

CADDO PARISH COMMISSION
505 TRAVIS STREET, GOVERNMENT PLAZA
PUBLIC NOTICE
REGULAR MEETING AGENDA
Streaming at www.caddo.org
November 3, 2022
3:30 P.M.

1. ROLL CALL:

Commissioners:

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Taliaferro	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Jones	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so. All others, please recite with your hands over your hearts, and we **ask that everyone please remember our POW-MIA's** as we say the Pledge of Allegiance.

4. AGENDA ADDITIONS:

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their

speakers and address the points they wish considered with this limitation in mind.

6. VISITORS:

- 6.I. Visitor From Lifeshare Blood Center
(Chavez)

7. ADOPT REGULAR SESSION MINUTES:

- 7.I. Regular Session Minutes From October 20, 2022

Documents:

[10.20.2022 REGULAR SESSION MINUTES.PDF](#)

- 7.II. Special Session Minutes (Budget Introduction) October 27, 2022

Documents:

[10.27.2022 SPECIAL SESSION - BUDGET INTRO.PDF](#)

8. SPECIAL RESOLUTIONS:

- 8.I. Special Resolution Recognizing Veterans Celebration Week
(Epperson)
- 8.II. Special Resolution Honoring Luther Cox And Inner City Modern Row Dance Company
On Their 40th Anniversary
(Burrell)
- 8.III. Special Resolution Acknowledging National Diabetes Awareness Month
(Gage-Watts)

9. COMMUNIQUES AND COMMITTEE REPORTS:

Administration response to information requests from Commissioners

10. PRESIDENT'S REPORT:

11. PUBLIC HEARING ON ZONING ORDINANCES & CASES:

- 11.I. Public Hearing For Ordinance No. 6262 Related To 22-20-P
AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE
PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED
DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED

ON THE EAST SIDE OF FLOURNOY LUCAS ROAD, APPROXIMATELY SIX HUNDRED AND FIFTY FEET, SOUTH OF WINDERWEEDLE ROAD, CADDO PARISH, LOUISIANA, FROM R-A RURAL AGRICULTURAL ZONING DISTRICT TO C-2 CORRIDOR COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(District 12)

Documents:

[ORD 6062 22-20-P PACKET \(1\)_ORGANIZED.PDF](#)

- 11.II. Public Hearing For Ordinance No. 6263 Related To 22-21-P
AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST OF CESSNA DRIVE, APPROXIMATELY ONE THOUSAND THREE HUNDRED AND TWENTY-FEET SOUTH OF EAST FLOURNOY LUCAS ROAD, CADDO PARISH, LOUISIANA, FROM R 1-7 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(District 9)

Documents:

[ORD 6263 REV22-21-P PACKET_MERGED_ORGANIZED.PDF](#)

12. PUBLIC HEARING ON ORDINANCES:

- 12.I. Public Hearing For Ordinance No. 6265 Of 2022
AN ORDINANCE TO AMEND CHAPTER 4, ARTICLE II, DIVISION 3 RELATIVE TO ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD, TO PROVIDE FOR COMPATIBILITY WITH CITY OF SHREVEPORT REQUIREMENTS FOR SUCH CARDS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Chavez)

Documents:

[ORD 6265 ABO CARD ORDINANCE.PDF](#)
[ORD 6265 REDLINED VERSION.PDF](#)

- 12.II. Public Hearing For Ordinance No. 6266 Of 2022
AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SHREVE MEMORIAL LIBRARY FOR THE YEAR 2023

(Finance)

Documents:

[ORD 6266 2023 BUDGET ORDINANCE LIBRARY.PDF](#)

13. ZONING ORDINANCES (For Final Passage):

13.I. Ordinance No. 6262 Related To 22-20-P

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE EAST SIDE OF FLOURNOY LUCAS ROAD, APPROXIMATELY SIX HUNDRED AND FIFTY FEET, SOUTH OF WINDERWEEDLE ROAD, CADDO PARISH, LOUISIANA, FROM R-A RURAL AGRICULTURAL ZONING DISTRICT TO C-2 CORRIDOR COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(District 12)

Documents:

[ORD 6062 22-20-P PACKET \(1\)_ORGANIZED.PDF](#)

13.II. Ordinance No. 6263 Related To 22-21-P

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST OF CESSNA DRIVE, APPROXIMATELY ONE THOUSAND THREE HUNDRED AND TWENTY-FEET SOUTH OF EAST FLOURNOY LUCAS ROAD, CADDO PARISH, LOUISIANA, FROM R 1-7 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(District 9)

Documents:

[ORD 6263 REV22-21-P PACKET_MERGED_ORGANIZED.PDF](#)

14. ORDINANCES (For Final Passage):

14.I. Ordinance No. 6265 Of 2022

AN ORDINANCE TO AMEND CHAPTER 4, ARTICLE II, DIVISION 3 RELATIVE TO ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD, TO PROVIDE FOR COMPATIBILITY WITH CITY OF SHREVEPORT REQUIREMENTS FOR SUCH CARDS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Chavez)

Documents:

[ORD 6265 ABO CARD ORDINANCE.PDF](#)
[ORD 6265 REDLINED VERSION.PDF](#)

14.II. Ordinance No. 6266 Of 2022

AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND

EXPENDITURES FOR THE SHREVE MEMORIAL LIBRARY FOR THE YEAR 2023

(Finance)

Documents:

[ORD 6266 2023 BUDGET ORDINANCE LIBRARY.PDF](#)

15. ZONING ORDINANCES (For Introduction By Title):

16. ORDINANCES (For Introduction By Title):

17. WORK SESSION MINUTES:

17.I. Work Session Minutes Of October 31, 2022

Documents:

[10.31.2022 WORK SESSION MINUTES.PDF](#)

18. RESOLUTIONS:

18.I. Resolution No. 48 Of 2022

A resolution approving the holding of an election in Caddo Parish Fire District No. Six, State of Louisiana, on Saturday, March 25, 2023, to authorize continuation of a special tax and the renewal of a service charge therein

(Finance)

Documents:

[RESOLUTION 48 OF 2022- PC APPROVAL RESOLUTION.PDF](#)

18.II. Resolution 49 Of 2022

REQUESTING THE LOUISIANA DEPARTMENT OF MOTOR VEHICLES TO AUTHORIZE A SATELLITE LOCATION OF THE OFFICE OF MOTOR VEHICLES IN WEST CADDO PARISH AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Epperson)

Documents:

[OMV RESOLUTION.PDF](#)

19. OLD BUSINESS:

20. NEW BUSINESS:

- 20.I. Approve The Use Of Previously Approved Funding For TruFund For MLK CDC For \$25,000 For Business Entrepreneurial Training (Johnson)

Documents:

[MLK APP.PDF](#)

- 20.II. Approve The Use Of Previously Approved Funding For Green Infrastructure For Shreveport Green For A Project To Capture Stormwater In The Amount Of \$121,179 (Young)

Documents:

[ARP PROJECT NARRATIVE COMPLETED FINAL.PDF](#)

- 20.III. Adopt The Recommendations Of The Alcoholic Beverage Committee Issuing the following fines:

\$250 fine to the Relay Station (1st offense)

\$750 fine to Triple JJJ (3rd offense)

\$750 fine to Stonewall Beverage (3rd offense)

(Alcoholic Beverage Committee)

Documents:

[10.20.2022 ALCOHOL BEVERAGE COMMITTEE MEETING MINUTES.PDF](#)

21. COMMUNIQUES AND REPORTS:

22. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

MINUTES OF THE REGULAR SESSION OF
THE CADDO PARISH COMMISSION
HELD ON THE 20th DAY OF OCTOBER, 2022

The Caddo Parish Commission met in a Regular Session, on the above date, at 3:30 p.m., in the Government Chambers, with Mr. Atkins, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Jackson, Johnson, Lazarus, and Taliaferro (9). ABSENT: Commissioners Hopkins, Jones, and Young (3).

The invocation was given by Mrs. Gage-Watts, and Mr. Jackson led the Commission in the Pledge of Allegiance.

AGENDA ADDITIONS

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Epperson, *to expand the agenda and add Paulette Freeman, The Bridge Alzheimer's Dementia Resource Center under the Visitors.*

At this time, Mr. Atkins opened the floor for anyone to speak in favor or against adding this item to the agenda. There being no one to speak, Mr. Atkins closed the floor for public comments.

At this time, Mrs. Gage-Watts' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Epperson, Gage-Watts, Jackson, Lazarus, and Taliaferro (7). NAYS: None (0). ABSENT: Commissioners Chavez, Hopkins, Johnson, Jones, and Young (5). ABSTAIN: None (0).

CITIZENS COMMENTS

David Craig came before the Commission and gave the following comment:

Thank you, sir. I'm the pastor at Gracepoint Church of the Nazarene. I'm also the chaplain for Pines Road Business Association, and I live in Bethany within the Parish. I wanted to speak towards the sexually oriented business that's taking place close to my church on Pines Road. I realized that's not within the Parish's responsibility, but within the City's. I am concerned with future businesses opening up in our areas of Parish, specifically the Bethany/Greenwood area and closer to our church. I wanted to speak against this and to be put on the record that we need to have some way of the citizens in the areas where these businesses will be put—informing them that this is coming, at least on an application; at least where the citizens will have an opportunity to speak out against these particular businesses.

RJ Johnson came before the Commission and gave the following comment:

Good Afternoon, Commissioners. I'm coming to you today on behalf of the Shreveport National Panhellenic Council, which is the umbrella group for our divine nine organizations—our nine historically black Greek letter organizations founded in 1930, in Washington D.C. We are hosting, next Friday from 3 PM to 7 PM, Power Stroll to the Polls in conjunction with the Power Coalition. This is a nonpartisan event, celebrating the opening of our new early voting location at the Hamilton Branch Library. The event is across the street at Remington. So, we invite all of you to come out and join us for the event. We are expecting 300-500 people to cycle through from all of our organizations. It is free and open to the public. Food, fun, and entertainment. Topsy the Band will be performing, as well as Three Kings. Also, we will have a visit from our 35th National President of the NPHC Donna Jones Anderson, who will be flying in from Philadelphia to join us for this event. So, we are excited to showcase Shreveport. We're excited to showcase Caddo parish, and we're hoping that you all will be there for the event on Friday, the 28th at three o'clock to seven at Remington College on Bert Kouns. Thank you very much for having me.

VISITORS

- Paulette Freeman
The Bridge Alzheimer's Dementia Resource Center

Ms. Freeman introduced the staff that was in attendance today: Tony Thompson, Laura Goshe, Christie Kennedy, and Shelly Miller

The Bridge Alzheimer's Dementia Resource Center is a nonprofit organization that was opened in January of 2021. Whenever a diagnosis is made of Alzheimer's or Dementia, there's nowhere to turn to, she said. The Bridge's mission is to provide resources, education, and support services for those affected by Alzheimer's or dementia, including family members and their care givers. They provide memory screenings, social services, counseling, and monthly workshops to help them navigate the financial, legal, and housing aspect of the disease. The goal for 2022 was to serve 5,000 people; they have served over 3,300 people by the end of September. She said that the need is great in this community.

Ms. Freeman also announced that they will be hosting a conference on November 4 at First United Methodist Church from 8:00 a.m. until 4:00 p.m. in honor of National Alzheimer's Awareness

Month. The conference is for caregivers, professionals, medical professionals, and the public. It is also free of charge. She thanked the Commission once again for allowing The Bridge Alzheimer's Dementia Resource Center to speak today.

ADOPT REGULAR SESSION MINUTES

It was **moved by Mr. Johnson**, seconded by Mr. Lazarus, *to englobo and adopt the following minutes:*

- *Special Session Minutes—September 26, 2022*
- *Regular Session Minutes—October 6, 2022*
- *Special Session Minutes—October 13, 2022*

At this time, Mr. Johnson's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Hopkins, Jackson, Johnson, Lazarus, and Taliaferro (9). NAYS: None (0). ABSENT: Commissioners Gage-Watts, Jones, and Young (3). ABSTAIN: None (0).

SPECIAL RESOLUTIONS

It was **moved by Mr. Jackson**, seconded by Mrs. Gage-Watts, *that Special Resolution recognizing Alzheimer's Awareness Month* be adopted.

Mr. Chavez thanked The Bridge and its staff for all they do for the citizens in the community who are suffering from Alzheimer's and Dementia. Mrs. Gage-Watts agreed, and thanked The Bridge as well.

Mr. Burrell commended The Bridge for what they do for this community. He said that their services are much needed in this aging population.

No vote was taken at this time.

It was **moved by Mr. Johnson**, seconded by Mr. Chavez, *to englobo and adopt the following special resolutions:*

- *Special Resolution recognizing Alzheimer's Awareness Month*
- *Special Resolution recognizing National Disability Employment Awareness Month*

Mrs. Gage-Watts thanked Goodwill Industries for being inclusive and not disenfranchising the disabled community.

Ms. Vaughn, Goodwill Industries, said that it is Goodwill's mission is to empower people's lives and to improve their lives through the power of work. She also said that they are building the community to be stronger and more vibrant by ensuring that employment is accessible to all persons.

- *Special Resolution recognizing Spanish Heritage Month*
- *Special Resolution honoring Pancho Trejo*

At this time, Mr. Johnson's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Jackson, Johnson, Lazarus, and Taliaferro (9). NAYS: None (0). ABSENT: Commissioners Hopkins, Jones, and Young (3). ABSTAIN: None (0).

SPECIAL RESOLUTION ALZHEIMER'S AWARENESS MONTH

WHEREAS, Alzheimer's disease is a progressive disease of the brain causing deterioration in memory, reasoning, motor skills, and the ability to take care of oneself. The impact of Alzheimer's on individuals, families, and our health care system makes the disease one of our nation's primary medical, social, and fiscal challenges; and

WHEREAS, Alzheimer's affects every level of society. According to the Center for Disease Control and Prevention: every sixty-six seconds, someone in the United States develops the disease; more than 5 million Americans are living with Alzheimer's; and Alzheimer's is the 6th leading cause of death, and it kills more than breast and prostate cancer combined; and

WHEREAS, Alzheimer's is the most common form of dementia, and the social, emotional, and financial impacts of dementia are felt by everyone—persons with dementia, their families, caregivers, and communities; and

WHEREAS, there is more than 18.1 billion hours of unpaid care per year by caregivers, resulting in Alzheimer's and other dementias causing a negative economic impact, costing the nation approximately \$236 billion; and

WHEREAS, currently, there are no treatments that can prevent, delay, or reverse Alzheimer's disease & stigma leads many people with dementia, and their families, to fear exclusion and differential treatment, preventing them from seeking help and disclosing their diagnosis; and

WHEREAS, early detection provides individuals and families to adjust to the diagnosis and plan for the future; and all Caddo Parish citizens need to be better informed about Alzheimer's disease and other forms of dementia and to work to create more supportive and inclusive communities;

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, that it does hereby proclaim November 2022 as:

'National Alzheimer 's Awareness Month'

in Caddo Parish, Louisiana, and urges all citizens to join with the Parish in recognition of this important month and urges citizens and organizations to educate themselves about Alzheimer's, Dementia and other Brain diseases.

**SPECIAL RESOLUTION
NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH**

WHEREAS, Caddo Parish employers, government agencies and nonprofit agencies, including Goodwill Industries of North Louisiana, join together in October to honor the contributions of workers with disabilities by celebrating National Disability Employment Awareness Month (NDEAM); and

WHEREAS, As our economy works to recover from the effects of the pandemic, companies have a critical need for skilled and reliable workers of all backgrounds. The Caddo Parish Commission asks, alongside Goodwill, for employers to consider hiring people with disabilities and adopt inclusive policies and practices in the workplace; and

WHEREAS, The U.S. Bureau of Labor Statistics reports that just over 21% of Americans with disabilities participate in the labor force, compared with more than 67% of people in the general population. We should work together to ensure that all Americans who want to work can work, and that they have access to services that enable them to do so. Further, people with disabilities are a dependable and valuable workforce who have higher rates of employee retention, which reduces hiring and training costs; and

WHEREAS, in addition to placing disabled workers into jobs, support organizations, like Goodwill, provide support services like rehabilitation programs for people with injuries or illnesses, occupational skills training, and job readiness and soft skills training, an example being the recent Disability Job & Resource Fair held on Wednesday, October 19, 2022, from 10am to 2pm at 800 W. 70th Street in Shreveport, LA hosted by Goodwill and sponsored by Healthy Blue Louisiana; and

WHEREAS, the U.S. Department of Labor has designated October as National Disability Employment Awareness Month with an emphasis on the theme Disability: Part of the Equity Equation; and

WHEREAS, Parish of Caddo recognizes the benefits of a work force open to and comprised of all who are interested in working;

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, that it does hereby proclaim October 2022 as:

'National Disability Employment Awareness Month'

in Caddo Parish, Louisiana, and urges all citizens to join with the Parish in recognition of this important month.

**SPECIAL RESOLUTION
SPANISH HERITAGE MONTH**

WHEREAS, National Hispanic Heritage Month celebrates the countless contributions of more than 60 million Hispanic Americans to our culture and society; and

WHEREAS, Hispanic Americans are the largest minority group in the United States today, and generations of Hispanic Americans have contributed to our nation's strength, prosperity and quality of life; and

WHEREAS, Hispanic Americans, including over 7,000 in Caddo Parish and another 9,000

in bordering parishes, embody the best of our American values, including commitment to faith, family, and community; and

WHEREAS, Hispanic Americans contribute in so many ways from protecting this nation through service in our military to tremendous economic contributions made through commitment, ingenuity and skill to the enrichment experienced as Hispanic culture, food, music, history and traditions are shared and celebrated. The Hispanic-American community has left an indelible mark on our government, culture, and economy; and

WHEREAS, Hispanic Americans lay claim to an undeniably important role in our country's great years to come, and that Caddo Parish Commission proudly stands to honor them and their innumerable contributions to Caddo Parish's prosperity, culture and way of life; and

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission meeting in legal and regular session convened during the month of October does hereby proclaim September 15th through October 15th, 2022 as

'Hispanic Heritage Month'

in Caddo Parish, Louisiana, and urges all citizens to join with the Caddo Parish Commission to celebrate the Hispanic Heritage Month honoring the contributions of the Hispanic Community.

**SPECIAL RESOLUTION
PANCHO TREJO**

ADMINISTRATOR REPORT

- Early Voting Location Ribbon Cutting

Mrs. Bryant reminded the Commissioners of the ribbon cutting for the additional early voting location at Shreve Memorial Library—Hamilton Branch. The event will take place on Friday, October 21 beginning at 10:00 a.m.

- Expungement Summit

She also thanked everyone who helped facilitate the Expungement Summit. She said that it was a successful event.

- Veterans Center

Mrs. Bryant thanked everyone who attended the grand re-opening of the Veterans Center. She said that was also a successful event.

COMMUNIQES AND COMMITTEE REPORTS

- Mr. Epperson thanked Administration for the support that was rendered on the behalf of the Department of Veterans Affairs' grand re-opening. He said that it was well attended.

He also commended Mrs. Gage-Watts and staff for the Expungement Summit. He said that the demand outlasted the resources.

Mr. Epperson announced that a Redistricting Meeting will be held on Thursday, October 27 at the Bill Cockrell Community Center, 4109 Pines Road, beginning at 6:00 p.m.

Mr. Epperson then thanked Public Works and Solid Waste for providing dumpsters for his community cleanup. He said that the event was a successful event.

- Mr. Jackson asked for an update on the situation regarding Ms. McGraw. Mr. Kevin Lawrence, Director of Facilities & Maintenance, said that he is working with her to address the issues with the fence. Mr. Jackson wanted to know if the Parish installed the drainage ditch. Mr. Lawrence said that the drainage ditch that she is speaking about was installed 20-25 years ago. He also explained that the issues she is having with drainage is due to natural drainage and the slope of the street. Mr. Lawrence said that they are seeing what they can do to help the situation.

Mr. Jackson then talked about the dedication to former Commissioner Carl Pierson. He asked that Administration help with that event. Mrs. Bryant said that they are working with them in preparation to the November 20th event.

Mr. Jackson then asked for a status on Ford Street.

He then advised that the redistricting dates provided by the Commission Clerk will work for him or his citizens. Mr. Jackson said that he will provide Mr. Floyd some dates for his meetings.

- Mr. Burrell provided an update on Fairgrounds Field. He said that the demolition of the stadium has been postponed to December 1, 2022 due to the concerns of histoplasmosis. Mr. Burrell also said that the Mayor announced the possibility of redevelopment for that piece property.

PUBLIC HEARING ON ORDINANCES

The President of the Commission opened the floor for anyone to speak in favor or against the following ordinances:

- Ordinance No. 6161 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund to carryover the 2021 appropriation for the African American Chamber of Commerce, and to otherwise provide with respect thereto
- Ordinance No. 6162 of 2022, an ordinance granting approval for an additional septic system at 153 Monique Drive, Shreveport, Louisiana, and to otherwise provide with respect thereto

There being no one else to speak in favor or against this ordinance, the President closed the public hearing.

ORDINANCES (for final passage)

It was **moved by Mr. Jackson**, seconded by Mr. Burrell, *that Ordinance No. 6161 of 2022, an ordinance amending the 2022 Budget of Estimated Revenues & Expenditures for the Economic Development Fund to carryover the 2021 appropriation for the African American Chamber of Commerce, and to otherwise provide with respect thereto* be postponed to the November 17 Regular Session. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Jackson, Johnson, Lazarus, and Taliaferro (9). NAYS: None (0). ABSENT: Commissioners Hopkins, Jones, and Young (3). ABSTAIN: None (0).

It was **moved by Mr. Atkins**, seconded by Mr. Chavez, *that Ordinance No. 6162 of 2022, an ordinance granting approval for an additional septic system at 153 Monique Drive, Shreveport, Louisiana, and to otherwise provide with respect thereto* be adopted.

Mr. Atkins said that the property owner has worked tirelessly for several months with Public Works, Department of Health, and certified engineers to put a second septic system on her property to care for her father.

At this time, Mr. Atkins' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Jackson, Johnson, Lazarus, and Taliaferro (9). NAYS: None (0). ABSENT: Commissioners Hopkins, Jones, and Young (3). ABSTAIN: None (0).

ORDINANCE NO. 6162 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE GRANTING APPROVAL FOR AN ADDITIONAL SEPTIC SYSTEM AT 153 MONIQUE DRIVE, SHREVEPORT, LOUISIANA, AMENDING SECTION 52-55 OF THE CODE OF ORDINANCES TO PROVIDE FOR THAT APPROVAL, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, Section 52-55 of the Code of Ordinances provides for use of individual septic systems;

WHEREAS, that section provides for a variance from the requirements of the section by requesting an exemption by ordinance,

WHEREAS, the owner of 153 Monique Drive has established grounds for the variance; and

WHEREAS, that variance must be memorialized by ordinance.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Section 52-55 of the Code of Ordinances is hereby amended to read as follows:

Sec. 52-55. Where community-type system not available.

