

CADDO PARISH COMMISSION
505 TRAVIS STREET, GOVERNMENT PLAZA
PUBLIC NOTICE
WORK SESSION AGENDA
Streaming at www.caddo.org
May 2, 2022
3:30 P.M.

1. ROLL CALL:

Commissioners:

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Taliaferro	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Jones	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so.

4. AGENDA ADDITIONS:

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

6. VISITORS:

6.I. The YMCA Of NWLA

Jeffrey Goodman to present information related to development of Baseball complex.

(Chavez)

7. REPORTS:

Administrator Report

7.I. Admin Report

Documents:

[ADMINISTRATION REPORT 05.02.22 \(002\) NEW.PDF](#)

8. COMMISSION REMARKS:

Communiques, reports, and other items related to Work Session Agenda.

9. PRESIDENT'S REPORT:

10. OLD BUSINESS:

11. NEW BUSINESS:

11.I. Authorize Introduction Of Ordinance No. 6229 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OUTLAY FUND AND THE OIL AND GAS FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION FOR THE CONSTRUCTION OF THE YMCA BASEBALL COMPLEX AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Economic Development Committee)

Documents:

[ORD 6229- YMCA.PDF](#)
[ORD 6229 FACT SHEET - YMCA.PDF](#)

11.II. Authorize Resolution No 27 Of 2022

A RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO AUTHORIZE THE RENEWAL OF SPECIAL TAXES AND THE ISSUANCE OF GENERAL OBLIGATION BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

(Finance)

Documents:

[RES 27- CALL MILL ELEC.PDF](#)

11.III. Authorize Resolution No 28 Of 2022

A RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE LOUISIANA COMPLIANCE QUESTIONNAIRE

(Finance)

Documents:

[RES NO. 28 OF 2022- LA COMPLIANCE QUESTIONNAIRE 2021.PDF](#)
[RES NO. 28 OF 2022 FACT SHEET- RES LA COMPLIANCE QUESTIONNAIRE 2021.PDF](#)
[RES NO. 28 ATTACHMENT1- LOUISIANA_AUDIT_COMPLIANCE_QUESTIONNAIRE.PDF](#)
[RES NO. 28 OF 2022 ATTACHMENT 2- CADDO PARISH COMMISSION OFFICIALS.PDF](#)

11.IV. Authorize Resolution No 29 Of 2022

A RESOLUTION URGING AND REQUESTING THE TEMPORARY CADDO PARISH PLANNING COMMISSION AND ZONING BOARD TO RECOMMEND AN INCREASE TO THE LIMITS WITHIN WHICH NOTICE OF PUBLIC HEARINGS ON SUBDIVISION AND ZONING APPLICATIONS IS REQUIRED, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Epperson)

Documents:

[RES. NO. 29 AMEND NOTIFICATION LIMITS-UDC.PDF](#)

11.V. Authorize Appointment To The Ward II Industrial Board

Commission to appoint Julie Gilley to fill the unexpired term vacated by Mr. Marty Wooldridge from the Ward II Industrial Board.

(Hopkins)

Documents:

[JULIE GILLEY MILAM - RESUME - 20220420.PDF](#)

12. COMMUNIQUE AND COMMITTEE REPORTS:

13. CITIZENS COMMENTS (Late Arrivals):

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

14. CONSENT AGENDA:

14.I. Resolution No. 26 Of 2022

A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO ALLOW LOCAL PLANNING AND ZONING ISSUES TO BE RESOLVED BY LOCAL GOVERNING ENTITIES AND OPPOSING LEGISLATION TO THE CONTRARY AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Administration, Johnson)

Documents:

[RESOLUTION 26 OPPOSING HB 962.PDF](#)
[RES. 26 OF 2022 FACT SHEET.PDF](#)
[RES. 26 EXHIBIT- HB 962.PDF](#)

14.II. Ordinance No. 6226 Of 2022

AN ORDINANCE TO AUTHORIZE THE ADMINISTRATOR TO EXECUTE AN PIPELINE SERVITUDE AND RIGHT-OF-WAY AGREEMENT WITH MAGNOLIA MIDSTREAM GAS SERVICES, LLC, REGARDING A PIPELINE THROUGH AND UNDER PARISH PROPERTY LOCATED IN SECTIONS 31 AND 32, TOWNSHIP 17 NORTH, RANGE 15 WEST, CADDO PARISH, LOUISIANA, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(District 12) (Public Works)

Documents:

[ORD 6226 RE MAGNOLIA MIDSTREAM PIPELINE SERVITUDE.PDF](#)
[ORD 6226- EXHIBIT A TO MAGNOLIA MIDSTREAM SERVITUDE.PDF](#)

14.III. Ordinance No. 6227 Of 2022

AN ORDINANCE TO DEEM PROPERTY SURPLUS AND AUTHORIZE THE SALE OF SURPLUS PROPERTY OWNED BY THE PARISH OF CADDO AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Finance)

Documents:

[ORD 6227 CADDO PARISH SURPLUS EQUIPMENT REVISED 4.14.22.PDF](#)

14.IV. Ordinance No. 6228 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR NORTH LOUISIANA CRIME LAB IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Johnson, Atkins, Burrell & Gage-Watts)

Documents:

[ORD 6228 CRIME LAB ARPA.PDF](#)

[ORD 6228 FACT SHEET - CRIME LAB.PDF](#)

15. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

INTER-OFFICE CORRESPONDENCE

PARISH OF CADDO

ADMINISTRATION REPORT

DATE: MAY 2, 2022

TO: CADDO PARISH COMMISSION

FROM: ADMINISTRATION

INFORMATION

- 1.) Pin Ceremony Virtual Video Presentation – Friday, May 6, 2022, 2:30pm
- 2.) Employee Recognition Event – Saturday, May 7, 2022, Richard Fleming Park, 11am–4pm
- 3.) 1st Quarter Travel Report
- 4.) Jacob Haynes, SJB Group – Parks Master Plan Update

ORDINANCE NO. 6229 of 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OUTLAY FUND AND THE OIL AND GAS FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION FOR THE CONSTRUCTION OF THE YMCA BASEBALL COMPLEX AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the YMCA purchased the property currently leased by the Shreveport Little League in 2020 with funds derived from the Louisiana Capital Outlay Bill; and

WHEREAS, the YMCA and the Little League are now moving forward with plans to improve the complex that has remained virtually unchanged since the 1980s; and

WHEREAS, the YMCA youth baseball complex's prime location and area accommodations make it the premier baseball complex in the region while allowing families and money to stay local; and

WHEREAS, the YMCA baseball complex is projected to host a total of 20 tournaments in a year bringing 220,000 visitors from tournament players and guest, in addition to over 480 Little League baseball and softball games; in year one; and

WHEREAS, the economic study for the YMCA baseball complex projects an economic-impacts of \$5 million in year one; and

WHEREAS, the Caddo Parish Commission Economic Development Committee recommends an appropriation of \$2 million for the YMCA Baseball Complex not to exceed \$500,000 per year for four years, and;

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Capital Outlay Fund and the Oil and Gas Fund for the year 20122 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Capital Outlay Fund</u>	
YMCA Baseball Complex	\$500,000
Transfer from Oil and Gas Fund	\$500,000
<u>Oil and Gas Fund</u>	
Transfer to Capital Outlay Fund	\$500,000
Fund Balance	(\$500,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OUTLAY AND OIL AND GAS FUNDS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Ordinance No. ____ of 2022)

ORIGINATING DEPARTMENT: Economic Development Committee

BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Capital Outlay and Oil and Gas Funds to appropriate \$2m for the YMCA Baseball Complex.

\$500,000/year for 4 years starting in 2022.

