

**CADDO PARISH COMMISSION**  
**505 TRAVIS STREET, GOVERNMENT PLAZA**  
**PUBLIC NOTICE**  
**REGULAR MEETING AGENDA**  
Streaming at [www.caddo.org](http://www.caddo.org)  
February 3, 2022  
**3:30 P.M.**

1. ROLL CALL:

**Commissioners:**

Hopkins	District 1	Gage-Watts	District 7
Johnson	District 2	Taliaferro	District 8
Jackson	District 3	Atkins	District 9
Young	District 4	Chavez	District 10
Burrell	District 5	Lazarus	District 11
Jones	District 6	Epperson	District 12

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so.

4. AGENDA ADDITIONS:

5. CITIZENS COMMENTS:

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

6. VISITORS:

7. ADOPT REGULAR SESSION MINUTES:

7.I. Special Session Minutes- Property Standards January 20, 2022

Documents:

[1.20.2022 PROPERTY STANDARDS.PDF](#)

7.II. Regular Session Minutes January 20, 2022

Documents:

[1.20.2022 REGULAR SESSION MINUTES.PDF](#)

8. SPECIAL RESOLUTIONS:

8.I. Special Resolution Of Remembrance For Mattie McCulloch  
(Epperson, Jackson, Jones, Johnson, Gage-Watts & Burrell)

Documents:

[SR FOR MATTIE MCCULLOCH.PDF](#)

8.II. Special Resolution Proclaiming Black History Month  
(Gage-Watts, Johnson)

Documents:

[SR PROC BLACK HISTORY MONTH.PDF](#)

8.III. Special Resolution Proclaiming Coach Shelly McMillian's 700th Career Win  
(Chavez)

Documents:

[SR FOR SHELLY MCMILLIAN.PDF](#)

8.IV. Special Resolution Honoring Dr. Umar Johnson  
(Jackson, Johnson)

Documents:

[SR UMAR JOHNSON.PDF](#)

8.V. Special Resolution Celebrating Alpha Kappa Alpha Sorority, Inc.

Special Resolution Celebrating 75 years of Service from the Delta Lambda Omega Chapter of Alpha Kappa Alpha Sorority, Inc.

(Johnson)

Documents:

[SR AKA.PDF](#)

8.VI. Special Resolution Recognizing American Heart Month & National Wear Red Day (Gage-Watts)

Documents:

[SR AMERICAN HEART MONTH AND GO RED DAY.PDF](#)

9. COMMUNIQUES AND COMMITTEE REPORTS:

**Administration response to information requests from Commissioners**

10. PRESIDENT'S REPORT:

11. PUBLIC HEARING ON ZONING ORDINANCES & CASES:

11.I. Public Hearing For Ordinance No. 6154 Of 2021 In Relation To Zoning Case 21-35-P AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE WEST END OF SANDI ACRES LOOP, CADDO PARISH, LA., FROM RMHS, RESIDENTIAL MANUFACTURED HOME SUBDIVISION DISTRICT TO R-A, RURALAGRICULTURAL DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(District 12)

Documents:

[ORD 6154- IN RE TO ZONING CASE 21-35-P.PDF](#)

12. PUBLIC HEARING ON ORDINANCES:

12.I. Public Hearing For Ordinance No. 6167 Of 2022 AN ORDINANCE REPEALING SECTION 38-4 OF THE CODE OF ORDINANCES REGARDING THE SHREVEPORT-CADDO 2030 MASTER PLAN AND OTHERWISE PROVIDING WITH RESPECT THERETO

(Hopkins)

Documents:

[ORDINANCE 6167 REPEALING SECTION 38-4 OF CODE RELATIVE TO MASTER PLAN ADOPTION.PDF](#)

12.II. Public Hearing For Ordinance No. 6168 Of 2022

AN ORDINANCE REPEALING ORDINANCE 6071 OF 2021 RELATIVE TO ESTABLISHMENT OF A PARISH PLANNING COMMISSION AND OTHERWISE PROVIDING WITH RESPECT THERETO

(Hopkins)

Documents:

[ORDINANCE 6168 REPEALING ORD NO 6071 REGARDING THE PARISH PLANNING COMMISSION.PDF](#)

12.III. Public Hearing For Ordinance No. 6173 Of 2022

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR URBAN SUPPORT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Gage-Watts)

Documents:

[ORD 6173- URBAN SUPPORT.PDF](#)  
[ORD 6173 FACT SHEET - URBAN SUPPORT.PDF](#)

12.IV. Public Hearing For Ordinance No. 6174 Of 2022

AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6174 HEAD START 2021 AMENDED.PDF](#)  
[ORD 6174 FACT SHEET- HEAD START 2021.PDF](#)

12.V. Public Hearing For Ordinance No. 6175 Of 2022

AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

12.VI. Public Hearing For Ordinance No. 6176 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND TO PROVIDE AN APPROPRIATION FOR WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Administration)

Documents:

[ORD 6176- WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM.PDF](#)  
[ORD 6176 FACT SHEET - WHEEL CHAIR PROGRAM.PDF](#)

12.VII. Public Hearing For Ordinance No. 6177 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION OF \$32,000 FOR A MURAL PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Jackson)

Documents:

[ORD 6177- SRAC PUT A POEM ON IT.PDF](#)  
[ORD 6177- FACT SHEET - SRAC MURAL PROGRAM.PDF](#)  
[ORD 6177 EXHIBIT- SRAC - PUT A POEM ON IT SUBMITTED APPLICATION.PDF](#)  
[ORD 6177 EXHIBIT- PUT A POEM ON IT.PDF](#)  
[ORD 6177 EXHIBIT POETIC X PROPOSAL.PDF](#)

12.VIII. Public Hearing For Ordinance No. 6186 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2022 TO APPROPRIATE FUNDS RECEIVED FROM THE US TREASURY IN THE AMOUNT OF \$5,274,675 FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6186- ERAP.PDF](#)  
[ORD 6186- FACT SHEET - ERAP.PDF](#)

12.IX. Public Hearing For Ordinance No. 6187 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2021 TO APPROPRIATE EMERGENCY RENTAL ASSISTANCE PROGRAM FROM THE STATE OF LOUISIANA AND TO OTHERWISE PROVIDE WITH

RESPECT THERETO

(Finance)

Documents:

[ORD 6187- ERAP STATE.PDF](#)  
[ORD 6187- FACT SHEET - STATE ERAP.PDF](#)

12.X. Public Hearing For Ordinance No. 6188 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR RING DOORBELL PILOT PROGRAM IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Gage-Watts, Johnson)

Documents:

[ORD 6188- RING DOORBELL ARPA.PDF](#)  
[ORD 6188 FACT SHEET - RING DOOR BELL.PDF](#)

12.XI. Public Hearing For Ordinance No. 6189 Of 2022

AN ORDINANCE TO ENACT SECTION 2-5 RELATIVE TO PARISH OWNED OR MAINTAINED BUILDINGS AND OFFICES, TO PROVIDE THAT AGENCIES, CONSTITUTIONAL OFFICERS, OR OTHER POLITICAL SUBDIVISIONS OCCUPYING THOSE BUILDINGS AND OFFICES SHALL REPORT DATA REGARDING COMMUNICABLE DISEASES OF CONCERN TO THE PUBLIC AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Epperson)

Documents:

[ORDINANCE 6189 REGARDING COMMUNICABLE DISEASE REPORTING.PDF](#)

13. ZONING ORDINANCES (For Final Passage):

13.I. Ordinance No. 6154 Of 2021 In Relation To Zoning Case 21-35-P

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE WEST END OF SANDI ACRES LOOP, CADDO PARISH, LA., FROM RMHS, RESIDENTIAL MANUFACTURED HOME SUBDIVISION DISTRICT TO R-A, RURALAGRICULTURAL DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(District 12)

Documents:

[ORD 6154- IN RE TO ZONING CASE 21-35-P.PDF](#)

14. ORDINANCES (For Final Passage):

14.I. Ordinance No. 6155 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$5,000 TO PROVIDE AN ADDITIONAL APPROPRIATION FOR THE DELTA UPSILON LAMBDA FOUNDATION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Economic Development Committee)

Documents:

[ORD 6155 - DELTA UPSILON LAMDA.PDF](#)  
[ORD 6155 - DELTA UPSILON- FACT SHEET.PDF](#)

14.II. Ordinance No. 6156 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$5,000 TO PROVIDE AN ADDITIONAL APPROPRIATION FOR THE DRESS FOR SUCCESS SHREVEPORT-BOSSIER AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Economic Development Committee)

Documents:

[ORD 6156- DRESS FOR SUCCESS.PDF](#)  
[ORD 6156 - DRESS FOR SUCCESS- FACT SHEET.PDF](#)

14.III. Ordinance No. 6157 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE PUBLIC WORKS FUND AND THE CAPITAL OUTLAY FUND IN THE AMOUNT OF \$107,500 TO PROVIDE AN ADDITIONAL APPROPRIATION TO INSTALL WELCOME SIGNS ON I-49 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Johnson)

Documents:

[ORD 6157 - I49 SIGNS.PDF](#)  
[ORD 6157- I49 SIGNS- FACT SHEET.PDF](#)

14.IV. Ordinance No. 6158 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$5,000 TO PROVIDE AN APPROPRIATION FOR FRIENDS IN UNITY AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Economic Development Committee)

Documents:

[ORD 6158- FRIENDS IN UNITY.PDF](#)  
[ORD 6158- FRIENDS IN UNITY- FACT SHEET.PDF](#)

14.V. Ordinance No. 6159 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND

EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$10,000 TO REDUCE THE APPROPRIATION FOR THE PLAYAZ AND PLAYETTES, INC AND TO OTHERWISE PROVIDE WITH RESPECT THERETO  
(Economic Development Committee)

Documents:

[ORD 6159- PLAYAZ AND PALYETTES.PDF](#)  
[ORD 6159 - PLAYAZ AND PLAYETTES- FACT SHEET.PDF](#)

- 14.VI. Ordinance No. 6160 Of 2022  
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION OF \$109,000 TO PROVIDE CADDO FIRE DISTRICT 7 WITH A PART TIME EMPLOYEE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO  
(Hopkins)

Documents:

[ORD 6160- FIRE PERSONNEL.PDF](#)  
[ORD 6160- FIRE PERSONNEL- FACT SHEET.PDF](#)

- 14.VII. Ordinance No. 6161 Of 2022  
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION OF UP TO \$30,000 FOR RED G ENTERPRISES AND TO OTHERWISE PROVIDE WITH RESPECT THERETO  
(American Rescue Plan Committee)

Documents:

[ORD 6161- RED G ENTERPRISES ARPA.PDF](#)  
[ORD 6161 - RED G ENTERPRISES ARPA- FACT SHEET.PDF](#)

- 14.VIII. Ordinance No. 6162 Of 2022  
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR COUNSELING IN PUBLIC HIGH SCHOOLS IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO  
(American Rescue Plan Committee)

Documents:

[ORD 6162- SEEDLINK ARPA.PDF](#)  
[ORD 6162 - SEEDLINKS- FACT SHEET.PDF](#)

- 14.IX. Ordinance No. 6163 Of 2022  
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR VOLUNTEERS FOR YOUTH JUSTICE FOR TRUANCY AND TO OTHERWISE PROVIDE WITH RESPECT THERETO  
(American Rescue Plan Committee)

Documents:

[ORD 6163- VYJ ARPA.PDF](#)  
[ORD 6164- JUVENILE COURT ARPA- FACT SHEET.PDF](#)

14.X. Ordinance No. 6164 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR CADDO PARISH JUVENILE COURT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(American Rescue Plan Committee)

Documents:

[ORD 6164- JUVENILE COURT ARPA.PDF](#)  
[ORD 6164- JUVENILE COURT ARPA- FACT SHEET.PDF](#)

14.XI. Ordinance No. 6165 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO PROVIDE AN APPROPRIATION FOR ERAP HOUSING QUALITY INSPECTIONS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Jackson)

Documents:

[ORD 6165 ERAP HOUSING QUALITY INSPECTIONS.PDF](#)  
[ORD 6165 FACT SHEET - ERAP HOUSING QUALITY INSPECTIONS.PDF](#)

14.XII. Ordinance No. 6166 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO ROLL OVER AN EXISTING 2021 APPROPRIATION FOR EVICTION MITIGATION INTO THE 2022 BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Jackson)

Documents:

[ORD 6166 EVICTION MITIGATION.PDF](#)  
[ORD 6166 FACT SHEET - EVICTION MITIGATION.PDF](#)

14.XIII. Ordinance No. 6167 Of 2022

AN ORDINANCE REPEALING SECTION 38-4 OF THE CODE OF ORDINANCES REGARDING THE SHREVEPORT-CADDO 2030 MASTER PLAN AND OTHERWISE PROVIDING WITH RESPECT THERETO

(Hopkins)

Documents:

[ORDINANCE 6167 REPEALING SECTION 38-4 OF CODE RELATIVE TO MASTER PLAN ADOPTION.PDF](#)

14.XIV. Ordinance No. 6168 Of 2022

AN ORDINANCE REPEALING ORDINANCE 6071 OF 2021 RELATIVE TO ESTABLISHMENT OF A PARISH PLANNING COMMISSION AND OTHERWISE PROVIDING WITH RESPECT THERETO

(Hopkins)

Documents:

[ORDINANCE 6168 REPEALING ORD NO 6071 REGARDING THE PARISH PLANNING COMMISSION.PDF](#)

14.XV. Ordinance No. 6170 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION FOR RELOCATION ASSISTANCE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Johnson)

Documents:

[ORD 6170- RELOCATION ASSISTANCE.PDF](#)  
[ORD 6170 FACT SHEET - RELOCATION ASSISTANCE.PDF](#)

14.XVI. Ordinance No. 6171 Of 2022

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESUCE PLAN FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR FIT FOR LIFE MINISTRIES AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Johnson)

Documents:

[ORD 6171- FIT FOR LIFE \(ARPA\).PDF](#)  
[ORD 6171- FACT SHEET - FIT FOR LIFE \(ARPA\).PDF](#)

14.XVII. Ordinance No. 6172 Of 2022

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO PROVIDE APPROPRIATIONS FOR HOUSING PROJECTS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Jackson)

Documents:

[ORD 6172- HOUSING PROJECTS.PDF](#)  
[ORD 6172 FACT SHEET - HOUSING PROJECTS.PDF](#)

14.XVIII. Ordinance No. 6173 Of 2022

AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR URBAN SUPPORT AND TO

OTHERWISE PROVIDE WITH RESPECT THERETO

(Gage-Watts)

Documents:

[ORD 6173- URBAN SUPPORT.PDF](#)  
[ORD 6173 FACT SHEET - URBAN SUPPORT.PDF](#)

14.XIX. Ordinance No. 6174 Of 2022

AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6174 HEAD START 2021 AMENDED.PDF](#)  
[ORD 6174 FACT SHEET- HEAD START 2021.PDF](#)

14.XX. Ordinance No. 6175 Of 2022

AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6175- SECTION 8 2021 AMEND.PDF](#)  
[ORD 6175 FACT SHEET- SECTION 8 2021.PDF](#)

14.XXI. Ordinance No. 6176 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND TO PROVIDE AN APPROPRIATION FOR WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Administration)

Documents:

[ORD 6176- WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM.PDF](#)  
[ORD 6176 FACT SHEET - WHEEL CHAIR PROGRAM.PDF](#)

14.XXII. Ordinance No. 6177 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION OF \$32,000 FOR A MURAL PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Jackson)

Documents:

[ORD 6177- SRAC PUT A POEM ON IT.PDF](#)  
[ORD 6177- FACT SHEET - SRAC MURAL PROGRAM.PDF](#)  
[ORD 6177 EXHIBIT- SRAC - PUT A POEM ON IT SUBMITTED](#)

APPLICATION.PDF  
ORD 6177 EXHIBIT- PUT A POEM ON IT.PDF  
ORD 6177 EXHIBIT POETIC X PROPOSAL.PDF

14.XXIII. Ordinance No. 6186 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2022 TO APPROPRIATE FUNDS RECEIVED FROM THE US TREASURY IN THE AMOUNT OF \$5,274,675 FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6186- ERAP.PDF](#)  
[ORD 6186- FACT SHEET - ERAP.PDF](#)

14.XXIV. Ordinance No. 6187 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2021 TO APPROPRIATE EMERGENCY RENTAL ASSISTANCE PROGRAM FROM THE STATE OF LOUISIANA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Finance)

Documents:

[ORD 6187- ERAP STATE.PDF](#)  
[ORD 6187- FACT SHEET - STATE ERAP.PDF](#)

14.XXV. Ordinance No. 6188 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR RING DOORBELL PILOT PROGRAM IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Gage-Watts, Johnson)

Documents:

[ORD 6188- RING DOORBELL ARPA.PDF](#)  
[ORD 6188 FACT SHEET - RING DOOR BELL.PDF](#)

14.XXVI. Ordinance No. 6189 Of 2022

AN ORDINANCE TO ENACT SECTION 2-5 RELATIVE TO PARISH OWNED OR MAINTAINED BUILDINGS AND OFFICES, TO PROVIDE THAT AGENCIES, CONSTITUTIONAL OFFICERS, OR OTHER POLITICAL SUBDIVISIONS OCCUPYING THOSE BUILDINGS AND OFFICES SHALL REPORT DATA REGARDING COMMUNICABLE DISEASES OF CONCERN TO THE PUBLIC AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Epperson)

Documents:

ORDINANCE 6189 REGARDING COMMUNICABLE DISEASE  
REPORTING.PDF

15. ZONING ORDINANCES (For Introduction By Title):

16. ORDINANCES (For Introduction By Title):

16.I. Introduce Ordinance No. 6191 Of 2022

AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND OIL AND GAS FUND IN THE AMOUNT OF \$10,000 TO PROVIDE AN APPROPRIATION FOR THE LOUISIANA ADVOCATES FOR IMMIGRANTS IN DETENTION ASSOCIATED WITH THE HIGHLAND CENTER AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Young)

Documents:

[ORD NO. 6191- LA AID HIGHLAND.PDF](#)  
[ORD NO. 6191 FACT SHEET - LA AID HIGHLAND.PDF](#)  
[ORD NO. 6191 EXHIBIT- NGO APPLICATION FOR LA-AID.PDF](#)  
[ORD NO. 6191 EXHIBIT- APPLICATION COPY NOT SIGNED.PDF](#)

16.II. Introduce Ordinance No. 6193 Of 2022

AN ORDINANCE CREATING THE I-49 NORTH CORRIDOR ECONOMIC DEVELOPMENT DISTRICT, STATE OF LOUISIANA;" DEFINING THE BOUNDARIES THEREOF FROM WHICH AREA LOCAL SALES TAX, PROPERTY TAX AND HOTEL OCCUPANCY TAX INCREMENTS WILL BE DETERMINED AND USED TO FINANCE ECONOMIC DEVELOPMENT PROJECTS IN ACCORDANCE WITH AND AS AUTHORIZED BY PART II OF CHAPTER 27 OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED; AND PROVIDING FOR OTHER MATTERS IN CONNECTION WITH THE FOREGOING.

(Hopkins)

Documents:

[ORDINANCE NO. 6193 I-49 TIF DISTRICT 2021-REVISED.PDF](#)  
[ORDINANCE NO. 6193 FACT SHEET RE CREATION OF I-49 TIF-REVISED \(ORDINANCE\).PDF](#)

17. WORK SESSION MINUTES:

17.I. Work Session Minutes January 31, 2022

Documents:

[1.31.2022 WORK SESSION MINUTES.PDF](#)

18. RESOLUTIONS:

18.I. Resolution No. 12 Of 2022

A RESOLUTION AUTHORIZING THE PARISH ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION TO REPAVE A PORTION OF LOUISIANA HIGHWAY 173, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Jackson)

Documents:

[RESOLUTION NO. 12 OF 2022- REPAVING HIGHWAY 173-JACKSON EDITS.PDF](#)  
[RESOLUTION NO. 12 OF 2022 FACT SHEET.PDF](#)

18.II. Resolution No. 13 Of 2022

A RESOLUTION TO REQUEST THAT THE DEPARTMENT OF HOMELAND SECURITY TAKE IMMEDIATE ACTION TO CORRECT SYSTEMIC PROBLEMS WITHIN THE EIGHT ICE DETENTION CENTERS IN LOUISIANA AND TO REQUEST THAT THE HOUSE HOMELAND SECURITY COMMITTEE INVESTIGATE THESE SYSTEMIC PROBLEMS AND PROVIDE OVERSIGHT AND ACCOUNTABILITY TO ENSURE THE SAFETY OF ASYLUM SEEKERS AND OTHER IMMIGRANTS AND THE COMMUNITY, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Young, Burrell)

Documents:

[RESOLUTION NO. 13 OF 2022- REQUESTING INVESTIGATION IN TO LOUISIANA ICE DETENTION CENTERS.PDF](#)  
[RESOLUTION NO. 13 FACT SHEET RE INVESTIGATION INTO ICE DETENTION CENTERS.PDF](#)

18.III. Resolution No. 14 Of 2022

A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO MODIFY LA R.S. 42:17.1 TO ALLOW UNLIMITED AGENDA ITEMS DURING MEETINGS OF PUBLIC BODIES HELD VIA ELECTRONIC MEANS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

(Epperson, Burrell)

Documents:

[RESOLUTION NO. 14 OF 2022- REQUESTING MODIFICATION OF OPEN MEETINGS LAW.PDF](#)  
[RESOLUTION NO. 14 EXHIBIT- FACT SHEET REQUESTING MODIFICATION OF OPEN MEETINGS LAW.PDF](#)

18.IV. Resolution No. 15 Of 2022

A resolution approving the issuance of not exceeding Four Million Nine Hundred

Thousand Dollars (\$4,900,000) of Sales Tax Refunding Bonds, Series 2022, of the North Caddo Hospital Service District of the Parish of Caddo, State of Louisiana, and providing for other matters in connection therewith.

(District 1) (Hopkins)

Documents:

[RESOLUTION NO. 15 OF 2022- RE NORTH CADDO HOSPITAL DISTRICT.PDF](#)

18.V. Resolution No. 16 Of 2022

AN ORDINANCE CREATING THE "I-49 NORTH CORRIDOR, STATE OF LOUISIANA;" DEFINING THE BOUNDARIES THEREOF FROM WHICH AREA LOCAL SALES TAX, PROPERTY TAX AND HOTEL OCCUPANCY TAX INCREMENTS WILL BE DETERMINED AND USED TO FINANCE ECONOMIC DEVELOPMENT PROJECTS IN ACCORDANCE WITH AND AS AUTHORIZED BY PART II OF CHAPTER 27 OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED; AND PROVIDING FOR OTHER MATTERS IN CONNECTION WITH THE FOREGOING

(Hopkins, Burrell)

Documents:

[RESOLUTION NO. 16 I-49 TIF DISTRICT RESOLUTION-REVISED.PDF](#)  
[RESOLUTION NO. 16 FACT SHEET RE CREATION OF I-49 TIF-REVISED.PDF](#)

18.VI. Resolution No. 17 Of 2022

URGE AND REQUEST THE LOUISIANA DEPARTMENT OF NATURAL RESOURCES TO CONSIDER THE NEGATIVE IMPACTS OF OIL AND GAS DRILLING IN OR NEAR URBAN AREAS, TO IMPLEMENT RULES COMBATING THOSE NEGATIVE IMPACTS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

(Epperson, Burrell, Jackson, Jones, Gage-Watts)

Documents:

[RESOLUTION NO. 17 OF 2022- REGARDING URBAN DRILLING.PDF](#)

18.VII. Resolution No. 18 Of 2022

A RESOLUTION AUTHORIZING THE PARISH ADMINISTRATOR TO SUBMIT THE LOFTS AT 114 TEXAS TO RECEIVE HOME FUNDS FROM THE LOUISIANA HOUSING CORPORATION, TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE LOUISIANA HOUSING CORPORATION, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

(Jackson)

Documents:

[RESOLUTION NO. 18 OF 2022- SELECTING 114 TEXAS STREET LOFTS FOR LA HOME FUNDS.PDF](#)  
[RESOLUTION NO. 18 OF 2022 FACT SHEET RE HOME FUNDS FOR 114 TEXAS.PDF](#)

19. OLD BUSINESS:

- 19.I. Appoint Members To The Caddo Parish Planning Commission  
Appoint Members To The Caddo Parish Planning Commission

Caddo Parish Zoning Commission (1) Kay Proby Waller (Epperson)

Caddo Parish Zoning Commission (2) Laura Neubert (Chavez)

Caddo Parish Zoning Commission (3) Phillis Hart (Gage-Watts)

Caddo Parish Zoning Commission (4) Carter Bedford (Jackson and Epperson)

Caddo Parish Zoning Commission (5) Vacant

Documents:

[KAY PROBY-WALLER RESUME 2020\\_REDACTED.PDF](#)  
[APPOINTMENTS- LAURARESUME.DOC](#)  
[RESUME CARTER L BEDFORD.DOCX](#)  
[JAKE BROWN RESUME 2-3-22.PDF](#)  
[KRACMAN 2-3-22.PDF](#)

20. NEW BUSINESS:

- 20.I. Appoint To The Caddo Parish Broadband Committee  
Appoint Mr. Poltavas Black to the Caddo Parish Broadband Committee (Jones)

Appoint Ms. Famia Roots to the Caddo Parish Broadband Committee (Stormy Gage-Watts)

Documents:

[WILLIE ARBUTHNOT RESUME.PDF](#)  
[FAMIA\\_ROOTS\\_CPCBC.PDF](#)  
[POLTAVAS BLACK RESUME.DOC.PDF](#)

21. COMMUNIQUES AND REPORTS:

22. CITIZENS COMMENTS (Late Arrivals):

Citizens who wish to address the Commission on any issue other than zoning, please fill out a comment card located in the chamber foyer and return to the President or the Clerk of the Commission. Individual comments are limited to 3 minutes

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.


23. ADJOURN:

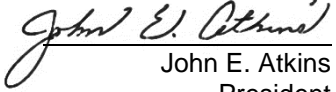
To all persons desiring to attend and observe a meeting of the Caddo Parish Commission, or who wish to present information to the body: If you have physical limitations that require special accommodations in order for you to attend and participate in a meeting of the Caddo Parish Commission, please contact the office of the Caddo Parish Commission Clerk at (318) 226-6596, at least 24 hours in advance of the meeting so that an effort can be made to provide those accommodations.

MINUTES OF THE MEETING OF THE  
CADDO PARISH COMMISSION  
SITTING AS A PROPERTY STANDARDS BOARD  
HELD ON JANUARY 20, 2022

The Caddo Parish Commission, sitting as a Property Standards Board duly authorized to review and render directions for action on property standards violations brought to its attention pursuant to the requirements of Chapter 24, Property Standards, of the Caddo Parish Code of Ordinances, met on the above date at 2:30 p.m., in the Government Chambers, 505 Travis Street, Shreveport, with Mr. Atkins, President, presiding, and the following members in attendance: Commissioners Atkins, Burrell, Chavez, Hopkins, Lazarus, and Taliaferro (6). ABSENT: Commissioners Epperson, Gage-Watts, Jackson, Johnson, Jones, and Young (6).

Due to the lack of a quorum, the meeting was adjourned.

  
Michelle Nations  
Assistant Commission Clerk

  
John E. Atkins  
President

MINUTES OF THE REGULAR SESSION OF  
THE CADDO PARISH COMMISSION  
HELD ON THE 20TH DAY OF JANUARY, 2022

The Caddo Parish Commission met in a Regular Session, on the above date, at 3:30 p.m., in the Government Chambers, with Mr. Atkins, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Epperson, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (11). ABSENT: Commissioner Gage-Watts (1).

The invocation was given by Mr. Lazarus, and Mr. Cawthorne led the Commission in the Pledge of Allegiance.

**CITIZENS COMMENTS**

Rebecca Pharr came before the Commission and gave the following statement:

I live in a rural unincorporated area. I have talked with a couple of you Commissioners personally. I have emailed all of you. I have gotten two or three responses, which I really, really appreciate; and, I just wanted to first say that I appreciate all of you for taking on this task and trying to serve the constituents of your district. We really appreciate your work. On top of that, I feel that some of you are fairly new Commissioners and so you're going to have quite a task at hand trying to possibly change or fix some of these things that other Commissioners have done in the past that I do not feel is to the benefit of all of your constituents. Because I live in a rural unincorporated area, I am absolutely opposed to the Master Plan adoption, the Unified Development Code adoption and also having anything to do with the Shreveport Metropolitan Planning Commission. I understand that it used to be Shreveport-Caddo and it has changed now to just Shreveport, if I understand correctly. And I'm really hoping that we can come to a resolution that will benefit all of us rural residents. I understand that there needs to be certain land use and zoning restrictions, guidelines, ordinances, things of that nature. I live in a residential agriculture zoned area and, of course, I want it to remain that way. I do not want, you know, some commercial or industrial development right down the street from me. So, I understand we have to have something, but I'm just really hoping, and praying, that we can come to a reasonable solution that will be a compromise for everyone. And put together a board that will, you know, just look out for everyone. And we can all have a peaceful resolution. Thank you.

Paul Pratt came before the Commission and gave the following statement:

I rise again, today, regarding Resolution 84 to ask that, respectfully ask that, you scrap this particular resolution or remand it back to the Natural Resources Committee. This is a very restrictive resolution and it sends the wrong message to the operators that are willing to come and invest in our community. Everything that we see here in this resolution falls under the purview of the Department of Natural Resources. That's why this resolution is really not needed. The best thing for us to do is to sit in the room alone with the operators as well as the Department of Natural Resources and Offices of Conservation and work out a plan, because this is a partnership. Not only a partnership between the Commission but partnership between the landowners also. Again this is very restrictive. It's probably some of the most restrictive in the nation. Operators have the opportunity to go other places. The Haynesville Shale has looked at over a million acres of natural resources, right here in Louisiana and East Texas, and so, when companies are putting their money out or their capital outlay, they go to areas that government agencies, as well as Department of Natural Resources, are willing to work with them. Not put further restrictions on themselves. Again, I ask that you return this to the Natural Resource Committee for more work and let's work on it together. My promise to you, I get the operators in the room if you're willing to sit down and work with us. Because no one wants to make our citizens sick or have to deal with noise. Another very restrictive thing is nighttime fracking. The elimination of it. What it does it prolongs the noise. It's usually a 10-day process but if a company has to take their pipe out every night that goes to the cost as well as safety issues. So, again no body wants to hurt or harm our environment or our land owners. So, let's work together on making this a better document and right now I don't think we should send this to the Department of Natural Resources. So, thank you for your time.

Glen Moore came before the Commission and gave the following statement:

District number 12. Mr. Ken Epperson is our Commissioner. No disrespect to the gentleman that just spoke, but I think that the resolution 84 is not restrictive. I think it's a fair written resolution that will protect the residents in our communities, especially our health and the welfare of all that are concerned and close in proximity to these oil platforms that are being put into our communities. Now, I know in the past a lot of those platforms were put out in rural areas. But when you come into an urban area I feel that we need to have tighter restrictions, because we're dealing with people's health and our well-being and also our property values. And we don't want those depleted in our communities. And anytime you're around a lot of people, I think, that needs to be put into effect. So, once again, I would like to encourage all of the Commissioners to vote to pass this resolution so we can continue to debate it and come up with sensible rules and regulations that will allow the people in those, in our, communities to be able to exist. And we just don't want to have, you know, companies come in and feel that they can do whatever they want in our community. We live there. They don't. They'll come drill in your neighborhoods and after so many days or months they're gone. But we're still there. And we still have to deal with any

and all of the effects that fracking performed in our neighborhoods is going to leave behind. Especially we're very concerned about our well water. A few of my residents on my street they use their well water for drinking and we're very afraid it's going to get contaminated. And, also, all the trees that they removed and this well by the way is right behind my house. So, I'm very concerned. And all the trees that they remove, the wildlife has been dispersed. And it makes it very uneasy to be living in that community. So, once again, I just want to encourage all of the Commissioners please vote in favor of resolution 84. Thank you.

Shirley Pierson came before the Commission and gave the following statement:

I'm here to speak again on Resolution No. 11, which involves Ford Street. We're asking that you would approve Resolution No. 11, which would get the ball rolling to repair Ford Street. I won't be redundant and repeat everything that is wrong with the street. I'm sure that everybody would agree that it does need to be repaired. It affects numerous citizens of Shreveport that you represent. After listening to all of the speakers on Tuesday, I get it. I understand that there's a process that will involve the cooperation of the State, the Parish and the City. It as indeed stated that the bridge on Ford Street would not be a problem for the next 100 years. So, there's no need to talk about that in my opinion, and we know that the Parish won't be responsible for the lights and the sidewalks. So, there's no need to talk about that either, in my opinion. However, there is a need to talk about your responsibilities as a public servant to all of the citizens of Caddo Parish. This situation may not involve some of the people in the District that you represent, but that doesn't mean that you don't have a responsibility to make sure that you do your part and given a care about the other citizens in other districts and what's happening in their districts. So, your vote to approve this resolution is crucial to the improvement of the community that I live in, the Allendale community. So, we the people, the citizens of Caddo Parish, are putting our trust in you for be good stewards of your voting power. We know that the road wont be done overnight, but your vote today, hopefully, will help get it done sooner than later. Thank you for this opportunity.

Greg Oliver came before the Commission and gave the following statement:

Greg Oliver from the Mount Canaan Baptist Church. I served there as Pastor. It sits in the heart of Allendale. In 1666, Austin Street, which is adjacent to Ford Street, and I'm asking you to strongly consider approving Resolution No. 11. We have several , well we have maybe about 250, cars on Sunday morning that will attend our worship setting and then maybe about 50 on Wednesday nights. And then every day during the week, we'll have some others who'll come and their cars are needing to be repaired driving on that simple, simple road right there on Ford Street. And, I had a conversation that with a Parishioner before I came to Shreveport, I was in Monroe. And I want to remind you of this. And That Parishioner was willing not to vote for who we thought would have been the best person for the position. They were willing to vote for somebody else and this is the reason they said. This is from Monroe. They said, well we're voting for the other guy because one day during a storm he came out with his boots and helped clear the drain. They were regardless of the rest of their political agenda. This person was willing to vote for this person because they saw them come out and do something as simple as clear a drain. Now, imagine what that person might say about voting for one of you. If you do something about a complete street. Please consider that's a major thoroughfare as well. I think somebody said the other day about 6,000, that more than 6,000, cars a day-believe it or not-travel down Ford Street. That's a major thoroughfare to our City from 220. So, please consider that. That that's a smooth transition from 220 to downtown Shreveport. Thank you so very much for you time.

Roy Cary submitted the following comment:

Dear City Council and Caddo Parish Commission, We are asking the Caddo Parish Commission to sign the Right Sizing document so the process can start on the needed repairs to the Ford Street Highway. We need Resolution 11 to pass.

Dear Senator Tarver. I am sending this letter to relay the concern I have about Ford Street in Shreveport, LA; at the corner of Webster and Leroy. Driving down that street is like crossing a railroad track. There are potholes, broken pavement and all types of holes in the roadway. The bad stops have caused damage to many cars that to travel that way going to Mount Canaan Baptist Church in the Allendale Community. Will you please have someone to drive that way so they are completely aware of the concern that I am expressing. Please get this matter attended to ASAP. If you have any questions you can contact me using the information listed above. I over looked telling you on the last letter that the part of Ford street that runs in front of the Eddie Jones Center is very bad also. This road has some major damage. Please get this concern addressed for the citizens of Shreveport to travel this road.

Eve Goins submitted the following comment:

My name is Eve Goins, my address is 10013 Cristin Coats; Shreveport, LA 71118. I go to Church and is employed by Mount Canaan Baptist Church, and I have to travel down Ford Street at least 6 days a week.... twice on those days! Please approve Resolution #11. Thank You in Advance.

Linda Haynes submitted the following comment:

I travel these streets to get to the Lord's House. Please Help. Thank you.

Linda Pipkins-Taylor submitted the following comment:

Please approve Resolution 11, my name is Linda Pipkins-Taylor, my address is 2648 Circle Dr, Shreveport La 71107. My parents address is 235 Webster St and I travel down Ford St frequently. The street needs to be repaired.

Sheronda Brandon-Davis submitted the following comment:

Please approve this resolution. This street is in dire need of repairs.

Carrie W. Robinson, Pastor Greg L. Oliver, Priscilla Wade, Angenetta E. Long Lott, Christine Chism, Gail Bailey, Audrey Moore, Gloria Phillips, and Georgia Blow submitted the following comment:

Please approve Resolution #11.

Lenyatta Willis submitted the following comment:

I am a member of Mt. Canaan Baptist Church and I'm asking you to please approve Resolution #11. Thank you.

Joyce Dunn Lars submitted the following comment:

I am a member of Mount Canaan Baptist Church-1666 Ashton Street where I travel Ford Street on a weekly basis to get there. Ford Street is in serious need of repair. The bumps, holes and distorted leveling of this street is doing damage not only to my car, but others as well. I know Ford Street is a state highway and has not been worked on in 15 years. The state will not do anything until the City fixes the water line underneath. I am asking the Parish Commission to move forward in starting the negotiations that will hopefully lead to correcting this massive problem! Please, please approve Resolution #11.

Frances Powell submitted the following comment:

My name is Frances Powell and I grew up in Allendale just off of Ford Street on Perrin Street. I travel Ford street several times a week and have noticed how badly that road is in need of repair. As of lately, I drive on the opposite side of the road (barring traffic) to keep from tearing my vehicle up. This is unacceptable. There is no other area in town that I travel that is as bad as the section of Ford St. in question. I remember Greenwood Road (a State highway) was the same way, and it took FOREVER for the road to be repaired, but it finally got done. I am asking that you to approve Resolution #11, so that the ball can get rolling on fixing this street. Thank you for your time and attention to this matter.

Jerry Maiden, Jr. submitted the following comment:

I am the Director of Music at the Mount Canaan Baptist. I travel on Ford street 4-5 days per week to arrive to the church that I serve. Needless to say, this road is and has been very hard on my vehicles. I am PLEADING that you would approve Resolution #11.

Glenda Grigsby submitted the following comment:

PLEASE APPROVE RESOLUTION #11. It would be an improvement to everyone who live in this area, attend church in this area and travel Ford Street on a daily basis. It is a State highway and in dire need of repairs.

Myra Robinson submitted the following comment:

To my fellow citizens of the Caddo Parish Commission - Good Afternoon. I have written to you today to prayerfully get your attention on the approval of Resolution #11. You should be very proud that you are in a position to make a difference in people's lives, to help solve problems in your community and consider the concerns of residents of Caddo Parish. Please listen carefully to my plea. I am extremely dissatisfied with the condition of Ford Street in the Allendale neighborhood. I don't live close to Ford Street, but I drive it weekly to church. The drive is horrible. I surely can't drive the speed limit and you'd think by now I would remember every torn up spot, but it seems to me I keep getting surprises. I am a senior citizen who does not like buying a new tire at the tune of \$200. plus dollars because it is punctured and can't be repaired. Approving Resolution #11 will prevent dysfunction and repair of damaged vehicles and make driving that stretch of highway safer. Commissioners, you have the power. Do it for the many citizens who travel Ford Street, A state highway to get to work, go downtown, get to church, and make it to their homes safely. We need you to approve Resolution #11.

Faith Johnson submitted the following comment:

This email is written to request the support of the Caddo Parish Commission by

approving Resolution #11. Ford Street, a state highway, has not been repaired in 15 years. It is imperative that the city of Shreveport fix the waterlines underneath Ford Street so the State will start the process of greater repair. I frequent this road on a weekly basis, two to three times per week, en route to participate in various church activities in the area. Ford Street is in deplorable condition and needs immediate attention. An effort to repair the street will show good faith on the part of the leadership of this city. The Allendale community and its citizens are more than deserving of an upgrade to Ford Street. Therefore, your commitment to the community by approving Resolution #11 is greatly appreciated.

Dorothy Williams submitted the following comment:

Ford Street needs to be repaired. It is unbelievable that it has taken as long as it has to be properly repaired and not patched up. Would you please help us get it repaved? It is a much needed task.

Clara Johnson submitted the following comment:

Please approve resolution #11. Yes, they really need to fix the streets in this area Bad need of repairs.

Lisa Robinson submitted the following comment:

I'm writing to ask you to approve Resolution #11. I travel down Ford Street to take my niece to Eddie Jones Head Start. Ford Street is in dire need for repair. Please drive down Ford Street to see for yourself.

Stephanie Dunn submitted the following comment:

I just moved to a community in Greenwood, Louisiana, and I would like to speak to you regarding the issue of fracking that is going on out here. It's affecting the neighborhoods and things of that nature. Is there anything in place to keep them from doing so? And if so, how can we address the current situation that is happening behind the subdivision.

#### **VISITORS**

- North Louisiana Criminalistics Laboratory

Mr. Atkins explained that the Commission asked to have a representative from the North LA Crime attend a meeting to discuss the large deficit in the budget.

Mr. Jesse Jones said that the North Louisiana Criminalistics Laboratory serves the northern 29 parishes, but the headquarters is in Shreveport. Their revenue comes directly from court costs, but due to the pandemic and court cases not going to trial, their source of revenue has declined. He said that there is not a system to know what they'll actually be receiving because their "money directly just comes in the mail". They are looking for a long-term solution for the crime lab that is a different revenue stream for it.

Mr. Burrell wanted to know if the autopsies being performed are supplementing the budget. Mr. Jones said that autopsies are not occurring at the facility because of a contractual agreement between the Commission and LSU Health, which specifies that LSU has to provide the pathologist for us to operate. He also said that some cases are being shipped outside of the State. Mr. Jones also said that "you don't make a whole lot of money" on pathology services. Mr. Burrell wanted to know if the Crime Lab was still outsourcing the autopsies. Mr. Jones said that they were, but he is confident that this year, the first autopsy will be performed in the facility. He explained that if they are able to hire their own pathologists and perform autopsies, it will create a more sufficient revenue stream.

Mr. Burrell suggested creating a program to have some students intern at the facility. Mr. Jones agreed and said that they created an internship program last year and are hoping to build a relationship with Grambling University to bring more students on.

- Grace Project

Mr. Calvin Lester

Mr. Jackson

Mr. Young

#### **ADOPT REGULAR SESSION MINUTES**

It was **moved by Mr. Jackson**, seconded by Mr. Burrell, *that Regular Session Minutes from January 6, 2022 be adopted.* Motion carried.

## COMMUNIQUES AND REPORTS

- Mr. Burrell provided a document that talks about the Omicron Variant of COVID. He said that this variant is spreading at an expeditious rate. He said that wastewater testing has been a tracking system for this variant in communities across the country.

He also asked that the Commissioners submit names for the Broadband Committee.

Mr. Burrell also talked about orphan wells. He asked that Administration invite someone to attend the meeting to discuss orphan wells. He also requested that Administration invite a representative from the Red River Waterway Commission.

- Mr. Jackson gave recognition to the MLK Day Giveaway. He said that Image Changers, MLK CDC, Craig Events, Principal Cook, Shreveport Fire Department, Councilwoman Taylor, and Representative Glover all partnered up to provide meal distribution during the Martin Luther King, Jr. Holiday.

Mr. Jackson then wanted to know if the meeting with the Home Builders Association and the Realtors Association has been set yet. Dr. Wilson said that they will set up the discussion. Mr. Hopkins wanted to know if this would be better suited in the Long Range Planning Committee. Mr. Jackson said that it can be set up as needed. He would also like to invite the Greater Shreveport Chamber, African American Chamber of Commerce, Manufactures Managers Council, and the Committee of 100 to that meeting.

Mr. Jackson wanted to know if there was an update with regards to the issue he was having on Wells Island Road. Dr. Wilson said that they are still working on it. Mr. Jackson then wanted to know if the MPC is still required to attend the Commission meetings. Dr. Wilson said that he has a letter prepared for that during his Administration Report.

Mr. Jackson then talked about the Red River Waterway Commission. He asked that research be done for the Commission to pull out of the Red River Waterway Commission. He does not feel that Caddo Parish is getting their fair share.

- The Clerk of the Commission provided the Commissioners with a binder including a calendar, By-Laws, Charter, and other references.
- Mr. Epperson would like the system in the Chambers be upgraded.

Mr. Epperson also talked about Resolution No. 84 of 2021. He said that the Commission has heard from those persons who are advocates of the oil and gas industry, and he understands the economic impact of the gas industry. He is concerned with those residents who reside in a particular area who are negatively impacted by the oil and gas drilling. Mr. Epperson asked that the Commissioners review the links he shared regarding spills, leaks, accidents, and environmental issues. He also reiterated that a resolution is not law; it is only a formal request. This resolution is only asking the Louisiana Department of Natural Resources, Office of Conservation, to look at the citizens' concerns with urban oil and gas drilling.

Mr. Epperson announced that there will be a \$100M investment located at the Resilient Industrial Park in District 12. The 77,000 square foot facility will be constructed by AEP/SWEPCO with 83 direct and indirect jobs.

He also commended Mr. Tim Weaver and Mr. Chuck Wilson for their hard work with property standards.

Mr. Epperson also talked about the situation with the MPC. He said that there were several meetings held in district regarding the discussion about the UDC prior to it being established.

- Mr. Taliaferro said that cold weather is moving into the area. He wanted to know what CPAS is doing to "get ahead of the curve". Mr. Kelvin Samuel, Assistant Director of Animal Services, said that blankets are always needed. He also suggested citizens honking their horn before starting it because TNR cats seek cars for heat. Mr. Samuel also said shelter is a must and to ensure that their shelter is off the ground.

- Mr. Johnson also commented that there are organizations who are setting up temporary tents to house and keep the homeless people warm. He asked anyone to donate propane heaters and blankets to keep the people warm.

- Mr. Chavez talked about the mobile security trailers. Dr. Wilson said that the security trailers are not eligible for ARP funds. Mr. Chavez wanted to know if the Doorbell Program will be able to use the ARP funds. Dr. Wilson said that it would need to be vetted, so he is not sure. Mr. Johnson

suggested that Mr. Chavez change the purpose of the trailers so it will be eligible for ARP funds.

### **ADMINISTRATOR'S REPORT**

- Animal & Mosquito Drone

Dr. Wilson said that they did receive a drone to help with spraying in hard to reach areas. FAA will be here on January 17 through January 18 to train the employees on how to use and ensure they are following the regulations.

Mr. Jackson wanted to know if Administration considers this a tool. Dr. Wilson said that it is, and it went before the Animal Services Committee who recommended that this be purchased.

Mr. Young asked that the drone not be used to kill plants, only mosquitos.

Mr. Epperson wanted to know if the drone could be used for other purposes such as taking photos. Dr. Wilson said that the drone could be used for several applications, but not as a tool for surveillance.

- Red River Waterway Commission

Dr. Wilson said that the Parish did receive \$300,000 a few years ago, and that was used to build a dog park next to the Stoner Boat Launch. He also mentioned that in prior years, the Parish not received any monies from the Red River Waterway Commission because it did not have land contiguous to the Red River.

- Planning & Zoning in the Parish

Dr. Wilson read aloud the following statement:

HB No. 697 removed Caddo Parish territory from the jurisdiction of the Shreveport Metropolitan Planning Commission of Caddo Parish. Essentially, it undid a "legislative CEA" between the Parish and City of Shreveport for zoning functions. That statute did not become effective until 1/1/2022. The effective date is important because the Parish no longer has the procedures and boards in place to handle zoning issues and matters for the Parish. For instance, pending zoning cases must still be completed as well as new cases considered. Additionally, the Parish's zoning ordinances were not repealed. All zoning ordinances are in place and affecting citizens right now. This includes everything from site plans to zoning violations to rezoning. Furthermore, a board must be in place to hear appeals and make decisions on certain issues That is why the 2021 ordinance creating the Caddo Parish Planning board was passed. Until it is populated and starts holding hearings, development in the parish is affected and zoning matters are at a standstill – even those that arose before the legislation became effective - are halted.

Dr. Wilson said that the Parish still has planning and zoning functions to do, and if citizens call with complaints, the Parish has to be able to respond. The reason the Parish still has a CEA with the MPC is so they can perform the functions as it relates to violation of the zoning ordinances that are currently on the books. Dr. Wilson said that he will provide a copy of this letter to all of the Commissioners. He also pointed out that all of the pending cases that the Parish has prior to January 1, 2022 have to be resolved.

Mr. Jackson wanted to know about the current members of the MPC board, especially the Parish's appointees. Dr. Wilson said that the City Council is contemplating the restructuring of the board to exclude the Parish's appointees.

Mr. Chavez asked for more clarification regarding the process for those who are currently in the zoning process. Dr. Wilson said that their concern is that there is not a mechanism to address those cases. He suggested appointing members to the rural board, make decisions on the pending cases, then determine a path forward.

Attorney Frazier pointed out that the Parish's contract is not with the MPC, but with the staff to assist the planning board that the Parish has not populated. She further stated that those pending cases cannot move forward until a board has been populated. Site plans, development, and rezoning is halted in Caddo Parish outside of the municipalities until that is completed. Parallel to this, there is an issue of whether or not the Caddo Parish Commission can act as the planning board, which is what is being asked in an AG opinion. She cautioned that this may take four to six weeks before a response is received. Attorney Frazier also mentioned that once the MPC staff sends out a violation, if it is appealed, there is nothing that can be done.

Dr. Wilson said that as long as the ordinances are on the books and are active, they have to be carried out as prescribed in the ordinance.

Mr. Chavez then wanted to know how the MPC staff is funded. Attorney Frazier said that payments are made quarterly.

Mr. Hopkins pointed out that the ordinances only cover that five mile radius. He reiterated that there is no zoning north of Hwy 173.

Mr. Epperson ask that Dr. Wilson provide the names of the pending zoning cases. Dr. Wilson said that Case 2021-8SP-7681, Shirley Francis Road, Consent Subdivision; Case 2136-P, Wells Island Road, rezoning; Case 2114-VAP-771, Greenwood Road, Testament Appeal; and Case 2115-VPA-3409, Eden Boulevard, fence variants.

Mr. Jackson wanted to know if the Parish is contracting with the City of Shreveport's Inspection Department. Dr. Wilson said that it is for permitting parish-wide. Mr. Jackson said that the notion that the Parish is detaching from the City of Shreveport is not true.

Mr. Jackson wanted to know if the MPC would be able to issue Cease & Desist Notices. Attorney Frazier said that they will send notices of violation. If it is not taken care of, the MPC will then bring the case to the Parish to transfer it to the District Attorney.

### **PRESIDENT'S REPORT**

Mr. Atkins presented a plaque to former Commission President Johnson. He appreciates Mr. Johnson's leadership during 2021. Mr. Johnson thanked the Commissioners for the plaque. He said that there are several things that go on behind the scenes. He appreciates all of the Commissioners for all of their hard work and teamwork during his year as president.

Mr. Burrell commended Mr. Johnson on his leadership and taking the time to show him the ropes.

It was **moved by Mr. Epperson**, seconded by Mr. Jones, *that all items on the agenda, except for the public hearings, be delayed and postponed to a Special Session that will be called prior to the Commission meeting again for its Work Session.*

Mr. Epperson said that there are individuals here that cannot be present in today's meeting. He said that there are so many items on the agenda today that all members of the Commission should be able to participate in. Mr. Epperson also mentioned that there could be an act of God that prevents the Commission from meeting in person. He said that all items should be able to be voted on via teleconference.

Mr. Chavez asked that the Tim James Expressway be voted on today.

**Substitute motion by Mr. Hopkins**, seconded by Mr. Young, *that the Commission consider Resolution No. 9 of 2022, a resolution authorizing the Parish Attorney's Office to request an opinion from the Louisiana State Attorney General's Office regarding the authority of the Parish Commission functioning as a Planning & Zoning Commission and otherwise providing with respect thereto be considered today.*

Mr. Atkins wants to be respectful to those items that may be controversial, but would like to move forward as many items as possible. He pointed out that there is only one person absent from today's meeting.

Mr. Jackson wanted to know if the substitute motion was to postpone everything, with the exception of Resolution No. 9, and vote on that today. Mr. Hopkins said that it was.

**Substitute motion by Mr. Chavez**, seconded by Mr. Taliaferro, *that the Commission will consider Ordinance No. 6169 of 2022 following the public hearings.*

Mr. Chavez said that the economic impact with this ordinance is for the betterment of the whole Parish. He does not see the need to delay it.

Attorney Frazier pointed out that there are three motions on the floor: the original motion and two substitute motions. Mr. Jackson thought there can be unlimited substitute motions, but not amendments. Attorney Frazier said that there has been two amendments because substitute motions and amendments are interchangeable.

Mr. Young wanted to know if Mr. Chavez's motion is an amendment or a substitute motion. Mr. Chavez said that his motion is a substitute motion. It is Mr. Young's understanding that only two substitute motions could be had at one time.

At this time, Mr. Chavez's substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Burrell, Chavez, Hopkins, Johnson, Jones, Lazarus, Taliaferro, and Young

(8). NAYS: Commissioners Atkins, Epperson, and Jackson (3). ABSENT: Commissioner Gage-Watts (1). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mr. Epperson, *that Resolution No. 84 of 2021 and Resolution No. 11 of 2022 be considered during today's Regular Session. Motion carried*, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (11). NAYS: None (0). ABSENT: Commissioner Gage-Watts (1). ABSTAIN: None (0).