Where community-type systems are not available, an individual system may be used subject to the following requirements:

* * * * *

- (7) Exceptions granted based on having met the requirements of Subsection (5)
- a. Lot 8, LaBonne Terre Unit No. 3 (153 Monique Drive, Shreveport, Louisiana)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

ZONING ORDINANCES (for introduction by title)

- *Zoning Case 22-20-P, in regards to Ordinance No. 6262 of 2022, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located on the east side of Flournoy Lucas Road, approximately six hundred and fifty feet, south of Winderweedle Road, Caddo Parish Louisiana, from R-A, Rural Agricultural Zoning District to C-2, Corridor Commercial Zoning District, and to otherwise provide with respect thereto*
- *Zoning Case 22-21-P, Ordinance No. 6263 of 2022, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east of Cessna Drive, approximately one thousand three hundred and twenty feet south of East Flournoy Lucas Road, Caddo Parish, Louisiana, from R-1-7, Single Family Residential Zoning District to R-1-5, Single Family Residential Zoning District, and to otherwise provide with respect thereto*

ORDINANCES (for introduction by title)

- *Ordinance No. 6264 of 2022, an ordinance amending and re-enacting Ordinance No. 5111 of 2011, reapportioning Caddo Parish into twelve Commission districts, enumerating the constituent precincts respectively comprising the Commission districts, and to otherwise provide with respect thereto*
- *Ordinance No. 6265 of 2022, an ordinance to amend Chapter 4, Article II, Division 3 relative to alcoholic beverage employee handling card, to provide for compatibility with the City of Shreveport requirements for such cards, and to otherwise provide with respect thereto*
- *Ordinance No. 6266 of 2022, an ordinance adopting the Budget of Estimated Revenues & Expenditures for the Shreve Memorial Library for the year 2023*

WORK SESSION MINUTES

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Lazarus, *that the Work Session Minutes from October 17, 2022 be ratified. Motion carried.*

RESOLUTIONS

It was **moved by Mr. Johnson**, seconded by Mr. Burrell, *that Resolution No. 44 of 2022, an resolution to urge and request the Caddo Parish Planning Board to review and make recommendations regarding the placement of mobile homes as a Use By Right in R-A Zoning Districts, and to otherwise provide with respect thereto be removed from the agenda. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Jackson, Johnson, Lazarus, and Taliaferro (9). NAYS: None (0). ABSENT: Commissioners Hopkins, Jones, and Young (3). ABSTAIN: None (0).*

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Burrell, *that Resolution No. 47 of 2022, a resolution urging and requesting the Louisiana State Legislature to authorize the use of ballot boxes and to extend the early voting period and otherwise providing with respect thereto be adopted.*

Mrs. Gage-Watts said that voters are actively voting more than ever before. She said that it is advantageous for all voices to be heard, and they are obligated to provide safe options through technology, equipment, and services for the citizens. Extending early voting hours and using ballot boxes are detrimental in providing equal access to voters. She further stated that several other states allow citizens to cast their votes all the way up until Election Day. She asked for the Commissioners support on this resolution.

Substitute motion by Mr. Chavez, seconded by Mr. Taliaferro, *to strike out “the use of ballot boxes” from Resolution No. 47 of 2022.*

Mr. Chavez said that Mr. Young could not be in attendance today and requested that this substitute motion be made. He said that Mr. Young expressed concerns about the integrity of the voting process.

Mrs. Gage-Watts appreciates the support of expanding the days of early voting, but feels that both tools are needed to support voter participation. She said that ballot boxes are safe and will help to expand voter’s accessibility.

Mr. Epperson said that if this is put in place, then they will do all that they can do to ensure the integrity of the voting process.

Mr. Atkins said that he is not an expert on this matter; however, under the Presidential Committee of President Clinton and President Carter, they were not supportive of ballot boxes.

Mr. Burrell pointed out that voter fraud has not been done by one particular party. He also said that voting boxes are some of the safest ways of getting the ballots back to the Registrar of Voters. Mr. Burrell also said that voting is a state issue, with each state’s own rules and regulations. There has been no evidence that has shown that there is massive voter fraud, he said.

At this time, Mr. Chavez’s substitute motion failed, as shown by the following roll call votes: AYES: Commissioners Atkins, Chavez, Lazarus, and Taliaferro (4). NAYS: Commissioners Burrell, Epperson, Gage-Watts, Jackson, and Johnson (5). ABSENT: Commissioners Hopkins, Jones, and Young (3). ABSTAIN: None (0).

At this time, Mrs. Gage-Watts’ original motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, Epperson, Gage-Watts, Jackson, and Johnson (5). NAYS: Commissioners Atkins, Chavez, Lazarus, and Taliaferro (4). ABSENT: Commissioners Hopkins, Jones, and Young (3). ABSTAIN: None (0).

NEW BUSINESS

It was **moved by Mr. Chavez**, seconded by Mr. Burrell, *to approve Commissioner travel to attend the I-20 Corridor Passenger Rail Meeting.*

Mr. Jackson asked for a comparison on Commissioners’ travel over the past eight years.

At this time, Mr. Chavez’s motion carried, as show by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Jackson, Johnson, Lazarus, and Taliaferro (9). NAYS: None (0). ABSENT: Commissioners Hopkins, Jones, and Young (3). ABSTAIN: None (0).

The Commission then moved onto New Business item, *Discuss Caddo Parish’s Sexual Oriented Business Ordinance by Parish Attorney.*

Mr. Epperson opened up the conversation about the proposed business, Hollywood Hustler, opening up a location in Financial Plaza. He said that there has been several false accusations, politics, and speculations regarding this. He pointed out that this proposed business falls directly on the City of Shreveport. Mr. Epperson also mentioned that the Parish of Caddo has a Sexually Oriented Business (SOB) ordinance. He said that the Parish Legal Department is conducting research. Mr. Epperson said that he does not have

Mr. Burrell understands that the Parish does not have a “dog in this fight”.

Mr. Alan Clarke, MPC Executive Director, explained that the “cart has been put before the horse” about this particular location. He further stated that this has not been deemed a SOB, and that is the reason there was no notification requirements nor measurements done. He explained that the City of Shreveport SOB Ordinance speaks to no SOBs can be within 1,000 feet of a daycare, church, school, public park, or residential district. Until this is deemed a SOB, it is just considered a retail goods establishment. Mr. Clarke also explained that the Shreveport Police Department (SPD) would be the licensing authority to determine it to be a SOB. He said that the MPC’s role in this is that they process the certificate of occupancy to determine whether or not a building meets the codes of heating, air, plumbing, electrical, etc. The application was for a retail goods establishment.

In the City, there are two classifications of SOBs. One being a dual-purpose business, which means that if 20% or more of the retail sales or 20% or more of the actual floor area in a particular retail establishment is devoted to SOB items, then it is considered a SOB. With this case, it was deemed at 18% or less.

If the gross floor space or sales are 50% or more in a particular business, then it would be a full-fledged SOB. Mr. Clarke said that this is defined by the City of Shreveport's Code of Ordinances.

Mrs. Gage-Watts reiterated that this establishment is not like Déjà vu. She said that it will be a retail goods establishment. Mr. Clarke agreed, and said that most of the material sold here will be similar to Victoria's Secret.

Mrs. Gage-Watts then wanted to know if this business will open. Mr. Clarke said that if nothing changes, the business has applied for a certificate of occupancy. Once the inspections are done and cleared, there is no reason why this business should not open.

Mr. Jackson wanted to know if this business is similar to the Cindie's in his district. Mr. Clarke said that it is very similar to that establishment.

Mr. Jackson then wanted to know who monitors the percentage of activity taking place in an establishment. Mr. Clarke said that the City of Shreveport monitors it. He also said that they have informed him that there will be no inspections, measurements, or anything until there is reasonable probable cause to go and decide that this establishment is not in compliance with the ordinance.

Mrs. Gage-Watts wanted to know if there were any petitions with Cindie's or the Fun Shop Too. Mr. Clarke said that there was one complaint about the items being visible, so they reached out to SPD to resolve that complaint.

COMMUNIQUES & COMMITTEE REPORTS

- Mr. Epperson announced that the 11th Annual Veterans Parade & Honor Ceremony will be held on Saturday, November 12th-13th.

Mr. Epperson also said that he's received several accolades with the Parish's compactor sites. He suggested increasing their salaries.

There being no further business to come before the Commission, the meeting adjourned at 5:01 p.m.


Michelle Nations
Assistant Commission Clerk


John E. Atkins
President

MINUTES OF THE SPECIAL MEETING OF THE
CADDO PARISH COMMISSION
HELD ON THE 27TH DAY OF OCTOBER, 2022

The Caddo Parish Commission met in a Special Session, on the above date, at 2:30 p.m., in the Government Plaza Chambers, 505 Travis Street, Shreveport, with Mr. Atkins, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Hopkins, Lazarus, Taliaferro, and Young (7). ABSENT: Commissioners Epperson, Gage-Watts, Jackson, Johnson, and Jones (5).

The invocation was given by Mr. Chavez, and Mr. Taliaferro led the Commission in the Pledge of Allegiance.

NEW BUSINESS

At this time, Dr. Wilson provided copies of the proposed 2023 Operating & Capital Improvements Budget at the Commissioners' stations, as well as attaching it to the agenda. Dr. Wilson read aloud the following message in regards to the budget:

TO: The Caddo Parish Commission and the Citizens of Caddo Parish:

In compliance with Article VI, Section 6.02 of the Caddo Parish Home Rule Charter, the Parish Administration is pleased to submit its proposed 2023 budget document for consideration and adoption by the Caddo Parish Commission. The annual Parish budget represents one of the most important policy documents that the Commission will enact during the course of a year, and it reflects the resources, strategies and goals of the Parish in the delivery of public services at a quality level that our citizens have come to expect.

The accounting and budgeting format is designed to afford you an easy, readable and understandable budget with a detailed breakdown of the expenditures for the various departments and funds. As it is our practice, this budget we present to you represents a balanced budget for 2023 reflective of prudent and sound financial management, and the optimization of taxpayers' dollars, which they are investing towards the operation of our Parish government. You will find this budget addresses our most urgent operational needs, capital improvement initiatives, support of Parish agencies, economic development and social programs. We are presenting you with a conservative budget for 2023 and one that preserves funding for essential services upon which our citizens rely.

In 2022, Caddo Parish continued to recover from the impact of the COVID-19 pandemic including rising costs and supply chain issues. In 2022, Caddo Parish received additional funding from the US Treasury and the State of Louisiana for the Emergency Rental Assistance Program (ERAP) bringing the total received for 2021 and 2022 to \$50 million. The Caddo Parish ERAP was extremely successful in distributing all of these funds to our citizens in need of rental assistance. At this time, we are unsure if this program will continue in 2023; and therefore, revenues and expenditures for this program are not included in the 2023 budget.

In 2022, Caddo Parish received the balance (\$23.3m) of its allocation of \$46.6 million from the American Rescue Plan Act (ARPA). This allocation will be used to offset lost revenues throughout the Parish as well as many other projects to promote economic recovery and provide infrastructure improvements. Sales taxes, property taxes, oil and gas revenue, and gaming revenue have all been impacted by the pandemic. The Parish has maintained its continuity of services through the use of fund balance reserves which have been prudently maintained to provide a source of funding during economic upheaval such as a major pandemic.

The Caddo Parish Commission and the Administration are committed to the provision of a quality service delivery program and are proposing to continue existing programs and services at the present level. A review of the proposed budget clearly illustrates the Parish's commitment to providing those fundamental public services that are highly valued by our citizens, such as public safety, road infrastructure improvements, maintaining Parish facilities, and recreational programs. The Parish Administration will continue to work with our local, State, and Federal partners in an effort to bring additional resources to our Parish and our citizens.

CAPITAL PROJECTS

In order to accomplish the successful completion of the 2023 capital improvement projects, we propose utilizing a combination of funding mechanisms, which includes the following funding sources: General Fund, Oil and Gas revenues, and fund balances from various special revenue funds. This funding approach would allow us to accomplish approximately \$8.5 million in essential capital projects, excluding the Public Works and Solid Waste capital projects. In 2020, the Parish issued \$10 million in limited tax revenue bonds, \$9 million of those bond proceeds were used to fund 2020-2021 capital projects. The remainder was used in 2022. The Parish has authorization to issue another \$10 million if the need arises. However, with the receipt of the ARPA funding the additional \$10 million issue is not recommended at this time. We will continue to explore alternative funding mechanisms and only address capital needs that impair the delivery of services for funded

agencies.

FINANCIAL CONDITION

The Caddo Parish Commission remains in good financial condition, in spite of the effects of the COVID-19 pandemic, whereby there are adequate fund balance levels to offset revenue shortfalls which speaks to the financial strength of the Parish. Although the Parish has strong reserves, there are some areas of concern. The Juvenile Services Fund will continue to be far below what we consider to be a healthy fund balance until another long-term sustainable funding mechanism is put in place. We have implemented the "Raise the Age Legislative Act", which mandates that 17-year-olds are held in the Parish's juvenile detention center, further increasing the demands for additional bed space in a facility that already has critical and limited space capacity. Also, the continual increase in medical costs and the rise in the number of inmates at the Caddo Correctional Center are putting a strain on the reserve levels in the Detention Facility Fund.

FINANCIAL AWARDS

We are pleased to inform our citizens Caddo Parish has again garnered the Government Finance Officers Association's (GFOA) Budget Presentation Award for the 2022 budget year. Our organization also received the GFOA's Certificate of Achievement for Excellence in Financial Reporting for 2020 and we are awaiting results for the 2021 award. We are very pleased to report that for the seventh year in a row, the organization's 2021 financial audit resulted in a very favorable report with no audit findings for 2021, which in itself, is quite an accomplishment for an organization of our size. Our exceptional 2021 financial audit is indicative of our continuous efforts toward achieving excellence in government financial accounting standards.

The Administration will continue to exercise sound fiscal management across all departmental budgets to ensure that we are prepared to respond to changing service demands while utilizing our existing resources. The overall spending forecast is projected to be consistent with priorities and needs.

ISSUES IMPACTING THE 2023 BUDGET

The 2023 Budget represents a sustainable work plan that positions us to better achieve our mission and priorities, while being ever mindful of the potentially changing economic conditions locally and across the nation. Below are three areas that comprise the development of our resource allocations:

- **Local Economy:** The economy of Northwest Louisiana continues to be an important factor in the State's economic health. The Caddo Parish Commission will unduly continue to be a vital player in the economic development equation. The local economy continues to stabilize from the COVID- 19 pandemic. Ad valorem taxes make up the largest portion of recurring Parish revenues and the limited growth in the economy has affected property valuations. While there is limited growth in the property valuations, the assessment has remained consistent. Maintaining property tax revenues at a consistent level will allow the Parish of Caddo to maintain its strong financial position while prudently administering its capital needs. Our standing collaboration with the North Louisiana Economic Partnership (NLEP) continues to help yield positive economic gains for our area.
- **Prudent Fiscal Management:** Department Heads and their teams have continued to work diligently to effectively administer their respective budgets and deliver quality services to their customers. Through continuous budget reviews by Department Heads, the Director of Finance, the Parish Administrator's Office and the Caddo Parish Commission, the estimated year-end General Fund balance for the 2023 Budget has been determined to be approximately \$15 million, which represents 101% of General Fund expenditures.
- **2023 Parish-wide Initiatives:** The budget has been developed to address the following challenges that were identified by the Caddo Parish Commission and Staff:
 - Estimated \$4 million deficit in the Juvenile Justice Fund including the impact of housing 17-year-olds.
 - Increased operational and inmate medical expenses at the Caddo Correctional Center (CCC).
 - Economic Development Initiatives to replace lost jobs and increase economic opportunities for every Caddo citizen.

- Rising operating costs due to inflation
- Investment in programs and opportunities that help foster a safer community for our citizens.

BUDGET ORGANIZATION

This budget document is divided into several sections with the four major sections being: Narratives, Budget Overview, Capital Budget, and Fund Budgets. The Narratives section includes a description of each department and all Parish-funded agencies. Most departments provided a list of accomplishments for 2022, as well as, goals and objectives for the upcoming budget year. The Budget Overview section provides the reader with a "snapshot" of the Parish's 2023 budget. The Capital Budget section represents the Parish's Capital Improvement Plan for the 2023 budget year, and provides a detail of the planned projects for the year. Line-item appropriation details are included in the individual fund sections of this budget document.

BUDGET OVERVIEW

The 2023 Budget is balanced in that revenues and fund balance reserves meet total 2023 expenditures. Fund balances are appropriated only to the extent that appropriations exceed estimated revenues. The recommendations included in the budget are guided by key principles of sound financial practices. For example, ongoing revenues are used for ongoing expenditures, while one-time revenues support one-time expenditures.

Revenue Forecast - Projections for our most important revenues, property and sales taxes, are based on estimates of future economic conditions. The economic outlook for the coming year affects revenue estimates, which determine the amount of funds available for spending. As previously noted, our economic outlook is stable since the COVID-19 pandemic and it is our hope that we will continue to experience some post-pandemic economic recovery in 2023. Accordingly, the following revenue forecasts are based on projected economic trends.

- **Ad Valorem "Property" Taxes** - The 2023 budget includes a slight increase of 2.4% in property tax revenues from the budget of \$47.9 million in 2022 to \$49.0 million for 2023. Property tax revenues have been stagnant with very little growth in the overall assessment. A slight increase of .70% is expected for property tax assessments from 2022 to 2023. In 2017, the Parish, along with other taxing bodies instituted a program to reduce the number of inaccurate homestead exemptions which resulted in an increase in prior year tax collections. Since most of the inaccuracies have been corrected, prior year tax collections are expected to continue to decline.
- **Sales Taxes** - Sales taxes are budgeted to increase by \$2.65m to \$13.4 million in 2023. Sales tax revenue has been impacted by the increase in oil and gas production and inflation. While natural gas prices have not increased significantly, the volume of natural gas sales has increased as well as the number of new well sites in Caddo Parish. Sales tax revenues fluctuate widely with large upswings and downswings. We have conservatively estimated sales taxes given the unpredictable nature of this revenue source.
- **ARPA** - American Rescue Plan Act Fund revenues are deferred and only recognized when spent. In 2023 the Parish has budgeted to recognize \$18 million of the ARPA revenues and expenses. The \$18 million in expenditures is related mostly to revenue replacement.
- **Other Revenue-** The Parish has estimated \$750,000 for its oil and gas revenue for 2023 which is an increase of \$150,000 from the 2022 budget. In 2023, gaming revenue is expected to slightly decline due to the continual recovery from the pandemic and the smoking ban. The Parish's other revenue sources, such as state-shared revenues are expected to remain stable in 2023.

Fund Balance Reserves - One of the most important elements of a sound, comprehensive budget is to evaluate the impact of projected revenue and appropriations on fund balance reserves. Fund balances are an important mechanism to meet unanticipated expenditure requirements, major revenue shortfall, or a major emergency such as a natural disaster. The fund balance for 2023 is expected to decrease \$19.6 million from an estimated beginning fund balance of \$209 million by year's end. The decrease is associated with funding of capital projects. Capital projects decreased from \$40 million in 2022 to \$24 million in 2023. Road, bridge and drainage capital projects will be funded with fund balance. The majority of the remaining projects will be funded with fund balance reserves and Oil and Gas Revenues. Capital improvements comprise 19% of the Parish's 2023 budget. The five-year Capital Improvement Plan identifies the future capital needs of the Parish. The majority of the capital improvements are related to roads, bridges, and building renovations.

Expenditures - The Parish's 2023 proposed expenditures are \$125,902,492 a decrease of 15% over the 2022 amended budget. The bulk of this decrease is related to a decrease in capital outlay. A summary of each fund's budget is detailed on page 6.

The following items address the factors associated with the change:

- **Salaries** - Increases in operating expenses are typically associated with changes in compensation, benefits, and staffing levels. The 2023 budget provides for a 3% cost of living adjustment and up to a 3% merit increase. Total budgeted positions, including parish-funded agencies, is 418. There was a net loss of one position during the 2023 budget process.
- **Health Insurance** - The premiums for the group medical program are projected to increase by 5%. This is attributable to the increase in healthcare costs. Claim payments for 2022 were estimated at \$5.3 million \$0.3 million over the \$5 million budget. The 2023 proposed budget is \$5.3 million. In 2023, we will continue to analyze our health insurance program to determine methods to reduce costs while providing affordable benefits. The 5% increase in premiums affects both the employees and the Parish.
- **Retirement** - The Parish's contribution to the Parochial Employees Retirement System (PERS) and the Caddo Parish Employees' Retirement System (CPERS) will remain the same at 11.5% for 2023. The CPERS rate is established based on the rate established for PERS by the PERS Board of Directors. The retirement contribution reached a high of 16.75% in 2013. The majority of State retirement plans in Louisiana are increasing employer contributions, not decreasing; this is a testament to the strength of the retirement system for Parish employees.
- **Juvenile Justice** - Revenues in the Juvenile Justice Fund are anticipated to be \$4.6 million with expenditures of \$8.7 million, resulting in appropriations exceeding revenues by \$4.1 million. The Criminal Justice Fund will provide an operating subsidy totaling \$4.6 million to offset this deficit. The rededication of the Public Works property tax millage has allowed the Parish to allocate more funds to the Criminal Justice Fund, thereby increasing the operating subsidy to the Juvenile Justice Fund, which allows for a balanced budget in the Juvenile Justice Fund. The increased costs associated with housing the 17-year-olds will increase the shortfall in the fund.
- **Prison Operations** - Expenditures related to the operations of the Caddo Correctional Center (CCC) are estimated to increase by 3.9%. The increase is the result of an increase in costs for prisoner medical care, especially costs associated with prescription drugs and medical staff salary increases.
- **Capital Improvements** -The Parish decreased the Capital Outlay Program in 2023 by \$16.2 million. In 2022, the capital program increased significantly due to the available ARPA funding. Many projects were budgeted in 2022 due to the ARPA funds.

FUTURE OUTLOOK

Northwest Louisiana's local economy will experience business growth and development with the new Amazon Fulfillment Center and the SWEPCO expansion. There is a slight increase in the oil and gas industry; and while property valuations are stagnant, the future of the Parish still remains promising. We will continue to work with our state, parish and other local partners to support smart growth, infrastructure and other initiatives that encourage and spark economic development in our area. We remain optimistic that we will continue to use the Parish's resources wisely to build our economy, encourage business development and expansion, and promote technological advancement by pursuing businesses that help us transform our community in a positive way.

ACKNOWLEDGEMENTS

The preparation of any organization's budget is usually an enormous task and this budget is of no exception. It takes the entire organization, agencies that we fund, and the Caddo Parish Commission to complete the budget process and compile our budget each year. On every team, there are "stand-out performers" who lead the way and are instrumental in getting things done. It is ever so befitting that I extend my heartfelt appreciation to Mrs. Hayley B. Barnett, Director of Finance, and Ms. Stephanie Rico, Assistant Director of Finance, along with their team members, for the exceptional manner in which they have managed our finances which resulted in a balanced budget for 2023. In addition, our department directors are to be commended for their ability to prioritize our most urgent infrastructure capital needs.

CONCLUSION

The Parish of Caddo is financially sound and continues to practice prudent financial management. The 2023 budget reflects the Caddo Parish Commission's financial discipline to ensure that funds are available for current and future community needs. Your leadership has allowed us to better align our resources toward those most important priorities.

Thank you for your continued support of our efforts to effectively serve our community.


/s/ Dr. Woodrow Wilson, Jr.
Dr. Woodrow Wilson, Jr.
Administrator & CEO

/s/ Hayley B. Barnett
Hayley B. Barnett
Director of Finance

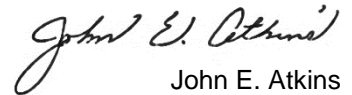
It was **moved by Mr. Burrell**, seconded by Mr. Taliaferro, *that the 2023 Operating & Capital Improvements Budget ordinances* be introduced. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Hopkins, Lazarus, Taliaferro, and Young (7). NAYS: None (0). ABSENT: Commissioners Epperson, Gage-Watts, Jackson, Johnson, and Jones (5). ABSTAIN: None (0).

It was **moved by Mr. Hopkins**, seconded by Mr. Burrell, *that a public hearing for the 2023 Operating & Capital Improvements Budget ordinances be set for November 17, 2022 at 3:30 p.m., and those ordinances will be considered for final adoption at a special meeting scheduled for December 1, 2022 at 3:30 p.m.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Hopkins, Lazarus, Taliaferro, and Young (7). NAYS: None (0). ABSENT: Commissioners Epperson, Gage-Watts, Jackson, Johnson, and Jones (5). ABSTAIN: None (0).

There being no more business to come before the Commission, the meeting was adjourned at 2:57 p.m.



