La	71105	1.61E+14
River Oaks	205 Hanov	Shreveport	La	71115-348	1.71E+14
Johnson, F	10609 Mec	Shreveport	La	71115	1.61E+14
Lane, Tash	10320 Cort	Shreveport	La	71115	1.71E+14
Rsl And Sor	9656 Norri	Shreveport	La	71106	1.71E+14
Bella Sorell	152 Water	Shreveport	La	71106	1.71E+14
Jenkins, Jo	171 Clear B	Shreveport	La	71115	1.71E+14
Williams, C	113 Arbor	Shreveport	La	71115	1.61E+14
Davis, Jane	9834 High	Shreveport	La	71106	1.61E+14
Matriano-L	10401 E Kir	Shreveport	La	71115	1.61E+14

Green, Pau 10605 E Kir Shreveport La	71115-323	1.61E+14
Strange, Jai 116 Arbor Shreveport La	71115-474	1.61E+14
Greene Ha 405 Vauxh; Bossier City LA	71111	1.71E+14
Jones, Shar 175 Clearb Shreveport La	71115	1.71E+14



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Revised August 21, 2020

Land Development

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UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY		
Date: _____ Planner: _____ Case No: _____ Application Fee: _____		
1. PROPERTY INFORMATION		
Project Name:		Associated Case:
Project Address/Location: 10501 EAST Kings Hwy		
Current Zoning District: R-E	Proposed Zoning District (if applicable): R-1-S	Parcel Number(s): 161303003002700
2. CASE TYPE		
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning) <input type="checkbox"/> Special Use Permit <input type="checkbox"/> Preliminary & Final Plat (7 or more lots) <input type="checkbox"/> Final Plat (Less than 7 lots) <input type="checkbox"/> Re-Plat	<input type="checkbox"/> Planned Unit Development (PUD) Zoning Map Amendment and Preliminary Site Plan <input type="checkbox"/> PUD Site Plan (Administrative) <input type="checkbox"/> Small Planned Unit Development (SPUD) Zoning Map Amendment and Site Plan	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment <input type="checkbox"/> Site Plan Approval <input type="checkbox"/> Site Plan Revision <input type="checkbox"/> Site Plan Modification <input type="checkbox"/> Other: _____
3. PARCEL DESCRIPTION		
(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)		
see attached		
4. GENERAL LOCATION OF PROPERTY		
(street address and/or frontage, and distance to cross street)		
10501 EAST Kings Hwy		
5. PROPOSED USE OF THE PROPERTY		
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
Provide a brief explanation, attach additional sheets, if necessary		
TO BE USED AS PERSONAL OFFICE		



UDC Caddo Parish
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UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): R-E Proposed Zoning District(s): R-1-S		Proposed Building Use(s): PERSONAL PRIVATE OFFICE	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross: 394 sq ft	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross:	
Total Site Acres: 13.18414		Total sq. ft. gross (existing & proposed):	
Off-Street Parking Required:		Proposed height of building(s):	Number of stories:
Off-Street Parking Provided:		Ceiling height of First Floor:	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 5,743 sq ft		Lot Coverage (Total Area in square feet): 5,743 sq ft	
Lot Coverage Percentage of Total Lot Area:			
9. STORMWATER INFORMATION			
Existing Impervious Surface:	acres/square feet	Hazard Flood Area	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Impervious Surface:	acres/square feet	Red River	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cross Lake Watershed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No



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UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION	
IMPORTANT NOTE ABOUT PROJECT CONTACT	<p>If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. All contact for this project will be made through the applicant listed below.</p> <p>NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All <u>property owners</u> must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. <u>If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.</u></p>
<p>APPLICANT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: <u>JOHN M LONICK</u> Company: <u>JLOR LLC</u></p> <p>E-mail: <u>JLonick@ACL.com</u> Phone: <u>318 208-1584</u> Fax: _____</p> <p>Address: <u>10555 EIERBE RD</u> City: <u>S'port</u> State: <u>LA</u> Zip: <u>71106</u></p>	
<p>ARCHITECT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>ENGINEER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: <u>John M Lonick</u> Company: <u>JLOR LLC</u></p> <p>E-mail: <u>JLonick@ACL.com</u> Phone: <u>318 208-1584</u> Fax: _____</p> <p>Address: <u>10555 EIERBE RD</u> City: <u>S'port</u> State: <u>LA</u> Zip: <u>71106</u></p> <p>Designee Contact Name: <u>John M Lonick</u> Email Address: <u>JLonick@ACL.com</u> Phone Number: <u>318 208-1584</u></p>	
<p>PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:</p> <p><input checked="" type="checkbox"/> I will represent the application myself; OR <input type="checkbox"/> I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.</p>	
<p>ACKNOWLEDGEMENT:</p> <p>I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.</p> <p style="text-align: center;"> <u>10-11-23</u> <u>10-11-23</u> </p> <p style="text-align: center;"> Property Owner Signature Date Applicant Signature Date </p>	

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-35-P: 10501 East Kings Highway, Application by Jlor LLC for approval to rezone property located on the (east side of the E Kings Hwy and Hanover Dr intersection), from (R-E Residential Estate Zoning District to R-1-5 Single-Family Residential Zoning District), being more particularly described as (A tract of land located in Section 3, Township 16 North, Range 13 West, Caddo Parish, Louisiana, consisting of a northerly portion of that abandoned 90 foot wide T & P Railroad Right of Way, lying South of and adjacent to Tract E, Partition of Casciola Estate, as recorded in Book 800, Page 39, Conveyance Records of Caddo Parish, Louisiana, also lying east of and adjacent to East Kings Highway (formerly Shreveport-Lucas Rd. and also Harts Island Rd.), and being more particularly described as follows: Commencing on the easterly right of way of the abandoned T & P Railroad at the Southwest corner of Lot 1, Sandy Bend Acres Subdivision as recorded in Book 150, Page 334, Conveyance Records of Caddo Parish, Louisiana, thence southeasterly and parallel with the easterly right of way line of East Kings Highway a distance of 805 feet to a set 1/2" iron pipe at an angle point in the boundary of Tract E, Partition of Casciola Estate, as recorded in Book 800, Page 39, Conveyance Records of Caddo Parish, Louisiana, being the Point of Beginning of the tract herein described; Thence South 12°40'13" East a distance of 71.22 feet to a chain link fence post at the northeast corner of that tract recorded in Instrument No. 1685607, Conveyance Records of Caddo Parish, Louisiana; Thence South 89°21'18" West a distance of 92.02 feet to a set nail in asphalt pavement on the east right of way line of said East Kings Highway, being the northwest corner of said tract; Thence North 12°40'13" West a distance of 52.80 feet along said east right of way line to a set 60d nail in top of a plastic culvert pipe at the southwest corner of Tract E, said Partition of Casciola Estate; Thence North 77°48'32" East (passing a set 1/2" iron pipe for reference at a distance of 10.00 feet) a total distance of 90.00 feet along the south line of said Tract E to the Point of Beginning. Said tract herein described containing 0.128 acre, more or less

Alan Clarke, Executive Director
Metropolitan Planning Commission

ORDINANCE NO. 6410 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Head Start programs promote the school readiness of infants, toddlers, and preschool-aged children from low-income families; and

WHEREAS, the Head Start program is funded through a federal grant from the United States Department of Health and Human Services (HHS); and

WHEREAS, the Head Start program received an additional award from HHS; and

WHEREAS, it is necessary to amend the budget for revenues and expenditures for the Head Start Fund to appropriate these funds; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Head Start Fund for the year 2023 as follows:

	<u>Budget Increase (Decrease)</u>
Head Start Fund:	
Revenue:	
Head Start Grant	\$3,000,000
Head Start Program	\$3,000,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND (Ordinance No. 6410 of 2024)	
ORIGINATING DEPARTMENT: Finance	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Head Start Fund to appropriate the increased funds from HHS.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>12/11/2023</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6411 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HOUSING CHOICE VOUCHER PROGRAM FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Parish of Caddo has been the recipient of the Section 8 grant (Housing Voucher Program) from the Department of Housing and Urban Development (HUD) since the 1970s; and

WHEREAS, Section 8 funds the Housing Voucher Program that the federal program has for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market; and

WHEREAS, the Parish received additional funding for the Housing Voucher Program in 2023 due to the performance of the program in 2022; and

WHEREAS, it is necessary to amend a budget for revenues and expenditures for the Housing Voucher Program Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Housing Voucher Program Fund for the year 2023 as follows:

	<u>Budget Increase (Decrease)</u>
Housing Voucher Program Fund:	
Revenue:	
Section 8 Grant Revenue	\$75,000
Section 8 Grant Expenses	\$75,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HOUSING VOUCHER PROGRAM FUND (Ordinance No. 6411 of 2024)	
ORIGINATING DEPARTMENT: Finance	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Housing Voucher Program Fund to appropriate the increased funds from HUD.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>12/11/23</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6413 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES TO APPROPRIATE FUNDS FOR A CADDO COMMUNITY LIGHTHOUSE PILOT PROJECT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, in 2021 Caddo Parish experienced a winter weather freeze where Caddo residents lost access to drinking water and electricity; and

WHEREAS, without water and electricity conditions quickly deteriorated for our senior citizens; and

WHEREAS, the Community Lighthouse Project is a strategy to establish a network of 20 neighborhood-led resiliency hubs at congregations and non-profit institutions throughout Caddo Parish with commercial-scale solar power and backup battery capacity and an emergency water supply; and

WHEREAS, the North Louisiana Interfaith is seeking support to develop Community Lighthouses at Morning Star Baptist Church and The Highland Center as part of the pilot phase; and

WHEREAS, the funding for both Lighthouses was appropriated with Ordinance 6317 of 2023; and

WHEREAS, the funding source for The Highland Center location was originally funded through American Rescue Plan Act (ARPA) by reducing the Green Infrastructure Project; and

WHEREAS, the Lighthouse Project did not meet eligibility requirements of ARPA and therefore funding will be reallocated to Green Infrastructure: and

WHEREAS, it is necessary to change the original funding source from ARPA to the Oil and Gas Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Oil and Gas and ARPA Fund for the year 2024 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Oil and Gas Fund</u>	
Expenditures:	
Community Lighthouse Pilot Project	\$250,000
<u>ARPA Fund</u>	
Expenditures:	
Community Lighthouse Pilot Project	(\$250,000)
Green Infrastructure	\$250,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES TO APPROPRIATE FUNDS FOR A CADDO COMMUNITY LIGHTHOUSE PILOT PROJECT

(Ordinance No. 6413 of 2024)

ORIGINATING DEPARTMENT: Commissioners: John Paul Young and Roy Burrell

BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Oil and Gas and ARPA Fund to appropriate \$250,000 for a Caddo Community Lighthouse Pilot Project.

The Highland Center Lighthouse is ineligible under ARPA. Therefore, this ordinance appropriates the expenditures out of Oil and Gas and not ARPA.

This also returns funds to the Green Infrastructure project that was reduced for the Lighthouse Project.

KEY STAFF CONTACT: Hayley Barnett

AUTHORIZATION

Department Head

Hayley B Barnett

Date 12/11/2023

Legal

Date _____

Parish Administrator

Date _____

ORDINANCE NO. 6414 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181437-036-0005-00 AND DESCRIBED AS LOT 5, J. B. PICKETT SUBDIVISION, TAL 14, SHREVEPORT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Mr. Olanza Sanders has applied under Section 19-31 of the Code of Ordinances to acquire a certain property adjudicated to the Parish for unpaid property taxes;

WHEREAS, Mr. Olanza Sanders has met the requirements to acquire the property with a municipal address of 1024 Baker Street based on his application;

WHEREAS, this property is adjudicated to the Parish for unpaid 2006 property taxes;

WHEREAS, under the Caddo Reinvest program the Parish is required to take full ownership interest in this property prior to transferring it to Mr. Orlando Sanders;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) Lot 5, J. B. Pickett Subdivision, TAL 14, Shreveport (Geo. No. 181437-036-0005-00)

BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

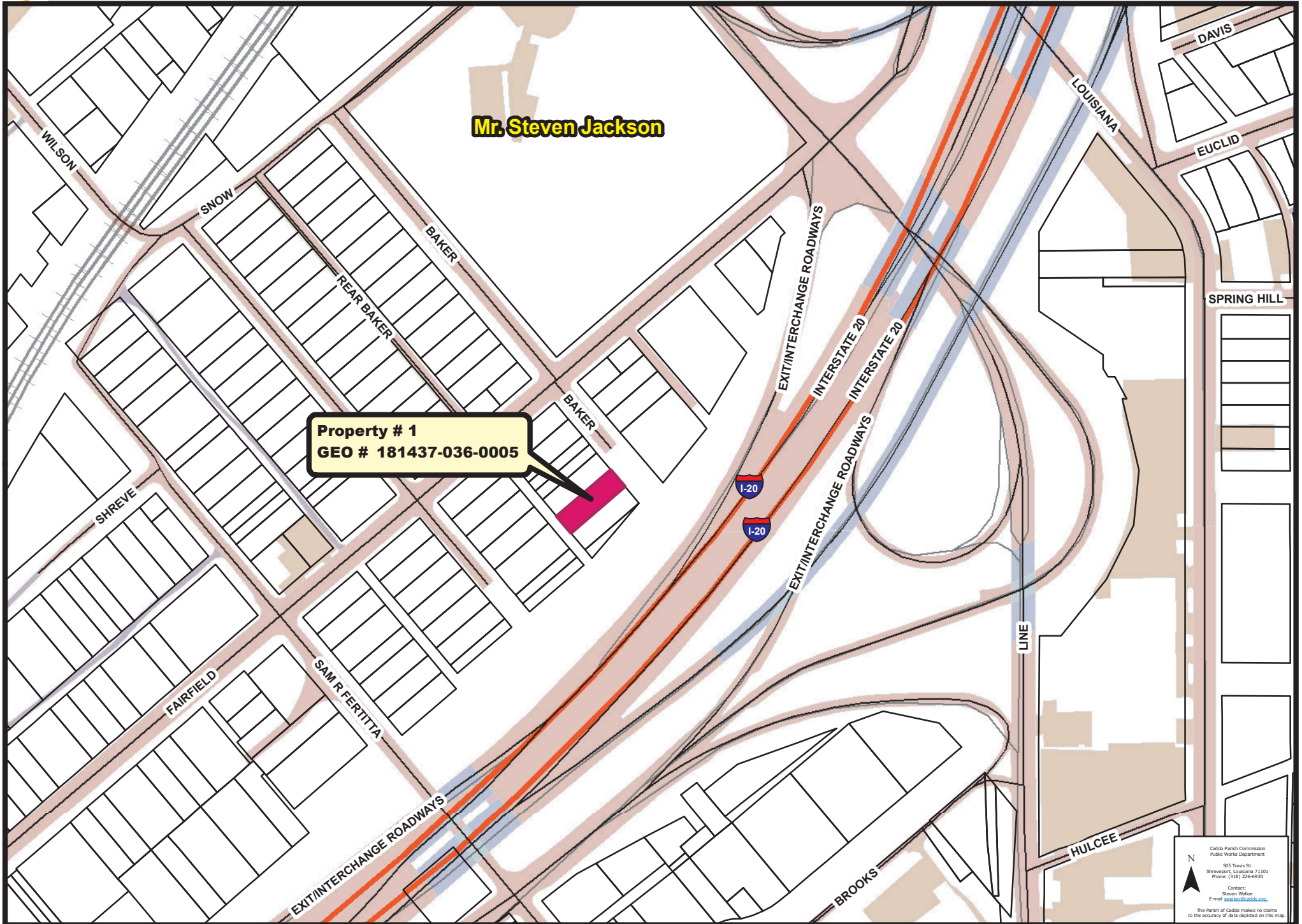
Approved as to legal form:



Parish Attorney



Date



Mr. Steven Jackson

Property # 1
GEO # 181437-036-0005

ORDINANCE NO. 6415 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181430-001-0154-00 AND DESCRIBED AS LOTS 154, 115, & 156. AND ONE HALF ADJACENT ABANDONED ALLEY, LAKEVIEW SUBDIVISION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Caddo Parish Fire Protection District One has made a request for the Parish of Caddo to acquire a certain property that is adjudicated to the Parish for unpaid property taxes;

WHEREAS, this property is adjudicated to the Parish for unpaid 2015 property taxes;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) Lots 154, 155, & 156, and One-Half (1/2) the adjacent abandoned alley, Lakeview Subdivision, (Geo. No. 181430-001-0154-00)

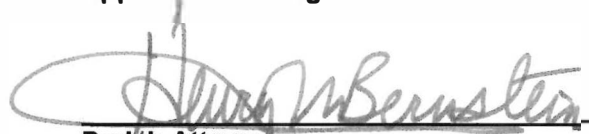
BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

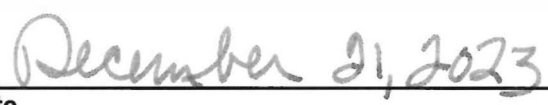
BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

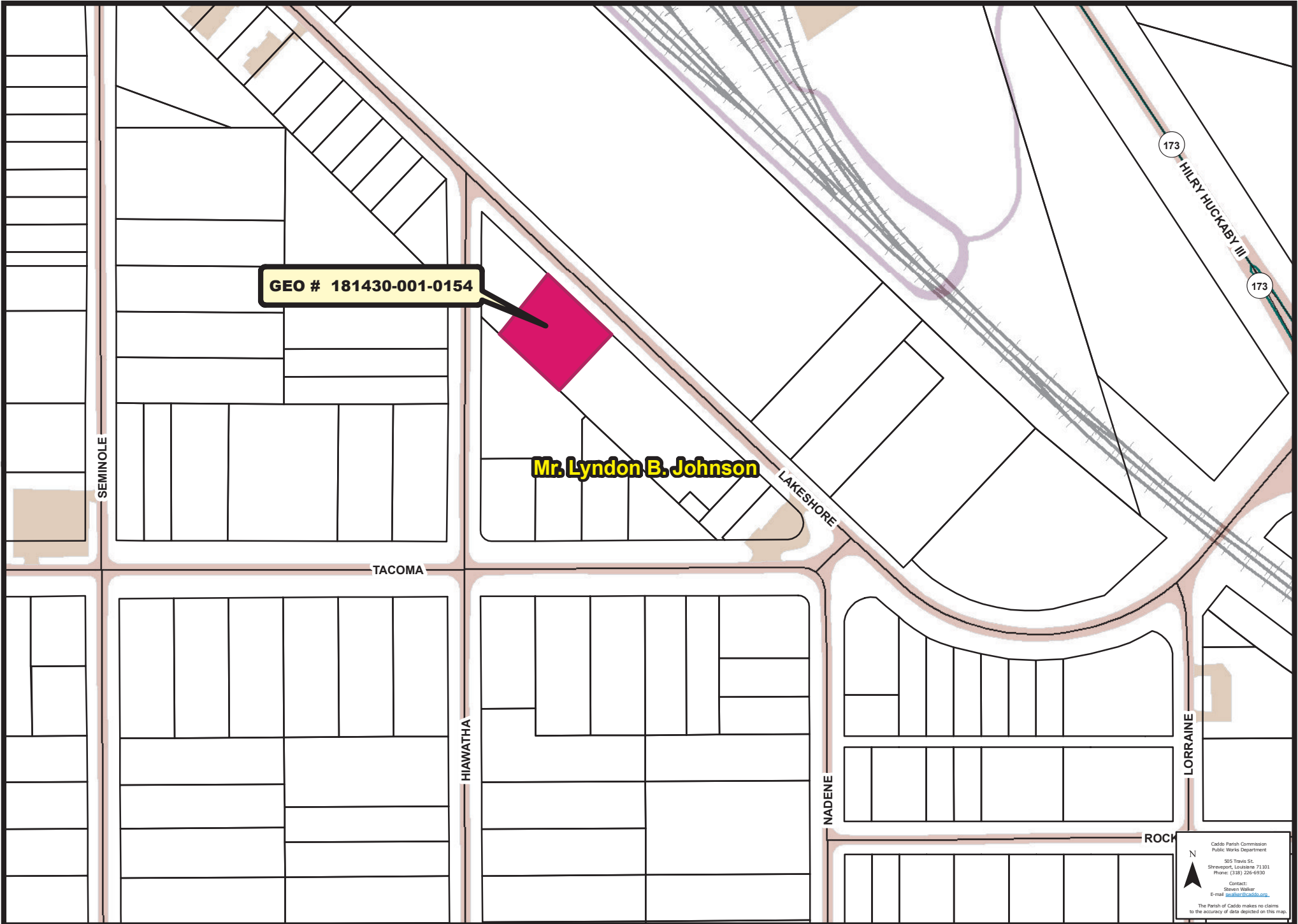
Approved as to legal form:



Parish Attorney



Date



GEO # 181430-001-0154

Mr. Lyndon B. Johnson

Caddo Parish Commission
 Public Works Department
 505 Travis St.
 Shreveport, Louisiana 71101
 Phone: (318) 226-6930
 Contact:
 Steven Walker
 E-mail: swalker@caddo.gov
 The Parish of Caddo makes no claims
 to the accuracy of data depicted on this map.

**ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION**

TITLE		
Ordinance <u>6416</u> of 2024 <p align="center">AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 201625-001-0014-00 AND DESCRIBED AS AC LOT 3 OF MOORINGSPORT LESS THAT PART NORTH AND WEST OF KCS&G RAILROAD RIGHT-OF-WAY AND THAT PART OF TRACT LYING SOUTH AND EAST OF RIGHT-OF-WAY DESCRIBED AS: BEGIN 52 FEET EAST OF NORTHWEST CORNER OF SD LOT 3; THENCE EASTERLY ALONG NORTH LINE OF SD LOT 42; THENCE SOUTHERLY AT RIGHT ANGLE 91 FEET; THENCE WESTERLY AT RIGHT ANGLE 42 FEET; THENCE NORTHERLY AT RIGHT ANGLE 91 FEET TO POINT OF BEGINNING; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO</p>		
DATE 11/30/2023	ORIGINATING DEPARTMENT: Public Works	
BACKGROUND INFORMATION		
The Parish has received a request from Mr. Doug Dominick, representing the Village of Mooringsport to acquire a certain vacant lot adjacent to their property along East Croom Street. The process requires the Parish to acquire full ownership, and this ordinance is the first step under state law for the Parish to do so. Once the property is acquired by the Parish, the Village of Mooringsport is requesting the Parish to donate the property to them.		
The Parish will receive reimbursement for all costs associated with title, notice, and recording fees.		
EFFECT(S) OF PROPOSED ACTION		
Remove property from the adjudicated tax roll and return back to the economic stream of commerce.		
ALTERNATIVES/STAFF RECOMMENDATION		
Were the Commission not to adopt this ordinance an opportunity would be lost to place the property back in the economic stream of commerce. It is therefore the recommendation of the Public Works Department that the ordinance be adopted as presented.		
KEY STAFF CONTACT		
William M. Talton		
COORDINATION		
Department Head	(Initial)	
Parish Administrator/CEO	(Initial)	
ADJUDICATED PROPERTY APPLICANTS		
Property Number	Acquired Party	District Number
201625-001-0014-00	Village of Mooringsport	1

ORDINANCE NO. _____ OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 201625-001-0014-00 AND DESCRIBED AS AC LOT 3 OF MOORINGSPOORT LESS THAT PART NORTH AND WEST OF KCS&G RAILROAD RIGHT-OF-WAY AND THAT PART OF TRACT LYING SOUTH AND EAST OF RIGHT-OF-WAY DESCRIBED AS: BEGIN 52 FEET EAST OF NORTHWEST CORNER OF SD LOT 3; THENCE EASTERLY ALONG NORTH LINE OF SD LOT 42; THENCE SOUTHERLY AT RIGHT ANGLE 91 FEET; THENCE WESTERLY AT RIGHT ANGLE 42 FEET; THENCE NORTHERLY AT RIGHT ANGLE 91 FEET TO POINT OF BEGINNING; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Village of Mooringsport has made a request for the Parish of Caddo to acquire a certain property that is adjudicated to the Parish for unpaid property taxes;

WHEREAS, this property is adjudicated to the Parish for unpaid 2000 property taxes;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) A tract of land described as AC Lot 3 of Mooringsport less that part North and West of KCS&G Railroad right-of-way and that part of tract lying South and East of right-of-way described as: Begin 52 feet East of Northwest corner of SD Lot 3; thence Easterly along North line of SD Lot 42; thence Southerly at right angle 91 feet; thence Westerly at right angle 42 feet; thence Northerly at right angle 91 feet to Point of Beginning. (Geo. No. 201625-001-0014-00)


BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

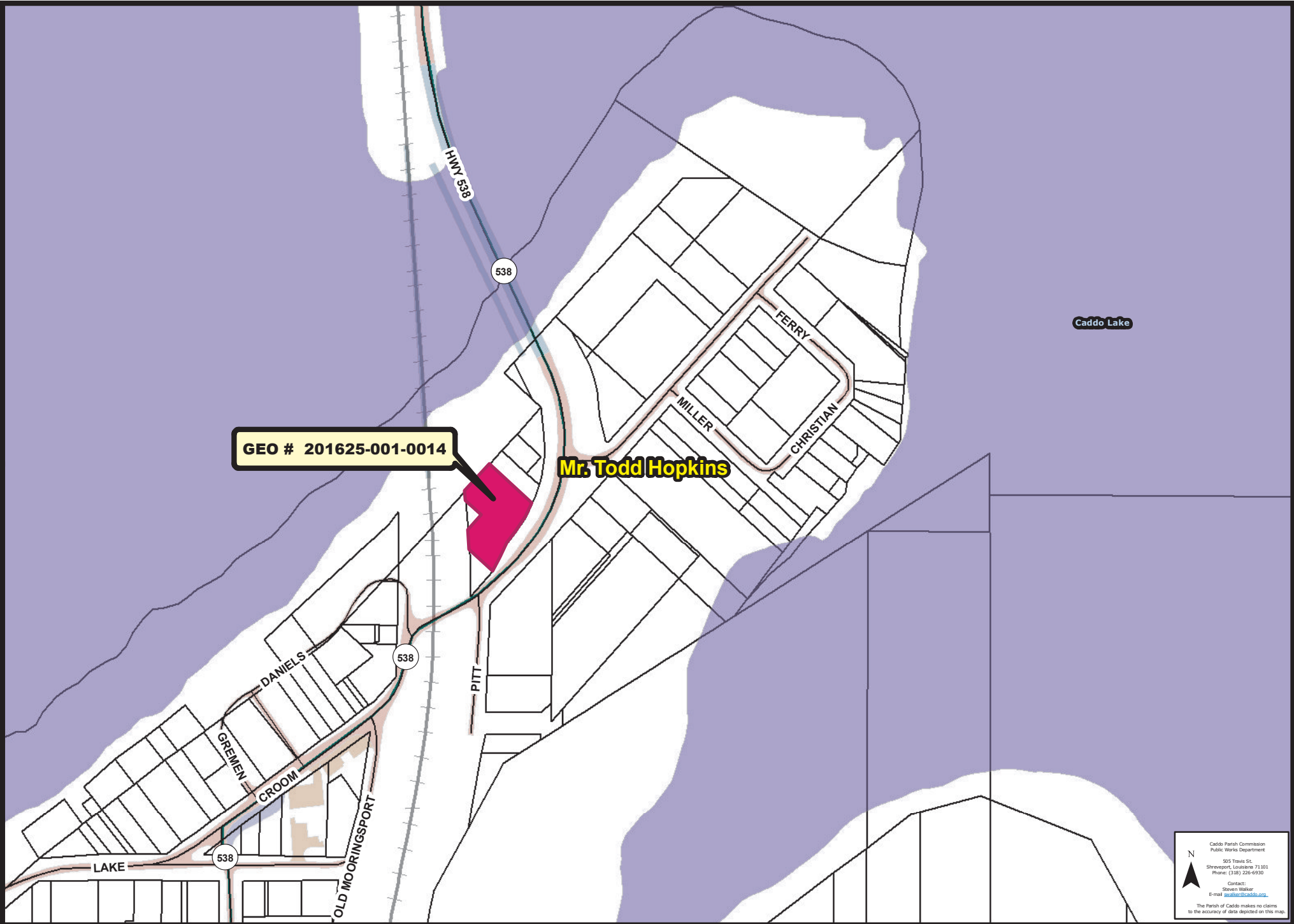
Approved as to legal form:



Parish Attorney



Date



GEO # 201625-001-0014

Mr. Todd Hopkins

Caddo Parish Commission
Public Works Department
525 Travis St.
Shreveport, Louisiana 71101
Phone: (318) 226-6930
Contact:
Steven Walker
E-mail: swalker@caddo.gov
The Parish of Caddo makes no claims
to the accuracy of data depicted on this map.

**ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION**

TITLE	
Ordinance 6404 of 2024	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, amending the provisions for accessory dwelling units, and to otherwise provide with respect thereto.	
DATE: 01/02/2024	ORIGINATING DEPARTMENT:
The Caddo Parish Planning and Zoning Commission or PZC	
BACKGROUND INFORMATION	
<p>PZC Case #23-8-CTAP recommends two (2) code text amendments to the UDC—amending the requirements associated with Accessory Dwelling Units, defined terms and use standards. The primary addition, if approved, would be the allowance of freight containers (or other prefabricated structures) provided the structure is compliant with all applicable building codes.</p> <p>These amendments will affect the following articles, or portions thereof: <i>Article 5. –Uses</i> and <i>Article 6. –Use Standards</i>, with all the necessary provisions included therein.</p>	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
None	
EFFECT(S) OF PROPOSED ACTION	
Periodically, the UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.	
ALTERNATIVES/STAFF RECOMMENDATION	
<p>See Exhibit “A” for one-page outline summarizing these amendments. See Exhibit “B” for memorandum detailing these amendments in full. See Exhibit “C” for 23-8-CTAP Staff Report.</p>	
KEY STAFF CONTACT	
Adam Bailey, Community Planning and Design Manager, MPC	
COORDINATION	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO. 6404 of 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, AMENDING THE PROVISIONS FOR ACCESSORY DWELLING UNITS, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission’s jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to amend the provisions for accessory dwelling units within *Article 5. -Uses* and *Article 6. – Use Standards*, and shall be amended as follows:

I. Article 5, Section 5.3 is amended to read as follows:

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * *

Dwelling—Accessory Dwelling Unit. An additional dwelling unit associated with and incidental to a principal single family - detached or attached or two-family dwelling on the same lot. ~~An accessory dwelling unit must include separate cooking and sanitary facilities, with its own legal means of ingress and egress, and is a complete, separate dwelling unit. The accessory dwelling unit must be within or attached to the principal dwelling unit structure or within a detached accessory structure such as a garage or carriage house, and designed so that the appearance of the principal structure remains that of a single family residence. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.~~

* * * * *

II. Article 6, Section 6.1 is amended to read as follows:

ARTICLE 6. – USE STANDARDS

6.1– PRINCIPAL USE DEFINITIONS

* * * * *

M. Dwelling—Accessory Dwelling Unit

1. Accessory dwelling units shall have their own legal means of ingress and egress and function as a complete separate dwelling unit.
2. Accessory dwelling units shall include permanent provisions for living, sleeping, eating, cooking (i.e., stove, refrigerator, and sink) and sanitation

(i.e., bathroom that includes sink, toilet and shower or bathtub).

3. Accessory dwelling units may be attached to or added within the principal dwelling unit or an existing accessory structure such as a detached garage or carriage house.
4. Accessory dwelling units may be completely detached from the principal dwelling unit. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.
5. Detached accessory dwelling units may be constructed from freight containers or other prefabricated structures and shall be compliant with all applicable building codes including but not limited to the International Residential Code.
6. Accessory dwelling units shall be visually subordinate to the principal dwelling unit. If the unit is located within an existing dwelling unit, there may be only one main entrance located on the primary street facing façade unless the façade already incorporated more than one entrance before the accessory dwelling unit was proposed.
7. Manufactured Homes may be used as accessory dwelling units provided that they are allowed in the zoning district or special approval is obtained to allow the use.
8. Detached accessory dwelling units that are visible from a public right-of-way shall contain windows, doors, or other significant architectural features on the visible façade.
- 4-9. No more than one accessory dwelling unit is allowed per lot. Where permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
- 2-10. A detached accessory dwelling unit may not exceed the height of the principal dwelling, may not exceed a gross floor area of 60% of the gross floor area of the principal dwelling or 1,800 square feet, whichever is less.
- 3-11. Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must be located five feet from any lot line and shall be at least ten (10) feet from any principal building.
- 4-12. No additional parking is required for an accessory dwelling unit. Required parking for the principal structure must be maintained.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-8-CAP

— Accessory Dwelling Units (ADUs)—

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable and desirable development within PZC's planning limits. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

PZC Case #23-8-CTAP recommends two (2) text amendments that is intended to be more user-friendly:

REQUEST: PZC Case #23-8-CTAP recommends two (2) text amendments that will revise Articles 5 and 6 of the Caddo Parish UDC.

STAFF ANALYSIS: These proposed amendments make it easier for residents to build ADUs on their property.

MASTER PLAN

CONSISTENCY: Staff certifies that the proposed UDC amendments are consistent with the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring equitable health and safety outcomes for all,
- Ensuring regulatory processes are responsive, efficient, and customer friendly, and
- Revising regulations for best practices and enforcement.

RECOMMENDATION: MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted.



CADDO PARISH PLANNING AND ZONING COMMISSION

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23-8-CTAP AMENDMENT DETAILS

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments will be intended to be more user-friendly, concerning various housekeeping and corrective changes due to oversight, contradictions, or missing items.

Staff is requesting the Caddo Parish UDC be amended as follows: ~~strikeout~~ indicates deleted text, underline indicates added text].

1. Amend the existing definition of "Dwelling—Accessory Dwelling Unit" in ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Caddo Parish UDC.

5.3 USE DEFINITIONS

* * * * *

Dwelling—Accessory Dwelling Unit. An additional dwelling unit associated with and incidental to a principal single family - detached or attached or two-family dwelling on the same lot. ~~An accessory dwelling unit must include separate cooking and sanitary facilities, with its own legal means of ingress and egress, and is a complete, separate dwelling unit. The accessory dwelling unit must be within or attached to the principal dwelling unit structure or within a detached accessory structure such as a garage or carriage house, and designed so that the appearance of the principal structure remains that of a single family residence. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.~~

* * * * *

2. Amend use standard "Dwelling—Accessory Dwelling Unit" in ARTICLE 6. USE STANDARDS, SECTION 6.1. PRINCIPAL USE STANDARDS in the Caddo Parish UDC. Re-number all subsequent provisions within the use standard accordingly.

6.1 USE STANDARDS

* * * * *

M. Dwelling—Accessory Dwelling Unit

1. Accessory dwelling units shall have their own legal means of ingress and egress and function as a complete separate dwelling unit.
2. Accessory dwelling units shall include permanent provisions for living, sleeping, eating, cooking (i.e., stove, refrigerator, and sink) and sanitation (i.e., bathroom that includes sink, toilet and shower or bathtub).
3. Accessory dwelling units may be attached to or added within the principal dwelling unit or an existing accessory structure such as a detached garage or carriage house.
4. Accessory dwelling units may be completely detached from the principal dwelling unit. A dwelling unit is considered detached despite an intervening attached structure or shelter that is not enclosed.
5. Detached accessory dwelling units may be constructed from freight containers or other prefabricated structures and shall be compliant with all applicable building codes including but not limited to the International Residential Code.
6. Accessory dwelling units shall be visually subordinate to the principal dwelling unit. If the unit is located within an existing dwelling unit, there may be only one main entrance located on the primary street facing façade unless the façade already incorporated more than one entrance before the accessory dwelling unit was proposed.
7. Manufactured Homes may be used as accessory dwelling units provided that they are allowed in the zoning district or special approval is obtained to allow the use.



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8. [Detached accessory dwelling units that are visible from a public right-of-way shall contain windows, doors, or other significant architectural features on the visible façade.](#)
- 4.9. No more than one accessory dwelling unit is allowed per lot. Where permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
- 2.10. A detached accessory dwelling unit may not exceed the height of the principal dwelling, may not exceed a gross floor area of 60% of the gross floor area of the principal dwelling or 1,800 square feet, whichever is less.
- 3.11. Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must be located five feet from any lot line and [shall be at least ten \(10\) feet](#) from any principal building.
- 4.12. No additional parking is required for an accessory dwelling unit. Required parking for the principal structure must be maintained.



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STAFF REPORT
NOVEMBER 29, 2023
AGENDA ITEM NUMBER: XX
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: 23-8-CTAP: Caddo Parish Code-Text Amendments
APPLICANT: CADDO PARISH PLANNING AND ZONING COMMISSION
REQUEST: Code Text (Ordinance) Amendments to the Caddo Parish UDC

DESCRIPTION: Proposed amendments to the Caddo Parish Unified Development Code (UDC) related to the requirements associated with *Accessory Dwelling Units*, defined terms and use standards.

MASTER PLAN CONSISTENCY: These changes are consistent with the following provisions of the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring regulatory processes are responsive, efficient, and customer friendly,
- Making the UDC more customer friendly, and
- Revising regulations for best practices and enforcement.

NOTIFICATION/ COMMUNITY OUTREACH: Notifications of the PZC Public Hearing were either published pursuant to the following:

- Pursuant to the *Caddo Parish Unified Development Code*, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.
 - For the November 29, 2023, Planning and Zoning Commission (PZC) public hearing, a legal ad was published in the official Caddo Parish journal, *The Caddo Citizen*, on November 2, 2023; November 9, 2023; and November 16, 2023.
-

STAFF ANALYSIS: The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development. Periodically, revisions are required to correct errors in the text or to accommodate changed or the changing nature of business in our community.

In October of 2023, MPC staff made a presentation to the PZC Board specific to information on Accessory Dwelling Units (ADU's). The purpose of the presentation was to give PZC Members information on the benefits, history and current ordinances that govern ADU's. In addition, to discuss how revisions to the current standards could support the Parish's larger affordable housing efforts.

These proposed amendments are designed to make incremental changes to the rules which govern ADU's, to make them feasible housing options in more areas of the parish, and to protect adjacent properties from the impacts of over-building. In addition to proposed changes in the use standards, there are also proposed changes to the ADU definition.



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STAFF REPORT

PROPOSED UDC CODE TEXT AMENDMENT(S):

Staff is proposing the following amendments to the Caddo Parish UDC at this time: See Exhibit “B” for a detailed list of changes with [added language](#) and [strikeouts](#).

Amendment 1. Amend definition for *Dwelling—Accessory Dwelling Unit* in **Article 5. Uses**.

Amendment 2. Amend use standard for *Dwelling—Accessory Dwelling Unit* in **Article 6. Use Standards**.

ATTACHMENTS: See Exhibit “A” for a one-page summary of proposed amendments.
See Exhibit “B” for detailed list of changes with redlines and strikeouts.

APPROVAL STANDARDS: The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the UDC whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

- a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promote the public health, safety, and welfare.
- b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.
- c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.
- d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.
- e. **The extent to which the proposed amendment creates nonconformities.**
These amendments help alleviate nonconformities, not create them.

STAFF RECOMMENDATION:

Based on staff analysis, review of the above standards, and the facts of record, MPC Staff concludes that the recommendation to **APPROVE** these code text amendments is warranted. If approved by the Parish Commission, **Article 5** and **Article 6** of the *Caddo Parish UDC* would be amended, as described within. A majority vote of the PZC Board members present and voting is required to recommend approval to the Caddo Parish Commission.

Alternatively, based on information provided at the public hearing, the MPC Board may:

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

PUBLIC ASSESSMENT: No one spoke in support or opposition.

MPC BOARD

RECOMMENDATION: The Board voted unanimously to recommend this application for approval.

draft

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-8-CTAP CODE TEXT AMENDMENT

Applicant: Caddo Parish Planning and Zoning Commission (PZC)
Request: Code Text Amendments to the Caddo Parish UDC regarding accessory dwelling units

Representative &/or support: None.

Opposition: None.

A motion was made by MR. BROWN seconded by MR. MARCHIVE, III to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses.

draft

GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

23-8-CTAP

UDC CODE TEXT AMENDMENTS. In accordance with Article 16, Section 16.1 of the Caddo Parish Unified Development Code (UDC), an application has been submitted by the Caddo Parish Planning and Zoning Commission (PZC) to consider public comments and testimony regarding proposed code text amendments to the Caddo Parish UDC including, but not limited to, amending the following articles, or portions thereof: *Article 5. – Uses* and *Article 6. – Use Standards*, relative to accessory dwelling units, with all provisions included therein.

Alan Clarke, Executive Director
Metropolitan Planning Commission

**ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION**

TITLE	
Ordinance 6405 of 2024	
An ordinance to amend volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, adding a new use for overnight truck parking, with all provisions included herein, and to otherwise provide with respect thereto.	
DATE: 01/02/2024	ORIGINATING DEPARTMENT:
The Caddo Parish Planning and Zoning Commission or PZC	
BACKGROUND INFORMATION	
PZC Case #23-9-CTAP recommends three (3) code text amendments that are intended to be more user-friendly. These including housekeeping and corrective changes with the addition of a new use—Overnight Truck Parking (Principal Use)—along with all its provisions.	
These amendments will affect the following articles, or portions thereof: <i>Article 5. –Uses</i> and <i>Article 6. –Use Standards</i> , with all the necessary provisions included therein.	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
None	
EFFECT(S) OF PROPOSED ACTION	
Periodically, the UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to reflect the changing nature of business in our community. Some changes are always necessary in order to make adjustments for unintended limitations placed on certain industries, while others address innovations and unforeseen industry shifts.	
ALTERNATIVES/STAFF RECOMMENDATION	
See Exhibit “A” for one-page outline summarizing these amendments. See Exhibit “B” for memorandum detailing these amendments in full. See Exhibit “C” for Table 5-1: Use Matrix. See Exhibit “D” for 23-9-CTAP Staff Report.	
KEY STAFF CONTACT	
Adam Bailey, Community Planning and Design Manager, MPC	
COORDINATION	
Department Head	(Initial)
Parish Administrator/CEO	(Initial)

ORDINANCE NO. 6405 of 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, ADDING A NEW USE FOR OVERNIGHT TRUCK PARKING, WITH ALL PROVISIONS INCLUDED HEREIN, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission, on recommendation of the Shreveport-Caddo Parish Metropolitan Planning Commission, adopted the Caddo Parish Unified Development Code;

WHEREAS, the Caddo Parish Planning and Zoning Commission has determined that certain provisions in that Code should be changed to address recent issues and improve the application and administration of that Code and land use within the Planning and Zoning Commission’s jurisdiction within Caddo Parish;

WHEREAS, the Caddo Parish Commission, having considered the recommendations of the Caddo Parish Planning and Zoning Commission, agrees that such changes are desirable.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that volume II of the code of ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, to add the new use—Overnight Truck Parking—within *Article 5. -Uses* and *Article 6. – Use Standards*, and shall be amended as follows:

- I. **Article 5, Section 5.2 is amended by substituting Exh. C hereto in place of the existing Table 5-1.**
- II. **Article 5, Section 5.3 is amended to read as follows:**

ARTICLE 5. – USES

5.3– USE DEFINITIONS

* * * * *

Overnight Truck Parking (Principal Use). An open hard surfaced (or approved alternative surfaced) area other than a public street or right of way used for the storage of operable commercial vehicles/trucks, whether for compensation or no charge for parking overnight. Such area shall include parking of commercial vehicle/truck including any vehicle that the principal use of which is the transport of commodities, merchandise, produce, and freight. A commercial vehicle/truck shall, in addition to the tractor portion of said commercial vehicle/truck, include disconnected trailers, flatbeds, or the like, which may have been disconnected or otherwise separated from a commercial vehicle/truck tractor and left overnight.

* * * * *

- III. **Article 6,**

- IV. **Section 6.1 is amended to read as follows:**

ARTICLE 6. – USE STANDARDS

6.1– PRINCIPAL USE DEFINITIONS

* * * * *

CC. Overnight Truck Parking (Principal Use)

1. Right-of-Way Landscaping, Landscape Buffer (including required fencing) and Parking Lot Edge landscaping shall be required as outlined in this code as applicable. Interior Parking Lot Landscaping is not required for this use.
2. In addition to the right-of way landscaping, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along the right-of-way.
3. Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.
4. The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

CADDO PARISH UDC CODE TEXT AMENDMENT SUMMARY: 23-9-CAP

— Overnight Truck Parking —

The Caddo Parish Unified Development Code ("Caddo Parish UDC" or "UDC") undergoes regular review by MPC staff in an attempt to better ensure sound, stable and desirable development within PZC's planning limits. Periodically, revisions are required. Sometimes those revisions reflect the changing nature of business in the community, and sometimes they are to correct "errors" in the Code.

PZC Case #23-9-CTAP recommends three (3) text amendments that is intended to be more user-friendly:

REQUEST: PZC Case #23-9-CTAP revises Articles 5 and 6 of the Caddo Parish UDC, defining "Overnight Truck Parking (Principal Use)," adding it to the Use Matrix, and establishing use standards.

STAFF ANALYSIS: These proposed amendments make it easier for business to allow for overnight truck parking, as a permitted new use in the I-1 and I-2 zoning districts.

MASTER PLAN

CONSISTENCY: Staff certifies that the proposed UDC amendments are consistent with the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring equitable health and safety outcomes for all,
- Ensuring regulatory processes are responsive, efficient, and customer friendly, and
- Revising regulations for best practices and enforcement.

RECOMMENDATION: MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted.



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23-9-CTAP AMENDMENT DETAILS

The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in the PZC's Planning Limits. These proposed amendments will be intended to be more user-friendly, concerning various housekeeping and corrective changes due to oversight, contradictions, or missing items.

Staff is requesting the Caddo Parish UDC be amended as follows: ~~strikeout~~ indicates deleted text, underline indicates added text].

1. **Amend TABLE 5-1: USE MATRIX in ARTICLE 5. USES, SECTION 5.2 USE MATRIX in the Caddo Parish UDC, as described below.**

1. **Add a new "Overnight Truck Parking (Principal Use)" row, and include in the following allowable zoning districts. Updated**

- I-1 (P)
- I-2 (P)

[Note (1): See Exhibit "C" for all revisions to Table 5-1]

Explanation: Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

2. **Add new definition "Overnight Truck Parking (Principal Use)" to ARTICLE 5. USES, SECTION 5.3. USE DEFINITIONS in the Caddo Parish UDC. This new definition will need to be alphabetized accordingly.**

5.3 USE DEFINITIONS

Overnight Truck Parking (Principal Use). An open hard surfaced (or approved alternative surfaced) area other than a public street or right of way used for the storage of operable commercial vehicles/trucks, whether for compensation or no charge for parking overnight. Such area shall include parking of commercial vehicle/truck including any vehicle that the principal use of which is the transport of commodities, merchandise, produce, and freight. A commercial vehicle/truck shall, in addition to the tractor portion of said commercial vehicle/truck, include disconnected trailers, flatbeds, or the like, which may have been disconnected or otherwise separated from a commercial vehicle/truck tractor and left overnight.

Explanation: Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

3. **Add new use standard "CC. Overnight Truck Parking (Principal Use)" to ARTICLE 6. USE STANDARDS, SECTION 6.1. PRINCIPAL USE STANDARDS in the Caddo Parish UDC. Re-alphabetize all subsequent use standards accordingly.**

6.1 USE STANDARDS

CC. Overnight Truck Parking (Principal Use)

1. Right-of-Way Landscaping, Landscape Buffer (including required fencing) and Parking Lot Edge landscaping shall be required as outlined in this code as applicable. Interior Parking Lot Landscaping is not required for this use.
2. In addition to the right-of way landscaping, one shrub a minimum of three feet in height must be planted linearly every three feet on-center along the right-of-way.



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3. [Any vehicles stored on-site must be stored so that no fluids will drain into the storm sewer system.](#)
4. [The Executive Director shall have administrative authority to waive these screening requirements due to adjacent zoning or uses, lot topography, or lot configuration.](#)

* * * * *

Explanation: Establish a new use category for overnight truck parking (as a principal use), which previously was uncategorized within the Code. The new use category expands where overnight truck parking is allowed, and use standards added to ensure truck parking is properly addressed.