**PUBLIC HEARING ON ORDINANCES**

The President of the Commission opened the public hearing for the following ordinances:

- *Ordinance No. 6155 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$5,000 to provide an additional appropriation for the Delta Upsilon Lambda Foundation and to otherwise provide with respect thereto*
- *Ordinance No. 6156 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$5,000 to provide an additional appropriation for the Dress for Success Shreveport-Bossier and to otherwise provide with respect thereto*
- *Ordinance No. 6157 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Public Works Fund and the Capital Outlay Fund in the amount of \$107,500 to provide an additional appropriation to install welcome signs on I-49 and to otherwise provide with respect thereto*
- *Ordinance No. 6158 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$5,000 to provide an appropriation for Friends In Unity and to otherwise provide with respect thereto*
- *Ordinance No. 6159 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$10,000 to reduce the appropriation for the Playaz & Playettes, Inc and to otherwise provide with respect thereto*
- *Ordinance No. 6160 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Oil & Gas Fund for the year 2022 to provide an appropriation of \$109,000 to provide Caddo Fire District 7 with a part-time employee, and to otherwise provide with respect thereto*
- *Ordinance No. 6161 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the American Rescue Plan fund to provide an appropriation of up to \$30,000 for Red G Enterprises and to otherwise provide with respect thereto*
- *Ordinance No. 6162 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the American Rescue Plan Fund to provide an appropriation for counseling in public high schools in Caddo Parish and to otherwise provide with respect thereto*
- *Ordinance No. 6163 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the American Rescue Plan Fund to provide an appropriation for Volunteers for Youth Justice for truancy and to otherwise provide with respect thereto*
- *Ordinance No. 6164 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the American Rescue Plan Fund to provide an appropriation for Caddo Parish Juvenile Court and to otherwise provide with respect thereto*
- *Ordinance No. 6165 of 2022 an ordinance amending the Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund to provide an appropriation for ERAP housing quality inspections and to otherwise provide with respect thereto*
- *Ordinance No. 6166 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund to roll over an existing 2021 appropriation for Eviction Mitigation into the 2022 Budget*

*and to otherwise provide with respect thereto*

- *Ordinance No. 6169 of 2022, an ordinance approving a cooperative endeavor agreement with Tim James, Inc. relative to construction of a privately-owned tollway over the Red River pursuant to Louisiana Revised Statute 48:2037, and to otherwise provide with respect thereto*

Attorney Bradford came before the Commission to speak in favor of Ordinance No. 6169 of 2022. He said that Tim James, Inc. is a family owned business that is investing \$100M in Caddo Parish. Attorney Bradford said that this will help Caddo Parish grow forward.

Tim James, Jr. said that this is the last stop to move forward with this project. He said that they have approval from Bossier, and he would like the Parish to approve this ordinance.

- *Ordinance No. 6170 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Oil & Gas Fund for the year 2022 to provide an appropriation for relocation assistance and to otherwise provide with respect thereto*
- *Ordinance No. 6171 of 2022, an ordinance amending the 2022 Budget of Estimated Revenues & Expenditures for the American Rescue Plan Fund to provide an additional appropriation for Fit for Life Ministries and to otherwise provide with respect thereto*
- *Ordinance No. 6172 of 2022, an ordinance amending the 2022 Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund to provide appropriations for housing projects and to otherwise provide with respect thereto*

There being no one to speak in favor or against these ordinances, the President closed the public hearing for ordinances.

#### **ORDINANCES (for final passage)**

It was **moved by Mr. Chavez**, seconded by Mr. Atkins, *that Ordinance No. 6169 of 2022, an ordinance approving a cooperative endeavor agreement with Tim James, Inc. relative to construction of a privately-owned tollway over the Red River pursuant to Louisiana Revised Statute 48:2037, and to otherwise provide with respect thereto* be adopted.

Mr. Young wanted to know where the BBB rating for the road maintenance came from. Attorney Bernstein explained that bond rating is still a high bond rating, but if the bond rating is higher, it will narrow the number of companies they can obtain it from. He further explained that BBB+ means that it is either at the top of the BBB rating or it is an A or better rating. Mr. Young wanted to know if this exposes the Parish to any additional risks. Attorney Bernstein said that it does not.

Mr. Young then asked about the clause regarding Minority & Disadvantaged Business Enterprise standards. Dr. Wilson said that it is the Parish's goal to reach 25% of Disadvantaged & Emerging Businesses. He also said that it is a goal, but it is not a mandatory compliance. Mr. Young wanted to know if the agreement would be breached if the goal is not met. Dr. Wilson said that it would not because it is a goal, not a mandatory compliance item.

**Substitute motion by Mr. Jackson**, seconded by Mr. Epperson, *to englobo and adopt the following items:*

- *Ordinance No. 6169 of 2022, an ordinance approving a cooperative endeavor agreement with Tim James, Inc. relative to construction of a privately-owned tollway over the Red River pursuant to Louisiana Revised Statute 48:2037, and to otherwise provide with respect thereto*
- *Resolution No. 84 of 2021, urge and request the Louisiana Department of Natural Resources to consider the negative impacts of oil and gas drilling in or near urban areas, implement rules to combat those negative impacts, and to otherwise provide with respect thereto*
- *Resolution No. 9 of 2022, a resolution authorizing the Parish Attorney's Office to request an opinion from the Louisiana State Attorney General's Office regarding the authority of the Parish Commission functioning as a Planning & Zoning Commission and otherwise providing with respect thereto*
- *Resolution No. 11 of 2022, a resolution urging and requesting the Louisiana Department of Transportation & Development to consider the inclusion of Louisiana Highway 173, from Pierre Avenue to Hartman Street, in its Right-Sizing*

*Program, and otherwise providing with respect thereto*

**Friendly amendment by Mr. Young** *that the amended version that is attached to the agenda be adopted. Mr. Jackson accepted it.*

**Substitute motion by Mr. Chavez**, seconded by Mr. Atkins, *to consider the vote Ordinance No. 6169 of 2022 separately and as the next item. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Hopkins, Jones, Lazarus, Taliaferro, and Young (8). NAYS: Commissioners Epperson, Jackson, and Johnson (3). ABSENT: Commissioner Gage-Watts (1). ABSTAIN: None (0).*

**Substitute motion by Mr. Jackson**, seconded by Mr. Epperson, *to englobo and adopt the following items:*

- *Ordinance No. 6169 of 2022, an ordinance approving a cooperative endeavor agreement with Tim James, Inc. relative to construction of a privately-owned tollway over the Red River pursuant to Louisiana Revised Statute 48:2037, and to otherwise provide with respect thereto*
- *Resolution No. 84 of 2021, urge and request the Louisiana Department of Natural Resources to consider the negative impacts of oil and gas drilling in or near urban areas, implement rules to combat those negative impacts, and to otherwise provide with respect thereto*
- *Resolution No. 9 of 2022, a resolution authorizing the Parish Attorney's Office to request an opinion from the Louisiana State Attorney General's Office regarding the authority of the Parish Commission functioning as a Planning & Zoning Commission and otherwise providing with respect thereto*
- *Resolution No. 11 of 2022, a resolution urging and requesting the Louisiana Department of Transportation & Development to consider the inclusion of Louisiana Highway 173, from Pierre Avenue to Hartman Street, in its Right-Sizing Program, and otherwise providing with respect thereto*
- *Kay Proby Waller to the Caddo Parish Zoning Commission*

Mr. Atkins said that this is "really gumming up the works". He encouraged the Commissioners to vote against this englobo.

**Substitute motion by Mr. Chavez**, seconded by Mr. Lazarus, *that Ordinance No. 6169 of 2022, an ordinance approving a cooperative endeavor agreement with Tim James, Inc. relative to construction of a privately-owned tollway over the Red River pursuant to Louisiana Revised Statute 48:2037, and to otherwise provide with respect thereto be adopted.*

**Call for the Question by Mr. Lazarus**, seconded by Mr. Young. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

At this time, Mr. Chavez's substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Johnson, Jones, Lazarus, Taliaferro, and Young (8). NAYS: Commissioners Epperson and Jackson (2). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

#### **ORDINANCE NO. 6169 OF 2021**

##### **ORDINANCES (For Introduction By Title):**

- *Introduce Ordinance No. 6174 of 2022, an ordinance amending the 2021 Budget to amend the Budget of Estimated Revenues & Expenditures for the Head Start Fund and to otherwise provide with respect thereto*
- *Introduce Ordinance No. 6175 of 2022, an ordinance amending the 2021 Budget to amend the Budget of Estimated Revenues & Expenditures for the Section 8 Fund and to otherwise provide with respect thereto*
- *Introduce Ordinance No. 6176 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the General Fund to provide an appropriation for Wheel Chair Ramp & Roof Repair Program and to otherwise provide with respect thereto*

- *Introduce Ordinance No. 6177 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Oil & Gas Fund and the Riverboat Fund to provide an appropriation of \$32,000 for a Mural Program and to otherwise provide with respect thereto*
- *Introduce Ordinance No. 6186 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund for the year 2022 to appropriate funds received from the U.S. Treasury in the amount of \$5,274,675 for the Emergency Rental Assistance Program and to otherwise provide with respect thereto*
- *Introduce Ordinance No. 6187 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund for the year 2021 to appropriate Emergency Rental Assistance Program from the State of Louisiana and to otherwise provide with respect thereto*
- *Introduce Ordinance No. 6188 of 2022, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for Ring Doorbell Pilot Program in Caddo Parish and to otherwise provide with respect thereto*
- *Introduce Ordinance No. 6189 of 2022, an ordinance to enact Section 2-5 relative to parish owned or maintained buildings and offices, to provide that agencies, constitutional officers, or other political subdivisions occupying those buildings and offices shall report data regarding communicable diseases of concern to the public and to otherwise provide with respect thereto.*

#### **WORK SESSION MINUTES**

It was **moved by Mr.** , seconded by Mr. , *that Work Session Minutes from January 18, 2022 be ratified. Motion carried.*

#### **RESOLUTIONS**

It was **moved by Mr. Young**, seconded by Mr. Epperson, *that Resolution No. 84 of 2021, urge and request the Louisiana Department of Natural Resources to consider the negative impacts of oil and gas drilling in or near urban areas, implement rules to combat those negative impacts, and to otherwise provide with respect thereto be adopted as amended.*

Mr. Young said that several citizens came forward regarding concerns with horizontal drilling in and near urban areas.

**Substitute motion by Mr. Jackson**, seconded by Mr. Epperson, *to englobo and adopt the following items:*

- *Ordinance No. 6169 of 2022, an ordinance approving a cooperative endeavor agreement with Tim James, Inc. relative to construction of a privately-owned tollway over the Red River pursuant to Louisiana Revised Statute 48:2037, and to otherwise provide with respect thereto*
- *Resolution No. 84 of 2021, urge and request the Louisiana Department of Natural Resources to consider the negative impacts of oil and gas drilling in or near urban areas, implement rules to combat those negative impacts, and to otherwise provide with respect thereto*
- *Resolution No. 9 of 2022, a resolution authorizing the Parish Attorney's Office to request an opinion from the Louisiana State Attorney General's Office regarding the authority of the Parish Commission functioning as a Planning & Zoning Commission and otherwise providing with respect thereto*
- *Resolution No. 11 of 2022, a resolution urging and requesting the Louisiana Department of Transportation & Development to consider the inclusion of Louisiana Highway 173, from Pierre Avenue to Hartman Street, in its Right-Sizing Program, and otherwise providing with respect thereto*

**Call for the Question by Mr. Johnson**, seconded by Mr. Jackson. Motion carried, as shown by the following roll call votes: AYES: Commissioners Burrell, Chavez, Epperson, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (9). NAYS: Commissioner Atkins (1). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

At this time, Mr. Jackson's motion failed, as shown by the following roll call votes: AYES:

Commissioners Burrell, Epperson, Jackson, Johnson, Jones, and Yong (6). NAYS: Commissioners Atkins, Chavez, Lazarus, and Taliaferro (4). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

It was **moved by Mr. Young**, seconded by Mr. Burrell, *that Resolution No. 84 of 2021, urge and request the Louisiana Department of Natural Resources to consider the negative impacts of oil and gas drilling in or near urban areas, implement rules to combat those negative impacts, and to otherwise provide with respect thereto* be adopted as amended.

Mr. Atkins understands the concerns of the citizens, but would like to see the oil and gas industry to continue to operate in this community in a safe and effective matter.

At this time, Mr. Young's motion failed, as shown by the following roll call votes: AYES: Commissioners Burrell, Epperson, Jackson, Johnson, Jones, and Yong (6). NAYS: Commissioners Atkins, Chavez, Lazarus, and Taliaferro (4). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

It was **moved by Mr. Young**, seconded by Mr. Chavez, *that Resolution No. 9 of 2022, a resolution authorizing the Parish Attorney's Office to request an opinion from the Louisiana State Attorney General's Office regarding the authority of the Parish Commission functioning as a Planning & Zoning Commission and otherwise providing with respect thereto* be adopted. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mr. Burrell, *that Resolution No. 11 of 2022, a resolution urging and requesting the Louisiana Department of Transportation & Development to consider the inclusion of Louisiana Highway 173, from Pierre Avenue to Hartman Street, in its Right-Sizing Program, and otherwise providing with respect thereto* be adopted.

Mr. Chavez said that the road is in the City of Shreveport, and the City would need to assume it if they felt it necessary. He understands the complaints of the citizens and the need for better roads. Mr. Chavez then wanted to know if the Parish has ever adopted a state highway that was in the City of Shreveport. Dr. Wilson said that they swapped the road directly in front of the detention center with the State. He suggested that the City fix the issues under the road, so the Parish can overlay it.

Mr. Jackson wanted to know about the letter that Mr. Chavez was speaking about. Dr. Wilson said that the letter was addressed to him, but the content of the letter was sent to the entire board.

**Substitute motion by Mr. Jones**, seconded by Mr. Jackson, *that Resolution No. 11 of 2022, a resolution urging and requesting the Louisiana Department of Transportation & Development to consider the inclusion of Louisiana Highway 173, from Pierre Avenue to Hartman Street, in its Right-Sizing Program, and otherwise providing with respect thereto* be postponed until the next Regular Session.

**Call for the Question by Mr. Epperson**, seconded by Mr. Chavez. Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

At this time, Mr. Jones' substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (10). NAYS: None (0). ABSENT: Commissioners Gage-Watts and Hopkins (2). ABSTAIN: None (0).

There was no further discussion to come before the Commission, so the meeting was adjourned at 6:51 p.m.

  
Michelle Nations  
Assistant Commission Clerk

  
John E. Atkins  
President

# State of Louisiana



## Parish of Caddo

In the Name and By the Authority of The  
Caddo Parish Commission

### Resolution of Remembrance & Respect *Mattie Brewer McCulloch*

**WHEREAS**, the Caddo Parish Commission notes with deep regret the passing of individuals whose life and works have served as an example of the worthy values that benefit this community and this Parish, such an individual being **Sister Mattie Brewer McCulloch** who went to meet her heavenly father on January, 21, 2022; and

**WHEREAS**, Mrs. McCulloch was born in Coushatta, Louisiana to her beloved parents, Mr. Howard Brewer Sr. and Mrs. Elizabeth Speed Brewer; and

**WHEREAS**, Mrs. McCulloch accepted Christ as her personal Savior and began attending Pleasant Hill Baptist Church after relocating to Caddo Parish. She was a faithful member and served in various capacities, including Women of Destiny, Saints for Life Ministry, Ministry Director for the Samaritan Helping Hands, Secretary of the Choir, Matrons' Ministry, and teaching her Sunday School Class; and

**WHEREAS**, Mrs. McCulloch was also one of the original founders of the Willing Workers' Ministry, which provided clothing, food, and other items to those in need within the community. She always supported every ministry, every outreach, and every opportunity to spread the Lord's word. Mrs. McCulloch also established The Mattie L. McCulloch Educational Scholarship to provide funding for students who are aspiring to continue their higher learning education; and

**WHEREAS**, Mrs. McCulloch was a phenomenal leader, motivator, and educator. She never met a stranger and accepted all who crossed her path; and

**WHEREAS**, she is also remembered for the warmth of her smile, her wisdom, and by her devotion to her family, her church, and her community; she will truly be missed.

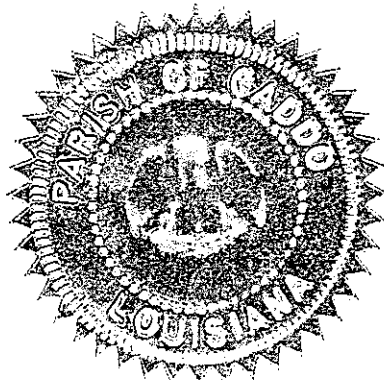
**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission, that it does hereby express its deepest regrets at the passing of **Sister Mattie Brewer McCulloch**.

**BE IT FURTHER RESOLVED**, that the Commission does further convey to the family and friends of Mrs. McCulloch its sincerest expressions of sympathy and consolation, and the prayer that they will be comforted in the knowledge of life that continues beyond this vale.

ATTEST:

*M. Nations*

Michelle Nations  
Assistant Commission Clerk



*John E. Atkins*  
John E. Atkins  
President

*Roy A. Burrell*  
Roy A. Burrell  
Vice-President

*Ken Epperson, Sr.*  
Ken Epperson, Sr.  
District 12

# State of Louisiana



## Parish of Caddo In the Name and By the Authority of The Caddo Parish Commission

### PROCLAMATION

**WHEREAS**, the month of February is internationally observed as Black History Month, also referred to as African-American History Month in the United States and Canada, an effort that has the purpose of focusing attention upon a long-neglected and overlooked, but important and consequential, segment of the historical record of the United States and more broadly, the African diaspora; and

**WHEREAS**, this celebration of the role and the contributions of African American and Black citizens of this parish, state and country throughout its history is a fitting and beneficial process that serves to enlighten all citizens, and to strengthen the fibers of the national fabric; and

**WHEREAS**, the observance of Black History Month calls our attention to the continued need to battle racism and build a society that lives up to its democratic ideals as well as to celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

**WHEREAS**, Black History Month grew out of the 1926 establishment of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History, and has blossomed into today's month-long observance, the theme of which is Black Health and Wellness; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission, meeting in legal and regular session this 3<sup>rd</sup> day of February, 2022 that it does hereby proclaim February 2022 as:

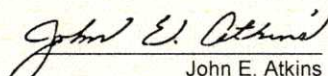
### 'BLACK HISTORY MONTH'

in Caddo Parish, Louisiana, and urges all citizens to join with the Parish in recognition of this important month.

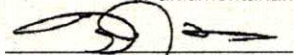
**ATTEST:**




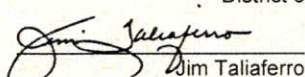
  
Jeff Everson  
Commission Clerk

  
John E. Atkins  
President

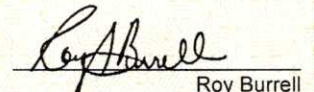
  
John Paul Young  
Parliamentarian

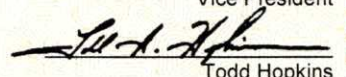
  
Lyndon B. Johnson  
District 2

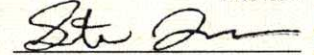
  
Steffon Jones  
District 6

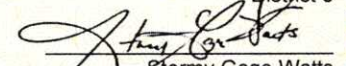
  
Jim Taliaferro  
District 8


  
Ed Lazarus  
District 11

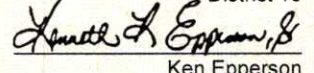
  
Roy Burrell  
Vice President

  
Todd Hopkins  
District 1

  
Steven Jackson  
District 3

  
Stormy Gage-Watts  
District 7

  
Mario Chavez  
District 10

  
Ken Epperson  
District 12

# State of Louisiana



## Parish of Caddo

In the Name and By the Authority of The  
Caddo Parish Commission  
RESOLUTION OF RECOGNITION & APPRECIATION  
TO  
MS. SHELLEY MCMILLIAN

**WHEREAS**, the Caddo Parish Commission is pleased to acknowledge with pride the accomplishments of those Northwest Louisiana sons & daughters who have gone forth to attain success and distinction in the various endeavors they pursue, especially when those endeavors enrich our community across generations, leaving an indelible mark, and

**WHEREAS**, on January 25<sup>th</sup>, 2022, NWLA Soccer icon **Shelley McMillian** added a new distinction to her remarkable career when she earned her 700<sup>th</sup> career win, cementing her legacy as the winningest Soccer coach in Louisiana high school sports history, an accomplishment that now rests alongside her 26 District Coach of the Year honors, 8 All-City Coach of the Year awards, Louisiana Boys 1996 Coach of the Year and Louisiana 2010 Girls Coach of the Year; and

**WHEREAS**, McMillian's 30 years coaching in Northwest Louisiana have seen her in various roles from her current post with the Parkway Lady Panthers, a team that she not only came out of retirement to revive 3 years ago, but that she founded in 1990; to her time coaching the Loyola boys team to their first state title, founding the Loyola's girls team, or coaching both the boys and girls teams at Calvary. In each role she encouraged, guided, and lifted countless young men & women to reach farther, higher goals than they could have imagined as they stood strengthened by the support of McMillian's high standards, leadership, character, and faith; and

**WHEREAS**, before becoming the record setting coach that she is, McMillian earned her place in local soccer history as a player with Airline High School and Centenary College, where she is noted for scoring the first goal in the history of the Centenary Women's Soccer program. Outside of Soccer, McMillian has made significant and lasting contributions to our community through motivational speaking where her inspirational and faith guided words have encouraged audiences not to give up; her commitment to her family as a wife, mother, and daughter; and her work as CEO of Rock Solid with programs like Project Swim which responded to the tragic drowning of 6 area youth in 2010 by providing free swim lessons to over 15,000 Caddo area children; and

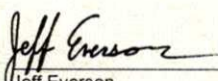
**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission, meeting in legal and regular session this 3rd day of February, 2022, that it does hereby declare and proclaim February 15, 2022 to be

### 'SHELLEY MCMILLIAN DAY'

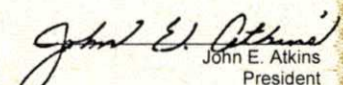
in Caddo Parish, Louisiana, in recognition and admiration of her notable achievements and distinguished life.

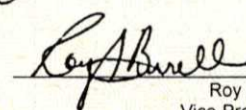
**BE IT FURTHER RESOLVED**, that this Caddo Parish Commission does encourage all citizens of Caddo Parish to celebrate the great honor that Coach McMillian's accomplishments bring to our area by encouraging someone not give up, letting someone know that you believe that they can achieve their best or otherwise sharing McMillian's brand of positivity with the world.

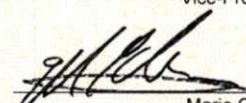
ATTEST:

  
Jeff Everson  
Commission Clerk

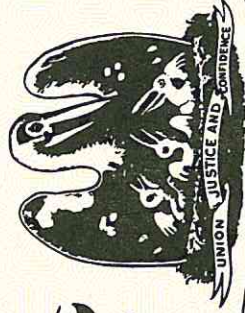


  
John E. Atkins  
President

  
Roy Burrell  
Vice-President

  
Mario Chavez  
District 10

# State of



# Louisiana

## Parish of Caddo

### In the Name and By the Authority of The Caddo Parish Commission

#### SPECIAL PROCLAMATION for DR. UMAR JOHNSON

**WHEREAS**, the Caddo Parish Commission is always pleased to recognize and honor those who seek to engaged and elevate the sons and daughters of Caddo Parish by sharing knowledge and perspectives to challenge them, provoke thought & conversation and encourage excellence; and

**WHEREAS**, **DR. UMAR JOHNSON** is such a person who, as a Doctor of Clinical Psychology and Certified School Psychologist is considered an expert on the education and mental health of Afrikan and Afrikan-American children and is a sought-after public speaker, pundit and influencer; and

**WHEREAS**, Johnson draws upon his professional and scholarly knowledge to discuss issues impacting the Black community using his brand of leadership that draws upon generations of personal lineage with kinsman such as Frederick Douglas and 7<sup>th</sup> AME Bishop Wyman to his celebrated role as the Prince of PanAfrikanism; and

**WHEREAS**, Johnson, also known by the surname Ifatunde, will honor Caddo Parish and the City of Shreveport with his appearance, lecture and book signing where he will present his lecture, "State of Emergency: The Special Education & ADHD Wars Against Black Boys" at Booker T. Washington High School on January 30<sup>th</sup> as well as signing his book, The Black Parent Advocate; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission, that it does hereby declare and recognize and proclaim January 30, 2022 to be:

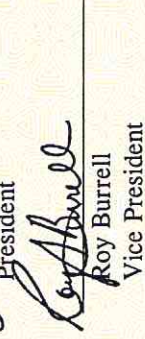
**'DR. UMAR JOHNSON DAY'**

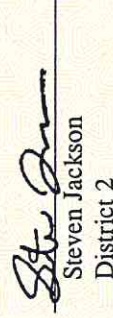
in Caddo Parish, Louisiana, in recognition and admiration of his notable achievements in Ministry and music.

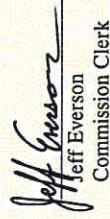
**ATTEST:**



  
John E. Atkins  
President

  
Roy Burrell  
Vice President

  
Steven Jackson  
District 2

  
Jeff Everson  
Commission Clerk

# State of Louisiana



## Parish of Caddo

### In the Name and By the Authority of The Caddo Parish Commission Resolution of Recognition & Appreciation to Alpha Kappa Alpha Sorority, Incorporated

**WHEREAS**, the Caddo Parish Commission is pleased to acknowledge events of significance that occur in the community, and to recognize the organizations and individuals who are now and for a long time have been in the forefront of positive and worthy activities and deeds that accrue to the benefit of all; and

**WHEREAS**, such an organization is the Alpha Kappa Alpha Sorority, Incorporated's Delta Lambda Omega Chapter in Shreveport, Louisiana who were chartered on February 3, 1947 and today celebrate their 75 Anniversary of dedicated and distinguished service since Mrs. Arnetta G. Wallace, who served as the Regional Director, organized and chartered Delta Lambda Omega Chapter with chartered members Irma Green Jackson, Mae Etta Scott, Nannie Lou Leech, Zurline Baker, Mable Walker, Maxine Chambers and Hattie Fletcher; and

**WHEREAS**, the chapter's membership increased and along with continued growth, its priorities and goals expanded to serve Caddo, Bossier and DeSoto parishes. Their first Fundraiser was a piano concert by Lois Towles at Central Colored High School on November 18, 1947. Since 1949, Delta Lambda Omega has awarded annual scholarships during the James Sylvester Hall Senior Luncheon recognizes the top African American college bound girls from local schools. Delta Lambda Omega's members have proudly served on international, regional, and local levels in our esteemed sisterhood including Mrs. Dorothy S. Johnson (deceased) as the 15th South Central Regional Director and Ms. Tari T. Bradford as the 22nd South Central Regional Director; and

**WHEREAS**, Delta Lambda Omega Chapter has enthusiastically implemented a variety of programs, events, and educational offerings to enhance the lives of community members. The chapter is widely known for the Shoe Bank program, which provides shoes and socks for underprivileged school-aged students. In 2018, the chapter was acknowledged as one of the longest operational programs by the national organization, Reading is Fundamental (RIF) for sponsoring and implementing reading program and free book distributions for over 40 years. While celebrating the 112th Founders' Day of Alpha Kappa Alpha Sorority, Incorporated®, a Gala was held in February 2020, and a donation of \$3,000.00 was awarded to Southern University Shreveport and Grambling State University; and

**WHEREAS**, the chapter partnered with LSU Health Shreveport to host free mammograms in the Ivy Crown parking lot, supported American Heart Association with 2020's Pink Goes Red activity featuring heart healthy meals created by minority-owned small businesses, blood pressure checks & heart healthy exercises; an Alzheimer's support group at Morning Star Missionary Baptist Church Life Center; donations of eyeglasses to Lions Club International; donations of shoes in support of the Soles4Souls, financial donations to LSU Health Shreveport Office of Diversity Affairs, the American Cancer Society, the NWLA Sickle Cell Disease Association, the NAACP, the NW Food Bank and the Providence House's efforts to provide housing to women and their families experiencing homelessness; and

**WHEREAS**, under the 2022 Presidency of Mrs. Charlene M. Voorhies, Delta Lambda Omega Chapter has a membership of 281 and maintains a status as a premier chapter, offering educational programs, academic scholarships, and striving to make a positive change and support like-minded organizations.

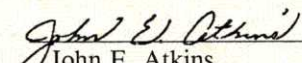
**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission in legal session convened, that it does hereby proclaim and recognize February 3, 2022 as:

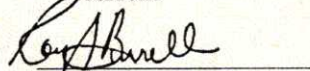
### **"Alpha Kappa Alpha Incorporated's Delta Lambda Omega Chapter Day"**


in Caddo Parish, Louisiana, entreating all citizens of the Parish to join in applauding this observance and in honoring Alpha Kappa Alpha Sorority's Delta Lambda Omega Chapter and its members.


**ATTEST:**



  
John E. Atkins  
President

  
Roy Burrell  
Vice President

  
Lyndon Johnson  
District 2

  
Jeff Everson  
Commission Clerk

# State of Louisiana



## Parish of Caddo

In the Name and By the Authority of The  
Caddo Parish Commission

### PROCLAMATION

**WHEREAS**, February is designated as American Heart Month; and

**WHEREAS**, the death rate from heart disease in the United States has fallen dramatically since the 1960's, a significant health victory. Heart disease remains a leading cause of death for both men and women in the United States and unfortunately Caddo Parish; and

**WHEREAS**, we have learned much about factors that contribute to heart disease, how to monitor those triggers, and ways to treat them. We know that individuals can live longer and better lives by refraining from tobacco use, maintaining an optimal blood pressure and healthy weight, eating a healthy diet, and exercising regularly. Innovative tools and online systems give people more access than ever to information they can use to make informed, health conscious choices; and

**WHEREAS**, scientific research and evidence-based interventions to prevent or treat heart attacks and strokes have played an important part in making improvements. Developments in technology and discovery of early markers of heart disease have allowed doctors to diagnose and treat disease sooner than ever before. American innovators continue to develop treatments in drugs, equipment and strategies to educate Americans to stay heart healthy; and

**WHEREAS**, this month we stand with the families and friends affected by heart disease, and we recognize the ongoing efforts of dedicated advocates, researchers, and health care providers who strive each day to raise the awareness about heart disease in Caddo Parish.

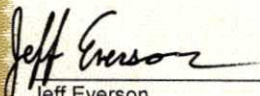
**NOW, THEREFORE, BE IT RESOLVED**, by the Caddo Parish Commission, meeting in legal and regular session this 3<sup>rd</sup> day of February, 2022 that it does hereby proclaim February 2022 as:

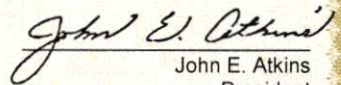
### 'AMERICAN HEART MONTH'

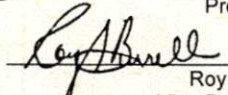
in Caddo Parish, Louisiana, and urges all citizens to join with the Parish in recognition of this important month and encourage participation in the tradition of Wear Red Day on the first Friday of February, **February 4<sup>th</sup>, 2022** when everyone across the country is asked to don the color red in order to raise and spread awareness to help eradicate heart disease and stroke in millions of women across the nation.

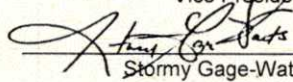
**ATTEST:**



  
Jeff Everson  
Commission Clerk

  
John E. Atkins  
President

  
Roy Burrell  
Vice President

  
Stormy Gage-Watts  
District 7

ORDINANCE NO. 6154 OF 2022

**BY THE CADDO PARISH COMMISSION:**

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE WEST END OF SANDI ACRES LOOP, CADDO PARISH, LA., FROM R-MHS, RESIDENTIAL MANUFACTURED HOME SUBDIVISION DISTRICT TO R-A, RURAL-AGRICULTURAL DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located on the west end of Sandi Acres Loop, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-MHS, Residential Manufactured Home Subdivision District to R-A, Rural-Agricultural District:**

12.996 ACS. M/L-LOT 1, SCHLEBEN HOLLOW, SECTION 12, T16N, R16W, CADDO PARISH, LOUISIANA.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**21-35-P**  
**TROY SCHLEBEN**

**CC3825**

**NOTICE TO THE PUBLIC**

**Control #21173**

Notice is hereby given that the Shreveport Metropolitan Planning Commission of Caddo Parish, LA, will hold a public hearing on Wednesday, December 1, 2021, at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the City of Shreveport and Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

**CASE NO. 21-35-P ZONING REQUEST:** 8553 SANDI ACRES LP. Application by TROY SCHLEBEN for approval to rezone property located on the west end of Sandi Acres Loop, from R-MHS, Residential Manufactured Home Subdivision District to R-A, Rural-Agricultural District, being more particularly described as 12.996 ACS. M/L-LOT 1, SCHLEBEN HOLLOW, SECTION 12, T16N, R16W, CADDO PARISH, LOUISIANA.

Alan Clarke, Executive Director  
Metropolitan Planning Commission  
The Shreveport Times

*draft*

**SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH  
SUMMARY MINUTES OF THE PUBLIC HEARING DECEMBER 1, 2021**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, December 1, 2021 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met virtually on November 30 for case manager presentations.

**Members Present**

Winzer Andrews, Chair  
Curtis Joseph, Vice Chair  
Chris Elberson, Secretary  
Laura Neubert  
Rudy Morton  
Gabriel Balderas  
Rachel Jackson  
Bill Robertson  
Harold Sater

**Staff Present**

Alan Clarke, Executive Director  
Stephen Jean, Deputy Director  
Reginald Jordan, Zoning Administrator  
Adam Bailey, Community Planning & Design Manager  
Jasmin Samuels, Executive Assistant  
Manushka Desgage, City Attorney's Office  
Henry Bernstein, Parish Attorney's Office

**Members Absent**

The hearing was opened with prayer by **MS. JACKSON** . The Pledge of Allegiance was led by **MS. NEUBERT**.

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

**A motion was made by MS. NEUBERT, seconded by MR. JOSEPH, to approve the minutes of the November 3, 2021 public hearing as submitted.**

**The motion was adopted by the following 9-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, JOSEPH, MORTON, ROBERTSON, & SATER and Meses. JACKSON & NEUBERT Nays: NONE. Absent: NONE**

**PUBLIC HEARING**

**CASE NO. 21-35-P ZONING REQUEST**

Applicant: Troy Schleben  
Owner: Troy Kevan and Barbara Ann Schleben  
Location: 8553 Sandi Acres LP (West end of Sandi Acres Loop)  
Existing Zoning: R-MHS  
Request: R-MHS to R-A  
Proposed Use: Single-Family Residential

**Representative &/or support:**

**Troy Schleben 8553 Sandi Acres Loop, Shreveport, LA 71129**

Mr. Schleben stated he purchased a property with eight single lots several years ago. He mentioned he replatted the property to a single 13-acre subdivision for single-family home. He stated the cul-de-sac was turned back over to them through a prior. He

*draft*

shared he thought that the subdivision created was rural agriculture based on the tax records. Mr. Schleben stated when speaking with Mr. Mohler they realized it was not and it was zoned as a mobile home subdivision. He shared it was a single stick built, two-story home and he does not intend on doing anything with the property, it's still wooded. He mentioned he would like to do a pond in the backyard, he started digging it, and realized he was not allowed to have a pond because of the current zoning, so he is asking for the property to be returned to R-A.

**Opposition:**

**There was no opposition present.**

**A motion was made by MS. NEUBERT, seconded by MR. MORTON To recommend this application for approval.**

**The motion was adopted by the following 8-0 vote: Ayes: Messrs. ANDREWS, ELBERSON, JOSEPH, MORTON, ROBERTSON, & SATER and Mses. JACKSON & NEUBERT Nays: NONE. Absent: Messrs. BALDERAS.**



505 Travis Street, Suite 440 | Shreveport, LA 71101  
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

## STAFF REPORT – CADDO PARISH

AUGUST 4, 2021

AGENDA ITEM NUMBER: 6  
MPC Staff Member: Ben Mohler  
Parish Commission District: 12/Epperson

<b>CASE NUMBER</b>	<b>21-35-P:</b>	<b>ZONING REQUEST</b>
<b>APPLICANT:</b>		TROY SCHLEBEN
<b>OWNER:</b>		Troy Schleben
<b>LOCATION:</b>		8553 Sandi Acres Loop (West end of Sandi Acres Loop)
<b>EXISTING ZONING:</b>		R-MHS
<b>REQUEST:</b>		R-A
<b>PROPOSED USE:</b>		Single-Family Residential

**DESCRIPTION:** The applicant is requesting approval to have the zoning of approximately 12-acres restored to R-A (Residential Agricultural) from the currently existing R-MHS (Residential Mobile Home Subdivision). This would be returning the subject property to the original zoning prior to the changes introduced by the 2017 Shreveport Unified Development Code.

There are no prior cases associated with the site, there are a number of relevant cases in the surrounding area; P-21-92 granted rezoning approval from R-A to I-2 (Heavy Industrial) to allow a warehouse to be constructed, P-10-03 granted rezoning approval from R-A to B-2 (Corridor Commercial) for light auto repair, and P-14-15 granted site plan approval within a B-3 (General Commercial) district for a bank.

Nearby neighborhoods include: Idlewood, Westpark

**REMARKS:** A rezoning of the property from R-MHS to R-A has been requested by the applicant in order to return the zoning to its designation prior to the adoption of the 2017 Unified Development Code. The applicant has stated they were unaware the zoning had been changed and would like to return it to a more agricultural-based zoning. The applicant has additionally stated they would like to remain operating as a single-family home and have no plans for development that is contrary to what is allowed within an R-A district.

As stated in Article 4.2 of the Unified Development Code (UDC), R-A is defined as "The intent of the R-A Rural Agricultural District is to permit single-family residences within agricultural areas. All residences within this district must be compatible with surrounding agricultural operations and must maintain and preserve agricultural activities. Regulations are structured to protect the agricultural character of the district." The permitted by right uses in R-A zoning district include Agriculture, Animal Shelter – Operated by Public Authority ,Bed and Breakfast, Cemetery, Community Center, Community Garden, Conservation Area, Day Care Home, Dwelling – Manufactured Home, Dwelling - Single-Family Detached, Educational Facility - Primary or Secondary , Group Home, Place of Worship, Public Park, Soup Kitchen, Accessory, Wireless Telecommunications – Attachments to



505 Travis Street, Suite 440 | Shreveport, LA 71101  
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

## STAFF REPORT – CADDO PARISH

Existing Structures (Other than Towers), Wireless Telecommunications – Modifications , Farmers' Market, Temporary Outdoor Events, and Temporary Subdivision Sales Office.

When studying the surrounding zoning of the area, the property in question is directly adjacent to a multitude of existing R-A property. The subdivision the property resides in is the only R-MHS zoned property in the immediate area. Although a different zoning district would exist within the boundaries of the original subdivision if the request for rezoning is approved, the overall area would not be impacted in a way that would warrant a denial of the restoration of zoning.

Regarding the Master Plan vision, the Future Land Use Map of the 2030 Great Expectations Master Plan shows the site in question as well as the surrounding subdivision as Residential Low. Should the requested zoning of R-A be approved, this would still allow the area to keep in line with the vision of the 2030 Master Plan.

As this property is located within Caddo Parish, a Neighborhood Participation Meeting was not required for this project.

A site visit was conducted by MPC staff to determine current conditions as well as assess the surrounding area. The subject property was found to be similar to much of the surrounding area and a change in zoning would be almost unnoticeable to both residents as well as visitors to the site.

---

### STAFF

**ASSESSMENT:** Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of the restoration of zoning request from R-MHS () to R-A (Residential Agricultural) is warranted due to the low impact a change in zoning would incur to the area as well as the requested zoning is the same as most of the adjacent property.

Alternatively, based on comments made during the public meeting, the MPC Board may:

1. Vote to deny the application.

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**PUBLIC ASSESSMENT:** There was no opposition present.

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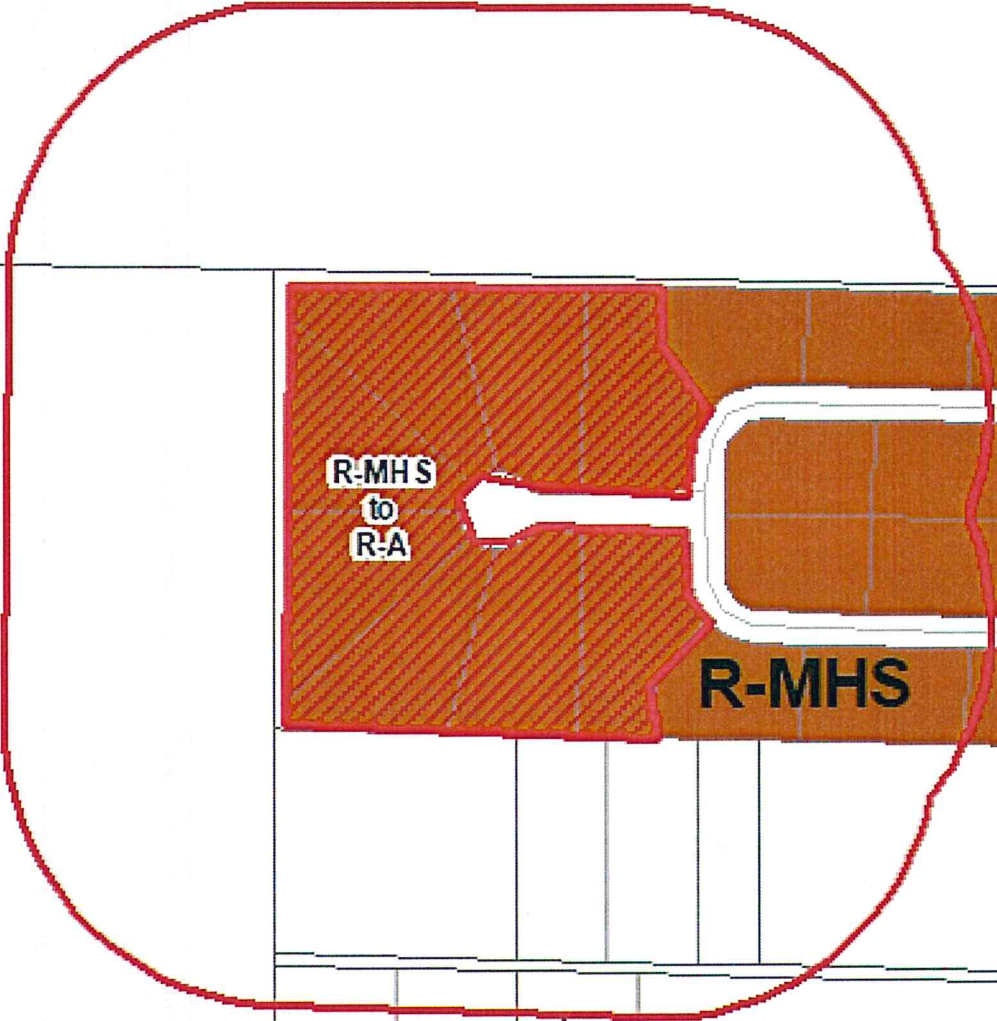
### MPC BOARD

**RECOMMENDATION:** The Board voted 8-0 to recommend this application for approval.

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21-35-P

R-A



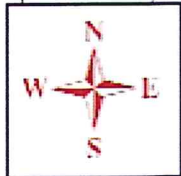
R-MHS  
to  
R-A

R-MHS

SANDIACRES

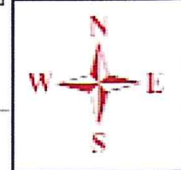
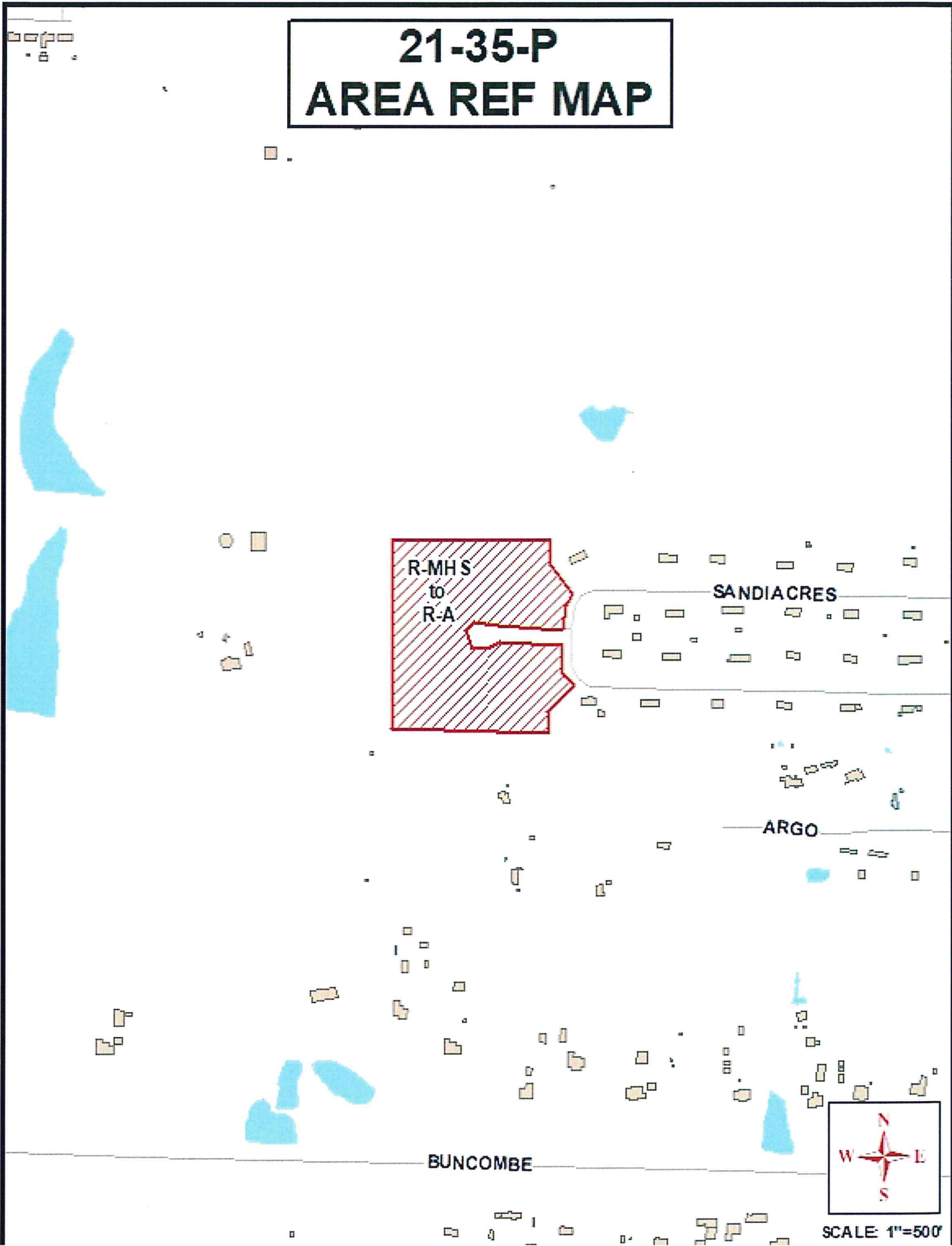
ARGO

500' NOTIFICATION  
AREA



SCALE: 1"=300'

# 21-35-P AREA REF MAP





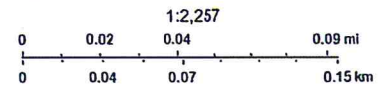
SCALE: 1"=500'

# ArcGIS Web Map (vicinity Map)



10/4/2021, 12:19:28 PM

-  MPC\_PLANNING\_LIMITS
-  PARISH LOTS



Esri, HERE, Garmin, INCREMENT P, NGA, USGS

Web AppBuilder for ArcGIS  
Esri, HERE, Garmin, INCREMENT P, NGA, USGS |



11/19/2021



11/19/2021



11/19/2021



1/19/2021

**21-35-P - Zoning Map Amendment (Rezoning)**

**Project Address Information:**

**Address:** 8553 Sandi Acres Ip  
**City:** Shreveport  
**State:** LA  
**Zip:** 71129

**Project Details:**

**Designation:** Caddo Parish  
**Status:** Open  
**Project Name:** 8553 Sandi Acres Loop Restoration of Zoning  
**Project Number:** 21-35-P  
**Project Description:**  
**Application Category:** Planning Case - Parish  
**Parcel Legal Description:** 12.996 ACS. M/L-LOT 1, SCHLEBEN HOLLOW, SECTION 12, T16N, R16W, CADDO PARISH, LOUISIANA  
**General Location of Property:** East end of Sandi Acres Loop  
**Council:**  
**Caddo Parish Commissioner District:** 12 - Epperson  
**Request:** R-MHS to R-A  
**Proposed Use:** Single-Family Residential  
**Subdivision:**

**GEO Number:**  
**Township:**  
**Section:**  
**Range:**  
**Existing Zone:** R-MHS

**Project Fees:**

**Contact information:**

Applicant:			
		Troy Schleben	8553 Sandi Acres Loop , LA 71129
	Mobile: (318) 751-0457	Home:	Office: (318) 626-0870
Architect:			
			, LA
	Mobile:	Home:	Office:
Business Owner:			
			, LA
	Mobile:	Home:	Office:
Engineer:			
			, LA
	Mobile:	Home:	Office:
Property Owner:			

Property Owner:		Troy Schleben	8553 Sandi Acres Loop , LA 71129
	Mobile: (318) 751-0457	Home:	Office: (318) 626-0870



UDC City of Shreveport  
Revised August 21, 2020

**Land Development**

505 Travis Street | Suite 440 | Shreveport, LA | 71101  
318-673-6480 | fax 318-673-6461

**UDC DEVELOPMENT APPLICATION**

**10. CONTACT INFORMATION**

**IMPORTANT NOTE ABOUT PROJECT CONTACT**

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. All contact for this project will be made through the applicant listed below.

**NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS:** ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.

**APPLICANT CONTACT INFORMATION:** Check if Primary Contact   
 Name: Troy K Schleben Company: \_\_\_\_\_  
 E-mail: T500D@yahoo.com Phone: 318-751-0457 Fax: \_\_\_\_\_  
 Address: 8553 Sandi Acres Lp City: Shreveport State: LA Zip: 71129

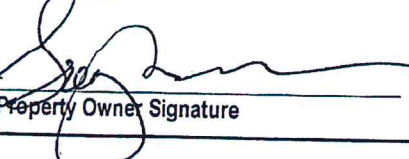

**ARCHITECT CONTACT INFORMATION:** Check if Primary Contact   
 Name: N/A Company: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**ENGINEER CONTACT INFORMATION:** Check if Primary Contact   
 Name: N/A Company: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**CURRENT PROPERTY OWNER CONTACT INFORMATION:** Check if Primary Contact   
 Name: Troy K. Schleben Company: \_\_\_\_\_  
 E-mail: T500D@yahoo.com Phone: 318-751-0457 Fax: \_\_\_\_\_  
 Address: 8553 Sandi Acres Lp City: Shreveport State: LA Zip: 71129  
 Designee Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:**  
 I will represent the application myself; OR  I hereby designate \_\_\_\_\_ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

**ACKNOWLEDGEMENT:**  
 I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.


10/20/21

10/20/21  
 Property Owner Signature      Date      Applicant Signature      Date

**ORDINANCE NO. 6167 of 2022**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE REPEALING SECTION 38-4 OF THE CODE OF ORDINANCES REGARDING THE SHREVEPORT-CADDO 2030 MASTER PLAN AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, Section 38-4 of the Code of Ordinances for the Parish of Caddo was enacted to adopt the Great Expectations: Shreveport-Caddo 2030 Master Plan;

WHEREAS, master plans are dynamic planning documents that should reflect changes in conditions and development of the jurisdiction;

WHEREAS, there have been changes in the conditions and development of the unincorporated area of Caddo Parish;

WHEREAS, those changes justify and warrant in 2022 the Caddo Parish Commission in reversing the adoption of the Great Expectations: Shreveport-Caddo 2030 Master Plan;

WHEREAS, reversing the adoption of the master plan requires repealing that section of the Code of Ordinances which adopted it; and

WHEREAS, repealing that section of the Code of Ordinances to reverse the adoption of the Master Plan should not invalidate any legislation, policy, or other action previously taken which was based in whole or in part of the Master Plan.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Section 38-4 of the Code of Ordinances of Caddo Parish, Louisiana is repealed and the adoption of the Great Expectations: Shreveport-Caddo 2030 Master Plan is reversed from the effective date of this ordinance.