Michelle Nations
Assistant Commission Clerk


John E. Atkins
President

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE EAST SIDE OF FLOURNOY LUCAS ROAD, APPROXIMATELY SIX HUNDRED AND FIFTY FEET, SOUTH OF WINDERWEEDLE ROAD, CADDO PARISH, LOUISIANA, FROM R-A RURAL AGRICULTURAL ZONING DISTRICT TO C-2 CORRIDOR COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located on the east side of Flournoy Lucas Road, approximately six hundred and fifty feet, south of Winderweedle Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-A Rural Agricultural Zoning District to C-2 Corridor Commercial Zoning District:**

Commencing at the northeast corner of Lot 126 of Broad Acres, a subdivision of Caddo Parish, Louisiana, as per plat recorded in Book 50, page 207, of the conveyance records of Caddo Parish, Louisiana, run west along the north line of said Lot 126 a distance of 212 feet to the point of beginning; thence continue west along the north line of said Lot 126 a distance of 212.96 feet, more or less, to the east right of way of Flournoy Lucas as described in the Order of Expropriation recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana; thence run along the east right of way of Flournoy Lucas Road along a curve to the left having a radius of 662.20 feet, a chord bearing south 31°34'44" east 379.25 feet, an arc distance of 384.64 feet, more or less, to a point lying 212 feet, west of the east line of said Lot 126; thence run north a distance of 319.01 feet, more or less, to the point of beginning, being the 1.99 acre, more or less, tract of land shown and described as Tract A on the Map of Survey dated November 15, 1967, attached to the Act of Sale recorded under registry no. 451293, less and except the 1.115 acre, more or less, portion thereof expropriated to the State of Louisiana Department of Transportation and Development, as per the order recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana, together with all buildings and improvements located thereon, Section 27, T17N, R15W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

22-20-P
Craving Croquettes

draft

**CADDO PARISH PLANNING AND ZONING BOARD
SUMMARY MINUTES OF THE PUBLIC HEARING SEPTEMBER 28, 2022**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, September 28, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Henry Bernstein, Parish Attorney's Office
Shari Culbert, Executive Assistant
Reginald Jordan, Zoning Administrator
Ben Koby, Planner I

Members Absent

Jake Brown

The hearing was opened with prayer by **MR. HUMPHREY, SR.** . The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the August 24, 2022 public hearing as submitted.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-20-P ZONING REQUEST

Applicant: KENDRICK FARRIS
Owner: KENDRICK FARRIS
Location: 0 Flournoy Lucas (east side of Flournoy Lucas Rd., approx. 650 ft., south of Winderweedle Road.)
Existing Zoning: R-A
Request: R-A TO C-4
Proposed Use: Restaurant

Representative &/or support:

KENDRICK FARRIS P.O.Box 19134 Shreveport, La. 71149

Mr. Farris spoke of the proposed use for the property.

Board members asked questions of the applicant concerning the alternative C-2 zoning option.

draft

Opposition:

Carolyn Price 7382 Winderweedle Rd. Shreveport, La. 71129

Mrs. Price spoke of her concerns with drainage, preservation of wildlife, and traffic.

The board addressed the opposed about her concerns.

Claude Price 7382 Winderweedle Rd. Shreveport, La. 71129

Mr. Price spoke of his concerns with traffic, vegetation, wildlife, property value, quality of well water.

The board addressed the opposed about him concerns.

Melinda Schexnaider 7397 Winderweedle Rd. Shreveport, La. 71129

Mrs. Schexnaider spoke of her concerns with wildlife, traffic, and property value.

Mrs. Schexnaider read a letter from a neighbor in opposition. The letter was submitted into record.

Mr. Farris spoke in rebuttal.

A motion was made by MR. MARCHIVE, III seconded by MR. HUMPHREY, SR. to recommend approval of the application to a C-2 Corridor Commercial Zoning District.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

MR. CLARKE announced that the board has gained two new members and introduced new board member, Mrs. Green. MR. BERNSTEIN spoke of the terms to be drawn by the board at the October hearing.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

**A motion was made by MR. HUMPREYS to adjourn the meeting.
ADJOURN 4:01 p.m.**

Laura Neubert, Chair

Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

SEPTEMBER 28, 2022

AGENDA ITEM NUMBER: 6

MPC Staff Member: Emily Trant

Parish Commission District: 12/Ken Epperson

CASE NUMBER 22-20-P: ZONING REQUEST

APPLICANT: CRAVING CROQUETTES

OWNER: Kendrick Farris

LOCATION: 0 Flournoy Lucas Rd (east side of Flournoy Lucas Rd., approx. 650 ft., south of Winderweedle Road.)

EXISTING ZONING: R-A

REQUEST: R-A to C-4

PROPOSED USE: Restaurant with Drive-Thru/Outdoor Dining

DESCRIPTION: The applicant is proposing to rezone undeveloped property totaling approximately .9 acres, from R-A, Rural Agricultural to C-4, Heavy Commercial for commercial uses such as a restaurant with a drive thru and outdoor dining. The properties north of the subject site are currently used for warehouses in the I-1, Light Industrial zoning district. The properties east of the subject site are zoned R-A and are either undeveloped or are being used for residential purposes. The I-2, Heavy Industrial properties to the south and west of the site are separated by the Union Pacific rail line and Bert Kouns Industrial Loop Expressway. Field observation reveal that the expressway, railroad, and topography in the vicinity screen much of the activity that occurs in the Heavy Industrial districts, preserving the rural character of this particular portion on Flournoy Lucas Road.

There are no prior cases at this site. Nearby relevant cases include:

- Site plan approval for a warehouse (P-15-09; P-3-11; P-13-12; P-15-15; P-11-16).
- Approval to rezone from R-A to I-2 (P-16-78)
- Approval to rezone from R-A to B-1 (P-37-79)
- Denial of a funeral chapel (P-7-01)
- Denial to rezoned from R-A to R-A(PUD) for truck parking and workshop (21-13-P)

Nearby neighborhoods include: Fox Crossing, Greenwood Acres

REMARKS: The application submitted is to rezone the undeveloped property on Flournoy Lucas Road for a restaurant to serve the community. As stated in Article 4.3 of the Unified Development Code (UDC), C-4 is defined as "The C-4 Heavy Commercial Zoning District is intended for areas of more intense commercial use, including uses related to motor vehicles and those that may require outdoor storage. Because of the impacts from more intensive commercial uses, the district regulations ensure that setbacks, buffering, and site development controls are in place to mitigate negative impacts on neighboring uses.". The permitted by right uses in the C-4 zoning district include *Agriculture, Amusement Facility – Indoor, Amusement Facility – Outdoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Bar, Body Modification Establishment, Brewery, Broadcasting Facility TV/Radio - With Antennae, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Car Wash,*



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STAFF REPORT

Contractor Office, Cultural Facility, Day Care Center, Drive-Through Facility, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary, Educational Facility – University of College, Educational Facility – Vocational, Financial Institution, Financial Institution with Drive-Through, Food Truck Park-Minor, Funeral Home, Gas Station, Government Office, Greenhouse/Nursery – Retail, Healthcare Institution, Heavy Retail, Rental, and Service, Hotel, Industrial - Artisan Industrial Design, Live Performance Venue, Lodge/Meeting Hall, Medical/Dental Office, Micro-Brewery/Distillery/Winery, Office, Outdoor Dining, Parking Lot (Principal Use) Parking Structure (Principal Use), Pay Day/Title Loan Agency, Passenger Terminal, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Public Works Facility, Reception Facility, Research and Development, Residential Care Facility, Restaurant, Retail Goods Establishment, Retail Sales of Alcohol-Liquor, Retail Sales of Beer/Wine, Self-Storage Facility: Climate-Controlled, Self-Storage Facility – Outdoor, Shelter Housing, Social Service Center, Specialty Food Service, Storage Yard – Outdoor Utility, Vehicle Dealership – Enclosed, Vehicle Dealership – With Outdoor Storage/Display, Vehicle Operation Facility, Vehicle Rental – Enclosed Vehicle Rental – With Outdoor Storage/Display, Vehicle Repair/Service– Major, Vehicle Repair/Service – Minor Winery, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers) Wireless Telecommunications – Modifications, Batch Plant/Rock Crushing, Farmers’ Market, Food Truck Vendor, Temporary Contractors Office, Temporary Outdoor Entertainment, Temporary Outdoor Sales, and Temporary Outdoor Storage Center.

When determining whether a rezoning request should be granted or not, there are several standards to consider, as outlined in Article 16.2.E. Zoning Map Amendment Approval Standards, of the Caddo Parish UDC. The approval of a zoning map amendment is based on the balancing of these standards.

The compatibility with the existing use and zoning of nearby property. While the proposed C-4 district would be compatible with the industrial uses and zoning districts, it is incompatible to the residentially zoned properties that are east of the site.

The extent to which the proposed amendment promotes the public health, safety, and welfare. Typically, it is not best practice for a residential district to be adjacent to an industrial district. The ideal zoning designation of any given location would show a gradual transition of uses that increase in density or intensity. There are mechanisms to minimize the impact of a use when a commercial or industrial district abuts a residential district, however, industrial uses are generally incompatible to those permitted in the residential districts. Approval of a commercial district at this site would provide a more appropriate transition from the industrial and residential uses, although a less intense commercial district than what was requested would be better suited.

The suitability of the property for the purposes for which it is presently zoned, i.e., the feasibility of developing the property in question for one or more of the uses allowed under the existing zoning classification. The property is still practicable for residential uses.

The consistency of the proposed amendment with the Master Plan and any adopted land use policies. The zoning districts as they exist now along this portion of Flournoy Lucas Road are consistent with Future Land Use Map of the Master Plan; therefore, rezoning this property to a



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STAFF REPORT

commercial district would go against those recommendations.

That the proposed amendment will benefit Caddo Parish as a whole, and not just the applicant, property owner(s), neighbors of any property under consideration, or other special interest groups, and the extent to which the proposed use would be in the public interest and would not serve solely the interest of the applicant. It is unclear how this request would benefit Caddo Parish as a whole and not just the applicant.

The extent to which the proposed amendment creates nonconformities. The site is undeveloped; therefore, the requested rezoning would not create nonconformities.

The trend of development, if any, in the general area of the property in question. There have been limited requests to rezone residential properties in the vicinity, leaving unnoteworthy trends in development.

Whether adequate public facilities are available including, but not limited to, schools, parks, police and fire protection, roads, sanitary sewers, storm sewers, and water lines, or are reasonably capable of being provided prior to the development of the uses, which would be permitted on the subject property if the amendment were adopted. The site is located within an established area where public facilities are available.

As previously mentioned, a commercial designation at this site would provide a better transition from Industrial to Residential. When analyzing all uses that would be permitted by right in the C-4 district, it is apparent that some may be too intense for the adjacent residential uses that are east of the site. The applicants desire for a restaurant and outdoor dining could be accomplished with a much less intense zoning district, such as C-2, Corridor Commercial. The applicants desire for a drive-thru would require approval of a special use permit by this Commission. As stated in Article 4.3 of the Unified Development Code (UDC), C-2 is defined as "The C-2 Corridor Commercial Zoning District is intended to accommodate the commercial corridors of the City of Shreveport. The C-2 District addresses primarily auto-oriented retail, both individual businesses and retail centers, with the intent of improving the pedestrian environment along the corridor. Mixed-use development is encouraged with residential dwelling units allowed above the ground floor." The permitted by right uses in C-2 zoning district include Agriculture, Amusement Facility – Indoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Body Modification Establishment, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the, Ground Floor, Educational Facility - Primary or Secondary, Financial Institution, Food Truck Park-Minor, Government Office, Healthcare Institution, Lodge/Meeting Hall, Medical/Dental Office, Office, Outdoor Dining, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Restaurant, Retail Goods Establishment, Retail Sales of Alcohol – Beer/Wine, Specialty Food Service, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications, Farmers' Market, Food Truck Vendor, Temporary Contractor's Office, Temporary Outdoor Entertainment, Temporary Outdoor Sales, Temporary Outdoor Storage Container.



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STAFF REPORT

The applicant hosted a Neighborhood Participation Plan (NPP) meeting on September 14th at 7:00PM. According to the applicant, there was nobody in attendance.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that denial of the request to rezone the parcel from R-A, Rural-Agricultural to C-4, Heavy Commercial is warranted.

Alternatively, the Commission may:

- a. Recommend approval of the C-2, Corridor Commercial District.
 - b. Recommend approval of the request as submitted.
-

PUBLIC ASSESSMENT: One person spoke in support. The people spoke in opposition.

PZC

RECOMMENDATION: The board voted 5-0 to recommend approval of the C-2, Corridor Commercial District.

22-20-P

I-1

IN SIDE CITY LIMITS

OUTSIDE CITY LIMITS

I-2

Julie Francis

I-1

Winderweede

Bert Kouns Industrial

Flurnoy Lucas

R-A

R-A to C-4

Flurnoy Lucas

1500' NOTIFICATION AREA



SCALE: 1"=500'

I-2

22-20-P AREA REF MAP

IN SIDE CITY LIMITS

OUTSIDE CITY LIMITS

Julie Francis

Bert Kouns Industrial

Winderweede

R-A to C-4

Fbumpy Lucas

Bert Kouns Industrial

Flournoy Lucas



SCALE: 1"=500'



A white rectangular sign with a red logo at the top center. The logo features a stylized figure holding a scale. Below the logo, the text is printed in red and black. The sign is placed in a field of tall grass and weeds, with a dense forest of trees in the background.

**PUBLIC
HEARING
NOTICE**

AFFECTING THIS PROPERTY
FOR MORE INFO CALL: 318-673-6480
(from 8:00 a.m. to 5:00 p.m.)
VISIT: shreveportcaddmpc.com/agendas
EMAIL: info@shreveportcaddmpc.com
DO NOT REMOVE SIGN UNTIL AFTER THE HEARING



09/15/22 08:12 AM



09/15/22 08:12 AM



09/15/22 08:12 AM

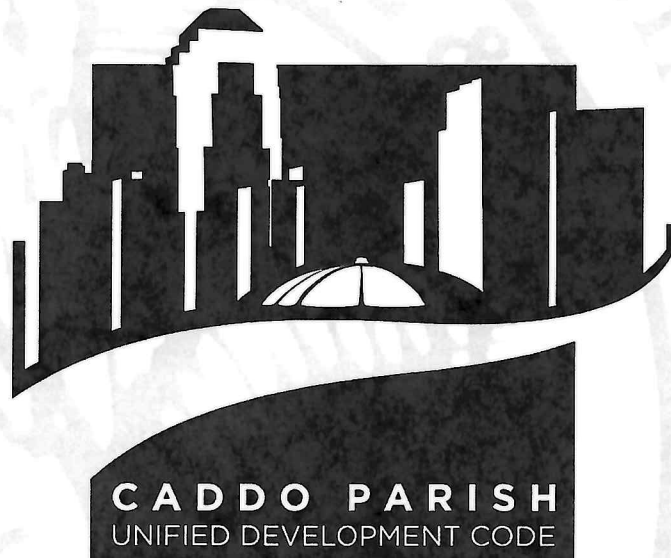
OWNER	STREET AD	CITY	STATE	ZIP
Union Paci	1400 Doug	Omaha	Ne	68179-1640
Horne, Dou	7330 Flour	Shreveport La		71129-3016
Amerivest	Po Box 193	Shreveport La		71149-0390
Amerivest	7230 Wind	Shreveport La		71129
Bowen, Thi	6430 Faust	Shreveport La		71129
(P.S.) Unior	1400 Doug	Omaha	Ne	68179-1640
Abc Skateb	10043 Lov	Shreveport La		71106
Daxon Inve	601 Se 30t	Oklahoma OK		73129
Caddo Pari	Po Box 320	Shreveport La		71130-2000
(P.S.) Unior	1700 Farna	Omaha	Ne	68102-2022
Missionary	P.O. Box 1	Shreveport La		71149
Emily Trant	505 Travis	Shreveport La		71105
Fox Crossin	PO Box 291	Shreveport La		71129

Metropolitan **Planning** Commission

Shreveport | Caddo Parish

Unified Development Code Development Application

Caddo Parish UDC Development Application and Review Packet
(Revised August 21, 2020)



Land Development Department

505 Travis Street, Suite 440
Shreveport, LA 71101 | phone 318-673-6480

www.shreveportcaddompc.com

Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
 318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY		
Date: _____ Planner: _____ Case No: _____ Application Fee: _____		
1. PROPERTY INFORMATION		
Project Name: <u>Crawing Croquettes</u>	Associated Case: _____	
Project Address/Location: <u>TBA 0 Floumay Lucas</u>		
Current Zoning District: <u>RA</u>	Proposed Zoning District (if applicable): <u>C-4</u>	Parcel Number(s): <u>171327-003-0181-00</u>
2. CASE TYPE		
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning)	<input type="checkbox"/> Planned Unit Development (PUD)	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment
<input type="checkbox"/> Special Use Permit	Zoning Map Amendment and Preliminary Site Plan	<input type="checkbox"/> Site Plan Approval
<input type="checkbox"/> Preliminary & Final Plat (7 or more lots)	<input type="checkbox"/> PUD Site Plan (Administrative)	<input type="checkbox"/> Site Plan Revision
<input type="checkbox"/> Final Plat (Less than 7 lots)	<input type="checkbox"/> Small Planned Unit Development (SPUD)	<input type="checkbox"/> Site Plan Modification
<input type="checkbox"/> Re-Plat	Zoning Map Amendment and Site Plan	<input type="checkbox"/> Other: _____
3. PARCEL DESCRIPTION		
<i>(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)</i>		
Subdivision: <u>Broad Acres - Outside</u>		
4. GENERAL LOCATION OF PROPERTY		
<i>(street address and/or frontage, and distance to cross street)</i>		
<u>Floumay Lucas Road Shreveport, LA 71129</u>		
5. PROPOSED USE OF THE PROPERTY		
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input checked="" type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
Provide a brief explanation, attach additional sheets, if necessary		
<u>We looking to set up commercial property for families in the community</u>		



Land Development

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318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): RA	Proposed Zoning District(s): C-4	Proposed Building Use(s):	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross:	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross:	
Total Site Acres:	0.840 ACS	Total sq. ft. gross (existing & proposed):	
Off-Street Parking Required:	Yes	Proposed height of building(s):	Number of stories:
Off-Street Parking Provided:	No	Ceiling height of First Floor:	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 40,965 Sq Feet		Lot Coverage (Total Area in square feet):	
Lot Coverage Percentage of Total Lot Area: 0.040 Acres			
9. STORMWATER INFORMATION			
Existing Impervious Surface:	acres/square feet	Hazard Flood Area	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Impervious Surface:	acres/square feet	Red River	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cross Lake Watershed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No

Land Development

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 318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION	
IMPORTANT NOTE ABOUT PROJECT CONTACT	<p>If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. All contact for this project will be made through the applicant listed below.</p> <p>NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. <u>If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.</u></p>
<p>APPLICANT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: <u>Brittany & Kendrick Farris</u> Company: <u>Crowing Croquettes</u></p> <p>E-mail: <u>malahogenymurray22@gmail.com</u> Phone: <u>318-200-7538 or 318-670-6706</u></p> <p>Address: <u>6512 Diana St</u> City: <u>Shreveport</u> State: <u>LA</u> Zip: <u>71119</u></p>	
<p>ARCHITECT CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>ENGINEER CONTACT INFORMATION: Check if Primary Contact <input type="checkbox"/></p> <p>Name: _____ Company: _____</p> <p>E-mail: _____ Phone: _____ Fax: _____</p> <p>Address: _____ City: _____ State: _____ Zip: _____</p>	
<p>CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact <input checked="" type="checkbox"/></p> <p>Name: <u>Kendrick Farris</u> Company: _____</p> <p>E-mail: <u>KendrickJFarris@gmail.com</u> Phone: <u>318-840-6766</u> Fax: _____</p> <p>Address: <u>6512 Diana Street</u> City: <u>Shreveport</u> State: <u>Louisiana</u> Zip: <u>71119</u></p> <p>Designee Contact Name: _____ Email Address: _____ Phone Number: _____</p>	
<p>PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:</p> <p><input checked="" type="checkbox"/> I will represent the application myself; OR <input type="checkbox"/> I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.</p>	
<p>ACKNOWLEDGEMENT:</p> <p>I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.</p>	
<p><u>Brittany Danielle Murray Farris</u> Property Owner Signature</p>	<p><u>8-5-22</u> Date</p>
<p><u>Kendrick-James Farris, BENE</u> Applicant Signature</p>	<p><u>8-5-22</u> Date</p>

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, September 28, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-20-P: 0 Flournoy Lucas. Application by KENDRICK FARRIS for approval to rezone property located on east side of Flournoy Lucas Rd., approx. 650 ft., south of Winderweedle Road, from R-A to C-4, being more particularly described as Commencing at the northeast corner of Lot 126 of Broad Acres, a subdivision of Caddo Parish, Louisiana, as per plat recorded in Book 50, page 207, of the conveyance records of Caddo Parish, Louisiana, run west along the north line of said Lot 126 a distance of 212 feet to the point of beginning; thence continue west along the north line of said Lot 126 a distance of 212.96 feet, more or less, to the east right of way of Flournoy Lucas as described in the Order of Expropriation recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana; thence run along the east right of way of Flournoy Lucas Road along a curve to the left having a radius of 662.20 feet, a chord bearing south 31°34'44" east 379.25 feet, an arc distance of 384.64 feet, more or less, to a point lying 212 feet, west of the east line of said Lot 126; thence run north a distance of 319.01 feet, more or less, to the point of beginning, being the 1.99 acre, more or less, tract of land shown and described as Tract A on the Map of Survey dated November 15, 1967, attached to the Act of Sale recorded under registry no. 451293, less and except the 1.115 acre, more or less, portion thereof expropriated to the State of Louisiana Department of Transportation and Development, as per the order recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana, together with all buildings and improvements located thereon, Section 27, T17N, R15W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST OF CESSNA DRIVE, APPROXIMATELY ONE THOUSAND THREE HUNDRED- AND TWENTY- FEET SOUTH OF EAST FLOURNOY LUCAS ROAD, CADDO PARISH, LOUISIANA, FROM R-1-7 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located east of Cessna Drive, approximately one thousand three hundred- and twenty-feet South of East Flournoy Lucas Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-1-7 Single-Family Residential ZONING District to R-1-5 Single-Family Residential Zoning District:**

A tract of land located in the southeast quarter (SE ¼) of Section 7 and the southwest quarter (SW ¼) of Section 8, Township 16 North, Range 13W, Caddo Parish, Louisiana. Said Tract more full described as follows: beginning at the northeast corner of Lot 112, Lucien Field Estates Phase II – Unit A as recorded in book 9000, pages 47 thru 49, records of Caddo Parish, Louisiana, proceed S 89°21'03" E a distance of 2,026.79 feet to a point on the westerly right of way line of the Kansas City Southern Railroad, thence proceed 25°34'43" E along the westerly right of way line of the Kansas City Southern Railroad a distance 1,445.86 feet, thence proceed N 89°27'02" W a distance of 2,664.32 feet to the southeast corner of lot 1001, Lucien Field Estates Phase II- Unit C as recorded in book 9000, pages 130 thru 132, records of Caddo Parish, Louisiana, thence proceed N 00°35'06" E along the east line of Lucien Field Estates Phase II, Units C, D, and A, a distance of 1,301.65 feet returning to the point of beginning, said tract containing 69.981 acres, Section 7 & 8, T16N, R13W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

22-21-P
VINTAGE CONSTRUCTION GROUP

**CADDO PARISH PLANNING AND ZONING BOARD
SUMMARY MINUTES OF THE PUBLIC HEARING SEPTEMBER 28, 2022**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, September 28, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Henry Bernstein, Parish Attorney's Office
Shari Culbert, Executive Assistant
Reginald Jordan, Zoning Administrator
Ben Koby, Planner I

Members Absent

Jake Brown

The hearing was opened with prayer by **MR. HUMPHREY, SR.** . The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the August 24, 2022 public hearing as submitted.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-21-P ZONING REQUEST

Applicant: VINTAGE CONSTRUCTION GROUP
Owner: LLC FORBING MANAGEMENT
Location: 137 E FLOURNOY LUCAS RD (east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd.)
Existing Zoning: R-1-7
Request: R-1-7 TO R-1-5
Proposed Use: Single-Family Residence

Representative &/or support:

Justin Sevier 1922 Chestnut Park Lane Shreveport, La. 71106
Mr. Sevier of Vintage Construction spoke of the proposed use for the property.