TABLE 5-1: USE MATRIX	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	IC	USE STANDARD		
Dwelling - Two-Family							P	P	P	P	P								P	P															Sec. 6.1.Q	
Educational Facility - Primary or Secondary	P	P	S	S	S	S	P	S	P	P	P	P	P		P	P	P	P	P	P			P													
Educational Facility - University or College																S	P	P	S	P	P		P	P	P		P	P						P		
Educational Facility - Vocational School																S	P	P	S	P	P		P	P	P	P	P	P	S	P				S		
Financial Institution															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P					P		
Financial Institution with Drive-Through															P	P	P	P	A	A			A			P	P	A							Sec. 6.1.R	
Food Truck and Trailer Vendor															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sec. 6.1.S	
Food Truck Park															S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	S	Sec. 6.1.T	
Fraternity/Sorority																																		P		
Freight Terminal																													P	P						
Funeral Home																S	P	P	S																	
Furniture, Furnishings and Equipment Sales																	P	P									P	P	S							
Gas Station																S	P	P	S			S				S	S	P	P	P					Sec. 6.1.U	
Golf Course/Driving Range	S	S	S	S																												P				
Government Office															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Greenhouse/Nursery - Retail																	A	P									P	P								
Group Home	P	P	P	P	P	P	P	P	P	P	P																								Sec. 6.1.V	
Halfway House																		S										S							Sec. 6.1.V	
Healthcare Institution																P	P	P									P							P		
Heavy Retail, Rental, and Service																	S	P		S						S	S	P	S							
Helipad																					S	S					S		S					S	Sec. 6.1.A	
Heliport																											S		S	S				S	Sec. 6.1.A	
Hotel																S	P	P	S	P	S	P	P	S	S	S	P							P		
Industrial - Artisan																	S	P		S																
Industrial - Heavy																																	P			
Industrial - Light																												P	P	P						
Industrial Design																		P	A		P		P		P	P	P	P	P	P						
Industrial Services																	P	P								P	P	P								
Live Entertainment - Ancillary Use																S	S	S	S	S	P	P	S		P			P							Sec. 6.1.W	
Live Performance Venue																	P	P	S	P	P	P	P		P			P						P	Sec. 6.1.W	
Lodge/Meeting Hall	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		Sec. 6.1.X
Manufactured Home Park														P																						
Marina																		S										S	S				S			
Medical/Dental Office								S							P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		
Movie Studio																						S			S			P	P							
Neighborhood Commercial Establishment			S	S	S	S	S	S	S	S	S	S	S																							Sec. 6.1.Y
Nightclub																	S	S		S		S	S		S		S								Sec. 6.1.W	
Office								S							P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Outdoor Dining															S	P	P	P	P	P	P	P	P	P	P	P	P	S	S						Sec. 6.1.Z	
Overnight Truck Parking																																			Sec. 6.1.AA	
Parking Lot (Principal Use)																S	P	P	S	P		S				S	P	S	P			P	P	Sec. 6.1.AABB		
Parking Structure (Principal Use)																S	P	P	S	P	P	P	P	P	P	P	P	P	P			P	P	Sec. 6.1.AABB		
Pay Day/Title Loan Agency																S	P	P	P			S						S	S						Sec. 6.1.BBCC	
Passenger Terminal																		P					S			S	P	P	S							
Personal Service Establishment															P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
Place of Worship	P	P	P	P	P	P	P	S	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P		P						P		
Public Park	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	S		S	P	P							P	P		
Public Safety Facility	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		

TEMPORARY USE	R-A	R-E	R-1-12	R-1-10	R-1-7	R-1-5	R-UC	R-HU	R-TH	R-2	R-3	R-4	R-MHS	R-MHP	C-1	C-2	C-3	C-4	C-UC	C-UV	D-1-CBD	D-1-E	D-1-CMU	D-1-RMU	D-1-AC	D-1-HC	OR	I-MU	I-1	I-2	NA	OS	I	USE STANDARD
Batch Plant/Rock Crushing Facility (Temporary)	P*	P*	P*															P*								P*			P*	P*				Sec. 6.2.A
Borrow Pit	P*	P*	P*																										P*	P*				Sec. 6.2.B
Farmers' Market	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.C
Temporary Outdoor Events	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P	P	Sec. 6.2.D
Temporary Sale of Non-Seasonal Merchandise															P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		Sec. 6.2.E
Temporary Seasonal Sales	S	S	S	S	S	S	S	S	S	S	S	S	S		P	P	P	P	P	P	P	P	P	P	P	P	P	P				P		Sec. 6.2.F
Temporary Subdivision Sales Office	P	P	P	P	P	P	P	P	P	P	P	P	P	P																				Sec. 6.2.H

* Even though Batch Plant/Rock Crushing Facility (Temporary) and Borrow Pit are permitted uses (P) by-right, these uses require MPC Board approval at a public hearing.



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT
NOVEMBER 29, 2023
AGENDA ITEM NUMBER: XX
MPC Staff Member: Adam Bailey
Parish Commission District: All Districts

CASE NUMBER: 23-9-CTAP: Caddo Parish Code-Text Amendments
APPLICANT: CADDO PARISH PLANNING AND ZONING COMMISSION
REQUEST: Code Text (Ordinance) Amendments to the Caddo Parish UDC

DESCRIPTION: Proposed amendments to the Caddo Parish Unified Development Code (UDC) related to the addition of the new use—Overnight Truck Parking (Principal Use)—with new defined terms and use standards.

MASTER PLAN CONSISTENCY: These changes are consistent with the following provisions of the Shreveport-Caddo 2030 Great Expectations Master Plan:

- Ensuring regulatory processes are responsive, efficient, and customer friendly,
- Making the UDC more customer friendly, and
- Revising regulations for best practices and enforcement.

NOTIFICATION/ COMMUNITY OUTREACH: Notifications of the PZC Public Hearing were either published pursuant to the following:

- Pursuant to the *Caddo Parish Unified Development Code*, Table 15-2 states that a published notification—printed in a newspaper of general circulation within the Caddo Parish—is the only required notification for a code text amendment. Said notice must be published no less than 14 days and no more than 30 days in advance of the scheduled hearing date.
 - For the November 29, 2023, Planning and Zoning Commission (PZC) public hearing, a legal ad was published in the official Caddo Parish journal, *The Caddo Citizen*, on November 2, 2023; November 9, 2023; and November 16, 2023.
-

STAFF ANALYSIS: The Caddo Parish Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development. Periodically, revisions are required to accommodate the changing nature of business in our community. The Caddo Parish Planning and Zoning Commission (PZC) has directed MPC staff to review overnight truck parking regulations in the Caddo Parish UDC and consider additional zoning districts in which such use may be permitted.

Trucking and shipping play a vital role in the area’s economy and the metro area has an increasing number of heavy trucks in part due to growing logistics/warehousing industries. With more trucks, there is a need for more truck parking. Companies and independent truck drivers that own their own trucks need additional options for parking. In addition, truck drivers that need to rest may park at unsafe locations, such as on street shoulder or vacant lots, if they are unable to locate available overnight parking areas.



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STAFF REPORT

Adding the new use of *Overnight Truck Parking* should result in the development of more locations for such parking areas. However, if not adequately regulated, parking that is poorly managed or overconcentrated may adversely impact the community. Regulations should effectively provide for the needs of the community and mitigate potential adverse impacts on quality of life.

PROPOSED UDC CODE TEXT AMENDMENT(S):

Staff is proposing the following amendments to the Caddo Parish UDC at this time: See Exhibit "B" for a detailed list of changes with [added language](#) and [strikeouts](#).

- Amendment 1.** Add definition for *Overnight Truck Parking* in **Article 5. Uses**.
- Amendment 2.** Add new use for *Overnight Truck Parking* to *Table 5-1: Use Matrix*, and identify where such use is allowed, in **Article 5. Uses**.
- Amendment 3.** Add new use standard for *Overnight Truck Parking* in **Article 6. Use Standards**.

ATTACHMENTS: See Exhibit "A" for a one-page summary of proposed amendments.
See Exhibit "B" for detailed list of changes with redlines and strikeouts.
See Exhibit "C" amended *Table 5-1: Use Matrix* with redlines and strikeouts.

APPROVAL STANDARDS: The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the UDC whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

- a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promote the public health, safety, and welfare.
- b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.
- c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.
- d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendments reflect changes in policy.
- e. **The extent to which the proposed amendment creates nonconformities.**
These amendments help alleviate nonconformities, not create them.

STAFF RECOMMENDATION:

Based on staff analysis, review of the above standards, and the facts of record, MPC Staff concludes that the recommendation to **APPROVE** these code text amendments is warranted. If approved by the Parish Commission, **Article 5** and **Article 6** of the *Caddo Parish UDC* would be amended, as described within. A majority vote of the PZC Board members present and voting is required to recommend approval to the Caddo Parish Commission.



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STAFF REPORT

Alternatively, based on information provided at the public hearing, the PZC may:

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

PUBLIC ASSESSMENT: No one spoke in support or opposition.

**MPC BOARD
RECOMMENDATION:** The Board voted unanimously to recommend this application for approval.

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-9-CTAP CODE TEXT AMENDMENT

Applicant: Caddo Parish Planning and Zoning Commission (PZC)
Request Code Text Amendments to the Caddo Parish UDC regarding overnight truck parking

Representative &/or support: None.

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. BROWN to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

draft

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

23-9-CTAP

UDC CODE TEXT AMENDMENTS. In accordance with Article 16, Section 16.1 of the Caddo Parish Unified Development Code (UDC), an application has been submitted by the Caddo Parish Planning and Zoning Commission (PZC) to consider public comments and testimony regarding proposed code text amendments to the Caddo Parish UDC including, but not limited to, amending the following articles, or portions thereof: *Article 5. – Uses* and *Article 6. – Use Standards*, relative to overnight truck parking, with all provisions included therein.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH SIDE OF LOCUST HILL ROAD APPROXIMATELY 1870' WEST OF HIGHWAY 79, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO R-A (PUD) RURAL-AGRICULTURAL PLANNED UNIT DEVELOPMENT ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South side of Locust Hill Road approximately 1870' west of Highway 79, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-A Rural-Agricultural Zoning District to R-A (PUD) Rural-Agricultural Planned Unit Development Zoning District:**

8.943 ACS. M/L- LOT 1, REDWINE SUBDIVISION, Section 34, T17N, R16W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED that the rezoning of the property described herein is approved subject to compliance with the following stipulations:

The applicant requests the following uses in addition to those allowed within the R-A base zoning district:

- Animal Care Facility

1. Article 5. – Uses section 5.2 Use Matrix.

- a. Currently within the UDC the use of animal care facility is not a use within the current R-A zoning district, the matrix does not express or provide a pathway for this use; due to the potential negative impacts of the use it's not permitted within a residential zoning district and would typically be located within a commercial setting so that it can be controlled and managed. In providing ordinance relief regarding the use, it will allow for the applicant to have the use of an animal care facility within a residential zoning district.

Ordinance relief:

- All commercial Interior parking requirements.
- All commercial Irrigation system requirements.

1. Article 8. – Off-Street Parking and Loading 8.3 Required off-street vehicle and bicycle parking spaces.

- a. Animal care facilities require 1 space per 300 sf GFA. 5 spaces are required, but due to the nature of the business being by appointment only and operated on a residence, the applicant is requesting ordinance relief. There is an existing concrete parking area that will accommodate the applicant's business model. Staff believes that adequate parking is not being met; therefore, parking should be installed as required by the code.If

providing ordinance relief for the off-street parking, the applicant would not be required to have additional parking outside what they currently use residentially.

2. Article 10. – Landscape and Tree Preservation section 10.1. Landscape Plan Approval.

- a. The applicant has indicated that they would only be able to meet some of the landscaping requirements, as discussed with the applicant it was identified that the normal processing and need of an Irrigation plan would not be as feasible due to the size of the property and the location of the water meter and structures on the property. The facility is located next to the residential structure on the property which is at the end of the driveway which is a considerable distance from the water meter. As indicated by the applicant, in the installation of the irrigation system, they will have run the system to the facility which would result in an unreasonable expense. The applicant has however indicated that they plan to water the plants and use drought resistant plants to help alleviate the necessity to water the plants on a cycle. The applicant has also indicated that they are planning to use an alternative watering method for irrigation to help resolve the irrigation issue. If granted ordinance relief regarding irrigation, they will not have to submit the typical set of irrigation documents necessary for approval.

The complete proposed site amenities offered in exchange for the requested use and ordinance relief includes:

- Installation of direction sign with additional landscaping
- Structured drop-off and pick-up visiting hours.
- Noise control methods and measures.
- Controlled lighting within hours of operations only.
- Regular maintenance on property with additional upkeeping.
- Enhanced architectural building design.

1. Installation of Directional Signage & Landscaping.

- a. The applicant plans to add a monument sign that will be designed and placed at the split in the driveway. This applicant stated that this sign should help address the concern from the neighbor, as it was brought up during the meeting that the applicant's customers sometimes enter the neighbor's property. The applicant also indicated that they are planning to use drought resistant plants, for landscaping around the sign. It should help the sign be more appealing and help resolve the issue of his customers bothering the neighbor.

2. Structured Visiting Hours.

- a. The applicant indicated that they would have a structured window of operation for their customers to drop-off and pick-up their pets. The customers will be required to visit and conduct business within this window of time. This should address issues with incoming traffic-flow that this use could bring to this area. The applicant planned to operate on an appointment basis, and those without an appointment would not be able visit the property outside of the window of operation.

3. Noise Control Measure.

- a. In the event that the Dogs become noisy they will be brought indoors and will only be allowed on supervised walks. This

should address the neighbors' concerns regarding noise being brought about by the dogs that are within the facility.

4. Controlled Lighting.

- a. The outdoor lighting will be shielded and directed downwards to minimize the light pollution so that it does not disturb the neighbors. The applicant has also indicated that they plan to turn off the lights at around 10pm every night and the interior lighting will be dimmed to decrease light exposure.

5. Regular Maintenance.

- a. The applicant also intends to do regular maintenance for the property to keep it visually appealing to customers, this includes the enhancement of landscaping on the property, instead of using typical plants the applicant plans to use water resistant plants around the sign and add some additional plants around the facility. The applicant also lives on the property so the maintenance and upkeep of the property would be more structured and regularly conducted.

6. Enhanced Building Elements.

- a. In examining the construction plans of the structure, the building is a bit more enhanced in its design elements. The main support structure is a 40'x40' pole barn style structure with 6x6 columns every 10" around the perimeter of the building. The roof and exterior walls are metal. The roof is 26 gauge, and the walls are 24 gauge. The appearance of the façade for the structure is more modern in design and resembles that of a housing structure. The shutters on the exterior of the building add a residential character to the building, making it stand out in comparison to a regular barn like structure.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-21-P
Brandon Redwine

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-21-P PLANNED UNIT DEVELOPMENT & SITE PLAN

Applicant: BRANDON REDWINE
Owner: BRANDON REDWINE
Location: 9655 Locust Hill Rd (South side of Locust Hill Rd approx. 1870' west of Hwy 79.)
Existing Zoning: R-A
Request: (PUD) Planned Unit Development
Proposed Use: Dog Boarding Facility for home based business

Representative &/or support:

Brandon Redwine 9655 Locust Hill Road, Greenwood, LA, 71033

Redwine explained that he wanted to turn the existing building on his property into a boarding place for dogs. He explained that only one property is nearby, and they have shown support for the building being used for a boarding place for dogs. GREEN asked for the applicant to give background information as to why he wants to utilize this building for boarding dogs. Redwine stated that he has always had dogs and while on vacation he would want a more secure place for them to stay. GREEN

draft

then asked the applicant how he would market the business, to which Redwine stated the marketing would be online and have time slots. Redwine informed the Board that the property will stay properly maintained as it is the property that him and his family live on. MARCHIVE asked if the applicant wanted relief from the irrigation system for landscaping and the required number of parking spaces. He said yes because the property is small and based on how appointments will be made, only three parking spots are needed.

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. BROWN to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

NOVEMBER 29, 2023

AGENDA ITEM NUMBER:

MPC Staff Member: Jomari Smith

Parish Commission District: 12/Ken Epperson

CASE NUMBER 23-21-P: PLANNED UNIT DEVELOPMENT (PUD) & PRELIMINARY SITE PLAN

APPLICANT: Brandon Redwine
OWNER: Brandon Redwine
LOCATION: 9655 Locust Hill Rd.
EXISTING ZONING: R-A
REQUEST: R-A to R-A(PUD)
PROPOSED USE: Animal Care Facility - Dog Boarding

DESCRIPTION: The applicant is requesting to turn an already existing structure on their property into a Dog Boarding Facility, the building was used for a different use before being used for this current use. the property is currently zoned R-A, and they are seeking approval to have a R-A PUD (Planned Unit Development) for an Animal Care Facility. The use is not permitted-by-right within that zoning district and is currently permitted only within the commercial zoning districts. The property is approximately 9 acers in size, with one main point of access that leads to the facility and residential structure. This property is surrounded by R-A (Residential Agricultural) on all sides, and the nearest associated use is located towards Hwy 79 and is outside of the MPC planning jurisdiction.

This property does not have any associated case history, however within proximity to the property we have the following cases:

- BAP-5-95: A Special exception use for a secondary residential structure; approved w/ stipulation.
- P-12-00: A rezoning, R-A to R-A-E for an oil field equipment storage & truck yard; Approved w/ stipulations.

There are no nearby neighborhoods within proximity that are identified within Caddo Parish MPC Planning Limits.

REMARKS: PUD approval is subject to a 2-year expiration as described in Article 16.7, subparagraph F of the Caddo Parish UDC.

Pursuit of a PUD designation allows an applicant to request ordinance relief across a variety of areas within one application, including: permitted uses from other zoning districts, specific use approvals, variances, etc. In exchange, the applicant agrees to provide substantive amenities that benefit the surrounding area or the tenant/property owner exclusively, align with the goals of the Master Plan or otherwise provide some added aesthetic benefit. This tool provides the highest level of flexibility for projects that have a complex coupling of uses and potential impacts and offers the premier opportunity to claim benefits for the site and the surrounding area.

The applicant hosted a neighborhood participation meeting on July 3rd at 7:30pm at their property so that individuals within the community will have the opportunity to tour the site and see the dog

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.



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STAFF REPORT

boarding facility at the applicant's property. The applicant indicated that the NPP went relatively well, and some individuals were not initially in support, however after having a few of their questions answered they did not have a further problem regarding the use. The applicant indicated that six individuals attended the meeting and most of the individual are near by neighbors that live along Locust Hill Rd.

MASTER PLAN

CONSIDERATIONS:

In review of the Master Plan and the current Caddo Parish UDC regulations, the use of an Animal Care Facility which includes dog boarding under that use is not a permitted use within the R-A zoning district, currently there is not a pathway forward to have the use without having to rezone the property. The 2030 Master Plan for the City of Shreveport does make a recommendation for the area to be used for Rural Enterprise. The concept of rural enterprise is that of supplementary & ancillary uses and businesses, this use with low visitation is a compatible use with the masterplan. The applicant has indicated that the use will not incur unwarranted traffic to the area and strive to maintain the rural character when in operation. This use will not have a large negative impact in the area and community due to the size of the properties and the location of the facility on the property.

REQUESTED USES & ORDINANCE

RELIEF:

In the organization of the case and examination of the application, the applicant has asked for the selected list of ordinance relief from the UDC, in order to allow the use and be relived from ordinance requirements that are more appropriate for a commercial development.

The applicant requests the following uses in addition to those allowed within the R-A base zoning district:

- Animal Care Facility

1. Article 5. – Uses section 5.2 Use Matrix.

- a. Currently within the UDC the use of animal care facility is not a use within the current R-A zoning district, the matrix does not express or provide a pathway for this use; due to the potential negative impacts of the use it's not permitted within a residential zoning district and would typically be located within a commercial setting so that it can be controlled and managed. In providing ordinance relief regarding the use, it will allow for the applicant to have the use of an animal care facility within a residential zoning district.

Ordinance relief:

- All commercial Interior parking requirements.
- All commercial Irrigation system requirements.

1. Article 8. – Off-Street Parking and Loading 8.3 Required off-street vehicle and bicycle parking spaces.

- a. Animal care facilities require 1 space per 300 sf GFA. 5 spaces are required, but due to the nature of the business being by appointment only and operated on a residence, the applicant is requesting ordinance relief. There is an existing concrete parking area that will accommodate the applicant's business model. Staff believes that adequate parking is not being met; therefore, parking should be installed as required by the code.



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providing ordinance relief for the off-street parking, the applicant would not be required to have additional parking outside what they currently use residentially.

2. **Article 10. – Landscape and Tree Preservation section 10.1. Landscape Plan Approval.**

- a. The applicant has indicated that they would only be able to meet some of the landscaping requirements, as discussed with the applicant it was identified that the normal processing and need of an Irrigation plan would not be as feasible due to the size of the property and the location of the water meter and structures on the property. The facility is located next to the residential structure on the property which is at the end of the driveway which is a considerable distance from the water meter. As indicated by the applicant, in the installation of the irrigation system, they will have run the system to the facility which would result in an unreasonable expense. The applicant has however indicated that they plan to water the plants and use drought resistant plants to help alleviate the necessity to water the plants on a cycle. The applicant has also indicated that they are planning to use an alternative watering method for irrigation to help resolve the irrigation issue. If granted ordinance relief regarding irrigation, they will not have to submit the typical set of irrigation documents necessary for approval.

PROPOSED SITE

AMENITIES:

The applicant has proposed a listed number of amenities which should help alleviate some of the relative issues and impacts that this use would have with it being used on a residential zoning district. The applicant has also received comments for some additional amenities from the neighbors.

The complete proposed site amenities offered in exchange for the requested use and ordinance relief includes:

- Installation of direction sign with additional landscaping
- Structured drop-off and pick-up visiting hours.
- Noise control methods and measures.
- Controlled lighting within hours of operations only.
- Regular maintenance on property with additional upkeeping.
- Enhanced architectural building design.

1. **Installation of Directional Signage & Landscaping.**

- a. The applicant plans to add a monument sign that will be designed and placed at the split in the driveway. This applicant stated that this sign should help address the concern from the neighbor, as it was brought up during the meeting that the applicant's customers sometimes enter the neighbor's property. The applicant also indicated that they are planning to use drought resistant plants, for landscaping around the sign. It should help the sign be more appealing and help resolve the issue of his customers bothering the neighbor.

2. **Structured Visiting Hours.**

- a. The applicant indicated that they would have a structured window of operation for their customers to drop-off and pick-up their pets. The customers will be required to visit and conduct business within this window of time. This should address issues with



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incoming traffic-flow that this use could bring to this area. The applicant planned to operate on an appointment basis, and those without an appointment would not be able visit the property outside of the window of operation.

3. Noise Control Measure.

- a. In the event that the Dogs become noisy they will be brought indoors and will only be allowed on supervised walks. This should address the neighbors' concerns regarding noise being brought about by the dogs that are within the facility.

4. Controlled Lighting.

- a. The outdoor lighting will be shielded and directed downwards to minimize the light pollution so that it does not disturb the neighbors. The applicant has also indicated that they plan to turn off the lights at around 10pm every night and the interior lighting will be dimmed to decrease light exposure.

5. Regular Maintenance.

- a. The applicant also intends to do regular maintenance for the property to keep it visually appealing to customers, this includes the enhancement of landscaping on the property, instead of using typical plants the applicant plans to use water resistant plants around the sign and add some additional plants around the facility. The applicant also lives on the property so the maintenance and upkeep of the property would be more structured and regularly conducted.

6. Enhanced Building Elements.

- a. In examining the construction plans of the structure, the building is a bit more enhanced in its design elements. The main support structure is a 40'x40' pole barn style structure with 6x6 columns every 10" around the perimeter of the building. The roof and exterior walls are metal. The roof is 26 gauge, and the walls are 24 gauge. The appearance of the façade for the structure is more modern in design and resembles that of a housing structure. The shutters on the exterior of the building add a residential character to the building, making it stand out in comparison to a regular barn like structure.

**PRELIMINARY
SITE PLAN
CONSIDERATION:**

In order to reach the dog boarding facility, you have to drive to the end of the driveway which is approximately 870' long and 12' wide and is composed of gravel aggregate. When having multiple cars traveling along this driveway, it can cause issues, as the driveway is limited in width as typically only one vehicle is meant to travel on the driveway at a time. Which gives reasons as to why limited vehicle traffic is warranted. When at the beginning of the driveway, you should be able to observe and locate the proposed amenities as stated within the report. This would be signage that indicates the direction of the facility, which will address issues of visitors being confused about what driveway to utilize upon arrival.

When a customer reaches the end of the driveway they would be able to observe the location of the primary residential structure and the dog boarding facility. The use of an animal care facility requires the applicant to have parking spaces for the use, which he has indicated on the site plan. The parking is limited; however, it should be accommodating for the limited amount of traffic that the applicant is planning on having. If ordinance relief is



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granted, the applicant will have the ability to have keep the configuration of parking as observed on the current site-plan or they can create parking that is lesser in design.

The existing structure being used as the dog boarding facility is 40'x40' in size and the building has two main entrances, a regular door and set of French doors. The building seems to have a gated release that opens into the enclosed outdoor area, which will allow for the dogs to run. This enclosed area is surrounded by a 6' wooden picket fence, which is the designated space which by the UDC standards checks off an additional standard needed for the operations of the facility. The building does have additional design elements such as shutters which help tie the building into the existing character of the property.

In review of the provided site plan and the supporting documents presented by the applicant, he has indicated and provided all the necessary elements regarding the site and has met many of the requirements for the use of a dog boarding facility. If the application is approved with the requested ordinance relief for irrigation, the applicant will not be required to submit a set of irrigation plans, and instead use an additional form of irrigation such as manually watering. As stated, the applicant will still be required to provide an alternative landscaping plan which will be subject to review by the MPC Executive Director which must be approved prior to the issuance of permits as well as any additional documents.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that: approval is warranted with the stipulation that the parking be installed as required by the code.

Alternately, based on the information provided at the public hearing the PZC may:

1. Approve the requested R-A(PUD) with full ordinance relief and amenities.
2. Deny the requested R-A(PUD) designation.

PUBLIC ASSESSMENT: 1 person spoke in support. No opposition was present.

MPC BOARD RECOMMENDATION: The Board voted unanimously to approve this application.