BE IT FURTHER ORDAINED that this repeal and reversal of adoption of the Master Plan shall not affect any legislation, policy, or other action previously taken which was based in whole or in part on the Master Plan.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE NO. 6168 of 2022**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE REPEALING ORDINANCE 6071 OF 2021  
RELATIVE TO ESTABLISHMENT OF A PARISH PLANNING  
COMMISSION AND OTHERWISE PROVIDING WITH  
RESPECT THERETO

WHEREAS, the Caddo Parish Commission adopted Ordinance No. 6071 of 2021  
establishing the Caddo Parish Planning Commission;

WHEREAS, the Caddo Parish Commission has come to believe that a different  
course of action is appropriate; and

WHEREAS, that course of action will require repeal of Ordinance No. 6071.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in  
due, legal and regular session convened, that Ordinance No. 6071 is hereby repealed in its  
entirety.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or  
the application thereof is held invalid, such invalidity shall not affect other provisions, items or  
applications which can be given effect without the invalid provisions, items or applications, and to  
this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict  
herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE NO. 6173 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR URBAN SUPPORT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission appropriated \$5,000 for Urban Support in its 2022 budget for the Riverboat Fund to provide community mentoring, social adaptation, etiquette training, educational tutoring, and career choice activities; and

WHEREAS, the Urban Support Agency, Inc. was started in 1996 by a group of retired educators and community leaders with a vision for empowering the youth of our area to become successful citizens; and

WHEREAS, Urban Support previously received an appropriation of \$15,000 in the 2021 budget; and

WHEREAS, Urban Support requires an additional \$8,000 to adequately support its 2022 program initiatives; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund and the Oil and Gas Fund for the year 2022 are hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Riverboat Fund</u></b>	
Allocation to Other Entities	
Urban Support	\$8,000
<b><u>Oil and Gas Fund</u></b>	
Transfer to Other Funds	\$8,000
Fund Balance	(\$8,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR URBAN SUPPORT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6173 of 2022)**

**ORIGINATING DEPARTMENT:** Commissioner Stormy Gage-Watts

**BACKGROUND INFORMATION:** Amending the 2022 budget of Estimated Revenues and Expenditures for the Riverboat Fund and the Oil and Gas Fund to provide an additional \$8,000 to the Urban Support Agency, Inc.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley Barnett Date 12/30/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6174 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, Head Start programs promote the school readiness of infants, toddlers, and preschool-aged children from low-income families; and

WHEREAS, the Head Start program is funded through a federal grant from the United States Department of Health and Human Services (HHS); and

WHEREAS, the Head Start program received two additional awards from HHS for COVID19 and from the American Rescue Plan; and

WHEREAS, it is necessary to amend the budget for revenues and expenditures for the Head Start Fund to appropriate these funds; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Head Start Fund for the year 2021 as follows:

	<u>Budget Increase (Decrease)</u>
<b>Head Start Fund:</b>	
Revenue:	
Head Start Grant	\$2,220,000
Head Start Program	\$2,220,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND  (Ordinance No. 6174 of 2022)	
<b>ORIGINATING DEPARTMENT:</b> Finance	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Head Start Fund to appropriate the increased funds from HHS.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date <u>01/10/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6175 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Parish of Caddo has been the recipient of the Section 8 grant from the Department of Housing and Urban Development (HUD) since the 1970s; and

WHEREAS, Section 8 is a housing choice voucher program that the federal program has for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market; and

WHEREAS, the Section 8 program received more federal dollars in 2021 due to the performance of the program in 2020; and

WHEREAS, it is necessary to amend a budget for revenues and expenditures for the Section 8 Housing Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Section 8 Fund for the year 2021 as follows:

	<u>Budget Increase (Decrease)</u>
<b>Section 8 Housing Fund:</b>	
Revenue:	
Section 8 Grant	\$200,000
Section 8 Grant Expenses	\$200,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND  (Ordinance No. 6175 of 2022)	
<b>ORIGINATING DEPARTMENT: Finance</b>	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Section 8 Housing Fund to appropriate the increased funds from HUD.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date <u>01/10/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6176 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND TO PROVIDE AN APPROPRIATION FOR WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Parish of Caddo receives revenue from the Capital Area Finance Authority (CAFA) from application fees related to home mortgage loans; and

WHEREAS, the Caddo Parish Commission would like to use these funds to establish a Wheel Chair Ramp and Roof Repair Program; and

WHEREAS, the Wheel Chair Ramp and Roof Repair Program will help seniors, veterans and disabled residents; and

WHEREAS, seniors, veterans and disabled residents are an important part of our community; and

WHEREAS, these residents are often on a fixed income and unable to perform such task;

WHEREAS, helping with minor repairs will help keeps these individuals safely housed; and

WHEREAS, the Parish of Caddo will contract with an established community or faith-based organization to provide services; and

WHEREAS it is necessary to amend the 2022 General Fund Budget to provide an appropriation of \$56,000 for the Wheel Chair Ramp and Roof Repair Program; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>General Fund</u></b>	
NGO Appropriations	
Wheel Chair Ramp and Roof Repair Program	\$56,000
Fund Balance	(\$56,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND TO ESTABLISH WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM

**(Ordinance No. 6176 of 2022)**

**ORIGINATING DEPARTMENT: Administration**

**BACKGROUND INFORMATION:**

Funds were established through fees on mortgages

Seniors, veterans, and disabled residents are important part of our community

Many live on fixed income and often times unable to perform such tasks

Helping with minor repairs help keep individuals safely housed

Contract with an established community based or faith-based organizations to provide services

**KEY STAFF CONTACT: Hayley Barnett**

**AUTHORIZATION**

Department Head Hayley B. Barnett Date 01/11/2022

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6177 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION OF \$32,000 FOR A MURAL PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, Shreveport Regional Art Council (SRAC) and Poetic X, the Caddo Parish Poet Laureate, would like to place murals across public buildings throughout the Parish; and

WHEREAS, each installation would include a Poem written by Poetic X and illustrated by a local Artist; and

WHEREAS, the Poetry would serve to inspire residents and visitors to each site – and create “selfie stations” throughout the Parish; and

WHEREAS, the total project would be \$96,000 over three years; and

WHEREAS it is necessary to amend the 2022 Oil and Gas Fund and Riverboat budgets to provide an appropriation of \$32,000 to SRAC for the mural program; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Oil and Gas Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Oil and Gas Fund</u></b>	
Transfer to Riverboat Fund	\$32,000
Fund Balance	(\$32,000)
<b><u>Riverboat Fund</u></b>	
SRAC Mural Program	\$32,000
Transfer from Oil and Gas	\$32,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS AND RIVERBOAT FUNDS FOR A MURAL PROJECT

(Ordinance No. 6177 of 2022)

**ORIGINATING DEPARTMENT:** Commissioner Steven Jackson

**BACKGROUND INFORMATION:**

SRAC and Poetic X, Caddo Parish Poet Laureate would like to place 12 vinyl murals around the Parish, one in each district.

Each mural will have a poem associated with it written by Poetic X.

The project would take 3 years to complete with a total cost of \$96,000/year.

Ordinance appropriates \$32,000 for 2022.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley B. Barnett Date 01/12/2022

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_



# PARISH OF CADDO, LOUISIANA

## GUIDELINES FOR APPROPRIATION APPLICATIONS

Name of Entity: Shreveport Regional Arts Council

Budget Year: 2022

**Please review the following guidelines for funding and initial indicating you have read and understand each item prior to submitting an application:**

- pa 1. Appropriations are made on an annual basis; **receiving funding one year does not guarantee that the organization will receive funds in the same amount, or at all during the next year.**
- pa 2. Funds are appropriated for specific programs that an organization sponsors and **cannot be used for the day-to-day operating expenses of the organization (i.e. salaries, office expenses, rent).**
- pa 3. The program for which an appropriation is requested must provide services to unskilled poor, low-income persons, unemployed persons or students from those families; alternatively, the program must provide a measurable (in a dollar amount) means of economic development for Caddo Parish.
- pa 4. Funds cannot be used for the following:
  - a. Capital purchases/improvements such as building repairs/renovations, playground equipment (even if for the parish-funded program) of an organization;
  - b. Equipment used in any other program other than the one the Parish is funding;
  - c. To benefit non-Caddo citizens.
- pa 5. Funds cannot be used directly or indirectly in any trade or business carried on by any person or entity other than Grantee.
- pa 6. An organization receiving monies through the Caddo Parish Commission's appropriation process must give two reports detailing the use of those funds: a report detailing the use of the funds from January 1<sup>st</sup> - June 30<sup>th</sup> of the appropriation year (due July 31<sup>st</sup>), and a report detailing the use of the funds from July 1<sup>st</sup> - December 31<sup>st</sup> of the appropriation year (due January 31<sup>st</sup> of the year following the appropriation). A subsequent appropriation application will **not** be considered if the July 31<sup>st</sup> report has not been timely submitted; an approved appropriation will **not** be funded if the January 31<sup>st</sup> report has not been timely submitted. These reports must include invoices, receipts cancelled checks and any other documents related to the expenditure of Parish funds, and the Parish reserves the right to audit all organization records related to the appropriation at any time.
- pa 7. No funds will be paid until all required reports have been received and approved by the Parish of Caddo.
- pa 8. All items in the application **may not** be covered in the final Cooperative Endeavor Agreement (CEA) which outlines the terms of the appropriation. **Funds must be spent in accordance with the provisions outlined in the Cooperative Endeavor Agreement (CEA).**

# SECTION I: INTRODUCTION AND FUNDING PURPOSE

Each section of this request must be completed in order to be considered for funding.

**1. Name of Entity:** Shreveport Regional Arts Council

**Commission District:** Commissioner Steven Jackson - District 3

**Physical Address:** 801 Crockett Street, Shreveport, LA 71101

**Is this the mailing address for the organization?**       Yes       No

*If not, please list mailing address:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is this the address of the organization's headquarters?**       Yes       No

*If not, please list headquarter address:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Does your organization provide services in more than one commission district?**

Yes       No

*If yes please list other districts served and addresses (if available):*

**District:** ALL      **District:** \_\_\_\_\_

**Address:** \_\_\_\_\_      **Address:** \_\_\_\_\_

ALL Districts are served by the two programs for which funds are requested

**Contact Person:** Mrs. Pam Atchison

**Title:** Executive Director

**Phone Number:** 318-673-6500      **Fax:** 318-673-6515

**Email:** pam@shrevearts.org      **Past Grant Recipient?**  Yes       No

**2. Purpose for which Parish funds would be used (Check one and give brief description):**

- Economic Development       Education       Social Welfare

"PUT A POEM ON IT" would put inspirational poems created by the Caddo Parish Poet Laureate and illustrated by selected Visual Artists on public buildings and venues throughout each of the 12 Districts in Caddo Parish, with an emphasis on economically disadvantaged areas and/or highly accessible community gathering areas within each District.

3. Amount of this funding request: \$100,000 \_\_\_\_\_

4. During what time period will the funds be used: 01/15/2022 \_\_\_\_\_ through 12/30/2022 \_\_\_\_\_

5. Are current audited financial statements available?  Yes  No

Please furnish most recent financial statement period covered:



07/01/2019 \_\_\_\_\_ through 06/30/2020 \_\_\_\_\_

6. Are you exempt from Federal Income Tax?  Yes  No

Under IRS Code Section: 501 (c) 3 \_\_\_\_\_

7. Have you filed form 990 (Return of Organization Exempt from Income Tax)?  Yes  No

Date of last time filed: 04/30/2021 \_\_\_\_\_

8. Quarterly drawdowns are agreed to be acceptable:  Yes  No

(If not, please propose an alternate drawdown schedule and explain)

9. Does the organization have any outstanding tax claims (City, Parish, State or Federal)?

Yes  No (If so, please explain claim)

10. Are you in good standing with the State of Louisiana?  Yes  No

- Provide a copy of your Certificate of Good Standing



11. Attach any information that you wish to submit in support of your application, including:

- Current IRS 501(c)(3) tax exempt statement



- Explanation of any changes in your IRS status (if applicable).

- Other: Sample Sites and Poems for the Project



## SECTION II: PROPOSAL NARRATIVE

The proposal narrative must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed three pages, double spaced in 12-font. The application outline must address all of the following items below:

### **A. Background and Capacity of Organization**

Briefly describe your organization. This description should include the length of existence, the number of officers, members, and mission. Explain the organization's capacity to successfully implement the proposed project in a timely manner.

### **B. Prior Experience of Organization**

Description of past completed projects involving community and Parish activities in the past three (3) years, including the type of project, project location, and how it benefited the Parish.

### **C. Extent of Neighborhood Involvement**

Describe the manner in which you will attract volunteers to your project. Describe how a significant number of people with diverse interests in the neighborhood will be involved in and benefit from this project.

### **D. Description of Project and Soundness of Project**

This summary should provide an overview of entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

### **E. Joint Group Application and Collaboration**

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships that were formed or will be formed to plan and implement this project. Please include names of all partnerships, consultants and other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

### **F. Identify Needs and Gaps in Services in Neighborhood**

List the priority needs that the organization has identified in the neighborhood along with any gaps of services that have been noted.

pa Initial here stating you have read and understand the requirements for proposal narratives.

**Please attach a file for the proposal narrative formatted as outlined above.**



## ATTACHMENT A: CONTACT INFORMATION

**List the names, addresses, and Commission District (if applicable) of all board members.**

Name	Address	Commission District
EXECUTIVE BOARD Mrs. Sandi Kallenberg, Chairman	9425 Red Oak Lane Shreveport, LA 71106	District 10
Mr. Henry E. Price, President	6640 Santa Monica Blvd. Shreveport, LA 71119	District 12
Mr. John Albritton, VP Financial	2106 Chase Crossing Shreveport, LA 71118	District 11
Mr. Bruce Allen, VP Board Development	2991 Centenary Blvd. Shreveport, LA 71104	District 4
Ms. Jodie Glorioso, Public Art	4847 Crescent Dr. Shreveport, LA 71106	District 8
Linda B. Goldsberry, artspace Chairman	2 Beaux Rivages Shreveport, LA 71106	District 8
Mr. Joe Kane, artspace President	1700 Pierre Ave. Shreveport, LA 71103	District 3
Mrs. Susan B. Muse, Treasurer	105 Stratmore Circle Bossier City, LA 71111	Bossier Parish
Mr. Havard Scott, Legal Council	1049 Southfield Rd. Shreveport, LA 71106	District 6
GENERAL BOARD Dr. Michael Acurio	2005 Landry Dr. Bossier City, LA 71111	Bossier Parish
Mrs. Anneka S. Alexander	2772 Savannah St. Barksdale AFB, LA 71110	Bossier Parish
Mrs. Cindy Aubrey	2711 E. Texas Ave. Bossier City, LA 71111	Bossier Parish
Waynette Ballengee	10897 Sunrise Point Shreveport, LA 71106	District 9
Mrs. Shanerika Flemings	3314 Westheimer St. Shreveport, LA 71103	District 2
Mr. Jay Covington	1158 Texas Ave. Shreveport, LA 71101	District 2

**Please attach a file for any additional contacts not listed above.**



## ATTACHMENT B: PROJECT TIMELINE

**This summary should provide a written timeline to show benchmarks for project implementation and completion. Describe any recent, relevant and successfully demonstrated experience in undertaking similar projects. Include the knowledge and experience of the proposed day-to-day project team leader.**

January 2022 - February 28, 2022 - Meet with each Commissioner to determine the Site within the District and the Poem (or the topic for a Commissioned Poem).

March 2022 - Create and/Install the DOWNTOWN Poem for District 3, Commissioner Jackson's District

April 2022 - Celebrate the Opening of the Downtown Poem and start the Poem for District 1 - Commissioner Todd Hopkins

May 2022 - Celebrate the Opening of the Poem in District 1 and begin the installation for District 2 - Commissioner Lyndon Johnson.

June 2022 - Celebrate the Opening of the District 2 Poem and begin the installation for District 4 (Commissioner John Paul Young) and District 5 (Commissioner Roy Burrell)

July 2022 - Celebrate the Opening of District 4 & 5 and move to the Poems in District 6 and District 7 (Commissioner Stormy Gage Watts).

August 2022 - Celebrate the Opening of Districts 6 & 7 and start the Poetry Murals in Districts 8 (Commissioner Jim Taliaferro) and District 9 (Commissioner John Atkins)

September 2022 - Celebrate the Opening of Districts 8 & 9 and start District 10 (Commissioner Mario Chavez) and District 11 (Commissioner Ed Lazarus)

October 2022 - Celebrate the Opening of District 10 & 11 and start the work on District 12 (Commissioner Kenneth Epperson, Sr.)

November 2022 - Celebrate the Opening of District 12

December 2022 - Provide a Public Tour of all 12 Poetic Murals

Note: It is also possible to produce the murals over a two year period if the budget would better accommodate the additional time.

## ATTACHMENT C: APPROPRIATION BUDGET FORM

**Please provide detailed explanation of each line item.**

**Organization Name** Shreveport Regional Arts Council

**Budget Year** 2022

### FUNDING AMOUNT

Line Item Object <sup>1</sup>	Parish Amount <sup>2</sup>	Other Amounts <sup>3</sup>	In-Kind (Including Food Bank)	Total
Fee to Poetic X	42,000			42,000.00
Fee to 12 Visual Artists	12,000			12,000.00
Contract to Clean/Prime sites	42,000			42,000.00
App//Website expansion	4,000			4,000.00
Project Management- SRAC			10000	10,000.00
				0.00
				0.00
				0.00
				0.00
<b>Additional Line Items Total</b> (from attachment)				0.00
<b>Total</b>	100,000.00	0.00	10,000.00	110000

**Please attach a file for any additional funding line items not listed above and for any required detailed listings.**



### **Required Detailed Listings:**

<sup>1</sup> If funding tuition for low-income persons to attend your program, please provide a detailed listing of the items covered by the tuition.

<sup>2</sup> Items to be charged to Caddo Parish funds must be listed in detail; a general program name is not acceptable as a budget item.

<sup>3</sup> Provide a detailed listing of the funding source for other amounts.

## AFFIDAVIT

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

**Signature:** Pam Atchison  
**Title:** Executive Director  
**Date:** 11/23/2021

## CHECKLIST OF REQUIRED DOCUMENTS

- Guidelines for Appropriation Applications
- Application
- Proposal Narrative (See application outline on page 4)
- Attachment A: Contact Information
- Attachment B: Project Timeline
- Attachment C: Appropriation Budget Form
- Affidavit
- Copy of Certificate of Good Standing with State of Louisiana
- Copy of current IRS 501(c)(3) tax exempt statement indicating that the entity requesting funding is not a private foundation
- Explanation of any changes in your IRS status (if applicable)
- Other supporting documents (if applicable)

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### FOR OFFICIAL USE ONLY

Date Received: _____	Application Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Saved to File
Date Reviewed: _____	Reviewed by: _____	<input type="checkbox"/> Updated Tracking

**Shreveport Regional Arts Council  
Shreveport, Louisiana**

**Financial Statements**

**As of and for the Years Ended June 30, 2020 and 2019**

Shreveport Regional Arts Council  
Shreveport, Louisiana

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**COOK & MOREHART**

*Certified Public Accountants*

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Independent Auditors' Report

To the Board of Directors  
Shreveport Regional Arts Council  
Shreveport, Louisiana

**Report on the Financial Statements**

We have audited the accompanying financial statements of Shreveport Regional Arts Council, (a nonprofit corporation) which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this **includes** the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Shreveport Regional Arts Council, as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

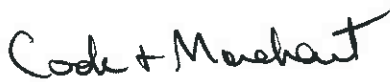
***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplemental information schedule shown on page 19 is presented for the purpose of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2020, on our consideration of Shreveport Regional Arts Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Shreveport Regional Arts Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Shreveport Regional Arts Council's internal control over financial reporting and compliance.



Cook & Morehart  
Certified Public Accountants  
December 18, 2020

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statements of Financial Position  
June 30, 2020 and 2019

Assets	<u>2020</u>	<u>2019</u>
Current assets:		
Cash and cash equivalents	\$ 430,586	\$ 524,494
Investments	701,332	979,565
Grants receivable	50,983	195,983
Other receivables	14,721	62,371
Prepaid expenses	1,039	8,917
Total current assets	<u>1,198,661</u>	<u>1,771,330</u>
Noncurrent assets:		
Cash - restricted	1,224,371	159,858
Promises to give - building renovations	125,000	153,563
Promises to give - bridge re-lighting project	800,000	
Promises to give - artbreak		22,500
Deposits		1,147
Property and equipment, net	2,747,875	2,912,597
Construction in progress - bridge re-lighting project	27,263	
Land held for development	18,000	18,000
Total noncurrent assets	<u>4,942,509</u>	<u>3,267,665</u>
<b>Total Assets</b>	<b><u>\$ 6,141,170</u></b>	<b><u>\$ 5,038,995</u></b>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable	\$ 14,228	\$ 24,962
Accrued expenses	81,277	82,816
Line of credit	235,842	484,592
Loan payable	118,500	
Grants payable	80,081	43,987
Refundable advance		21,250
Total current liabilities	<u>529,928</u>	<u>657,607</u>
Due to beneficiary organization bridge re-lighting project	<u>1,000,000</u>	
<b>Total Liabilities</b>	<b><u>1,529,928</u></b>	<b><u>657,607</u></b>
Net assets		
With donor restrictions	1,211,734	511,922
Without donor restrictions	<u>3,399,508</u>	<u>3,869,466</u>
Total net assets	<u>4,611,242</u>	<u>4,381,388</u>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 6,141,170</u></b>	<b><u>\$ 5,038,995</u></b>

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statement of Activities  
For the Year Ended June 30, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Totals</u>
Revenues, gains, support and reclassifications:			
Admissions sales and concessions	\$ 100,231	\$	\$ 100,231
Tuition and fees	38,966		38,966
Individual contributions	74,600		74,600
Business and industry contributions	123,080		123,080
Foundation grants	161,125	25,000	186,125
Government grants / contracts:			
City of Shreveport	454,016	10,000	464,016
Other governments	222,500	1,000,000	1,222,500
State of Louisiana	198,032		198,032
Special events -			
Club 365	50,000		50,000
Rental Income	15,000		15,000
Interest and dividends	28,220		28,220
Miscellaneous income	13,004		13,004
Net assets released from restrictions			
Satisfaction of program restrictions	<u>335,188</u>	<u>(335,188)</u>	
 Total revenues, gains, support and reclassifications	 <u>1,813,962</u>	 <u>699,812</u>	 <u>2,513,774</u>
 Expenses:			
Supporting services -			
General and administrative	322,770		322,770
Special events fund raising - Club 365	<u>98,904</u>		<u>98,904</u>
 Total supporting services	 <u>421,674</u>		 <u>421,674</u>
Program services			
Artbreak	171,215		171,215
Artspace	418,896		418,896
Shreveport Common / Public Art	218,170		218,170
Arts Resource Center	582,155		582,155
Rainbow City	<u>479,076</u>		<u>479,076</u>
 Total programs services	 <u>1,869,512</u>		 <u>1,869,512</u>
 Total expenses	 <u>2,291,186</u>		 <u>2,291,186</u>
 Change in net assets from operations	 (477,224)	 699,812	 222,588
Nonoperating activities			
Investments return, net	<u>7,266</u>		<u>7,266</u>
 Change in net assets	 (469,958)	 699,812	 229,854
 Net assets, beginning of year	 <u>3,869,466</u>	 <u>511,922</u>	 <u>4,381,388</u>
 Net assets, end of year	 <u>\$ 3,399,508</u>	 <u>\$ 1,211,734</u>	 <u>\$ 4,611,242</u>

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statement of Activities  
For the Year Ended June 30, 2019

	Without Donor Restrictions	With Donor Restrictions	Totals
Revenues, gains, support and reclassifications:			
Admissions sales and concessions	\$ 94,856	\$	\$ 94,856
Tuition and fees	16,634		16,634
Individual contributions	29,545	3,487	33,032
Business and industry contributions	70,761	14,227	84,988
Foundation grants	100,946	45,000	145,946
Government grants / contracts:			
City of Shreveport	539,862	112,388	652,250
Other governments	158,750		158,750
State of Louisiana	185,534		185,534
Special events -			
Christmas in the Sky	1,421,690		1,421,690
Rental Income	18,000		18,000
Interest and dividends	23,188		23,188
Miscellaneous income	3,188		3,188
Net assets released from restrictions			
Satisfaction of program restrictions	258,787	(258,787)	
	<u>2,921,741</u>	<u>(83,685)</u>	<u>2,838,056</u>
Total revenues, gains, support and reclassifications			
Expenses:			
Supporting services -			
General and administrative	363,071		363,071
Special events fund raising - Christmas in the Sky	1,016,690		1,016,690
	<u>1,379,761</u>		<u>1,379,761</u>
Total supporting services			
Program services			
Artbreak	242,545		242,545
Artspace	388,245		388,245
Shreveport Common / Public Art	248,925		248,925
Arts Resource Center	496,189		496,189
	<u>1,375,904</u>		<u>1,375,904</u>
Total programs services			
	<u>2,755,665</u>		<u>2,755,665</u>
Total expenses			
Change in net assets from operations	166,076	(83,685)	82,391
Nonoperating activities			
Transfer to new organization	(192,377)		(192,377)
Investments return, net	29,170		29,170
	<u>2,869</u>	<u>(83,685)</u>	<u>(80,816)</u>
Change in net assets			
Net assets, beginning of year	3,866,597	595,607	4,462,204
Net assets, end of year	<u>\$ 3,869,466</u>	<u>\$ 511,922</u>	<u>\$ 4,381,388</u>

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statement of Functional Expenses  
For the Year Ended June 30, 2020

	Support Services			Program Services						Totals
	General and Administrative	Fund Raising - Club 365	Artbreak	Shreveport			Rainbow City	Total Program Services		
				Artspace	Common / Public Art	Arts Resource Center				
Auction Expense	\$	\$ 7,713	\$	\$	\$	\$	\$	\$	\$ 7,713	
Awards				6,250					6,250	
Bank charges	10,368		104	1,314		318	960		2,696	
Cleaning				2,430					2,430	
Contract labor	8,174	60	1,860	16,989		560	10,861		30,270	
Depreciation expense	72,477			3,294	44,475	44,475			92,244	
Dues and subscriptions	7,521	1,412	216	630	324	1,617	41		2,828	
Development		4,350	5,679		219		1,798		7,996	
Employee benefits	24,915	5,231	4,856	21,612	5,072	2,954	5,396		39,890	
Equipment and facility rentals	11,239	1,200	1,200	930	12,080		30,573		44,783	
Event expenses							7,576		7,576	
Grants to other agencies	7,445	4,946	4,946	4,556	4,857	456,909			456,909	
Insurance expense	767			20,500		4,946			19,305	
Interest	7,800			979					20,500	
Internet	917	210	120				262		1,361	
Marketing	(52)	100	73	23,227		297	39,629		63,363	
Miscellaneous expense	7,782	4,170	5,838	52,264	268		23,038		75,643	
Payroll taxes	465	318	674	1,232	4,716	2,726	6,668		19,948	
Postage and freight	910			75,178	118	112	1,143		3,279	
Professional artist fees	16,901	8,085	24,921	7,821	2,000	6,833	166,853		275,785	
Professional services	45	568	1,854	331	1,155	3,250	7,283		125,790	
Promotion and printing	8,957			24,315		285	16,410		23,000	
Repair and maintenance	98,845	57,448	77,181	138,820	65,231	36,987	630		25,230	
Salaries	1,144			749			94,536		412,755	
Security	9,818	1,798	16,909	10,953	2,667	2,205	12,214		12,963	
Supplies and fees	5,441						39,705		72,439	
Telephone										
Travel										
Program	16,295		1,195	3,346	2,486	2,648	10,582		20,257	
Staff and board	1,692			1,176		228	2,918		4,322	
Utilities	2,904	1,295							4,199	
	<u>\$ 322,770</u>	<u>\$ 98,904</u>	<u>\$ 171,215</u>	<u>\$ 418,896</u>	<u>\$ 218,170</u>	<u>\$ 582,155</u>	<u>\$ 479,076</u>	<u>\$ 1,869,512</u>	<u>\$ 2,291,186</u>	

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statement of Functional Expenses  
For the Year Ended June 30, 2019

	Support Services		Program Services					Total
	General and Administrative	Fund Raising - Christmas In the Sky	Artbreak	Artspace	Shreveport Common / Public Art	Arts Resource Center	Program Services	
Admissions sales and concessions	\$	\$ 196,600	\$ 10,722	\$ 28,229	\$	\$ 6,231	\$ 45,182	\$ 241,782
Auction Expense		113,915						113,915
Awards			17,905					17,905
Bank charges	2,121	32,496	130	1,730	50	272	17,905	17,905
Contract labor	6,504	76,761	2,100	14,067		2,336	2,182	36,799
Depreciation expense	74,917			3,405	45,972	45,972	18,503	101,768
Dues and subscriptions	9,035	1,310	216	700	1,122	1,155	3,193	170,266
Development	801	21,015	7,368	40,146	3,118	258	50,890	72,706
Employee benefits	10,670	12,335	6,116	9,409	5,328	4,700	25,553	48,558
Equipment and facility rentals	9,264	55,110	1,200	2,698	53		3,951	68,325
Event expenses		92,774	9,620	13,974			23,594	116,368
Grants to other agencies								
Insurance expense	37,627	2,018	2,018	2,449	1,899	320,705	320,705	320,705
Interest	111			21,667		2,018	8,384	48,029
Internet	7,929	250	95	676			771	8,950
Miscellaneous expense	1,354	7,107	1,694	875	454	60	3,083	11,544
Payroll taxes	6,219	11,131	5,605	10,276	4,127	4,530	24,538	41,888
Postage and freight	5,395	2,287	84	1,532	1,171	222	3,009	10,671
Professional artist fees		37,525	52,243	44,182	36,160	22,146	154,731	192,256
Professional services	13,648	21,111	11,383	13,872	79,567	15,956	120,778	155,537
Promotion and printing	344	38,671	5,559	3,764	2,233	1,027	12,583	51,598
Repair and maintenance	8,267	15,331		11,029	98	1,200	12,327	35,925
Salaries	113,911	156,178	77,239	140,852	51,189	59,679	328,959	599,048
Security	1,096	12,835		1,354	360	270	1,984	15,915
Supplies and fees	27,264	94,303	22,948	12,887	4,274	1,092	41,201	162,768
Telephone	5,176							5,176
Travel								
Program			7,035	8,472	11,750	6,360	33,617	33,617
Staff and board	19,376	14,382						33,758
Utilities	2,042	1,265	1,265				1,265	4,572
<b>Total</b>	<b>\$ 363,071</b>	<b>\$ 1,016,690</b>	<b>\$ 242,545</b>	<b>\$ 388,245</b>	<b>\$ 248,925</b>	<b>\$ 496,189</b>	<b>\$ 1,375,904</b>	<b>\$ 2,755,665</b>

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statements of Cash Flows  
For the Years Ended June 30, 2020 and 2019

Operating Activities	2020	2019
Changes in net assets	\$ 229,854	\$ (80,816)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	164,721	170,266
Realized and unrealized (gains) and losses on investments	(7,266)	(36,676)
(Increase) decrease in operating assets:		
Grants receivable	145,000	(181,864)
Other receivables	47,650	(29,371)
Promises to give	51,063	27,327
Deposits	1,147	78
Prepaid expenses	7,878	776
Increase (decrease) in operating liabilities:		
Accounts payable	(10,734)	349
Grants payable	36,094	(11,569)
Accrued expenses	(1,539)	4,554
Deferred revenue	(21,250)	21,250
Net cash provided (used) by operating activities	642,618	(115,696)
<b>Investing Activities</b>		
Construction in progress - bridge lighting	(27,263)	
Proceeds from sales of investments	285,500	12,963
Sale of land held for development		12,000
Net cash provided by investing activities	258,237	24,963
<b>Financing Activities</b>		
Funds held as agency transfer-bridge re-lighting project	200,000	
Proceeds from notes payable	118,500	
Proceeds from line of credit	1,250	212,000
Payments on line of credit	(250,000)	(212,501)
Net cash (used) by financing activities	69,750	(501)
Net increase (decrease) in cash and cash equivalents	970,605	(91,234)
Cash and cash equivalents as of beginning of year	684,352	775,586
Cash and cash equivalents as of end of year	\$ 1,654,957	\$ 684,352
Reconciliation of cash, cash equivalents, and restricted cash:		
Cash and cash equivalents	\$ 430,586	\$ 524,494
Restricted cash	1,224,371	159,858
Cash, cash equivalents, and restricted cash, end of year	\$ 1,654,957	\$ 684,352
Non-cash investing and financing transaction:		
Due to beneficiary organization-bridge re-lighting project	\$ 1,000,000	\$
Promise to give - bridge re-lighting project	(800,000)	
Cash received for bridge re-lighting project	\$ 200,000	\$
Supplemental disclosure:		
Interest paid during the year on line of credit	\$ 20,500	\$ 21,667

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019

(1) Summary of Significant Accounting Policies

A. Nature of Activities

The Shreveport Regional Arts Council (SRAC) is a private, nonprofit corporation governed by a board of directors and administered by a professional staff. SRAC's goal is to serve as an umbrella organization to enrich the quality of life within the region through the promotion of the Arts. SRAC's services, therefore, include providing cultural programming, scheduling and coordinating cultural activities, and other professional services directed toward its stated goal.

The following significant program services are included in the accompanying financial statements: Artbreak, Artspace, Shreveport Common / Public Art, Arts Resource Center, Rainbow City, Christmas in the Sky fundraising event, and Club 365 fundraising project.

B. Basis of Accounting

The financial statements of SRAC have been prepared on the accrual basis of accounting.

C. Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

D. Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards. Under those standards, the Organization is required to report information regarding its financial position and activities according to two classes of net assets:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objective of the organization. These net assets may be used at the discretion of SRAC's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of SRAC or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities. SRAC has adopted a policy to classify donor restricted contributions as without donor restrictions to the extent that donor restrictions were met in the year the contribution was received.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

E. Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, SRAC considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

F. Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period the promise to give is received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

G. Investments

Investments are stated at fair market value, based on quoted market prices.

H. Fair Value Measurements

Generally accepted accounting principles establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities ("Level 1") and the lowest priority to unobservable inputs ("Level 3"). The three levels of the fair value hierarchy are described as follows:

Level 1: quoted prices (unadjusted) for identical assets or liabilities in active markets that the Organization has the ability to access as of the measurement date.

Level 2: significant other observable inputs than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

Level 3: significant unobservable inputs that reflect a reporting entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement.

I. Property and Equipment

It is the policy of SRAC to capitalize all fixed assets with a unit cost of \$2,500 or more. Property, equipment, and leasehold improvements are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is provided on the straight-line method over the estimated useful lives of the assets. Amortization of leasehold improvements is provided on the straight-line method over the remaining term of the lease or the useful life of the improvement, whichever is shorter.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

J. Contributions

Contributions received are recorded as increase in net assets without donor restrictions or net assets with donor restrictions depending on the existence and/or nature or any donor restrictions. When restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. In the absence of donor restrictions to the contrary, restrictions on contributions of property or equipment or on assets restricted to acquiring property or equipment expire when the property or equipment is placed in service.

K. Advertising Costs

SRAC uses advertising to promote its services among the community it serves. The costs of advertising are expensed as incurred. For the years ended June 30, 2020 and 2019, advertising costs totaled \$63,363 and \$61,827, respectively, and are included in promotions on the Statements of Functional Expenses.

L. Employee Benefit Plans

SRAC established a Simple Retirement Account plan for its full and part-time employees. An employee is eligible to participate in any calendar year if the employee received at least \$5,000 of compensation during each of the two preceding year calendar years and is reasonably expected to receive at least \$5,000 in compensation during the current calendar year. Participation is voluntary, and the employee may contribute up to \$7,000 per year. SRAC matches the employee's contribution up to 3% of the employee's annual compensation, or \$7,000, whichever is less. The contributions charged to expense for the years ended June 30, 2020 and 2019 were \$14,337 and \$13,098, respectively.

M. Income Tax Status

SRAC is a non-profit corporation and is exempt from state and federal income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to SRAC's tax-exempt purpose is subject to taxation as unrelated business income. SRAC had no such income for this audit period. The Organization's Form 990, Return of Organization Exempt from Income Tax, for the years ended June 30, 2017, 2018, 2019, and 2020 are subject to examination by the IRS, generally three years after they were filed.

N. Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements of Activities and in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Costs are directly charged to the functions they benefit. Facility related and supportive service expenses are allocated to each function based upon managements equitable determination.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

O. Accrued Absences

SRAC's policy is to pay employees upon termination for vacation time accrued up to 160 hours maximum per employee with 0–5 years experience; up to 192 hours for employees with 6–10 years experience; up to 240 hours for employees with 11–15 years experience; up to 288 hours for employees with 16–20 years experience; up to 336 hours for employees with 21–24 years experience; up to 400 hours for employees with 25–30 years experience; and up to 480 hours for employees with over 31 years' experience. An accrued liability for vacation time of \$58,715 and \$64,052 is included in accrued expenses at June 30, 2020 and 2019, respectively.

(2) Adoption of New Accounting Pronouncement

For the year ended June 30, 2020, SRAC adopted the Financial Accounting Standards Update (ASU) No. 2016-18 - *Not-for-Profit Entities (Topic 230): Statement of Cash Flows: Restricted Cash*. This update requires that the statement of cash flows explain the change during the period in total of cash, cash equivalents, and amounts generally described as restricted cash or restricted cash equivalents. Therefore, amounts generally described as restricted cash and restricted cash equivalents should be included with cash and cash equivalents when reconciling the beginning-of-period and end-of-period total amounts shown on the statement of cash flows.

(3) Agreement for Services

Under a formal agreement for services between the City of Shreveport (the City) and SRAC, the City agrees to provide technical assistance in the planning and implementation of programs, use of certain facilities, office space and personnel and funding for programming. The fair value of the technical assistance received and use of the facilities, office space and personnel is not reasonably determinable and is not recorded as revenue. SRAC also agrees to provide certain programming services under the agreement.

(4) Concentrations of Credit Risk

SRAC maintains cash balances at financial institutions and a money market account held by an investment broker. The Federal Deposit Insurance Corporation (FDIC) insures accounts up to \$250,000 at financial institutions. Securities Investor Protection Corporation (SIPC) insures funds on deposit with the investment broker up to \$500,000. SRAC had uninsured cash balances of \$752,363 and \$0 at June 30, 2020 and 2019, respectively.

Promises to give for bridge re-lighting project at June 30, 2020 were from one donor.

Promises to give for building renovations at June 30, 2020 were from one donor. Approximately 99% of the promises to give for building renovations and artbreak at June 30, 2019, were from three donors.

Concentrations of credit risk with respect to grant receivables are limited due to these amounts being due from governmental agencies under contractual terms. As of June 30, 2020 and 2019, SRAC had no significant concentrations of credit risk in relation to grant receivables.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

## (5) Restricted Assets

Assets restricted for building renovations, development of park, and artbreak at June 30, 2020 and 2019 consisted of the following:

	<u>2020</u>	<u>2019</u>
Cash	\$ 1,224,371	\$ 159,858
Promises to give	<u>925,000</u>	<u>176,063</u>
	<u>\$ 2,149,371</u>	<u>\$ 335,921</u>

Promises to give expected to be collected over more than one year are discounted at .12% for the years ended June 30, 2020 and 2019. The allowance for uncollectible promises to give at June 30, 2020 and 2019 was \$0 and \$2,500, respectively.

	<u>2020</u>	<u>2019</u>
Receivables in less than one year	\$ 825,000	\$ 51,500
Receivables in one to five years	<u>100,000</u>	<u>125,000</u>
	925,000	176,500
Less discounts to net present value	<u>( )</u>	<u>( 437)</u>
Net promises to give	<u>\$ 925,000</u>	<u>\$ 176,063</u>

Promises to give are reflected in the accompanying Statements of Financial Position as follows:

	<u>2020</u>	<u>2019</u>
Promises to give – building renovations	\$ 125,000	\$ 153,563
Promises to give – bridge re-lighting project	<u>800,000</u>	<u>          </u>
Promises to give - artbreak	<u>          </u>	<u>22,500</u>
Total promises to give	<u>\$ 925,000</u>	<u>\$ 176,063</u>

## (6) Investments

Investments in equity securities are presented in the financial statements at fair value using level 1 fair value measures (quoted prices in active markets).

Investments as of June 30, 2020, and 2019, consisted of the following:

	<u>2020</u>		<u>2019</u>	
	Fair Value	Cost	Fair Value	Cost
Fixed income mutual funds	\$ 404,080	\$ 391,095	\$ 364,106	\$ 352,380
Other assets	15,228	17,056	48,741	48,139
Equity funds	<u>282,024</u>	<u>284,427</u>	<u>566,718</u>	<u>497,932</u>
	<u>\$ 701,332</u>	<u>\$ 692,578</u>	<u>\$ 979,565</u>	<u>\$ 898,451</u>

Investment income (loss) for the years ended June 30, 2020 and 2019 consisted of the following:

	<u>2020</u>	<u>2019</u>
Realized gain on sale on investments	\$ 78,921	\$ 11,457
Unrealized gains (losses) on investments	<u>(71,655)</u>	<u>17,713</u>
	<u>\$ 7,266</u>	<u>\$ 29,170</u>

(Continued)

Shreveport Regional Arts Council  
 Shreveport, Louisiana  
 Notes to Financial Statements  
 June 30, 2020 and 2019  
 (Continued)

(7) Refundable Advances

SRAC records grant funds received in excess of expenditures as a refundable advance until they are expended for the purpose of the contract or until the funds are returned to the appropriate funding source.

(8) Development of Shreveport Common

Shreveport Common was a program administered by SRAC at the request of the City of Shreveport until such time as Shreveport Common, Inc. received its designation as a separate 501(c) 3 entity. Funds received by SRAC but not yet expended for the development of the Shreveport Common area are included in restricted cash and net assets with donor restrictions as of June 30, 2020 and 2019, totaling \$1,051,634 and \$159,858, respectively.

Amounts reflected as Land Held for Development totaling \$18,000 at June 30, 2020 and 2019, represent payments made by SRAC to purchase portions of property for the Shreveport Common area. Those purchases were made using funds received by SRAC which were restricted for the development of the area. The land will be transferred to the separate Shreveport Common, Inc. entity in the future.

(9) Property and Equipment

Property and equipment at June 30, 2020, with estimated depreciable life, are summarized as follows:

Furniture, fixtures, equipment	7 – 20 years	\$ 512,485
Leasehold improvements – construction in process	None	191,250
Leasehold improvements	5 – 10 years	<u>3,257,096</u>
		3,960,831
Accumulated Depreciation		<u>( 1,212,956)</u>
		<u>\$ 2,747,875</u>

Depreciation expense for the year ended June 30, 2020 was \$164,721.

Property and equipment at June 30, 2019, with estimated depreciable life, are summarized as follows:

Furniture, fixtures, equipment	7 – 20 years	\$ 512,485
Leasehold improvements – construction in process	None	191,250
Leasehold improvements	5 – 10 years	<u>3,257,096</u>
		3,960,831
Accumulated Depreciation		<u>( 1,048,234)</u>
		<u>\$ 2,912,597</u>

Depreciation expense for the year ended June 30, 2019 was \$170,266.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

## (10) Net Assets

Net assets at June 30, consisted of the following:

Net Assets Without Donor Restrictions:		
Undesignated net assets	<u>2020</u>	<u>2019</u>
	\$ 2,656,880	\$ 2,711,108
Designated net assets		
Covid artists payments	17,400	
Grants to other organizations		157,500
Friends With You Program		5,598
Board designated reserves	<u>725,228</u>	<u>995,260</u>
Total Designated for use for programs	<u>742,628</u>	<u>1,158,358</u>
Total net assets without donor restrictions	<u>3,399,508</u>	<u>3,869,466</u>
Net Assets With Donor Restrictions:		
Subject to expenditure for specified purpose –		
Restricted for Friends With You Program		165,374
Restricted for Development of Shreveport Common	1,051,634	159,858
Restricted for Artist Ecosystem		899
Restricted for Artspace	150,000	149,563
Restricted for Renovations of Central Fire Station		4,000
Restricted for Artbreak	<u>10,100</u>	<u>32,228</u>
Total net assets with donor restrictions	<u>1,211,734</u>	<u>511,922</u>
Total Net Assets	<u>\$ 4,611,242</u>	<u>\$4,381,388</u>

## (11) Operating Leases

SRAC leases certain storage space and equipment under operating leases. Rental costs for these leases for the years ended June 30, 2020 and 2019 were \$13,479 and \$10,574, respectively. Commitments under lease agreements having initial or remaining non-cancellable terms in excess of one year are as follows:

<u>For the Year Ending June 30.</u>		
2021	\$	7,956
2022		7,956
2023		7,956
2024		7,956
2025		<u>3,978</u>
Total minimum future rentals	\$	<u>35,802</u>

## (12) Accrued Expenses

Accrued expenses consisted of the following at June 30, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Accrued leave payable	\$ 58,715	\$ 64,052
Accrued payroll and related benefits	<u>22,562</u>	<u>18,764</u>
	<u>\$ 81,277</u>	<u>\$ 82,816</u>

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

(13) Line of Credit

SRAC has a revolving line of credit in the amount of \$750,000. The line of credit has a variable interest rate based upon the Wall Street Journal Prime Rate, which was 3% at June 30, 2020. The balance on the line of credit as of June 30, 2020 was \$235,842 and has a maturity date of January 21, 2021. The line of credit is secured by an investment account held in SRAC's name.

Interest expense incurred on the line of credit for the year ended June 30, 2020 was \$20,500.

At June 30, 2019, SRAC had a line of credit in the amount of \$500,000, with a balance of \$484,592. Interest incurred during the year ended June 30, 2019, was \$21,667.

(14) Liquidity and Availability of Financial Assets

SRAC monitors its liquidity so that it is able to meet its operating needs and other contractual commitments while maximizing the investment of its excess operating cash. SRAC has the following financial assets that could readily be made available within one year of the balance sheet to fund expenses without limitations:

Financial assets at year-end:		
Cash and cash equivalents	<u>2020</u>	<u>2019</u>
Investments	\$ 430,586	\$ 524,494
Grant receivables	701,332	979,565
Other receivables	50,983	195,983
Cash restricted	14,721	62,371
Total financial assets	<u>1,224,371</u>	<u>159,858</u>
	2,421,993	1,922,271
Less amounts not available to be used within one year:		
Net assets with donor restrictions	( 1,211,734)	( 511,922)
Less designated assets which are designated for program use	<u>( 17,400)</u>	<u>( 163,098)</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 1,192,859</u>	<u>\$ 1,247,251</u>

As reflected above, certain designated assets are designated for program use. These assets limited to use, as reflected in Note 10, are not available for general expenditures within the next year and are, therefore, deducted from the amounts noted above. However, designated amounts could be made available, if necessary. SRAC also has a revolving line of credit in the amount of \$750,000 which could be drawn upon in the event of an unanticipated liquidity need.

In addition to financial assets available to meet general expenditures over the year, SRAC operates with a balanced budget and anticipates covering general expenditures using the income generated from contractual agreements with governmental agencies and contributions. The Statement of Cash Flows identifies the sources and uses of the SRAC's cash and shows positive cash generated by operations of \$642,618 for the year ended June 30, 2020, and negative cash generated by operations of \$115,696 for the year ended June 30, 2019.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

(15) Concentration of Revenue

During the years ended June 30, 2020 and 2019, SRAC received contractual revenue from federal, state, parish, and city grants in the amount of \$1,884,548 and \$996,534, respectively. The continued existence of these funds is based on annual contract renewals with various funding sources.

For the year ended June 30, 2019, approximately 50% of SRAC's revenues, gains, and support was received for the biennial fundraising event, Christmas in the Sky.

(16) Construction in Progress – Bridge Re-lighting Project

Construction in progress – bridge re-lighting project at June 30, 2020, consists of funds paid pursuant to an ongoing project to re-light the Texas Street Bridge. The funding for the re-lighting project is set forth in a Memorandum of Understanding (MOU) between the City of Shreveport, a private donor, and SRAC. Per the terms of the MOU, SRAC will implement a re-lighting project utilizing the most current bridge lighting design and contract. SRAC will receive donations for the project and will administer the contract with the lighting manufacturer. At the completion of the project, the improvements will be donated to the City and will be owned by the City of Shreveport. Total cost of design and lighting purchase are estimated at approximately \$743,000. Per the terms of the MOU, SRAC has received a pledge from a private donor in the amount of \$1,000,000.

(17) Promises to Give – Bridge Re-lighting Project

During the year ended June 30, 2020, SRAC received a promise to give from a private donor in the amount of \$1,000,000, in conjunction with the Texas Street Bridge re-lighting project. Payments received on the promise to give for the year ended June 30, 2020, were \$200,000. The remaining balance of \$800,000 is to be collected in the subsequent year. Terms of the promise to give are set forth in a Memorandum of Understanding (MOU) between the City of Shreveport, a private donor, and SRAC. No allowance for uncollectible promises to give has been recorded in relation to this promise to give, as management deems the entire amount to be collectible. Subsequent to June 30, 2020, an additional \$402,736 was received in partial payment of the outstanding promise to give balance. The remainder is scheduled to be received in 2021.

(18) Due to Beneficiary Organization – Bridge Re-lighting Project

Funds held as due to beneficiary organization - bridge re-lighting project represent the value of the donation received during the year ended June 30, 2020, in the amount of \$1,000,000, for the Texas Street Bridge re-lighting project. Funding for the re-lighting project is set forth in a Memorandum of Understanding (MOU) between the City of Shreveport, a private donor, and SRAC. Pursuant to the terms of the MOU, SRAC will receive donations for the project and will administer the contract with the lighting manufacturer. At the completion of the project, the improvements will be donated to the City and will be owned by the City of Shreveport.

(19) Grants Payable

Grants payable at June 30, 2020 and 2019 represent amounts owed to recipients of arts grants awarded by SRAC but not yet paid. Final payments are made upon receipt of final reports from the recipients.

(20) Donated Materials, Facilities, and Services

Various materials and services were donated to SRAC by various individuals and organizations. Donated materials and services for the years ended June 30, 2020 and 2019 were \$49,675 and

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

\$61,587, respectively, were recorded at fair market value at the date of donation, and have been included in revenue and expenses for each year.

(21) Loan Payable

In April 2020, SRAC received loan proceeds in the amount of approximately \$118,500 under the Paycheck Protection Program ("PPP"). The PPP was established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"). The loan and accrued interest are forgivable after twenty-four weeks as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the twenty-four week period. The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months. SRAC intends to use the proceeds for purposes consistent with the PPP.

(22) Grants Receivable

Various funding sources provide reimbursement of allowable costs under contracts or agreements. These balances represent amounts due from funding sources at June 30, 2020 and 2019, but received after those dates.

(23) Endowment Account with Community Foundation of Shreveport–Bossier

SRAC has entered into an agreement with the Community Foundation of Shreveport–Bossier (CFSB). The agreement establishes an Agency Endowment Fund at CFSB called "Arts Forever Fund" (Fund). All property of the Fund belongs to CFSB. The fund will be used for support of the charitable purposes of SRAC. Net income and capital appreciation of the Fund, as governed by CFSB's Spending Policy, will be paid and distributed to SRAC at least annually, for as long as SRAC is a Qualified Charitable Organization.

The fair market value of the fund at June 30, 2020 and 2019 was \$260,654 and \$279,422 respectively.

(24) Subsequent Events

In November 2020, SRAC signed an agreement for the creation, fabrication, and installation of a public art work "Art Trees" for Caddo Common for \$160,000. The project will be funded through a letter of agreement from Shreveport Common, Inc.

Subsequent events have been evaluated through December 18, 2020, the date the financial statements were available to be issued.

(25) Commitments

SRAC entered into an agreement in August 2019 for color kinetics LED lighting system for the Texas Street Bridge in the amount of \$742,979. As of June 30, 2020 \$25,000 had been expended for design and drawing. The remaining \$717,979 will be incurred subsequent to June 30, 2020.

(26) Uncertainty

As a result of the COVID-19 Coronavirus, economic uncertainties have arisen which are likely to negatively impact financial resources. While the duration on the economic impact is expected to be temporary, there is considerable uncertainty around the duration. The related financial impact and duration cannot be reasonably estimated at this time.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Schedule of Compensation, Benefits, and Other Payments to Agency Head  
For the Year Ended June 30, 2020

Agency Head: Pam Atchison, Executive Director

The following payments were made from public funds:

<u>Purpose</u>	<u>Amount Paid with Public Funds</u>
Salary	\$ 35,216
Benefits - cell phone	1,769

## COOK & MOREHART

*Certified Public Accountants*

1215 HAWN AVENUE • SHREVEPORT, LOUISIANA 71107 • P.O. BOX 78240 • SHREVEPORT, LOUISIANA 71137-8240

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MEMBER  
AMERICAN INSTITUTE  
CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC ACCOUNTANTS

Report on Internal Control Over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance With Government Auditing Standards

### Independent Auditors' Report

To the Board of Directors  
Shreveport Regional Arts Council  
Shreveport, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the Standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Shreveport Regional Arts Council (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 18, 2020.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Shreveport Regional Arts Council's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Shreveport Regional Arts Council's internal control. Accordingly, we do not express an opinion on the effectiveness of Shreveport Regional Arts Council's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Shreveport Regional Arts Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Cook & Morehart  
Certified Public Accountants  
December 18, 2020

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Summary Schedule of Audit Findings  
June 30, 2020

**Summary Schedule of Prior Audit Findings**

There were no findings for the prior year audit for the year ended June 30, 2019.

**Summary Schedule of Current Year Audit Findings**

There are no findings for the current year audit for the year ended June 30, 2020.

Internal Revenue Service

Department of the Treasury

District  
Director

Baltimore District

31 Hopkins Plaza, Baltimore, Md. 21201

June 10, 1996

P.O. Box 13163, Room 817  
Baltimore, MD 21203

▷ SHREVEPORT REGIONAL ARTS  
COUNCIL  
800 SNOW ST  
SHREVEPORT, LA 71101

Employer Identification Number:  
72-0805661

Person to Contact:  
EP/EO Tax Examiner

Telephone Number:  
(410) 962-6058

Dear Sir/Madam:

This is in response to your inquiry dated April 23, 1996, requesting a copy of the letter which granted tax exempt status to the above named organization.

Our records show that the organization was granted exemption from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code effective March, 1977. We have also determined that the organization is not a private foundation because it is described in section(s) 509(a)(1) and 170(b)(1)(A)(iv).

Donors may deduct contributions to you under section 170 of the Code.

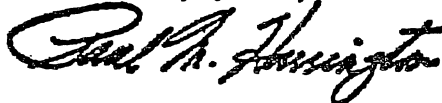
As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during the calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

A copy of our letter certifying the status of the organization is not available, however, this letter may be used to verify your tax-exempt status.

Because this letter could help resolve any questions about your exempt status, it should be kept in your permanent records.

