

CADDO PARISH COMMISSION
505 TRAVIS STREET, GOVERNMENT PLAZA
PUBLIC NOTICE
WORK SESSION AGENDA
Streaming at www.caddo.org
April 4, 2022
3:30 P.M.

1. ROLL CALL:

Commissioners:

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Taliaferro	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Jones	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so.

4. AGENDA ADDITIONS:

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

6. VISITORS:

6.I. Redistricting Update By Cedric Floyd, President Of Data Center, LLC
(Atkins)

7. REPORTS:
Administrator Report

7.I. Administrative Report

Documents:

[ADMINISTRATION REPORT 04.04.22.PDF](#)

7.II. ANNOUNCEMENT OF PUBLIC MEETING:

Notice is hereby given that at its meeting to be held on Thursday, May 5, 2022 at 3:30 p.m. at its regular meeting place, the Government Plaza Chambers, 505 Travis Street, Shreveport, Louisiana, the Caddo Parish Commission plans to consider adopting a resolution ordering and calling an election to be held in Caddo Parish to authorize the renewal of ad valorem taxes therein and to authorize the issuance of general obligation bonds.

7.III. COMMISSION REMARKS:

Communiques, reports, and other items related to Work Session Agenda.

7.IV. PRESIDENT'S REPORT:

8. OLD BUSINESS:

8.I. Authorize Introduction Of Ordinance No. 6213 Of 2022 (Postponed On 3/14)
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND
EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND FOR JUNETEENTH
EVENTS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Jackson)

Documents:

[ORD 6213- JUNETEENTH.PDF](#)
[ORD 6213- FACT SHEET - JUNETEENTH EVENTS.PDF](#)

9. NEW BUSINESS:

9.I. Authorize Introduction Of Ordinance No. 6220 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2022 TO APPROPRIATE FUNDS RECEIVED FROM THE US TREASURY IN THE AMOUNT OF \$1,260,238 FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6220 -ERAP.PDF](#)
[ORD 6220 FACT SHEET - ERAP.PDF](#)

9.II. Authorize Introduction Of Ordinance No. 6221 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR A ROOF REPAIR PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Jackson)

Documents:

[ORD 6221 - ROOF REPAIR PROGRAM ARPA.PDF](#)
[ORD 6221 FACT SHEET - ROOF REPAIR.PDF](#)

9.III. Authorize Introduction Of Ordinance No. 6222 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR RING DOORBELL PILOT PROGRAM IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Johnson, Gage-Watts)

Documents:

[ORD 6222 -RING DOORBELL 2 ARPA.PDF](#)
[ORD 6222 FACT SHEET- RING DOOR BELL 2.PDF](#)

9.IV. Authorize Introduction Of Ordinance No. 6223 Of 2022

AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6223 -SECTION 8 2021 2.PDF](#)
[ORD 6223 FACT SHEET - SECTION 8 2021 2.PDF](#)

9.V. Authorize Introduction Of Ordinance No. 6224 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$6,000 TO PROVIDE AN APPROPRIATION FOR THE GREATER SHREVEPORT CHAMBER FOUNDATION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Appropriations Committee)

Documents:

[ORD 6224 -GREATER SHREVEPORT CHAMBER FOUNDATION.PDF](#)
[ORD 6224 FACT SHEET - GREATER SHREVEPORT CHAMBER FOUNDATION.PDF](#)
[ORD 6224 EXHIBIT GREATER SHREVEPORT LEADERSHIP CLASS.PDF](#)

9.VI. Authorize Introduction Of Ordinance No. 6225 Of 2022

AN ORDINANCE AMENDING AND REENACTING SECTION 30-20 RELATIVE TO NUISANCES, TO ESTABLISH A PROPERTY STANDARDS COMMITTEE TO CONSIDER PROPERTY STANDARDS CASES, INCLUDING BUT NOT LIMITED TO DILAPIDATED AND DANGEROUS BUILDINGS AND STRUCTURES, AND OTHERWISE PERTAINING THERETO.

(Hopkins)

Documents:

[ORD 6225 CREATING PROPERTY STANDARDS HEARING COMMITTEE.PDF](#)

9.VII. Authorize Special Resolution Recognizing Americorps' Foster Grandparents Program On National Service Award Recognition Day

(Atkins)

9.VIII. Authorize Special Resolution Recognizing Dr. Eddie Giles Memorial Highway

(Johnson, Jackson & Atkins)

Documents:

[DR. GILES MEMORIAL HIGHWAY PROC \(FINAL\).PDF](#)

- 9.IX. Authorize Special Resolution Honoring Ted Cox On His Retirement
(Atkins, Taliaferro & Young)
- 9.X. Authorize Special Resolution Recognizing Latronia Durham
(Jones)
- 9.XI. Authorize Special Resolution Recognizing Second Chance Month
(Chavez, Gage-Watts, and Jackson)
- 9.XII. Authorize Proclamation Declaring April, 2022 As "Parish/County Government Month" In
Caddo Parish
(Epperson)
- 9.XIII. Authorize Special Resolution Recognizing Public Servants And Declaring The First
Week Of May As Public Service Recognition Week
(Administration)
- 9.XIV. Authorize Appointment To The Sewerage District No. 7 Board
Authorize the appointment of Billy Woods to fill the unexpired term of Kerry Lyles.
Term to Expire 12-4-2022.

(Hopkins and Johnson)

Documents:

[SEWERAGE DISTRICT NO. 7 RESIGNATION LETTER.PDF](#)
[SEWER DISTRICT 7.PDF](#)

- 9.XV. Authorize Visitor From Louisiana Department Of Wildlife And Fisheries
(Young)
- 9.XVI. Authorize Col. (Ret) Eric Sweeney, U.S. Army, Director Of Army Instruction, Caddo
Parish JROTC, As A Visitor For Regular Session
(Epperson)
- 9.XVII. Authorize Huntington High School Students "Commissioners For A Day" As A Visitor
For Thursday's Regular Session
(Epperson)

10. COMMUNIQUES AND COMMITTEE REPORTS:

11. CITIZENS COMMENTS (Late Arrivals):

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

12. CONSENT AGENDA:

12.I. Ordinance No. 6210 Of 2022

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR FIRE DISTRICT 4 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(American Rescue Plan Committee)

Documents:

[ORD 6210-FIRE 4 \(ARPA\).PDF](#)
[ORD 6210-FACT SHEET - FIRE 4 \(ARPA\).PDF](#)
[ORD 6210- ATTACHMENT A-AMERICAN RESCUE PLAN LETTER.PDF](#)

12.II. Ordinance No. 6211 Of 2022

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR SEWER DISTRICT 7 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(American Rescue Plan Committee)

Documents:

[ORD 6211- SEWER 7 \(ARPA\).PDF](#)
[ORD 6211- FACT SHEET - SEWER 7 \(ARPA\).PDF](#)
[ORD 6211- ATTACHMENT A- SEWER 7 APP.PDF](#)

12.III. Ordinance No. 6212 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR COMMUNITY HEALTHCARE SOLUTIONS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(American Rescue Plan Committee)

Documents:

[ORD 6212- COMMUNITY HEALTHCARE ARPA.PDF](#)
[ORD 6212- FACT SHEET - COMM HEALTHCARE ARPA.PDF](#)
[ORD 6212- ATTACHMENT A-CHS APPLICATION.PDF](#)

12.IV. Ordinance No. 6214 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$7,500 TO PROVIDE AN APPROPRIATION FOR BASIC NECESSITIES AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Young)

Documents:

[ORD 6214- BASIC NECESSITIES.PDF](#)
[ORD 6214- FACT SHEET - BASIC NECESSITIES.PDF](#)
[ORD 6214- ATTACHMENT A- BASIC NECESSITIES.PDF](#)

12.V. Ordinance No. 6215 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$3,000 FOR LADY BASS ANGLERS ASSOCIATION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Hopkins)

Documents:

[ORD 6215- LBAA.PDF](#)
[ORD 6215- FACT SHEET - LBAA.PDF](#)
[ORD 6215- ATTACHMENT A- LBAA.PDF](#)

12.VI. Ordinance No. 6216 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$6,500 TO PROVIDE AN APPROPRIATION FOR WILDLIFE EDUCATION AND REHABILITATION OF LOUISIANA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Animal Services Committee)

Documents:

[ORD 6216- WERLA.PDF](#)
[ORD 6216- FACT SHEET - WERLA.PDF](#)
[ORD 6216- ATTACHMENT A- WERLA INFORMATION 2022.PDF](#)

12.VII. Ordinance No. 6217 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$10,000 TO PROVIDE AN APPROPRIATION FOR SHREVEPORT GREEN AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Chavez)

Documents:

[ORD 6217- SHREVEPORT GREEN.PDF](#)

12.VIII. Ordinance No. 6218 Of 2022

AN ORDINANCE TO AMEND AND REENACT SECTION 50-26 OF THE CADDO PARISH CODE OF ORDINANCES RELATIVE TO EXEMPTIONS AND EXCLUSIONS FROM SALES AND USE TAXES IN ORDER TO EXEMPT DIAPERS AND FEMININE HYGIENE PRODUCTS FOR INDIVIDUAL AND PERSONAL USE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Gage-Watts)

Documents:

[ORD 6218 PINK TAX ORDINANCE.PDF](#)
[FACT SHEET FOR PINK TAX EXEMPTION.PDF](#)

12.IX. Ordinance No. 6219 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION OF \$25,000 FOR THE SHREVEPORT BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Stormy Gage-Watts)

Documents:

[ORD 6219- AFRICAN AMERICAN CHAMBER.PDF](#)
[ORD 6219- FACT SHEET - AFRICAN AMERICAN CHAMBER.PDF](#)

13. ADJOURN:

To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

INTER-OFFICE CORRESPONDENCE

PARISH OF CADDO

ADMINISTRATION REPORT

DATE: APRIL 4, 2022

TO: CADDO PARISH COMMISSION

FROM: ADMINISTRATION

INFORMATION

- 1.) Monument Relocation Update
- 2.) U.S. Treasury Emergency Rental Assistance Program
- 3.) Juvenile Detention

ORDINANCE NO. 6213 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND FOR JUNETEENTH EVENTS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo Parish Commission adopted Resolution 44 in 2020 to recognize Juneteenth Independence Day to be recognized and celebrated in perpetuity; and

WHEREAS, Juneteenth serves as an extremely significant day of remembrance and acknowledgment of the history, freedom, culture, strength, perseverance, and achievement of the past, present, and future generations of the African American community; and

WHEREAS, \$12,000 remained from the 2021 budget appropriation for Juneteenth events; and

WHEREAS it is necessary to amend the 2022 Economic Development Fund Budgets to re-appropriate the remaining \$12,000 from the 2021 budget plus an additional \$8,000 for 2022 Juneteenth Celebration events; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Economic Development Fund</u>	
NGO Appropriations	
Juneteenth Day Celebration events	\$20,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
<p>ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND TO APPROPRIATE FUNDS FOR THE JUNETEENTH DAY EVENTS</p> <p>(Ordinance No. 6213 of 2022)</p>	
ORIGINATING DEPARTMENT: Commissioner Steven Jackson	
<p>BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Economic Development Fund in the amount of \$20,000 to provide an appropriation for Juneteenth events.</p> <p>This is a re-appropriation from 2021 of remaining funds for Juneteenth of \$12,000 and new funding of \$8000.</p>	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B Barnett</u> Date 03/8/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6220 OF 2022

BY CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2022 TO APPROPRIATE FUNDS RECEIVED FROM THE US TREASURY IN THE AMOUNT OF \$1,260,238 FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Emergency Rental Assistance Program (ERAP) made available \$25 billion to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic; and

WHEREAS, the Parish of Caddo distributed over \$32 million in 2021 of ERAP from the US Treasury and the State of Louisiana; and

WHEREAS, the Parish of Caddo has been reallocated ERAP funds previously in 2022 from the State reallocation of \$4,423,024.15 and from the National reallocation of \$851,650.20; and

WHEREAS, the Parish of Caddo has been awarded an additional National reallocation of \$1,260,238; and

WHEREAS, it is necessary to amend the 2022 Budget in order to appropriate said grant proceeds.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the E Edward Jones Housing Trust Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>E EDWARD JONES HOUSING TRUST FUND</u>	
Revenues:	
Federal Grant	\$1,260,238
Expenditures:	
Grant Programs	\$1,260,238

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications, which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND (Ordinance No. 6220 of 2022)	
ORIGINATING DEPARTMENT: Finance	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the E. Edward Jones Housing Trust Fund for the year 2022 to appropriate funds reallocated from the U.S. Treasury in the amount of \$1,260,238 for the Emergency Rental Assistance Program 1	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date 3/24/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6221 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR A ROOF REPAIR PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Wheel Chair Ramp and Roof Repair Program was established with Ordinance 6176 of 2022; and

WHEREAS, Ordinance 6176 identified CAFA revenue as the funding source for this program; and

WHEREAS, CAFA funds of \$56,000 will be used to fund wheel chair ramp repair for seniors and veterans; and

WHEREAS, the Caddo Parish Commission appropriated funds for COVID-19 vaccination program;

WHEREAS, Caddo Parish Commission would like to use \$300,000 remaining from the COVID-19 vaccination appropriation to fund roof repair for the citizens of Caddo; and

WHEREAS, citizen will be selected to qualify for the roof repair program based on income with preference to veterans and senior citizens, if allowable; and

WHEREAS it is necessary to amend the 2022 American Rescue Plan budget to provide an appropriation of \$300,000 for the Roof Repair Program and reduce the appropriation for vaccine coordination; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>American Rescue Plan Fund</u>	
Vaccination Coordination	(\$300,000)
Roof Repair Program	\$300,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO FUND ROOF REPAIR PROGRAM (Ordinance No. 6221 of 2022)	
ORIGINATING DEPARTMENT: Commissioner Jackson	
BACKGROUND INFORMATION: Reducing the vaccination program funded through ARPA to fund roof repair for low income residents, preference given to Senior citizens and Veterans if allowed.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>03/29/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6222 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR RING DOORBELL PILOT PROGRAM IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, Caddo Parish Commission would like to appropriate an additional \$100,000 to provide ring doorbell security for high crime areas; and

WHEREAS, this program would provide citizens and law enforcement with an additional tool to help deter crime; and

WHEREAS, citizens in specified and targeted districts can receive the device and one year of service at no cost to the citizen; and

WHEREAS, the device will allow law enforcement access and register with the Shreveport Crime Center; and

WHEREAS, the Caddo Parish Commission would like to reallocate unused funds from the COVID-19 vaccination program appropriation to fund the additional \$100,000; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>American Rescue Plan Fund</u>	
TruFund	(\$100,000)
Ring Doorbell Program	\$100,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO (Ordinance No. 6222 of 2022)	
ORIGINATING DEPARTMENT: Commissioner Lyndon Johnson	
BACKGROUND INFORMATION: Amending the budget to include an additional appropriation \$100,000 to provide ring doorbell security and one-year service to citizens in high crime areas. These funds are reallocated from the Trufund program.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date 03/29/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6223 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Parish of Caddo has been the recipient of the Section 8 grant from the Department of Housing and Urban Development (HUD) since the 1970s; and

WHEREAS, Section 8 is a housing choice voucher program that the federal program has for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market; and

WHEREAS, the Section 8 program received more federal dollars in 2021 due to the performance of the program in 2020; and

WHEREAS, it is necessary to amend a budget for revenues and expenditures for the Section 8 Housing Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Section 8 Fund for the year 2021 as follows:

	<u>Budget Increase (Decrease)</u>
Section 8 Housing Fund:	
Revenue:	
Section 8 Grant	\$50,000
Section 8 Grant Expenses	\$50,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND (Ordinance No. 6223 of 2022)	
ORIGINATING DEPARTMENT: Finance	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Section 8 Housing Fund to appropriate the increased funds from HUD.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>3/31/22</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6224 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$6,000 TO PROVIDE AN APPROPRIATION FOR THE GREATER SHREVEPORT CHAMBER FOUNDATION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo Parish Commission would like to appropriate \$6,000 in its 2022 budget for Greater Shreveport Chamber Foundation; and

WHEREAS, Greater Shreveport Chamber Foundation sponsors the Greater Shreveport Leadership Program; and

WHEREAS, the participants of the Greater Shreveport Leadership Program work collectively to select and complete a community service project; and

WHEREAS, the 44th Greater Shreveport Chamber Class Leadership Project will be the implementation of a public art project installed at one of Shreveport downtown gateways, the intersection of Marshall and I-20; and

WHEREAS, the public art project will be a mural painted on 26 pillars; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2022 is hereby amended as follows:

<u>Riverboat Fund</u>	<u>Budget Increase (Decrease)</u>
NGO Appropriations	
Greater Shreveport Chamber Foundation	\$6,000
Fund Balance	(\$6,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

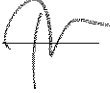



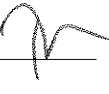
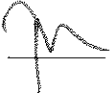
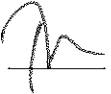
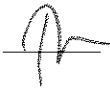
TITLE	
<p>ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO APPROPRIATE FUNDS FOR THE GREATER SHREVEPORT CHAMBER FOUNDATION</p> <p>(Ordinance No. 6224 of 2022)</p>	
ORIGINATING DEPARTMENT: Commissioner Mario Chavez	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Riverboat Fund in the amount of \$6,000 to provide an appropriation for Greater Shreveport Chamber Foundation to fund art installation at Marshall and I-20.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B Barnett</u> Date 03/29/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____

PARISH OF CADDO, LOUISIANA

GUIDELINES FOR APPROPRIATION APPLICATIONS

Name of Entity: Greater Shreveport Chamber Foundation - Greater Sheveport Leadership Class 2021

Please review the following guidelines for funding and initial indicating you have read and understand each item prior to submitting an application:

-  1. Appropriations are made on an annual basis; **receiving funding one year does not guarantee that the organization will receive funds in the same amount, or at all during the next year.**
-  2. Funds are appropriated for specific programs that an organization sponsors and **cannot be used for the day-to-day operating expenses of the organization (i.e. salaries, office expenses, rent).**
-  3. The program for which an appropriation is requested must provide services to unskilled poor, low-income persons, unemployed persons or students from those families; alternatively, the program must provide a measurable means of economic development for Caddo Parish.
-  4. Funds cannot be used for the following:
 - a. Capital purchases/improvements such as building repairs/renovations, playground equipment (even if for the parish-funded program) of an organization;
 - b. Equipment used in any other program other than the one the Parish is funding;
 - c. To benefit non-Caddo citizens.
-  5. Funds cannot be used directly or indirectly in any trade or business carried on by any person or entity other than Grantee.
-  6. An organization receiving monies through the Caddo Parish Commission's appropriation process must give two reports detailing the use of those funds: a report detailing the use of the funds from January 1st - June 30th of the appropriation year (due July 31st), and a report detailing the use of the funds from July 1st - December 31st of the appropriation year (due January 31st of the year following the appropriation). A subsequent appropriation application will **not** be considered if the July 31st report has not been timely submitted; an approved appropriation will **not** be funded if the January 31st report has not been timely submitted. These reports must include invoices, receipts cancelled checks and any other documents related to the expenditure of Parish funds, and the Parish reserves the right to audit all organization records related to the appropriation at any time.
-  7. No funds will be paid until all required reports have been received and approved by the Parish of Caddo.
-  8. Funds must be spent **in accordance with the provisions outlined in the Cooperative Endeavor Agreement (CEA)**. Listing items in the detailed budget does not make them eligible for reimbursement; the items must be covered in the CEA.

SECTION I: INTRODUCTION AND FUNDING PURPOSE

It is important that each section of this request be completed.

1. **Name of Entity:** Greater Shreveport Chamber Foundation - Greater Shreveport Leadership Class 2021

Commission District: _____

Address: 400 Edward St, Shreveport, LA 71101

Is this the address of the organization's headquarters? Yes No

If not, please list headquarter address: _____

Does your organization provide services in more than one commission district?

Yes No

If yes please list other districts served and addresses (if available):

District _____

District _____

Address _____

Address _____

Contact Person: Mr. / Mrs. / Ms. Timothy J. Magner

Title: President

Phone Number: (318) 677-2500

Fax: () _____

Email: tim.magner@shreveportchamber.org

Past Grant Recipient? Yes No

2. **Purpose for which Parish funds would be used (Check one and give brief description):**

Economic Development:

Education:

Social Welfare:

These funds will be combined with City and private funds to enable the painting of the Marshall Street underpass below I-20, to add the beautification of that roadway.

3. **Amount of this funding request:** \$15,000

4. **During what time period will the funds be used:** April 2022 through April 2024

5. Are audited financial statements available? Yes No

Please furnish most recent financial statement period covered:

Jan 2020 through Dec 2020

6. Are you exempt from Federal Income Tax? Yes No

Under IRS Code Section: 501(c)(3)

7. Have you filed form 990 (Return of Organization Exempt from Income Tax)? Yes No

Date of last time filed: 2021

8. Quarterly drawdowns are agreed to be acceptable: Yes No

(If not, please propose an alternate drawdown schedule and explain)

9. Does the organization have any outstanding tax claims (City, Parish, State or Federal)?

Yes No *(If so, please explain claim)*

10. Are you in good standing with the State of Louisiana? Yes No

Please provide a copy of your Certificate of Good Standing.

11. Please attach any other information that you wish to submit in support of your application.

SECTION II: PROPOSAL NARRATIVE

The proposal narrative must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed three pages, double spaced in 12-font. The application outline must address all of the following items below:

Background and Capacity of Organization

Briefly describe your organization. This description should include the length of existence, the number of officers, members, and mission. Explain the organization's capacity to successfully implement the proposed project in a timely manner.

Prior Experience of Organization

Description of past completed projects involving community and Parish activities in the past three (3) years, including the type of project, project location, and how it benefited the Parish.

Extent of Neighborhood Involvement

Describe the manner in which you will attract volunteers to your project. Describe how a significant number of people with diverse interests in the neighborhood will be involved in and benefit from this project.

Description of Project and Soundness of Project

This summary should provide an overview of entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

Joint Group Application and Collaboration

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships that were formed or will be formed to plan and implement this project. Please include names of all partnerships, consultants and other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

Identify Needs and Gaps in Services in Neighborhood

List the priority needs that the organization has identified in the neighborhood along with any gaps of services that have been noted.

Background and Capacity of Organization

Founded in 1977, the Greater Shreveport Leadership Program is a program of the Greater Shreveport Chamber through the Greater Shreveport Chamber Foundation. The Leadership Program engages participants in in-depth experiences that develop community-minded business and civic leaders of tomorrow. This year-long interactive program provides a behind-the-scenes view of the issues that impact the region's economy.

OVERVIEW

For more than 40 years, the Greater Shreveport Chamber of Commerce has been identifying and preparing future leaders through its Greater Shreveport Leadership Program

VISION

An inclusive region with a strong economy stimulated by progressive leadership

MISSION

Foster a commitment to a life of community service through leadership

GOALS

Identify, motivate and develop community leaders. Expand participants' leadership abilities through educational programs, exposure to existing leadership and civic organizations, and in-depth discussions of relevant issues. Improve communication among leaders. Provide a channel for participants to gain access to leadership opportunities and become involved in developing solutions for community challenges.

Prior Experience of Organization

LEADERSHIP CLASS PROJECTS

Each Leadership class works collectively to select and complete a community service project to benefit a nonprofit organization project or cause. This is one of the largest projects to date for a Leadership class. Past projects include:

- “Bags ‘N Brews” cornhole tournament proceeds donated to Shreveport Common
- “Gateway to the Red” beautification project planted trees along the Riverfront
- “BBQ Cookout by Operation BBQ Relief” raised funds for Caddo Sheriff Safety Town
- “Cookout for SRAC” sold burger lunches to benefit the Shreveport Regional Arts Council Food Truck Station
- “Christmas Donation Project” raised funds to purchase and donate Christmas Presents for foster children at Volunteers for Youth Justice

Extent of Neighborhood Involvement

The project has captured the attention of local businesses to support public artworks and the beautification of the city. The project has collaborated with a diverse group of stakeholders who support the project financially and in kind:

- | | |
|-------------------------------------|--------------------------------------|
| City of Shreveport | Bossier Parish Community College |
| Shreveport Regional Arts Council | Brown Builders, Inc. |
| AT&T | Cintas Corp. |
| Beaird Operating Companies, LLC | Citizens National Bank |
| Blue Cross Blue Shield of Louisiana | Locals Love Us of Shreveport-Bossier |

Red Ball Oxygen Co., Inc.
Crescent Hive
Mersatech
Frymaster, LLC

Jeff Brasher
Kathy French
Manpower Staffing Agency
Martin Specialty Coatings

Description of Project and Soundness of Project

This summary should provide an overview of the entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

The 44th Greater Shreveport Chamber Class Leadership Project will be the implementation of a public art project installed at one of Shreveport downtown gateways, the intersection of Marshall Street and the I-20 expressway. This installation will be a mural painted on 26 pillars designed and executed by local artists KaDavien Baylor, Ben Moss, and Eric Francis. This mural will signify the aspirations of continued positive transformation for the Shreveport-Bossier Community. It will combine the symbolic metaphor of the butterfly and pixelized imagery to welcome a modern and technologically advanced society. We intend to transform a once-forgotten stretch of our city into an optimistic landmark of heritage, culture, and progress. (See attached renderings)

The artwork design and implementation approach have been presented and approved by a through the public art approval process hosted by the Shreveport Regional Arts Council. The Louisiana Department of Transportation and Development (LADOTD) has permitted the project production. Martin Specialty Coatings will serve as the project consultant and support.

The Marshall St. Underpass project will commence production on April 18, 2022, with a projected timeline of 12 weeks. Pre-production involves pressure wash and attending to debris that could interfere with the visibility and aesthetic of the site. (see attached timeline)

Upon completion, a public dedication of the art installation will be conducted.

Joint Group Application and Collaboration

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships formed or will be formed to plan and implement this project. Please include names of all associations, consultants and, other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

The project is administered by the Shreveport Regional Arts Council with funding from the Community Development Department of the City of Shreveport - Mayor Adrian Perkins and District B City Councilwoman LeVette Fuller, with private support from local businesses and individuals.

Martin Specialty Coatings will serve as a project consultant. To date, the following organizations and individuals have made financial contributions through the 44th Greater Shreveport Chamber Leadership Class fundraising efforts.

City of Shreveport
Shreveport Regional Arts Council
AT&T

Beaird Operating Companies, LLC
Blue Cross Blue Shield of Louisiana
Bossier Parish Community College
Brown Builders, Inc.

Cintas Corp.
Citizens National Bank
Locals Love Us of Shreveport-Bossier
Red Ball Oxygen Co., Inc.
Crescent Hive
Mersatech

Frymaster, LLC
Jeff Brasher
Kathy French
Manpower Staffing Agency
Martin Specialty Coatings

Identify Needs and Gaps in Services in Neighborhood

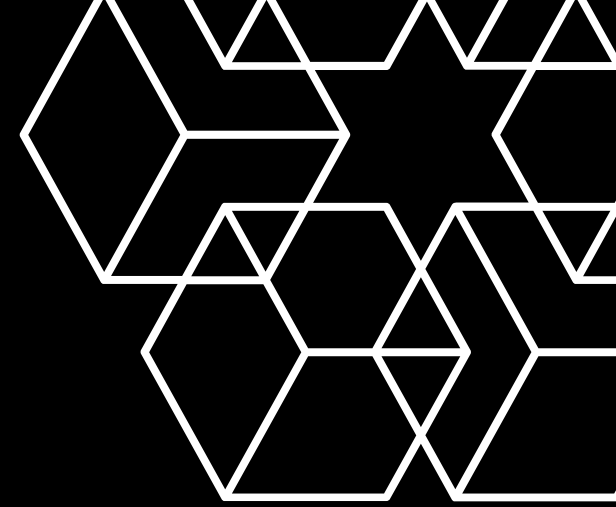
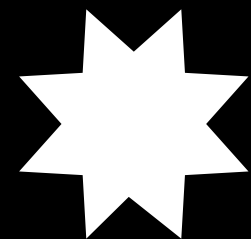
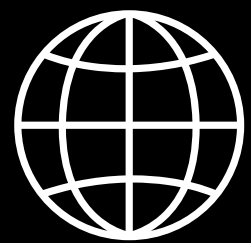
List the priority needs that the organization has identified in the neighborhood, along with any gaps of services that have been noted.

There are a number of locations entering the City of Shreveport have been highlighted by visitors and residents alike as key gateways into and out of our community. Enhancing such gateways through the installation of public art will help to inspire residents and welcome visitors. The production of this public artwork helps express the community's values and creates an elevated sense of awareness and belonging for community members and visitors. Art in public spaces reflects and reveals our society, enhances meaning in our civic areas, and adds uniqueness to our communities. Strengthening the identity and character of communities through public art directly supports cultural tourism and economic development strategies, which can both retain and attract residents. The attention public art can bring to a development project can be calculated. A healthy public art ecosystem also drives the growth of new businesses. A robust public art presence creates a positive environment, which supports both the physical health and mental well-being of the community.

GREATER SHREVEPORT CHAMBER OF COMMERCE:

**44TH LEADERSHIP
CLASS PROJECT**

MARSHALL ST. UNDERPASS





Dear Friend of the Greater Shreveport Chamber,

We are proud to announce that this year's Greater Shreveport Chamber Leadership Project will be the installation of a public art project located through one of our downtown corridors. This project will be completed in the form of a mural painted on pillars by locally acclaimed artists at the intersection of Marshall Street and the I-20 expressway. This mural will signify the aspirations of continued positive transformation for the Shreveport Bossier City community. It will combine the symbolic metaphor of the butterfly as well as pixelized imagery to welcome a modern and technologically advanced community.

As you are likely aware, all positive changes require the support of our local community ambassadors to begin and maintain the envisioned work. Over the course of 60-days, we intend to transform a once forgotten stretch of our city to an optimistic landmark of heritage, culture, and progress. We sincerely hope you can be a part of this project.

To complete this task we are soliciting the support of impactful community members like you. Funds will be allocated towards artwork, supplies, maintenance of the area, and a final reveal upon completion. Contributing members of our community will be hospitably hosted at the site upon completion, will receive recognition and a receipt for contributions for tax/accounting purposes.

We hope to have raised your interest and inspired you to commit to support this transformation. Our city and our community progresses when we have engaged community leaders like you able and willing to support enhancements through our downtown.