KEY STAFF CONTACT: Hayley Barnett / Patrick Wesley

AUTHORIZATION

Department Head

Hayley B. Barnett

Date 4/20/2022

Legal

Date

Parish Administrator

Date

The following resolution was offered by _____ and seconded by _____ :

RESOLUTION NO. 27 of 2022
BY THE CADDO PARISH COMMISSION

A RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO AUTHORIZE THE RENEWAL OF SPECIAL TAXES AND THE ISSUANCE OF GENERAL OBLIGATION BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED by the Caddo Parish Commission (the "Governing Authority"), acting as the governing authority of Caddo Parish, Louisiana (the "Parish"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 26 and Article VI, Section 33 thereof, Part II of Chapter 4 of Subtitle II of Title 39, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on **TUESDAY, NOVEMBER 8, 2022**, between the hours of six o'clock (6:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following propositions, to-wit:

PROPOSITION NO. 1 OF 6
(LIBRARY MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 4.74 mills on all property subject to taxation in Caddo Parish (an estimated \$8,824,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), for the purpose of acquiring, equipping, constructing, improving, maintaining and operating (including acquisition of library books, material and equipment) the public library system, including branches thereof, in and for said Parish?

PROPOSITION NO. 2 OF 6
(LIBRARY/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 4.66 mills on all property subject to taxation in Caddo Parish (an estimated \$8,675,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), with (i) 4.21 mills dedicated to maintaining and operating (including acquisition of library books, materials and equipment) the public library system, including branches thereof, in and for said Parish and (ii) 0.45 mills dedicated to the payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 3 OF 6
(DETENTION FACILITIES/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish") be authorized to continue to levy a special tax of 5.52 mills on all property subject to taxation in Caddo Parish (an estimated \$10,276,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), with (i) 5.10 mills dedicated to maintaining, equipping and operating Parish Detention Facilities and (ii) 0.42 mills dedicated to the payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 4 OF 6
(PUBLIC WORKS/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 5.96 mills on all property subject to taxation in Caddo Parish (an estimated \$11,096,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), for the purpose of maintaining, operating and repairing roadways, bridges, garbage disposal and industrial waste facilities, surface water drains and drainage facilities and payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 5 OF 6
(PUBLIC HEALTH/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 1.30 mills on all property subject to taxation in Caddo Parish (an estimated \$2,421,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), with (i) 1.09 mills dedicated to maintaining and operating public health units, mosquito and rodent control units, and animal control facilities throughout the whole of Caddo Parish, Louisiana and (ii) 0.21 mills dedicated to the payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 6 OF 6
(BOND)

Shall Caddo Parish, Louisiana (the "Parish"), incur debt and issue bonds not exceeding \$20,000,000, in one or more series, to run not exceeding 20 years from the date thereof, with interest at a rate not exceeding 8% per annum, for the purpose of the expansion and renovation of the Walter B. Jacobs Nature Park and other capital improvements, together with acquiring all necessary land, equipment and furnishings, which bonds will be general obligations of the Parish and will be payable from ad valorem taxes to be levied and collected in the manner provided by Article VI, Section 33 of the Constitution of the State of Louisiana of 1974 and statutory authority supplemental thereto, with no estimated increase in the millage rate to be levied in the first year of issue above the 1.50 mills currently being levied to pay General Obligation Bonds of the Parish?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the official journal of the Parish once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing propositions that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Government Plaza Chambers, 505 Travis Street, Shreveport, Louisiana, on **THURSDAY, DECEMBER 8, 2022, at THREE-THIRTY O'CLOCK (3:30) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election.

SECTION 4. Polling Places. The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Clerk of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Clerk of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Caddo Parish and the Registrar of Voters of Caddo Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the special taxes and to issue, sell and deliver the bonds provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application. By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 9. Confirmation of Employment of Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel in connection with the issuance of the Bonds, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, as Bond Counsel, is hereby employed to do and perform work of a traditional legal nature as bond counsel with respect to the issuance and sale of said Bonds. Said Bond Counsel shall prepare and submit to this Governing Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinions covering the legality of the issuance of the Bonds. The fee of Bond Counsel for each series of bonds shall be fixed at a sum not exceeding the fee allowed by the Attorney General's fee guidelines for such bond counsel work in connection with the issuance of general obligation bonds and based on the amount of said Bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses, said fees to be contingent upon the issuance, sale and delivery of said Bonds. The Assistant Parish Administrator is hereby authorized and directed to execute, and this Governing Authority hereby agrees to and accepts the terms of, the engagement letter of Bond Counsel appended hereto as Exhibit B. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Assistant Parish Administrator is hereby empowered and directed to provide for payment of the work herein specified upon completion thereof and under the conditions herein enumerated without further approval of this Governing Authority.

SECTION 10. Confirmation of Appointment of Municipal Advisor. The Issuer hereby confirms the retention of Government Consultants, Inc., of Baton Rouge, Louisiana, to act as its Municipal Advisor ("MA") pursuant to the provisions of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the rules promulgated thereunder by the Securities and Exchange Commission. The Issuer hereby acknowledges that it is represented by the MA and will rely upon the advice of the MA with respect to the Bonds. The fee to be paid the MA shall be payable solely from the proceeds of the Bonds when and if issued, and the amount thereof shall be subject to the approval of the State Bond Commission. The Assistant Parish Administrator is hereby authorized and directed, in her discretion, to execute any contract the MA may require with respect to the engagement.

SECTION 11. Declaration of Official Intent. Prior to the delivery of the Bonds, the Governing Authority anticipates that it may pay a portion of the costs of the projects from the General Fund. The projects include those purposes set forth in the proposition herein. Upon the issuance of the Bonds, the Issuer reasonably expects to reimburse any such expenditures of other available funds from a portion of the proceeds of the Bonds. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made upon the delivery of the Bonds and not later than eighteen (18) months after the later of (i) the date such expenditure was paid or (ii) the date on which the project was placed in service. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2.

This resolution having been submitted to a vote, the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstaining</u>
Todd A. Hopkins	_____	_____	_____	_____
Lyndon B. Johnson	_____	_____	_____	_____
Steven Jackson	_____	_____	_____	_____
John-Paul Young	_____	_____	_____	_____
Roy Burrell	_____	_____	_____	_____
Steffon D. Jones	_____	_____	_____	_____
Stormy Gage-Watts	_____	_____	_____	_____
Jim Taliaferro	_____	_____	_____	_____
John E. Atkins	_____	_____	_____	_____
Mario Chavez	_____	_____	_____	_____
Ed Lazarus	_____	_____	_____	_____
Kenneth Epperson, Sr.	_____	_____	_____	_____

And the resolution was declared adopted on this, the 5th day of May, 2022.

/s/ Jeff Everson
Clerk

/s/ John E. Atkins
President

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the Caddo Parish Commission (the "Governing Authority"), acting as the governing authority of Caddo Parish, Louisiana (the "Parish"), on May 5, 2022, NOTICE IS HEREBY GIVEN that a special election will be held within the Parish on **TUESDAY, NOVEMBER 8, 2022**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following propositions, to-wit:

PROPOSITION NO. 1 OF 6
(LIBRARY MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 4.74 mills on all property subject to taxation in Caddo Parish (an estimated \$8,824,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), for the purpose of acquiring, equipping, constructing, improving, maintaining and operating (including acquisition of library books, material and equipment) the public library system, including branches thereof, in and for said Parish?