Sincerely yours,



Paul M. Harrington  
District Director

**State of  
Louisiana  
Secretary of  
State**



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

Name	Type	City	Status
SHREVEPORT REGIONAL ARTS COUNCIL	Non-Profit Corporation	SHREVEPORT	Active

**Previous Names**

**Business:** SHREVEPORT REGIONAL ARTS COUNCIL  
**Charter Number:** 04606970N  
**Registration Date:** 6/17/1976

**Domicile Address**

801 CROCKETT ST.  
SHREVEPORT, LA 71101

**Mailing Address**

C/O PAM ATCHISON  
801 CROCKETT ST.  
SHREVEPORT, LA 71101

**Status**

**Status:** **Active**  
**Annual Report Status:** **In Good Standing**  
**File Date:** 6/17/1976  
**Last Report Filed:** 5/21/2021  
**Type:** Non-Profit Corporation

**Registered Agent(s)**

<b>Agent:</b>	PAM ATCHISON
<b>Address 1:</b>	801 CROCKETT ST.
<b>City, State, Zip:</b>	SHREVEPORT, LA 71101
<b>Appointment Date:</b>	8/19/1991

**Officer(s)**

**Additional Officers: No**

<b>Officer:</b>	SANDI KALLENBERG
<b>Title:</b>	Director
<b>Address 1:</b>	9425 RED OAK DRIVE
<b>City, State, Zip:</b>	SHREVEPORT, LA 71101

<b>Officer:</b>	HENRY PRICE
<b>Title:</b>	President
<b>Address 1:</b>	6640 SANTA MONICA BLVD
<b>City, State, Zip:</b>	SHREVEPORT, LA 71119

## **Amendments on File**

**No Amendments on file**

**Print**

SUGGESTED SITES OF INTEREST BY DISTRICT  
'Put A Poem On It'

Upon approval of "PUT A POEM ON IT" by the Caddo Parish Commission, Poetic X will meet with each Commissioner to determine the best site and corresponding poem. Some poems are already written and some will be new Commissions.

District Locations of Interest  
Poetic X

District 1: Todd Hopkins

-Walter B. Jacobs Nature Park

District 2: Lyndon Johnson

-David Raines Community Center

District 3: Steven Jackson

-Caddo Parish Courthouse

-Downtown Shreveport Memorial Library

District 4: John Paul Young

-A.C Steere Park

District 5: Roy Burrell

-Shreveport Job Corps

-Salvation Army Boys & Girls Club

District 6: Lynn Cawthorne

-AB Palmer Park

-Caddo Career Center

District 7: Stormy Gage Watts

-Shreveport Regional Airport

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District 8: Jim Taliaferro

-Anderson Island Park

District 9: John Atkins

-Quebes Golf Park

-Lee Hedges Stadium

District 10: Mario Chavez

-Southern Hills Park & Community Center

-Hamilton South Library

District 11: Ed Lazarus

-Walnut Hill Middle School

-Cargill Park

District 12: Kenneth Person

-Louisiana Welcome Center, Rest Stop

-Bill Cockrell Metro Park and Community Center

Other locations of interest Swepco Park, R.W. Norton Gallery, American Rose Center

## Poetic X Poems

### **"I Heard A Black Panther Say"**

When a Black Panther goes on to glory, you feel the dreams of a million men.

A network of superheroes giving pledge to those who have strength against the  
raging wind.

Roar you Black Panther! The roles you've played gave the other Black Panthers  
pride.

Go ahead and crossover into Wakanda, where you'll once again be glorified.

Wear that X stamp proudly into the unknown!

You phenomenal Black Panther! Your Coat of Arms will carry you on.

Strengthened by the dreams of a million men, The Black Panther will have to take  
his place.

A Genesis in time, grown from the darkness upon his face.

The Kingdom he strived so righteously to rise will eventually soar.

Because dreams of a Black Panther are never left for dead. They ROAR!!!!

### **"Keep Hope Alive"(excerpt)**

My heart still pumping. My lungs still function. As long as there's breath in my body, I can be excited about something. Miracles grow in my habitat. Mirrors reflect my minds reflection. I Hope they find where my words are at. Maybe they'll start to Dream. Maybe the rising and the falling of the Sun won't set on them so young. Maybe, just maybe their shadows can spread their wings. Some little kid wants to be an astronaut. But if Hope never reaches his lungs.....it doesn't matter if he's astro or not. Hopefully he can float through the spaces. I'm hoping his spacecraft doesn't break in half. On Hope's behalf. I Hope he lands on the bases. Hopefully crime doesn't rob him of his time. If we hurry, we don't have to worry...When Hope arrives, he'll start flying. Plus a thousand little more astronauts like his kind.

**'Ode To Red River'**

Red River sing me a Song.

The waters of Louisiana are all I've ever known.

Little Tadpole ready to splash out.

Watching the Big Fish go swish from the banks of the Red River's house.

Strong fins will grow in due time.

Mighty waters flow along the Red River's living quarters. She rises when the sky is crying.

I knew you would be a body I could talk to.

Most currents just pass and wave.

Be patient with the shade. It came with age and through age I caught you.

An open book worth it's weight in gold and silver.

A bank for the River boats to float.

An 'Ode to Red River'.

## **"Caddo On My Mind"**

Heard about Caddo long before I knew what Caddo was.

Heard it was the parish where I stayed, I believe it just because.

I remember watching black and white TV with the foil antenna.

Tuning into the news, we boogied to the Blues. Shouting out Shreveport, LA.

Playing tag in the cotton fields in Gilliam

Big buckets of Purple Hull peas, all the children had the privilege to peel them.

Family and friends came from far as Oil City, Vivian and Rodessa.

Road trips where we enjoyed the smell of pine. Grandma kept snacks in her dresser.

Long stretch down John Quinn road to Crossroads Baptist Church,

Following those Keithville roots to where our grandfather's rehearsed.

Always heard about Caddo Parish on TV. Little Union Baptist Church was right across the street

from me. That's where I got baptised. Didn't know much about Christ.

Only that he could walk on water and that he paid the price.

And I believed that... just because. Much about Caddo has changed with time.

Long before I knew what Caddo Parish was, I had "Caddo On My Mind".



**ATTACHMENT A**  
**Shreveport Regional Arts Council**  
**Board List Cont.**

**List the names, addresses, and Commission District (if applicable) of all board members.**

<b>Name</b>	<b>Address</b>	<b>Commission District</b>
<b>Mr. Michael Graham</b>	7725 Preston Road Keithville, LA 71047	District 11
<b>Mrs. Margaret Furrh Green</b>	7235 Gilbert Dr. Shreveport, LA 71106	District 9
<b>Mr. &amp; Mrs. Roy &amp; Nelva Griggs</b>	330 Marshall St., Suite 711 Shreveport, LA 71101	District 3
<b>Ms. China Holmes</b>	330 Marshall St., Suite 711 Shreveport, LA 71101	District 3
<b>Mrs. Heidi Kallenberg</b>	1082 Gabriels Turn Shreveport, LA 71106	District 9
<b>Mr. Daryl Mitchell</b>	5671 S. Lakeshore Dr. Shreveport, LA 71119	District 2
<b>Mr. Peter Moncrief</b>	612 Merrick St. Shreveport, LA 71104	District 4
<b>Mr. William Sale, IV</b>	531 Lloyd Lane Shreveport, LA 71106	District 8
<b>Mrs. Anneka Simms Alexander</b>	4646 Hilry Huckaby Shreveport, La 71107	District 2
<b>Mr. R. Lewis Smith</b>	7216 Old River Drive Shreveport, LA 71105	District 8

**ATTACHMENT A**  
**Shreveport Regional Arts Council**  
**Board List Cont.**

<b>Mr. Drew Tessier</b>	PO Box 44035 Baton Rouge, LA 70804	East Baton Rouge Parish
<b>Mr. Stephen White</b>	502 Sherwood Ave. Shreveport, LA 71106	District 6
<b>EX-OFFICIO MEMBERS</b>		
<b>Ms. Angelique Feaster-Evans</b>	PO Box 365 Doyline, LA 71023	Webster Parish
<b>Mrs. Shelly Ragle</b>	PO Box 31109 Shreveport, LA 71023	District 3
<b>ARTSPACE BOARD</b>		
<b>Mrs. Sarah Anderson</b>	6337 Querbes Dr. Shreveport, LA 71106	District 8
<b>Mrs. Ann Stokes</b>	605 Southfield Road Shreveport, LA 71106	District 8
<b>Mr. Chris Elberson</b>	4604 Gilbert Drive Shreveport, LA 71106	District 8
<b>Mrs. Bridget Hamm</b>	1018 St. Tammany Ct. Shreveport, La 71106	District 9
<b>Mr. William Joyce</b>	3302 Centenary Boulevard Shreveport, LA 71104	District 4
<b>Mr. Gregory Kallenberg</b>	1082 Gabriels Turn Shreveport, LA 71106	District 9

**ATTACHMENT A**  
**Shreveport Regional Arts Council**  
**Board List Cont.**

<b>Mr. Robert C. Lomison</b>	1201 Louisiana Ave. Shreveport, LA 71101	District 8
<b>Mrs. Nellie Lyons</b>	535 Lloyd Lane Shreveport, LA 71106	District 8
<b>Mrs. Emily Welch</b>	800 E. Kings Highway Shreveport, LA 71105	District 4
<b>Mrs. Laura Whitley</b>	405 Highland Drive Bossier City, LA 71111	Bossier Parish
<b>Mr. John Miralles</b>	2031 Kings Hwy. Shreveport, LA 71103	District 5
<b>Ms. Sesame Teague</b>	2800 Youree Drive Shreveport, LA 71104	District 3

BUDGET EXPLANATION  
"PUT A POEM ON IT"

1. Poetic X – Hugh Hamilton fees: \$42,000  
Poetic X would receive \$3,500 per poem that he creates and records for the app/website – one per district.  
 $\$3,500 \times 12 = \$42,000$
2. Artists' Fees - \$12,000  
Poetic X will select one visual Artist to illustrate each of the Poetry Murals. He may choose an existing design or commission a new design for each work. The Visual Artist will receive \$1,000 per mural x 12 poetry murals = \$12,000
3. Contract to prepare, paint, or vinyl wrap the mural wall - \$42,000  
The "mean-average" cost to prepare the wall area for the mural (Clean and Prime) is \$750 per wall. The price of the painting of the mural OR the vinyl wrap (required for historic buildings because it can be removed without staining or damaging the building) has a "mean-average" cost of \$2,750. Therefore, the total price for the production of each Poetic X poetry mural, is \$3,500.  
 $\$3,500 \times 12 \text{ murals} = \$42,000$
4. App/Website: \$4,000  
The cost of creating a new App or Website is far more than \$4,000, however the goal is to add a QR Code and name the website on each mural so that the viewer may gain immediate access to "hear and see" Poetic X perform the poetry as Spoken Word.
5. Shreveport Regional Arts Council Project Management: In-kind - \$10,000  
SRAC will oversee the realization of Poetic's Vision with no charge to the Parish for the management services.

## SECTION II: PROPOSAL NARRATIVE – “PUT A POEM ON IT”

**BACKGROUND & CAPACITY:** The Shreveport Regional Arts Council (SRAC) “Imagines That” by listening responsively to citizens, visitors, and artists. SRAC - the designated “Arts Arm” for the City of Shreveport and State of Louisiana - oversees the distribution of Arts grant funds, advances the professional development of Arts Organizations and Artists, and provides consistent outreach, inclusion and engagement with area Social Service Organizations and Title I Schools. SRAC is the only Arts Council in the State to Award Grants and Fellowships to individual Artists and was just awarded a prestigious National Endowment for the Arts grant to provide CARES Act support for Artists and Arts Organizations. SRAC is also the designated agency for the City of Shreveport to oversee Public Art Installations for Shreveport. There are more than 25 murals and 25 sculptures in the City. This request combines the VISION of Artist and Caddo Parish Poet Laureate, POETIC X (Hugh Hamilton) and the facilitation skills of SRAC to produce 12 Poetry Murals – one per district – in Caddo Parish.

**PRIOR EXPERIENCE & NEIGHBORHOOD ENGAGEMENT:** SRAC, has facilitated the Vision of Caddo Parish Artists since 1976. Generally, SRAC hears Artists’ ideas through the monthly gatherings that share Artists’ progress and new ideas. Artists apply for grants to implement their ideas and SRAC participates in the facilitation of the idea as it relates to public property and/or public participation. SRAC has facilitated 50 Public Artworks – most recently throughout the Shreveport Common neighborhood, and downtown, Allendale, and Queensborough. Poetic X and SRAC have produced “Poetry Sundays” and “Poetry Alive” and Poetry @ ArtBreak. Poetic X participates in SRAC’s “Uncommon”

programming, combining a zesty “DIY” hands-on beading, painting and mural-making.

SRAC has a 40 Year history of Arts in Education for Caddo Parish Public Schools with an emphasis on programming geared to students in Title I Schools and those that are enrolled through the Department of Exceptionalities.

SRAC was responsible for Lighting the Texas Street Bridge in Neon Light in 1993 with a strong history of bright light through 2016, 22 years, and is currently responsible for re-lighting the Bridge in long-lasting, programmable LED LIGHTS. The new “Bakowski Bridge of Lights” will open on February 22, 2022.

**PROJECT DESCRIPTION:** This request is intended to fulfill the Vision of the Caddo Parish Poet Laureate, Poetic X. Poetic X envisions “PUT A POEM ON IT” as a mural program throughout the 12 districts of the Parish, preferably on Parish owned Buildings in each Commissioner’s District as a way of spreading hope, encouragement, and inspiration to the people of Caddo Parish. Poetic X believes that this project will also provide a tangible benefit to the role of “Poet Laureate!” The project creates Illustrated Poetry Murals for each District in Caddo Parish.

Each installation would include a Poem written by Poetic X and illustrated by a local Artist. The Poetry would serve to inspire residents and visitors to each site – and create “selfie stations” throughout the Parish.

The first installation **could** be at the CADDO PARISH COURTHOUSE on the plywood “fence” around the Civil War monument. There would be four poems – one on each side – by Poetic X, illustrated by Whitney Tates: Panther Poem, Caddo on My Mind, Red River Tribute, and Keep Hope Alive – the Poems are attached.

Additionally, each mural would include a QR Code that links to a SPOKEN WORD presentation of the work by Poetic X. People can see and hear the poetry being performed. The presentations would link to the Parish of Caddo and Shreveport Regional Arts Council websites.

This would be the first major PUBLIC PROJECT by the Caddo Parish Poet Laureate and would share his inspirational Spoken Word throughout the entire Parish – using Poetry to unite and encourage our Parish.

The Poem and the Illustration may be either painted on the walls or created as a digital image that is scanned to become a “full wall” mural and installed as a VINYL Mural...much like the 13 murals in the Shreveport Common area. The Vinyl does not harm historic buildings, and does not require “repainting.” Vinyl Murals do not fade or chip as painting a wall can do...however, the vinyl murals also have a limited lifespan of five – seven years.

**COLLABORATION:** This project will be a collaboration among Poetic X, SRAC, and the Parish of Caddo.

**NEEDS & GAPS in Services:** The neighborhoods will benefit from an inspirational message that inspires hope, encourages a commitment to education and motivates each of us to “give back” as citizens of Caddo Parish. This project will actually unite the Parish while promoting the Caddo Parish Commission.

SUGGESTED SITES OF INTEREST BY DISTRICT  
'Put A Poem On It'

Upon approval of "PUT A POEM ON IT" by the Caddo Parish Commission, Poetic X will meet with each Commissioner to determine the best site and corresponding poem. Some poems are already written and some will be new Commissions.

District Locations of Interest  
Poetic X

District 1: Todd Hopkins

-Walter B. Jacobs Nature Park

District 2: Lyndon Johnson

-David Raines Community Center

District 3: Steven Jackson

-Caddo Parish Courthouse

-Downtown Shreveport Memorial Library

District 4: John Paul Young

-A.C Steere Park

District 5: Roy Burrell

-Shreveport Job Corps

-Salvation Army Boys & Girls Club

District 6: Lynn Cawthorne

-AB Palmer Park

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District 7: Stormy Gage Watts

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-Walnut Hill Middle School

-Cargill Park

District 12: Kenneth Person

-Louisiana Welcome Center, Rest Stop

-Bill Cockrell Metro Park and Community Center

Other locations of interest Swepeco Park, R.W. Norton Gallery, American Rose Center

## Poetic X Poems

### **"I Heard A Black Panther Say"**

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A network of superheroes giving pledge to those who have strength against the  
raging wind.

Roar you Black Panther! The roles you've played gave the other Black Panthers  
pride.

Go ahead and crossover into Wakanda, where you'll once again be glorified.

Wear that X stamp proudly into the unknown!

You phenomenal Black Panther! Your Coat of Arms will carry you on.

Strengthened by the dreams of a million men, The Black Panther will have to take  
his place.

A Genesis in time, grown from the darkness upon his face.

The Kingdom he strived so righteously to rise will eventually soar.

Because dreams of a Black Panther are never left for dead. They ROAR!!!!

## **"Keep Hope Alive"(excerpt)**

My heart still pumping. My lungs still function. As long as there's breath in my body, I can be excited about something. Miracles grow in my habitat. Mirrors reflect my minds reflection. I Hope they find where my words are at. Maybe they'll start to Dream. Maybe the rising and the falling of the Sun won't set on them so young. Maybe, just maybe their shadows can spread their wings. Some little kid wants to be an astronaut. But if Hope never reaches his lungs.....it doesn't matter if he's astro or not. Hopefully he can float through the spaces. I'm hoping his spacecraft doesn't break in half. On Hope's behalf. I Hope he lands on the bases. Hopefully crime doesn't rob him of his time. If we hurry, we don't have to worry...When Hope arrives, he'll start flying. Plus a thousand little more astronauts like his kind.

## **'Ode To Red River'**

Red River sing me a Song.

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Little Tadpole ready to splash out.

Watching the Big Fish go swish from the banks of the Red River's house.

Strong fins will grow in due time.

Mighty waters flow along the Red River's living quarters. She rises when the sky is crying.

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Most currents just pass and wave.

Be patient with the shade. It came with age and through age I caught you.

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A bank for the River boats to float.

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Heard about Caddo long before I knew what Caddo was.

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Big buckets of Purple Hull peas, all the children had the privilege to peel them.

Family and friends came from far as Oil City, Vivian and Rodessa.

Road trips where we enjoyed the smell of pine. Grandma kept snacks in her dresser.

Long stretch down John Quinn road to Crossroads Baptist Church,

Following those Keithville roots to where our grandfather's rehearsed.

Always heard about Caddo Parish on TV. Little Union Baptist Church was right across the street

from me. That's where I got baptised. Didn't know much about Christ.

Only that he could walk on water and that he paid the price.

And I believed that... just because. Much about Caddo has changed with time.

Long before I knew what Caddo Parish was, I had "Caddo On My Mind".





Inspiring the hearts and imaginations of people in Northwest Louisiana for over 40 years.



POETIC X  
POET LAUREATE, PARISH OF CADDO  
"Put a Poem on it!"

Presented to **Commissioner Steven Jackson**: November 8, 2021

Sandi Kallenberg  
**CHAIRMAN**

Henry Price  
**PRESIDENT**

John Albritton  
**VICE PRESIDENT**

Bruce Allen  
**VICE PRESIDENT**

Susan B. Muse  
**TREASURER**

Linda B. Goldsberry  
**artspace CHAIRMAN**

Joe Kane  
**artspace PRESIDENT**

Jodie Glorioso  
**PUBLIC ART**

L. Havard Scott, III  
**LEGAL COUNSEL**

Pam Atchison  
**EXECUTIVE DIRECTOR**

As a follow up to the presentation by Poetic X, the new Caddo Parish Poet Laureate, the following presentation was communicated to Commissioner Steven Jackson for review. Poetic X envisions "PUT A POEM ON IT" as a mural program throughout the 12 districts of the Parish, preferably on Parish owned Buildings in each Commissioner's District during his term, April 2021 – April 2024! The project could complete four Illustrated Poetry Murals per year, take place across the span of one year.

Each installation would include a Poem written by Poetic X and illustrated by a local Artist. The Poetry would serve to inspire residents and visitors to each site – and create "selfie stations" throughout the Parish.

The first installation could be at the CADDO PARISH COURTHOUSE, in your district, on the plywood "fence" around the Civil War monument. There would be four poems – one on each side – by Poetic X, illustrated by Whitney Tates:

Panther Poem, Caddo on My Mind, Red River Tribute, Keep Hope Alive

Additionally, each mural would include a QR Code that links to a SPOKEN WORD presentation of the work by Poetic X. People can see and hear the poetry being performed.

This would be the first major PUBLIC PROJECT by the Caddo Parish Poet Laureate and would share his inspirational Spoken Word throughout the entire Parish – using Poetry to unite and encourage our Parish.

The Poem and the Illustration may be either painted on the walls or created as a digital image that is scanned to become a "full wall" mural and installed as a VINYL Mural...much like the 13 murals in the Shreveport Common area. The Vinyl does not harm historic buildings, and does not require "repainting." Vinyl Murals do not fade or chip as painting a wall can do...however, the vinyl murals also have a limited lifespan of five – seven years.

Poetic believes that the budget for each of the 12 Poetic Murals should be \$8,000 as follows:

1. Create and Record the Poem, Poetic X - \$ 3,500
2. Create the Illustration- Poetic selects the Artists - \$ 1,000
3. Clean/Prime the building/Vinyl Install or Paint the Mural\*- \$ 3,500
4. QR Code/App – possible that the Parish has the staff/resources to provide this at no additional cost?

Total Project: \$ 8,000

12 Sites: \$96,000

Spread over three years: \$32,000 per year

- Michael Acurio
- Anneka S. Alexander
- Cindy Aubrey
- Waynette Ballengee
- Jay Covington
- Shanerika Flemings
- Michael Graham
- Margaret Furrh Green
- Roy and Nelva Griggs
- China Griggs Holmes
- Heidi Kallenberg
- Mark McKay
- Daryl Mitchell
- Peter Moncrief
- William M. Sale, IV
- R. Lewis Smith, Jr.
- Drew Tessier
- Stephen White

**EX-OFFICIO MEMBERS**

- Michael Futreal
- Shelly Ragle
- Larry Taz Sanchez

**Central ARTSTATION**  
801 Crockett Street  
Shreveport, LA 71101  
p. 318.673.6500  
f. 318.673.6515  
www.shrevearts.org

**ORDINANCE NO. 6186 OF 2022**

BY CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2022 TO APPROPRIATE FUNDS RECEIVED FROM THE US TREASURY IN THE AMOUNT OF \$5,274,675 FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Emergency Rental Assistance Program (ERAP) made available \$25 billion to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic; and

WHEREAS, the Parish of Caddo distributed over \$32 million in 2021 of ERAP from the US Treasury and the State of Louisiana; and

WHEREAS, the Parish of Caddo has been reallocated ERAP funds from the State reallocation of \$4,423,024.15 and from the National reallocation of \$851,650.20; and

WHEREAS, it is necessary to amend the 2022 Budget in order to appropriate said grant proceeds.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the E Edward Jones Housing Trust Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>E EDWARD JONES HOUSING TRUST FUND</u></b>	
Revenues:	
Federal Grant	\$5,274,675
Expenditures:	
Grant Programs	\$5,274,675

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications, which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND  (Ordinance No. ____ of 2022)	
<b>ORIGINATING DEPARTMENT: Finance</b>	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the E. Edward Jones Housing Trust Fund for the year 2022 to appropriate funds reallocated from the U.S. Treasury in the amount of \$5,274,675 for the Emergency Rental Assistance Program 1	
<b>KEY STAFF CONTACT: Hayley Barnett</b>	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date <u>01/12/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6187 OF 2022**

BY CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2021 TO APPROPRIATE EMERGENCY RENTAL ASSISTANCE PROGRAM FROM THE STATE OF LOUISIANA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Emergency Rental Assistance Program (ERAP) made available \$25 billion to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic; and

WHEREAS, the State of Louisiana received ERAP funds from the US Treasury for the benefit of Parish of Caddo residents;

WHEREAS, the Parish of Caddo administered the funds in 2021 on behalf of the State; and

WHEREAS, it is necessary to amend the 2021 Budget in order to appropriate said grant proceeds.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the E Edward Jones Housing Trust Fund for the year 2021 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>E EDWARD JONES HOUSING TRUST FUND</u></b>	
Revenues:	
Federal Grant	\$17,926,511
Expenditures:	
Grant Programs	\$17,926,511

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications, which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2021 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND  (Ordinance No. ____ of 2022)	
<b>ORIGINATING DEPARTMENT: Finance</b>	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the E. Edward Jones Housing Trust Fund for the year 2021 to appropriate funds received from the State of Louisiana in the amount of \$17,926,511 for the Emergency Rental Assistance Program 1  FUNDS WERE DISBURSED IN 2021	
<b>KEY STAFF CONTACT:</b> Hayley B Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B Barnett</u> Date <u>01/13/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6188 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR RING DOORBELL PILOT PROGRAM IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, Caddo Parish Commission would like to appropriate up to \$100,000 to provide ring doorbell security for high crime areas; and

WHEREAS, this program would provide citizens and law enforcement with an additional tool to help deter crime; and

WHEREAS, citizens in specified and targeted districts can receive the device and one year of service at no cost to the citizen; and

WHEREAS, the device will allow law enforcement access and register with the Shreveport Crime Center; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<b>American Rescue Plan Fund:</b>	
Expenditures:	
Federal Grant Expenditures	\$100,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO <b>(Ordinance No. 6188 of 2022)</b>	
<b>ORIGINATING DEPARTMENT:</b> Commission Gage-Watts	
<b>BACKGROUND INFORMATION:</b> Amending the budget to include an appropriation up to \$100,000 to provide ring doorbell security and one-year service to citizens in high crime areas.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date 01/14/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6189 of 2022**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO ENACT SECTION 2-5 RELATIVE TO PARISH OWNED OR MAINTAINED BUILDINGS AND OFFICES, TO PROVIDE THAT AGENCIES, CONSTITUTIONAL OFFICERS, OR OTHER POLITICAL SUBDIVISIONS OCCUPYING THOSE BUILDINGS AND OFFICES SHALL REPORT DATA REGARDING COMMUNICABLE DISEASES OF CONCERN TO THE PUBLIC AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, multiple public agencies, constitutional officers, and other political subdivisions occupy buildings owned, or maintained by the Parish and its employees or contractors;

WHEREAS, reports of communicable diseases such as COVID during the pandemic are needed to safeguard occupants, visitors, and Parish employees and contractors; and

WHEREAS, periodic reports of those communicable diseases will allow the Parish to take preventative measures to protect the public as well as Parish employees and contractors.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that it hereby adopts Section 205 of the Code of Ordinances to provide as follows:

**SECTION 2-5. REPORTING OF COMMUNICABLE DISEASE IN PARISH FACILITIES**

All agencies, constitutional officers, or other political subdivisions that occupy facilities owned or maintained by the Parish shall report periodically to the Parish any occurrence of a communicable disease that is of concern to the public generally.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

ORDINANCE NO. 6154 OF 2022

**BY THE CADDO PARISH COMMISSION:**

AN ORDINANCE TO AMEND VOLUME II OF THE CODE OF ORDINANCES OF THE PARISH OF CADDO, AS AMENDED, THE CADDO PARISH UNIFIED DEVELOPMENT CODE, BY AMENDING THE ZONING OF PROPERTY LOCATED ON THE WEST END OF SANDI ACRES LOOP, CADDO PARISH, LA., FROM R-MHS, RESIDENTIAL MANUFACTURED HOME SUBDIVISION DISTRICT TO R-A, RURAL-AGRICULTURAL DISTRICT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BE IT ORDAINED by the Caddo Parish Commission in due, legal and regular session convened, that Volume II of the Code of Ordinances of the Parish of Caddo, as amended, the Caddo Parish Unified Development Code, is hereby amended and re-enacted to read as follows, to wit:

The official Zoning Map of the Shreveport Metropolitan Planning Area of Caddo Parish, Louisiana, be amended by rezoning property located on the west end of Sandi Acres Loop, Caddo Parish, LA, more particularly described below, be and the same is hereby amended **from R-MHS, Residential Manufactured Home Subdivision District to R-A, Rural-Agricultural District:**

12.996 ACS. M/L-LOT 1, SCHLEBEN HOLLOW, SECTION 12, T16N, R16W, CADDO PARISH, LOUISIANA.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall become effective ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**21-35-P**  
**TROY SCHLEBEN**

**CC3825**

**NOTICE TO THE PUBLIC**

**Control #21173**

Notice is hereby given that the Shreveport Metropolitan Planning Commission of Caddo Parish, LA, will hold a public hearing on Wednesday, December 1, 2021, at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA**, for the purpose of considering the following subdivision applications &/or amendments to the City of Shreveport and Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

**CASE NO. 21-35-P ZONING REQUEST:** 8553 SANDI ACRES LP. Application by TROY SCHLEBEN for approval to rezone property located on the west end of Sandi Acres Loop, from R-MHS, Residential Manufactured Home Subdivision District to R-A, Rural-Agricultural District, being more particularly described as 12.996 ACS. M/L-LOT 1, SCHLEBEN HOLLOW, SECTION 12, T16N, R16W, CADDO PARISH, LOUISIANA.

Alan Clarke, Executive Director  
Metropolitan Planning Commission  
The Shreveport Times

*draft*

**SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH  
SUMMARY MINUTES OF THE PUBLIC HEARING DECEMBER 1, 2021**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, December 1, 2021 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met virtually on November 30 for case manager presentations.

**Members Present**

Winzer Andrews, Chair  
Curtis Joseph, Vice Chair  
Chris Elberson, Secretary  
Laura Neubert  
Rudy Morton  
Gabriel Balderas  
Rachel Jackson  
Bill Robertson  
Harold Sater

**Staff Present**

Alan Clarke, Executive Director  
Stephen Jean, Deputy Director  
Reginald Jordan, Zoning Administrator  
Adam Bailey, Community Planning & Design Manager  
Jasmin Samuels, Executive Assistant  
Manushka Desgage, City Attorney's Office  
Henry Bernstein, Parish Attorney's Office

**Members Absent**

The hearing was opened with prayer by **MS. JACKSON** . The Pledge of Allegiance was led by **MS. NEUBERT**.

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

**A motion was made by MS. NEUBERT, seconded by MR. JOSEPH, to approve the minutes of the November 3, 2021 public hearing as submitted.**

**The motion was adopted by the following 9-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, JOSEPH, MORTON, ROBERTSON, & SATER and Meses. JACKSON & NEUBERT Nays: NONE. Absent: NONE**

**PUBLIC HEARING**

**CASE NO. 21-35-P ZONING REQUEST**

Applicant: Troy Schleben  
Owner: Troy Kevan and Barbara Ann Schleben  
Location: 8553 Sandi Acres LP (West end of Sandi Acres Loop)  
Existing Zoning: R-MHS  
Request: R-MHS to R-A  
Proposed Use: Single-Family Residential

**Representative &/or support:**

**Troy Schleben 8553 Sandi Acres Loop, Shreveport, LA 71129**

Mr. Schleben stated he purchased a property with eight single lots several years ago. He mentioned he replatted the property to a single 13-acre subdivision for single-family home. He stated the cul-de-sac was turned back over to them through a prior. He

*draft*

shared he thought that the subdivision created was rural agriculture based on the tax records. Mr. Schleben stated when speaking with Mr. Mohler they realized it was not and it was zoned as a mobile home subdivision. He shared it was a single stick built, two-story home and he does not intend on doing anything with the property, it's still wooded. He mentioned he would like to do a pond in the backyard, he started digging it, and realized he was not allowed to have a pond because of the current zoning, so he is asking for the property to be returned to R-A.

**Opposition:**

**There was no opposition present.**

**A motion was made by MS. NEUBERT, seconded by MR. MORTON To recommend this application for approval.**

**The motion was adopted by the following 8-0 vote: Ayes: Messrs. ANDREWS, ELBERSON, JOSEPH, MORTON, ROBERTSON, & SATER and Mses. JACKSON & NEUBERT Nays: NONE. Absent: Messrs. BALDERAS.**



505 Travis Street, Suite 440 | Shreveport, LA 71101  
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

## STAFF REPORT – CADDO PARISH

AUGUST 4, 2021

AGENDA ITEM NUMBER: 6  
MPC Staff Member: Ben Mohler  
Parish Commission District: 12/Epperson

<b>CASE NUMBER</b>	<b>21-35-P:</b>	<b>ZONING REQUEST</b>
<b>APPLICANT:</b>		TROY SCHLEBEN
<b>OWNER:</b>		Troy Schleben
<b>LOCATION:</b>		8553 Sandi Acres Loop (West end of Sandi Acres Loop)
<b>EXISTING ZONING:</b>		R-MHS
<b>REQUEST:</b>		R-A
<b>PROPOSED USE:</b>		Single-Family Residential

**DESCRIPTION:** The applicant is requesting approval to have the zoning of approximately 12-acres restored to R-A (Residential Agricultural) from the currently existing R-MHS (Residential Mobile Home Subdivision). This would be returning the subject property to the original zoning prior to the changes introduced by the 2017 Shreveport Unified Development Code.

There are no prior cases associated with the site, there are a number of relevant cases in the surrounding area; P-21-92 granted rezoning approval from R-A to I-2 (Heavy Industrial) to allow a warehouse to be constructed, P-10-03 granted rezoning approval from R-A to B-2 (Corridor Commercial) for light auto repair, and P-14-15 granted site plan approval within a B-3 (General Commercial) district for a bank.

Nearby neighborhoods include: Idlewood, Westpark

**REMARKS:** A rezoning of the property from R-MHS to R-A has been requested by the applicant in order to return the zoning to its designation prior to the adoption of the 2017 Unified Development Code. The applicant has stated they were unaware the zoning had been changed and would like to return it to a more agricultural-based zoning. The applicant has additionally stated they would like to remain operating as a single-family home and have no plans for development that is contrary to what is allowed within an R-A district.

As stated in Article 4.2 of the Unified Development Code (UDC), R-A is defined as "The intent of the R-A Rural Agricultural District is to permit single-family residences within agricultural areas. All residences within this district must be compatible with surrounding agricultural operations and must maintain and preserve agricultural activities. Regulations are structured to protect the agricultural character of the district." The permitted by right uses in R-A zoning district include Agriculture, Animal Shelter – Operated by Public Authority ,Bed and Breakfast, Cemetery, Community Center, Community Garden, Conservation Area, Day Care Home, Dwelling – Manufactured Home, Dwelling - Single-Family Detached, Educational Facility - Primary or Secondary , Group Home, Place of Worship, Public Park, Soup Kitchen, Accessory, Wireless Telecommunications – Attachments to



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## STAFF REPORT – CADDO PARISH

Existing Structures (Other than Towers), Wireless Telecommunications – Modifications , Farmers' Market, Temporary Outdoor Events, and Temporary Subdivision Sales Office.

When studying the surrounding zoning of the area, the property in question is directly adjacent to a multitude of existing R-A property. The subdivision the property resides in is the only R-MHS zoned property in the immediate area. Although a different zoning district would exist within the boundaries of the original subdivision if the request for rezoning is approved, the overall area would not be impacted in a way that would warrant a denial of the restoration of zoning.

Regarding the Master Plan vision, the Future Land Use Map of the 2030 Great Expectations Master Plan shows the site in question as well as the surrounding subdivision as Residential Low. Should the requested zoning of R-A be approved, this would still allow the area to keep in line with the vision of the 2030 Master Plan.

As this property is located within Caddo Parish, a Neighborhood Participation Meeting was not required for this project.

A site visit was conducted by MPC staff to determine current conditions as well as assess the surrounding area. The subject property was found to be similar to much of the surrounding area and a change in zoning would be almost unnoticeable to both residents as well as visitors to the site.

---

### STAFF

**ASSESSMENT:** Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of the restoration of zoning request from R-MHS () to R-A (Residential Agricultural) is warranted due to the low impact a change in zoning would incur to the area as well as the requested zoning is the same as most of the adjacent property.

Alternatively, based on comments made during the public meeting, the MPC Board may:

1. Vote to deny the application.

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**PUBLIC ASSESSMENT:** There was no opposition present.

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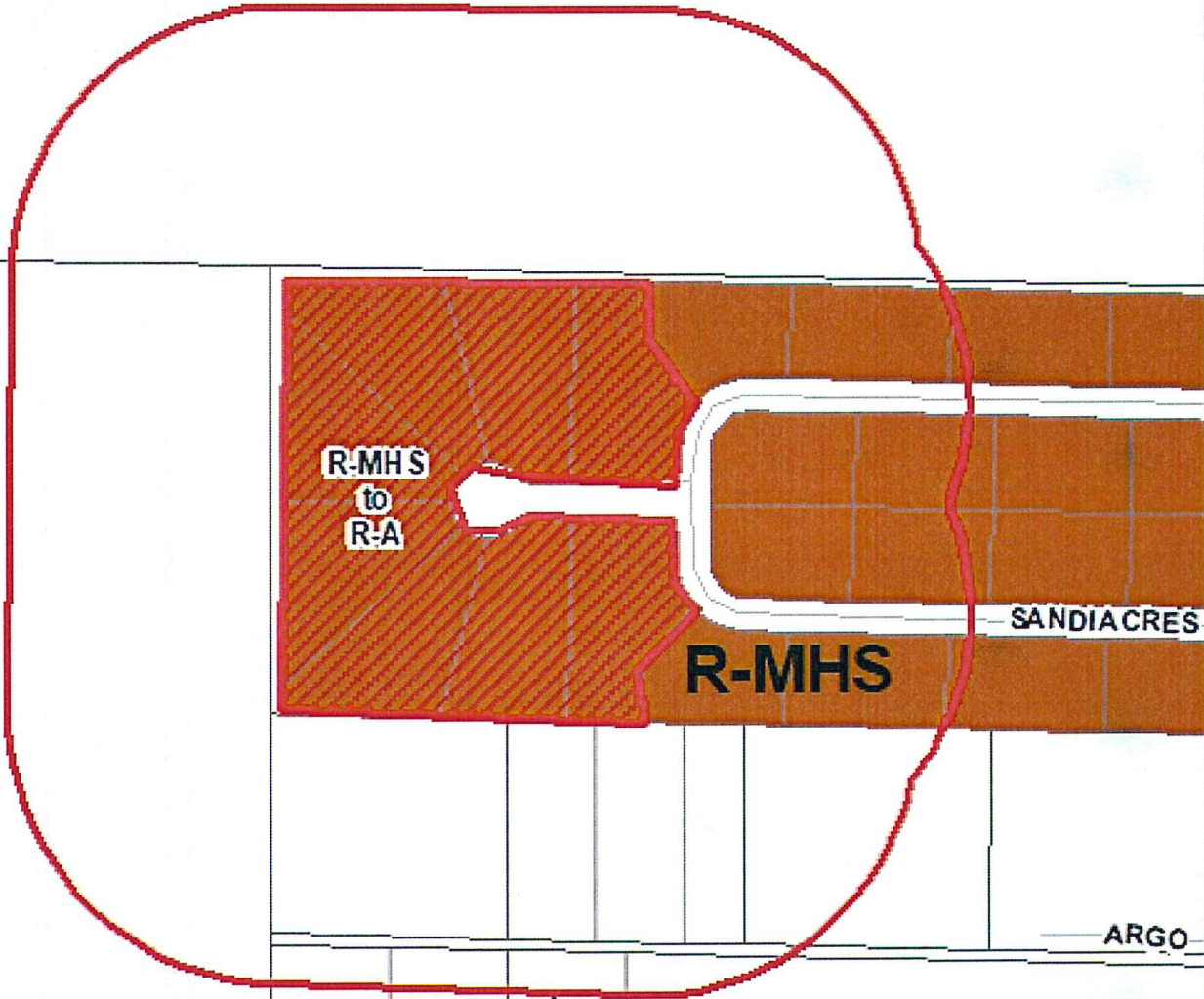
### MPC BOARD

**RECOMMENDATION:** The Board voted 8-0 to recommend this application for approval.

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21-35-P

R-A



R-MHS  
to  
R-A

R-MHS

SANDIACRES

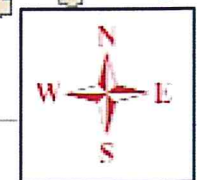
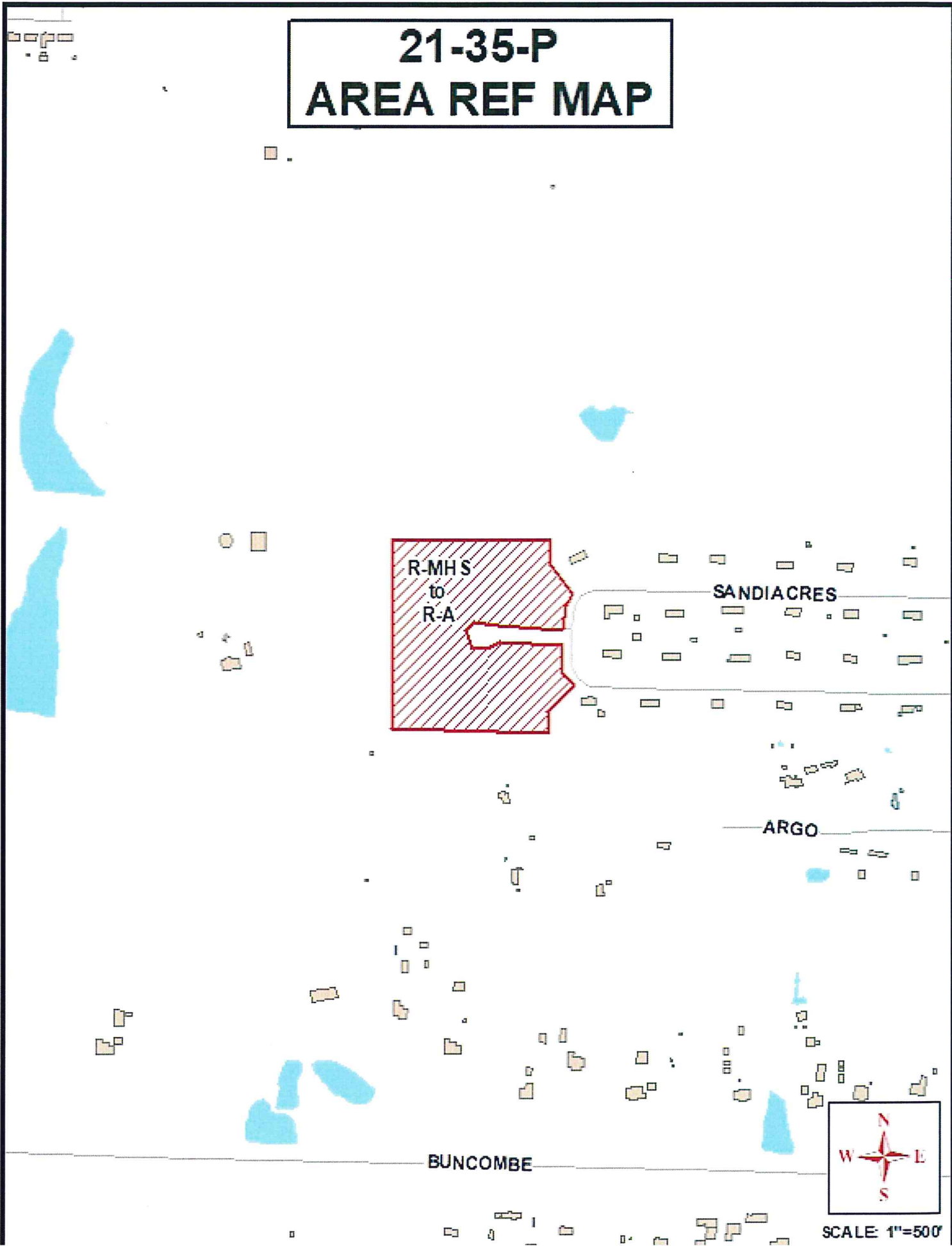
ARGO

500' NOTIFICATION  
AREA



SCALE: 1"=300'

# 21-35-P AREA REF MAP





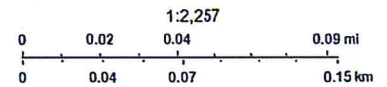
SCALE: 1"=500'

# ArcGIS Web Map (vicinity Map)



10/4/2021, 12:19:28 PM

-  MPC\_PLANNING\_LIMITS
-  PARISH LOTS



Esri, HERE, Garmin, INCREMENT P, NGA, USGS

Web AppBuilder for ArcGIS  
Esri, HERE, Garmin, INCREMENT P, NGA, USGS |



11/19/2021



11/19/2021



11/19/2021



1/19/2021

**21-35-P - Zoning Map Amendment (Rezoning)**

**Project Address Information:**

**Address:** 8553 Sandi Acres Ip  
**City:** Shreveport  
**State:** LA  
**Zip:** 71129

**Project Details:**

**Designation:** Caddo Parish  
**Status:** Open  
**Project Name:** 8553 Sandi Acres Loop Restoration of Zoning  
**Project Number:** 21-35-P  
**Project Description:**  
**Application Category:** Planning Case - Parish  
**Parcel Legal Description:** 12.996 ACS. M/L-LOT 1, SCHLEBEN HOLLOW, SECTION 12, T16N, R16W, CADDO PARISH, LOUISIANA  
**General Location of Property:** East end of Sandi Acres Loop  
**Council:**  
**Caddo Parish Commissioner District:** 12 - Epperson  
**Request:** R-MHS to R-A  
**Proposed Use:** Single-Family Residential  
**Subdivision:**

**GEO Number:**  
**Township:**  
**Section:**  
**Range:**  
**Existing Zone:** R-MHS

**Project Fees:**

**Contact information:**

Applicant:			
		Troy Schleben	8553 Sandi Acres Loop , LA 71129
	Mobile: (318) 751-0457	Home:	Office: (318) 626-0870
Architect:			
			, LA
	Mobile:	Home:	Office:
Business Owner:			
			, LA
	Mobile:	Home:	Office:
Engineer:			
			, LA
	Mobile:	Home:	Office:
Property Owner:			

Property Owner:		Troy Schleben	8553 Sandi Acres Loop , LA 71129
	Mobile: (318) 751-0457	Home:	Office: (318) 626-0870



UDC City of Shreveport  
Revised August 21, 2020

**Land Development**

505 Travis Street | Suite 440 | Shreveport, LA | 71101  
318-673-6480 | fax 318-673-6461

**UDC DEVELOPMENT APPLICATION**

**10. CONTACT INFORMATION**

**IMPORTANT NOTE ABOUT PROJECT CONTACT**

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. All contact for this project will be made through the applicant listed below.

**NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS:** ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.

**APPLICANT CONTACT INFORMATION:**

Name: Troy K Schleben Company: \_\_\_\_\_ Check if Primary Contact   
E-mail: T500D@yahoo.com Phone: 318-751-0457 Fax: \_\_\_\_\_  
Address: 8553 Sandi Acres Lp City: Shreveport State: LA Zip: 71129

**ARCHITECT CONTACT INFORMATION:**

Name: N/A Company: \_\_\_\_\_ Check if Primary Contact   
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**ENGINEER CONTACT INFORMATION:**

Name: N/A Company: \_\_\_\_\_ Check if Primary Contact   
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**CURRENT PROPERTY OWNER CONTACT INFORMATION:**

Name: Troy K. Schleben Company: \_\_\_\_\_ Check if Primary Contact   
E-mail: T500D@yahoo.com Phone: 318-751-0457 Fax: \_\_\_\_\_  
Address: 8553 Sandi Acres Lp City: Shreveport State: LA Zip: 71129  
Designee Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:**

I will represent the application myself; OR  I hereby designate \_\_\_\_\_ (name of project representative) to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

**ACKNOWLEDGEMENT:**

I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.