400 Edwards Street
Shreveport, LA 71101

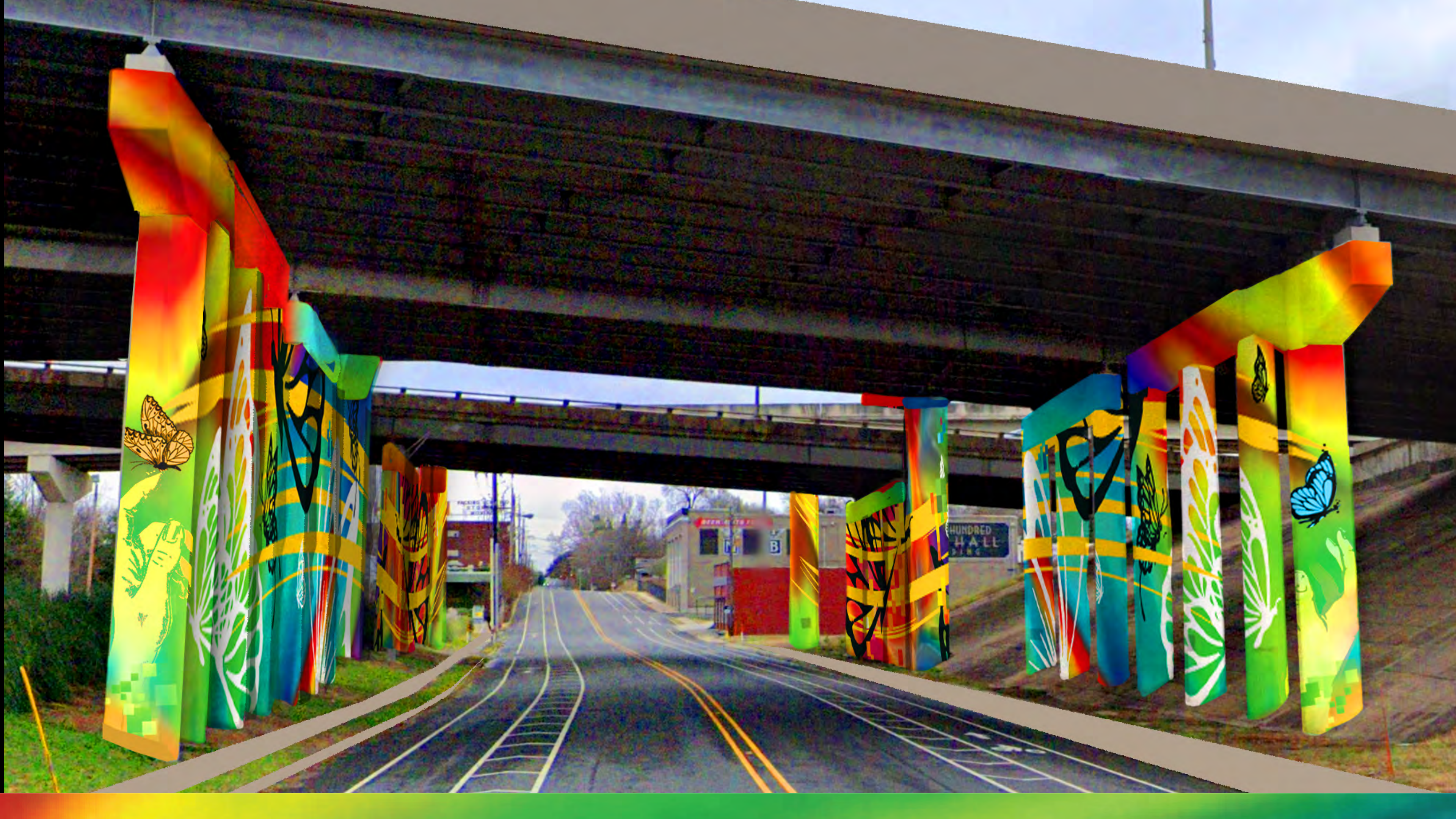


Phone: 318-677-2500
www.shreveportchamber.org









ATTACHMENT A: CONTACT INFORMATION

List the names, addresses, and Commission District (if applicable) of all board members.

Name	Address	Commission District
Please see attached.		

Director	Address	Commission District
David Alexander	330 Marshall St., Suite 200 Shreveport LA 71101	3
Linda M. Biernacki	721 N. Ashley Ridge Loop Shreveport LA 71106	8
William C. Bradford, Jr.	333 Texas St., Ste. 700 Shreveport LA 71101	3
Michael Corbin	428 Travis St Shreveport LA 71101	3
Melissa Couch	2701 Village Lane Bossier City LA 71112	N/A
Andrew Craig	1324 N. Hearne Ave., Ste. 301 Shreveport LA 71107	N/A
Brian Crawford	2600 Greenwood Road Shreveport LA 71103	5
Robert Crawford	721 Southfield Road Shreveport LA 71106	8
Suyi Georgewill	4100 Viking Drive Bossier City LA 71111	N/A
Rickey Hall	1185 Hawn Avenue Shreveport LA 71107	N/A
Carly Koen	820 Jordan St., Ste. 370 Shreveport LA 71101	4
Brian Mcnew	3556 Youree Drive Shreveport LA 71105	4
Susan Moffitt	100 Bert Kouns Ind Loop Shreveport LA 71106	10
Jeremy K. Moore	333 Travis Street Shreveport LA 71101	3
Terry Moore	401 Edwards Street, Ste. 600 Shreveport LA 71101	3
Francesca Moreland	900 Pierremont Rd., Suite 212 Shreveport LA 71106	4
Kenneth Morrow	1214 Hawn Ave Shreveport LA 71107	N/A
Grant Nuckolls	8690 Line Ave. Shreveport LA 71106	6
E. Conner Peterson	380 Albany Ave. Shreveport LA 71105	4
Robert Pou	7225 Fern Ave., Ste. 100 Shreveport LA 71105	9
Roy Prestwood	333 Texas St., 15th Fl., Suite 1525 Shreveport LA 71101	3
Tom Simms	1000 E Preston Avenue, Ste 200 Shreveport LA 71105	N/A
George Sirven	312 E. Kings Hwy. Shreveport LA 71104	3
David R. Smith	2031 Kings Highway Shreveport LA 71103	5
Mark Snow, P.E.	3003 Knight Street, Ste. 120 Shreveport LA 71105	4
Scott Ward	7360 Julie Francis Dr Shreveport LA 71129	12
Kendra M. Wheeler	1753 E. 70th Street Shreveport LA 71105	9

ATTACHMENT B: PROJECT TIMELINE

This summary should provide a written timeline to show benchmarks for project implementation and completion. Describe any recent, relevant and successfully demonstrated experience in undertaking similar projects. Include the knowledge and experience of the proposed day-to-day project team leader.

Please see attached.

The Marshall St. Underpass Project Timeline

The Marshall St. Underpass project has a production date of April 18, 2022, with a projected timeline of 10 - 12 weeks. Pre-production involves pressure wash and attending to debris that could interfere with the visibility and aesthetic of the site.

CATEGORY	TASK	START	END	DAY COUNT
Stage 1	Begin Full Production - Pressure Wash	4/18/22	4/20/22	3
	Coat 1 and Coat 2 Application	4/21/22	5/3/22	13
Stage 2	Pressure Wash	5/4/22	5/6/22	3
	Coat 1 and Coat 2 Application	5/7/22	5/20/22	14
Stage 3	Pressure Wash	5/21/22	5/24/22	4
	Coat 1 and Coat 2 Application	5/25/22	6/6/22	13
Stage 4	Pressure Wash	6/7/22	6/9/22	3
	Coat 1 and Coat 2 Application	6/10/22	6/21/22	12

65 days

Project production map includes 4 stages of production. Each stage includes a three-step process, including a 4,000 sq ft pressure wash and paint application. Completion of stage 2 marks the 50% point of completion with completion of Stage 4 marking 100% project completion. Each stage conservatively considers unexpected weather conditions.

Day-to-day project team leader, KaDavien Baylor's relative experience and production examples include:

Mitchell Foundation Absolute Equality Mural Project (Galveston, TX): 3 stage production

Sq footage: 6,000+ sq ft / pressure wash/ prime/ paint

Equipment Usage: Articulating boom lifts/ Paint rigs

Stewart Belle Stadium Project: 3 stage production (Shreveport, La)

Sq footage: 6,000+ sq ft / pressure wash/ prime/ paint

Project timeline: Paint rigs/ Airless Sprayers

Sharpstown Footlocker (Houston, Tx): 2 stage production

Sq footage: 4,000+ sq ft/ prime/ paint

Equipment Usage: Articulating boom lifts/ Paint rigs

ATTACHMENT C:
Caddo Parish Appropriation BUDGET FORM
Please provide detailed explanation of each line item.

Organization Name Greater Shreveport Chamber Foundation - Greater Shreveport Chamber Leadership Class 2021
Budget Year 2022

Line Item Object	Funding Amount			Total
	Parish Amount	Other Amounts*	In-Kind (Including Food Bank)	
250 Gallons of Paint	\$2500.00		\$2500.00	
50 Gallons of Graffiti Topcoat	\$2500.00			
Industrial Paint Sprayers			\$3000.00	
Scissor Lifts			\$7000.00	
Insurance, Storage, Permits	\$3000.00			
Drop Cloths/Brushes /small items:	\$1000.00			
Gas/Fuel	\$3500.00	\$1500.00		
Maintenance	\$2500.00	\$2500.00		
Documentary Video		\$1500.00		
Artists Fees		\$25,000.00		
Opening Celebration		\$2500.00		
Total				

*Please provide a detailed listing of the funding source for other amounts. (Please see attached)

*If funding tuition for low-income persons to attend your program, please provide a detailed listing of the items covered by the tuition.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUN 04 1999

GREATER SHREVEPORT INDUSTRIAL
PARK DEVELOPMENT FOUNDATION INC
C/O T D STEPHENS
400 EDWARDS ST
SHREVEPORT, LA 71101-6134

Employer Identification Number:
72-1271049

DLN:
17053079843029

Contact Person:
JON M WADDELL

ID# 31375

Contact Telephone Number:
(877) 829-5500

Our Letter Dated:
December 1994

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Letter 1050 (DO/CG)

AFFIDAVIT

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

Signature:

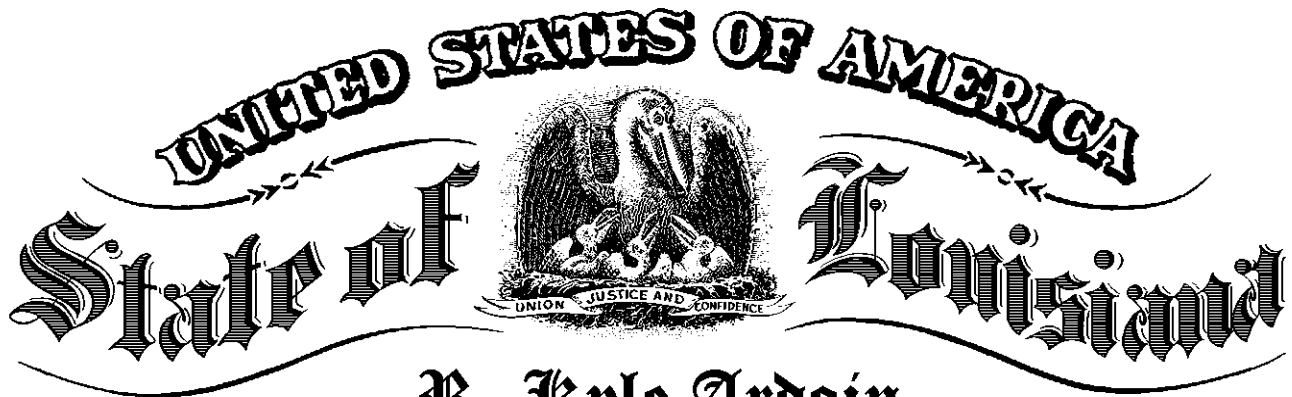


Title:

President

Date:

3/11/2022



R. Kyle Ardoin
SECRETARY OF STATE

As Secretary of State of the State of Louisiana, I do hereby Certify that

GREATER SHREVEPORT CHAMBER FOUNDATION

A corporation domiciled in SHREVEPORT, LOUISIANA,

Filed charter and qualified to do business in this State on June 21, 1994,

I further certify that the records of this Office indicate the corporation has paid all fees due the Secretary of State, and so far as the Office of the Secretary of State is concerned is in good standing and is authorized to do business in this State as a Non-Profit Corporation.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

March 11, 2022

Secretary of State

Web 34466566N



Certificate ID: 11539182#SLJ62

To validate this certificate, visit the following web site, go to **Business Services, Search for Louisiana Business Filings, Validate a Certificate**, then follow the instructions displayed.
www.sos.la.gov

CHECKLIST OF REQUIRED DOCUMENTS

Guidelines For Appropriation Applications

Application

Proposal Narrative (See application outline on page 3)

Attachment A

Attachment B

Attachment C

Copy of current IRS 501(c)(3) tax exempt statement indicating that you are not a private foundation and an explanation of any changes in your IRS status (if applicable)

Affidavit

Copy of Certificate of Good Standing with State of Louisiana

ORDINANCE NO. 6225 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING AND REENACTING SECTION 30-20 RELATIVE TO NUISANCES, TO ESTABLISH A PROPERTY STANDARDS COMMITTEE TO CONSIDER PROPERTY STANDARDS CASES, INCLUDING BUT NOT LIMITED TO DILAPIDATED AND DANGEROUS BUILDINGS AND STRUCTURES, AND OTHERWISE PERTAINING THERETO.

WHEREAS, the Caddo Parish Commission finds that changes in the handling of hearings for violation of parish ordinances regarding property standards, including but not limited to dilapidated and dangerous buildings and structures would be in the best interest of the public, property owners, and the Parish Commission;

WHEREAS, creation of a Property Standards Committee to conduct hearings and make recommendations for penalties would improve and streamline the process.

NOW, THEREFORE, BE IT ORDAINED by the Caddo Parish Commission in due, regular and legal session convened that Section 30-20 of the Caddo Parish Code of Ordinances be amended and re-enacted to read as follows:

“Sec. 30-20. - Property standards board; committee; attorney.

(a) The property standards board for the parish shall consist of the members of the parish commission, who, when sitting in that capacity, shall be specifically so convened.

(b) The attorney for the property standards board shall be the parish district attorney, provided that the board may retain private counsel where deemed appropriate.

(c) The Property Standards Committee of the Board is hereby created. The committee shall consist of five members of the Parish Commission appointed by the President of the Commission. The purpose of the Property Standards Committee shall be to conduct hearings and recommend actions under this Article to the full commission sitting as the property standards board. The committee shall have authority to conduct hearings regarding violations of this Chapter and to make recommendations to the full Commission sitting as the Board for matters under this Chapter.

(d) The hearings before the Property Standards Committee shall be conducted as follows:

(1) Before the committee considers a matter under this Chapter, the record owner of the property shall be entitled to a hearing before the committee. No order of condemnation and demolition, removal, or sealing shall issue unless a hearing has been held, a recommendation has been made to the full commission, and, after considering the findings and recommendation of the committee, a majority of the parish commission approves such order and action.

(2) Any notice of a hearing before the committee shall be given to the record owner in the same manner required by the provisions of this Article for notice of a hearing before the full Board. Additionally, notice shall be given to the record owner of the consideration by the full commission of the recommendation of the committee. Such notices shall be given according to Section 30-24.

(3) The owner of the property shall have the right, personally or through counsel or agent, to appear and present evidence relevant and material to the issues the same as a judicial proceeding.

(4) The committee shall consider the evidence and argument of the director of public works or his designee and the owner of the property. Should the committee find, by a majority vote of those committee members present, that an order of condemnation is justified, the committee shall make a recommendation to the full commission of the appropriate action under this Chapter.