23-21-P

R-A

Hwy 79

Locust Hill

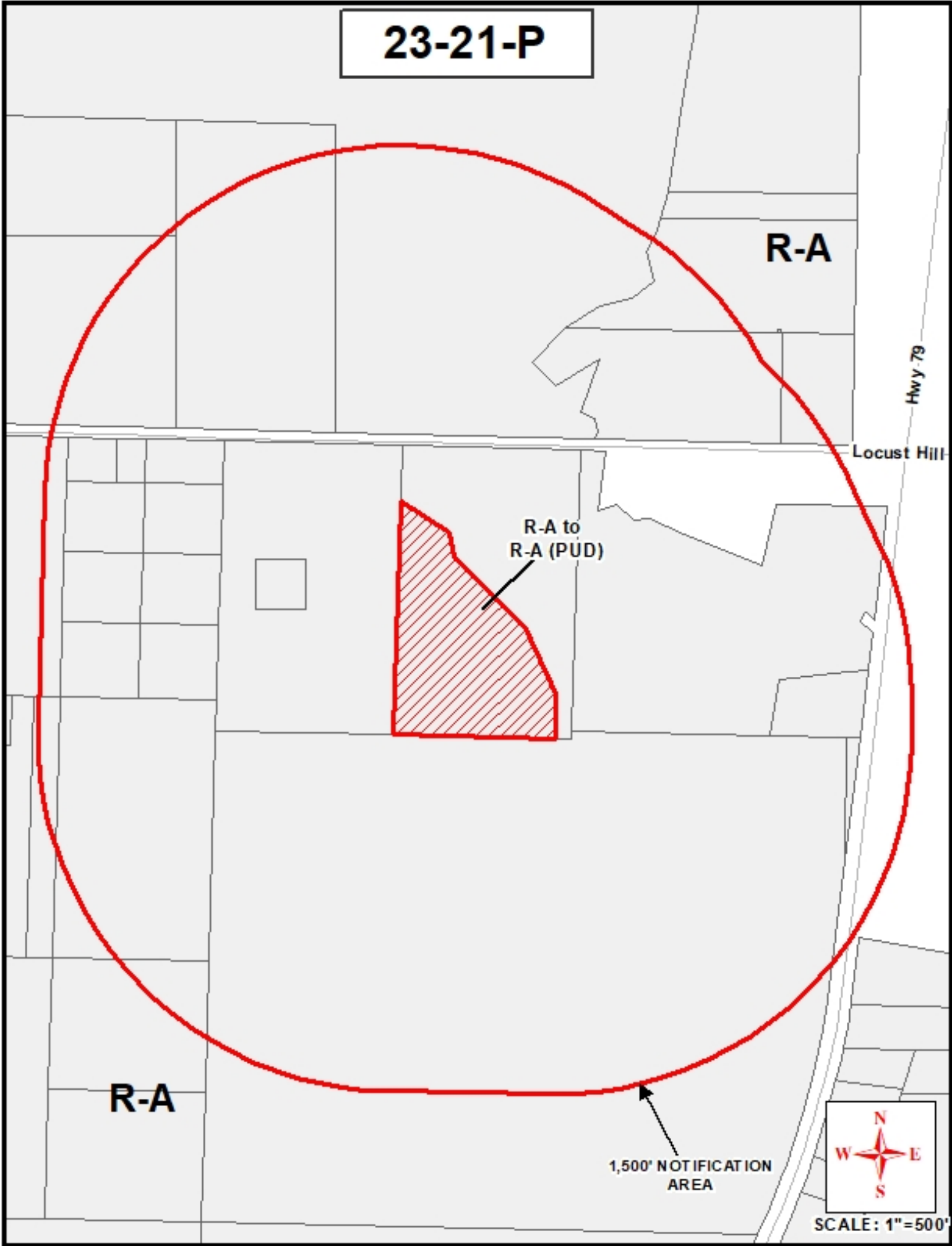
R-A to
R-A (PUD)

R-A

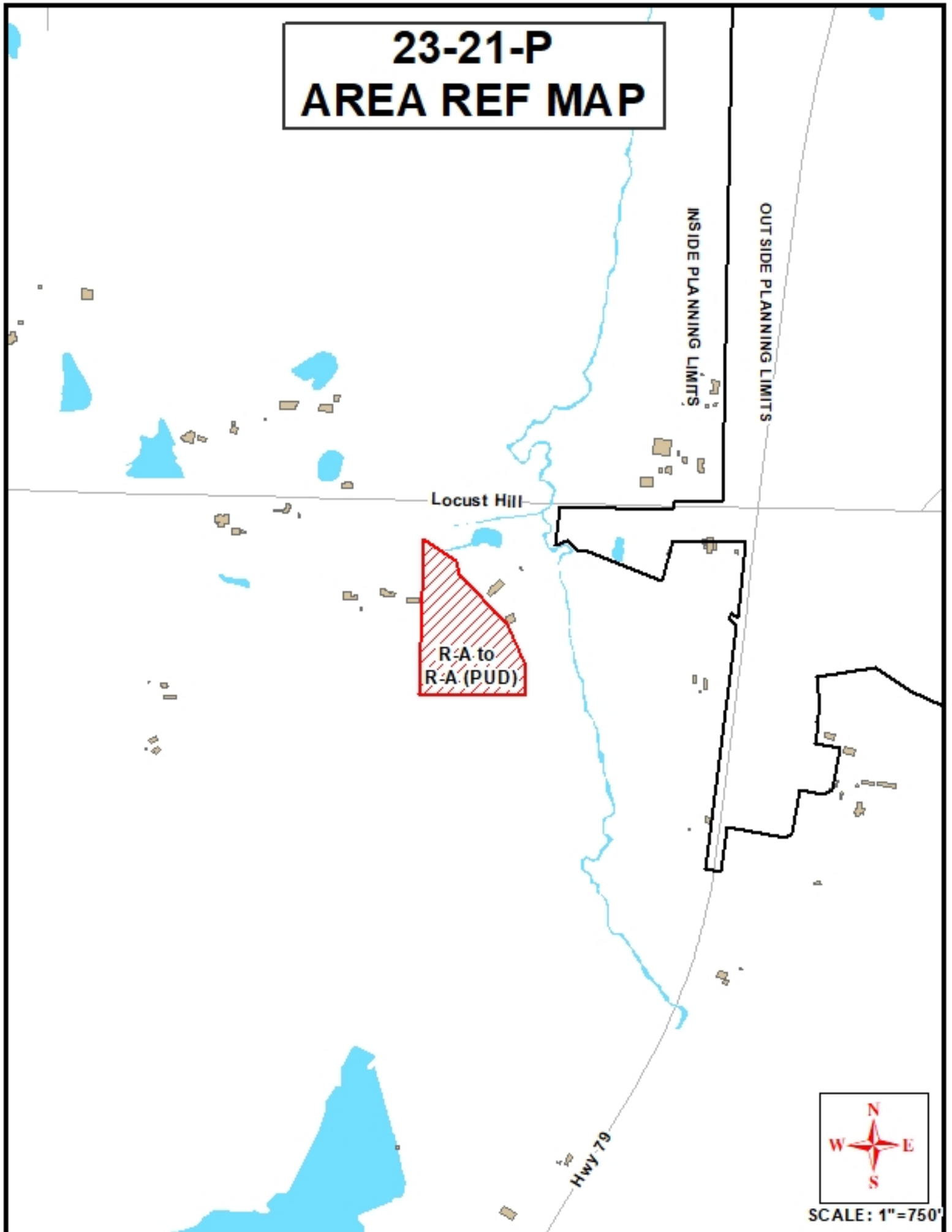
1,500' NOTIFICATION
AREA



SCALE: 1"=500'



23-21-P AREA REF MAP



INSIDE PLANNING LIMITS

OUTSIDE PLANNING LIMITS

Locust Hill

R-A to
R-A (PUD)

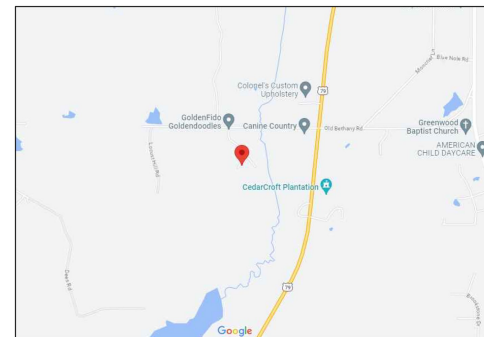
HWY 79



SCALE: 1" = 750'

REDWINE KENNEL

NE/4 OF SECTION 34, T17N-R16W, CADDO, PARISH, LOUISIANA

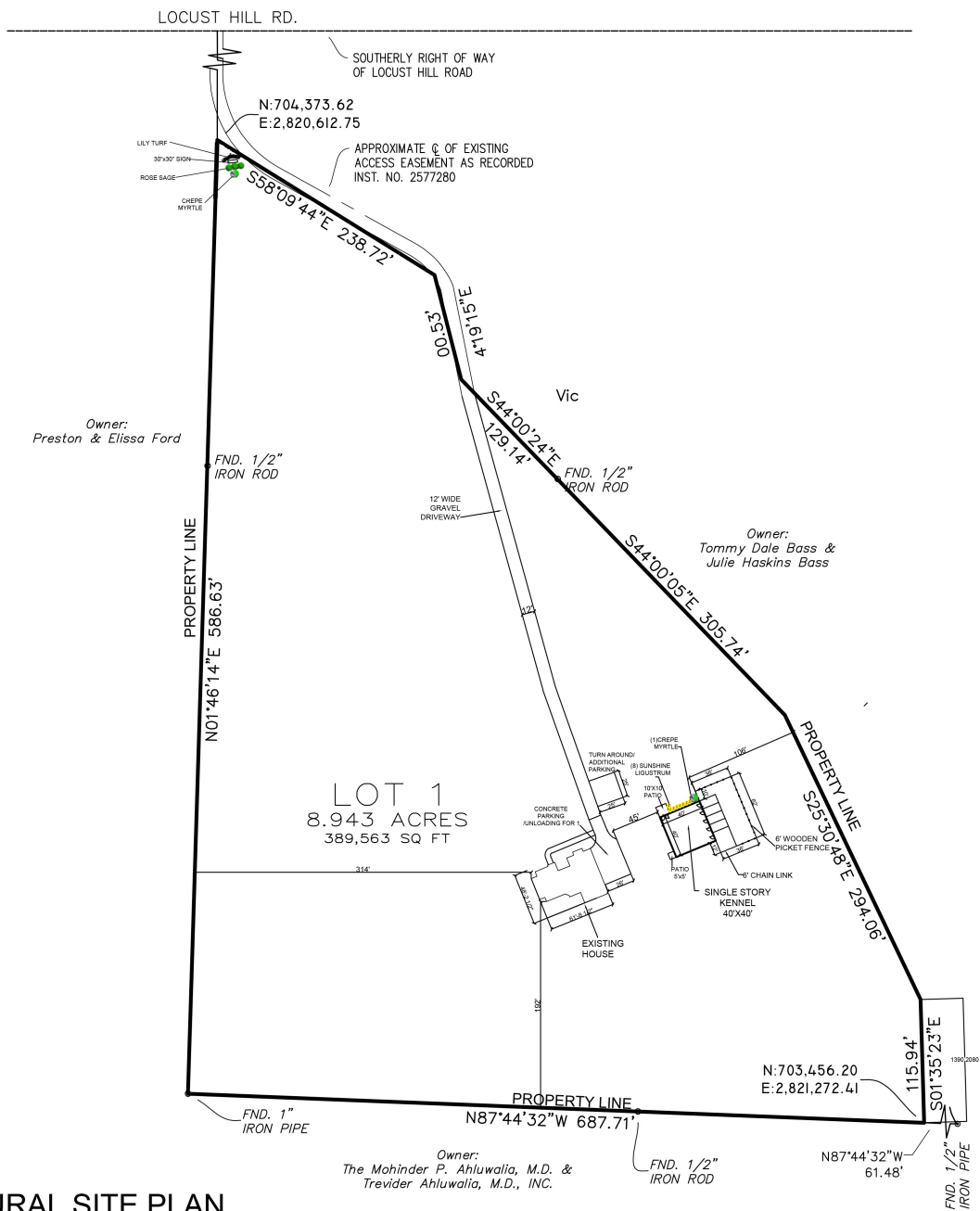


VICINITY MAP

SITE PLAN

OWNER:
BRANDON REDWINE
9655 LOCUST HILL RD GREENWOOD
LA 71033

NE/4 OF SECTION 34,
T17N-R16W, CADDO, PARISH,
LOUISIANA
LOT SIZE: 8.943 ACRE

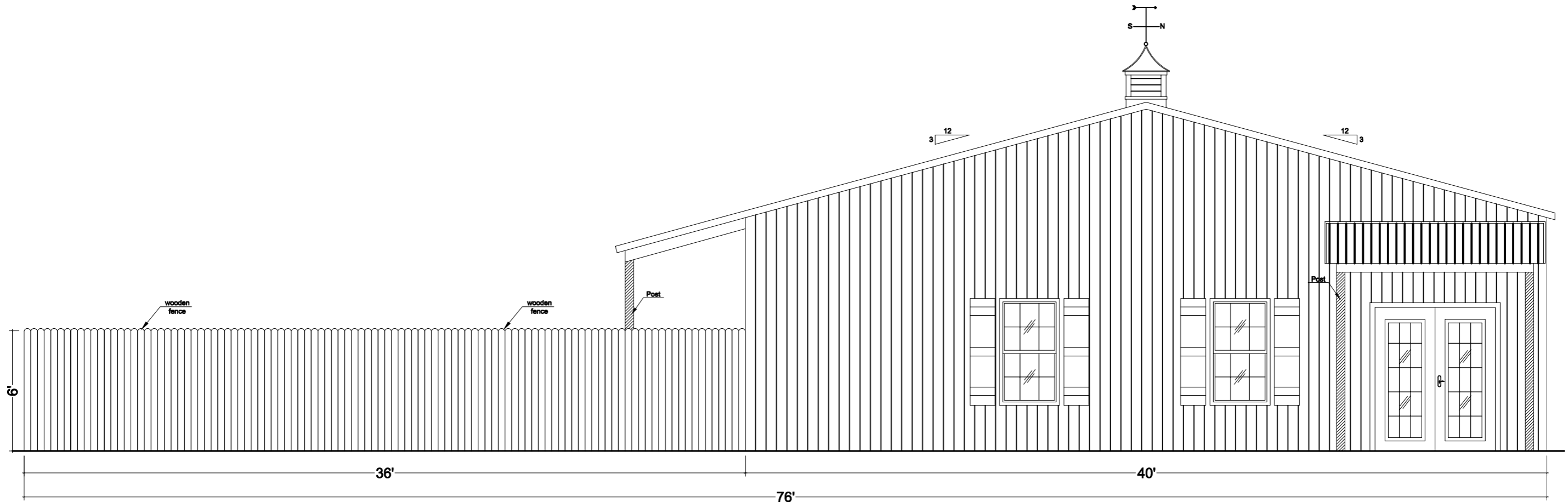


ARCHITECTURAL SITE PLAN

Scale 1"=100'

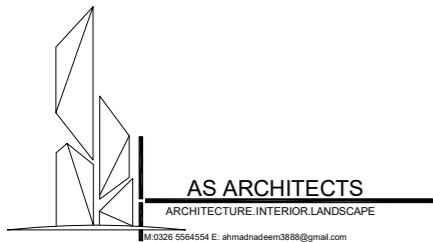


issued
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Revis
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SITE PLAN
Sheet
1



FRONT ELEVATION
 SCALE = 1/4" = 1'-0"

CONSULTANTS :



APPROVEL & SIGN :

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CLIENT:

DRAWING TITLE:

FRONT ELEVATION

JOB ARCHITECT:

AS Architects

CHECKED BY :

AS

REVISION DATE:

SCALE:

1/4 = 1'-0"

DRAWN BY:

AS

REVISION DATE:

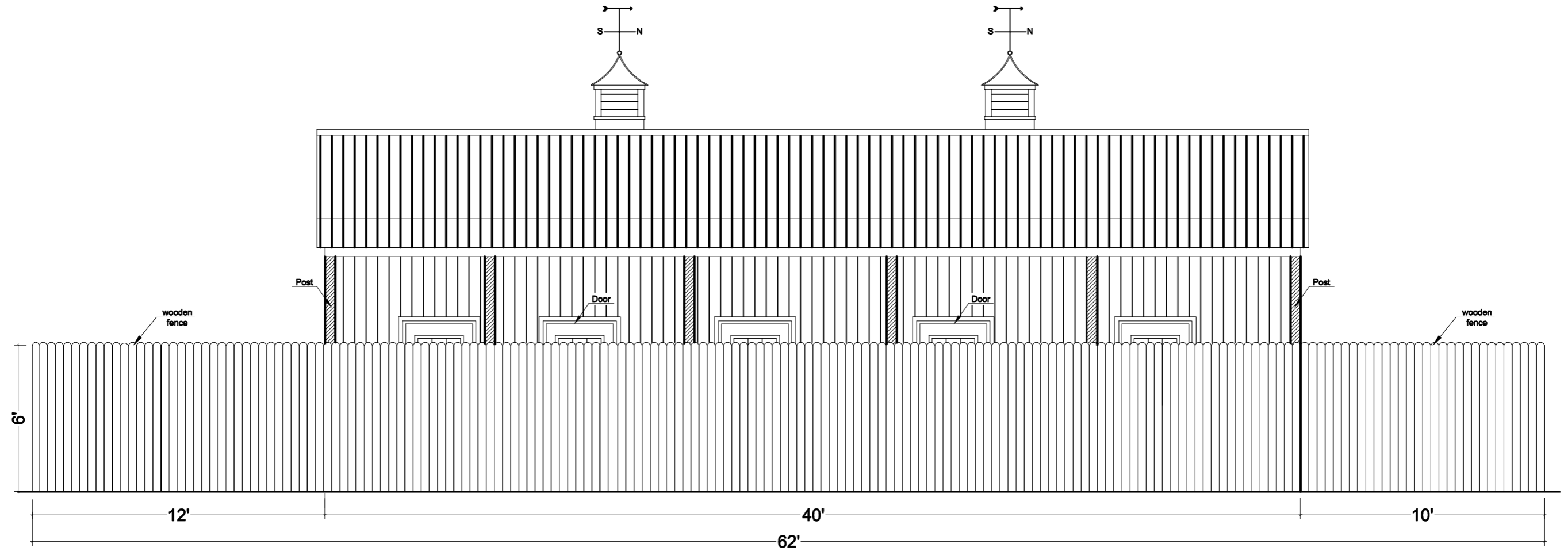
DATE:

SEP - 2023

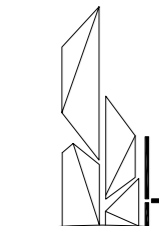
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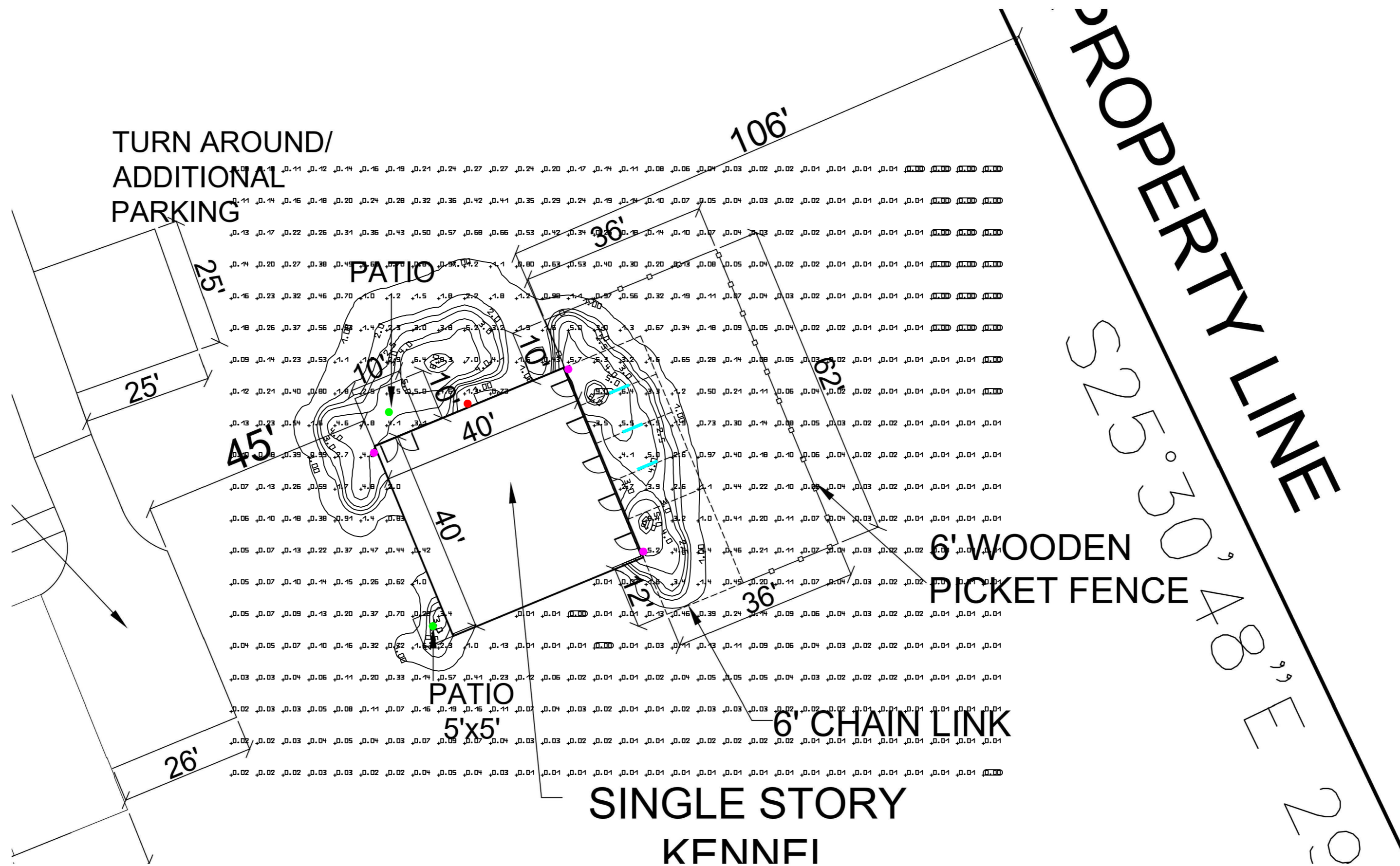
AR - 01

REVISION DATE:



SIDE ELEVATION
 SCALE = 1/4" = 1'-0"

<p>CONSULTANTS :</p>  <p>AS ARCHITECTS ARCHITECTURE, INTERIOR LANDSCAPE <small>M: 0326 5564554 E: ahmadnadeem388@gmail.com</small></p>	<p>APPROVAL & SIGN :</p>	<p>© AS Architects All right reserved. No parts of this drawing may be circulated, reproduced, stored in retrieval system, or transmitted, in any form, or by any means-electronic, mechanical, photocopying, recording, or otherwise without the prior permission of AS Architects .</p> <p>CLIENT:</p>	<p>DRAWING TITLE:</p> <p style="text-align: center;">SIDE ELEVATION</p> <table border="1"> <tr> <td>JOB ARCHITECT:</td> <td>CHECKED BY :</td> <td>REVISION DATE:</td> </tr> <tr> <td style="text-align: center;">AS Architects</td> <td style="text-align: center;">AS</td> <td></td> </tr> <tr> <td>SCALE:</td> <td>DRAWN BY:</td> <td>REVISION DATE:</td> </tr> <tr> <td style="text-align: center;">1/4 = 1'-0"</td> <td style="text-align: center;">AS</td> <td></td> </tr> <tr> <td>DATE:</td> <td>DRAWING NO.</td> <td>REVISION DATE:</td> </tr> <tr> <td style="text-align: center;">SEP - 2023</td> <td style="text-align: center;">AR - 01</td> <td></td> </tr> </table>	JOB ARCHITECT:	CHECKED BY :	REVISION DATE:	AS Architects	AS		SCALE:	DRAWN BY:	REVISION DATE:	1/4 = 1'-0"	AS		DATE:	DRAWING NO.	REVISION DATE:	SEP - 2023	AR - 01	
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Statistic						
Symbol	Quantity	Manufacture	Catalog Number	Lumens Per Lamp	Light Loss Factor	Wattage
●	1	-----	-----	5000 lm		55.5 W
●	2	-----	-----	1800 lm		20 W
●	3	-----	-----	1500 lm		16.6 W
—	3	-----	-----	1000 lm		11.1 W

#	Description	Symbol	Min	Max	Avg	Min/Avg	Min/Max
1	CALCULATION AREA	+	0.002 fc	9.04 fc	0.57 fc	0.004	0.000

PHOTOMETRIC PLAN



←
Kennel
Name

*Property
Line*









Redwine Kennel – Neighborhood Participation Plan Report

Contact Name: Brandon Redwine

Meeting Date: July 3, 2023

Meeting Location: Redwine Kennel 9655 Locust Hill Rd Greenwood, LA 71033

Meeting Start Time: 7:00 PM

Meeting End Time: 8:00 PM

Number of people in attendance: 8

Date of Filing of Land Use Application:

General Introduction:

For this neighborhood meeting, we reached out to local residents and business owners, including our next-door neighbors and Catherine Allred from Canine Country. The primary method of outreach was through invitation letters sent in the mail, supplemented by personal communication where necessary. The meeting's agenda was centered around discussing our proposal to convert existing structures on our property into a luxury long-term dog boarding business, operating strictly by appointment.

The format of the meeting was mainly a casual conversation and tour of the existing kennel to be repurposed. In attendance representing us were myself, Brandon Redwine, and my spouse, as the property owners.