Opposition: None

draft

A motion was made by MR. MARCHIVE, III seconded by MS. HART to recommend the application for approval.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

CASE NO. 22-2-CTAC CODE TEXT AMENDMENT

Applicant: Caddo Planning and Zoning Commission

Request: Code Text Amendments to the Caddo Parish UDC regarding surface requirements

Representative &/or support: None

Opposition: None

A motion was made by MR. MARCHIVE, III seconded by MS. NEUBERT to recommend the application for approval.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

MR. CLARKE announced that the board has gained two new members and introduced new board member, Mrs. Green. MR. BERNSTEIN spoke of the terms to be drawn by the board at the October hearing.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

A motion was made by MR. HUMPREYS to adjourn the meeting.
ADJOURN 4:01 p.m.

Laura Neubert, Chair

Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

SEPTEMBER 28, 2022

AGENDA ITEM NUMBER: 7

MPC Staff Member: Emily Trant

Parish Commission District: 9/John Atkins

CASE NUMBER 22-21-P: ZONING REQUEST

APPLICANT: VINTAGE CONSTRUCTION GROUP
OWNER: LLC FORBING MANAGEMENT
LOCATION: 137 Flournoy Lucas Rd (east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd.)
EXISTING ZONING: R-1-7
REQUEST: R-1-7 to R-1-5
PROPOSED USE: Single-family Residential

DESCRIPTION: The applicant is requesting to rezone approximately 70 acres of undeveloped land from R-1-7, Single-Family Residential to R-1-5, Single-Family Residential for the purpose of Lucien Field Estates Phase III Subdivision. The proposed 264 lot subdivision will be considered as a separate application. The remaining property to the north of the site and the properties to the east are zoned R-1-7; R-E, Residential Estate to the south; and R-1-5 to the west.

Prior cases include:

- Approval to rezone from R-A to R-1 (P-165)

Nearby relevant cases include:

- Approval to rezone from R-A to R-3, B-1, B-2, and B-3 (P-164 & P-495). *Note, both properties were undeveloped, and the zoning districts were designated R-E upon the adoption of the UDC.
- Approval to rezone from R-A to B-2 PUD (C-62-14)
- Approval to rezone from R-A to B-2 and R-1H (P-20-15)

Nearby neighborhoods include: East Ridge, Huckleberry Ridge, Suburban Acres, Wallace Lake, Wallace Lake Heights

REMARKS: As stated, the applicant is requesting approval to rezone the property from R-1-7 to R-1-5 for the purpose of developing Lucien Field Estates Phase III. Annexation into the city limits of Shreveport has been requested and will be heard by the Metropolitan Planning Commission Board on October 5th. As stated in Article 4.3 of the Unified Development Code (UDC), the R-1-5 district is defined as *"The R-1-5 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 5,000 square foot lots that have been established with a smaller lot size than the predominant pattern of single-family residential development. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted"*. The land uses that are permitted by right within the R-1-5 district include: *Agriculture, Bus Transfer Station, Community Center, Community Garden, Day Care Home, Dwelling - Single-Family Detached, Group Home, Place of Worship, Public Park, Soup Kitchen, Accessory, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers) and Wireless Telecommunications – Modifications, Farmers' Market, Temporary Outdoor Events and*



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

Temporary Subdivision Sales Office. There are no differences in the uses that are permitted by right between the R-1-7 and R-1-5 zoning districts. The appropriateness for a change in density should be analyzed when considering a zoning request that does not involve a change in permitted uses. In this case, the R-1-5 zoning district would allow a minimum lot size of 5,000 square feet, as opposed to 7,000 square feet which is the minimum requirement in the R-1-7 district. There are several standards to consider when reviewing a request to rezone property, as outlined in Article 16.2.E. Zoning Map Amendment Approval Standards, of the Caddo Parish UDC. The approval of a zoning map amendment is based on the balancing of these standards.

The compatibility with the existing use and zoning of nearby property. The proposed zoning district and use is compatible to the surrounding residential land uses.

The extent to which the proposed amendment promotes the public health, safety, and welfare. The proposed rezoning promotes the public health, safety, and welfare as it would not introduce inappropriate land uses in the vicinity.

The suitability of the property for the purposes for which it is presently zoned, i.e., the feasibility of developing the property in question for one or more of the uses allowed under the existing zoning classification. The current zoning designation is suitable for residential lots.

The consistency of the proposed amendment with the Master Plan and any adopted land use policies. The request to rezone from R-1-7 to R-1-5 would be consistent with the Future Land Use Map of the Mast Plan recommendation of residential low.

That the proposed amendment will benefit Caddo Parish as a whole, and not just the applicant, property owner(s), neighbors of any property under consideration, or other special interest groups, and the extent to which the proposed use would be in the public interest and would not serve solely the interest of the applicant. The request would be a benefit to Caddo Parish as it will allow an opportunity for a greater number of lots to be developed, which may encourage more real estate transactions and homeownership during a time of a national housing shortage.

The extent to which the proposed amendment creates nonconformities. The site is undeveloped; therefore, the requested rezoning would not create nonconformities.

The trend of development, if any, in the general area of the property in question. This area of Shreveport has seen a notable trend in developed for residential uses over the years, most notably Lucien Field Estates Phase I and II, which the subject site would be an extension of. Approval of the R-1-5 district would allow the site to be consistent with the existing subdivision, thus it is a reasonable request.

Whether adequate public facilities are available including, but not limited to, schools, parks, police and fire protection, roads, sanitary sewers, storm sewers, and water lines, or are reasonably capable of being provided prior to the development of the uses, which would be permitted on the subject property if the amendment were adopted. The site is located within an



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STAFF REPORT

established area where public facilities are available.

Field observations reveal that this property will only be accessible through the existing development at Cessna Drive that currently terminates at a Cul-De-Sac. The site is undeveloped and is partially cleared but does contain a significant number of existing trees. No dissimilar land use was observed near the proposed site.

The applicant was not required to host a Neighborhood Participation Plan (NPP) meeting.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of the request to rezone the parcel from R-1-7, Single-Family Residential to R-1-5, Single-Family Residential is warranted.

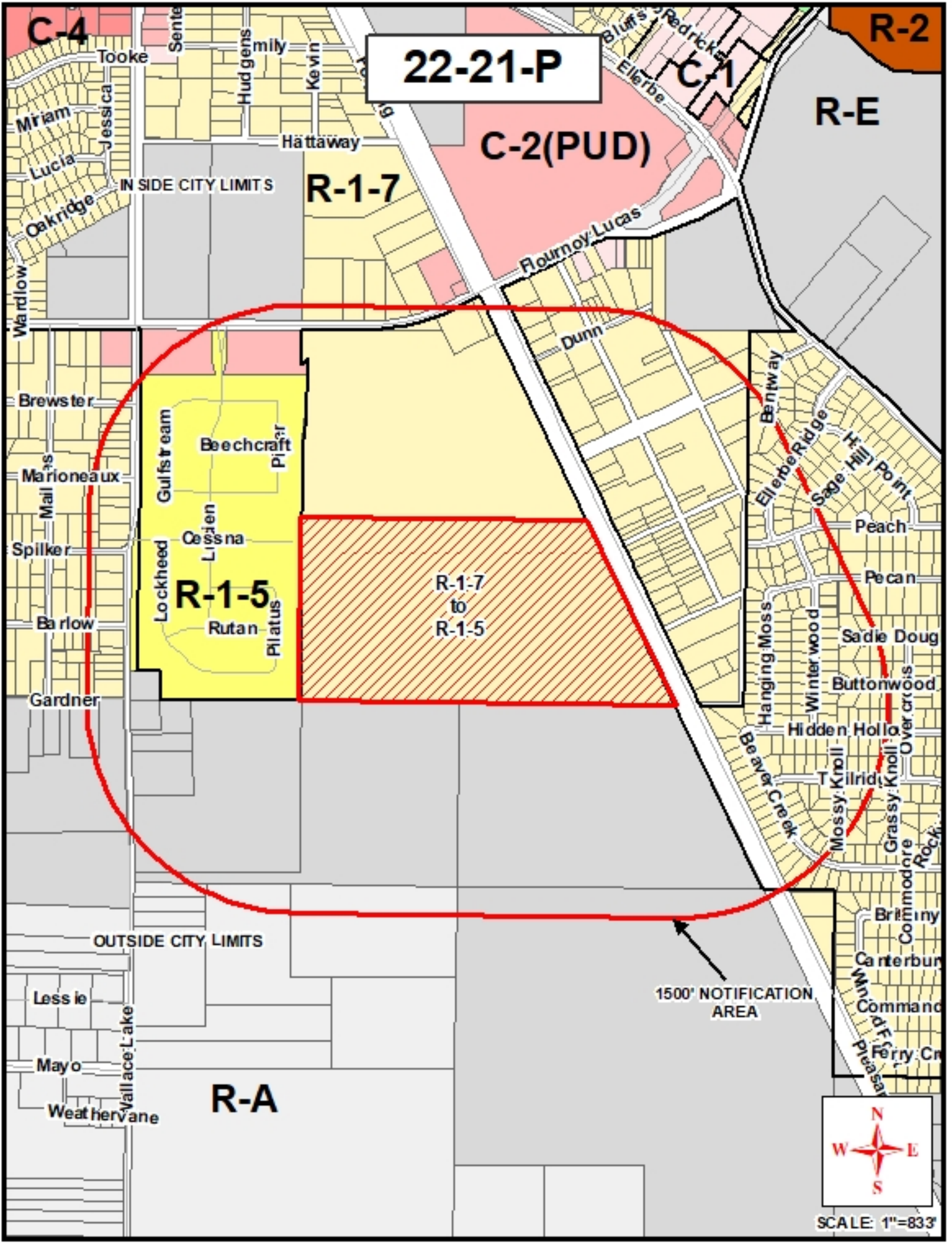
Alternatively, the Commission may:

- a. Recommend denial of the request.
- b. Recommend approval of an alternative zoning district.

PUBLIC ASSESSMENT: One person spoke in support. There was no opposition.

PZC

RECOMMENDATION: The board voted 5-0 to recommend approval of the request to rezone the parcel from R-1-7, Single-Family Residential zoning to R-1-5, Single-Family Residential zoning.



22-21-P

C-2(PUD)

R-1-7

R-1-5

R-1-7
to
R-1-5

R-2

R-E

OUTSIDE CITY LIMITS

R-A

1500' NOTIFICATION
AREA



SCALE: 1"=833'

22-21-P AREA REF MAP

IN SIDE CITY LIMITS

Flournoy Lucas

Dunn

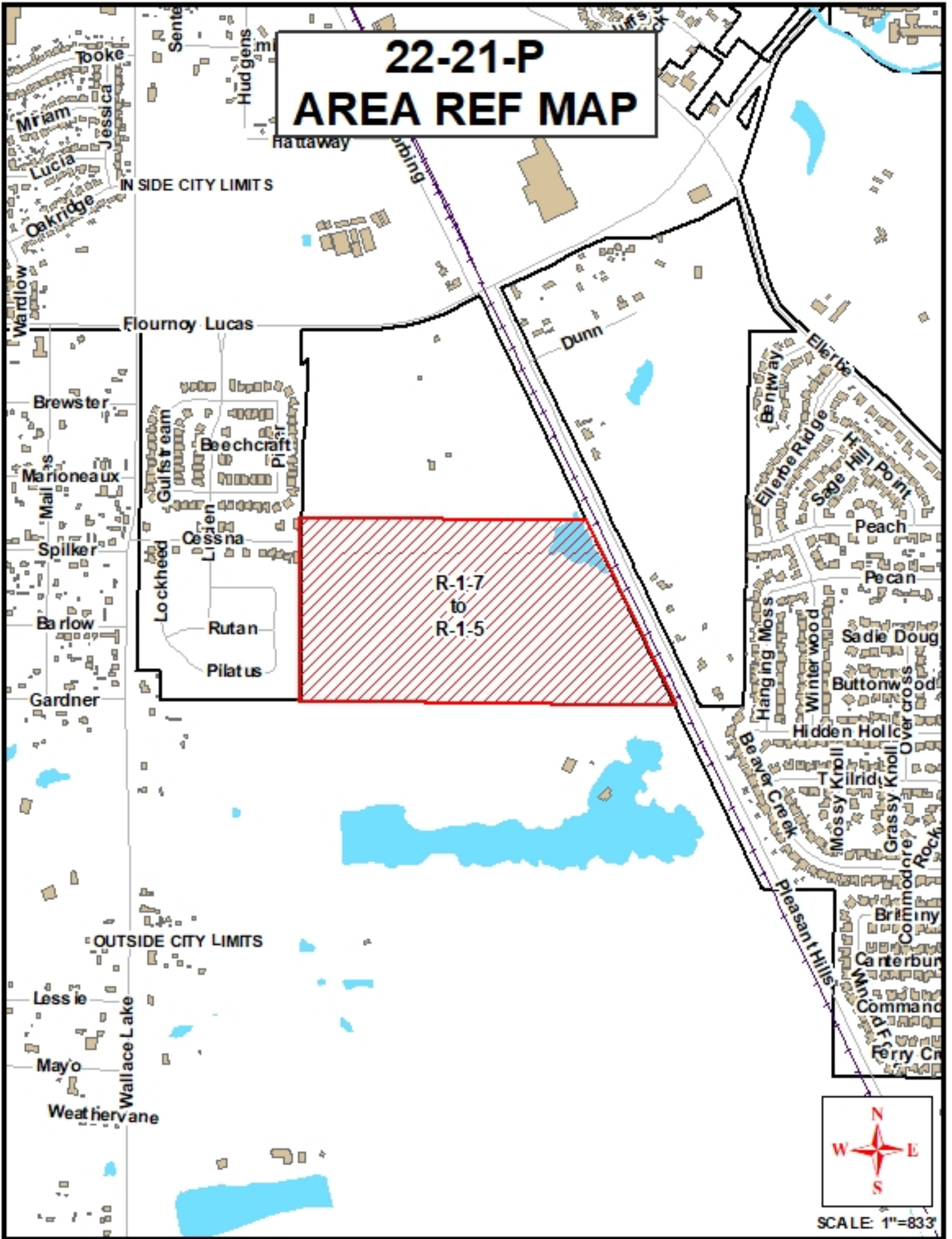
R-1-7
to
R-1-5

OUTSIDE CITY LIMITS

Wallace Lake



SCALE: 1"=833'





**PUBLIC
HEARING
NOTICE**

AFFECTING THIS PROPERTY
FOR MORE INFO CALL: 318-673-6480
(from 8:00 a.m. to 5:00 p.m.)
VISIT: shreveportcaddompc.com/agendas
EMAIL: info@shreveportcaddompc.com
DO NOT REMOVE SIGN UNTIL AFTER THE HEARING





22-21-P - Zoning Map Amendment (Rezoning)

Project Address Information:

Address: 137 E FLOURNOY LUCAS RD
City: SHREVEPORT
State: LA
Zip: 71106

Project Details:

Designation: Caddo Parish
Status: Open
Project Name: Lucien Field Estates - Phase III
Project Number: 22-21-P
Project Description:
Application Category: Planning Case - Parish
Parcel Legal Description: see attached
General Location of Property: east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd.
Council:
Caddo Parish Commissioner District: 9 - Atkins
Request: R-1-7 to R-1-5
Proposed Use: Single-Family Residential
Subdivision: Lucien Field Estates Phase III

GEO Number: 161307000001800
Township:
Section: 07
Range: 16-13
Existing Zone: R-1-5

Project Fees:

Rezoning

Contact information:

Applicant:			
	Vintage Construction Group	Justin Sevier	1922 Chestnut Park Lane Shreveport, LA 71106
	Mobile:	Home:	Office: (318) 683-0636
Architect:			
			, LA
	Mobile:	Home:	Office:
Business Owner:			
			, LA
	Mobile:	Home:	Office:
Engineer:			
	Forte & Tablada	Desmond Sprawls	920 Pierremont Road, Suite 520 Shreveport, LA 71106
	Mobile:	Home:	Office: (318) 798-3344
Property Owner:			

Property Owner:	LLC FORBING MANAGEMENT		9540 Rochel Drive Shreveport, LA 71115
	Mobile: (318) 795-0870	Home:	Office:

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, September 28, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-21-P: 137 E FLOURNOY LUCAS RD. Application by VINTAGE CONSTRUCTION GROUP for approval to rezone property located east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd., from R-1-7 to R-1-5, being more particularly described as A tract of land located in the southeast quarter (SE ¼) of Section 7 and the southwest quarter (SW ¼) of Section 8, Township 16 North, Range 13W, Caddo Parish, Louisiana. Said Tract more full described as follows: beginning at the northeast corner of Lot 112, Lucien Field Estates Phase II – Unit A as recorded in book 9000, pages 47 thru 49, records of Caddo Parish, Louisiana, proceed S 89°21'03" E a distance of 2,026.79 feet to a point on the westerly right of way line of the Kansas City Southern Railroad, thence proceed 25°34'43" E along the westerly right of way line of the Kansas City Southern Railroad a distance 1,445.86 feet, thence proceed N 89°27'02" W a distance of 2,664.32 feet to the southeast corner of lot 1001, Lucien Field Estates Phase II-Unit C as recorded in book 9000, pages 130 thru 132, records of Caddo Parish, Louisiana, thence proceed N 00°35'06" E along the east line of Lucien Field Estates Phase II, Units C, D, and A, a distance of 1,301.65 feet returning to the point of beginning, said tract containing 69.981 acres, Section 7 & 8, T16N, R13W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

ORDINANCE NO. 6265 of 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND CHAPTER 4, ARTICLE II, DIVISION 3 RELATIVE TO ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD, TO PROVIDE FOR COMPATIBILITY WITH CITY OF SHREVEPORT REQUIREMENTS FOR SUCH CARDS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of Shreveport and Parish both have Alcoholic Beverage Employee Handling Card ordinances;

WHEREAS, amending the Parish ordinance to parallel the City provisions would aid businesses in having employees obtain cards;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Chapter 4, Article II, Division 3 is hereby amended to read as follows:

“DIVISION 3. ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD

Sec. 4-83. Required .

(a) It shall be unlawful for any alcoholic beverage permit holder issued pursuant to Division 2 of this Article to allow any employee to handle, sell or serve alcoholic beverages of high or low alcoholic content for consumption on or off the premises, unless such employee is in possession of an alcoholic beverage handling employee card issued under the authority of this division. Before employing any person to handle, sell or serve alcoholic beverages, the permit holder shall notify the sheriff of the intended employment and shall have such person obtain an alcoholic beverage handling employee card prior to handling, selling or serving alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter. The permit holder shall also notify the sheriff upon termination of employment of any alcoholic beverage handling employee.

(b) It shall be unlawful for any employee to handle, sell or serve alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter unless such employee has in his or her possession a current valid alcoholic beverage handling employee card and displays it upon demand of any law enforcement officer or agent.

(1) If such establishment sells for on or off premises consumption as a liquor store, bar, casino, microbrewery or microdistillery, alcohol caterer or similar establishment where alcohol is the primary commodity sold, such employee must hold a Class A alcoholic beverage handling card.

(2) If such establishment sells for on or off premises consumption as a box store, convenience store, grocery store, restaurant, wholesaler, or other establishment where alcohol is not the primary commodity sold, such employee must hold a Class B alcoholic beverage handling card.

(c) For purposes of this section, the term "possession" shall mean the employee shall have the card on his or her person. The employer shall also maintain on file a copy of the current card for all current employees. In the event the employee does not have the card on his or her person, but the employer has the card on file, it shall not be considered a violation of this section by the employer.

(d) The sheriff may in his discretion grant special oral dispensations of the employee card requirement in specific cases, upon valid reasons shown. Such dispensations are not to exceed the period from time granted until the close of the next normal business day.

Sec. 4-84. Qualifications of applicant.

(a) Each applicant for a Class A alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) If the person has been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country, he/she will not be eligible until the expiration of the sentence, including probation and parole. This provision shall not apply to a conviction for which the applicant has received a first offense pardon under the laws of the State of Louisiana.

(3) He/she has not been convicted in the last two years in this or in any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, letting a disorderly place, illegally dealing in controlled dangerous substances or any violation of the controlled dangerous substance statute.

(4) He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(5) He/she must not have had a dealer's permit revoked in the last three years which was issued in his name or in the name of a partnership of which he was a partner or in the name of a corporation in which he was a stockholder.

(6) He/she must not have had his alcoholic beverage handling employee card revoked within the last two years.

(7) An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff. In addition, all applicants shall complete a recertification program every four years after the initial program.

(b) Each applicant for a Class B alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(3) He/she must not have had his alcoholic beverage handling employee card revoked within the last two years.

(4) An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff of the parish. In addition, all applicants shall complete a recertification program every four years after the initial program.

Sec. 4-85. Issuance and appeal from denial.

The sheriff of the parish is hereby authorized to issue, without delay, an alcoholic beverage handling employee card when he finds the applicant to be qualified. If the sheriff finds that the applicant is not qualified, he shall deny the permit. A person whose permit is denied may appeal the denial of the permit to the parish commission by filing a request for such an appeal with the clerk of the parish commission within ten days after being notified of the denial of the permit.

Sec. 4-86. Contents.

A card issued pursuant to this division shall contain the picture and right thumbprint of the person to whom it is issued.

Sec. 4-87. Fee, term; renewal.

The fee for an alcoholic beverage handling employee card shall be as established by the parish commission, from time to time. This card will be for a period of one year and must be renewed prior to the expiration date.

Sec. 4-88. Premises applicable to.

A card for an alcoholic beverage handling employee shall be good and valid for use on the premises of any alcoholic beverage permit holder.

Sec. 4-89. Suspension or revocation.

(a) An alcoholic beverage handling employee card may be suspended or revoked by the sheriff if, at any time, the holder thereof fails to meet the qualifications prescribed by section 4-84 or if he violates any provision of this chapter.

(b) Before any alcoholic beverage handling employee card is suspended or revoked, the holder thereof shall be given notice of his right to a hearing before the sheriff. Such notice shall inform the card holder of the reasons for which the sheriff proposes to suspend or revoke the card and shall inform the card holder that, unless a hearing is requested within ten days from the date the notice is sent, the sheriff will suspend or revoke the card. Such notice shall be delivered either personally to the card holder or shall be sent by registered mail to the card holder's last known address. In the event a hearing is not requested within ten days of the date of such notice, the sheriff may proceed to revoke or suspend the alcoholic beverage handling employee card. In the event a hearing is requested by the card holder, the sheriff shall inform the card holder of the date of such hearing, which hearing shall be held within ten days of the date of the request for a hearing.

(c) The holder of an alcoholic beverage handling employee card who feels aggrieved by a decision of the sheriff in suspending or revoking such card may, within ten days of the notification of the decision of the sheriff, appeal to the parish commission. The decision of the sheriff shall be affirmed, unless a majority of the parish commission, at a hearing on such appeal, votes to overrule or modify the action of the sheriff.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE NO. 6265 of 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND CHAPTER 4, ARTICLE II, DIVISION 3 RELATIVE TO ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD, TO PROVIDE FOR COMPATIBILITY WITH CITY OF SHREVEPORT REQUIREMENTS FOR SUCH CARDS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of Shreveport and Parish both have Alcoholic Beverage Employee Handling Card ordinances;

WHEREAS, amending the Parish ordinance to parallel the City provisions would aid businesses in having employees obtain cards;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Chapter 4, Article II, Division 3 is hereby amended to read as follows:

“DIVISION 3. ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD

Sec. 4-83. Required.