[Signature] 10/20/21 [Signature] 10/20/21  
Property Owner Signature Date Applicant Signature Date

**ORDINANCE NO. 6155 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$5,000 TO PROVIDE AN ADDITIONAL APPROPRIATION FOR THE DELTA UPSILON LAMBDA FOUNDATION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission appropriated \$5,000 in its 2022 budget for Delta Upsilon Lambda Foundation program; and

WHEREAS, Delta Upsilon Lambda Foundation will use the funds for an after-school program to prepare high school students for the real world; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 Economic Development Fund Budget to provide a total appropriation of \$10,000 for Delta Upsilon Lambda Foundation; and

WHEREAS, this amendment is recommended by the Economic Development committee; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Economic Development Fund</u></b>	
NGO Appropriations	
Delta Upsilon Lambda Foundation	\$5,000
Fund Balance	(\$5,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2021 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT  (Ordinance No. 6155 of 2022)	
<b>ORIGINATING DEPARTMENT:</b> Economic Development Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Economic Development Fund to provide an appropriation of \$5,000 for Delta Upsilon Lambda Foundation.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley Barnett</u> Date <u>12/21/2021</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6156 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$5,000 TO PROVIDE AN ADDITIONAL APPROPRIATION FOR THE DRESS FOR SUCCESS SHREVEPORT-BOSSIER AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission appropriated \$5,000 in its 2022 budget for Dress for Success program; and

WHEREAS, the mission for Dress for Success is to empower women to achieve independence by providing a network of support, professional attire and the development of tools to help women thrive in work and in life; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 Economic Development Fund Budget to provide a total appropriation of \$10,000 for Dress for Success; and

WHEREAS, this amendment is recommended by the Economic Development committee; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Economic Development Fund</u></b>	
NGO Appropriations	
Dress for Success	\$5,000
Fund Balance	(\$5,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT  (Ordinance No. 6156 of 2022)	
<b>ORIGINATING DEPARTMENT:</b> Economic Development Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Economic Development Fund to provide an appropriation of \$5,000 for Dress for Success.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley Barnett</u> Date <u>12/21/2021</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6157 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE PUBLIC WORKS FUND AND THE CAPITAL OUTLAY FUND IN THE AMOUNT OF \$107,500 TO PROVIDE AN ADDITIONAL APPROPRIATION TO INSTALL WELCOME SIGNS ON I-49 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, welcome signs add an extra layer of curiosity, or at least charm, for those who pass through these locales; and

WHEREAS, welcome signs can drive economic activity because exciting welcome signs can make a lasting impression that make someone want to visit and spend money in the area; and

WHEREAS, Caddo Parish does not have attractive and friendly welcome signs along I-49 to announce its presence to incoming travelers, tourists, and visitors; and

WHEREAS, attractive welcome signs on I-49 may spur economic development activity; and

WHEREAS, the Caddo Parish Commission adopted Ordinance 5888 in 2019 to appropriate \$50, to design and build welcome signs at the Caddo Parish lines on I-49; and

WHEREAS, the actual cost of the signs will be approximately \$150,000 plus the \$7,500 that was spent on design; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 budget to appropriate funds to build welcome signs at the Caddo Parish lines on I-49; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Public Works Fund and the Capital Outlay Fund for the year 2022 are hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Public Works Fund</u></b>	
Other Financing Sources (Uses)	
Transfer to Capital Outlay Fund	\$107,500
Fund Balance	(107,500)
<b><u>Capital Outlay Fund</u></b>	
Road & Bridge – I49 Welcome Signs	\$107,500
Other Financing Sources (Uses)	
Transfer from Public Works Fund	\$107,500

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OUTLAY AND PUBLIC WORKS FUND FOR I49 SIGNS

(Ordinance No. 6157 of 2022)

**ORIGINATING DEPARTMENT:** Commissioner Johnson

**BACKGROUND INFORMATION:** Amending the budget of Estimated Revenues and Expenditures for the total cost for the I-49 signs. Originally budged \$50,000. Estimated cost is \$150,000 plus \$7,500 for design.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley B Barnett Date 12/21/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6158 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$5,000 TO PROVIDE AN APPROPRIATION FOR FRIENDS IN UNITY AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission would like to appropriate \$5,000 in its 2022 budget for Friends in Unity; and

WHEREAS, Friends in Unity is a strong advocate for the community educational and revitalization of Allendale, Lakeside and contiguous communities; and

WHEREAS, Friends in Unity will conduct job fairs, college fairs and financial literacy workshops to benefit the residents of this community; and

WHEREAS, this amendment is recommended by the Economic Development committee; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Economic Development Fund</u></b>	
NGO Appropriations	
Friends in Unity	\$5,000
Fund Balance	(\$5,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT  (Ordinance No. 6158 of 2022)	
<b>ORIGINATING DEPARTMENT:</b> Economic Development Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Economic Development Fund to provide to increase the appropriation by \$5,000 for Friends in Unity.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley Barnett</u> Date <u>12/21/2021</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6159 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$10,000 TO REDUCE THE APPROPRIATION FOR THE PLAYAZ AND PLAYETTES, INC AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission appropriated \$20,000 in its 2022 budget for Playaz and Playettes, Inc program; and

WHEREAS, Playaz and Playettes, Inc will use the funds the Shreveport Blues and Southern Soul Pre-Labor Day Festival; and

WHEREAS, the Caddo Parish Commission would like to reduce the 2022 Economic Development Fund Budget to provide a total appropriation of \$10,000 for Playaz and Playettes, Inc; and

WHEREAS, this amendment is recommended by the Economic Development committee; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Economic Development Fund</u></b>	
NGO Appropriations	
Playaz and Playettes, Inc	(\$10,000)
Fund Balance	\$10,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE ECONOMIC DEVELOPMENT  (Ordinance No. 6159 of 2022)	
<b>ORIGINATING DEPARTMENT:</b> Economic Development Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Economic Development Fund to provide to decrease the appropriation by \$10,000 for Player and Playettes.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley Barnett</u> Date <u>12/21/2021</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6160 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION OF \$109,000 TO PROVIDE CADDO FIRE DISTRICT 7 WITH A PART TIME EMPLOYEE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, The Caddo Fire District 7 (CFD7) currently only has onsite employees at the Oil City station; and

WHEREAS, the Highway 1 bridge and the Highway 530 bridge are temporarily closed in Fire District 7 and delaying services to CFD7 citizens; and

WHEREAS, CFD7 would like to add part time employees to help cover shifts in order to staff the Belcher and Mooringsport Fire Stations; and

WHEREAS, the Caddo Parish Commission would like to appropriate \$109,000 to pay for part-time employees for one year while bridges are closed.; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Oil and Gas Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b>Oil and Gas Fund</b>	
Allocations to Other Entities	
Fire District 7	\$109,000
Fund Balance	\$(109,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

**Parish Attorney**

**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
<p>ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND TO APPROPRIATE \$109,000 FOR CFD7 PART TIME EMPLOYEES</p> <p><b>(Ordinance No. 6160 of 2022)</b></p>	
<p><b>ORIGINATING DEPARTMENT:</b> Commissioner Todd Hopkins</p>	
<p><b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Oil and Gas Fund for an appropriation to fund part-time employees to cover shifts during bridge closures.</p> <p>Cost the cost of a part time is \$300.00 a day @ 365 days = \$109,000.</p>	
<p><b>KEY STAFF CONTACT:</b> Hayley Barnett</p>	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date 12/22/2021
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6161 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION OF UP TO \$30,000 FOR RED G ENTERPRISES AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, Caddo Parish Commission would like to re-appropriate up to \$30,000 to provide for revenue replacement for Red G Enterprises; and

WHEREAS, Ordinance 6114 of 2021 originally appropriated funds for Red G Enterprises; and

WHEREAS, the budget lapsed at the end of 2021; and

WHEREAS, the Red G Enterprises was unable to rent their facility in 2020 due to the COVID-19 pandemic; and

WHEREAS, the revenue replacement funding is needed to continue to provide this service to the area; and

WHEREAS, this amendment is recommended by the American Rescue Plan committee; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<b>American Rescue Plan Fund:</b>	
Expenditures:	
Federal Grant Expenditures	\$30,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO <b>(Ordinance No. 6161 of 2022)</b>	
<b>ORIGINATING DEPARTMENT:</b> ARPA Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget to include an appropriation for Red G Enterprises. Funding is for revenue replacement due to business lost during COVID-19. Amendment recommended by the ARPA Committee.  Previous amendment in 2021 lapsed. This ordinance just re-appropriates the funds.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date 12/21/2021
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6162 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR COUNSELING IN PUBLIC HIGH SCHOOLS IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, Caddo Parish Commission would like to re-appropriate up to \$100,000 to provide for counseling at public high schools in Caddo Parish, specifically Southwood High School to impact public safety; and

WHEREAS, this program is provided by SeedLinks Behavior Management; and

WHEREAS, Ordinance 6118 of 2021 appropriated \$100,000 for Seedlinks; and

WHEREAS, the budget for Seedlinks lapsed at the end of 2021; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<b>American Rescue Plan Fund:</b>	
Expenditures:	
Federal Grant Expenditures	\$100,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO <b>(Ordinance No. 6162 of 2022)</b>	
<b>ORIGINATING DEPARTMENT:</b> ARPA Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget to include an appropriation for the of \$100,000 for counseling program at Southwood High School.  Previous amendment in 2021 lapsed. This ordinance just re-appropriates the funds.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date 12/21/2021
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6163 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR VOLUNTEERS FOR YOUTH JUSTICE FOR TRUANCY AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Department of Juvenile Services has an ongoing program with the Volunteers for Youth Justice (VYJ) to address concerns related to truant juveniles in Caddo Parish; and

WHEREAS, COVID-19 pandemic has drastically increased truancy issues in Caddo Parish; and

WHEREAS, an appropriation for VYJ was passed with Ordinance 6113 in 2021 but lapsed at the end of the year; and

WHEREAS, the funds will be used to fund truancy expenditures to assist the school system and the Juvenile Services with truancy concerns; and

WHEREAS, the funding is needed to continue to combat the truancy problem in Caddo Parish; and

WHEREAS, this amendment is recommended by the American Rescue Plan committee to re-appropriate the funds; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<b>American Rescue Plan Fund:</b>	
Expenditures:	
Federal Grant Expenditures	\$150,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO <b>(Ordinance No. 6164 of 2022)</b>	
<b>ORIGINATING DEPARTMENT:</b> ARPA Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget to include an appropriation for the Caddo Parish Juvenile Court. Amendment recommended by the ARPA Committee.  Previous amendment in 2021 lapsed. This ordinance just re-appropriates the funds.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date 12/21/2021
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6164 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR CADDO PARISH JUVENILE COURT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, Caddo Parish Commission would like to re-appropriate up to \$250,000 to provide for revenue replacement of \$90,000 and \$160,000 in additional programming to the Caddo Parish Juvenile Court; and

WHEREAS, the Caddo Parish Juvenile Court has seen an increase in crime due to the COVID-19 pandemic; and

WHEREAS, Ordinance 6112 of 2021 originally appropriated funds for Juvenile Court; and

WHEREAS, the budget lapsed at the end of 2021; and

WHEREAS, the revenue replacement and program funding is needed to continue to reach the youth in our area; and

WHEREAS, this amendment is recommended by the American Rescue Plan committee; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<b>American Rescue Plan Fund:</b>	
Expenditures:	
Federal Grant Expenditures	\$250,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO <b>(Ordinance No. 6164 of 2022)</b>	
<b>ORIGINATING DEPARTMENT:</b> ARPA Committee	
<b>BACKGROUND INFORMATION:</b> Amending the budget to include an appropriation for the Caddo Parish Juvenile Court. Amendment recommended by the ARPA Committee.  Previous amendment in 2021 lapsed. This ordinance just re-appropriates the funds.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date 12/21/2021
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6165 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO PROVIDE AN APPROPRIATION FOR ERAP HOUSING QUALITY INSPECTIONS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Emergency Rental Assistance Program (ERAP) has disbursed funds to landlords and tenants to assist tenants in need of financial aid who are unable to pay rent and/or utilities due to the COVID-19 pandemic; and

WHEREAS, there are currently no significant measures in place to determine the presence of unsafe or unhealthy living conditions prior to landlords receiving ERAP funds; and

WHEREAS, there have been reports of landlords receiving ERAP funds and subsequently failing to maintain safe, sanitary, and secure housing for their tenants; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 E. Edward Jones Trust Fund budget to provide an appropriation of \$75,000 for housing quality inspections related to ERAP funding; and

WHEREAS, this appropriation would be reimbursed from additional allocations from State ERAP funds; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the E. Edward Jones Trust Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>E. Edward Jones Trust Fund</u></b>	
Housing Quality Inspections	\$75,000
Fund Balance	(\$75,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO PROVIDE AN APPROPRIATION FOR ERAP HOUSING QUALITY INSPECTIONS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6165 of 2022)**

**ORIGINATING DEPARTMENT:** Commissioner Steven Jackson

**BACKGROUND INFORMATION:** Amending the budget of Estimated Revenues and Expenditures for the E. Edward Jones Trust Fund to provide an appropriation of \$75,000 for ERAP Housing Quality Inspections.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley B. Barnett Date 12/30/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6166 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO ROLL OVER AN EXISTING 2021 APPROPRIATION FOR EVICTION MITIGATION INTO THE 2022 BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the federal moratorium on evictions of qualified tenants by landlords has expired as of August 26, 2021; and

WHEREAS, the ongoing economic downturn due to the COVID-19 pandemic continues to adversely impact both state and local economies; and

WHEREAS, many of our citizens continue to experience financial hardships and are unable to pay rent and facing eviction as a result; and

WHEREAS, eviction of large numbers of our citizens will cause both a social and economic crisis in the area; and

WHEREAS, the Emergency Rental Assistance Program (ERAP) made funds available to assist qualifying households pay rent and avoid eviction; and

WHEREAS, some qualifying renters may still be subject to eviction while they wait for their rental assistance applications to be completed and approved before funds are disbursed; and

WHEREAS, Ordinance 6091 of 2021 appropriated \$20,000 for emergency eviction mitigation; and

WHEREAS, the budget for eviction mitigation lapsed at the end of 2021; and

WHEREAS, the funds that were set aside in 2021 for legal services related to eviction mitigation remained mostly unused and Caddo Parish Commission would like to re-appropriate the remaining \$19,350 for 2022; and

WHEREAS, a portion of funds allocated in 2022 would be made available to advertise the availability of legal services related to eviction mitigation: and

WHEREAS, the proposed emergency eviction mitigation program continues to be intended to help bridge the gap between the rental assistance application and funding to help prevent qualifying applicants from being evicted; and

WHEREAS, funds for this program would be reimbursed from the state portion of Caddo Parish rental assistance funds; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the E. Edward Jones Housing Trust Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>E. Edward Jones Trust Fund</u></b>	
Eviction Mitigation Program	\$19,350
Fund Balance	(\$19,350)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_

Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO ROLL OVER AN EXISTING 2021 APPROPRIATION FOR EVICTION MITIGATION INTO THE 2022 BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6166 of 2022)**

**ORIGINATING DEPARTMENT:** Commissioner Steven Jackson

**BACKGROUND INFORMATION:** Amending the budget of Estimated Revenues and Expenditures for the E. Edward Jones Trust Fund to re-appropriate \$19,350 in unused 2021 budget appropriation funds for eviction mitigation into the 2022 budget.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley Barnett Date 12/30/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6167 of 2022**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE REPEALING SECTION 38-4 OF THE CODE OF ORDINANCES REGARDING THE SHREVEPORT-CADDO 2030 MASTER PLAN AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, Section 38-4 of the Code of Ordinances for the Parish of Caddo was enacted to adopt the Great Expectations: Shreveport-Caddo 2030 Master Plan;

WHEREAS, master plans are dynamic planning documents that should reflect changes in conditions and development of the jurisdiction;

WHEREAS, there have been changes in the conditions and development of the unincorporated area of Caddo Parish;

WHEREAS, those changes justify and warrant in 2022 the Caddo Parish Commission in reversing the adoption of the Great Expectations: Shreveport-Caddo 2030 Master Plan;

WHEREAS, reversing the adoption of the master plan requires repealing that section of the Code of Ordinances which adopted it; and

WHEREAS, repealing that section of the Code of Ordinances to reverse the adoption of the Master Plan should not invalidate any legislation, policy, or other action previously taken which was based in whole or in part of the Master Plan.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Section 38-4 of the Code of Ordinances of Caddo Parish, Louisiana is repealed and the adoption of the Great Expectations: Shreveport-Caddo 2030 Master Plan is reversed from the effective date of this ordinance.

BE IT FURTHER ORDAINED that this repeal and reversal of adoption of the Master Plan shall not affect any legislation, policy, or other action previously taken which was based in whole or in part on the Master Plan.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE NO. 6168 of 2022**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE REPEALING ORDINANCE 6071 OF 2021  
RELATIVE TO ESTABLISHMENT OF A PARISH PLANNING  
COMMISSION AND OTHERWISE PROVIDING WITH  
RESPECT THERETO

WHEREAS, the Caddo Parish Commission adopted Ordinance No. 6071 of 2021  
establishing the Caddo Parish Planning Commission;

WHEREAS, the Caddo Parish Commission has come to believe that a different  
course of action is appropriate; and

WHEREAS, that course of action will require repeal of Ordinance No. 6071.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in  
due, legal and regular session convened, that Ordinance No. 6071 is hereby repealed in its  
entirety.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or  
the application thereof is held invalid, such invalidity shall not affect other provisions, items or  
applications which can be given effect without the invalid provisions, items or applications, and to  
this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict  
herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE NO. 6170 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION FOR RELOCATION ASSISTANCE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, many citizens in Caddo Parish require relocation assistance due to substandard housing conditions, homelessness, or to escape a domestic violence situation; and

WHEREAS, many citizens are unable to pay the costs associated with relocating to a new home causing them to remain in unsustainable living conditions; and

WHEREAS, citizens requiring relocation assistance, need help with security deposits, first month rent, and/or moving expenses; and

WHEREAS, the Caddo Parish Commission would like to appropriate up to \$72,000 to help citizens relocate to a new living arrangement due to unsafe and/or unsanitary living conditions, homelessness, to leave a domestic violence situation, or other verifiable reason for needing relocation assistance; and

WHEREAS, the relocation assistance would be limited to a maximum of \$1,200 per family; and

WHEREAS, households receiving assistance must have a current monthly gross income or 2021 annual gross income of no more than 80% of the area median income; and

WHEREAS, the relocation funds cannot duplicate funding already received from another funding source; and

WHEREAS, Caddo Parish would contract with Hope Connections and the Providence House to assist with the relocation assistance, given these agencies are experienced in assisting persons with relocation needs; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the Oil and Gas Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<u>Oil and Gas Fund</u>	
Relocation Assistance	
Providence House	\$ 36,000
Hope Connections	\$ 36,000
Fund Balance	(\$ 72,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND FOR THE YEAR 2022 TO PROVIDE AN APPROPRIATION FOR RELOCATION ASSISTANCE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6170 of 2022)**

**ORIGINATING DEPARTMENT:** Commissioner Lyndon B. Johnson

**BACKGROUND INFORMATION:** Amending the budget of Estimated Revenues and Expenditures for the Oil and Gas Fund to provide an appropriation of a total of \$72,000 for relocation assistance to Caddo Parish citizens. The appropriation would be equally divided as a \$36,000 award to Providence House and \$36,000 to Hope Connections.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley Barnett Date 12/28/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESUCE PLAN FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR FIT FOR LIFE MINISTRIES AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, the ARPA provided \$350 billion in additional funding for state and local governments; and

WHEREAS, the Caddo Parish Commission approved over \$22 million in ARPA expenditures within Caddo Parish, including monies to fund sporting events that would boost economic development within the Parish; and

WHEREAS, the Caddo Parish Commission appropriated \$30,000 in its 2022 budget for Fit for Life Ministries; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 American Rescue Plan Fund budget to provide an additional appropriation of \$35,000 for Fit for Life; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Economic Development Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>American Rescue Plan Fund</u></b>	
Grant Programs – Other	
Fit for Life	\$35,000
Fund Balance	(\$35,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR FIT FOR LIFE MINISTRIES AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6171 of 2022)**

**ORIGINATING DEPARTMENT:** Commissioner Lyndon B. Johnson

**BACKGROUND INFORMATION:** Amending the 2022 budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund to provide an appropriation of \$35,000 for Fit for Life Ministries.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley B. Barnett Date 12/30/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6172 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO PROVIDE APPROPRIATIONS FOR HOUSING PROJECTS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission appropriated \$2,000,000 for housing projects in the 2022 budget for the E. Edward Jones Housing Trust Fund (EEJHTF); and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 EEJHTF budget to provide an appropriation of \$600,000 each for the Northwest Louisiana Community Development Corporation (NWLA CDC), Grace Project, and Image Changers for housing projects; and

WHEREAS, NWLA CDC has a proven record of meeting the needs of low to moderate income individuals and families in underserved communities and funds will be used to rehabilitate ten (10) residential rental units and will cover administrative costs, developer fees, property insurance, and architectural fees; and

WHEREAS, Grace Project intends to establish a program that would identify and rehabilitate 50 dilapidated, adjudicated, and abandoned properties to prepare them for sale to prospective homeowners; and

WHEREAS, Image Changers was founded with the specific objective of assisting low to moderate income families with economic development by promoting and supporting quality education, affordable home ownership, community development, and enhanced social services; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 E. Edward Jones Housing Trust Fund Budget to provide an appropriation of \$1,800,000 for to provide \$600,000 each for NWLA CDC, Grace Project, Image Changers; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the E. Edward Jones Housing Trust Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>E. Edward Jones Trust Fund</u></b>	
Grant Programs - Other	
Grace Project	\$600,000
NWLA CDC	\$600,000
Image Changers	\$600,000
Fund Balance	(\$1,800,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E. EDWARD JONES HOUSING TRUST FUND TO PROVIDE AN APPROPRIATION FOR VARIOUS HOUSING PROJECTS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6172 of 2022)**

**ORIGINATING DEPARTMENT:** Commissioner Steven Jackson

**BACKGROUND INFORMATION:** Amending the 2022 budget of Estimated Revenues and Expenditures for the E. Edward Jones Trust Fund to provide \$600,000 each for Northwest Louisiana Community Development Corporation (NWLA CDC), Grace Project, and Image Changers.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley Barnett Date 12/30/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6173 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR URBAN SUPPORT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Caddo Parish Commission appropriated \$5,000 for Urban Support in its 2022 budget for the Riverboat Fund to provide community mentoring, social adaptation, etiquette training, educational tutoring, and career choice activities; and

WHEREAS, the Urban Support Agency, Inc. was started in 1996 by a group of retired educators and community leaders with a vision for empowering the youth of our area to become successful citizens; and

WHEREAS, Urban Support previously received an appropriation of \$15,000 in the 2021 budget; and

WHEREAS, Urban Support requires an additional \$8,000 to adequately support its 2022 program initiatives; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund and the Oil and Gas Fund for the year 2022 are hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Riverboat Fund</u></b>	
Allocation to Other Entities	
Urban Support	\$8,000
<b><u>Oil and Gas Fund</u></b>	
Transfer to Other Funds	\$8,000
Fund Balance	(\$8,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND THE OIL AND GAS FUND TO PROVIDE AN ADDITIONAL APPROPRIATION FOR URBAN SUPPORT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

**(Ordinance No. 6173 of 2022)**

**ORIGINATING DEPARTMENT:** Commissioner Stormy Gage-Watts

**BACKGROUND INFORMATION:** Amending the 2022 budget of Estimated Revenues and Expenditures for the Riverboat Fund and the Oil and Gas Fund to provide an additional \$8,000 to the Urban Support Agency, Inc.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley Barnett Date 12/30/2021

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6174 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, Head Start programs promote the school readiness of infants, toddlers, and preschool-aged children from low-income families; and

WHEREAS, the Head Start program is funded through a federal grant from the United States Department of Health and Human Services (HHS); and

WHEREAS, the Head Start program received two additional awards from HHS for COVID19 and from the American Rescue Plan; and

WHEREAS, it is necessary to amend the budget for revenues and expenditures for the Head Start Fund to appropriate these funds; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Head Start Fund for the year 2021 as follows:

	<u>Budget Increase (Decrease)</u>
<b>Head Start Fund:</b>	
Revenue:	
Head Start Grant	\$2,220,000
Head Start Program	\$2,220,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE HEAD START FUND  (Ordinance No. 6174 of 2022)	
<b>ORIGINATING DEPARTMENT: Finance</b>	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Head Start Fund to appropriate the increased funds from HHS.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date <u>01/10/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6175 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE 2021 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Parish of Caddo has been the recipient of the Section 8 grant from the Department of Housing and Urban Development (HUD) since the 1970s; and

WHEREAS, Section 8 is a housing choice voucher program that the federal program has for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market; and

WHEREAS, the Section 8 program received more federal dollars in 2021 due to the performance of the program in 2020; and

WHEREAS, it is necessary to amend a budget for revenues and expenditures for the Section 8 Housing Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Section 8 Fund for the year 2021 as follows:

	<u>Budget Increase (Decrease)</u>
<b>Section 8 Housing Fund:</b>	
Revenue:	
Section 8 Grant	\$200,000
Section 8 Grant Expenses	\$200,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET TO AMEND THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE SECTION 8 FUND  (Ordinance No. 6175 of 2022)	
<b>ORIGINATING DEPARTMENT:</b> Finance	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the Section 8 Housing Fund to appropriate the increased funds from HUD.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date <u>01/10/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6176 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND TO PROVIDE AN APPROPRIATION FOR WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Parish of Caddo receives revenue from the Capital Area Finance Authority (CAFA) from application fees related to home mortgage loans; and

WHEREAS, the Caddo Parish Commission would like to use these funds to establish a Wheel Chair Ramp and Roof Repair Program; and

WHEREAS, the Wheel Chair Ramp and Roof Repair Program will help seniors, veterans and disabled residents; and

WHEREAS, seniors, veterans and disabled residents are an important part of our community; and

WHEREAS, these residents are often on a fixed income and unable to perform such task;

WHEREAS, helping with minor repairs will help keeps these individuals safely housed; and

WHEREAS, the Parish of Caddo will contract with an established community or faith-based organization to provide services; and

WHEREAS it is necessary to amend the 2022 General Fund Budget to provide an appropriation of \$56,000 for the Wheel Chair Ramp and Roof Repair Program; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>General Fund</u></b>	
NGO Appropriations	
Wheel Chair Ramp and Roof Repair Program	\$56,000
Fund Balance	(\$56,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND TO ESTABLISH WHEEL CHAIR RAMP AND ROOF REPAIR PROGRAM

**(Ordinance No. 6176 of 2022)**

**ORIGINATING DEPARTMENT: Administration**

**BACKGROUND INFORMATION:**

Funds were established through fees on mortgages

Seniors, veterans, and disabled residents are important part of our community

Many live on fixed income and often times unable to perform such tasks

Helping with minor repairs help keep individuals safely housed

Contract with an established community based or faith-based organizations to provide services

**KEY STAFF CONTACT: Hayley Barnett**

**AUTHORIZATION**

Department Head Hayley B. Barnett Date 01/11/2022

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 6177 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS FUND AND THE RIVERBOAT FUND TO PROVIDE AN APPROPRIATION OF \$32,000 FOR A MURAL PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, Shreveport Regional Art Council (SRAC) and Poetic X, the Caddo Parish Poet Laureate, would like to place murals across public buildings throughout the Parish; and

WHEREAS, each installation would include a Poem written by Poetic X and illustrated by a local Artist; and

WHEREAS, the Poetry would serve to inspire residents and visitors to each site – and create “selfie stations” throughout the Parish; and

WHEREAS, the total project would be \$96,000 over three years; and

WHEREAS it is necessary to amend the 2022 Oil and Gas Fund and Riverboat budgets to provide an appropriation of \$32,000 to SRAC for the mural program; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Oil and Gas Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Oil and Gas Fund</u></b>	
Transfer to Riverboat Fund	\$32,000
Fund Balance	(\$32,000)
<b><u>Riverboat Fund</u></b>	
SRAC Mural Program	\$32,000
Transfer from Oil and Gas	\$32,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE OIL AND GAS AND RIVERBOAT FUNDS FOR A MURAL PROJECT

(Ordinance No. 6177 of 2022)

**ORIGINATING DEPARTMENT:** Commissioner Steven Jackson

**BACKGROUND INFORMATION:**

SRAC and Poetic X, Caddo Parish Poet Laureate would like to place 12 vinyl murals around the Parish, one in each district.

Each mural will have a poem associated with it written by Poetic X.

The project would take 3 years to complete with a total cost of \$96,000/year.

Ordinance appropriates \$32,000 for 2022.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley B. Barnett Date 01/12/2022

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_



# PARISH OF CADDO, LOUISIANA

## GUIDELINES FOR APPROPRIATION APPLICATIONS

Name of Entity: Shreveport Regional Arts Council

Budget Year: 2022

**Please review the following guidelines for funding and initial indicating you have read and understand each item prior to submitting an application:**

- pa 1. Appropriations are made on an annual basis; **receiving funding one year does not guarantee that the organization will receive funds in the same amount, or at all during the next year.**
- pa 2. Funds are appropriated for specific programs that an organization sponsors and **cannot be used for the day-to-day operating expenses of the organization (i.e. salaries, office expenses, rent).**
- pa 3. The program for which an appropriation is requested must provide services to unskilled poor, low-income persons, unemployed persons or students from those families; alternatively, the program must provide a measurable (in a dollar amount) means of economic development for Caddo Parish.
- pa 4. Funds cannot be used for the following:
  - a. Capital purchases/improvements such as building repairs/renovations, playground equipment (even if for the parish-funded program) of an organization;
  - b. Equipment used in any other program other than the one the Parish is funding;
  - c. To benefit non-Caddo citizens.
- pa 5. Funds cannot be used directly or indirectly in any trade or business carried on by any person or entity other than Grantee.
- pa 6. An organization receiving monies through the Caddo Parish Commission's appropriation process must give two reports detailing the use of those funds: a report detailing the use of the funds from January 1<sup>st</sup> - June 30<sup>th</sup> of the appropriation year (due July 31<sup>st</sup>), and a report detailing the use of the funds from July 1<sup>st</sup> - December 31<sup>st</sup> of the appropriation year (due January 31<sup>st</sup> of the year following the appropriation). A subsequent appropriation application will **not** be considered if the July 31<sup>st</sup> report has not been timely submitted; an approved appropriation will **not** be funded if the January 31<sup>st</sup> report has not been timely submitted. These reports must include invoices, receipts cancelled checks and any other documents related to the expenditure of Parish funds, and the Parish reserves the right to audit all organization records related to the appropriation at any time.
- pa 7. No funds will be paid until all required reports have been received and approved by the Parish of Caddo.
- pa 8. All items in the application **may not** be covered in the final Cooperative Endeavor Agreement (CEA) which outlines the terms of the appropriation. **Funds must be spent in accordance with the provisions outlined in the Cooperative Endeavor Agreement (CEA).**

# SECTION I: INTRODUCTION AND FUNDING PURPOSE

Each section of this request must be completed in order to be considered for funding.

1. **Name of Entity:** Shreveport Regional Arts Council

**Commission District:** Commissioner Steven Jackson - District 3

**Physical Address:** 801 Crockett Street, Shreveport, LA 71101

**Is this the mailing address for the organization?**  Yes  No

*If not, please list mailing address:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Is this the address of the organization's headquarters?**  Yes  No

*If not, please list headquarter address:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Does your organization provide services in more than one commission district?**

Yes  No

*If yes please list other districts served and addresses (if available):*

**District:** ALL **District:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Address:** \_\_\_\_\_

ALL Districts are served by the two programs for which funds are requested

**Contact Person:** Mrs. Pam Atchison

**Title:** Executive Director

**Phone Number:** 318-673-6500 **Fax:** 318-673-6515

**Email:** pam@shrevearts.org **Past Grant Recipient?**  Yes  No

2. **Purpose for which Parish funds would be used (Check one and give brief description):**

**Economic Development**  **Education**  **Social Welfare**

"PUT A POEM ON IT" would put inspirational poems created by the Caddo Parish Poet Laureate and illustrated by selected Visual Artists on public buildings and venues throughout each of the 12 Districts in Caddo Parish, with an emphasis on economically disadvantaged areas and/or highly accessible community gathering areas within each District.

3. Amount of this funding request: \$100,000

4. During what time period will the funds be used: 01/15/2022 through 12/30/2022

5. Are current audited financial statements available?  Yes  No

Please furnish most recent financial statement period covered:



07/01/2019 through 06/30/2020

6. Are you exempt from Federal Income Tax?  Yes  No

Under IRS Code Section: 501 (c) 3

7. Have you filed form 990 (Return of Organization Exempt from Income Tax)?  Yes  No

Date of last time filed: 04/30/2021

8. Quarterly drawdowns are agreed to be acceptable:  Yes  No

(If not, please propose an alternate drawdown schedule and explain)

9. Does the organization have any outstanding tax claims (City, Parish, State or Federal)?

Yes  No (If so, please explain claim)

10. Are you in good standing with the State of Louisiana?  Yes  No

- Provide a copy of your Certificate of Good Standing



11. Attach any information that you wish to submit in support of your application, including:

- Current IRS 501(c)(3) tax exempt statement



- Explanation of any changes in your IRS status (if applicable).

- Other: Sample Sites and Poems for the Project



## SECTION II: PROPOSAL NARRATIVE

The proposal narrative must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed three pages, double spaced in 12-font. The application outline must address all of the following items below:

### **A. Background and Capacity of Organization**

Briefly describe your organization. This description should include the length of existence, the number of officers, members, and mission. Explain the organization's capacity to successfully implement the proposed project in a timely manner.

### **B. Prior Experience of Organization**

Description of past completed projects involving community and Parish activities in the past three (3) years, including the type of project, project location, and how it benefited the Parish.

### **C. Extent of Neighborhood Involvement**

Describe the manner in which you will attract volunteers to your project. Describe how a significant number of people with diverse interests in the neighborhood will be involved in and benefit from this project.

### **D. Description of Project and Soundness of Project**

This summary should provide an overview of entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

### **E. Joint Group Application and Collaboration**

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships that were formed or will be formed to plan and implement this project. Please include names of all partnerships, consultants and other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

### **F. Identify Needs and Gaps in Services in Neighborhood**

List the priority needs that the organization has identified in the neighborhood along with any gaps of services that have been noted.

pa Initial here stating you have read and understand the requirements for proposal narratives.

**Please attach a file for the proposal narrative formatted as outlined above.**



## ATTACHMENT A: CONTACT INFORMATION

**List the names, addresses, and Commission District (if applicable) of all board members.**

Name	Address	Commission District
EXECUTIVE BOARD Mrs. Sandi Kallenberg, Chairman	9425 Red Oak Lane Shreveport, LA 71106	District 10
Mr. Henry E. Price, President	6640 Santa Monica Blvd. Shreveport, LA 71119	District 12
Mr. John Albritton, VP Financial	2106 Chase Crossing Shreveport, LA 71118	District 11
Mr. Bruce Allen, VP Board Development	2991 Centenary Blvd. Shreveport, LA 71104	District 4
Ms. Jodie Glorioso, Public Art	4847 Crescent Dr. Shreveport, LA 71106	District 8
Linda B. Goldsberry, artspace Chairman	2 Beaux Rivages Shreveport, LA 71106	District 8
Mr. Joe Kane, artspace President	1700 Pierre Ave. Shreveport, LA 71103	District 3
Mrs. Susan B. Muse, Treasurer	105 Stratmore Circle Bossier City, LA 71111	Bossier Parish
Mr. Havard Scott, Legal Council	1049 Southfield Rd. Shreveport, LA 71106	District 6
GENERAL BOARD Dr. Michael Acurio	2005 Landry Dr. Bossier City, LA 71111	Bossier Parish
Mrs. Anneka S. Alexander	2772 Savannah St. Barksdale AFB, LA 71110	Bossier Parish
Mrs. Cindy Aubrey	2711 E. Texas Ave. Bossier City, LA 71111	Bossier Parish
Waynette Ballengee	10897 Sunrise Point Shreveport, LA 71106	District 9
Mrs. Shanerika Flemings	3314 Westheimer St. Shreveport, LA 71103	District 2
Mr. Jay Covington	1158 Texas Ave. Shreveport, LA 71101	District 2

**Please attach a file for any additional contacts not listed above.**



## ATTACHMENT B: PROJECT TIMELINE

**This summary should provide a written timeline to show benchmarks for project implementation and completion. Describe any recent, relevant and successfully demonstrated experience in undertaking similar projects. Include the knowledge and experience of the proposed day-to-day project team leader.**

January 2022 - February 28, 2022 - Meet with each Commissioner to determine the Site within the District and the Poem (or the topic for a Commissioned Poem).

March 2022 - Create and/Install the DOWNTOWN Poem for District 3, Commissioner Jackson's District

April 2022 - Celebrate the Opening of the Downtown Poem and start the Poem for District 1 - Commissioner Todd Hopkins

May 2022 - Celebrate the Opening of the Poem in District 1 and begin the installation for District 2 - Commissioner Lyndon Johnson.

June 2022 - Celebrate the Opening of the District 2 Poem and begin the installation for District 4 (Commissioner John Paul Young) and District 5 (Commissioner Roy Burrell)

July 2022 - Celebrate the Opening of District 4 & 5 and move to the Poems in District 6 and District 7 (Commissioner Stormy Gage Watts).

August 2022 - Celebrate the Opening of Districts 6 & 7 and start the Poetry Murals in Districts 8 (Commissioner Jim Taliaferro) and District 9 (Commissioner John Atkins)

September 2022 - Celebrate the Opening of Districts 8 & 9 and start District 10 (Commissioner Mario Chavez) and District 11 (Commissioner Ed Lazarus)

October 2022 - Celebrate the Opening of District 10 & 11 and start the work on District 12 (Commissioner Kenneth Epperson, Sr.)

November 2022 - Celebrate the Opening of District 12

December 2022 - Provide a Public Tour of all 12 Poetic Murals

Note: It is also possible to produce the murals over a two year period if the budget would better accommodate the additional time.

## ATTACHMENT C: APPROPRIATION BUDGET FORM

**Please provide detailed explanation of each line item.**

**Organization Name** Shreveport Regional Arts Council

**Budget Year** 2022

### FUNDING AMOUNT

Line Item Object <sup>1</sup>	Parish Amount <sup>2</sup>	Other Amounts <sup>3</sup>	In-Kind (Including Food Bank)	Total
Fee to Poetic X	42,000			42,000.00
Fee to 12 Visual Artists	12,000			12,000.00
Contract to Clean/Prime sites	42,000			42,000.00
App//Website expansion	4,000			4,000.00
Project Management- SRAC			10000	10,000.00
				0.00
				0.00
				0.00
				0.00
<b>Additional Line Items Total</b> (from attachment)				0.00
<b>Total</b>	100,000.00	0.00	10,000.00	110000

**Please attach a file for any additional funding line items not listed above and for any required detailed listings.**



### **Required Detailed Listings:**

<sup>1</sup> If funding tuition for low-income persons to attend your program, please provide a detailed listing of the items covered by the tuition.

<sup>2</sup> Items to be charged to Caddo Parish funds must be listed in detail; a general program name is not acceptable as a budget item.

<sup>3</sup> Provide a detailed listing of the funding source for other amounts.

**AFFIDAVIT**

**I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.**

**Signature:** Pam Atchison  
**Title:** Executive Director  
**Date:** 11/23/2021

## CHECKLIST OF REQUIRED DOCUMENTS

- Guidelines for Appropriation Applications
- Application
- Proposal Narrative (See application outline on page 4)
- Attachment A: Contact Information
- Attachment B: Project Timeline
- Attachment C: Appropriation Budget Form
- Affidavit
- Copy of Certificate of Good Standing with State of Louisiana
- Copy of current IRS 501(c)(3) tax exempt statement indicating that the entity requesting funding is not a private foundation
- Explanation of any changes in your IRS status (if applicable)
- Other supporting documents (if applicable)

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### FOR OFFICIAL USE ONLY

Date Received: _____	Application Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Saved to File
Date Reviewed: _____	Reviewed by: _____	<input type="checkbox"/> Updated Tracking

**Shreveport Regional Arts Council  
Shreveport, Louisiana**

**Financial Statements**

**As of and for the Years Ended June 30, 2020 and 2019**

Shreveport Regional Arts Council  
Shreveport, Louisiana

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## COOK & MOREHART

*Certified Public Accountants*

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MEMBER  
AMERICAN INSTITUTE  
CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC ACCOUNTANTS

### Independent Auditors' Report

To the Board of Directors  
Shreveport Regional Arts Council  
Shreveport, Louisiana

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Shreveport Regional Arts Council, (a nonprofit corporation) which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this **includes** the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Shreveport Regional Arts Council, as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

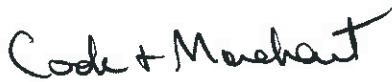
***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplemental information schedule shown on page 19 is presented for the purpose of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2020, on our consideration of Shreveport Regional Arts Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Shreveport Regional Arts Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Shreveport Regional Arts Council's internal control over financial reporting and compliance.



Cook & Morehart  
Certified Public Accountants  
December 18, 2020

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statements of Financial Position  
June 30, 2020 and 2019

Assets	2020	2019
Current assets:		
Cash and cash equivalents	\$ 430,586	\$ 524,494
Investments	701,332	979,565
Grants receivable	50,983	195,983
Other receivables	14,721	62,371
Prepaid expenses	1,039	8,917
Total current assets	1,198,661	1,771,330
Noncurrent assets:		
Cash - restricted	1,224,371	159,858
Promises to give - building renovations	125,000	153,563
Promises to give - bridge re-lighting project	800,000	
Promises to give - artbreak		22,500
Deposits		1,147
Property and equipment, net	2,747,875	2,912,597
Construction in progress - bridge re-lighting project	27,263	
Land held for development	18,000	18,000
Total noncurrent assets	4,942,509	3,267,665
<b>Total Assets</b>	<b>\$ 6,141,170</b>	<b>\$ 5,038,995</b>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable	\$ 14,228	\$ 24,962
Accrued expenses	81,277	82,816
Line of credit	235,842	484,592
Loan payable	118,500	
Grants payable	80,081	43,987
Refundable advance		21,250
Total current liabilities	529,928	657,607
Due to beneficiary organization bridge re-lighting project	1,000,000	
<b>Total Liabilities</b>	<b>1,529,928</b>	<b>657,607</b>
Net assets		
With donor restrictions	1,211,734	511,922
Without donor restrictions	3,399,508	3,869,466
Total net assets	4,611,242	4,381,388
<b>Total Liabilities and Net Assets</b>	<b>\$ 6,141,170</b>	<b>\$ 5,038,995</b>

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statement of Activities  
For the Year Ended June 30, 2020

	Without Donor Restrictions	With Donor Restrictions	Totals
<b>Revenues, gains, support and reclassifications:</b>			
Admissions sales and concessions	\$ 100,231	\$	\$ 100,231
Tuition and fees	38,966		38,966
Individual contributions	74,600		74,600
Business and industry contributions	123,080		123,080
Foundation grants	161,125	25,000	186,125
<b>Government grants / contracts:</b>			
City of Shreveport	454,016	10,000	464,016
Other governments	222,500	1,000,000	1,222,500
State of Louisiana	198,032		198,032
<b>Special events -</b>			
Club 365	50,000		50,000
Rental Income	15,000		15,000
Interest and dividends	28,220		28,220
Miscellaneous income	13,004		13,004
<b>Net assets released from restrictions</b>			
Satisfaction of program restrictions	335,188	(335,188)	
<b>Total revenues, gains, support and reclassifications</b>	<b>1,813,962</b>	<b>699,812</b>	<b>2,513,774</b>
<b>Expenses:</b>			
<b>Supporting services -</b>			
General and administrative	322,770		322,770
Special events fund raising - Club 365	98,904		98,904
<b>Total supporting services</b>	<b>421,674</b>		<b>421,674</b>
<b>Program services</b>			
Artbreak	171,215		171,215
Artspace	418,896		418,896
Shreveport Common / Public Art	218,170		218,170
Arts Resource Center	582,155		582,155
Rainbow City	479,076		479,076
<b>Total programs services</b>	<b>1,869,512</b>		<b>1,869,512</b>
<b>Total expenses</b>	<b>2,291,186</b>		<b>2,291,186</b>
<b>Change in net assets from operations</b>	<b>(477,224)</b>	<b>699,812</b>	<b>222,588</b>
<b>Nonoperating activities</b>			
Investments return, net	7,266		7,266
<b>Change in net assets</b>	<b>(469,958)</b>	<b>699,812</b>	<b>229,854</b>
<b>Net assets, beginning of year</b>	<b>3,869,466</b>	<b>511,922</b>	<b>4,381,388</b>
<b>Net assets, end of year</b>	<b>\$ 3,399,508</b>	<b>\$ 1,211,734</b>	<b>\$ 4,611,242</b>

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
 Shreveport, Louisiana  
 Statement of Activities  
 For the Year Ended June 30, 2019

	Without Donor Restrictions	With Donor Restrictions	Totals
Revenues, gains, support and reclassifications:			
Admissions sales and concessions	\$ 94,856	\$	\$ 94,856
Tuition and fees	16,634		16,634
Individual contributions	29,545	3,487	33,032
Business and industry contributions	70,761	14,227	84,988
Foundation grants	100,946	45,000	145,946
Government grants / contracts:			
City of Shreveport	539,862	112,388	652,250
Other governments	158,750		158,750
State of Louisiana	185,534		185,534
Special events -			
Christmas in the Sky	1,421,690		1,421,690
Rental Income	18,000		18,000
Interest and dividends	23,188		23,188
Miscellaneous income	3,188		3,188
Net assets released from restrictions			
Satisfaction of program restrictions	258,787	(258,787)	
	<u>2,921,741</u>	<u>(83,685)</u>	<u>2,838,056</u>
Total revenues, gains, support and reclassifications			
Expenses:			
Supporting services -			
General and administrative	363,071		363,071
Special events fund raising - Christmas in the Sky	1,016,690		1,016,690
	<u>1,379,761</u>		<u>1,379,761</u>
Total supporting services			
Program services			
Artbreak	242,545		242,545
Artspace	388,245		388,245
Shreveport Common / Public Art	248,925		248,925
Arts Resource Center	496,189		496,189
	<u>1,375,904</u>		<u>1,375,904</u>
Total programs services			
	<u>2,755,665</u>		<u>2,755,665</u>
Total expenses			
Change in net assets from operations	166,076	(83,685)	82,391
Nonoperating activities			
Transfer to new organization	(192,377)		(192,377)
Investments return, net	29,170		29,170
	<u>2,869</u>	<u>(83,685)</u>	<u>(80,816)</u>
Change in net assets			
Net assets, beginning of year	3,866,597	595,607	4,462,204
Net assets, end of year	<u>\$ 3,869,466</u>	<u>\$ 511,922</u>	<u>\$ 4,381,388</u>

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statement of Functional Expenses  
For the Year Ended June 30, 2020

	Support Services			Program Services					Totals
	General and Administrative	Fund Raising - Club 365	Artbreak	Artspace	Shreveport Common / Public Art	Arts Resource Center	Rainbow City	Total Program Services	
Auction Expense	\$	\$ 7,713	\$	\$	\$	\$	\$	\$	\$ 7,713
Awards				6,250				6,250	6,250
Bank charges	10,368		104	1,314		318	960	2,696	13,064
Cleaning				2,430				2,430	2,430
Contract labor	8,174	60	1,860	16,989		560	10,861	30,270	38,504
Depreciation expense	72,477			3,294	44,475	44,475		92,244	164,721
Dues and subscriptions	7,521	1,412	216	630	324	1,617	41	2,828	11,761
Development		4,350	5,679		219		1,798	7,696	12,046
Employee benefits	24,915	5,231	4,856	21,612	5,072	2,954	5,396	39,890	70,036
Equipment and facility rentals	11,239	1,200	1,200	930	12,080		30,573	44,783	57,222
Event expenses							7,576	7,576	7,576
Grants to other agencies	7,445	4,946	4,946	4,556	4,857	456,909		456,909	456,909
Insurance expense	767			20,500		4,946		19,305	31,696
Interest	7,800			979			262	1,361	9,161
Internet	917	210	120	23,227		297	39,629	63,363	64,490
Marketing	(52)	100	73	52,264	268		23,038	75,643	75,691
Miscellaneous expense	7,782	4,170	5,838		4,716	2,726	6,668	19,948	31,900
Payroll taxes	465	318	674	1,232	118	112	1,143	3,279	4,082
Postage and freight	910			75,178	2,000	6,833	166,853	275,785	276,695
Professional artist fees	16,901	8,085	24,921	7,821	72,502	14,805	7,283	125,790	150,776
Professional services	45	568	1,854	331	1,155	3,250	16,410	23,000	23,613
Promotion and printing	8,957			24,315		285	630	25,230	34,187
Repair and maintenance	98,845	57,448	77,181	138,820	65,231	36,987	94,536	412,755	569,048
Salaries	1,144			749			12,214	12,963	14,107
Security	9,818	1,798	16,909	10,953	2,667	2,205	39,705	72,439	84,055
Supplies and fees	5,441								5,441
Telephone									
Travel									
Program	16,295		1,195	3,346	2,486	2,648	10,582	20,257	36,552
Staff and board	1,692			1,176		228	2,918	4,322	6,014
Utilities	2,904	1,295							4,199
<b>Total</b>	<b>\$ 322,770</b>	<b>\$ 98,904</b>	<b>\$ 171,215</b>	<b>\$ 418,896</b>	<b>\$ 218,170</b>	<b>\$ 582,155</b>	<b>\$ 479,076</b>	<b>\$ 1,869,512</b>	<b>\$ 2,291,186</b>

The accompanying notes are an integral part of the financial statements.



Shreveport Regional Arts Council  
Shreveport, Louisiana  
Statements of Cash Flows  
For the Years Ended June 30, 2020 and 2019

Operating Activities	2020	2019
Changes in net assets	\$ 229,854	\$ (80,816)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	164,721	170,266
Realized and unrealized (gains) and losses on investments	(7,266)	(36,676)
(Increase) decrease in operating assets:		
Grants receivable	145,000	(181,864)
Other receivables	47,650	(29,371)
Promises to give	51,063	27,327
Deposits	1,147	78
Prepaid expenses	7,878	776
Increase (decrease) in operating liabilities:		
Accounts payable	(10,734)	349
Grants payable	36,094	(11,569)
Accrued expenses	(1,539)	4,554
Deferred revenue	(21,250)	21,250
Net cash provided (used) by operating activities	642,618	(115,696)
<b>Investing Activities</b>		
Construction in progress - bridge lighting	(27,263)	
Proceeds from sales of investments	285,500	12,963
Sale of land held for development		12,000
Net cash provided by investing activities	258,237	24,963
<b>Financing Activities</b>		
Funds held as agency transfer-bridge re-lighting project	200,000	
Proceeds from notes payable	118,500	
Proceeds from line of credit	1,250	212,000
Payments on line of credit	(250,000)	(212,501)
Net cash (used) by financing activities	69,750	(501)
Net increase (decrease) in cash and cash equivalents	970,605	(91,234)
Cash and cash equivalents as of beginning of year	684,352	775,586
Cash and cash equivalents as of end of year	\$ 1,654,957	\$ 684,352
Reconciliation of cash, cash equivalents, and restricted cash:		
Cash and cash equivalents	\$ 430,586	\$ 524,494
Restricted cash	1,224,371	159,858
Cash, cash equivalents, and restricted cash, end of year	\$ 1,654,957	\$ 684,352
Non-cash investing and financing transaction:		
Due to beneficiary organization-bridge re-lighting project	\$ 1,000,000	\$
Promise to give - bridge re-lighting project	(800,000)	
Cash received for bridge re-lighting project	\$ 200,000	\$
Supplemental disclosure:		
Interest paid during the year on line of credit	\$ 20,500	\$ 21,667

The accompanying notes are an integral part of the financial statements.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019

(1) Summary of Significant Accounting Policies

A. Nature of Activities

The Shreveport Regional Arts Council (SRAC) is a private, nonprofit corporation governed by a board of directors and administered by a professional staff. SRAC's goal is to serve as an umbrella organization to enrich the quality of life within the region through the promotion of the Arts. SRAC's services, therefore, include providing cultural programming, scheduling and coordinating cultural activities, and other professional services directed toward its stated goal.

The following significant program services are included in the accompanying financial statements: Artbreak, Artspace, Shreveport Common / Public Art, Arts Resource Center, Rainbow City, Christmas in the Sky fundraising event, and Club 365 fundraising project.

B. Basis of Accounting

The financial statements of SRAC have been prepared on the accrual basis of accounting.

C. Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

D. Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards. Under those standards, the Organization is required to report information regarding its financial position and activities according to two classes of net assets:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objective of the organization. These net assets may be used at the discretion of SRAC's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of SRAC or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities. SRAC has adopted a policy to classify donor restricted contributions as without donor restrictions to the extent that donor restrictions were met in the year the contribution was received.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

E. Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, SRAC considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

F. Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period the promise to give is received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

G. Investments

Investments are stated at fair market value, based on quoted market prices.

H. Fair Value Measurements

Generally accepted accounting principles establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities ("Level 1") and the lowest priority to unobservable inputs ("Level 3"). The three levels of the fair value hierarchy are described as follows:

Level 1: quoted prices (unadjusted) for identical assets or liabilities in active markets that the Organization has the ability to access as of the measurement date.

Level 2: significant other observable inputs than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

Level 3: significant unobservable inputs that reflect a reporting entity's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement.

I. Property and Equipment

It is the policy of SRAC to capitalize all fixed assets with a unit cost of \$2,500 or more. Property, equipment, and leasehold improvements are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is provided on the straight-line method over the estimated useful lives of the assets. Amortization of leasehold improvements is provided on the straight-line method over the remaining term of the lease or the useful life of the improvement, whichever is shorter.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

J. Contributions

Contributions received are recorded as increase in net assets without donor restrictions or net assets with donor restrictions depending on the existence and/or nature or any donor restrictions. When restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. In the absence of donor restrictions to the contrary, restrictions on contributions of property or equipment or on assets restricted to acquiring property or equipment expire when the property or equipment is placed in service.

K. Advertising Costs

SRAC uses advertising to promote its services among the community it serves. The costs of advertising are expensed as incurred. For the years ended June 30, 2020 and 2019, advertising costs totaled \$63,363 and \$61,827, respectively, and are included in promotions on the Statements of Functional Expenses.

L. Employee Benefit Plans

SRAC established a Simple Retirement Account plan for its full and part-time employees. An employee is eligible to participate in any calendar year if the employee received at least \$5,000 of compensation during each of the two preceding year calendar years and is reasonably expected to receive at least \$5,000 in compensation during the current calendar year. Participation is voluntary, and the employee may contribute up to \$7,000 per year. SRAC matches the employee's contribution up to 3% of the employee's annual compensation, or \$7,000, whichever is less. The contributions charged to expense for the years ended June 30, 2020 and 2019 were \$14,337 and \$13,098, respectively.

M. Income Tax Status

SRAC is a non-profit corporation and is exempt from state and federal income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to SRAC's tax-exempt purpose is subject to taxation as unrelated business income. SRAC had no such income for this audit period. The Organization's Form 990, Return of Organization Exempt from Income Tax, for the years ended June 30, 2017, 2018, 2019, and 2020 are subject to examination by the IRS, generally three years after they were filed.

N. Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements of Activities and in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Costs are directly charged to the functions they benefit. Facility related and supportive service expenses are allocated to each function based upon managements equitable determination.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

O. Accrued Absences

SRAC's policy is to pay employees upon termination for vacation time accrued up to 160 hours maximum per employee with 0–5 years experience; up to 192 hours for employees with 6–10 years experience; up to 240 hours for employees with 11–15 years experience; up to 288 hours for employees with 16–20 years experience; up to 336 hours for employees with 21–24 years experience; up to 400 hours for employees with 25–30 years experience; and up to 480 hours for employees with over 31 years' experience. An accrued liability for vacation time of \$58,715 and \$64,052 is included in accrued expenses at June 30, 2020 and 2019, respectively.

(2) Adoption of New Accounting Pronouncement

For the year ended June 30, 2020, SRAC adopted the Financial Accounting Standards Update (ASU) No. 2016-18 - *Not-for-Profit Entities (Topic 230): Statement of Cash Flows: Restricted Cash*. This update requires that the statement of cash flows explain the change during the period in total of cash, cash equivalents, and amounts generally described as restricted cash or restricted cash equivalents. Therefore, amounts generally described as restricted cash and restricted cash equivalents should be included with cash and cash equivalents when reconciling the beginning-of-period and end-of-period total amounts shown on the statement of cash flows.

(3) Agreement for Services

Under a formal agreement for services between the City of Shreveport (the City) and SRAC, the City agrees to provide technical assistance in the planning and implementation of programs, use of certain facilities, office space and personnel and funding for programming. The fair value of the technical assistance received and use of the facilities, office space and personnel is not reasonably determinable and is not recorded as revenue. SRAC also agrees to provide certain programming services under the agreement.

(4) Concentrations of Credit Risk

SRAC maintains cash balances at financial institutions and a money market account held by an investment broker. The Federal Deposit Insurance Corporation (FDIC) insures accounts up to \$250,000 at financial institutions. Securities Investor Protection Corporation (SIPC) insures funds on deposit with the investment broker up to \$500,000. SRAC had uninsured cash balances of \$752,363 and \$0 at June 30, 2020 and 2019, respectively.

Promises to give for bridge re-lighting project at June 30, 2020 were from one donor.

Promises to give for building renovations at June 30, 2020 were from one donor. Approximately 99% of the promises to give for building renovations and artbreak at June 30, 2019, were from three donors.

Concentrations of credit risk with respect to grant receivables are limited due to these amounts being due from governmental agencies under contractual terms. As of June 30, 2020 and 2019, SRAC had no significant concentrations of credit risk in relation to grant receivables.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

## (5) Restricted Assets

Assets restricted for building renovations, development of park, and artbreak at June 30, 2020 and 2019 consisted of the following:

	<u>2020</u>	<u>2019</u>
Cash	\$ 1,224,371	\$ 159,858
Promises to give	<u>925,000</u>	<u>176,063</u>
	<u>\$ 2,149,371</u>	<u>\$ 335,921</u>

Promises to give expected to be collected over more than one year are discounted at .12% for the years ended June 30, 2020 and 2019. The allowance for uncollectible promises to give at June 30, 2020 and 2019 was \$0 and \$2,500, respectively.

	<u>2020</u>	<u>2019</u>
Receivables in less than one year	\$ 825,000	\$ 51,500
Receivables in one to five years	<u>100,000</u>	<u>125,000</u>
	925,000	176,500
Less discounts to net present value	<u>( )</u>	<u>( 437)</u>
Net promises to give	<u>\$ 925,000</u>	<u>\$ 176,063</u>

Promises to give are reflected in the accompanying Statements of Financial Position as follows:

	<u>2020</u>	<u>2019</u>
Promises to give – building renovations	\$ 125,000	\$ 153,563
Promises to give – bridge re-lighting project	800,000	
Promises to give - artbreak		<u>22,500</u>
Total promises to give	<u>\$ 925,000</u>	<u>\$ 176,063</u>

## (6) Investments

Investments in equity securities are presented in the financial statements at fair value using level 1 fair value measures (quoted prices in active markets).