Summary of Concerns and Issues Raised at the Meeting:

1. **Concern about the conversion of our property into a commercial operation and potential future expansion:**

Applicant Response: We clarified the difference between a commercial zoning and a PUD. Emphasizing that our PUD restricts us to the specific approved use and any future expansions or changes to our business model would necessitate additional community consultations and approvals, mitigating the fear of our business unexpectedly growing into a larger operation.

2. **Concern about a potential increase in traffic:**

Applicant Response: We clarified that our business model operates strictly on an appointment-only basis, which should keep traffic to a minimum, and not cause any more traffic than the current residential use.

3. **Concern about customers getting lost and going to the wrong property:**

Applicant Response: To ensure our customers do not mistakenly go to the wrong property, we have offered to install a clearly visible sign at the driveway split to direct customers to the correct location. Additionally, customers would have spoken to us before arriving and will be given clear directions.

4. **Concern about additional wear and tear on the shared bridge:**

Applicant Response: We reassured our neighbors that given the low volume of traffic associated with our long-term stay model, the bridge should not experience significant additional wear and tear beyond the usual residential traffic.

5. **Concern about the noise from barking dogs:**

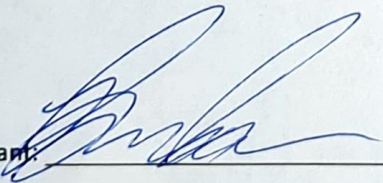
Applicant Response: To control noise, we have a policy in place to keep any excessively noisy dogs indoors and on a leash when outdoors. This should mitigate any potential noise concerns.

The following documents will be submitted 2-weeks prior to the Public Hearing:

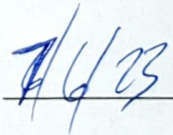
- Copy of the letter that was mailed to neighbors
- Meeting sign-in sheet
- Meeting minutes
- Copy of the plan that was presented at the neighborhood meeting

I, the undersigned, as the applicant or an authorized representative of the applicant, do solemnly swear and attest that the information provided is true and accurate. I have included a complete record of the neighborhood meeting, as well as an honest response regarding the intentions for development.

Signature of Applicant: _____



Date: _____



Printed Name of Applicant: Brandon Redwine

23-21-P - Planned Unit Development (PUD)

Project Address Information:

Address: 9655 Locust Hill Rd
City: Greenwood
State: LA
Zip: 71033

Project Details:

Designation: Caddo Parish
Status: Open
Project Name: 9655 Locust Hill Rd
Project Number: 23-21-P
Project Description: Dog Boarding Facility for a home based business at residency. Developed as a (SPUD) small planned unit development.
Application Category: Planning Case - Parish
Parcel Legal Description: 8.943 ACS. M/L- LOT 1, REDWINE SUBDIVISION, Section 34, T17N, R16W, Caddo Parish, Louisiana.
General Location of Property: South side of Locust Hill Rd approx. 1870' west of Hwy 79.
Council:
Caddo Parish Commissioner District: 12 - Epperson
Request: (PUD) Planned Unit Development,
Proposed Use: Dog Boarding Facility for home based business.
Subdivision:

GEO Number: 171634004000100
Township: 17
Section: 34
Range: 16
Existing Zone: R-A (PUD)

Project Fees:

Planned Unit Development (Site Plan)
PUD Site Plan Review

Contact information:

Applicant:			
		Brandon Redwine	9655 Locust Hill Rd Greenwood,, LA 71033
	Mobile: (318) 230-3306	Home:	Office:
Architect:			
		Brandon Redwine	9655 Locust Hill Rd Greenwood, LA 71033
	Mobile: (318) 230-3306	Home:	Office:
Business Owner:			
		Brandon Redwine	9655 Locust Hill rd Greenwood, LA
	Mobile: (318) 230-3306	Home:	Office:
Engineer:			

Engineer:		Brandon Redwine	9655 Locust Hill Rd Greenwood, LA 71033
	Mobile: (318) 230-3306	Home:	Office:
Property Owner:			
		Brandon Redwine	9655 Locust Hill Rd Greenwood, LA 71033
	Mobile: (318) 230-3306	Home:	Office:

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-21-P: 9655 Locust Hill Road. Application by Brandon Redwine for approval to rezone property located on the (South side of Locust Hill Road approximately 1870' west of Highway 79), from (R-A Rural-Agricultural Zoning District to R-A PUD Rural-Agricultural Planned Unit Development Zoning District), being more particularly described as (8.943 ACS. M/L- LOT 1, REDWINE SUBDIVISION, Section 34, T17N, R16W), Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTHWEST CORNER OF OLD MANSFIELD ROAD AND MIDYETT STREET, CADDO PARISH, LA., FROM R-A RURAL-AGRICULTURAL ZONING DISTRICT TO C-3 GENERAL COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South-West corner of Old Mansfield Road and Midyett Street, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-A Rural-Agricultural Zoning District to C-3 General Commercial Zoning District:**

LOT 1, MIDYETT SUBN. & Lot 2, Midyett Subn. 161431-1-2. & 0.3018 ACS. M/L- BEGINNING AT THE SW'LY COR. OF LOT 1, MIDYETT SUBN. PER MAP IN CB 800-347; BEING IN SEC. 31(16-14) THENCE RUN E'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE S'LY ALONG W'LY LINE OF LOT 2, 78.7 FT.; THENCE W'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE N'LY 78.7 FT. TO POB. Section 31 T16N R14W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-32-P
Wilcoxon Air Inc

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-32-P ZONING REQUEST

Applicant: WILCOXEN AIR INC
Owner: WILCOXEN AIR INC
Location: 11163 OLD MANSFIELD RD (sw corner of Old Mansfield Road and Midyett St)
Existing Zoning: R-A
Request: R-A to C-3
Proposed Use: Contractor's Office

Representative &/or support:

Tony Durmon 11165 Old Mansfield Road, Keithville, LA, 71047

Durmon stated that they have been doing business at this property for about twenty years. He stated that the business has surpassed its operating space. He also stated no neighbors had objections. No further discussion ensued.

draft

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. BROWN to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

NOVEMBER 29, 2023

AGENDA ITEM NUMBER:

MPC Staff Member: Emily Trant

Parish Commission District: 11/Lazarus

CASE NUMBER 23-32-P: ZONING REQUEST

APPLICANT: WILCOXEN AIR INC
OWNER: Wilcoxen Air Inc
LOCATION: 11163 Old Mansfield Road (sw corner of Old Mansfield Road and Midyett St)
EXISTING ZONING: R-A
REQUEST: R-A to C-3
PROPOSED USE: Contractor's Office

DESCRIPTION: The applicant is requesting to rezone three lots that total approximately 34,300 square feet from R-A, Rural Agriculture District to C-3, General Commercial District. The property is completely surrounded by the R-A district. Properties in the vicinity along Keithville Lodge Road and Mansfield Road are zoned C-2, Corridor Commercial, C-3, and I-1, Light Industrial. Wilcoxen Air has been in operation for roughly 20 years.

There are no prior cases associated with this property. There have been numerous requests to rezone property from R-A to B-2, Neighborhood Business, B-3, Community Business, or I-1 zoning districts. In some instances, the request was to bring an existing use into code compliance. All requests were approved (P-2-02, P-22-04, P-4-10 and P-24-18). Other relevant cases include a request to rezone property from R-A to B-2, B-3, I-1 or R-A-E (extended use district); whether the request was for existing uses to come into compliance is unknown. All requests were approved (P-36-95, P-5-8-, P-11-93, P-15-77, P-14-80, P-38-83, P-21-99, and P-57-84). The most recent case that was approved by this body was approval of a request from R-A to I-1 for a new business (22-28-P).

Nearby neighborhoods include: Boggy Bayou and Keith Road.

REMARKS: As stated, the applicant is requesting to rezone the site for the purpose of a contractor's office. The use has been in operation for 20 years at this location and is considered a legal non-conforming use. When a non-conforming use is expanded or intensified, the use must become fully compliant with the Caddo Parish Unified Development Code (UDC). The applicant wishes to expand their business and add an additional warehouse to store materials and products. The UDC does not permit a contractor's office within the R-A zoning district so rezoning approval must be granted in order for the business to expand.

A contractor's office is permitted by right in the following districts: C-4, Heavy Commercial, I-MU, Industrial Mixed Use, I-1, Light Industrial, and I-2 Heavy Industrial Districts. The use may be approved with a special use permit in the C-3 zoning district. Understanding the sensitivity to the surrounding residentially zoned properties, the applicant has requested to rezone the property to C-3, as it is the least intrusive. If approved, a special use permit application will be submitted for consideration at a future public hearing. As stated in Article 4.3 of the Unified Development Code



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

(UDC), C-3 is defined as "The purpose of the C-3 General Commercial Zoning District is to accommodate regional commercial centers. The C-3 District provides for medium- and large-scale development that may generate a sizeable amount of traffic and typically requires significant off-street parking. Higher density residential uses are also allowed to facilitate mixed-use development where appropriate." The permitted by right uses in C-3 zoning district include Agriculture, Amusement Facility – Indoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Body Modification Establishment, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Business Support Services, Car Wash, Commercial Facility For Pop-Up Use, Community Center, Community Garden, Cultural Facility, Day Care Center, Drive-Through Facility, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary , Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Funeral Home, Furniture, Furnishings and Equipment Sales, Gas Station, Government Office, Healthcare Institution, Hotel, Industrial Services, Live Performance Venue, Lodge/Meeting Hall, Medical/Dental Office, Office, Outdoor Dining, Parking Lot (Principal Use), Parking Structure (Principal Use), Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Reception Facility, Residential, Care Facility, Restaurant , Retail Sales of Alcohol-Beer/Wine, Retail Goods Establishment , Self-Service Ice Vending Unit, Self-Storage Facility: Climate-Controlled, Soup Kitchen, Soup Kitchen, Accessory, Specialty Food Service, Vehicle Dealership – Enclosed, Vehicle, Dealership – With Outdoor Storage/Display, Vehicle Rental – Enclosed , Vehicle Repair/Service – Minor , Wireless, Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications , Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

In terms of compatibility to surrounding uses, there is little to compare to on this side of Old Mansfield Road. There is an existing church and a couple of residential dwellings; however, the majority of the properties are undeveloped. A comparison to existing zoning is evaluated and all of the potential uses that could be permitted within those districts. The site is roughly 700 ft away from a portion of Mansfield Road that is primarily light industrial and general commercial zoning. Generally speaking, the intensity and/or density of zoning designations should gradually increase from residentially zoned properties, rather than locating immediately adjacent to them. When incompatible districts are located immediately adjacent to one another, such as the proposed request, it is considered spot zoning. There are methods to mitigate commercial development when located next to residential development. This evaluation will be conducted during the site plan review process, should the rezoning request be granted.

Although the case history for nearby property reveals a trend of development for this area, the Future Land Use Map of the Great Expectations Master Plan identifies the three parcels in the application as Neighborhood Commercial. The zoning request from R-A to C-3 is not consistent with the Future Land Use Map. A request to rezone to either C-1, Neighborhood Commercial or C-2, Corridor Commercial would be more appropriate; however, would not achieve the applicant's goal of expanding their existing business.

The applicant hosted a Neighborhood Participation Plan meeting on Saturday, October 28th at 9:00 am. According to the applicant, no one attended the meeting.



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that denial is warranted due to incompatibility with the Master Plan Future Land Use Map and adjacent zoning districts.

Alternatively, the Parish Planning and Zoning Commission may:

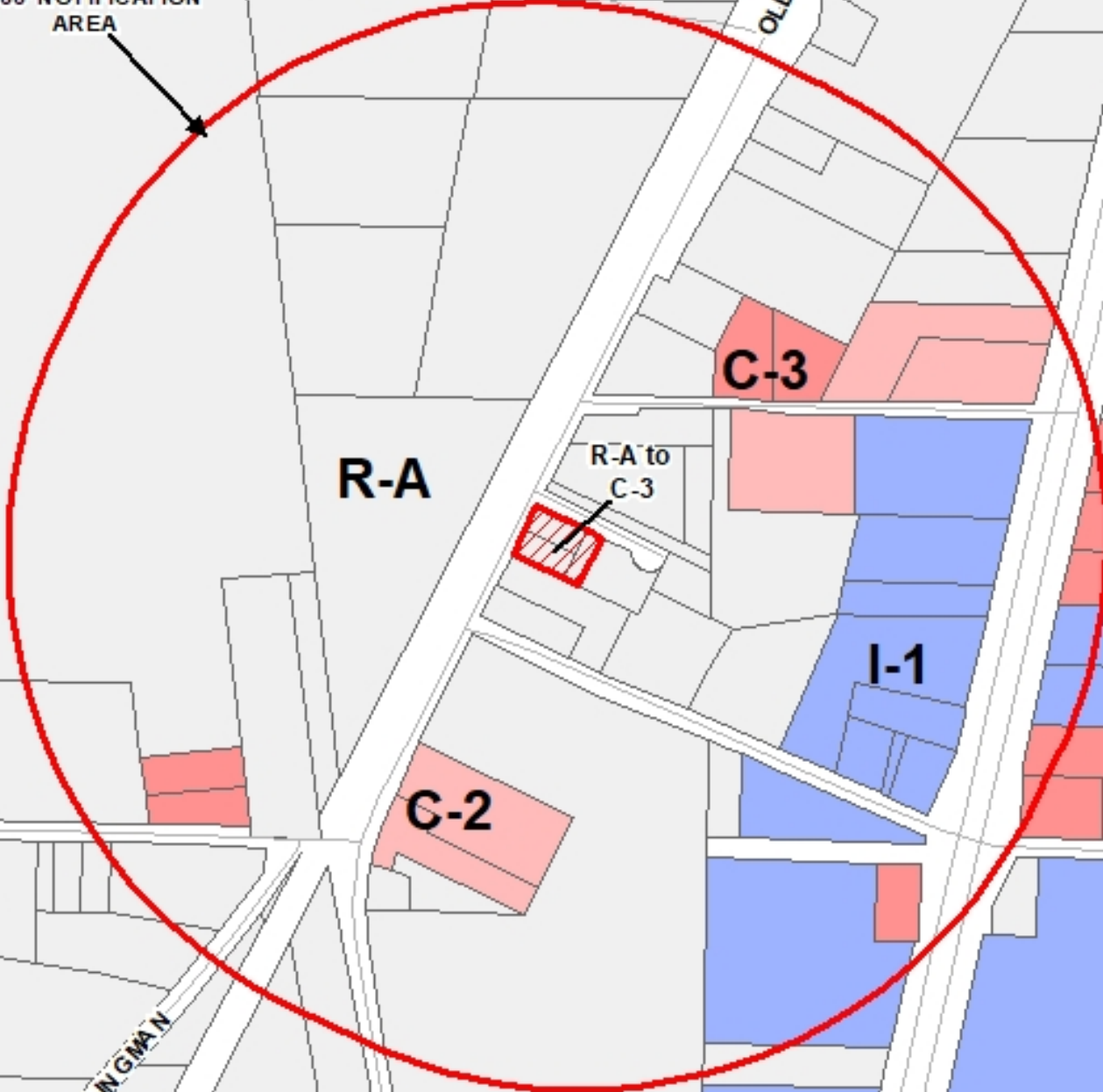
1. Recommend approval of the request as submitted.
2. Recommend approval of an alternative zoning district.

PUBLIC ASSESSMENT: 1 spoke in support. No opposition was present.

MPC BOARD
RECOMMENDATION: The Board voted unanimously to recommend this application for approval.

23-32-P

1,500' NOTIFICATION AREA



R-A

R-A to C-3

C-3

I-1

G-2

CLINGMAN

OLD MANSFIELD

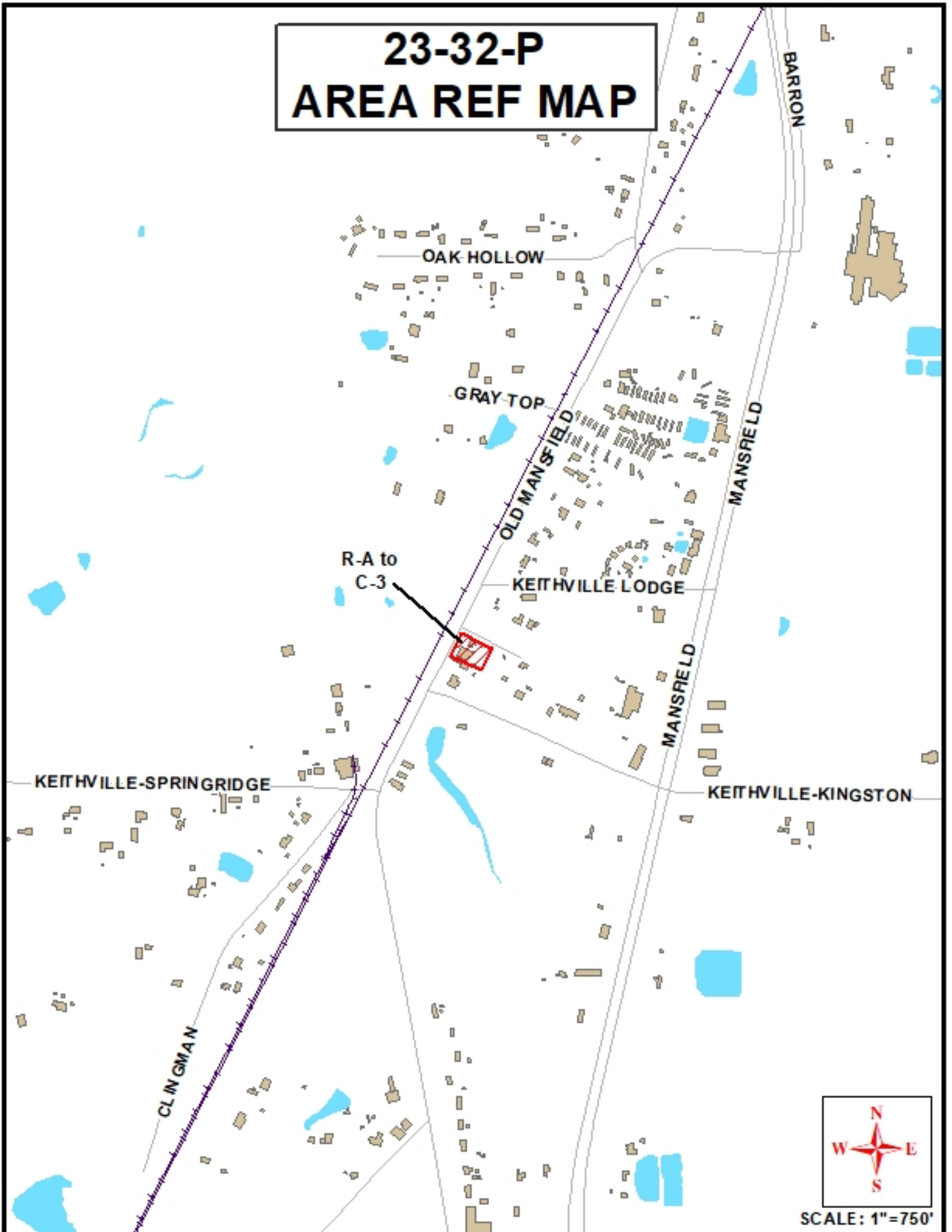
MANSFIELD

MANSFIELD



SCALE: 1" = 500'

23-32-P AREA REF MAP



R-A to
C-3



SCALE: 1"=750'

NPP Neighborhood Meeting Invitation

Wilcoxon Air, Inc.

Dear Neighbors,

Wilcoxon Air, Incorporated has been a proud member of your neighborhood for the past twenty years. Our existing business at 11165 Old Mansfield Rd. was grandfathered into the old zoning district. Our business has grown over the years and our existing facilities no longer meet all our needs. We plan to erect a shop for storage at 11163 Old Mansfield Rd., a lot we own next door to our existing shop. As such, we're seeking to rezone our district to a general commercial zoning designation. The nature of our business is not changing. We are simply expanding and making property improvements.

Please feel free to contact me at (318) 925-2062 or billhawks11@gmail.com.

We value your input. The neighborhood participation meeting will take place:

Date: Saturday, October 28, 2023

Time: 9:00 AM

Location: 11165 Old Mansfield Rd., Keithville, LA 71047

If you attend the meeting and would like to stay abreast of our progress, please leave us with your email address. We'll contact you with any changes to the project. If you are unable to attend the meeting and would like to stay informed, please feel free to contact me.

Best Regards,

Bill Hawks, Owner

Wilcoxon Air, Inc.

OWNER	STREET AD	CITY	STATE	ZIP	GEOGNO
Festavan, R	3771 Grayt	Keithville	La	71047	1.61E+14
Terreco, In	9518 Primr	Shreveport	La	71118	1.61E+14
Davlin, Jim	10909 Chei	Keithville	La	71047-940	1.61E+14
Boaz Tax S	Po Box 850	Orlando	FL	32885	1.61E+14
Eagle Landi	75 Columbi	Cedarhurst	NY	11516	1.61E+14
Creech, Da	Po Box 99	Keithville	La	71047-009	1.61E+14
Hogg, Willi	252 De Bar	De Bary	FL	32713	1.61E+14
L.B.J & Ass	2830 Hoyt	Shreveport	La	71118-250	1.61E+14
Richie Taric	6950 Mira	Mira	La	71044	1.61E+14
Melancon,	11309 Cling	Keithville	La	71047-758	1.61E+14
Baptist Chu	3482 Keith	Keithville	La	71047-656	1.61E+14
Cason, Antl	11089 Old	Keithville	La	71047	1.61E+14
Dean, Davi	158 Curtis	Fayetteville	TN	37334-620	1.61E+14
Graham, D	3055 Mour	Keithville	La	71047-833	1.61E+14
Armstrong,	9800 Chas	Shreveport	La	71118-462	1.61E+14
Keithville U	Po Box 286	Keithville	La	71047	1.61E+14
Cordero, Cl	3522 Keith	Keithville	La	71047	1.61E+14
Riser, Jean	11065 Old	Keithville	La	71047-659	1.61E+14
Haley, Hurs	3811 Gray	Keithville	La	71047	1.61E+14
Whitlock P	P O Box 35	Keithville	La	71047	1.61E+14
Armstrong,	9800 Chas	Shreveport	La	71118	1.61E+14
Barber, She	10170 Engl	Keithville	La	71047	1.61E+14
Right Way	1688 Couch	Benton	La	71006	1.61E+14
L.S.M. Gam	Po Box 721	Shreveport	La	71137-721	1.61E+14
Marshall, S	Po Box 274	Keithville	La	71047-027	1.61E+14
Dance, Clai	1255 Hog	Dripping Sp	TX	78620	1.61E+14
Thrash, Ter	12292 Mar	Keithville	La	71047-853	1.61E+14
Howard, Lii	11075 Gre	Shreveport	La	71106	1.61E+14
Hayes, Kim	310 Shootc	Princeton	La	71067	1.61E+14
Billingsley,	3391 Barro	Keithville	La	71047-935	1.61E+14
M. E. Churc	Po Box 286	Keithville	La	71047-028	1.61E+14
Chill Rental	2006 Carte	West Monr	La	71291	1.61E+14
Bozeman, F	11085 Old	Keithville	La	71047	1.61E+14
S & A Truck	C/O Carl &	Shreveport	La	71106	1.61E+14
Eagle Wate	Po Box 296	Keithville	La	71047	1.61E+14
Graham, D	3055 Mour	Keithville	La	71047-833	1.61E+14
Hays, Russ	6435 Vard	Keithville	La	71047	1.61E+14
Burford, Jai	Po Box 68	Gloster	La	71030	1.61E+14
Stewart-WI	Po Box 57	Keithville	La	71047	1.61E+14
Fox, Edmor	3495 Keith	Keithville	La	71047-656	1.61E+14
Natchitoch	3011 N Ma	Alexandria	La	71303-414	1.61E+14
King, Carl Jr	8741 E Wilk	Shreveport	La	71106	1.61E+14
Thomas, D	12348 Mar	Keithville	La	71047-651	1.61E+14
Davlin, Jim	10909 Chei	Keithville	La	71047-940	1.61E+14
Liles, Rober	12290 Mar	Keithville	La	71047-853	1.61E+14
United Met	Po Box 286	Keithville	La	71047-028	1.61E+14

Horizontal Po Box 551 Shreveport La	71135	1.61E+14
Caddo, Par 501 Texas S Shreveport La	71101-540	1.61E+14
Thrash, Ter 166 Rustic Shreveport La	71106	1.61E+14
Weed, Evel 3770 Gray Keithville La	71047	1.61E+14
Wright, Jen 13515 Bay San Antonio TX	78231	1.61E+14
Bramlett, C 11276 Clin Keithville La	71047	1.61E+14
Bat Investn 637 Dudley Shreveport La	71104	1.61E+14
Wood, Ran 5352 Verm Keithville La	71047-702	1.61E+14
Wilcoxon A Po Box 180 Shreveport La	71138	1.61E+14
Snead's Lar 11639 Keit Keithville La	71047-650	1.61E+14
Barnes, The 12274 Mar Keithville La	71047-853	1.61E+14
Despino, R; 800 River R Colfax La	71417	1.61E+14
Sdd Heirs, I 104 Deer C Bossier City La	71111	1.61E+14



Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY		
Date: _____	Planner: _____	Case No: _____ Application Fee: _____
1. PROPERTY INFORMATION		
Project Name: <u>Wilcoxer Av, Inc</u>	Associated Case: <u>22-10-7453-BC</u>	
Project Address/Location: <u>11163 Old Mansfield Rd</u>		
Current Zoning District:	Proposed Zoning District (if applicable):	Parcel Number(s):
2. CASE TYPE		
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning) <input type="checkbox"/> Special Use Permit <input type="checkbox"/> Preliminary & Final Plat (7 or more lots) <input type="checkbox"/> Final Plat (Less than 7 lots) <input type="checkbox"/> Re-Plat	<input type="checkbox"/> Planned Unit Development (PUD) Zoning Map Amendment and Preliminary Site Plan <input type="checkbox"/> PUD Site Plan (Administrative) <input type="checkbox"/> Small Planned Unit Development (SPUD) Zoning Map Amendment and Site Plan	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment <input type="checkbox"/> Site Plan Approval <input type="checkbox"/> Site Plan Revision <input type="checkbox"/> Site Plan Modification <input type="checkbox"/> Other: _____
3. PARCEL DESCRIPTION		
(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)		
<u>Midyett Subdivision Lot 1 - 161431-1-1</u>		
4. GENERAL LOCATION OF PROPERTY		
(street address and/or frontage, and distance to cross street)		
<u>11163 OLD MANSFIELD Rd. 71047</u>		
5. PROPOSED USE OF THE PROPERTY		
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
Provide a brief explanation, attach additional sheets, if necessary		



Land Development

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UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): R-A	Proposed Zoning District(s): C-3	Proposed Building Use(s):	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross:	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross:	
Total Site Acres: 0.79		Total sq. ft. gross (existing & proposed):	
Off-Street Parking Required:		Proposed height of building(s):	Number of stories:
Off-Street Parking Provided:		Ceiling height of First Floor:	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage):		Lot Coverage (Total Area in square feet):	
Lot Coverage Percentage of Total Lot Area:			
9. STORMWATER INFORMATION			
Existing Impervious Surface:	acres/square feet	Hazard Flood Area	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Impervious Surface:	acres/square feet	Red River	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cross Lake Watershed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No



Land Development

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318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION	
IMPORTANT NOTE ABOUT PROJECT CONTACT	<p>If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. All contact for this project will be made through the applicant listed below.</p> <p>NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.</p>
<p>APPLICANT CONTACT INFORMATION: Check if Primary Contact <input checked="" type="checkbox"/></p> <p>Name: <u>William 'Bill' Hawks</u> Company: <u>Wilcoxon Air, Inc</u></p> <p>E-mail: <u>billhawksll@gmail.com</u> Phone: <u>318-464-0448</u> Fax: _____</p> <p>Address: <u>1046 Hwy 174</u> City: <u>Belcher</u> State: <u>La</u> Zip: <u>71004</u></p>	
<p>ARCHITECT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>ENGINEER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: <u>William Hawks & James Fuglie</u> Company: <u>Wilcoxon Air Inc</u></p> <p>E-mail: <u>wilcoxonair@aol.com</u> Phone: <u>318-925-2022</u> Fax: _____</p> <p>Address: <u>1165 Old Mansfield Pl</u> City: <u>Kentville</u> State: <u>La</u> Zip: <u>71047</u></p> <p>Designee Contact Name: <u>William Bill Hawks</u> Email Address: <u>billhawksll@gmail.com</u> Phone Number: <u>318-464-0448</u></p>	
<p>PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:</p> <p><input checked="" type="checkbox"/> I will represent the application myself; OR <input type="checkbox"/> I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.</p>	
<p>ACKNOWLEDGEMENT:</p> <p>I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.</p>	
<p><u>[Signature]</u> Property Owner Signature</p>	<p><u>9-14-23</u> Date</p>
<p><u>[Signature]</u> Applicant Signature</p>	<p><u>9-14-23</u> Date</p>

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-32-P: 11163 Old Mansfield Road. Application by Wilcoxon Air Inc for approval to rezone property located on the (southwest corner of Old Mansfield Road and Midyett Street), from (R-A Rural-Agricultural Zoning District to C-3 General Commercial Zoning District), being more particularly described as (LOT 1, MIDYETT SUBN. & Lot 2, Midyett Subn. 161431-1-2. & 0.3018 ACS. M/L- BEGINNING AT THE SW'LY COR. OF LOT 1, MIDYETT SUBN. PER MAP IN CB 800-347; BEING IN SEC. 31(16-14) THENCE RUN E'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE S'LY ALONG W'LY LINE OF LOT 2, 78.7 FT.; THENCE W'LY PARALLEL TO MIDYETT ST. 167.4 FT.; THENCE N'LY 78.7 FT. TO POB. Section 31 T16N R14W), Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED SOUTH OF EAST FLOURNOY LUCAS APPROXIMATELY 840 FEET WEST OF ELLERBE ROAD, CADDO PARISH, LA., FROM R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located South of East Flournoy Lucas approximately 840 feet west of Ellerbe Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-1-7 SINGLE FAMILY ZONING DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT:**

Lot 11 & East 33.48 Ft Of Lot 10, & West 29.74 Ft Of Lot 12, Blk 2, Forbing Factory subn. Section 8, T16N, R13W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-33-P
MOHR AND ASSOCIATES, INC.

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-33-P ZONING REQUEST

Applicant: MOHR AND ASSOCIATES, INC.
Owner: Progressive Pet Care, LLC
Location: 273 E FLOURNOY LUCAS RD (S side of E Flournoy Rd, approx. 830 ft W of Ellerbe Rd (LA-523)
Existing Zoning: R-1-7, C-1
Request: Special Use Permit & Site Plan Approval
Proposed Use: Animal Care Facility

Representative &/or support:

Andy Craig 1324 N Hearne Ste.301, Shreveport, LA, 71107

Craig stated that once this project started that is when his company realized that only half of the property was commercial property. No further discussion ensued.

draft

Opposition: None.

A motion was made by MR. MARCHIVE, III seconded by MR. HUMPHREY, SR. to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary

STAFF REPORT – CITY OF SHREVEPORT

NOVEMBER 15, 2023

AGENDA ITEM NUMBER: #
MPC Staff Member: Staci Matz
City Council District: Choose an item.
Parish Commission District: 10/Mario Chavez

CASE NUMBER 23-33-P: **ZONING REQUEST**
APPLICANT: MOHR & ASSOCIATES
OWNER: Progressive Pet Care, LLC
LOCATION: 273 East Flornoy Lucas Road
EXISTING ZONING: R-1-7 & C-1
REQUEST: Rezone property from R-1-7 & C-1 to C-1
PROPOSED USE: Animal Care Facility “Progressive Pet Care”

DESCRIPTION: The applicant is requesting approval to rezone the eastern 17,778 square feet of the lot to C-1 neighborhood commercial zoning to combine and construct an animal care facility on the two adjacent parcels directly to the west. All parcels are owned by Progressive Pet Care, LLC. This parcel is currently split zoned with the western side of the parcel zoned C-1 and the eastern portion of the parcel zoned R-1-7. The parcels to the north are zoned C-2, corridor commercial zoning and are part of a larger planned unit development (PUD). The parcels to the east of the site are zoned R-1-7, single-family residential. The parcels to the west of the site are zoned C-1, neighborhood commercial, as well as R-1-7, single-family residential. The parcels to the south of the site are zoned R-1-7, single-family residential.

There are no prior cases for this parcel.

Prior cases in the surrounding area listed:

- P-5-18 A rezoning request for an R-1-7 to C-2 for commercial multi-tenant strip center approved for alternate C-1 zoning.
- Special Exception Use BAP-6-87 for home business welding shop that was approved with stipulations.
- Special Exception Use BAP-5-99 for expanded home occupation that was approved by the ZBA.
- C-62-14 a rezoning request for an R-A to B-2 with MPC approval for a YMCA and grocery anchored shopping center or other uses permitted with in this zoning classification that was approved with stipulations.

Nearby neighborhoods include: Huckleberry Ridge, Suburban Acres, East Ridge and Wallace Lake Heights

REMARKS: The applicant is requesting approval to rezone the approximately 17,778 square feet of the mixed zoned parcel from R-1-7 to C-1, Neighborhood Commercial District. The intention of this rezoning is to allow the property to apply for a Special Use Permit to construct an animal care facility.

STAFF REPORT – CITY OF SHREVEPORT

As stated in Article 4.3 of the Unified Development Code (UDC), C-1 is defined as "The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. Residential dwelling units are allowed above the ground floor." The permitted by right uses in C-1 zoning district include Agriculture, Amusement Facility – Indoor, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary, Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Government Office, Lodge/Meeting Hall, Medical/Dental Office, Office, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Restaurant, Retail Goods Establishment, Soup Kitchen, Soup Kitchen - Accessory, Specialty Food Service, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications (Eligible Facility), Temporary Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

The property is located directly across the street from a large shopping plaza with Kroger as the anchor tenant. This shopping plaza has many retail stores, as well as a gas station. Approximately 235' to the Northeast of the parcel is a C-2 zoned parcel with an existing CVS pharmacy.

The Future Land Use Map's designation of the property is Low-Density Residential which is an indication of the intended character of the area. The proposed C-1 zoning classification uses are a slightly higher intensity. The large shopping plaza and retail area across the street does, however, make this placement in the area more aligned with the current uses.

Per UDC requirements, the applicant hosted a neighborhood participation (NPP) meeting on October 26, 2023, at 5:00pm. There were six (6) people in attendance, only 2 of those in attendance were outside of the project scope. One person was observing to get information on how to run a NPP meeting. The other person that showed up was in support of the project. There was no opposition to the project. The meeting adjourned at 5:20pm.

STAFF

ASSESSMENT: **Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that an approval of the rezoning request from R-1-7, single-family residential to C-1, Neighborhood Commercial is warranted.**

Alternately, based on the information provided at the public hearing the MPC may:

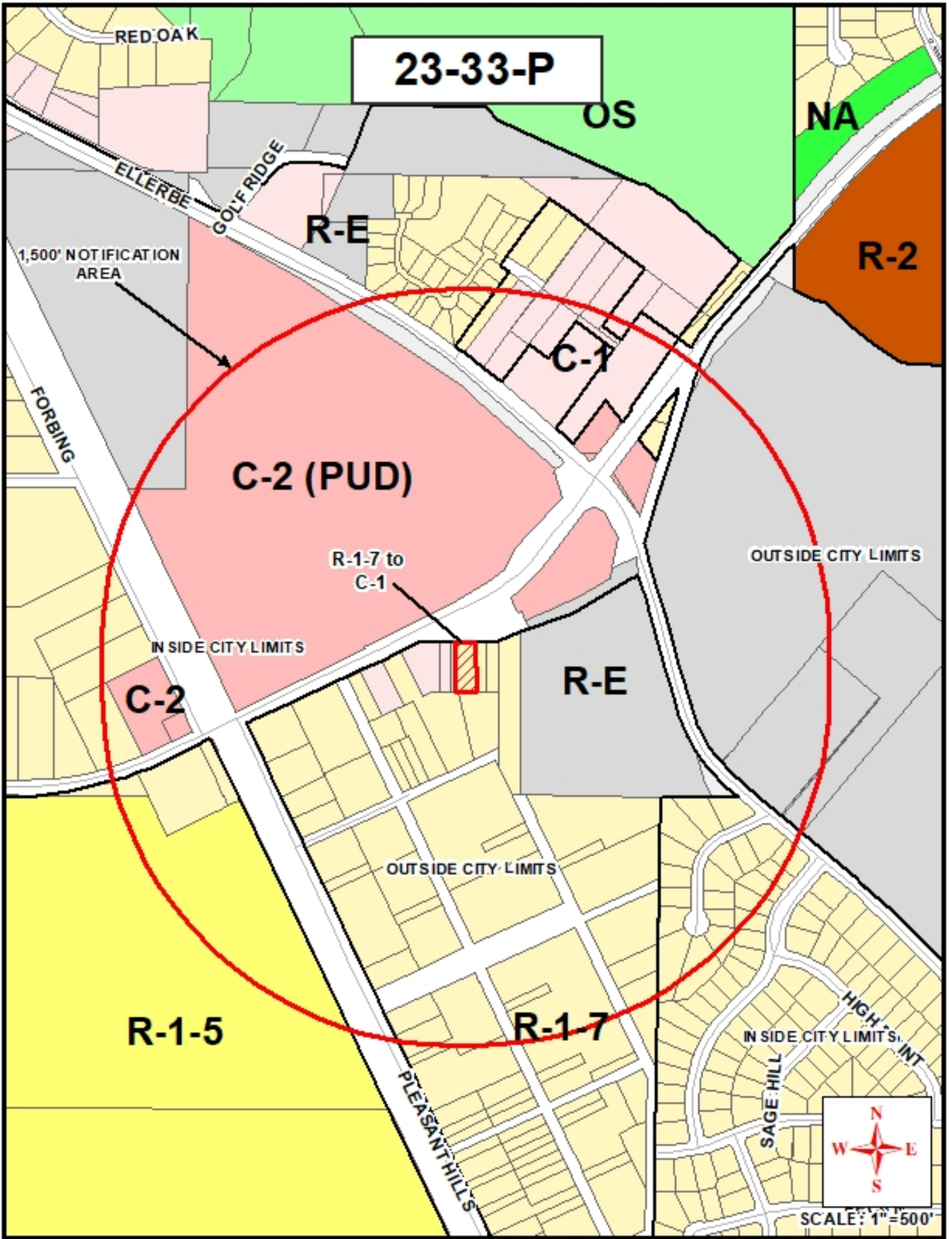
- a. Deny the requested rezoning.**
- b. Approve a zoning district other than what is requested.**

STAFF REPORT – CITY OF SHREVEPORT

PUBLIC ASSESSMENT: 1 person spoke in support. No opposition was present.

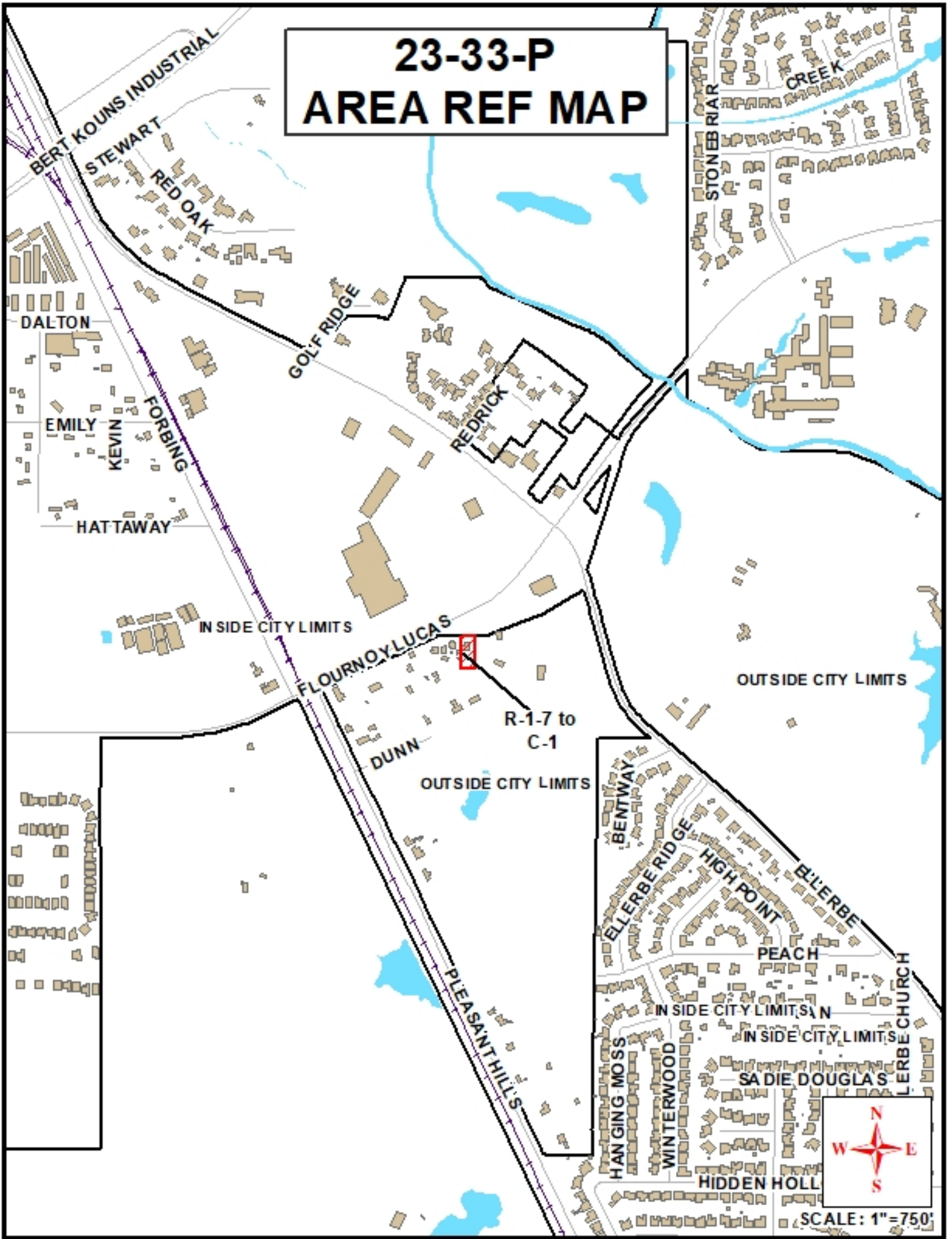
**MPC BOARD
RECOMMENDATION:** The Board voted unanimously to recommend this application for approval.

23-33-P



SCALE: 1" = 500'




















23-33-P AREA REF MAP

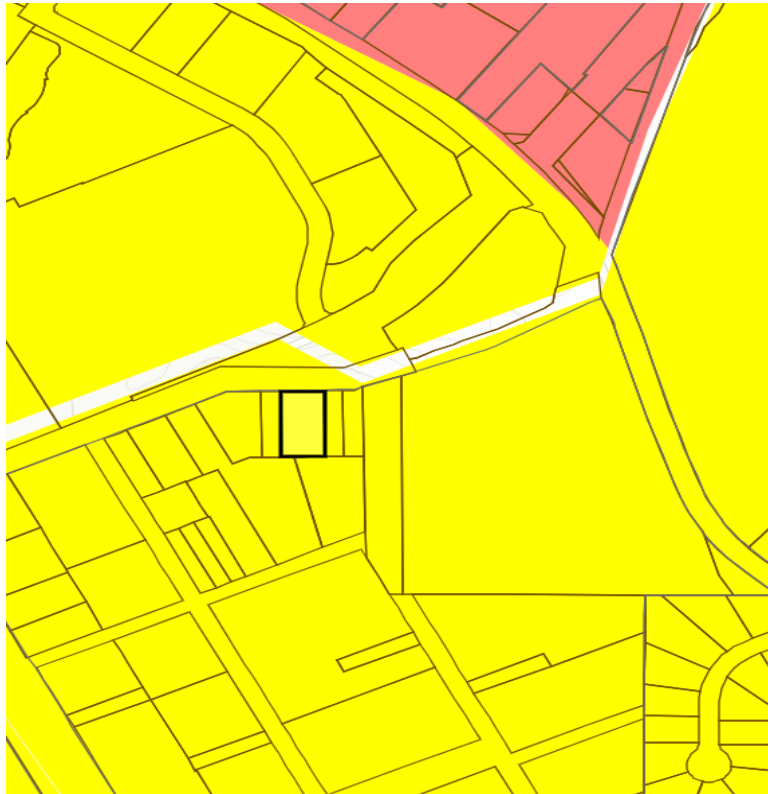


SCALE: 1" = 750'

23-185-C

Future Land Use Map

 Rural Enterprise	 General Commercial	 Parks and Open Space	 Surface Water
 Residential Low	 Urban Village Mixed use	 Parks and Open Space (Potential New)	 Planning Area
 Residential Medium	 Major Mixed Use Center	 Institutional	 City of Shreveport
 Residential High	 Light Industrial/Business Park	 Transportation	 Streets
 Neighborhood Commercial	 Industrial		 Railroads



NPP MINUTES
PROGRESSIVE PET CARE
October 26, 2003

The meeting was held on site at the Flournoy-Lucas Road address and commenced at 5:07 PM.

Two representatives of the owner were present, one representative of the contractor was present and the engineer/surveyor was in attendance.

One neighbor showed up and was in support of the project.

One person was in attendance just to observe the process for a possible future project, so had no opinion about the referenced case.

The site plan, access and utility service were discussed as well as the need for the SUP for the proposed facility in the tract to be rezoned.

The meeting was adjourned at about 5:20 PM.



Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY			
Date: _____		Planner: _____	
Case No: _____		Application Fee: _____	
1. PROPERTY INFORMATION			
Project Name: Progressive Pet Care		Associated Case: Site Plan and Subdivision Plat approval will be requested	
Project Address/Location: 267, 269 and 273 East Flouroy Lucas Road			
Current Zoning District: C-1 and R-1-7	Proposed Zoning District (if applicable): C-1 w/SUP	Parcel Number(s): 161308-005-0047-00; 161308-005-00458-00; and 161308-005-0011-00	
2. CASE TYPE			
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning)	<input type="checkbox"/> Planned Unit Development (PUD)	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment	
<input type="checkbox"/> Special Use Permit	<input type="checkbox"/> Zoning Map Amendment and Preliminary Site Plan	<input type="checkbox"/> Site Plan Approval	
<input type="checkbox"/> Preliminary & Final Plat (7 or more lots)	<input type="checkbox"/> PUD Site Plan (Administrative)	<input type="checkbox"/> Site Plan Revision	
<input type="checkbox"/> Final Plat (Less than 7 lots)	<input type="checkbox"/> Small Planned Unit Development (SPUD)	<input type="checkbox"/> Site Plan Modification	
<input type="checkbox"/> Re-Plat	<input type="checkbox"/> Zoning Map Amendment and Site Plan	<input type="checkbox"/> Other: _____	
3. PARCEL DESCRIPTION			
<i>(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)</i>			
Lots 7-11 and West 2974 feet of Lot 12, Block 2, Forbing Factory Subdivision and half of adjacent abandoned right of way			
4. GENERAL LOCATION OF PROPERTY			
<i>(street address and/or frontage, and distance to cross street)</i>			
267, 269 and 273 East Flournoy-Luca Roa; 735 feet to Pleasant Hills Drive			
5. PROPOSED USE OF THE PROPERTY			
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Industrial			
<i>Provide a brief explanation, attach additional sheets, if necessary</i>			
Veterinary Clinic			



Land Development

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UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): C-1 & R-1-7 - Proposed Zoning District(s): C-1/SUP		Proposed Building Use(s): Veterinary Clinic	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross:	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross: 3,995	
Total Site Acres: 1.370		Total sq. ft. gross (existing & proposed): 3,995	
Off-Street Parking Required: 14		Proposed height of building(s): 25'7" Number of stories: 1	
Off-Street Parking Provided: 15		Ceiling height of First Floor: 9'6"	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 59,664		Lot Coverage (Total Area in square feet): 59.664	
Lot Coverage Percentage of Total Lot Area: 100			
9. STORMWATER INFORMATION			
Existing Impervious Surface: .3 acres/square-foot		Hazard Flood Area <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Proposed Impervious Surface: .45 acres/square-foot		Red River <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Cross Lake Watershed <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Wetlands <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	



UDC Caddo Parish
Revised August 21, 2020

Land Development
505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

CONTACT INFORMATION	
IMPORTANT NOTE ABOUT PROJECT CONTACT	<p>If property owner designates an agent as the coordinator for the project, that person or their authorized agent will receive the agenda, recommendations, and site for UDC and will provide the case information to other parties as required. All contact for this project will be made through the applicant and agent.</p> <p>NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS. All property owners must sign this application. If one person has the power of attorney to sign for others and that power of attorney is submitted with the application, a managing partner in a corporation may sign and submit written authorization. If the applicant owns 5% or more, attach separate sheet if necessary.</p>
APPLICANT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/>	
Name: <u>Same as Engineer Contact listed below</u>	Company: _____
E-mail: _____	Phone: _____ Fax: _____
Address: _____	City: _____ State: _____ Zip: _____
ARCHITECT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/>	
Name: _____	Company: _____
E-mail: _____	Phone: _____ Fax: _____
Address: _____	City: _____ State: _____ Zip: _____
ENGINEER CONTACT INFORMATION: Check if Primary Contact <input checked="" type="checkbox"/>	
Name: <u>J. Andrew Craig, PE, PLS</u>	Company: <u>Mohr and Associates, Inc.</u>
E-mail: <u>acraig@mohrandassoc.com</u>	Phone: <u>318.686.7190</u> Fax: _____
Address: <u>1324 North Heame Avenue #301</u>	City: <u>Shreveport</u> State: <u>LA</u> Zip: <u>71107-6529</u>
CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/>	
Name: <u>Julie Barnes & Tara Barnes, Members</u>	Company: <u>Progressive Pet Care, LLC</u>
E-mail: _____	Phone: _____ Fax: _____
Address: <u>10007 Longmont Circle</u>	City: <u>Shreveport</u> State: <u>LA</u> Zip: <u>71106</u>
Designee Contact Name: <u>Julie Barnes & Tara Barnes, Members</u>	Email Address: _____ Phone Number: _____
PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:	
<p>_____ I will represent the application myself; OR <input checked="" type="checkbox"/> I hereby designate <u>Mohr and Associates, Inc.</u> (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.</p>	
ACKNOWLEDGEMENT:	
<p>I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.</p>	
Property Owner Signature	<u>9.14.23</u> Date
Applicant Signature	<u>9-13-23</u> Date