(d) The recommendation shall be promptly placed on the agenda of the full commission which may accept, reject or modify the recommendation. The record owner shall be allowed to address the commission on both the finding of a violation and the recommended order

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

State of Louisiana



Parish of Caddo
In the Name and By the Authority of The
Caddo Parish Commission

Proclamation

Rev. Dr. Elbert W. "Eddie" Giles Memorial Highway

WHEREAS, it is the desire of the Caddo Parish Commission to give appropriate acknowledgement and recognition to individuals who have rendered invaluable service to the citizens of Caddo Parish; and

WHEREAS, such an individual, **Reverend Dr. Elbert W. "Eddie" Giles** was born in Frierson, Louisiana, and was a staple to the Northwest Louisiana community as KOKA's radio personality for more than 45 years. Dr. Giles, also known as the 'Radio Pastor', retired from Alpha Media in August of 2018, holding the longest tenure as a gospel radio broadcaster; and

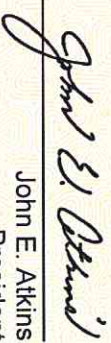
WHEREAS, Dr. Giles had a servant's heart and dedicated his life to his community. He was a founding member of Pastors on Patrol with the Shreveport Police Department as well as being a member of the International Conference of Police Chaplains; and

WHEREAS, Dr. Giles and his wife, Reverend Brenda Giles, also co-founded The Shepherd's Farm CDLC, a nonprofit organization who assists children in Shreveport and surrounding areas with outreach programs designed to level the academic playing field for underserved youth; and

WHEREAS, on June, 2021, Louisiana Governor John Bel Edwards signed a bill authored by State Representative Sam Jenkins, Jr. to designate the 300 and 400 block of Hearne Avenue (Louisiana Hwy 3094) in Shreveport, Louisiana, as the "Rev. Dr. Elbert W. "Eddie" Giles Memorial Highway" to the late great **Dr. Giles** who went to meet his heavenly father on February 5, 2019; and

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, that it does hereby welcome local and state officials, longtime colleagues, co-workers, pastors, friends, and family for attending this street dedication ceremony on today, Sunday, April 3, 2022 for the **Rev. Dr. Elbert W. "Eddie" Giles Memorial Highway** in honor of Dr. Giles' life and legacy to this community, city, parish, and state.

ATTEST:


John E. Atkins
President




Roy A. Burrell
Vice-President


Michelle Nations
Assistant Commission Clerk



January 28, 2022

RE: Caddo Parish Sewerage District #7

To whom it may concern:

My name is Billy Woods, I have been a resident of Caddo parish, LA for well over 40 years.

I am the owner of a business that is served by Sewer District #7 facilities.

At this time, I would like to submit my name for a board member position and the opportunity to serve my fellow citizens of Caddo parish in that capacity.

The following people can serve as a personal and professional reference.

Woody Wilson- Parish Administrator and CEO at Parish of Caddo
Kevin Lawrence- Director of Facilities and Maintenance- Parish of Caddo
Kenny Fedd- Current Board Member at Sewer District # 7

Respectfully,

A handwritten signature in black ink, appearing to read "B. Woods, Jr.", with a stylized flourish at the end.

Billy J. Woods, Jr.
DRI-CON
318.455.8217
bwoods@dri-con.com

- 7946 Old Mooringsport Rd
Shreveport, LA 71107

To: Caddo Parish Sewerage District Seven, Caddo Parish Commission
From: Kerry L Lyles
RE: Resignation

Effective October 19th 2021 I resign as a board member from Caddo Parish Sewerage District Seven.

Due to the way the sewer board has not followed established Louisiana State purchasing guidelines, failure to conduct board meetings using established rules of order, and several comments made during open board meetings I no longer believe I can support the district in the capacity of board member.

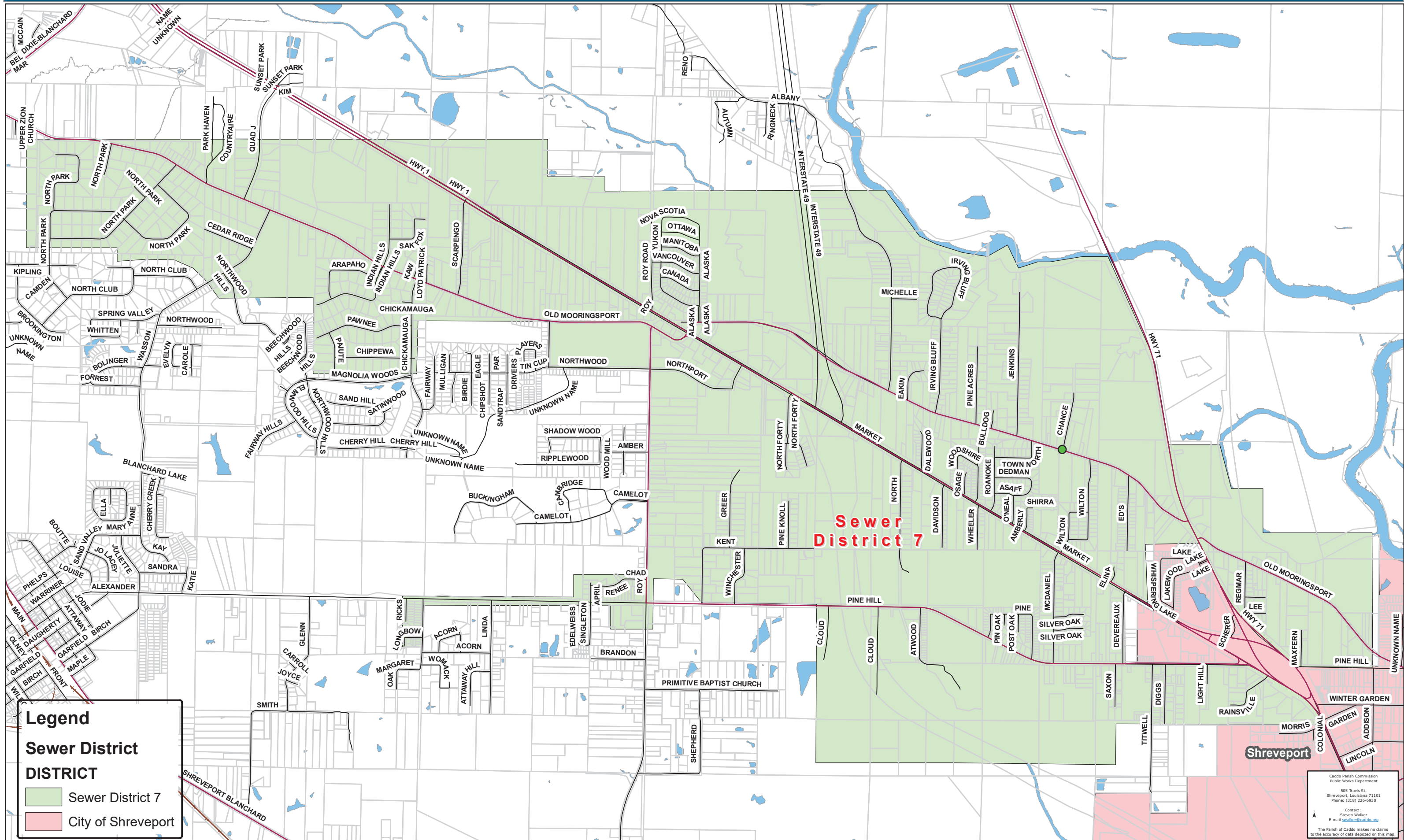
If you have any questions feel free to contact me at the phone number or email listed below.



Kerry L Lyles
318-573-4497
Klyles16@gmail.com

10/20/2021

Parish of Caddo



ORDINANCE NO. 6210 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESUCE PLAN FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR FIRE DISTRICT 4 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, the Caddo Parish Commission appropriated \$12,721 in its 2022 budget for Fire District 4; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 American Rescue Plan Fund budget to provide an additional appropriation of \$60,000 for Fire District 4; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>American Rescue Plan Fund</u>	
Grant Programs – Other	
Fire District 4	\$60,000
Fund Balance	(\$60,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR FIRE DISTRICT 4 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Ordinance No. 6210 of 2022)

ORIGINATING DEPARTMENT: ARPA Committee

BACKGROUND INFORMATION: Amending the 2022 budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund to provide an appropriation of \$60,000 for Fire District 4 to purchase additional PPE for fire fighters.

KEY STAFF CONTACT: Hayley Barnett

AUTHORIZATION

Department Head Hayley B. Barnett Date 3/8/2022

Legal _____ Date _____

Parish Administrator _____ Date _____



CADDO PARISH FIRE DISTRICT FOUR

Dedicated to providing and improving public service and peace of mind for the citizens in our community.

8240 COLQUITT ROAD, KEITHVILLE, LA 71047
PHONE # 318-925- 2200 FAX # 318-925-8790

James Robinson - Chairman
Kevin McClure - Vice Chairman
Steve Opbroek - Secretary/Treasurer

Greg Sims - Commissioner
Mickey Gilcrease - Commissioner
Bryant Williams - Fire Chief

January 31, 2022

To Whom It May Concern:

This letter is to request additional funding from the American Rescue Plan. When we submitted our original application, we didn't realize that we could request funds for items not yet purchased, as well as the reimbursement of Covid-related expenses that were submitted.

We are a small Fire Department with 20 active first responders. We would like to request an additional \$60,164.00 for the purchase of Personal Protective Equipment (PPE). The 20 sets of PPE would provide all of our paid and volunteer first responders with a second set of PPE. This second set allows the proper cleaning and sanitizing of the first set, while keeping our members ready to respond, when the call arises. Our members respond to both fire and medical incidents. The PPE is used on both types of calls and is subject to being contaminated with both infectious diseases and carcinogens.

First responders are subject to the exposure of all types of infectious disease and have a 68% higher risk of being diagnosed with cancer than the general population. The National Fire Protection Association has determined that a second set of gear greatly reduces the fire fighters' contact with carcinogens.

Thank you for your consideration in approving our request for this additional funding.

Sincerely,

Bryant Williams
Fire Chief

ORDINANCE NO. 6211 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESUCE PLAN FUND TO PROVIDE AN APPROPRIATION FOR SEWER DISTRICT 7 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, the Sewer District 7 has several upgrades needed in the District's infrastructure; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 American Rescue Plan Fund budget to provide an appropriation of \$250,000 for Sewer District 7; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>American Rescue Plan Fund</u>	
Grant Programs – Other	
Sewer District 7	\$250,000
Fund Balance	(\$250,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR SEWER DISTRICT 7 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Ordinance No. 6211 of 2022)

ORIGINATING DEPARTMENT: ARPA Committee

BACKGROUND INFORMATION: Amending the 2022 budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund to provide an appropriation of \$250,000 for Sewer District 7 to upgrade system.

KEY STAFF CONTACT: Hayley Barnett

AUTHORIZATION

Department Head Hayley B. Barnett Date 3/8/2022

Legal _____ Date _____

Parish Administrator _____ Date _____



PARISH OF CADDO, LOUISIANA

AMERICAN RESCUE PLAN FUNDING APPLICATION

INTRODUCTION AND FUNDING PURPOSE

1. Name of Entity: CADDO PARISH Sewerage District No. 7

Type of Entity:

Parish Funded Agency Other Public Body Non-Government Agency

Address: 4859 NORTH MARKET STE. D
SHREVEPORT, LA 71107

Contact Person: DINAH SHELL, Office Manager

Title: _____

Phone Number: (318) 227-0374

Email: DISTRICT 7@cpsdno7.comcastbiz.NET

2. Purpose for which Parish funds would be used (Check one and give a brief description):

Economic Development Infrastructure
 Revenue Replacement COVID Expenses

3. Amount of request: 1,500,000

4. Please attach any other information that you wish to submit in support of your application.

5. Applicant agrees to provide additional documentation as needed and comply with reporting requirements as established by Caddo Parish and US Treasury.

DS (initial here)

PROJECT INFORMATION

Description

This summary should provide an overview of how funds will be used.

we have 11 stations with only 1 pump in 11 stations
 we have issues with pond levels, erosion on all ponds.
 deteriorating gravity & force mains through out the system, including manholes
 upgrades to specific lift station due to constant growth
 installation of secondary access to Treatment Facility
 possibility of up grades to treatment Facility due to extensive growth

Timeline not sure of timeline, due to not knowing when money is available

This summary should provide a written timeline to show benchmarks of implementation and completion.

Goal #	Tasks	Goal


Outcomes

Explain the outcomes of the project and how it will benefit Caddo Parish.

everything listed will help the district to be able to handle the extra flow from the suspected 500 houses that will be built along with the 2 Hospitals a truck stop that are in the works, these things will have an immediate impact on the district system, in which the treatment facility was not designed or intended for this much capacity.

AFFIDAVIT

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

Signature: 
Title: Gen / chief operator
Date: 10-21-21

ORDINANCE NO. 6212 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR COMMUNITY HEALTHCARE SOLUTIONS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, Caddo Parish Commission would like to appropriate \$150,000 for Community Healthcare Solutions; and

WHEREAS, Community Healthcare Solutions will use funds to develop a 24/7 crisis stabilization program; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
American Rescue Plan Fund:	
Expenditures:	
Federal Grant Expenditures	\$150,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO (Ordinance No. 6212 of 2022)	
ORIGINATING DEPARTMENT: ARPA Committee	
BACKGROUND INFORMATION: Amending the budget to include a \$150,000 appropriation for Community Healthcare Solutions. Amendment recommended by the ARPA Committee. Application attached.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date <u>3/8/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____



PARISH OF CADDO, LOUISIANA

AMERICAN RESCUE PLAN FUNDING APPLICATION

INTRODUCTION AND FUNDING PURPOSE

1. Name of Entity: Community Healthcare Solutions, LLC

Type of Entity:

Parish Funded Agency Other Public Body Non-Government Agency

Address: 1519 Creswell Ave

Shreveport, LA 71101

318-869-1899

Contact Person: Yolanda Burnom, Ph.D., MBA, LCSW-BACS

Title: CEO

Phone Number: 318-869-1899

Email: Communityhealthcaresolutions@yahoo.com

2. Purpose for which Parish funds would be used (Check one and give a brief description):

Economic Development Infrastructure

Revenue Replacement COVID Expenses

Development for 24/7 Crisis Stabilization program which are short-term programs organized to respond to the needs of persons experiencing acute emotional, mental health, and/or substance use crises that cannot be effectively managed in other less intensive programs.

Crisis mobile unit that will work closely with law enforcement when responding to people in behavioral health crisis instead of emergency rooms or jails.

They are cost-efficient alternatives that improve community safety and prioritize behavioral health needs by linking people to appropriate supportive services, potentially reducing their criminal justice involvement.

3. Amount of request: \$150,000

4. Please attach any other information that you wish to submit in support of your application.

5. Applicant agrees to provide additional documentation as needed and comply with reporting requirements as established by Caddo Parish and US Treasury.

YB (initial here)

PROJECT INFORMATION

Description

This summary should provide an overview of how funds will be used.

Funds will be utilize for purchasing a Crisis Mobile Unit to work closely with law enforcement when responding to people in behavioral health crisis (\$25,000)

Computer lab (\$10,000)

Furniture for Crisis Stabilization program and unit: 8-12 beds; 2 tv; dining table; kitchen appliances; 2 washer and dryers; 8-12 locker; first aid equipment; lining; 20 group room chairs; (\$15,000)

Ongoing Training for law enforcement to save time on behavioral health calls, limiting officer engagement to 10 minutes or less when transporting someone to the center

Build out for existing duplex and admin office to include intake area; expansion for 2 additional offices (\$45,000)

Trauma training for 5 licensed providers and 10 paraprofessionals (\$35,000)

Timeline

This summary should provide a written timeline to show benchmarks of implementation and completion.