PROPOSITION NO. 2 OF 6
(LIBRARY/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 4.66 mills on all property subject to taxation in Caddo Parish (an estimated \$8,675,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), with (i) 4.21 mills dedicated to maintaining and operating (including acquisition of library books, materials and equipment) the public library system, including branches thereof, in and for said Parish and (ii) 0.45 mills dedicated to the payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 3 OF 6
(DETENTION FACILITIES/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish") be authorized to continue to levy a special tax of 5.52 mills on all property subject to taxation in Caddo Parish (an estimated \$10,276,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), with (i) 5.10 mills dedicated to maintaining, equipping and operating Parish Detention Facilities and (ii) 0.42 mills dedicated to the payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 4 OF 6
(PUBLIC WORKS/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 5.96 mills on all property subject to taxation in Caddo Parish (an estimated \$11,096,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), for the purpose of maintaining, operating and repairing roadways, bridges, garbage disposal and industrial waste facilities, surface water drains and drainage facilities and payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 5 OF 6
(PUBLIC HEALTH/CRIMINAL JUSTICE SYSTEM MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to continue to levy a special tax of 1.30 mills on all property subject to taxation in Caddo Parish (an estimated \$2,421,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033 (the "Tax"), with (i) 1.09 mills dedicated to maintaining and operating public health units, mosquito and rodent control units, and animal control facilities throughout the whole of Caddo Parish, Louisiana and (ii) 0.21 mills dedicated to the payment of mandated costs of the Criminal Justice System?

PROPOSITION NO. 6 OF 6
(BOND)

Shall Caddo Parish, Louisiana (the "Parish"), incur debt and issue bonds not exceeding \$20,000,000, in one or more series, to run not exceeding 20 years from the date thereof, with interest at a rate not exceeding 8% per annum, for the purpose of the expansion and renovation of the Walter B. Jacobs Nature Park and other capital improvements, together with acquiring all necessary land, equipment and furnishings, which bonds will be general obligations of the Parish and will be payable from ad valorem taxes to be levied and collected in the manner provided by Article VI, Section 33 of the Constitution of the State of Louisiana of 1974 and statutory authority supplemental thereto, with no estimated increase in the millage rate to be levied in the first year of issue above the 1.50 mills currently being levied to pay General Obligation Bonds of the Parish?

Said special election will be held at each and every polling place in the Parish of Caddo, which polls will open at six o'clock (6:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$50,750.

Notice is further given that a portion of the monies collected from the taxes described in the Propositions shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Government Plaza Chambers, 505 Travis Street, Shreveport, Louisiana, on **THURSDAY, DECEMBER 8, 2022**, at **THREE-THIRTY O'CLOCK (3:30) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Shreveport, Louisiana, on this, the 5th day of May, 2022.

ATTEST:

/s/ John E. Atkins

President

/s/ Jeff Everson

Clerk

ENGAGEMENT LETTER

May 5, 2022

Ms. Erica Bryant, Asst. Administrator
Caddo Parish Commission
Shreveport, Louisiana

Re: Proposed General Obligation Bonds of Caddo
Parish, Louisiana

Dear Ms. Bryant:

The purpose of this engagement letter is to set forth certain matters concerning the role we will serve and the legal services we will provide as bond counsel to the Caddo Parish Commission (the "Issuer") in connection with the issuance of the captioned bonds (the "Bonds"). We understand that the Bonds will be issued for the purpose (the "Project") described in the resolution adopted by the Caddo Parish Commission (the "Governing Authority"), acting as the governing authority of the Issuer, on May 5, 2022.

As bond counsel, we will prepare and submit to the Governing Authority for adoption all of the legal proceedings required for the authorization, issuance, sale and delivery of the Bonds and provide advice of a traditional legal nature as to the issuance and sale of the Bonds. Our job is principally to render certain opinions to the Issuer regarding (i) the validity of the Bonds under applicable Louisiana law, (ii) the exemption of interest paid on the bonds from federal and/or state taxes, and (iii) other matters as may be applicable. The bond opinion will be based on facts and law existing as of its date. In rendering such opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to our firm without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws and other resolutions relating to the Bonds. During the course of this engagement, we will rely upon the staff of the Issuer and the members of the Governing Authority to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds.

In our engagement as bond counsel, we will:

- Confer with members of the working group, including you and other officials of the Issuer, relating to the Project and review legal issues relating to the structure of the Bond issue;
- Prepare the Issuing Bond Resolution and all related financing documents (collectively, the "Bond Documents");
- Attend meetings of the Governing Authority at which the Bond Documents are adopted;
- Prepare the application for approval of the issuance of the Bonds by the State Bond Commission and attend the State Bond Commission meeting at which such approval will be considered;
- Review any insurance policy in the event the Issuer determines that the Bonds will have credit enhancement;
- Prepare the closing index and various closing certificates, including the Tax Compliance Certificate, and supervise the execution of certain closing documents by the various parties thereto;
- Prepare and file Internal Revenue Service Form 8038-G, as required by Federal law;
- Prepare the Bonds and supervise their execution and authentication,
- Prepare complete transcripts of record covering the issuance of the Bonds and furnishing the transcripts to various parties in connection therewith; and
- Submit applicable post-closing reports to the State Bond Commission.

Our fee as bond counsel is based upon the terms, structure, size and schedule of the financing, the services provided, and the responsibilities assumed; however, our fee will not exceed that permitted by guidelines set forth by the Attorney General of the State of Louisiana and is subject to his approval. Our fee as bond counsel is a “contingent fee,” meaning you are required to pay for our legal services only in the event the Bonds are actually sold and delivered. Other vendors or members of the working group may charge additional fees or costs for their services.

In addition to our services provided as bond counsel, you have requested that we prepare an official statement with respect to the sale of the Bonds in coordination with the working group. The costs associated with the preparation of the official statement will be invoiced separately from our fee as bond counsel as approved by the State Bond Commission.

We will continue to serve as bond counsel until the delivery of the Bonds; however, the Issuer and our firm each have the right to terminate this engagement at any time after providing reasonable advanced written notice, subject to the applicable rules of professional responsibility. Upon conclusion or termination of our representation of the Issuer, papers and property furnished by the Issuer will be returned promptly upon request.

Please note that we are not municipal advisors, and we do not render financial advice or other financial services to the Issuer; however, in the course of providing traditional legal services, we may provide factual information to the Issuer that is not specifically tailored to the Bonds or that does not rise to the level of a recommendation concerning a course of action. We will, however, analyze and advise the Issuer regarding the legal ramifications of the structure, timing, terms and other provisions of the Bonds, as these functions are essential to developing a plan of finance.

On behalf of the Issuer, you have represented to us that in connection with the issuance of the Bonds the Issuer is represented by, and with respect to financial matters will rely on the advice of, Government Consultants, Inc., of Baton Rouge, Louisiana, a registered municipal advisor under the rules promulgated by the Securities and Exchange Commission. By obtaining such representation from you, our firm is not a municipal advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended.

Applicable ethical rules in Louisiana prohibit us from undertaking this representation if we represent another party that is directly adverse to the Issuer or if there is a significant risk that other considerations will materially limit our representation of the Issuer. As you are aware, our firm represents the State of Louisiana and many other political subdivisions, including others in Caddo Parish. At this time, we do not believe any other current or past engagement of our firm adversely affects our ability to represent the Issuer as provided in this letter; however, we invite you to discuss any concerns you have with us.

In the interest of facilitating our services to you, we may (i) send documents, information or data electronically or via the Internet or (ii) store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Confidential electronic documents or data of the Issuer may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, the Issuer recognizes and accepts that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party service providers. By acceptance of this letter, the Issuer consents to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

If this letter is acceptable to the Issuer, please so indicate by executing below and returning a copy to us, retaining an original for your files. We appreciate the opportunity to serve the Issuer and look forward to working with you.

FOLEY & JUDELL, L.L.P.

BY: _____
C. GRANT SCHLUETER, PARTNER

ACCEPTED AND APPROVED:
CADDO PARISH, LOUISIANA

BY: _____
NAME: ERICA BRYANT
TITLE: ASST. ADMINISTRATOR

DATED: MAY 5, 2022

cc: Government Consultants, Inc.

STATE OF LOUISIANA

PARISH OF CADDO

I, the undersigned Clerk of the Caddo Parish Commission (the "Governing Authority"), the governing authority of Caddo Parish, Louisiana (the "Parish"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings taken by the Governing Authority on May 5, 2022, ordering and calling a special election to authorize the renewal of special taxes and the issuance of general obligation bonds; making application to the state bond commission and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Shreveport, Louisiana, on this, the 5th day of May, 2022.