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-33-P: 273 East Flournoy Lucas Road. Application by Mohr and Associates, Inc. for approval to rezone property located on the (South of East Flournoy Lucas approximately 840 ft west of Ellerbe Road), from (R-1-7 Single-Family Residential Zoning District to C-1 Neighborhood Commercial Zoning District), being more particularly described as (Lot 11 & East 33.48 Ft Of Lot 10, & West 29.74 Ft Of Lot 12, Blk 2, Forbing Factory subn. Section 8, T16N, R13W), Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST SIDE OF THE EAST KINGS HIGHWAY AND HANOVER DRIVE INTERSECTION, CADDO PARISH, LA., FROM R-E RESIDENTIAL ESTATE ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located east side of the East Kings Highway and Hanover Drive intersection, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **R-E Residential Estate Zoning District to R-1-5 Single-Family Residential Zoning District:**

Commencing on the easterly right of way of the abandoned T & P Railroad at the Southwest corner of Lot 1, Sandy Bend Acres Subdivision as recorded in Book 150, Page 334, Conveyance Records of Caddo Parish, Louisiana, thence southeasterly and parallel with the easterly right of way line of East Kings Highway a distance of 805 feet to a set 1/2" iron pipe at an angle point in the boundary of Tract E, Partition of Casciola Estate, as recorded in Book 800, Page 39, Conveyance Records of Caddo Parish, Louisiana, being the Point of Beginning of the tract herein described; Thence South 12°40'13" East a distance of 71.22 feet to a chain link fence post at the northeast corner of that tract recorded in Instrument No. 1685607, Conveyance Records of Caddo Parish, Louisiana; Thence South 89°21'18" West a distance of 92.02 feet to a set nail in asphalt pavement on the east right of way line of said East Kings Highway, being the northwest corner of said tract; Thence North 12°40'13" West a distance of 52.80 feet along said east right of way line to a set 60d nail in top of a plastic culvert pipe at the southwest corner of Tract E, said Partition of Casciola Estate; Thence North 77°48'32" East (passing a set 1/2" iron pipe for reference at a distance of 10.00 feet) a total distance of 90.00 feet along the south line of said Tract E to the Point of Beginning. Said tract herein described containing 0.128 acre, more or less **CASE NO. 23-34-P:** 273 E Flournoy Lucas Road. Application by Mohr and Associates, Inc. for special use permit and site plan approval on the (S side of E Flournoy Rd, approx. 830 ft W of Ellerbe Rd (LA-523), in the (R-1-7 Single-Family Residential Zoning District, C-1 Neighborhood Commercial Zoning District) to allow (Animal Care Facility), being more particularly described (Lots 7 & 8, Blk. 2, Forbing Factory Subn; & Lot 9 & W 8.26 ft of Lot 10, Blk. 2, Forbing Factory Subn., & Lot 11 & E 33.48 ft of Lot 10, & W 29.74 ft of Lot 12, Blk 2, Forbing Factory Subn. Section 08, T16N, R13W), Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

23-35-P
JLor LLC

draft

**CADDO PARISH PLANNING AND ZONING COMMISSION
SUMMARY MINUTES OF THE PUBLIC HEARING NOVEMBER 29, 2023**

A regularly scheduled public hearing of the Caddo Parish Planning And Zoning Commission was held on Wednesday, November 29, 2023 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Jake Brown
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Stephen Jean, Deputy Director
Kamrin Hooks, Executive Assistant/Planner 1
Jomari Smith, Planner 1
Emily Trant, Land Development Coordinator
Adam Bailey, Community Planning & Design Manager

Members Absent

None

The hearing was opened with prayer by **MR. HUMPHREY, SR.** The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Caddo Parish Planning And Zoning Commission are subject to appeal to the appropriate governing body, the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Caddo Parish Planning and Zoning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the October 27, 2023 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

PUBLIC HEARING

CASE NO. 23-35-P ZONING REQUEST

Applicant: JLOR LLC
Owner: JLOR LLC
Location: 10501 E KINGS HWY (east side of the E Kings Hwy and Hanover Dr intersection)
Existing Zoning: R-E, R-1-5
Request: R-E to R-1-5
Proposed Use: Neighborhood Commercial Establishment

Representative &/or support:

John Lorick Ellerbe Road

Warwick asked the Board if they had any questions. No further discussion ensued.

Opposition: None

draft

A motion was made by MR. MARCHIVE, III seconded by MR. HUMPHREY, SR. to recommend this application for approval.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. BROWN, HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: NONE

END OF PUBLIC HEARING

OLD BUSINESS

CLARKE informed the Board that it would be best to have the slate of officers selected by December so voting can happen on December 27, 2023, for the new officers to take place in January.

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:40 p.m.

Laura Neubert, Chair

Phyllis Hart, Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

NOVEMBER 29, 2023

AGENDA ITEM NUMBER: 10

MPC Staff Member: Emily Trant

Parish Commission District: 8/Blake

CASE NUMBER 23-35-P: ZONING REQUEST

APPLICANT: JLOR LLC
OWNER: JLor LLC
LOCATION: 10501 E Kings (east side of the E Kings Hwy and Hanover Dr intersection)
EXISTING ZONING: R-E
REQUEST: R-E to R-1-5
PROPOSED USE: Neighborhood Commercial Establishment

DESCRIPTION: The applicant is requesting to rezone approximately 5,725 square foot tract of land from R-E, Residential Estate District to R-1-5, Single-Family Residential. The property is surrounded by the R-E district to the north, east and south. The properties west of the site are zoned R-3, Multi-Family and R-1-5. There is an existing 545 sq ft building on site that the applicant would like to use for office space.

There is one previous case associated with this property: extended use approval of a beauty shop (P-12-91). Nearby relevant cases include approval to rezone from R-A, Rural Agriculture to R-1B, Single Family Residential; approval to rezone from R-A to B-2-A, Business Park District, for office and warehouse uses; and approval to rezone from R-A to R-3 for townhomes.

Nearby neighborhoods include: Agurs, Cherokee Park, Dixie Highway, Hearne Extension, Martin Luther King, North Highland.

REMARKS: As stated, the applicant is requesting to rezone the site to use it for an office. The existing non-residential building was approved in the 90s with an extended use approval. The Caddo Parish Unified Development Code does not have an application process for extended uses; however, an existing non-residential structure within certain residential districts can request special use permit approval of a Neighborhood Commercial Establishment. Neighborhood Commercial Establishments encompass uses such as an office, art studio, restaurant, personal service establishment, and retail goods establishment. The R-E zoning district does not provide a special use permit pathway for the Neighborhood Commercial Establishment; therefore, the applicant must request approval to change the base zoning district of the property.

The use of an office is permitted by right in the C-1, Neighborhood Commercial zoning district. If this zoning district were requested and approved, the applicant would not have to pursue further development applicants. Being sensitive to the future land use map designation of residential low in this area, the applicant understands that maintaining a residential zoning district is the most appropriate approach. The R-1-5 zoning district does not introduce any new uses that are not already permitted by right in the R-E zoning district.



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

In terms of compatibility to surrounding uses, a request to rezone to another residential use has virtually zero impact. Evaluation of the specific use will be forthcoming if rezoning approval is granted and a subsequent special use permit is submitted. The purpose of requesting the R-1-5 district, as opposed to other single-family districts, is because the property meets the district bulk and area requirements. The R-E zoning district requires lots to be a minimum of 25,00 sq ft in area, so approval of the R-1-5 district would alleviate a non-conformity.

The applicant hosted a Neighborhood Participation Plan meeting on Monday, October 30th at 5:00PM. According to the applicant, no one attended the meeting.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval is warranted due to neighborhood compatibility and the Master Plan Future Land Use Map.

Alternatively, the Parish Planning and Zoning Commission may:

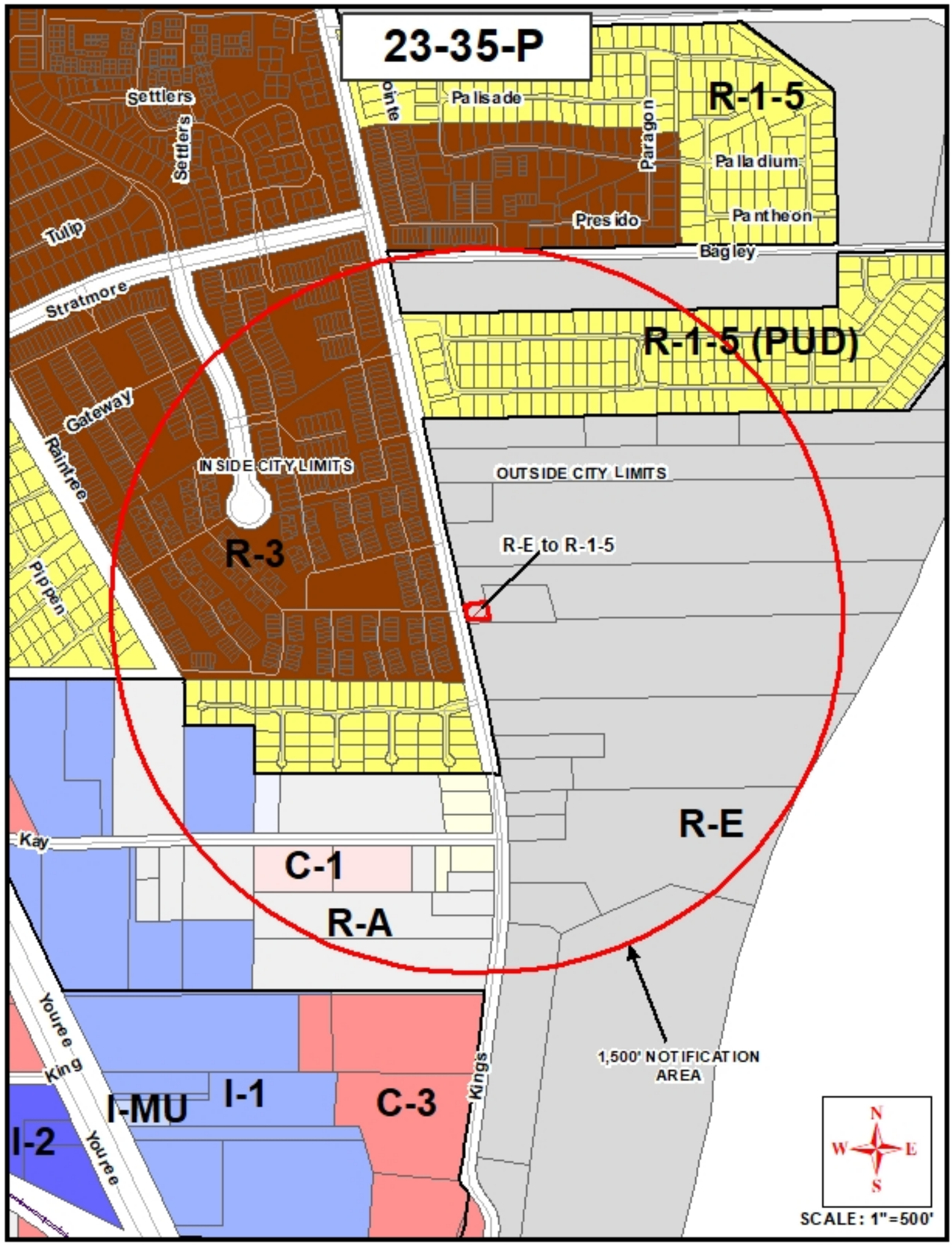
1. Recommend approval of an alternative district, such as the C-1 Zoning District.
2. Recommend denial.

PUBLIC ASSESSMENT: 1 person spoke in support. No opposition was present.

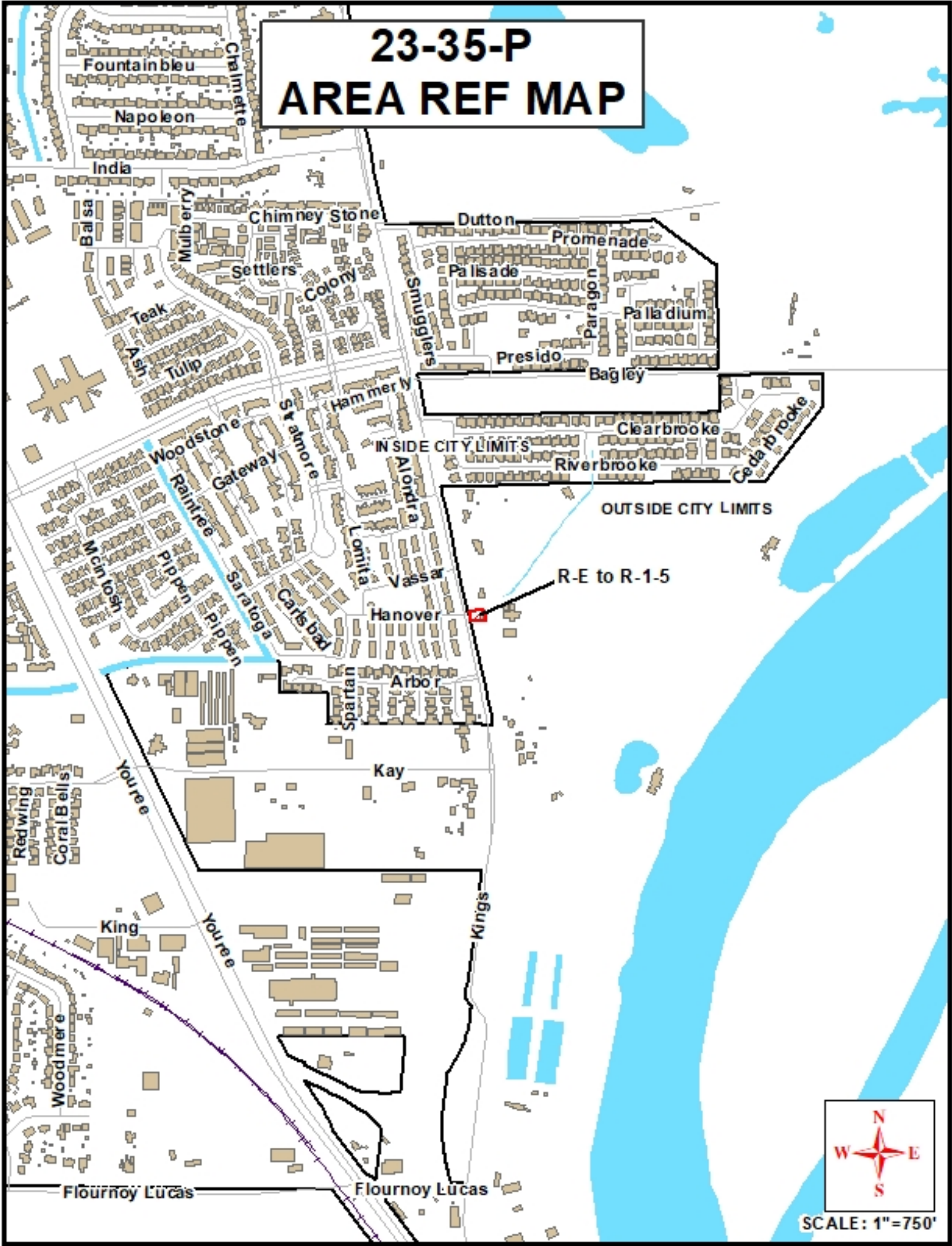
MPC BOARD

RECOMMENDATION: The Board voted unanimously to recommend this application for approval.

23-35-P



23-35-P AREA REF MAP



SCALE: 1"=750'

NPP Neighborhood Meeting

Case: 23-35-P

October 13, 2023

Dear Neighbor,

I am proposing to rezone our property located at 10501 East Kings Hwy from R-1 with exception to C-1 for private office use.

The property has served as a beauty shop under the R-1 with exception zoning. The new zoning will allow me to use the property for my private personal office.

Because you are a nearby neighbor or otherwise interested in the neighborhood, I am inviting you to a meeting where you can learn more about what we propose, and present questions or concerns. Our application has to be heard by the Caddo Parish Planning and Zoning Commission and we are required to do this before our application is deemed complete.

The meeting will take place:

Date/Time: Monday, October 30, 2023 at 5:00 pm

Location: Onsite at 10501 East Kings Hwy, Shreveport, LA 71115

At the meeting I'll provide a sign-in sheet to obtain email addresses so that I can keep you updated if there are any changes to the project. If you are unable to attend and would like to receive info from the meeting or have any additional questions or comments, please feel free to contact me at 318-208-1584 or jlorick@aol.com. I hope to see you at the meeting.

John M. Lorick

OWNER	STREET AD	CITY	STATE	ZIP	GEOGNO
Yeh, Mintz	170 Clear B	Shreveport La		71115	1.71E+14
Chism, Lula	200 Riverb	Shreveport La		71115	1.71E+14
Brown, Anr	9124 Belair	Richland Hi Tx		76182	1.61E+14
Reese, Dan	717 Moors	Windcrest Tx		78239-263	1.71E+14
Wu, Yan M	196 Riverb	Shreveport La		71115	1.71E+14
Brubaker, F	10711 E Kir	Shreveport La		71115-370	1.61E+14
Carrington,	10315 Lom	Shreveport La		71115-344	1.71E+14
Mvh Invest	1033 Dum	Shreveport La		71106	1.71E+14
Lpp Mortg	6000 Legac	Plano Tx		75023	1.71E+14
Thomas, N	10111 Salir	Shreveport La		71115	1.71E+14
Shreveport Po	Box 311	Shreveport La		71130	1.61E+14
Riverbrook Po	Box 175	Shreveport La		71161-017	1.71E+14
Brittian, Ro	162 Clearb	Shreveport La		71115	1.71E+14
Riverbrook Po	Box 175	Shreveport La		71161-017	1.71E+14
Cunninghai	152 Water	Shreveport La		71106	1.71E+14
Teach, Don	10503 E Kir	Shreveport La		71115-322	1.61E+14
Rutherford	10111 Los	Shreveport La		71115	1.71E+14
Cuneo, Har	120 Arbor I	Shreveport La		71115	1.61E+14
Gellers Rea	67 Monmo	Oceanport NJ		7757	1.71E+14
Attaway, Fi	10113 E Kir	Shreveport La		71115-322	1.61E+14
Shepard, Er	10305 Lom	Shreveport La		71115-344	1.71E+14
Mokry, Tir	10101 E Kir	Shreveport La		71115-322	1.61E+14
Lawrence,	209 Riverb	Shreveport La		71115	1.71E+14
Moak, Rob	10319 Lom	Shreveport La		71115-344	1.71E+14
Attaway, Fi	10113 E Kir	Shreveport La		71115-322	1.61E+14
Green, Pau	10605 E Kir	Shreveport La		71115-323	1.61E+14
Easterling,	166 Clearb	Shreveport La		71115	1.71E+14
Kej Propert	10961 Sanc	Shreveport La		71106	1.71E+14
Ritchie, Jes	10113 Salir	Shreveport La		71115	1.71E+14
Hostas Sou	214 Lorrair	Montclair NJ		7043	1.71E+14
Hanson, Ke	10605 Mec	Shreveport La		71115	1.61E+14
Decharles,	205 Riverb	Shreveport La		71115	1.71E+14
Duong, Car	124 Arbor I	Shreveport La		71115	1.61E+14
Hawn Inve	412 Stanto	Bossier City LA		71111	1.71E+14
Matriano-L	10401 E Kir	Shreveport La		71115	1.71E+14
Svs River Ri	222 Hallett	Shreveport La		71115	1.71E+14
Goodwin, J	1508 East I	Shreveport La		71105	1.61E+14
River Oaks	205 Hanov	Shreveport La		71115-348	1.71E+14
Johnson, F	10609 Mec	Shreveport La		71115	1.61E+14
Lane, Tash	10320 Cort	Shreveport La		71115	1.71E+14
Rsl And Sor	9656 Norri	Shreveport La		71106	1.71E+14
Bella Sorell	152 Water	Shreveport La		71106	1.71E+14
Jenkins, Jo	171 Clear B	Shreveport La		71115	1.71E+14
Williams, C	113 Arbor I	Shreveport La		71115	1.61E+14
Davis, Jane	9834 High I	Shreveport La		71106	1.61E+14
Matriano-L	10401 E Kir	Shreveport La		71115	1.61E+14

Green, Pau 10605 E Kir Shreveport La	71115-323	1.61E+14
Strange, Jai 116 Arbor Shreveport La	71115-474	1.61E+14
Greene Ha 405 Vauxh; Bossier City LA	71111	1.71E+14
Jones, Shar 175 Clearb Shreveport La	71115	1.71E+14



UDC Caddo Parish
Revised August 21, 2020

Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY		
Date: _____	Planner: _____	Case No: _____ Application Fee: _____
1. PROPERTY INFORMATION		
Project Name:	Associated Case:	
Project Address/Location: <i>10501 EAST Kings Hwy</i>		
Current Zoning District: <i>R-E</i>	Proposed Zoning District (if applicable): <i>R-1-S</i>	Parcel Number(s): <i>161303003002700</i>
2. CASE TYPE		
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning)	<input type="checkbox"/> Planned Unit Development (PUD)	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment
<input type="checkbox"/> Special Use Permit	<input type="checkbox"/> Zoning Map Amendment and Preliminary Site Plan	<input type="checkbox"/> Site Plan Approval
<input type="checkbox"/> Preliminary & Final Plat (7 or more lots)	<input type="checkbox"/> PUD Site Plan (Administrative)	<input type="checkbox"/> Site Plan Revision
<input type="checkbox"/> Final Plat (Less than 7 lots)	<input type="checkbox"/> Small Planned Unit Development (SPUD) Zoning Map Amendment and Site Plan	<input type="checkbox"/> Site Plan Modification
<input type="checkbox"/> Re-Plat		<input type="checkbox"/> Other: _____
3. PARCEL DESCRIPTION		
<i>(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)</i>		
<i>see attached</i>		
4. GENERAL LOCATION OF PROPERTY		
<i>(street address and/or frontage, and distance to cross street)</i>		
<i>10501 EAST Kings Hwy</i>		
5. PROPOSED USE OF THE PROPERTY		
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
<i>Provide a brief explanation, attach additional sheets, if necessary</i>		
<i>To BE USED AS PERSONAL OFFICE</i>		



UDC Caddo Parish
Revised August 21, 2020

Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): R-E Proposed Zoning District(s): R-1-S		Proposed Building Use(s): PERSONAL PRIVATE OFFICE	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross: 394 sq ft	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross:	
Total Site Acres: 13.18414		Total sq. ft. gross (existing & proposed):	
Off-Street Parking Required:		Proposed height of building(s):	Number of stories:
Off-Street Parking Provided:		Ceiling height of First Floor:	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 5,743 sq ft		Lot Coverage (Total Area in square feet): 5,743 sq ft	
Lot Coverage Percentage of Total Lot Area:			
9. STORMWATER INFORMATION			
Existing Impervious Surface:	acres/square feet	Hazard Flood Area	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Impervious Surface:	acres/square feet	Red River	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cross Lake Watershed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No



Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION	
IMPORTANT NOTE ABOUT PROJECT CONTACT	<p>If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. All contact for this project will be made through the applicant listed below.</p> <p>NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All <u>property owners</u> must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. <u>If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.</u></p>
<p>APPLICANT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: <u>JOHN M LONICK</u> Company: <u>JLOR LLC</u></p> <p>E-mail: <u>JLonick@ACL.com</u> Phone: <u>318 208-1584</u> Fax: _____</p> <p>Address: <u>10555 EIERBE RD</u> City: <u>Spout</u> State: <u>LA</u> Zip: <u>71106</u></p>	
<p>ARCHITECT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>ENGINEER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: <u>John M Lonick</u> Company: <u>JLOR LLC</u></p> <p>E-mail: <u>JLonick@ACL.com</u> Phone: <u>318 208-1584</u> Fax: _____</p> <p>Address: <u>10555 EIERBE RD</u> City: <u>Spout</u> State: <u>LA</u> Zip: <u>71106</u></p> <p>Designee Contact Name: <u>John M Lonick</u> Email Address: <u>JLonick@ACL.com</u> Phone Number: <u>318 208-1584</u></p>	
<p>PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:</p> <p><input checked="" type="checkbox"/> I will represent the application myself; OR <input type="checkbox"/> I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.</p>	
<p>ACKNOWLEDGEMENT:</p> <p>I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.</p> <p style="font-size: 2em; margin-left: 20px;"> </p> <p> <u>John M Lonick</u> Property Owner Signature <u>10-11-23</u> Date <u>10-11-23</u> Date </p>	