Goal #	Tasks	Goal
1	Build out for exiting duplex	Meet city ordinance, fire marshal codes for housing individuals
2	Apply for state licensure for approval	Approval for crisis stabilization and mobile crisis unit
3	Trauma training for 5 licensed providers and 10 paraprofessionals	Goal is to train on trauma and crisis interventions
4	Training law enforcement on trauma, effectively responding to behavioral calls Goal Is to save time, limit officer engagement, alternative to jail and hospitals	

Outcomes

Explain the outcomes of the project and how it will benefit Caddo Parish.

Decrease the incarceration rates for children and adolescents for nonviolent crimes and the time law enforcement spend on behavioral health calls and officer engagement to 10 minutes or less when transporting someone to the center. Fill the gap that exist in Caddo Parish for intensive community-based services. Offering a less expensive crisis- service intervention model that will divert children in behavioral health crisis away from law enforcement engagement; Divert people from the emergency room; provide a place for crisis stabilization that offers the needed resources and multidisciplinary support. Prevents unnecessary admission to hospitals and provides a safe and supervised setting for healing.

Return on investment in mental health crisis services

To compute the return on investment (ROI) of mental health crisis programs, we compare value of the resources invested in these programs and the benefits associated with this intervention. Using the average cost of mental health crisis stabilization of \$285.00 compared to engagement into the judicial system is \$1,417.00.

AFFIDAVIT

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

Signature:

Yolanda Burson, PhD, LCSW

Title:

CEO

Date:

1-26-2022

ORDINANCE NO. 6214 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$7,500 TO PROVIDE AN APPROPRIATION FOR BASIC NECESSITIES AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo Parish Commission would like to appropriate \$7,500 in its 2022 budget for Basic Necessities; and

WHEREAS, Basic Necessities is the only designated diaper, period product and incontinence supply bank in North Louisiana; and

WHEREAS, Basic Necessities provide these specific items at no cost to low-income clients; and

WHEREAS, over half of the clients live in Caddo Parish; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Riverboat Fund</u>	
NGO Appropriations	
Basic Necessities	\$7,500
Fund Balance	(\$7,500)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION AUTHORIZATION FORM

CADDO PARISH COMMISSION

TITLE

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND FOR BASIC NECESSITIES

(Ordinance No. 6214 of 2022)

ORIGINATING DEPARTMENT: John Paul Young

BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Riverboat Fund to provide to an appropriation by \$7,500 for Basic Necessities.

KEY STAFF CONTACT: Hayley Barnett

AUTHORIZATION

Department Head Hayley Barnett Date 3/8/2022

Legal _____ Date _____

Parish Administrator _____ Date _____



PARISH OF CADDO, LOUISIANA

GUIDELINES FOR APPROPRIATION APPLICATIONS

Name of Entity: Basic Necessities

Budget Year: 2022

Please review the following guidelines for funding and initial indicating you have read and understand each item prior to submitting an application:

- 1. Appropriations are made on an annual basis; **receiving funding one year does not guarantee that the organization will receive funds in the same amount, or at all during the next year.**
- 2. Funds are appropriated for specific programs that an organization sponsors and **cannot be used for the day-to-day operating expenses of the organization (i.e. salaries, office expenses, rent).**
- 3. The program for which an appropriation is requested must provide services to unskilled poor, low-income persons, unemployed persons or students from those families; alternatively, the program must provide a measurable (in a dollar amount) means of economic development for Caddo Parish.
- 4. Funds cannot be used for the following:
 - a. Capital purchases/improvements such as building repairs/renovations, playground equipment (even if for the parish-funded program) of an organization;
 - b. Equipment used in any other program other than the one the Parish is funding;
 - c. To benefit non-Caddo citizens.
- 5. Funds cannot be used directly or indirectly in any trade or business carried on by any person or entity other than Grantee.
- 6. An organization receiving monies through the Caddo Parish Commission's appropriation process must give two reports detailing the use of those funds: a report detailing the use of the funds from January 1st - June 30th of the appropriation year (due July 31st), and a report detailing the use of the funds from July 1st - December 31st of the appropriation year (due January 31st of the year following the appropriation). A subsequent appropriation application will **not** be considered if the July 31st report has not been timely submitted; an approved appropriation will **not** be funded if the January 31st report has not been timely submitted. These reports must include invoices, receipts cancelled checks and any other documents related to the expenditure of Parish funds, and the Parish reserves the right to audit all organization records related to the appropriation at any time.
- 7. No funds will be paid until all required reports have been received and approved by the Parish of Caddo.
- 8. All items in the application **may not** be covered in the final Cooperative Endeavor Agreement (CEA) which outlines the terms of the appropriation. **Funds must be spent in accordance with the provisions outlined in the Cooperative Endeavor Agreement (CEA).**

SECTION I: INTRODUCTION AND FUNDING PURPOSE

Each section of this request must be completed in order to be considered for funding.

1. **Name of Entity:** Basic Necessities

Commission District: 4

Address: 2620 Centenary Boulevard

Shreveport, LA 71104

Is this the address of the organization's headquarters? Yes No

If not, please list headquarter address: _____

Does your organization provide services in more than one commission district?

Yes No

If yes please list other districts served and addresses (if available):

District: 12

District: 6

Address: Various

Address: Various

We deliver to every district in Caddo Parish

We deliver to every district in Caddo Parish

Contact Person: Ms. Debbie Hollis

Title: Co-Director

Phone Number: 3187510851

Fax: _____

Email: BasicNecessitiesLA@gmail.com

Past Grant Recipient? Yes No

2. **Purpose for which Parish funds would be used (Check one and give brief description):**

Economic Development

Education

Social Welfare

Basic Necessities is the only designated diaper, period products, and incontinence supply bank in North Louisiana. We provide these specific items at no cost to low-income clients who live in the ArkLaTex region. In our first year of operation (June 2020 - June 2021), we delivered 35,105 diapers and 20,866 period products to 312 families & 372 children. Well over half of our clients live here in Caddo Parish. There is an ongoing need for these supplies in Caddo Parish due to our high poverty rate, low wages, and COVID-related job losses.

3. **Amount of this funding request:** 15,000.00

4. **During what time period will the funds be used:** 01/01/2022 through 12/31/2022

5. Are current audited financial statements available? Yes No

Please furnish most recent financial statement period covered:

_____ through _____

6. Are you exempt from Federal Income Tax? Yes No

Under IRS Code Section: 501c3

7. Have you filed form 990 (Return of Organization Exempt from Income Tax)? Yes No

Date of last time filed: 12/31/2020

8. Quarterly drawdowns are agreed to be acceptable: Yes No

(If not, please propose an alternate drawdown schedule and explain)

9. Does the organization have any outstanding tax claims (City, Parish, State or Federal)?

Yes No *(If so, please explain claim)*

10. Are you in good standing with the State of Louisiana? Yes No

- Provide a copy of your Certificate of Good Standing



11. Attach any information that you wish to submit in support of your application, including:

- Current IRS 501(c)(3) tax exempt statement



- Explanation of any changes in your IRS status (if applicable).

- Other: 2020 Annual Report



SECTION II: PROPOSAL NARRATIVE

The proposal narrative must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed three pages, double spaced in 12-font. The application outline must address all of the following items below:

A. Background and Capacity of Organization

Briefly describe your organization. This description should include the length of existence, the number of officers, members, and mission. Explain the organization's capacity to successfully implement the proposed project in a timely manner.

B. Prior Experience of Organization

Description of past completed projects involving community and Parish activities in the past three (3) years, including the type of project, project location, and how it benefited the Parish.

C. Extent of Neighborhood Involvement

Describe the manner in which you will attract volunteers to your project. Describe how a significant number of people with diverse interests in the neighborhood will be involved in and benefit from this project.

D. Description of Project and Soundness of Project

This summary should provide an overview of entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

E. Joint Group Application and Collaboration

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships that were formed or will be formed to plan and implement this project. Please include names of all partnerships, consultants and other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

F. Identify Needs and Gaps in Services in Neighborhood

List the priority needs that the organization has identified in the neighborhood along with any gaps of services that have been noted.

54

Initial here stating you have read and understand the requirements for proposal narratives.

Please attach a file for the proposal narrative formatted as outlined above.



ATTACHMENT B: PROJECT TIMELINE

This summary should provide a written timeline to show benchmarks for project implementation and completion. Describe any recent, relevant and successfully demonstrated experience in undertaking similar projects. Include the knowledge and experience of the proposed day-to-day project team leader.

As of this writing, Basic Necessities has been delivering diapers, period products, and incontinence supplies to low-income clients in Caddo Parish for one year.

In that year, we have:

- delivered 35,105 diapers and 20,866 period products to 312 families & 372 children; and
- provided period & incontinence products to 11 public schools, one university, all Community Renewal International Friendship Houses, the HUB/Lovewell Center, VOA Elderly Services, and local emergency relief/mutual aid organizations during the 2020 snowstorm & COVID-related relief efforts (the number of persons served from these community outreach efforts is unknown).

Basic Necessities will use Caddo Parish Appropriations funds to continue serving qualified clients who live in Caddo Parish and, based on our history and growth, we anticipate a continued steady increase in the number of clients we serve.

Implementation of the use of Caddo Parish Appropriation funds will be January 1, 2022, and will continue uninterrupted until December 31, 2022. Basic Necessities will continue to serve the ArkLaTex as long as our services are needed. We do not plan to make changes/additions to the services we provide, nor will we ever charge our clients for these necessary supplies.

Since Basic Necessities began serving the community in June 2020, the day-to-day administration of our program has been performed by founding Board Member, Debbie Hollis, who works for us as a contract employee. She currently receives \$1000.00 per month for her contracted services. We will engage Pam Rowell as a contract employee in 2022, after her retirement from Willis Knighton Health System; she will receive the same monthly fee. This arrangement was approved by our Board of Directors, and does not violate the Conflict of Interest Clause in our bylaws or IRS rules.

Debbie has 25+ years of experience in the nonprofit sector, and is a respected nonprofit professional who has worked with dozens of local NGOs as a consultant, grant writer, researcher, advisor, administrator, and Board Member. Pam has worked in out-patient client services and care at WKHS for 20 years, and is fully qualified to serve as Co-Director, as well. Each has been successful in her role as Co-Director thus far, and they will continue to provide their services as long as they are needed.

Basic Necessities will transition to a traditional employee/employer/payroll system after our Board has completed its research on accounting and data software systems. At that time, Pam and Debbie will transition from contract employees to regular F/T employees.

ATTACHMENT C: APPROPRIATION BUDGET FORM

Please provide detailed explanation of each line item.

Organization Name Basic Necessities

Budget Year FY 2022

FUNDING AMOUNT

Line Item Object ¹	Parish Amount ²	Other Amounts ³	In-Kind (Including Food Bank)	Total
Diapers for Clients	4000	2000	2500	8,500.00
Period Supplies for Clients	2000	1000	2000	5,000.00
Incontinence Supplies	1500	750	750	3,000.00
Postage/Shipping Expenses	500	4000	0	4,500.00
Contract Fees	7000	17000	0	24,000.00
Lease/Storage	0	11760	0	11,760.00
General Liability Insurance	0	1000	0	1,000.00
Mileage Reimbursement	0	6000	0	6,000.00
Fundraising Expenses	0	1000	0	1,000.00
Additional Line Items Total (from attachment)	0	4928	0	4,928.00
Total	15,000.00	49,438.00	5,250.00	69,688.00

Please attach a file for any additional funding line items not listed above and for any required detailed listings.



Required Detailed Listings:

¹ If funding tuition for low-income persons to attend your program, please provide a detailed listing of the items covered by the tuition.

² Items to be charged to Caddo Parish funds must be listed in detail; a general program name is not acceptable as a budget item.

³ Provide a detailed listing of the funding source for other amounts.

AFFIDAVIT

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

Signature:	<u>Debbie Hollis</u>
Title:	<u>Co-Director</u>
Date:	<u>7/1/2021</u>

CHECKLIST OF REQUIRED DOCUMENTS

- Guidelines for Appropriation Applications
- Application
- Proposal Narrative (See application outline on page 4) *RH*
- Attachment A: Contact Information *RH*
- Attachment B: Project Timeline
- Attachment C: Appropriation Budget Form *RH*
- Affidavit
- Copy of Certificate of Good Standing with State of Louisiana *RH*
- Copy of current IRS 501(c)(3) tax exempt statement indicating that the entity requesting funding is not a private foundation *RH*
- Explanation of any changes in your IRS status (if applicable)
- Other supporting documents (if applicable)

FOR OFFICIAL USE ONLY

Date Received: <u>7/1/2021</u>	Application Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Saved to File
Date Reviewed: <u>07/01/2021</u>	Reviewed by: <i>Rayla Hymes</i>	<input checked="" type="checkbox"/> Updated Tracking



Name	Type	City	Status
BASIC NECESSITIES, INC.	Non-Profit Corporation	SHREVEPORT	Active

Previous Names

Business: BASIC NECESSITIES, INC.
Charter Number: 41418918N
Registration Date: 2/3/2014

Domicile Address

2620 CENTENARY BOULEVARD
 SUITE 140
 SHREVEPORT, LA 71104

Mailing Address

C/O PAMELA A. ROWELL
 2620 CENTENARY BOULEVARD, SUITE 140
 SHREVEPORT, LA 71104

Status

Status: Active
Annual Report Status: In Good Standing
File Date: 2/3/2014
Last Report Filed: 4/25/2021
Type: Non-Profit Corporation

Registered Agent(s)

Agent: PAMELA A. ROWELL
Address 1: 63 COLONY BEND
City, State, Zip: SHREVEPORT, LA 71115
Appointment Date: 2/3/2014

Officer(s)

Additional Officers: Nc

Officer: PAMELA ROWELL
Title: Director
Address 1: 63 COLONY BEND
City, State, Zip: SHREVEPORT, LA 71115

Officer: DEBORAH HOLLIS
Title: Director
Address 1: 63 COLONY BEND
City, State, Zip: SHREVEPORT, LA 71115

Officer: JAIME CANTRELL
Title: Director
Address 1: 536 DALZELL STREET
City, State, Zip: SHREVEPORT, LA 71104

Amendments on File (3)

Description	Date
Revoked	5/14/2019
Reinstatement	6/5/2020
Domicile, Agent Change or Resign of Agent	6/28/2021

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 10 2020

BASIC NECESSITIES
C/O PAMELA ROWELL
63 COLONY CIRCLE
SHREVEPORT, LA 71115-0000

Employer Identification Number:
85-1567712
DLN:
26053577003340
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 5, 2020
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.