Clerk

RESOLUTION NO. 28 OF 2022

BY THE CADDO PARISH COMMISSION:

A RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE LOUISIANA COMPLIANCE QUESTIONNAIRE

WHEREAS, the Caddo Parish Commission is required to complete the Louisiana Compliance Questionnaire which addresses the Commission's compliance with various State and Federal laws and regulations; and

WHEREAS, upon completion of the questionnaire, the questionnaire must be presented to and adopted by the Commission by means of a formal resolution in an open meeting; and

WHEREAS, the completed questionnaire and a copy of the adoption instrument must be presented to the Commission's auditor at the beginning of the audit which is anticipated to begin in April 2022; and

WHEREAS, the questionnaire has been completed and is now hereby presented for adoption; and

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, in due, legal and regular session convened, hereby accepts the Louisiana Compliance Questionnaire as presented and accepts full responsibility for the Commission's compliance with the laws and regulations addressed by the questionnaire.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions; items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that all resolution or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
RESOLUTION FOR THE LA COMPLIANCE QUESTIONNAIRE 2021 (Resolution No. 28 of 2022)	
ORIGINATING DEPARTMENT: Finance	
BACKGROUND INFORMATION: The Caddo Parish Commission is required to complete the Louisiana Compliance Questionnaire which addresses the Commission's compliance with various State and Federal laws and regulations.	
KEY STAFF CONTACT: Hayley B Barnett, Director of Finance	
AUTHORIZATION	
Department Head _____	Date _____
Legal _____	Date _____
Parish Administrator _____	Date _____

**LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Governments)**

Dear Chief Executive Officer:

Attached is the Louisiana Compliance Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of a financial audit of Louisiana state and local government agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected officials should sign the document, in lieu of such a resolution.

The completed and signed questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the auditor at the beginning of the audit.** The auditor will, during the course of his/her regular audit, test the accuracy of the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the auditor during the course of his/her audit. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Michael J Waguespack, CPA
Louisiana Legislative Auditor

Enclosure

LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Government Agencies)

April 14, 2022 (Date Transmitted)

Carr, Riggs & Ingram, LLC (CPA Firm Name)
1000 East Preston Avenue, Suite 200 (CPA Firm Address)
Shreveport, LA 70015 (City, State Zip)

In connection with your audit of our financial statements as of December 31, 2021 and for January 1, 2021 through December 31, 2021 (period of audit) for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of January 1, 2022 (date completed/date of the representations).

PART I. AGENCY PROFILE

1. Name and address of the organization.

Caddo Parish Commission
505 Travis Street, Suite 800
Shreveport, LA 71101

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

237,848 per 2020 U.S. Census

3. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

See attached listing

4. Period of time covered by this questionnaire.

January 1, 2021 - December 31, 2021

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

Home Rule Charter

6. Briefly describe the public services provided.

Road and Bridge	Public Health Services
Solid Waste	Animal and Mosquito Services
Drainage	Parks and Recreation

7. Expiration date of current elected/appointed officials' terms.

January 1, 2028 approximately

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

A) All public works purchases exceeding \$250,000 have been publicly bid.

B) All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes [X] No [] N/A []

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [X] No [] N/A []

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [X] No [] N/A []

PART IV. LAWS AFFECTING BUDGETING

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

A. Local Budget Act

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).

2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that defined the authority of the chief executive and administrative officers to make budgetary amendments within various budget classifications without approval by the governing authority, as well as those powers reserved solely to the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).

3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).
4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).
5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.
6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).
7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).
8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).
9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds-from the requirement to amend revenues.)

Yes No N/A

B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

Yes No N/A

C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

Yes No N/A

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes No N/A

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes No N/A

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes No N/A

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes No N/A

16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No N/A

17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No N/A

18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws.

Yes No N/A

19. We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes No N/A

PART VI. MEETINGS

20. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes No N/A

PART VII. ASSET MANAGEMENT LAWS

21. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes No N/A

PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

22. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes No N/A

PART IX. DEBT RESTRICTION LAWS

23. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes No N/A

24. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes No N/A

25. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes No N/A

PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS

26. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes No N/A

27. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes No N/A

28. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes No N/A

PART XI. ISSUERS OF MUNICIPAL SECURITIES

29. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes No N/A

PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

Parish Governments

30. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.
- D. Centralized accounting, R.S. 48:755.
- E. A construction program based on engineering plans and inspections, R.S. 48:755.
- F. Selective maintenance program, R.S. 48:755.
- G. Annual certification of compliance to the auditor, R.S. 48:758.

Yes No N/A

School Boards

31. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-400.

Yes No N/A

32. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

Yes No N/A

33. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
- Schedule 2, Class Size Characteristics

We have also, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules, and recognize that although the schedules will not be included in the agreed-upon procedures report, the content of the schedules will be tested and reported upon by school board auditors in the school board performance measures agreed-upon procedures report:

- Education Levels of Public School Staff
- Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Public School Staff Data: Average Salaries

We understand that the content of the first two schedules will be tested and reported upon together.

Yes No N/A

Tax Collectors

34. We have complied with the general statutory requirements of R.S. 47.

Yes No N/A

Sheriffs

35. We have complied with the state supplemental pay regulations of R.S. 40:1667.7.
Yes [] No [] N/A []
36. We have complied with R.S. 13:5535 relating to the feeding and keeping of prisoners.
Yes [] No [] N/A []

District Attorneys

37. We have complied with the regulations of the DCFS that relate to the Title IV-D Program.
Yes [] No [] N/A []

Assessors

38. We have complied with the regulatory requirements found in R.S. Title 47.
Yes [] No [] N/A []
39. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property.
Yes [] No [] N/A []

Clerks of Court

40. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:1501-1562.
Yes [] No [] N/A []

Libraries

41. We have complied with the regulations of the Louisiana State Library.
Yes [] No [] N/A []

Municipalities

42. Minutes are taken at all meetings of the governing authority (R.S. 42:20).
Yes [] No [] N/A []
43. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal (R.S. 43:141-146 and A.G. 86-528).
Yes [] No [] N/A []
44. All official action taken by the municipality is conducted at public meetings (R.S. 42:11 to 42:28).
Yes [] No [] N/A []

Airports

45. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802.
Yes [] No [] N/A []
46. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810).
Yes [] No [] N/A []
47. All project funds have been expended on the project and for no other purpose (R.S. 2:810).
Yes [] No [] N/A []
48. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811).
Yes [] No [] N/A []

Ports

49. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452.
Yes [] No [] N/A []
50. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460).