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, November 29, 2023 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 23-35-P: 10501 East Kings Highway, Application by Jlor LLC for approval to rezone property located on the (east side of the E Kings Hwy and Hanover Dr intersection), from (R-E Residential Estate Zoning District to R-1-5 Single-Family Residential Zoning District), being more particularly described as (A tract of land located in Section 3, Township 16 North, Range 13 West, Caddo Parish, Louisiana, consisting of a northerly portion of that abandoned 90 foot wide T & P Railroad Right of Way, lying South of and adjacent to Tract E, Partition of Casciola Estate, as recorded in Book 800, Page 39, Conveyance Records of Caddo Parish, Louisiana, also lying east of and adjacent to East Kings Highway (formerly Shreveport-Lucas Rd. and also Harts Island Rd.), and being more particularly described as follows: Commencing on the easterly right of way of the abandoned T & P Railroad at the Southwest corner of Lot 1, Sandy Bend Acres Subdivision as recorded in Book 150, Page 334, Conveyance Records of Caddo Parish, Louisiana, thence southeasterly and parallel with the easterly right of way line of East Kings Highway a distance of 805 feet to a set 1/2" iron pipe at an angle point in the boundary of Tract E, Partition of Casciola Estate, as recorded in Book 800, Page 39, Conveyance Records of Caddo Parish, Louisiana, being the Point of Beginning of the tract herein described; Thence South 12°40'13" East a distance of 71.22 feet to a chain link fence post at the northeast corner of that tract recorded in Instrument No. 1685607, Conveyance Records of Caddo Parish, Louisiana; Thence South 89°21'18" West a distance of 92.02 feet to a set nail in asphalt pavement on the east right of way line of said East Kings Highway, being the northwest corner of said tract; Thence North 12°40'13" West a distance of 52.80 feet along said east right of way line to a set 60d nail in top of a plastic culvert pipe at the southwest corner of Tract E, said Partition of Casciola Estate; Thence North 77°48'32" East (passing a set 1/2" iron pipe for reference at a distance of 10.00 feet) a total distance of 90.00 feet along the south line of said Tract E to the Point of Beginning. Said tract herein described containing 0.128 acre, more or less

Alan Clarke, Executive Director
Metropolitan Planning Commission

ORDINANCE NO. 6410 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Head Start programs promote the school readiness of infants, toddlers, and preschool-aged children from low-income families; and

WHEREAS, the Head Start program is funded through a federal grant from the United States Department of Health and Human Services (HHS); and

WHEREAS, the Head Start program received an additional award from HHS; and

WHEREAS, it is necessary to amend the budget for revenues and expenditures for the Head Start Fund to appropriate these funds; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Head Start Fund for the year 2023 as follows:

	<u>Budget Increase (Decrease)</u>
Head Start Fund:	
Revenue:	
Head Start Grant	\$3,000,000
Head Start Program	\$3,000,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND (Ordinance No. 6410 of 2024)	
ORIGINATING DEPARTMENT: Finance	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Head Start Fund to appropriate the increased funds from HHS.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>12/11/2023</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6411 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HOUSING CHOICE VOUCHER PROGRAM FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Parish of Caddo has been the recipient of the Section 8 grant (Housing Voucher Program) from the Department of Housing and Urban Development (HUD) since the 1970s; and

WHEREAS, Section 8 funds the Housing Voucher Program that the federal program has for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market; and

WHEREAS, the Parish received additional funding for the Housing Voucher Program in 2023 due to the performance of the program in 2022; and

WHEREAS, it is necessary to amend a budget for revenues and expenditures for the Housing Voucher Program Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Housing Voucher Program Fund for the year 2023 as follows:

	<u>Budget Increase (Decrease)</u>
Housing Voucher Program Fund:	
Revenue:	
Section 8 Grant Revenue	\$75,000
Section 8 Grant Expenses	\$75,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2023 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HOUSING VOUCHER PROGRAM FUND (Ordinance No. 6411 of 2024)	
ORIGINATING DEPARTMENT: Finance	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Housing Voucher Program Fund to appropriate the increased funds from HUD.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>12/11/23</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6413 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES TO APPROPRIATE FUNDS FOR A CADDO COMMUNITY LIGHTHOUSE PILOT PROJECT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, in 2021 Caddo Parish experienced a winter weather freeze where Caddo residents lost access to drinking water and electricity; and

WHEREAS, without water and electricity conditions quickly deteriorated for our senior citizens; and

WHEREAS, the Community Lighthouse Project is a strategy to establish a network of 20 neighborhood-led resiliency hubs at congregations and non-profit institutions throughout Caddo Parish with commercial-scale solar power and backup battery capacity and an emergency water supply; and

WHEREAS, the North Louisiana Interfaith is seeking support to develop Community Lighthouses at Morning Star Baptist Church and The Highland Center as part of the pilot phase; and

WHEREAS, the funding for both Lighthouses was appropriated with Ordinance 6317 of 2023; and

WHEREAS, the funding source for The Highland Center location was originally funded through American Rescue Plan Act (ARPA) by reducing the Green Infrastructure Project; and

WHEREAS, the Lighthouse Project did not meet eligibility requirements of ARPA and therefore funding will be reallocated to Green Infrastructure: and

WHEREAS, it is necessary to change the original funding source from ARPA to the Oil and Gas Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Oil and Gas and ARPA Fund for the year 2024 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Oil and Gas Fund</u>	
Expenditures:	
Community Lighthouse Pilot Project	\$250,000
<u>ARPA Fund</u>	
Expenditures:	
Community Lighthouse Pilot Project	(\$250,000)
Green Infrastructure	\$250,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES TO APPROPRIATE FUNDS FOR A CADDO COMMUNITY LIGHTHOUSE PILOT PROJECT

(Ordinance No. 6413 of 2024)

ORIGINATING DEPARTMENT: Commissioners: John Paul Young and Roy Burrell

BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Oil and Gas and ARPA Fund to appropriate \$250,000 for a Caddo Community Lighthouse Pilot Project.

The Highland Center Lighthouse is ineligible under ARPA. Therefore, this ordinance appropriates the expenditures out of Oil and Gas and not ARPA.

This also returns funds to the Green Infrastructure project that was reduced for the Lighthouse Project.

KEY STAFF CONTACT: Hayley Barnett

AUTHORIZATION

Department Head

Hayley B Barnett

Date 12/11/2023

Legal

Date _____

Parish Administrator

Date _____

ORDINANCE NO. 6414 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181437-036-0005-00 AND DESCRIBED AS LOT 5, J. B. PICKETT SUBDIVISION, TAL 14, SHREVEPORT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Mr. Olanza Sanders has applied under Section 19-31 of the Code of Ordinances to acquire a certain property adjudicated to the Parish for unpaid property taxes;

WHEREAS, Mr. Olanza Sanders has met the requirements to acquire the property with a municipal address of 1024 Baker Street based on his application;

WHEREAS, this property is adjudicated to the Parish for unpaid 2006 property taxes;

WHEREAS, under the Caddo Reinvest program the Parish is required to take full ownership interest in this property prior to transferring it to Mr. Orlando Sanders;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) Lot 5, J. B. Pickett Subdivision, TAL 14, Shreveport (Geo. No. 181437-036-0005-00)

BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

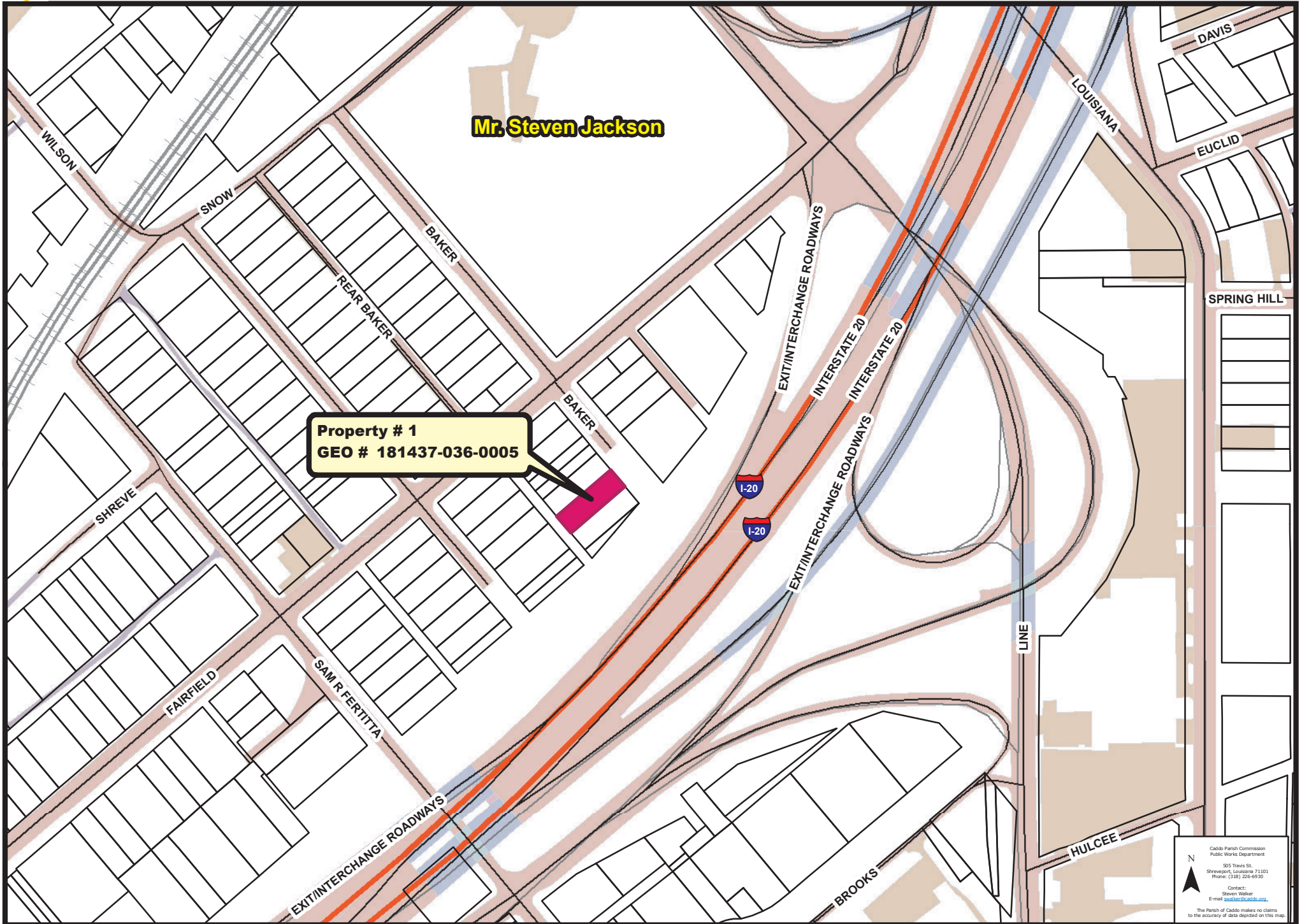
Approved as to legal form:



Parish Attorney



Date



Mr. Steven Jackson

**Property # 1
GEO # 181437-036-0005**

ORDINANCE NO. 6415 OF 2024

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 181430-001-0154-00 AND DESCRIBED AS LOTS 154, 115, & 156. AND ONE HALF ADJACENT ABANDONED ALLEY, LAKEVIEW SUBDIVISION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Caddo Parish Fire Protection District One has made a request for the Parish of Caddo to acquire a certain property that is adjudicated to the Parish for unpaid property taxes;

WHEREAS, this property is adjudicated to the Parish for unpaid 2015 property taxes;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) Lots 154, 155, & 156, and One-Half (1/2) the adjacent abandoned alley, Lakeview Subdivision, (Geo. No. 181430-001-0154-00)

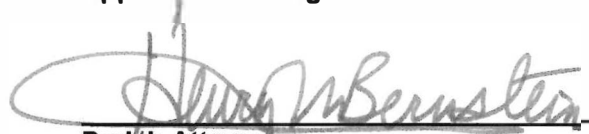
BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

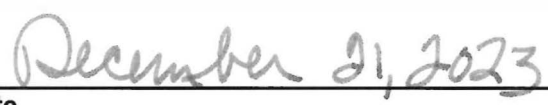
BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

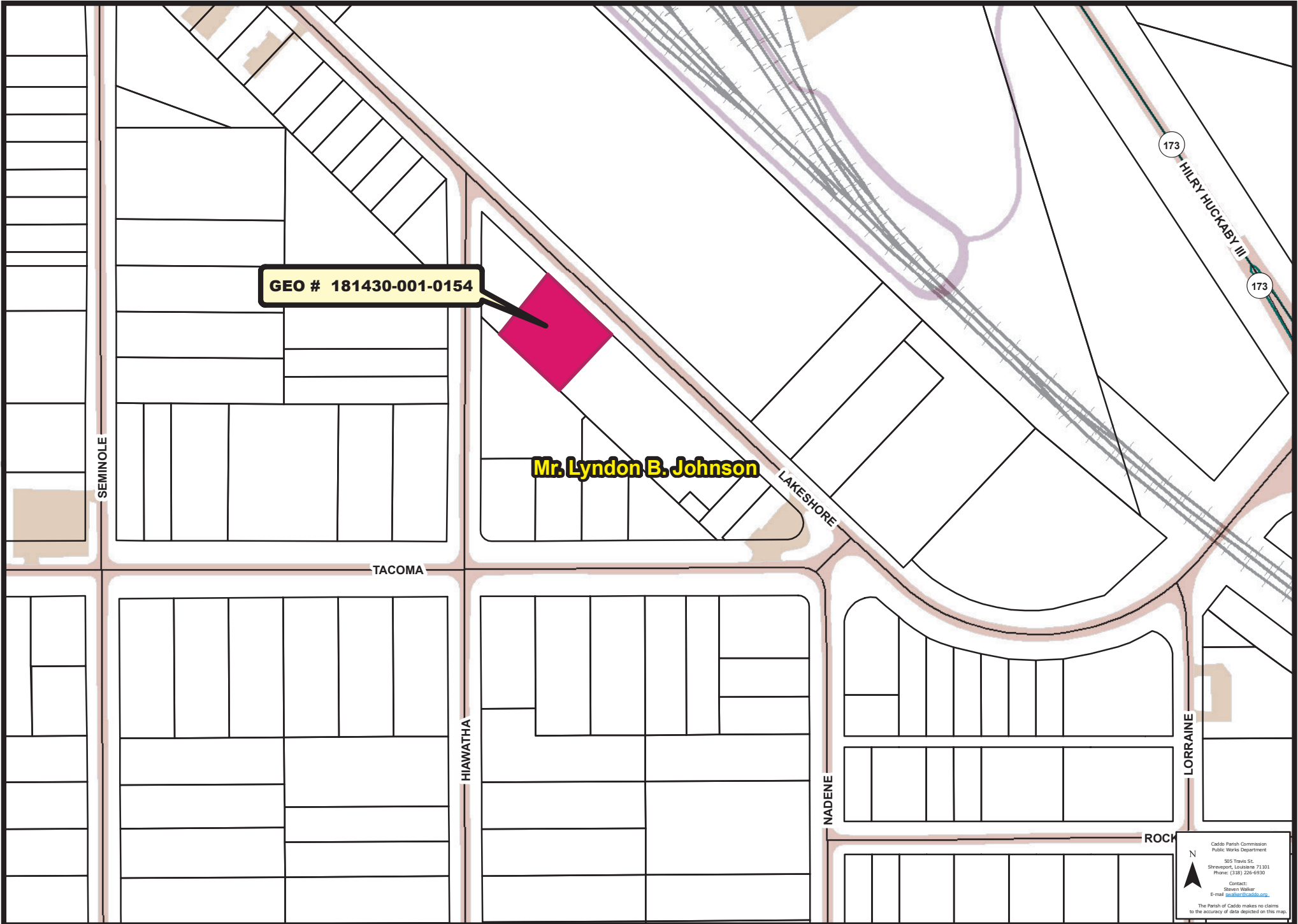
Approved as to legal form:



Parish Attorney



Date



Caddo Parish Commission
 Public Works Department
 505 Travis St.
 Shreveport, Louisiana 71101
 Phone: (318) 226-6930
 Contact:
 Steven Walker
 E-mail: swalker@caddo.gov

The Parish of Caddo makes no claims
 to the accuracy of data depicted on this map.

**ORDINANCE AND RESOLUTION FACT SHEET
CADDO PARISH COMMISSION**

TITLE		
<p>Ordinance <u>6416</u> of 2024</p> <p align="center">AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA. R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 201625-001-0014-00 AND DESCRIBED AS AC LOT 3 OF MOORINGSPORT LESS THAT PART NORTH AND WEST OF KCS&G RAILROAD RIGHT-OF-WAY AND THAT PART OF TRACT LYING SOUTH AND EAST OF RIGHT-OF-WAY DESCRIBED AS: BEGIN 52 FEET EAST OF NORTHWEST CORNER OF SD LOT 3; THENCE EASTERLY ALONG NORTH LINE OF SD LOT 42; THENCE SOUTHERLY AT RIGHT ANGLE 91 FEET; THENCE WESTERLY AT RIGHT ANGLE 42 FEET; THENCE NORTHERLY AT RIGHT ANGLE 91 FEET TO POINT OF BEGINNING; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO</p>		
DATE 11/30/2023	ORIGINATING DEPARTMENT: Public Works	
BACKGROUND INFORMATION		
<p>The Parish has received a request from Mr. Doug Dominick, representing the Village of Mooringsport to acquire a certain vacant lot adjacent to their property along East Croom Street. The process requires the Parish to acquire full ownership, and this ordinance is the first step under state law for the Parish to do so. Once the property is acquired by the Parish, the Village of Mooringsport is requesting the Parish to donate the property to them.</p>		
<p>The Parish will receive reimbursement for all costs associated with title, notice, and recording fees.</p>		
EFFECT(S) OF PROPOSED ACTION		
<p>Remove property from the adjudicated tax roll and return back to the economic stream of commerce.</p>		
ALTERNATIVES/STAFF RECOMMENDATION		
<p>Were the Commission not to adopt this ordinance an opportunity would be lost to place the property back in the economic stream of commerce. It is therefore the recommendation of the Public Works Department that the ordinance be adopted as presented.</p>		
KEY STAFF CONTACT		
<p>William M. Talton</p>		
COORDINATION		
Department Head	(Initial)	
Parish Administrator/CEO	(Initial)	
ADJUDICATED PROPERTY APPLICANTS		
Property Number	Acquired Party	District Number
201625-001-0014-00	Village of Mooringsport	1

ORDINANCE NO. _____ OF 2023

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE DECLARING THE INTENT OF THE PARISH UNDER LA.R.S. 47:2236 TO ACQUIRE FULL OWNERSHIP INTEREST IN A PARCEL OF PROPERTY IDENTIFIED BY CADDO PARISH TAX ASSESSOR'S GEOGRAPHIC NUMBER 201625-001-0014-00 AND DESCRIBED AS AC LOT 3 OF MOORINGSPOORT LESS THAT PART NORTH AND WEST OF KCS&G RAILROAD RIGHT-OF-WAY AND THAT PART OF TRACT LYING SOUTH AND EAST OF RIGHT-OF-WAY DESCRIBED AS: BEGIN 52 FEET EAST OF NORTHWEST CORNER OF SD LOT 3; THENCE EASTERLY ALONG NORTH LINE OF SD LOT 42; THENCE SOUTHERLY AT RIGHT ANGLE 91 FEET; THENCE WESTERLY AT RIGHT ANGLE 42 FEET; THENCE NORTHERLY AT RIGHT ANGLE 91 FEET TO POINT OF BEGINNING; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Village of Mooringsport has made a request for the Parish of Caddo to acquire a certain property that is adjudicated to the Parish for unpaid property taxes;

WHEREAS, this property is adjudicated to the Parish for unpaid 2000 property taxes;

WHEREAS, taking full ownership interest under La. R.S. 47:2236 requires the Parish to duly adopt and record an ordinance declaring the Parish's intent to acquire full ownership of the subject property;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened, that pursuant to La R.S. 47:2236, it does declare its intent to acquire full ownership interest in the following described property:

- a) A tract of land described as AC Lot 3 of Mooringsport less that part North and West of KCS&G Railroad right-of-way and that part of tract lying South and East of right-of-way described as: Begin 52 feet East of Northwest corner of SD Lot 3; thence Easterly along North line of SD Lot 42; thence Southerly at right angle 91 feet; thence Westerly at right angle 42 feet; thence Northerly at right angle 91 feet to Point of Beginning. (Geo. No. 201625-001-0014-00)


BE IT FURTHER ORDAINED, that the Parish Administrator, or her designee is directed to comply with the requirements of La R.S. 47:2236, including but not limited to recordation of this ordinance, giving of notice in accordance with the statutes, filing of the notice, and filing of the affidavit in accordance with the statutes.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

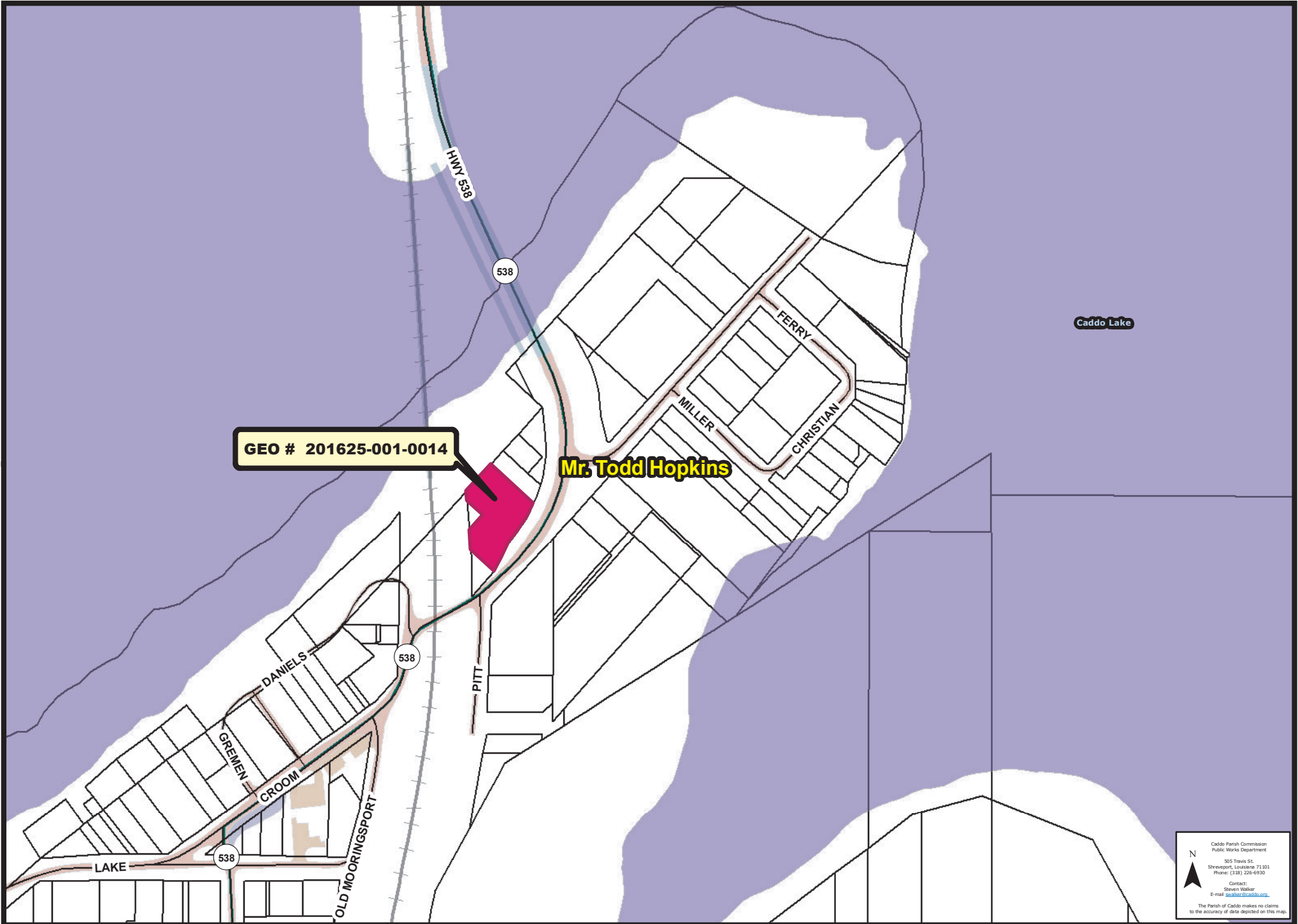
Approved as to legal form:



Parish Attorney



Date



Caddo Parish Commission
Public Works Department
525 Travis St.
Shreveport, Louisiana 71101
Phone: (318) 226-6930
Contact:
Steven Walker
E-mail: swalker@caddo.gov
The Parish of Caddo makes no claims
to the accuracy of data depicted on this map.

MINUTES OF THE WORK SESSION
OF THE CADDO PARISH COMMISSON
HELD ON THE 16th DAY OF JANUARY, 2024

The Caddo Parish Commission did not meet in a Work Session due to inclement weather. The Commission will meet in a Regular Session meeting scheduled for January 18, 2024 to consider the items that were on the Work Session agenda.


Assistant to the Commission Clerk