Investments as of June 30, 2020, and 2019, consisted of the following:

	<u>2020</u>		<u>2019</u>	
	Fair Value	Cost	Fair Value	Cost
Fixed income mutual funds	\$ 404,080	\$ 391,095	\$ 364,106	\$ 352,380
Other assets	15,228	17,056	48,741	48,139
Equity funds	<u>282,024</u>	<u>284,427</u>	<u>566,718</u>	<u>497,932</u>
	<u>\$ 701,332</u>	<u>\$ 692,578</u>	<u>\$ 979,565</u>	<u>\$ 898,451</u>

Investment income (loss) for the years ended June 30, 2020 and 2019 consisted of the following:

	<u>2020</u>	<u>2019</u>
Realized gain on sale on investments	\$ 78,921	\$ 11,457
Unrealized gains (losses) on investments	<u>(71,655)</u>	<u>17,713</u>
	<u>\$ 7,266</u>	<u>\$ 29,170</u>

(Continued)

Shreveport Regional Arts Council  
 Shreveport, Louisiana  
 Notes to Financial Statements  
 June 30, 2020 and 2019  
 (Continued)

(7) Refundable Advances

SRAC records grant funds received in excess of expenditures as a refundable advance until they are expended for the purpose of the contract or until the funds are returned to the appropriate funding source.

(8) Development of Shreveport Common

Shreveport Common was a program administered by SRAC at the request of the City of Shreveport until such time as Shreveport Common, Inc. received its designation as a separate 501(c) 3 entity. Funds received by SRAC but not yet expended for the development of the Shreveport Common area are included in restricted cash and net assets with donor restrictions as of June 30, 2020 and 2019, totaling \$1,051,634 and \$159,858, respectively.

Amounts reflected as Land Held for Development totaling \$18,000 at June 30, 2020 and 2019, represent payments made by SRAC to purchase portions of property for the Shreveport Common area. Those purchases were made using funds received by SRAC which were restricted for the development of the area. The land will be transferred to the separate Shreveport Common, Inc. entity in the future.

(9) Property and Equipment

Property and equipment at June 30, 2020, with estimated depreciable life, are summarized as follows:

Furniture, fixtures, equipment	7 – 20 years	\$ 512,485
Leasehold improvements – construction in process	None	191,250
Leasehold improvements	5 – 10 years	<u>3,257,096</u>
		3,960,831
Accumulated Depreciation		<u>( 1,212,956)</u>
		<u>\$ 2,747,875</u>

Depreciation expense for the year ended June 30, 2020 was \$164,721.

Property and equipment at June 30, 2019, with estimated depreciable life, are summarized as follows:

Furniture, fixtures, equipment	7 – 20 years	\$ 512,485
Leasehold improvements – construction in process	None	191,250
Leasehold improvements	5 – 10 years	<u>3,257,096</u>
		3,960,831
Accumulated Depreciation		<u>( 1,048,234)</u>
		<u>\$ 2,912,597</u>

Depreciation expense for the year ended June 30, 2019 was \$170,266.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

## (10) Net Assets

Net assets at June 30, consisted of the following:

Net Assets Without Donor Restrictions:		
Undesignated net assets	<u>2020</u>	<u>2019</u>
	\$ 2,656,880	\$ 2,711,108
Designated net assets		
Covid artists payments	17,400	
Grants to other organizations		157,500
Friends With You Program		5,598
Board designated reserves	<u>725,228</u>	<u>995,260</u>
Total Designated for use for programs	<u>742,628</u>	<u>1,158,358</u>
Total net assets without donor restrictions	<u>3,399,508</u>	<u>3,869,466</u>
Net Assets With Donor Restrictions:		
Subject to expenditure for specified purpose –		
Restricted for Friends With You Program		165,374
Restricted for Development of Shreveport Common	1,051,634	159,858
Restricted for Artist Ecosystem		899
Restricted for Artspace	150,000	149,563
Restricted for Renovations of Central Fire Station		4,000
Restricted for Artbreak	<u>10,100</u>	<u>32,228</u>
Total net assets with donor restrictions	<u>1,211,734</u>	<u>511,922</u>
Total Net Assets	<u>\$ 4,611,242</u>	<u>\$4,381,388</u>

## (11) Operating Leases

SRAC leases certain storage space and equipment under operating leases. Rental costs for these leases for the years ended June 30, 2020 and 2019 were \$13,479 and \$10,574, respectively. Commitments under lease agreements having initial or remaining non-cancellable terms in excess of one year are as follows:

<u>For the Year Ending June 30.</u>		
2021	\$	7,956
2022		7,956
2023		7,956
2024		7,956
2025		<u>3,978</u>
Total minimum future rentals	\$	<u>35,802</u>

## (12) Accrued Expenses

Accrued expenses consisted of the following at June 30, 2020 and 2019:

	<u>2020</u>	<u>2019</u>
Accrued leave payable	\$ 58,715	\$ 64,052
Accrued payroll and related benefits	<u>22,562</u>	<u>18,764</u>
	<u>\$ 81,277</u>	<u>\$ 82,816</u>

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

(13) Line of Credit

SRAC has a revolving line of credit in the amount of \$750,000. The line of credit has a variable interest rate based upon the Wall Street Journal Prime Rate, which was 3% at June 30, 2020. The balance on the line of credit as of June 30, 2020 was \$235,842 and has a maturity date of January 21, 2021. The line of credit is secured by an investment account held in SRAC's name.

Interest expense incurred on the line of credit for the year ended June 30, 2020 was \$20,500.

At June 30, 2019, SRAC had a line of credit in the amount of \$500,000, with a balance of \$484,592. Interest incurred during the year ended June 30, 2019, was \$21,667.

(14) Liquidity and Availability of Financial Assets

SRAC monitors its liquidity so that it is able to meet its operating needs and other contractual commitments while maximizing the investment of its excess operating cash. SRAC has the following financial assets that could readily be made available within one year of the balance sheet to fund expenses without limitations:

Financial assets at year-end:		
Cash and cash equivalents	<u>2020</u>	<u>2019</u>
Investments	\$ 430,586	\$ 524,494
Grant receivables	701,332	979,565
Other receivables	50,983	195,983
Cash restricted	14,721	62,371
Total financial assets	<u>1,224,371</u>	<u>159,858</u>
	2,421,993	1,922,271
Less amounts not available to be used within one year:		
Net assets with donor restrictions	( 1,211,734)	( 511,922)
Less designated assets which are designated for program use	<u>( 17,400)</u>	<u>( 163,098)</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 1,192,859</u>	<u>\$ 1,247,251</u>

As reflected above, certain designated assets are designated for program use. These assets limited to use, as reflected in Note 10, are not available for general expenditures within the next year and are, therefore, deducted from the amounts noted above. However, designated amounts could be made available, if necessary. SRAC also has a revolving line of credit in the amount of \$750,000 which could be drawn upon in the event of an unanticipated liquidity need.

In addition to financial assets available to meet general expenditures over the year, SRAC operates with a balanced budget and anticipates covering general expenditures using the income generated from contractual agreements with governmental agencies and contributions. The Statement of Cash Flows identifies the sources and uses of the SRAC's cash and shows positive cash generated by operations of \$642,618 for the year ended June 30, 2020, and negative cash generated by operations of \$115,696 for the year ended June 30, 2019.

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

(15) Concentration of Revenue

During the years ended June 30, 2020 and 2019, SRAC received contractual revenue from federal, state, parish, and city grants in the amount of \$1,884,548 and \$996,534, respectively. The continued existence of these funds is based on annual contract renewals with various funding sources.

For the year ended June 30, 2019, approximately 50% of SRAC's revenues, gains, and support was received for the biennial fundraising event, Christmas in the Sky.

(16) Construction in Progress – Bridge Re-lighting Project

Construction in progress – bridge re-lighting project at June 30, 2020, consists of funds paid pursuant to an ongoing project to re-light the Texas Street Bridge. The funding for the re-lighting project is set forth in a Memorandum of Understanding (MOU) between the City of Shreveport, a private donor, and SRAC. Per the terms of the MOU, SRAC will implement a re-lighting project utilizing the most current bridge lighting design and contract. SRAC will receive donations for the project and will administer the contract with the lighting manufacturer. At the completion of the project, the improvements will be donated to the City and will be owned by the City of Shreveport. Total cost of design and lighting purchase are estimated at approximately \$743,000. Per the terms of the MOU, SRAC has received a pledge from a private donor in the amount of \$1,000,000.

(17) Promises to Give – Bridge Re-lighting Project

During the year ended June 30, 2020, SRAC received a promise to give from a private donor in the amount of \$1,000,000, in conjunction with the Texas Street Bridge re-lighting project. Payments received on the promise to give for the year ended June 30, 2020, were \$200,000. The remaining balance of \$800,000 is to be collected in the subsequent year. Terms of the promise to give are set forth in a Memorandum of Understanding (MOU) between the City of Shreveport, a private donor, and SRAC. No allowance for uncollectible promises to give has been recorded in relation to this promise to give, as management deems the entire amount to be collectible. Subsequent to June 30, 2020, an additional \$402,736 was received in partial payment of the outstanding promise to give balance. The remainder is scheduled to be received in 2021.

(18) Due to Beneficiary Organization – Bridge Re-lighting Project

Funds held as due to beneficiary organization - bridge re-lighting project represent the value of the donation received during the year ended June 30, 2020, in the amount of \$1,000,000, for the Texas Street Bridge re-lighting project. Funding for the re-lighting project is set forth in a Memorandum of Understanding (MOU) between the City of Shreveport, a private donor, and SRAC. Pursuant to the terms of the MOU, SRAC will receive donations for the project and will administer the contract with the lighting manufacturer. At the completion of the project, the improvements will be donated to the City and will be owned by the City of Shreveport.

(19) Grants Payable

Grants payable at June 30, 2020 and 2019 represent amounts owed to recipients of arts grants awarded by SRAC but not yet paid. Final payments are made upon receipt of final reports from the recipients.

(20) Donated Materials, Facilities, and Services

Various materials and services were donated to SRAC by various individuals and organizations. Donated materials and services for the years ended June 30, 2020 and 2019 were \$49,675 and

(Continued)

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Notes to Financial Statements  
June 30, 2020 and 2019  
(Continued)

\$61,587, respectively, were recorded at fair market value at the date of donation, and have been included in revenue and expenses for each year.

(21) Loan Payable

In April 2020, SRAC received loan proceeds in the amount of approximately \$118,500 under the Paycheck Protection Program ("PPP"). The PPP was established as part of the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"). The loan and accrued interest are forgivable after twenty-four weeks as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the twenty-four week period. The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months. SRAC intends to use the proceeds for purposes consistent with the PPP.

(22) Grants Receivable

Various funding sources provide reimbursement of allowable costs under contracts or agreements. These balances represent amounts due from funding sources at June 30, 2020 and 2019, but received after those dates.

(23) Endowment Account with Community Foundation of Shreveport–Bossier

SRAC has entered into an agreement with the Community Foundation of Shreveport–Bossier (CFSB). The agreement establishes an Agency Endowment Fund at CFSB called "Arts Forever Fund" (Fund). All property of the Fund belongs to CFSB. The fund will be used for support of the charitable purposes of SRAC. Net income and capital appreciation of the Fund, as governed by CFSB's Spending Policy, will be paid and distributed to SRAC at least annually, for as long as SRAC is a Qualified Charitable Organization.

The fair market value of the fund at June 30, 2020 and 2019 was \$260,654 and \$279,422 respectively.

(24) Subsequent Events

In November 2020, SRAC signed an agreement for the creation, fabrication, and installation of a public art work "Art Trees" for Caddo Common for \$160,000. The project will be funded through a letter of agreement from Shreveport Common, Inc.

Subsequent events have been evaluated through December 18, 2020, the date the financial statements were available to be issued.

(25) Commitments

SRAC entered into an agreement in August 2019 for color kinetics LED lighting system for the Texas Street Bridge in the amount of \$742,979. As of June 30, 2020 \$25,000 had been expended for design and drawing. The remaining \$717,979 will be incurred subsequent to June 30, 2020.

(26) Uncertainty

As a result of the COVID-19 Coronavirus, economic uncertainties have arisen which are likely to negatively impact financial resources. While the duration on the economic impact is expected to be temporary, there is considerable uncertainty around the duration. The related financial impact and duration cannot be reasonably estimated at this time.

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Schedule of Compensation, Benefits, and Other Payments to Agency Head  
For the Year Ended June 30, 2020

Agency Head: Pam Atchison, Executive Director

The following payments were made from public funds:

<u>Purpose</u>	<u>Amount Paid with Public Funds</u>
Salary	\$ 35,216
Benefits - cell phone	1,769

## COOK & MOREHART

*Certified Public Accountants*

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MEMBER  
AMERICAN INSTITUTE  
CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC ACCOUNTANTS

Report on Internal Control Over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance With Government Auditing Standards

### Independent Auditors' Report

To the Board of Directors  
Shreveport Regional Arts Council  
Shreveport, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the Standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Shreveport Regional Arts Council (a nonprofit organization), which comprise the statement of financial position as of June 30, 2020 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 18, 2020.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Shreveport Regional Arts Council's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Shreveport Regional Arts Council's internal control. Accordingly, we do not express an opinion on the effectiveness of Shreveport Regional Arts Council's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Shreveport Regional Arts Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Cook & Morehart  
Certified Public Accountants  
December 18, 2020

Shreveport Regional Arts Council  
Shreveport, Louisiana  
Summary Schedule of Audit Findings  
June 30, 2020

**Summary Schedule of Prior Audit Findings**

There were no findings for the prior year audit for the year ended June 30, 2019.

**Summary Schedule of Current Year Audit Findings**

There are no findings for the current year audit for the year ended June 30, 2020.

**Internal Revenue Service**

**Department of the Treasury**

District  
Director

Baltimore District

31 Hopkins Plaza, Baltimore, Md. 21201

June 10, 1996

P.O. Box 13163, Room 817  
Baltimore, MD 21203

▷ SHREVEPORT REGIONAL ARTS  
COUNCIL  
800 SNOW ST  
SHREVEPORT, LA 71101

Employer Identification Number:  
72-0805661

Person to Contact:  
EP/EO Tax Examiner

Telephone Number:  
(410) 962-6058

Dear Sir/Madam:

This is in response to your inquiry dated April 23, 1996, requesting a copy of the letter which granted tax exempt status to the above named organization.

Our records show that the organization was granted exemption from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code effective March, 1977. We have also determined that the organization is not a private foundation because it is described in section(s) 509(a)(1) and 170(b)(1)(A)(iv).

Donors may deduct contributions to you under section 170 of the Code.

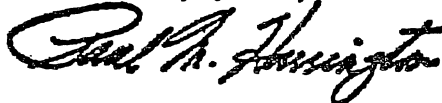
As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during the calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990, Return of Organization Exempt from Income Tax, only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

A copy of our letter certifying the status of the organization is not available, however, this letter may be used to verify your tax-exempt status.

Because this letter could help resolve any questions about your exempt status, it should be kept in your permanent records.

Sincerely yours,



Paul M. Harrington  
District Director

**State of  
Louisiana  
Secretary of  
State**



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

Name	Type	City	Status
SHREVEPORT REGIONAL ARTS COUNCIL	Non-Profit Corporation	SHREVEPORT	Active

#### Previous Names

**Business:** SHREVEPORT REGIONAL ARTS COUNCIL  
**Charter Number:** 04606970N  
**Registration Date:** 6/17/1976

#### Domicile Address

801 CROCKETT ST.  
SHREVEPORT, LA 71101

#### Mailing Address

C/O PAM ATCHISON  
801 CROCKETT ST.  
SHREVEPORT, LA 71101

#### Status

**Status:** **Active**  
**Annual Report Status:** **In Good Standing**  
**File Date:** 6/17/1976  
**Last Report Filed:** 5/21/2021  
**Type:** Non-Profit Corporation

#### Registered Agent(s)

<b>Agent:</b>	PAM ATCHISON
<b>Address 1:</b>	801 CROCKETT ST.
<b>City, State, Zip:</b>	SHREVEPORT, LA 71101
<b>Appointment Date:</b>	8/19/1991

#### Officer(s)

**Additional Officers: No**

<b>Officer:</b>	SANDI KALLENBERG
<b>Title:</b>	Director
<b>Address 1:</b>	9425 RED OAK DRIVE
<b>City, State, Zip:</b>	SHREVEPORT, LA 71101

<b>Officer:</b>	HENRY PRICE
<b>Title:</b>	President
<b>Address 1:</b>	6640 SANTA MONICA BLVD
<b>City, State, Zip:</b>	SHREVEPORT, LA 71119

## **Amendments on File**

**No Amendments on file**

**Print**

SUGGESTED SITES OF INTEREST BY DISTRICT  
'Put A Poem On It'

Upon approval of "PUT A POEM ON IT" by the Caddo Parish Commission, Poetic X will meet with each Commissioner to determine the best site and corresponding poem. Some poems are already written and some will be new Commissions.

District Locations of Interest  
Poetic X

District 1: Todd Hopkins

-Walter B. Jacobs Nature Park

District 2: Lyndon Johnson

-David Raines Community Center

District 3: Steven Jackson

-Caddo Parish Courthouse

-Downtown Shreveport Memorial Library

District 4: John Paul Young

-A.C Steere Park

District 5: Roy Burrell

-Shreveport Job Corps

-Salvation Army Boys & Girls Club

District 6: Lynn Cawthorne

-AB Palmer Park

-Caddo Career Center

District 7: Stormy Gage Watts

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-Lee Hedges Stadium

District 10: Mario Chavez

-Southern Hills Park & Community Center

-Hamilton South Library

District 11: Ed Lazarus

-Walnut Hill Middle School

-Cargill Park

District 12: Kenneth Person

-Louisiana Welcome Center, Rest Stop

-Bill Cockrell Metro Park and Community Center

Other locations of interest Swepco Park, R.W. Norton Gallery, American Rose Center

## Poetic X Poems

### **"I Heard A Black Panther Say"**

When a Black Panther goes on to glory, you feel the dreams of a million men.

A network of superheroes giving pledge to those who have strength against the  
raging wind.

Roar you Black Panther! The roles you've played gave the other Black Panthers  
pride.

Go ahead and crossover into Wakanda, where you'll once again be glorified.

Wear that X stamp proudly into the unknown!

You phenomenal Black Panther! Your Coat of Arms will carry you on.

Strengthened by the dreams of a million men, The Black Panther will have to take  
his place.

A Genesis in time, grown from the darkness upon his face.

The Kingdom he strived so righteously to rise will eventually soar.

Because dreams of a Black Panther are never left for dead. They ROAR!!!!

### **"Keep Hope Alive"(excerpt)**

My heart still pumping. My lungs still function. As long as there's breath in my body, I can be excited about something. Miracles grow in my habitat. Mirrors reflect my minds reflection. I Hope they find where my words are at. Maybe they'll start to Dream. Maybe the rising and the falling of the Sun won't set on them so young. Maybe, just maybe their shadows can spread their wings. Some little kid wants to be an astronaut. But if Hope never reaches his lungs.....it doesn't matter if he's astro or not. Hopefully he can float through the spaces. I'm hoping his spacecraft doesn't break in half. On Hope's behalf. I Hope he lands on the bases. Hopefully crime doesn't rob him of his time. If we hurry, we don't have to worry...When Hope arrives, he'll start flying. Plus a thousand little more astronauts like his kind.

**'Ode To Red River'**

Red River sing me a Song.

The waters of Louisiana are all I've ever known.

Little Tadpole ready to splash out.

Watching the Big Fish go swish from the banks of the Red River's house.

Strong fins will grow in due time.

Mighty waters flow along the Red River's living quarters. She rises when the sky is crying.

I knew you would be a body I could talk to.

Most currents just pass and wave.

Be patient with the shade. It came with age and through age I caught you.

An open book worth it's weight in gold and silver.

A bank for the River boats to float.

An 'Ode to Red River'.

## **"Caddo On My Mind"**

Heard about Caddo long before I knew what Caddo was.

Heard it was the parish where I stayed, I believe it just because.

I remember watching black and white TV with the foil antenna.

Tuning into the news, we boogied to the Blues. Shouting out Shreveport, LA.

Playing tag in the cotton fields in Gilliam

Big buckets of Purple Hull peas, all the children had the privilege to peel them.

Family and friends came from far as Oil City, Vivian and Rodessa.

Road trips where we enjoyed the smell of pine. Grandma kept snacks in her dresser.

Long stretch down John Quinn road to Crossroads Baptist Church,

Following those Keithville roots to where our grandfather's rehearsed.

Always heard about Caddo Parish on TV. Little Union Baptist Church was right across the street

from me. That's where I got baptised. Didn't know much about Christ.

Only that he could walk on water and that he paid the price.

And I believed that... just because. Much about Caddo has changed with time.

Long before I knew what Caddo Parish was, I had "Caddo On My Mind".



**ATTACHMENT A**  
**Shreveport Regional Arts Council**  
**Board List Cont.**

**List the names, addresses, and Commission District (if applicable) of all board members.**

<b>Name</b>	<b>Address</b>	<b>Commission District</b>
<b>Mr. Michael Graham</b>	7725 Preston Road Keithville, LA 71047	District 11
<b>Mrs. Margaret Furrh Green</b>	7235 Gilbert Dr. Shreveport, LA 71106	District 9
<b>Mr. &amp; Mrs. Roy &amp; Nelva Griggs</b>	330 Marshall St., Suite 711 Shreveport, LA 71101	District 3
<b>Ms. China Holmes</b>	330 Marshall St., Suite 711 Shreveport, LA 71101	District 3
<b>Mrs. Heidi Kallenberg</b>	1082 Gabriels Turn Shreveport, LA 71106	District 9
<b>Mr. Daryl Mitchell</b>	5671 S. Lakeshore Dr. Shreveport, LA 71119	District 2
<b>Mr. Peter Moncrief</b>	612 Merrick St. Shreveport, LA 71104	District 4
<b>Mr. William Sale, IV</b>	531 Lloyd Lane Shreveport, LA 71106	District 8
<b>Mrs. Anneka Simms Alexander</b>	4646 Hilry Huckaby Shreveport, La 71107	District 2
<b>Mr. R. Lewis Smith</b>	7216 Old River Drive Shreveport, LA 71105	District 8

**ATTACHMENT A**  
**Shreveport Regional Arts Council**  
**Board List Cont.**

<b>Mr. Drew Tessier</b>	PO Box 44035 Baton Rouge, LA 70804	East Baton Rouge Parish
<b>Mr. Stephen White</b>	502 Sherwood Ave. Shreveport, LA 71106	District 6
<b>EX-OFFICIO MEMBERS</b>		
<b>Ms. Angelique Feaster-Evans</b>	PO Box 365 Doyline, LA 71023	Webster Parish
<b>Mrs. Shelly Ragle</b>	PO Box 31109 Shreveport, LA 71023	District 3
<b>ARTSPACE BOARD</b>		
<b>Mrs. Sarah Anderson</b>	6337 Querbes Dr. Shreveport, LA 71106	District 8
<b>Mrs. Ann Stokes</b>	605 Southfield Road Shreveport, LA 71106	District 8
<b>Mr. Chris Elberson</b>	4604 Gilbert Drive Shreveport, LA 71106	District 8
<b>Mrs. Bridget Hamm</b>	1018 St. Tammany Ct. Shreveport, La 71106	District 9
<b>Mr. William Joyce</b>	3302 Centenary Boulevard Shreveport, LA 71104	District 4
<b>Mr. Gregory Kallenberg</b>	1082 Gabriels Turn Shreveport, LA 71106	District 9

**ATTACHMENT A**  
**Shreveport Regional Arts Council**  
**Board List Cont.**

<b>Mr. Robert C. Lomison</b>	1201 Louisiana Ave. Shreveport, LA 71101	District 8
<b>Mrs. Nellie Lyons</b>	535 Lloyd Lane Shreveport, LA 71106	District 8
<b>Mrs. Emily Welch</b>	800 E. Kings Highway Shreveport, LA 71105	District 4
<b>Mrs. Laura Whitley</b>	405 Highland Drive Bossier City, LA 71111	Bossier Parish
<b>Mr. John Miralles</b>	2031 Kings Hwy. Shreveport, LA 71103	District 5
<b>Ms. Sesame Teague</b>	2800 Youree Drive Shreveport, LA 71104	District 3

BUDGET EXPLANATION  
"PUT A POEM ON IT"

1. Poetic X – Hugh Hamilton fees: \$42,000  
Poetic X would receive \$3,500 per poem that he creates and records for the app/website – one per district.  
 $\$3,500 \times 12 = \$42,000$
2. Artists' Fees - \$12,000  
Poetic X will select one visual Artist to illustrate each of the Poetry Murals. He may choose an existing design or commission a new design for each work. The Visual Artist will receive \$1,000 per mural x 12 poetry murals = \$12,000
3. Contract to prepare, paint, or vinyl wrap the mural wall - \$42,000  
The "mean-average" cost to prepare the wall area for the mural (Clean and Prime) is \$750 per wall. The price of the painting of the mural OR the vinyl wrap (required for historic buildings because it can be removed without staining or damaging the building) has a "mean-average" cost of \$2,750. Therefore, the total price for the production of each Poetic X poetry mural, is \$3,500.  
 $\$3,500 \times 12 \text{ murals} = \$42,000$
4. App/Website: \$4,000  
The cost of creating a new App or Website is far more than \$4,000, however the goal is to add a QR Code and name the website on each mural so that the viewer may gain immediate access to "hear and see" Poetic X perform the poetry as Spoken Word.
5. Shreveport Regional Arts Council Project Management: In-kind - \$10,000  
SRAC will oversee the realization of Poetic's Vision with no charge to the Parish for the management services.

## SECTION II: PROPOSAL NARRATIVE – “PUT A POEM ON IT”

**BACKGROUND & CAPACITY:** The Shreveport Regional Arts Council (SRAC) “Imagines That” by listening responsively to citizens, visitors, and artists. SRAC - the designated “Arts Arm” for the City of Shreveport and State of Louisiana - oversees the distribution of Arts grant funds, advances the professional development of Arts Organizations and Artists, and provides consistent outreach, inclusion and engagement with area Social Service Organizations and Title I Schools. SRAC is the only Arts Council in the State to Award Grants and Fellowships to individual Artists and was just awarded a prestigious National Endowment for the Arts grant to provide CARES Act support for Artists and Arts Organizations. SRAC is also the designated agency for the City of Shreveport to oversee Public Art Installations for Shreveport. There are more than 25 murals and 25 sculptures in the City. This request combines the VISION of Artist and Caddo Parish Poet Laureate, POETIC X (Hugh Hamilton) and the facilitation skills of SRAC to produce 12 Poetry Murals – one per district – in Caddo Parish.

**PRIOR EXPERIENCE & NEIGHBORHOOD ENGAGEMENT:** SRAC, has facilitated the Vision of Caddo Parish Artists since 1976. Generally, SRAC hears Artists’ ideas through the monthly gatherings that share Artists’ progress and new ideas. Artists apply for grants to implement their ideas and SRAC participates in the facilitation of the idea as it relates to public property and/or public participation. SRAC has facilitated 50 Public Artworks – most recently throughout the Shreveport Common neighborhood, and downtown, Allendale, and Queensborough. Poetic X and SRAC have produced “Poetry Sundays” and “Poetry Alive” and Poetry @ ArtBreak. Poetic X participates in SRAC’s “Uncommon”

programming, combining a zesty “DIY” hands-on beading, painting and mural-making.

SRAC has a 40 Year history of Arts in Education for Caddo Parish Public Schools with an emphasis on programming geared to students in Title I Schools and those that are enrolled through the Department of Exceptionalities.

SRAC was responsible for Lighting the Texas Street Bridge in Neon Light in 1993 with a strong history of bright light through 2016, 22 years, and is currently responsible for re-lighting the Bridge in long-lasting, programmable LED LIGHTS. The new “Bakowski Bridge of Lights” will open on February 22, 2022.

**PROJECT DESCRIPTION:** This request is intended to fulfill the Vision of the Caddo Parish Poet Laureate, Poetic X. Poetic X envisions “PUT A POEM ON IT” as a mural program throughout the 12 districts of the Parish, preferably on Parish owned Buildings in each Commissioner’s District as a way of spreading hope, encouragement, and inspiration to the people of Caddo Parish. Poetic X believes that this project will also provide a tangible benefit to the role of “Poet Laureate!” The project creates Illustrated Poetry Murals for each District in Caddo Parish.

Each installation would include a Poem written by Poetic X and illustrated by a local Artist. The Poetry would serve to inspire residents and visitors to each site – and create “selfie stations” throughout the Parish.

The first installation **could** be at the CADDO PARISH COURTHOUSE on the plywood “fence” around the Civil War monument. There would be four poems – one on each side – by Poetic X, illustrated by Whitney Tates: Panther Poem, Caddo on My Mind, Red River Tribute, and Keep Hope Alive – the Poems are attached.

Additionally, each mural would include a QR Code that links to a SPOKEN WORD presentation of the work by Poetic X. People can see and hear the poetry being performed. The presentations would link to the Parish of Caddo and Shreveport Regional Arts Council websites.

This would be the first major PUBLIC PROJECT by the Caddo Parish Poet Laureate and would share his inspirational Spoken Word throughout the entire Parish – using Poetry to unite and encourage our Parish.

The Poem and the Illustration may be either painted on the walls or created as a digital image that is scanned to become a “full wall” mural and installed as a VINYL Mural...much like the 13 murals in the Shreveport Common area. The Vinyl does not harm historic buildings, and does not require “repainting.” Vinyl Murals do not fade or chip as painting a wall can do...however, the vinyl murals also have a limited lifespan of five – seven years.

**COLLABORATION:** This project will be a collaboration among Poetic X, SRAC, and the Parish of Caddo.

**NEEDS & GAPS in Services:** The neighborhoods will benefit from an inspirational message that inspires hope, encourages a commitment to education and motivates each of us to “give back” as citizens of Caddo Parish. This project will actually unite the Parish while promoting the Caddo Parish Commission.

SUGGESTED SITES OF INTEREST BY DISTRICT  
'Put A Poem On It'

Upon approval of "PUT A POEM ON IT" by the Caddo Parish Commission, Poetic X will meet with each Commissioner to determine the best site and corresponding poem. Some poems are already written and some will be new Commissions.

District Locations of Interest  
Poetic X

District 1: Todd Hopkins

-Walter B. Jacobs Nature Park

District 2: Lyndon Johnson

-David Raines Community Center

District 3: Steven Jackson

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District 10: Mario Chavez

-Southern Hills Park & Community Center

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District 11: Ed Lazarus

-Walnut Hill Middle School

-Cargill Park

District 12: Kenneth Person

-Louisiana Welcome Center, Rest Stop

-Bill Cockrell Metro Park and Community Center

Other locations of interest Swepeco Park, R.W. Norton Gallery, American Rose Center

## Poetic X Poems

### **"I Heard A Black Panther Say"**

When a Black Panther goes on to glory, you feel the dreams of a million men.

A network of superheroes giving pledge to those who have strength against the  
raging wind.

Roar you Black Panther! The roles you've played gave the other Black Panthers  
pride.

Go ahead and crossover into Wakanda, where you'll once again be glorified.

Wear that X stamp proudly into the unknown!

You phenomenal Black Panther! Your Coat of Arms will carry you on.

Strengthened by the dreams of a million men, The Black Panther will have to take  
his place.

A Genesis in time, grown from the darkness upon his face.

The Kingdom he strived so righteously to rise will eventually soar.

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## **"Keep Hope Alive"(excerpt)**

My heart still pumping. My lungs still function. As long as there's breath in my body, I can be excited about something. Miracles grow in my habitat. Mirrors reflect my minds reflection. I Hope they find where my words are at. Maybe they'll start to Dream. Maybe the rising and the falling of the Sun won't set on them so young. Maybe, just maybe their shadows can spread their wings. Some little kid wants to be an astronaut. But if Hope never reaches his lungs.....it doesn't matter if he's astro or not. Hopefully he can float through the spaces. I'm hoping his spacecraft doesn't break in half. On Hope's behalf. I Hope he lands on the bases. Hopefully crime doesn't rob him of his time. If we hurry, we don't have to worry...When Hope arrives, he'll start flying. Plus a thousand little more astronauts like his kind.

## **'Ode To Red River'**

Red River sing me a Song.

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Little Tadpole ready to splash out.

Watching the Big Fish go swish from the banks of the Red River's house.

Strong fins will grow in due time.

Mighty waters flow along the Red River's living quarters. She rises when the sky is crying.

I knew you would be a body I could talk to.

Most currents just pass and wave.

Be patient with the shade. It came with age and through age I caught you.

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Heard about Caddo long before I knew what Caddo was.

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Playing tag in the cotton fields in Gilliam

Big buckets of Purple Hull peas, all the children had the privilege to peel them.

Family and friends came from far as Oil City, Vivian and Rodessa.

Road trips where we enjoyed the smell of pine. Grandma kept snacks in her dresser.

Long stretch down John Quinn road to Crossroads Baptist Church,

Following those Keithville roots to where our grandfather's rehearsed.

Always heard about Caddo Parish on TV. Little Union Baptist Church was right across the street

from me. That's where I got baptised. Didn't know much about Christ.

Only that he could walk on water and that he paid the price.

And I believed that... just because. Much about Caddo has changed with time.

Long before I knew what Caddo Parish was, I had "Caddo On My Mind".





Inspiring the hearts and imaginations of people in Northwest Louisiana for over 40 years.



POETIC X  
POET LAUREATE, PARISH OF CADDO  
"Put a Poem on it!"

Presented to **Commissioner Steven Jackson**: November 8, 2021

Sandi Kallenberg  
**CHAIRMAN**

Henry Price  
**PRESIDENT**

John Albritton  
**VICE PRESIDENT**

Bruce Allen  
**VICE PRESIDENT**

Susan B. Muse  
**TREASURER**

Linda B. Goldsberry  
**artspace CHAIRMAN**

Joe Kane  
**artspace PRESIDENT**

Jodie Glorioso  
**PUBLIC ART**

L. Havard Scott, III  
**LEGAL COUNSEL**

Pam Atchison  
**EXECUTIVE DIRECTOR**

As a follow up to the presentation by Poetic X, the new Caddo Parish Poet Laureate, the following presentation was communicated to Commissioner Steven Jackson for review. Poetic X envisions "PUT A POEM ON IT" as a mural program throughout the 12 districts of the Parish, preferably on Parish owned Buildings in each Commissioner's District during his term, April 2021 – April 2024! The project could complete four Illustrated Poetry Murals per year, take place across the span of one year.

Each installation would include a Poem written by Poetic X and illustrated by a local Artist. The Poetry would serve to inspire residents and visitors to each site – and create "selfie stations" throughout the Parish.

The first installation could be at the CADDO PARISH COURTHOUSE, in your district, on the plywood "fence" around the Civil War monument. There would be four poems – one on each side – by Poetic X, illustrated by Whitney Tates:

Panther Poem, Caddo on My Mind, Red River Tribute, Keep Hope Alive

Additionally, each mural would include a QR Code that links to a SPOKEN WORD presentation of the work by Poetic X. People can see and hear the poetry being performed.

This would be the first major PUBLIC PROJECT by the Caddo Parish Poet Laureate and would share his inspirational Spoken Word throughout the entire Parish – using Poetry to unite and encourage our Parish.

The Poem and the Illustration may be either painted on the walls or created as a digital image that is scanned to become a "full wall" mural and installed as a VINYL Mural...much like the 13 murals in the Shreveport Common area. The Vinyl does not harm historic buildings, and does not require "repainting." Vinyl Murals do not fade or chip as painting a wall can do...however, the vinyl murals also have a limited lifespan of five – seven years.

Poetic believes that the budget for each of the 12 Poetic Murals should be \$8,000 as follows:

1. Create and Record the Poem, Poetic X - \$ 3,500
2. Create the Illustration- Poetic selects the Artists - \$ 1,000
3. Clean/Prime the building/Vinyl Install or Paint the Mural\*- \$ 3,500
4. QR Code/App – possible that the Parish has the staff/resources to provide this at no additional cost?

Total Project: \$ 8,000

12 Sites: \$96,000

Spread over three years: \$32,000 per year

- Michael Acurio
- Anneka S. Alexander
- Cindy Aubrey
- Waynette Ballengee
- Jay Covington
- Shanerika Flemings
- Michael Graham
- Margaret Furrh Green
- Roy and Nelva Griggs
- China Griggs Holmes
- Heidi Kallenberg
- Mark McKay
- Daryl Mitchell
- Peter Moncrief
- William M. Sale, IV
- R. Lewis Smith, Jr.
- Drew Tessier
- Stephen White

**EX-OFFICIO MEMBERS**

- Michael Futreal
- Shelly Ragle
- Larry Taz Sanchez

**Central ARTSTATION**  
801 Crockett Street  
Shreveport, LA 71101  
p. 318.673.6500  
f. 318.673.6515  
www.shrevearts.org

**ORDINANCE NO. 6186 OF 2022**

BY CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2022 TO APPROPRIATE FUNDS RECEIVED FROM THE US TREASURY IN THE AMOUNT OF \$5,274,675 FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Emergency Rental Assistance Program (ERAP) made available \$25 billion to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic; and

WHEREAS, the Parish of Caddo distributed over \$32 million in 2021 of ERAP from the US Treasury and the State of Louisiana; and

WHEREAS, the Parish of Caddo has been reallocated ERAP funds from the State reallocation of \$4,423,024.15 and from the National reallocation of \$851,650.20; and

WHEREAS, it is necessary to amend the 2022 Budget in order to appropriate said grant proceeds.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the E Edward Jones Housing Trust Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>E EDWARD JONES HOUSING TRUST FUND</u></b>	
Revenues:	
Federal Grant	\$5,274,675
Expenditures:	
Grant Programs	\$5,274,675

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications, which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND  (Ordinance No. ____ of 2022)	
<b>ORIGINATING DEPARTMENT: Finance</b>	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the E. Edward Jones Housing Trust Fund for the year 2022 to appropriate funds reallocated from the U.S. Treasury in the amount of \$5,274,675 for the Emergency Rental Assistance Program 1	
<b>KEY STAFF CONTACT: Hayley Barnett</b>	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date <u>01/12/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6187 OF 2022**

BY CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND FOR THE YEAR 2021 TO APPROPRIATE EMERGENCY RENTAL ASSISTANCE PROGRAM FROM THE STATE OF LOUISIANA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Emergency Rental Assistance Program (ERAP) made available \$25 billion to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic; and

WHEREAS, the State of Louisiana received ERAP funds from the US Treasury for the benefit of Parish of Caddo residents;

WHEREAS, the Parish of Caddo administered the funds in 2021 on behalf of the State; and

WHEREAS, it is necessary to amend the 2021 Budget in order to appropriate said grant proceeds.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the E Edward Jones Housing Trust Fund for the year 2021 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>E EDWARD JONES HOUSING TRUST FUND</u></b>	
Revenues:	
Federal Grant	\$17,926,511
Expenditures:	
Grant Programs	\$17,926,511

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications, which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
ORDINANCE AMENDING THE 2021 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE E EDWARD JONES HOUSING TRUST FUND  (Ordinance No. ____ of 2022)	
<b>ORIGINATING DEPARTMENT: Finance</b>	
<b>BACKGROUND INFORMATION:</b> Amending the budget of Estimated Revenues and Expenditures for the E. Edward Jones Housing Trust Fund for the year 2021 to appropriate funds received from the State of Louisiana in the amount of \$17,926,511 for the Emergency Rental Assistance Program 1  FUNDS WERE DISBURSED IN 2021	
<b>KEY STAFF CONTACT:</b> Hayley B Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B Barnett</u> Date <u>01/13/2022</u>
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6188 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES FOR THE AMERICAN RESCUE PLAN FUND TO PROVIDE AN APPROPRIATION FOR RING DOORBELL PILOT PROGRAM IN CADDO PARISH AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) became law on March 11, 2021; and

WHEREAS, Caddo Parish Commission would like to appropriate up to \$100,000 to provide ring doorbell security for high crime areas; and

WHEREAS, this program would provide citizens and law enforcement with an additional tool to help deter crime; and

WHEREAS, citizens in specified and targeted districts can receive the device and one year of service at no cost to the citizen; and

WHEREAS, the device will allow law enforcement access and register with the Shreveport Crime Center; and

WHEREAS, it is necessary to amend the 2022 budget for the American Rescue Plan Fund; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the American Rescue Plan Fund for the year 2022 be amended as follows:

	<u>Budget Increase (Decrease)</u>
<b>American Rescue Plan Fund:</b>	
Expenditures:	
Federal Grant Expenditures	\$100,000

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED EXPENDITURES FOR THE AMERICAN RESCUE PLAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO <b>(Ordinance No. 6188 of 2022)</b>	
<b>ORIGINATING DEPARTMENT:</b> Commission Gage-Watts	
<b>BACKGROUND INFORMATION:</b> Amending the budget to include an appropriation up to \$100,000 to provide ring doorbell security and one-year service to citizens in high crime areas.	
<b>KEY STAFF CONTACT:</b> Hayley Barnett	
<b>AUTHORIZATION</b>	
Department Head	<u>Hayley B. Barnett</u> Date 01/14/2022
Legal	_____ Date _____
Parish Administrator	_____ Date _____

**ORDINANCE NO. 6189 of 2022**

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE TO ENACT SECTION 2-5 RELATIVE TO PARISH OWNED OR MAINTAINED BUILDINGS AND OFFICES, TO PROVIDE THAT AGENCIES, CONSTITUTIONAL OFFICERS, OR OTHER POLITICAL SUBDIVISIONS OCCUPYING THOSE BUILDINGS AND OFFICES SHALL REPORT DATA REGARDING COMMUNICABLE DISEASES OF CONCERN TO THE PUBLIC AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, multiple public agencies, constitutional officers, and other political subdivisions occupy buildings owned, or maintained by the Parish and its employees or contractors;

WHEREAS, reports of communicable diseases such as COVID during the pandemic are needed to safeguard occupants, visitors, and Parish employees and contractors; and

WHEREAS, periodic reports of those communicable diseases will allow the Parish to take preventative measures to protect the public as well as Parish employees and contractors.

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that it hereby adopts Section 205 of the Code of Ordinances to provide as follows:

**SECTION 2-5. REPORTING OF COMMUNICABLE DISEASE IN PARISH FACILITIES**

All agencies, constitutional officers, or other political subdivisions that occupy facilities owned or maintained by the Parish shall report periodically to the Parish any occurrence of a communicable disease that is of concern to the public generally.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

\_\_\_\_\_  
**Parish Attorney**

\_\_\_\_\_  
**Date**

**ORDINANCE NO. 6191 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND OIL AND GAS FUND IN THE AMOUNT OF \$10,000 TO PROVIDE AN APPROPRIATION FOR THE LOUISIANA ADVOCATES FOR IMMIGRANTS IN DETENTION ASSOCIATED WITH THE HIGHLAND CENTER AND TO OTHERWISE PROVIDE WITH RESPECT THERETO**

WHEREAS, the Highland Center works with Louisiana Advocates for Immigrants in Detention (LA-AID); and

WHEREAS, LA-AID is an organization of volunteers who became active in the fall of 2019 in response to the burgeoning population of asylum seekers being held in Immigration and Customs Enforcement detention centers in rural Louisiana; and

WHEREAS, in the past 5 years, Louisiana went from having 1 immigration detention center to having 8 large detention centers ; and

WHEREAS, the Shreveport-based chapter of LA-AID, the only non-profit in Louisiana supporting post-release assistance, has been actively rescuing individuals who need safe transportation assistance from these facilities since February 2021; and

WHEREAS, the work of the LA-AID has been coordinated out of an expanded office affiliated with the Church for the Highlands where immigrants can cook meals, wash clothing, shower, use Internet and mobile phones, print boarding passes, and rest comfortably; and

WHEREAS, LA-AID is led by two unpaid, full-time volunteers and many additional volunteers from church congregations across Caddo Parish; and

WHEREAS, the Caddo Parish Commission would like to amend the 2022 Riverboat Fund and Oil and Gas Fund Budgets to provide an appropriation of \$10,000 for LA-AID; and

NOW, THEREFORE, BE IT ORDAINED, by the Caddo Parish Commission in due, legal and regular session convened, that Budget of Estimated Revenues and Expenditures for the Riverboat Fund and Oil and Gas Fund for the year 2022 is hereby amended as follows:

	<u>Budget Increase (Decrease)</u>
<b><u>Riverboat Fund</u></b>	
NGO Appropriations	
LA-AID	\$10,000
Transfer from Oil and Gas Fund	\$10,000
<b><u>Oil and Gas Fund</u></b>	
Transfer to Riverboat Fund	\$10,000
Fund Balance	(\$10,000)

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that this ordinance shall take effect upon adoption.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

**ORDINANCE AND RESOLUTION AUTHORIZATION FORM**

**CADDO PARISH COMMISSION**

**TITLE**

ORDINANCE AMENDING THE 2022 BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE RIVERBOAT FUND AND OIL AND GAS FUND

**(Ordinance No. 6191 of 2022)**

**ORIGINATING DEPARTMENT: Commissioner John Paul Young**

**BACKGROUND INFORMATION:** Amending the budget of Estimated Revenues and Expenditures for the Riverboat and Oil and Gas Fund to provide an appropriation of \$10,000 for LA-AID.

**Background and Capacity of Organization**

Louisiana Advocates for Immigrants in Detention (LA-AID) is an organization of volunteers who became active in the fall of 2019 in response to the burgeoning population of asylum seekers being held in Immigration and Customs Enforcement detention centers in rural Louisiana. In the past 5 years, Louisiana went from having 1 immigration detention center to having 8 large detention centers.

Nearly all the people transported to Louisiana by the federal government are healthy adults, affirmed to remain in the United States because of a credible fear of persecution or torture. Each person has been approved to continue his or her case in the court system while living with a sponsor (a family member or friend), who is a U.S. citizen or legal permanent resident.

With 16 partner organizations, LA-AID has filed a federal administrative complaint that the privately-owned detention facilities in Louisiana, who contract with ICE, have been releasing immigrants against federal agency policy into remote areas and in unsafe conditions without resources to contact their families or arrange customary transportation.

Detention facilities are required to provide immigrants in their care with free and safe transportation to the nearest public transport center (national bus station or airport) and allow each person to talk with their sponsor to make travel arrangements. However, it is well documented that these policies are not being followed in Louisiana and privately-owned facilities are in violation of ICE's Performance-Based National Detention Standards (PBNDS), established in 2011.

**Prior Experience of Organization, Joint Group Application and Collaboration, & Identify Needs and Gaps in Services in Neighborhood**

There are 3 detention centers within a 3-hour drive of Shreveport: Jena/LaSalle Detention Facility in Jena, LA; Winn Correctional Center in Winnfield, LA; and Jackson Parish Correctional Center in Jonesboro, LA. The Shreveport-based chapter of LA-AID has been actively rescuing individuals who need safe transportation assistance from these facilities since February 2021. While there are

many established, emergency-support immigration NGOs in “border states” such as Texas and Arizona, Louisiana does not have any similar nonprofits supporting similar post-release assistance.

Therefore, our volunteers receive notice each day if individuals will be released that same day in rural Louisiana and drive 4-6 hours round-trip to pick up the guest so that each immigrant will have safe transportation and accommodations as they travel through the nearest regional transportation hubs found in Caddo Parish.

Our volunteer-led organization purchases pre-paid phones so that guests can call their families and book travel arrangements. Volunteers provide translation services, assist with flights or bus tickets, and ensure that each person eats and has a safe place to spend a night. Volunteers drive guests to the airport each day before their flights and walk them to a TSA Agent.

**Extent of Neighborhood Involvement & Description of Project and Soundness of Project**

This work has been coordinated out of an expanded office affiliated with the Church for the Highlands where guests can cook meals, wash clothing, shower, use Internet and mobile phones, print boarding passes, and rest comfortably. The new nonprofit is led by two unpaid, full-time volunteers and many additional volunteers from church congregations across Caddo Parish. The team is also actively coordinating with their counterparts in other Louisiana cities.

Over 436 immigrants traveled through Caddo Parish between March and July 2021 and were assisted by LA-AID. Between July – December 2021, our volunteers drove 16,378 miles and helped 798 people from over 46 countries reunite with family and friends around the United States as they safely traveled through Caddo Parish.

While we are glad to help guests in need unite their families safely, hosting new and unexpected guests for weeks and weeks has also pushed the limits of our professional capacity and the generosity of our hosts. Support from the Parish of Caddo would help ensure that our organization is able to continue operating and meet the public safety crisis that has emerged in our region.

**KEY STAFF CONTACT:** Hayley Barnett

**AUTHORIZATION**

Department Head Hayley Barnett Date 1/26/2022

Legal \_\_\_\_\_ Date \_\_\_\_\_

Parish Administrator \_\_\_\_\_ Date \_\_\_\_\_



*PARISH OF CADDO, LOUISIANA*

*GUIDELINES FOR APPROPRIATION APPLICATIONS*

Name of Entity: Louisiana Advocates for Immigrants in Detention (LA-AID)

**Please review the following guidelines for funding and initial indicating you have read and understand each item prior to submitting an application:**

- FK 1. Appropriations are made on an annual basis; **receiving funding one year does not guarantee that the organization will receive funds in the same amount, or at all during the next year.**
- FK 2. Funds are appropriated for specific programs that an organization sponsors and **cannot be used for the day-to-day operating expenses of the organization (i.e. salaries, office expenses, rent).**
- FK 3. The program for which an appropriation is requested must provide services to unskilled poor, low-income persons, unemployed persons or students from those families; alternatively, the program must provide a measurable means of economic development for Caddo Parish.
- FK 4. Funds cannot be used for the following:
  - a. Capital purchases/improvements such as building repairs/renovations, playground equipment (even if for the parish-funded program) of an organization;
  - b. Equipment used in any other program other than the one the Parish is funding;
  - c. To benefit non-Caddo citizens.
- FK 5. Funds cannot be used directly or indirectly in any trade or business carried on by any person or entity other than Grantee.
- FK 6. An organization receiving monies through the Caddo Parish Commission's appropriation process must give two reports detailing the use of those funds: a report detailing the use of the funds from January 1<sup>st</sup> - June 30<sup>th</sup> of the appropriation year (due July 31<sup>st</sup>), and a report detailing the use of the funds from July 1<sup>st</sup> - December 31<sup>st</sup> of the appropriation year (due January 31<sup>st</sup> of the year following the appropriation). A subsequent appropriation application will **not** be considered if the July 31<sup>st</sup> report has not been timely submitted; an approved appropriation will **not** be funded if the January 31<sup>st</sup> report has not been timely submitted. These reports must include invoices, receipts cancelled checks and any other documents related to the expenditure of Parish funds, and the Parish reserves the right to audit all organization records related to the appropriation at any time.
- FK 7. No funds will be paid until all required reports have been received and approved by the Parish of Caddo.
- FK 8. Funds must be spent **in accordance with the provisions outlined in the Cooperative Endeavor Agreement (CEA)**. Listing items in the detailed budget does not make them eligible for reimbursement; the items must be covered in the CEA.

# SECTION I: INTRODUCTION AND FUNDING PURPOSE

It is important that each section of this request be completed.

1. **Name of Entity:** Louisiana Advocates for Immigrants in Detention

**Commission District:** District 4

**Address:** 520 Olive Street

Shreveport, LA 71104

**Is this the address of the organization's headquarters?**  Yes  No

*If not, please list headquarter address:* \_\_\_\_\_

**Does your organization provide services in more than one commission district?**

Yes  No

*If yes please list other districts served and addresses (if available):*

**District** \_\_\_\_\_

**District** \_\_\_\_\_

**Address** \_\_\_\_\_

**Address** \_\_\_\_\_

**Contact Person:** Mr. / Mrs. / Ms. Frances Kelley

**Title:** Board Secretary

**Phone Number:** ( 318 ) 780-4138

**Fax:** ( \_\_\_\_\_ ) \_\_\_\_\_

**Email:** frances.elizabeth.kelley@gmail.com

**Past Grant Recipient?**  Yes  No

2. **Purpose for which Parish funds would be used (Check one and give brief description):**

**Economic Development:**

**Education:**

**Social Welfare:**

Abate public safety and humanitarian crisis related to illegal implementation of federal laws on immigration impacting Caddo Parish

3. **Amount of this funding request:** \$10,000

4. **During what time period will the funds be used:** Jan. 1, 2022 through December 30, 2022

5. Are audited financial statements available?  Yes  No

Please furnish most recent financial statement period covered:

July 1, 2021 through December 30, 2021

6. Are you exempt from Federal Income Tax?  Yes  No

Under IRS Code Section: 501(c)(3)

7. Have you filed form 990 (Return of Organization Exempt from Income Tax)?  Yes  No

Date of last time filed: \_\_\_\_\_

8. Quarterly drawdowns are agreed to be acceptable:  Yes  No  
*(If not, please propose an alternate drawdown schedule and explain)*

9. Does the organization have any outstanding tax claims (City, Parish, State or Federal)?  
 Yes  No *(If so, please explain claim)*

10. Are you in good standing with the State of Louisiana?  Yes  No  
Please provide a copy of your Certificate of Good Standing.

N/A

11. Please attach any other information that you wish to submit in support of your application.

## **SECTION II: PROPOSAL NARRATIVE**

The proposal narrative must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed three pages, double spaced in 12-font. The application outline must address all of the following items below:

### **Background and Capacity of Organization**

Briefly describe your organization. This description should include the length of existence, the number of officers, members, and mission. Explain the organization's capacity to successfully implement the proposed project in a timely manner.

### **Prior Experience of Organization**

Description of past completed projects involving community and Parish activities in the past three (3) years, including the type of project, project location, and how it benefited the Parish.

### **Extent of Neighborhood Involvement**

Describe the manner in which you will attract volunteers to your project. Describe how a significant number of people with diverse interests in the neighborhood will be involved in and benefit from this project.