51. All project funds have been expended on the project and for no other purpose (R.S. 34:3460). Yes [] No [] N/A []

52. We have established a system of administration that provides for the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460). Yes [] No [] N/A []

53. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 34:3461). Yes [] No [] N/A []

Yes [] No [] N/A []

Sewerage Districts

54. We have complied with the statutory requirements of R.S. 33:3881-4159.10. Yes [] No [] N/A []

Waterworks Districts

55. We have complied with the statutory requirements of R.S. 33:3811-3837. Yes [] No [] N/A []

Utility Districts

56. We have complied with the statutory requirements of R.S. 33:4161-4546.21. Yes [] No [] N/A []

Drainage and Irrigation Districts

57. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate. Yes [] No [] N/A []

Yes [] No [] N/A []

Fire Protection Districts

58. We have complied with the statutory requirements of R.S. 40:1491-1509. Yes [] No [] N/A []

Yes [] No [] N/A []

Other Special Districts

59. We have complied with those specific statutory requirements of state law applicable to our district. Yes [] No [] N/A []

Yes [] No [] N/A []

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

Jeff Everson Secretary _____ Date _____
Hayley B. Barnett Treasurer _____ Date _____
John Atkins President _____ Date _____

CADDO PARISH COMMISSION

COMMISSION MEMBERS

District

TODD HOPKINS

1

505 Travis Street, Suite 110
Shreveport, LA 71101
O- (318) 226-5696
C- (318) 347-0125

Lyndon B. Johnson

2

505 Travis Street, Suite 110
Shreveport, LA 71101
H- (318) 309-0711
C- (318) 218-0778

Steven Jackson

3

505 Travis Street, Suite 110
Shreveport, LA 71101
O- (318) 226-6596

John-Paul Young

4

505 Travis Street, Suite 110
Shreveport, LA 71101
O- (318) 226-6596
C- (318) 792-9527

Roy Burrell

5

505 Travis Street, Suite 110
Shreveport, LA 71101
O- (318) 226-6596
C- (318) 207-0540

Steffon Jones

6

505 Travis Street, Suite 110
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O- (318) 226-6956
H- (318) 564-7801

Stormy Gage-Watts

7

505 Travis Street, Suite 110
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O- (318) 364-0334

Jim Taliaferro 8

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O- (318) 226-6596

John E. Atkins 9

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O- (318) 226-6596

Mario Chavez 10

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O- (318) 226-6596

Ed Lazarus 11

505 Travis Street, Suite 110
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O- (318) 226-6596
C- (318) 426-7554

Ken Epperson 12

505 Travis Street, Suite 110
Shreveport, LA 71101
O- (318) 226-6596

Jeff Everson, Commission Clerk

505 Travis Street, Suite 110
Shreveport, LA 71101
O- (318) 226-6596

Donna Frazier, Parish Attorney

505 Travis Street, Suite 810
Shreveport, LA 71101
O- (318) 226-6947
F- (318) 226-6974

Henry Bernstein, Assistant Parish Attorney

505 Travis Street, Suite 810
Shreveport, LA 71101
O- (318) 226-6947
F- (318) 226-6974

Erica R. Bryant, Assistant Administrator

505 Travis Street, Suite 800

Shreveport, LA 71101

O- (318) 226-6900

F- (318) 429-7630

Woodrow "Woody" Wilson, Administrator

505 Travis Street, Suite 800

Shreveport, LA 71101

O- (318) 226-6900

F- (318) 429-7630

Hayley B. Barnett, Director of Finance

505 Travis Street, Suite 850

Shreveport, LA 71101

O- (318) 226-6914

F- (318) 429-7609

RESOLUTION NO. 29 of 2022

BY THE CADDO PARISH COMMISSION:

A RESOLUTION URGING AND REQUESTING THE TEMPORARY CADDO PARISH PLANNING COMMISSION AND ZONING BOARD TO RECOMMEND AN INCREASE TO THE LIMITS WITHIN WHICH NOTICE OF PUBLIC HEARINGS ON SUBDIVISION AND ZONING APPLICATIONS IS REQUIRED, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the current Caddo Parish UDC requires notice of public hearings on zoning and subdivision applications to be mailed to all property owners within 300 feet of the property in question; and

WHEREAS, the specified area is too limited, as the zoning and subdivision applications will affect property further than 300 feet of the property in question; and

WHEREAS, sending notice to more property owners will ensure that they are aware of pending changes and will have the right to speak at hearings on zoning or subdivision applications that will affect their property;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, urges and requests the Temporary Caddo Parish Planning and Zoning Commission to recommend the following change to the Caddo Parish Unified Development Code:

15.2 – NOTICE

C. Mailed Notice

1. General Requirements

a. Written notice will be mailed by the Executive Director no less than 15 and no more than 30 days in advance of the scheduled hearing date to all property owners within ~~300~~1500 feet of the property line of the subject property. The notice must include the date, time, place, and purpose of such hearing, the name of the applicant, and the address of the subject property. When a zoning map amendment is proposed by the ~~Metropolitan~~ Planning Commission or the Parish Commission, notification must also be mailed to the owner of the subject property.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

Summary

Self-driven professional with MBA, Finance degree and experience in fast paced, high pressure environments. Proven record of producing high-quality deliverables in the areas of startup assessment, portfolio management, financial analysis and modeling, and business case development; Consistently successful in presenting these to stakeholders to drive decisions and results. Ability to consistently make quality business decisions within budgetary and timeline requirements. Dedicated work ethic and a passion for managing complex issues with diverse teams. Excellent written, verbal and technical skills including the Microsoft Office suite.

Experience

Entrepreneurial Accelerator Program (EAP) a division of the Biomedical Research Foundation of Northwest Louisiana (BRF) – Sr. Financial Analyst (September 2015 - Present) *Shreveport, LA*

Assess and screen startup business opportunities for economic development in Northwest Louisiana

- ▶ Assist in Project Management of Launch Network, an expansion program reaching 21 Parishes in N. Louisiana
- ▶ Conduct financial analysis and valuations, build and update financial models and participate in financing discussions
- ▶ Conduct specific industry and market research
- ▶ Assist in writing business plan, build pitch books and prepare investment memos for the exclusive Executive Director
- ▶ Interact and assist in managing startup company teams, consortium partners, advisors and consultants
- ▶ Review legal contracts
- ▶ Utilize professional network to assist Entrepreneurs in establishing their startup
- ▶ Manage four startup Angel investment funds

Tyco Integrated Security (formally ADT Commercial Security) (May 2011 – September 2015)

Senior Project Manager – Mergers and Acquisitions (April 2015 – September 2015) *Boca Raton, FL*

Conduct due diligence review and support for upcoming M&A activity while managing tactical project plan.

- ▶ Create acquisition integration templates including project kick off deck and integration playbook

Program Director (February 2013 – April 2015)

Boca Raton, FL

Accountable for overall performance of the Order to Cash Program, ensuring the project delivers the agreed business benefits.

- ▶ Built business case and ROI supporting \$40M investment for new ERP implementation and successfully presented to Executive Leadership resulting in support and funding
- ▶ Acted as a chairperson to the Executive Steering Committee and arbitrator for key design decisions
- ▶ Created program documents including: request for proposals (RFPs), statements of work (SOWs), project plans and work breakdown structure (WBS)
- ▶ Successfully established Organizational Change Management (OCM) and Data Governance competencies within the organization resulting in the creation of five new jobs

Interim Director - Order Management and Operations Support (October 2012- February 2013) *Indianapolis, IN*

Directly managed a team of ~140 within the Order Management and Operation Support functions that served both external and internal customer requests while focusing on customer support and process efficiency.

- ▶ Established and ensured adherence to service levels and scorecard parameters while providing performance feedback and coaching opportunities for Unit and Team Managers to communicate to front line associates
- ▶ Led the day-to-day operations for eight teams at the Account Services Center including: Order Management, Credit Worthiness, Quality Assurance, Training, Disconnects, Data Integrity, Cash Applications, and Correspondence
- ▶ Coordinated with the Billing and Collections Director to ensure all operational functions were supporting the generation of cash, reduction of expenses and minimizing delinquent A/R

Senior Manager/Director - Order to Cash (May 2011 - October 2012)

Indianapolis, IN

Accountable for all programs and business systems that support the Order to Cash business function. Provided consultative support, participation and expertise to business partners and helped drive process re-engineering and continuous improvement.

- ▶ Developed and managed program / project portfolio for the Order-to-Cash business function
- ▶ Worked with TycoIS North America Leadership to understand project priorities, timelines, and financial implications
- ▶ Coordinated with IT Business Delivery Team leads to ensure alignment of projects and sound integration strategies
- ▶ Conducted program/project reviews to identify and address issues or roadblocks
- ▶ Developed and planned communication strategies to ensure activities and accomplishments were communicated to senior management and project stakeholders

Experience (cont'd)

CapGemini - Lead Consultant (October 2009 - May 2011)

New York, NY & Indianapolis, IN

Responsible for deliverables while applying deep functional expertise in Financial Services and client handling skills to ensure engagement productivity. Increase efficiencies for clients, resolve issues and maintain overall client satisfaction.