(a) It shall be unlawful for any alcoholic beverage permit holder issued pursuant to Division 2 of this Article to allow any employee to handle, sell or serve alcoholic beverages of high or low alcoholic content for consumption on or off the premises, unless such employee is in possession of an alcoholic beverage handling employee card issued under the authority of this division. Before employing any person to handle, sell or serve alcoholic beverages, the permit holder shall notify the sheriff of the intended employment and shall have such person obtain an alcoholic beverage handling employee card prior to handling, selling or serving alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter. The permit holder shall also notify the sheriff upon termination of employment of any alcoholic beverage handling employee. The permit holder shall notify the sheriff of the intended employment, and apply to the sheriff to obtain such card

(b) Every alcoholic beverage handling employee shall obtain an alcoholic beverage handling employee card prior to handling, selling or serving alcoholic beverages for consumption on premises for which a permit is required by this chapter. It shall be unlawful for any employee to handle, sell or serve alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter unless such employee has in his or her possession a current valid alcoholic beverage handling employee card and displays it upon demand of any law enforcement officer or agent.

(1) If such establishment sells for on or off premises consumption as a liquor store, bar, casino, microbrewery or microdistillery, alcohol caterer or similar establishment where alcohol is the primary commodity sold, such employee must hold a Class A alcoholic beverage handling card.

(2) If such establishment sells for on or off premises consumption as a box store, convenience store, grocery store, restaurant, wholesaler, or other establishment where alcohol is not the primary commodity sold, such employee must hold a Class B alcoholic beverage handling card.

(c) For purposes of this section, the term "possession" shall mean the employee shall have the card on his or her person. The employer shall also maintain on file a copy of the current card for all current employees. In the event the employee does not have the card on his or her person, but the employer has the card on file, it shall not be considered a violation of this section by the employer.

(d) The sheriff may in his discretion grant special oral dispensations of the employee card requirement in specific cases, upon valid reasons shown. Such dispensations are not to exceed the period from time granted until the close of the next normal business day.

Sec. 4-84. Qualifications of applicant.

(a) Each applicant for an alcoholic beverage handling employee card shall meet the following qualifications and conditions: Each applicant for a Class A alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) If the person has been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country, at least five years must have passed since the expiration of the sentence given for the conviction of the felony, including probation and parole. If the person has been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country, he/she will not be eligible until the expiration of the sentence, including probation and parole. This provision shall not apply to a conviction for which the applicant has received a first offense pardon under the laws of the State of Louisiana.

(3) He/she has not been convicted in the last two years in this or in any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, letting a disorderly place, illegally dealing in controlled dangerous substances or any violation of the controlled dangerous substance statute.

(4) He must not have been convicted of any offense within the last two years of violating any of the provisions of this chapter. He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(5) He/she must not have had a dealer's permit revoked in the last year last three years which was issued in his name or in the name of a partnership of which he was a partner or in the name of a corporation in which he was a stockholder.

(6) He/she must not have had his alcoholic beverage handling employee card revoked within the last year two years.

(7) A new applicant must have completed, or must complete within 30 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff of the parish. An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 30 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff. In addition, all applicants shall complete a recertification program every four years after the initial program.

(b) Each applicant for a Class B alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(3) He/she must not have had his alcoholic beverage handling employee card revoked within the last two years.

(4) An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff of the parish. In addition, all applicants shall complete a recertification program every four years after the initial program.

Sec. 4-85. Issuance and appeal from denial.

The sheriff of the parish is hereby authorized to issue, without delay, an alcoholic beverage handling employee card when he finds the applicant to be qualified. If the

sheriff finds that the applicant is not qualified, he shall deny the permit. A person whose permit is denied may appeal the denial of the permit to the parish commission by filing a request for such an appeal with the clerk of the parish commission within ten days after being notified of the denial of the permit.

Sec. 4-86. Contents.

A card issued pursuant to this division shall contain the picture and right thumbprint of the person to whom it is issued.

Sec. 4-87. Fee, term; renewal.

The fee for an alcoholic beverage handling employee card shall be as established by the parish commission, from time to time. This card will be for a period of one year and must be renewed prior to the expiration date.

Sec. 4-88. Premises applicable to.

A card for an alcoholic beverage handling employee shall be good and valid for use on the premises of any alcoholic beverage permit holder.

Sec. 4-89. Suspension or revocation.

(a) An alcoholic beverage handling employee card may be suspended or revoked by the sheriff if, at any time, the holder thereof fails to meet the qualifications prescribed by section 4-84 or if he violates any provision of this chapter.

(b) Before any alcoholic beverage handling employee card is suspended or revoked, the holder thereof shall be given notice of his right to a hearing before the sheriff. Such notice shall inform the card holder of the reasons for which the sheriff proposes to suspend or revoke the card and shall inform the card holder that, unless a hearing is requested within ten days from the date the notice is sent, the sheriff will suspend or revoke the card. Such notice shall be delivered either personally to the card holder or shall be sent by registered mail to the card holder's last known address. In the event a hearing is not requested within ten days of the date of such notice, the sheriff may proceed to revoke or suspend the alcoholic beverage handling employee card. In the event a hearing is requested by the card holder, the sheriff shall inform the card holder of the date of such hearing, which hearing shall be held within ten days of the date of the request for a hearing.

(c) The holder of an alcoholic beverage handling employee card who feels aggrieved by a decision of the sheriff in suspending or revoking such card may, within ten days of the notification of the decision of the sheriff, appeal to the parish commission. The decision of the sheriff shall be affirmed, unless a majority of the parish commission, at a hearing on such appeal, votes to overrule or modify the action of the sheriff.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE NO. 6266 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED
REVENUES AND EXPENDITURES FOR THE **SHREVE**
MEMORIAL LIBRARY FOR THE YEAR 2023

BE IT ORDAINED by the Caddo Parish Commission, in legal and regular session
convened, that the Budget of Estimated Revenues and Expenditures for the **Shreve Memorial Library** for
the year 2023, is hereby adopted and appropriated as follows, to wit

2023 BUDGET

Revenues

Ad Valorem Taxes	\$	16,377,900
State Revenue Sharing		340,000
Charges for Services		80,000
Interest Earned		10,000
Other Receipts		200,000
Fines and Forfeitures		<u>6,000</u>
Total Revenues		<u>17,013,900</u>

Expenditures

Shreve Memorial Library Maintenance and Operation		17,189,800
Library Debt Service		-
Capital		<u>6,009,300</u>
Total Expenditures		<u>23,199,100</u>
Excess (Deficiency) of Revenues Over Expenditures		<u>(6,185,200)</u>
Fund Balance at Beginning of Year		<u>24,766,900</u>
Fund Balance at End of Year	\$	<u><u>18,581,700</u></u>

BE IT FURTHER ORDAINED that any time during the year the Shreve Memorial Library Board of Control shall have the authority to transfer part or all of the unencumbered appropriation from one budget category to another budget category within the Library Fund.

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE EAST SIDE OF FLOURNOY LUCAS ROAD, APPROXIMATELY SIX HUNDRED AND FIFTY FEET, SOUTH OF WINDERWEEDLE ROAD, CADDO PARISH, LOUISIANA, FROM R-A RURAL AGRICULTURAL ZONING DISTRICT TO C-2 CORRIDOR COMMERCIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located on the east side of Flournoy Lucas Road, approximately six hundred and fifty feet, south of Winderweedle Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-A Rural Agricultural Zoning District to C-2 Corridor Commercial Zoning District:**

Commencing at the northeast corner of Lot 126 of Broad Acres, a subdivision of Caddo Parish, Louisiana, as per plat recorded in Book 50, page 207, of the conveyance records of Caddo Parish, Louisiana, run west along the north line of said Lot 126 a distance of 212 feet to the point of beginning; thence continue west along the north line of said Lot 126 a distance of 212.96 feet, more or less, to the east right of way of Flournoy Lucas as described in the Order of Expropriation recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana; thence run along the east right of way of Flournoy Lucas Road along a curve to the left having a radius of 662.20 feet, a chord bearing south 31°34'44" east 379.25 feet, an arc distance of 384.64 feet, more or less, to a point lying 212 feet, west of the east line of said Lot 126; thence run north a distance of 319.01 feet, more or less, to the point of beginning, being the 1.99 acre, more or less, tract of land shown and described as Tract A on the Map of Survey dated November 15, 1967, attached to the Act of Sale recorded under registry no. 451293, less and except the 1.115 acre, more or less, portion thereof expropriated to the State of Louisiana Department of Transportation and Development, as per the order recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana, together with all buildings and improvements located thereon, Section 27, T17N, R15W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

22-20-P
Craving Croquettes

draft

**CADDO PARISH PLANNING AND ZONING BOARD
SUMMARY MINUTES OF THE PUBLIC HEARING SEPTEMBER 28, 2022**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, September 28, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Henry Bernstein, Parish Attorney's Office
Shari Culbert, Executive Assistant
Reginald Jordan, Zoning Administrator
Ben Koby, Planner I

Members Absent

Jake Brown

The hearing was opened with prayer by **MR. HUMPHREY, SR.** . The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the August 24, 2022 public hearing as submitted.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-20-P ZONING REQUEST

Applicant: KENDRICK FARRIS
Owner: KENDRICK FARRIS
Location: 0 Flournoy Lucas (east side of Flournoy Lucas Rd., approx. 650 ft., south of Winderweedle Road.)
Existing Zoning: R-A
Request: R-A TO C-4
Proposed Use: Restaurant

Representative &/or support:

KENDRICK FARRIS P.O.Box 19134 Shreveport, La. 71149

Mr. Farris spoke of the proposed use for the property.

Board members asked questions of the applicant concerning the alternative C-2 zoning option.

draft

Opposition:

Carolyn Price 7382 Winderweedle Rd. Shreveport, La. 71129

Mrs. Price spoke of her concerns with drainage, preservation of wildlife, and traffic.

The board addressed the opposed about her concerns.

Claude Price 7382 Winderweedle Rd. Shreveport, La. 71129

Mr. Price spoke of his concerns with traffic, vegetation, wildlife, property value, quality of well water.

The board addressed the opposed about him concerns.

Melinda Schexnaider 7397 Winderweedle Rd. Shreveport, La. 71129

Mrs. Schexnaider spoke of her concerns with wildlife, traffic, and property value.

Mrs. Schexnaider read a letter from a neighbor in opposition. The letter was submitted into record.

Mr. Farris spoke in rebuttal.

A motion was made by MR. MARCHIVE, III seconded by MR. HUMPHREY, SR. to recommend approval of the application to a C-2 Corridor Commercial Zoning District.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

MR. CLARKE announced that the board has gained two new members and introduced new board member, Mrs. Green. MR. BERNSTEIN spoke of the terms to be drawn by the board at the October hearing.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

**A motion was made by MR. HUMPREYS to adjourn the meeting.
ADJOURN 4:01 p.m.**

Laura Neubert, Chair

Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

Office of the MPC | 505 Travis Street, Suite 440 | Shreveport, LA 71101 | 318-673-6480 | shreveportcaddompc.com

STAFF REPORT

SEPTEMBER 28, 2022

AGENDA ITEM NUMBER: 6

MPC Staff Member: Emily Trant

Parish Commission District: 12/Ken Epperson

CASE NUMBER 22-20-P: ZONING REQUEST

APPLICANT: CRAVING CROQUETTES

OWNER: Kendrick Farris

LOCATION: 0 Flournoy Lucas Rd (east side of Flournoy Lucas Rd., approx. 650 ft., south of Winderweedle Road.)

EXISTING ZONING: R-A

REQUEST: R-A to C-4

PROPOSED USE: Restaurant with Drive-Thru/Outdoor Dining

DESCRIPTION: The applicant is proposing to rezone undeveloped property totaling approximately .9 acres, from R-A, Rural Agricultural to C-4, Heavy Commercial for commercial uses such as a restaurant with a drive thru and outdoor dining. The properties north of the subject site are currently used for warehouses in the I-1, Light Industrial zoning district. The properties east of the subject site are zoned R-A and are either undeveloped or are being used for residential purposes. The I-2, Heavy Industrial properties to the south and west of the site are separated by the Union Pacific rail line and Bert Kouns Industrial Loop Expressway. Field observation reveal that the expressway, railroad, and topography in the vicinity screen much of the activity that occurs in the Heavy Industrial districts, preserving the rural character of this particular portion on Flournoy Lucas Road.

There are no prior cases at this site. Nearby relevant cases include:

- Site plan approval for a warehouse (P-15-09; P-3-11; P-13-12; P-15-15; P-11-16).
- Approval to rezone from R-A to I-2 (P-16-78)
- Approval to rezone from R-A to B-1 (P-37-79)
- Denial of a funeral chapel (P-7-01)
- Denial to rezoned from R-A to R-A(PUD) for truck parking and workshop (21-13-P)

Nearby neighborhoods include: Fox Crossing, Greenwood Acres

REMARKS: The application submitted is to rezone the undeveloped property on Flournoy Lucas Road for a restaurant to serve the community. As stated in Article 4.3 of the Unified Development Code (UDC), C-4 is defined as "The C-4 Heavy Commercial Zoning District is intended for areas of more intense commercial use, including uses related to motor vehicles and those that may require outdoor storage. Because of the impacts from more intensive commercial uses, the district regulations ensure that setbacks, buffering, and site development controls are in place to mitigate negative impacts on neighboring uses.". The permitted by right uses in the C-4 zoning district include *Agriculture, Amusement Facility – Indoor, Amusement Facility – Outdoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Bar, Body Modification Establishment, Brewery, Broadcasting Facility TV/Radio - With Antennae, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Car Wash,*



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STAFF REPORT

Contractor Office, Cultural Facility, Day Care Center, Drive-Through Facility, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary, Educational Facility – University of College, Educational Facility – Vocational, Financial Institution, Financial Institution with Drive-Through, Food Truck Park-Minor, Funeral Home, Gas Station, Government Office, Greenhouse/Nursery – Retail, Healthcare Institution, Heavy Retail, Rental, and Service, Hotel, Industrial - Artisan Industrial Design, Live Performance Venue, Lodge/Meeting Hall, Medical/Dental Office, Micro-Brewery/Distillery/Winery, Office, Outdoor Dining, Parking Lot (Principal Use) Parking Structure (Principal Use), Pay Day/Title Loan Agency, Passenger Terminal, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Public Works Facility, Reception Facility, Research and Development, Residential Care Facility, Restaurant, Retail Goods Establishment, Retail Sales of Alcohol-Liquor, Retail Sales of Beer/Wine, Self-Storage Facility: Climate-Controlled, Self-Storage Facility – Outdoor, Shelter Housing, Social Service Center, Specialty Food Service, Storage Yard – Outdoor Utility, Vehicle Dealership – Enclosed, Vehicle Dealership – With Outdoor Storage/Display, Vehicle Operation Facility, Vehicle Rental – Enclosed Vehicle Rental – With Outdoor Storage/Display, Vehicle Repair/Service– Major, Vehicle Repair/Service – Minor Winery, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers) Wireless Telecommunications – Modifications, Batch Plant/Rock Crushing, Farmers’ Market, Food Truck Vendor, Temporary Contractors Office, Temporary Outdoor Entertainment, Temporary Outdoor Sales, and Temporary Outdoor Storage Center.

When determining whether a rezoning request should be granted or not, there are several standards to consider, as outlined in Article 16.2.E. Zoning Map Amendment Approval Standards, of the Caddo Parish UDC. The approval of a zoning map amendment is based on the balancing of these standards.

The compatibility with the existing use and zoning of nearby property. While the proposed C-4 district would be compatible with the industrial uses and zoning districts, it is incompatible to the residentially zoned properties that are east of the site.

The extent to which the proposed amendment promotes the public health, safety, and welfare. Typically, it is not best practice for a residential district to be adjacent to an industrial district. The ideal zoning designation of any given location would show a gradual transition of uses that increase in density or intensity. There are mechanisms to minimize the impact of a use when a commercial or industrial district abuts a residential district, however, industrial uses are generally incompatible to those permitted in the residential districts. Approval of a commercial district at this site would provide a more appropriate transition from the industrial and residential uses, although a less intense commercial district than what was requested would be better suited.

The suitability of the property for the purposes for which it is presently zoned, i.e., the feasibility of developing the property in question for one or more of the uses allowed under the existing zoning classification. The property is still practicable for residential uses.

The consistency of the proposed amendment with the Master Plan and any adopted land use policies. The zoning districts as they exist now along this portion of Flournoy Lucas Road are consistent with Future Land Use Map of the Master Plan; therefore, rezoning this property to a



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STAFF REPORT

commercial district would go against those recommendations.

That the proposed amendment will benefit Caddo Parish as a whole, and not just the applicant, property owner(s), neighbors of any property under consideration, or other special interest groups, and the extent to which the proposed use would be in the public interest and would not serve solely the interest of the applicant. It is unclear how this request would benefit Caddo Parish as a whole and not just the applicant.

The extent to which the proposed amendment creates nonconformities. The site is undeveloped; therefore, the requested rezoning would not create nonconformities.

The trend of development, if any, in the general area of the property in question. There have been limited requests to rezone residential properties in the vicinity, leaving unnoteworthy trends in development.

Whether adequate public facilities are available including, but not limited to, schools, parks, police and fire protection, roads, sanitary sewers, storm sewers, and water lines, or are reasonably capable of being provided prior to the development of the uses, which would be permitted on the subject property if the amendment were adopted. The site is located within an established area where public facilities are available.

As previously mentioned, a commercial designation at this site would provide a better transition from Industrial to Residential. When analyzing all uses that would be permitted by right in the C-4 district, it is apparent that some may be too intense for the adjacent residential uses that are east of the site. The applicants desire for a restaurant and outdoor dining could be accomplished with a much less intense zoning district, such as C-2, Corridor Commercial. The applicants desire for a drive-thru would require approval of a special use permit by this Commission. As stated in Article 4.3 of the Unified Development Code (UDC), C-2 is defined as "The C-2 Corridor Commercial Zoning District is intended to accommodate the commercial corridors of the City of Shreveport. The C-2 District addresses primarily auto-oriented retail, both individual businesses and retail centers, with the intent of improving the pedestrian environment along the corridor. Mixed-use development is encouraged with residential dwelling units allowed above the ground floor." The permitted by right uses in C-2 zoning district include Agriculture, Amusement Facility – Indoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Body Modification Establishment, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the, Ground Floor, Educational Facility - Primary or Secondary, Financial Institution, Food Truck Park-Minor, Government Office, Healthcare Institution, Lodge/Meeting Hall, Medical/Dental Office, Office, Outdoor Dining, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Restaurant, Retail Goods Establishment, Retail Sales of Alcohol – Beer/Wine, Specialty Food Service, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications, Farmers' Market, Food Truck Vendor, Temporary Contractor's Office, Temporary Outdoor Entertainment, Temporary Outdoor Sales, Temporary Outdoor Storage Container.



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

The applicant hosted a Neighborhood Participation Plan (NPP) meeting on September 14th at 7:00PM. According to the applicant, there was nobody in attendance.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that denial of the request to rezone the parcel from R-A, Rural-Agricultural to C-4, Heavy Commercial is warranted.

Alternatively, the Commission may:

- a. Recommend approval of the C-2, Corridor Commercial District.
 - b. Recommend approval of the request as submitted.
-

PUBLIC ASSESSMENT: One person spoke in support. The people spoke in opposition.

PZC

RECOMMENDATION: The board voted 5-0 to recommend approval of the C-2, Corridor Commercial District.

22-20-P

I-1

IN SIDE CITY LIMITS

OUTSIDE CITY LIMITS

I-2

Julie Francis

I-1

Winderweede

Bert Kouns Industrial

Flurnoy Lucas

R-A

R-A to C-4

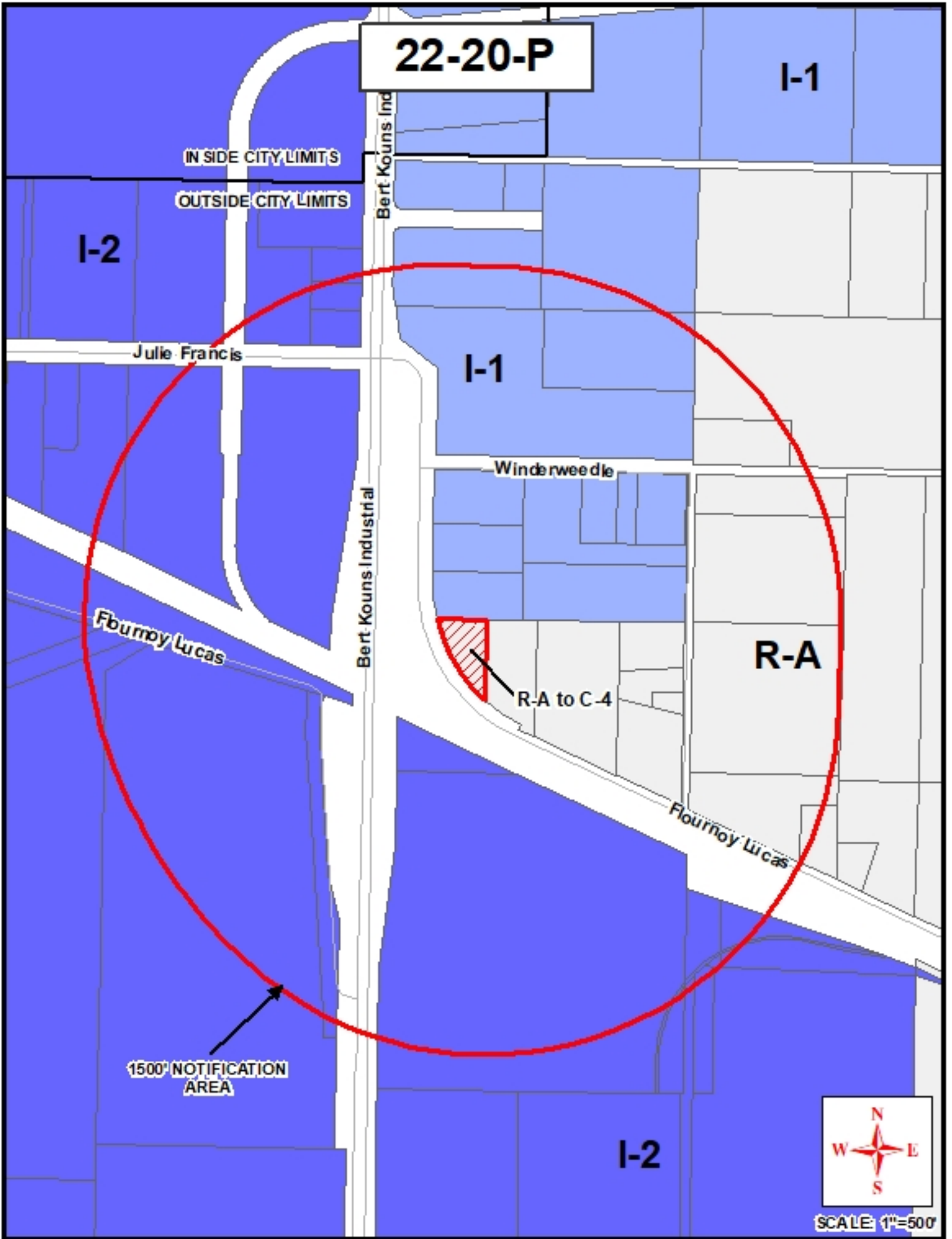
Flurnoy Lucas

1500' NOTIFICATION AREA



SCALE: 1"=50'

I-2



22-20-P AREA REF MAP

IN SIDE CITY LIMITS

OUTSIDE CITY LIMITS

Julie Francis

Bert Kouns Industrial

Winderweede

R-A to C-4

Fbumpy Lucas

Bert Kouns Industrial

Flournoy Lucas



SCALE: 1"=500'



**PUBLIC
HEARING
NOTICE**

AFFECTING THIS PROPERTY
FOR MORE INFO CALL: 318-673-6480
(from 8:00 a.m. to 5:00 p.m.)
VISIT: shreveportcaddmpc.com/agendas
EMAIL: info@shreveportcaddmpc.com
DO NOT REMOVE SIGN UNTIL AFTER THE HEARING