### **Description of Project and Soundness of Project**

This summary should provide an overview of entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

### **Joint Group Application and Collaboration**

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships that were formed or will be formed to plan and implement this project. Please include names of all partnerships, consultants and other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

### **Identify Needs and Gaps in Services in Neighborhood**

List the priority needs that the organization has identified in the neighborhood along with any gaps of services that have been noted.

## **Background and Capacity of Organization**

Louisiana Advocates for Immigrants in Detention (LA-AID) is an organization of volunteers who became active in the fall of 2019 in response to the burgeoning population of asylum seekers being held in Immigration and Customs Enforcement detention centers in rural Louisiana. In the past 5 years, Louisiana went from having 1 immigration detention center to having 8 large detention centers.

Many people transported to Louisiana by the federal government are adults, affirmed to remain in the United States because of a credible fear of persecution or torture. Each person has been approved to continue his or her case in the court system while living with a U.S. sponsor (a family member or friend).

With 16 partner organizations, LA-AID has filed a federal administrative complaint that the privately-owned detention facilities in Louisiana, who contract with ICE, have been releasing immigrants against federal agency policy into remote areas and in unsafe conditions without resources to contact their families or arrange customary transportation.

Detention facilities are required to provide immigrants in their care with free and safe transportation to the nearest public transport center (national bus station or airport) and allow each person to talk with their sponsor to make travel arrangements. However, it is well documented that these policies are not being followed in Louisiana and privately-owned facilities are in violation of ICE's Performance-Based National Detention Standards (PBNDS), established in 2011.

## **Prior Experience of Organization, Joint Group Application and Collaboration, & Identify Needs and Gaps in Services in Neighborhood**

There are 3 detention centers within a 3-hour drive of Shreveport: Jena/LaSalle Detention Facility in Jena, LA; Winn Correctional Center in Winnfield, LA; and Jackson Parish Correctional Center in Jonesboro, LA. The Shreveport-based chapter of LA-AID has been actively assisting individuals who need safe transportation from these facilities since February 2021. While there are many established, emergency-support immigration NGOs in "border states" such as Texas and Arizona, Louisiana does not have any similar nonprofits supporting similar post-release assistance.

Therefore, our volunteers receive notice each day if individuals will be released that same day in rural Louisiana and drive 4-6 hours round-trip to pick up the guest so that each immigrant will have safe transportation and accommodations as they travel through the regional transportation hubs found in Caddo Parish.

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## **Extent of Neighborhood Involvement & Description of Project and Soundness of Project**

This work has been coordinated out of an expanded office affiliated with the Church for the Highlands where guests can cook meals, wash clothing, shower, use Internet and mobile phones, print boarding passes, and rest comfortably. The new nonprofit is led by two unpaid, full-time volunteers and many additional volunteers from church congregations across Caddo Parish. The team is also actively coordinating with their counterparts in other Louisiana cities.

Over 436 immigrants traveled through Caddo Parish between March and July 2021 and were assisted by LA-AID. Between July – December 2021, our volunteers drove 16,378 miles and helped 798 people from over 46 countries reunite with family and friends around the United States as they safely traveled through Caddo Parish.

While we are glad to help guests in need unite their families safely, hosting new and unexpected guests for weeks and weeks has also pushed the limits of our professional capacity and the generosity of our hosts. Support from the Parish of Caddo would help ensure that our organization is able to continue operating and meet the public safety crisis that has emerged in our region.

**ATTACHMENT A: CONTACT INFORMATION**

List the names, addresses, and Commission District (if applicable) of all board members.

<b>Name</b>	<b>Address</b>	<b>Commission District</b>
Frances Kelley	935 Linden Street Shreveport, LA 71104	4
Michelle LaFleur MacFadyen	107 Silverbell Parkway Lafayette, LA 70508	NA
Leslie Elliottsmith	6006 Navaho Trail Alexandria, LA 71301	NA

## ATTACHMENT B: PROJECT TIMELINE

**This summary should provide a written timeline to show benchmarks for project implementation and completion. Describe any recent, relevant and successfully demonstrated experience in undertaking similar projects. Include the knowledge and experience of the proposed day-to-day project team leader.**

Building on the past year of effective work, from January 1, 2022, to June 30, 2022, the Caddo-based chapter of the nonprofit LA-AID will ensure that asylum seekers- who are approved to travel through Caddo Parish from the nearest three Immigrant and Customs Enforcement detention centers to their families and friends across the United States- will have safe and professional assistance with translation, transportation, and essential needs as the federal agency improves their processes and the state-wide agency builds capacity to accommodate and support this new, regional humanitarian and public safety crisis.

**ATTACHMENT C:**

**Caddo Parish Appropriation BUDGET FORM**

Please provide detailed explanation of each line item.

Organization Name \_\_\_\_\_

LA-AID \_\_\_\_\_

Budget Year 2022

**Funding Amount**

<b>Line Item Object</b>	<b>Parish Amount</b>	<b>Other Amounts*</b>	<b>In-Kind (Including Food Bank)</b>	<b>Total</b>
Facility		\$20,790.00		\$20,790.00
Personnel			\$55,000.00	\$55,000.00
Mileage		\$2,100.00		\$2,100.00
Meals	\$5,494.00	\$2,640.00		\$8,170.00
Telecommunications	\$1,400.00	\$676.00		\$2,076.00
Supplies	\$920.00		\$2,280.00	\$3,200.00
Repairs	\$1,750.00	\$1,850.00		\$3,600.00
Airport Parking		\$540.00		\$540.00
Insurance	\$436.00	\$514.00		\$950.00
<b>Total</b>	\$10,000.00	\$29,110.00	\$57,280.00	\$96,426.00

\*Please provide a detailed listing of the funding source for other amounts.

\*If funding tuition for low-income persons to attend your program, please provide a detailed listing of the items covered by the tuition.



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

LOUISIANA ADVOCATES FOR  
IMMIGRANTS IN DETENTION  
262 WILKINSON STREET  
SHREVEPORT, LA 71104

**Date:**  
01/07/2022  
**Employer ID number:**  
87-2935596  
**Person to contact:**  
Name: Customer Service  
ID number: 31954  
Telephone: (877) 829-5500  
**Accounting period ending:**  
December 31  
**Public charity status:**  
170(b)(1)(A)(vi)  
**Form 990 / 990-EZ / 990-N required:**  
Yes  
**Effective date of exemption:**  
September 28, 2021  
**Contribution deductibility:**  
Yes  
**Addendum applies:**  
No  
**DLN:**  
26053691002261

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

**AFFIDAVIT**

I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.

**Signature:**

Frances Kelley

**Title:**

Board Secretary

**Date:**

1/26/22



**SECRETARY OF STATE**  
BY UNCLE AMBROSIO

(<https://www.sos.la.gov/Pages/default.aspx>)

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<b>Name</b>	<b>Type</b>	<b>City</b>	<b>Status</b>
LOUISIANA ADVOCATES FOR IMMIGRANTS IN DETENTION	Non-Profit Corporation	SHREVEPORT	Active

**Previous Names**

**Business:** LOUISIANA ADVOCATES FOR IMMIGRANTS IN DETENTION  
**Charter Number:** 44613657N  
**Registration Date:** 10/1/2021

**Domicile Address**

262 WILKINSON STREET  
 SHREVEPORT, LA 71104

**Mailing Address**

262 WILKINSON STREET  
 SHREVEPORT, LA 71104

**Status**

**Status:** Active  
**Annual Report Status:** In Good Standing  
**File Date:** 10/1/2021  
**Last Report Filed:** N/A  
**Type:** Non-Profit Corporation

**Registered Agent(s)**

<b>Agent:</b>	MADISON POCHE
<b>Address 1:</b>	262 WILKINSON STREET
<b>City, State, Zip:</b>	SHREVEPORT, LA 71104
<b>Appointment Date:</b>	10/1/2021

**Officer(s)**

Additional Officers: No

<b>Officer:</b>	FRANCES KELLEY
<b>Title:</b>	Director
<b>Address 1:</b>	935 LINDEN STREET
<b>City, State, Zip:</b>	SHREVEPORT, LA 71104
<b>Officer:</b>	MICHELLE LAFLEUR MACFADYEN
<b>Title:</b>	Director
<b>Address 1:</b>	107 SILVERBELL PARKWAY
<b>City, State, Zip:</b>	LAFAYETTE, LA 70508
<b>Officer:</b>	LESLIE ELLIOTTSMITH
<b>Title:</b>	Director
<b>Address 1:</b>	6006 NAVAHO TRAIL
<b>City, State, Zip:</b>	ALEXANDRIA, LA 71301

**Amendments on File**

No Amendments on file

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# PARISH OF CADDO, LOUISIANA

## GUIDELINES FOR APPROPRIATION APPLICATIONS

Name of Entity: Louisiana Advocates for Immigrants in Detention (LA-AID)

**Please review the following guidelines for funding and initial indicating you have read and understand each item prior to submitting an application:**

- FK 1. Appropriations are made on an annual basis; **receiving funding one year does not guarantee that the organization will receive funds in the same amount, or at all during the next year.**
- FK 2. Funds are appropriated for specific programs that an organization sponsors and **cannot be used for the day-to-day operating expenses of the organization (i.e. salaries, office expenses, rent).**
- FK 3. The program for which an appropriation is requested must provide services to unskilled poor, low-income persons, unemployed persons or students from those families; alternatively, the program must provide a measurable means of economic development for Caddo Parish.
- FK 4. Funds cannot be used for the following:
  - a. Capital purchases/improvements such as building repairs/renovations, playground equipment (even if for the parish-funded program) of an organization;
  - b. Equipment used in any other program other than the one the Parish is funding;
  - c. To benefit non-Caddo citizens.
- FK 5. Funds cannot be used directly or indirectly in any trade or business carried on by any person or entity other than Grantee.
- FK 6. An organization receiving monies through the Caddo Parish Commission's appropriation process must give two reports detailing the use of those funds: a report detailing the use of the funds from January 1<sup>st</sup> - June 30<sup>th</sup> of the appropriation year (due July 31<sup>st</sup>), and a report detailing the use of the funds from July 1<sup>st</sup> - December 31<sup>st</sup> of the appropriation year (due January 31<sup>st</sup> of the year following the appropriation). A subsequent appropriation application will **not** be considered if the July 31<sup>st</sup> report has not been timely submitted; an approved appropriation will **not** be funded if the January 31<sup>st</sup> report has not been timely submitted. These reports must include invoices, receipts cancelled checks and any other documents related to the expenditure of Parish funds, and the Parish reserves the right to audit all organization records related to the appropriation at any time.
- FK 7. No funds will be paid until all required reports have been received and approved by the Parish of Caddo.
- FK 8. Funds must be spent **in accordance with the provisions outlined in the Cooperative Endeavor Agreement (CEA)**. Listing items in the detailed budget does not make them eligible for reimbursement; the items must be covered in the CEA.

# SECTION I: INTRODUCTION AND FUNDING PURPOSE

It is important that each section of this request be completed.

1. Name of Entity: Louisiana Advocates for Immigrants in Detention

Commission District: District 4

Address: 520 Olive Street

Shreveport, LA 71104

Is this the address of the organization's headquarters?  Yes  No

If not, please list headquarter address: \_\_\_\_\_

Does your organization provide services in more than one commission district?

Yes  No

If yes please list other districts served and addresses (if available):

District \_\_\_\_\_

District \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Contact Person: Mr. / Mrs. / Ms. Frances Kelley

Title: Board Secretary

Phone Number: ( 318 ) 780-4138

Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: frances.elizabeth.kelley@gmail.com

Past Grant Recipient?  Yes  No

2. Purpose for which Parish funds would be used (Check one and give brief description):

Economic Development:

Education:

Social Welfare:

Abate public safety and humanitarian crisis related to illegal implementation of federal laws on immigration impacting Caddo Parish

3. Amount of this funding request: \$10,000

4. During what time period will the funds be used: Jan. 1, 2022 through December 30, 2022

5. Are audited financial statements available?  Yes  No

Please furnish most recent financial statement period covered:

July 1, 2021 through December 30, 2021

6. Are you exempt from Federal Income Tax?  Yes  No

Under IRS Code Section: 501(c)(3)

7. Have you filed form 990 (Return of Organization Exempt from Income Tax)?  Yes  No

Date of last time filed: \_\_\_\_\_

8. Quarterly drawdowns are agreed to be acceptable:  Yes  No

*(If not, please propose an alternate drawdown schedule and explain)*

9. Does the organization have any outstanding tax claims (City, Parish, State or Federal)?

Yes  No *(If so, please explain claim)*

10. Are you in good standing with the State of Louisiana?  Yes  No

Please provide a copy of your Certificate of Good Standing.

N/A

11. Please attach any other information that you wish to submit in support of your application.

## SECTION II: PROPOSAL NARRATIVE

The proposal narrative must be formatted as outlined below. Proposals that are not submitted in the following format will not be reviewed. This section shall not exceed three pages, double spaced in 12-font. The application outline must address all of the following items below:

### **Background and Capacity of Organization**

Briefly describe your organization. This description should include the length of existence, the number of officers, members, and mission. Explain the organization's capacity to successfully implement the proposed project in a timely manner.

### **Prior Experience of Organization**

Description of past completed projects involving community and Parish activities in the past three (3) years, including the type of project, project location, and how it benefited the Parish.

### **Extent of Neighborhood Involvement**

Describe the manner in which you will attract volunteers to your project. Describe how a significant number of people with diverse interests in the neighborhood will be involved in and benefit from this project.

### **Description of Project and Soundness of Project**

This summary should provide an overview of entire project(s), including project location and how this project will benefit the Parish. This project must be clearly understood, well planned, and ready to proceed.

### **Joint Group Application and Collaboration**

State whether your organization is submitting this application along with another Parish-based organization. Also, describe any partnerships that were formed or will be formed to plan and implement this project. Please include names of all partnerships, consultants and other organizations that Caddo Parish appropriations will fund with the amount of monies going to each.

### **Identify Needs and Gaps in Services in Neighborhood**

List the priority needs that the organization has identified in the neighborhood along with any gaps of services that have been noted.

## ATTACHMENT A: CONTACT INFORMATION

List the names, addresses, and Commission District (if applicable) of all board members.

Name	Address	Commission District
Frances Kelley	935 Linden Street Shreveport, LA 71104	4
Michelle LaFleur MacFadyen	107 Silverbell Parkway Lafayette, LA 70508	NA
Leslie Elliottsmith	6006 Navaho Trail Alexandria, LA 71301	NA

## ATTACHMENT B: PROJECT TIMELINE

**This summary should provide a written timeline to show benchmarks for project implementation and completion. Describe any recent, relevant and successfully demonstrated experience in undertaking similar projects. Include the knowledge and experience of the proposed day-to-day project team leader.**

Building on the past year of effective work, from January 1, 2022, to June 30, 2022, the Caddo-based chapter of the nonprofit LA-AID will ensure that asylum seekers- who are approved to travel through Caddo Parish from the nearest three Immigrant and Customs Enforcement detention centers to their families and friends across the United States- will have safe and professional assistance with translation, transportation, and essential needs as the federal agency improves their processes and the state-wide agency builds capacity to accommodate and support this new, regional humanitarian and public safety crisis.

**ATTACHMENT C:**  
**Caddo Parish Appropriation BUDGET FORM**  
Please provide detailed explanation of each line item.

Organization Name LA-AID

Budget Year 2022

Line Item Object	Funding Amount			Total
	Parish Amount	Other Amounts*	In-Kind (Including Food Bank)	
Facility		\$20,790.00		\$20,790.00
Personnel			\$55,000.00	\$55,000.00
Mileage		\$2,100.00		\$2,100.00
Meals	\$5,494.00	\$2,640.00		\$8,170.00
Telecommunications	\$1,400.00	\$676.00		\$2,076.00
Supplies	\$920.00		\$2,280.00	\$3,200.00
Repairs	\$1,750.00	\$1,850.00		\$3,600.00
Airport Parking		\$540.00		\$540.00
Insurance	\$436.00	\$514.00		\$950.00
<b>Total</b>	\$10,000.00	\$29,110.00	\$57,280.00	\$96,426.00

\*Please provide a detailed listing of the funding source for other amounts.

\*If funding tuition for low-income persons to attend your program, please provide a detailed listing of the items covered by the tuition.

**AFFIDAVIT**

**I hereby certify that the information provided in this application and all accompanying forms is true and accurate as of the date of completion.**

**Signature:**

\_\_\_\_\_

**Title:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

## CHECKLIST OF REQUIRED DOCUMENTS

### Guidelines For Appropriation Applications

Application

Proposal Narrative (See application outline on page 3)

Attachment A

Attachment B

Attachment C

Copy of current IRS 501(c)(3) tax exempt statement indicating that you are not a private foundation and an explanation of any changes in your IRS status (if applicable)

Affidavit

Copy of Certificate of Good Standing with State of Louisiana

**ORDINANCE NO. 6193 OF 2022**

BY THE CADDO PARISH COMMISSION:

**AN ORDINANCE CREATING THE I-49 NORTH CORRIDOR ECONOMIC DEVELOPMENT DISTRICT, STATE OF LOUISIANA;" DEFINING THE BOUNDARIES THEREOF FROM WHICH AREA LOCAL SALES TAX, PROPERTY TAX AND HOTEL OCCUPANCY TAX INCREMENTS WILL BE DETERMINED AND USED TO FINANCE ECONOMIC DEVELOPMENT PROJECTS IN ACCORDANCE WITH AND AS AUTHORIZED BY PART II OF CHAPTER 27 OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED; AND PROVIDING FOR OTHER MATTERS IN CONNECTION WITH THE FOREGOING.**

**WHEREAS**, Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R S. 33:9038.31, *et seq.*) (the "EDD Act") authorizes municipalities, parishes and certain other local governmental subdivisions to create economic development districts to carry out the purposes of the Act, which economic development districts are political subdivisions of the State of Louisiana and possess such power and authority and have such duties as provided by the Act and other law; and

**WHEREAS**, La. R S. 33:9038.39 further permits such economic development districts tolevy sales and use taxes and hotel occupancy taxes at a rate up to two percent (2%) for authorized purposes subsequent to the creation and establishment of the District; and

**WHEREAS**, La. R S. 33:9038.34(O) provides that this governing authority may create a special trust fund for the furtherance of economic development projects, as defined in the EDD Act, into which the incremental increases in such sales taxes, property taxes and hotel occupancy taxes shall be deposited and loaned, granted, donated, or pledged in furtherance of economic development projects as defined in the EDD Act; and

**WHEREAS**, the Parish of Caddo, State of Louisiana (the "Parish"), acting through this Parish Commission as its governing authority, desires to avail itself of the EDD Act to create an economic development district to be called The "I-49 North Corridor Economic Development District, State of Louisiana" (the "District"), in accordance with La. R S. 33:9038.32, from which District local and State sales tax increments and local property and hotel occupancy tax increments are expected to be determined and used to fund the Parish of Caddo Economic Development District Trust Fund; and

**WHEREAS**, in accordance with the Act, particularly La. R S. 33:9038.32(8) and La. R S. 33:9038.39, and Resolution No. ? adopted on ?, 2021, the Parish has given notice of its intention to create the District, and notice that it will hold a public hearing relative to the proposed creation of the District, including a description of the boundaries of the District and containing a map showing the boundaries of the District, which notice has been published two times in the Parish's official journal; and

**WHEREAS**, on this date, prior to the adoption of this ordinance, this governing authority did hold a public hearing pursuant to the aforesaid notice of intention, at which public hearing no objections were received with respect to the creation of the District.

**NOW, THEREFORE, THE COMMISSION FOR THE PARISH OF CADDO HEREBY ORDAINS:**

SECTION 1. All of the above "Whereas" clauses are adopted as a part of this ordinance.

SECTION 2. Creation of District. Under the authority of La. R S. 33:9038.32 there is hereby created an economic development district within the Parish, to be named the "I-49 North Corridor Economic Development District, State of Louisiana," having the geographical boundaries set forth in Exhibit A attached hereto, which Exhibit A is hereby incorporated in and made a part of this Ordinance, all pursuant to the EDD Act. As provided by the EDD Act, the governing body of the District shall be this Parish Commission. As provided by the EDD Act, the District shall be a political subdivision of the State of Louisiana and shall possess such powers and authority and have such duties as provided in the EDD Act and other law.

SECTION 3. Creation of Trust Fund. Under the authority of La. RS. 33:9038.34(O), there is hereby created a special trust fund, to be named the "Parish of Caddo Economic Development District Trust Fund" (the "Trust Fund") the purpose of which will be to fund economic development projects selected by the District in the manner provided by the EDD Act. The Trust Fund shall be established by the Director of Finance of the Parish and maintained as a separate fund, apart from other funds and accounts of the Parish or other entities, and shall be used strictly for the purposes set forth herein and in the EDD Act.

SECTION 4. Authorization of Officers. The Parish Administrator is hereby authorized, empowered and directed to do any and all things necessary and incidental to carry out the provisions of this ordinance.

SECTION 5. Severability. If any provision of this ordinance shall be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this ordinance, but this ordinance shall be construed and enforced as if such illegal or invalid provisions had not been contained herein. Any constitutional or statutory provision enacted after the date of this ordinance which validates or makes legal any provision of this ordinance which would not otherwise be valid or legal, shall be deemed to apply to this ordinance.

**BE IT FURTHER ORDAINED**, that this ordinance, shall become effective ten (10) days after publication.

**BE IT FURTHER ORDAINED**, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form:

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Parish Attorney

## **EXHIBIT A to Creation Ordinance**

**BOUNDARIES AND MAP OF PROPOSED I-49 NORTH CORRIDOR  
ECONOMIC DEVELOPMENT DISTRICT, STATE OF LOUISIANA  
A CERTAIN TRACT OR PARCEL OF LAND SITUATED IN CADDO, PARISH,  
LOUISIANA AND BEING MORE PARTICULARLY DESCRIBED AS  
FOLLOWS:**

7.498 acres to be defined as from: That part of the Southeast Quarter (SE1/4) of Section Thirteen (13), Township Twenty-two (22) North, Range Fifteen (15) West, lying South of the North right of way line of the Hosston-Miller's Bluff Road and East of the West Bank of Kelly Bayou Canal and all of the South Half of the Southwest Quarter (S1/2 of SW1/4) of Section Thirteen (13), Township Twenty-two (22) North, Range Fifteen (15) West, lying East of the West bank of Kelly Bayou Canal

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
Ordinance No. <u>6193</u> of 2022	
AN ORDINANCE CREATING THE I-49 NORTH CORRIDOR ECONOMIC DEVELOPMENT DISTRICT, STATE OF LOUISIANA;" DEFINING THE BOUNDARIES THEREOF FROM WHICH AREA LOCAL SALES TAX, PROPERTY TAX AND HOTEL OCCUPANCY TAX INCREMENTS WILL BE DETERMINED AND USED TO FINANCE ECONOMIC DEVELOPMENT PROJECTS IN ACCORDANCE WITH AND AS AUTHORIZED BY PART II OF CHAPTER 27 OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED; AND PROVIDING FOR OTHER MATTERS IN CONNECTION WITH THE FOREGOING	
DATE: 1/28/2022	ORIGINATING DEPARTMENT: Legal for Commissioner Hopkins
<b>BACKGROUND INFORMATION</b>	
Commissioner Hopkins has requested an ordinance be prepared with boundaries that conform to the boundaries in the notice of intent resolution appearing on the January 31 <sup>st</sup> work session agenda. This property is a truck stop and travel center for which the IDB is also doing a PILOT lease. The TIF District boundaries will only cover the truck stop and travel center property.	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
None	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
Passage of the ordinance will result in the creation of the TIF District; failure to pass it will result in the TIF District not being created.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
Staff has no recommendation.	
<b>KEY STAFF CONTACT</b>	
Donna Frazier, Parish Attorney	
<b>COORDINATION</b>	
Department Head	(Initial) <i>DF</i>
Parish Administrator/CEO	(Initial) <i>DF</i>

MINUTES OF THE WORK SESSION  
OF THE CADDO PARISH COMMISSION  
HELD ON THE 31<sup>st</sup> DAY OF JANUARY, 2022

The Caddo Parish Commission met in a Work Session, on the above date, at 3:30 p.m., in the Government Chambers, with Mr. Atkins, presiding, and the following members in attendance constituting a quorum: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (12). ABSENT: None (0).

The invocation was given by Mrs. Gage-Watts, and Mr. Lazarus, led the Commission in the Pledge of Allegiance.

**AGENDA ADDITIONS**

It was **moved by Mrs. Gage-Watts**, seconded by Mr. Burrell, *that Ms. Fania Roots be considered as an appointment to the Caddo Parish Broadband Committee.*

The Chair opened the floor for anyone to speak in favor or against this agenda addition. There being no one to speak for or against the agenda addition, the Chair closed the public hearing.

At this time, Mrs. Gage-Watts' motion carried, as shown by the following roll call votes: AYES: Commissioner Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (12).

**CITIZENS COMMENTS**

Madison Poe Shea came before the Commission and gave the following comment:

I'm here in two capacities. One is as the new Executive Director of the Highland Center. We're a community center based in the Highland neighborhood. And two, as a support of Louisiana Advocates for Immigrants in Detention or LA AID. Just for a little bit of background, my friend, Francis, called me about a year ago and said 'you may not know this. there are now 8 ice detention centers in Louisiana. A friend of mine's is going out of town. We might need a help for two weeks or so as people just go from Geneva LA to the airport and get on their way. It's all legal. It we just need to fill a gap. Until now a year later, they have helped over 1,000 people. It has grown into a pretty significant humanitarian effort. So, I can't Francis quit her job to make sure that every single person who is travelling in Caddo Parish is safe. IT was quite heroic. And in other states like 3 hours away in Dallas, IRC has international effort to work with asylum seekers, make sure they're resettled safely. And we have a group of volunteers that have been doing that here. So, it's at a great personal burden. I guess that's not-maybe not the word to use. They have built a lot of capacity here where no other organization exists. We've been raising money on Venmo to make sure people have meals. We can park at the airport and get them back. Over time those numbers have really added up. So, any support from the Caddo Parish Commission would be greatly appreciated.

Francis Kelly came before the Commission and gave the following comment:

I'm from LA AID. I was actually mostly here to see if y'all had any questions about the campaigning Resolution No. 13 of 2022. I did send another version to Commissioner Young and Commissioner Chavez just a few minutes ago with references for all of the facts that are in that resolution. I know there are a lot of numbers put out there. And so, I'm here if there's any questions about that. I would be happy to go over any of the information in that. I'm mainly just here to answer your questions if you guys have any questions about the contents of that resolution.

**ADMINISTRATION REPORT**

- U.S. Treasury Emergency Rental Assistance Program

Dr. Wilson said that they are currently waiting on monies from the U.S. Treasury, so they can continue with their program. They are anticipating receiving \$5.2M.

Mrs. Gage-Watts wanted to know about those citizens who are incurring late fees. Mrs. Barnett said that there is a cap on the amount of late fees the Parish will pay. She also mentioned that the Parish is currently waiting on the \$5.2M, but those funds have been allocated to people. Mrs. Barnett said that the Parish does not have anymore funds to allocate to rent, utilities, late fees, etc. If those citizens do incur fees, those persons would be responsible for that.

Mr. Jackson wanted to know if the State has allocated any ERAP2 dollars. Mrs. Barnett said that they have not. She also said that she submitted a reallocation request from the Treasury for ERAP2 dollars, and was told that she probably won't hear anything until June. She also explained that there will be no more allocations from the State; all have to come directly from Treasury. The difference between ERAP1 and ERAP2 is that on ERAP1, the State received monies that were allocated for Caddo

Parish only. On ERAP2, the State did not receive the same allocation that was earmarked for Caddo directly. The Parish received their allocation directly and spent it in June or July; the Parish did not receive the other 55% that the Feds allocated for Caddo Parish. They have requested it, but have not received it yet.

- Juvenile Detention

There are twenty-two children in the Detention Center with four waiting in OJJ custody. There are also eight juveniles at CCC.

- COVID-19 Infection Data

Month-to-date, there have been thirty-seven positive COVID cases with five exposures. The Sheriff's Department had one case; the District Attorney's Office had two cases; and there have been twenty-seven cases with the other thirteen parish-funded agencies.

- Acknowledgement from Shreveport-Bossier Convention & Tourism Bureau and the Shreveport-Bossier Sports Commission

Dr. Wilson also said that they will be receiving a plaque from the Shreveport-Bossier Sports Commission for an economic development project.

- December 2021 Financials

Dr. Wilson said that the December 2021 Monthly Financials have been placed at each Commissioners' stations.

- Planning & Zoning in the Parish

Dr. Wilson mentioned that the Parish does have property standards parish-wide. He also said that zoning and property standards are two different matters.

- Requests from Commissioners

Mr. Johnson wanted to know if the Parish has applied for any NACo Achievement Awards. Dr. Wilson said that they will be submitting projects for these awards.

Mr. Johnson also said that there has been media coverage on a juvenile escaping juvenile detention. Mr. Clay Walker, Juvenile Services Director, said that the juveniles escaped from the St. Martinsville facility, but there have not been any escapes from the Caddo Parish Juvenile Detention Facility. Mr. Johnson wanted to know if there were any Caddo children in that area. Mr. Walker said that there were not.

Mr. Johnson then wanted an update on the relocation of the Confederate Monument. Attorney Frazier said that they are working on it as expeditiously as possible. Dr. Wilson said that a letter has been issued to proceed to the contractor. Mrs. Bryant said that it would most likely be Spring or Summer before the monument is worked on due to the weather and the nature of the materials. Mr. Johnson understands and would like to "get to the point where we are waiting on them and them not waiting on us".

Mr. Johnson then wanted to know if the Parish was able to get the winter equipment. Dr. Wilson said the Parish has obtained it. Mr. Johnson would like to see photos of the equipment.

Mr. Epperson asked that the resolution regarding Col. Steven dePyssler be submitted to NACo's Veterans & Military Services Committee, as well as, the resolution regarding the abatement of veterans' social security benefits.

Mr. Jackson wanted to know if the Parish has established if the Confederate Monument is the Parish's. Attorney Frazier said that the Parish has never claimed it and was publicly told not to claim it, but that does not address whether or not the Parish could have validly claimed it. Mr. Jackson said that the land that the monument sits on belongs to the Parish. Attorney Frazier agreed. He then wanted to know if the Parish was going through "an eviction process". Attorney Frazier said that it is different because there was a lawsuit behind it, and what is being done now is pursuant to a settlement agreement, which is not the same as what happens through an eviction process. Mr. Jackson then wanted to know if the Parish would seek reimbursement for the costs of relocation. Attorney Frazier said that was not what the Parish agreed to.

### **COMMUNIQUES & COMMITTEE REPORTS**

- Mr. Chavez said that the Parish's appointment on the MPC were asked not to come to the meetings until the Commission knows what's going on with the MPC. He wanted to know if they would

need to resign from the MPC. Attorney Frazier said that they “don’t have a dog in that hunt anymore” because the jurisdiction in the parish was removed. It will ultimately be up to the current MPC and City Council as to whether they need to modify it. If someone who is currently on the MPC board and wants to serve on the Parish board, they would need to resign to be appointed to the Parish board.

Mr. Chavez wanted to know if those who are currently serving on the MPC board, but don’t live in the City, would need to resign from the MPC board. Attorney Frazier said that it would be up to the City Attorney or a judge to determine if their appointment is no longer legal based on a statute. She also explained that the statute says that members of their board should be residents of the City, but things may be interpreted differently.

- Mr. Johnson wanted to know what was in place currently as far as ordinances for property. Attorney Frazier said that all of the ordinances are still on the books, including the UDC. Attorney Frazier explained that the only thing that changed is that there is no Shreveport Metropolitan Planning Commission of Caddo Parish; all the jurisdiction outside of the city of Shreveport now falls to whatever board this Commission appoints. Mr. Johnson reiterated that the five-mile and the unincorporated areas of the Parish are now the Parish’s responsibility. Attorney Frazier said that they are asking for an Attorney General’s opinion to clarify that. She also mentioned that Representative McCormick has also asked for an opinion.

Mr. Johnson then wanted to know who enforces that laws that are currently on the books. Dr. Wilson explained that they entered into a CEA with the current MPC to work the enforcement mechanism for the Parish. Dr. Wilson said that they have to be able to address the needs that come up if a citizen makes a complaint since the laws are still on the books. Mr. Johnson agreed and said that those laws are still on the books and are still enforceable.

Mr. Johnson then wanted to know the status of the CEAs on the NGOs and ARP requests. Attorney Frazier said that they are working on the new ones first. The others’ reports are not due until January 31, and they do not get new agreements until their older ones are cleared. Mr. Johnson said that this year there will be more work because of the ARP applications. Attorney Frazier agreed. Mr. Johnson then wanted to know if any additional help is needed. Attorney Frazier said that they do not currently need any additional help.

- Mr. Burrell wanted to know the difference between the MPC board members and the Rural Planning Commission board members. He said that the Rural Planning Commission Board will only be comprised of people who live in the unincorporated areas of the Parish. Attorney Frazier said that was correct. Mr. Burrell then wanted to know who appoint those members. Attorney Frazier said that the Parish Commission would. She also explained in creating the Rural Planning Commission, the Caddo Commission decided upon a process for those appointments. Mr. Burrell requested that Legal provide a copy of the process to him. Mr. Burrell feels that it takes his rights away because all of the appointments have to be outside the city limits of Shreveport.

Mr. Burrell said that currently, he cannot appoint anyone on the MPC board as an urban Commissioner. He also said that he can appoint someone for the Rural Planning Commission, but they cannot live inside his district because he lives in the urban center. I don’t represent the rural, he said. Mr. Burrell feels that this takes away his rights as a Commissioner because he cannot appoint someone from his district. Attorney Frazier pointed out that the Planning Commission was created via ordinance, and that takes seven votes to be adopted. Mr. Burrell requested that the votes be sent to the Commissioners. Mr. Hopkins pointed out that he has nine communities in his district where he has no say in their zoning.

- Mr. Hopkins explained that the ordinances and maps are only drawn for the five-mile radius, and there are no ordinances north of Hwy 173. Attorney Frazier agreed.

- Mr. Epperson requested that Administration put all of the facts regarding zoning in a statement for the media.

- Mr. Jackson said that he also feels left out as an urban Commissioner. He also said that citizens don’t differentiate between who is an elected official for the City and who is an elected official for the Parish. It feels odd, he said.

Mr. Jackson said that House Bill 697 undid the state statute for the MPC. Attorney Frazier agreed. He also said that because the Parish is a Home Rule Charter Parish, the Commission has the authority to do planning and zoning. Attorney Frazier said that is one of the questions that is being submitted to the Attorney General’s Office (AG). Mr. Jackson also requested that Representative McCormick’s letter to the AG be sent to the Commissioners as well. Mr. Jackson said that since the Commission is a Home Rule Charter, it should have the authority to choose how planning and zoning is done, whether that should include or not include the City of Shreveport.

Mr. Jackson also said that there should be a no solicitation policy.

## **NEW BUSINESS**

It was **moved by Mr. Chavez**, seconded by Mr. Young, *that Ordinance No. 6190 of 2022, an ordinance to amend Ordinance No. 6071 of 2021 relative to the Caddo Parish Planning Commission, to provide for the effective dates of the Caddo Parish Planning Commission, and to otherwise provide with respect thereto* be moved to Thursday's agenda for introduction.

Mr. Chavez said that "we are stuck in a conundrum". He explained that there are citizens who do not want an appointed board, but there are also citizens who are stuck in the zoning process and their applications have been pushed back because they cannot legally be heard by the MPC. He also said that this is a compromise until they hear back from the AG. This legislation would allow those stuck in the process to take care of business, while creating a sunset to appease those who do not want an appointed board.

Mr. Burrell wanted to know if this is not voted on, would District 5 and District 6 have any jurisdiction in making board appointments. He said that neither one of those districts have the authority to make any appointments as of now. Mr. Burrell wanted to know if this was a part of the Rural Planning Commission or the MPC. I'm in a conundrum too, he said.

**Substitute by Mr. Epperson**, seconded by Mr. Jones, *that the Caddo Parish Planning Commission shall cease to exist effective 30 days after a legal replacement authority has been lawfully established by the Caddo Parish Commission* be moved to Thursday's agenda for introduction.

Mr. Epperson said that there is too much confusion regarding this matter. He said that this is a process that has been in place and will not be solved overnight. There are a number of questions that have to be answered, he said.

Mr. Hopkins asked for more clarification regarding the substitute motion. Mr. Epperson said that the Parish and the Representative McCormick are waiting on the AG opinion. He said that his motion is to wait until everything is vetted and answered before setting up a board.

Mr. Chavez clarified that his original motion was to clean up Ordinance No. 6071 of 2021, which created a five-member board made up of citizens who lived in the rural areas of the Parish. He further stated that any Commissioner could submit a name, and the whole body would vote on them. Currently, there are citizens who are stuck in the zoning process, and this would be the way to help them out. If the substitute motion carries, those citizens in the zoning process will be in limbo until the AG opinion comes back and the full body decides what type of board is set up.

Mr. Burrell said that the urban districts are not represented in this board makeup. He said that District 5 and District 6 cannot even appoint a board member. He wants to know how that will be resolved.

**Call for the Question by Mr. Jackson**, seconded by Mrs. Gage-Watts, Motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Cawthorne, Chavez, Epperson, Gage-Watts, Hopkins, Jones, and Lazarus (8). NAYS: Commissioners Burrell, Johnson, Taliaferro, and Young (4). ABSENT: None (0). ABSTAIN: None (0).

At this time, Mr. Epperson's motion failed, as shown by the following roll call votes: AYES: Commissioners Chavez, Epperson, Gage-Watts, Jackson, Johnson, and Jones (6). NAYS: Commissioners Atkins, Burrell, Hopkins, Lazarus, Taliaferro, and Young (6). ABSENT: None (0). ABSTAIN: None (0).

At this time, Mr. Chavez's motion failed, as shown by the following roll call votes: AYES: Commissioners Atkin, Chavez, Hopkins, Lazarus, Taliaferro, and Young (6). NAYS: Commissioners Burrell, Epperson, Gage-Watts, Jackson, Johnson, and Jones (6). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Young**, seconded by Mr. Burrell, *that Ordinance No. 6191 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Riverboat Fund and Oil & Gas Fund in the amount of \$10,000 to provide an appropriation for the Louisiana Advocates for Immigrants in Detention associated with the Highland Center and to otherwise provide with respect thereto* be moved to Thursday's agenda for introduction.

Mr. Young said that this project is going on in his district that has been funded by volunteer efforts and donations from private citizens to fill in a gap where federal contractors who have released detained asylum seekers in Caddo Parish. This organization helps those people find their way to their next location, which is not always provided for adequately by parties who are detaining these asylum seekers. He also said that they provided a detailed budget on this project. Mr. Young also said that this organization has not gone through the NGO Committee.

Mr. Burrell wanted to know how many different types of people come to Caddo Parish. Ms. Kelly said that they have assisted asylum seekers from fifty-eight countries, but most of them have come from Cuba, Venezuela, Haiti, and Nicaragua.

**Substitute motion by Mr. Johnson**, seconded by Mr. Hopkins, *that Ordinance No. 6191 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Riverboat Fund and Oil & Gas Fund in the amount of \$10,000 to provide an appropriation for the Louisiana Advocates for Immigrants in Detention associated with the Highland Center and to otherwise provide with respect thereto* be moved to Thursday's agenda for introduction and remanded to the NGO Appropriations Committee.

Mr. Johnson said that this will allow for further vetting and possibly address other needs that the organization may have.

Mr. Jackson thinks that this organization is a good idea and looks forward to supporting it down the road.

Mr. Taliaferro wanted to know if there was a metric regarding the expenses per individual. Ms. Kelly said that it varies because sometimes the detention centers are providing transportation that they are legally required to, but sometimes not. She said that there are other factors, such as food, travel arrangements, clothing, etc. that could affect the cost. Ms. Kelly also said that there have been about 1,200 people to come through Caddo Parish since last February.

At this time, Mr. Johnson's substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Taliaferro** *that Ordinance No. 6192 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Riverboat Fund and Oil & Gas Fund in the amount of \$25,000 to provide an appropriation for the American Millennium Project and to otherwise provide with respect thereto* be moved to Thursday's agenda for introduction. Motion died due to the lack of a second.

It was **moved by Mr. Hopkins**, seconded by Mr. Jackson, *that Ordinance No. 6193 of 2022, an ordinance creating the I-49 North Corridor Economic Development District, State of Louisiana," defining the boundaries thereof from which area local sales tax, property tax and hotel occupancy tax increments will be determined and used to finance economic development projects in accordance with and as authorized by Part II of Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended; and providing for other matters in connection with the foregoing* be moved to Thursday's agenda for introduction.

Mr. Hopkins explained that this ordinance is regarding the truck stop at Hwy 2 and I-49. He said that there is also a resolution later on in the agenda to change the boundaries because there were several farmers who were not happy about having their property in the TIF boundaries.

Mr. Chavez asked that the sponsor be added to reflect Mr. Hopkins and the Economic Development Committee.

At this time, Mr. Hopkins' motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Jackson**, seconded by Mr. Jones, *that Resolution No. 12 of 2022, a resolution authorizing the Parish Administrator to enter into an agreement with the Louisiana Department of Transportation to repave a portion of Louisiana Highway 173, and otherwise providing with respect thereto* be moved to Thursday's agenda for consideration.

Mr. Jackson hopes that this will be a compromised solution with regards to Hwy 173.

**Friendly Amendment by Mr. Johnson** *to strike out the fifth paragraph.* Mr. Jackson agreed.

Mr. Burrell wanted to know if the State will provide a reimbursement on these costs. Dr. Wilson said that they will ask the State to be a part of the process.

**Substitute motion Mrs. Gage-Watts**, seconded by Mr. Jackson, *to englobe and advance the following resolutions to Thursday's agenda for consideration:*

- *Resolution No. 12 of 2022, a resolution authorizing the Parish Administrator to enter into an agreement with the Louisiana Department of Transportation to repave a portion of Louisiana Highway 173, and otherwise providing with respect thereto*

- *Resolution No. 13 of 2022, a resolution to request that the Department of Homeland Security take immediate action to correct systemic problems within the eight ICE Detention Centers in Louisiana and to request that the House Homeland Security Committee investigate these systemic problems and provide oversight and accountability to ensure the safety of asylum seekers and other immigrants and the community, and to otherwise provide with respect thereto*
- *Resolution No. 14 of 2022, a resolution urging and requesting the Louisiana Legislature to modify LA R.S. 42:17.1 to allow unlimited agenda items during meetings of public bodies held via electronic means, and to otherwise provide with respect thereto*
- *that Resolution No. 15 of 2022, a resolution approving the issuance of not exceeding four million nine hundred thousand dollars (\$4,900,000) of Sales Tax Refunding Bonds, Series 2022, of the North Caddo Hospital Service District of the Parish of Caddo, State of Louisiana, and providing for other matters in connection therewith*
- *Resolution No. 16 of 2022, an ordinance creating the "I-49 North Corridor, State of Louisiana;" defining the boundaries thereof from which area local sales tax, property tax and hotel occupancy tax increments will be determined and used to finance economic development projects in accordance with and as authorized by Part II of Chapter 27 of Title 33 of the Louisiana Revised Statutes of 1950, as amended; and providing for other matters in connection with the foregoing*
- *Resolution No. 18 of 2022, a resolution authorizing the Parish Administrator to submit the Lofts at 114 Texas to receive home funds from the Louisiana Housing Corporation, to enter into a cooperative endeavor agreement with the Louisiana Housing Corporation, and otherwise providing with respect thereto*

Mr. Grant Schluter came before the Commission to speak on Resolution No. 15 of 2022. He explained that this is for the North Caddo Hospital Service District and is a pure economic refinancing of one of their outstanding bond issues to reduce the payments and saving sales tax revenues. Mr. Schluter said that this will save taxpayer money.

At this time, Mrs. Gage-Watts' substitute motion carried as amended, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Epperson**, seconded by Mr. Jackson, *that Resolution No. 17 of 2022, urge and request the Louisiana Department of Natural Resources to consider the negative impacts of oil and gas drilling in or near urban areas, to implement rules combating those negative impacts, and to otherwise provide with respect thereto* be moved to Thursday's agenda for consideration.

Mr. Jackson, Mr. Jones, Mr. Burrell, and Mrs. Gage-Watts asked to be co-sponsors to this legislation.

Mr. Chavez wanted to know if this went through the Natural Resources Committee. Mr. Epperson said that it did.

Mr. Atkins appreciates Mr. Epperson's work on "cleaning up" this resolution, but he is not fully comfortable with the recommendation.

At this time, Mr. Epperson's motion carried, as shown by the following roll call votes: AYES: Commissioners Burrell, Epperson, Gage-Watts, Jackson, Johnson, Jones, and Young (7). NAYS: Commissioners Atkins, Chavez, Hopkins, Lazarus, and Taliaferro (5). ABSENT: None (0). ABSTAIN: None (0).

It was **moved by Mr. Epperson**, seconded by Mr. Jones, *that Special Resolution of Remembrance for Mattie McCulloch* be moved to Thursday's agenda for consideration.

Mrs. Gage-Watts, Mr. Johnson, Mr. Jackson, Mr. Jones, and Mr. Burrell asked to be added as co-sponsors for this special resolution.

Mr. Jackson said that Ms. Mattie McCulloch was pillar in the community who always had a smile on her face. Some people in this community are quiet, soft spoke, but very impactful, and they leave a lasting legacy, he said, Ms. Mattie McCulloch was one of those.

**Substitute motion by Mr. Johnson**, seconded by Mr. Lazarus, *to englobo and move the following items to Thursday's agenda for consideration:*

- *Special Resolution of Remembrance for Mattie McCulloch*
- *Special Resolution Honoring Dr. Umar Johnson*
- *Special Resolution Celebrating 75 Years of Service from the Delta Lambda Omega Chapter Of Alpha Kappa Alpha Sorority, Inc.*
- *Special Resolution Celebrating Coach Shelly McMillian's 700th Career Win*
- *Special Resolution Proclaiming Black History Month*
- *Special Resolution Recognizing American Heart Month & National Wear Red Day*
- *Authorize Appointments to the Caddo Parish Broadband Committee*

Mr. Johnson asked to be co-sponsors to the Black History Month Resolution and Dr. Umar Johnson Resolution.

At this time, Mr. Johnson's substitute motion carried, as shown by the following roll call votes: AYES: Commissioners Atkins, Burrell, Chavez, Epperson, Gage-Watts, Hopkins, Jackson, Johnson, Jones, Lazarus, Taliaferro, and Young (12). NAYS: None (0). ABSENT: None (0). ABSTAIN: None (0).

### **COMMUNIQUES AND COMMITTEE REPORTS**

- Mr. Burrell asked that Administration work with him on adding one urban member on the Rural Planning Commission.
- Mr. Johnson wanted to know if the Parish could sub the MPC staff to hear those pending zoning issues and make a recommendation to the Parish. Attorney Frazier said that as of now, no, but that is the issue that is going to the AG.
- Mr. Chavez wanted to know if the issues with the City's draining and water would be resolved on Hwy 173 prior to the Commission overlaying it. Dr. Wilson said that it will be.

### **CITIZENS COMMENTS (Late Arrivals)**

Jayne Tappe came before the Commission and gave the following comment:

I just want to comment on some of the things that were commented on earlier. I know I can't call you out by name and I don't really want to; but, the comments were made that somehow some of us got a burr under our saddle. Some of us were told to-you didn't elude to this-but back through this process. There's already been two years of this going on. Two years of this going on and we all know what we're talking about. It's not like it happened yesterday and this is new and we're just now starting to investigate and figure out what's going on. Been going on a long time, and you told us originally, when we started all this, to go through the legislative process. Which we did. Representative McCormick got in there, he worked hard and did what he asked us to and asked him to of all of us, and himself included, as rural residents. So, he did that and he did an excellent job; and, yet, it seems that coming from up here that was chastised. That was a bad thing and it was, kind of, I took it as a snicker. That Representative McCormick went down, did all that hard work, but it was not what you guys wanted when you told us specifically to respond to this legislatively, which we did. So, you also commented that if y'all don't like it they'll come back and fill this house. Y'all can bet if this goes on and on we will continue to pack the house, because you're not listening. You're not listening to-yes, there are rules. And, yes it has been stated that-all right, sorry, trying to gather my thoughts. This all started when we all were living quietly and we started getting citations and fines. That's how it started. Y'all picked the fight and y'all know I don't mean all of you. You picked the fight and then you don't want us to respond. So, we are going to respond. Some of you we appreciate very much. Some of you, I can say, personally, I don't appreciate at all. And, the comments that were made that were that were demeaning to the work that we've done to bring to you guys to fix this. Okay, I know my time is running out. You didn't use the word wild, wild west. I forgot what word you did use to keep referring like we think we aren't going to be ruling, no have no rules under, and you know you just going to live under the wild, wild west. We know we're not. We know y'all don't expect us to. So stop saying it. Stop referring like that's what we're saying. We're not. So, I mean if y'all want to keep the battle going. We're here. We're going to be here. We're always going to be here and we are going to keep the battle going. So, we don't want a battle. Stop it. Okay? Thank you.

### **CONSENT AGENDA:**


- *Ordinance No. 6154 of 2021 in relation to Zoning Case 21-35-P, an ordinance to amend Volume II of the Code of Ordinances of the Parish of Caddo, as*

*amended, the Caddo Parish Unified Development Code, by amending the zoning of property located on the west end of Sandi Acres Loop, Caddo Parish, LA., from RMHS, Residential Manufactured Home Subdivision District to R-A, Rural Agricultural District, and to otherwise provide with respect thereto*

- *Ordinance No. 6155 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$5,000 to provide an additional appropriation for the Delta Upsilon Lambda Foundation and to otherwise provide with respect thereto*
- *Ordinance No. 6156 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$5,000 to provide an additional appropriation for the Dress for Success Shreveport-Bossier and to otherwise provide with respect thereto*
- *Ordinance No. 6157 of 2022, an ordinance amending Budget of Estimated Revenues & Expenditures for the Public Works Fund and the Capital Outlay Fund in the amount of \$107,500 to provide an additional appropriation to install welcome signs on I-49 and to otherwise provide with respect thereto*
- *Ordinance No. 6158 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$5,000 to provide an appropriation for Friends in Unity and to otherwise provide with respect thereto*
- *Ordinance No. 6159 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Economic Development Fund in the amount of \$10,000 to reduce the appropriation for the Playaz and Playettes, Inc and to otherwise provide with respect thereto*
- *Ordinance No. 6160 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Oil & Gas Fund for the year 2022 to provide an appropriation of \$109,000 to provide Caddo Fire District 7 with a part time employee, and to otherwise provide with respect thereto*
- *Ordinance No. 6161 of 2022, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation of up to \$30,000 for Red G Enterprises and to otherwise provide with respect thereto*
- *Ordinance No. 6162 of 2022, an ordinance amending Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for counseling in public high schools in Caddo Parish and to otherwise provide with respect thereto*
- *Ordinance No. 6163 of 2022, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for Volunteers for Youth Justice for truancy and to otherwise provide with respect thereto*
- *Ordinance No. 6164 of 2022, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for Caddo Parish Juvenile Court and to otherwise provide with respect thereto*
- *Ordinance No. 6165 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund to provide an appropriation for ERAP housing quality inspections and to otherwise provide with respect thereto*
- *Ordinance No. 6166 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund to roll over an existing 2021 appropriation for eviction mitigation into the 2022 Budget and to otherwise provide with respect thereto*
- *Ordinance No. 6167 of 2022, an ordinance repealing Section 38-4 of the Code of Ordinances regarding the Shreveport-Caddo 2030 Master Plan and otherwise providing with respect thereto*
- *Ordinance No. 6168 of 2022, an ordinance repealing Ordinance 6071 of 2021 relative to establishment of a Parish Planning Commission and otherwise providing with respect thereto*

- *Ordinance No. 6170 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Oil & Gas Fund for the year 2022 to provide an appropriation for relocation assistance and to otherwise provide with respect thereto*
- *Ordinance No. 6171 of 2022, an ordinance amending the 2022 Budget of Estimated Revenues & Expenditures for the American Rescue Plan Fund to provide an additional appropriation for Fit for Life Ministries and to otherwise provide with respect thereto*
- *Ordinance No. 6172 of 2022, an ordinance amending the 2022 Budget of Estimated Revenues & Expenditures for the E. Edward Jones Housing Trust Fund to provide appropriations for housing projects and to otherwise provide with respect thereto*
- *Ordinance No. 6173 of 2022, an ordinance amending the 2022 Budget of Estimated Revenues & Expenditures for the Riverboat Fund and the Oil & Gas Fund to provide an additional appropriation for Urban Support and to otherwise provide with respect thereto*
- *Ordinance No. 6174 of 2022, an ordinance amending the 2021 Budget to amend the Budget of Estimated Revenues & Expenditures for the Head Start Fund and to otherwise provide with respect thereto*
- *Ordinance No. 6175 of 2022, an ordinance amending the 2021 Budget to amend the Budget of Estimated Revenues & Expenditures for the Section 8 Fund and to otherwise provide with respect thereto*
- *Ordinance No. 6176 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the General Fund to provide an appropriation for Wheel Chair Ramp & Roof Repair Program and to otherwise provide with respect thereto*
- *Ordinance No. 6177 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the Oil & Gas Fund and the Riverboat Fund to provide an appropriation of \$32,000 for a Mural Program and to otherwise provide with respect thereto*
- *Ordinance No. 6186 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the E Edward Jones Housing Trust Fund for the year 2022 to appropriate funds received from the US Treasury in the amount of \$5,274,675 for the Emergency Rental Assistance Program and to otherwise provide with respect thereto*
- *Ordinance No. 6187 of 2022, an ordinance amending the Budget of Estimated Revenues & Expenditures for the E Edward Jones Housing Trust Fund for the year 2021 to appropriate Emergency Rental Assistance Program from the State of Louisiana and to otherwise provide with respect thereto*
- *Ordinance No. 6188 of 2022, an ordinance amending the Budget of Estimated Revenues for the American Rescue Plan Fund to provide an appropriation for Ring Doorbell Pilot Program in Caddo Parish and to otherwise provide with respect thereto*
- *Ordinance No. 6189 of 2022, an ordinance to enact Section 2-5 relative to parish owned or maintained buildings and offices, to provide that agencies, constitutional officers, or other political subdivisions occupying those buildings and offices shall report data regarding communicable diseases of concern to the public and to otherwise provide with respect thereto.*
- *Appoint members to the Caddo Parish Planning Commission appoint members to the Caddo Parish Planning Commission Caddo Parish Zoning Commission: Kay Proby Waller (Epperson), Laura Neubert (Chavez), Phillis Hart (Gage - Watts). Commission to appoint five members.*

At this time, there was no further discussion to come before the Commission, so the Commission adjourned at 5:24 p.m.