- ▶ Developed a business case financial model and roadmap for a payments processing company which reflected a full payback plus savings in excess of \$20M over a 5 year period
- ▶ Created a sustainable and repeatable close process for a Bank Holding Company (BHC) and reduced the number of days to close from 15+ business days down to 10 business days
- ▶ Engagement experience including finance transformation, strategy development, OCM, and program management with a global BHC, a global Payments Processor, and large North American Insurer
- ▶ Directed client interfacing and project experience developing business cases, process mapping and implementing process improvements, change management, and request for proposal (RFP) responses

Ernst & Young - FMA Supervisor (August 2007 – October 2009)

New York, NY

Managed internal financials including forecasting, budgeting, estimates-to-complete, profits, expenses, and revenue for Tax, Asset Management (AM) and various Global Mobility accounts, while managing a personal book of business.

- ▶ Successfully reduced revenue days from 45 to 22 days throughout the year and 18 days during year-end-close
- ▶ Provided engagement management advice to Tax Managing Partner, AM Lead Partner and other Tax Area Lead Partners and assisted in managing books of business while increasing profit and reducing revenue days
- ▶ Developed and implemented an efficient and streamlined process for billing over 1000 global mobility participants

BearingPoint - Consultant (2005 - 2007)

Washington D.C.

Team lead for Financial Transformation Project at Department of Homeland Security (DHS), Immigration and Customs Enforcement (ICE), Federal Protective Service (FPS). Performed verification and validation (V&V) audit analysis on FPS accounts payable contracts for the purpose of reducing the negative service wide agreements.

- ▶ Maintained project work in progress budget to actual calculations and budget forecasting
- ▶ Identified out of balance accounts thru internal audits and proposed solutions to ensure accurate fund accounting
- ▶ Prepared reports with recommendations to reduce errors aiming to eliminate discrepancies between contract documentation and data in the Federal financial management system (FFMS), corrected overpayments made to the vendors, allocated payment to the proper accounting sources, and reconciled accrual errors

McElroy Metal - Corporate Credit and Collections Manager (2004 - 2005)

Bossier City, LA

Analyzed the financial status and reputation of prospective customers applying for credit. Collected on delinquent accounts and non-sufficient funds checks for nine manufacturing facilities and over 40 retail locations across the United States.

- ▶ Developed a new credit-scoring model which reduced overall company credit risk; implemented credit policies and procedures that produced a streamlined accounts receivable process
- ▶ Evaluated large job requests in excess of \$1M for credit risk and maintained proficiency in US Mechanic's Lien laws

Edward Jones - Investment Representative (1999 - 2003)

Bossier City, LA

Marketed individual investments such as Bonds, Mutual Funds, Stocks, CDs, Life insurance, Annuities, etc., prepared diversified portfolios and provided investment advice for individual clients, small businesses, and non-profit organizations.

- ▶ Analyzed investment instruments for client risk and suitability while establishing various types of accounts such as IRA, small business, trust, and 401(k)
- ▶ Taught adult continuing education courses at a Centenary College on current market conditions, portfolio diversification, and investment risk

Education

Louisiana State University, Shreveport, LA

- ▶ MBA, Business Administration

Louisiana State University and Agricultural and Mechanical College, Baton Rouge, LA

- ▶ BS, Finance

RESOLUTION NO. 26 of 2022

BY THE CADDO PARISH COMMISSION:

A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO ALLOW LOCAL PLANNING AND ZONING ISSUES TO BE RESOLVED BY LOCAL GOVERNING ENTITIES AND OPPOSING LEGISLATION TO THE CONTRARY AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, the Louisiana Constitution of 1974 has given zoning authority exclusively to local governments in Article VI, §17; and

WHEREAS, the Legislature, consistent with this fundamental constitutional authority, has provided further zoning authority to local governments via state statute; and

WHEREAS, home rule charter parishes have all authority to regulate local matters not denied to them by state law and per the state constitution and that authority cannot be infringed upon by the legislature; and

WHEREAS, proposed HB 962 of 2022 would infringe upon the rights of local governments to zone given them by their charters, current law and the state constitution;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission believes that local governments should be allowed to resolve planning and zoning enforcement concerns without state involvement/intervention.

BE IT FURTHER RESOLVED that it does hereby go on record as opposing legislation such as HB 962 of 2022 as being violative of the state constitution and urge and request that said legislation not become law.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to all members of the Caddo Parish legislative dedication and to the Speaker of the House.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE

Resolution No. 26 of 2022

A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO ALLOW LOCAL PLANNING AND ZONING ISSUES TO BE RESOLVED BY LOCAL GOVERNING ENTITIES AND OPPOSING LEGISLATION TO THE CONTRARY AND OTHERWISE PROVIDING WITH RESPECT THERETO.

ORIGINATING DEPARTMENT: Commissioner Johnson, Administration

BACKGROUND INFORMATION:

HB 962 will require that before any zoning changes can be made to areas that are currently not zoned, the zoning ordinance would have to be placed before the voters. This is contrary to the state Constitution which gives the power to zone to local governments-currently, the Commission has the final say on zoning ordinances. This is also a violation of current federal and state law that provides that zoning be done in accordance with a comprehensive plan.

EFFECT(S) OF PROPOSED ACTION

Let the legislature know Caddo Parish is not in favor of the ordinance;

ALTERNATIVES/STAFF RECOMMENDATION

Not passing a resolution makes it appear that the Parish is in agreement with or has no objection to the House bill.

KEY STAFF CONTACT: Parish Attorney, Parish Administrator

AUTHORIZATION

Department Head *Shanna J. Stovall* Date *4/18/22*

Legal *Shanna J. Stovall* Date *4/18/22*

Parish Administrator *Shanna J. Stovall* Date *4/18/22*

2022 Regular Session

HOUSE BILL NO. 962

BY REPRESENTATIVE MCCORMICK

PARISHES: Provides relative to parish zoning regulations and restrictions

1 AN ACT

2 To amend and reenact R.S. 33:4780.43, relative to parish zoning; to provide relative to
3 zoning regulations and restrictions; to require voter approval prior to the imposition
4 of any such regulation or restriction; and to provide for related matters.

5 Be it enacted by the Legislature of Louisiana:

6 Section 1. R.S. 33:4780.43 is hereby amended and reenacted to read as follows:

7 §4780.43. Public hearing authorized; prohibited rezoning

8 A. The governing authority of the parish shall, in accordance with the
9 comprehensive plan required by R.S. 33:4780.42, provide for the manner in which
10 the regulations and restrictions and the boundaries of the districts shall be
11 determined, established, enforced, and from time to time, amended. No regulations
12 or restrictions shall become effective until after a public hearing held by said
13 governing authority at which parties in interest have had an opportunity to be heard.

14 B. Notice of the time and place of the hearing shall be published once a week
15 in three different weeks in the official journal of the parish, and at least fifteen days
16 shall elapse between the first publication and the date of the hearing. In addition to
17 notice by publication, and at least ten days prior to the hearing, a good faith attempt
18 to notify the owner or owners of record of the properties to be zoned or rezoned shall
19 be made by the sending of an official notice by certified mail of the time and place
20 of the hearing and subject matter of the regulations and restrictions.

1 C. Notwithstanding the ~~foregoing~~, provisions of Subsection B of this
2 Section, when more than ten parcels are to be zoned or rezoned by enactment of a
3 zoning ordinance, the advertisement in the official journal required herein shall be
4 considered adequate notice to the property owners.

5 D. Notwithstanding any other provision of law to the contrary, no regulation
6 or restriction shall become effective in an unincorporated area of a parish until after
7 a proposition authorizing the regulation or restriction has been approved by a
8 majority of the electors of the unincorporated area of the parish voting at an election
9 held for that purpose in accordance with the Louisiana Election Code.

DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

HB 962 Original

2022 Regular Session

McCormick

Abstract: Requires a parish to get voter approval prior to imposing certain zoning regulations or restrictions.

Present law authorizes parish governing authorities and their duly created boards of adjustment, for the purpose of promoting the health, safety, morals, or general welfare of the community, to regulate and restrict the height, number of stories, and size of structures; the percentage of lots that may be occupied; courts and other open spaces; the density of population; and the location and use of the buildings, structures, and land for trade, industry, residence, or other purposes. Provides that the zoning ordinances enacted by a parish governing authority and the acts of its zoning commission, board of adjustment, or zoning administrator are subject to judicial review on the grounds of abuse of discretion, unreasonable exercise of police powers, excessive use of the power, or the denial of the right of due process.

Present law requires that regulations adopted pursuant to present law be made in accordance with a comprehensive plan and designed to lessen congestion in the public streets, secure safety from fire, promote health and the general welfare, provide adequate light and air, avoid undue concentration of population, facilitate adequate transportation, water supply, sewerage, schools, and parks, and meet other public requirements. Further requires that the regulations be made with reasonable consideration of the character of the district and its peculiar suitability for particular uses and with a view to conserving the values of buildings and encouraging the most appropriate use of land throughout the district.

Proposed law retains present law.

Present law requires the governing authority to provide for the manner in which the regulations and restrictions shall be determined, established, enforced, and, from time to time, amended. Provides that no regulations or restrictions shall become effective until after a public hearing held by the parish governing authority of the parish at which parties in interest have had an opportunity to be heard. Requires the parish governing authority to

provide for notice of the hearing and notice to property owners in accordance with the provisions of present law (R.S.33:4780.43).

Proposed law retains present law and additionally provides that no zoning regulation or restriction can become effective in an unincorporated area of a parish unless the voters of the unincorporated area of the parish approve the regulation or restriction.

(Amends R.S. 33:4780.43)

ORDINANCE NO. 6226 of 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AUTHORIZE THE ADMINISTRATOR TO EXECUTE AN EASEMENT AND RIGHT-OF-WAY AGREEMENT WITH MAGNOLIA MIDSTREAM GAS SERVICES, L.L.C. REGARDING A PIPELINE THROUGH AND UNDER PARISH PROPERTY LOCATED IN SECTIONS 29, 31, AND 32, TOWNSHIP 18 NORTH, RANGE 15 WEST, CADDO PARISH, LOUISIANA, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Parish of Caddo had received a request to grant to Magnolia Midstream Gas Services, L.L.C., a permanent easement and right-of-way (as depicted on Exhibit "A") in Sections 29, 31, and 32, Township 17 North, Range 15 West, Caddo Parish, Louisiana to install a pipeline for the transportation of oil, natural gas, other gases, liquids, hydrocarbons or mixtures of the foregoing;

WHEREAS, the Parish of Caddo has reviewed the request and determined it is in the best interest of the Parish of Caddo to approve said request;

WHEREAS, Magnolia Midstream Gas Services, L.L.C. has agreed to pay the Parish for the easement and right of way as well as any damages to the surface of the land; and

WHEREAS, Magnolia Midstream Gas Services, L.L.C., has provided the Parish with a plat showing the final location of the easement and right-of-way and which is attached as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Parish Administrator or his designated representative shall be and is hereby, authorized to execute an easement and right-of-way for the installation of a pipeline as depicted on Exhibit "A".

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

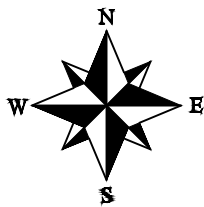
Date

CADDO PARISH, LOUISIANA SECTION 32 - T17N-R15W

NOTES:

1. DATUM BASED ON LOUISIANA STATE PLANE COORDINATES SYSTEM, LA NORTH (1701), NAD 83, NAVD 88, DERIVED FROM GPS OBSERVATION.

2. EXISTING UTILITIES ARE SHOWN IN APPROXIMATE LOCATIONS GENERATED FROM PREVIOUS MAPS AND SURVEY; CONTRACTOR SHALL VERIFY EXACT LOCATION AND ELEVATION OF ALL EXISTING UTILITIES IN AREA OF WORK PRIOR TO CONSTRUCTION AND CALL 811 AND ALL OTHER UTILITY COMPANIES AT LEAST 2 WORKING DAYS (48 HOURS) PRIOR TO CONSTRUCTION.



GRAPHIC SCALE 1"=150'



POT
LAT: 32.42383°
LONG: -93.93389°
Bears S 89°48'08" E - 100.88'
from the NE corner of the
Parish of Caddo tract

TRACT 0021.000
PARISH OF CADDO
INS. NO. 1641139

TOTAL LINEAR FEET = 901.89'
TOTAL RODS = 54.66
PERMANENT EASEMENT = 0.831 ACRES
= 36,180 SQ. FT.
TEMPORARY WORKSPACE = 0.387 ACRES
= 16,845 SQ. FT.
ADD. TEMPORARY WORKSPACE = 0.287 ACRES
= 12,500 SQ. FT.

31
T17N-R15W

TRACT 0022.000
S&S INVESTMENT COMPANY, INC.

LINE	BEARING	DISTANCE
L1	N 05°17'07" E	118.61'
L2	N 05°17'07" E	403.50'
L3	N 00°55'16" E	498.39'

30' Permanent LMGS Easement
Instr.# 2324372
Caddo Clerk of Court Records

32
T17N-R15W

TRACT 0020.000
CHESAPEAKE OPERATING, INC

TRACT 0019.000
PARISH OF CADDO
INS. NO. 1641139

TOTAL LINEAR FEET = 118.61'
TOTAL RODS = 7.19
PERMANENT EASEMENT = 0.097 ACRES
= 4,235 SQ. FT.

TRACT 0018.000
SCOTT HORTMAN, ET AL
(AKA TUCKER TRACT)
INS. NO. 2666960

POB
LAT: 32.42086°
LONG: -93.93405°
Bears S 88°22'12" E - 56.50'
from a found 2" iron pipe at the
SW corner of the Parish of Caddo tract



I CERTIFY THAT THIS PLAT IS AN ACCURATE REPRESENTATION OF AN ACTUAL ON-THE-GROUND SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION AND IS IN ACCORDANCE WITH THE "STANDARDS OF PRACTICE" AS STIPULATED IN LAC TITLE 46:IXI§2909 FOR CLASS D SURVEY.

Clinton P. Lovell
CLINTON P. LOVELL, P.L.S. #4520



4901 E End Blvd,
Marshall, Tx 75672
www.mtxsurveying.com
903.471.8391
TBPELS Firm No. 10194253
LAPELS Firm No. 801

- LEGEND**
- PERMANENT EASEMENT
 - WORKSPACE EASEMENT
 - VALVE SITE EASEMENT
 - EXISTING EASEMENT
 - R.O.W./PROPERTY LINE
 - CENTERLINE ROAD
 - CENTERLINE CREEK/DITCH

COMBINED TRACT 2 & 4 TOTALS:
TOTAL LINEAR FEET = 1,020.50'
TOTAL RODS = 61.85
PERMANENT EASEMENT = 0.928 ACRES
= 40,415 SQ. FT.
TEMPORARY WORKSPACE = 0.412 ACRES
= 17,932 SQ. FT.
ADD. TEMPORARY WORKSPACE = 0.320 ACRES
= 13,932 SQ. FT.