National Diaper Bank Network

Dear Diaper Bank Member,

The National Diaper Bank Network (NDBN) is thrilled to welcome you to our Network. As a member of NDBN, you are invited to attend our annual conference, participate in our webinars and contact NDBN staff members for technical advice and assistance. We will also make available to member diaper banks bulk buying programs and endorsed services as these programs are developed. We encourage all member diaper banks to participate in Diaper Need Awareness Week each September. Check our webpage for information about upcoming events and activities! Please confirm your organization currently meets and will continue to meet the following criteria:

- The organization is a 501(c)(3) organization, or under the fiscal sponsorship of a tax exempt organization, and provide copies of the appropriate paperwork to NDBN.
- The organization distributes diapers to individuals free of charge.
- The organization does not barter, sell, or exchange any diapers, in accordance with IRS guidelines.
- The organization does not discriminate on the basis of race, religion, gender (this is not intended to limit diaper banks' ability to serve specific populations, such as pregnant teens, refugees, etc.)
- The organization does not condition assistance provided to clients directly or loosely on attendance at religious services or classes. Nor does the organization use diapers directly or loosely to induce conversion to a faith group, institution or cause.
- The organization agrees to accept referrals from NDBN that are consistent with the organization's guidelines including assigned geographic or zip code service areas to the greatest extent practicable.
- The organization agrees to complete the Annual NDBN Diaper Bank Report and, minimally, provide data on diapers distributed annually and children served.
- The organization agrees to value and respect people in all interactions, even when we disagree.

Failure to meet these requirements will result in removal from the NDBN diaper distribution list and loss of the corresponding privileges and assistance. Organizations that fail to meet minimal standards of courteous and professional behavior may be removed from the diaper directory as well.

nationaldiaperbanknetwork.org
[@diapernetwork](https://twitter.com/diapernetwork)

National Diaper Bank Network
155 East Street | Suite 101
New Haven, CT 06511
(203) 821 - 7348
info@diaperbanknetwork.org



**National
Diaper Bank
Network**

Please fill in the following form and send the completed form via scanned email or USPS.

I attest that _____ Basic Necessities _____ Diaper Bank is a 501(c)(3), under the fiscal sponsorship of a 501(c)(3) or is otherwise acknowledged by the IRS as exempt from federal taxes and that the accompanying documentation is proof of this fact, and I certify that the organization will comply with the terms above.

Executive Director

nationaldiaperbanknetwork.org
[@diapernetwork](https://twitter.com/diapernetwork)

National Diaper Bank Network
155 East Street | Suite 101
New Haven, CT 06511
(203) 821 - 7348
info@diaperbanknetwork.org

Caddo Parish 2022 Budget Appropriation Application Narrative

A. Background and Capacity of Organization

Basic Necessities is the only designated diaper, period products, and incontinence supply bank in the ArkLaTex. Our Shreveport-based nonprofit provides these specific items at no cost to low-income people who live in our region. Well over half of our clients live in Caddo Parish.

Created in response to the COVID pandemic, Basic Necessities has grown rapidly during its first year of operation. Our Board Members took orders from clients and delivered 31,000 diapers from their homes during our first 10 months. We opened a full-service diaper bank at 2620 Centenary Boulevard in Shreveport on June 1, 2021.

Many of our clients are referred to us by 211, WIC, VOA, Louisiana Office of Public Health, Catholic Charities, public school counselors/nurses/teachers, and various community partners & social service agencies. Demand for our services is increasing rapidly as we cultivate new community partnerships.

Because we are a new organization, our Board of Directors is still in development. We are recruiting people who are representative of our client demographics in age, ethnicity, income, and geographic area. Current Board Members are Pam Rowell (a nonprofit hospital admissions coordinator), Dr. Jaime Cantrell (a Texas A&M University Texarkana professor of Gender Studies & Women's Issues), and Debbie Hollis (a nonprofit consultant, grant writer, and public servant). All of our current Board Members are experienced volunteers, board members of other organizations, and local leaders in academics, politics, and community service. We have a non-hierarchical working Board that follows the flat-leadership model of nonprofit governance. We rely on interns, volunteers, and delivery drivers to assist with day-to-day operations at Basic Necessities.



Basic Necessities is nationally recognized by, and has been accepted for membership in, both the National Diaper Bank Network (NDBN) and the Alliance for Period Supplies (APS). We adhere to their standards and guidelines, and receive valuable guidance from each organization.

B. Prior Experience of Organization

As of this writing, Basic Necessities has been serving Caddo Parish for one year. In that year, we have:

- delivered 35,105 diapers and 20,866 period products to 312 families & 372 children;
- provided period & incontinence products to 11 public schools, one university, all Community Renewal International Friendship Houses, the HUB/Lovewell Center, and local emergency relief/mutual aid organizations during the 2020 snowstorm & COVID-related relief efforts (the number of persons served from these community outreach efforts is unknown);
- advocated for the successful repeal of the “Pink Tax” in Shreveport and statewide;
- brought national attention to diaper need and period poverty here in NWLA via our partnerships with the NDBN and APS, social media, and traditional media; and
- raised over \$30,000 in grants and product donations to benefit families in need in Caddo Parish & the ArkLaTex.

C. Extent of Neighborhood Involvement

Basic Necessities has delivered diapers, period products, and incontinence supplies to nearly every Commission District in Caddo Parish. By its nature, a diaper bank is a community-based entity; therefore, we are serving people in our local community every day. To date, all of our volunteers and the majority of our clients live in Caddo Parish. We are recruiting new volunteers and Board Members from the communities we serve, and from local colleges, high schools, faith groups, businesses, and community service groups.



D. Description of Project and Soundness of Project

Basic Necessities' primary location was established in Caddo Parish because Shreveport is a convenient, central location for our clients and donors. Our business plan is based on the model set forth by NDBN, and is executed by experienced, accomplished nonprofit professionals.

Hundreds of Caddo Parish citizens have already benefitted from our services during our first year in operation.

E. Joint Group Application and Collaboration

Basic Necessities is not applying for Parish funding as a co-applicant with any other organization. Community partners and contributors who work with us to carry out our mission include Community Renewal International, VOA Elderly Services, Bossier Parish Schools, WalMart Giving, Brookshires, Junior League of Shreveport-Bossier, NDBN, APS, Network for Good, LA Advocates for Released Asylum Seekers, Period, Inc., SNAP, WIC, Medicaid, United Way/211, Unite Us, BPCC Cavalier Care Center, Be A Blessing, Louisiana Office of Public Health/LA DHH, Catholic Charities, and many others. None of these parties will receive payments from this grant.

F. Identify Needs and Gaps in Services in Neighborhoods

There is an urgent, ongoing need for our diaper/period products bank in Caddo Parish due to our high poverty rate, lower than average hourly wages, and the above-average number of working poor families, or "ALICE" (Asset Limited, Income Constrained, Employed, per the United Way). 58% of working families in Caddo Parish qualify as ALICE. Basic Necessities serves these families. Our clients receive WIC, SNAP, Medicaid, unemployment benefits, and/or are experiencing an emergency situation. Unfortunately, WIC, SNAP and Medicaid do not cover the cost of diapers/period products/incontinence supplies unless they are prescribed by a doctor as part of a medical treatment plan. Basic Necessities fills this gap in services.





PROPOSED 3-YEAR BUDGET

EXPENSES	2020 ACTUAL (START DATE: JULY 2020)	2021 PROJECTED	2022 PROJECTED
Program Administration <i>(contract basis during startup; \$250/week per person; no salaries during startup phase)</i>	\$6000.00	\$12,000.00	\$24,000.00
Diapers	\$2415.44	\$4000.00	\$8500.00
Period Supplies	\$178.41	\$2000.00	\$5000.00
Incontinence Supplies	\$0.00	\$2000.00	\$3000.00
Computer + printer	\$1038.00	\$500.00	\$1500.00
Secretary of State filing fee	\$85.00	\$10.00	\$10.00
IRS 1023 Form filing fee	\$275.00	\$0.00	\$0.00
Office supplies	\$275.00	\$600.00	\$800.00
Telephone	\$225.00	\$550.00	\$550.00
Postage/Shipping	\$0.00	\$500.00	\$4500.00
Printing <i>(business cards, brochures, t-shirts for delivery ppl)</i>	\$95.55	\$300.00	\$500.00
Logo design/advertising	\$50.00	\$0.00	\$250.00
Website <i>(design + WIX subscription & domain)</i>	\$473.08	\$250.00	\$300.00
Plastic delivery bags	\$262.20	\$500.00	\$750.00
General liability insurance	\$0.00	\$1000.00	\$1000.00
Gas/mileage @ \$0.50 per mile	\$4735.00	\$9000.00	\$6,000.00
Fundraising expenses	\$143.80	\$570.00	\$1000.00
Bank fees	\$18.00	\$18.00	\$18.00
Office Lease/Storage	\$691.87	\$8490	\$11760
NDBN membership fee	\$0.00	\$250.00	\$250.00
TOTAL	\$16,961.35	\$42,538.00	\$69,688.00



PROPOSED 3-YEAR BUDGET

REVENUE	2020 (START DATE: JULY 2020)	2021	2022
Board member cash donations (to date)	\$1856.50	\$2000.00	\$2000.00
Individual donors	\$5000.00	\$8000.00	\$10,000.00
Grants: Foundation/ Corporate	\$8000.00	\$23,000.00	\$30,000.00
In-kind donations (grant research/writing, business plan consultation, market research, file IRS/SOS forms, mileage – to date)	\$3000.00	\$3500.00	\$6250.00
Grants: City/Parish	\$0.00	\$1000.00	\$15000.00
Product donations	\$1800.00	\$3100.00	\$5000.00
TOTAL	\$19,656.50	\$42,621.00	\$70,272.00

NOTE: Any excess revenue will be allocated to (1) creating a fund for delivery vehicle maintenance/repairs, (2) new volunteer recruitment, and (3) marketing to rural areas in our region of service.

ORDINANCE NO. 6215 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$3,000 FOR LADY BASS ANGLERS ASSOCIATION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Lady Bass Anglers Association (LBAA) are a group of women who wish to band together to reach the shared dream of having a professional tournament trail; and

WHEREAS, the LBAA provides women with an opportunity to fish professionally and grow the sport of bass fishing for future generations of young ladies; and

WHEREAS, LBAA tour begins March 10 in Garland, Texas and with the second stop at Caddo Lake, Louisiana; and

WHEREAS, LBAA is associated with Pond Hopper Nation which helps sponsor a kid fish that is open to the entire community; and

WHEREAS, each tournament averages 20-25 boats and 40-50 entries; and

WHEREAS it is necessary to amend the 2022 Economic Development Fund Budget to appropriate \$3,000 for LBAA; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Economic Development Fund</u>	
NGO Appropriations	
LBAA	\$3,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
<p>ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND TO APPROPRIATE FUNDS FOR THE LOUISIANA BASS ANGLERS ASSOCIATION</p> <p>(Ordinance No. 6215 of 2022)</p>	
ORIGINATING DEPARTMENT: Commissioner Todd Hopkins	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Economic Development Fund in the amount of \$3,000 to provide an appropriation for LBAA.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B Barnett</u> Date 03/10/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____



PARISH OF CADDO, LOUISIANA

GUIDELINES FOR APPROPRIATION APPLICATIONS

Name of Entity: Lady Bass Anglers Association

Budget Year: 2022

Please review the following guidelines for funding and initial indicating you have read and understand each item prior to submitting an application:

- CB 1. Appropriations are made on an annual basis; **receiving funding one year does not guarantee that the organization will receive funds in the same amount, or at all during the next year.**
- CB 2. Funds are appropriated for specific programs that an organization sponsors and **cannot be used for the day-to-day operating expenses of the organization (i.e. salaries, office expenses, rent).**
- CB 3. The program for which an appropriation is requested must provide services to unskilled poor, low-income persons, unemployed persons or students from those families; alternatively, the program must provide a measurable (in a dollar amount) means of economic development for Caddo Parish.
- CB 4. Funds cannot be used for the following:
 - a. Capital purchases/improvements such as building repairs/renovations, playground equipment (even if for the parish-funded program) of an organization;
 - b. Equipment used in any other program other than the one the Parish is funding;
 - c. To benefit non-Caddo citizens.
- CB 5. Funds cannot be used directly or indirectly in any trade or business carried on by any person or entity other than Grantee.
- CB 6. An organization receiving monies through the Caddo Parish Commission's appropriation process must give two reports detailing the use of those funds: a report detailing the use of the funds from January 1st - June 30th of the appropriation year (due July 31st), and a report detailing the use of the funds from July 1st - December 31st of the appropriation year (due January 31st of the year following the appropriation). A subsequent appropriation application will **not** be considered if the July 31st report has not been timely submitted; an approved appropriation will **not** be funded if the January 31st report has not been timely submitted. These reports must include invoices, receipts cancelled checks and any other documents related to the expenditure of Parish funds, and the Parish reserves the right to audit all organization records related to the appropriation at any time.
- CB 7. No funds will be paid until all required reports have been received and approved by the Parish of Caddo.
- CB 8. All items in the application **may not** be covered in the final Cooperative Endeavor Agreement (CEA) which outlines the terms of the appropriation. **Funds must be spent in accordance with the provisions outlined in the Cooperative Endeavor Agreement (CEA).**

SECTION I: INTRODUCTION AND FUNDING PURPOSE

Each section of this request must be completed in order to be considered for funding.

1. **Name of Entity:** Lady Bass Anglers Association

Commission District: Caddo Parish

Physical Address: 573 King Creek Road, Benton, KY 42025

Is this the mailing address for the organization? X Yes No

If not, please list mailing address: _____

Is this the address of the organization's headquarters?

X Yes No

If not, please list headquarter address: _____

Does your organization provide services in more than one commission district?

Yes X No

If yes please list other districts served and addresses (if available):

District: _____

District: _____

Address: _____

Address: _____

Contact Person: Cheryl Bowden

Title: Co-Founder

Phone Number: 214-738-7518

Fax: _____

Email: cbowden@ladybassanglers.com

Past Grant Recipient? X Yes No

2. **Purpose for which Parish funds would be used (Check one and give brief description):**

X **Economic Development**

X **Education**

Social Welfare

When our event comes to a location for a tournament, we infuse approximately \$1065 per entry into the local economy. This occurs as anglers rent housing, visit grocery and convenience stores, restaurants, tackle stores, repair shops, fuel for boats and trucks. Some of our anglers will travel into Shreveport to visit the casinos. We average between 20-25 boats per event. That equates to between 40-50 entries or between \$42,600-\$53,250 into the local economy. Additionally, we are associated with Pond Hopper Nation and they put on a Kid Fish that is open to the community. Each child who registers in advance and attends receives a free t-shirt, a free rod and reel, a small tackle box and sometimes other items. The goal of the kid fish is to bring families together and to get kids

involved in fishing.

3. Amount of this funding request: \$3,000
4. During what time period will the funds be used: March 2022 through May 2022 -
5. Are current audited financial statements available? Yes No

Please furnish most recent financial statement period covered:

I can provide a copy of our bank statement or the 2020 Income tax.

_____ through _____

6. Are you exempt from Federal Income Tax? Yes No

Under IRS Code Section: _____

7. Have you filed form 990 (Return of Organization Exempt from Income Tax)? Yes No

No

Date of last time filed: _____

8. Quarterly drawdowns are agreed to be acceptable: Yes No
(If not, please propose an alternate drawdown schedule and explain)

We have never done a drawdown, so I am not familiar with the process.

9. Does the organization have any outstanding tax claims (City, Parish, State or Federal)?
 Yes No (If so, please explain claim)

10. Are you in good standing with the State of Louisiana? Yes No

- Provide a copy of your Certificate of Good Standing

We have filed for a Certificate of Good Standing for the State of Louisiana and are awaiting the document you requested. Will provide as soon as possible.

11. Attach any information that you wish to submit in support of your application, including:

- Current IRS 501(c)(3) tax exempt statement
- Explanation of any changes in your IRS status (if applicable).

- Other: _____

SECTION II: PROPOSAL NARRATIVE

The proposal narrative must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed three pages, double spaced in 12-font. The application outline must address all of the following items below:

A. Background and Capacity of Organization

Briefly describe your organization. This description should include the length of existence, the number of officers, members, and mission. Explain the organization's capacity to successfully implement the proposed project in a timely manner.