  
 Assistant Commission Clerk

**RESOLUTION NO. 12 of 2022**

BY THE CADDO PARISH COMMISSION:

A RESOLUTION AUTHORIZING THE PARISH ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION TO REPAVE A PORTION OF LOUISIANA HIGHWAY 173, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, Louisiana Highway 173 from Pierre Avenue to Hartman Street has been designated by the State of Louisiana as the “Carl Pierson Memorial Highway” by the Louisiana Legislature; and

WHEREAS Louisiana Highway 173 is a major thoroughfare and corridor for residential and commercial traffic within Caddo Parish; and

WHEREAS Amazon distribution center will likely use Louisiana Highway 173 as the quickest route to get access to I-49 south and I-20 east; and

WHEREAS the portion of Louisiana Highway 173 from Pierre Avenue to Hartman Street is in disrepair; and

WHEREAS the Caddo Commission has a history of supporting non-parish projects which include but not limited to; capital improvements to the Bel de Gil water system in the town of Blanchard, water project in the town of Greenwood, construction of the LSUHSC Health and Wellness Facility, traffic light improvements in Southeast Shreveport, construction of access road for Walmart, purchase of police vehicles and equipment for Caddo Parish towns and cities; and

WHEREAS, The city of Shreveport has begun the process of moving the water lines to the side walk to help solve the water leakage and Louisiana Highway 173 will be suitable for repaving once the City of Shreveport does drainage work on the road;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby authorize the Caddo Parish Administrator to enter into an agreement with the Louisiana Department of Transportation and Development to repave the afore-mentioned portion of Highway 173, once the City of Shreveport has completed drainage repairs.

BE IT FURTHER RESOLVED that a copy of this resolution be provided to, Senator Gregory Tarver, Representative Sam Jenkins, Dr. Shawn Wilson, Secretary of the Louisiana Department of Transportation and Development, and Secretary Don Pierson of the Louisiana Economic Department.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.


Approved as to legal form:

\_\_\_\_\_  
Parish Attorney

\_\_\_\_\_  
Date

## ORDINANCE AND RESOLUTION FACT SHEET

### CADDO PARISH COMMISSION

TITLE	
<b>Resolution No. 12 of 2022</b>	
<p>A RESOLUTION AUTHORIZING THE PARISH ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION TO REPAVE A PORTION OF LOUISIANA HIGHWAY 173, AND OTHERWISE PROVIDING WITH RESPECT THERETO.</p>	
<b>DATE: 1/31/2022</b>	<b>ORIGINATING DEPARTMENT:</b> Legal for Commissioner Jackson
<b>BACKGROUND INFORMATION</b>	
The paving of LA Hwy 173 is before the Commission regarding the right-sizing program; this offers an alternative by authorizing the use of parish funds to pave LA Hwy 173 without participating in the right-sizing program.	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
Unknown-Public Works and Finance will have to provide figures for a separate appropriation ordinance.	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
Passage of the resolution in will authorize the Administrator to enter into a CEA with DOTD, if the Commission appropriates the funds.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
Staff has no recommendation. The parish would have to receive value greater than or exceeding the dollar amount of the work. (updated by Legal 1/31/2022)	
<b>KEY STAFF CONTACT</b>	
Donna Frazier, Parish Attorney	
<b>COORDINATION</b>	
Department Head	(Initial) 
Parish Administrator/CEO	(Initial) 

## RESOLUTION NO. 13 OF 2022

BY THE CADDO PARISH COMMISSION:

A RESOLUTION TO REQUEST THAT THE DEPARTMENT OF HOMELAND SECURITY TAKE IMMEDIATE ACTION TO CORRECT SYSTEMIC PROBLEMS WITHIN THE EIGHT ICE DETENTION CENTERS IN LOUISIANA AND TO REQUEST THAT THE HOUSE HOMELAND SECURITY COMMITTEE INVESTIGATE THESE SYSTEMIC PROBLEMS AND PROVIDE OVERSIGHT AND ACCOUNTABILITY TO ENSURE THE SAFETY OF ASYLUM SEEKERS AND OTHER IMMIGRANTS AND THE COMMUNITY, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS the state of Louisiana has more immigration detention centers (8) than any other state except Texas and these detention centers are receiving thousands of asylum seekers from the U.S./Mexico border who are transported to Louisiana, incarcerated here at significant cost to taxpayers, and often released within a few weeks to a few months to reunite with their families or sponsors in various parts of the United States and prepare for their asylum hearings. and;

WHEREAS many of these asylum seekers are fleeing horrific conditions, including religious persecution, totalitarian dictatorships, political violence, torture, and even genocide, and many have experienced violence at the hands of their own governments or fled after their family members were killed; and

WHEREAS, the United States is a signatory to three international treaties that establish the legal right to seek asylum in a safe country for anyone fleeing persecution, torture, or violence: the Geneva Convention, the Convention Against Torture, and the 1967 Refugee Protocol; and

WHEREAS, U.S. taxpayers are paying millions of dollars to private prisons companies to incarcerate asylum seekers in Louisiana at an average cost of \$133.00 per immigrant per day, with guaranteed payments for a minimum number of 4,605 beds in Louisiana, yet those companies are failing to comply with their government contracts by not providing potable drinking water, nutritious food, and safe and sanitary living conditions, by denying medical care even for life threatening conditions, and by failing to provide safe and free transportation to an airport or bus station to all immigrants who are released, all of which are required by ICE's own 2011 Performance Based National Detention Standards; and

WHEREAS, local and national human rights organizations have documented and filed over 20 civil rights complaints in the past year alone detailing egregious human rights abuses, including unsanitary conditions, torture and physical abuse, in the ICE detention centers in Louisiana and Mississippi; and

WHEREAS, investigators at the Department of Homeland Security have already recommended that ICE stop sending immigrants to one of the Louisiana detention centers (Winn Correctional Center) because of "a culture and conditions that can lead to abuse, mistreatment, and discrimination," as well as serious plumbing deficiencies and non functional housing unit smoke barrier doors, yet immigrants are still being sent to this detention center; and

WHEREAS, in July of 2021, Louisiana Advocates for Immigrants in Detention and other organizations sent a letter to the Department of Homeland Security asking that they address the egregious violations of ICE's standards for releasing immigrants that put their safety at risk resulting in immigrants left stranded at airports, bus stations, and with a few even going missing for a few days, yet six months later most of the ICE detention centers in Louisiana continue to violate these standards every day, often telling families that their family member will not be released from detention unless they agree to pay for a taxi of anywhere from \$200-\$600, when the facility is legally responsible for providing free transportation to the bus station or airport; and

WHEREAS, volunteers from at least ten local churches, as part of the statewide network Louisiana Advocates for Immigrants in Detention, have stepped in to facilitate the safe transport of over 1200 immigrants from 55 countries released from Louisiana and Mississippi detention centers through Shreveport to reunite with their families or sponsors in the United States during the past ten months, and have provided transportation, shelter, meals, clothing, toiletries, translation, and access to phones and internet, but are unable to fully address the ongoing needs created by the ICE New

Orleans Field Office's failure to ensure that its detention centers comply with their contracts by providing free and safe transportation to a bus station or airport for all immigrants who are released; and

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission in due, legal and regular session convened that the that the Caddo Parish Commission requests that the White House and the Department of Homeland Security take immediate action to conduct a comprehensive investigation of the ICE New Orleans Field Office and the Louisiana ICE detention centers and all of the civil rights complaints made against them and to address the human rights violations against asylum seekers and other immigrants.

BE IT FURTHER RESOLVED, that the Caddo Parish Commission requests that the House Department of Homeland Security Oversight Committee investigate the systemic problems within the ICE New Orleans Field Office and its detention centers and provide oversight and accountability to ensure an end to the human rights violations.

BE IT FURTHER RESOLVED, that the Caddo Parish Commission requests that the Department of Homeland Security take immediate steps to address the violations around release protocols and ensure that the ICE New Orleans Field Office comes into compliance with the Performance Based National Detention Standards for releases by:

- Ensuring that detention center staff provide free transportation to all individuals being released, to either a full service bus station, an airport, or to a nonprofit that is prepared to help them make travel arrangements to reunite with their families or sponsors.
- Providing access to interpreters and translated materials to inform them of their post-release transportation options and during the entire release process.
- Facilitating free communication with families or sponsors about releases prior to them happening. • Ensuring that there are public, accessible materials outlining the post-release transportation options for each of the nine detention centers in Louisiana and Mississippi.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the Department of Homeland Security, the White House Office on Intergovernmental Affairs, and to the Chair of the House Department of Homeland Security Oversight Committee, Representative Bennie Thompson.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

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Parish Attorney

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Date

ORDINANCE AND RESOLUTION FACT SHEET

CADDO PARISH COMMISSION

TITLE	
Resolution No. 13 _____ of 2022	
A RESOLUTION TO REQUEST THAT THE DEPARTMENT OF HOMELAND SECURITY TAKE IMMEDIATE ACTION TO CORRECT SYSTEMIC PROBLEMS WITHIN THE EIGHT ICE DETENTION CENTERS IN LOUISIANA AND TO REQUEST THAT THE HOUSE HOMELAND SECURITY COMMITTEE INVESTIGATE THESE SYSTEMIC PROBLEMS AND PROVIDE OVERSIGHT AND ACCOUNTABILITY TO ENSURE THE SAFETY OF ASYLUM SEEKERS AND OTHER IMMIGRANTS AND THE COMMUNITY, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	
DATE: 1/27/2022	ORIGINATING DEPARTMENT: Legal for Commissioner Young
BACKGROUND INFORMATION	
Commissioner Young has requested that this resolution, containing constituent-provided information, be placed before the Commission for consideration.	
FINANCIAL IMPACT AND SOURCE OF FUNDING	
None	
EFFECT(S) OF PROPOSED ACTION	
Passage of the resolution in will result in a copy of it being sent to the appropriate U.S. Government authorities. Failure to pass would result in the resolution not being forwarded to U.S. Government authorities.	
ALTERNATIVES/STAFF RECOMMENDATION	
Staff has no recommendation.	
KEY STAFF CONTACT	
Donna Frazier, Parish Attorney	
COORDINATION	
Department Head	(Initial) <i>DF</i>
Parish Administrator/CEO	(Initial) <i>DF</i>

## RESOLUTION NO. 14 OF 2022

BY THE CADDO PARISH COMMISSION:

### A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO MODIFY LA R.S. 42:17.1 TO ALLOW UNLIMITED AGENDA ITEMS DURING MEETINGS OF PUBLIC BODIES HELD VIA ELECTRONIC MEANS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, La.R.S. 42:17.1 (A)(1) and (2) provide that public bodies in Louisiana can hold public meetings via electronic means when the following conditions are met:

(1) The governor has declared a state of emergency or disaster involving a geographic area within the jurisdiction of the public body and the nature of the emergency or disaster would cause a meeting of the public body conducted pursuant to the other provisions of this Chapter to be detrimental to the health, safety, or welfare of the public.

(2) The presiding officer of the public body certifies on the notice of the meeting that the agenda of the meeting is limited to one or more of the following:

(a) Matters that are directly related to the public body's response to the disaster or emergency and are critical to the health, safety, or welfare of the public.

(b) Matters that if they are delayed will cause curtailment of vital public services or severe economic dislocation and hardship.

(c) Matters that are critical to continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Chapter due to a legal requirement or other deadline that cannot be postponed or delayed by the public body.

(d) Other matters that are critical or time-sensitive and that in the determination of the presiding officer should not be delayed; however, such matters shall not be considered at the meeting unless the members of the body present at the meeting approve the consideration of the matters by a two-thirds vote.

and;

WHEREAS the gubernatorially declared emergency regarding the COVID 19 Pandemic has been ongoing for almost two years, with several spikes in cases rendering it unsafe for public bodies to meet in person during those spikes; and

WHEREAS, the limited agenda items allowed during meetings held via electronic means are not sufficient to cover all items to be addressed by a public body; and

WHEREAS, electronic meetings with limited agendas cause undue delay of important matters that need to be addressed, when they do not they fall in one of the statutory categories; and

WHEREAS, electronic meetings with limited agendas cause exceedingly long agendas during in-person meetings, which result in an inefficient use of citizen participants' and public officials' time.

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission in due, legal and regular session convened that the Caddo Parish Commission hereby urges and requests the Louisiana Legislature to remove all agenda restrictions on electronic meetings held during gubernatorially declared disasters or emergencies.

BE IT FURTHER RESOLVED, that this resolution is effective immediately upon its passage.

BE IT FURTHER RESOLVED, that this resolution will be forwarded to the President of the Louisiana Senate, Speaker of the Louisiana House, and the Caddo Parish legislative delegation.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.



**Approved as to legal form:**

**Parish Attorney**

**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
Resolution No. <u>14</u> of 2022	
A RESOLUTION URGING AND REQUESTING THE LOUISIANA LEGISLATURE TO MODIFY LA R.S. 42:17.1 TO ALLOW UNLIMITED AGENDA ITEMS DURING MEETINGS OF PUBLIC BODIES HELD VIA ELECTRONIC MEANS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	
DATE: <b>1/27/2022</b>	ORIGINATING DEPARTMENT: Legal for Commissioner Jackson
<b>BACKGROUND INFORMATION</b>	
Currently, the exception for electronic meetings in the open meetings law limits the items which can be placed on a public bodies' agenda. If the legislature changed the law as requested in the resolution, any item could be taken up by a public body meeting electronically under the statutory exception.	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
None	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
Passage of the resolution in will send the request to the state legislature.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
Staff has no recommendation.	
<b>KEY STAFF CONTACT</b>	
Donna Frazier, Parish Attorney	
<b>COORDINATION</b>	
Department Head	(Initial) 
Parish Administrator/CEO	(Initial) 

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION NO. 15 OF 2022**

A resolution approving the issuance of not exceeding Four Million Nine Hundred Thousand Dollars (\$4,900,000) of Sales Tax Refunding Bonds, Series 2022, of the North Caddo Hospital Service District of the Parish of Caddo, State of Louisiana, and providing for other matters in connection therewith.

WHEREAS, the Board of Commissioners of the North Caddo Hospital Service District of the Parish of Caddo, State of Louisiana, adopted a resolution on January 25, 2022, requesting that this Commission approve the issuance of not exceeding Four Million Nine Hundred Thousand Dollars (\$4,900,000) of Sales Tax Refunding Bonds, Series 2022, of said District for the purposes of refunding all or a portion of its outstanding Taxable Sales Tax Bonds, Series 2014, and paying the costs of issuance thereof; and

WHEREAS, in compliance with the terms and provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Commission to approve said borrowing;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission (the "Commission"), acting as the governing authority of Caddo Parish, Louisiana (the "Parish"), meeting in legal and regular session, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of the North Caddo Hospital Service District of the Parish of Caddo, State of Louisiana, the governing authority of said North Caddo Hospital Service District of the Parish of Caddo, State of Louisiana (the "District"), this Commission hereby approves the issuance of not exceeding Four Million Nine Hundred Thousand Dollars (\$4,900,000) of Sales Tax Refunding Bonds, Series 2022, of the District (the "Bonds") for the purposes set forth in the preamble hereto. The Bonds are to be payable, equally with the District's Sales Tax Refunding Bonds, Series 2019, from and secured by an irrevocable pledge and dedication of the net avails or proceeds of the District's special one percent (1%) sales and use tax approved at an election held

in the District on April 21, 2012 (the "Tax"), subject only to the prior payment of the reasonable and necessary costs and expenses of collection and administering the Tax. The Bonds shall bear interest at a rate not exceeding 5% per annum and shall mature no later than September 1, 2036. Neither Caddo Parish nor this Commission shall in any way be liable for the payment of principal and/or interest on the Bonds.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 3<sup>rd</sup> day of February, 2022.

\_\_\_\_\_/s/ Jeff Everson\_\_\_\_\_  
Clerk

\_\_\_\_\_/s/ John Atkins\_\_\_\_\_  
President

STATE OF LOUISIANA

PARISH OF CADDO

I, the undersigned Clerk of the Caddo Parish Commission, acting as the governing authority of Caddo Parish, Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Commission on February 3, 2022, approving the issuance of not exceeding Four Million Nine Hundred Thousand Dollars (\$4,900,000) of Sales Tax Refunding Bonds, Series 2022, of the North Caddo Hospital Service District of the Parish of Caddo, State of Louisiana, and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Shreveport, Louisiana, on this, the 3<sup>rd</sup> day of February, 2022.

---

Clerk

**RESOLUTION NO. 16 OF 2022**

BY THE CADDO PARISH COMMISSION:

A RESOLUTION GIVING NOTICE OF INTENTION TO CREATE AN ECONOMIC DEVELOPMENT DISTRICT KNOWN AS THE I-49 NORTH CORRIDOR ECONOMIC DEVELOPMENT DISTRICT, STATE OF LOUISIANA, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31, *et seq.*) (the "EDD Act") authorizes municipalities, parishes and certain other local governmental subdivisions to create economic development districts to carry out the purposes of the EDD Act, which economic development districts are political subdivisions of the State of Louisiana and possess such power and authority and have such duties as provided by the EDD Act and other law; and,

WHEREAS, the Parish of Caddo, State of Louisiana (the "Parish"), acting through this Parish Commission as its governing authority, desires to avail itself of the EDD Act to create an economic development district to be called the "North Caddo Economic Development District, State of Louisiana" (the "District"), in accordance with La. R.S. 33:9038.32, in which local and State sales tax and property tax increments are expected to be determined and used to fund infrastructure for the District and other Caddo Parish economic development projects; and,

WHEREAS, La. R.S. 33:9038.34(O) provides that this governing authority may create a special trust fund for the furtherance of economic development projects, as defined in the EDD Act, into which the incremental increases in such sales, property and hotel occupancy taxes shall be deposited and loaned, granted, donated, or pledged in furtherance of economic development projects as defined in the EDD Act; and,

WHEREAS, in accordance with the EDD Act, particularly La. R.S. 33:9038.32(B) and La. R.S. 33:9038.39, the Parish now desires to give notice of its intention and to hold a public hearing relative to the proposed creation of the District, including a description of the boundaries of the District and containing a map showing the boundaries of the District; and,

NOW THEREFORE, BE IT RESOLVED by the Caddo Parish Commission, acting as the governing authority of the Parish of Caddo, State of Louisiana, that:

THE CADDO PARISH COMMISSION HEREBY RESOLVES:

SECTION ONE: Intention to Create Economic Development District. In accordance with the EDD Act, and particularly La. R.S. 33:9038.32 and La. R.S. 33:9038.39, the Parish does hereby give notice of its intention to create an economic development district to be called the " I-49 North Corridor Economic Development District, State of Louisiana" and to collect tax increments pursuant to La. R.S. 33:9038.39 for the purpose of paying the costs of economic development projects as defined in La. R.S. 33:9038.34(M) and La. R.S. 33:9038.36. The proposed economic development district shall have the boundaries described in Exhibit A to this resolution.

SECTION TWO: Notice of Intention. The Clerk of the Commission is authorized and directed to publish a notice of intention, in substantially the following form, which notice shall be published two (2) times in the Parish's official journal prior to the public hearing described therein:

\* \* \* \* \*

**NOTICE OF INTENTION TO CREATE AN  
ECONOMIC DEVELOPMENT DISTRICT  
IN THE PARISH OF CADDO, STATE OF LOUISIANA**

NOTICE IS HEREBY GIVEN that the Caddo Parish Commission (the "Commission"), acting as the governing authority of the Parish of Caddo, Louisiana (the "Parish"), proposes to consider the adoption of an ordinance, pursuant to La. R.S. 33:9038.32, creating an economic development district within the Parish to be called the " \_\_\_\_\_ Economic Development District, State of Louisiana" (the "District").

NOTICE IS HEREBY FURTHER GIVEN that upon the creation of the District, the Governing Authority, in its capacity as the governing authority of the newly created District, further proposes to consider the adoption of ordinances, pursuant to La. R.S. 33:9038.39, collecting tax increments, for the purpose of financing economic development projects, as defined in La. R.S. 33: 9038.34(M) and La. R.S. 33:9038.36(the "District Taxes"). The proceeds of the incremental revenues of Parish sales, property and hotel occupancy axes designated by this Governing Authority for such purposes, will be deposited in a special trust fund to be used for the furtherance of economic development projects within the District and Caddo Parish, all pursuant to the authority of Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 33:9038.31, *et seq.*).

NOTICE IS HEREBY FURTHER GIVEN that the Commission will meet in open and public session on March 3, 2022 at three-thirty o'clock (3:30) p.m., at the Government Plaza, 505 Travis Street, Shreveport, in Caddo, Louisiana, to hear any objections to the creation of the District as described above.

A description of the boundaries of the proposed District, and a map of the proposed District, are as follows:

7.498 acres to be defined as from: That part of the Southeast Quarter (SE1/4) of Section Thirteen (13), Township Twenty-two (22) North, Range Fifteen (15) West, lying South of the North right of way line of the Hosston-Miller's Bluff Road and East of the West Bank of Kelly Bayou Canal and all of the South Half of the Southwest Quarter (S1/2 of SW1/4) of Section Thirteen (13), Township Twentytwo (22) North, Range Fifteen (15) West, lying East of the West bank of Kelly Bayou Canal

\* \* \* \* \*

SECTION THREE: Public Hearing. At the date, time and place mentioned in the aforesaid Notice of Intention, or at such other time and place as may be determined by the Commission and properly advertised, this Governing Authority will meet in open and public session, to hear any objections to the proposed creation of the District, and may consider the adoption of an ordinance creating the district.

SECTION FOUR: Authorization of Officers. The Parish Administrator and Clerk of the Commission are hereby authorized and empowered to do all acts, sign any and all instruments or documents, and do all things necessary and proper in order to carry out the purpose and provisions of this resolution.

SECTION SIX: Effective Date. This resolution shall become effective upon publication.

SECTION SEVEN: Repeal of other Resolutions. All resolutions or parts thereof in conflict herewith are hereby repealed, specifically Resolution No. 81 of 2021.

Approved as to legal form:

Parish Attorney

Date

**EXHIBIT A**  
**to Resolution No.**

**BOUNDARIES AND MAP OF PROPOSED  
NORTH CADDO ECONOMIC DEVELOPMENT DISTRICT,  
STATE OF LOUISIANA**

A CERTAIN TRACT OR PARCEL OF LAND SITUATED IN CADDO, PARISH, LOUISIANA  
AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**A CERTAIN PIECE OR PORTION OF GROUND,**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

<b>TITLE</b>	
Resolution No. <u>16</u> of 2022	
A RESOLUTION GIVING NOTICE OF INTENTION TO CREATE AN ECONOMIC DEVELOPMENT DISTRICT KNOWN AS THE I-49 NORTH CORRIDOR ECONOMIC DEVELOPMENT DISTRICT, AND OTHERWISE PROVIDING WITH RESPECT THERETO.	
<b>DATE: 1/27/2022</b>	<b>ORIGINATING DEPARTMENT: Legal for Commissioner Hopkins</b>
<b>BACKGROUND INFORMATION</b>	
Commissioner Hopkins has requested that the boundaries of the district as listed in the original notice of intent be changed-the new boundaries will only contain the travel center site. This resolution contains the new boundaries and repeals Resolution No. 81 of 2021,	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
None	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
Passage of the resolution in will advertise the new boundaries of the district and repeal the former resolution with the old boundaries.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
Staff has no recommendation.	
<b>KEY STAFF CONTACT</b>	
Donna Frazier, Parish Attorney	
<b>COORDINATION</b>	
Department Head	(Initial) <i>DF</i>
Parish Administrator/CEO	(Initial) <i>DF</i>

**RESOLUTION 17 OF 2022**

BY THE CADDO PARISH COMMISSION:

URGE AND REQUEST THE LOUISIANA DEPARTMENT OF NATURAL RESOURCES TO CONSIDER THE NEGATIVE IMPACTS OF OIL AND GAS DRILLING IN OR NEAR URBAN AREAS, TO IMPLEMENT RULES COMBATING THOSE NEGATIVE IMPACTS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, there has been a surge in Haynesville Shale drilling within Louisiana; and

WHEREAS, more wells are being drilled in or near populous urban areas; and

WHEREAS, such drilling is causing a disruption to and diminution of the quality of life for citizens of those areas; and

WHEREAS, more stringent drilling regulations are needed to allow the citizens to peacefully co-exist with this increased drilling activity.

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission in due, legal and regular session convened, that the Caddo Parish Commission does urge and request the Louisiana Department of Natural Resources to consider implementing to consider implementing and enforcing the following changes for the regulation of horizontal drilling within the State of Louisiana, within the Haynesville Shale drilling area:

1. Well heads shall be placed a minimum of 1,000-1,500 feet from all areas of the property lines of the property upon which a well is drilled.
2. All horizontal drilling pads shall be required to have sound suppression system installed.
3. All entrance roads to drilling sites shall be overlaid with mitigating products as needed to eliminate or minimize dust.
4. No fracking or noise generating activities shall be allowed between the hours of 10:00pm and 7:00am near organized subdivisions within two (2) miles of a drill site.
5. Drilling companies shall meet with residents within the communities surrounding the drilling site, prior to commencing drilling operations and inform citizens of what to expect during drilling activities.
6. All transmission and distribution pipelines, compressor sites, relief valves located near and in residential neighborhoods shall be prominently identified, labeled with product content.
7. Emergency phone numbers for drilling companies shall be highly visible and posted at the entrance of all drilling sites. Phone lines shall be staffed with personnel to monitor all calls in real time at all times.
8. Drilling companies that are authorized and permitted for their operations in Caddo Parish shall contact the appropriate designated parish department and provide the following information:
  - a. Name of drilling company

- b. Location of well site/name of well site
  - c. Address of home office
  - d. Contact phone number at well site.
  - e. Contact phone number of home office
  - f. Projected date to start drilling
  - g. Projected date to end drilling
9. All trucks that are supplying resources to support the drilling operations, shall be display the proper DOTD codes or names of the items that they are transporting. This includes, solids, liquids, etc. (waste water, drilling fluids, machine and vehicle maintenance Fluids)
10. All drillers shall be required to present a restorative plan for the trees, shrubs, and natural habitat for animals, that have been displaced because of clearing entrance roads, and drill pad sites. The drilling companies must begin implementation of such plans within ninety days after drilling activity ends at a well site.
11. Drilling companies that are authorized and permitted for their operations in Caddo Parish shall post a \$100,000.00 bond to mitigate any claims by citizens against the drilling company, and shall agree to settle all such claims via arbitration. Arbitrators shall be chosen on a rotating basis from a list of certified arbitrators located in Caddo Parish.
12. Upon completion of drilling activity on a well site, drilling companies shall install seismometers in strategic locations around the well site, record readings and monitor them for a two-year period.

BE IT FURTHER RESOLVED, that if any provision or item or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon adoption.

BE IT FURTHER RESOLVED, that copies of this resolution shall be forwarded to DNR Secretary Thomas Harris, Governor John Bel Edwards and to the Caddo Parish Legislative Delegation.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

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**Parish Attorney**

---

**Date**

**RESOLUTION NO. OF 2022**

BY THE CADDO PARISH COMMISSION:

A RESOLUTION AUTHORIZING THE PARISH ADMINISTRATOR TO SUBMIT THE LOFTS AT 114 TEXAS TO RECEIVE HOME FUNDS FROM THE LOUISIANA HOUSING CORPORATION, TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE LOUISIANA HOUSING CORPORATION, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, 114 Texas Street has been a long-standing eyesore adjacent to one of the gateways into downtown Shreveport; and

WHEREAS, 114 Texas Street LLC is a minority owned business seeking to put the property back into commerce as a mixed-use development in 2022; and

WHEREAS, that development will generate both temporary construction jobs and permanent business jobs; and

WHEREAS, the Louisiana Housing Corporation has indicated that it is willing to enter into a cooperative endeavor agreement with the Parish of Caddo for the Parish to administer Home Funds for 114 Texas Street LLC; and

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby submit The Lofts at 114 Texas Street to the Louisiana Housing Corporation, for Home Funds to be provided to Caddo Parish to administer to the development.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

**Approved as to legal form:**

**Parish Attorney**

**Date**

**ORDINANCE AND RESOLUTION FACT SHEET**

**CADDO PARISH COMMISSION**

TITLE	
<p>Resolution No. _____ of 2022</p> <p align="center">A RESOLUTION AUTHORIZING THE PARISH ADMINISTRATOR TO SUBMIT THE LOFTS AT 114 TEXAS TO RECEIVE HOME FUNDS FROM THE LOUISIANA HOUSING CORPORATION, TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE LOUISIANA HOUSING CORPORATION, AND OTHERWISE PROVIDING WITH RESPECT THERETO.</p>	
DATE: 1/28/2022	ORIGINATING DEPARTMENT: Legal for Commissioner Jackson
<b>BACKGROUND INFORMATION</b>	
LHC has Home Funds from HUD to administer to community development ventures across the State of Louisiana. This resolution submits The Lofts at 114 Texas venture, and indicates that Caddo Parish agrees to be a subrecipient of the Home Funds and administer the funds to assist in completion of the venture.	
<b>FINANCIAL IMPACT AND SOURCE OF FUNDING</b>	
None	
<b>EFFECT(S) OF PROPOSED ACTION</b>	
Passage of the resolution in will confirm Caddo Parish's agreement to be a subrecipient of the Home Funds and administer the funds to assist in completion of the venture.	
<b>ALTERNATIVES/STAFF RECOMMENDATION</b>	
Staff has no recommendation.	
<b>KEY STAFF CONTACT</b>	
Donna Frazier, Parish Attorney	
<b>COORDINATION</b>	
Department Head	(Initial) <i>DF</i>
Parish Administrator/CEO	(Initial) <i>DF</i>

## JANICE “KAY” PROBY-WALLER

H: [REDACTED]

[REDACTED]  
[REDACTED]  
kayproby@bellsouth.net

C: [REDACTED]

### **Professional Summary**

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Retired Caddo Parish Deputy Sheriff with 34 years of service. I have an experienced track record in Information Technology, Tax – Real and Personal, Human Resource, Payroll and Accounting. I am committed to ethics and a high level of service to the public which I believe will improve both my community and state.

### **Work History**

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Caddo Parish Sheriff’s Department – 1981 thru 2015  
Caddo Parish School Board – 1981 thru 1984

### **Community Service**

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Countless hours of community service through individual organizations including Caddo Bossier Veterans Celebration Committee, Shriners Hospital for Children, Northwest Food Bank, Paint Your Heart Out Shreveport, Philadelphia Center, Mercy Center, Salvation Army, Hope Connection, and the Providence House. Organize Neighborhood Clean-Up Day and National Night Out in collaboration with other neighborhoods and organizations.

### **Education**

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Northwestern State University, Bachelor of Science Degree  
Louisiana State University, Higher Education Paralegal Studies Certificate  
Louisiana State University, Higher Education Louisiana Notary Licenses

### **Professional Memberships**

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Active member of New Boggy Baptist Church  
Louisiana Sheriff’s Association Honorary Member  
West Shreveport Alliance  
Northwestern State University Alumni Association  
Huntington High School Alumni Association  
Delta Sigma Theta Sorority, Inc. – Chair / Community & International Involvement Committee  
Timberline Homeowners Association – Secretary/Treasurer (16 years)  
Caddo Bossier Veteran Celebration Committee – Treasurer  
Louisiana Notary Association  
Louisiana Paralegal Association

### **Personal**

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Married to Russell and mother to daughter, Kayla.

# LAURA NEUBERT

## EDUCATION

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1999 - 2002	Louisiana Tech University
M.A. Industrial Organizational Psychology	
1990 - 1995	Louisiana Tech University
B. S. General Studies, Business Administration, Summa Cum Laude	
Licensed General Contractor, State of Louisiana 11/23/2010	
Home Improvement Contractor	03/26/2012
Mold Remediation Contractor	12/2016
EPA Lead Safe Firm RRP license	12/2016

## SUMMARY OF QUALIFICATIONS

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A diverse individual with 14 years of experience at Southwestern Electric Power Company in several areas of the company including Procurement, Human Resources, Rates, Special Contract Billing, Load Research, and past Instructor at Louisiana Tech University in the Undergraduate program at Barksdale Airforce Base. Current Owner and Business Manager for LaDanCo, LLC of Shreveport, LA

## PROFESSIONAL EXPERIENCE

---

2000- present LaDanCo LLC 5505 Greenwood Rd. Shreveport, LA 71105  
Member/Owner

Licensed in State of LA: **Building Contractor, Mold Remediation Contractor, Fencing Contractor, Home Remodeler, Renovate, Repair & Paint Contractor (LEAD Safe Firm with EPA)**

2002-2003 Louisiana Tech University BAFB, LA  
Adjunct Instructor - Undergraduate Psychology program

1989 - 2003 Southwestern Electric Power Company Shreveport, LA  
Procurement - 3 years

Human Resources - 5 years

Rates - 5 years

Special Contract Billing & Load Research - 1 year

### Honors

Served as a United States Senate Page July 1982 and July of 1983

## COMMUNITY SERVICE

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Board Member, Caddo-Shreveport MPC -appointed by Caddo Parish Commission

Elected RSCC District 39B, North Caddo Parish

7597 DIXIE BLANCHARD RD. • SHREVEPORT, LA 71107  
PHONE (318) 393-4139 • FAX (318) 841-1093 • E-MAIL  
LAURA@LADANCOLLC.COM



# Carter L. Bedford

High School Principal  
7471 Beebe Drive Greenwood, LA 71033  
Phone (318) 464-0797  
e-mail – cbedford53@bellsouth.net

**Offering years of experience in creating and supervising research-based strategies, policies, and practices that promote student achievement and overall school improvement.**

## HIGHLIGHTED ACCOMPLISHMENTS

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Implemented 7<sup>th</sup> period enrichment/Implemented AP courses/Created same gender class  
Initiated team planning/Implemented Noble Days to sustain Positive Behavior Support  
Created Noble Knights, a mentoring program/Enhanced Community Relations  
Sustained Parent Involvement/Created Man-on-the-Hall Program with area churches  
Implemented Hospitality Program

## EDUCATION

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### **Southern University**

Bachelor of Science Education -1975

### **Centenary College**

Master of Education Secondary Administration - 1991

Louisiana State University Baton Rouge – 1992 – 1993

Vocational Education Leadership Fellows Program

Louisiana State University Baton Rouge – 1975

Certification in World of Manufacturing and Construction

Louisiana Tech University - 1985

Professional Improvement Program (PIP)

Northwestern State University - 1987

Professional Improvement Program (PIP)

Bossier Parish Community College - 1986

Professional Improvement Program (PIP)

Certifications includes: **Mathematics 6 – 12**

**Industrial Arts – 6-12, Secondary School Principal**

Certified to teach Wood Works, Metal Works, Drafting (mechanical and architectural)  
Small Gas Engines, Welding (Oxy-Acetylene and Welding) and Mathematics

## **ADMINISTRATIVE EXPERIENCE**

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### **Caddo Parish School Board - Shreveport, LA**

- 1992-1994 - Assistant Principal of Vivian Elementary/Middle School
- 1994 - Assistant Principal of Keithville Elementary/Middle School
- 1995-1997 - Assistant Principal of Caddo Magnet High
- 1997-1998 - Principal of Bethune Middle School
- 1998 - Assistant Principal of Caddo Magnet High
- 1998 – 2008 - Principal of Woodlawn High School
- 2009 – 2012 - Academic Recovery Alternative School
- 2013 - 2014 - Administrative Liaison between Caddo and Alternative School
- 2015 – 2017 Principal of Booker T. Washington High School
- June 17, 2017 Retired

### **Administrative Experience Summary**

Plan, organize, and supervise school activities at the middle and high school levels

Scope of administrative duties include: staff recruitment, development, and evaluation

Fiscal Management

Student Discipline

School Improvement and program initiatives

Assist teachers with the implementation of classroom instruction to ensure curriculum alignment

Mentor teachers in classroom management

Foster a caring, professional environment for all school stakeholders.

## **PROFESSIONAL EXPERIENCE**

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1975- 1992 - Classroom Teacher - Northwood High School  
Athletic Business Manager  
Girls Asst. Track Coach

Implemented Computer aided drafting in the early 80's

Served on the State Council on Vocational Education – 1992-1993

### **Professional Experience Summary**

Developed age-appropriate lesson plans

Led classroom instruction in all subject areas

Built strong bond with students, parents, and colleagues to inspire a shared commitment to quality education.

## **PROFESSIONAL DEVELOPMENT**

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Model Schools Conference, June 2008

SACS Seminar, June 2008

Louisiana Association of Principals 57<sup>th</sup> Annual Conference, April 2008

LA High School Athletic Association Conference, January 2008

Pacesetter School Visit – Hornbeck High School, January 2008

Kick-Off Summit, November 2007

High School Redesign 9<sup>th</sup> Grade Initiative Meeting, July 2007

National Differentiated Instruction Conference, July 2007

Instructional Coaching Institute, February 2007

LHSAA Classification Meetings, November 2006

National Reading Conference May, 2006

LINCS Professional Training, September 2005

School-Wide Positive Behavior Support Training, July 2005

## **MY TECHNOLOGICAL VISION**

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Technology is having an impact on every aspect of modern life. Computers can be found in nearly every university, office building, and the general workplace. If we are to prepare our students for colleges, universities, vocational technical schools and the world of work they will enter after graduation, computers and other related instructional technologies must be an integral part of the teaching and learning process in their high schools.

It is my vision to inspire all students to develop life-long skills needed to become a productive, contributing member of an evolving society. I believe technology is the fundamental key to this learning process.

### **The following is just a few of the programs that I'm familiar with:**

- AutoCAD
- DataCAD
- ProgeCad
- Microsoft Picture It Publishing
- Corel Draw
- Photosuite
- Autoshade
- Autosketch
- Adobe Media Player
- Microsoft Access
- Microsoft Excel
- Microsoft Outlook
- Microsoft PowerPoint
- Microsoft Publisher
- Microsoft Word
- Compass
- Edusoft
- Louisiana Eagle
- End-of-the-year course testing software

### **Community:**

Attend Word of God Church  
Greenwood Planning/Zoning Board

Greenwood Chamber of Commerce, INC.  
Caddo Retired Teachers' Association  
Phi Delta Kappa  
Alpha Phi Alpha Fraternity Inc.  
Past President Alpha Phi Alpha Foundation  
A candidate for Greenwood Mayor in 2020

# Resume

**Carter L. Bedford**



Working Too make our Communities Better

**School Principal Retired**

James (Jake) Brown, CPL  
1243 Pine Island Rd  
Shreveport, LA 71107

[jakebrown79@hotmail.com](mailto:jakebrown79@hotmail.com)

Phone: (318)-918-9459

## **WORK EXPERIENCE**

### **Caddo Alliance for Freedom**

**October 2019-Present**

- Board Member
- A bipartisan organization founded to preserve and protect rural Caddo Parish property rights from various bureaucracies within the Shreveport city limits
- Assisted with the passage of LAHB697, which included testimony to both the House and Senate Committees

### **Top Dog Land and Minerals LLC**

**July 2020-Present**

- Co-Founder and Manager
- Developed streamlining processes for land work and mineral management that substantially reduces cost while providing a more accurate product

### **Mineral Manager, Guardian Mineral Management and Consulting**

**July 2019-June 2020**

- Organized, reviewed, and determined numerous clients' assets
- Utilized online resources for various counties and states to help keep cost down
- Confirmed the interest from Division Orders
- Negotiated and reviewed Oil and Gas Leases and other pertinent documents

### **Landman, R&O Energy**

**November 2014-July 2019**

- Worked in numerous Parishes and Counties in New Mexico, Texas, and Louisiana including; Lea County, Eddy County, Reeves County, Pecos County, Ward County, Loving County, Gaines County, Upton County, Bossier Parish, Caddo Parish and Desoto Parish
- Managed Abstract Projects from the field to final product
- Reviewed Abstracts, Acquisition Title Packages, Curative and Supplemental Title Packages prior to submitting to client and/or attorney
- Reviewed Title Opinions, delegating and managing curative requirements
- Successfully negotiated multimillion-dollar Oil & Gas Leases

### **Landman, Terra Source LLC**

**July 2008-November 2014**

- Worked in numerous Parishes and Counties in Louisiana and Texas including; Caddo Parish, Bossier Parish, Desoto Parish, DeWitt County, Karnes County, Gonzales County and Shelby County
- Daily duties included patent to present Abstracts of Title, including verification of chain of title (surface & mineral when applicable), court judgment record, pending cases, liens, loans, plats & surveys, easements, restrictions, real estate taxes, and assessor's records, identifying and obtaining pertinent copies and completing a report/summary for each search

- Cured numerous title issues and obtained various curative documents including, Affidavits of Use and Possession, Affidavits of Non-Production, Stipulation of Royalty Interests, Ratifications, Correction Royalty Deeds, Affidavits of Identity, Affidavits of Fact, and Affidavits of Heirship
- Pipeline Right-of-Way, which includes Title Search, Survey Permission, Right-of-Way Acquisition, Construction Support, and Project Management

**Terminal Operation Manager, WBCT/Ports of America                      Sep 2006-May 2008**

- Managed a 298 Acre Terminal which encompasses Yard, Gate, Rail and Vessel Operations
- Responsible for Yard, Gate, Rail and Vessel staffing, hiring, scheduling, and working strategies
- Managed/Scheduled 14 Operation Managers, 70 Superintendents, and 100-400 Longshore Personnel
- Reduced Yard Cost From \$58.4 per container to \$48.6 per container
- Increased Vessel Production from 22.8 GMPH to 26.15 GMPH
- Created/Staffed Terminal Control Center
- Improved customer relations due to yard space being divided among different services, which maximizes vessel production while minimizing yard delivery failures

**Night Operations Manager/Superintendent    July 2003-April 2008**

- Managed the daily operations for Yard, Gate, Rail and Vessel

**EDUCATION**

Texas A&M University at Galveston	<b>Galveston, TX</b>
-Bachelor Science in Maritime Administration	May 2003
- <i>Texas A&amp;M University at Galveston Academic Scholarship</i>	

**AWARDS AND ACCOMPLISHMENTS**

Received Dean's Distinguished Student Award	2001-2002
The National Collegiate Business Merit Award	2001
-Nominated and honored as one of our nations most outstanding business students	

Chris Kracman (36) Raised by a single father of three. A life-long resident of Caddo Parish district two. Residing now only a few miles from his birth home, just outside of Blanchard LA.

Married to the same girl for 14 years. He & Sandi Kracman have a 13 year old son & a 2 year old daughter. Mrs. Kracman is a proud business owner in Marshall TX.

Alumni of Northwood High School. Hit the workforce in the welding supply industry in 2005. Now a specialty gas blender for a privately owned Shreveport welding supply company since 2011.

Resided on the Blanchard Athletic Club board of directors 2016-2018.

Apart from being a husband & a father. He finds joy in being an avid baseball coach with the Blanchard Athletic Club from 2015-current. Helping children of all ages hone athletic abilities & life lessons.

One of many founding members of A Better Blanchard [501(c)(3)], founded to make Blanchard a better place to live & work.

Currently an active founder of the Caddo Alliance for Freedom. A bipartisan organization founded to preserve & protect rural Caddo Parish property rights from the various bureaucracies within the Shreveport City limits. Successfully assisting with the passage of LAHB697. Including testimony to both house & senate committees. Inevitably passing with a unanimous bipartisanship in the senate.

An advocate for civil liberties to the very word of the U.S. constitution. Very active activist for poorly placed land use policy (ie: The Green New Deal).

# Willie H. Arbuthnot

Shreveport, LA 71119 ▪ 318.518.7400 ▪ wha1122@bellsouth.net

## PROFESSIONAL SUMMARY

Proven manager that retired with over 41 years of engineering experience in the telecommunications industry. Excels in operational and project management engineering initiatives. Dedicated to achieving organizational goals while maintaining a reputation built on quality and service. Skilled in budget management and reducing operating expenses. Relationship Manager and leader of cross-functional teams.

## CORE COMPETENCIES

Leadership \* Strategic Professional Development \* Cross-Functional Teams  
Network Transformation \* Six Sigma \* Corporate Policies/Procedures

## WORK EXPERIENCE

*December 1978 – November 2000*

### **Design Engineer**

#### **South Central Bell Telecommunication – Alexandria/Shreveport La.**

- Designed outside plant network per industry standards
- Managed plant capacity needs within geographical area
- Interfaced with Network Provisioning to ensure timely customer service

*December 2000 – April 2019*

### **Manager, Operations Planning and Engineering Design AT&T, Shreveport, La.**

- Championed the upgrade of new and existing networks with leading-edge technology.
- Led and managed the plant replacement process for four (4) states in the Southeast region
- Developed action plans to reduce the operating expense through facility replacement and modernization
- Project managed engineering authorizations from inception to completion
- Chaired Network Provisioning Team meetings where state leadership formulated resolutions for network issues
- Assisted in the management of an annual plant replacement budget of \$25,000,000
- Peer leader that assisted in development of younger managers

#### • **EDUCATION**

- **Master of Business Administration-Finance**
  - Louisiana Tech University, Ruston, LA
- **Bachelor of Science (BS), Biology/Chemistry**
  - Tougaloo College, Jackson, MS

# FAMIA ROOTS

Prospective Caddo Parish Commission Broadband Committee Member

## CORE COMPETENCIES

Multi-Site Operations	Change Management	Customer Service
Logistics & Distribution	Technical Operations	Team Development
Training & Mentoring	Policies & Procedures	Process Redesign
Project Planning & Execution	Service Reporting	Strategic Planning

## RELEVANT PROFESSIONAL WORK HISTORY

**DIRECTOR OF IS OPERATIONS – Ochsner Clinic Foundation** **2021 – Present**  
*As Director of IS Operations, I provide strategic direction for North Louisiana (NLA) and ensure the daily performance and availability of the organizations systems and its support.*

- Oversee daily operations and manage system uptime for multiple hospitals and clinics in NLA Region; Also led the technical teams supporting hospitals and clinics in Baton Rouge, Lafayette and Lake Charles
- Plan and align technology for all COVID-19 community testing, vaccinations and hospital surge expansions
- Design and implement business strategies, workflow plans and operational procedures for NLA facilities
- Served on Incident, Request and Change Management service portal committee to ensure internal/external ease of use

**INFORMATION SYSTEMS REGIONAL MANAGER – Ochsner Clinic Foundation** **2018 – Present**  
*As an Information Systems Regional Manager, I sustain a team-focused environment while overseeing the support, daily operations, implement projects, and collaborate with business leaders to shape the demand for technology.*

- Oversaw all operational aspects of technical support across 23 facilities; implemented system wide initiatives
- Created/Approved IS related communications and application training for 3,500+ employees
- Oversaw the assessment, replacement and training of all computers and peripherals in NLA
- Consistently exceeded satisfaction ratings; 96% customer satisfaction, 4.75/5.0 on annual engagement survey, 0% turnover rate

**TECHNICAL SERVICES MANAGER – Future State** **2016 –2018**  
*As Technical Services Manager, I maintained the incident reporting system oversaw the procurement of all computer related equipment, managed the daily operations of the IT support team, technical and specialized EPIC call center. Led employees through Ochsner Clinic Foundation's acquisition of Future State.*

- Served on the executive leadership team; assisted with devising short and long term goals for the division
- Analyzed and determined the prioritization of workflow processes; ensured that project timelines were met
- Reformed the hiring process to better vet candidates; sourced applicants, scheduled and executed interviews, provided offers, on boarded and developed a training program
- Implemented an EPIC Service Desk; on boarded contractors, led discoveries, and marketed new services

# FAMIA ROOTS

Prospective Caddo Parish Commission Broadband Committee Member

## RELEVANT PROFESSIONAL WORK HISTORY CONTINUED

### **IT PROJECT MANAGER – University Health Shreveport**

**2013 –2017**

*As IT Project Manager, I oversaw all aspects of technical renovations and system upgrades. I also oversaw the daily operations of an internal service desk and a multi-site support team. Led personnel through the transition from University Health Shreveport to Future State, LLC.*

- Served on University Health’s Management Council; Served as a hospital advocate to communicate legislative changes that could have affected the sale and/or daily operations of the hospital
- Provided operational leadership and expert knowledge to assist managers with IT related challenges
- Served as an incident coordinator during outages; aided in the development of a disaster recovery program
- Maintained a 0% turnover rate low by reinforcing positive action and creating a fun, inviting environment

### **SERVICE DESK MANAGER – Louisiana State University Health Sciences Center**

**2012 – 2013**

*As Service Desk Manager, I managed a cross functional team of call center agents and data center employees who received approximately 3,000 calls per month. Led employees through change in leadership from Louisiana State University Health Sciences Center to University Health.*

- Created a call center from the ground up; hired employees, created the framework, documentation and scripts
- Provided senior leadership with weekly, monthly and quarterly performance reporting
- Served as the customer satisfaction resolution point of contact for all issues and escalations

## SERVICE LEADERSHIP EXPERIENCE

<i>Alpha Kappa Alpha Sorority, Incorporated</i>	<b>President, Treasurer, General Member</b>	1997-Present
<i>RISE Shreveport</i>	<b>Board Member, Secretary, Consultant</b>	2016-Present
<i>American Business Women’s Association</i>	<b>Social Media Chair, Web Chair</b>	2016-2017
<i>African Americans Building &amp; Leading Equality</i>	<b>Chair, Co-Chair</b>	2020-Present

## FORMAL EDUCATION

Louisiana Tech University	<b>Bachelor of Science in Computer Information Systems (2000)</b>
Louisiana State University Shreveport	<b>Master of Science in Human Service Administration (2004)</b>
Louisiana State University Shreveport	<b>Master of Business Administration - Executive Track (2011)</b>

## MILITARY EXPERIENCE

### **88 MIKE/MOTOR TRANSPORT OPERATOR – Louisiana Army National Guard**

**1995-2003**

*Unit/Discharge: 1083<sup>rd</sup> Transportation/Honorable Discharge*

Poltavas Black  
3229 Autumn Ln  
Shreveport, La 71119  
318-505-2566  
Email: poltavas\_black@cable.comcast.com

My skills, character, and integrity, coupled with my career aspirations make me a perfect fit this position.

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## **Xfinity**

Shreveport, La

Dec 2006-Present

Technical Operations Manager – Shreveport/Monroe, La.

### **Supervisor Training:**

- Raising the Performance Bar (Supervisors).
- Launch: Onboarding Frontline Leaders S1/S2
- Excellence in Supervision
- Supervisor Safety

### **Jan 2019 – Present**

Technical Operations Manager of North Louisiana (Shreveport/Monroe), as part of The tech ops team I work closely with interdepartmental peers by cross collaborating to ensure North Louisiana Operations customer base needs met. Growing and retaining the customer base by providing the community with the #1 product, customer service.

### **Jan 2015 – Jan 2019**

Technical Operations Supervisor, as part of the Tech Ops team I work closely with peers within the department as well as outside

The department to ensure the knowledge, growth and development of technicians.

I am also the On Boarding Supervisor to the newly hired technicians to ensure their well-being and on boarding to and through the duration of training.

I oversee the “clean sweep team” and work hand in hand with our Net Ops department to ensure a better quality of service for our customers.

I am currently the Shreveport fleet point of contact and IT support as well. Helped on boarded newly hired Supervisors to ensure their growth and development in their roles

### **Mar 2011-Jan-2015**

Network Technician, as part of the Net Ops Team I troubleshoot cable issues in homes, commercial properties and in the field.

Also I answered customer's questions about products, prices, availability and product uses.

Continued internal and external education and training of products released by the company daily.

Worked on projects which provided value to the department and company, also worked to meet deadlines in completions of outages.

### **Leadership Training :**

- Leading Teams: Establishing Goals, Roles.
- Meeting Skills for Leaders.
- A Day in the Life of a Supervisor.
- Motivating at Work
- Core and Labor Relations

### **Dec 2006-Mar 2011**

Field Technician, as part of a Tech ops team, I resolve customer issues and connect Xfinity home entertainment and networking services. I was also voted by my peers as Team Lead. I resolve customer escalation issues with the right mix of people skills and technical knowledge. Worked to install wiring of cable for residential and commercial customers.

### **Education**

University Louisiana of Monroe 1995-1998 Psychology

### **Community Relations:**

- POC of the annual African American History Parade with Comcast Cable Communications Inc.
- Youth Mentor with SPAR (Shreveport Park and Recreations) Head Football

Coach

**Highlights**

- Member of the SCTE
- Completion of CTC 1-3 and NCT 4
- Excellent troubleshooting skills
- Superior written and verbal communication skills
- Very Efficient
- 90<sup>th</sup> Percentile in Credo each year of being a Supervisor

**“References furnished upon request ”**