TITLE INFORMATION
PROVIDED BY: WILLIAMS

MAGNOLIA MIDSTREAM GAS SERVICES
22 PL PINES SUCTION LOOP
PARISH OF CADDO
TRACT 0019.000 & TRACT 0021.000

DRAWN BY:	MWB	DATE:	9/13/21	AFE:	_____	SEGMENT ID:	SEGMENT ID
CHECKED BY:	CG	DATE:	3/25/22	SHEET:	1 OF 1	REVISION:	0
APPROVED BY:	CL	DATE:	3/25/22	SHEET NAME:	21658-CADDOPARISH		

ORDINANCE NO. 6227 of 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO DEEM PROPERTY SURPLUS AND AUTHORIZE THE SALE OF SURPLUS PROPERTY OWNED BY THE PARISH OF CADDO AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Parish of Caddo owns equipment that is no longer being used;

WHEREAS, that equipment is enumerated in the attached Exhibits A-I;

WHEREAS, the Parish of Caddo no longer needs the above equipment, and said equipment should be deemed surplus, obsolete or unused for present and future parish needs;

WHEREAS, the Parish of Caddo is authorized to dispose of certain supplies, materials, and equipment determined to be surplus;

WHEREAS, the Parish of Caddo desires to dispose of the above-listed equipment by public auction; and

WHEREAS, the Caddo Parish Commission concurs in the finding that the items described above are surplus and are no longer needed for public purposes.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal, and regular session convened that the property itemized in Exhibits A-I is no longer needed for parish public purposes and is declared surplus property which is to be disposed of by public auction.

BE IT FURTHER ORDAINED, that the items described above are being offered on an "as is" basis, without warranty of title or recourse whatsoever.

BE IT FURTHER ORDAINED, that the Caddo Parish Administrator or his designee shall be authorized to do any and all things and to sign any and all contracts and other documents in a form acceptable to the Caddo Parish Attorney necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications which can be given effect without the invalid provisions, items, or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Office of The Parish Attorney

Date

CADDO CORRECTIONAL CENTER

1. Cela Magneto static detector #11593 & 11595
2. Ranger intelliscan 18 zone metal detector
3. Ozone generator aquawing ozone laundry
4. Viper bonnet buffer
5. Triple s bobcat 10
6. Betco crewman 1600 buffer
7. Betco xt3 floor machine
8. 2 burner cooker
9. Cleveland steam kettle #11231
10. Frymaster deep fryer
11. Bakers aid bm-2-36-ae warmer
12. Eagle serving line dht
13. (2) Hobart meat slicer 2612
14. Milnor dryer
15. (5) Power flite m-2000-3
16. Triple s bobcat
17. Stihl weed eater fs100rx
18. Stihl weed eater fs130r
19. (4) Power flite vac pf2008 #5834, #5837, #5835, #5836
20. Advance es4000 ride on
21. Pacific steamer pup-14 #5822
22. Koblenz vac u-800
23. Low temp industries salad bar 74-cfm
24. (2) Victory hot box
25. Ariens 21" mower 911111
26. Power flite buffer m201-3
27. (2) Betco floor buffer crewman 2000
28. Kalvac cleaning system kv120 #11000
29. Triple s black cat 005114 water vac
30. Windsor vacuum
31. (2) Koblenz vacuum u-800
32. Relia vac
33. Tenant vacuum v-hdu-14
34. Windsor vac 512
35. Power flite vac p65
36. Perfect vac p-100m
37. Windsor vac sensor xp12
38. Gravely 21" mower 911222
39. Relia vac 12

CADDO PARISH DISTRICT ATTORNEY

- 1) 10 printers, 2 pc towers and box of misc on pallet
- 2) 5 monitors, 3 boxes of telephone, and box of keyboards on pallet
- 3) 2 desk and 2 small tables
- 4) 8 pc towers, 3 typewriters and 4 printers on pallet
- 5) Ink cartridges and 6 pc towers

FACILITIES & MAINTENANCE

- 1) 35 boxes of cone cups on a pallet
- 2) 4 buffers on a pallet
- 3) 6 vacuum and 3 buffers on a pallet
- 4) 4 chairs on a pallet
- 5) 4 chairs on a pallet
- 6) 4 chairs on a pallet
- 7) 4 chairs on a pallet
- 8) Gator power washer model # UPA48S34S307E P
- 9) Small refrigerator on a pallet
- 10) Blue couch on a pallet
- 11) Paper towel dispensers on a pallet
- 12) Soap and paper tower dispensers on a pallet
- 13) Delta block saw #9309 on a pallet
- 14) Delta band saw # 7385 on a pallet
- 15) Gravely zero turn 260 model# 992156 serial # 002500
- 16) Gravely zero turn 260 model# 992156 serial# 002505
- 17) Small A/C on a pallet
- 18) Paper towel dispensers on a pallet
- 19) Soap dispensers on a pallet

FINANCE

- 1) TV with stand on pallet
- 2) 2 chairs, printer desk, 1 printer, 1 typewriter, on a pallet
- 3) Table with 6 chairs
- 4) Desk with 2 chairs on a pallet
- 5) Desk on pallet
- 6) Desk with 2 black chairs
- 7) Coffee table and lamp on a pallet

INFORMATION SYSTEM (I.T.)

- 1) 12 pc towers on pallet
- 2) 15 monitors on pallet
- 3) 8 printers with misc box on pallet
- 4) TV, 2 monitors on pallet
- 5) 4 pc, 2 batteries, and 2 printers on pallet
- 6) Table, 3 monitors, 1 pc, and misc box on pallet
- 7) 16 monitors on pallet
- 8) 20 hard drives, 6 printers, and scanners on pallet
- 9) 19 monitors on pallet
- 10) 14 pc towers and 10 monitors on pallet
- 11) 26 pc towers and 1 printer on pallet
- 12) 17 monitors and 1 printer on pallet
- 13) 2 printers, 1 scanners, 9 monitors, 6 pc towers on pallet

JUVENILE SERVICES

- 1) Desk, 2 tables, and chair on pallet
- 2) Wascomot washer serial number # 00521/0420604
- 3) 2 desk on pallet

PUBLIC WORK

- 1) Blue print copier

REGISTRAR OF VOTERS

- 1) Gray cabinet # 1633
- 2) Gray cabinet # 1634
- 3) Gray cabinet # 1635
- 4) Gray cabinet #1636
- 5) Gray cabinet #3608
- 6) Gray cabinet #3609
- 7) Gray cabinet #3610
- 8) Tan cabinet
- 9) Cannon adding machine, LCD magnifier, ink cartridges, and printer on a pallet.
- 10) 3 Black boxes
- 11)4 Dark gray chairs
- 12)8 ft folding tables (3)
- 13)Wooden shelves (2)

TAX ASSESSOR

- 1) 18 Dell computer monitors on a pallet
- 2) 6 printers on a pallet
- 3) 14 polaroid cameras, 2 printers, and 4 pc towers on a pallet
- 4) 1 gold stamp machine with supplies on a pallet
- 5) 8 keyboards, 8 mouse, and 2 misc boxes with cable, cards, etc., on a pallet.

ORDINANCE NO. 6228 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR NORTH LOUISIANA CRIME LAB IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the North Louisiana Crime Lab main operating revenue is generated from Court Cost; and

WHEREAS, due to the COVID-19 pandemic, Court Cost revenue have significantly decreased, and

WHEREAS, Caddo Parish Commission would like to appropriate \$90,000 to provide revenue replacement for the North Louisiana Crime Lab; and

WHEREAS, the Caddo Parish Commission would like to reallocate funds from the vaccine coordination and green infrastructure appropriation to fund the \$90,000; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>American Rescue Plan Fund</u>	
Vaccine Coordination	(\$40,000)
Green Infrastructure	(\$50,000)
North LA Crime Lab	\$90,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO (Ordinance No. 6228 of 2022)	
ORIGINATING DEPARTMENT: Johnson, Atkins and Burrell	
BACKGROUND INFORMATION: Amending the budget to include \$90,000 to provide revenue replacement to the North Louisiana Crime Lab. These funds are reallocated from the vaccination program and green infrastructure.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>04/14/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____