B. Prior Experience of Organization

Description of past completed projects involving community and Parish activities in the past three (3) years, including the type of project, project location, and how it benefited the Parish.

C. Extent of Neighborhood Involvement

Describe the manner in which you will attract volunteers to your project. Describe how a significant number of people with diverse interests in the neighborhood will be involved in and benefit from this project.

D. Description of Project and Soundness of Project

This summary should provide an overview of entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

E. Joint Group Application and Collaboration

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships that were formed or will be formed to plan and implement this project. Please include names of all partnerships, consultants and other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

F. Identify Needs and Gaps in Services in Neighborhood

List the priority needs that the organization has identified in the neighborhood along with any gaps of services that have been noted.

CB Initial here stating you have read and understand the requirements for proposal narratives.

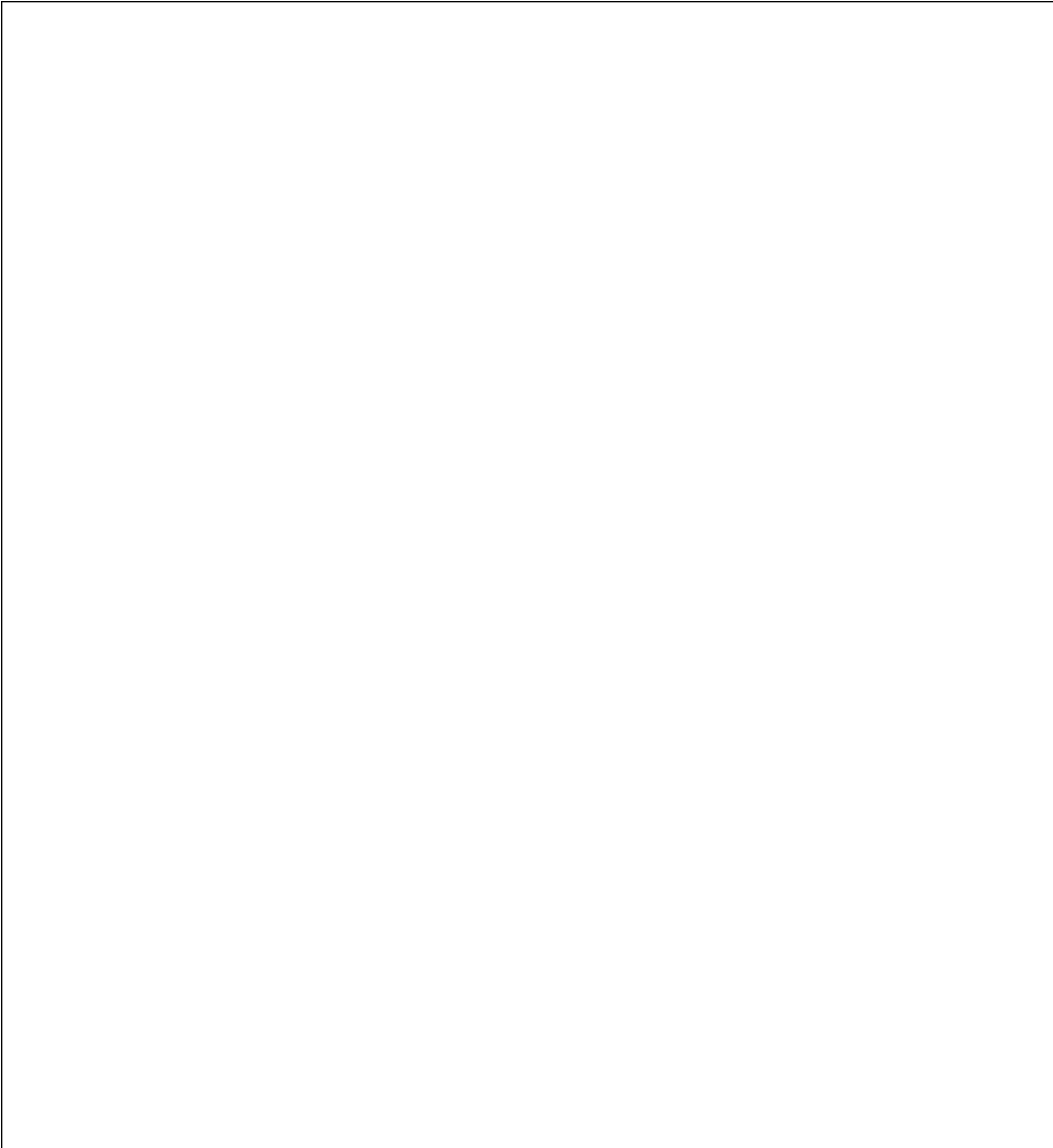
Please attach a file for the proposal narrative formatted as outlined above.

ATTACHMENT B: PROJECT TIMELINE

This summary should provide a written timeline to show benchmarks for project implementation and completion. Describe any recent, relevant and successfully demonstrated experience in undertaking similar projects. Include the knowledge and experience of the proposed day-to-day project team leader.

October 2021 Project begin date- (selection of 2022 tour site locations)
November 2021- Tour dates and locations finalized; work on 2022 sponsors for the tour.
December 2021- Release of Winter 2021 Digital Magazine with schedule, payouts schedule, etc. Securing of yearlong sponsors; Agreement with Pond Hopper Nation for a kid's fishing event at each tour stop. Registration for kids' fishing event through Pond Hopper Nation website.
January 2022-Finalization of Title Sponsorship for the 2022 season. Work on the March Digital Magazine; set up of event information on the LBAA website for Hubbard, Caddo, Bull Shoals and Logan Martin. Begin designs of event headers for first event. Hubbard Permit process begins.
February 2022- Finalize March Digital Magazine; Work to design and order advertising graphics, banners, flags for each event. Finalize competitors for Hubbard event. Letter to competitors with event sponsors noted. Work to secure final sponsors and advertising for May event on Caddo Lake. Complete Hubbard Lake permit process.
March 2022- Advertising graphics, banners, flags, etc. arrive for use on weigh trailer and at all events. Event insurance purchased for each of the 2022 events. Registration for Caddo event scheduled to close; Letters to competitors created with event sponsors listed. Pond Hopper Nation begins to advertise kids' fishing event at Earl G. Williamson Park. Shirt design for Caddo begins; Facebook Header to promote event and currently available sponsors. Begin development of the May Digital Magazine. (set to publish 1st or 2nd week in April)
April- Caddo Press Release; finalize Caddo shirt design and place order; publish May Digital Magazine. Pond Hopper Nation event registration continues. April 30- anglers arrive in Caddo Parish.
May- event trailer arrives on Wednesday, May 4. Anglers Meeting at 5:00 PM. Shirt order has been separated and bagged by angler. Drawing chips ready for registration. Angler Insurance, Licenses and other documents checked. May 5, 2022- Anglers launch and take off from Earl G. Williamson Park at safe light with check in to begin at 3:00 PM. Staff sets up weigh trailer, tents, weigh tanks, stations, stage, PA system, weigh system and video/photography stations. Weigh-in to follow check-in at approximately 3:30 PM until complete. Event is live streamed on Facebook (Lady Bass Anglers Association Page). Anglers weigh in, results and photos posted. Sponsors recognized throughout weigh in. Repeat on day two. Saturday- Pond Hopper Nation Kid fish at Earl. G. Williamson Park for approximately 50 local children. Goal to get them hooked on fishing. Something they can do for a lifetime. Press release of event goes out.
Larry Valentine- Tournament Director is the immediate contact during the tournament competition days. On Saturday, Cheryl Bowden is the direct contact.

We have held events such as this since 2010. We host 4 events per year and at each location we do one civic event for the community in conjunction with our tournament.



ATTACHMENT C: APPROPRIATION BUDGET FORM

Please provide detailed explanation of each line item.

Organization Name Lady Bass Anglers Association

Budget Year 2022

FUNDING AMOUNT

Line Item Object ¹	Parish Amount ²	Other Amounts ³	In-Kind <i>(Including Food Bank)</i>	Total
Kid Fish- t-shirt, rod, reel, tackle box, bait for up to 50 kids	1500.00			1500.00
Event Insurance	375.00			375.00
Advertising- Graphics (\$791.60/4)	197.90			197.90
Event Awards	400.00			400.00
Event shirts with advertising	856.31			856.31
Digital Magazine- May Design	250.00			250.00
Event Shirt Design Fee	100.00			100.00
Promotional banner for event	65.00			65.00
Event Advertising Posters	46.62			46.62
Wifi- Hot Spot for Live Stream of event	75.00			75.00

¹ If funding tuition for low-income persons to attend your program, please provide a detailed listing of the items covered by the tuition.

² Items to be charged to Caddo Parish funds must be listed in detail; a general program name is not acceptable as a budget item.

³ Provide a detailed listing of the funding source for other amounts.

Additional Line Items Total (from attachment)				
Total				3865.83

Please attach a file for any additional funding line items not listed above and for any required detailed listings.

Required Detailed Listings:

AFFIDAVIT

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

Signature: Cheryl Bowden

Title: Co-Founder

Date: February 25, 2022

CHECKLIST OF REQUIRED DOCUMENTS

- Guidelines for Appropriation Applications
- Application
- Proposal Narrative (See application outline on page 4)
- Attachment A: Contact Information
- Attachment B: Project Timeline
- Attachment C: Appropriation Budget Form
- Affidavit
- Copy of Certificate of Good Standing with State of Louisiana
- Copy of current IRS 501(c)(3) tax exempt statement indicating that the entity requesting funding is not a private foundation
- Explanation of any changes in your IRS status (if applicable)
- Other supporting documents (if applicable)

FOR OFFICIAL USE ONLY

Date Received: _____	Application Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Saved to File
Date Reviewed: _____	Reviewed by: _____	<input type="checkbox"/> Updated Tracking

ORDINANCE NO. 6216 OF 2022
BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$6,500 TO PROVIDE AN APPROPRIATION FOR WILDLIFE EDUCATION AND REHABILITATION OF LOUISIANA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Wildlife Education and Rehabilitation of Louisiana (WERLA) was established in 2013 as a non-profit organization whose mission is to rescue, rehabilitate, and release sick, injured, or orphaned wildlife back into their natural habitat, and to educate our community about the conservation and preservation of Louisiana wildlife; and

WHEREAS, WERLA maintains relationship with Parish animal control agencies, city agencies and LA Department of Wildlife and Fisheries; and

WHEREAS, WERLA has provided support to Caddo Parish Animal Services by caring for an average of 137 wildlife cases per year over the past 2 years; and

WHEREAS, the appropriation was recommended by the Animal Services Committee; and

WHEREAS it is necessary to amend the 2022 Riverboat Fund Budget to provide an appropriation of \$6,500 for WERLA; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Riverboat Fund</u>	
NGO Appropriations	
WERLA	\$6,500
Fund Balance	(\$6,500)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO APPROPRIATE FUNDS FOR WERLA (Ordinance No. 6216 of 2022)	
ORIGINATING DEPARTMENT: Commissioner John Paul Young	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Riverboat Fund in the amount of \$6,500 to provide an appropriation for WERLA. Recommended by Animal Service Committee	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date 03/10/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____



Wildlife Education and Rehabilitation of Louisiana, Inc.

Caddo Parish Commission
Caddo Parish Animal Services
c/o Kelvin Samuel
1500 Monty St
Shreveport, LA 71107

February 16, 2022

Dear Mr. Samuel,

Please accept this letter as an overview of WERLA- Wildlife Education and Rehabilitation of Louisiana, the services we provide the Parish, and the growing needs of our organization.

WERLA was established in 2013 as a 501(c)(3) nonprofit organization. We operate with a board of directors. Our mission is to rescue, rehabilitate, and release sick, injured, or orphaned wildlife back into their natural habitat, and to educate our community about the conservation and preservation of Louisiana wildlife. Our team strives to provide high quality care for each animal through individualized feeding regimens, documentation of medical treatment and progress, natural simulation of species' environment, and specialized care of species' needs.

We are licensed through the state by La Department of Wildlife and Fisheries for rehabilitating wildlife, as well as on the federal level through the US Fish and Wildlife Services for migratory bird rehabilitation and wildlife listed under the Endangered Species Act. Currently, we are the only fully licensed wildlife rehabilitation organization in northern Louisiana. We are also one of only two establishments who regularly intake endangered and high priority species such as Bald Eagles.

WERLA maintains relationships with other organizations such as Parish animal control agencies, city agencies, and LA Dept of Wildlife and Fisheries. Within Caddo Parish alone, we have assisted many departments, such as the police department, the fire department, the public library, Walter B. Jacobs Nature Park, and maintenance of animals at the duck pond. We support local businesses in our community by providing them our services. We have received wildlife from large businesses, like Calumet Lubricants and Walmart to small independent businesses, such as Aero Auto Salvage.

P.O. Box 7462

Shreveport,
La 71137

318-405-2282

EIN: 46-
4035568

www.werla.net

werla@gmail.com



Wildlife Education and Rehabilitation of Louisiana, Inc.

Since our establishment in 2013, we have substantially grown our brand and our presence among the community. Community members have grown to depend on WERLA to care for wildlife that they come across who need help. The number of animals we intake per year has risen from 650 in 2015 to more than 1,000 by 2018 and continues to rise each year.

WERLA educates the community through many different means. Each year, WERLA receives over 2,000 phone calls. Community members reach out to us for advice when encountering wildlife. Our advice includes informing them of possible diseases or illnesses a species can carry, and how to keep themselves, family members, and pets safe while getting help for the animal. WERLA educates through community events such as festivals, classroom visits, and professional presentations. Our social media platforms also aim to educate the public with informational and educational posts.

Part of the growing numbers of animals that WERLA intakes each year is due to our relationship with Caddo Parish Animal Services. Trapped wildlife is brought to CPAS by private citizens or Animal Control Officers. At this point CPAS contacts WERLA, and we make a trip over to assess the health and condition of the animal. We are then tasked with making a determination as to the viability and future of the animal. If the animal is determined releasable, or needs rehabilitation before release, we provide that service. If the animal needs to be euthanized, and there is not an authorized CPAS agent on duty to perform the euthanization, our veterinarian will use our resources to humanely euthanize the animal. The species we receive from CPAS and private citizens include rabies vectors and species that can transmit disease to both humans and domestic pets.

This brings us to the matter at hand. WERLA is fully a nonprofit organization, and our doors only remain open through donations. **In the past 2 years, WERLA has transported, evaluated, and provided appropriate care for an average of 137 wildlife cases per year from CPAS. The total average number of animals we took in each of these years was 1029. Therefore, animals from CPAS make up an average of 13% of the total animals we intake per year. These efforts are both time and resource consuming. Our yearly operating costs in the past two years average out to \$49,805. We appreciate the professional relationship with Caddo Parish Animal Services, and we ask that the value of our services be considered. A contribution of 13% of our average operating costs, or \$6,475, would help us continue our mission.**

WERLA provides a service to the facility itself when we take wildlife into our care and use our resources to appropriately handle each case. In addition to the tangible services that are seen, we provide citizens with knowledge and information that keep their families and pets safe. CPAS is held in high regard when team members speak with private citizens. Assisting WERLA to continue our mission with wildlife shows that the Parish has compassion for all animals and understands the



Wildlife Education and Rehabilitation of Louisiana, Inc.

importance of environmental conservation. Our partnership in educating citizens gives the crucial knowledge needed to keep families safe, and illustrates the desire to make Caddo Parish a wonderful place to raise a family.