09/15/22 08:12 AM



09/15/22 08:12 AM



09/15/22 08:12 AM

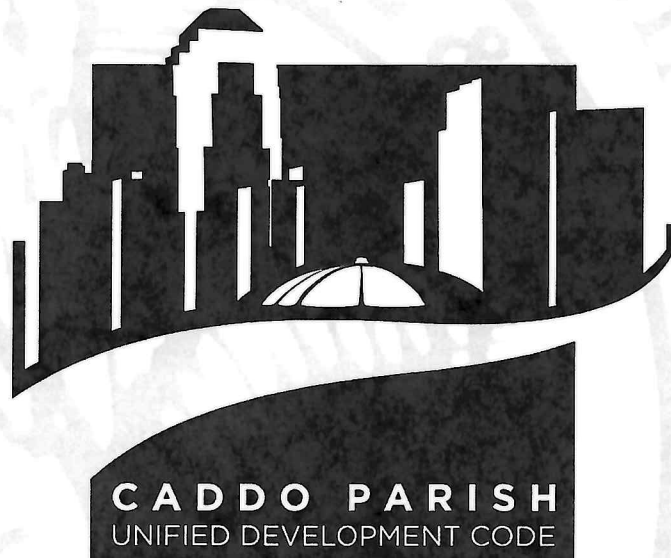
OWNER	STREET AD	CITY	STATE	ZIP
Union Paci	1400 Doug	Omaha	Ne	68179-1640
Horne, Dou	7330 Flour	Shreveport La		71129-3016
Amerivest	Po Box 193	Shreveport La		71149-0390
Amerivest	7230 Wind	Shreveport La		71129
Bowen, Thi	6430 Faust	Shreveport La		71129
(P.S.) Unior	1400 Doug	Omaha	Ne	68179-1640
Abc Skateb	10043 Lov	Shreveport La		71106
Daxon Inve	601 Se 30t	Oklahoma OK		73129
Caddo Pari	Po Box 320	Shreveport La		71130-2000
(P.S.) Unior	1700 Farna	Omaha	Ne	68102-2022
Missionary	P.O. Box 1	Shreveport La		71149
Emily Trant	505 Travis	Shreveport La		71105
Fox Crossin	PO Box 291	Shreveport La		71129

Metropolitan **Planning** Commission

Shreveport | Caddo Parish

Unified Development Code Development Application

Caddo Parish UDC Development Application and Review Packet
(Revised August 21, 2020)



Land Development Department

505 Travis Street, Suite 440
Shreveport, LA 71101 | phone 318-673-6480

www.shreveportcaddompc.com

Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
 318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

The following application is required for all properties within the MPC's five-mile Caddo Parish Planning Limits. Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY		
Date: _____ Planner: _____ Case No: _____ Application Fee: _____		
1. PROPERTY INFORMATION		
Project Name: <u>Crawling Croquettes</u>	Associated Case: _____	
Project Address/Location: <u>TBA 0 Floumay Lucas</u>		
Current Zoning District: <u>RA</u>	Proposed Zoning District (if applicable): <u>C-4</u>	Parcel Number(s): <u>171327-003-0181-00</u>
2. CASE TYPE		
<input checked="" type="checkbox"/> Zoning Map Amendment (Rezoning)	<input type="checkbox"/> Planned Unit Development (PUD)	<input type="checkbox"/> Public Right-of-Way Closure and Abandonment
<input type="checkbox"/> Special Use Permit	Zoning Map Amendment and Preliminary Site Plan	<input type="checkbox"/> Site Plan Approval
<input type="checkbox"/> Preliminary & Final Plat (7 or more lots)	<input type="checkbox"/> PUD Site Plan (Administrative)	<input type="checkbox"/> Site Plan Revision
<input type="checkbox"/> Final Plat (Less than 7 lots)	<input type="checkbox"/> Small Planned Unit Development (SPUD)	<input type="checkbox"/> Site Plan Modification
<input type="checkbox"/> Re-Plat	Zoning Map Amendment and Site Plan	<input type="checkbox"/> Other: _____
3. PARCEL DESCRIPTION		
<i>(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)</i>		
Subdivision: <u>Broad Acres - Outside</u>		
4. GENERAL LOCATION OF PROPERTY		
<i>(street address and/or frontage, and distance to cross street)</i>		
<u>Floumay Lucas Road Shreveport, LA 71129</u>		
5. PROPOSED USE OF THE PROPERTY		
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input checked="" type="checkbox"/> Mixed-Use <input type="checkbox"/> Townhouse Residential <input type="checkbox"/> Duplex Residential <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
Provide a brief explanation, attach additional sheets, if necessary		
<u>We looking to set up commercial property for families in the community</u>		



Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): RA	Proposed Zoning District(s): C-4	Proposed Building Use(s):	
If more than one district, provide the acreage of each:		Existing Building(s) sq. ft. gross:	
Special Purpose Overlay District (if applicable):		Proposed Building(s) sq. ft. gross:	
Total Site Acres:	0.840 ACS	Total sq. ft. gross (existing & proposed):	
Off-Street Parking Required:	Yes	Proposed height of building(s):	Number of stories:
Off-Street Parking Provided:	No	Ceiling height of First Floor:	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 40,965 Sq Feet		Lot Coverage (Total Area in square feet):	
Lot Coverage Percentage of Total Lot Area: 0.040 Acres			
9. STORMWATER INFORMATION			
Existing Impervious Surface:	acres/square feet	Hazard Flood Area	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proposed Impervious Surface:	acres/square feet	Red River	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cross Lake Watershed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Wetlands	<input type="checkbox"/> Yes <input type="checkbox"/> No

Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101
 318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION

IMPORTANT NOTE ABOUT PROJECT CONTACT

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. **All contact for this project will be made through the applicant listed below.**

NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All **property owners** must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. **If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.**

APPLICANT CONTACT INFORMATION: Check if Primary Contact

Name: Brittany & Kendrick Farris Company: Crowing Croquettes

E-mail: malagony.murray22@gmail.com Phone: 318-200-7538 or 318-670-6706

Address: 6512 Dianne St City: Shreveport State: LA Zip: 71119

ARCHITECT CONTACT INFORMATION: Check if Primary Contact

Name: _____ Company: _____

E-mail: _____ Phone: _____ Fax: _____

Address: _____ City: _____ State: _____ Zip: _____

ENGINEER CONTACT INFORMATION: Check if Primary Contact

Name: _____ Company: _____

E-mail: _____ Phone: _____ Fax: _____

Address: _____ City: _____ State: _____ Zip: _____

CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact

Name: Kendrick Farris Company: _____

E-mail: KendrickJFarris@gmail.com Phone: 318-846-6766 Fax: _____

Address: 6512 Dianne Street City: Shreveport State: Louisiana Zip: 71119

Designee Contact Name: _____ Email Address: _____ Phone Number: _____

PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:

I will represent the application myself; OR I hereby designate _____ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

ACKNOWLEDGEMENT:

I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.

Brittany Danielle Murray Farris 8-5-22 Kendrick-James Farris, BENE 8-5-22
 Property Owner Signature Date Applicant Signature Date

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, September 28, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-20-P: 0 Flournoy Lucas. Application by KENDRICK FARRIS for approval to rezone property located on east side of Flournoy Lucas Rd., approx. 650 ft., south of Winderweedle Road, from R-A to C-4, being more particularly described as Commencing at the northeast corner of Lot 126 of Broad Acres, a subdivision of Caddo Parish, Louisiana, as per plat recorded in Book 50, page 207, of the conveyance records of Caddo Parish, Louisiana, run west along the north line of said Lot 126 a distance of 212 feet to the point of beginning; thence continue west along the north line of said Lot 126 a distance of 212.96 feet, more or less, to the east right of way of Flournoy Lucas as described in the Order of Expropriation recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana; thence run along the east right of way of Flournoy Lucas Road along a curve to the left having a radius of 662.20 feet, a chord bearing south 31°34'44" east 379.25 feet, an arc distance of 384.64 feet, more or less, to a point lying 212 feet, west of the east line of said Lot 126; thence run north a distance of 319.01 feet, more or less, to the point of beginning, being the 1.99 acre, more or less, tract of land shown and described as Tract A on the Map of Survey dated November 15, 1967, attached to the Act of Sale recorded under registry no. 451293, less and except the 1.115 acre, more or less, portion thereof expropriated to the State of Louisiana Department of Transportation and Development, as per the order recorded under registry no. 819096 of the conveyance records of Caddo Parish, Louisiana, together with all buildings and improvements located thereon, Section 27, T17N, R15W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED EAST OF CESSNA DRIVE, APPROXIMATELY ONE THOUSAND THREE HUNDRED- AND TWENTY- FEET SOUTH OF EAST FLOURNOY LUCAS ROAD, CADDO PARISH, LOUISIANA, FROM R-1-7 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT TO R-1-5 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located east of Cessna Drive, approximately one thousand three hundred- and twenty-feet South of East Flournoy Lucas Road, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-1-7 Single-Family Residential ZONING District to R-1-5 Single-Family Residential Zoning District:**

A tract of land located in the southeast quarter (SE ¼) of Section 7 and the southwest quarter (SW ¼) of Section 8, Township 16 North, Range 13W, Caddo Parish, Louisiana. Said Tract more full described as follows: beginning at the northeast corner of Lot 112, Lucien Field Estates Phase II – Unit A as recorded in book 9000, pages 47 thru 49, records of Caddo Parish, Louisiana, proceed S 89°21'03" E a distance of 2,026.79 feet to a point on the westerly right of way line of the Kansas City Southern Railroad, thence proceed 25°34'43" E along the westerly right of way line of the Kansas City Southern Railroad a distance 1,445.86 feet, thence proceed N 89°27'02" W a distance of 2,664.32 feet to the southeast corner of lot 1001, Lucien Field Estates Phase II- Unit C as recorded in book 9000, pages 130 thru 132, records of Caddo Parish, Louisiana, thence proceed N 00°35'06" E along the east line of Lucien Field Estates Phase II, Units C, D, and A, a distance of 1,301.65 feet returning to the point of beginning, said tract containing 69.981 acres, Section 7 & 8, T16N, R13W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

22-21-P
VINTAGE CONSTRUCTION GROUP

**CADDO PARISH PLANNING AND ZONING BOARD
SUMMARY MINUTES OF THE PUBLIC HEARING SEPTEMBER 28, 2022**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, September 28, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. Members met in the MPC Conference room prior to the hearing for case manager presentations.

Members Present

Laura Neubert, Chairperson
Constance L. Green
Phyllis Hart
Damon Humphrey, Sr.
Lauren Marchive, III

Staff Present

Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Henry Bernstein, Parish Attorney's Office
Shari Culbert, Executive Assistant
Reginald Jordan, Zoning Administrator
Ben Koby, Planner I

Members Absent

Jake Brown

The hearing was opened with prayer by **MR. HUMPHREY, SR.** . The Pledge of Allegiance was led by **MS. HART.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. MARCHIVE, III, seconded by MR. HUMPHREY, SR., to approve the minutes of the August 24, 2022 public hearing as submitted.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-21-P ZONING REQUEST

Applicant: VINTAGE CONSTRUCTION GROUP
Owner: LLC FORBING MANAGEMENT
Location: 137 E FLOURNOY LUCAS RD (east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd.)
Existing Zoning: R-1-7
Request: R-1-7 TO R-1-5
Proposed Use: Single-Family Residence

Representative &/or support:

Justin Sevier 1922 Chestnut Park Lane Shreveport, La. 71106
Mr. Sevier of Vintage Construction spoke of the proposed use for the property.

Opposition: None

draft

A motion was made by MR. MARCHIVE, III seconded by MS. HART to recommend the application for approval.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

CASE NO. 22-2-CTAC CODE TEXT AMENDMENT

Applicant: Caddo Planning and Zoning Commission

Request: Code Text Amendments to the Caddo Parish UDC regarding surface requirements

Representative &/or support: None

Opposition: None

A motion was made by MR. MARCHIVE, III seconded by MS. NEUBERT to recommend the application for approval.

The motion was adopted by the following 5-0 vote: Ayes: Messrs. HUMPHREYS & MARCHIVE and Meses. GREEN, HART & NEUBERT Nays: NONE. Absent: Messrs. BROWN

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

MR. CLARKE announced that the board has gained two new members and introduced new board member, Mrs. Green. MR. BERNSTEIN spoke of the terms to be drawn by the board at the October hearing.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

A motion was made by MR. HUMPREYS to adjourn the meeting.
ADJOURN 4:01 p.m.

Laura Neubert, Chair

Secretary



CADDO PARISH PLANNING AND ZONING COMMISSION

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STAFF REPORT

SEPTEMBER 28, 2022

AGENDA ITEM NUMBER: 7

MPC Staff Member: Emily Trant

Parish Commission District: 9/John Atkins

CASE NUMBER 22-21-P: ZONING REQUEST

APPLICANT: VINTAGE CONSTRUCTION GROUP
OWNER: LLC FORBING MANAGEMENT
LOCATION: 137 Flournoy Lucas Rd (east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd.)
EXISTING ZONING: R-1-7
REQUEST: R-1-7 to R-1-5
PROPOSED USE: Single-family Residential

DESCRIPTION: The applicant is requesting to rezone approximately 70 acres of undeveloped land from R-1-7, Single-Family Residential to R-1-5, Single-Family Residential for the purpose of Lucien Field Estates Phase III Subdivision. The proposed 264 lot subdivision will be considered as a separate application. The remaining property to the north of the site and the properties to the east are zoned R-1-7; R-E, Residential Estate to the south; and R-1-5 to the west.

Prior cases include:

- Approval to rezone from R-A to R-1 (P-165)

Nearby relevant cases include:

- Approval to rezone from R-A to R-3, B-1, B-2, and B-3 (P-164 & P-495). *Note, both properties were undeveloped, and the zoning districts were designated R-E upon the adoption of the UDC.
- Approval to rezone from R-A to B-2 PUD (C-62-14)
- Approval to rezone from R-A to B-2 and R-1H (P-20-15)

Nearby neighborhoods include: East Ridge, Huckleberry Ridge, Suburban Acres, Wallace Lake, Wallace Lake Heights

REMARKS: As stated, the applicant is requesting approval to rezone the property from R-1-7 to R-1-5 for the purpose of developing Lucien Field Estates Phase III. Annexation into the city limits of Shreveport has been requested and will be heard by the Metropolitan Planning Commission Board on October 5th. As stated in Article 4.3 of the Unified Development Code (UDC), the R-1-5 district is defined as *"The R-1-5 Single-Family Residential Zoning District is intended to provide for a neighborhood environment of single-family detached dwellings located on 5,000 square foot lots that have been established with a smaller lot size than the predominant pattern of single-family residential development. Limited non-residential uses that are compatible with surrounding residential neighborhoods may be permitted"*. The land uses that are permitted by right within the R-1-5 district include: *Agriculture, Bus Transfer Station, Community Center, Community Garden, Day Care Home, Dwelling - Single-Family Detached, Group Home, Place of Worship, Public Park, Soup Kitchen, Accessory, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers) and Wireless Telecommunications – Modifications, Farmers' Market, Temporary Outdoor Events and*



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STAFF REPORT

Temporary Subdivision Sales Office. There are no differences in the uses that are permitted by right between the R-1-7 and R-1-5 zoning districts. The appropriateness for a change in density should be analyzed when considering a zoning request that does not involve a change in permitted uses. In this case, the R-1-5 zoning district would allow a minimum lot size of 5,000 square feet, as opposed to 7,000 square feet which is the minimum requirement in the R-1-7 district. There are several standards to consider when reviewing a request to rezone property, as outlined in Article 16.2.E. Zoning Map Amendment Approval Standards, of the Caddo Parish UDC. The approval of a zoning map amendment is based on the balancing of these standards.

The compatibility with the existing use and zoning of nearby property. The proposed zoning district and use is compatible to the surrounding residential land uses.

The extent to which the proposed amendment promotes the public health, safety, and welfare. The proposed rezoning promotes the public health, safety, and welfare as it would not introduce inappropriate land uses in the vicinity.

The suitability of the property for the purposes for which it is presently zoned, i.e., the feasibility of developing the property in question for one or more of the uses allowed under the existing zoning classification. The current zoning designation is suitable for residential lots.

The consistency of the proposed amendment with the Master Plan and any adopted land use policies. The request to rezone from R-1-7 to R-1-5 would be consistent with the Future Land Use Map of the Mast Plan recommendation of residential low.

That the proposed amendment will benefit Caddo Parish as a whole, and not just the applicant, property owner(s), neighbors of any property under consideration, or other special interest groups, and the extent to which the proposed use would be in the public interest and would not serve solely the interest of the applicant. The request would be a benefit to Caddo Parish as it will allow an opportunity for a greater number of lots to be developed, which may encourage more real estate transactions and homeownership during a time of a national housing shortage.

The extent to which the proposed amendment creates nonconformities. The site is undeveloped; therefore, the requested rezoning would not create nonconformities.

The trend of development, if any, in the general area of the property in question. This area of Shreveport has seen a notable trend in developed for residential uses over the years, most notably Lucien Field Estates Phase I and II, which the subject site would be an extension of. Approval of the R-1-5 district would allow the site to be consistent with the existing subdivision, thus it is a reasonable request.

Whether adequate public facilities are available including, but not limited to, schools, parks, police and fire protection, roads, sanitary sewers, storm sewers, and water lines, or are reasonably capable of being provided prior to the development of the uses, which would be permitted on the subject property if the amendment were adopted. The site is located within an



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STAFF REPORT

established area where public facilities are available.

Field observations reveal that this property will only be accessible through the existing development at Cessna Drive that currently terminates at a Cul-De-Sac. The site is undeveloped and is partially cleared but does contain a significant number of existing trees. No dissimilar land use was observed near the proposed site.

The applicant was not required to host a Neighborhood Participation Plan (NPP) meeting.

STAFF

ASSESSMENT: Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of the request to rezone the parcel from R-1-7, Single-Family Residential to R-1-5, Single-Family Residential is warranted.

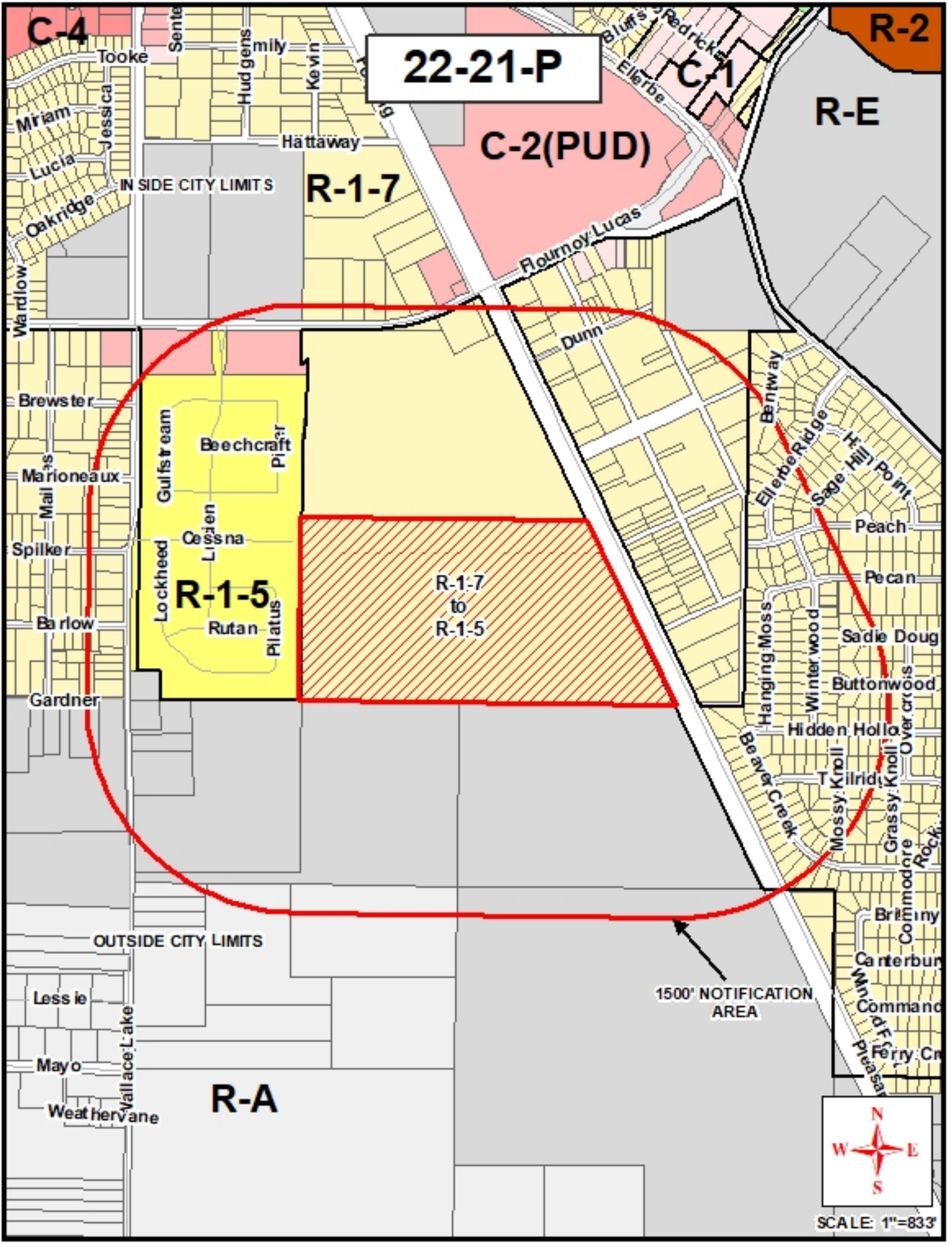
Alternatively, the Commission may:

- a. Recommend denial of the request.
- b. Recommend approval of an alternative zoning district.

PUBLIC ASSESSMENT: One person spoke in support. There was no opposition.

PZC

RECOMMENDATION: The board voted 5-0 to recommend approval of the request to rezone the parcel from R-1-7, Single-Family Residential zoning to R-1-5, Single-Family Residential zoning.