Thank you for your consideration in this situation so that WERLA can continue this very important work. We would be grateful for any support that the Caddo Parish Commission can offer.

Sincerely,

Gia C. Morgan, DVM

WERLA President

and the WERLA Team



Wildlife Education and Rehabilitation of Louisiana, Inc.

**Average cost of Wildlife Rehabilitation
in partnership with
Caddo Parish Animals Services**

2020 Animals from CPAS	140
2021 Animals from CPAS	<u>+133</u>
Total	$273 \div 2 = 137$ average
2020 Total WERLA Animals	1102
2021 Total WERLA Animals	<u>+956</u>
Total	$2058 \div 2 = 1029$ average
137 of 1029 = 13%	
2020 Operating Costs	55,840
2021 Operating Cost	<u>+43,770</u>
Total	$99,610 \div 2 = 49,805$ average
13% of \$49,805 = \$6,475	

Red Fox Success Story

In 2020, the Shreveport community, WERLA, and Caddo Parish Animal Services teamed up to rescue, rehabilitate, and release a red fox and give her a second chance in life. In the spring, WERLA received numerous phone calls from concerned citizens in a Caddo Parish community. They reported a sick and malnourished fox in desperate need of help. WERLA gave advice on how to keep family and pets safe while they sought help for the fox. We referred to CPAS for assistance with trapping. Animal Control Officers from CPAS coordinated with the community and worked for 2 months to trap the fox. WERLA's veterinarian diagnosed her with internal parasites, flea infestation, bilateral eye infections, mange, and fungus patches covering most of her body. Her eyes were so crusted, she could barely see. She was frightened and weak from malnutrition. Team members treated her daily for mange and fungus by rubbing her entire body down with an antifungal solution. She was given medication for fleas and parasites and a diet that encouraged appetite and appropriate weight gain. After a few treatments, the crusted fungus began coming off and bright eyes emerged. She began gaining strength and soon gave team members a challenge during treatments! Soon her fur began growing back and her face began filling out. After more than a month of treatments, she was evaluated for release, and showed that she was more than ready to be wild again! WERLA invited an officer from CPAS to attend the release and share in the moment. After opening the door to the fox's crate, she sprang out and ran down the path. When she was a safe distance away from us, she paused and looked back at us, as if to say thank you, and then disappeared into the woods.

Successful rescue, rehabilitation, and release!





Opossum Momma Success Story

In 2021, WERLA received many opossums that community members trapped on their property. On a busy day in June, we picked up a healthy opossum from CPAS. We initially thought it would be a simple release. Upon evaluation, it was discovered that this feisty opossum was a momma. Eleven baby opossums were in her pouch! When WERLA relocates wildlife for CPAS, we consider how long it will take for the animal to first realize that they are in a new environment, explore the area, and re-establish food sources, shelter, and protection. A nursing mother devotes her energy to her basic needs, so that she can provide nourishment for her babies. Relocating her while nursing would be a risk to the well-being of the entire family.

So Momma opossum and her eleven little ones were cared for by WERLA until they were all ready for release.

An appropriate diet for a nursing mother was provided daily. WERLA monitored the development of the babies as they grew bigger. It wasn't long before the babies decided to climb out of momma's pouch and onto her back. With eleven growing opossums, soon it was necessary to separate the babies into groups so that they had room to explore and grow on their own. After weeks of a good diet, and steps towards reacclimating the family to life outdoors, it was time for release! 4 crates of opossums were loaded up on a sunny day in July and driven out to a large forest area that was pre-approved for release. As the doors to the crates opened, opossum after opossum wandered out into the brush to start exploring! Another successful rescue, rehabilitation, and release, but this time by the dozen!





Visit
WERLA.NET

Support
LOUISIANA WILDLIFE

WERLA is a State and Federally licensed 501 (c)(3) nonprofit organization. Our mission is to rescue, rehabilitate, and release sick, injured, or orphaned wildlife back into their natural habitat.

Working closely with state and federal Departments of Wildlife and Fisheries and our local communities, we take in and care for several hundred wild animals from Louisiana each year.

To provide the animals the best chance for rehabilitation, we network regularly with local, private, state licensed rehabbers to provide individualized care for different species of wildlife.

In addition to animal care, we work to educate the public about best practices for the preservation and conservation of Louisiana's wildlife and their habitats. As a result, our local community has a greater understanding of how to interact with wildlife and a greater respect for the land we all share.



How You Can Help:

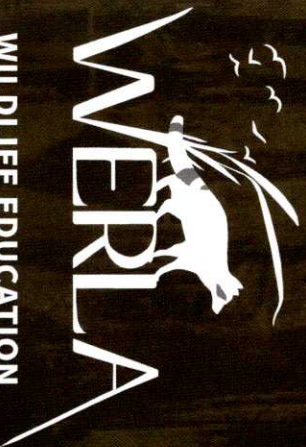
LIKE & FOLLOW US on social media to share our mission with your friends and family!

DONATE funds or much needed care items. Please visit WERLA.net for a list of items our animals always need!

VOLUNTEER at the WERLA facility or represent WERLA and educate the public at community events.

REPORT WILDLIFE to us when you find an animal that may be in need of care. Keep us in mind when your friends and family come across injured or orphaned wildlife.

SCHEDULE an educational presentation for your class, service group, or organization.



WILDLIFE EDUCATION
and REHABILITATION OF
LOUISIANA

PO BOX 7462

Shreveport, LA 71137

Phone: 318-405-2282

werlainc@gmail.com

WERLA.net



RESCUE

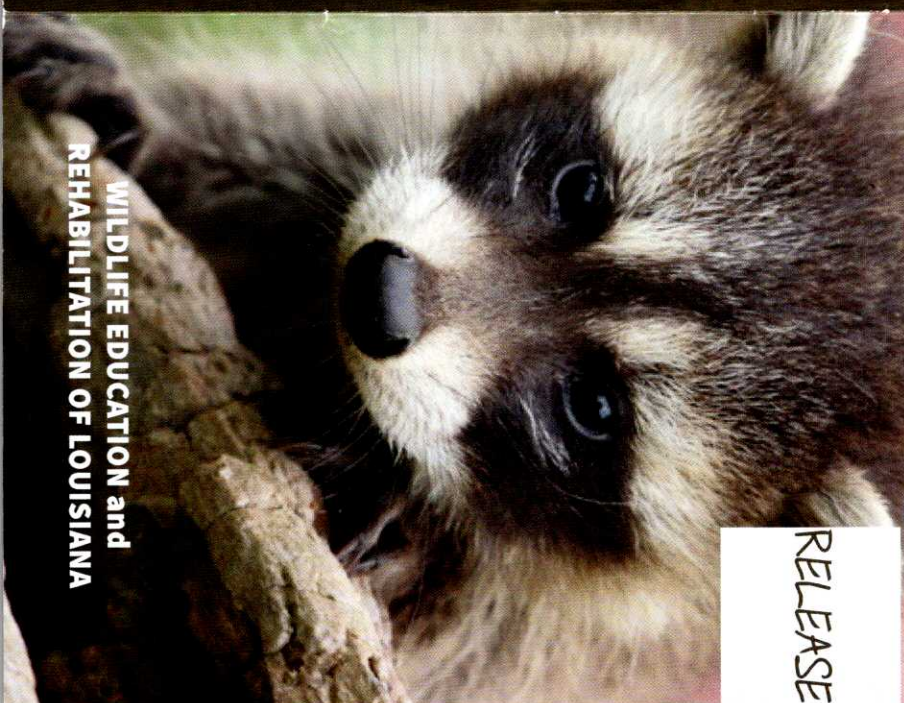


REHABILITATE



RELEASE

WILDLIFE EDUCATION and
REHABILITATION OF LOUISIANA



ORDINANCE NO. 6217 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND IN THE AMOUNT OF \$10,000 TO PROVIDE AN APPROPRIATION FOR SHREVEPORT GREEN AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Shreveport Green is a nonprofit organization dedicated to promoting a healthy, sustainable, and economically vital community through public outreach, community enhancement, and a specific respect for the natural and built environment; and

WHEREAS, Shreveport Green's Neighborhood program works to preserve and enhance the livability of inner-city neighborhoods; and

WHEREAS it is necessary to amend the 2022 Riverboat Fund Budget to provide an appropriation of \$10,000 for Shreveport Green; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Riverboat Fund</u>	
NGO Appropriations	
Shreveport Green	\$10,000
Fund Balance	(\$10,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND TO APPROPRIATE FUNDS FOR SHREVEPORT GREEN (Ordinance No. 6217 of 2022)	
ORIGINATING DEPARTMENT: Commissioner Mario Chavez	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Riverboat Fund in the amount of \$10,000 to provide an appropriation for Shreveport Green's Neighborhood program	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B. Barnett</u> Date 03/10/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____

ORDINANCE NO. 6218 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO AMEND AND REENACT SECTION 50-26 OF THE CADDO PARISH CODE OF ORDINANCES RELATIVE TO EXEMPTIONS AND EXCLUSIONS FROM SALES AND USE TAXES IN ORDER TO EXEMPT DIAPERS AND FEMININE HYGIENE PRODUCTS FOR INDIVIDUAL AND PERSONAL USE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Parish of Caddo is committed to protecting the ability of local governments to make decisions about local level taxation on products, especially those that should be considered necessities; and

WHEREAS, diapers and feminine hygiene products are essential and affect the health and well-being of certain segments of the population; and

WHEREAS, access to diapers and menstrual products is a matter of dignity and equity and further is a natural biological process that affects humans during their lifetime; and

WHEREAS, in the United States, women end up spending an estimated \$150 million plus a year on the sales tax associated with feminine hygiene products; and

WHEREAS, those who are unable to afford feminine products are at risk of stigmatization, infection and even missed days of school and work; and

WHEREAS, it is desired to make diapers and feminine hygiene products more affordable and available to families in need; and

WHEREAS, for households struggling to pay for these essentials added sales tax can be a hardship; and

WHEREAS, individuals experiencing housing instability can be further at risk due to issues surrounding access to diapers and menstrual products due to affordability or availability at all shelters; and

WHEREAS, taxing feminine products is an economic burden which results in many citizens being forced to make the choice between buying food or feminine products or diapers; and WHEREAS, Louisiana Revised Statute 47:337.10.2 became effective on August 1, 2020 and provides in pertinent part that any political subdivision may by ordinance or resolution exempt purchases for feminine hygiene products, diapers or both for individual personal use from all or part of the sales and use tax levied by the political subdivision; and

WHEREAS the State of Louisiana will exempt these items from the 4.45% state sales tax starting July 1, 2022.

NOW THEREFORE BE IT ORDAINED by the Caddo Parish Commission, in due, regular and legal session convened, that Section 50-26 of the Caddo Parish Code of Ordinances, relative to exemptions and exclusions from sales and use taxes, is hereby amended and reenacted as follows:

Sec. 50-26. - Exclusions and exemptions.

(a) The sales and use tax shall not apply to purchases of feminine hygiene products, diapers or both for individual personal use from all or part of the sales and use tax levied by this section.

(b) For the purposes of this Section, the words used herein shall have the meanings set forth in La. R.S. 47:337.10.2. This exception shall remain effective so long as authorized by La. R.S. 47:337.10.2 or by any other applicable provisions of state law.

(c) The governing authority adopts none of the other optional exclusions or exemptions allowed by state sales and use tax law, nor does the governing authority adopt any exclusions or exemptions authorized by legislation enacted under article VI, section 29(D)(1), of the Constitution of the State of Louisiana of 1974. Included within the base of the tax is every transaction, whether sales, use, lease or rental, consumption, storage or service, with no exclusions or exemptions except for those enumerated in this section or mandated upon political subdivisions by the constitution or statutes of the state, including the

Act. Notwithstanding the foregoing, charges for the furnishing of repairs to tangible personal property may be excluded from the sales of services when the repaired property is delivered to the customer in another state either by common carrier or the repair dealer's own vehicle; however, as to aircraft, delivery may be by the best available means.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective thirty (30) days from the date of its adoption.

BE IT FURTHER ORDAINED, that the Commission Clerk shall provide a certified copy of this ordinance to the Caddo-Shreveport Sales and Use Tax Commission immediately after its final passage by the Caddo Parish Commission.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
Ordinance No. 6218 of 2022	
AN ORDINANCE TO AMEND SECTION 50-26 OF THE CADDO PARISH CODE OF ORDINANCES RELATIVE TO EXEMPTIONS AND EXCLUSIONS OF FROM SALES AND USE TAXES IN ORDER TO EXEMPT DIAPERS AND FEMININE HYGIENE PRODUCTS FOR INDIVIDUAL AND PERSONAL USE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.	
DATE 3/16/2022	ORIGINATING DEPARTMENT: Legal for Commissioner Gage-Watts
BACKGROUND INFORMATION	
This amendment will remove sales and use tax from diapers and feminine hygiene products. The state has exempted these items from the state portion of sales tax as of July 1, 2022.	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
The parish will no longer collect the parish portion of sales tax on these products in the unincorporated areas of the parish.	
EFFECT(S) OF PROPOSED ACTION	
See above.	
ALTERNATIVES/STAFF RECOMMENDATION	
Do not pass the ordinance amendment; staff has no recommendation.	
KEY STAFF CONTACT	
Donna Frazier, Parish Attorney	
COORDINATION	
Department Head	(Initial)
Parish Attorney	(Initial) <i>DF</i>
Parish Administrator/CEO	(Initial) <i>DF</i>

ORDINANCE NO. 6219 OF 2022

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION OF \$25,000 FOR THE SHREVEPORT BOSSIER AFRICAN AMERICAN CHAMBER OF COMMERCE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Shreveport Bossier African American Chamber of Commerce (SBAACC) is requesting an appropriation of \$25,000 to assist with costs associated with the Minority Business Expo and to support Shreveport Bossier Black Restaurant Week; and

WHEREAS, the mission of SBAACC, since its establishment in 1941, is to serve as the premier voice in Northwest Louisiana for the growth of African American businesses and the community at large through advocacy, entrepreneurship, and economic empowerment; and

WHEREAS, the SBAACC has a membership of over 150 businesses, professionals, and organizations offering a wide variety of services including banking, construction, education, legal, and many more; and

WHEREAS, the SBAACC has partnered with the Caddo Parish Commission to provide the Minority Business Expo and business development workshops for the last several years; and

WHEREAS, the Economic Development Committee of the Caddo Parish Commission recommends the Commission provide an appropriation of \$25,000 for the Shreveport Bossier African American Chamber of Commerce; and

WHEREAS it is necessary to amend the 2022 Budget to provide an appropriation of \$25,000 for Shreveport Bossier African American Chamber of Commerce; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

<u>Economic Development Fund</u>	<u>Budget Increase (Decrease)</u>
NGO Appropriations –	
SB African American Chamber	\$25,000
Fund Balance	(\$25,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

Parish Attorney

Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
<p>ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND TO APPROPRIATE FUNDS FOR SHREVEPORT AFRICAN AMERICAN CHAMBER</p> <p>(Ordinance No. 6219 of 2022)</p>	
ORIGINATING DEPARTMENT: Commissioner Stormy Gage-Watts	
BACKGROUND INFORMATION: Amending the budget of Estimated Revenues and Expenditures for the Economic Development Fund in the amount of \$25,000 to provide an appropriation for Shreveport Bossier African American Chamber of Commerce.	
KEY STAFF CONTACT: Hayley Barnett	
AUTHORIZATION	
Department Head	<u>Hayley B Barnett</u> Date 03/10/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____