22-21-P

C-2(PUD)

R-1-7

R-1-5

R-1-7 to R-1-5

OUTSIDE CITY LIMITS

R-A

1500' NOTIFICATION AREA



SCALE: 1"=833'

22-21-P AREA REF MAP

IN SIDE CITY LIMITS

Flournoy Lucas

Dunn

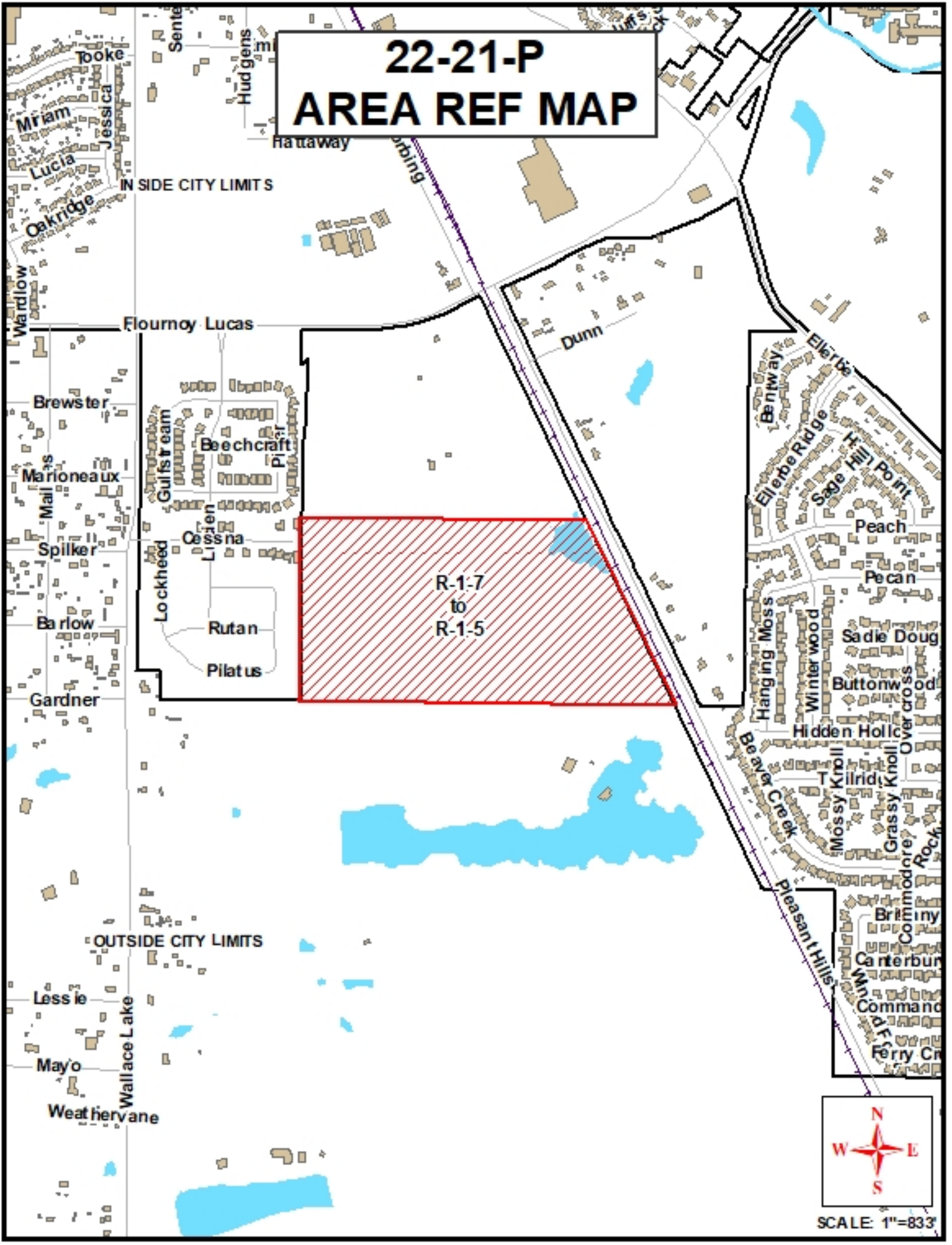
R-1-7
to
R-1-5

OUTSIDE CITY LIMITS

Wallace Lake



SCALE: 1"=833'





**PUBLIC
HEARING
NOTICE**

AFFECTING THIS PROPERTY
FOR MORE INFO CALL: 318-673-6480
(from 8:00 a.m. to 5:00 p.m.)
VISIT: shreveportcaddompc.com/agendas
EMAIL: info@shreveportcaddompc.com
DO NOT REMOVE SIGN UNTIL AFTER THE HEARING





22-21-P - Zoning Map Amendment (Rezoning)

Project Address Information:

Address: 137 E FLOURNOY LUCAS RD
City: SHREVEPORT
State: LA
Zip: 71106

Project Details:

Designation: Caddo Parish
Status: Open
Project Name: Lucien Field Estates - Phase III
Project Number: 22-21-P
Project Description:
Application Category: Planning Case - Parish
Parcel Legal Description: see attached
General Location of Property: east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd.
Council:
Caddo Parish Commissioner District: 9 - Atkins
Request: R-1-7 to R-1-5
Proposed Use: Single-Family Residential
Subdivision: Lucien Field Estates Phase III

GEO Number: 161307000001800
Township:
Section: 07
Range: 16-13
Existing Zone: R-1-5

Project Fees:

Rezoning

Contact information:

Applicant:			
	Vintage Construction Group	Justin Sevier	1922 Chestnut Park Lane Shreveport, LA 71106
	Mobile:	Home:	Office: (318) 683-0636
Architect:			
			, LA
	Mobile:	Home:	Office:
Business Owner:			
			, LA
	Mobile:	Home:	Office:
Engineer:			
	Forte & Tablada	Desmond Sprawls	920 Pierremont Road, Suite 520 Shreveport, LA 71106
	Mobile:	Home:	Office: (318) 798-3344
Property Owner:			

Property Owner:	LLC FORBING MANAGEMENT		9540 Rochel Drive Shreveport, LA 71115
	Mobile: (318) 795-0870	Home:	Office:

CC3825

NOTICE TO THE PUBLIC

Notice is hereby given that the Caddo Parish Planning and Zoning Board will hold a public hearing on Wednesday, September 28, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-21-P: 137 E FLOURNOY LUCAS RD. Application by VINTAGE CONSTRUCTION GROUP for approval to rezone property located east of Cessna Dr., approx. 1,320 ft. south of East Flournoy Lucas Rd., from R-1-7 to R-1-5, being more particularly described as A tract of land located in the southeast quarter (SE ¼) of Section 7 and the southwest quarter (SW ¼) of Section 8, Township 16 North, Range 13W, Caddo Parish, Louisiana. Said Tract more full described as follows: beginning at the northeast corner of Lot 112, Lucien Field Estates Phase II – Unit A as recorded in book 9000, pages 47 thru 49, records of Caddo Parish, Louisiana, proceed S 89°21'03" E a distance of 2,026.79 feet to a point on the westerly right of way line of the Kansas City Southern Railroad, thence proceed 25°34'43" E along the westerly right of way line of the Kansas City Southern Railroad a distance 1,445.86 feet, thence proceed N 89°27'02" W a distance of 2,664.32 feet to the southeast corner of lot 1001, Lucien Field Estates Phase II-Unit C as recorded in book 9000, pages 130 thru 132, records of Caddo Parish, Louisiana, thence proceed N 00°35'06" E along the east line of Lucien Field Estates Phase II, Units C, D, and A, a distance of 1,301.65 feet returning to the point of beginning, said tract containing 69.981 acres, Section 7 & 8, T16N, R13W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission

ORDINANCE NO. 6265 of 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND CHAPTER 4, ARTICLE II, DIVISION 3 RELATIVE TO ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD, TO PROVIDE FOR COMPATIBILITY WITH CITY OF SHREVEPORT REQUIREMENTS FOR SUCH CARDS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of Shreveport and Parish both have Alcoholic Beverage Employee Handling Card ordinances;

WHEREAS, amending the Parish ordinance to parallel the City provisions would aid businesses in having employees obtain cards;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Chapter 4, Article II, Division 3 is hereby amended to read as follows:

“DIVISION 3. ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD

Sec. 4-83. Required .

(a) It shall be unlawful for any alcoholic beverage permit holder issued pursuant to Division 2 of this Article to allow any employee to handle, sell or serve alcoholic beverages of high or low alcoholic content for consumption on or off the premises, unless such employee is in possession of an alcoholic beverage handling employee card issued under the authority of this division. Before employing any person to handle, sell or serve alcoholic beverages, the permit holder shall notify the sheriff of the intended employment and shall have such person obtain an alcoholic beverage handling employee card prior to handling, selling or serving alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter. The permit holder shall also notify the sheriff upon termination of employment of any alcoholic beverage handling employee.

(b) It shall be unlawful for any employee to handle, sell or serve alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter unless such employee has in his or her possession a current valid alcoholic beverage handling employee card and displays it upon demand of any law enforcement officer or agent.

(1) If such establishment sells for on or off premises consumption as a liquor store, bar, casino, microbrewery or microdistillery, alcohol caterer or similar establishment where alcohol is the primary commodity sold, such employee must hold a Class A alcoholic beverage handling card.

(2) If such establishment sells for on or off premises consumption as a box store, convenience store, grocery store, restaurant, wholesaler, or other establishment where alcohol is not the primary commodity sold, such employee must hold a Class B alcoholic beverage handling card.

(c) For purposes of this section, the term "possession" shall mean the employee shall have the card on his or her person. The employer shall also maintain on file a copy of the current card for all current employees. In the event the employee does not have the card on his or her person, but the employer has the card on file, it shall not be considered a violation of this section by the employer.

(d) The sheriff may in his discretion grant special oral dispensations of the employee card requirement in specific cases, upon valid reasons shown. Such dispensations are not to exceed the period from time granted until the close of the next normal business day.

Sec. 4-84. Qualifications of applicant.

(a) Each applicant for a Class A alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) If the person has been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country, he/she will not be eligible until the expiration of the sentence, including probation and parole. This provision shall not apply to a conviction for which the applicant has received a first offense pardon under the laws of the State of Louisiana.

(3) He/she has not been convicted in the last two years in this or in any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, letting a disorderly place, illegally dealing in controlled dangerous substances or any violation of the controlled dangerous substance statute.

(4) He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(5) He/she must not have had a dealer's permit revoked in the last three years which was issued in his name or in the name of a partnership of which he was a partner or in the name of a corporation in which he was a stockholder.

(6) He/she must not have had his alcoholic beverage handling employee card revoked within the last two years.

(7) An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff. In addition, all applicants shall complete a recertification program every four years after the initial program.

(b) Each applicant for a Class B alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(3) He/she must not have had his alcoholic beverage handling employee card revoked within the last two years.

(4) An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff of the parish. In addition, all applicants shall complete a recertification program every four years after the initial program.

Sec. 4-85. Issuance and appeal from denial.

The sheriff of the parish is hereby authorized to issue, without delay, an alcoholic beverage handling employee card when he finds the applicant to be qualified. If the sheriff finds that the applicant is not qualified, he shall deny the permit. A person whose permit is denied may appeal the denial of the permit to the parish commission by filing a request for such an appeal with the clerk of the parish commission within ten days after being notified of the denial of the permit.

Sec. 4-86. Contents.

A card issued pursuant to this division shall contain the picture and right thumbprint of the person to whom it is issued.

Sec. 4-87. Fee, term; renewal.

The fee for an alcoholic beverage handling employee card shall be as established by the parish commission, from time to time. This card will be for a period of one year and must be renewed prior to the expiration date.

Sec. 4-88. Premises applicable to.

A card for an alcoholic beverage handling employee shall be good and valid for use on the premises of any alcoholic beverage permit holder.

Sec. 4-89. Suspension or revocation.

(a) An alcoholic beverage handling employee card may be suspended or revoked by the sheriff if, at any time, the holder thereof fails to meet the qualifications prescribed by section 4-84 or if he violates any provision of this chapter.

(b) Before any alcoholic beverage handling employee card is suspended or revoked, the holder thereof shall be given notice of his right to a hearing before the sheriff. Such notice shall inform the card holder of the reasons for which the sheriff proposes to suspend or revoke the card and shall inform the card holder that, unless a hearing is requested within ten days from the date the notice is sent, the sheriff will suspend or revoke the card. Such notice shall be delivered either personally to the card holder or shall be sent by registered mail to the card holder's last known address. In the event a hearing is not requested within ten days of the date of such notice, the sheriff may proceed to revoke or suspend the alcoholic beverage handling employee card. In the event a hearing is requested by the card holder, the sheriff shall inform the card holder of the date of such hearing, which hearing shall be held within ten days of the date of the request for a hearing.

(c) The holder of an alcoholic beverage handling employee card who feels aggrieved by a decision of the sheriff in suspending or revoking such card may, within ten days of the notification of the decision of the sheriff, appeal to the parish commission. The decision of the sheriff shall be affirmed, unless a majority of the parish commission, at a hearing on such appeal, votes to overrule or modify the action of the sheriff.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE NO. 6265 of 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND CHAPTER 4, ARTICLE II, DIVISION 3 RELATIVE TO ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD, TO PROVIDE FOR COMPATIBILITY WITH CITY OF SHREVEPORT REQUIREMENTS FOR SUCH CARDS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of Shreveport and Parish both have Alcoholic Beverage Employee Handling Card ordinances;

WHEREAS, amending the Parish ordinance to parallel the City provisions would aid businesses in having employees obtain cards;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Chapter 4, Article II, Division 3 is hereby amended to read as follows:

“DIVISION 3. ALCOHOLIC BEVERAGE EMPLOYEE HANDLING CARD

Sec. 4-83. Required.

(a) It shall be unlawful for any alcoholic beverage permit holder issued pursuant to Division 2 of this Article to allow any employee to handle, sell or serve alcoholic beverages of high or low alcoholic content for consumption on or off the premises, unless such employee is in possession of an alcoholic beverage handling employee card issued under the authority of this division. Before employing any person to handle, sell or serve alcoholic beverages, the permit holder shall notify the sheriff of the intended employment and shall have such person obtain an alcoholic beverage handling employee card prior to handling, selling or serving alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter. The permit holder shall also notify the sheriff upon termination of employment of any alcoholic beverage handling employee. The permit holder shall notify the sheriff of the intended employment, and apply to the sheriff to obtain such card

(b) Every alcoholic beverage handling employee shall obtain an alcoholic beverage handling employee card prior to handling, selling or serving alcoholic beverages for consumption on premises for which a permit is required by this chapter. It shall be unlawful for any employee to handle, sell or serve alcoholic beverages for consumption on or off the premises of any establishment for which a permit is required by this chapter unless such employee has in his or her possession a current valid alcoholic beverage handling employee card and displays it upon demand of any law enforcement officer or agent.

(1) If such establishment sells for on or off premises consumption as a liquor store, bar, casino, microbrewery or microdistillery, alcohol caterer or similar establishment where alcohol is the primary commodity sold, such employee must hold a Class A alcoholic beverage handling card.

(2) If such establishment sells for on or off premises consumption as a box store, convenience store, grocery store, restaurant, wholesaler, or other establishment where alcohol is not the primary commodity sold, such employee must hold a Class B alcoholic beverage handling card.

(c) For purposes of this section, the term "possession" shall mean the employee shall have the card on his or her person. The employer shall also maintain on file a copy of the current card for all current employees. In the event the employee does not have the card on his or her person, but the employer has the card on file, it shall not be considered a violation of this section by the employer.

(d) The sheriff may in his discretion grant special oral dispensations of the employee card requirement in specific cases, upon valid reasons shown. Such dispensations are not to exceed the period from time granted until the close of the next normal business day.

Sec. 4-84. Qualifications of applicant.

(a) Each applicant for an alcoholic beverage handling employee card shall meet the following qualifications and conditions: Each applicant for a Class A alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) If the person has been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country, at least five years must have passed since the expiration of the sentence given for the conviction of the felony, including probation and parole. If the person has been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country, he/she will not be eligible until the expiration of the sentence, including probation and parole. This provision shall not apply to a conviction for which the applicant has received a first offense pardon under the laws of the State of Louisiana.

(3) He/she has not been convicted in the last two years in this or in any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, letting a disorderly place, illegally dealing in controlled dangerous substances or any violation of the controlled dangerous substance statute.

(4) He must not have been convicted of any offense within the last two years of violating any of the provisions of this chapter. He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(5) He/she must not have had a dealer's permit revoked in the last year last three years which was issued in his name or in the name of a partnership of which he was a partner or in the name of a corporation in which he was a stockholder.

(6) He/she must not have had his alcoholic beverage handling employee card revoked within the last year two years.

(7) A new applicant must have completed, or must complete within 30 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff of the parish. An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 30 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff. In addition, all applicants shall complete a recertification program every four years after the initial program.

(b) Each applicant for a Class B alcoholic beverage handling employee card shall meet the following qualifications and conditions:

(1) He/she must be a person of good character and reputation and 18 years of age or older.

(2) He/she must not have been convicted of an offense within the last two years of two or more violations of the provisions of any municipal or parish ordinance or state law relating to alcoholic beverages.

(3) He/she must not have had his alcoholic beverage handling employee card revoked within the last two years.

(4) An applicant must certify in writing on a form approved by the sheriff that prior to issuance of an ABO card, he or she has read and is familiar with and will comply with the requirements of this chapter. A new applicant must have completed, or must complete within 45 days of the issuance of an alcoholic beverage handling employee card, a responsible alcohol service program approved by the sheriff of the parish. In addition, all applicants shall complete a recertification program every four years after the initial program.

Sec. 4-85. Issuance and appeal from denial.

The sheriff of the parish is hereby authorized to issue, without delay, an alcoholic beverage handling employee card when he finds the applicant to be qualified. If the

sheriff finds that the applicant is not qualified, he shall deny the permit. A person whose permit is denied may appeal the denial of the permit to the parish commission by filing a request for such an appeal with the clerk of the parish commission within ten days after being notified of the denial of the permit.

Sec. 4-86. Contents.

A card issued pursuant to this division shall contain the picture and right thumbprint of the person to whom it is issued.

Sec. 4-87. Fee, term; renewal.

The fee for an alcoholic beverage handling employee card shall be as established by the parish commission, from time to time. This card will be for a period of one year and must be renewed prior to the expiration date.

Sec. 4-88. Premises applicable to.

A card for an alcoholic beverage handling employee shall be good and valid for use on the premises of any alcoholic beverage permit holder.

Sec. 4-89. Suspension or revocation.

(a) An alcoholic beverage handling employee card may be suspended or revoked by the sheriff if, at any time, the holder thereof fails to meet the qualifications prescribed by section 4-84 or if he violates any provision of this chapter.

(b) Before any alcoholic beverage handling employee card is suspended or revoked, the holder thereof shall be given notice of his right to a hearing before the sheriff. Such notice shall inform the card holder of the reasons for which the sheriff proposes to suspend or revoke the card and shall inform the card holder that, unless a hearing is requested within ten days from the date the notice is sent, the sheriff will suspend or revoke the card. Such notice shall be delivered either personally to the card holder or shall be sent by registered mail to the card holder's last known address. In the event a hearing is not requested within ten days of the date of such notice, the sheriff may proceed to revoke or suspend the alcoholic beverage handling employee card. In the event a hearing is requested by the card holder, the sheriff shall inform the card holder of the date of such hearing, which hearing shall be held within ten days of the date of the request for a hearing.

(c) The holder of an alcoholic beverage handling employee card who feels aggrieved by a decision of the sheriff in suspending or revoking such card may, within ten days of the notification of the decision of the sheriff, appeal to the parish commission. The decision of the sheriff shall be affirmed, unless a majority of the parish commission, at a hearing on such appeal, votes to overrule or modify the action of the sheriff.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE NO. 6266 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED
REVENUES AND EXPENDITURES FOR THE **SHREVE**
MEMORIAL LIBRARY FOR THE YEAR 2023

BE IT ORDAINED by the Caddo Parish Commission, in legal and regular session
convened, that the Budget of Estimated Revenues and Expenditures for the **Shreve Memorial Library** for
the year 2023, is hereby adopted and appropriated as follows, to wit

2023 BUDGET

Revenues

Ad Valorem Taxes	\$	16,377,900
State Revenue Sharing		340,000
Charges for Services		80,000
Interest Earned		10,000
Other Receipts		200,000
Fines and Forfeitures		<u>6,000</u>
Total Revenues		<u>17,013,900</u>

Expenditures

Shreve Memorial Library Maintenance and Operation		17,189,800
Library Debt Service		-
Capital		<u>6,009,300</u>
Total Expenditures		<u>23,199,100</u>
Excess (Deficiency) of Revenues Over Expenditures		<u>(6,185,200)</u>
Fund Balance at Beginning of Year		<u>24,766,900</u>
Fund Balance at End of Year	\$	<u><u>18,581,700</u></u>

BE IT FURTHER ORDAINED that any time during the year the Shreve Memorial Library Board of Control shall have the authority to transfer part or all of the unencumbered appropriation from one budget category to another budget category within the Library Fund.

MINUTES OF THE WORK SESSION
OF THE CADDO PARISH COMMISSION
HELD ON THE 31st DAY OF OCTOBER, 2022

The Caddo Parish Commission met in a Work Session, on the above date, at 3:30 p.m., in the Government Chambers, with Mr. Atkins, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, Taliaferro, and Young (10). ABSENT: Commissioners Jackson and Jones (2).

The invocation was given by Mrs. Gage-Watts, and Mr. Epperson led the Commission in the Pledge of Allegiance.

VISITORS

- United Way Representative
2-1-1 Program

Ms. LaToria W. Thomas, President & CEO of 2-1-1, introduced Ms. Rashida Dawson and Ms. Louise Drodgy to the Commission.

Ms. Thomas talked about ALICE (Asset Limited, Income Constrained, Employed), who represent community members working in jobs that are needed, but don't always pay enough to afford the basics. These people are cashiers, nonprofit employees, childcare workers, landscapers, etc. 2-1-1 provides a pathway of services to help ALICE out, such as SingleCare Prescription Assistance Program, Dolly Parton's Imagination Library, Shreveport Financial Empowerment Center, Bank On Northwest Louisiana, Volunteer Income Tax Assistance, etc. 2-1-1 is statewide and can be accessed by dialing 211, txtng 898-211, or visiting LA211Help.org.

Mr. Taliaferro wanted to know the average income of Shreveport's zip code 71103. Ms. Dawson said that the median household income is \$9,990-\$14,000 annually.

Mr. Johnson thanked 2-1-1 for their services to the community. He also said that 2-1-1 is a one-stop shop for citizens to be guided to receive services in their time of need.

Mrs. Gage-Watts asked the team to elaborate on the number for mental health assistance 9-8-8. Ms. Drodgy explained that 9-8-8 is a relatively new number for mental health assistance, so if a citizen contacts 2-1-1, they will be soft-transferred to 9-8-8. She also said that when a citizen calls 2-1-1, they will be speaking to a live person, not a computer.

Mr. Burrell wanted to know how does 2-1-1 measure its success, and how does the organization market itself to the public. Ms. Thomas said that there are social media campaigns, ads in magazines, etc. She also said that a case manager calls the citizens back to ensure that they've received the services that they called about.

Mr. Atkins wanted to know how many employees from United Way are dedicated to 2-1-1. Ms. Thomas said that they have two employees dedicated to 2-1-1, the case manager and Ms. Drodgy. Mr. Atkins wanted to know if Ms. Drodgy answers the phone calls as well. Ms. Drodgy explained that the calls are answered out of Monroe.

Mr. Chavez suggested adding some literature to the citizens who are applying for rental assistance.

Mr. Darrin Dixon said that this is a vital service and requested leaving the funding request at its same level.

ADMINISTRATOR REPORT

- *Juvenile Detention*

Dr. Wilson said that there are twelve children in the Detention Center; four of which are OJJ. There are four 17-year old, and eight children at CCC.

- *COVID*

Dr. Wilson also mentioned that there were zero exposures within the Caddo Parish Commission organization. He also said that there has been one positive case within the thirteen agencies in Caddo Parish. Dr. Wilson also reported zero cases of monkey pox.

NEW BUSINESS

It was **moved by Mr. Lazarus**, seconded by Mrs. Gage-Watts, *that Resolution No. 48 of*

2022, a resolution approving the holding of an election in Caddo Parish Fire District No. 6, State of Louisiana, on Saturday, March 25, 2023, to authorize continuation of a special tax and the renewal of a service charge therein be moved to Thursday's agenda for consideration.

Substitute motion by Mr. Johnson, seconded by Mrs. Gage-Watts, *to englobo and move the following items to Thursday's agenda for consideration:*

- *Resolution No. 48 of 2022, a resolution approving the holding of an election in Caddo Parish Fire District No. 6, State of Louisiana, on Saturday, March 25, 2023, to authorize continuation of a special tax and the renewal of a service charge therein*
- *Special Resolution honoring Luther Cox and Inner City Modern Row Dance Company on their 40th Anniversary*
- *Special Resolution recognizing Veterans Celebration Week*
- *Special Resolution acknowledging National Diabetes Awareness Month*
- *Consideration of use of previously approved funding for TruFund for MLK CDC for \$25,000 for business entrepreneurial training.*

At this time, Mr. Johnson's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson and Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Young**, seconded by Mr. Chavez, *that consideration of the use of previously approved funding for green infrastructure for a project to capture stormwater in the amount of \$121,179 be moved to Thursday's agenda for consideration.*

Mr. Young said that Shreveport Green has gardens in almost every district. He also explained that they are constructing a large urban garden in District 3. This request is to purchase water tanks to capture storm water to help irrigate that garden and build in ground water gardens.

Mr. Johnson wanted to know where they would be capturing water. He also said that there are retaining ponds that hold water. He suggested that those be utilized as well so that the water does not sit there and breed mosquitos.

Mr. Johnson also wants to ensure that Shreveport Green is not the only organization that is being used. He said that there are several other organizations who do this type of work as well. Mr. Young agreed and said that he's reached out to other agencies with the application. Mr. Johnson then wanted to know who drafted the application. Mr. Young said that Administration finalized and approved it after talking with him. Mr. Johnson explained that the majority of applications are done through committee and approved by committee.

Mr. Epperson expressed a concern with vehicles leaking oil or gas and that draining in the retaining pond. Mr. Young explained that there is often oil and gas by-products in retaining ponds near large parking lots, but Shreveport Green is not planning to use storm run-off from large parking lots. He also said that they are planning to use stormwater from rooftops at schools, rather than run off near parking lots.

At this time, Mr. Young's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson and Jones (2). ABSTAIN: None (0).

It was **moved by Mr. Johnson**, seconded by Mr. Chavez, *to englobo and move the following items to Thursday's agenda for consideration:*

- *Consideration of the recommendations of the Alcoholic Beverage Committee*
- *Visitor from Life Share Blood Center for the Regular Session agenda*

At this time, Mr. Johnson's motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Johnson, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Jackson and Jones (2). ABSTAIN: None (0).

COMMUNIQUES AND COMMITTEE REPORTS

- Mr. Epperson announced that there will be a joint proclamation signing this Friday, November 4 at 10:00 a.m. in Government Plaza lobby.
- Mrs. Gage-Watts announced that this week is #318BlackRestaurantWeek. She asked that

everyone to join in this endeavor.

- Mr. Young invited the Commissioners to participate in the green infrastructure funding.

CONSENT AGENDA

- *Zoning Case 22-20-P, in regards to Ordinance No. 6262 of 2022, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located on the east side of Flournoy Lucas Road, approximately six hundred and fifty feet, south of Winderweedle Road, Caddo Parish, Louisiana, from R-A, Rural Agricultural Zoning District to C-2, Corridor Commercial Zoning District, and to otherwise provide with respect thereto*
- *Zoning Case 22-21-P, in regards to Ordinance No. 6263 of 2021, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, by amending the zoning of property located east of Cessna Drive, approximately one thousand three hundred and twenty feet south of East Flournoy Lucas Road, Caddo Parish, Louisiana, from R-1-7, Single Family Residential Zoning District to R-1-5, Single Family Residential Zoning District, and to otherwise provide with respect thereto*
- *Ordinance No. 6265 of 2022, an ordinance to amend Chapter 4, Article II, Division 3 relative to Alcoholic Beverage Employee Handling Card, to provide for compatibility with the City of Shreveport requirements for such cards, and to otherwise provide with respect thereto*
- *Ordinance No. 6266 of 2022, an ordinance adopting the Budget of Estimated Revenues & Expenditures for the Shreve Memorial Library for the year 2023*

At this time, there was no further discussion to come before the Commission, so the Commission adjourned at 4:15 p.m.


Assistant Commission Clerk

The following resolution was offered by _____ and seconded
by _____:

RESOLUTION NO. 48 of 2022

A resolution approving the holding of an election in Caddo Parish Fire District No. Six, State of Louisiana, on Saturday, March 25, 2023, to authorize continuation of a special tax and the renewal of a service charge therein.

WHEREAS, the Board of Commissioners of Caddo Parish Fire District No. Six, State of Louisiana (the "Governing Authority"), acting as the governing authority of Caddo Parish Fire District No. Six, State of Louisiana (the "District"), adopted a resolution on October 20, 2022, calling a special election in the District on Saturday, March 25, 2023, to authorize continuation of a special tax and the renewal of a service charge therein; and

WHEREAS, the governing authority of the District has requested that the Caddo Parish Commission, acting as the governing authority of the Parish of Caddo, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax and service charge provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of the Caddo Parish Commission to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax and service charge provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Caddo Parish Fire District No. Six, State of Louisiana, the Caddo Parish Commission hereby approves the holding of an election in the District, on Saturday, March 25, 2023, at which election there will be submitted the following propositions, to-wit:

**PROPOSITION NO. 1 OF 2
(MILLAGE CONTINUATION)**

Shall Caddo Parish Fire District No. Six, State of Louisiana (the "District"), continue to levy a special tax of ten and sixteen hundredths (10.16) mills on all property subject to taxation in the District (an estimated \$490,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2024 and ending with the year 2033, for the purpose of fire protection, all emergency service incidental thereto, maintenance and operational expenses, said millage to represent a sixteen hundredths of a mill (.16) increase (due to reappraisal) over the 10 mills tax authorized to be levied through the year 2023 pursuant to an election held on May 3, 2014?

**PROPOSITION NO. 2 OF 2
(SERVICE CHARGE RENEWAL)**

Shall Caddo Parish Fire District No. Six, State of Louisiana (the "District"), continue to levy and collect a service charge of \$75.00 per year for a period of 10 years, on each residential dwelling and commercial structure, whether occupied or unoccupied, located wholly or partly within the boundaries of the District, beginning with the year 2024 and ending with the year 2033 (an estimated \$216,375 reasonably expected at this time to be collected from the levy of the service charge for an entire year), for the purpose of fire protection and all emergency service incidental thereto?

SECTION 2. In the event the election carries, the Caddo Parish Commission does hereby further consent to and authorize the District to continue to levy and collect the special tax and service charge provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstaining</u>
Todd A. Hopkins	_____	_____	_____	_____
Lyndon B. Johnson	_____	_____	_____	_____
Steven Jackson	_____	_____	_____	_____
John-Paul Young	_____	_____	_____	_____
Roy Burrell	_____	_____	_____	_____
Steffon D. Jones	_____	_____	_____	_____
Stormy Gage-Watts	_____	_____	_____	_____
Jim Taliaferro	_____	_____	_____	_____
John E. Atkins	_____	_____	_____	_____
Mario Chavez	_____	_____	_____	_____
Ed Lazarus	_____	_____	_____	_____
Kenneth Epperson, Sr.	_____	_____	_____	_____

And the resolution was declared adopted on this, the 3rd day of November, 2022.

/s/ Jeff Everson
Clerk

/s/ John E. Atkins
President

STATE OF LOUISIANA

PARISH OF CADDO

I, the undersigned Clerk of the Caddo Parish Commission, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Commission on November 3, 2022, approving the holding of an election in Caddo Parish Fire District No. Six, State of Louisiana, to authorize continuation of a special tax and the renewal of a service charge therein.

IN FAITH WHEREOF, witness my official signature at Shreveport, Louisiana, on this, the 3rd day of November, 2022.

Clerk

RESOLUTION NO. OF 2022

BY THE CADDO PARISH COMMISSION

REQUESTING THE LOUISIANA DEPARTMENT OF MOTOR VEHICLES TO AUTHORIZE A SATELLITE LOCATION OF THE OFFICE OF MOTOR VEHICLES IN WEST CADDO PARISH AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, the Caddo Parish Commission recognizes that obtaining and renewing drivers' licenses and motor vehicle information should be as convenient for citizens as possible; and

WHEREAS, it is the desire of the Caddo Parish Commission to ensure that early voting is as convenient as possible for citizens; and

WHEREAS, the Caddo Parish Commission believes that an Office of Motor Vehicles location in West Caddo Parish will add to the convenience of Caddo Parish citizens; and

WHEREAS, there are several potential locations for an office, in West Caddo Parish, attached hereto as an Exhibit.

NOW, THEREFORE, BE IT RESOLVED that the Caddo Parish Commission, in due, legal and regular session convened, does hereby request the Louisiana Office of Motor Vehicles to authorize a satellite office in West Caddo Parish.

BE IT FURTHER RESOLVED that this item shall be sent to the Deputy Secretary of the Louisiana Department of Public Safety and both houses of the Louisiana Legislature.

BE IT RUTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date



PARISH OF CADDO, LOUISIANA
AMERICAN RESCUE PLAN FUNDING APPLICATION

INTRODUCTION AND FUNDING PURPOSE

1. Name of Entity: Martin Luther King Community Development Corporation

Type of Entity: Non-Profit Organization

Parish Funded Agency Other Public Body Non-Government Agency

Address: 3067 Dr. Martin L. King, Jr. Drive
Shreveport, LA 71107

Contact Person: Irma D. Rogers

Title: Board President

Phone Number: 318-681-9550

Email: office@mlkcdc.com

2. Purpose for which Parish funds would be used (Check one and give a brief description):

Economic Development Infrastructure

Revenue Replacement COVID Expenses

This grant would support business entrepreneurial training for start up and new business ventures. Primary targets would be for moderate income individuals, minorities and women owned businesses. There will also be a component for youth to encourage business interests and entrepreneurship.

3. Amount of request: \$25,000.00

4. Please attach any other information that you wish to submit in support of your application.

The MLK area in Shreveport is the second largest predominately African American community in the U. S. This particular population has been divested of large business ventures with the exception of the KCS Railway and North Shreveport Industrial Park for many years since its inception. The area was founded primarily with "Mom & Pop" small businesses, which is still the norm today. There were more than 40 small businesses in this area in 2005 which marked the first printing of the MLK Business directory by the MLK-CDC. However, currently this number has been trimmed to less than half. Therefore, there is an overwhelming need to provide many citizens with economic development educational initiatives. This would encourage more business ventures that meet the needs of the current population.

5. Applicant agrees to provide additional documentation as need and comply with reporting requirements as established by Caddo Parish and US Treasury.

lor (Initial here)

PROJECT INFORMATION

Description

This summary should provide an overview of how funds will be used.

The MLK-CDC will create seminars that are designed to teach best business practices to young/new entrepreneurs. There will also be a workforce development component.

1. Writing a good business plan for my particular business.
2. Financial literacy-which includes taxes, credit, and startup capital.
3. Banking on me for my business - first steps to success including personal finances.
4. Iniatiate workforce development protocols.

Timeline

This summary should provide a written timeline to show benchmarks of implementation and completion.

Goal #	Tasks	Goal
1.	Solicit names to enroll in the class.	Approximately 15
2.	Set class schedules and implement program classes.	4-6 weeks
3.	Design a competition and award for best practices with startup capital for beginning bank balances, insurance, funding, licensing, etc.	4-6 weeks
4.	Initiate multi-layered concepts by teaching and understanding what content can be used for labeling and which cannot for their particular business (intellectual properties). Include information on trademarks, copyrights and patents.	6-8 weeks
5.	Provide pro-bono legal services to assist with startups.	6-8 weeks

Outcomes

Explain the outcomes of the project and how it will benefit Caddo Parish.

The organization has already initiated a partnership with a financial institution and Small Business Development for this area. Assistance will be given from other sources such as the Shreveport-Bossier African American Chamber of Commerce, Shreveport Chamber of Commerce and a local bank. There will also be input from current business owners to lend experiences for the new business owners. Workforce Development will offer a newly

trained and skilled workforce which enhances drawing larger business ventures to the parish. The outcomes will be; 1. to alleviate small businesses going under within a couple of years due to lack of training. This will add to the tax rolls for the parish; 2. Educational training and workforce development are generally solicited by outside agencies and new industrial developers prior to locating within a city or parish; 3. Workforce development will add to the overall parish economy.

Affidavit

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

Signature:

Summa D Rogers

Title:

President

Date:

6/30/2021

Organization :

**Shreveport Green
Caddo Parish
American Rescue Plan Act
Grantee Project Narrative**

Grant narrative should include the purpose and objectives of your project. The narrative should concretely state the significance and contribution to the citizens of Caddo Parish. Each project should have 3-5 solid goal and objectives. A grant narrative should include a timeline or work plan. Finally, the grant narrative should include the projected outcomes of the project.

Narrative

Narrative:

Green infrastructure is a much needed and often overlooked addition to any city. Caddo Parish currently has the potential to invest funding into bolstering the vitality and resilience of the community through specific implementation of this sustainability project. We understand that there is not a credentialed sustainability expert in our region, therefore, we believe, through our extensive experience in greening the parish, we are most suited to delegate the manner in which these funds are used. Shreveport Green has been working towards the creation of a cleaner, greener, and more economically vital community for over 30 years. We have long term experience working with federal and state dollars, and put an emphasis on collaboration and partnerships throughout the parish. After much deliberation among the entire staff at our organization, we have decided on a plan in which these funds will most support the resilience of our parish communities with the most need. On this particular phase of the project, we are suggesting a focus specifically on the capturing of stormwater. We hope to best allocate this money to reach areas of Shreveport that need the most help. We plan to execute our project through administering the following steps:

1. Stormwater capture project:
 - a. Large rainwater capture systems on every property that our organization irrigates, including, but not limited to farms, school gardens, recreational center, and public parks. This will greatly reduce the amount of drinking water used to grow produce for disadvantaged communities. It will also give the community the chance to see and learn ways in which they can apply this similar green infrastructure to their homes.
2. Equipment necessary to carry out green infrastructure implementation projects
 - a. Tractor with front end loader, blade, auger, and back hoe attachment. This is most necessary for digging swales, planting trees, and unloading/moving cisterns.
3. Contract Labor
 - a. Funding for contract labor to insure the development and implementation of project roll out and completion.

Organization :

Please use separate page if more space is needed.

Organization :

Project Goals & Objectives

GOAL: a broad statement of what you wish to accomplish. Goals are broad, general, intangible, and abstract. A goal is really about the final impact or outcome that you wish to bring about. In the case of goals for a grant proposal, make sure they are linked back to your need statement. Use words such as decrease, deliver, develop, establish, improve, increase, produce, and provide.

OBJECTIVE: a step toward accomplishing a goal. In contrast to the goal, an objective is narrow, precise, tangible, concrete, and can be measured.

- State your objectives in quantifiable terms.
- State your objectives in terms of outcomes, not process.
- Objectives should specify the result of an activity.
- Objectives should identify the target audience or community being served.
- Objectives need to be realistic and capable of being accomplished within the grant period.

Goal #1
Stormwater capture project
Goal #1 – Objectives
Purchase five large-scale, 3k gallon cisterns, two mid-scale, 500 gallon cisterns, and eighty small-scale rain barrels. Place them at partnering public areas around the city in order to capture stormwater runoff at an optimal level. Purchase 1000 feet of PVC pipe attachments for unground water navigation for potential runoff to large-scale cisterns placed around the city. Purchase 2000 feet of rain gutters to build roof runoff stormwater collection systems. Purchase 300 feet of metal panels to create roofs for runoff where there isn't any. This will collect stormwater for open places like public fruit orchards. Purchase five water pumps to help push water out of the large-scale cisterns. This will be the best way to irrigate orchards and gardens in flatter areas. These properties include, but are not limited to farms, school gardens, recreational centers, and public parks. This will greatly reduce the amount of drinking water used to grow produce for disadvantaged communities. It will also give the community the chance to see and learn ways in which they can apply this similar green infrastructure to their homes.

Organization :

Goal #2

Placing cisterns & digging swales for stormwater collection

Goal #2 Objectives

Purchase of tractor for digging swales to capture stormwater along tree lines in community areas where we are currently growing fruit trees. This specific equipment will allow us to further capture water through the permaculture method which uses rainwater to water trees and gardens. These areas include, but are not limited to, farms, school gardens, recreational centers, public parks. This will greatly reduce the amount of drinking water used to grow fruit and other produce for disadvantaged communities. The tractor will also give us the ability to move rain barrels and cisterns into areas where we are unable to directly unload them. This will add to future usage of tree planting as well.

Goal #3

Professional contract labor & consultation

Goal #3 – Objectives

Hiring the appropriate people to install rain capture system sso that we receive maximum input of stormwater to most benefit disadvantaged communities through saving money on drinking water usage. Much of this work needs the eye of a professional engineer to achieve the maximum amount of stormwater collection. This includes assessing best potential system, leveling land areas, building cistern stands, and installing cistern water pumps.

Organization :

Budget Narrative

Budget Category	Year 1	Year 2	Year 3
Personnel	0		
Fringe Benefits	0		
Travel	0		
Equipment	\$30,500		
Supplies	\$41,100		
Contractual	\$40,000		
Other	0		
Total Direct Cost	\$111,600		
Indirect Cost *	\$9,579		
Total Cost	\$121,179		

* Organization must have an approved Negotiated Indirect Cost Rate Agreement to utilize anything above the de minimis rate of up to 10% of its modified total direct costs per federal award regulation.

Please be sure to attach the Budget Worksheet.

MINUTES OF THE MEETING OF THE
CADDO PARISH COMMISSION'S
ALCOHOL BEVERAGE COMMITTEE
HELD ON THE 20TH DAY OF OCTOBER, 2022

The Caddo Parish Alcohol Beverage Committee met in legal session on the above date at 2:00 p.m., in the Government Plaza Chambers, with Mr. Atkins, presiding, and the following members in attendance: Commissioners Atkins, Epperson, Johnson, and Lazarus (4). ABSENT: Commissioners Hopkins and Taliaferro (2).

Mr. Lazarus gave the invocation, and Mr. Epperson led the Committee in the Pledge of Allegiance.

Mr. Epperson requested that the oath be added to the agenda as an agenda item. The Clerk of the Commission stated that he would add it on future agendas under the Pledge of Allegiance

NEW BUSINESS

At this time, the Clerk of the Commission swore the deputies and representatives of the businesses in.

- Stonewall Beverage Company—12800 Mansfield Road, Keithville, LA (3rd citation) (District 11)

Sgt. Scoggins said that on July 20, 2022, the Caddo Parish Sheriff's Office conducted an underage alcohol sales operation. Det. Ardoin, Det. Harris, and the CI went to Stonewall Beverage Company around 7:20 p.m. Det. Ardoin witnessed the 19 year old CI purchase a 22 oz bottle of Heineken beer for \$3.33 from store clerk, Dawson Taytum. He did not check the CI's driver's license, and he was issued a summons for unlawful sales to a person under 21.

Cole Dixon, Manager of Stonewall Beverage Company, said that Dawson Taytum was guilty. He went back and watched the video.

Mr. Dixon then wanted to know the reason for this being a third citation. He said that the previous clerk who sold to an underage person and the charges were dropped by the District Attorney. Attorney Frazier pointed out that those proceedings are separate from these proceedings. She said that the person being charged is criminal, and this one is civil. Mr. Dixon then questioned that the person who was originally summoned had their charges dropped, and this is now being charged as a third citation. Attorney Frazier stated that was correct and explained that they do not know if the charges were removed as a result of a plea to another incident. She said that the reason those charges were dismissed may have nothing to do with this incident.

Mr. Dixon then wanted to know why he was not serve any papers for the March 10, 2022 incident. Mr. Atkins explained that the store is ultimately responsible for the actions of its employees. He further stated that there may have been an administrative oversight with respect to serving papers on the March 10, 2022 incident, but if an act of serving a minor occurred, then it still occurred. Mr. Dixon stated that he was not given the opportunity to come and speak before the Commission. The Clerk of the Commission stated that he does have a receipt for the certified letter that was signed for. Sgt. Scoggins said that the Sheriff's Office only serves papers when the registered letters are returned.

Mr. Atkins asked for the proper mailing address for Stonewall Beverage Company. Mr. Dixon said that the mailing address is 121 Stone Creek Drive.

Mr. Johnson requested that the penalties be stated for each offense. Attorney Frazier said that the first offense is \$500, second offense is \$750, and the third offense is \$1,000. The revocation or suspension of a permit is in addition to, and not in lieu of the limitation of a penalty imposed by law. Attorney Frazier further stated that this is what is stated in the Code of Ordinances.

Mr. Johnson further stated that the employee who sold to the underage person is a completely separate process than the penalty for the establishment. Mr. Johnson said that he will not be standing against the Mothers Against Drunk Drivers saying that they did not do enough to protect their children. He further stated that he is adamant about utilizing penalties that are in place to ensure that owners hire qualified people to work there or they have technology in place to aid them in not selling to persons under the age of 21.

Mr. Dixon wanted to know what the businesses put in place to ensure that they are 100% perfect. Mr. Johnson said that there are card readers that alert when a person is under the age of 21. Mr. Dixon argued that he could have another person's identification who is over the age of 21. Mr. Dixon said that he cannot watch the employees all of the time.

The Clerk of the Commission stated for the record that Mr. Dixon was at the last alcohol hearing.

It was **moved by Mr. Lazarus**, seconded by Mr. Epperson, *to recommend to the full body*

a third offense fine of \$1,000 to Stonewall Beverage Company. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Epperson, and Lazarus (3). NAYS: Commissioner Johnson (1). ABSENT: Commissioners Johnson and Taliaferro (2). ABSTAIN: None (0).

- The Relay Station—10281 Highway 1, Shreveport, LA 71115 (1st citation) (District 8)

Sgt. Scoggins said that on July 20, 2022, the Caddo Parish Sheriff's Office conducted an underage alcohol sales operation. Det. Ardoin, Det. Harris, and the CI went to Stonewall Beverage Company around 5:40 p.m. Det. Ardoin witnessed the 19 year old CI purchase a 25 oz can of Natural Light beer for \$2.00 from store clerk, Heather Williams. She was issued a summons for unlawful sales to a person under 21.

Mr. Anthony Crawford, Relay Station Manager, stated that he reviewed the video, and the testimony that Sgt. Scoggins gave was true. He said that they have a zero-tolerance policy in place, and Heather Williams was terminated. Mr. Crawford also said that they have a card reader at every point of sale. They did update the training after this incident.

Mr. Atkins wanted to know if the clerk used the scanner. Mr. Crawford stated that she did not.

It was **moved by Mr. Epperson**, seconded by Mr. Johnson, *to recommend to the full body a first offense fine of \$500 to The Relay Station.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Epperson, Johnson, and Lazarus (4). NAYS: None (0). ABSENT: Commissioners Hopkins and Taliaferro (2). ABSTAIN: None (0).

Attorney Frazier said that the Clerk of the Commission has notified her that the fines have been updated to: 1st offense fine of \$250, 2nd offense fine of \$500, and the third offense fine of \$750. She explained that the digital version of the Code of Ordinances have not been updated. Mr. Atkins said that Stonewall Beverage Company's fine has been modified to \$750, and The Relay Station's fine has been modified to \$250.

Mr. Johnson wanted to know if the revocation or suspension of the license is included. Attorney Frazier said that the Commission can revoke or suspend the license under any circumstance.

- Triple J Travel Plaza—8311 Springridge Texas Line Road, Keithville, LA 71047 (3rd citation) (District 12)

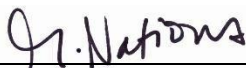
Sgt. Scoggins said that on July 20, 2022, the Caddo Parish Sheriff's Office conducted an underage alcohol sales operation. Det. Ardoin, Det. Harris, and the CI went to Triple J Travel Plaza around 8:30 p.m. Det. Ardoin witnessed the 19 year old CI purchase a 40 oz bottle of Bud Ice beer for \$3.49 from store clerk, Tasha Wilson. She did not check the CI's driver's license, and he was issued a summons for unlawful sales to a person under 21. Sgt. Scoggins pointed out that this is Ms. Wilson's second offense. She was also issued a summons for not having an ABO card.

Mr. John Settle, agent for Mr. Simon and Triple J Travel Plaza, stated that Mr. Simon does admit that these events did occur. He also said that Ms. Wilson sold to an underage person on March 10, 2022, but appealed to Mr. Simon's emotions, so he did not terminate her then. After this incident, he did terminate her employment. Mr. Settle also said that there are scanners installed, and Mr. Simon is aware of the seriousness of consequences.

The Clerk of the Commission explained that after this committee, these actions will be placed on the next Work Session and Regular Session agendas to come before the full body for final vote. He said that the next Regular Session is November 3, 2022.

It was **moved by Mr. Epperson**, seconded by Mr. Lazarus, *to recommend to the full body a third offense fine of \$750 to Triple J Travel Plaza.* Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Epperson, and Lazarus (3). NAYS: Commissioner Johnson (1). ABSENT: Commissioners Johnson and Taliaferro (2). ABSTAIN: None (0).

There being no further business to come before the Committee, the meeting was adjourned at 3:15 p.m.



Michelle Nations
Assistant Commission Clerk